

**MANISTEE CITY ZONING BOARD OF APPEALS**

City Hall, 70 Maple Street  
Manistee, MI 49660

**MEETING MINUTES**

January 15, 2009

A meeting of the Manistee City Zoning Board of Appeals was held on January 15, 2009 at 2:30 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

**MEMBERS PRESENT:** Ray Fortier, Mark Hoffman, Bill Kracht, Marlene McBride, John Perschbacher

**ALTERNATES PRESENT:** Nathaniel Neider, Craig Schindlbeck

**OTHERS PRESENT:** Jon Rose (Community Development Director), and Denise Blakeslee (Planning & Zoning)

The meeting was called to order at 5:33 p.m. by Chair Perschbacher

**APPROVAL OF AGENDA:**

MOTION by Ray Fortier, seconded by Bill Kracht to approve the January 15, 2009 meeting Agenda.

With a voice vote this MOTION PASSED UNANIMOUSLY.

**APPROVAL OF MINUTES:**

MOTION by Ray Fortier, seconded by Mark Hoffman to approve the November 13, 2008 Zoning Board of Appeals Meeting Minutes.

With a voice vote this MOTION PASSED UNANIMOUSLY.

**PUBLIC HEARING:**

None

**BUSINESS SESSION:**

**Action on Pending Cases**

None

**Old Business**

None

**Other Business of the Appeals Board**

**Election of Officers**

According to the By-Laws of the City of Manistee Zoning Board of Appeals their annual election of Officers is held at the January Organizational Meeting.

John Perschbacher asked if anyone wanted to make a motion that in the event of one nomination made for a position that no roll call vote would be necessary, the person nominated would be appointed to the position.

MOTION by Mark Hoffman, seconded by Ray Fortier that in the event of one nomination made for a position that no roll call vote would be necessary, the person nominated would be appointed to the position.

With a voice vote this MOTION PASSED UNANIMOUSLY.

At this time the meeting will be turned over to Jon Rose who will ask for nominations.

**Chair**

Ray Fortier nominated John Perschbacher for the position of Chair

Mark Hoffman nominated Craig Schindlbeck for the position of Chair. Craig Schindlbeck is an alternate on the board and not eligible to serve as the Chair.

There being no other nominations, nominations were closed.

John Perschbacher was elected Chair of the Zoning Board of Appeals for 2009.

The meeting was turned back over to John Perschbacher.

### Vice-Chair

John Perschbacher asked for nominations for the Position of Vice-Chair.

Mark Hoffman nominated Bill Kracht for the position of Vice-Chair

There being no other nominations, nominations were closed.

Bill Kracht was elected Vice - Chair of the Zoning Board of Appeals for 2009.

### Secretary

John Perschbacher asked for nominations for the Position of Secretary.

Ray Fortier nominated Marlene Mc Bride for the position of Secretary.

There being no other nominations, nominations were closed.

Marlene McBride was elected Secretary of the Zoning Board of Appeals for 2009.

### **Appointment of a Recording Secretary 2009.**

Once Elected the Secretary may appoint a Recording Secretary to handle the administrative functions of the office.

Marlene McBride appointed Denise Blakeslee to act as the Recording Secretary for the Zoning Board of Appeals for the year 2009.

### **By Law Review**

According to the By-Laws of the City of Manistee Zoning Board of Appeals they shall annually review their By-Laws at the Organizational Meeting held in January of each year.

No changes were made.

### **Misc.**

A request has been received for a variance and a meeting has been scheduled for Thursday, February 5, 2008 at 5:00 p.m. in the Council Chambers. Members were to note the change in start time for the meeting. A follow up meeting was scheduled for Monday, February 9, 2009 at 3:00 p.m. in the Second Floor Conference Room to approve minutes.

Members were signed up for the MSU Extension workshops on January 28<sup>th</sup> and February 11<sup>th</sup>. Also information was distributed for a Brown Bag Forum that the NWMCOG will hold on February 22<sup>nd</sup> from 12:00 - 1:30 p.m. in the Council Chambers. The Forum is free and members are to RSVP if they want to attend.

Updates for Members Zoning Ordinances were distributed.

Discussion on projects in the community.

**QUESTIONS, CONCERNS OF CITIZENS IN ATTENDANCE:**

None

**ADJOURNMENT:**

There being no further business meeting MOTION by Mark Hoffman, seconded by Ray Fortier that the meeting be adjourned.

Meeting adjourned at 6:07 p.m.

Respectfully Submitted

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Denise J. Blakeslee, Recording Secretary