

HARBOR COMMISSION MINUTES MEETING OF OCTOBER 15, 2013

A regular meeting of the Manistee Harbor Commission was held on Tuesday, October 15, 2013 at 1 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Bachman	✓		
Commissioner Cook	✓		
Commissioner Daniels		✓	
Commissioner Memberto	✓		
Commissioner Smith	✓		
Commissioner Zaccanelli	✓		
Commissioner Zielinski	✓		
City Manager Mitch Deisch	✓		

OTHERS PRESENT: Maralee Cook, VCB

APPROVAL OF AGENDA

MOTION by Roger Zielinski, second by Alex Zaccanelli to approve the agenda as presented. Voice vote - Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS

Maralee Cook – Has reviewed the draft strategic plan for the Harbor Commission. The VCB is working on linking up Northwest Michigan harbors; this would be a chance to work together toward a common goal.

APPROVAL OF MINUTES

MOTION by Roger Zielinski, second by Ty Cook to approve the minutes for the July 16, 2013 and the August 20, 2013 meetings as presented. Voice vote - Motion carried.

STAFF REPORTS

Harbormaster. The marina has closed for the season. Marina reports for August and September were distributed. Frank Post will attend the Harbormasters conference in December. Anticipates that Mr. Post will bring back better information on what the City can offer regarding seasonal docks and incentives. Will lose two college students next season and will advertise in the spring.

City Manager. City Manager Mitch Deisch reviewed the Boat Launch Revenue Report for 2013. Only one bid was received for the marina dredging from Luedtke in Frankfort for the amount of \$83,500; way too high for the removal of only 300 yards of material. Will rebid in the spring for completion by the end of May. All permits have been received.

COMMITTEE REPORTS None.

UNFINISHED BUSINESS

Kathy Adair-Morin of the Alliance for Economic Success presented the draft Strategic Plan for the Harbor Commission. The purpose of this exercise is to align the Harbor Commission goals with the City's Strategic Plan.

Shelly Memberto arrived at 1:17 p.m.

Extensive discussion on draft plan noting the importance of the harbor to the community and collaborating with the Live Here/Work Here/Visit Here program being implemented in the community.

Discussion on items in the plan including: Peninsula plan, dinghy dock, mooring balls, involvement of stakeholders, collaboration with VCB on harbors of refuge, sister city in Wisconsin, tri-port collaborative, and promotional signage for this third entrance to the City. The AES Office will make minor modifications to the plan and bring the final document back to the Harbor Commission.

NEW BUSINESS

2014 Meeting Schedule – approved as presented: January 21, April 15, June 17, July 15, August 19 and October 21. This schedule complies with the quarterly meetings as required by ordinance and adds two dates to meet during the marina operating season. Other meetings can be scheduled as necessary.

Following a discussion on marketing the marina facility, *MOTION* was made by Dave Bachman, second by Alex Zaccanelli to form a Marketing Committee that will meet on a monthly basis and report back to the Harbor Commission. Committee members are: Chair Ty Cook, Dave Bachman, and Shelly Memberto. Maralee Cook and Kathy Adair Morin will assist this committee.

PUBLIC COMMENTS None.

COMMENTS BY HARBOR COMMISSIONERS None.

ADJOURNMENT

Next meeting is scheduled for Tuesday, January 21, 2014. *MOTION* by Dave Bachman, second by Shelly Memberto to adjourn at 2:15 p.m.

Respectfully submitted,

Cindy Lokovich, Recording Secretary