

# MANISTEE CITY COUNCIL

## MEETING AGENDA

TUESDAY, APRIL 5, 2016 – 7:00 P.M. – COUNCIL CHAMBERS

**I. Call to Order.**

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

**II. Public Hearings.**

**III. Citizen Comments on Agenda Related Items.**

**IV. Consent Agenda.** All agenda items marked with an asterisk (\*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Cash Balances.  
b.) Revenue & Expense.
- IX. c.) Notification Regarding Next Work Session.  
d.) Consideration of An Administrative Professionals Week and Day Resolution.

At this time Council could take action to approve the Consent Agenda as presented.

**\*V. Approval of Minutes.** Approval of the minutes of the March 15, 2016 regular meeting as attached.

**VI. Financial Report.**

- \*a.) CASH BALANCES.
- \*b.) REVENUE & EXPENSE.

**VII. Unfinished Business.**

**VIII. New Business.**

- a.) CONSIDERATION OF REVISIONS TO THE AGREEMENT FOR THE COLLECTION AND TREATMENT OF WASTEWATER; CHARTER TOWNSHIP OF FILER / CITY OF MANISTEE.

Filer Township's bonding agency, USDA, required additional language in 1.1 Term and a new section 4.7 Pledge. The City Attorney and the City's attorney retained for this project both reviewed and approved the language change.

At this time Council could take action to approve the revised agreement between the Charter Township of Filer and the City of Manistee for the collection and treatment of wastewater.

- b.) CONSIDERATION OF AUTHORIZING A MOBILE BBQ TROLLEY FOOD SERVICE.

Little River Management owner John Ball is requesting permission to operate a full service mobile BBQ concession trolley in the City. Their business model uses a converted Manistee Trolley to serve BBQ at different locations throughout the town. The vehicle would serve food at locations not currently served by other brick and mortar businesses.

At this time Council could take action to authorize the Little River Management and its owner John Ball to operate a mobile trolley BBQ food service in town; with restrictions.

- c.) CONSIDERATION OF AUTHORIZING THE USE OF THE CITY MARINA AND SURROUNDING PROPERTY TO HOST THE ANNUAL TIGHT LINES FOR TROOPS EVENT.

Tight Lines for Troops is an annual fishing event that serves hundreds of veterans and honors their service to this country. This is the first year the event will take place at the City Marina and surrounding grounds and is scheduled for May 20-21, 2016. Several City services are needed to support the event; subject to the appropriate department approvals.

At this time Council could take action to authorize the use of the City Marina and surrounding property on May 20-21 for the annual Tight Lines for Troops event on May 20-21, 2016. The authorization includes the use of the building, marina property, street closures, and support services.

- d.) CONSIDERATION OF INSTALLMENT PURCHASE CONTRACTS WITH CHEMICAL BANK, TRUCK & TRAILER SPECIALTIES OF BOYNE FALLS, INC., AND TRI-COUNTY INTERNATIONAL TRUCKS, INC. FOR TWO PLOW TRUCKS.

On November 17, 2015 City Council approved the purchase of two plow trucks and related equipment in the amount of \$369,661. When approved, it was anticipated that financing arrangements would have to be made at a later date. The truck chassis have been delivered to the vendor and need to be paid for so they can be delivered to the equipment vendor and assembled. The equipment vendor will be paid upon delivery of the finished trucks. The City Attorney has reviewed and approved the agreements.

At this time Council could take action to enter into a four-year installment purchase contract with Chemical Bank, Truck & Trailer Specialties of Boyne Fall, Inc. and Tri-County International Trucks, Inc. to finance the purchase of two plow trucks and related equipment that was previously approved by City Council on November 17, 2015; and further authorize the Finance Director to execute the appropriate documents.

**IX. Notices, Communications, Announcements.**

- a.) A REPORT FROM THE COUNTY PROSECUTOR.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. Ford Stone will report on the activities of the County Prosecutor and respond to any questions the Council may have regarding their activities. No action is required on this item.

- b.) INTRODUCTION OF THE FISCAL YEAR 2016-2017 BUDGET.

Administration has prepared the proposed 2016-2017 Fiscal Year Budget. The Finance Director will give a brief introduction of the City Manager's budget recommendation to City Council and the Community. Various work sessions have been established: a regular work session on Tuesday, April 12; a work session on Tuesday, April 19 following the regular meeting; and an optional work session on Tuesday, April 26, 2016. The public hearing to review these budget recommendations and receive public input on them has been scheduled for Tuesday, April 19, 2016. Budget adoption is anticipated at the regular meeting of May 3, 2016. No action is required on this item.

\*c.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, April 12, 2016 at 7 p.m. A discussion will be conducted on the Fiscal Year 2016-2017 Budget and Capital Improvement Plan; and such business as may come before the Council. No action is required on this item.

\*d.) CONSIDERATION OF AN ADMINISTRATIVE PROFESSIONALS WEEK AND DAY RESOLUTION.

In recognition of the contributions to the workplace provided by all administrative professionals, a resolution has been prepared proclaiming the week of April 25-29, 2016 as Administrative Professionals Week and Wednesday, April 27, 2016 as Administrative Professionals Day in the City of Manistee.

At this time Council could take action to proclaim the week of April 25-29, 2016 as Administrative Professionals Week and Wednesday, April 27, 2016 as Administrative Professionals Day in the City of Manistee.

**X. Concerns and Comments.**

a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.

b.) OFFICIALS AND STAFF.

c.) COUNCILMEMBERS.

**XI. Adjourn.**

TNT:cl

**COUNCIL AGENDA ATTACHMENTS:**

Council Meeting Minutes – March 15, 2016  
Cash Balances Report  
Revenue & Expense Report  
Filer Revised Agreement  
Request to Operate Trolley BBQ Service  
Tight Lines for Troops Event Request  
Financing Contracts for Snow Plow Purchase  
APW Resolution

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL – March 15, 2016

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A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, March 15, 2016 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

**PRESENT:** Colleen Kenny, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Eric Gustad.

**ALSO PRESENT:** City Manager – Thad Taylor, City Attorney – George Saylor, Deputy City Clerk – Mary Bachman, DPW Director – Jeff Mikula, Public Safety Director – Dave Bachman, City Engineer – Shawn Middleton / Spicer Group.

### CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

### CONSENT AGENDA.

- Minutes
  - March 1, 2016 - Regular Meeting
  - March 9, 2016 - Work Session
  
- Financial Reports
  - Payroll - March 4, 2016 - \$ 120,693.70
  - Payroll - March 18, 2016 - \$ 110,060.31
  
  - Invoices
    - February 15, 2016 - \$1,363,518.94
    - February 26, 2016 - \$1,178,483.20
  
- Notification Regarding Next Work Session – April 12, 2016  
A discussion will be conducted on the 2016-2017 Budget; and such business as may come before the Council.
  
- Consideration of Proclaiming April as Parkinson’s Awareness Month.  
The Manistee County Parkinson’s Support Group has requested that the City of Manistee proclaim the month of April as Parkinson’s Awareness Month.
  
- Consideration of the American Cancer Society Manistee County Relay for Life.  
The Manistee County Relay for Life is scheduled for July 30-31, 2016 from 10 a.m. to 10 a.m.; with setup on Friday, July 29. This event would occupy one-half of the Douglas Park parking lot and they have requested that the drive behind the fish cleaning station be blocked off. They would also like to utilize the Lions Pavilion for Saturday evening only. No police officers will be needed. This event is subject to the appropriate department approvals.

**MOTION** by Goodspeed, second by Wittlief to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

**CONSIDERATION OF A RESOLUTION, PARTNERSHIP AGREEMENT WITH THE LITTLE MANISTEE RIVER WATERSHED CONSERVATION.**

At their meeting of March 3, 2016 the Planning Commission adopted a motion to recommend City Council support of the Little Manistee River Watershed Conservation Council and their partnership. A resolution for a partnership agreement between the City of Manistee and the Little Manistee River Watershed Conservation (LMRWC) has been drafted for consideration. Representatives from LMRWC have asked to give a presentation to City Council on their efforts.

MOTION by Wittlief, second by Zielinski to authorize the Mayor and Deputy City Clerk to sign a resolution for a Partnership Agreement with the Little Manistee River Watershed Conservation.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

**CONSIDERATION OF PURCHASING TWO SANITARY SEWER PUMPS FOR THE SIXTH AVENUE PUMP STATION REPLACEMENT.**

The Sixth Avenue Pump Station Replacement Project and Riverbank Sewer Project are currently out for bids. The pumps for the new station have a long lead time for manufacture and delivery; therefore the City has solicited competitive bids. Three bids have been received as follows:

|                    |           |                              |
|--------------------|-----------|------------------------------|
| Pumps Plus, Inc.   | \$31,980  | (24 hp KSB Pumps)            |
| Kennedy Industries | \$32,560* | (20 hp Flygt Pumps)          |
| Kerr Pump & Supply | \$42,975  | (25 hp Fairbank-Morse Pumps) |

Staff recommends the purchase of the Flygt pumps based on the bid price, lower electrical consumption (use of smaller motors), past success with the Flygt Pumps, and the service representatives from Kennedy Industries.

This purchase is funded through the recent Water and Sewer Bonds.

\*Recommended Bid

Discussion followed regarding pump types.

MOTION by Smith, second by Gustad to approve the purchase of two Flygt pumps and associated hardware from Kennedy Industries in the amount of \$32,560.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad  
NAYS: None

**CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.**

The City Clerk has taken action to advertise vacancies on the Harbor Commission. All appointments by the Mayor are subject to the Council’s approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received:

**HARBOR COMMISSION.** Two vacancies, terms ending 10/31/18, two members can be nonresidents if they own real estate in the City or own a business/profession directly related to commission areas, Council appointment.

Fritz R. Boehm, 200 Cutter Ridge Drive  
Glenn C. Zaring, 321 Fifth Street

Goodspeed nominated Mr. Boehm to the Harbor Commission for a term expiring 10/31/18.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad  
NAYS: None

Goodspeed nominated Mr. Zaring to the Harbor Commission for a term expiring 10/31/18.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad  
NAYS: None

**A REPORT FROM THE MANISTEE AREA CHAMBER OF COMMERCE.**

Ms. Stacie Bytwork reported on the activities of the Manistee Area Chamber of Commerce and responded to questions the Council had regarding their activities.

**CITIZEN COMMENT.**

None received.

**OFFICIALS AND STAFF.**

Mikula stated that they are in the process of designing a repair for the 300 foot section of Riverwalk erosion, this section is closed to the public, anticipating construction in May-June with an open date by early July; Spring Trash/Rubbish pickup is scheduled to begin April 11<sup>th</sup>; Brush pickup will begin April 15<sup>th</sup>; Yard waste bag pickup will begin April 19<sup>th</sup>; Biodegradable lawn bags have been ordered and should be available the first week in April; lawn dumpster is no longer located at the DPW facility but beginning next week a Lawn Bin will be available at the North Glocheski Drive recycling location; Tree trimming is on schedule; and a contractor has been secured for tree planting this year.

**COUNCILMEMBERS.**

Beaton requested Council thoughts on adding a Council Attendance Policy to the next Work Session agenda for discussion; Smith stated that there are Commissions and Committees in place that spell out policies, it might be appropriate to put on the Work Session agenda.

Zielinski requested a progress report on Lighthouse Park; Mikula stated that there was nothing new to report, funding for the project has not been identified.

Smith requested an update on the Boat Launch and Boat Launch Auto-Attendant; Mikula stated that the Finance Director has ordered the coins for the First Street Boat Launch Auto-Attendant and it should be operational by Thursday or Friday, the Arthur Street pay tube is scheduled to be shipped out this week and will be installed as soon as it arrives; Smith thanked Mr. Boehm and Mr. Zaring for their interest in the Harbor Commission.

Wittlieff also thanked Mr. Boehm and Mr. Zaring.

Gustad apologized to fellow Councilmembers, City Staff and Citizens of Manistee for his poor attendance record, all of his absences except for one have been work related, does not have a 9-5 job, takes his Council responsibilities seriously, has the utmost confidence and respect for the rest of the Council to handle decisions in his absence, Council should look for ways to support and collaborate with each other.

Kenny stated that work may get in the way of Council meetings, appreciates Gustad's comments; wishes everyone a good Easter Season and safe Spring Break travels.

**ADJOURN.**

MOTION to adjourn was made by Goodspeed, second by Zielinski. Meeting adjourned at 7:40 p.m.

Mary Bachman MMC / LIA  
Deputy City Clerk

**CASH TRANSACTIONS REPORT**

DRAFT

MONTH: FEBRUARY  
City of Manistee

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2:25 pm

| Account Number                                    | Beginning Balance | Debit      | Credit       | Ending Balance |
|---|-------------------|------------|--------------|----------------|
| <b>Fund: 101 - GENERAL FUND</b>                   |                   |            |              |                |
| Dept: 000   |                   |            |              |                |
| 001.000 Cash                                      | 1,133,525.40      | 943,510.53 | 1,185,491.43 | 891,544.50     |
| 001.002 Cash - Escrow                             | 761,323.27        | 1,650.00   | 666,190.20   | 96,783.07      |
| 004.000 Cash - Petty                              | 800.00            | 0.00       | 0.00         | 800.00         |
| 017.000 MBIA Mi Class Inv                         | 46,209.95         | 0.00       | 0.00         | 46,209.95      |
| Total Dept: 000                                   | 1,941,858.62      | 945,160.53 | 1,851,681.63 | 1,035,337.52   |
| <b>Fund: 101</b>                                  | 1,941,858.62      | 945,160.53 | 1,851,681.63 | 1,035,337.52   |
| <b>Fund: 202 - MAJOR STREET FUND</b>              |                   |            |              |                |
| Dept: 000   |                   |            |              |                |
| 001.000 Cash                                      | 270,529.07        | 41,527.77  | 39,391.18    | 272,665.66     |
| Total Dept: 000                                   | 270,529.07        | 41,527.77  | 39,391.18    | 272,665.66     |
| <b>Fund: 202</b>                                  | 270,529.07        | 41,527.77  | 39,391.18    | 272,665.66     |
| <b>Fund: 203 - LOCAL STREET FUND</b>              |                   |            |              |                |
| Dept: 000   |                   |            |              |                |
| 001.000 Cash                                      | 50,161.26         | 21,282.70  | 17,758.77    | 53,685.19      |
| Total Dept: 000                                   | 50,161.26         | 21,282.70  | 17,758.77    | 53,685.19      |
| <b>Fund: 203</b>                                  | 50,161.26         | 21,282.70  | 17,758.77    | 53,685.19      |
| <b>Fund: 204 - STREET IMPROVEMENT FUND</b>        |                   |            |              |                |
| Dept: 000   |                   |            |              |                |
| 001.000 Cash                                      | 38,200.83         | 0.00       | 0.00         | 38,200.83      |
| Total Dept: 000                                   | 38,200.83         | 0.00       | 0.00         | 38,200.83      |
| <b>Fund: 204</b>                                  | 38,200.83         | 0.00       | 0.00         | 38,200.83      |
| <b>Fund: 226 - CITY REFUSE FUND</b>               |                   |            |              |                |
| Dept: 000   |                   |            |              |                |
| 001.000 Cash                                      | 96,583.39         | 20,697.33  | 72,567.91    | 44,712.81      |
| 001.030 Cash Mgt Chk                              | 99,041.06         | 0.00       | 0.00         | 99,041.06      |
| Total Dept: 000                                   | 195,624.45        | 20,697.33  | 72,567.91    | 143,753.87     |
| <b>Fund: 226</b>                                  | 195,624.45        | 20,697.33  | 72,567.91    | 143,753.87     |
| <b>Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO</b> |                   |            |              |                |
| Dept: 000   |                   |            |              |                |
| 001.000 Cash                                      | 20,178.17         | 0.00       | 0.00         | 20,178.17      |
| Total Dept: 000                                   | 20,178.17         | 0.00       | 0.00         | 20,178.17      |
| <b>Fund: 243</b>                                  | 20,178.17         | 0.00       | 0.00         | 20,178.17      |
| <b>Fund: 245 - OIL &amp; GAS FUND</b>             |                   |            |              |                |
| Dept: 000   |                   |            |              |                |
| 001.000 Cash                                      | 67,400.12         | 2,595.57   | 0.00         | 69,995.69      |
| 001.020 Money Market                              | 160,041.76        | 0.00       | 0.00         | 160,041.76     |
| Total Dept: 000                                   | 227,441.88        | 2,595.57   | 0.00         | 230,037.45     |
| <b>Fund: 245</b>                                  | 227,441.88        | 2,595.57   | 0.00         | 230,037.45     |
| <b>Fund: 275 - GRANT MANAGEMENT FUND</b>          |                   |            |              |                |
| Dept: 000   |                   |            |              |                |
| 001.000 Cash                                      | 19,985.86         | 0.00       | 294.98       | 19,690.88      |
| Total Dept: 000                                   | 19,985.86         | 0.00       | 294.98       | 19,690.88      |
| <b>Fund: 275</b>                                  | 19,985.86         | 0.00       | 294.98       | 19,690.88      |

**CASH TRANSACTIONS REPORT**

DRAFT

MONTH: FEBRUARY  
City of Manistee

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2:25 pm

| Account Number                               | Beginning Balance | Debit      | Credit     | Ending Balance |
|--|-------------------|------------|------------|----------------|
| <b>Fund: 290 - PEG COMMISSION</b>            |                   |            |            |                |
| Dept: 000                                    |                   |            |            |                |
| 001.000 Cash                                 | 10,628.95         | 1,408.00   | 3,313.15   | 8,723.80       |
| Total Dept: 000                              | 10,628.95         | 1,408.00   | 3,313.15   | 8,723.80       |
| <b>Fund: 290</b>                             | 10,628.95         | 1,408.00   | 3,313.15   | 8,723.80       |
| <b>Fund: 296 - RAMSDELL THEATRE</b>          |                   |            |            |                |
| Dept: 000                                    |                   |            |            |                |
| 001.000 Cash                                 | 91,346.87         | 23,114.79  | 37,983.98  | 76,477.68      |
| 001.002 Cash - Escrow                        | 3,980.00          | 800.00     | 500.00     | 4,280.00       |
| 004.000 Cash - Petty                         | 200.00            | 0.00       | 0.00       | 200.00         |
| Total Dept: 000                              | 95,526.87         | 23,914.79  | 38,483.98  | 80,957.68      |
| <b>Fund: 296</b>                             | 95,526.87         | 23,914.79  | 38,483.98  | 80,957.68      |
| <b>Fund: 297 - FRIENDS OF THE RAMSDELL</b>   |                   |            |            |                |
| Dept: 000                                    |                   |            |            |                |
| 001.000 Cash                                 | 11,349.73         | 715.20     | 0.00       | 12,064.93      |
| Total Dept: 000                              | 11,349.73         | 715.20     | 0.00       | 12,064.93      |
| <b>Fund: 297</b>                             | 11,349.73         | 715.20     | 0.00       | 12,064.93      |
| <b>Fund: 430 - CAPITAL IMPROVEMENT FUND</b>  |                   |            |            |                |
| Dept: 000                                    |                   |            |            |                |
| 001.000 Cash                                 | 96,657.43         | 0.00       | 17,469.98  | 79,187.45      |
| Total Dept: 000                              | 96,657.43         | 0.00       | 17,469.98  | 79,187.45      |
| <b>Fund: 430</b>                             | 96,657.43         | 0.00       | 17,469.98  | 79,187.45      |
| <b>Fund: 490 - RENAISSANCE PARK</b>          |                   |            |            |                |
| Dept: 000                                    |                   |            |            |                |
| 001.000 Cash                                 | 4,844.49          | 0.00       | 1,871.96   | 2,972.53       |
| Total Dept: 000                              | 4,844.49          | 0.00       | 1,871.96   | 2,972.53       |
| <b>Fund: 490</b>                             | 4,844.49          | 0.00       | 1,871.96   | 2,972.53       |
| <b>Fund: 508 - BOAT RAMP FUND</b>            |                   |            |            |                |
| Dept: 000                                    |                   |            |            |                |
| 001.000 Cash                                 | 20,968.40         | 0.00       | 652.03     | 20,316.37      |
| Total Dept: 000                              | 20,968.40         | 0.00       | 652.03     | 20,316.37      |
| <b>Fund: 508</b>                             | 20,968.40         | 0.00       | 652.03     | 20,316.37      |
| <b>Fund: 573 - WATER &amp; SEWER UTILITY</b> |                   |            |            |                |
| Dept: 000                                    |                   |            |            |                |
| 001.000 Cash                                 | 790,907.51        | 354,293.92 | 603,781.43 | 541,420.00     |
| 001.002 Cash - Escrow                        | 48,600.00         | 1,800.00   | 1,700.00   | 48,700.00      |
| 004.000 Cash - Petty                         | 300.00            | 0.00       | 0.00       | 300.00         |
| 017.000 MBIA Mi Class Inv                    | 489,916.35        | 0.00       | 0.00       | 489,916.35     |
| 017.001 MBIA MI Class - 2015 W&S RvBd        | 2,157,577.30      | 0.00       | 0.00       | 2,157,577.30   |
| Total Dept: 000                              | 3,487,301.16      | 356,093.92 | 605,481.43 | 3,237,913.65   |
| <b>Fund: 573</b>                             | 3,487,301.16      | 356,093.92 | 605,481.43 | 3,237,913.65   |
| <b>Fund: 594 - MARINA FUND</b>               |                   |            |            |                |
| Dept: 000                                    |                   |            |            |                |
| 001.000 Cash                                 | 9,633.19          | 312.16     | 2,310.96   | 7,634.39       |
| 001.002 Cash - Escrow                        | 400.00            | 100.00     | 100.00     | 400.00         |

**CASH TRANSACTIONS REPORT**

DRAFT

MONTH: FEBRUARY  
City of Manistee

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| Account Number                               | Beginning Balance   | Debit               | Credit              | Ending Balance      |
|--|---------------------|---------------------|---------------------|---------------------|
| Total Dept: 000                              | 10,033.19           | 412.16              | 2,410.96            | 8,034.39            |
| <b>Fund: 594</b>                             | <b>10,033.19</b>    | <b>412.16</b>       | <b>2,410.96</b>     | <b>8,034.39</b>     |
| <b>Fund: 661 - MOTOR POOL FUND</b>           |                     |                     |                     |                     |
| Dept: 000                                    |                     |                     |                     |                     |
| 001.000 Cash                                 | 421,449.18          | 27,037.50           | 0.00                | 448,486.68          |
| Total Dept: 000                              | 421,449.18          | 27,037.50           | 0.00                | 448,486.68          |
| <b>Fund: 661</b>                             | <b>421,449.18</b>   | <b>27,037.50</b>    | <b>0.00</b>         | <b>448,486.68</b>   |
| <b>Fund: 703 - CURRENT TAX COLLECTION</b>    |                     |                     |                     |                     |
| Dept: 000                                    |                     |                     |                     |                     |
| 001.000 Cash                                 | 242,324.09          | 1,010,955.92        | 892,546.16          | 360,733.85          |
| Total Dept: 000                              | 242,324.09          | 1,010,955.92        | 892,546.16          | 360,733.85          |
| <b>Fund: 703</b>                             | <b>242,324.09</b>   | <b>1,010,955.92</b> | <b>892,546.16</b>   | <b>360,733.85</b>   |
| <b>Fund: 704 - PAYROLL CLEARING FUND</b>     |                     |                     |                     |                     |
| Dept: 000                                    |                     |                     |                     |                     |
| 001.000 Cash                                 | 45,705.71           | 471,973.09          | 461,475.78          | 56,203.02           |
| 001.007 Cash - Federal & State Taxes         | 6.61                | 53,739.79           | 53,739.79           | 6.61                |
| Total Dept: 000                              | 45,712.32           | 525,712.88          | 515,215.57          | 56,209.63           |
| <b>Fund: 704</b>                             | <b>45,712.32</b>    | <b>525,712.88</b>   | <b>515,215.57</b>   | <b>56,209.63</b>    |
| <b>Fund: 705 - DELINQUENT TAX COLLECTION</b> |                     |                     |                     |                     |
| Dept: 000                                    |                     |                     |                     |                     |
| 001.000 Cash                                 | 1,043.91            | 2,940.47            | 3,395.07            | 589.31              |
| Total Dept: 000                              | 1,043.91            | 2,940.47            | 3,395.07            | 589.31              |
| <b>Fund: 705</b>                             | <b>1,043.91</b>     | <b>2,940.47</b>     | <b>3,395.07</b>     | <b>589.31</b>       |
| <b>Grand Totals:</b>                         | <b>7,211,819.86</b> | <b>2,980,454.74</b> | <b>4,062,534.76</b> | <b>6,129,739.84</b> |

