

# MANISTEE CITY COUNCIL

## MEETING AGENDA

TUESDAY, JUNE 3, 2014 – 7:00 P.M. – COUNCIL CHAMBERS

**I. Call to Order.**

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

**II. Public Hearings.**

**III. Citizen Comments on Agenda Related Items.**

**IV. Consent Agenda.** All agenda items marked with an asterisk (\*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Approval of Payroll.  
b.) Cash Balances Report.
- XI. b.) Notification Regarding Scheduling a Special Meeting.  
c.) Notification Regarding Next Work Session.  
d.) Consideration of Manistee County Humane Society Tag Days.  
e.) Consideration of VFW Buddy Poppy Sales.  
f.) Consideration of Annual Forest Festival Activities.

At this time Council could take action to approve the Consent Agenda as presented.

**\*V. Approval of Minutes.** Approval of the minutes of the May 20, 2014 regular meeting as attached.

**VI. Financial Report.**

\*a.) APPROVAL OF PAYROLL.

\*b.) CASH BALANCES REPORT.

**VII. Unfinished Business.**

**VIII. New Business.**

a.) CONSIDERATION OF INTRODUCING ORDINANCE CHAPTER 270 HOUSING COMMISSION AMENDMENTS.

The initial Housing Commission ordinance was drafted in 1966. At that time and based upon the ordinance, it was the responsibility of the City Council to fix compensation for employees of the Housing Commission. More recently the State of Michigan has subsequent laws that makes it the responsibility of the Council appointed Housing Commission to set employee compensation.

This ordinance has been reviewed and supported by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

At this time Council could take action to introduce an ordinance amending Chapter 270 Housing Commission.

b.) CONSIDERATION OF INTRODUCING ORDINANCE CHAPTER 289 PARKS AND BEAUTIFICATION COMMISSION AMENDMENTS.

The Parks and Beautification Commission have passed a motion to amend Chapter 289 removing the language that the Chair is required to be a resident of the City. All Parks and Beautification Commissioners will still be required to own property or own a business or profession having a licensed business location within the City.

This ordinance has been reviewed and supported by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

At this time Council could take action to introduce an ordinance amending Chapter 289 Parks and Beautification Commission.

c.) CONSIDERATION OF INTRODUCING NEW ORDINANCE CHAPTER 663 FIREWORKS.

City Council discussed the creation of a new ordinance to limit fireworks being discharged within the City of Manistee. No person shall ignite, discharge, or use commercial fireworks in the City between the hours of 11:00 p.m. and 8:00 a.m. This prohibition shall not preclude a person from igniting, discharging, or using consumer fireworks within the City of the day preceding, the day of, or the day after a national holiday; consistent with Act 256, except between the hours of 1:00 a.m. to 8:00 a.m. on those days.

This ordinance has been reviewed and supported by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

At this time Council could take action to introduce a new ordinance Chapter 663 Fireworks.

d.) CONSIDERATION OF INTRODUCING ORDINANCE 692 WEEDS.

City staff has been working to amend how Chapter 692 Weeds is enforced. Based on this experience, the Department of Public Works felt there was a more efficient way to enforce the weed ordinance.

This ordinance has been reviewed and supported by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

At this time Council could take action to introduce an ordinance amending Chapter 692 Weeds.

e.) CONSIDERATION OF INTRODUCING ORDINANCE 1028 RIVER STREET TRAFFIC FLOW, PARKING AND AMENITIES.

In the late 1990s the City was preparing to complete a downtown streetscape project as part of a combined sewer separation project. Included in the original plans were bump outs (traffic calming measures) and trees downtown. A referendum vote was put before City residents to prohibit trees from being placed in the downtown. This referendum passed and Section C. of Ordinance 1028 was added. By law, Section C. could not be reversed for a two-year period. Having passed that time period requirement, Council could now amend this section.

The DDA Design Committee and the full DDA Board have approved the concept of placing trees back in the downtown area in large planters. Use of the planters would allow them to be removed for winter maintenance.

This ordinance has been reviewed and supported by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

At this time Council could take action to introduce an ordinance amending Chapter 1028 Traffic Flow, Parking and Amenities.

f.) **CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.**

The City Clerk has taken action to advertise vacancies on the Brownfield Redevelopment Authority, Downtown Development Authority, Historic District Commission, Non-Motorized Transportation Committee, Oil and Gas Investment Board, Parks & Beautification Commission, Ramsdell Theatre Governing Authority, and the Zoning Board of Appeals.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received:

**BROWNFIELD REDEVELOPMENT AUTHORITY** – Two vacancies, three-year terms ending 06/30/17; applicants must be City residents or have an interest in property in the City; Mayoral appointment.

Don Kuk, 1235 Greenwich Street\*

**DOWNTOWN DEVELOPMENT AUTHORITY** – Four vacancies, two four-year terms ending 06/30/18 and two unexpired terms ending 06/30/16; at least three applicants must have an interest in property located in the downtown district; Mayoral appointment.

Todd Mohr, P. O. Box 1011, Manistee

**HISTORIC DISTRICT COMMISSION** – Two vacancies, one three-year term ending 02/28/17; and one unexpired term ending 02/28/15; applicants must be city residents, Council appointment.

None

**NON-MOTORIZED TRANSPORTATION COMMITTEE** – Three vacancies, one two-year term ending 03/31/16; and two unexpired terms ending 03/31/15; Mayoral appointment.

None

**OIL AND GAS INVESTMENT BOARD** – One vacancy, four-year term ending 06/30/18, Mayoral appointment.

Steven Brower, 4102 College Avenue\*

**PARKS & BEAUTIFICATION COMMISSION** – Three vacancies, three-year terms ending 06/30/17; at least two applicants must be city residents; non-residents must own real estate in the City or own a business or profession having a licensed business location in the City; Mayoral appointment.

Brittani Goda, 124 Fourth Street, Eastlake (temporary address)

**RAMSDALL THEATRE GOVERNING AUTHORITY** – Three vacancies, two three-year terms ending 06/30/17; and one unexpired term ending 06/30/15; at least two applicants must be city residents; Mayoral appointment.

None

**ZONING BOARD OF APPEALS** – One vacancy, three-year term ending 05/31/17; applicants must be city residents; Mayoral appointment.

None

\*Incumbent

At this time the Mayor and Council could take action to make appointments as noted above.

**IX. Notices, Communications, Announcements.**

a.) A REPORT FROM THE BROWNFIELD CONSULTANT.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. T Eftaxiadis will report on the activities of the Brownfield Redevelopment Authority and respond to any questions the Council may have regarding their activities.

No action is required on this item.

\*b.) NOTIFICATION REGARDING SCHEDULING A SPECIAL MEETING.

A special meeting of the Manistee City Council has been scheduled for Tuesday, June 10, 2014 at 6:30 p.m. prior to the regular work session scheduled for that evening at 7 p.m. The only item under consideration at the special meeting will be a first reading of a revised Water and Sewer Ordinance as required due to the adoption of the recent Water and Sewer Utility Rate Study. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

No action is required on this item.

\*c.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, June 10, 2014 at 7 p.m. A discussion will be conducted on Street Funding, Project Updates; and such business as may come before the Council.

No action is required on this item.

\*d.) CONSIDERATION OF MANISTEE COUNTY HUMANE SOCIETY TAG DAY.

The Manistee County Humane Society would like to hold their annual tag day fundraiser on Friday and Saturday, August 22 & 23, 2014 in the City of Manistee. This is one of their largest fundraisers held during the year to support the Homeward Bound Animal Shelter.

At this time Council could take action to authorize a Manistee County Humane Society Tag Day on August 22 & 23, 2014 in the City of Manistee.

\*e.) CONSIDERATION OF VFW BUDDY POPPY SALES.

The VFW Walsh Post 4499 has requested authorization to conduct their annual Buddy Poppy Sales in the City of Manistee from July 2 through July 5, 2014. Money collected from the event goes to our veteran's relief fund and back to needy veterans in our community.

At this time Council could take action to authorize the VFW Buddy Poppy Sales in the City of Manistee from July 2 through July 5, 2014.

\*f.) CONSIDERATION OF ANNUAL FOREST FESTIVAL ACTIVITIES.

A request has been received from the Manistee Area Chamber of Commerce to authorize the annual Forest Festival Parade and other events beginning Wednesday, July 2 and running through Sunday, July 6, 2014. The proposed schedule has been attached and includes parades, fireworks, carnival, hospitality tent, arts & crafts show and special events for the kids.

At this time Council could take action to support and approve the request to use City parks and streets for the annual Forest Festival from July 2 - 6, 2014.

**X. Concerns and Comments.**

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.

**XI. Adjourn.**

MDD:cl

**COUNCIL AGENDA ATTACHMENTS:**

Council Meeting Minutes – May 20, 2014  
Cash Balances Report  
Ordinance Committee Minutes – May 15, 2014  
Chapter 270 Ordinance Amendment  
Chapter 289 Ordinance Amendment  
Chapter 663 New Ordinance  
Chapter 692 Ordinance Amendment  
Chapter 1028 Ordinance Amendment  
Board and Commission Applications  
Humane Society Tag Day Request  
VFW Buddy Poppy Sale Request  
Forest Festival Request

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 20, 2014

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A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, May 20, 2014 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Robert Hornkohl, Robert Goodspeed, Catherine Zaring, Mark Wittlieff, and Eric Gustad.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, and City Engineer – Shawn Middleton/Spicer Group.

### AMEND AGENDA.

MOTION by Hornkohl, second by Cote to amend the agenda to add items VIII. New Business c.) & d.) regarding beach concessions.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlieff, and Gustad

NAYS: None

### CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

*None received.*

### CONSENT AGENDA.

- Minutes - May 6, 2014 - Regular Meeting  
- May 13, 2014 - Work Session
- Payroll - April 28 – May 11, 2014 - \$ 169,610.72
- Notification Regarding Next Work Session – June 10, 2014  
A discussion will be conducted on Street Funding, Project Updates; and such business as may come before the Council.

MOTION by Hornkohl, second by Cote to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlieff, and Gustad

NAYS: None

### CONSIDERATION OF A PARCEL SPLIT FOR ROY E. HENDERSON.

On May 1, 2014 the Planning Commission met to review a request from Roy E. Henderson for a parcel

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 20, 2014

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split. Mr. Henderson purchased 9.36 acres (+/-) of parcel 51-174-708-09 from the State of Michigan in 2012. The parcel that Mr. Henderson purchased has been placed on the tax roll (using the legal description from the Quit Claim Deed) and has been assigned parcel code number 51-174-708-10. The Planning Commission recommends approval of this parcel split.

MOTION by Hornkohl, second by Zaring to approve the request from Roy E. Henderson for a parcel split using the legal description from the State of Michigan Quit Claim Deed to Roy E. Henderson; recorded at the Register of Deeds Office on November 15, 2012. Discussion followed regarding the possibility of utilities located there; was there a utility easement; and would this affect the lot split.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlieff, and Gustad  
NAYS: None

### **CONSIDERATION OF DOWNTOWN DEVELOPMENT AUTHORITY BYLAW AMENDMENT.**

On April 9, 2014 the Downtown Development Authority took action to amend their bylaws, Article IV, Section 2. Regular Meetings removing “on the first Wednesday of each month” and adding “on the second Wednesday of each month.” This is the only amendment made to the bylaws at this time.

MOTION by Gustad, second by Hornkohl to adopt bylaws for the Manistee Downtown Development Authority.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlieff, and Gustad  
NAYS: None

### **CONSIDERATION OF BIDS RECEIVED FOR FIFTH AVENUE BEACH CONCESSIONS.**

On May 6, 2014 four bids were publicly opened and read for Fifth Avenue Beach Concessions. The following bids were received:

Eddie Scott	\$200 / month
North Country Café	\$350 / month
Ruth Wolak	\$250 / month
David Petzak	\$600 / month

After a review of the proposals and subsequent reference checks, staff is recommending that a service agreement be signed with Ruth Wolak. City Attorney has reviewed and approved the service agreement. Discussion followed.

MOTION by Hornkohl, second by Gustad to accept the bid from Ruth Wolak in the amount of \$250 per month for the three summer seasons in 2014, 2015, 2016; with hours of operation between June 1 and

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 20, 2014

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Labor Day each year; and further authorize the DPW Director and City Clerk to execute the service agreement.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, Wittlieff, and Gustad

NAYS: None

### **CONSIDERATION OF BIDS RECEIVED FOR FIRST STREET BEACH CONCESSIONS.**

On May 6, 2014 five bids were publicly opened and read for First Street Beach Concessions. The following bids were received:

North Country Café	\$350 / month
David Story	\$300 / season (alternate location)
Ruth Wolak	\$255 / month
David Petzak	\$750 / month
Community Kitchen	\$250 / month

After a review of the proposals and subsequent reference checks, staff is recommending that a service agreement be signed with North Country Café. City Attorney has reviewed and approved the service agreement.

MOTION by Hornkohl, second by Gustad to accept the bid from North Country Café in the amount of \$350 per month for the three summer seasons in 2014, 2015 and 2016; with hours of operation between June 1 and Labor Day each year; and further authorize the DPW Director and City Clerk to execute the service agreement. Discussion followed.

With a roll call vote this motion passed, 4-3.

AYES: Kenny, Hornkohl, Zaring, and Gustad

NAYS: Cote, Goodspeed, and Wittlieff

### **A REPORT FROM THE PEG COMMISSION AND THE ALTERNATIVES FOR AREA YOUTH.**

Mr. Keith Brown reported on the activities of the PEG Commission and responded to questions the Council had regarding their activities.

