

CITY OF MANISTEE HOUSING COMMISSION
Meeting Minutes
September 23, 2014
Regular Meeting Minutes

Meeting Start Time: Meeting Called to Order by President Dale Priester at 4:01 p.m.

Roll Call:

<u>Commissioner</u>	<u>Present</u>	<u>Absent Excused</u>	<u>Absent Non-Excused</u>
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doug Parkes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Elbert Purdom	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donna Korzeniewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vacancy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Housing Commission Staff Present:

- Clinton McKinven-Copus, Executive Director/Commission Secretary
- Lorna Perski, Housing Coordinator

Others Present:

- David Bachman Public Safety Director was present, but had to leave due to a fire.

Public Comments on Agenda Related Items:

- There was no public comment on Agenda Related Items.

Approval of Consent Agenda Items:

Motion: Donna Korzeniewski
Second: Elbert Purdom
Approval: AIF

Amendments to the Agenda:

- There were no Amendments to the Agenda.

Special Guest: Public Safety Director Dave Bachman:

- Special guest Dave Bachman was called out of the meeting due to a fire in Manistee. Clint McKinven-Copus, Executive Director read the Director Bachman's report to those in attendance. The report included a review of the last twelve months of 911 Service Runs to Century Terrace and

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Harborview. There were 209 calls to the Century Terrace Building. Century Terrace runs included: a fight, disorderly conduct, medic, suspicious behavior, suicide attempt, court paper, noise, harassing calls, wellness checks, drug related, property damage, B & E, citizen assists, fire alarm & a repossession. There were 80 runs to Harborview. Harborview runs included: medic, larceny, ambulance requests, fire alarms & ambulance runs. This is a drastic change since the installation of Security Cameras at Century Terrace. The previous year there were over 400 calls just to Century Terrace.

Old Business:

- There was no Old Business to discuss.

New Business:

- There was no New Business to discuss.

Executive Director's Report:

- Key Performance Indicators – The Occupancy Rate is doing well with a 98% overall occupancy. There is 100% at Century Terrace and Scattered Sites. Clint drew attention to the figures on the report comparison. The numbers changed since last due to the fact that we had more off line CFP days on units last year. CFP days are days that the units are down for repairs, and the usual vacancy days do not count against us while in CFP.
- There were no discussion notes this month.
- Our reserves are now 3.74 months.

Other Staff Reports:

- None

Committee Reports:

- None

Communications:

- None Received

Public Comment:

- There were six members of the public present. Items discussed – request for a copy of the director's report, heat recovery charge letter and windows closed during heating season, dogs walking around the building in various areas

Commissioner Report/Comments:

- None

Meeting Adjourned

Motion: Donna

Second: Elbert

Approval: AIF

Time: Meeting adjourned at 4:40 p.m.



Dale Priester
President



Clinton McKinven-Copus
Executive Director/Secretary
City of Manistee Housing Commission