

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, JANUARY 20, 2015 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Approval of Payroll.
b.) Monthly Bills.
- XI. c.) Notification Regarding Next Work Session.
d.) Consideration of a Rotary Club Bottle Drive.

At this time Council could take action to approve the Consent Agenda as presented.

***V. Approval of Minutes.** Approval of the minutes of the January 6, 2015 regular meeting as attached.

VI. Financial Report.

***a.) APPROVAL OF PAYROLL.**

***b.) MONTHLY BILLS.**

VII. Unfinished Business.

VIII. New Business.

a.) CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies on the Board of Review, Compensation Commission, Harbor Commission, Historic District Commission, Non-Motorized Transportation Committee, Parks & Beautification Commission, and the PEG Commission.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received:

BOARD OF REVIEW. One regular member term ending 12/31/17, applicants shall be taxpaying electors of the City who are owners of property assessed for taxes in the City and at the time of their appointment, are neither elected nor appointed officials of the City; Council appointment.

Judianne L. Sibley, 241 Hughes Street

COMPENSATION COMMISSION. One vacancy, five-year term ending 09/30/19, applicants must be registered voters in the City, Mayoral appointment.

None

HARBOR COMMISSION. One unexpired term ending 10/31/15, Council appointment.

None

HISTORIC DISTRICT COMMISSION. Three vacancies, three-year terms ending 02/28/18, applicants must be City residents, Council appointment.

T Eftaxiadis, 817 Cherry Street*
Mary (Teena) Kracht, 403 First Street*

NON-MOTORIZED TRANSPORTATION COMMITTEE. Three vacancies, two-year terms ending 03/31/17, Mayoral appointment.

Ed Jones, 4339 W. Fox Farm Road*
Christa Johnson, 739 Canfield Road*

PARKS & BEAUTIFICATION COMMISSION. One unexpired term ending 06/30/17, applicants must be a City resident or own real estate / business / profession in the City, Mayoral appointment.

None

PEG COMMISSION. One vacancy, three-year term ending 12/31/17, applicants must be Manistee County residents, Council appointment.

None

*Incumbent

At this time the Mayor and Council could take action to make appointments as noted above.

IX. Notices, Communications, Announcements.

a.) PRESENTATION OF PLANNING COMMISSION REPORT OF FINDINGS.

On July 15, 2014 City Council requested that the Planning Commission look at the Zoning Ordinance relating to the P-D Peninsula District. The Planning Commission has performed an in-depth review and has prepared a Report of Findings.

At this time staff will present the Planning Commission Report of Findings to City Council.

b.) A REPORT FROM THE MANISTEE BLACKER AIRPORT.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. Barry Lind will report on the activities of the Manistee Blacker Airport and respond to any questions the Council may have regarding their activities. No action is required on this item.

*c.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, February 10, 2015 at 7 p.m. A discussion will be conducted on the Strategic Plan Update, Animal Ordinance, with a joint discussion with the Ad Hoc Street Committee on their Draft Report; and such business as may come before the Council. No action is required on this item.

*d.) CONSIDERATION OF A ROTARY CLUB BOTTLE DRIVE.

A request has been received from the Manistee Rotary Club to conduct a bottle drive fundraiser on January 24, 25, and 31, 2015 to raise funds to help pay for area students to attend an humanitarian trip to the Dominican Republic. Eleven MHS and MCC Seniors will be participating this year.

At this time Council could take action to authorize a bottle drive for the Manistee Rotary Club in the City of Manistee on January 24, 25, and 31, 2015.

X. Concerns and Comments.

a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.

b.) OFFICIALS AND STAFF.

c.) COUNCILMEMBERS.

XI. Adjourn.

MDD:cl

COUNCIL AGENDA ATTACHMENTS:

Council Meeting Minutes – January 6, 2015

2014-12-03 Monthly Bills

2014-12-23 Monthly Bills

Board and Commission Applications

Planning Commission Report of Findings

Rotary Bottle Drive Request

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – January 6, 2015

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, January 6, 2015 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Eric Gustad.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Public Safety Director – Dave Bachman, and City Engineer - Shawn Middleton/Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Bob Hornkohl – 432 Cedar Street cited the number of deer/car accidents in the City and urged Council to move ahead with the deer cull.

Brad Blakeslee – 444 Sixth Street said his opinion is the number of deer in the City seems to have diminished.

Chris Vassallo – 1004 Manistee Street asked about snow removal in his area and what can be done to help the situation; also asked about the sidewalk plow.

John Brakora – 536 Eighth Street concurred with Mr. Hornkohl that something needs to be done about the deer, stated they are sufficiently domesticated and eat everything in sight.

CONSENT AGENDA.

Minutes	- December 9, 2014	- Work Session
	- December 16, 2014	- Regular Meeting

Payroll	- December 8 - 21, 2014	- \$ 127,550.97
---------	-------------------------	-----------------

Cash Balances Report	- November 2014
----------------------	-----------------

Notification Regarding Next Work Session – January 13, 2015

A discussion will be conducted on Assessing Services and other personnel issues, bond indebtedness; and such business as may come before the Council.

MOTION by Cote, second by Goodspeed to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

PRESENTATION BY CITY BOND COUNSEL PATRICK MCGOW REGARDING CITY BONDING AUTHORITY AND BOND AUTHORIZING RESOLUTION.

A PowerPoint presentation was given by Mr. McGow on the basics of municipal finance, the hierarchy of law as it relates to municipalities and borrowing, the various types of bonds available, which types of bonds the City has and how they impact the debt limit, and explained the reason the notice of intent for the proposed bond issue had a higher dollar limit than the proposed project cost.

Questions were asked about what happens to the bond reserve (*used for final bond payment*), what happens to unused funds if the project comes in much lower (*can be used for other capital improvement projects for the system*), and what happens if we requested a lower amount than the \$3.5 million allowed and the project comes in over that requested amount (*can borrow more money up to the \$3.5 million*).

CONSIDERATION OF CONTINUED DISCUSSION AND POSSIBLE RESCINDING OF DEER HERD CULL PROGRAM.

In accordance with Council Guidelines Policy CP-10, Section 3, several councilmembers have requested that the deer herd cull program be placed before City Council for continued discussion and possible rescission. On October 21, 2014 City Council took action to authorize a deer herd cull to reduce the number of nuisance deer in the City of Manistee by up to 50 deer. The cull was scheduled to take place over the span of one month from January 5 through February 5, 2015.

City Attorney George Saylor advises that a Motion to Rescind is a request to strike action previously approved by Council. A Motion to Rescind or Amend that is raised without previous notice requires a two-thirds vote in order to pass. If notice of the Motion was given, either in an agenda or at a previous meeting, a majority vote is all that is required for passage.

MOTION by Smith, second by Zielinski to rescind the action previously passed by City Council on October 21, 2014 authorizing a deer herd cull program in the City of Manistee. Lengthy discussion followed.

With a roll call vote this motion to rescind passed, 4-3.

AYES: Kenny, Zielinski, Smith, and Gustad

NAYS: Cote, Goodspeed, and Wittlieff

A REPORT FROM THE RAMSDELL GOVERNING AUTHORITY.

Mr. Mike Terry reported on the activities of the Ramsdell Theatre Governing Board and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

Comments were received from:

- Bob Hornkohl – 432 Cedar Street / deer cull vote, need to come up with a plan and move forward.
- Jeremy Nowak – 383 Eleventh Street / cost of doing deer cull; purpose of the \$3.5 million bond; rumor that the Art Institute is moving out of the Ramsdell.

OFFICIALS AND STAFF.

None received.

COUNCILMEMBERS.

Cote stated that the DPW did a good job on the water main breaks this past week.

Zielinski was present at both water main breaks and has a new appreciation for the department; asked how we start a process on the deer problem.

Smith also thanked the Public Works water department on the water main breaks; stated that run water notices were sent out, asked if the notice was publicized also. Mikula stated that this is different than last year where it was City-wide, just those on the permanent freeze-up list should begin running their water.

Wittlieff asked how the ground temperature is comparing last year to this year.

Gustad asked if the ice rink is ready to use; also asked if the run water notifications have a caveat of what happens if they don't run their water, what they are responsible for.

ADJOURN.