Ms. Sheila Kaminski reported on the activities of the Alternatives for Area Youth (AAY) and responded to questions the Council had regarding their activities.

### **CITIZEN COMMENT.**

David Story – 1102 Cherry Rd. Apt. 2 stated that he had ran the First Street beach concession stand for several years and wanted to be located by the boat ramps to serve the boaters.

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Ruth Wolak, Country Cottage Catering, thanked Council for accepting her bid, ensured them there would be no concern about the bathrooms, and commented about her proposed menu and ideas she has for the concession stand.

### **OFFICIALS AND STAFF.**

*None received.*

### **COUNCILMEMBERS.**

Cote stated that Memorial Weekend is coming up and asked that the fallen soldiers be remembered.

Wittlieff inquired about the building on Washington Street that was burned out and if there was anything we could do to clean it up; also thanked everyone involved with Tight Lines for Troops this past weekend.

Gustad asked for an update on Twelfth Street negotiations/discussions with the property owners. Deisch stated that the property owners aren't interested in seeing improvements if anything occurs on their property; next step would be to condemn property to straighten out the road. Kenny asked if it is just the jog in the road or the condition that it is in that is the safety issue; could we just fix the condition; not interested in condemning property.

Gustad also stated that the Click It or Ticket campaign is starting up, remember to buckle up.

Hornkohl asked if anything could be done on the North Channel Outlet broken window, board it up?

Kenny wished everyone a safe Memorial Day weekend.

### **ADJOURN.**

MOTION to adjourn was made by Goodspeed, second by Cote. Meeting adjourned at 8:00 p.m.

Michelle Wright MMC / CPFA, MiCPT  
City Clerk/Deputy Treasurer

**CASH TRANSACTIONS REPORT**

DRAFT

MONTH: APRIL  
City of Manistee

Page: 1  
5/28/2014  
9:12 am

Account Number	Beginning Balance	Debit	Credit	Ending Balance
<b>Fund: 101 - GENERAL FUND</b>				
Dept: 000				
001.000 Cash	1,005,930.97	188,919.49	436,723.73	758,126.73
001.002 Cash - Escrow	82,523.31	5,754.00	2,100.00	86,177.31
004.000 Cash - Petty	800.00	0.00	0.00	800.00
017.000 MBIA Mi Class Inv	57,153.13	0.00	0.00	57,153.13
Total Dept: 000	1,146,407.41	194,673.49	438,823.73	902,257.17
<b>Fund: 101</b>	1,146,407.41	194,673.49	438,823.73	902,257.17
<b>Fund: 202 - MAJOR STREET FUND</b>				
Dept: 000				
001.000 Cash	29,273.73	100,623.79	33,039.62	96,857.90
Total Dept: 000	29,273.73	100,623.79	33,039.62	96,857.90
<b>Fund: 202</b>	29,273.73	100,623.79	33,039.62	96,857.90
<b>Fund: 203 - LOCAL STREET FUND</b>				
Dept: 000				
001.000 Cash	11,235.30	30,958.02	6,750.00	35,443.32
Total Dept: 000	11,235.30	30,958.02	6,750.00	35,443.32
<b>Fund: 203</b>	11,235.30	30,958.02	6,750.00	35,443.32
<b>Fund: 204 - STREET IMPROVEMENT FUND</b>				
Dept: 000				
001.000 Cash	25,941.84	0.00	0.00	25,941.84
Total Dept: 000	25,941.84	0.00	0.00	25,941.84
<b>Fund: 204</b>	25,941.84	0.00	0.00	25,941.84
<b>Fund: 226 - CITY REFUSE FUND</b>				
Dept: 000				
001.000 Cash	145,777.27	18,712.54	60,297.09	104,192.72
001.030 Cash Mgt Chk	98,897.63	0.00	0.00	98,897.63
Total Dept: 000	244,674.90	18,712.54	60,297.09	203,090.35
<b>Fund: 226</b>	244,674.90	18,712.54	60,297.09	203,090.35
<b>Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO</b>				
Dept: 000				
001.000 Cash	21,759.67	0.00	0.00	21,759.67
Total Dept: 000	21,759.67	0.00	0.00	21,759.67
<b>Fund: 243</b>	21,759.67	0.00	0.00	21,759.67
<b>Fund: 245 - OIL &amp; GAS FUND</b>				
Dept: 000				
001.000 Cash	77,081.63	18,065.56	0.00	95,147.19
001.020 Money Market	223,098.98	0.00	0.00	223,098.98
Total Dept: 000	300,180.61	18,065.56	0.00	318,246.17
<b>Fund: 245</b>	300,180.61	18,065.56	0.00	318,246.17
<b>Fund: 249 - BUILDING INSPECTOR</b>				
Dept: 000				
001.000 Cash	8,893.48	168.00	3,879.22	5,182.26
Total Dept: 000	8,893.48	168.00	3,879.22	5,182.26
<b>Fund: 249</b>	8,893.48	168.00	3,879.22	5,182.26

## CASH TRANSACTIONS REPORT

DRAFT

MONTH: APRIL  
City of ManisteePage: 2  
5/28/2014  
9:12 am

Account Number	Beginning Balance	Debit	Credit	Ending Balance
<b>Fund: 251 - EPA GRANT - PETROLEUM</b>				
Dept: 000				
001.000 Cash	0.00	0.00	1,530.00	-1,530.00
Total Dept: 000	0.00	0.00	1,530.00	-1,530.00
<b>Fund: 251</b>				
	0.00	0.00	1,530.00	-1,530.00
<b>Fund: 252 - EPA GRANT - HAZARDOUS</b>				
Dept: 000				
001.000 Cash	0.00	0.00	6,675.50	-6,675.50
Total Dept: 000	0.00	0.00	6,675.50	-6,675.50
<b>Fund: 252</b>				
	0.00	0.00	6,675.50	-6,675.50
<b>Fund: 275 - GRANT MANAGEMENT FUND</b>				
Dept: 000				
001.000 Cash	-64,490.81	0.00	2,722.63	-67,213.44
Total Dept: 000	-64,490.81	0.00	2,722.63	-67,213.44
<b>Fund: 275</b>				
	-64,490.81	0.00	2,722.63	-67,213.44
<b>Fund: 290 - PEG COMMISSION</b>				
Dept: 000				
001.000 Cash	7,379.08	5,650.00	3,630.63	9,398.45
Total Dept: 000	7,379.08	5,650.00	3,630.63	9,398.45
<b>Fund: 290</b>				
	7,379.08	5,650.00	3,630.63	9,398.45
<b>Fund: 296 - RAMSDELL THEATRE</b>				
Dept: 000				
001.000 Cash	58,289.01	42,279.95	28,796.41	71,772.55
004.000 Cash - Petty	500.00	0.00	0.00	500.00
Total Dept: 000	58,789.01	42,279.95	28,796.41	72,272.55
<b>Fund: 296</b>				
	58,789.01	42,279.95	28,796.41	72,272.55
<b>Fund: 297 - FRIENDS OF THE RAMSDELL</b>				
Dept: 000				
001.000 Cash	4,680.51	0.00	721.81	3,958.70
Total Dept: 000	4,680.51	0.00	721.81	3,958.70
<b>Fund: 297</b>				
	4,680.51	0.00	721.81	3,958.70
<b>Fund: 430 - CAPITAL IMPROVEMENT FUND</b>				
Dept: 000				
001.000 Cash	137,723.84	0.00	25,000.00	112,723.84
Total Dept: 000	137,723.84	0.00	25,000.00	112,723.84
<b>Fund: 430</b>				
	137,723.84	0.00	25,000.00	112,723.84
<b>Fund: 490 - RENAISSANCE PARK</b>				
Dept: 000				
001.000 Cash	2,970.45	0.00	0.00	2,970.45
Total Dept: 000	2,970.45	0.00	0.00	2,970.45
<b>Fund: 490</b>				
	2,970.45	0.00	0.00	2,970.45
<b>Fund: 508 - BOAT RAMP FUND</b>				
Dept: 000				
001.000 Cash	3,736.02	1,320.00	1,242.77	3,813.25
004.000 Cash - Petty	1.00	1,000.00	0.00	1,001.00

**CASH TRANSACTIONS REPORT**

DRAFT

MONTH: APRIL  
City of Manistee

Page: 3  
5/28/2014  
9:12 am

Account Number	Beginning Balance	Debit	Credit	Ending Balance
Total Dept: 000	3,737.02	2,320.00	1,242.77	4,814.25
<b>Fund: 508</b>	<b>3,737.02</b>	<b>2,320.00</b>	<b>1,242.77</b>	<b>4,814.25</b>
<b>Fund: 573 - WATER &amp; SEWER UTILITY</b>				
Dept: 000				
001.000 Cash	368,832.91	269,382.34	228,755.42	409,459.83
001.002 Cash - Escrow	35,000.00	1,800.00	2,600.00	34,200.00
004.000 Cash - Petty	300.00	0.00	0.00	300.00
017.000 MBIA Mi Class Inv	488,692.03	0.00	0.00	488,692.03
Total Dept: 000	892,824.94	271,182.34	231,355.42	932,651.86
<b>Fund: 573</b>	<b>892,824.94</b>	<b>271,182.34</b>	<b>231,355.42</b>	<b>932,651.86</b>
<b>Fund: 594 - MARINA FUND</b>				
Dept: 000				
001.000 Cash	35,930.47	18,246.52	6,033.07	48,143.92
Total Dept: 000	35,930.47	18,246.52	6,033.07	48,143.92
<b>Fund: 594</b>	<b>35,930.47</b>	<b>18,246.52</b>	<b>6,033.07</b>	<b>48,143.92</b>
<b>Fund: 661 - MOTOR POOL FUND</b>				
Dept: 000				
001.000 Cash	405,178.68	23,333.34	29,000.00	399,512.02
001.002 Cash - Escrow	271,273.24	0.00	0.00	271,273.24
Total Dept: 000	676,451.92	23,333.34	29,000.00	670,785.26
<b>Fund: 661</b>	<b>676,451.92</b>	<b>23,333.34</b>	<b>29,000.00</b>	<b>670,785.26</b>
<b>Fund: 703 - CURRENT TAX COLLECTION</b>				
Dept: 000				
001.000 Cash	-2,052.68	0.00	0.00	-2,052.68
Total Dept: 000	-2,052.68	0.00	0.00	-2,052.68
<b>Fund: 703</b>	<b>-2,052.68</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,052.68</b>
<b>Fund: 704 - PAYROLL CLEARING FUND</b>				
Dept: 000				
001.000 Cash	21,119.47	510,641.32	513,430.94	18,329.85
001.005 Cash - NEW Flex \ HRA	10,230.50	22,016.24	21,313.17	10,933.57
001.007 Cash - Federal & State Taxes	3.74	52,931.98	52,931.98	3.74
Total Dept: 000	31,353.71	585,589.54	587,676.09	29,267.16
<b>Fund: 704</b>	<b>31,353.71</b>	<b>585,589.54</b>	<b>587,676.09</b>	<b>29,267.16</b>
<b>Fund: 705 - DELINQUENT TAX COLLECTION</b>				
Dept: 000				
001.000 Cash	8,052.10	1,864.57	0.00	9,916.67
Total Dept: 000	8,052.10	1,864.57	0.00	9,916.67
<b>Fund: 705</b>	<b>8,052.10</b>	<b>1,864.57</b>	<b>0.00</b>	<b>9,916.67</b>
<b>Grand Totals:</b>	<b>3,581,716.50</b>	<b>1,313,667.66</b>	<b>1,467,173.99</b>	<b>3,428,210.17</b>

**CITY COUNCIL ORDINANCE COMMITTEE MEETING  
MINUTES OF MAY 15, 2014**

A meeting of the Manistee City Council Ordinance Committee was held on Thursday, May 15, 2014 at 3:30 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan 49660.

MEMBERS PRESENT: Catherine Zaring, Eric Gustad, Mark Wittlieff

MEMBERS ABSENT: None

OTHERS PRESENT: City Manager Mitch Deisch, Public Safety Director Dave Bachman, DPW Director Jeff Mikula, Finance Director Ed Bradford

***Discussion on Chapter 270 – Housing Commission.*** Deletes Section 270.04 regarding employees of the Housing Commission. According to the City Attorney this section of the Housing Commission Ordinance dated 4/15/66 has been superseded by state law. Currently this responsibility falls on the Manistee Housing Commission Board of Directors.

*Consensus / Action:* Unanimous Ordinance Committee support to forward the revised ordinance to City Council.

***Discussion on Chapter 289 – Parks & Beautification Commission.*** The Parks and Beautification Commission has requested that the ordinance be amended to remove the requirement that the Chair be a city resident. The City Attorney also took action to clean up minor format and language issues. This topic was discussed.

*Consensus / Action:* Unanimous Ordinance Committee support to forward the revised ordinance to City Council.

***Discussion on Chapter 663 – Fireworks.*** New ordinance to regulate the use of fireworks. New state laws last year precipitated this discussion. City Council has discussed the new provisions on several occasions. Currently there is no ordinance to regular fireworks in the City.

*Consensus / Action:* Unanimous Ordinance Committee support to forward the revised ordinance to City Council.

**Discussion on Chapter 692 - Weeds.** Ordinance was amended to provide better clarification on ordinance requirements, cost recovery, enforcement and penalties. Look at owner being responsible for weeds, not tenants.