**REVENUE/EXPENDITURE REPORT  
DRAFT**

City of Manistee

| For the Period: 7/1/2015 to 2/29/2016  | Original Bud.       | Amended Bud.        | YTD Actual          | CURR MTH          | Encumb. YTD | UnencBal            | % Bud       |
|--|---------------------|---------------------|---------------------|-------------------|-------------|---------------------|-------------|
| <b>Fund: 101 - GENERAL FUND</b>        |                     |                     |                     |                   |             |                     |             |
| Revenues                               |                     |                     |                     |                   |             |                     |             |
| Dept: 000                              |                     |                     |                     |                   |             |                     |             |
| 402.000 Real & Personal Property Tax   | 2,927,678.00        | 2,927,678.00        | 3,002,428.13        | 16,535.82         | 0.00        | -74,750.13          | 102.6       |
| 411.000 Delinq Real Property Tax       | 220,080.00          | 220,080.00          | 4,598.06            | 0.00              | 0.00        | 215,481.94          | 2.1         |
| 420.000 Delinq Personal Property Tax   | 16,498.00           | 16,498.00           | 5,973.81            | 1,241.29          | 0.00        | 10,524.19           | 36.2        |
| 445.000 Tax Penalties & Interest       | 32,592.00           | 32,592.00           | 17,313.24           | 1,019.68          | 0.00        | 15,278.76           | 53.1        |
| 447.000 Tax Administration Fee         | 94,928.00           | 94,928.00           | 84,342.52           | 8,801.12          | 0.00        | 10,585.48           | 88.8        |
| 450.000 Business Registration          | 1,500.00            | 1,500.00            | 600.00              | 150.00            | 0.00        | 900.00              | 40.0        |
| 485.000 Permits                        | 8,500.00            | 8,500.00            | 3,800.00            | 0.00              | 0.00        | 4,700.00            | 44.7        |
| 490.000 Franchise Fees                 | 108,000.00          | 108,000.00          | 56,462.53           | 56,462.53         | 0.00        | 51,537.47           | 52.3        |
| 539.000 State Grant Revenue            | 8,500.00            | 8,500.00            | 1,086.72            | 0.00              | 0.00        | 7,413.28            | 12.8        |
| 539.002 Crim Just Training Grant       | 2,300.00            | 2,300.00            | 1,235.76            | 0.00              | 0.00        | 1,064.24            | 53.7        |
| 573.000 Local Comm Stabilizaton Share  | 0.00                | 0.00                | 392.93              | 0.00              | 0.00        | -392.93             | 0.0         |
| 574.000 State Share Liquor Tax         | 8,500.00            | 8,500.00            | 8,407.85            | 220.00            | 0.00        | 92.15               | 98.9        |
| 575.000 State Shared Revenue           | 495,400.00          | 495,400.00          | 238,463.00          | 78,672.00         | 0.00        | 256,937.00          | 48.1        |
| 575.001 State CVTRS                    | 160,500.00          | 160,500.00          | 82,668.00           | 27,556.00         | 0.00        | 77,832.00           | 51.5        |
| 626.000 Charge for Service             | 28,000.00           | 28,000.00           | 13,289.70           | 10.00             | 0.00        | 14,710.30           | 47.5        |
| 628.000 Charge for Service - Boat Ramp | 2,381.00            | 2,381.00            | 2,381.00            | 0.00              | 0.00        | 0.00                | 100.0       |
| 629.000 Charge for Serv - Inspections  | 0.00                | 0.00                | 30.00               | 0.00              | 0.00        | -30.00              | 0.0         |
| 630.000 Charge for Services-Local St.  | 81,000.00           | 81,000.00           | 54,000.00           | 6,750.00          | 0.00        | 27,000.00           | 66.7        |
| 631.000 Charge for Services-Major St.  | 206,000.00          | 206,000.00          | 137,333.36          | 17,166.67         | 0.00        | 68,666.64           | 66.7        |
| 632.000 Charge For Service - Marina    | 10,573.00           | 10,573.00           | 7,929.75            | 0.00              | 0.00        | 2,643.25            | 75.0        |
| 634.000 Charge for Services - Refuse   | 85,814.00           | 85,814.00           | 47,860.50           | 3,000.00          | 0.00        | 37,953.50           | 55.8        |
| 635.000 Charge for Service - W&S       | 320,496.00          | 320,496.00          | 213,664.00          | 26,708.00         | 0.00        | 106,832.00          | 66.7        |
| 636.000 Charge for Service-Transport   | 235,000.00          | 235,000.00          | 152,914.76          | 492.80            | 0.00        | 82,085.24           | 65.1        |
| 639.000 Utility Service Fee            | 170,931.00          | 170,931.00          | 113,954.00          | 14,244.25         | 0.00        | 56,977.00           | 66.7        |
| 640.000 Payment in Lieu of Taxes       | 162,446.00          | 162,446.00          | 147,049.69          | 0.00              | 0.00        | 15,396.31           | 90.5        |
| 642.000 Sales                          | 6,000.00            | 6,000.00            | 2,534.04            | 1.25              | 0.00        | 3,465.96            | 42.2        |
| 655.000 Fines & Forfeits               | 33,000.00           | 33,000.00           | 19,220.22           | 4,563.89          | 0.00        | 13,779.78           | 58.2        |
| 664.000 Interest Income                | 1,000.00            | 1,000.00            | 230.00              | 0.00              | 0.00        | 770.00              | 23.0        |
| 667.000 Rental Income                  | 4,850.00            | 4,850.00            | 4,912.50            | 0.00              | 0.00        | -62.50              | 101.3       |
| 668.000 Riverfront Lease Income        | 21,470.00           | 21,470.00           | 0.00                | 0.00              | 0.00        | 21,470.00           | 0.0         |
| 671.000 Other Revenue                  | 500.00              | 500.00              | 0.00                | 0.00              | 0.00        | 500.00              | 0.0         |
| 674.000 Contributions/Donations        | 1,000.00            | 1,000.00            | 1,850.00            | 0.00              | 0.00        | -850.00             | 185.0       |
| 676.000 Reimbursement                  | 164,150.00          | 164,150.00          | 151,919.45          | 1,983.12          | 0.00        | 12,230.55           | 92.5        |
| 687.000 Refunds                        | 18,000.00           | 18,000.00           | 21,188.10           | 0.00              | 0.00        | -3,188.10           | 117.7       |
| 688.000 Refunds - W.C. Premium         | 2,000.00            | 2,000.00            | 530.00              | 0.00              | 0.00        | 1,470.00            | 26.5        |
| 695.000 Insurance Settlement           | 0.00                | 0.00                | 7,680.05            | 0.00              | 0.00        | -7,680.05           | 0.0         |
| 699.000 Transfers In                   | 429,035.00          | 429,035.00          | 331,242.50          | 0.00              | 0.00        | 97,792.50           | 77.2        |
| <b>Dept: 000</b>                       | <b>6,068,622.00</b> | <b>6,068,622.00</b> | <b>4,939,486.17</b> | <b>265,578.42</b> | <b>0.00</b> | <b>1,129,135.83</b> | <b>81.4</b> |
| Revenues                               |                     |                     |                     |                   |             |                     |             |
|  | 6,068,622.00        | 6,068,622.00        | 4,939,486.17        | 265,578.42        | 0.00        | 1,129,135.83        | 81.4        |
| Expenditures                           |                     |                     |                     |                   |             |                     |             |
| Dept: 100 GENERAL                      |                     |                     |                     |                   |             |                     |             |
| 728.000 SUPPLIES - Operating           | 1,000.00            | 1,000.00            | 429.32              | 0.00              | 0.00        | 570.68              | 42.9        |
| 801.000 Professional Services          | 41,400.00           | 41,400.00           | 26,238.45           | 3,041.89          | 0.00        | 15,161.55           | 63.4        |
| 822.000 Insurance                      | 81,000.00           | 81,000.00           | 85,677.58           | 0.00              | 0.00        | -4,677.58           | 105.8       |
| 855.000 Utilities - Cell Phones        | 16,500.00           | 16,500.00           | 14,052.75           | 0.00              | 0.00        | 2,447.25            | 85.2        |
| 859.000 Utilities - Data/Internet      | 2,000.00            | 2,000.00            | 1,338.55            | 0.00              | 0.00        | 661.45              | 66.9        |
| 901.000 Postage                        | 26,000.00           | 26,000.00           | 18,842.60           | 2,258.10          | 0.00        | 7,157.40            | 72.5        |
| 925.001 Electric - Street Lights       | 110,000.00          | 110,000.00          | 75,667.72           | 0.00              | 0.00        | 34,332.28           | 68.8        |
| 940.000 Rent                           | 1,800.00            | 1,800.00            | 1,616.59            | 0.00              | 0.00        | 183.41              | 89.8        |
| 959.000 Bad Debt                       | 500.00              | 500.00              | 0.00                | 0.00              | 0.00        | 500.00              | 0.0         |
| 960.000 Bank Charges                   | 8,000.00            | 8,000.00            | 8,722.98            | 250.00            | 0.00        | -722.98             | 109.0       |
| 964.000 Refunds                        | 1,000.00            | 1,000.00            | 7,314.47            | 0.00              | 0.00        | -6,314.47           | 731.4       |
| 989.000 Computer Hardware & Software   | 10,000.00           | 10,000.00           | 7,819.97            | 4,107.80          | 0.00        | 2,180.03            | 78.2        |
| 992.002 Renaissance Park - Principal   | 5,616.00            | 5,616.00            | 0.00                | 0.00              | 0.00        | 5,616.00            | 0.0         |
| 992.006 2010 DDA Refunding - Principal | 120,000.00          | 120,000.00          | 120,000.00          | 0.00              | 0.00        | 0.00                | 100.0       |
| 992.007 2010 Cap Imp Principal         | 230,000.00          | 230,000.00          | 230,000.00          | 0.00              | 0.00        | 0.00                | 100.0       |
| 992.008 2013 CI Refunding - Principal  | 165,000.00          | 165,000.00          | 165,000.00          | 0.00              | 0.00        | 0.00                | 100.0       |
| 997.006 2010 DDA Refunding - Interest  | 19,750.00           | 19,750.00           | 19,750.00           | 0.00              | 0.00        | 0.00                | 100.0       |

**REVENUE/EXPENDITURE REPORT  
DRAFT**

City of Manistee

| For the Period: 7/1/2015 to 2/29/2016  | Original Bud.       | Amended Bud.        | YTD Actual          | CURR MTH          | Encumb. YTD | UnencBal         | % Bud        |
|--|---------------------|---------------------|---------------------|-------------------|-------------|------------------|--------------|
| <b>Fund: 101 - GENERAL FUND</b>        |                     |                     |                     |                   |             |                  |              |
| Expenditures                           |                     |                     |                     |                   |             |                  |              |
| Dept: 100 GENERAL                      |                     |                     |                     |                   |             |                  |              |
| 997.007 2010 Cap Imp Interest          | 199,035.00          | 199,035.00          | 199,035.00          | 97,792.50         | 0.00        | 0.00             | 100.0        |
| 997.008 2013 CI Refunding - Interest   | 40,550.00           | 40,550.00           | 40,550.00           | 19,450.00         | 0.00        | 0.00             | 100.0        |
| 999.000 Transfers Out                  | 160,000.00          | 160,000.00          | 143,116.00          | 0.00              | 0.00        | 16,884.00        | 89.4         |
| <b>GENERAL</b>                         | <b>1,239,151.00</b> | <b>1,239,151.00</b> | <b>1,165,171.98</b> | <b>126,900.29</b> | <b>0.00</b> | <b>73,979.02</b> | <b>94.0</b>  |
| Dept: 101 LEGISLATIVE                  |                     |                     |                     |                   |             |                  |              |
| 702.000 Salaries                       | 27,052.00           | 27,052.00           | 18,034.80           | 2,254.35          | 0.00        | 9,017.20         | 66.7         |
| 712.001 Costs - Social Security        | 1,677.00            | 1,677.00            | 1,118.00            | 139.75            | 0.00        | 559.00           | 66.7         |
| 712.002 Costs - Medicare               | 392.00              | 392.00              | 261.67              | 32.71             | 0.00        | 130.33           | 66.8         |
| 712.009 Costs - Workers Compensation   | 80.00               | 80.00               | 46.41               | 5.18              | 0.00        | 33.59            | 58.0         |
| 728.000 SUPPLIES - Operating           | 6,600.00            | 6,600.00            | 25,906.96           | 0.00              | 0.00        | -19,306.96       | 392.5        |
| 860.000 Travel & Training              | 6,500.00            | 6,500.00            | 1,686.80            | 0.00              | 0.00        | 4,813.20         | 26.0         |
| <b>LEGISLATIVE</b>                     | <b>42,301.00</b>    | <b>42,301.00</b>    | <b>47,054.64</b>    | <b>2,431.99</b>   | <b>0.00</b> | <b>-4,753.64</b> | <b>111.2</b> |
| Dept: 172 MANAGER                      |                     |                     |                     |                   |             |                  |              |
| 702.000 Salaries                       | 142,625.00          | 142,625.00          | 76,446.74           | 11,046.64         | 0.00        | 66,178.26        | 53.6         |
| 708.000 Holiday/Vacation/Sick Sellback | 0.00                | 0.00                | 2,559.31            | 0.00              | 0.00        | -2,559.31        | 0.0          |
| 712.001 Costs - Social Security        | 9,649.00            | 9,649.00            | 5,488.38            | 714.04            | 0.00        | 4,160.62         | 56.9         |
| 712.002 Costs - Medicare               | 2,257.00            | 2,257.00            | 1,290.92            | 166.98            | 0.00        | 966.08           | 57.2         |
| 712.004 Costs - ICMA Contribution      | 0.00                | 0.00                | 3,919.75            | 0.00              | 0.00        | -3,919.75        | 0.0          |
| 712.005 Costs - MERS Contribution      | 13,007.00           | 13,007.00           | 4,624.76            | 1,043.94          | 0.00        | 8,382.24         | 35.6         |
| 712.006 Costs - In Lieu of BC/BS       | 0.00                | 0.00                | 847.50              | 339.00            | 0.00        | -847.50          | 0.0          |
| 712.007 Costs - SUTA                   | 274.00              | 274.00              | 489.48              | 140.94            | 0.00        | -215.48          | 178.6        |
| 712.009 Costs - Workers Compensation   | 613.00              | 613.00              | 384.40              | 47.50             | 0.00        | 228.60           | 62.7         |
| 712.010 Costs - Blue Cross Insurance   | 21,589.00           | 21,589.00           | 7,172.72            | 796.90            | 0.00        | 14,416.28        | 33.2         |
| 712.011 Costs - Life Insurance         | 635.00              | 635.00              | 624.74              | 234.42            | 0.00        | 10.26            | 98.4         |
| 712.013 Costs - HSA Contribution       | 6,000.00            | 6,000.00            | 3,000.00            | 0.00              | 0.00        | 3,000.00         | 50.0         |
| 712.014 Costs - Dental Insurance       | 1,619.00            | 1,619.00            | 757.00              | 116.46            | 0.00        | 862.00           | 46.8         |
| 712.015 Costs - Vision / Ancillary     | 708.00              | 708.00              | 271.40              | 32.45             | 0.00        | 436.60           | 38.3         |
| 728.000 SUPPLIES - Operating           | 2,650.00            | 2,650.00            | 791.38              | 220.41            | 0.00        | 1,858.62         | 29.9         |
| 735.000 Periodicals & Publications     | 150.00              | 150.00              | 151.80              | 151.80            | 0.00        | -1.80            | 101.2        |
| 801.000 Professional Services          | 500.00              | 500.00              | 0.00                | 0.00              | 0.00        | 500.00           | 0.0          |
| 831.000 Contractual Repairs & Maint.   | 1,130.00            | 1,130.00            | 741.10              | 40.30             | 0.00        | 388.90           | 65.6         |
| 860.000 Travel & Training              | 3,350.00            | 3,350.00            | 792.92              | 0.00              | 0.00        | 2,557.08         | 23.7         |
| 865.000 Vehicle Allowance              | 0.00                | 0.00                | 800.00              | 400.00            | 0.00        | -800.00          | 0.0          |
| 870.000 Memberships & Dues             | 1,294.00            | 1,294.00            | 1,136.00            | 0.00              | 0.00        | 158.00           | 87.8         |
| 957.000 Motor Pool                     | 9,270.00            | 9,270.00            | 6,180.00            | 772.50            | 0.00        | 3,090.00         | 66.7         |
| 985.000 Lease Purchase                 | 2,220.00            | 2,220.00            | 1,857.81            | 745.34            | 0.00        | 362.19           | 83.7         |
| <b>MANAGER</b>                         | <b>219,540.00</b>   | <b>219,540.00</b>   | <b>120,328.11</b>   | <b>17,009.62</b>  | <b>0.00</b> | <b>99,211.89</b> | <b>54.8</b>  |
| Dept: 215 CLERK                        |                     |                     |                     |                   |             |                  |              |
| 702.000 Salaries                       | 117,047.00          | 117,047.00          | 73,720.70           | 9,002.73          | 0.00        | 43,326.30        | 63.0         |
| 704.000 Overtime                       | 1,000.00            | 1,000.00            | 0.00                | 0.00              | 0.00        | 1,000.00         | 0.0          |
| 706.000 Part-Time                      | 11,200.00           | 11,200.00           | 2,237.50            | 0.00              | 0.00        | 8,962.50         | 20.0         |
| 712.001 Costs - Social Security        | 8,712.00            | 8,712.00            | 4,961.30            | 545.86            | 0.00        | 3,750.70         | 56.9         |
| 712.002 Costs - Medicare               | 2,037.00            | 2,037.00            | 1,165.97            | 127.66            | 0.00        | 871.03           | 57.2         |
| 712.005 Costs - MERS Contribution      | 10,766.00           | 10,766.00           | 6,978.84            | 821.04            | 0.00        | 3,787.16         | 64.8         |
| 712.007 Costs - SUTA                   | 274.00              | 274.00              | 420.31              | 182.65            | 0.00        | -146.31          | 153.4        |
| 712.009 Costs - Workers Compensation   | 556.00              | 556.00              | 366.16              | 38.73             | 0.00        | 189.84           | 65.9         |
| 712.010 Costs - Blue Cross Insurance   | 9,548.00            | 9,548.00            | 7,172.72            | 796.90            | 0.00        | 2,375.28         | 75.1         |
| 712.011 Costs - Life Insurance         | 522.00              | 522.00              | 387.79              | 87.58             | 0.00        | 134.21           | 74.3         |
| 712.013 Costs - HSA Contribution       | 3,000.00            | 3,000.00            | 3,000.00            | 0.00              | 0.00        | 0.00             | 100.0        |
| 712.014 Costs - Dental Insurance       | 720.00              | 720.00              | 524.07              | 58.23             | 0.00        | 195.93           | 72.8         |
| 712.015 Costs - Vision / Ancillary     | 354.00              | 354.00              | 265.50              | 29.50             | 0.00        | 88.50            | 75.0         |
| 728.000 SUPPLIES - Operating           | 3,000.00            | 3,000.00            | 1,721.24            | 154.46            | 0.00        | 1,278.76         | 57.4         |
| 735.000 Periodicals & Publications     | 155.00              | 155.00              | 151.80              | 151.80            | 0.00        | 3.20             | 97.9         |
| 740.000 Election Expense               | 7,805.00            | 7,805.00            | -461.89             | 69.72             | 0.00        | 8,266.89         | -5.9         |
| 801.000 Professional Services          | 2,500.00            | 2,500.00            | 558.00              | 0.00              | 0.00        | 1,942.00         | 22.3         |
| 831.000 Contractual Repairs & Maint.   | 7,700.00            | 7,700.00            | 6,047.68            | 47.41             | 0.00        | 1,652.32         | 78.5         |
| 860.000 Travel & Training              | 6,000.00            | 6,000.00            | 1,681.24            | 0.00              | 0.00        | 4,318.76         | 28.0         |

**REVENUE/EXPENDITURE REPORT  
DRAFT**

City of Manistee

For the Period: 7/1/2015 to 2/29/2016

|  | Original Bud.     | Amended Bud.      | YTD Actual        | CURR MTH         | Encumb. YTD | UnencBal         | % Bud       |
|--|-------------------|-------------------|-------------------|------------------|-------------|------------------|-------------|
| <b>Fund: 101 - GENERAL FUND</b>        |                   |                   |                   |                  |             |                  |             |
| Expenditures                           |                   |                   |                   |                  |             |                  |             |
| Dept: 215 CLERK                        |                   |                   |                   |                  |             |                  |             |
| 870.000 Memberships & Dues             | 570.00            | 570.00            | 380.00            | 0.00             | 0.00        | 190.00           | 66.7        |
| 900.000 Printing & Publishing          | 5,110.00          | 5,110.00          | 2,232.20          | 428.69           | 0.00        | 2,877.80         | 43.7        |
| 985.000 Lease Purchase                 | 3,000.00          | 3,000.00          | 1,491.12          | 0.00             | 0.00        | 1,508.88         | 49.7        |
| <b>CLERK</b>                           | <b>201,576.00</b> | <b>201,576.00</b> | <b>115,002.25</b> | <b>12,542.96</b> | <b>0.00</b> | <b>86,573.75</b> | <b>57.1</b> |
| Dept: 253 FINANCE / TREASURER          |                   |                   |                   |                  |             |                  |             |
| 702.000 Salaries                       | 149,360.00        | 149,360.00        | 89,703.94         | 12,222.94        | 0.00        | 59,656.06        | 60.1        |
| 704.000 Overtime                       | 1,000.00          | 1,000.00          | 24.89             | 0.00             | 0.00        | 975.11           | 2.5         |
| 712.001 Costs - Social Security        | 9,715.00          | 9,715.00          | 6,107.31          | 763.66           | 0.00        | 3,607.69         | 62.9        |
| 712.002 Costs - Medicare               | 2,272.00          | 2,272.00          | 1,435.93          | 178.58           | 0.00        | 836.07           | 63.2        |
| 712.005 Costs - MERS Contribution      | 13,133.00         | 13,133.00         | 8,448.54          | 1,114.74         | 0.00        | 4,684.46         | 64.3        |
| 712.006 Costs - In Lieu of BC/BS       | 0.00              | 0.00              | 1,600.00          | 400.00           | 0.00        | -1,600.00        | 0.0         |
| 712.007 Costs - SUTA                   | 376.00            | 376.00            | 643.32            | 234.26           | 0.00        | -267.32          | 171.1       |
| 712.009 Costs - Workers Compensation   | 619.00            | 619.00            | 437.77            | 52.58            | 0.00        | 181.23           | 70.7        |
| 712.010 Costs - Blue Cross Insurance   | 21,035.00         | 21,035.00         | 9,040.31          | 1,004.41         | 0.00        | 11,994.69        | 43.0        |
| 712.011 Costs - Life Insurance         | 654.00            | 654.00            | 472.22            | 114.04           | 0.00        | 181.78           | 72.2        |
| 712.013 Costs - HSA Contribution       | 5,250.00          | 5,250.00          | 3,000.00          | 0.00             | 0.00        | 2,250.00         | 57.1        |
| 712.014 Costs - Dental Insurance       | 1,574.00          | 1,574.00          | 655.02            | 72.78            | 0.00        | 918.98           | 41.6        |
| 712.015 Costs - Vision / Ancillary     | 620.00            | 620.00            | 265.50            | 29.50            | 0.00        | 354.50           | 42.8        |
| 728.000 SUPPLIES - Operating           | 3,900.00          | 3,900.00          | 4,077.23          | 173.15           | 0.00        | -177.23          | 104.5       |
| 735.000 Periodicals & Publications     | 790.00            | 790.00            | 723.60            | 151.80           | 0.00        | 66.40            | 91.6        |
| 801.000 Professional Services          | 24,600.00         | 24,600.00         | 25,081.20         | 0.00             | 0.00        | -481.20          | 102.0       |
| 831.000 Contractual Repairs & Maint.   | 8,720.00          | 8,720.00          | 7,703.50          | 617.99           | 0.00        | 1,016.50         | 88.3        |
| 860.000 Travel & Training              | 4,500.00          | 4,500.00          | 1,617.57          | 0.00             | 0.00        | 2,882.43         | 35.9        |
| 870.000 Memberships & Dues             | 605.00            | 605.00            | 460.00            | 0.00             | 0.00        | 145.00           | 76.0        |
| 900.000 Printing & Publishing          | 650.00            | 650.00            | 715.86            | 0.00             | 0.00        | -65.86           | 110.1       |
| 970.000 Capital Outlay - under \$5,000 | 800.00            | 800.00            | 1,870.00          | 495.00           | 0.00        | -1,070.00        | 233.8       |
| 985.000 Lease Purchase                 | 1,740.00          | 1,740.00          | 1,151.04          | 0.00             | 0.00        | 588.96           | 66.2        |
| <b>FINANCE / TREASURER</b>             | <b>251,913.00</b> | <b>251,913.00</b> | <b>165,234.75</b> | <b>17,625.43</b> | <b>0.00</b> | <b>86,678.25</b> | <b>65.6</b> |
| Dept: 257 ASSESSOR                     |                   |                   |                   |                  |             |                  |             |
| 702.000 Salaries                       | 40,000.00         | 40,000.00         | 0.00              | 0.00             | 0.00        | 40,000.00        | 0.0         |
| 706.000 Part-Time                      | 0.00              | 0.00              | 1,332.39          | 267.76           | 0.00        | -1,332.39        | 0.0         |
| 712.001 Costs - Social Security        | 2,706.00          | 2,706.00          | 99.60             | 16.60            | 0.00        | 2,606.40         | 3.7         |
| 712.002 Costs - Medicare               | 633.00            | 633.00            | 23.28             | 3.88             | 0.00        | 609.72           | 3.7         |
| 712.005 Costs - MERS Contribution      | 3,648.00          | 3,648.00          | 0.00              | 0.00             | 0.00        | 3,648.00         | 0.0         |
| 712.007 Costs - SUTA                   | 137.00            | 137.00            | 26.96             | 7.07             | 0.00        | 110.04           | 19.7        |
| 712.009 Costs - Workers Compensation   | 408.00            | 408.00            | 9.79              | 1.16             | 0.00        | 398.21           | 2.4         |
| 712.010 Costs - Blue Cross Insurance   | 12,041.00         | 12,041.00         | 0.00              | 0.00             | 0.00        | 12,041.00        | 0.0         |
| 712.011 Costs - Life Insurance         | 227.00            | 227.00            | 0.00              | 0.00             | 0.00        | 227.00           | 0.0         |
| 712.013 Costs - HSA Contribution       | 3,000.00          | 3,000.00          | 0.00              | 0.00             | 0.00        | 3,000.00         | 0.0         |
| 712.014 Costs - Dental Insurance       | 900.00            | 900.00            | 145.56            | 0.00             | 0.00        | 754.44           | 16.2        |
| 712.015 Costs - Vision / Ancillary     | 354.00            | 354.00            | 177.00            | 0.00             | 0.00        | 177.00           | 50.0        |
| 728.000 SUPPLIES - Operating           | 2,000.00          | 2,000.00          | 145.99            | 0.00             | 0.00        | 1,854.01         | 7.3         |
| 735.000 Periodicals & Publications     | 1,000.00          | 1,000.00          | -60.39            | 0.00             | 0.00        | 1,060.39         | -6.0        |
| 801.000 Professional Services          | 7,000.00          | 7,000.00          | 52,966.64         | 6,593.33         | 0.00        | -45,966.64       | 756.7       |
| 831.000 Contractual Repairs & Maint.   | 2,475.00          | 2,475.00          | 2,532.34          | 0.00             | 0.00        | -57.34           | 102.3       |
| 860.000 Travel & Training              | 1,600.00          | 1,600.00          | 0.00              | 0.00             | 0.00        | 1,600.00         | 0.0         |
| 870.000 Memberships & Dues             | 610.00            | 610.00            | 0.00              | 0.00             | 0.00        | 610.00           | 0.0         |
| 874.000 Retire. Costs - Blue Cross     | 4,500.00          | 4,500.00          | 3,159.01          | 250.00           | 0.00        | 1,340.99         | 70.2        |
| <b>ASSESSOR</b>                        | <b>83,239.00</b>  | <b>83,239.00</b>  | <b>60,558.17</b>  | <b>7,139.80</b>  | <b>0.00</b> | <b>22,680.83</b> | <b>72.8</b> |
| Dept: 265 MUNICIPAL BUILDINGS          |                   |                   |                   |                  |             |                  |             |
| 728.000 SUPPLIES - Operating           | 7,500.00          | 7,500.00          | 4,090.09          | 656.67           | 0.00        | 3,409.91         | 54.5        |
| 801.000 Professional Services          | 2,500.00          | 2,500.00          | 325.00            | 0.00             | 0.00        | 2,175.00         | 13.0        |
| 831.000 Contractual Repairs & Maint.   | 12,000.00         | 12,000.00         | 12,997.51         | 0.00             | 0.00        | -997.51          | 108.3       |
| 850.000 Phone                          | 12,000.00         | 12,000.00         | 16,767.83         | 4,465.68         | 0.00        | -4,767.83        | 139.7       |
| 920.000 Gas                            | 6,000.00          | 6,000.00          | 3,287.37          | 1,500.00         | 0.00        | 2,712.63         | 54.8        |
| 920.336 Gas - Fire Dept                | 4,000.00          | 4,000.00          | 2,504.32          | 1,300.00         | 0.00        | 1,495.68         | 62.6        |
| 920.441 Gas - DPW                      | 22,000.00         | 22,000.00         | 10,831.79         | 6,500.00         | 0.00        | 11,168.21        | 49.2        |

