

CITY OF MANISTEE HOUSING COMMISSION
Meeting Minutes
January 27, 2015
Regular Meeting Minutes

Meeting Start Time: Meeting called to order by President Dale Priester at 4:05 p.m.

Roll Call:

| <u>Commissioner</u> | <u>Present</u> | <u>Absent Excused</u> | <u>Absent Non-Excused</u> |
|---------------------|-------------------------------------|--------------------------|---------------------------|
| Dale Priester | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Doug Parkes | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Elbert Purdom | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Donna Korzeniewski | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Vacant | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Housing Commission Staff Present:

- Clinton McKinven-Copus, Executive Director/Commission Secretary
- Lorna Perski, Housing Coordinator

Others Present:

- None

Public Comment on Agenda Related Items

- None

Consent Agenda:

Motion to Approve Consent Agenda Items: Doug Parkes
Second: Donna Korzeniewski
Approval: All in Favor

Amendments to the Agenda:

- None

Old Business

- None

New Business:

- None

Executive Director's Report:

- Clinton is working on a rewrite of the ACOP. The board will need to review the rewrite during Commission Work Sessions and by Board Book.
- Key Performance Indicators are doing well, we are at 97% occupancy, with a good number of days for unit turns and re-leasing.
- The reserve amount is currently at 3.9 months of operating expenses in our account.
- Clint reported that he has been re-elected as the Brownfield Authority Chairperson.

Other Staff Reports:

- None

Committee Reports

- None

Public Comment:

- Six members of the public were present at the meeting. The following items were discussed: Work orders are put in and not taken care of, complaints about the new Entra-Guard, water leaks from windows above leaking in to apartment below, building ventilation, tenant computer lab, no copier in tenant computer lab. Clint reported that he is working with Siemens for a resolution so we can repair the ventilation. We cannot do that currently due to the Energy Performance Contract with HUD. The energy efficiency improvement goes against the Energy Performance Contract regulations.

Commissioner Report/Comments:

- None

Meeting Adjourned

Motion to Adjourn: Donna Korzeniewski
Second: Elbert Purdom
Approval: All in Favor

Time: Meeting adjourned at 4:30 pm.



Dale Priester
President



Clinton McKinven-Copus
Executive Director/Secretary
City of Manistee Housing Commission