*Consensus / Action:* Unanimous Ordinance Committee support to forward the revised ordinance to City Council.

**Discussion on Chapter 1028 – River Street Traffic Flow, Parking & Amenities.** Would remove Section C regarding no trees on River Street. The Downtown Development Authority is considering a project on River Street to add decorative trees and planters in the downtown district.

*Consensus / Action:* Unanimous Ordinance Committee support to forward the revised ordinance to City Council.

**Miscellaneous Discussion.** Staff updated the Ordinance Committee on pending revisions to utility ordinances as a result of the recently completed Utility Rate Study. Chapter 1040 needs to be amended, staff would like to have these amendments completed by June 30, 2014. These revised ordinances will be taken to the Council as a whole instead of coming first to the Ordinance Committee.

The meeting adjourned at approximately 4:45 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Mitchell D. Deisch". The signature is written in a cursive style with a large, stylized 'M' and 'D'.

Mitchell D. Deisch, City Manager

MDD:cl

MEMO TO: Mayor Colleen Kenny  
Members of City Council

FROM: Mitch Deisch, City Manager

DATE: May 20, 2014

SUBJECT: Amendments to City Ordinance  
Chapter 270 Housing Commission



**City Manager's Office**  
**231-398-2801**

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The initial Housing Commission Ordinance Chapter 270 was drafted in 1966. Since this period of time state laws have changed in regards to fixing compensation for employees of the Housing Commission. The new law makes this issue the responsibility of the Council appointed Housing Commission.

Thus, Section 270.04 Employees of Commission, of the Housing Commission Ordinance is no longer applicable and Council is being requested to remove the entire section.

As per the Housing Commission bylaws, the City Manager still participates in the evaluation and setting of compensation for the Housing Commission Executive Director.

The Council Ordinance Committee reviewed and approved this change at their May 15, 2014 meeting.

MDD:cl

## Cindy Lokovich

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**From:** George V. Saylor <GSaylor@mmbjlaw.com>  
**Sent:** Thursday, May 29, 2014 7:44 AM  
**To:** Mitch Deisch  
**Cc:** Cindy Lokovich  
**Subject:** City of Manistee Housing Commission

Mitch:

Chapter 270 of the City of Manistee Codified Ordinances is the Chapter regarding the City of Manistee Housing Commission. Ordinance Section 270.04 was adopted on April 5, 1966 and used language that I understand is similar to the ordinance language adopted by many other municipalities that, like the City of Manistee, established municipal housing commissions pursuant to Public Act 18 of 1933. Section 270.04 reads:

*270.04 EMPLOYEES OF COMMISSION.*

*The Housing Commission shall select and appoint such employees as it shall deem necessary for the proper exercise of its powers, functions and duties, and shall pay them such compensation as it shall, with the approval of the Mayor and City Council, fix and determine from time to time.*

In 1996 the Michigan Legislature amended parts of Public Act 18 of 1933, including the section detailing a municipalities role in setting employee compensation for municipal housing commissions. The Amendment included language that gave the discretion to the Mayor to recommend to Council the adoption of a resolution either conditioning the compensation of housing commission employees upon Council's approval or providing that the Council establish compensation ranges for housing commission employees. The change made the decision of Council to deal with housing commission employee compensation as discretionary, rather than mandatory as is currently provided in the City of Manistee Ordinance. The Michigan Supreme Court in the case of AFSCME Local 2394 and Detroit City Council, Intervening Plaintiff-Appellants, v. City of Detroit and Detroit Housing Commission, Defendants-Appellees ruled that the 1996 amendments to Public Act 18 invalidated the previously adopted provisions of the City of Detroit Code that made mandatory the City's determination of Detroit Housing Commission employee compensation. The effect of the Michigan Supreme Court case is to also invalidate the portions of City of Manistee Ordinance Section 270.04 relating to the City Council's determination of CMHC employee compensation. Pursuant to Act 18, without some other Council action, the CMHC is a separate corporate entity with the inherent powers that exist as a separate entity, including the authority to establish the compensation for its employees.

The currently proposed change the Chapter 270 of the City of Manistee Codified Ordinances, by the elimination of Section 270.04 would leave the issue of employment and compensation of City of Manistee Housing Commission employees to the members of the City of Manistee Housing Commission. Of course, ultimate oversight of the Housing Commission is with the City Council at is Council that approves the appointment by the Mayor of individuals to the Housing Commission.

As you know, my office has represented the CMHC on various matters over the last decade, although the counsel being provided in this email is as City Attorney.

George

# ORDINANCE 14-\_\_

**AN ORDINANCE TO AMEND CHAPTER 270 – HOUSING COMMISSION, OF THE CITY OF MANISTEE CODIFIED ORDINANCES BY DELETING SECTION 270.04**

**THE CITY OF MANISTEE ORDAINS:**

**Section 1. Current Section 270.04 is deleted.**

**Section 2.**

Effective Date; Publication.

This Ordinance shall be effective ten (10) days after its enactment as provided in Section 4-3 of the City of Manistee Charter. The City Clerk shall cause a copy of this Ordinance to be published in a newspaper circulated in the city of Manistee, stating the date of the enactment and effective date of the Ordinance, a brief notice as to the subject matter of the Ordinance and such other facts as the city clerk shall deem pertinent. A copy of the Ordinance shall be made available for public use and inspection at the office of the Manistee City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2014.

ENACTMENT DATE: \_\_\_\_\_

## CERTIFICATION

I, Michelle Wright, do hereby certify that I am the duly appointed and acting City Clerk of the City of Manistee and that the foregoing ordinance was adopted by the City of Manistee on the \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
City Clerk

**Chapter 270**  
**Housing Commission**

270.01	Establishment	270.03	Powers and duties
270.02	Appointments; composition; terms; compensation; removals; vacancies	270.04	Employees of Commission

CROSS REFERENCES
Municipal housing commissions - see M.C.L.A. Secs. 125.653et seq.
Adoption, promulgation and publication of rules - see M.C.L.A. Sec. 125.694b
Acquisition and maintenance of housing projects - see M.C.L.A. Secs. 125.731 et seq.
Appointments to commissions generally - see ADM. 210.01(d)(1)
Retirement plan - see ADM. 294.17
BOCA National Property Maintenance Code - see B. & H. Ch. 1480
Rental dwellings - see B. & H. Ch. 1482

**270.01 ESTABLISHMENT**

Pursuant to Act 18 of the Extra Session of 1933, as amended by Act 80 of the Public Acts of 1935, Act 265 of the Public Acts of 1937 and Act 5 of the Extra Session of 1938 (M. S. A. 5.3011), a commission is hereby established in and for the City to be known as the Housing Commission. (Ord. Unno. Passed 4-5-66.)

**270.02 APPOINTMENTS; COMPOSITION; TERMS; COMPENSATION; REMOVALS; VACANCIES**

The Mayor of the City is hereby directed to appoint the members of the Housing Commission, with the consent and approval of the other members of the City Council. The Housing Commission shall consist of five members, each of whose term of office shall be five years. Members of the first Housing Commission shall be appointed for terms of one year, two years, three years, four years and five years, respectively, and annually thereafter one member shall be appointed for a term of five years. The members shall serve without compensation and may be removed from office by the appointing authority. Any vacancy in office shall be filled by the appointing authority for the remainder of the unexpired term. (Ord. Unno. Passed 4-5-66.)

**270.03 POWERS AND DUTIES.**

The Housing Commission shall have all the powers and duties vested or permitted to be vested in housing commissions by Act 18 of the Extra Session of 1933, as heretofore or hereafter amended, and any laws heretofore or hereafter enacted which are supplemental thereto, it being the intent of this chapter to vest in the Housing Commission all powers and duties permitted by law. (Ord. Unno. Passed 4-5-66.)

**270.04 EMPLOYEES OF COMMISSION.**

The Housing Commission shall select and appoint such employees as it shall deem necessary for the proper exercise of its powers, functions and duties, and shall pay them such compensation as it shall, with the approval of the Mayor and City Council, fix and determine from time to time. (Ord. Unno. Passed 4-5-66.)

Delete section 270.04

MEMO TO: Mayor Colleen Kenny  
Members of City Council

FROM: Mitch Deisch, City Manager 

DATE: May 20, 2014

SUBJECT: Amendments to City Ordinance  
Chapter 289 Parks & Beautification Commission

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**City Manager's Office**  
**231-398-2801**

At their April 17, 2014 meeting the Parks and Beautification Commission passed a motion to remove the section of their ordinance that requires the Chair of the Parks and Beautification Commission be a resident of the City of Manistee.

The Council Ordinance Committee had significant discussion around this topic and felt that as long as the Chair owned real estate within the City or owned a business or profession having a licensed business location within the City (which is still a requirement in the ordinance); they supported the Parks and Beautification Commission recommendation.

The Council Ordinance Committee unanimously supported this ordinance amendment.

MDD:cl

DRAFT

City of Manistee  
Parks and Beautification Commission  
Minutes  
Thursday, April 17, 2014  
5:00 P.M



**Members Present:** Mark Tomaszewski, Roger Zielinski, Lynn Vasquez, Erin Pontiac, Ed Tegler, Darci Scott

**Unexcused:** None

**Also Present:** None

A regular meeting of the Manistee Parks and Beautification Commission was held on Thursday, April 17, 2014 at City Hall 2<sup>nd</sup> floor conference room. Meeting was called to order by Acting Chair Lynn Vasquez at 5:00 p.m.

**Approval of Minutes – Motion** by Tegler, **second** by Scott to accept March 20, 2014 minutes and place on file. **Motion** approved.

**Old Business:**

**Adopt a Park** – At the City Council meeting on April 15, 2014 the Adopt a Park Program was accepted by all council members.

The Commission would like to help the Parks Department in any way they can as long as it stays within the guidelines and procedures of the Commission. We would also like an update from Mikula of the program.

**Morton Park** – Zielinski mentioned wanting tables at the park and Scott wanted to ask the Red School House Day Care if they had any ideas of what they want to see have happen with the park. Vasquez mentioned for the next meeting to come with ideas for the park.

**Round About on 1<sup>st</sup> Street** – Vasquez called Chamber of Commerce and the board gave up the funding. There are no plans of right now going forward for this project.

**Ordinance Chapter 289, Sec. 09 update** - Vasquez read emails that were sent back and forward between the city manager, Mr. Deisch, the city manager's executive assistant, Cindy Lokovich explaining a motion needs to be made from the Parks commission to have the section removed. General Discussion: Commission would like to elect who we want as chair.

**Motion** by Tegler, **second** by Scott to have Ordinance Chapter 289, Section 02 be removed (the following):

(a)The Chair of the Commission shall be a resident of the City of Manistee.

**Motion: Approved**

**Vice and Chair Positions** – Motion by Tegler, second by Scott to nominate Vasquez for Chair as of today until July of 2015.

Motion: **Approved**, Vasquez accepted.

**Motion** by Tegler, second by Scott to nominate Pontiac for Vice Chair as of today until July of 2015.

Motion: **Approved**, Pontiac accepted.

General Discussion: Vasquez would be the representative for the Parks Commission. Also if you are speaking for yourself, you need to state that for the record.

**New Business:**

**5<sup>th</sup> Ave Beach** – Zielinski had questions about the cash budget and wanted an update from council. Suggestions were made to put tennis courts down and/or concrete slabs down with picnic area with Cabanas. Vasquez will send an email.

**Park Tour** – Would like to have the Park tour arranged for August 21<sup>st</sup> Parks Commission meeting. Commission needs to make plans with Mikula.

**River Walk** – Tomaszewski mentioned the east end of the river walk looks bad. Needs to be painted and there are holes in the ground. Zielinski will address this concern

**Motion** by Zielinski, second by Tegler to adjourn at 6:05 p.m.

**Next meeting date** – Thursday, May 22, 2014 at 5:00 p.m. at City Hall – 2<sup>nd</sup> Floor Conference Room.

Respectfully submitted,

Erin Pontiac

**Chapter 289**  
**Parks and Beautification Commission**

289.01	Commission Established, Composition	289.03	Purpose and Duties
289.02	Qualifications of Members; Meetings		

CROSS REFERENCES
Parks generally - see Mich. Const. Art. 7, Sec. 23; S.U. & P.S. Ch. 1062
Recreation facilities in home rule cities - see M.C.L.A. Sec. 117.4e
Sale of park property - see M.C.L.A. Sec. 117.5
Misapplication of park funds - see M.C.L.A. Sec. 123.67
Parks Department - see ADM. Ch. 244
Planning Commission - see ADM. Ch. 250
Tree Commission - see ADM. Ch. 274
River, lake and harbor regulations - see GEN. OFF. Ch. 670
Trees - see S.U. & P.U. Ch. 1026
Parks and Recreation - see S.U. & P.U. Ch. 1062

**289.01 COMMISSION ESTABLISHED AND COMPOSITION**

- A. There is hereby established the City of Manistee Parks and Beautification Commission.
- B. The City of Manistee Beautification Commission shall consist of at least seven (7) members, which includes the Chairman, as appointed by the Mayor and approved by the City Council<sup>[A1]</sup>.
- (Ord. 05-07 adopted 12-20-05) (Ord. 09-01, adopted 6-16-09)

**289.02 QUALIFICATIONS OF MEMBERS; MEETINGS**

~~A. The Chairman of the Commission shall be a resident of the City of Manistee.~~

~~BA. The other~~ Members of the Commission shall represent a cross section of the ~~resident~~<sup>[A2]</sup> population of the City of Manistee, two (2) of whom may be nonresidents of the City, but who:

1. Own real estate within the City; ~~or~~<sup>[A3]</sup>
2. Own a business or profession having a licensed business location within the City.