**REVENUE/EXPENDITURE REPORT**  
DRAFT

City of Manistee

| For the Period: 7/1/2015 to 2/29/2016  | Original Bud.     | Amended Bud.      | YTD Actual       | CURR MTH         | Encumb. YTD | UnencBal         | % Bud        |
|--|-------------------|-------------------|------------------|------------------|-------------|------------------|--------------|
| <b>Fund: 101 - GENERAL FUND</b>        |                   |                   |                  |                  |             |                  |              |
| Expenditures                           |                   |                   |                  |                  |             |                  |              |
| Dept: 265 MUNICIPAL BUILDINGS          |                   |                   |                  |                  |             |                  |              |
| 920.446 Gas - Bridge                   | 1,300.00          | 1,300.00          | 797.34           | 300.00           | 0.00        | 502.66           | 61.3         |
| 922.000 Water                          | 3,000.00          | 3,000.00          | 1,168.65         | 147.33           | 0.00        | 1,831.35         | 39.0         |
| 922.336 Water - Fire                   | 1,200.00          | 1,200.00          | 952.86           | 126.60           | 0.00        | 247.14           | 79.4         |
| 922.441 Water - DPW                    | 3,000.00          | 3,000.00          | 1,130.13         | 61.35            | 0.00        | 1,869.87         | 37.7         |
| 922.446 Water - Bridge                 | 1,100.00          | 1,100.00          | 740.59           | -587.96          | 0.00        | 359.41           | 67.3         |
| 925.000 Electric                       | 21,500.00         | 21,500.00         | 15,222.02        | 145.48           | 0.00        | 6,277.98         | 70.8         |
| 925.336 Electric - Fire                | 5,000.00          | 5,000.00          | 4,084.26         | 0.00             | 0.00        | 915.74           | 81.7         |
| 925.441 Electric - DPW                 | 13,500.00         | 13,500.00         | 9,905.62         | 0.00             | 0.00        | 3,594.38         | 73.4         |
| 925.446 Electric - Bridge              | 4,800.00          | 4,800.00          | 2,703.00         | 0.00             | 0.00        | 2,097.00         | 56.3         |
| 930.000 Repairs & Maintenance          | 8,500.00          | 8,500.00          | 9,326.34         | 32.47            | 0.00        | -826.34          | 109.7        |
| 970.000 Capital Outlay - under \$5,000 | 3,000.00          | 3,000.00          | 0.00             | 0.00             | 0.00        | 3,000.00         | 0.0          |
| <b>MUNICIPAL BUILDINGS</b>             | <b>131,900.00</b> | <b>131,900.00</b> | <b>96,834.72</b> | <b>14,647.62</b> | <b>0.00</b> | <b>35,065.28</b> | <b>73.4</b>  |
| Dept: 266 ATTORNEY                     |                   |                   |                  |                  |             |                  |              |
| 802.000 Attorney                       | 50,000.00         | 50,000.00         | 35,076.59        | 8,168.10         | 0.00        | 14,923.41        | 70.2         |
| 803.000 Attorney - Litigation          | 30,000.00         | 30,000.00         | 53,374.33        | 10,693.17        | 0.00        | -23,374.33       | 177.9        |
| <b>ATTORNEY</b>                        | <b>80,000.00</b>  | <b>80,000.00</b>  | <b>88,450.92</b> | <b>18,861.27</b> | <b>0.00</b> | <b>-8,450.92</b> | <b>110.6</b> |
| Dept: 285 CITY ENGINEER                |                   |                   |                  |                  |             |                  |              |
| 801.000 Professional Services          | 12,000.00         | 12,000.00         | 8,000.00         | 1,000.00         | 0.00        | 4,000.00         | 66.7         |
| <b>CITY ENGINEER</b>                   | <b>12,000.00</b>  | <b>12,000.00</b>  | <b>8,000.00</b>  | <b>1,000.00</b>  | <b>0.00</b> | <b>4,000.00</b>  | <b>66.7</b>  |
| Dept: 290 BOARDS & COMMISSIONS         |                   |                   |                  |                  |             |                  |              |
| 712.001 Costs - Social Security        | 100.00            | 100.00            | 19.84            | 0.00             | 0.00        | 80.16            | 19.8         |
| 712.002 Costs - Medicare               | 25.00             | 25.00             | 4.66             | 0.00             | 0.00        | 20.34            | 18.6         |
| 712.009 Costs - Workers Compensation   | 5.00              | 5.00              | 1.40             | 0.00             | 0.00        | 3.60             | 28.0         |
| 881.000 Board of Review                | 2,600.00          | 2,600.00          | 495.34           | 0.00             | 0.00        | 2,104.66         | 19.1         |
| 883.000 Harbor Commission              | 250.00            | 250.00            | 0.00             | 0.00             | 0.00        | 250.00           | 0.0          |
| 884.000 Historic District Commission   | 750.00            | 750.00            | 221.26           | 0.00             | 0.00        | 528.74           | 29.5         |
| 885.000 Non-Motorized Transportation   | 1,000.00          | 1,000.00          | 0.00             | 0.00             | 0.00        | 1,000.00         | 0.0          |
| 886.000 Parks Commission               | 850.00            | 850.00            | 179.00           | 0.00             | 0.00        | 671.00           | 21.1         |
| 887.000 Planning Commission            | 6,000.00          | 6,000.00          | 1,161.06         | 518.13           | 0.00        | 4,838.94         | 19.4         |
| 888.000 Tree Commission                | 350.00            | 350.00            | 161.64           | 0.00             | 0.00        | 188.36           | 46.2         |
| 889.000 Zoning Board of Appeals        | 1,300.00          | 1,300.00          | 177.69           | 0.00             | 0.00        | 1,122.31         | 13.7         |
| <b>BOARDS &amp; COMMISSIONS</b>        | <b>13,230.00</b>  | <b>13,230.00</b>  | <b>2,421.89</b>  | <b>518.13</b>    | <b>0.00</b> | <b>10,808.11</b> | <b>18.3</b>  |
| Dept: 301 POLICE                       |                   |                   |                  |                  |             |                  |              |
| 702.000 Salaries                       | 626,625.00        | 626,625.00        | 387,917.32       | 47,615.18        | 0.00        | 238,707.68       | 61.9         |
| 704.000 Overtime                       | 16,500.00         | 16,500.00         | 20,765.85        | 1,987.35         | 0.00        | -4,265.85        | 125.9        |
| 706.000 Part-Time                      | 14,196.00         | 14,196.00         | 10,858.38        | 1,325.00         | 0.00        | 3,337.62         | 76.5         |
| 708.000 Holiday/Vacation/Sick Sellback | 15,000.00         | 15,000.00         | 16,255.71        | 2,084.88         | 0.00        | -1,255.71        | 108.4        |
| 712.001 Costs - Social Security        | 1,444.00          | 1,444.00          | 702.05           | 82.16            | 0.00        | 741.95           | 48.6         |
| 712.002 Costs - Medicare               | 11,132.00         | 11,132.00         | 6,948.81         | 753.85           | 0.00        | 4,183.19         | 62.4         |
| 712.005 Costs - MERS Contribution      | 71,270.00         | 71,270.00         | 48,013.42        | 6,054.06         | 0.00        | 23,256.58        | 67.4         |
| 712.006 Costs - In Lieu of BC/BS       | 15,034.00         | 15,034.00         | 10,815.58        | 1,195.90         | 0.00        | 4,218.42         | 71.9         |
| 712.007 Costs - SUTA                   | 2,131.00          | 2,131.00          | 2,822.06         | 1,273.25         | 0.00        | -691.06          | 132.4        |
| 712.009 Costs - Workers Compensation   | 16,404.00         | 16,404.00         | 12,215.60        | 1,281.30         | 0.00        | 4,188.40         | 74.5         |
| 712.010 Costs - Blue Cross Insurance   | 106,278.00        | 106,278.00        | 72,024.98        | 8,184.40         | 0.00        | 34,253.02        | 67.8         |
| 712.011 Costs - Life Insurance         | 2,845.00          | 2,845.00          | 2,189.44         | 497.08           | 0.00        | 655.56           | 77.0         |
| 712.013 Costs - HSA Contribution       | 27,000.00         | 27,000.00         | 25,160.33        | 0.00             | 0.00        | 1,839.67         | 93.2         |
| 712.014 Costs - Dental Insurance       | 7,946.00          | 7,946.00          | 5,276.55         | 594.37           | 0.00        | 2,669.45         | 66.4         |
| 712.015 Costs - Vision / Ancillary     | 3,363.00          | 3,363.00          | 2,522.26         | 280.25           | 0.00        | 840.74           | 75.0         |
| 715.000 Uniform & Cleaning Allowance   | 14,650.00         | 14,650.00         | 5,046.81         | 165.15           | 0.00        | 9,603.19         | 34.4         |
| 728.000 SUPPLIES - Operating           | 12,500.00         | 12,500.00         | 6,459.43         | 1,450.30         | 0.00        | 6,040.57         | 51.7         |
| 735.000 Periodicals & Publications     | 200.00            | 200.00            | 246.00           | 246.00           | 0.00        | -46.00           | 123.0        |
| 770.000 Vehicle Gas                    | 17,000.00         | 17,000.00         | 9,934.22         | 1,040.88         | 0.00        | 7,065.78         | 58.4         |
| 801.000 Professional Services          | 5,600.00          | 5,600.00          | 480.00           | 0.00             | 0.00        | 5,120.00         | 8.6          |
| 831.000 Contractual Repairs & Maint.   | 8,155.00          | 8,155.00          | 6,633.35         | 56.23            | 0.00        | 1,521.65         | 81.3         |
| 860.000 Travel & Training              | 7,100.00          | 7,100.00          | 5,683.95         | 1,169.23         | 0.00        | 1,416.05         | 80.1         |
| 865.000 Vehicle Allowance              | 4,800.00          | 4,800.00          | 3,200.00         | 400.00           | 0.00        | 1,600.00         | 66.7         |

**REVENUE/EXPENDITURE REPORT  
DRAFT**

City of Manistee

| For the Period: 7/1/2015 to 2/29/2016  | Original Bud.       | Amended Bud.        | YTD Actual        | CURR MTH         | Encumb. YTD | UnencBal          | % Bud       |
|--|---------------------|---------------------|-------------------|------------------|-------------|-------------------|-------------|
| <b>Fund: 101 - GENERAL FUND</b>        |                     |                     |                   |                  |             |                   |             |
| Expenditures                           |                     |                     |                   |                  |             |                   |             |
| Dept: 301 POLICE                       |                     |                     |                   |                  |             |                   |             |
| 870.000 Memberships & Dues             | 500.00              | 500.00              | 220.00            | 0.00             | 0.00        | 280.00            | 44.0        |
| 874.000 Retire. Costs - Blue Cross     | 0.00                | 0.00                | 2,500.00          | 250.00           | 0.00        | -2,500.00         | 0.0         |
| 900.000 Printing & Publishing          | 1,100.00            | 1,100.00            | 263.32            | 0.00             | 0.00        | 836.68            | 23.9        |
| 930.000 Repairs & Maintenance          | 11,000.00           | 11,000.00           | 11,825.49         | 124.07           | 0.00        | -825.49           | 107.5       |
| 957.000 Motor Pool                     | 31,930.00           | 31,930.00           | 21,286.64         | 2,660.83         | 0.00        | 10,643.36         | 66.7        |
| 970.000 Capital Outlay - under \$5,000 | 0.00                | 0.00                | 1,698.00          | 0.00             | 0.00        | -1,698.00         | 0.0         |
| 985.000 Lease Purchase                 | 1,800.00            | 1,800.00            | 943.84            | 0.00             | 0.00        | 856.16            | 52.4        |
| <b>POLICE</b>                          | <b>1,053,503.00</b> | <b>1,053,503.00</b> | <b>700,909.39</b> | <b>80,771.72</b> | <b>0.00</b> | <b>352,593.61</b> | <b>66.5</b> |
| Dept: 336 FIRE                         |                     |                     |                   |                  |             |                   |             |
| 702.000 Salaries                       | 445,256.00          | 445,256.00          | 280,895.92        | 34,254.38        | 0.00        | 164,360.08        | 63.1        |
| 704.000 Overtime                       | 30,000.00           | 30,000.00           | 20,274.58         | 3,798.89         | 0.00        | 9,725.42          | 67.6        |
| 706.000 Part-Time                      | 5,000.00            | 5,000.00            | 3,982.50          | 1,192.50         | 0.00        | 1,017.50          | 79.7        |
| 708.000 Holiday/Vacation/Sick Sellback | 27,000.00           | 27,000.00           | 21,829.97         | 0.00             | 0.00        | 5,170.03          | 80.9        |
| 712.001 Costs - Social Security        | 310.00              | 310.00              | 258.09            | 73.94            | 0.00        | 51.91             | 83.3        |
| 712.002 Costs - Medicare               | 8,076.00            | 8,076.00            | 4,870.08          | 475.68           | 0.00        | 3,205.92          | 60.3        |
| 712.005 Costs - MERS Contribution      | 100,443.00          | 100,443.00          | 67,051.69         | 7,886.74         | 0.00        | 33,391.31         | 66.8        |
| 712.006 Costs - In Lieu of BC/BS       | 5,011.00            | 5,011.00            | 0.00              | 0.00             | 0.00        | 5,011.00          | 0.0         |
| 712.007 Costs - SUTA                   | 1,608.00            | 1,608.00            | 2,010.45          | 808.96           | 0.00        | -402.45           | 125.0       |
| 712.009 Costs - Workers Compensation   | 17,825.00           | 17,825.00           | 13,944.03         | 1,420.57         | 0.00        | 3,880.97          | 78.2        |
| 712.010 Costs - Blue Cross Insurance   | 82,195.00           | 82,195.00           | 70,741.28         | 7,858.73         | 0.00        | 11,453.72         | 86.1        |
| 712.011 Costs - Life Insurance         | 1,938.00            | 1,938.00            | 1,542.41          | 341.46           | 0.00        | 395.59            | 79.6        |
| 712.013 Costs - HSA Contribution       | 21,000.00           | 21,000.00           | 23,839.67         | 0.00             | 0.00        | -2,839.67         | 113.5       |
| 712.014 Costs - Dental Insurance       | 6,147.00            | 6,147.00            | 5,130.99          | 570.11           | 0.00        | 1,016.01          | 83.5        |
| 712.015 Costs - Vision / Ancillary     | 2,655.00            | 2,655.00            | 2,227.24          | 250.75           | 0.00        | 427.76            | 83.9        |
| 715.000 Uniform & Cleaning Allowance   | 6,000.00            | 6,000.00            | 2,362.31          | 0.00             | 0.00        | 3,637.69          | 39.4        |
| 716.000 Food Allowance                 | 6,240.00            | 6,240.00            | 6,066.66          | 0.00             | 0.00        | 173.34            | 97.2        |
| 728.000 SUPPLIES - Operating           | 7,700.00            | 7,700.00            | 4,421.49          | 831.45           | 0.00        | 3,278.51          | 57.4        |
| 732.000 SUPPLIES - Medical             | 16,000.00           | 16,000.00           | 15,724.32         | 1,553.64         | 0.00        | 275.68            | 98.3        |
| 735.000 Periodicals & Publications     | 350.00              | 350.00              | 0.00              | 0.00             | 0.00        | 350.00            | 0.0         |
| 770.000 Vehicle Gas                    | 8,600.00            | 8,600.00            | 4,499.29          | 387.60           | 0.00        | 4,100.71          | 52.3        |
| 790.000 Fire Prevention                | 2,200.00            | 2,200.00            | 1,860.00          | 0.00             | 0.00        | 340.00            | 84.5        |
| 801.000 Professional Services          | 18,800.00           | 18,800.00           | 15,928.39         | 4,600.87         | 0.00        | 2,871.61          | 84.7        |
| 831.000 Contractual Repairs & Maint.   | 4,300.00            | 4,300.00            | 4,445.32          | 27.05            | 0.00        | -145.32           | 103.4       |
| 860.000 Travel & Training              | 8,300.00            | 8,300.00            | 4,731.18          | -890.23          | 0.00        | 3,568.82          | 57.0        |
| 870.000 Memberships & Dues             | 400.00              | 400.00              | 250.00            | 0.00             | 0.00        | 150.00            | 62.5        |
| 873.000 Education                      | 13,000.00           | 13,000.00           | 0.00              | 0.00             | 0.00        | 13,000.00         | 0.0         |
| 874.000 Retire. Costs - Blue Cross     | 15,000.00           | 15,000.00           | 11,250.00         | 1,250.00         | 0.00        | 3,750.00          | 75.0        |
| 900.000 Printing & Publishing          | 500.00              | 500.00              | 102.49            | 0.00             | 0.00        | 397.51            | 20.5        |
| 930.000 Repairs & Maintenance          | 12,100.00           | 12,100.00           | 16,068.52         | 3,320.65         | 0.00        | -3,968.52         | 132.8       |
| 942.000 Hydrant Rental                 | 21,600.00           | 21,600.00           | 16,200.00         | 0.00             | 0.00        | 5,400.00          | 75.0        |
| 956.000 Mutual Aid                     | 200.00              | 200.00              | 0.00              | 0.00             | 0.00        | 200.00            | 0.0         |
| 957.000 Motor Pool                     | 63,860.00           | 63,860.00           | 42,573.36         | 5,321.67         | 0.00        | 21,286.64         | 66.7        |
| 970.000 Capital Outlay - under \$5,000 | 7,200.00            | 7,200.00            | 6,622.76          | 0.00             | 0.00        | 577.24            | 92.0        |
| 985.000 Lease Purchase                 | 600.00              | 600.00              | 314.56            | 0.00             | 0.00        | 285.44            | 52.4        |
| <b>FIRE</b>                            | <b>967,414.00</b>   | <b>967,414.00</b>   | <b>672,019.55</b> | <b>75,335.41</b> | <b>0.00</b> | <b>295,394.45</b> | <b>69.5</b> |
| Dept: 441 PUBLIC WORKS                 |                     |                     |                   |                  |             |                   |             |
| 702.000 Salaries                       | 563,034.00          | 563,034.00          | 332,587.70        | 38,837.88        | 0.00        | 230,446.30        | 59.1        |
| 704.000 Overtime                       | 27,000.00           | 27,000.00           | 30,975.71         | 3,047.25         | 0.00        | -3,975.71         | 114.7       |
| 706.000 Part-Time                      | 29,120.00           | 29,120.00           | 18,870.00         | 0.00             | 0.00        | 10,250.00         | 64.8        |
| 708.000 Holiday/Vacation/Sick Sellback | 9,000.00            | 9,000.00            | 8,594.36          | 0.00             | 0.00        | 405.64            | 95.5        |
| 712.001 Costs - Social Security        | 40,169.00           | 40,169.00           | 24,630.01         | 2,516.40         | 0.00        | 15,538.99         | 61.3        |
| 712.002 Costs - Medicare               | 9,394.00            | 9,394.00            | 5,764.18          | 588.53           | 0.00        | 3,629.82          | 61.4        |
| 712.004 Costs - ICMA Contribution      | 2,922.00            | 2,922.00            | 1,799.69          | 218.87           | 0.00        | 1,122.31          | 61.6        |
| 712.005 Costs - MERS Contribution      | 10,994.00           | 10,994.00           | 4,786.86          | 563.16           | 0.00        | 6,207.14          | 43.5        |
| 712.006 Costs - In Lieu of BC/BS       | 5,011.00            | 5,011.00            | 3,683.70          | 409.30           | 0.00        | 1,327.30          | 73.5        |
| 712.007 Costs - SUTA                   | 2,198.00            | 2,198.00            | 2,590.23          | 996.41           | 0.00        | -392.23           | 117.8       |
| 712.009 Costs - Workers Compensation   | 37,578.00           | 37,578.00           | 28,469.07         | 2,823.85         | 0.00        | 9,108.93          | 75.8        |
| 712.010 Costs - Blue Cross Insurance   | 103,520.00          | 103,520.00          | 70,761.16         | 6,794.18         | 0.00        | 32,758.84         | 68.4        |
| 712.011 Costs - Life Insurance         | 2,270.00            | 2,270.00            | 1,501.64          | 311.23           | 0.00        | 768.36            | 66.2        |

**REVENUE/EXPENDITURE REPORT  
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City of Manistee

| For the Period: 7/1/2015 to 2/29/2016  | Original Bud.       | Amended Bud.        | YTD Actual        | CURR MTH         | Encumb. YTD | UnencBal          | % Bud       |
|--|---------------------|---------------------|-------------------|------------------|-------------|-------------------|-------------|
| <b>Fund: 101 - GENERAL FUND</b>        |                     |                     |                   |                  |             |                   |             |
| Expenditures                           |                     |                     |                   |                  |             |                   |             |
| Dept: 441 PUBLIC WORKS                 |                     |                     |                   |                  |             |                   |             |
| 712.013 Costs - HSA Contribution       | 28,500.00           | 28,500.00           | 23,250.00         | 0.00             | 0.00        | 5,250.00          | 81.6        |
| 712.014 Costs - Dental Insurance       | 7,766.00            | 7,766.00            | 5,152.92          | 494.91           | 0.00        | 2,613.08          | 66.4        |
| 712.015 Costs - Vision / Ancillary     | 4,071.00            | 4,071.00            | 2,861.50          | 295.00           | 0.00        | 1,209.50          | 70.3        |
| 715.000 Uniform & Cleaning Allowance   | 7,303.00            | 7,303.00            | 4,187.95          | 29.26            | 0.00        | 3,115.05          | 57.3        |
| 728.000 SUPPLIES - Operating           | 13,500.00           | 13,500.00           | 11,487.63         | 1,280.47         | 0.00        | 2,012.37          | 85.1        |
| 735.000 Periodicals & Publications     | 250.00              | 250.00              | 151.80            | 151.80           | 0.00        | 98.20             | 60.7        |
| 770.000 Vehicle Gas                    | 72,750.00           | 72,750.00           | 24,609.41         | 5,844.15         | 0.00        | 48,140.59         | 33.8        |
| 801.000 Professional Services          | 3,560.00            | 3,560.00            | 4,271.54          | 985.74           | 0.00        | -711.54           | 120.0       |
| 831.000 Contractual Repairs & Maint.   | 10,450.00           | 10,450.00           | 8,445.45          | 0.00             | 0.00        | 2,004.55          | 80.8        |
| 860.000 Travel & Training              | 5,450.00            | 5,450.00            | 1,943.14          | 650.00           | 0.00        | 3,506.86          | 35.7        |
| 870.000 Memberships & Dues             | 400.00              | 400.00              | 209.00            | 209.00           | 0.00        | 191.00            | 52.3        |
| 874.000 Retire. Costs - Blue Cross     | 0.00                | 0.00                | 2,250.00          | 250.00           | 0.00        | -2,250.00         | 0.0         |
| 900.000 Printing & Publishing          | 500.00              | 500.00              | 759.60            | 110.65           | 0.00        | -259.60           | 151.9       |
| 930.000 Repairs & Maintenance          | 78,000.00           | 78,000.00           | 59,068.42         | 3,506.10         | 0.00        | 18,931.58         | 75.7        |
| 955.000 Christmas Decorations          | 9,300.00            | 9,300.00            | 5,606.10          | 203.19           | 0.00        | 3,693.90          | 60.3        |
| 957.000 Motor Pool                     | 74,160.00           | 74,160.00           | 49,440.00         | 6,180.00         | 0.00        | 24,720.00         | 66.7        |
| 985.000 Lease Purchase                 | 1,560.00            | 1,560.00            | 1,136.88          | 251.80           | 0.00        | 423.12            | 72.9        |
| <b>PUBLIC WORKS</b>                    | <b>1,159,730.00</b> | <b>1,159,730.00</b> | <b>739,845.65</b> | <b>77,549.13</b> | <b>0.00</b> | <b>419,884.35</b> | <b>63.8</b> |
| Dept: 748 COMMUNITY DEVELOPMENT OFFICE |                     |                     |                   |                  |             |                   |             |
| 702.000 Salaries                       | 91,688.00           | 91,688.00           | 62,867.78         | 7,681.16         | 0.00        | 28,820.22         | 68.6        |
| 704.000 Overtime                       | 250.00              | 250.00              | 64.62             | 0.00             | 0.00        | 185.38            | 25.8        |
| 712.001 Costs - Social Security        | 6,263.00            | 6,263.00            | 4,099.92          | 447.14           | 0.00        | 2,163.08          | 65.5        |
| 712.002 Costs - Medicare               | 1,465.00            | 1,465.00            | 963.80            | 104.58           | 0.00        | 501.20            | 65.8        |
| 712.005 Costs - MERS Contribution      | 6,677.00            | 6,677.00            | 6,106.40          | 718.78           | 0.00        | 570.60            | 91.5        |
| 712.007 Costs - SUTA                   | 274.00              | 274.00              | 417.83            | 208.06           | 0.00        | -143.83           | 152.5       |
| 712.009 Costs - Workers Compensation   | 238.00              | 238.00              | 1,663.71          | 176.06           | 0.00        | -1,425.71         | 699.0       |
| 712.010 Costs - Blue Cross Insurance   | 21,589.00           | 21,589.00           | 16,213.03         | 1,801.31         | 0.00        | 5,375.97          | 75.1        |
| 712.011 Costs - Life Insurance         | 227.00              | 227.00              | 170.10            | 37.80            | 0.00        | 56.90             | 74.9        |
| 712.013 Costs - HSA Contribution       | 6,000.00            | 6,000.00            | 6,000.00          | 0.00             | 0.00        | 0.00              | 100.0       |
| 712.014 Costs - Dental Insurance       | 1,619.00            | 1,619.00            | 1,179.09          | 131.01           | 0.00        | 439.91            | 72.8        |
| 712.015 Costs - Vision / Ancillary     | 708.00              | 708.00              | 531.00            | 59.00            | 0.00        | 177.00            | 75.0        |
| 728.000 SUPPLIES - Operating           | 3,650.00            | 3,650.00            | 785.29            | 0.00             | 0.00        | 2,864.71          | 21.5        |
| 735.000 Periodicals & Publications     | 250.00              | 250.00              | 183.80            | 151.80           | 0.00        | 66.20             | 73.5        |
| 831.000 Contractual Repairs & Maint.   | 2,400.00            | 2,400.00            | 1,561.03          | 22.70            | 0.00        | 838.97            | 65.0        |
| 860.000 Travel & Training              | 2,300.00            | 2,300.00            | 1,185.51          | 0.00             | 0.00        | 1,114.49          | 51.5        |
| 865.000 Vehicle Allowance              | 2,400.00            | 2,400.00            | 1,600.00          | 200.00           | 0.00        | 800.00            | 66.7        |
| 870.000 Memberships & Dues             | 400.00              | 400.00              | 0.00              | 0.00             | 0.00        | 400.00            | 0.0         |
| 900.000 Printing & Publishing          | 200.00              | 200.00              | 0.00              | 0.00             | 0.00        | 200.00            | 0.0         |
| <b>COMMUNITY DEVELOPMENT OFFICE</b>    | <b>148,598.00</b>   | <b>148,598.00</b>   | <b>105,592.91</b> | <b>11,739.40</b> | <b>0.00</b> | <b>43,005.09</b>  | <b>71.1</b> |
| Dept: 751 PARKS & RECREATION           |                     |                     |                   |                  |             |                   |             |
| 702.000 Salaries                       | 86,611.00           | 86,611.00           | 53,935.75         | 6,662.40         | 0.00        | 32,675.25         | 62.3        |
| 704.000 Overtime                       | 7,960.00            | 7,960.00            | 11,959.19         | 1,303.06         | 0.00        | -3,999.19         | 150.2       |
| 706.000 Part-Time                      | 47,190.00           | 47,190.00           | 31,789.45         | 0.00             | 0.00        | 15,400.55         | 67.4        |
| 708.000 Holiday/Vacation/Sick Sellback | 500.00              | 500.00              | 3,839.46          | 0.00             | 0.00        | -3,339.46         | 767.9       |
| 712.001 Costs - Social Security        | 8,820.00            | 8,820.00            | 6,485.12          | 470.79           | 0.00        | 2,334.88          | 73.5        |
| 712.002 Costs - Medicare               | 2,063.00            | 2,063.00            | 1,516.77          | 110.11           | 0.00        | 546.23            | 73.5        |
| 712.007 Costs - SUTA                   | 1,907.00            | 1,907.00            | 1,013.22          | 210.29           | 0.00        | 893.78            | 53.1        |
| 712.009 Costs - Workers Compensation   | 3,998.00            | 3,998.00            | 3,457.05          | 219.16           | 0.00        | 540.95            | 86.5        |
| 712.010 Costs - Blue Cross Insurance   | 19,096.00           | 19,096.00           | 13,353.18         | 1,801.31         | 0.00        | 5,742.82          | 69.9        |
| 712.011 Costs - Life Insurance         | 302.00              | 302.00              | 236.25            | 59.85            | 0.00        | 65.75             | 78.2        |
| 712.013 Costs - HSA Contribution       | 6,000.00            | 6,000.00            | 6,000.00          | 0.00             | 0.00        | 0.00              | 100.0       |
| 712.014 Costs - Dental Insurance       | 1,439.00            | 1,439.00            | 992.33            | 131.01           | 0.00        | 446.67            | 69.0        |
| 712.015 Costs - Vision / Ancillary     | 708.00              | 708.00              | 516.25            | 59.00            | 0.00        | 191.75            | 72.9        |
| 715.000 Uniform & Cleaning Allowance   | 1,031.00            | 1,031.00            | 557.02            | 0.00             | 0.00        | 473.98            | 54.0        |
| 728.000 SUPPLIES - Operating           | 10,800.00           | 10,800.00           | 7,766.34          | 227.92           | 0.00        | 3,033.66          | 71.9        |
| 770.000 Vehicle Gas                    | 6,000.00            | 6,000.00            | 6,570.70          | 660.14           | 0.00        | -570.70           | 109.5       |
| 801.000 Professional Services          | 500.00              | 500.00              | 0.00              | 0.00             | 0.00        | 500.00            | 0.0         |
| 831.000 Contractual Repairs & Maint.   | 22,500.00           | 22,500.00           | 22,841.89         | 0.00             | 0.00        | -341.89           | 101.5       |
| 860.000 Travel & Training              | 500.00              | 500.00              | 650.00            | 650.00           | 0.00        | -150.00           | 130.0       |