MOTION to adjourn was made by Cote, second by Goodspeed. Meeting adjourned at 8:55 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Deputy Treasurer

INVOICE APPROVAL LIST BY FUND REPORT

12/03/14

Date: 12/03/2014

Time: 2:46 pm

Page: 1

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
Fund: 101 GENERAL FUND							
Dept: 100 GENERAL							
101-100-801.000	Professional Ser						
	ABILITA	141115	Switch to Alt Plan, Remove Tax	1040541	11/21/2014	11/21/2014	715.63
	I.T. RIGHT INC	20143399	6030 SSL Cert	1040546	11/21/2014	11/21/2014	99.50
	I.T. RIGHT INC	20143474	Service Contract - Semi-Annual	1040546	12/01/2014	12/01/2014	7,000.00
							7,815.13
101-100-859.000	Utilities - Data\In						
	CHARTER COMMUNICATIONS	209 0076258 - Dec 14	Monthly Service - City Hall	40542	11/22/2014	11/22/2014	18.79
	CHARTER COMMUNICATIONS	209 0088022 - Dec 14	Monthly Service - City Hall	40542	11/22/2014	11/22/2014	135.00
							153.79
101-100-925.001	Electric - Street L						
	CONSUMERS ENERGY		Electric Usage	40543	12/18/2014	11/23/2014	522.76
							522.76
101-100-960.000	Bank Charges						
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	78.35
							78.35
101-100-989.000	Computer Hardw						
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	173.00
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	85.90
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	157.00
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	115.00
							530.90
Total Dept. GENERAL:							9,100.93
Dept: 101 LEGISLATIVE							
101-101-728.000	SUPPLIES - Ope						
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	99.00
							99.00
Total Dept. LEGISLATIVE:							99.00
Dept: 172 MANAGER							
101-172-728.000	SUPPLIES - Ope						
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	24.95
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	19.00
							43.95
Total Dept. MANAGER:							43.95
Dept: 215 CLERK							
101-215-740.000	Election Expense						
	GOVERNMENTAL BUSINESS	14-21126	AccuCoding, Smart Test Deck,	40546	12/26/2014	11/26/2014	2,520.00
							2,520.00
101-215-831.000	Contractual Repa						
	KOPY SALES INC.	94144	Cost Per Copy - Clerk	1040547	12/11/2014	12/01/2014	56.69
							56.69
101-215-900.000	Printing & Publis						
	PIONEER GROUP/THE//	#41100167 - 11/30/14	Advertisements	40550	12/20/2014	11/30/2014	548.64
							548.64
Total Dept. CLERK:							3,125.33
Dept: 253 FINANCE / TREASURE							
101-253-728.000	SUPPLIES - Ope						

INVOICE APPROVAL LIST BY FUND REPORT

12/03/14

Date: 12/03/2014

Time: 2:46 pm

City of Manistee

qqqq

Page: 2

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	49.99
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	30.00
							79.99
101-253-985.000	Lease Purchase						
	TEAM FINANCIAL GROUP INC	105590	Kyocera 3051ci Lease - Finance	1040548	12/19/2014	11/29/2014	143.88
							143.88
							Total Dept. FINANCE / TREASURER: 223.87
Dept: 257 ASSESSOR							
101-257-728.000	SUPPLIES - Ope						
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	19.86
							19.86
							Total Dept. ASSESSOR: 19.86
Dept: 265 MUNICIPAL BUILDING:							
101-265-728.000	SUPPLIES - Ope						
	ALLSHRED SERVICES	B0084645	Off-Site Destruction of Confid	40541	12/10/2014	11/30/2014	56.85
	PURE WATER WORKS INC	260158	Purified Water	40552	12/26/2014	11/26/2014	33.00
							89.85
101-265-922.000	Water						
	CITY OF MANISTEE WATER		Water Usage	1040545	11/26/2014	11/26/2014	308.41
							308.41
101-265-922.336	Water - Fire						
	CITY OF MANISTEE WATER		Water Usage	1040545	11/26/2014	11/26/2014	110.05
							110.05
101-265-922.441	Water - DPW						
	CITY OF MANISTEE WATER		Water Usage	1040545	11/26/2014	11/26/2014	104.53
							104.53
101-265-922.446	Water - Bridge						
	CITY OF MANISTEE WATER		Water Usage	1040545	11/26/2014	11/26/2014	133.32
							133.32
101-265-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	40543	12/18/2014	11/23/2014	1,400.40
							1,400.40
101-265-925.336	Electric - Fire						
	CONSUMERS ENERGY		Electric Usage	40543	12/18/2014	11/23/2014	456.91
							456.91
101-265-925.441	Electric - DPW						
	CONSUMERS ENERGY		Electric Usage	40543	12/18/2014	11/23/2014	1,220.19
							1,220.19
101-265-925.446	Electric - Bridge						
	CONSUMERS ENERGY		Electric Usage	40543	12/18/2014	11/23/2014	466.34
							466.34
							Total Dept. MUNICIPAL BUILDINGS: 4,290.00
Dept: 290 BOARDS & COMMISSI							
101-290-881.000	Board of Review						
	PIONEER GROUP/THE//	#41100167 - 11/30/14	Advertisements	40550	12/20/2014	11/30/2014	104.13
							104.13
101-290-884.000	Historic District C						
	PIONEER GROUP/THE//	#41100167 - 11/30/14	Advertisements	40550	12/20/2014	11/30/2014	145.35

INVOICE APPROVAL LIST BY FUND REPORT

12/03/14

Date: 12/03/2014

Time: 2:46 pm

Page: 3

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							145.35
101-290-887.000	Planning Commi PIONEER GROUP/THE//	#41100167 - 11/30/14	Advertisements	40550	12/20/2014	11/30/2014	145.35
							145.35
							tal Dept. BOARDS & COMMISSIONS: 394.83
Dept: 301 POLICE							
101-301-715.000	Uniform & Cleani PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	317.99
							317.99
101-301-860.000	Travel & Training PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	230.00
							230.00
101-301-870.000	Memberships & [PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	50.00
							50.00
101-301-985.000	Lease Purchase TEAM FINANCIAL GROUP INC	115433	Kyocera 3501i, 3550IDN Copiers	1040548	12/14/2014	11/24/2014	117.98
							117.98
							Total Dept. POLICE: 715.97
Dept: 336 FIRE							
101-336-930.000	Repairs & Mainte PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	39.85
							39.85
101-336-985.000	Lease Purchase TEAM FINANCIAL GROUP INC	115433	Kyocera 3501i, 3550IDN Copiers	1040548	12/14/2014	11/24/2014	39.32
							39.32
							Total Dept. FIRE: 79.17
Dept: 441 PUBLIC WORKS							
101-441-728.000	SUPPLIES - Ope PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	17.82
							17.82
101-441-900.000	Printing & Publis PIONEER GROUP/THE//	#41100167 - 11/30/14	Advertisements	40550	12/20/2014	11/30/2014	271.60
							271.60
101-441-985.000	Lease Purchase US BANK EQUIPMENT FINAN	266580992	Kyocera Copier Lease - Manager	40553	11/21/2014	11/21/2014	187.72
							187.72
							Total Dept. PUBLIC WORKS: 477.14
Dept: 751 PARKS & RECREATIOI							
101-751-922.000	Water CITY OF MANISTEE WATER		Water Usage	1040545	11/26/2014	11/26/2014	521.94
							521.94
101-751-925.000	Electric CONSUMERS ENERGY		Electric Usage	40543	12/18/2014	11/23/2014	1,505.72
							1,505.72
							Total Dept. PARKS & RECREATION: 2,027.66

INVOICE APPROVAL LIST BY FUND REPORT

12/03/14

Date: 12/03/2014

Time: 2:46 pm

Page: 4

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
tal Fund GENERAL FUND:							20,597.71
Fund: 249 BUILDING INSPECTOR							
Dept: 000							
249-000-860.000	Travel & Training PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	179.00
							179.00
249-000-900.000	Printing & Publis PIONEER GROUP/THE//	#41100167 - 11/30/14	Advertisements	40550	12/20/2014	11/30/2014	274.32
							274.32
Total Dept. 000:							453.32
nd BUILDING INSPECTOR:							453.32
Fund: 296 RAMSDELL THEATRE							
Dept: 000							
296-000-728.000	SUPPLIES - Ope PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	-35.00
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	52.99
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	35.00
							52.99
296-000-753.000	Ramsdell - Perfo PIONEER GROUP/THE//	#41100167 - 11/30/14	Advertisements	40550	12/20/2014	11/30/2014	212.00
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	38.94
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	128.96
							379.90
296-000-922.000	Water CITY OF MANISTEE WATER		Water Usage	1040545	11/26/2014	11/26/2014	44.04
							44.04
296-000-925.000	Electric CONSUMERS ENERGY		Electric Usage	40543	12/18/2014	11/23/2014	984.17
							984.17
Total Dept. 000:							1,461.10
nd RAMSDELL THEATRE:							1,461.10
Fund: 508 BOAT RAMP FUND							
Dept: 000							
508-000-922.000	Water CITY OF MANISTEE WATER		Water Usage	1040545	11/26/2014	11/26/2014	133.99
							133.99
508-000-925.000	Electric CONSUMERS ENERGY		Electric Usage	40543	12/18/2014	11/23/2014	101.49
							101.49
Total Dept. 000:							235.48
Fund BOAT RAMP FUND:							235.48
Fund: 573 WATER & SEWER UTIL							
Dept: 541 ADMINISTRATION							
573-541-801.000	Professional Ser DICKINSON WRIGHT PLLC	963365	Professional Services	40544	11/19/2014	11/19/2014	171.00

