

**MANISTEE CITY PLANNING COMMISSION**  
70 Maple Street, Manistee, Michigan 49660  
Meeting of Wednesday October 6, 2004  
7:00 p.m. - Manistee Middle School - Library, 550 Maple Street

**AGENDA**

- I Roll Call
- II Public Hearing
  - 1. Patrick and Melva Rybicki - Alley Vacation Request
- III Approval of Minutes
  - Planning Commission Meeting (9/2/04)
- IV New Business
  - 1. Patrick and Melva Rybicki - Alley Vacation Request
  - 2. Re-schedule October Worksession
  - 3.
- V Unfinished Business
  - None
- VI Other Communications
  - 1.
- VII Citizen Questions, Concerns and Consideration  
(Public Comment Procedures on the Reverse Side)
- VIII Work/Study Session
  - 1.
  - 2.
- IX. Adjournment

## Public Comment Procedures

The City of Manistee Planning Commission welcomes public comment in support of its decision-making process. To assure an orderly, fair and balanced process, the Planning Commission asks that participants at all public hearings and during the Public Comment portion of the meeting observe the following rule of procedure:

1. The Chairperson will recognize each speaker. When a speaker has the floor, he/she is not to be interrupted unless time has expired. Persons speaking without being recognized shall be out of order.
2. Each speaker shall state their name and address for the record and may present written comments for the record.
3. Speakers shall address all comments and questions to the Planning Commission.
4. Unless waived by the Planning Commission for a specific meeting or a specific speaker, public comment shall be limited to five (5) minutes per speaker, one time only. If a group of people wish to be heard on one subject, a spokesperson may be designated who may request that more than five (5) minutes be permitted for the collective comments of the group as presented by that speaker.
5. The Chairperson may request that repetitive comments be limited or abbreviated in the interest of saving time and allowing others to speak.
6. The Chairperson may establish additional rules of procedure for particular hearings as he/she determines appropriate.
7. Normal civil discourse and decorum is expected at all times. Applause, shouting, outbursts, demonstrations, name-calling or other provocative speech or behavior is not helpful to the decision-making process and may result in removal from the hearing or an adjournment.

Thank you for your interest in the work of the City of Manistee Planning Commission and for your cooperation with these rules of procedure.

# MEMORANDUM

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**TO:** Planning Commissioners

**FROM:** Denise Blakeslee   
Administrative Assistant - Community Development Department

**DATE:** September 30, 2004

**RE:** October Meeting

The October Planning Commission will be held on **Wednesday, October 6, 2004 at 7:00 p.m.** in the Middle School Library. The change in date allows the members attending Citizen Planner Training to be in attendance.

First we will be welcoming our newest member Maureen Barry.

We have two Items on the October Agenda. These items are as follows:

1. Patrick & Melva Rybicki - Alley Vacation Request. Mr. & Mrs. Rybicki are requesting that the portion of the alley along the north property lines of 366 and 368 Sixth Street, south of property owned by Guardian Angels Church be vacated. Mr. & Mrs. Rybicki have included letters of support from the other parties with an interest in the vacation; Guardian Angels Church and Jeff & Heather Janowiak (366 Sixth Street). If approval is received for the vacation Mr. & Mrs. Rybicki will have sufficient property to construct a detached garage.

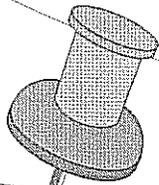
*At this time the Planning Commission could take action to recommend to City Council the vacation of that portion of the alley along the north property lines of 366 and 368 Sixth Street, south of property owned by Guardian Angels Church.*

2. Re-schedule October Worksession. Members of the Planning Commission are attending Citizen Planner Training on Thursday evenings through October 21<sup>st</sup>. This training interferes with the October Worksession. Members discussed at the September worksession changing the date and time of the worksession. Arrangements have been made to reschedule the meeting for **6:00 p.m. on Wednesday October 20, 2004** in the Middle School Library.

*At this time the Planning Commission could take action to reschedule the October Worksession to 6:00 p.m. Wednesday, October 20, 2004 in the Middle School Library.*

If you are unable to attend the meeting **please call** me at 723-2558.

:djb



# Memo

TO: Planning Commissioners

FROM: Denise Blakeslee 

DATE: September 3, 2004

RE: Meeting/Worksession Dates

Please put the following dates on your calender.

September Worksession: Tuesday, September 14<sup>th</sup>  
5:00 p.m.  
Room #152, (across from Library)  
Manistee Middle School

October Meeting: Wednesday, October 6<sup>th</sup>  
7:00 p.m.  
Manistee Middle School

I wanted everyone to get this information on their calendars. We do not have a location for the October Meeting yet. The Middle School was closed today.

As soon as the drafts are received from Jay I will forward the copies to you for the Worksession. Have a wonderful holiday!

**REMINDER\*\*\*** If you cannot attend a meeting or worksession or are going to be late please call me at 723-2558.