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City of Manistee

| For the Period: 7/1/2015 to 2/29/2016 | Original Bud.       | Amended Bud.        | YTD Actual          | CURR MTH          | Encumb. YTD | UnencBal            | % Bud       |
|---------------------------------------|---------------------|---------------------|---------------------|-------------------|-------------|---------------------|-------------|
| <b>Fund: 101 - GENERAL FUND</b>       |                     |                     |                     |                   |             |                     |             |
| Expenditures                          |                     |                     |                     |                   |             |                     |             |
| Dept: 751 PARKS & RECREATION          |                     |                     |                     |                   |             |                     |             |
| 870.000 Memberships & Dues            | 250.00              | 250.00              | 0.00                | 0.00              | 0.00        | 250.00              | 0.0         |
| 874.000 Retire. Costs - Blue Cross    | 0.00                | 0.00                | 613.01              | 250.00            | 0.00        | -613.01             | 0.0         |
| 900.000 Printing & Publishing         | 500.00              | 500.00              | 0.00                | 0.00              | 0.00        | 500.00              | 0.0         |
| 920.000 Gas                           | 1,000.00            | 1,000.00            | 671.98              | 300.00            | 0.00        | 328.02              | 67.2        |
| 922.000 Water                         | 13,000.00           | 13,000.00           | 11,169.76           | 465.29            | 0.00        | 1,830.24            | 85.9        |
| 925.000 Electric                      | 20,000.00           | 20,000.00           | 16,123.68           | 192.37            | 0.00        | 3,876.32            | 80.6        |
| 930.000 Repairs & Maintenance         | 48,000.00           | 48,000.00           | 36,461.12           | 15.57             | 0.00        | 11,538.88           | 76.0        |
| 957.000 Motor Pool                    | 37,080.00           | 37,080.00           | 24,720.00           | 3,090.00          | 0.00        | 12,360.00           | 66.7        |
| <b>PARKS &amp; RECREATION</b>         | <b>347,755.00</b>   | <b>347,755.00</b>   | <b>263,239.52</b>   | <b>16,878.27</b>  | <b>0.00</b> | <b>84,515.48</b>    | <b>75.7</b> |
| Dept: 801 APPROPRIATIONS              |                     |                     |                     |                   |             |                     |             |
| 890.000 Alternatives for Area Youth   | 13,000.00           | 13,000.00           | 13,000.00           | 0.00              | 0.00        | 0.00                | 100.0       |
| 891.001 2-1-1                         | 3,000.00            | 3,000.00            | 3,000.00            | 0.00              | 0.00        | 0.00                | 100.0       |
| 892.000 Alliance for Economic Success | 46,518.00           | 46,518.00           | 34,888.50           | 0.00              | 0.00        | 11,629.50           | 75.0        |
| 893.000 Junior Baseball               | 3,500.00            | 3,500.00            | 3,500.00            | 0.00              | 0.00        | 0.00                | 100.0       |
| 893.500 MAPS Paine Pool               | 40,000.00           | 40,000.00           | 30,000.00           | 0.00              | 0.00        | 10,000.00           | 75.0        |
| 894.000 Manistee Recreation Assoc.    | 28,500.00           | 28,500.00           | 21,375.00           | 0.00              | 0.00        | 7,125.00            | 75.0        |
| 894.500 Manistee Saints               | 6,000.00            | 6,000.00            | 6,000.00            | 0.00              | 0.00        | 0.00                | 100.0       |
| 895.000 Man. Co. Historical Museum    | 10,500.00           | 10,500.00           | 10,500.00           | 0.00              | 0.00        | 0.00                | 100.0       |
| 896.000 PEG Studio                    | 25,500.00           | 25,500.00           | 25,500.00           | 0.00              | 0.00        | 0.00                | 100.0       |
| 899.000 Veteran's Memorial Day        | 1,000.00            | 1,000.00            | 0.00                | 0.00              | 0.00        | 1,000.00            | 0.0         |
| <b>APPROPRIATIONS</b>                 | <b>177,518.00</b>   | <b>177,518.00</b>   | <b>147,763.50</b>   | <b>0.00</b>       | <b>0.00</b> | <b>29,754.50</b>    | <b>83.2</b> |
| <b>Expenditures</b>                   | <b>6,129,368.00</b> | <b>6,129,368.00</b> | <b>4,498,427.95</b> | <b>480,951.04</b> | <b>0.00</b> | <b>1,630,940.05</b> | <b>73.4</b> |

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|---------------------------------------|---------------|--------------|------------|-----------|-------------|------------|-------|
| <b>Fund: 202 - MAJOR STREET FUND</b>  |               |              |            |           |             |            |       |
| Revenues                              |               |              |            |           |             |            |       |
| Dept: 000                             |               |              |            |           |             |            |       |
| 539.000 State Grant Revenue           | 5,839.00      | 5,839.00     | 26,875.17  | 10,518.30 | 0.00        | -21,036.17 | 460.3 |
| 576.000 Act 51 Revenue                | 385,000.00    | 385,000.00   | 206,089.45 | 31,009.47 | 0.00        | 178,910.55 | 53.5  |
| 626.000 Charge for Service            | 185,000.00    | 185,000.00   | 100,000.40 | 0.00      | 0.00        | 84,999.60  | 54.1  |
| 664.000 Interest Income               | 100.00        | 100.00       | 194.18     | 0.00      | 0.00        | -94.18     | 194.2 |
| 676.000 Reimbursement                 | 0.00          | 0.00         | 26,825.44  | 0.00      | 0.00        | -26,825.44 | 0.0   |
| 699.000 Transfers In                  | 10,000.00     | 10,000.00    | 0.00       | 0.00      | 0.00        | 10,000.00  | 0.0   |
| Dept: 000                             | 585,939.00    | 585,939.00   | 359,984.64 | 41,527.77 | 0.00        | 225,954.36 | 61.4  |
| Revenues                              | 585,939.00    | 585,939.00   | 359,984.64 | 41,527.77 | 0.00        | 225,954.36 | 61.4  |
| Expenditures                          |               |              |            |           |             |            |       |
| Dept: 000                             |               |              |            |           |             |            |       |
| 728.000 SUPPLIES - Operating          | 500.00        | 500.00       | 0.00       | 0.00      | 0.00        | 500.00     | 0.0   |
| 935.000 Traffic Services              | 12,000.00     | 12,000.00    | 873.87     | 0.00      | 0.00        | 11,126.13  | 7.3   |
| 936.000 Preservation Streets          | 150,000.00    | 150,000.00   | 135,510.58 | 9,083.34  | 0.00        | 14,489.42  | 90.3  |
| 937.000 Routine Maintenance Bridges   | 5,000.00      | 5,000.00     | 0.00       | 0.00      | 0.00        | 5,000.00   | 0.0   |
| 938.000 Winter Maintenance Streets    | 177,000.00    | 177,000.00   | 92,833.76  | 8,290.33  | 0.00        | 84,166.24  | 52.4  |
| 999.000 Transfers Out                 | 191,369.00    | 191,369.00   | 172,836.70 | 0.00      | 0.00        | 18,532.30  | 90.3  |
| Dept: 000                             | 535,869.00    | 535,869.00   | 402,054.91 | 17,373.67 | 0.00        | 133,814.09 | 75.0  |
| Expenditures                          | 535,869.00    | 535,869.00   | 402,054.91 | 17,373.67 | 0.00        | 133,814.09 | 75.0  |

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|---------------------------------------|---------------|--------------|------------|-----------|-------------|------------|-------|
| <b>Fund: 203 - LOCAL STREET FUND</b>  |               |              |            |           |             |            |       |
| Revenues                              |               |              |            |           |             |            |       |
| Dept: 000                             |               |              |            |           |             |            |       |
| 539.000 State Grant Revenue           | 5,839.00      | 5,839.00     | 26,875.17  | 10,518.30 | 0.00        | -21,036.17 | 460.3 |
| 576.000 Act 51 Revenue                | 138,000.00    | 138,000.00   | 71,540.91  | 10,764.40 | 0.00        | 66,459.09  | 51.8  |
| 664.000 Interest Income               | 80.00         | 80.00        | 104.14     | 0.00      | 0.00        | -24.14     | 130.2 |
| 676.000 Reimbursement                 | 140,000.00    | 140,000.00   | 0.00       | 0.00      | 0.00        | 140,000.00 | 0.0   |
| 699.000 Transfers In                  | 368,369.00    | 451,369.00   | 422,836.70 | 0.00      | 0.00        | 28,532.30  | 93.7  |
| Dept: 000                             | 652,288.00    | 735,288.00   | 521,356.92 | 21,282.70 | 0.00        | 213,931.08 | 70.9  |
| Revenues                              | 652,288.00    | 735,288.00   | 521,356.92 | 21,282.70 | 0.00        | 213,931.08 | 70.9  |
| Expenditures                          |               |              |            |           |             |            |       |
| Dept: 000                             |               |              |            |           |             |            |       |
| 728.000 SUPPLIES - Operating          | 500.00        | 500.00       | 304.80     | 0.00      | 0.00        | 195.20     | 61.0  |
| 935.000 Traffic Services              | 5,000.00      | 5,000.00     | 0.00       | 0.00      | 0.00        | 5,000.00   | 0.0   |
| 936.000 Preservation Streets          | 482,800.00    | 482,800.00   | 432,993.49 | 3,916.67  | 0.00        | 49,806.51  | 89.7  |
| 938.000 Winter Maintenance Streets    | 77,500.00     | 77,500.00    | 33,675.41  | 2,833.33  | 0.00        | 43,824.59  | 43.5  |
| 999.000 Transfers Out                 | 81,369.00     | 81,369.00    | 62,836.70  | 0.00      | 0.00        | 18,532.30  | 77.2  |
| Dept: 000                             | 647,169.00    | 647,169.00   | 529,810.40 | 6,750.00  | 0.00        | 117,358.60 | 81.9  |
| Expenditures                          | 647,169.00    | 647,169.00   | 529,810.40 | 6,750.00  | 0.00        | 117,358.60 | 81.9  |

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|--|---------------|--------------|------------|----------|-------------|------------|-------|
| <b>Fund: 204 - STREET IMPROVEMENT FUND</b> |               |              |            |          |             |            |       |
| Revenues                                   |               |              |            |          |             |            |       |
| Dept: 000                                  |               |              |            |          |             |            |       |
| 495.000 ROW Fee                            | 23,500.00     | 23,500.00    | 0.00       | 0.00     | 0.00        | 23,500.00  | 0.0   |
| 664.000 Interest Income                    | 360.00        | 360.00       | 206.67     | 0.00     | 0.00        | 153.33     | 57.4  |
| 672.000 Special Assessment Revenue         | 1,500.00      | 1,500.00     | 1,471.45   | 0.00     | 0.00        | 28.55      | 98.1  |
| 676.000 Reimbursement                      | 7,143.00      | 7,143.00     | 0.00       | 0.00     | 0.00        | 7,143.00   | 0.0   |
| 699.000 Transfers In                       | 83,000.00     | 83,000.00    | 0.00       | 0.00     | 0.00        | 83,000.00  | 0.0   |
| Dept: 000                                  | 115,503.00    | 115,503.00   | 1,678.12   | 0.00     | 0.00        | 113,824.88 | 1.5   |
| Revenues                                   | 115,503.00    | 115,503.00   | 1,678.12   | 0.00     | 0.00        | 113,824.88 | 1.5   |
| Expenditures                               |               |              |            |          |             |            |       |
| Dept: 000                                  |               |              |            |          |             |            |       |
| 801.000 Professional Services              | 7,500.00      | 7,500.00     | 0.00       | 0.00     | 0.00        | 7,500.00   | 0.0   |
| 984.000 Capital Outlay - Trees             | 5,000.00      | 5,000.00     | 0.00       | 0.00     | 0.00        | 5,000.00   | 0.0   |
| 999.000 Transfers Out                      | 103,000.00    | 103,000.00   | 0.00       | 0.00     | 0.00        | 103,000.00 | 0.0   |
| Dept: 000                                  | 115,500.00    | 115,500.00   | 0.00       | 0.00     | 0.00        | 115,500.00 | 0.0   |
| Expenditures                               | 115,500.00    | 115,500.00   | 0.00       | 0.00     | 0.00        | 115,500.00 | 0.0   |

**REVENUE/EXPENDITURE REPORT**  
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City of Manistee

| For the Period: 7/1/2015 to 2/29/2016  | Original Bud.     | Amended Bud.      | YTD Actual        | CURR MTH         | Encumb. YTD | UnencBal          | % Bud       |
|--|-------------------|-------------------|-------------------|------------------|-------------|-------------------|-------------|
| <b>Fund: 226 - CITY REFUSE FUND</b>    |                   |                   |                   |                  |             |                   |             |
| Revenues                               |                   |                   |                   |                  |             |                   |             |
| Dept: 000                              |                   |                   |                   |                  |             |                   |             |
| 402.000 Real & Personal Property Tax   | 197,300.00        | 197,300.00        | 194,306.02        | 1,027.99         | 0.00        | 2,993.98          | 98.5        |
| 411.000 Delinq Real Property Tax       | 10,380.00         | 10,380.00         | 136.71            | 0.00             | 0.00        | 10,243.29         | 1.3         |
| 420.000 Delinq Personal Property Tax   | 200.00            | 200.00            | 320.69            | 52.55            | 0.00        | -120.69           | 160.3       |
| 626.000 Charge for Service             | 233,200.00        | 233,200.00        | 156,230.05        | 19,563.50        | 0.00        | 76,969.95         | 67.0        |
| 643.000 Yard Bags                      | 12,250.00         | 12,250.00         | 4,440.00          | 0.00             | 0.00        | 7,810.00          | 36.2        |
| 644.000 Trash Bags                     | 1,000.00          | 1,000.00          | 820.25            | 45.00            | 0.00        | 179.75            | 82.0        |
| 664.000 Interest Income                | 150.00            | 150.00            | 39.39             | 0.00             | 0.00        | 110.61            | 26.3        |
| 671.000 Other Revenue                  | 0.00              | 0.00              | 1.00              | 0.00             | 0.00        | -1.00             | 0.0         |
| <b>Dept: 000</b>                       | <b>454,480.00</b> | <b>454,480.00</b> | <b>356,294.11</b> | <b>20,689.04</b> | <b>0.00</b> | <b>98,185.89</b>  | <b>78.4</b> |
| Revenues                               | 454,480.00        | 454,480.00        | 356,294.11        | 20,689.04        | 0.00        | 98,185.89         | 78.4        |
| Expenditures                           |                   |                   |                   |                  |             |                   |             |
| Dept: 000                              |                   |                   |                   |                  |             |                   |             |
| 728.000 SUPPLIES - Operating           | 2,500.00          | 2,500.00          | 238.32            | 0.00             | 0.00        | 2,261.68          | 9.5         |
| 755.000 Yard Bags                      | 15,000.00         | 15,000.00         | 4,612.80          | 0.00             | 0.00        | 10,387.20         | 30.8        |
| 820.000 Administration                 | 31,814.00         | 31,814.00         | 23,860.50         | 0.00             | 0.00        | 7,953.50          | 75.0        |
| 826.000 Refuse Contract Fees           | 331,593.00        | 331,593.00        | 201,151.35        | 26,860.36        | 0.00        | 130,441.65        | 60.7        |
| 827.000 Municipal Refuse Fees          | 24,000.00         | 24,000.00         | 13,073.77         | 322.16           | 0.00        | 10,926.23         | 54.5        |
| 828.000 Trash Haul Contract Fees       | 26,000.00         | 26,000.00         | 0.00              | 0.00             | 0.00        | 26,000.00         | 0.0         |
| 829.000 Trash Haul City                | 18,000.00         | 18,000.00         | 0.00              | 0.00             | 0.00        | 18,000.00         | 0.0         |
| 829.001 Yard Waste Contract Fees       | 8,000.00          | 8,000.00          | 0.00              | 0.00             | 0.00        | 8,000.00          | 0.0         |
| 829.002 Yard Waste City                | 36,000.00         | 36,000.00         | 24,000.00         | 3,000.00         | 0.00        | 12,000.00         | 66.7        |
| 970.000 Capital Outlay - under \$5,000 | 0.00              | 0.00              | 12,683.61         | 12,273.00        | 0.00        | -12,683.61        | 0.0         |
| <b>Dept: 000</b>                       | <b>492,907.00</b> | <b>492,907.00</b> | <b>279,620.35</b> | <b>42,455.52</b> | <b>0.00</b> | <b>213,286.65</b> | <b>56.7</b> |
| Expenditures                           | 492,907.00        | 492,907.00        | 279,620.35        | 42,455.52        | 0.00        | 213,286.65        | 56.7        |

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City of Manistee

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|---|---------------|--------------|------------|----------|-------------|------------|-------|
| <b>Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO</b> |               |              |            |          |             |            |       |
| Expenditures                                      |               |              |            |          |             |            |       |
| Dept: 000   |               |              |            |          |             |            |       |
| 801.000 Professional Services                     | 0.00          | 0.00         | 10,381.50  | 510.00   | 0.00        | -10,381.50 | 0.0   |
| Dept: 000   |               |              |            |          |             |            |       |
| Expenditures                                      | 0.00          | 0.00         | 10,381.50  | 510.00   | 0.00        | -10,381.50 | 0.0   |

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|--|---------------|--------------|-------------|----------|-------------|------------|--------|
| <b>Fund: 245 - OIL &amp; GAS FUND</b>  |               |              |             |          |             |            |        |
| Revenues                               |               |              |             |          |             |            |        |
| Dept: 000                              |               |              |             |          |             |            |        |
| 664.000 Interest Income                | 250,000.00    | 250,000.00   | 109,993.06  | 0.00     | 0.00        | 140,006.94 | 44.0   |
| 665.001 Unrealized Gain\Losson Investm | 275,000.00    | 275,000.00   | -416,392.96 | 0.00     | 0.00        | 691,392.96 | -151.4 |
| 666.000 Oil Royalties                  | 80,000.00     | 80,000.00    | 22,957.73   | 2,595.57 | 0.00        | 57,042.27  | 28.7   |
| <hr/>                                  |               |              |             |          |             |            |        |
| Dept: 000                              | 605,000.00    | 605,000.00   | -283,442.17 | 2,595.57 | 0.00        | 888,442.17 | -46.8  |
| <hr/>                                  |               |              |             |          |             |            |        |
| Revenues                               | 605,000.00    | 605,000.00   | -283,442.17 | 2,595.57 | 0.00        | 888,442.17 | -46.8  |
| Expenditures                           |               |              |             |          |             |            |        |
| Dept: 000                              |               |              |             |          |             |            |        |
| 728.000 SUPPLIES - Operating           | 200.00        | 200.00       | 0.00        | 0.00     | 0.00        | 200.00     | 0.0    |
| 801.000 Professional Services          | 52,000.00     | 52,000.00    | 25,571.08   | 0.00     | 0.00        | 26,428.92  | 49.2   |
| 999.000 Transfers Out                  | 457,680.00    | 457,680.00   | 457,680.00  | 0.00     | 0.00        | 0.00       | 100.0  |
| <hr/>                                  |               |              |             |          |             |            |        |
| Dept: 000                              | 509,880.00    | 509,880.00   | 483,251.08  | 0.00     | 0.00        | 26,628.92  | 94.8   |
| <hr/>                                  |               |              |             |          |             |            |        |
| Expenditures                           | 509,880.00    | 509,880.00   | 483,251.08  | 0.00     | 0.00        | 26,628.92  | 94.8   |

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City of Manistee

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| For the Period: 7/1/2015 to 2/29/2016 | Original Bud. | Amended Bud. | YTD Actual | CJRR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------------|---------------|--------------|------------|----------|-------------|----------|-------|
| <b>Fund: 249 - BUILDING INSPECTOR</b> |               |              |            |          |             |          |       |
| Expenditures                          |               |              |            |          |             |          |       |
| Dept: 000                             |               |              |            |          |             |          |       |
| 831.000 Contractual Repairs & Maint.  | 0.00          | 0.00         | 186.33     | 0.00     | 0.00        | -186.33  | 0.0   |
| <hr/>                                 |               |              |            |          |             |          |       |
| Dept: 000                             | 0.00          | 0.00         | 186.33     | 0.00     | 0.00        | -186.33  | 0.0   |
| <hr/>                                 |               |              |            |          |             |          |       |
| Expenditures                          | 0.00          | 0.00         | 186.33     | 0.00     | 0.00        | -186.33  | 0.0   |

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City of Manistee

| For the Period: 7/1/2015 to 2/29/2016    | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal   | % Bud |
|--|---------------|--------------|------------|----------|-------------|------------|-------|
| <b>Fund: 275 - GRANT MANAGEMENT FUND</b> |               |              |            |          |             |            |       |
| <b>Revenues</b>                          |               |              |            |          |             |            |       |
| Dept: 000                                |               |              |            |          |             |            |       |
| 501.000 Federal Grant                    | 48,000.00     | 48,000.00    | 34,360.00  | 0.00     | 0.00        | 13,640.00  | 71.6  |
| 570.000 Local Grants                     | 0.00          | 0.00         | 20,000.00  | 0.00     | 0.00        | -20,000.00 | 0.0   |
| 570.066 2015 Cycle 1 -Fire Heart Monit   | 0.00          | 0.00         | 15,000.00  | 0.00     | 0.00        | -15,000.00 | 0.0   |
| 570.067 2015 Cycle 1 - Police Vests      | 0.00          | 0.00         | 3,000.00   | 0.00     | 0.00        | -3,000.00  | 0.0   |
| 570.068 2015 Cycle 2 AEDs                | 0.00          | 0.00         | 8,214.00   | 0.00     | 0.00        | -8,214.00  | 0.0   |
| 674.000 Contributions\Donations          | 0.00          | 0.00         | 3,000.00   | 0.00     | 0.00        | -3,000.00  | 0.0   |
| Dept: 000                                | 48,000.00     | 48,000.00    | 83,574.00  | 0.00     | 0.00        | -35,574.00 | 174.1 |
| <b>Revenues</b>                          | 48,000.00     | 48,000.00    | 83,574.00  | 0.00     | 0.00        | -35,574.00 | 174.1 |
| <b>Expenditures</b>                      |               |              |            |          |             |            |       |
| Dept: 901 LOCAL REVENUE SHARING GRANTS   |               |              |            |          |             |            |       |
| 965.052 2012 Cycle 1 Playground Equip    | 0.00          | 0.00         | 25,000.00  | 0.00     | 0.00        | -25,000.00 | 0.0   |
| 965.065 2014 Cycle 2 - Police Video      | 0.00          | 0.00         | 66.65      | 0.00     | 0.00        | -66.65     | 0.0   |
| 965.066 2015 Cycle 1 - Fire Heart Moni   | 0.00          | 0.00         | 15,000.00  | 0.00     | 0.00        | -15,000.00 | 0.0   |
| 965.067 2015 Cycle 1 - Police Vests      | 0.00          | 0.00         | 2,541.90   | 0.00     | 0.00        | -2,541.90  | 0.0   |
| 965.068 2015 Cycle 2 AEDs                | 0.00          | 0.00         | 8,134.00   | 8,134.00 | 0.00        | -8,134.00  | 0.0   |
| LOCAL REVENUE SHARING GRANTS             | 0.00          | 0.00         | 50,742.55  | 8,134.00 | 0.00        | -50,742.55 | 0.0   |
| Dept: 902 OTHER GRANTS                   |               |              |            |          |             |            |       |
| 970.002 Rotary Park                      | 93,000.00     | 93,000.00    | 70,167.71  | 0.00     | 0.00        | 22,832.29  | 75.4  |
| 970.004 FEMA Grant - Fire Exhaust Rmvl   | 0.00          | 0.00         | 34,360.00  | 0.00     | 0.00        | -34,360.00 | 0.0   |
| OTHER GRANTS                             | 93,000.00     | 93,000.00    | 104,527.71 | 0.00     | 0.00        | -11,527.71 | 112.4 |
| <b>Expenditures</b>                      | 93,000.00     | 93,000.00    | 155,270.26 | 8,134.00 | 0.00        | -62,270.26 | 167.0 |