INVOICE APPROVAL LIST BY FUND REPORT

12/03/14

Date: 12/03/2014

Time: 2:46 pm

Page: 5

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							171.00
573-541-900.000	Printing & Publis PIONEER GROUP/THE//	#41100167 - 11/30/14	Advertisements	40550	12/20/2014	11/30/2014	533.67
							533.67
Total Dept. ADMINISTRATION:							704.67
Dept: 542 WATER OPERATION							
573-542-925.000	Electric CONSUMERS ENERGY		Electric Usage	40543	12/18/2014	11/23/2014	89.52
							89.52
Total Dept. WATER OPERATION:							89.52
Dept: 543 SEWER - WWTP							
573-543-925.000	Electric CONSUMERS ENERGY		Electric Usage	40543	12/18/2014	11/23/2014	1,472.81
							1,472.81
573-543-930.000	Repairs & Mainte PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	295.74
	PNC BANK	Nov 2014	Credit Card Purchases	40551	12/23/2014	11/28/2014	295.74
							591.48
Total Dept. SEWER - WWTP:							2,064.29
WATER & SEWER UTILITY:							2,858.48
Fund: 594 MARINA FUND							
Dept: 000							
594-000-922.000	Water CITY OF MANISTEE WATER		Water Usage	1040545	11/26/2014	11/26/2014	353.43
							353.43
594-000-925.000	Electric CONSUMERS ENERGY		Electric Usage	40543	12/18/2014	11/23/2014	839.76
							839.76
Total Dept. 000:							1,193.19
Total Fund MARINA FUND:							1,193.19
Fund: 703 CURRENT TAX COLLE							
Dept: 000							
703-000-221.000	Due City CITY OF MANISTEE GENERA		Summer Tax Distribution - Ops	1040543	12/03/2014	12/03/2014	4,444.48
							4,444.48
703-000-221.001	Due Refuse CITY OF MANISTEE COMMOI		Summer Tax Distribution - Refu	1040542	12/03/2014	12/03/2014	287.76
							287.76
703-000-221.002	Due City Admin CITY OF MANISTEE GENERA		Summer Tax Distribution - Adm	1040543	12/03/2014	12/03/2014	92.79
							92.79
703-000-221.003	Due City Pen\Int CITY OF MANISTEE GENERA		Summer Tax Distribution - Pena	1040543	12/03/2014	12/03/2014	374.81
							374.81
703-000-221.004	Due Water Delin CITY OF MANISTEE WATER		Summer Tax Distribution - Dlq	1040544	12/03/2014	12/03/2014	1.14

INVOICE APPROVAL LIST BY FUND REPORT

12/03/14

Date: 12/03/2014

Time: 2:46 pm

Page: 6

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							1.14
703-000-222.000	Due County MANISTEE COUNTY TREASU		Summer Tax Distribution - Ops	40548	12/03/2014	12/03/2014	1,376.28
							1,376.28
703-000-228.000	Due State of Mich MANISTEE COUNTY TREASU		Summer Tax Distribution - SET	40548	12/03/2014	12/03/2014	1,501.41
							1,501.41
703-000-234.000	Due to Intermedi MANISTEE INTERMEDIATE S		Summer Tax Distribution	40549	01/02/2015	12/03/2014	575.55
							575.55
703-000-235.000	Due Community WEST SHORE COMMUNITY C		Summer Tax Distribution	40554	01/02/2015	12/03/2014	773.38
							773.38
							Total Dept. 000: 9,427.60
							RENT TAX COLLECTION: 9,427.60
Fund: 705 DELINQUENT TAX COL							
Dept: 000							
705-000-215.000	Due DDA DOWNTOWN DEVELOPMEN		Delq Pers Prop Tax	40545	01/02/2015	12/03/2014	48.69
							48.69
705-000-221.000	Due City CITY OF MANISTEE GENERA		Delq Pers Prop Tax - Ops	1040543	12/03/2014	12/03/2014	444.65
							444.65
705-000-221.001	Due Refuse CITY OF MANISTEE COMMOI		Delq Pers Prop Tax - Refuse	1040542	12/03/2014	12/03/2014	29.56
							29.56
705-000-221.002	Due City Admin CITY OF MANISTEE GENERA		Delq Pers Prop Tax - Admin	1040543	12/03/2014	12/03/2014	13.59
							13.59
705-000-221.003	Due City Pen\Int CITY OF MANISTEE GENERA		Delq Pers Prop Tax - Int/Pen	1040543	12/03/2014	12/03/2014	169.41
							169.41
705-000-222.000	Due County MANISTEE COUNTY TREASU		Delq Pers Prop Tax - Ops	40548	12/03/2014	12/03/2014	213.03
							213.03
705-000-225.002	Due MAPS Ops MANISTEE AREA PUBLIC SCI		Delq Pers Prop Tax - Ops	40547	01/02/2015	12/03/2014	423.86
							423.86
705-000-225.003	Due MAPS Bond MANISTEE AREA PUBLIC SCI		Delq Pers Prop Tax - Debt	40547	01/02/2015	12/03/2014	63.57
							63.57
705-000-228.000	Due State of Mich MANISTEE COUNTY TREASU		Delq Pers Prop Tax - SET	40548	12/03/2014	12/03/2014	163.61
							163.61
705-000-234.000	Due to Intermedi MANISTEE INTERMEDIATE S		Delq Pers Prop Tax	40549	01/02/2015	12/03/2014	62.72
							62.72

INVOICE APPROVAL LIST BY FUND REPORT

12/03/14

Date: 12/03/2014

Time: 2:46 pm

Page: 7

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
705-000-235.000	Due Community WEST SHORE COMMUNITY (Delq Pers Prop Tax	40554	01/02/2015	12/03/2014	79.45
							79.45
						Total Dept. 000:	1,712.14
						DELINQUENT TAX COLLECTION:	1,712.14
						Grand Total:	37,939.02

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	20,597.71	0.00
249	BUILDING INSPECTOR	453.32	0.00
296	RAMSDELL THEATRE	1,461.10	0.00
508	BOAT RAMP FUND	235.48	0.00
573	WATER & SEWER UTILITY	2,858.48	0.00
594	MARINA FUND	1,193.19	0.00
703	CURRENT TAX COLLECTION	9,427.60	0.00
705	DELINQUENT TAX COLLECTION	1,712.14	0.00
	Grand Total:	37,939.02	0.00

