

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 20, 2014

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, May 20, 2014 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Robert Hornkohl, Robert Goodspeed, Catherine Zaring, Mark Wittlieff, and Eric Gustad.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, and City Engineer – Shawn Middleton/Spicer Group.

AMEND AGENDA.

MOTION by Hornkohl, second by Cote to amend the agenda to add items VIII. New Business c.) & d.) regarding beach concessions.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlieff, and Gustad

NAYS: None

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes - May 6, 2014 - Regular Meeting
- May 13, 2014 - Work Session
- Payroll - April 28 – May 11, 2014 - \$ 169,610.72
- Notification Regarding Next Work Session – June 10, 2014
A discussion will be conducted on Street Funding, Project Updates; and such business as may come before the Council.

MOTION by Hornkohl, second by Cote to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF A PARCEL SPLIT FOR ROY E. HENDERSON.

On May 1, 2014 the Planning Commission met to review a request from Roy E. Henderson for a parcel

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split. Mr. Henderson purchased 9.36 acres (+/-) of parcel 51-174-708-09 from the State of Michigan in 2012. The parcel that Mr. Henderson purchased has been placed on the tax roll (using the legal description from the Quit Claim Deed) and has been assigned parcel code number 51-174-708-10. The Planning Commission recommends approval of this parcel split.

MOTION by Hornkohl, second by Zaring to approve the request from Roy E. Henderson for a parcel split using the legal description from the State of Michigan Quit Claim Deed to Roy E. Henderson; recorded at the Register of Deeds Office on November 15, 2012. Discussion followed regarding the possibility of utilities located there; was there a utility easement; and would this affect the lot split.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlieff, and Gustad
NAYS: None

CONSIDERATION OF DOWNTOWN DEVELOPMENT AUTHORITY BYLAW AMENDMENT.

On April 9, 2014 the Downtown Development Authority took action to amend their bylaws, Article IV, Section 2. Regular Meetings removing “on the first Wednesday of each month” and adding “on the second Wednesday of each month.” This is the only amendment made to the bylaws at this time.

MOTION by Gustad, second by Hornkohl to adopt bylaws for the Manistee Downtown Development Authority.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlieff, and Gustad
NAYS: None

CONSIDERATION OF BIDS RECEIVED FOR FIFTH AVENUE BEACH CONCESSIONS.

On May 6, 2014 four bids were publicly opened and read for Fifth Avenue Beach Concessions. The following bids were received:

Eddie Scott	\$200 / month
North Country Café	\$350 / month
Ruth Wolak	\$250 / month
David Petzak	\$600 / month

After a review of the proposals and subsequent reference checks, staff is recommending that a service agreement be signed with Ruth Wolak. City Attorney has reviewed and approved the service agreement. Discussion followed.

MOTION by Hornkohl, second by Gustad to accept the bid from Ruth Wolak in the amount of \$250 per month for the three summer seasons in 2014, 2015, 2016; with hours of operation between June 1 and

Labor Day each year; and further authorize the DPW Director and City Clerk to execute the service agreement.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF BIDS RECEIVED FOR FIRST STREET BEACH CONCESSIONS.

On May 6, 2014 five bids were publicly opened and read for First Street Beach Concessions. The following bids were received:

North Country Café	\$350 / month
David Story	\$300 / season (alternate location)
Ruth Wolak	\$255 / month
David Petzak	\$750 / month
Community Kitchen	\$250 / month

After a review of the proposals and subsequent reference checks, staff is recommending that a service agreement be signed with North Country Café. City Attorney has reviewed and approved the service agreement.

MOTION by Hornkohl, second by Gustad to accept the bid from North Country Café in the amount of \$350 per month for the three summer seasons in 2014, 2015 and 2016; with hours of operation between June 1 and Labor Day each year; and further authorize the DPW Director and City Clerk to execute the service agreement. Discussion followed.

With a roll call vote this motion passed, 4-3.

AYES: Kenny, Hornkohl, Zaring, and Gustad

NAYS: Cote, Goodspeed, and Wittlieff

A REPORT FROM THE PEG COMMISSION AND THE ALTERNATIVES FOR AREA YOUTH.

Mr. Keith Brown reported on the activities of the PEG Commission and responded to questions the Council had regarding their activities.

Ms. Sheila Kaminski reported on the activities of the Alternatives for Area Youth (AAY) and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

David Story– 1102 Cherry Rd. Apt. 2 stated that he had ran the First Street beach concession stand for several years and wanted to be located by the boat ramps to serve the boaters.

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Ruth Wolak, Country Cottage Catering, thanked Council for accepting her bid, ensured them there would be no concern about the bathrooms, and commented about her proposed menu and ideas she has for the concession stand.

OFFICIALS AND STAFF.

None received.

COUNCILMEMBERS.

Cote stated that Memorial Weekend is coming up and asked that the fallen soldiers be remembered.

Wittlieff inquired about the building on Washington Street that was burned out and if there was anything we could do to clean it up; also thanked everyone involved with Tight Lines for Troops this past weekend.

Gustad asked for an update on Twelfth Street negotiations/discussions with the property owners. Deisch stated that the property owners aren't interested in seeing improvements if anything occurs on their property; next step would be to condemn property to straighten out the road. Kenny asked if it is just the jog in the road or the condition that it is in that is the safety issue; could we just fix the condition; not interested in condemning property.

Gustad also stated that the Click It or Ticket campaign is starting up, remember to buckle up.

Hornkohl asked if anything could be done on the North Channel Outlet broken window, board it up?

Kenny wished everyone a safe Memorial Day weekend.

ADJOURN.

MOTION to adjourn was made by Goodspeed, second by Cote. Meeting adjourned at 8:00 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Deputy Treasurer