

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – November 16, 2010

The Organizational Meeting of the Manistee City Council was called to order by City Clerk Michelle Wright on Tuesday, November 16, 2010 at 7:30 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

#10-141 ORGANIZATIONAL MEETING OF THE CITY COUNCIL.

In accordance with Section 2-13 of the Charter of the City of Manistee, "the City Council shall meet at 7:30 p.m. on the Tuesday night following the completion of the official canvas at which time the members shall be sworn and assume the duties of their office...."

At the regular election of Tuesday, November 2, 2010 four Councilmembers were elected to seats on the Manistee City Council. Members include:

<u>DISTRICT</u>	<u>COUNCILMEMBER</u>	<u>TERM</u>
First District	Colleen Kenny	Two Years
Third District	Robert Hornkohl	Two Years
Fifth District	Catherine Zaring	Two Years
Seventh District	Alan Marshall	Two Years

Wright then swore in Colleen Kenny, Robert Hornkohl, Catherine Zaring, and Alan Marshall as members of the Manistee City Council.

Roll call was then taken as follows:

PRESENT: Colleen Kenny, Ed Cote, Robert Hornkohl, Ilona Haydon, Catherine Zaring, Richard Mack, and Alan Marshall.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – Bruce Gockerman, City Clerk – Michelle Wright, Finance Director – Ed Bradford, Acting Fire Chief – Timm Smith, and Police Chief – Dave Bachman.

#10-142 ELECTION OF THE MAYOR FOR THE CITY OF MANISTEE.

At the Organizational Meeting of the City Council held on this date the Council elects from its membership a Mayor and a Mayor Pro-Tem. The Mayor and Mayor Pro-Tem are elected for a one year term. Under Section 2-4 of the Charter "the Council shall elect a Mayor by a majority vote of its members." This provision of the Charter requires four affirmative votes to elect the Mayor, a majority of the Council, regardless attendance at the Organizational Meeting.

Sections 2-4 and 2-13 of the Charter require that the Mayor be elected at the Organizational Meeting. The voting procedures should continue until a candidate receives four affirmative votes.

Wright opened the floor for nominations for Mayor for the City of Manistee. Kenny nominated Haydon.

Marshall nominated Mack. No other nominations received.

Roll call was taken as follows:

HAYDON: Kenny, Haydon, Zaring (3)

MACK: Cote, Hornkohl, Mack, Marshall (4)

Councilmember Mack was elected Mayor. Mayor Mack assumed the Chair at this time.

#10-143 ELECTION OF A MAYOR PRO-TEM FOR THE CITY OF MANISTEE.

The same provisions identified in the Charter for the Mayor apply for the Mayor Pro-Tem. The Mayor Pro-Tem serves as the Mayor in the Mayor's absence.

Mack opened the floor for nominations for Mayor Pro-Tem for the City of Manistee. Cote nominated Kenny. No other nominations were received.

With a roll call vote, Kenny was elected Mayor Pro-Tem.

KENNY: Kenny, Cote, Hornkohl, Haydon, Zaring, Mack, Marshall

NAYS: None

#10-144 REVIEW OF CITY COUNCIL GUIDELINES.

Under the adopted City Council Guidelines, the Guidelines are reviewed at the Organizational Meeting of the City Council. While the Guidelines may be amended at any time during the year, the Organizational Meeting is the traditional opportunity to review the operating procedures of the Council.

MOTION by Kenny, second by Haydon to review and/or modify the City Council Guidelines and to adopt them as is.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Haydon, Zaring, Mack, Marshall

NAYS: None

#10-145 CONSIDERATION OF ESTABLISHING REGULAR MEETINGS FOR 2011.