~~CB. Such~~ Members shall be appointed by the Mayor, with the approval of the City Council. Members ~~appointed by the City Council~~ shall serve for a term of three (3) years, ~~after the first~~<sup>[A4]</sup> ~~staggered terms of office.~~

~~DC. A quorum to conduct business shall consist of any four (4) members of the Commission, including the Chairman~~<sup>[A5]</sup>.

~~E~~D. Meetings of the Commission shall be governed by the Michigan Open Meetings Act (MCL 15.261 et seq.).

~~F~~E. The Commission shall keep minutes and records of its meetings and activities and the same shall be subject to the Michigan Freedom of Information Act (MCL 15.231 et seq.).

~~G~~F. The Commission shall meet at least quarterly ~~during each year~~, and more frequently as needed. ~~The date and time of each meeting will, where practicable, be agreed upon by the consensus of the Commission members and such City staff as may be assigned to meet with the~~<sup>[A6]</sup> ~~Commission.~~ Notice of each meeting will be ~~published and posted~~<sup>[A7]</sup> as required by law.

(Ord. 05-07 adopted 12-20-05) (Ord. 09-01, adopted 6-16-09)

### **289.03 PURPOSE AND DUTIES**

- A. The purpose of the Commission shall be to advise the City Council, City Departments and City Boards and Commissions on matters pertaining to the orderly development and maintenance of the City Parks System and identifying, planning and implementing public and private beautification projects.
- B. The responsibility and duties of the City of Manistee Parks and Beautification Commission shall include:
1. Establish bylaws.
  2. Establishing an annual parks and beautification project list.
  3. Organize and conduct annual tour of parks system.
  4. Review all significant parks improvement projects.
  5. Provide an annual report to the City Council on the progress of the Parks and Beautification Commission and its projects and to seek Council approval for public projects.
  6. Act as a liaison providing parks and beautification information ~~of to~~<sup>[A8]</sup> various groups, boards and commissions of the City of Manistee, and organizations within the City whose purpose is beautification of properties located within the City.

(Ord. 05-07 adopted 12-20-05) (Ord. 07-30 adopted 12-4-07) (Ord. 09-01, adopted 6-16-09)

MEMO TO: Mayor Colleen Kenny  
Members of City Council

FROM: Mitch Deisch, City Manager

DATE: May 20, 2014

SUBJECT: New Ordinance No. 663 Fireworks



**City Manager's Office**  
**231-398-2801**

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Last year the State of Michigan passed a law that allowed the use of commercial fireworks the day before, day of, and the day after any national holiday. The only restrictions a community could put on the use of fireworks during these holidays was to restrict them being discharged between 1:00 a.m. and 8:00 a.m.

Council chose to not enact any new ordinances last year regarding fireworks. Earlier this year, staff began discussing the topic with City Council to ensure that if any changes to ordinances regarding fireworks was to be enacted, it was done before the July 4th holiday.

After several discussions, Council chose to create a new Ordinance No. 663 Fireworks that will prohibit the use of commercial fireworks between the hours of 11:00 p.m. and 8:00 a.m. on all dates except those national holidays where commercial fireworks will be prohibited during the hours of 1:00 a.m. and 8:00 a.m.

The attached ordinance was reviewed and approved by the Council Ordinance Committee.

MDD:cl

**ORDINANCE 14-01**

**AN ORDINANCE TO ENACT AN ORDINANCE ENTITLED  
“CHAPTER 663 – FIREWORKS”, SECTIONS 663.01-663.07 TO THE  
CODIFIED ORDINANCES OF MANISTEE, MICHIGAN AND TO REPEAL ALL  
ORDINANCES IN CONFLICT HEREWITH**

**THE CITY OF MANISTEE ORDAINS:**

**Section 1.**

**Chapter 663 is added as follows:**

**CHAPTER 663**

663.01. Definitions:

As used in this chapter, the following definitions shall apply:

- (1) “Act 256” means the Michigan Fireworks Safety Act, Act 256 of the Public Acts of Michigan of 2011, being MCL 28.451, *et seq.*, as it may be amended from time to time.
- (2) “Consumer fireworks” means that term as defined in Act 256.
- (3) “Firework” or “fireworks” means that term as defined in Act 256.
- (4) “Retailer” means that term as defined in Act 256.
- (5) “Wholesaler” means that term as defined in Act 256.
- (6) “National holiday” means those holidays described in 5 USC § 6103

663.02. Use of Consumer Fireworks Prohibited.

No person shall ignite, discharge or use consumer fireworks in the City between the hours of 11:00 p.m. and 8:00 a.m. This prohibition shall not preclude a person from igniting, discharging or using consumer fireworks within the City on the day proceeding, the day of, or the day after a national holiday, consistent with Act 256, except between the hours of 1:00 a.m. to 8:00 a.m. on those days.

663.03. Firework Safety.

No person shall recklessly endanger the life, health, safety, or well-being of any person by the ignition, discharge, or use of consumer fireworks.

663.04. Enforcement.

The Director of Public Safety, his designees and sworn law enforcement officers are authorized to enforce the provisions of this Ordinance.

663.05. Repeal.

All regulatory provisions contained in other city ordinances which are inconsistent with the provisions of this Ordinance are repealed.

663.06. Severability.

The sections and provisions of this Chapter 663 are declared to be severable and any portion which is declared inoperative or invalid for any reason by a court of competent jurisdiction shall in no way affect the remaining sections or provisions of this Ordinance.

663.07. Violations, Fines and Penalties.

Whoever violates any provisions of this Chapter 663 is guilty of a municipal civil infraction and shall be fined in an amount not less than that established from time to time by the City Council, or in absence of an amount established by City Council, in the sum of \$500.00 for each and every violation.

**Section 2.**

Effective Date; Publication.

This Ordinance shall be effective ten (10) days after its enactment as provided in Section 4-3 of the City of Manistee Charter. The City Clerk shall cause a copy of this Ordinance to be published in a newspaper circulated in the city of Manistee, stating the date of the enactment and effective date of the Ordinance, a brief notice as to the subject matter of the Ordinance and such other facts as the city clerk shall deem pertinent. A copy of the Ordinance shall be made available for public use and inspection at the office of the Manistee City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2014.

ENACTMENT DATE: \_\_\_\_\_

CERTIFICATION

I, Michelle Wright, do hereby certify that I am the duly appointed and acting City Clerk of the City of Manistee and that the foregoing ordinance was adopted by the City of Manistee on the \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
City Clerk

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL – June 18, 2013

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, June 18, 2013 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

**PRESENT:** Colleen Kenny, Robert Hornkohl, Robert Goodspeed, Catherine Zaring, Beth Adams, and Eric Gustad.

**ABSENT:** Edward Cote.

**ALSO PRESENT:** City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, Community Development Director – Jon Rose, Finance Director – Ed Bradford, and City Engineer – Corey Kandow/Abonmarche Consultants.

### **PUBLIC HEARING ON PROPOSED FIREWORKS ORDINANCE.**

At the work session of June 11, 2013 City Council considered proposed fireworks ordinance language prepared by the City Attorney in response to proposed State Legislation on this subject. No action is anticipated at the conclusion of the public hearing. However, this item is on the agenda for consideration later this evening.

The public was invited to speak on the proposed fireworks ordinance language. *No comments were received.*

Public hearing closed at 7:03 p.m.

### **CITIZEN COMMENTS ON AGENDA RELATED ITEMS.**

*None received.*

### **CONSENT AGENDA.**

- Minutes
  - June 4, 2013 - Regular Meeting
  - June 11, 2013 - Work Session
- Payroll
  - May 27 – June 9, 2013 - \$ 120,739.60
- Monthly Bills
  - May 2, 2013 - \$ 274,000.56
  - May 22, 2013 - \$ 227,818.27
- Notification Regarding Next Work Session – July 9, 2013
  - A discussion will be conducted on project updates; and such business as may come before the Council.

- **Consideration of Annual Forest Festival Activities.**  
A request has been received from the Manistee Area Chamber of Commerce to authorize the annual Forest Festival Parade and other events beginning Wednesday, July 3 and running through Sunday, July 7, 2013. The proposed schedule has been attached and includes parades, fireworks, carnival, hospitality tent, arts & crafts show and special events for the kids.
- **Consideration of Annual Paint the Town Pink Walk.**  
The West Shore Healthcare Foundation is requesting to conduct their annual Paint the Town Pink Walk on Thursday, October 3, 2013 beginning at Cornerstone Park. Social hour will be from 4 to 5 p.m., with a short ceremony to follow. Participants will walk the Riverwalk to the House of Flavors and then follow River Street back to Cornerstone Park. River Street merchants are asked to decorate in pink for the cause. Other "pink" events are being put on in the area by other organizations, bringing the community together.

MOTION by Hornkohl, second by Goodspeed to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Hornkohl, Goodspeed, Zaring, Adams, and Gustad  
NAYS: None

**CONSIDERATION OF BUDGET AMENDMENT 2013-1 FOR FISCAL YEAR END JUNE 30, 2013.**

The City of Manistee is required by State law to ensure that actual expenditures do not exceed budgeted amounts. Over the course of the current fiscal year, unanticipated and unbudgeted events and/or Council approved expenditures have occurred. The proposed budget amendment addresses the expenditures associated with these events and attempts to project what final year-end expenditures will be to avoid any year-end negative budget variances.

MOTION by Hornkohl, second by Zaring to adopt budget amendment 2013-1 for fiscal year ending June 30, 2013.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Hornkohl, Goodspeed, Zaring, Adams, and Gustad  
NAYS: None

**CONSIDERATION OF ADOPTING AN EMERGENCY FIREWORKS ORDINANCE.**

City Charter Section 4-3 C. Emergency Ordinances allows Council to immediately adopt ordinances necessary for the preservation of public peace, health, morals, safety or welfare and may be given immediate effect after their enactment after receiving five affirmative votes of City Council. The emergency and effective date shall be declared therein. The proposed Fireworks Ordinance language was reviewed by Council at the June 11, 2013 work session and during a public hearing earlier this

evening.

MOTION by Hornkohl, second by Goodspeed to take action under Charter Section 4.3 C to enact Emergency Ordinance 13-01 to limit the use of commercial fireworks; find that numerous complaints were received by the City over the 2012 July 4<sup>th</sup> holiday regarding the indiscriminate use of commercial fireworks that disturbed the peace of the public; and that enactment of the ordinance with an effective date of June 28, 2013 and without a second reading is necessary in order for it to be effective prior to the July 4, 2013 holiday; and in order to preserve the public peace over the July 4, 2013 holiday.

Lengthy discussion and clarification followed. MOTION TO AMEND the original motion by Zaring, second by Hornkohl to exclude the regulation of commercial fireworks on all days except federal holidays.

A roll call vote on the amended motion was taken. Amended motion failed, 2-4.

AYES: Kenny and Zaring  
NAYS: Hornkohl, Goodspeed, Adams, and Gustad

A roll call vote on the original motion failed, 4-2. Five affirmative votes were needed for enactment.

AYES: Kenny, Hornkohl, Goodspeed, and Zaring  
NAYS: Adams and Gustad

#### **CONSIDERATION OF BROWNFIELD REDEVELOPMENT AUTHORITY BYLAWS.**

On June 4, 2013 the City of Manistee Brownfield Redevelopment Authority (BRA) amended their bylaws. The BRA amended Section 2.7 which schedules quarterly meetings instead of a monthly meeting and Section 3.2 which changes the election of officers from the third calendar quarter to January.

MOTION by Hornkohl, second by Zaring to adopt bylaws for the Brownfield Redevelopment Authority and authorize the Mayor to execute the document.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Hornkohl, Goodspeed, Zaring, Adams, and Gustad  
NAYS: None

#### **CONSIDERATION OF REDUCING NUMBER OF BROWNFIELD REDEVELOPMENT AUTHORITY MEMBERS.**

Currently there is one vacancy on the Brownfield Redevelopment Authority. Due to ongoing difficulties in getting applicants for the BRA Board of Directors and to ensure a quorum for meetings, the BRA members decided at their June 4, 2013 meeting to request City Council reduce the number of members from nine to seven. This reduction in membership does not require an ordinance amendment.

MEMO TO: Mayor Colleen Kenny  
Members of City Council

FROM: Mitch Deisch, City Manager

DATE: May 21, 2014

SUBJECT: Amendments to City Ordinance  
Chapter 692 Weeds



City Manager's Office  
231-398-2801

---

City staff has been working to amend how Ordinance 692 is enforced. DPW Director Jeff Mikula spent last summer enforcing the ordinance as it had been done in the past. Based on this experience, he felt that there was a more efficient way to enforce the weed ordinance.

The amendments under consideration are being proposed by Staff and have been approved by the Council Ordinance Committee. The first reading of the ordinance amendments would be at the June 3, 2014 Council meeting with the second reading occurring at the June 17, 2014 meeting.