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|--|---------------|--------------|------------|----------|-------------|-----------|-------|
| <b>Fund: 290 - PEG COMMISSION</b>      |               |              |            |          |             |           |       |
| Revenues                               |               |              |            |          |             |           |       |
| Dept: 000                              |               |              |            |          |             |           |       |
| 570.000 Local Grants                   | 34,300.00     | 34,300.00    | 27,400.00  | 0.00     | 0.00        | 6,900.00  | 79.9  |
| 578.000 Cable Grant                    | 6,600.00      | 6,600.00     | 2,829.70   | 1,408.00 | 0.00        | 3,770.30  | 42.9  |
| 664.000 Interest Income                | 0.00          | 0.00         | 1.51       | 0.00     | 0.00        | -1.51     | 0.0   |
| Dept: 000                              | 40,900.00     | 40,900.00    | 30,231.21  | 1,408.00 | 0.00        | 10,668.79 | 73.9  |
| Revenues                               | 40,900.00     | 40,900.00    | 30,231.21  | 1,408.00 | 0.00        | 10,668.79 | 73.9  |
| Expenditures                           |               |              |            |          |             |           |       |
| Dept: 000                              |               |              |            |          |             |           |       |
| 728.000 SUPPLIES - Operating           | 1,339.00      | 1,339.00     | 1,572.13   | 0.00     | 0.00        | -233.13   | 117.4 |
| 801.000 Professional Services          | 38,000.00     | 38,000.00    | 25,333.36  | 3,166.67 | 0.00        | 12,666.64 | 66.7  |
| 870.000 Memberships & Dues             | 275.00        | 275.00       | 0.00       | 0.00     | 0.00        | 275.00    | 0.0   |
| 930.000 Repairs & Maintenance          | 200.00        | 200.00       | 170.14     | 0.00     | 0.00        | 29.86     | 85.1  |
| 970.000 Capital Outlay - under \$5,000 | 1,086.00      | 1,086.00     | 0.00       | 0.00     | 0.00        | 1,086.00  | 0.0   |
| Dept: 000                              | 40,900.00     | 40,900.00    | 27,075.63  | 3,166.67 | 0.00        | 13,824.37 | 66.2  |
| Expenditures                           | 40,900.00     | 40,900.00    | 27,075.63  | 3,166.67 | 0.00        | 13,824.37 | 66.2  |

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| For the Period: 7/1/2015 to 2/29/2016  | Original Bud. | Amended Bud. | YTD Actual | CURR MTH  | Encumb. YTD | UnencBal  | % Bud |
|--|---------------|--------------|------------|-----------|-------------|-----------|-------|
| <b>Fund: 296 - RAMSDELL THEATRE</b>    |               |              |            |           |             |           |       |
| Revenues                               |               |              |            |           |             |           |       |
| Dept: 000                              |               |              |            |           |             |           |       |
| 652.000 Sales - Movies/Opera           | 6,653.00      | 6,653.00     | 0.00       | 0.00      | 0.00        | 6,653.00  | 0.0   |
| 653.000 Sales - Performances           | 31,875.00     | 31,875.00    | 17,541.87  | 1,556.83  | 0.00        | 14,333.13 | 55.0  |
| 664.000 Interest Income                | 50.00         | 50.00        | 8.72       | 0.00      | 0.00        | 41.28     | 17.4  |
| 667.000 Rental Income                  | 22,440.00     | 22,440.00    | 12,754.19  | 110.00    | 0.00        | 9,685.81  | 56.8  |
| 667.001 Rental Income - Ballroom       | 27,000.00     | 27,000.00    | 14,487.50  | 2,375.00  | 0.00        | 12,512.50 | 53.7  |
| 667.002 Rental Income - Theatre        | 4,700.00      | 4,700.00     | 3,300.00   | 500.00    | 0.00        | 1,400.00  | 70.2  |
| 667.003 Rental Income - Hardy Hall     | 1,600.00      | 1,600.00     | 962.50     | 262.50    | 0.00        | 637.50    | 60.2  |
| 671.000 Other Revenue                  | 0.00          | 0.00         | 2,000.00   | 0.00      | 0.00        | -2,000.00 | 0.0   |
| 674.000 Contributions/Donations        | 10,000.00     | 10,000.00    | 40.00      | 0.00      | 0.00        | 9,960.00  | 0.4   |
| 699.000 Transfers In                   | 268,830.00    | 268,830.00   | 228,859.94 | 17,469.98 | 0.00        | 39,970.06 | 85.1  |
| Dept: 000                              | 373,148.00    | 373,148.00   | 279,954.72 | 22,274.31 | 0.00        | 93,193.28 | 75.0  |
| Revenues                               | 373,148.00    | 373,148.00   | 279,954.72 | 22,274.31 | 0.00        | 93,193.28 | 75.0  |
| Expenditures                           |               |              |            |           |             |           |       |
| Dept: 000                              |               |              |            |           |             |           |       |
| 702.000 Salaries                       | 47,777.00     | 47,777.00    | 30,183.65  | 3,675.14  | 0.00        | 17,593.35 | 63.2  |
| 706.000 Part-Time                      | 13,580.00     | 13,580.00    | 9,815.00   | 1,045.00  | 0.00        | 3,765.00  | 72.3  |
| 712.001 Costs - Social Security        | 3,804.00      | 3,804.00     | 2,621.60   | 282.17    | 0.00        | 1,182.40  | 68.9  |
| 712.002 Costs - Medicare               | 890.00        | 890.00       | 615.41     | 65.99     | 0.00        | 274.59    | 69.1  |
| 712.005 Costs - MERS Contribution      | 4,357.00      | 4,357.00     | 2,849.03   | 335.18    | 0.00        | 1,507.97  | 65.4  |
| 712.007 Costs - SUTA                   | 137.00        | 137.00       | 323.93     | 124.62    | 0.00        | -186.93   | 236.4 |
| 712.009 Costs - Workers Compensation   | 2,158.00      | 2,158.00     | 393.39     | 36.66     | 0.00        | 1,764.61  | 18.2  |
| 712.010 Costs - Blue Cross Insurance   | 9,548.00      | 9,548.00     | 7,172.72   | 796.90    | 0.00        | 2,375.28  | 75.1  |
| 712.011 Costs - Life Insurance         | 113.00        | 113.00       | 200.36     | 45.36     | 0.00        | -87.36    | 177.3 |
| 712.013 Costs - HSA Contribution       | 3,000.00      | 3,000.00     | 3,000.00   | 0.00      | 0.00        | 0.00      | 100.0 |
| 712.014 Costs - Dental Insurance       | 720.00        | 720.00       | 524.07     | 58.23     | 0.00        | 195.93    | 72.8  |
| 712.015 Costs - Vision / Ancillary     | 354.00        | 354.00       | 265.50     | 29.50     | 0.00        | 88.50     | 75.0  |
| 728.000 SUPPLIES - Operating           | 10,000.00     | 10,000.00    | 2,509.83   | 374.29    | 0.00        | 7,490.17  | 25.1  |
| 752.000 Ramsdell - Movie / Opera Expen | 4,090.00      | 4,090.00     | 3,044.81   | 556.25    | 0.00        | 1,045.19  | 74.4  |
| 753.000 Ramsdell - Performance Expense | 28,381.00     | 28,381.00    | 18,411.18  | 5,737.00  | 0.00        | 9,969.82  | 64.9  |
| 801.000 Professional Services          | 8,500.00      | 8,500.00     | 10,333.00  | 143.00    | 0.00        | -1,833.00 | 121.6 |
| 822.000 Insurance                      | 2,000.00      | 2,000.00     | 4,159.67   | 0.00      | 0.00        | -2,159.67 | 208.0 |
| 831.000 Contractual Repairs & Maint.   | 18,000.00     | 18,000.00    | 6,288.94   | 56.60     | 0.00        | 11,711.06 | 34.9  |
| 850.000 Phone                          | 600.00        | 600.00       | 1,577.49   | 400.00    | 0.00        | -977.49   | 262.9 |
| 860.000 Travel & Training              | 1,000.00      | 1,000.00     | 1,328.08   | 0.00      | 0.00        | -328.08   | 132.8 |
| 870.000 Memberships & Dues             | 485.00        | 485.00       | 425.00     | 0.00      | 0.00        | 60.00     | 87.6  |
| 892.500 Marketing                      | 5,000.00      | 5,000.00     | 2,816.77   | 72.77     | 0.00        | 2,183.23  | 56.3  |
| 900.000 Printing & Publishing          | 2,000.00      | 2,000.00     | 0.00       | 0.00      | 0.00        | 2,000.00  | 0.0   |
| 901.000 Postage                        | 2,000.00      | 2,000.00     | 0.00       | 0.00      | 0.00        | 2,000.00  | 0.0   |
| 920.000 Gas                            | 14,000.00     | 14,000.00    | 8,656.32   | 4,000.00  | 0.00        | 5,343.68  | 61.8  |
| 922.000 Water                          | 480.00        | 480.00       | 343.47     | 36.69     | 0.00        | 136.53    | 71.6  |
| 925.000 Electric                       | 15,000.00     | 15,000.00    | 9,349.23   | 0.00      | 0.00        | 5,650.77  | 62.3  |
| 930.000 Repairs & Maintenance          | 10,000.00     | 10,000.00    | 7,400.26   | 0.00      | 0.00        | 2,599.74  | 74.0  |
| 940.000 Rent                           | 0.00          | 0.00         | 1,000.00   | 0.00      | 0.00        | -1,000.00 | 0.0   |
| 970.000 Capital Outlay - under \$5,000 | 5,000.00      | 5,000.00     | 0.00       | 0.00      | 0.00        | 5,000.00  | 0.0   |
| Dept: 000                              | 212,974.00    | 212,974.00   | 135,608.71 | 17,871.35 | 0.00        | 77,365.29 | 63.7  |
| Dept: 574 DEBT SERVICE                 |               |              |            |           |             |           |       |
| 998.000 Ramsdell Theatre Roof - Int    | 3,147.00      | 3,147.00     | 2,619.73   | 697.90    | 0.00        | 527.27    | 83.2  |
| 998.002 Ramsdell Theatre HVAC - Intere | 36,412.00     | 36,412.00    | 36,411.82  | 0.00      | 0.00        | 0.18      | 100.0 |
| DEBT SERVICE                           | 39,559.00     | 39,559.00    | 39,031.55  | 697.90    | 0.00        | 527.45    | 98.7  |
| Expenditures                           | 252,533.00    | 252,533.00   | 174,640.26 | 18,569.25 | 0.00        | 77,892.74 | 69.2  |

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|--|---------------|--------------|------------|----------|-------------|-----------|-------|
| <b>Fund: 297 - FRIENDS OF THE RAMSDELL</b> |               |              |            |          |             |           |       |
| Revenues                                   |               |              |            |          |             |           |       |
| Dept: 000                                  |               |              |            |          |             |           |       |
| 664.000 Interest Income                    | 0.00          | 0.00         | 0.68       | 0.00     | 0.00        | -0.68     | 0.0   |
| 674.000 Contributions\Donations            | 0.00          | 0.00         | 9,257.53   | 715.20   | 0.00        | -9,257.53 | 0.0   |
| Dept: 000                                  | 0.00          | 0.00         | 9,258.21   | 715.20   | 0.00        | -9,258.21 | 0.0   |
| Revenues                                   | 0.00          | 0.00         | 9,258.21   | 715.20   | 0.00        | -9,258.21 | 0.0   |
| Expenditures                               |               |              |            |          |             |           |       |
| Dept: 000                                  |               |              |            |          |             |           |       |
| 728.000 SUPPLIES - Operating               | 0.00          | 0.00         | 267.81     | 0.00     | 0.00        | -267.81   | 0.0   |
| 801.000 Professional Services              | 0.00          | 0.00         | 70.00      | 70.00    | 0.00        | -70.00    | 0.0   |
| Dept: 000                                  | 0.00          | 0.00         | 337.81     | 70.00    | 0.00        | -337.81   | 0.0   |
| Expenditures                               | 0.00          | 0.00         | 337.81     | 70.00    | 0.00        | -337.81   | 0.0   |

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|---|---------------|--------------|------------|-----------|-------------|------------|-------|
| <b>Fund: 430 - CAPITAL IMPROVEMENT FUND</b> |               |              |            |           |             |            |       |
| Revenues                                    |               |              |            |           |             |            |       |
| Dept: 000                                   |               |              |            |           |             |            |       |
| 664.000 Interest Income                     | 200.00        | 200.00       | 10.50      | 0.00      | 0.00        | 189.50     | 5.3   |
| 699.000 Transfers In                        | 457,680.00    | 457,680.00   | 457,680.00 | 0.00      | 0.00        | 0.00       | 100.0 |
| Dept: 000                                   | 457,880.00    | 457,880.00   | 457,690.50 | 0.00      | 0.00        | 189.50     | 100.0 |
| Revenues                                    | 457,880.00    | 457,880.00   | 457,690.50 | 0.00      | 0.00        | 189.50     | 100.0 |
| Expenditures                                |               |              |            |           |             |            |       |
| Dept: 000                                   |               |              |            |           |             |            |       |
| 970.000 Capital Outlay - under \$5,000      | 40,000.00     | 40,000.00    | 0.00       | 0.00      | 0.00        | 40,000.00  | 0.0   |
| 979.003 Ramsdell - Roof Note                | 69,880.00     | 69,880.00    | 52,409.94  | 17,469.98 | 0.00        | 17,470.06  | 75.0  |
| 979.004 Ramsdell - HVAC Note                | 108,950.00    | 108,950.00   | 108,950.00 | 0.00      | 0.00        | 0.00       | 100.0 |
| 979.019 Marina Bldg Note Support            | 40,000.00     | 40,000.00    | 40,000.00  | 0.00      | 0.00        | 0.00       | 100.0 |
| 979.020 First St Bond                       | 72,640.00     | 72,640.00    | 56,079.36  | 0.00      | 0.00        | 16,560.64  | 77.2  |
| 979.022 5th Ave Beach Improve FY14/15       | 0.00          | 0.00         | 5,794.78   | 0.00      | 0.00        | -5,794.78  | 0.0   |
| 979.023 Rotary Park Grnt Match FY14/15      | 0.00          | 0.00         | 20,000.00  | 0.00      | 0.00        | -20,000.00 | 0.0   |
| 979.025 Fire Rear Garage Door FY13/14       | 0.00          | 0.00         | 2,059.76   | 0.00      | 0.00        | -2,059.76  | 0.0   |
| 979.026 Wayfinding Signs FY 15/16           | 7,500.00      | 7,500.00     | 7,500.00   | 0.00      | 0.00        | 0.00       | 100.0 |
| 979.027 Simunitions FY 15/16                | 7,500.00      | 7,500.00     | 5,943.79   | 0.00      | 0.00        | 1,556.21   | 79.3  |
| 979.028 Heart Monitor FY 15/16              | 25,000.00     | 25,000.00    | 0.00       | 0.00      | 0.00        | 25,000.00  | 0.0   |
| 999.000 Transfers Out                       | 180,000.00    | 180,000.00   | 180,000.00 | 0.00      | 0.00        | 0.00       | 100.0 |
| Dept: 000                                   | 551,470.00    | 551,470.00   | 478,737.63 | 17,469.98 | 0.00        | 72,732.37  | 86.8  |
| Expenditures                                | 551,470.00    | 551,470.00   | 478,737.63 | 17,469.98 | 0.00        | 72,732.37  | 86.8  |

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|---------------------------------------|---------------|--------------|------------|----------|-------------|----------|-------|
| <b>Fund: 490 - RENAISSANCE PARK</b>   |               |              |            |          |             |          |       |
| Revenues                              |               |              |            |          |             |          |       |
| Dept: 000                             |               |              |            |          |             |          |       |
| 664.000 Interest Income               | 0.00          | 0.00         | 0.32       | 0.00     | 0.00        | -0.32    | 0.0   |
| 699.000 Transfers In                  | 5,616.00      | 5,616.00     | 5,616.00   | 0.00     | 0.00        | 0.00     | 100.0 |
| Dept: 000                             | 5,616.00      | 5,616.00     | 5,616.32   | 0.00     | 0.00        | -0.32    | 100.0 |
| Revenues                              | 5,616.00      | 5,616.00     | 5,616.32   | 0.00     | 0.00        | -0.32    | 100.0 |
| Expenditures                          |               |              |            |          |             |          |       |
| Dept: 000                             |               |              |            |          |             |          |       |
| 992.002 Renaissance Park - Principal  | 5,616.00      | 5,616.00     | 3,743.92   | 1,871.96 | 0.00        | 1,872.08 | 66.7  |
| Dept: 000                             | 5,616.00      | 5,616.00     | 3,743.92   | 1,871.96 | 0.00        | 1,872.08 | 66.7  |
| Expenditures                          | 5,616.00      | 5,616.00     | 3,743.92   | 1,871.96 | 0.00        | 1,872.08 | 66.7  |

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|--|---------------|--------------|------------|----------|-------------|-----------|-------|
| <b>Fund: 508 - BOAT RAMP FUND</b>      |               |              |            |          |             |           |       |
| Revenues                               |               |              |            |          |             |           |       |
| Dept: 000                              |               |              |            |          |             |           |       |
| 642.000 Sales                          | 34,000.00     | 34,000.00    | 22,059.00  | 0.00     | 0.00        | 11,941.00 | 64.9  |
| 664.000 Interest Income                | 10.00         | 10.00        | 2.24       | 0.00     | 0.00        | 7.76      | 22.4  |
| Dept: 000                              | 34,010.00     | 34,010.00    | 22,061.24  | 0.00     | 0.00        | 11,948.76 | 64.9  |
| Revenues                               | 34,010.00     | 34,010.00    | 22,061.24  | 0.00     | 0.00        | 11,948.76 | 64.9  |
| Expenditures                           |               |              |            |          |             |           |       |
| Dept: 000                              |               |              |            |          |             |           |       |
| 728.000 SUPPLIES - Operating           | 2,500.00      | 2,500.00     | 311.34     | 0.00     | 0.00        | 2,188.66  | 12.5  |
| 801.000 Professional Services          | 500.00        | 500.00       | 0.00       | 0.00     | 0.00        | 500.00    | 0.0   |
| 820.000 Administration                 | 2,381.00      | 2,381.00     | 2,381.00   | 0.00     | 0.00        | 0.00      | 100.0 |
| 850.000 Phone                          | 330.00        | 330.00       | 849.75     | 200.00   | 0.00        | -519.75   | 257.5 |
| 892.500 Marketing                      | 500.00        | 500.00       | 0.00       | 0.00     | 0.00        | 500.00    | 0.0   |
| 922.000 Water                          | 1,600.00      | 1,600.00     | 1,485.81   | 132.03   | 0.00        | 114.19    | 92.9  |
| 925.000 Electric                       | 3,500.00      | 3,500.00     | 2,493.40   | 0.00     | 0.00        | 1,006.60  | 71.2  |
| 930.000 Repairs & Maintenance          | 1,000.00      | 1,000.00     | 0.00       | 0.00     | 0.00        | 1,000.00  | 0.0   |
| 960.000 Bank Charges                   | 600.00        | 600.00       | 435.85     | 0.00     | 0.00        | 164.15    | 72.6  |
| 970.000 Capital Outlay - under \$5,000 | 800.00        | 800.00       | 0.00       | 0.00     | 0.00        | 800.00    | 0.0   |
| Dept: 000                              | 13,711.00     | 13,711.00    | 7,957.15   | 332.03   | 0.00        | 5,753.85  | 58.0  |
| Dept: 574 DEBT SERVICE                 |               |              |            |          |             |           |       |
| 998.003 Interest - Internal Loan       | 1,897.00      | 1,897.00     | 1,897.48   | 0.00     | 0.00        | -0.48     | 100.0 |
| DEBT SERVICE                           | 1,897.00      | 1,897.00     | 1,897.48   | 0.00     | 0.00        | -0.48     | 100.0 |
| Expenditures                           | 15,608.00     | 15,608.00    | 9,854.63   | 332.03   | 0.00        | 5,753.37  | 63.1  |

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|--|---------------------|---------------------|---------------------|-------------------|-------------|---------------------|-------------|
| <b>Fund: 573 - WATER &amp; SEWER UTILITY</b> |                     |                     |                     |                   |             |                     |             |
| Revenues                                     |                     |                     |                     |                   |             |                     |             |
| Dept: 000                                    |                     |                     |                     |                   |             |                     |             |
| 539.000 State Grant Revenue                  | 0.00                | 0.00                | 136,419.31          | 15,263.06         | 0.00        | -136,419.31         | 0.0         |
| 608.000 Penalties                            | 36,225.00           | 36,225.00           | 28,741.15           | 4,095.99          | 0.00        | 7,483.85            | 79.3        |
| 610.000 Water Ready to Serve                 | 199,099.00          | 199,099.00          | 113,718.40          | 16,217.28         | 0.00        | 85,380.60           | 57.1        |
| 611.000 Sewer Ready to Serve                 | 604,240.00          | 604,240.00          | 328,064.76          | 46,786.85         | 0.00        | 276,175.24          | 54.3        |
| 612.000 New Service                          | 2,500.00            | 2,500.00            | 12,700.00           | 0.00              | 0.00        | -10,200.00          | 508.0       |
| 626.000 Charge for Service                   | 1,000.00            | 1,000.00            | 389.92              | 139.92            | 0.00        | 610.08              | 39.0        |
| 648.000 Water Sales                          | 867,178.00          | 867,178.00          | 524,729.86          | 56,394.21         | 0.00        | 342,448.14          | 60.5        |
| 649.000 Sewer Sales                          | 2,056,413.00        | 2,056,413.00        | 1,267,601.96        | 151,633.13        | 0.00        | 788,811.04          | 61.6        |
| 650.000 Meter Sales                          | 3,500.00            | 3,500.00            | 3,240.00            | 61.00             | 0.00        | 260.00              | 92.6        |
| 664.000 Interest Income                      | 1,500.00            | 1,500.00            | 3,591.09            | 0.00              | 0.00        | -2,091.09           | 239.4       |
| 667.000 Rental Income                        | 69,922.00           | 69,922.00           | 83,258.93           | 1,486.68          | 0.00        | -13,336.93          | 119.1       |
| 669.000 Hydrant & Tunnel Rental              | 21,600.00           | 21,600.00           | 16,200.00           | 0.00              | 0.00        | 5,400.00            | 75.0        |
| 671.000 Other Revenue                        | 3,500.00            | 3,500.00            | 7,285.67            | 650.00            | 0.00        | -3,785.67           | 208.2       |
| 676.000 Reimbursement                        | 0.00                | 0.00                | 20,678.23           | 0.00              | 0.00        | -20,678.23          | 0.0         |
| 680.000 Capital Cost Recovery                | 31,924.00           | 31,924.00           | 53,998.74           | 1,987.95          | 0.00        | -22,074.74          | 169.1       |
| 695.000 Insurance Settlement                 | 0.00                | 0.00                | 7,536.57            | 0.00              | 0.00        | -7,536.57           | 0.0         |
| 699.000 Transfers In                         | 457,680.00          | 457,680.00          | 457,680.00          | 0.00              | 0.00        | 0.00                | 100.0       |
| <b>Dept: 000</b>                             | <b>4,356,281.00</b> | <b>4,356,281.00</b> | <b>3,065,834.59</b> | <b>294,716.07</b> | <b>0.00</b> | <b>1,290,446.41</b> | <b>70.4</b> |
| Revenues                                     | 4,356,281.00        | 4,356,281.00        | 3,065,834.59        | 294,716.07        | 0.00        | 1,290,446.41        | 70.4        |
| Expenditures                                 |                     |                     |                     |                   |             |                     |             |
| Dept: 100 GENERAL                            |                     |                     |                     |                   |             |                     |             |
| 961.000 Utility Service Fee/COO              | 170,931.00          | 170,931.00          | 113,954.00          | 14,244.25         | 0.00        | 56,977.00           | 66.7        |
| 999.000 Transfers Out                        | 457,680.00          | 732,706.00          | 670,006.44          | 0.00              | 0.00        | 62,699.56           | 91.4        |
| <b>GENERAL</b>                               | <b>628,611.00</b>   | <b>903,637.00</b>   | <b>783,960.44</b>   | <b>14,244.25</b>  | <b>0.00</b> | <b>119,676.56</b>   | <b>86.8</b> |
| Dept: 541 ADMINISTRATION                     |                     |                     |                     |                   |             |                     |             |
| 702.000 Salaries                             | 68,625.00           | 68,625.00           | 54,972.95           | 31,985.85         | 0.00        | 13,652.05           | 80.1        |
| 704.000 Overtime                             | 1,200.00            | 1,200.00            | 362.16              | 0.00              | 0.00        | 837.84              | 30.2        |
| 712.001 Costs - Social Security              | 4,576.00            | 4,576.00            | 3,498.15            | 1,978.41          | 0.00        | 1,077.85            | 76.4        |
| 712.002 Costs - Medicare                     | 1,070.00            | 1,070.00            | 823.47              | 465.97            | 0.00        | 246.53              | 77.0        |
| 712.005 Costs - MERS Contribution            | 3,984.00            | 3,984.00            | 5,152.08            | 2,917.10          | 0.00        | -1,168.08           | 129.3       |
| 712.007 Costs - SUTA                         | 274.00              | 274.00              | 538.37              | 452.19            | 0.00        | -264.37             | 196.5       |
| 712.009 Costs - Workers Compensation         | 1,055.00            | 1,055.00            | 802.70              | 684.07            | 0.00        | 252.30              | 76.1        |
| 712.010 Costs - Blue Cross Insurance         | 15,569.00           | 15,569.00           | 13,776.12           | 7,400.30          | 0.00        | 1,792.88            | 88.5        |
| 712.011 Costs - Life Insurance               | 265.00              | 265.00              | 170.86              | 104.71            | 0.00        | 94.14               | 64.5        |
| 712.013 Costs - HSA Contribution             | 4,500.00            | 4,500.00            | 5,250.00            | 2,250.00          | 0.00        | -750.00             | 116.7       |
| 712.014 Costs - Dental Insurance             | 1,170.00            | 1,170.00            | 1,033.56            | 567.72            | 0.00        | 136.44              | 88.3        |
| 712.015 Costs - Vision / Ancillary           | 531.00              | 531.00              | 413.00              | 177.00            | 0.00        | 118.00              | 77.8        |
| 728.000 SUPPLIES - Operating                 | 10,900.00           | 10,900.00           | 5,709.55            | 192.20            | 0.00        | 5,190.45            | 52.4        |
| 735.000 Periodicals & Publications           | 150.00              | 150.00              | 0.00                | 0.00              | 0.00        | 150.00              | 0.0         |
| 801.000 Professional Services                | 5,000.00            | 5,000.00            | 0.00                | -3,795.00         | 0.00        | 5,000.00            | 0.0         |
| 802.000 Attorney                             | 0.00                | 0.00                | 4,023.00            | 4,023.00          | 0.00        | -4,023.00           | 0.0         |
| 820.000 Administration                       | 320,496.00          | 320,496.00          | 213,664.00          | 26,708.00         | 0.00        | 106,832.00          | 66.7        |
| 831.000 Contractual Repairs & Maint.         | 4,300.00            | 4,300.00            | 513.80              | 0.00              | 0.00        | 3,786.20            | 11.9        |
| 850.000 Phone                                | 8,000.00            | 8,000.00            | 18,383.72           | 4,453.14          | 0.00        | -10,383.72          | 229.8       |
| 860.000 Travel & Training                    | 3,000.00            | 3,000.00            | 0.00                | 0.00              | 0.00        | 3,000.00            | 0.0         |
| 870.000 Memberships & Dues                   | 300.00              | 300.00              | 0.00                | 0.00              | 0.00        | 300.00              | 0.0         |
| 900.000 Printing & Publishing                | 6,000.00            | 6,000.00            | 1,456.72            | 0.00              | 0.00        | 4,543.28            | 24.3        |
| 960.000 Bank Charges                         | 8,000.00            | 8,000.00            | 5,305.90            | 0.00              | 0.00        | 2,694.10            | 66.3        |
| 970.000 Capital Outlay - under \$5,000       | 1,000.00            | 1,000.00            | 0.00                | 0.00              | 0.00        | 1,000.00            | 0.0         |
| <b>ADMINISTRATION</b>                        | <b>469,965.00</b>   | <b>469,965.00</b>   | <b>335,850.11</b>   | <b>80,564.66</b>  | <b>0.00</b> | <b>134,114.89</b>   | <b>71.5</b> |
| Dept: 542 WATER OPERATION                    |                     |                     |                     |                   |             |                     |             |
| 702.000 Salaries                             | 131,560.00          | 131,560.00          | 76,195.85           | 9,804.80          | 0.00        | 55,364.15           | 57.9        |
| 704.000 Overtime                             | 22,242.00           | 22,242.00           | 16,486.82           | 1,687.93          | 0.00        | 5,755.18            | 74.1        |
| 708.000 Holiday/Vacation/Sick Sellback       | 2,000.00            | 2,000.00            | 0.00                | 0.00              | 0.00        | 2,000.00            | 0.0         |
| 712.001 Costs - Social Security              | 8,602.00            | 8,602.00            | 5,630.85            | 661.32            | 0.00        | 2,971.15            | 65.5        |
| 712.002 Costs - Medicare                     | 2,012.00            | 2,012.00            | 1,319.42            | 154.67            | 0.00        | 692.58              | 65.6        |