In accordance with Section 2-13 of the Charter, the City Council "shall meet in public session at least twice each month at such times as may be prescribed by the rules...." The City Council Guidelines reviewed during the previous agenda item indicate that regular meetings shall be held on the first and third Tuesdays of each month beginning at 7:00 p.m. with work sessions conducted on the second Tuesday of each month beginning at 7:00 p.m. This results in the attached schedule for regular meetings and work sessions throughout the year 2011, with exceptions made for election dates, etc.

MOTION by Hornkohl, second by Kenny to adopt the attached schedule for regular meetings and work sessions for the year 2011.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Haydon, Zaring, Mack, Marshall

NAYS: None

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

#10-146 CONSENT AGENDA.

Consent agenda items include:

- Minutes - November 3, 2010 - Regular Meeting
- Payroll - Nov. 1 – Nov. 7, 2010 - \$ 57,463.02
- Nov. 8 – Nov. 14, 2010 - \$ 52,047.91
- Cash Balances Report - October 2010
- Notification Regarding Next Work Session – December 14, 2010
A presentation will be made on Planning for the New Economy; and such business as may come before the Council.
- Consideration of Old Christmas Weekend.
The MSDDA has requested authorization to conduct their annual Victorian Sleighbell Parade and Old Christmas Weekend December 2-5, 2010. Events are listed in the attached program. A parade would be held on Saturday, December 4, 2010 with many activities held at various city locations throughout the weekend.

Cote stated that the minutes from November 3, 2010 – page 1, item #10-136: the roll call vote did not show his name as voting.

MOTION by Cote, second by Kenny to approve the Consent Agenda as stated with the correction of the minutes by adding Councilmember Cote’s name to the roll call vote on Item #10-136.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Haydon, Zaring, Mack, Marshall

NAYS: None

#10-147 CONSIDERATION OF A 60 DAY EXTENSION TO FIREGLOW PURCHASE AGREEMENT.

On June 1, 2010 City Council approved the sale of approximately 35 acres in the Manistee Renaissance Zone to Fireglow Wood Pellets, LLC for \$172,300. In exchange for \$5,000 in earnest money a 180 day

Purchase Agreement was signed by both parties.

A sixty (60) day extension of the purchase agreement is being requested to allow submission of the necessary paperwork for consideration of the extension of the Renaissance Zone.

MOTION by Hornkohl, second by Haydon to authorize the Mayor and City Clerk to execute a sixty (60) day extension to the Fireglow Purchase Agreement as prepared by the City Attorney. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Haydon, Zaring, Mack, Marshall

NAYS: None

#10-148 CONSIDERATION OF SCHEDULING A SPECIAL WORK SESSION, PUBLIC SAFETY WHITE PAPER DISCUSSION.

Council is being asked to consider scheduling a special work session for Tuesday, November 30, 2010 at 7:00 p.m. to begin discussion on staff prepared public safety white papers.

MOTION by Kenny, second by Zaring to schedule a special work session for the public safety white paper discussion.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Haydon, Zaring, Mack, Marshall

NAYS: None

#10-149 A REPORT FROM THE MANISTEE CITY CLERK.

Ms. Michelle Wright reported on the activities of the City Clerk's Office and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

Cyndy Fuller, Alliance for Economic Success, congratulated Councilmembers on being elected, the Mayor and Mayor Pro-Tem, former Councilmember Yonkman for his service, and former Mayor Haydon for her service as mayor in the past year. She also commented on the merger of Fireglow Wood Pellets LLC and TTS Chips, forming the new company known as Manistee Biomass Energy Corporation.

OFFICIALS AND STAFF.

Deisch said congratulations to everyone on their being elected.

COUNCILMEMBERS.

Mack thanked former Mayor Haydon for her past year of service, asked Councilmembers on the Ordinance

and Auditing Committees to stay on assigned committees for now, and thanked everyone for support in electing him as Mayor.

ADJOURN.

MOTION to adjourn was made by Hornkohl, second by Kenny. Meeting adjourned at 8:09 p.m.

Michelle Wright CMC/CPFA, MiCPT
City Clerk/Deputy Treasurer