
PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 5, 2015

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, May 5, 2015 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Eric Gustad.

ALSO PRESENT: Interim City Manager – R. Ben Bifoss, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Public Safety Director – Dave Bachman, and City Engineer – Shawn Middleton / Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes
 - April 21, 2015 - Regular Meeting
 - April 21, 2015 - Work Session
 - April 28, 2015 - Work Session
- Payroll
 - April 2, 2015 - \$ 113,173.00
 - April 26, 2015 - \$ 109,795.45
- Cash Balances Report - March 2015
- Third Quarter Financial Report
- Third Quarter Investment Report
- Notification Regarding Special Meeting / Next Work Session

A Council work session has been scheduled for Tuesday, May 5, 2015 following the regular meeting to continue discussions on the 2015-2016 Budget and Capital Improvement Plan. A special meeting has been scheduled for Tuesday, May 12, 2015 at 7 p.m. for budget adoption. A Council work session will be held immediately following the special meeting on May 12, 2015 to consider such business as may come before the Council.
- Consideration of Proclaiming Safe Boating Week

The Manistee USCG Auxiliary in conjunction with the Manistee Harbor Commission have requested that the Manistee City Council support the goals of the North American Safe Boating Campaign and proclaim the week of May 16-22, 2015 as National Safe Boating week and start the year-round effort to promote safe boating.

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- Consideration of Manistee Lion’s Club White Cane Sale
The Manistee Lion’s Club is requesting permission to hold their annual White Cane Sale fundraiser on Friday, May 8, 2015 in the City of Manistee.
- Consideration of USS Liberty Plaque Dedication/Banner Request
Ted Arens of the United Veterans Council is requesting permission to use Veterans Park for the dedication of a plaque honoring the USS Liberty on Saturday, June 20, 2015 from 10 a.m. to 12:00 p.m. They are also requesting the use of the arch on River Street for the placement of a banner from June 1 through June 21, 2015.

MOTION by Goodspeed, second by Cote to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF COUNCIL COMMITTEE APPOINTMENTS.

There are currently vacancies on the Alternatives for Area Youth Board and the Manistee Recreation Board.

Mayor Kenny made the following Council Committee appointments:

- Alternatives for Area Youth / Mayor Pro-Tem Smith
- Manistee Recreation Association / Councilmember Zielinski

CONSIDERATION OF MSDDA BUDGET FOR FISCAL YEAR 2015-2016.

The Manistee Main Street Downtown Development Authority Board of Directors (MSDDA) approved their 2015-2016 Fiscal Year Budget at their meeting of April 27, 2015 to be presented to City Council. The board is now requesting that City Council approve the budget as presented. City Code of Ordinances No. 282.09 (b) requires the MSDDA to submit their annual budget to Council by the same date that the City Budget is required by Charter to be approved, which is May 15.

MOTION by Smith, second by Goodspeed to approve the Main Street Downtown Development Authority’s 2015-2016 Fiscal Year Budget.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF UTILITIES SERVICE AGREEMENT WITH WEST SHORE MEDICAL CENTER.

West Shore Medical Center owns and operates a medical office building at 315 Oak Grove Street in

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Manistee Township. West Shore has expressed interest in having the property served by City water and sewer services due to a failing septic system. The City Attorney has prepared and approved the agreement under consideration.

MOTION by Smith, second by Zielinski to enter into an agreement with West Shore Medical Center to provide water and sewer service to 315 Oak Grove Street; and authorize the Mayor and City Clerk to execute the contract.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF A CONTRACT FOR THE REPAINTING OF THE MAYWOOD WATER TOWER.

The City water towers are inspected every five years by Dixon Engineering. Dixon recommends the Maywood Tower be over-coated and sealed to extend the life of the protective coating. Eight bids were received with the lowest bid withdrawn due to a clerical error. Dixon has recommended awarding the bid to the second low bidder. The City Attorney has reviewed and approved the contract.

MOTION by Gustad, second by Goodspeed to award a contract to Industrial Painting in the amount of \$139,800; and authorize the Mayor and City Clerk to execute the contract. It was noted that the sunset scene currently on the water tower will be painted over, to be replaced with white paint and the City logo.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF A REFUSE CONTRACT EXTENSION, REPUBLIC WASTE.

The current contract with Republic Waste expires June 30, 2015. Discussions with Republic Waste have resulted in a five year contract extension; as prepared and approved by the City Attorney. The agreement includes a rate increase of 0% in the first year and 2% per year thereafter. It also includes a new program that would allow one bulky item per customer per month during the first collection week of the month. The charge would be \$740 per month to the City, with no additional cost to the customer. City Administration recommends approval of this contract extension. Recycling will continue to be a subject of discussion by Council in the future.

MOTION by Goodspeed, second by Smith to approve a five-year contract extension with Republic Waste from July 1, 2015 through June 30, 2020. Clarification of the once per month bulky item pick up was given.

With a roll call vote this motion passed unanimously.

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AYES: Kenny, Cote, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad
NAYS: None

A REPORT FROM THE ALLIANCE FOR ECONOMIC SUCCESS.

Mr. Tim Ervin reported on the activities of the Alliance for Economic Success.

CITIZEN COMMENT.

Comments received from:

- Carol Pasco, 610 Spruce Street / asked if the recycling program will be able to be included in the new refuse contract.

OFFICIALS AND STAFF.

Wright stated that voting is still open this evening until 8:00 p.m.

COUNCILMEMBERS.

Cote stated that Fifth Avenue beach is looking good; will not be in attendance at next week's special meeting.

Wittlieff thanked all those involved in the drive-by shooting arrest; congratulated Matt & Lindsay Swidorski as the new owners of the Ramsdell Inn and TJ's Pub; commented on people still dumping garbage at the recycling containers at the City Garage.

ADJOURN TO BUDGET WORK SESSION.

A Council work session on the proposed Fiscal Year 2015-2016 Budget and Capital Improvement Plan has been scheduled for immediately following the regular meeting.

MOTION to adjourn was made by Cote, second by Goodspeed. Meeting adjourned at 7:26 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Deputy Treasurer