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|  | Original Bud.     | Amended Bud.      | YTD Actual        | CURR MTH         | Encumb. YTD | UnencBal          | % Bud       |
|--|-------------------|-------------------|-------------------|------------------|-------------|-------------------|-------------|
| <b>Fund: 573 - WATER &amp; SEWER UTILITY</b> |                   |                   |                   |                  |             |                   |             |
| Expenditures                                 |                   |                   |                   |                  |             |                   |             |
| Dept: 542 WATER OPERATION                    |                   |                   |                   |                  |             |                   |             |
| 712.005 Costs - MERS Contribution            | 0.00              | 0.00              | 2,827.69          | 344.22           | 0.00        | -2,827.69         | 0.0         |
| 712.007 Costs - SUTA                         | 410.00            | 410.00            | 734.44            | 303.41           | 0.00        | -324.44           | 179.1       |
| 712.009 Costs - Workers Compensation         | 4,859.00          | 4,859.00          | 3,630.50          | 410.75           | 0.00        | 1,228.50          | 74.7        |
| 712.010 Costs - Blue Cross Insurance         | 25,515.00         | 25,515.00         | 26,832.90         | 3,013.23         | 0.00        | -1,317.90         | 105.2       |
| 712.011 Costs - Life Insurance               | 454.00            | 454.00            | 327.60            | 75.60            | 0.00        | 126.40            | 72.2        |
| 712.013 Costs - HSA Contribution             | 7,500.00          | 7,500.00          | 8,500.00          | 0.00             | 0.00        | -1,000.00         | 113.3       |
| 712.014 Costs - Dental Insurance             | 1,739.00          | 1,739.00          | 1,950.51          | 218.34           | 0.00        | -211.51           | 112.2       |
| 712.015 Costs - Vision / Ancillary           | 1,062.00          | 1,062.00          | 767.00            | 88.50            | 0.00        | 295.00            | 72.2        |
| 715.000 Uniform & Cleaning Allowance         | 1,455.00          | 1,455.00          | 1,792.53          | 27.20            | 0.00        | -337.53           | 123.2       |
| 728.000 SUPPLIES - Operating                 | 3,750.00          | 3,750.00          | 4,158.38          | 131.13           | 0.00        | -408.38           | 110.9       |
| 745.000 Chemicals                            | 35,500.00         | 35,500.00         | 12,844.30         | 0.00             | 0.00        | 22,655.70         | 36.2        |
| 750.000 Meters                               | 45,000.00         | 45,000.00         | 11,496.85         | 3,412.22         | 0.00        | 33,503.15         | 25.5        |
| 770.000 Vehicle Gas                          | 7,500.00          | 7,500.00          | 3,952.65          | 407.02           | 0.00        | 3,547.35          | 52.7        |
| 801.000 Professional Services                | 28,000.00         | 28,000.00         | 8,175.69          | 1,945.41         | 0.00        | 19,824.31         | 29.2        |
| 822.000 Insurance                            | 3,500.00          | 3,500.00          | 5,230.92          | 0.00             | 0.00        | -1,730.92         | 149.5       |
| 824.000 Lab Testing                          | 9,000.00          | 9,000.00          | 6,056.23          | 301.24           | 0.00        | 2,943.77          | 67.3        |
| 831.000 Contractual Repairs & Maint.         | 57,000.00         | 57,000.00         | 18,010.82         | -12,381.47       | 0.00        | 38,989.18         | 31.6        |
| 860.000 Travel & Training                    | 2,500.00          | 2,500.00          | 1,179.45          | 260.00           | 0.00        | 1,320.55          | 47.2        |
| 870.000 Memberships & Dues                   | 525.00            | 525.00            | 479.25            | 0.00             | 0.00        | 45.75             | 91.3        |
| 925.000 Electric                             | 70,000.00         | 70,000.00         | 52,911.62         | 12,500.00        | 0.00        | 17,088.38         | 75.6        |
| 930.000 Repairs & Maintenance                | 58,900.00         | 58,900.00         | 123,247.33        | 11,219.41        | 0.00        | -64,347.33        | 209.2       |
| 957.000 Motor Pool                           | 36,050.00         | 36,050.00         | 24,033.36         | 3,004.17         | 0.00        | 12,016.64         | 66.7        |
| 970.000 Capital Outlay - under \$5,000       | 20,800.00         | 20,800.00         | 20,926.55         | 0.00             | 0.00        | -126.55           | 100.6       |
| <b>WATER OPERATION</b>                       | <b>587,435.00</b> | <b>587,435.00</b> | <b>439,699.51</b> | <b>37,589.10</b> | <b>0.00</b> | <b>147,735.49</b> | <b>74.9</b> |
| Dept: 543 SEWER - WWTP                       |                   |                   |                   |                  |             |                   |             |
| 702.000 Salaries                             | 175,365.00        | 175,365.00        | 83,890.58         | -14,227.55       | 0.00        | 91,474.42         | 47.8        |
| 704.000 Overtime                             | 12,602.00         | 12,602.00         | 13,744.33         | 280.36           | 0.00        | -1,142.33         | 109.1       |
| 708.000 Holiday/Vacation/Sick Sellback       | 2,000.00          | 2,000.00          | 1,843.47          | 0.00             | 0.00        | 156.53            | 92.2        |
| 712.001 Costs - Social Security              | 11,493.00         | 11,493.00         | 6,170.18          | -920.30          | 0.00        | 5,322.82          | 53.7        |
| 712.002 Costs - Medicare                     | 2,688.00          | 2,688.00          | 1,443.97          | -218.50          | 0.00        | 1,244.03          | 53.7        |
| 712.005 Costs - MERS Contribution            | 0.00              | 0.00              | 458.06            | -2,012.62        | 0.00        | -458.06           | 0.0         |
| 712.007 Costs - SUTA                         | 547.00            | 547.00            | 587.50            | -14.53           | 0.00        | -40.50            | 107.4       |
| 712.009 Costs - Workers Compensation         | 4,250.00          | 4,250.00          | 2,485.15          | -308.86          | 0.00        | 1,764.85          | 58.5        |
| 712.010 Costs - Blue Cross Insurance         | 31,934.00         | 31,934.00         | 15,735.94         | -3,943.26        | 0.00        | 16,198.06         | 49.3        |
| 712.011 Costs - Life Insurance               | 605.00            | 605.00            | 365.40            | 14.99            | 0.00        | 239.60            | 60.4        |
| 712.013 Costs - HSA Contribution             | 9,000.00          | 9,000.00          | 6,000.00          | -2,250.00        | 0.00        | 3,000.00          | 66.7        |
| 712.014 Costs - Dental Insurance             | 2,399.00          | 2,399.00          | 1,140.21          | -315.41          | 0.00        | 1,258.79          | 47.5        |
| 712.015 Costs - Vision / Ancillary           | 1,416.00          | 1,416.00          | 796.50            | -29.50           | 0.00        | 619.50            | 56.3        |
| 715.000 Uniform & Cleaning Allowance         | 3,728.00          | 3,728.00          | 2,019.48          | 28.77            | 0.00        | 1,708.52          | 54.2        |
| 728.000 SUPPLIES - Operating                 | 25,040.00         | 25,040.00         | 20,504.40         | 1,639.50         | 0.00        | 4,535.60          | 81.9        |
| 745.000 Chemicals                            | 30,000.00         | 30,000.00         | 17,979.91         | 0.00             | 0.00        | 12,020.09         | 59.9        |
| 770.000 Vehicle Gas                          | 4,250.00          | 4,250.00          | 1,752.02          | 164.36           | 0.00        | 2,497.98          | 41.2        |
| 801.000 Professional Services                | 24,500.00         | 24,500.00         | 25,439.52         | -2,545.55        | 0.00        | -939.52           | 103.8       |
| 822.000 Insurance                            | 20,000.00         | 20,000.00         | 23,088.42         | 0.00             | 0.00        | -3,088.42         | 115.4       |
| 824.000 Lab Testing                          | 10,900.00         | 10,900.00         | 3,455.85          | 275.00           | 0.00        | 7,444.15          | 31.7        |
| 831.000 Contractual Repairs & Maint.         | 73,000.00         | 73,000.00         | 22,349.60         | 1,355.25         | 0.00        | 50,650.40         | 30.6        |
| 860.000 Travel & Training                    | 4,000.00          | 4,000.00          | 911.00            | 135.00           | 0.00        | 3,089.00          | 22.8        |
| 870.000 Memberships & Dues                   | 600.00            | 600.00            | 398.00            | 0.00             | 0.00        | 202.00            | 66.3        |
| 920.000 Gas                                  | 21,000.00         | 21,000.00         | 12,518.96         | 4,500.00         | 0.00        | 8,481.04          | 59.6        |
| 925.000 Electric                             | 117,000.00        | 117,000.00        | 100,452.97        | 18,023.26        | 0.00        | 16,547.03         | 85.9        |
| 930.000 Repairs & Maintenance                | 86,500.00         | 86,500.00         | 41,564.07         | 2,905.35         | 0.00        | 44,935.93         | 48.1        |
| 957.000 Motor Pool                           | 36,050.00         | 36,050.00         | 24,033.36         | 3,004.17         | 0.00        | 12,016.64         | 66.7        |
| <b>SEWER - WWTP</b>                          | <b>710,867.00</b> | <b>710,867.00</b> | <b>431,128.85</b> | <b>5,539.93</b>  | <b>0.00</b> | <b>279,738.15</b> | <b>60.6</b> |
| Dept: 544 SEWER COLLECTION (STREETS)         |                   |                   |                   |                  |             |                   |             |
| 702.000 Salaries                             | 41,746.00         | 41,746.00         | 31,231.33         | 6,497.60         | 0.00        | 10,514.67         | 74.8        |
| 704.000 Overtime                             | 1,750.00          | 1,750.00          | 3,109.05          | 1,074.49         | 0.00        | -1,359.05         | 177.7       |
| 708.000 Holiday/Vacation/Sick Sellback       | 2,500.00          | 2,500.00          | 0.00              | 0.00             | 0.00        | 2,500.00          | 0.0         |
| 712.001 Costs - Social Security              | 2,890.00          | 2,890.00          | 2,061.97          | 449.76           | 0.00        | 828.03            | 71.3        |
| 712.002 Costs - Medicare                     | 676.00            | 676.00            | 482.25            | 105.19           | 0.00        | 193.75            | 71.3        |

**REVENUE/EXPENDITURE REPORT  
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City of Manistee

| For the Period: 7/1/2015 to 2/29/2016        | Original Bud.       | Amended Bud.        | YTD Actual          | CURR MTH          | Encumb. YTD | UnencBal           | % Bud       |
|--|---------------------|---------------------|---------------------|-------------------|-------------|--------------------|-------------|
| <b>Fund: 573 - WATER &amp; SEWER UTILITY</b> |                     |                     |                     |                   |             |                    |             |
| Expenditures                                 |                     |                     |                     |                   |             |                    |             |
| Dept: 544 SEWER COLLECTION (STREETS)         |                     |                     |                     |                   |             |                    |             |
| 712.007 Costs - SUTA                         | 137.00              | 137.00              | 345.48              | 199.90            | 0.00        | -208.48            | 252.2       |
| 712.009 Costs - Workers Compensation         | 1,544.00            | 1,544.00            | 1,366.56            | 263.88            | 0.00        | 177.44             | 88.5        |
| 712.010 Costs - Blue Cross Insurance         | 12,041.00           | 12,041.00           | 9,693.38            | 1,330.07          | 0.00        | 2,347.62           | 80.5        |
| 712.011 Costs - Life Insurance               | 151.00              | 151.00              | 138.60              | 50.40             | 0.00        | 12.40              | 91.8        |
| 712.013 Costs - HSA Contribution             | 3,000.00            | 3,000.00            | 3,000.00            | 0.00              | 0.00        | 0.00               | 100.0       |
| 712.014 Costs - Dental Insurance             | 900.00              | 900.00              | 703.54              | 97.04             | 0.00        | 196.46             | 78.2        |
| 712.015 Costs - Vision / Ancillary           | 354.00              | 354.00              | 324.50              | 59.00             | 0.00        | 29.50              | 91.7        |
| 715.000 Uniform & Cleaning Allowance         | 2,366.00            | 2,366.00            | 672.72              | 18.79             | 0.00        | 1,693.28           | 28.4        |
| 728.000 SUPPLIES - Operating                 | 5,000.00            | 5,000.00            | 1,175.24            | 115.42            | 0.00        | 3,824.76           | 23.5        |
| 745.000 Chemicals                            | 3,000.00            | 3,000.00            | 0.00                | 0.00              | 0.00        | 3,000.00           | 0.0         |
| 801.000 Professional Services                | 35,000.00           | 35,000.00           | 0.00                | 0.00              | 0.00        | 35,000.00          | 0.0         |
| 831.000 Contractual Repairs & Maint.         | 15,300.00           | 15,300.00           | 0.00                | 0.00              | 0.00        | 15,300.00          | 0.0         |
| 860.000 Travel & Training                    | 1,000.00            | 1,000.00            | 0.00                | 0.00              | 0.00        | 1,000.00           | 0.0         |
| 930.000 Repairs & Maintenance                | 18,000.00           | 18,000.00           | 5,850.61            | 1,293.58          | 0.00        | 12,149.39          | 32.5        |
| 957.000 Motor Pool                           | 36,050.00           | 36,050.00           | 24,033.28           | 3,004.16          | 0.00        | 12,016.72          | 66.7        |
| 970.000 Capital Outlay - under \$5,000       | 4,800.00            | 4,800.00            | 400.00              | 0.00              | 0.00        | 4,400.00           | 8.3         |
| <b>SEWER COLLECTION (STREETS)</b>            | <b>188,205.00</b>   | <b>188,205.00</b>   | <b>84,588.51</b>    | <b>14,559.28</b>  | <b>0.00</b> | <b>103,616.49</b>  | <b>44.9</b> |
| Dept: 574 DEBT SERVICE                       |                     |                     |                     |                   |             |                    |             |
| 960.000 Bank Charges                         | 1,500.00            | 1,500.00            | 1,552.50            | 750.00            | 0.00        | -52.50             | 103.5       |
| 995.003 1997 B SRF Bond Interest             | 1,463.00            | 1,463.00            | 1,462.50            | 731.25            | 0.00        | 0.50               | 100.0       |
| 995.005 1998 B SRF Bond Interest             | 12,488.00           | 12,488.00           | 12,487.50           | 5,400.00          | 0.00        | 0.50               | 100.0       |
| 995.007 1999 B SRF Bond Interest             | 18,688.00           | 18,688.00           | 18,687.50           | 8,562.50          | 0.00        | 0.50               | 100.0       |
| 995.008 2005 W/S Refunding Interest          | 133,283.00          | 133,283.00          | 71,791.25           | 0.00              | 0.00        | 61,491.75          | 53.9        |
| 995.009 2006 SRF Bond Interest               | 28,393.00           | 28,393.00           | 28,393.14           | 14,196.57         | 0.00        | -0.14              | 100.0       |
| 995.010 2010 SRF Bond Interest               | 13,402.00           | 13,402.00           | 13,401.88           | 6,513.44          | 0.00        | 0.12               | 100.0       |
| 995.011 2010 DWRP Bond Interest              | 9,375.00            | 9,375.00            | 9,375.00            | 4,562.50          | 0.00        | 0.00               | 100.0       |
| 995.012 2010 Capital Imp Bond Interest       | 127,588.00          | 0.00                | 0.00                | 0.00              | 0.00        | 0.00               | 0.0         |
| 995.013 2011 SRF Bond Interest               | 27,769.00           | 27,769.00           | 27,769.36           | 13,884.68         | 0.00        | -0.36              | 100.0       |
| 995.014 2011 DWRP Bond Interest              | 9,314.00            | 9,314.00            | 9,313.88            | 4,656.94          | 0.00        | 0.12               | 100.0       |
| 995.015 2015 W/S Revenue Bond - Int          | 86,250.00           | 86,250.00           | 43,375.00           | 0.00              | 0.00        | 42,875.00          | 50.3        |
| <b>DEBT SERVICE</b>                          | <b>469,513.00</b>   | <b>341,925.00</b>   | <b>237,609.51</b>   | <b>59,257.88</b>  | <b>0.00</b> | <b>104,315.49</b>  | <b>69.5</b> |
| Dept: 902 OTHER GRANTS                       |                     |                     |                     |                   |             |                    |             |
| 988.000 SAW Grant Expense                    | 0.00                | 0.00                | 36,931.24           | 15,799.08         | 0.00        | -36,931.24         | 0.0         |
| <b>OTHER GRANTS</b>                          | <b>0.00</b>         | <b>0.00</b>         | <b>36,931.24</b>    | <b>15,799.08</b>  | <b>0.00</b> | <b>-36,931.24</b>  | <b>0.0</b>  |
| Dept: 903 CAPITAL OUTLAY - over \$5,000      |                     |                     |                     |                   |             |                    |             |
| 987.001 2015 Maywood Tank Painting           | 0.00                | 0.00                | 164,039.80          | 0.00              | 0.00        | -164,039.80        | 0.0         |
| 987.002 2015 RenPk PS Generator              | 0.00                | 0.00                | 6,600.00            | 0.00              | 0.00        | -6,600.00          | 0.0         |
| 987.003 2015 Industrial Park PS Upgrad       | 0.00                | 0.00                | 150,747.36          | 57,490.10         | 0.00        | -150,747.36        | 0.0         |
| 987.004 2015 Sweetnam PS Upgrades            | 0.00                | 0.00                | 87,943.73           | 0.00              | 0.00        | -87,943.73         | 0.0         |
| 987.005 2015 Return Activated Sludge P       | 0.00                | 0.00                | 5,295.31            | 0.00              | 0.00        | -5,295.31          | 0.0         |
| 987.006 2015 Riverbank Sewer Line            | 0.00                | 0.00                | 62,093.76           | 11,536.89         | 0.00        | -62,093.76         | 0.0         |
| 987.007 2015 Sixth Ave Pump Station          | 0.00                | 0.00                | 54,070.31           | 7,413.17          | 0.00        | -54,070.31         | 0.0         |
| 987.008 2015 Flow Monitoring                 | 0.00                | 0.00                | 15,173.28           | 0.00              | 0.00        | -15,173.28         | 0.0         |
| <b>CAPITAL OUTLAY - over \$5,000</b>         | <b>0.00</b>         | <b>0.00</b>         | <b>545,963.55</b>   | <b>76,440.16</b>  | <b>0.00</b> | <b>-545,963.55</b> | <b>0.0</b>  |
| <b>Expenditures</b>                          | <b>3,054,596.00</b> | <b>3,202,034.00</b> | <b>2,895,731.72</b> | <b>303,994.34</b> | <b>0.00</b> | <b>306,302.28</b>  | <b>90.4</b> |

**REVENUE/EXPENDITURE REPORT  
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City of Manistee

| For the Period: 7/1/2015 to 2/29/2016  | Original Bud.     | Amended Bud.      | YTD Actual        | CURR MTH        | Encumb. YTD | UnencBal         | % Bud       |
|--|-------------------|-------------------|-------------------|-----------------|-------------|------------------|-------------|
| <b>Fund: 594 - MARINA FUND</b>         |                   |                   |                   |                 |             |                  |             |
| <b>Revenues</b>                        |                   |                   |                   |                 |             |                  |             |
| Dept: 000                              |                   |                   |                   |                 |             |                  |             |
| 642.000 Sales                          | 3,500.00          | 3,500.00          | 1,757.50          | 0.00            | 0.00        | 1,742.50         | 50.2        |
| 645.000 Charge for Sales - Fuel        | 90,900.00         | 90,900.00         | 77,317.38         | 0.00            | 0.00        | 13,582.62        | 85.1        |
| 646.000 Charge for Sales - Dockage     | 75,000.00         | 75,000.00         | 44,418.00         | 0.00            | 0.00        | 30,582.00        | 59.2        |
| 664.000 Interest Income                | 50.00             | 50.00             | 2.88              | 0.00            | 0.00        | 47.12            | 5.8         |
| 667.000 Rental Income                  | 2,000.00          | 2,000.00          | 1,250.00          | 200.00          | 0.00        | 750.00           | 62.5        |
| 699.000 Transfers In                   | 40,000.00         | 40,000.00         | 40,000.00         | 0.00            | 0.00        | 0.00             | 100.0       |
| <b>Dept: 000</b>                       | <b>211,450.00</b> | <b>211,450.00</b> | <b>164,745.76</b> | <b>200.00</b>   | <b>0.00</b> | <b>46,704.24</b> | <b>77.9</b> |
| <b>Revenues</b>                        | <b>211,450.00</b> | <b>211,450.00</b> | <b>164,745.76</b> | <b>200.00</b>   | <b>0.00</b> | <b>46,704.24</b> | <b>77.9</b> |
| <b>Expenditures</b>                    |                   |                   |                   |                 |             |                  |             |
| Dept: 000                              |                   |                   |                   |                 |             |                  |             |
| 704.000 Overtime                       | 500.00            | 500.00            | 0.00              | 0.00            | 0.00        | 500.00           | 0.0         |
| 706.000 Part-Time                      | 25,000.00         | 25,000.00         | 16,399.93         | 0.00            | 0.00        | 8,600.07         | 65.6        |
| 712.001 Costs - Social Security        | 1,581.00          | 1,581.00          | 1,095.37          | 0.00            | 0.00        | 485.63           | 69.3        |
| 712.002 Costs - Medicare               | 370.00            | 370.00            | 256.18            | 0.00            | 0.00        | 113.82           | 69.2        |
| 712.007 Costs - SUTA                   | 367.00            | 367.00            | -713.49           | 0.00            | 0.00        | 1,080.49         | -194.4      |
| 712.009 Costs - Workers Compensation   | 895.00            | 895.00            | 733.94            | 0.00            | 0.00        | 161.06           | 82.0        |
| 728.000 SUPPLIES - Operating           | 7,500.00          | 7,500.00          | 2,967.03          | 42.10           | 0.00        | 4,532.97         | 39.6        |
| 730.000 SUPPLIES - Fuel                | 81,990.00         | 81,990.00         | 67,901.45         | 0.00            | 0.00        | 14,088.55        | 82.8        |
| 801.000 Professional Services          | 500.00            | 500.00            | 0.00              | 0.00            | 0.00        | 500.00           | 0.0         |
| 820.000 Administration                 | 10,573.00         | 10,573.00         | 7,929.75          | 0.00            | 0.00        | 2,643.25         | 75.0        |
| 822.000 Insurance                      | 1,750.00          | 1,750.00          | 1,664.42          | 0.00            | 0.00        | 85.58            | 95.1        |
| 831.000 Contractual Repairs & Maint.   | 3,500.00          | 3,500.00          | 2,153.73          | 318.43          | 0.00        | 1,346.27         | 61.5        |
| 892.500 Marketing                      | 4,000.00          | 4,000.00          | 425.00            | 0.00            | 0.00        | 3,575.00         | 10.6        |
| 920.000 Gas                            | 1,400.00          | 1,400.00          | 1,788.17          | 1,000.00        | 0.00        | -388.17          | 127.7       |
| 922.000 Water                          | 8,000.00          | 8,000.00          | 5,332.98          | 157.62          | 0.00        | 2,667.02         | 66.7        |
| 925.000 Electric                       | 15,000.00         | 15,000.00         | 6,803.92          | 0.00            | 0.00        | 8,196.08         | 45.4        |
| 930.000 Repairs & Maintenance          | 3,000.00          | 3,000.00          | 2,122.02          | 60.32           | 0.00        | 877.98           | 70.7        |
| 958.000 Sales Tax                      | 4,000.00          | 4,000.00          | 3,407.44          | 0.00            | 0.00        | 592.56           | 85.2        |
| 960.000 Bank Charges                   | 8,500.00          | 8,500.00          | 3,910.39          | 0.00            | 0.00        | 4,589.61         | 46.0        |
| 970.000 Capital Outlay - under \$5,000 | 0.00              | 0.00              | 7,601.91          | 0.00            | 0.00        | -7,601.91        | 0.0         |
| <b>Dept: 000</b>                       | <b>178,426.00</b> | <b>178,426.00</b> | <b>131,780.14</b> | <b>1,578.47</b> | <b>0.00</b> | <b>46,645.86</b> | <b>73.9</b> |
| Dept: 574 DEBT SERVICE                 |                   |                   |                   |                 |             |                  |             |
| 998.001 Marina Bldg - Interest         | 9,581.00          | 9,581.00          | 9,566.26          | 0.00            | 0.00        | 14.74            | 99.8        |
| 998.003 Interest - Internal Loan       | 5,540.00          | 5,540.00          | 5,540.24          | 0.00            | 0.00        | -0.24            | 100.0       |
| <b>DEBT SERVICE</b>                    | <b>15,121.00</b>  | <b>15,121.00</b>  | <b>15,106.50</b>  | <b>0.00</b>     | <b>0.00</b> | <b>14.50</b>     | <b>99.9</b> |
| <b>Expenditures</b>                    | <b>193,547.00</b> | <b>193,547.00</b> | <b>146,886.64</b> | <b>1,578.47</b> | <b>0.00</b> | <b>46,660.36</b> | <b>75.9</b> |