MDD:cl

**Chapter<sup>[A1]</sup> 692**  
**Weeds**

692.01	Duty of owners to cut	692.99	Penalty
692.02	Cutting by City; recovery of costs		

CROSS REFERENCES
Weeds generally - see M.C.L.A. Secs. 247.51, 247.52, 247.61 et seq., 286.701 et seq.
Injury to vegetation in area between gutter line and line of lots abutting streets - see S.U. & P.S. 1024.05
Trees - see S.U. & P.S. Ch. 1026

**692.01 NOXIOUS WEEDS PROHIBITED; HEIGHT LIMITS.**

Except as provided, no person owning, leasing, renting or occupying any parcel shall permit the growth of noxious weeds; nor the growth of grass or vegetation to a greater height than 10 inches.

**692.0102 DUTY OF OWNERS TO CUT OCCUPANT OR OWNER**

It shall be the duty of the owner and occupant of every parcel within the city, to cut and remove all such noxious weeds, grass, vegetation and brush as often as may be necessary to comply with section 692.01

It shall be the duty of every owner of land within the City to cut down or cause to be cut down all noxious weeds and grasses growing on the property or on the adjacent boulevard. These weeds and grasses must be cut down at least four times each year: once by May 20, again by June 20, again by July 20 and again by August 20. (Ord. Unno. Passed 5-3-83.)(Ord. 99-6. Passed 7-16-99)

**692.03 CUTTING BY CITY; RECOVERY OF COSTS**

If after having been provided 7-days written notice to the address listed on the City tax roll, an owner or occupant of land refuses or neglects to cut down any noxious weeds; or fails to cut grass or vegetation that exists in violation of this Chapter it shall be lawful for City employees to enter upon any such lands and cause the noxious weeds, grass or vegetation in violation of this Chapter to be cut down and destroyed at the expense of the owner of the lands. A schedule of the cost for this work shall be set by resolution of the City Council. If the owner of such land refuses or neglects to pay the fee set forth by the Council's resolution, a lien shall be set against the land and collected the same as other taxes or assessments are collected within the City.

**692.02 CUTTING BY CITY; RECOVERY OF COSTS**

In case any owner of land refuses or neglects to cut down or cause to be cut down any noxious weeds as provided in this chapter, it shall be lawful for the officers or employees of the City to enter upon any such lands where such noxious weeds are growing and to cause the

~~same to be cut down and destroyed at the expense of the owner of the lands. A schedule of the cost for this work shall be set by resolution of the City Council, and may be revised from time to time as conditions may warrant. If the owner of such land refuses or neglects to pay the fee set forth by the Council's resolution, a lien shall be set against the land and collected the same as other taxes or assessments are collected within the City. The remedies provided for in this section shall be in addition to the penalty provided in Section 692.99. (Ord. Unno. Passed 5-20-69.)~~

**692.99            PENALTY**

In addition to any charge imposed under Section 692.03, failure to remove noxious weeds or cut grass or vegetation in accordance with this Chapter shall be a municipal civil infraction pursuant to Chapter 203. The Director of Public Works is authorized to issue a Municipal Civil Infraction Notice of Violation or Municipal Civil Infraction Citation as provided in Chapter 203 for a violation of this Chapter.

~~**692.99            PENALTY**~~

~~(EDITOR'S NOTE: See Section 202.99 for general Code penalty if no specific penalty is provided.)~~

**Chapter 692  
Weeds**

CURRENT ORDINANCE

692.01	Duty of owners to cut	692.99	Penalty
692.02	Cutting by City; recovery of costs		

CROSS REFERENCES
Weeds generally - see M.C.L.A. Secs. 247.51, 247.52, 247.61 et seq., 286.701 et seq.
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Trees - see S.U. & P.S. Ch. 1026

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**692.99 PENALTY**

(EDITOR'S NOTE: See Section 202.99 for general Code penalty if no specific penalty is provided.)

MEMO TO: Mayor Colleen Kenny  
Members of City Council

FROM: Mitch Deisch, City Manager 

DATE: May 21, 2014

SUBJECT: Amendments to City Ordinance Chapter 1028  
River Street Traffic Flow, Parking & Amenities



**City Manager's Office**  
**231-398-2801**

---

In the late 1990s the City was preparing to complete a downtown streetscape project as part of a combined sewer separation project. Included in the original plans were bumpouts (traffic calming measures) and trees downtown. A referendum vote was put before City residents to prohibit trees from being placed in the downtown. This referendum passed and Section C. of Ordinance 1028 was added. By law, Section C. could not be reversed for a two-year period. Having passed that time period requirement, Council could now amend this section.

The DDA Design Committee and the full DDA Board have approved the concept of placing trees back in the downtown area in large planters. Use of the planters would allow them to be removed for winter maintenance.

MDD:cl

**Chapter 1028  
River Street Traffic Flow, Parking and Amenities**

1028.01	River Street Traffic Flow, Parking & Amenities		
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CROSS REFERENCES
One Way Streets - see TRAF. 440.01
Two Hour Parking - see TRAF. 430.02

**1028.01 RIVER STREET TRAFFIC FLOW, PARKING & AMENITIES**

The City of Manistee ordains that for any future changes to River Street and its environs, the following conditions shall be met:

- A. There shall be no angle parking on either side of the street.
- B. There shall be no bumpouts or protrusions into the present traffic lanes or parking lanes. Any future curb lines shall be straight and parallel.
- ~~C. There shall be no trees in the sidewalk portion of the street between Division Street and Pine Street, except in the present marina park. Any existing trees shall remain, but when they are removed because of deterioration, they shall not be replaced in this area.~~
- D. River Street shall remain open as it is presently platted between Pine Street and Spruce Street.
- E. Any planting along the street shall be kept back near the building line and not placed out near the curb line.  
(Ord. 99-5. Approved by vote of the general electorate)

## Cindy Lokovich

---

**From:** Manistee MS-DDA <patrick@manisteedowntown.com>  
**Sent:** Tuesday, April 22, 2014 10:56 PM  
**To:** Mitch Deisch; Jeffery Reau; Jeff Mikula  
**Cc:** Cindy Lokovich  
**Subject:** Re: CHAPTER 1028 - River St Trees

This allows for all trees, both in ground and in planters. Does the City want to open this up for in ground trees?

Patrick Kay, Executive Director  
Manistee Main Street DDA  
231-398-3262  
[patrick@manisteedowntown.com](mailto:patrick@manisteedowntown.com)  
[www.manisteedowntown.com](http://www.manisteedowntown.com)

---

**From:** Mitch Deisch  
**Sent:** Tuesday, April 22, 2014 9:14 AM  
**To:** Jeffery Reau; Patrick Kay; Jeff Mikula  
**Cc:** Cindy Lokovich  
**Subject:** Fwd: CHAPTER 1028 - River St Trees

Attached is the draft ordinance regarding trees in the downtown. City Attorney George Saylor is comfortable with this language.

Please let me know if you are comfortable with the language.

Mitch Deisch

Sent from my iPhone

Begin forwarded message:

**From:** Cindy Lokovich <[clokovich@manisteemi.gov](mailto:clokovich@manisteemi.gov)>  
**Date:** April 22, 2014 at 9:07:07 AM EDT  
**To:** Mitch Deisch <[mdeisch@manisteemi.gov](mailto:mdeisch@manisteemi.gov)>  
**Subject:** CHAPTER 1028 - River St Trees

**MANISTEE CITY COUNCIL  
WORK SESSION  
MINUTES OF OCTOBER 8, 2013**

The Manistee City Council met in a work session on Tuesday, October 8, 2012 at 7 p.m. in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan 49660.

**MEMBERS PRESENT:** Colleen Kenny, Eric Gustad, Bob Hornkohl, Catherine Zaring, Ed Cote

**MEMBERS ABSENT:** Beth Adams, Robert Goodspeed

**OTHERS PRESENT:** Department Directors, Media and Public

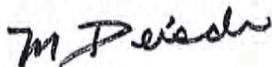
***DDA Trees / Sign Proposal.*** City Manager Mitch Deisch reviewed the Placemaking grants written and received by the MSDDA for downtown planter trees and downtown directional sign. All Council agreed that trees would be beneficial to the downtown. Staff will work with the DDA to develop a proposal of how / where trees could be located downtown. The Ordinance will change after the proposal is presented. Travis Alden presented information on the new DDA entrance sign to replace the current sign at US-31 and River Street. Several comments about the sign were made to the DDA. Signs were presented to City Council as information.

***Motor Pool Update.*** Finance Director Ed Bradford and DPW Director Jeff Mikula provided an update on the City's Motor Pool fund. Reviewed a presentation that has revised the 2013-2014 Motor Pool Budget. Explained reasons for making the changes, inclusion of DPW staff, and enhanced process. Revisions to the 2013-2014 budget will result in a two-year \$70,000 positive variance to the Motor Pool Fund balance. Staff will present Motor Pool spreadsheet to Council.

***Surplus Property Policy.*** City Manager Mitch Deisch reviewed his draft surplus property policy. Numerous questions were asked by Council about the policy. Council supported the Surplus Property Policy to be included in the General Policies.

Adjourned at 8:25 p.m.

Respectfully submitted,



Mitchell D. Deisch, City Manager

MDD:cl



## APPLICANTS NEEDED

### BOARDS and COMMISSIONS VACANCIES

**BROWNFIELD REDEVELOPMENT AUTHORITY.** Two vacancies - three-year terms ending 06/30/17. *Applicants must be City residents or have an interest in property in the City.* Purpose: Promote revitalization of environmentally distressed & functionally obsolete areas.

**DOWNTOWN DEVELOPMENT AUTHORITY.** Four vacancies - (2) four-year terms ending 06/30/18; and (2) unexpired terms ending 06/30/16. *At least three applicants must have an interest in property located in the downtown district.* Purpose: Central business district & tax increment financing authority.

**HISTORIC DISTRICT COMMISSION.** Two vacancies – (1) three-year term ending 02/28/17; and (1) unexpired term ending 02/28/15. *Applicants must be City residents.* Purpose: Historic preservation.

**NON-MOTORIZED TRANSPORTATION COMMITTEE.** Three vacancies – (1) two-year term ending 03/31/16; and (2) unexpired terms ending 03/31/15. Purpose: Provide safe, scenic routes throughout the City that encourages non-motorized transportation use for fitness, transportation and tourism.

**OIL & GAS INVESTMENT BOARD.** One vacancy - four-year term ending 06/30/18. Purpose: Oversees investment of Oil & Gas Trust Fund.

**PARKS & BEAUTIFICATION COMMISSION.** Three vacancies - three-year terms ending 06/30/17. *At least two applicants must be City residents.* Purpose: Advisory on parks development, maintenance, improvements, & identifying, planning, implementing public & private beautification projects.

**RAMSDELL THEATRE GOVERNING AUTHORITY.** Three vacancies – (2) three-year terms ending 06/30/17; and (1) unexpired term ending 06/30/15. *At least two applicants must be City residents.* Purpose: Oversees Ramsdell Theatre finances.

**ZONING BOARD OF APPEALS.** One vacancy - three-year term ending 05/31/17. *Applicants must be City residents.* Purpose: hears appeals to zoning and building issues.

Application forms are available at the City Clerk's office, 70 Maple Street or on the City website at <http://www.manisteemi.gov> . All applications should be returned prior to the June 3 , 2014 City Council meeting when appointments will be made.



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Brownfield Redevelopment Authority

NAME: Don Kuk

ADDRESS: 1235 Greenwich St  
Manistee, MI 49660

PHONE: (Home) 231-723-8794 (Work) 723-2561 x 4289

E-MAIL: dkuk@mortonsalt.com ( ) personal or (X) work

I want to volunteer for this position because:  
I have direct knowledge, training and experience  
relative to this topic.

Please add any particular education, experience or background you think appropriate to include:  
B.S. Chemistry, M.S. Engineering Management, certified ENV  
auditor, EHS manager

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Donald E. Kuk 5-29-14  
Signature Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



RECEIVED

MAY 28 2014

CITY OF MANISTEE  
CLERK-TREASURER

### APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: DDA - Interest Member

NAME: Todd Mohr

ADDRESS: PO Box 1011  
Manistee, MI 49660

PHONE: (Home) 231-301-1667 (Work) \_\_\_\_\_

E-MAIL: todd@synergybroadcast.net  personal or  work

I want to volunteer for this position because:

To contribute my experience to improve  
downtown business owners  
Synergy Broadcast Group, Mitten Media

Please add any particular education, experience or background you think appropriate to include:

8 years DDA board member, Pentwater  
23 years as business

Feel free to attach any additional information.

I  (will)  (will not) be able to attend the Council meeting. Please circle one.

[Signature] 5-28-14  
Signature Dated

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RECEIVED  
MAY 22 2014  
CITY OF MANISTEE  
CLERK-TREASURER

## APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: Parks & Beautification Commission

NAME: Brittani Goda

ADDRESS: 124 4th St  
Eastlake, MI 49626

PHONE: (Home) (231) 360-4979 (Work) (231) 723-2988

E-MAIL: brit.goda@gmail.com  personal or  work

I want to volunteer for this position because:

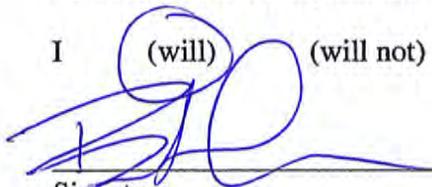
I want to help with the betterment of our community both physically and aesthetically while ensuring our residents the enjoyment of local parks.

Please add any particular education, experience or background you think appropriate to include:

Forestry, Youth Advisory Council (High School), Youth In Gov't (High School), Grant Writing Experience, Ad Hoc/Animal Ordinance Committee member.