INVOICE APPROVAL LIST BY FUND REPORT

12/23/14

Date: 12/23/2014

Time: 1:48 pm

Page: 1

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
Fund: 101 GENERAL FUND							
Dept: 100 GENERAL							
101-100-901.000	Postage						
	EASYPERMIT POSTAGE	000-9090-0723-7170 - Nov. 14	Postage	1040560	12/08/2014	12/08/2014	3,205.52
							3,205.52
101-100-925.001	Electric - Street L						
	CONSUMERS ENERGY		Electric Usage	40561	12/25/2014	11/30/2014	9,569.34
							9,569.34
101-100-940.000	Rent						
	CITY OF MANISTEE CURREN	2014 Winter	Taxes - Briny Parking Lot	1040558	12/01/2014	12/01/2014	640.29
							640.29
101-100-989.000	Computer Hardw						
	I.T. RIGHT INC	20143400	City Garage Rack, Patch Cable,	1040561	11/21/2014	11/21/2014	477.49
							477.49
Total Dept. GENERAL:							13,892.64
Dept: 101 LEGISLATIVE							
101-101-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	35678	Business Cards - Zielinski &	40569	01/16/2015	12/17/2014	81.00
							81.00
Total Dept. LEGISLATIVE:							81.00
Dept: 172 MANAGER							
101-172-728.000	SUPPLIES - Ope						
	OLESON'S FOOD STORES	#6812 - 12/18/14	Alm Foil, Coffee, Pop	40586	01/17/2015	12/18/2014	36.22
							36.22
101-172-831.000	Contractual Repa						
	KOPY SALES INC.	94146	Cost Per Copy - Manager	1040563	12/11/2014	12/01/2014	49.02
							49.02
Total Dept. MANAGER:							85.24
Dept: 215 CLERK							
101-215-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	380927-0	Toner	40569	12/24/2014	11/24/2014	177.97
	JACKPINE BUSINESS CENTE	381018-0	Calendars, Ribbon, Desk Pad	40569	12/25/2014	11/25/2014	43.86
	JACKPINE BUSINESS CENTE	C 380927-0	CREDIT - Toner	40569	01/10/2015	12/11/2014	-177.97
	JACKPINE BUSINESS CENTE	382001-0	Pocket Files, Sticky Notes	40569	01/19/2015	12/20/2014	31.24
	PITNEY BOWES	5502610336	Connect+ Red FI Ink Ctg	1040565	12/01/2014	12/01/2014	84.99
	PRINTING SYSTEMS, INC.	87855	W-2, 1099 Misc, W-3, 1096	40590	12/19/2014	11/19/2014	296.53
							456.62
101-215-870.000	Memberships & I						
	MICHIGAN ASSOC. OF MUNI	2015..	Membership - H. Pefley	40580	12/01/2014	12/01/2014	40.00
	MICHIGAN MUNICIPAL TREA	2015.	Membership - M. Wright	40581	12/31/2014	12/01/2014	50.00
							90.00
101-215-900.000	Printing & Publis						
	JACKPINE BUSINESS CENTE	35674	Envelopes	40569	01/16/2015	12/17/2014	201.65
							201.65
101-215-985.000	Lease Purchase						
	PITNEY BOWES GLOBAL FIN	7222557-DC14	Mailing System Lease	1040566	01/12/2015	12/13/2014	745.56
							745.56
Total Dept. CLERK:							1,493.83

INVOICE APPROVAL LIST BY FUND REPORT

12/23/14

Date: 12/23/2014

Time: 1:48 pm

Page: 2

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
Dept: 253 FINANCE / TREASURE							
101-253-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	381018-0	Calendars, Ribbon, Desk Pad	40569	12/25/2014	11/25/2014	39.98
							39.98
101-253-870.000	Memberships & I						
	MICHIGAN MUNICIPAL TREAS	2015	Membership - H. Pefley	40581	12/31/2014	12/01/2014	50.00
	MICHIGAN MUNICIPAL TREAS		2015 Membership - Bradford	40581	01/17/2015	12/18/2014	50.00
							100.00
Total Dept. FINANCE / TREASURER:							139.98
Dept: 257 ASSESSOR							
101-257-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	380173-0	8gb Datatraveler, Sharpie, Mar	40569	12/06/2014	11/06/2014	49.08
	JACKPINE BUSINESS CENTE	380179-0	Pencil, Inkcart	40569	12/11/2014	11/11/2014	90.90
	JACKPINE BUSINESS CENTE	380334-0	Red/Blue Ink Pad	40569	12/13/2014	11/13/2014	15.95
							155.93
101-257-870.000	Memberships & I						
	INTERNATIONAL ASSOCIATI	15-00011770	Membership - J. Beardslee	40568	12/01/2014	12/01/2014	175.00
	MICHIGAN ASSESSORS ASS	2015	Membership - J. Beardslee	40579	12/01/2014	12/01/2014	75.00
	STATE OF MICHIGAN	2015	Assessor Certification Renewal	40593	12/17/2014	12/17/2014	175.00
							425.00
Total Dept. ASSESSOR:							580.93
Dept: 265 MUNICIPAL BUILDING							
101-265-728.000	SUPPLIES - Ope						
	ACE HARDWARE & HOME CI	131541	Ice Melt	40556	12/19/2014	11/19/2014	51.98
	FASTENAL COMPANY	MIMAN109164	Road Runner Ice Melt	40565	12/20/2014	11/20/2014	69.37
	FASTENAL COMPANY	MIMAN109256	33 Galx Yellow Vinyl Zippered	40565	12/25/2014	11/25/2014	45.00
	FASTENAL COMPANY	MIMAN109381	Bathroom Tissue, Paper Hand	40565	01/01/2015	12/02/2014	81.34
	FASTENAL COMPANY	MIMAN109449	Batteries	40565	01/03/2015	12/04/2014	24.44
	JACKPINE BUSINESS CENTE	380866-0	Toner	40569	12/25/2014	11/25/2014	72.97
	JACKPINE BUSINESS CENTE	381007	Toner	40569	12/28/2014	11/28/2014	151.94
	MILLER/PHIL OR LYNN//	122427	Christmas Wreaths	40582	11/21/2014	11/21/2014	52.00
							549.04
101-265-801.000	Professional Ser						
	STATE OF MICHIGAN	BLR364898	Boiler Inspection - City Hall	40591	11/13/2014	11/13/2014	250.00
							250.00
101-265-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HE	0000063309	City Hall - Exec. Council Room	40562	12/03/2014	11/03/2014	633.47
	CUSTOM SHEET METAL & HE	0000063715	City Hall - Boiler Gauge, Serv	40562	12/14/2014	11/14/2014	216.65
	CUSTOM SHEET METAL & HE	0000063864	City Hall - 1st Floor Heat	40562	12/21/2014	11/21/2014	177.21
	PERSONAL PLUMBING INC	141112-25	City Hall - No Hot Water Serv	40588	11/14/2014	11/14/2014	55.00
	TOP LINE ELECTRIC LLC	5851	Install Receptacle for AC Unit	1040569	11/14/2014	11/14/2014	158.54
							1,240.87
101-265-850.000	Phone						
	AT&T	2014 - 231R01300612	Monthly Service	40557	12/31/2014	12/01/2014	633.40
	CENTURYLINK BUSINESS SE	1321974062	Monthly Service	40559	12/23/2014	11/23/2014	39.49
							672.89
101-265-920.000	Gas						
	DTE ENERGY		Gas Usage - 70 Maple Street	40564	01/02/2015	12/03/2014	806.08
							806.08
101-265-920.441	Gas - DPW						
	DTE ENERGY		Gas Usage - 280 Washington St	40564	01/07/2015	12/08/2014	3,889.56