**REVENUE/EXPENDITURE REPORT**  
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City of Manistee

| For the Period: 7/1/2015 to 2/29/2016  | Original Bud.       | Amended Bud.        | YTD Actual         | CURR MTH           | Encumb. YTD | UnencBal            | % Bud |
|--|---------------------|---------------------|--------------------|--------------------|-------------|---------------------|-------|
| <b>Fund: 661 - MOTOR POOL FUND</b>     |                     |                     |                    |                    |             |                     |       |
| Revenues                               |                     |                     |                    |                    |             |                     |       |
| Dept: 000                              |                     |                     |                    |                    |             |                     |       |
| 664.000 Interest Income                | 0.00                | 0.00                | 44.35              | 0.00               | 0.00        | -44.35              | 0.0   |
| 670.002 Equipment Rental - City Mgr.   | 0.00                | 0.00                | 6,180.00           | 772.50             | 0.00        | -6,180.00           | 0.0   |
| 670.003 Equipment Rental - Fire        | 0.00                | 0.00                | 42,573.36          | 5,321.67           | 0.00        | -42,573.36          | 0.0   |
| 670.004 Equipment Rental - Parks       | 0.00                | 0.00                | 24,720.00          | 3,090.00           | 0.00        | -24,720.00          | 0.0   |
| 670.005 Equipment Rental - Police      | 0.00                | 0.00                | 21,286.64          | 2,660.83           | 0.00        | -21,286.64          | 0.0   |
| 670.006 Equipment Rental - Public Work | 0.00                | 0.00                | 49,440.00          | 6,180.00           | 0.00        | -49,440.00          | 0.0   |
| 670.007 Equipment Rental - StreetSewer | 0.00                | 0.00                | 24,033.28          | 3,004.16           | 0.00        | -24,033.28          | 0.0   |
| 670.008 Equipment Rental - Water       | 0.00                | 0.00                | 24,033.36          | 3,004.17           | 0.00        | -24,033.36          | 0.0   |
| 670.009 Equipment Rental - WWTP        | 0.00                | 0.00                | 24,033.36          | 3,004.17           | 0.00        | -24,033.36          | 0.0   |
| Dept: 000                              | 0.00                | 0.00                | 216,344.35         | 27,037.50          | 0.00        | -216,344.35         | 0.0   |
| Revenues                               | 0.00                | 0.00                | 216,344.35         | 27,037.50          | 0.00        | -216,344.35         | 0.0   |
| Expenditures                           |                     |                     |                    |                    |             |                     |       |
| Dept: 000                              |                     |                     |                    |                    |             |                     |       |
| 822.000 Insurance                      | 0.00                | 0.00                | 33,177.00          | 0.00               | 0.00        | -33,177.00          | 0.0   |
| 971.003 DPW - Sidewalk Tractor/Blower  | 0.00                | 0.00                | 79,930.05          | 0.00               | 0.00        | -79,930.05          | 0.0   |
| 971.004 DPW - Pickup                   | 0.00                | 0.00                | 25,968.38          | 0.00               | 0.00        | -25,968.38          | 0.0   |
| 972.001 PARKS - Mowers                 | 0.00                | 0.00                | 8,750.28           | 0.00               | 0.00        | -8,750.28           | 0.0   |
| 972.004 PARKS - Gator                  | 0.00                | 0.00                | 19,850.00          | 0.00               | 0.00        | -19,850.00          | 0.0   |
| 974.002 FIRE - Rescue Ambulance        | 0.00                | 0.00                | 29,000.00          | 0.00               | 0.00        | -29,000.00          | 0.0   |
| 975.001 WATER - Pickup                 | 0.00                | 0.00                | 26,085.38          | 0.00               | 0.00        | -26,085.38          | 0.0   |
| 977.001 WS - Vactor                    | 0.00                | 0.00                | 26,704.73          | 0.00               | 0.00        | -26,704.73          | 0.0   |
| Dept: 000                              | 0.00                | 0.00                | 249,465.82         | 0.00               | 0.00        | -249,465.82         | 0.0   |
| Expenditures                           | 0.00                | 0.00                | 249,465.82         | 0.00               | 0.00        | -249,465.82         | 0.0   |
| <b>Grand Total Net Effect:</b>         | <b>1,371,154.00</b> | <b>1,306,716.00</b> | <b>-114,808.15</b> | <b>-205,202.35</b> | <b>0.00</b> | <b>1,421,524.15</b> |       |

MEMO TO: Mayor Colleen Kenny  
Members of City Council

FROM: Thad N. Taylor, City Manager 

DATE: March 28, 2016

SUBJECT: Filer Township Sewer Agreement



**City Manager's Office**  
**231-398-2801**

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City Council approved a sewer agreement between the City of Manistee and the Charter Township of Filer at the January 19, 2016 Council meeting. Subsequent to the City's approval Filer Township had the agreement reviewed by the USDA. The USDA is financing the construction of Filer Township's sewer project.

The USDA required modification to the agreement: additional language in Section 1.1 Term and the addition of Section 4.7 Pledge. The additional language was reviewed by the City Attorney and by the attorney the City retained specifically for this project. Both approved of the language modifications.

I recommend that Council approve the modifications.

TNT:cl

**AGREEMENT**

**FOR THE COLLECTION AND TREATMENT OF WASTEWATER**

**CHARTER TOWNSHIP OF FILER- CITY OF MANISTEE**

1. **Parties and authority.** This agreement between the Charter Township of Filer (Township) and the City of Manistee (City) is made according to the Urban Cooperation Act of 1967, 1967 (Extra Session) PA 7, as amended MCL 124.501 *et seq.*

1.1. **Term.** This Agreement shall take effect as of the Effective Date and shall continue from that date for a term ending on the later of 1) the forty (40) year anniversary of the Effective Date, or 2) the date of the final scheduled maturity of the revenue bonds to be issued by Filer Township to evidence the USDA-RD loan.

1.2. **Effective date.** The effective date of this Agreement is \_\_\_\_\_, 2015.

1.3. **Purpose.** The purpose of the Agreement is to provide the terms and conditions on which wastewater generated and collected in the Township will be transported to, and treated by, the wastewater treatment plant owned by the City and the terms and conditions pursuant to which the City will operate and maintain the Township's sanitary sewer collection system.

1.4. **Rates.** The rates charged by the City to the Township under this Agreement shall be adopted and collected according to the methodology described in paragraph 3.0. The overall objective in application of the rate methodology is to make sure that Township customers are not paying rates that subsidize the rates charged to City customers and that City customers are not paying rates that subsidize the rates charged to Township customers.

1.4.1 **Existing Customers.** If any affected current user of the City system who is located in the Township so chooses by a written request to the City Manager of the City, the City shall phase-out the payment in lieu of taxes ("PILT") for current City wastewater users in the Township over the next three (3) years and treat those users according to this bulk contract, with notice to the Township of each City customer that is phased out as a City Customer and switched to a Township customer. If an affected current user in the Township makes that written request of the City by December 1, 2016, that phase-out shall begin as of January 1, 2017 and shall continue as indicated below. If the request is made by December 1 of any subsequent year, the phase-out shall begin on January 1 of the following year:

Beginning on January 1, 2017, the PILT to be paid for that calendar year pursuant to that pre-existing contract shall be 65% of the PILT that would otherwise be paid under that contract.

Beginning on January 1, 2018, the PILT to be paid for that calendar year pursuant to that pre-existing contract shall be 35% of the PILT that would otherwise be paid under that contract.

Beginning January 1, 2019, the PILT to be paid for that calendar year pursuant to that pre-existing contract shall be \$0.

Notwithstanding the above, the amount of the PILT shall not be reduced or further reduced in any new calendar year if any PILT payments are overdue as of January 1. If any PILT payments are overdue as of January 1, the PILT payments to be paid in that calendar year shall be same as in the prior year. Additional phase-out reductions may commence or resume the following year if all PILT payments are current as of January 1.

This section shall not apply to or affect any current agreement with an existing City sanitary wastewater service user in the Township that does not expressly provide for a PILT.

1.4.2. **Bulk Customer.** The Township will be a “bulk” wastewater treatment customer of the City, meaning that the City will issue one quarterly bill to the Township and the Township will be responsible for billing all retail customers situated in the Township. If the Township bills its customers on a monthly basis or requests monthly bills from the City, the City shall bill the Township on a monthly basis. All bills from the City to the Township are due and payable within 45 days. After that 45-day period, the Township shall be subject to the same late payment interest, fees and costs as are charged by the City to other users for late payments.

1.5. **Wastewater treatment plant.** The City owns and operates its wastewater treatment plant and is solely responsible for maintaining and upgrading the plant, along with required permits, licenses, and certifications.

1.6. **City collection system.** The City owns and operates its wastewater collection and transmission system and is solely responsible for maintaining and upgrading it.

1.7. **Township collection system.** The Township will construct, own and operate its wastewater collection system within the Township and is solely responsible for the cost to construct, maintain, operate and upgrade that collection system. Phase I of the Township collection system is described and depicted in Schedule A, which is approved by the City. The Township contracts with the City to maintain the Township’s wastewater collection system as described in paragraphs 2.8 and 2.81.

1.8. **Connections to Township collection system.** The Township shall authorize and administer all connections to the Township collection system, subject to the approval by the City of each connection on engineering terms (*i.e.*, that the connection complies with the “10 State Standards” for wastewater of the Great Lakes - Upper Mississippi River Board; that it complies with applicable laws, ordinances, rules and regulations; and that it will not impair the City’s wastewater transmission or treatment facilities) which approval shall not be withheld unreasonably. In addition, the City shall have the right to inspect all connections to the Township collection system to ensure compliance with applicable sewer use ordinance requirements, applicable industrial pretreatment program requirements, and other federal, state or local laws, rules or regulations applicable to such connections or use of the Township collection system or the City’s wastewater treatment plant.

1.9. **Expanded Township collection system.** Any expansion to the Township collection system described in Schedule A must be submitted to the City for approval on engineering terms (*i.e.*, that “10 State Standards” for wastewater of the Great Lakes – Upper Mississippi River Board; that it complies with applicable laws, ordinances, rules and regulations; that it will not impair the City’s wastewater transmission or treatment facilities; that it will not result in wastewater volumes or characteristics that exceed capacities of any City facilities or that exceed applicable discharge limitations, etc.), which approval shall not be withheld unreasonably.

## 2.0 Franchise and permits to operate.

2.1. **Guaranteed capacity .** Subject to the other provisions of this Agreement, the City hereby guarantees that the City will accommodate and treat 125,000 gallons average daily flow of wastewater from the Township. However, nothing in this Agreement shall give the Township any right, title or other interest in any portion, or processes of the City’s wastewater collection, transmission or treatment lines, plants or other facilities, other than the guaranteed capacity of the 125,000 gallons average daily flow. The Township may not sell, lease, assign, or transfer any of the guaranteed capacity.

2.1.1. **Connection fee.** The Township will pay a specially-negotiated bulk connection fee of four hundred thousand dollars (\$400,000) for this capacity regardless of the number of connections made to the Township’s collection system that use part of the guaranteed wastewater treatment capacity. This amount shall be paid in full prior to the physical connection of the Township collection system to the City system.

2.1.2. **Installment payment option.** If the Township wishes to pay this amount in installments, it may be paid in 10 annual equal installments of principal plus accrued interest on the unpaid balance at the rate of 4.0% per annum. The first installment shall be paid prior to the physical connection of the Township collection system to the City system, and each of the nine remaining installments shall be paid on or before the annual anniversary of the effective date of this Agreement.

2.2. **Unavailable accommodated volume.** If all or any part of the guaranteed accommodation and treatment of up to 125,000 gallons average daily flow becomes unavailable to the Township on a sustained basis for three consecutive months or more for any reason (including but not limited to loss of permit, loss of treatment capacity, change in regulatory standards from state or federal agencies) the Township may seek injunctive relief to compel the City to accommodate the average daily flows from the Township of up to 125,000 gallons per day. This shall not apply to conditions caused by extreme weather events such as tornados or excessive straight-line winds, floods, lightning strikes, or extended periods of excessive heat or cold; casualty such as a fire, earthquake, or other disaster; war, terrorism, or civil unrest resulting in damage to the City’s wastewater facilities; or shut-downs caused by the criminal or other illegal acts of others. In such extreme circumstances the accommodated volume available to the Township shall be limited in the same proportion and in the same manner as for customers in the City.

2.3. **Exceeding accommodated capacity in plant.** If the Township exceeds the accommodated capacity of 125,000 gallons average daily flow for three consecutive months or more, the City

may seek injunctive relief to compel the Township to reduce the wastewater flow to the City treatment plant to the guaranteed capacity. This shall not apply to conditions caused by extreme weather events such as tornados or excessive straight-line winds, floods, lightning strikes, or extended periods of excessive heat or cold; casualty such as a fire, earthquake, or other disaster; war, terrorism, or civil unrest or shut-downs caused by the criminal or other illegal acts of others.

**2.4. Measuring wastewater volume.** The wastewater volume flowing from the Township to the City shall be measured by a wastewater flow meter purchased, installed, owned, and located by the Township as approved by the City, with an access point for collecting samples and installing sampling equipment. At the Township's expense, the meter shall be professionally and independently tested and re-calibrated in strict accordance with the manufacturer's specifications, not less frequently than annually. The City may, at any time, contract for testing and recalibration of that meter. If any special testing of the meter (*i.e.*, testing in addition to that conducted in accordance with the manufacturer's specifications) shows the meter is off by more than 5%: the Township shall be billed for any needed recalibration. If the meter experiences a major malfunction, fails to measure flow or has to be taken out of service, the City shall estimate the flows for the time period that the meter was out of service or not functioning properly. The estimate will be based on the prior 30 days of flow, or if that data is not available, the most recent quarterly volumes. The City shall notify the Township when the meter has malfunctioned or is out of service and provide details of the event and the calculation of the estimate..

**2.5. Wastewater treatment.** The City shall provide wastewater treatment service on and for all of the wastewater collected in the Township and transported to the City plant pursuant to this Agreement in accordance with standard City policies, practices and procedures, and State and Federal permits and regulations.

**2.6. Entry points.** Only one entry point to the City's collection system is authorized and approved by this Agreement. Additional entry points can be requested and granted by written agreement of the parties. PILT customer connections and reconnections do not constitute an entry point under this agreement, and do not require additional approval from the City.

**2.7. Ordinance adoption, discharge limitations, industrial pretreatment programs.** The Township shall adopt a sewer use ordinance that is identical in all material respects to that adopted by the City and that is acceptable to the Michigan Department of Environmental Quality, and the Township shall, within 120 days of any City amendment to its sewer use ordinance, adopt a substantially identical amendment. The Township shall authorize the City to administer and enforce in the Township as an agent of the Township industrial pretreatment programs (IPP) and discharge limitations within the sewer use ordinance. The Township shall take all actions required to ensure enforcement of the IPP and discharge limitations comply with the sewer use ordinance and applicable state and federal laws, rules, regulations, permit requirements and orders of officials and agencies of competent jurisdiction. As the bulk customer of the City, the Township shall be responsible and subject to any consequences for any violations of IPP requirements or discharge limitations within the wastewater from the

Township. However, the parties shall work cooperatively to ensure the source of any violation is identified and held responsible as provided by the sewer use ordinance. The Township shall also be billed for any surcharges applicable to the strength of any discharge into the Township collection system or from the Township collection system into the City system after the City identifies the source of the violation.

**2.8. Operation and Maintenance (O&M).** The City will provide ordinary operation and maintenance of the Township collection system for the Township and the cost of that ordinary maintenance is included in the rates identified in the subsection on Rates. The cost for administering and enforcing the adopted IPP program is incorporated in the rates noted in paragraph 3, except to the extent permit fees, sampling costs, fines, penalties, surcharges or other amounts are to be paid under the IPP by users inside the City, in which case the Township and/or users in the Township shall pay them in the same amounts as they would if located within the City. Operation and maintenance of the Township's municipal sanitary sewer system by the City of Manistee shall include, but will not be limited to:

- Weekly review and inspection of all municipal lift stations.
- Cleaning and grit removal of all municipal lift stations as needed but no less than on twice a year.
- Maintenance as required/recommended by product manufacturer on all mechanical items associated with the Township sanitary sewer system.
- Weekly inspection of the parshall flume between the City and Township, cleaning when needed and as recommended by manufacturer.
- Daily flow readings from flow meter between City and Township via SCADA computer.
- As-needed inspection of gravity sewers and associated manholes and cleaning as required.
- Annual (once per year) inspection and maintenance of lift station generator(s) or as recommended by manufacturer. Generators to be programmed to test run weekly.
- Notifying Township of issues or concerns with system and repairs completed.
- Keeping a record of all operation and maintenance activities on Township sanitary sewer infrastructure, providing these reports to the Township on a monthly basis or as requested.
- Perform and respond to emergency call-outs as needed.
- Provide Miss-Dig marking.
- Perform sanitary sewer service lead tap inspections.
- Attend Township meetings when requested.
- Complete and provide reporting to State and/or Federal agencies as requested or required.

**2.8.1. Township contribution to extraordinary maintenance of Township collection system.** If the City's maintenance cost exceeds ten thousand dollars (\$10,000) for a single event or equipment failure in a calendar year, the City shall bill the Township and the Township shall pay all amounts in excess of ten thousand dollars (\$10,000). To help budget for and provide a fund to fully pay or offset such extraordinary maintenance costs, in addition to the O&M component of the rates, the Township will pay \$5,000 per year to the City on or before July 1<sup>st</sup>

beginning July 1, 2017, which shall be held by the City in a designated account for the Filer Charter Township Collection System Maintenance, and expended only when the ten thousand dollar (\$10,000) extraordinary maintenance expense limit is exceeded. If the balance in that account reaches \$50,000 the Township's obligation to pay \$5,000 per year shall be suspended until the account balance drops below \$40,000 and the \$5,000 annual payment shall resume. This balance shall be set aside in a separate, non-interest accruing fund and any unexpended amount in that fund will be returned to the Township at the expiration or other termination of this Agreement. The City shall bill the Township for the extraordinary maintenance expense and the Township may either pay the billed amount or direct the City to withdraw it from this fund. If the Township makes no payment and gives no direction within 30 days of the date of the City's invoice to the Township, the City may withdraw the billed amount from this fund without further approval of the Township. The Township shall pay any amounts not covered by the balance in this fund with prompt notice from the City to the Township of maintenance expenses that exceed ten thousand dollars (\$10,000) for a single event or equipment failure in a calendar year

**2.8.2 Representations and warranties.** The City represents and warrants to the Township that it does and shall operate and maintain the City System and the Township collection system in the same manner as it operates and maintains the City collection system and in substantial compliance with all applicable state and federal laws, rules, and regulations and all permits issued to or for the City System. The City shall indemnify, defend and hold harmless the Township from and against all fines, costs, penalties, and the Township's reasonable attorney fees and costs arising from the City's violation of any state or federal law, rule, regulation or permit governing the construction, operation and maintenance of the City System or the operation and maintenance of the Township Collection System. These City representations, warranties, and obligations to indemnify, defend and hold harmless shall not apply to any violation resulting from the Township's acts or from those of any user in the Township or from the Township's breach of any term or condition of this Agreement.

**3.0. Rate methodology.** The Township shall pay wastewater treatment rates according to the Bulk User Rate of \$10.83 per 1,000 gallons of wastewater flowing from the Township to the City collection system until June 30, 2017, which will be measured at and by the flow meter referenced in paragraph 2.4. The Bulk Rate will increase 3% on July 1, 2017, and 3% on July 1, 2018. Thereafter, bulk rate increases by the City shall be restricted to the same rate increases imposed on the City Sewer Rate for the comparable class of City customers or users. The breakdown of the starting Bulk Rate is as follows:

|   |             |
|---|-------------|
| City Sewer Rate of \$6.91 per 1,000 gallons x 117%:   | \$ 8.08     |
| Operation and Maintenance charge (per 1,000 gallons): | \$ 2.00     |
| Ready To Serve charge (per 1,000 gallons):            | \$ 0.75     |
| <br>Total (Bulk Rate per 1,000 Gallons):              | <br>\$10.83 |

**3.1. Disputes.** Should a dispute between the parties arise over the way in which rates for wastewater treatment are calculated, set, charge, billed, derived, determined or paid or for

another breach of this Agreement other than a failure to comply with the IPP or a discharge limitation, the parties shall inform each other in writing of the nature and basis of the dispute, and devote no fewer than two meetings of officials from the City and Township to discussion of the rate dispute. If no resolution is reached, the parties shall submit the rate dispute to nonbinding mediation before a mediator or mediation panel selected and paid for equally by the parties. The mediator or mediation panel shall be a person or persons who have backgrounds in sanitary sewer systems and treatment and may be attorneys, engineers, accountants, rate consultants or others who by training and/or experience have dealt with such issues. If mediation fails to resolve the matter, either party may seek relief in a state court of competent jurisdiction.

**3.2. Retention and exchange of records.** The parties shall retain and exchange those records associated with the construction, operation, and administration of the Township wastewater collection system, the treatment of the Township wastewater, and the development and setting of rates charged by the City to the Township. The particular records to be retained and exchanged shall be identified and exchanged freely by employees or officials of the parties, without filing or requiring Freedom of Information Act requests.

**4.0. Extension of term.** The 40 year term of this Agreement can be extended for any designated number of years by written agreement of the parties. Neither party can extend the term unilaterally.

**4.1. Amendment.** This Agreement can be amended only by the written agreement of both parties following the approval of their respective governing bodies.

**4.2. Merger.** All prior discussions and agreements, oral or written, pertaining to the subject of this Agreement are merged into this Agreement and superseded by these terms.

**4.3. Breach.** Any material breach of this Agreement shall be identified in writing and sent to the party committing the breach within 90 days of discovering the breach. A reasonable period of time shall be allowed to cure or otherwise resolve the breach.

**4.4. Unanticipated regulatory changes.** The parties acknowledge that the collection, pretreatment, and treatment of wastewater are highly regulated activities and that unanticipated regulatory changes may occur. If a regulatory change makes it impossible to comply with any provision of this Agreement or causes the costs of compliance to exceed those assumptions made in setting rates, that provision or rate shall be adjusted in a manner to accommodate that regulatory change. If the parties disagree about the appropriate adjustment, the matter shall be addressed as a dispute in accordance with section 3.1.

**4.5. Notice and Addresses.** Notice to and between the parties to this Agreement shall be given in writing by mail to the current Manistee City Hall and the current Township Hall of the Charter Township of Filer, which presently are:

City of Manistee  
70 Maple Street  
Manistee, MI 49660

Charter Township of Filer  
2505 Filer Road  
Manistee, MI 49660

4.6. **Authority and signature.** The City and Township warrant that each unit of local government approved this Agreement and authorized those designated officials whose names appear below to sign it.

4.7 **Pledge.** This contract between the City of Manistee and the Charter Township of Filer is pledged to the United States Department of Agriculture, Rural Development Division, as security on the loan from the agency and if the loan is in default, the Agency is given the right for continued wastewater treatment by the City of Manistee.

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

for the City of Manistee

for the Charter Township of Filer

Drafted by:  
Eric D. Williams  
Attorney the Charter Township of Filer  
524 N. State Street  
Big Rapids, MI 49307  
(231) 796-8945  
edw1@att.net

## CITY HALL

ADMINISTRATION  
FAX 231.723.1546

CITY MANAGER  
231.398.2801

CITY ASSESSOR  
231.398.2802

BUILDING INSPECTOR  
231.398.2806

PLANNING & ZONING  
231.398.2805

CLERK/TREASURER  
FAX 231.723.5410

CITY CLERK  
231.398.2803

CITY TREASURER/  
FINANCE DIRECTOR  
231.398.2804

WATER BILLING  
231.723.2559

POLICE DEPARTMENT  
231.723.2533  
FAX 231.398.2012

FIRE DEPARTMENT  
281 First Street  
231.723.1549  
FAX 231.723.3519

DEPT. OF  
PUBLIC WORKS  
280 Washington St.  
• Street Dept.  
• Parks Dept.  
• Water Maintenance  
280 Washington St.  
231.723.7132  
FAX 231.723.1803

WASTEWATER PLANT  
15 Ninth St.  
231.723.1553

Memo To: Thad Taylor, City Manager *TT*  
From: Chief Bachman *DB*  
Re: Agenda Item: Mobile food service  
Date: March 21, 2016



Thad:

Mr. John Ball has approached me requesting permission to operate a mobile food service unit in town. Specifically he has purchased one of the old trolleys and has converted it into a mobile food service unit. He is also opening a barbecue restaurant south of here and plans to use the trolley to sell his products. Additionally he is making a bid to operate the 5<sup>th</sup> avenue concession stand.

His plan is to be at the 1<sup>st</sup> street fish cleaning station early in the morning when the fishermen head out and wants to again catch them coming back in later in the morning. The mobile nature of his business allows him the ability to go where the customers are at. He understands that the 1<sup>st</sup> beach is off limits due to a contract with the concession stand and that the 5<sup>th</sup> avenue parking lot would be off limits if the contract is awarded to someone else.

Mr. Ball is a respected businessman in town and is the previous owner of the Riverside motel and marina as well as several other properties in town.

His food service vehicle will be licensed by the Health department before it is allowed to operate in town.

I would like to see this discussed at council and be given the opportunity for a council vote. At the harbor commission we often talk about ways to increase income at the marina and how food service is critical to improving that. It is my opinion that this unit has the potential adding to the attraction at the marina. Fishing tournaments and other public events could be served.

# BBQ TROLLEY SERVICE BUSINESS PLAN

Little River Management would like to thank you for taking the time to consider our business plan for implementing a full-service mobile concession. Serving Michigan's best BBQ, along with sides, salads, beverages, and ice cream, our charming trolley will be a nostalgic draw to locals and a memorable event that brings visitors back for more!

## Little River Management

### *BBQ Trolley Service - Business Plan*



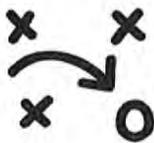
#### VISION

Little River Management is a creative, energetic company with plans to expand our portfolio over the next 3 years to add concessions, restaurants, and grocery services.



#### OBJECTIVE

- Provide Manistee with a Unique Dining Selection
- Serve Remote Locations
- Bring Time-Tested BBQ Recipes to a Fresh Market
- Attract Out-of-Town Business for a Niche Offering



#### STRATEGY

- One of a Kind Trolley Service
- Serve BBQ, Fresh Salads, Sides
- Serve Ice Cream and Beverages
- Coordinate with Tourism Events
- Cover Locations Underserved by Brick & Mortar



#### ACTION

- Pre-Purchase of Historic Trolley
- Pre-Purchase of Equipment for Conversion of Trolley
- Preparing all State, County, and City Permits & licenses
- Titled, Registered, and Insured

Little River Management, LLC \* P.O. Box 371 \* Manistee, MI 49660 \* (231) 510-6346

Business Plan Respectfully Submitted By: John Ball, Owner Mar-2016



**CITY HALL**

ADMINISTRATION  
FAX 231.723.1546

CITY MANAGER  
231.398.2801

CITY ASSESSOR  
231.398.2802

BUILDING INSPECTOR  
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WATER BILLING  
231.723.2559

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231.723.2533  
FAX 231.398.2012

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281 First Street  
231.723.1549  
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DEPT. OF  
PUBLIC WORKS  
280 Washington St.  
• Street Dept.  
• Parks Dept.  
• Water Maintenance  
280 Washington St.  
231.723.7132  
FAX 231.723.1803

WASTEWATER PLANT  
15 Ninth St.  
231.723.1553

March 29, 2016

Memo to: Thad Taylor, City Manager *TT*

From: Chief Bachman *MB*

Re: Agenda Request  
Tightlines for troops

Thad;

The Tightlines for Troops committee had to make a change this year due to the unavailability of Sengs marina. The only really viable option to keep this event active was to move it to the City Marina where it all started several years ago.