Feel free to attach any additional information.

I  (will)  (will not) be able to attend the Council meeting. Please circle one.

  
Signature \_\_\_\_\_ Dated 5/22/14

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RECEIVED

MAY 23 2014

CITY OF MANISTEE  
CLERK-TREASURER

## APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: Oil + Gas Investment Board

NAME: Steven Brower  
ADDRESS: 4102 College Ave  
Manistee, Mi 49660

PHONE: (Home) 723-6187 (Work) 398-7905

E-MAIL: SBBROWER@CHARTER.NET  personal or  work

I want to volunteer for this position because:

Several years experience on the Board. I believe I have the ability to contribute to wants the success of this Board I enjoy participating on this Board.

Please add any particular education, experience or background you think appropriate to include:

My career in banking and education in France has given me the skills necessary to perform the duties of this Board.

Feel free to attach any additional information.

I  (will)  (will not) be able to attend the Council meeting. Please circle one.

Steven Brower  
Signature

5/27/14  
Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



**Manistee County Humane Society  
PO Box 144  
736 Paws Trail  
Manistee, MI 4966**

**May 11, 2014**

**City of Manistee  
City Council  
280 Washington St.  
Manistee, MI 49660**

**Dear City Manager,**

**The Manistee County Humane Society would like to hold our annual Tag Day fundraiser on August 22 and 23, 2013 in the city of Manistee. This is one of our largest fundraisers of the year to support Homeward Bound Animal Shelter.**

**Thank you for your consideration.**

**Lorrie Manthei**

**Comm. Chair, MCHS**

# VFW



VETERANS OF FOREIGN WARS OF THE U.S.  
WALSH POST NO. 4499  
1211 28<sup>th</sup> Street  
Manistee, Michigan 49660

Manistee City Council

May 20<sup>th</sup> 2014

We the members of V.F.W. Walsh Post 4499 are again requesting permission to have our "Buddy Poppy" days the first week of July 2014. We specifically want to be at various locations from July 2<sup>nd</sup> through July 5<sup>th</sup> with their permission of course, but would also want to be able to work the Parade and some of the Forest Festival events as well. We hope to campaign at (K-Mart, Wesco, Family Fare, Olson's and Walgreen's. The money collected from this event goes to our veteran's relief fund and back to needy veterans in our community. Thank You for Your Support in the Past. If you have any questions please contact me at 398-0538 or 233-8813

Donald Vadeboncoeur

Post Commander

164 East Piney Rd.  
Manistee, Mi. 49660

VETERANS OF FOREIGN WARS OF THE UNITED STATES



CITY HALL  
70 Maple Street

CITY MANAGER  
231.398.2801

CITY ASSESSOR  
231.398.2802

BUILDING INSPECTOR  
231.398.2806

PLANNING, ZONING &  
COMMUNITY DEV.  
231.398.2805

CITY CLERK  
231.398.2803

CITY TREASURER  
231.398.2804

WATER BILLING  
231.723.2559

ADMINISTRATION  
FAX 231.723.1546

CLERK/TREASURER  
FAX 231.723.5410

POLICE DEPARTMENT  
70 Maple Street  
231.723.2533  
FAX 231.398.2012

FIRE DEPARTMENT  
281 First Street  
231.723.1549  
FAX 231.723.3519

PUBLIC WORKS  
280 Washington St.  
231.723.7132  
FAX 231.723.1803

PARKS DEPARTMENT  
231.723.4051

WATER MAINTENANCE  
231.723.3641

WASTEWATER PLANT  
50 Ninth St.  
231.723.1553

Memo To: Mitch Deisch   
From: Chief Bachman  
Re: Forest Festival 2014

Mitch;

We have received and reviewed the request for the annual forest festival activities. They include the parade, fireworks, car show, arts and crafts and a variety of other events in and around town.

This is an annual event that consumes many hours of city staff, and resources to successfully pull off. Sgt. Schmeling is in charge of the event this year for us and will coordinate our work with the DPW and fire departments to make sure all goes well.

In addition there are live bands entertaining and beer sales at the beach under the tent. The liquor license takes a different path to approval from the state

I know of no reason to deny this request.





May 16, 2014

Manistee City Council  
City Hall  
70 Maple Street  
PO Box 358  
Manistee, MI 49660

RE: 2014 Manistee National Forest Festival

Dear Mayor Kenny and Council Members,

On behalf of the Manistee National Forest Festival Committee we are asking City Council to consider approval for use of public lands during for the Manistee National Forest Festival scheduled for July 2 - July 6, 2014.

The majority of events will take place in and around Douglas Park, First Street Beach. The area will have vendors, hospitality tent, car show and numerous other activities. The Duck Race will be held on the Manistee River and the Independence Day Parade will be held Downtown.

The Manistee World of Arts & Crafts will be held at Red Szymarek Park, and that committee would need use of the park from Wednesday, July 2 through Sunday July 6.

At this time we respectfully request council approval to use public lands for the attached schedule of events.

Respectfully Submitted,

Stacie Bytwork, Executive Director

Enclosure

11 Cypress Street  
Manistee, MI 49660  
Phone 231-723-2575 Fax 231-723-1515  
[www.manisteechamber.com](http://www.manisteechamber.com)

# ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID PA  
MANI-C1

DATE (MM/DD/YYYY)  
02/20/14

**PRODUCER**  
  
 Bear Lake Insurance Agency Inc  
 12141 US 31 PO Box 267  
 Bear Lake MI 49614-0267  
 Phone: 231-864-3373 Fax: 231-864-3431

**INSURED**  
  
 Manistee Area Chamber of Comme  
 11 Cypress St  
 Manistee MI 49660

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: West Bend Mutual Insurance Co	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
X	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	NSL 1840253 00	02/01/14	02/01/15	EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100000 MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OP AGG \$ 2000000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
	<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	<b>OTHER</b> Liquor Liability	NSL 1881968 00	02/01/14	02/01/15	Liquor Li 1000000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 Additional Insured City of Manistee

**CERTIFICATE HOLDER**  
  
 City of Manistee  
 70 Maple St  
 Manistee MI 49660

**CANCELLATION**  
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.  
 AUTHORIZED REPRESENTATIVE  
 Paul J Anderson



SPECIAL EVENT PERMIT REQUEST

Name of Special Event: **Forest Festival Firework**

Date of Special Event: **July 4 2014**

Time of Special Event: **10:30 pm**

Number of Units Participating

Marching/Walking: \_\_\_\_\_ Driven: \_\_\_\_\_ Other: \_\_\_\_\_

Assembly/Starting Location:

Destination/Finishing Point:

Route that the Special Event will Follow: Volunteers will patrol the fireworks perimeter beginning at 4 pm, caution tape and posts will be needed to help mark out the perimeter. If possible a fire department or public safety person would be an asset to make sure all the safety precautions are in place.

Additional request

for: \_\_\_\_\_

Person(s) / Organization(s) making request: Manistee Area Chamber of Commerce

Contact Person: Stacie Bytwork, Executive Director

Address: 11 Cypress Street, Manistee Michigan 49660

Phone Work: 231-723-2575 Home: 269-998-9525

Signature of Contact Person: 

*The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance.*

*The Insurance Certificate should be sent to the attention of Mary Bachman, Deputy Clerk. Ms. Bachman can be reached at 231.398.2803 her fax# is 231.723.5410.*

**Return this request to the Manistee City Police Department after it has been filled out and only after the first requirement has been complied and approved.**



SPECIAL EVENT PERMIT REQUEST

Name of Special Event: **Independence Day Parade**

Date of Special Event: **July 4 2014**

Time of Special Event: **10 am**

Number of Units Participating

Marching/Walking: 80 Driven: 30 Other:

Assembly/Starting Location: Division Street and River Street

Destination/Finishing Point: First Street by the Armory

Route that the Special Event will Follow: West on River Street to First Street destination by the Armory. Parade participants will travel First Street to Cherry Street after the parade.

Additional request for:

Person(s) / Organization(s) making request: Manistee Area Chamber of Commerce

Contact Person: Stacie Bytwork, Executive Director

Address: 11 Cypress Street, Manistee Michigan 49660

Phone Work: 231-723-2575 Home: 269-998-9525

Signature of Contact Person:

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SPECIAL EVENT PERMIT REQUEST

Name of Special Event: **Bed Race presented by Division Street Merchants**

Date of Special Event: **July 4, 2014**

Time of Special Event: **6 pm**

Number of Units Participating

Marching/Walking: \_\_\_\_\_ Driven: \_\_\_\_\_ Other: **10**

Assembly/Starting Location: **Division Street by Wahr Hardware**

Destination/Finishing Point:

Route that the Special Event will Follow: **5 person teams will race beds with wheels on Division Street.**

Additional request for: \_\_\_\_\_

Person(s) / Organization(s) making request: **Manistee Area Chamber of Commerce**

Contact Person: **Stacie Bytwork, Executive Director**

Address: **11 Cypress Street, Manistee Michigan 49660**

Phone Work: **231-723-2575** Home: **269-998-9525**

Signature of Contact Person: 

*The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance.*

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SPECIAL EVENT PERMIT REQUEST

Name of Special Event: Customs N Classics Car Club Show

Date of Special Event: July 6, 2014

Time of Special Event: 8 am – 3 pm

Number of Units Participating

Marching/Walking: \_\_\_\_\_ Driven: \_\_\_\_\_ Other: 10

Assembly/Starting Location: Division Street by Wahr Hardware

Destination/Finishing Point:

Route that the Special Event will Follow: Please barricade the boat launch parking lot at First Street beach for the car show that begins at 8 am.

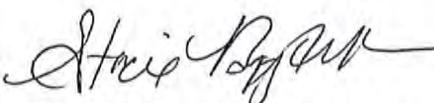
Additional request  
for: \_\_\_\_\_

Person(s) / Organization(s) making request: Manistee Area Chamber of Commerce

Contact Person: Stacie Bytwork, Executive Director

Address: 11 Cypress Street, Manistee Michigan 49660

Phone Work: 231-723-2575 Home: 269-998-9525

Signature of Contact Person: 

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**SPECIAL EVENT PERMIT REQUEST**

**Name of Special Event:** Grey Dragons Poker Run for Little Mary's Hospitality House

**Date of Special Event:** July 5, 2014

**Time of Special Event:** 12 pm

**Number of Units Participating**

Marching/Walking: \_\_\_\_\_ Driven: 30 -75 \_\_\_\_\_ Other: \_\_\_\_\_

Assembly/Starting Location: Festival Tent First Street Beach

Destination/Finishing Point: Festival Tent First Street Beach

Route that the Special Event will Follow: Assemble at the Festival Tent, First Street Beach. Motorcyclists will then go to various locations throughout Manistee County and return to the Festival Tent by 5:30 pm.

Additional request

for: \_\_\_\_\_  
\_\_\_\_\_

Person(s) / Organization(s) making request: Manistee Area Chamber of Commerce

Contact Person: Stacie Bytwork, Executive Director

Address: 11 Cypress Street, Manistee Michigan 49660

Phone Work: 231-723-2575 Home: 269-998-9525

Signature of Contact Person: 

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## MANISTEE National Forest Festival

Welcome to the 78th anniversary of the  
Manistee National Forest Festival,  
presented by  
the Manistee Area Chamber of Commerce.

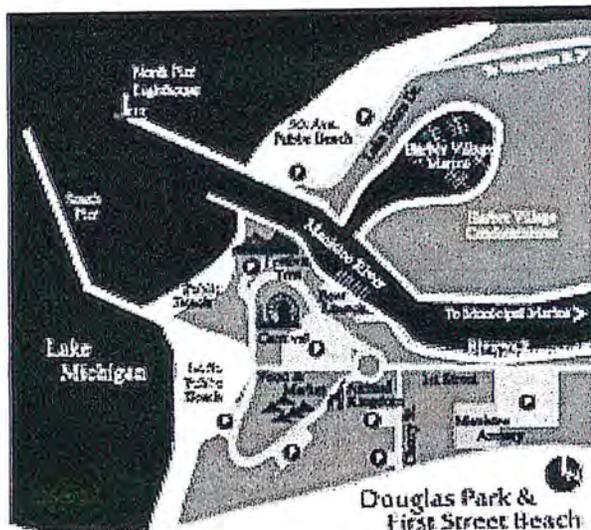
This year promises entertainment and fun for  
the entire family featuring great new events  
along with our fan favorite signature attractions.  
Enjoy this year's festival and let's make this 78th  
anniversary one for the ages.



NEW EVENT



Changes of times, dates and events may occur. Contact the  
Manistee Area Chamber of Commerce, 231-723-2575  
with questions. The latest schedule is available on Facebook  
@ Manistee National Forest Festival



### FIREWORKS PRESENTING SPONSOR

# Little River

CASINO RESORT

### FESTIVAL SUPPORTERS

LUDINGTON BEVERAGE CO.  
DISTRIBUTION



Martin Marietta Materials

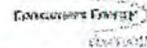


### EVENT SPONSORS

Whispering Pines Mobile Zoo Sponsors



Blarney Castle  
OIL PROPANE



Kids Day Sponsors



Scottville Clown Band  
Parade Sponsor



Scottville Clown Band Sponsors



of Manistee

High School Bands & Duck Race Sponsor

Manistee World of Arts & Crafts

Tittabawasee Valley Fife & Drum Corp. Sponsor



Entertainment Tent Sponsor

Top Line



Kids Day  
Parade Sponsor



### DONATIONS

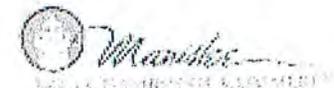
Goody's Juice & Java • Hopwood's Heating & Cooling, Inc.  
Wee Bee Jammin'



## MANISTEE National Forest Festival

2014 Schedule of Events

Wednesday, July 2nd  
through  
Sunday, July 6th



PURE MICHIGAN

## WEDNESDAY, JULY 2

■ **10 am - 5 pm; PHARMACIST & DRUG STORES OF MANISTEE CO. EXHIBIT:** The exhibit will feature photographs, information, pharmacist's tools, medicine and artifacts. Located in the Lyman Building, 425 River Street. Admission is \$1 Students, \$3 Adults and \$8 Families.