INVOICE APPROVAL LIST BY FUND REPORT

12/23/14

Date: 12/23/2014

Time: 1:48 pm

Page: 3

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							3,889.56
101-265-920.446	Gas - Bridge DTE ENERGY		Gas Usage - 51 Maple St	40564	01/05/2015	12/06/2014	256.98
							256.98
101-265-925.000	Electric CONSUMERS ENERGY		Electric Usage	40561	12/25/2014	11/30/2014	36.90
							36.90
Total Dept. MUNICIPAL BUILDINGS:							7,702.32
Dept: 266 ATTORNEY							
101-266-803.000	Prof Serv - Atty (KERZKA/ROBERT C//P.C.		Professional Service -- MTT	40571	12/05/2014	11/05/2014	15,634.21
							15,634.21
Total Dept. ATTORNEY:							15,634.21
Dept: 301 POLICE							
101-301-715.000	Uniform & Cleani MANISTEE CLEANING SOLU NYE UNIFORM COMPANY ON DUTY GEAR LLC	Nov. 2014 487389 11926	Uniform Cleaning Deputy L/S Shirt - Shands Blauer Clash 6" Waterproof	40574 40585 40587	11/30/2014 12/31/2014 10/10/2014	11/30/2014 12/01/2014 09/10/2014	118.92 116.15 142.64
							377.71
101-301-728.000	SUPPLIES - Ope JACKPINE BUSINESS CENTE JACKPINE BUSINESS CENTE JACKPINE BUSINESS CENTE JACKPINE BUSINESS CENTE OLESON'S FOOD STORES OLESON'S FOOD STORES	380818-0 C 380177-0 381287-0 381287-1 #1005 - 11/26/14 #4212 - 12/08/14	Name Badge CREDIT - Stapler Lam Pouch, Planner, Calendar, Calendar Coffee, Filters, Detergent, Tw CREDIT - Coffee	40569 40569 40569 40569 40586 40586	12/20/2014 12/21/2014 01/03/2015 01/04/2015 12/26/2014 01/07/2015	11/20/2014 11/21/2014 12/04/2014 12/05/2014 11/26/2014 12/08/2014	3.49 -24.99 103.52 29.16 50.34 -8.00
							153.52
101-301-770.000	Vehicle Gas BLARNEY CASTLE FLEET PR	BC177 - 12/06/14	Fuel Usage	1040555	12/20/2014	12/06/2014	1,634.31
							1,634.31
101-301-831.000	Contractual Repa KOPY SALES INC.	94145	Cost Per Copy - Police	1040563	12/11/2014	12/01/2014	31.91
							31.91
101-301-930.000	Repairs & Mainte AUTO VALUE \ AUTO-WARES MANISTEE FORD INC	256-868077 139653	MC Batt 385 CCA, Core Police - Expedition	40558 40576	12/25/2014 12/10/2014	11/25/2014 11/10/2014	119.69 782.75
							902.44
Total Dept. POLICE:							3,099.89
Dept: 336 FIRE							
101-336-728.000	SUPPLIES - Ope ACE HARDWARE & HOME CI ACE HARDWARE & HOME CI OLESON'S FOOD STORES WAHR HARDWARE, INC.	131889 131888 #5861 - 12/8/14 C38766	Wire Rope Clip Corn Broom Coffeemate, Napkins, Sugar, Cu Battery	40556 40556 40586 1040570	12/30/2014 12/30/2014 01/07/2015 01/05/2015	11/30/2014 11/30/2014 12/08/2014 12/06/2014	1.49 17.99 12.26 5.29
							37.03
101-336-732.000	SUPPLIES - Mec J & B MEDICAL SUPPLY J & B MEDICAL SUPPLY J & B MEDICAL SUPPLY J & B MEDICAL SUPPLY	1936103 1941310 1941304 1953615	IV Admin Set, IV Catheter, ECG Resp & Monitoring Combitube Primary Admin Set Laryngoscope Bulbs, Stopcock	1040562 1040562 1040562 1040562	12/31/2014 01/02/2015 01/02/2015 01/08/2015	12/01/2014 12/03/2014 12/03/2014 12/09/2014	426.51 55.68 129.54 22.08

INVOICE APPROVAL LIST BY FUND REPORT

12/23/14

Date: 12/23/2014

Time: 1:48 pm

Page: 4

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	WEST SHORE MEDICAL CEN		EMS Box Replacements	40599	12/22/2014	11/22/2014	690.00
							1,323.81
101-336-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 12/06/14	Fuel Usage	1040555	12/20/2014	12/06/2014	678.56
							678.56
101-336-801.000	Professional Ser						
	ACCUMED GROUP/THE//	9815	AccuMed Fees - Nov 14	40555	12/01/2014	12/01/2014	1,439.24
							1,439.24
101-336-831.000	Contractual Repa						
	FIRE PROGRAMS	7715	Support & Upgrade Service	40566	12/31/2014	12/01/2014	1,980.00
	KOPY SALES INC.	94142	Cost Per Copy - Fire	1040563	12/11/2014	12/01/2014	12.53
							1,992.53
101-336-874.000	Retire. Costs - Bl						
	JANOWIAK/DANIEL J//		In Lieu of Blue Cross Insuranc	40570	12/25/2014	12/25/2014	250.00
	MODJESKI/MARK A//		In Lieu of Blue Cross Insuranc	40583	12/25/2014	12/25/2014	250.00
	SCRIMGER/SID//		In Lieu of Blue Cross Insuranc	1040567	12/25/2014	12/25/2014	250.00
	SMITH/TIMM H//		In Lieu of Blue Cross Insuranc	1040568	12/25/2014	12/25/2014	250.00
	TABACZKA/JERRY J//		In Lieu of Blue Cross Insuranc	40595	12/25/2014	12/25/2014	250.00
							1,250.00
101-336-930.000	Repairs & Mainte						
	ACE HARDWARE & HOME CI	132129	Plug Locking, Cord, Ground	40556	01/05/2015	12/06/2014	68.35
	GRAND TRAVERSE MOBILE	42307	Portable Radio Repair	40567	01/02/2015	12/03/2014	48.50
	NAPAAUTO PARTS	189815	Headlamp Control Knob	40584	12/02/2014	12/02/2014	12.49
							129.34
101-336-970.000	Capital Outlay						
	I.T. RIGHT INC	20143401	Lenovo Laptop, MS Office -Fire	1040561	11/21/2014	11/21/2014	863.00
							863.00
							Total Dept. FIRE: 7,713.51
Dept: 441 PUBLIC WORKS							
101-441-728.000	SUPPLIES - Ope						
	STATE OF MICHIGAN	2015 MIDEAL-281	2015 MIDEAL	40592	01/17/2015	12/18/2014	180.00
							180.00
101-441-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 12/06/14	Fuel Usage	1040555	12/20/2014	12/06/2014	6,065.00
	BLARNEY CASTLE FLEET PR	BC177 - 12/06/14	Fuel Usage	1040555	12/20/2014	12/06/2014	90.71
							6,155.71
101-441-955.000	Christmas Decor						
	KMART STORE 4845/BIG// #04845	120514 005 51719	GE 150Lights	40572	01/04/2015	12/05/2014	399.50
							399.50
101-441-985.000	Lease Purchase						
	US BANK EQUIPMENT FINAN	268333754	Kyocera Copier Lease - DPW	40597	12/17/2014	12/17/2014	127.79
							127.79
							Total Dept. PUBLIC WORKS: 6,863.00
Dept: 748 COMMUNITY DEVELO							
101-748-831.000	Contractual Repa						
	KOPY SALES INC.	94141	Cost Per Copy - Comm Dev	1040563	12/11/2014	12/01/2014	16.94
							16.94
							COMMUNITY DEVELOPMENT OFFICE: 16.94
Dept: 751 PARKS & RECREATIO							

INVOICE APPROVAL LIST BY FUND REPORT

12/23/14

Date: 12/23/2014

Time: 1:48 pm

City of Manistee

qqqq

Page: 5

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
101-751-770.000	Vehicle Gas BLARNEY CASTLE FLEET PR	BC177 - 12/06/14	Fuel Usage	1040555	12/20/2014	12/06/2014	1,179.88
							1,179.88
101-751-920.000	Gas DTE ENERGY		Gas Usage - 580 Maple St	40564	01/04/2015	12/05/2014	153.30
							153.30
101-751-925.000	Electric CONSUMERS ENERGY		Electric Usage	40561	12/25/2014	11/30/2014	89.25
							89.25
Total Dept. PARKS & RECREATION:							1,422.43
tal Fund GENERAL FUND:							58,725.92

Fund: 296 RAMSDELL THEATRE

Dept: 000

296-000-728.000	SUPPLIES - Ope FASTENAL COMPANY	MIMAN109418	Paper Hand Towel	40565	01/02/2015	12/03/2014	46.59
	JACKPINE BUSINESS CENTE	380892-0	Toner	40569	12/21/2014	11/21/2014	164.96
	MILLER/PHIL OR LYNN//	122427	Christmas Wreaths	40582	11/21/2014	11/21/2014	40.00
	POSTER COMPLIANCE CEN	2529837-MI	State & Fed Employee Posters	40589	10/28/2014	10/28/2014	55.75
	WAHR HARDWARE, INC.	C38383	Coffee Maker	1040570	01/01/2015	12/02/2014	26.49
	WAHR HARDWARE, INC.	C38492	Fluor Tube	1040570	01/02/2015	12/03/2014	134.89
							468.68
296-000-752.000	Ramsdell - Movie METROPOLITAN OPERAASS	HD16985	Ramsdell - Barbiere di Sivigli	1040564	11/24/2014	11/24/2014	313.00
	METROPOLITAN OPERAASS	HD17410	Ramsdell - Meistersinger von	1040564	12/15/2014	12/15/2014	177.00
	TRAVERSE MAGAZINE	2014-72097	Advertisements	40596	12/30/2014	11/30/2014	50.00
							540.00
296-000-753.000	Ramsdell - Perfo SYNERGY MEDIA INC	6718-1	Ramsdell - Advertisement	40594	12/30/2014	11/30/2014	158.40
	SYNERGY MEDIA INC	6717-1	Ramsdell - Advertisement	40594	12/30/2014	11/30/2014	158.40
	TRAVERSE MAGAZINE	2014-72097	Advertisements	40596	12/30/2014	11/30/2014	150.00
							466.80
296-000-831.000	Contractual Repa CUSTOM SHEET METAL & HF	0000063769	Ramsdell - Boiler Service Call	40562	12/20/2014	11/20/2014	619.63
	CUSTOM SHEET METAL & HF	0000017379	Ramsdell - M Terry's Office	40562	12/26/2014	11/26/2014	950.61
							1,570.24
296-000-920.000	Gas DTE ENERGY		Gas Usage - 101 Maple St	40564	01/08/2015	12/09/2014	2,936.79
							2,936.79
296-000-930.000	Repairs & Mainte ACE HARDWARE & HOME CI	132238	Redi-Mix Gravel	40556	01/08/2015	12/09/2014	4.29
	CENTRAL INTERCONNECT, I	24591	Repair Anchor Headsets &	1040556	10/31/2014	10/31/2014	84.65
	WAHR HARDWARE, INC.	D21398	Paint	1040570	01/02/2015	12/03/2014	17.30
	WAHR HARDWARE, INC.	D21653	Rapid Links	1040570	01/08/2015	12/09/2014	1.43
							107.67
Total Dept. 000:							6,090.18
nd RAMSDELL THEATRE:							6,090.18

