

MANISTEE CITY PLANNING COMMISSION

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

January 5, 2006

A Meeting of the Manistee City Planning Commission was held on Thursday, January 5, 2006 at 7:00 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

MEMBERS PRESENT: Maureen Barry, Sara Bizon, Tamara Buswinka, Ray Fortier, Tony Slawinski and Roger Yoder

MEMBERS ABSENT: Greg Ferguson, Christa Johnson-Ross, and Mark Wittlief

OTHERS: Dave Carlson (DDA), Lynn and Raul Vasquez (301 Sibben Street, Jon Rose (Community Development), Denise Blakeslee (Planning & Zoning)

Meeting was opened at 7:00 p.m. by Chairman Yoder.

PUBLIC HEARING:

None

APPROVAL OF MINUTES:

Planning Commission Meeting of December 1, 2005

MOTION by Ray Fortier, seconded by Tony Slawinski that the minutes of the December 1, 2005 Planning Commission Meeting be approved.

With a roll call vote this motion passed 6 to 0.

Yes: Barry, Bizon, Buswinka, Fortier, Slawinski, Yoder

No: None

NEW BUSINESS:

Committee Appointments

During the January Meeting the Chairman of the Planning Commission will make Committee Appointments to the various sub-committees of the Planning Commission. Commissioner Greg Ferguson was in the Community Development Office earlier in the day and told Denise Blakeslee that he was not going to be at the meeting this evening and did not want to serve on any of the Sub-Committees.

Chairman Yoder made the following Committee Appointments:

Historic Overlay/Site Plan Review Committee

Tamara Buswinka, Tony Slawinski, Roger Yoder
Alternate - Sara Bizon

Joint City Ordinance Review Committee (Executive Committee)

Maureen Barry, Ray Fortier, Roger Yoder

Master Plan Review Committee

Maureen Barry, Sara Bizon, Tamara Buswinka

Ordinance Re-Write Committee

Ray Fortier, Tony Slawinski, Mark Wittlief, Roger Yoder

Subdivision Committee (required under section 1242.03 of the Code of Ordinances)

Tamara Buswinka, Christa Johnson-Ross, Roger Yoder

Zoning Board of Appeals (one member of the Planning Commission also serves on the ZBA)

Ray Fortier

By-Law Review

Annually the Planning Commission reviews their By-Laws. Members of the Planning Commission were sent copies of the current By-Laws and a copy of a sample By-Laws that were received from Jay Kilpatrick.

Members began discussion on the sample By-Laws that were received from Jay Kilpatrick. Because the Commission was doing housekeeping items and Citizens entered the meeting wanting to address the Commission the Planning Commission took action to amend the Agenda.

Amend Agenda

MOTION by Ray Fortier, seconded by Tony Slawinski to Amend the Agenda to hear Citizen Questions and Concerns.

With a roll call vote this motion passed 6 to 0.

Yes: Barry, Bizon, Buswinka, Fortier, Slawinski, Yoder
No: None

CITIZEN QUESTIONS AND CONCERNS:

Lynn & Raul Vasquez - 301 Sibben Street.

Mr. and Mrs. Vasquez indicated that they have not been able to come to an agreement with the adjoining property owners on the location of the fence that is required under the Special Use Permit issued to 307 Sibben Street. A meeting will be set up with the Executive Committee of the Planning Commission, Community Development Director and both property owners to resolve this issue.

NEW BUSINESS CONTINUED:

Resume By-Law Review

Planning Commission continued their review of the sample By-Laws. The discussion from the review is that the By-Laws need to include both language for Attendance requirements and Allowing for Sub-Committees of the Planning. Language will be prepared for the next draft.

Also copies of the book *Modern Parliamentary Procedures* have been ordered for the Planning Commission to review.

These draft By-Laws incorporate the language of the proposed Zoning Ordinance. This allows the removal of several sections of the current By-Laws. Because the By-Laws require the language in the proposed Ordinance they could not be adopted by the Planning Commission until the new Ordinance is adopted by City Council.

UNFINISHED BUSINESS:

None

OTHER COMMUNICATIONS:

Mr. Rose told the Planning Commission that the City Council will review the Proposed Zoning Ordinance at their January Worksession. Copies of the Proposed Historic District have been sent to the State for review.

WORK/STUDY SESSION:

MOTION by Tamara Buswinka, seconded by Ray Fortier that the Planning Commission cancel their January 19, 2006 Worksession.

With a roll call vote this motion passed 6 to 0.

Yes: Barry, Bizon, Buswinka, Fortier, Slawinski, Yoder

No: None

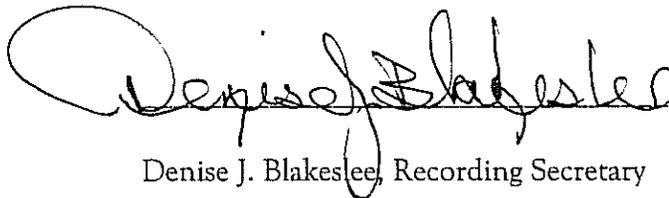
Continued discussion on the By-Laws will be included during the worksession portion of the February Meeting.

ADJOURNMENT:

MOTION by Tony Slawinski, seconded by Maureen Barry that the meeting be adjourned. Motion passed unanimously.

MEETING ADJOURNED AT 8:40 P.M.

MANISTEE PLANNING COMMISSION

A handwritten signature in black ink, reading "Denise J. Blakeslee". The signature is written in a cursive style with a large, looping initial "D".

Denise J. Blakeslee, Recording Secretary