**10 am - Dusk; FESTIVAL MARKETPLACE & FOOD VENDORS:** First Street Beach. A festival favorite, the marketplace offers great bargains, unique merchandise and of course delicious festival food!

**11 am - 4 pm; TROLLEY TOURS:** Take a trolley ride into the past as the conductor tells of lumber barons and days gone by. Board the Trolley at Manistee County Transportation, 180 Memorial Drive. Cost is \$6 per person, \$3 for seniors and children 3-16 and persons with disabilities, last trip leaves at 4 pm.

■ **1 pm - 5 pm; MANISTEE ART INSTITUTE JURIED ART SHOW:** This Juried Art Show is a two dimensional art show, which will showcase the top 35-40 works and offer outstanding art from around Michigan. Presented by Manistee Art Institute at Hardy Hall in the Ramsdell Theatre, 101 Maple St.



**2 pm - Dusk; T.J. SCHMIDT & COMPANY CARNIVAL:** A family owned and operated traveling carnival serving the state of Michigan. Their thrilling rides, tasty carnival fare and games of skill combine with superior customer amenities to make their midway a fully functioning traveling theme park!

**4 pm; CHALK ART CONTEST:** Children draw pictures with trees as the theme. River Street and Water Street in the Fountain Triangle. Registration 3:45 pm, contest starts at 4 pm. Three age groups: 5-6 yrs, 7-8 yrs and 9-10 yrs. Bring your own chalk if possible. Limited chalk is provided. Prizes for all participants. Sponsored by Manistee Tree Commission. Free Admission.

## THURSDAY, JULY 3

**8:30 am; 14th ANNUAL FOREST FESTIVAL GOLF OUTING:** Held at Manistee National Golf & Resort, 4797 US 31 South, shotgun start at 8:30 am. Lunch will be provided on the course. Organized by Manistee Rotary. Please contact Manistee National Golf & Resort for reservations, 231-723-8874.

**9 am - 12 pm; BRAVO TROOP HOT DOG STAND & YARD SALE:** Enjoy hot dogs, discover treasures and great deals at the Bravo Troop Yard Sale. All the proceeds will go to Bravo Troop. Manistee Armory, 555 First Street.

**9 am - 5 pm; MANISTEE LIBRARY BOOK SALE:** The Friends of the Manistee County Library will hold a giant sale of used books outdoors and indoors at the Book House behind the library, 95 Maple Street.

**10 am - 1 pm; FOREST BUS TOUR:** View forest practices and recreational sites in Manistee County. Bring a sack lunch and water to drink. Meet at Veterans Memorial parking lot across from Manistee County Transportation, 180 Memorial Drive. Reservations required, (limited to 43 passengers), call the USDA Forest Service, 231-723-2211.

**10 am - 2 pm; UDELL ROLLWAYS DISC GOLF:** Participants will be able to play a round of disc golf, walk the stairs to the Manistee River, and enjoy a lunch cookout at the historic CCC Pavilion. Take M-55 from Manistee and turn left on North Horseshoe Bend Road.

## THURSDAY, JULY 3 Continued

■ **10 am - 5 pm; PHARMACIST & DRUG STORES OF MANISTEE CO. EXHIBIT:** The exhibit will feature photographs, information, pharmacist's tools, medicine and artifacts. Located in the Lyman Building, 425 River Street. Admission is \$1 Students, \$3 Adults and \$8 Families.



**10 am - Dusk; THE LITTLE SMILIN' CHOO CHOO:** The Little Smilin' Choo Choo is always a big hit with kids of all ages! Remember, "You're Never Too Old to Ride the Train!" It's not just a kid's ride; the train was built to accommodate adults and kids alike, making it a true family attraction! Douglas Park, First Street Beach, \$3 per person.

**10 am - Dusk; FESTIVAL MARKETPLACE & FOOD VENDORS:** First Street Beach. A festival favorite, the marketplace offers great bargains, unique merchandise and of course delicious festival food!

**11 am - 4 pm; TROLLEY TOURS:** Take a trolley ride into the past as the conductor tells of lumber barons and days gone by. Board the Trolley at Manistee County Transportation, 180 Memorial Drive. Cost is \$6 per person, \$3 for seniors and children 3-16 and persons with disabilities, last trip leaves at 4 pm.

■ **12 pm - 4 pm; GPS HIKE & POKER RUN:** It's an electronic treasure hunt and 5 card poker rolled into one! Use your GPS unit or smart phone to find several caches throughout Douglas Valley Winery, 5375 Douglas Valley Drive. At each location pick up a playing card; collect 5 cards to make a hand. Turn in your hand by 4 pm. Prizes are awarded for 1st, 2nd & 3rd. Admission \$5 per person.



**1 pm - 4 pm; GUIDED TOURS OF THE HISTORIC RAMSDELL THEATRE:** Designed by famed architect Solon S. Beman for local lawyer and philanthropist Thomas Jefferson Ramsdell, this ornate theatre boasts an act curtain by Walter Burridge, the scenic artist who designed the set for the original stage production of the "Wizard of Oz." A 26-ft. gilded proscenium and original murals bedeck the dome and lobby. Presented by Manistee Civic Players, tours start in the theatre lobby, 101 Maple Street, Admission \$5 per person.

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**2 pm - Dusk; T.J. SCHMIDT & COMPANY CARNIVAL:** A family owned and operated traveling carnival serving the state of Michigan. Their thrilling rides, tasty carnival fare and games of skill combine with superior customer amenities to make their midway a fully functioning traveling theme park!

**7 pm; ROOTS ON THE RIVER:** Live music featuring Detour. Detour is a Michigan-based bluegrass band that combines original contemporary bluegrass sounds with great traditional favorites. Detour's tight focused harmonies, precision instrumentals, and creative melodies take you down a unique bluegrass road. Veteran's Memorial Park on Memorial Drive.

■ **7:30 pm; SHREK THE MUSICAL:** Make robyn for ogre-sized family fun as the greatest fairy tale never told comes to life in a whole new way in this breathtaking Broadway musical adaptation of the hit movie Shrek! Presented by Manistee Civic Players & West Shore Community College. tickets: 800-836-0717 or manisteevictplayers.org. Historic Ramsdell Theatre; 101 Maple St.



## THURSDAY, JULY 3 Continued

■ **Gates open at 7:30 pm; FOREST FESTIVAL KICK OFF & FAREWELL TOUR:** Manistee's Third Coast Committee proudly brings you the musical event of the decade, the Salt City Rock & Blues Farewell Tour. A great evening of good fun, good friends and that Great music from the bands you enjoyed for years! Bo White & the Bluezers, Red Apple Road and Band X. Proceeds from this event are being donated to the Manistee County Museum, contributing in reconstruction of the 5th Ave Beach Lighthouse. Advance tickets, \$13, and \$15 at the door. Reserved seating, \$20. Get your tickets today!



## FRIDAY, JULY 4

**9 am - 5 pm; 43rd ANNUAL MANISTEE WORLD OF ARTS & CRAFTS:** Juried arts and crafts show in beautiful tree lined park, 80 vendors will display their art and fine crafts, food and music. Red Szymarek Park on Fifth Avenue. Free Admission. 5th Ave Beach is a beautiful spot to watch the fireworks after the event.

**9 am - Dusk; BRAVO TROOP YARD SALE:** Discover treasures and great deals at the Bravo Troop Yard Sale. All the proceeds will go to Bravo Troop. Manistee Armory, 555 First Street.

**9:45 am; FLAG RAISING CEREMONY:** Veterans will raise the flag as the National Anthem is sung. All veterans and active duty are invited. Presented by United Veterans Council at the corner of Division and River Streets.

**10 am; INDEPENDENCE DAY PARADE:** Travels west on River Street from Division Street to First Street to the Army parking lot. This fantastic parade highlights the festival. Entry forms available at the Manistee Area Chamber of Commerce or [www.manisteechamber.com](http://www.manisteechamber.com).

■ **10 am - 5 pm; PHARMACIST & DRUG STORES OF MANISTEE CO. EXHIBIT:** The exhibit will feature photographs, information, pharmacist's tools, medicine and artifacts. Located in the Lyman Building, 425 River Street. Admission is \$1 Students, \$3 Adults and \$8 Families.



**10 am - Dusk; THE LITTLE SMILIN' CHOO CHOO:** The Little Smilin' Choo Choo is always a big hit with kids of all ages! Remember, "You're Never Too Old to Ride the Train!" It's not just a kid's ride; the train was built to accommodate adults and kids alike, making it a true family attraction! Douglas Park, First Street Beach, \$3 per person.

**10 am - Dusk; FESTIVAL MARKETPLACE & FOOD VENDORS:** First Street Beach. A festival favorite, the marketplace offers great bargains, unique merchandise and of course delicious festival food!

**10 am - Dusk; WHISPERING PINES MOBILE ZOO:** A mobile exhibit that has a variety of animals from around the world. From farm animals to exotic animals - it's a zoo on wheels that's fun for everyone! First Street Beach entertainment site. Sponsored by Blarney Castle Oil and Propane & Consumer's Energy. Free Admission.

**12 pm - Dusk; T.J. SCHMIDT & COMPANY CARNIVAL:** A family owned and operated traveling carnival serving the state of Michigan. Their thrilling rides, tasty carnival fare and games of skill combine with superior customer amenities to make their midway a fully functioning traveling theme park!

Events continued on inside of brochure

## FRIDAY, JULY 4 Continued

■ **1 pm - 2:30 pm; MINI JINGTAMOK & CULTURAL EXHIBITION:** The Little River Band of Ottawa Indians will present an exhibition of Native American culture with a Mini Pow Wow starting at 1 pm. Free Admission. Festival Tent, Douglas Park (First Street Beach).



■ **1 pm - 9 pm; MANISTEE ART INSTITUTE JURIED ART SHOW:** This Juried Art Show is a two dimensional art show, which will showcase the top 35-40 works and offer outstanding art from around Michigan. Presented by Manistee Art Institute at Hardy Hall in the Ramsdell Theatre, 101 Maple St.

■ **2 pm, 3 pm & 4 pm; HAYRIDE AT DOUGLAS VALLEY:** Celebrating 6 years in business! Enjoy a leisurely hayride at Douglas Valley, 5375 Douglas Valley Drive.



■ **4:30 pm - 7 pm; MANISTEE LIONS CLUB FISH BOIL:** The Manistee Lions Club invites you to enjoy their famous fish boil! Festival Tent, First Street Beach. \$10 for adults, \$4 for children. Menu includes: boiled fish, potatoes and onions, cole slaw, rolls, lemonade and coffee. Hot dogs available. Strawberry shortcake available for \$2.50.

■ **6 pm; BED RACE PRESENTED BY DIVISION STREET MERCHANTS:** 5 person teams race beds on wheels while wearing sleeping attire. All beds must be on wheels. One person must ride and four must push the bed. Prizes for fastest bed, best dressed team and most unique bed. Entry information available from Wahr Hardware, 231-723-8335.

■ **Gates open at 6 pm; MANISTEE NATIONAL FOREST FESTIVAL KARAOKE FINALS:** The competition has been amazing, now it is time to watch the finalists compete with their own live band. This is their rock star moment! This family event is sure to be a crowd pleaser and this is a great spot to watch the fireworks and drink a beverage. Admission \$5 per person, 12 and under free.



■ **10:30 pm; FIREWORKS:** Spectacular display, best viewing from either First Street Beach or Fifth Avenue Beach, the rain date is July 5. Sponsored by Little River Casino Resort.

## SATURDAY, JULY 5 Continued

■ **10 am - 5 pm; PHARMACIST & DRUG STORES OF MANISTEE CO. EXHIBIT:** The exhibit will feature photographs, information, pharmacist's tools, medicine and artifacts. Located in the Lyman Building, 426 River Street. Admission is \$1 Students, \$3 Adults and \$8 Families.



■ **10 am - Dusk; THE LITTLE SMILIN' CHOO CHOO:** The Little Smilin' Choo Choo is always a big hit with kids of all ages! Remember, "You're Never Too Old to Ride the Train!" It's not just a kid's ride; the train was built to accommodate adults and kids alike, making it a true family attraction. Douglas Park, First Street Beach, \$3 per person.

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■ **10 am - Dusk; WHISPERING PINES MOBILE ZOO:** A mobile exhibit that has a variety of animals from around the world. From farm animals to exotic animals - it's a zoo on wheels that's fun for everyone! First Street Beach entertainment site. Sponsored by Blamey Castle Oil and Propane & Consumer's Energy. Free Admission.