Fund: 297 FRIENDS OF THE RAM

Dept: 000

297-000-728.000 SUPPLIES - Ope

INVOICE APPROVAL LIST BY FUND REPORT

12/23/14

Date: 12/23/2014

Time: 1:48 pm

Page: 6

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	EASYPERMIT POSTAGE	000-9090-0723-7170 - Nov. 14	Postage	1040560	12/08/2014	12/08/2014	165.62
							165.62
297-000-900.000	Printing & Publis						
	JACKPINE BUSINESS CENTE	35531	Donation Envelopes	40569	12/20/2014	11/20/2014	176.37
							176.37
						Total Dept. 000:	341.99
						NDS OF THE RAMSDELL:	341.99
Fund: 508 BOAT RAMP FUND							
Dept: 000							
508-000-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	40561	12/25/2014	11/30/2014	71.28
							71.28
						Total Dept. 000:	71.28
						Fund BOAT RAMP FUND:	71.28
Fund: 573 WATER & SEWER UTIL							
Dept: 541 ADMINISTRATION							
573-541-728.000	SUPPLIES - Ope						
	PRINTING SYSTEMS, INC.	88159	Utility Bills	40590	01/10/2015	12/11/2014	770.01
							770.01
						Total Dept. ADMINISTRATION:	770.01
Dept: 542 WATER OPERATION							
573-542-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 12/06/14	Fuel Usage	1040555	12/20/2014	12/06/2014	691.55
							691.55
573-542-801.000	Professional Ser						
	MEAD & HUNT	246160	CCC Program	40578	09/15/2014	09/15/2014	1,030.00
	MEAD & HUNT	247790	CCC Program	40578	11/14/2014	11/14/2014	366.27
							1,396.27
573-542-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	40561	12/25/2014	11/30/2014	5,559.24
							5,559.24
						Total Dept. WATER OPERATION:	7,647.06
Dept: 543 SEWER - WWTP							
573-543-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 12/06/14	Fuel Usage	1040555	12/20/2014	12/06/2014	225.61
							225.61
573-543-920.000	Gas						
	DTE ENERGY		Gas Usage - 15 9th Street	40564	01/11/2015	12/12/2014	2,255.36
							2,255.36
573-543-925.000	Electric						
	CONSUMERS ENERGY		Electric Usage	40561	12/25/2014	11/30/2014	10,073.51
							10,073.51
						Total Dept. SEWER - WWTP:	12,554.48
						WATER & SEWER UTILITY:	20,971.55

Fund: 594 MARINA FUND

INVOICE APPROVAL LIST BY FUND REPORT

12/23/14

Date: 12/23/2014

Time: 1:48 pm

Page: 7

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
Dept: 000							
594-000-728.000	SUPPLIES - Ope						
	CHARTER COMMUNICATIONS	209 0099730 - Dec 14	Monthly Service - Marina	40560	11/18/2014	11/18/2014	71.15
							71.15
594-000-831.000	Contractual Repa						
	PERSONAL PLUMBING INC	141112-26	Marina - 1/2" Sweat Bronze Bal	40588	11/14/2014	11/14/2014	8.89
	TOP LINE ELECTRIC LLC	5844	Marina Lobby Light	1040569	11/14/2014	11/14/2014	55.50
							64.39
594-000-920.000	Gas						
	DTE ENERGY		Gas Usage - 480 River Street	40564	01/02/2015	12/03/2014	252.95
							252.95
							Total Dept. 000: 388.49
							Total Fund MARINA FUND: 388.49
Fund: 703 CURRENT TAX COLLE							
Dept: 000							
703-000-215.000	Due DDA						
	DOWNTOWN DEVELOPMEN		Winter Tax Distribution	40563	01/21/2015	12/22/2014	2,507.02
							2,507.02
703-000-221.000	Due City						
	CITY OF MANISTEE GENERA		Summer Tax Distribution - Ops	1040559	12/22/2014	12/22/2014	10,471.60
							10,471.60
703-000-221.001	Due Refuse						
	CITY OF MANISTEE COMMOI		Summer Tax Distribution - Refu	1040557	12/22/2014	12/22/2014	677.97
							677.97
703-000-221.002	Due City Admin						
	CITY OF MANISTEE GENERA		Summer Tax Distribution - Adm	1040559	12/22/2014	12/22/2014	211.86
	CITY OF MANISTEE GENERA		Winter Tax Distribution - Adm	1040559	12/22/2014	12/22/2014	3,499.46
							3,711.32
703-000-221.003	Due City Pen\Int						
	CITY OF MANISTEE GENERA		Summer Tax Distribution - Pen	1040559	12/22/2014	12/22/2014	774.05
							774.05
703-000-221.006	Due General Deli						
	CITY OF MANISTEE GENERA		Summer Tax Distribution - Weed	1040559	12/22/2014	12/22/2014	250.00
							250.00
703-000-221.007	Due Street Imp C						
	CITY OF MANISTEE COMMOI		Winter Tax Distribution - OxfC	1040557	12/22/2014	12/22/2014	834.78
							834.78
703-000-222.000	Due County						
	MANISTEE COUNTY TREASL		Summer Tax Distribution - Ops	40575	12/22/2014	12/22/2014	3,242.66
	MANISTEE COUNTY TREASL		Winter Tax Distribution	40575	12/22/2014	12/22/2014	85,747.81
							88,990.47
703-000-225.002	Due MAPS Ops						
	MANISTEE AREA PUBLIC SCI		Winter Tax Distribution - Ops	40573	01/21/2015	12/22/2014	199,625.10
							199,625.10
703-000-225.003	Due MAPS Bond						
	MANISTEE AREA PUBLIC SCI		Winter Tax Distribution - Debt	40573	01/21/2015	12/22/2014	61,482.38
							61,482.38
703-000-228.000	Due State of Micl						

INVOICE APPROVAL LIST BY FUND REPORT

12/23/14

Date: 12/23/2014

Time: 1:48 pm

Page: 8

City of Manistee

qqqq

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	MANISTEE COUNTY TREASL		Summer Tax Distribution - SET	40575	12/22/2014	12/22/2014	3,537.46
							3,537.46
703-000-234.000	Due to Intermedi:						
	MANISTEE INTERMEDIATE S		Summer Tax Distribution	40577	01/21/2015	12/22/2014	1,356.02
							1,356.02
703-000-235.000	Due Community						
	WEST SHORE COMMUNITY C		Summer Tax Distribution	40598	01/21/2015	12/22/2014	1,822.15
							1,822.15
						Total Dept. 000:	376,040.32
						RENT TAX COLLECTION:	376,040.32
						Grand Total:	462,629.73

Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	58,725.92	0.00
296	RAMSDELL THEATRE	6,090.18	0.00
297	FRIENDS OF THE RAMSDELL	341.99	0.00
508	BOAT RAMP FUND	71.28	0.00
573	WATER & SEWER UTILITY	20,971.55	0.00
594	MARINA FUND	388.49	0.00
703	CURRENT TAX COLLECTION	376,040.32	0.00
	Grand Total:	462,629.73	0.00



APPLICANTS NEEDED

BOARDS and COMMISSIONS VACANCIES

COMPENSATION COMMISSION. One vacancy – five-year term ending 09/30/19. *Applicants must be registered voters in the City.* Purpose: Establishes compensation for City Council members.

HARBOR COMMISSION. One unexpired term ending 10/31/15. Purpose: Advisory on marina, harbor development issues.

