

**HARBOR COMMISSION MINUTES  
MEETING OF JUNE 17, 2014**

A regular meeting of the Manistee Harbor Commission was held on Tuesday, June 17, 2014 at 1 p.m. in the Marina Open Space, 480 River Street, Manistee MI 49660.

<b>Roll Call</b>	<b>Present</b>	<b>Excused Absence</b>	<b>Unexcused Absence</b>
Commissioner Bachman	✓		
Commissioner Cook			✓
Commissioner Daniels		✓	
Commissioner Memberto			✓
Commissioner Smith	✓		
Commissioner Zaccanelli	✓		
Commissioner Zielinski	✓		
City Manager Mitch Deisch	✓		

**OTHERS PRESENT:** Manistee News Advocate Eric Sagonowsky

**APPROVAL OF AGENDA**

*MOTION* by Dave Bachman, second by Thom Smith to approve the agenda as presented. Voice vote - Motion carried.

**PUBLIC COMMENTS ON AGENDA ITEMS** None.

**APPROVAL OF MINUTES**

*MOTION* by Dave Bachman, second by Roger Zielinski to approve the minutes for the April 15, 2014 meeting as presented. Voice vote - Motion carried.

**STAFF REPORTS**

***Harbormaster.*** Received approximately 30 applications for the two marina positions open this year. Bachman removed himself from the process and Marina Manager Laura Brennan handled the interview process and selected two high school students. They are at full staff now.

***City Manager.*** Distributed Launch Ramp Revenue Report as of June 9, 2014. Numbers are down so far this year but fishing has been slow. (Moved to Unfinished Business items.)

**COMMITTEE REPORTS**

- Update on Harbor Entrance Sign – New sign looks good. Some small trees along the west end of the Riverwalk might need to be removed.
- North Riverwalk Mooring Balls – Moved to next agenda.
- Sister City in Wisconsin – Moved to next agenda.

- Cruise Ship Welcome – Cruise ship schedule for 2014 and 2015 were supplied. This is usually handled by the Victorians in Persons.
- Mackinaw to Chicago Race Event – Moved to next agenda.
- Committee meetings with DDA, Chamber, VCB – Moved to next agenda.

**UNFINISHED BUSINESS**

- Arthur Street Launch / Pay for Use Facility and a Backup Pay Tube at First Street Launch – City Manager has asked that the City Engineer of Record look at a possible redundant system for First Street launch and a similar system for Arthur Street. Information developed will be brought back to the Harbor Commission at a future meeting. It was noted that a couple of the ramps at First Street need to be pulled back out of the water to get them above water level. City Manager will be investigating a new auto-attendant that Ludington installed at their Loomis Street Launch to see if it dispenses seasonal permits or just dailies. Discussed whether a surveillance camera would help deter someone from damaging the card reader by inserting coins.
- Ninth Street Launch Ramp – Nothing new to report on this long-range project. It was noted that the parking lot could use a little gravel and the floating dock needs repair.
- Camping in First Street Launch Ramp Parking Lot – Following discussion a consensus was formed to refer this item to the Parks and Beautification Commission.

**NEW BUSINESS** None.

**PUBLIC COMMENTS** None.

**COMMENTS BY HARBOR COMMISSIONERS** None.

**ADJOURNMENT**

Next meeting is scheduled for Tuesday, July 15, 2014.

*MOTION* by Dave Bachman, second by Alex Zaccanelli to adjourn at 1:35 p.m.

Respectfully submitted,

Cynthia Lokovich, CAP-OM  
Recording Secretary