■ **11 am; KAYAK KRUIZE PRESENTED BY INSTA LAUNCH CAMPGROUND:** Enjoy a leisurely ride down the Manistee River Channel. Bring your own kayak or you may rent one on site. Meet at Insta Launch Campground, 20 Park Avenue at 10:45 am. Balloons will be provided to decorate your kayak! For more information 231-723-3901. Free Admission.



■ **11 am - 4 pm; TROLLEY TOURS:** Take a trolley ride into the past as the conductor tells of lumber barons and days gone by. Board the Trolley at Manistee County Transportation, 180 Memorial Drive. Cost is \$6 per person, \$3 for seniors and children 3-16 and persons with disabilities, last trip leaves at 4 pm

■ **11 am - Dusk; 19TH ANNUAL JINGTAMOK (POW WOW):** Native American dancing, food, and arts and crafts, Miss Little River Princess Contest, exhibition dancing and specials. Grand entries are 12 pm and 7 pm. Special performance by the Haudenosaunee Singers & Dancers from the Onondaga Nation in New York. The public is welcome to attend. Free Admission. No pets except service animals. Tribal Gathering Grounds located across from the Little River Casino Resort (corner of US- 31 and M-22).

■ **12 pm - 5:30 pm; GREY DRAGONS POKER RUN:** Enjoy a beautiful ride through Manistee County, while participating in this fun poker run. Presented by the Grey Dragons Association of Manistee, this event will benefit Little Mary's Hospitality House located in Wellston. Registration from 12 pm - 1:30 pm, \$20 donation per hand, ride departs at 1:30 pm. All participants must return by 5:30 pm to be dealt a hand. Festival Tent, Douglas Park (First Street Beach). Pre-registration available, 231-233-1718.



■ **12 pm - Dusk; T.J. SCHMIDT & COMPANY CARNIVAL:** A family owned and operated traveling carnival serving the state of Michigan. Their thrilling rides, tasty carnival fare and games of skill combine with superior customer amenities to make their midway a fully functioning traveling theme park!

## SATURDAY, JULY 5 Continued

■ **Gates open at 9 pm; 22nd ANNUAL MANISTEE JAYCEES AQUAPALOOZA:** Featuring the local band Clear Heels and Manistee's own Josh Janowiak of Platinum Sound (formerly The Crum Bums of Manistee High School); coming back to spin all your requests until 2am. Ages 21 and over only. Advance tickets available at local businesses. Tickets \$8 in advance, \$9 at the door. General Admission gates open at 9 pm; music starts shortly after. Budweiser products, food and non-alcoholic beverages available for purchase.

## SUNDAY, JULY 6

■ **7 am - 1 pm; WORLD FAMOUS KIWANIS PANCAKE BREAKFAST:** Manistee Armory, 555 First Street, on the way to First Street Beach. A Manistee and Forest Festival tradition for over 45 years. Special this year, arrive before 9 am and you may order blueberry pancakes at no extra charge. Tickets at the door: Adults \$7, children under 5 free. Advance Tickets: Adults \$6, 5-12 years \$3, under 5 Free. Advance tickets available from Kiwanian; or at Jackpine Business Center, Sports Ink or Goody's Juice & Java. Proceeds from this event benefit area youth. \*\*\*NEW LOCATION\*\*\*

■ **8 am - 2 pm; CUSTOMS-N-CLASSICS CAR CLUB 23rd ANNUAL CAR SHOW:** On the lawn at Douglas Park, First Street Beach. Car and truck show, registration 8 am-12 pm, \$15 registration fee. Plaques presented at 2 pm. Plaques given to the top 35 vehicles, plus additional trophies for Host, Best of Show and special plaque for Best Paint, Best Interior and Best Engine. Door prizes, participant judged, and food available. Awards sponsored by Little River Casino Resort. Special Dealer Awards - Best Ford by Manistee Ford, Best Chevrolet by Yates Chevrolet and Best Chrysler by Watson's Manistee Chrysler.



■ **9 am - 3 pm; FOREST FESTIVAL SANDCASTLE CONTEST:** This family fun event will take place all day on the beach at Douglas Park, First Street Beach. Judging will take place at 3 pm; first place will receive \$50 in Downtown Dollars and their picture on the Manistee National Forest Festival Facebook page.

■ **10 am - 5 pm; THE LITTLE SMILIN' CHOO CHOO:** The Little Smilin' Choo Choo is always a big hit with kids of all ages! Remember, "You're Never Too Old to Ride the Train!" It's not just a kid's ride; the train was built to accommodate adults and kids alike, making it a true family attraction. Douglas Park, First Street Beach, \$3 per person.

## SATURDAY, JULY 5

**8 am – 2 pm; FARMERS MARKET:** Experience agricultural products and live entertainment at the Farmers Market. The Farmers Market is located in the parking lot on Memorial Drive and is a project of the Manistee Community Kitchen.

**8:15 am; FIRECRACKER 5K RUN/WALK AND 1-KILOMETER FUN RUN:** \$25 pre-registration, \$28 after June 26, or on race day, 1k fun run \$15/\$18. Held at Manistee High School, 525 12th street. Registration forms available at Snyder's Shoes, 397 River St., or online at [runmanistee.blogspot.com](http://runmanistee.blogspot.com) or [michianatiming.com](http://michianatiming.com).

**9 am – 12 pm; BRAVO TROOP YARD SALE:** Discover treasures and great deals at the Bravo Troop Yard Sale. All the proceeds will go to Bravo Troop. Manistee Armory, 555 First Street.

**9 am – 5 pm; 43rd ANNUAL MANISTEE WORLD OF ARTS & CRAFTS:** Juried arts and crafts show in beautiful tree lined park, 80 vendors will display their art and fine crafts, food and music. Red Szymarek Park on Fifth Avenue. Free Admission.



**10 am; FOREST FESTIVAL KID'S PARADE:** Theme: Things You Can Find in the Forest, Use Your Imagination and Your Parents! Dress up as something from the forest. Ages: stroller – 3 years, 4 years – 8 years, and 9 years – 12 years. This fun parade will be led by Smokey Bear, prizes will be awarded; this event will be held at Manistee Catholic Central, 1200 US 31 South. Sponsored by Manistee Resume. Free Admission. \*\*\*NEW LOCATION\*\*\*

**10 am – 12 pm; PORT CITY PET PAGEANT:** Is your pet the cutest? The best dressed? The smallest? The longest? The most patriotic? Does he do the best trick? Of course the answer is yes! Come show your pet's talent or beauty at the third annual Port City Pet Pageant sponsored by Parkdale Animal Hospital. Prizes will be awarded for the following categories: cutest, look alike (owner and pet look alike), longest, smallest, oldest, and best dressed, most patriotic and best trick. Registration is on site and is free. Come strut your pet's stuff at the festival tent. Registration starts at 9:30 am. For more information call Parkdale Animal Hospital 231-723-8998. See you there!

**10:15 am – 1 pm; FOREST FESTIVAL KID'S FUN DAY:** Following the parade, games and activities will be held at the stadium at Manistee Catholic Central, 1200 US 31 South. Smokey Bear will also be visiting with children. Sponsored by Filer Credit Union, Watson's Manistee Chrysler & Charles A. Boyer, Inc. \*\*\*NEW LOCATION\*\*\*

**1 pm – 4 pm; GUIDED TOURS OF THE HISTORIC RAMSDELL THEATRE:** Designed by famed architect Solon S. Beman for local lawyer and philanthropist Thomas Jefferson Ramsdell, this ornate theatre boasts an act curtain by Walter Burridge, the scenic artist who designed the set for the original stage production of the "Wizard of Oz." A 26 ft gilded proscenium and original murals bedeck the dome and lobby. Presented by Manistee Civic Players, tours start in the theatre lobby, 101 Maple Street, \$5 per person.

**1 pm – 9 pm; MANISTEE ART INSTITUTE JURIED ART SHOW:** This Juried Art Show is a two dimensional art show, which will showcase the top 35-40 works and offer outstanding art from around Michigan. Presented by Manistee Art Institute at Hardy Hall in the Ramsdell Theatre, 101 Maple St.



**1:30 pm – 4:30 pm; DOUGLAS VALLEY WINE & MUSIC:** Enjoy live music, wine tasting and wine by the glass. Shop the Bodega to find everything you need for a picnic, with over 100 Made in Michigan food products! Douglas Valley Winery 5375 Douglas Valley Drive.



**2 pm – 11 pm; MANISTEE CATHOLIC CENTRAL 50TH ANNIVERSARY REUNION:** Tours of the school, Catholic Mass, food, music, raffle, beer tent (charge for beverages), Virgil Baker & the Just 4 Fun Band and Band X, Manistee Catholic Central, 1200 US 31 South. Free Admission.



**4 pm – 8 pm; CUSTOMS-N-CLASSICS CAR CLUB CRUISE NIGHT:** Meet at VFW Hall located on 28th Street, no registration fee. Awards will be given by VFW #4499. Music by Mr. D's and food will be available. Sponsored by VFW #4499.

**4 pm; FOREST FESTIVAL DUCK RACE:** Raffle tickets are \$5 each or 3 for \$10. Ducks will travel from Maple Street Bridge west. Spectators can watch from the Riverwalk. 1st prize: \$300, 2nd prize: \$100, 3rd prize: \$50. Tickets available at Manistee Area Chamber of Commerce and Manistee County Visitors Bureau.

**6 pm – 8 pm; DINGHY PARADE:** Decorate your vessel, 15' and under and bring it to Seng's Marina at 5 pm. The parade will start at 6 pm, up and down the Manistee River Channel with the winner to be awarded following the parade at Seng's Marina, 47 Lake Street. For more information contact Seng's Marina, 231-723-9444.

**7 pm – 9:30 pm; SUNSET HIKE:** Join the USDA Forest Service and enjoy a sunset hike along Lake Michigan and into the Nordhouse Dunes Wilderness. Follow West Forest Trail Rd. to Lake Michigan Recreation Area then go by the campground loops to the beach access parking lot. Reservations required, please call the USDA Forest Service at 231-723-2211.

**7:30 pm; SHREK THE MUSICAL:** Make room for ogre-sized family fun as the greatest fairy tale never told comes to life in a whole new way in this breathtaking Broadway musical adaptation of the hit movie Shrek! Presented by Manistee Civic Players & West Shore Community College, tickets: 800-836-0717 or [manisteecivicplayers.org](http://manisteecivicplayers.org), Historic Ramsdell Theatre, 101 Maple Street.



**10 am – 5 pm; FESTIVAL MARKETPLACE & FOOD VENDORS:** First Street Beach. A festival favorite, the marketplace offers great bargains, unique merchandise and of course delicious festival food!

**10 am – 5 pm; WHISPERING PINES MOBILE ZOO:** A mobile exhibit that has a variety of animals from around the world. From farm animals to exotic animals – it's a zoo on wheels that's fun for everyone! First Street Beach entertainment site. Sponsored by Blarney Castle Oil and Propane & Consumer's Energy. Free Admission.

**10 am – 5 pm; PHARMACIST & DRUG STORES OF MANISTEE CO. EXHIBIT:** The exhibit will feature photographs, information, pharmacists' tools, medicine and artifacts. Located in the Lyman Building, 425 River Street, Admission is \$1 Students, \$3 Adults and \$8 Families.



**11 am – 5 pm; 19TH ANNUAL JIINGTAMOK (POW WOW):** Native American dancing, food, and arts and crafts, Miss Little River Princess Contest, drum and dance contest, exhibition dancing and specials. Grand entries at 12 pm. The public is welcome to attend. Free Admission. No pets except service animals. Tribal Gathering Grounds located across from the Little River Casino Resort (corner of US- 31 and M-22).

**12 pm – 5 pm; T.J. SCHMIDT & COMPANY CARNIVAL:** A family owned and operated traveling carnival serving the state of Michigan. Their thrilling rides, tasty carnival fare and games of skill combine with superior customer amenities to make their midway a fully functioning traveling theme park!

**1 pm – 4 pm; LIONS PIG ROAST:** Enjoy a delicious pig roast presented by the Manistee Lions Club. First Street Beach Festival Tent, \$10 for adults, \$4 for children. Menu includes: pulled pork on a bun, potato salad, baked beans, pickle, apple sauce, potato chips, dessert, lemonade and coffee. Hot dogs available.

**1 pm – 5 pm; MANISTEE ART INSTITUTE JURIED ART SHOW:** This Juried Art Show is a two dimensional art show, which will showcase the top 35-40 works and offer outstanding art from around Michigan. Presented by Manistee Art Institute at Hardy Hall in the Ramsdell Theatre, 101 Maple St.



**1:30 pm – 4:30 pm; DOUGLAS VALLEY WINE & MUSIC:** Enjoy live music, wine tasting and wine by the glass. Shop the Bodega to find everything you need for a picnic, with over 100 Made in Michigan food products! Douglas Valley Winery 5375 Douglas Valley Drive.



**2:00 pm; SHREK THE MUSICAL:** Make room for ogre-sized family fun as the greatest fairy tale never told comes to life in a whole new way in this breathtaking Broadway musical adaptation of the hit movie Shrek! Presented by Manistee Civic Players & West Shore Community College, tickets: 800-836-0717 or [manisteecivicplayers.org](http://manisteecivicplayers.org), Historic Ramsdell Theatre, 101 Maple Street.



**4 pm – 6 pm; SCOTTVILLE CLOWN BAND CONCERT:** Manistee Ford is the proud sponsor of the Scottville Clown Band. Admission is \$1 per person donation, children 12 and under no charge. Festival Tent, Douglas Park (First Street Beach).