HISTORIC DISTRICT COMMISSION. Three – three year terms ending 02/28/18. *Applicants must be City residents.* Purpose: Historic preservation.

NON-MOTORIZED TRANSPORTATION COMMITTEE. Three – two year terms ending 03/31/17. Purpose: Provide safe, scenic routes throughout the City that encourages non-motorized transportation use for fitness, transportation and tourism.

PARKS & BEAUTIFICATION COMMISSION. One unexpired term ending 06/30/17. *Applicants must be a City resident or own real estate/business/profession in the City.* Purpose: Advisory on parks development, maintenance, improvements, & identifying, planning, implementing public & private beautification projects.

PEG COMMISSION. One vacancy – three-year term ending 12/31/17. *Applicants must be Manistee County residents.* Purpose: Oversees operation of Manistee Public Access Television.

Application forms are available at the City Clerk's office, 70 Maple Street or on the City website at <http://www.manisteemi.gov>. Applications must be returned by Tuesday, January 13, 2015 at 5 p.m. to be considered for appointment at the January 20, 2015 City Council meeting.

**APPLICANTS NEEDED
CITY OF MANISTEE**

BOARD OF REVIEW. (1) regular member - term ending 12/31/17.

Applicants shall be taxpaying electors of the City who are owners of property assessed for taxes in the City and, at the time of their appointment, are neither elected or appointed officials of the City.

Application forms are available at the City Clerk's office, 70 Maple Street or <http://www.manisteemi.gov>. Applications must be returned by Tuesday, January 13, 2015 at 5 p.m. to be considered for appointment at the January 20, 2015 City Council meeting.

271 Hughes St
Registered Voter



Return to City Clerk
Cat water window)
by 5:00pm 1-13-15 Julie

APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Board of Review

NAME: Judianne L. Sibley

ADDRESS: P.O. Box 38
Manistee, MI 49660

PHONE: (Home) 231-723-4117 (Work) 231-398-3800

E-MAIL: judianne_s@sbglobal.net - (X) personal or (X) work
judianne@golighthouse-realty.com

I want to volunteer for this position because:
To learn more about real estate & the Manistee community's property taxes.

Please add any particular education, experience or background you think appropriate to include:
College - Real Estate License for 25 yrs - just starting back into it by Dec Christmas - Had my own business of Private Homebased Care for 15 yrs - Did Business Administration/Realty for several yrs.
Feel free to attach any additional information. OVER ->

I (will) (will not) be able to attend the Council meeting. Please circle one. - Sorry I just found out about this & have other appts.

Judianne L. Sibley 1-13-15
Signature Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Historic District Commission

NAME: T Eftaxiadis

ADDRESS: 817 Cherry
Manistee MI 49660

PHONE: (Home) (Work) 231-233-5642

E-MAIL: eftaxiadis@charter.net (personal or work)

I want to volunteer for this position because:

- Continue service to the HDC.
- Facilitate coordination of my Main Street-DDA and HDC responsibilities

Please add any particular education, experience or background you think appropriate to include:

- Experience in rehabilitating historic buildings (Grand Traverse Commons in TC)
- Experience in rehabilitation and redevelopment funding programs.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

[Signature]
Signature

1/7/15
Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



RECEIVED

JAN 13 2015

CITY OF MANISTEE
CLERK-TREASURER



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Historic District Commission

NAME: Mary (Teena) KRACHT

ADDRESS: 403 First St.
Manistee, Mi 49660

PHONE: (Home) 398-0669 (Work) same

E-MAIL: billkracht@chartermi.net personal or work

I want to volunteer for this position because:

I have a strong interest in local history and historic preservation.

Please add any particular education, experience or background you think appropriate to include:

It has been my pleasure to serve on the HDC as its chair since its inception. I also continue as Vice President of the Board of Directors of the Manistee County Historical Museum and the person behind the One Hundred Years Ago column for the News Advocate. I look forward with your approval to continuing my role as part of this important commission.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Mary (Teena) Kracht Jan 12, 2015
Signature Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



PE - APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Non-Motorized Transportation Committee

NAME: ED JONES

ADDRESS: 4339 W Fox Farm Rd
Manistee, MI 49660

PHONE: (Home) 502-594-6587 ~~(Work)~~

E-MAIL: edjones619@gmail.com personal or work

I want to volunteer for this position because:

I embrace pro-healthy lifestyle and environmentally compatible concepts. Since moving to Manistee from the South (Kentucky), I have fallen in love with this area, the environment, the community and the people. Furthermore, I currently serve on this committee.

Please add any particular education, experience or background you think appropriate to include:

I am a licensed therapist, and encourage exercise, recreation and nature as helpful proactive + reactive responses to stress and contribute to health + wellness. I am an avid cyclist + runner, participating in many organized events.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Edward Jones
Signature

1-7-15
Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Non Motorized Transportation Committee.

NAME: Christa Johnson

ADDRESS: 739 Canfield Rd
Manistee MI 49660

PHONE: (Home) 231-690-1898 (Work) 231-723-3144

E-MAIL: christajohnsondc@gmail.com personal or work

I want to volunteer for this position because:

contribution of dream to make Manistee a healthier place.

Please add any particular education, experience or background you think appropriate to include:

prior chair for 11 years.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Ch Signature 1/8/2015 Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



MEMORANDUM



Planning & Zoning
Community Development
231.398.2805
Fax 231.723-1546
www.manisteemi.gov

TO: Mitch Deisch, City Manager *m Deisch*

FROM: Denise Blakeslee, Planning & Zoning Administrator *DB*

DATE: January 13, 2015

RE: Planning Commission – Report of Findings

Mitch, on July 15, 2014 City Council directed the Planning Commission to look at the Zoning Ordinance as it relates to the P-D Peninsula District. The Planning Commission has performed an in-depth review of the Zoning including:

- Existing Land Uses
- Review of each parcel/zoning lot
- Old Zoning Ordinance Standards –vs- New Zoning Ordinance Standards
 - Zoning Changes
 - Comparison of Uses
 - Comparison of Dimensional Standards
- Review of the Master Plan
 - Existing Land Use 2002
 - Future Land Use Map
- Comparison to adjoining R-3 Zoning District Standards

All of this information including a meeting where public input was requested, by inviting all the property owners and occupants in the district, were used to create the Report of Findings.

Staff has prepared a PowerPoint that can be used to review the document with City Council.

JRR:djb

Report of Findings



TO: City Council
FROM: City of Manistee Planning Commission
DATE: January 8, 2015
RE: P-D Peninsula District Review

The Planning Commission has completed the review of the P-D Peninsula as requested by City Council. Each parcel was reviewed for dimensional standards, use and if it were a legal non-conformity (grandfathered). This discussion began at the August 7, 2014 Meeting where the Commission began to review the parcels and existing land uses for each parcel in the District. Staff sent out an invitation to the property owners and occupants in the district that invited them to the September 4, 2014 meeting asking them for their input on the zoning uses in the P-D Peninsula District. The Commission received public input where 12 people spoke and five letters were received.

At the September Worksession the Commission continued their review of P-D Peninsula District. The Commission reviewed the Old Zoning Districts and discussed concerns by residents in the area of Smith Street and Webster Court wanting to be in a Residential District instead of the Peninsula District. Staff reviewed the table of uses for the P-D Peninsula District Zoning and the uses allowed under the old ordinance (prior to March 27, 2006) and dimensional standards.

At the October meeting Staff prepared a review of the Parcels in the PD Peninsula and the adjoining R-3 High Density Residential District. This was done to determine how many parcels met the dimensional standards of the Zoning District and how many non-conforming parcels there are. The uses of the parcels were compared to determine how many conformed to the district standards and how many were non-conforming. Review of the Table of Uses at the October Worksession included suggested changes and Items to further discuss included:

Animal Grooming	Consider adding as a Special Use
Contractors Facilities	Further Discussion
Day Care, Group	Consider adding as a Special Use
Eating and Drinking Establishment	Change to Use by Right
Financial Institution	Further Discussion
Greenhouse & Nursery	Consider adding as Special Use
Shipping Facility	Further Discussion

The Commission also discussed parking requirements.

The Commission continued their review of the P-D Peninsula District at the November meeting. Outstanding items include:

- What is the Commission's vision for the Peninsula?
- Does the Peninsula Redevelopment Plan still apply?
- Should changes be made to the Dimensional Standards in the Peninsula?
- What changes should be made to the Uses in the Peninsula?
- Should there be changes to the Parking Requirements?

There are two properties in the P-D Peninsula District that were designated by the Michigan Legislature as Renaissance Zones. The Renaissance Zone expires on December 31, 2014. The Report of Findings should include a recommendation for a Zoning Amendment that would delete Section 605 Peninsula District Renaissance Zone Standards.

Staff prepared a Parcel Area Comparison Table of Commercial/Industrial District for review. A table of Uses with the discussion from the October 16, 2014 Worksession noted and a copy of Section 514 Parking Standards for further discussion. The Commission discussed the Purpose and Intent of the District to see if any changes should be considered.

On November 20, 2014 the Commission began to draft their Report of Findings that was finalized at their January 8, 2015 meeting. After six meetings and three worksessions the findings of the Commission are as follows:

Section 600 Purpose and Intent

A Zoning Amendment should be considered that would amend Section 600 Purpose and Intent in the P-D Peninsula District as follows:

It is the intent of this District to establish a mixed-use district incorporating a variety of recreational, residential, business or service uses on or near the Waterfront. This district is intended to encourage and promote sustainable, environmentally and aesthetically compatible developments that use or compliment the shoreline while promoting expanded use of the shoreline by the public. The District is intended to host a variety of land uses including, but not limited to, residential, commercial, entertainment, recreational, service, and **mixed use**.

Section 601 Uses Permitted by Right

After a detailed review of the Table of Uses the findings of the Commission are as follows:

A Zoning Amendment should be considered that would amend Section 601 Uses Permitted by Right in the P-D Peninsula District as follows:

1. ADD **Contractors Facility**
2. ADD **Eating and Drinking Establishments** – change from a Special Use
3. ADD **Mixed Use** – change from a Special Use

Section 602 Uses Permitted by Special Land Use

After a detailed review of the Table of Uses the findings of the Commission are as follows:

A Zoning Amendment should be considered that would amend Section 602 Uses Permitted by Special Land Use in the P-D Peninsula District as follows:

1. ADD **Animal Grooming**
2. DELETE **Eating and Drinking Establishment** – Changing to a Use by Right
3. ADD **Financial Institution** – Change from a Special Use Requiring Key Street Frontage
4. ADD **Greenhouse & Nursery**
5. DELETE **Mixed Use** – Changing to a Use by Right

6. **Shipping Facility** - The Planning Commission would consider allowing a Shipping Facility as a Special Use in the P-D if language could be developed that the Commission is comfortable with.

DELETE Section 603 Uses Permitted by Special Land Use Permit, Requires Frontage on a Key Street Segment

There are only three parcels with Key Street Frontage (US 31/Cypress Street) in the P-D Peninsula District. The findings of the Commission are as follows:

1. DELETE - **Financial Institution** – Changing to a Special Use
2. DELETE - **Motel**
3. DELETE - **Places of Public Assembly, Large**
4. DELETE - **Theater**

Section 604 Dimensional Standards

The Commission reviewed each of the 74 Parcels/67 Zoning Parcels (7 Zoning Lots) in the P-D District.

- 22 Legal Non-Conforming Parcels that do not meet the Minimum Lot Dimensional requirements
- 21 Parcels meet the Minimum Lot Dimensional Requirement for a Single Unit
 - 7 Legal Non-Conforming Uses (Commercial/Multi Family – parcels too small)
- 24 Parcels meet the Minimum Lot Dimensional Requirements for a Duplex or Commercial Use
 - 7 Legal-Non-Conforming Uses (Uses not permitted in the P-D Peninsula District)
 - Accessory Structure – No primary structure on parcel
 - Processing & Manufacturing
 - Contractor’s Facility
 - Warehouse’s (4 parcels)

The findings of the Commission are as follows:

A Zoning Amendment should be considered that would amend the Dimensional Requirements in the P-D Peninsula District as follows:

District	Minimum Lot Dimensions		Maximum Lot Coverage	Minimum Yard Requirements (feet)			Maximum Density	Maximum Height	Minimum Floor Area Per Dwelling and Width
	Area (sq. ft.)	Width (feet)	(%) of gross lot area ^(b)	Front ^(a)	Side	Rear/Waterfront ^(c)	DU/Acre	Feet/stories (Principal Bld)	(Sq.Ft. & Ft)
P-D									
Single-Unit	6,000	60							
Duplex or Commercial	10,000	80	60%	15	10	10/20	17	35/2½	550/20
Multi-Unit	10,000^(c)	80							

DELETING the standards for requiring larger parcel area and width for Duplex, Commercial and Multi Unit Dwellings in Section 604 and in the Table of Uses.

DELETE Section 605 Peninsula District Renaissance Zone Standards

There are two properties in the P-D Peninsula District that were designated by the Michigan Legislature as Renaissance Zones. The Renaissance Zone expired on December 31, 2014. The findings of the Commission are as follows:

A Zoning Amendment should be considered that would **DELETE** Section 605 Peninsula District Renaissance Zone Standards.

Section 514 Vehicular Parking Space, Access, Bike Parking and Sidewalks

The Commission reviewed the parking and felt that parking in the P-D Peninsula District should be less restrictive. The new streetscape including curb and gutter and sidewalks in the district allows for safe pedestrian movement with on street parking similar to the downtown. The findings of the Commission are as follows:

A Zoning Amendment should be considered that would amend Section 514 Vehicular Parking Space, Access, Bike Parking and Sidewalks as follows:

ADD new item that reads:

For all permitted uses and special uses in the P-D District the parking provisions of this section shall not apply, except hotels, marinas, and places of public assembly.

AMEND item H. by adding P-D as follows:

- H. Within the C-1, C-2, C-3 and **P-D** Districts, the Planning Commission may approve shared parking arrangements among various uses when it can be demonstrated that parking in sufficient quantities for all such uses as set forth in this Section shall be available at all times.

The City of Manistee Planning Commission directs staff to begin the necessary paperwork to draft language for a Zoning Ordinance Amendment.

CITY OF MANISTEE PLANNING COMMISSION:

AYES: Barry, Brown, Wittlieff, Yoder

ABSTAINING: None

NAYS: Fortier

ABSENT: Dean, McBride

MOTION: CARRIED

CERTIFICATION:

I, Denise J. Blakeslee, Recording Secretary of the City of Manistee Planning Commission certify that the foregoing is a true and complete record of action taken by the Planning Commission at their regular meeting of January 8, 2015.


Denise J. Blakeslee, Recording Secretary

CITY HALL

ADMINISTRATION
FAX 231.723.1546

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

BUILDING INSPECTOR
231.398.2806

PLANNING & ZONING
231.398.2805

CLERK/TREASURER
FAX 231.723.5410

CITY CLERK
231.398.2803

CITY TREASURER/
FINANCE DIRECTOR
231.398.2804

WATER BILLING
231.723.2559

POLICE DEPARTMENT
231.723.2533
FAX 231.398.2012

FIRE DEPARTMENT
281 First Street
231.723.1549
FAX 231.723.3519

DEPT. OF
PUBLIC WORKS
280 Washington St.
• Street Dept.
• Parks Dept.
• Water Maintenance
280 Washington St.
231.723.7132
FAX 231.723.1803

WASTEWATER PLANT
15 Ninth St.
231.723.1553



Thursday, January 15, 2015

Memo To: Mitch Deisch *MD*
From: Chief Bachman *CB*
Re: Agenda Request
Bottle Drive, Dominican project

Mitch:

The Manistee Sunrise Rotary is hosting a group of high school students on their annual humanitarian trip to the Dominican Republic. The trip is expensive for the students and they have worked hard to raise the necessary funds.

Their final push before the trip is a request to have a bottle drive in the city on January 24, 25 and 30, 2015.

Bottle drives typically produce a significant amount of cash for these projects.

Janice Jankowski is making the request on behalf of the students. The students will have adult supervision for the bottle drive.

This is a good project and it is my recommendation that it be approved.

Thanks

DB



Dave Bachman

From: Mitch Deisch
Sent: Wednesday, January 14, 2015 2:23 PM
To: Janice Jankowski; Dave Bachman
Cc: Cindy Lokovich
Subject: Re: One more thing...

Dave,

Can you assist with a council special event request for the 1/20/15 council agenda. Thank you.

Mitch Deisch

Sent from my iPhone

On Jan 14, 2015, at 2:02 PM, "Janice Jankowski" <janicejank@att.net> wrote:

Could you put in a request for us to the City Council at the meeting on Tuesday evening to get a permit to have a bottle drive within the city to raise funds for the Dominican Republic trip in February?

The dates for the bottle drive would be: January 24, 25, and 31, 2015.

Thank you.

Janice Jankowski