This event uses 40-50 charter boats to take veterans fishing for a day. It includes a large dinner for as many as 500 vets, crews and some family members. The committee is formerly requesting permission to hold the event at the marina and to use city services to support the event.

City services include closing off the road and fencing in the venue. The use of the marina facility and boat slips for Friday night and Saturday during the day. The use of fire on duty crews to help fill ballast tanks used to hold the tents in place and to assist some veterans onto boats.

Jeff Mikula, council member Zielinski and I are all on the committee pulling this event together. This event is so popular with veterans that they turn some away and had to add a shore division, as there just aren't enough boats. The community shows support by lining the river walk with flags and welcoming them back to the harbor after they fish

Saturday morning. This is a premier showcase event for the community and I hope that we can be a part of making it a success.

The committee has added the City to their liability insurance for the days of the event.

The marina opens the same week of the event and typically we have no transient boaters that week. We have placed the information on the reservation system and holding off seasonal boaters for the week. There is only one seasonal boater impacted and he agreed to leave his slip open for the event.

This event will cost the city some money in terms of services used. We will do our best in the police, fire and DPW departments to determine the costs so we can better manage it next year.

DB

## Tight Lines for Troops May 20 – 21, 2016

To whom it may concern:

The Tight Lines for Troops ( a 501c3) host committee would like permission from the City of Manistee to relocate this annual charity veteran's event to downtown Manistee, utilizing the Municipal Marina, the marina building, the area of River and Water streets between Pine and Spruce streets and including the intersection at Spruce.

We would humbly request the following assistance from the City of Manistee:

Access to the marina and building for both Friday May 20<sup>th</sup>, and May 21<sup>st</sup>.

Electrical supply for the refrigerated truck for food, and for other power needs

Support from the City's Police, Fire and EMS first responders

Support from the City's Maintenance department for trash receptacles, fencing to contain alcohol consumption and provide secured access for those invited participants, volunteers and boat Captains/mates.

Use of available staff for policing the event.

Tents will be set up within the fenced area for the event, delivered by GJ's Rental and Traverse City. They will up tents on Thursday, other chairs tables and porta potties delivered and set up on Friday.

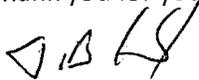
The event begins approximately 4pm on Friday and will be clear by 9pm.

The Saturday tournament begins approximately 5am on Saturday, and will be clear by 8pm Saturday night. Tables and chairs, and tents will be removed Monday morning. And we will provide volunteers to help clean up the area.

The City of Manistee is named on the Waiver which will be signed by all participants and on file with the host committee. The City of Manistee will also be named on the General Liability Insurance Policy.

Please let me know if any other information is required.

Thank you for your assistance.



Judy Ball

Administrator, Tight Lines for Troops Host Committee



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|          |   |                                      |                               |
|----------|---|--------------------------------------|-------------------------------|
| PRODUCER | Elite Insurance Agency, LLC.<br>3399 E. Grand River, Ste. 201<br>Howell, MI 48843 | CONTACT NAME: Matt Ikle              |                               |
|          |   | PHONE (A/C, No, Ext): (517) 545-9325 | FAX (A/C, No): (517) 545-9326 |
|          |   | E-MAIL ADDRESS: eliteins@comcast.net |                               |
|          |   | INSURER(S) AFFORDING COVERAGE        |                               |
| INSURED  | Tight Lines for Troops<br>324 Fourth Avenue<br>PO BOX 274<br>Manistee, MI 49660   | INSURER A: SECURA INS A MUTUAL CO    | NAIC # 22543                  |
|          |   | INSURER B:                           |                               |
|          |   | INSURER C:                           |                               |
|          |   | INSURER D:                           |                               |
|          |   | INSURER E:                           |                               |
|          |   | INSURER F:                           |                               |

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|---|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | Y         |          | CP3237661     | 05/01/2016              | 05/01/2017              | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000<br>MED EXP (Any one person) \$ 10,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000 |
|          | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS   |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$   |
|          | <input type="checkbox"/> UMBRELLA LIAB<br><input type="checkbox"/> EXCESS LIAB<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$  |           |          |               |                         |                         | <input type="checkbox"/> OCCUR<br><input type="checkbox"/> CLAIMS-MADE<br>EACH OCCURRENCE \$<br>AGGREGATE \$  |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  | Y/N       | N/A      |               |                         |                         | <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$  |
| A        | Directors and Officers  |           |          | CP3237662     | 05/01/2016              | 05/01/2017              |   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Manistee is additional insured.

**CERTIFICATE HOLDER****CANCELLATION**City of Manistee  
70 Maple Street  
Manistee, MI 49660

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



## Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

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**To:** Thad Taylor, City Manager

**From:** Edward Bradford, CFO **ENB**

**Re:** Plow Truck Financing

**Date:** March 29, 2016

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Thad,

Council previously approved the purchase of two plow trucks at their November 17, 2015 meeting (minutes attached). The total purchase price was \$369,661.

Now that the trucks have been delivered to the vendor, we have solicited financing bids as was anticipated at the time Council authorized the purchase. The City will be paying about \$79,661 in cash this year, with the remaining amount of \$290,000 to be financed over the following four years, with the first payment in April of 2017.

The City received five bids:

|                   |       |
|-------------------|-------|
| Chemical Bank     | 1.79% |
| West Shore Bank   | 1.98% |
| Huntington Bank   | 2.20% |
| PNC Bank          | 2.47% |
| Shelby State Bank | 2.60% |

I recommend that the City enter into a four year installment purchase agreement with Chemical Bank and the two vendors. This type of financing is authorized by Public Act 99 of 1933 as amended and is routinely used by the City. The Act does specify that all financing under the Act not exceed 1 ¼% of the taxable value of the City. We are in compliance with this provision.

City Attorney George Saylor has prepared our standard installment purchase agreement which has been approved by Chemical Bank. The resolution authorizes the Finance Director to enter into an installment purchase agreement on the terms and conditions presented and execute all needed documents.

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**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – November 17, 2015**


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A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, November 17, 2015 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

**PRESENT:** Colleen Kenny, Lynda Beaton, Robert Goodspeed, James Smith, Mark Wittlieff, and Eric Gustad.

**ABSENT:** Roger Zielinski.

**ALSO PRESENT:** Interim City Manager – R. Ben Bifoss, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Planning & Zoning Administrator - Denise Blakeslee, and City Engineer – Pat Bentley / Spicer Group.

**CITIZEN COMMENTS ON AGENDA RELATED ITEMS.**

Nichole / 276 Fifth Avenue voiced concerns about the MSDDA redevelopment liquor license program and the ability to acquire one; would like to purchase 318 River Street but must have the ability to purchase the liquor license, need a definitive timeline.

**CONSENT AGENDA.**

- Minutes
 

|   |                   |   |                        |
|---|-------------------|---|------------------------|
| - | November 4, 2015  | - | Regular Meeting        |
| - | November 10, 2015 | - | Organizational Meeting |
- Payroll
 

|   |                        |   |               |
|---|------------------------|---|---------------|
| - | Oct. 26 – Nov. 8, 2015 | - | \$ 112,662.02 |
|---|------------------------|---|---------------|
- Monthly Bills
 

|   |                  |   |               |
|---|------------------|---|---------------|
| - | October 15, 2015 | - | \$ 542,658.39 |
| - | October 27, 2015 | - | \$ 131,784.57 |
- Notification Regarding Next Work Session – December 8, 2015  
 A discussion will be conducted on Boards/Commissions/Council Committees, Ad Hoc Deer Herd Committee report, and such business as may come before the Council.

Beaton requested that the Monthly Bills be removed from the Consent Agenda.

**MOTION** by Goodspeed, second by Smith to approve the Consent Agenda as presented, excluding the Monthly Bills.

With a roll call vote this motion passed unanimously.

**AYES:** Kenny, Beaton, Goodspeed, Smith, Wittlieff, and Gustad

**NAYS:** None

**MONTHLY BILLS.**

Beaton stated that being new to Council, she doesn't know how the monthly bills compare to budget; did receive a revenue and expense report from the Finance Director which was very helpful; asked if there were any purchase order agreements with local vendors, or if there were any discounts given. A meeting will be set up with the Finance Director for more information.

**MOTION** by Goodspeed, second by Wittlieff to approve the Monthly Bills as presented.

With a roll call vote this motion passed unanimously.

**AYES:** Kenny, Beaton, Goodspeed, Smith, Wittlieff, and Gustad

**NAYS:** None

**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – November 17, 2015**

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**CONSIDERATION OF AN AGREEMENT WITH THE COUNTY PROSECUTING ATTORNEY / MANISTEE COUNTY.**

The City of Manistee currently has an agreement with the County Prosecuting Attorney and Manistee County to prosecute violations of certain City Ordinances, Codes and State Statutes, which are by definition misdemeanors. That agreement expires December 31, 2015. The agreement under consideration this evening would cover the period of January 1, 2016 through December 31, 2016 and allow for additional four-year periods upon written agreement of the parties. The total payment for one year of service is \$12,387.90.

MOTION by Goodspeed, second by Beaton to authorize an agreement with Manistee County and the County Prosecuting Attorney in the amount of \$12,387.90 for calendar year 2016. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlief, and Gustad  
 NAYS: None

**CONSIDERATION OF THE MSDDA REDEVELOPMENT LIQUOR LICENSE PROGRAM AND APPLICATION FORM.**

At their meeting of July 7, 2015 City Council took action to approve a resolution establishing a Manistee Main Street Redevelopment Project Area to allow the application for and State of Michigan issuance of liquor licenses in the MSDDA District. Council also considered the first application from the Manistee Inn that same evening but requested that a standard application form be created for future consideration.

The DDA Economic Restructuring Committee has created a form for Council consideration. If approved this evening the program and form will be in place to accept applications. The DDA can make recommendations on an application but the City Council retains the right to review each application submitted for formal approval or denial.

MOTION by Goodspeed, second by Smith to approve the MSDDA Redevelopment Liquor License Program and the accompanying application form. Discussion followed. Council agreed that a background check by the public safety department be required before it comes to City Council for approval.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlief, and Gustad  
 NAYS: None

**CONSIDERATION OF THE PURCHASE OF A 2016 TANDEM AXLE SNOW PLOW / HAUL TRUCK.**

The Department of Public Works has budgeted with Motor Pool funds to replace truck #140 which is a 1992 Ford L8000. The replacement truck has been priced through two MIDEAL vendors. Cab and Chassis: Weiland International (Contract #3958-0160D and Equipment: Truck & Trailer Specialties (Contract #07185500010). Financing will be competitively bid within 60 days of the anticipated delivery date.

MOTION by Gustad, second by Wittlief to authorize the purchase of a Cab and Chassis from Wieland International in the amount of \$94,145.00; and Equipment from Truck & Trailer Specialties in the amount of \$73,461.42. Discussion followed regarding financing, trade-in or auction of old vehicles, and extended warranties.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlief, and Gustad  
 NAYS: None

**CONSIDERATION OF THE PURCHASE OF A 2016 TANDEM AXLE SNOW PLOW / SALT / SAND TRUCK.**

The Department of Public Works has budgeted with Motor Pool funds to replace truck #134 which is a 1995 Ford L8000. The replacement truck has been priced through two MiDEAL vendors. Cab and Chassis: Wieland International (Contract #3958-0160D) and Equipment: Truck and Trailer Specialties (Contract #071B5500010). Financing will be competitively bid within 60 days of the anticipated deliver date.

MOTION by Gustad, second by Goodspeed to authorize the purchase of a Cab and Chassis from Wieland International in the amount of \$94,145.00 and Equipment from Truck & Trailer Specialties in the amount of \$107,909.36.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlief, and Gustad  
NAYS: None

**CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.**

The City Clerk has taken action to advertise vacancies on the Compensation Commission, Downtown Development Authority, Harbor Commission, PEG Commission, Planning Commission, and the Zoning Board of Appeals.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received:

**COMPENSATION COMMISSION.** Two vacancies, terms ending 09/30/17 and 09/30/19, applicants must be registered voters in the City, Mayoral appointment.

*None received.*

**DOWNTOWN DEVELOPMENT AUTHORITY.** One vacancy, term ending 06/30/19, applicants must have an interest in property in the downtown district, Mayoral appointment.

Jacquelyn Gielczyk, 2226 Staunton Street, Filer City  
James Matthews, 334 River Street

Mayor Kenny appointed Jacquelyn Gielczyk to the Downtown Development Authority for a term ending 06/30/19. MOTION by Goodspeed, second by Gustad to approve the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlief, and Gustad  
NAYS: None

**HARBOR COMMISSION.** Two vacancies, terms ending 10/31/18, Council appointment.

*None received.*

**PEG COMMISSION.** Two vacancies, terms ending 12/31/18, applicants must be Manistee County residents, Council appointment.

Mike Tillotson, 86 Hancock, Owosso

**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – November 17, 2015**

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Gustad nominated Mike Tillotson to the PEG Commission for a term ending 12/31/18. Question was asked if he was a Manistee County resident as required. MOTION failed for lack of support.

**PLANNING COMMISSION.** Two vacancies, unexpired terms ending 10/31/16 and 10/31/17, applicant must be city resident, Mayoral appointment.

*None received.*

**ZONING BOARD OF APPEALS.** One vacancy, term ending 05/31/18 (alternate member), Mayoral appointment.

*None received.*

**A REPORT FROM THE 2-1-1 ACTION TEAM AND THE PLANNING & ZONING ADMINISTRATOR.**

Ms. Evelyn Szpliet reported on the activities of the 2-1-1 Action Team and responded to questions the Council had regarding their activities.

Ms. Denise Blakeslee reported on the activities of the Planning and Zoning Administrator and responded to questions the Council had regarding their activities.

**CITIZEN COMMENT.**

*None received.*

**OFFICIALS AND STAFF.**

Mikula commented on the City leaf pick up; also to minimize waste of yard waste bags by deterioration over the winter month, no more bags were ordered this fall; Gustad asked if they were being proactive on water freeze ups.

**COUNCILMEMBERS.**

Goodspeed asked when alternate parking starts.

Smith stated that Councilmember Zielinski was not present this evening because of the passing of his uncle and his mother's surgery.

Wittlieff congratulated Famous Flynn's on their opening this past week.

Gustad also congratulated Famous Flynn's; asked that business owners in the DDA district bear with us on the liquor license process, we want to get it right.

**CONSIDERATION OF A CLOSED SESSION, CITY ATTORNEY OPINION ON TWELFTH STREET.**

City Attorney George Saylor recommends a Closed Session this evening to discuss an Attorney's Opinion regarding Twelfth Street as permitted by Section 8 (h) of the Michigan Open Meetings Act as involving material covered by the attorney-client privilege.

MOTION by Smith, second by Gustad to proceed to Closed Session under Section 8 (h) of the Michigan Open Meetings Act. Time: 8:04 p.m.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

MOTION by Wittlieff, second by Goodspeed to return to Regular Session. Time: 8:22 p.m.

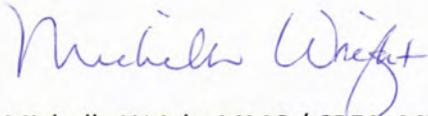
With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

**ADJOURN.**

MOTION to adjourn was made by Smith, second by Goodspeed. Meeting adjourned at 8:23 p.m.



Michelle Wright MMC / CPFA, MiCPT  
City Clerk/Deputy Treasurer

## INSTALLMENT PURCHASE CONTRACT

The parties to this Installment Purchase Contract are the **CITY OF MANISTEE**, a Michigan municipal corporation, whose address is 70 Maple Street, Manistee, MI 49660 (the "Buyer/Obligor"), **TRUCK AND TRAILER SPECIALTIES OF BOYNE FALLS, INC.**, a Michigan Corporation, whose address is PO Box 473, 00399 US 131, Boyne Falls, MI 49713 ("Truck Equipment Vendor") and **TRI-COUNTY INTERNATIONAL TRUCKS, INC.**, a Delaware corporation, of 5701 Wyoming Avenue, Dearborn, MI 48126 ("Truck Cab and Chassis Vendor"), and **CHEMICAL BANK**, a Michigan banking corporation, whose address is 333 East Main Street, Midland, MI 48640 (the "Bank/Assignee").

1. The Vendors agree to provide, and the Buyer/Obligor agrees to purchase, upon terms and conditions set forth herein and upon the terms and conditions set forth in the attached invoices and/or quotations, (Exhibits A and B), as approved by the Governing Body of Buyer/Obligor, (Exhibit C) the trucks and truck equipment for the price of **Three Hundred Sixty-nine thousand, Six Hundred Sixty-one and 00/100 (\$369,661) Dollars**.

2. The sum of **Seventy-nine Thousand, Six Hundred and Sixty-one and 00/100 (\$79,661) Dollars** will be paid directly by the Buyer/Obligor to the Truck Cab and Chassis Vendor.

3. The Bank/Assignee, as Bank/Assignee of the Truck Cab and Chassis Vendor, agrees to pay to the Buyer/Obligor for Truck Cab and Chassis Vendor the sum of **One Hundred Eight Thousand, Six Hundred Twenty-nine and 00/100 (\$108,629) Dollars** upon execution of this contract and by request of the Buyer/Obligor to enable the Buyer/Obligor to pay for the contracted amount to the Truck Cab and Chassis Vendor in accordance with the terms of the contract.

4. The Bank/Assignee, as Bank/Assignee of the Truck Equipment Vendor, agrees to pay to the Buyer/Obligor for Truck Equipment Vendor the sum of **One Hundred Eighty-one Thousand, Three Hundred Seventy-one and 00/100 (\$181,371) Dollars** upon the request of the Buyer/Obligor to enable the Buyer/Obligor to pay for the contracted amount from the Truck Equipment Vendor in accordance with the terms of the contract.

5. The Buyer/Obligor promises to pay the Bank/Assignee the principal sum of **Two Hundred Ninety Thousand and 00/100 (\$290,000) Dollars** and interest on the unpaid principal balance from the date hereof and from time to time unpaid at the rate of 1.79% per annum. All principal and interest shall be payable in accordance with the schedule set forth on Exhibit D. All payments shall be payable at the address for Bank/Assignee set forth above, or to such other place or to such other person as the Bank/Assignee or any subsequent Bank/Assignee may designate in writing. The Buyer/Obligor may at any time prepay this Contract, in whole or in part, without penalty. The Bank/Assignee further agrees to provide an invoice to Buyer/Obligor at least ten days prior to each payment being due, stating the full amount of principal and interest that is then due to Bank/Assignee from Buyer/Obligor.

6. This Contract is a general obligation of the Buyer/Obligor. The Buyer/Obligor shall include in its general operating budget and pay each year until the Contract is paid in full such sum or sums as may be necessary each year to make payments of principal and interest thereon when and as the same become due; provided, however, it is understood that the Buyer/Obligor is not authorized to levy taxes in excess of its legal limitations for such purposes without the approval of its electors.

7. The obligation of the Buyer/Obligor hereunder to pay principal and interest shall be absolute and unconditional and shall not be subject to any abatement, reduction, setoff, defense, counterclaim or recoupment for any reason whatsoever, including, without limitation, abatements or reductions due to any present or future claims of the Buyer/Obligor against either Vendor. This Contract shall not terminate, nor shall the obligation of the Buyer/Obligor be affected by reason of any defect in or damage to or destruction of all or any part of the Property from whatever cause, it being the intention of the parties hereto that the principal and interest payable hereunder shall be payable in all events.

8. If the Buyer/Obligor fails to make any payment when due or otherwise fails to keep and perform any of the terms and conditions set forth herein, the Bank/Assignee or any subsequent Bank/Assignee shall have the right to provide Buyer/Obligor written notice of the default and the obligation to cure the default within 15 days, the failure to cure giving the Bank/Assignee the right to declare the entire obligation secured by this Contract immediately due and payable, and sue for the payment thereof.

9. All rights of the Bank/Assignee shall inure to the benefit of the Bank/Assignee's successors and assigns; and all obligations of the Buyer/Obligor shall bind the Buyer/Obligor's successors and assigns.

10. The Buyer/Obligor may not pledge, encumber, sell, assign, transfer or otherwise dispose of its rights or obligations under this Contract, except as may be consented to in writing by the Bank/Assignee or any subsequent Bank/Assignee. However, in the event of assignment, Buyer/Obligor shall remain obligated to make all payments and perform all of the obligations of Buyer/Obligor under this Contract, unless otherwise released by written agreement of Bank/Assignee.

11. The Buyer/Obligor hereby waives any claim it might have against the Bank/Assignee for any loss, damage or expense caused by the Property or any defect therein, or use or maintenance thereof. If the Property is unsatisfactory for any reason, the Buyer/Obligor shall make any claim on account thereof against the Vendor but not against the Bank/Assignee.

12. The Buyer/Obligor represents and warrants that (a) it has complied with the provisions of Act 99, Public Acts of Michigan, 1933, as amended, and all other applicable laws and regulations, and all acts or conditions precedent to the execution of this Contract have been

accomplished; (b) this Contract does not require any approval or consent of any holders of any indebtedness or obligations of the Buyer/Obligor, and does not contravene any law, regulation or order binding on the Buyer/Obligor or contravene the provisions of, or constitute a default under, or result in the creation of any lien or encumbrance upon the property of the Buyer/Obligor under any indenture, mortgage, contract or other agreement to which the Buyer/Obligor is a party, or by which it may be bound or affected; (c) the execution and delivery of this Agreement has been duly authorized by the City Council of the Buyer/Obligor; (d) the Buyer/Obligor believes and anticipates that the useful life of the Property will equal or exceed the term of the obligation, which is less than 15 years; (e) this Contract constitutes a legal, valid and binding obligation of the Buyer/Obligor enforceable against the Buyer/Obligor in accordance with its terms; and (f) there are no pending or threatened actions or proceedings before any court or administrative agency which will materially affect the condition or operations of the Buyer/Obligor or the ability of the Buyer/Obligor to perform its obligations under this Contract.

13. The Buyer/Obligor hereby warrants that the aggregate outstanding balance, exclusive of interest, of all installment contracts or agreements for purchases by the Buyer/Obligor of lands, property or equipment for public purposes, including the purchase of the Property, does not exceed 1 1/4% of the taxable value of the real and personal property of Buyer/Obligor located within the boundaries of the Buyer/Obligor.

14. The Buyer/Obligor has designated this Contract as a “qualified tax-exempt obligation” for the purpose of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended. The Buyer/Obligor covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended, necessary to maintain the exclusion of interest on this Contract from gross income for federal income tax purposes.

15. The Buyer/Obligor hereby certifies that there is no litigation of any nature pending for the purpose of restraining or enjoining the execution of the Agreement or the levy and collection of taxes, assessments or contract payments sufficient to pay the interest and principal obligations thereof, nor directly affecting the proceedings or authority by which the Agreement is entered into, the legality of the purpose for which the Agreement is entered into, or the validity of the Agreement, and that neither the corporate existence nor the boundaries of the Buyer/Obligor nor the title of its present officers to their respective offices is being contested; that to the best of Buyer/Obligors knowledge there is no litigation pending indirectly or collaterally affecting any of the foregoing, and that the proceeding heretofore taken to authorize the execution of this Agreement and to provide security therefore has not been repealed, revoked or rescinded.

16. The individuals signing this Agreement represent and warrant that they have been duly authorized to execute the same. This Agreement may be signed in separate counterparts, which together may be considered to be a single document.

TRUCK EQUIPMENT VENDOR:

BUYER/OBLIGOR:

**TRUCK AND TRAILER SPECIALTIES  
OF BOYNE FALLS, INC.**

**CITY OF MANISTEE**

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Edward Bradford,  
Finance Director/Treasurer

TRUCK CAB AND CHASSIS VENDOR:

BANK/ASSIGNEE

**TRI-COUNTY INTERNATIONAL  
TRUCKS, INC.**

**CHEMICAL BANK**

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Prepared By:  
GOCKERMAN, WILSON, SAYLOR & HESSLIN  
A Mika Meyers, PLC law firm  
BY: George Saylor (37146)  
Attorneys at Law  
414 Water Street  
Manistee, MI 49660

MEMO TO: R. Ben Bifoss, Interim City Manager  
FROM: Jeffrey W. Mikula, Public Works Director  
DATE: November 10, 2015  
SUBJECT: Plow Truck Purchases



We have been working on replacing two of our plow trucks for the past 6+ months. The plan being presented includes replacing Truck #140 which is a 1992 Ford L8000 and Truck # 134 which is a 1995 Ford L8000. These two trucks served as primary plow trucks and then were converted as salt/sanders. Both trucks have far exceeded their useful lives and require substantial and costly maintenance and repairs.

We are proposing to purchase two tandem axle trucks and equip both with underbelly scrapers and front wing hitches. One truck will be equipped with a sand/salt spreader and pre-wet system, the second truck will be equipped with a dump box.

The new salt/sand truck will allow us to reduce our salt/sand trucks from our current inventory of three to two while enhancing our abilities and efficiencies for treating the road surfaces. The addition of a 4<sup>th</sup> tandem plow/haul truck creates additional internal capacity for hauling snow from River St while reducing contracted trucking costs. It also improves our ability for plowing drifted areas, moving snow banks back from the roadway as well as a backup for snow plowing when one of the primary trucks are down.

Plow trucks are purchased in two parts. 1) Cab and Chassis 2) Equipment. We have identified Wieland International as the current MiDEAL vendor (Contract # 3958-0160D) for Cab and Chassis' and Truck and Trailer Specialties as the current MiDEAL vendor (Contract # 071B5500010) for equipment. The last Truck purchased in 2014 was from these two vendors and we have been very satisfied with the truck and the service from both vendors.

### **2016 Tandem Plow/Haul Truck**

|                                      |                    |
|--------------------------------------|--------------------|
| Weiland International                | \$94,145.00        |
| <u>Truck and Trailer Specialties</u> | <u>\$73,461.42</u> |
| Total                                | \$167,606.42       |
| 2015-16 Motor Pool Budget            | \$170,000.00       |
| Variance                             | (\$2,393.58)       |

### **2016 Tandem Plow/Salt/Sand Truck**

|                                      |                     |
|--------------------------------------|---------------------|
| Weiland International                | \$94,145.00         |
| <u>Truck and Trailer Specialties</u> | <u>\$107,909.36</u> |
| Total                                | \$202,054.36        |
| 2015-16 Motor Pool Budget            | \$180,000.00        |
| Variance                             | +\$22,054.36        |

Cab and Chassis expected delivery is 4-5 months from order however, equipment has been in high demand the past two years and equipment delivery is not expected for 12-14 months. Both truck purchases will be financed. We are not able to obtain financing quotes that can be held for 12-14 months. The Finance Director is proposing to competitively bid out financing within 1-2 months of the anticipated truck deliveries.

The 2016-17 Motor Pool Budget will be updated to reflect the actual purchase amounts.

TRUCK AND TRAILER SPECIALTIES  
OF BOYNE FALLS, INC.  
00399 US 131 NORTH  
P.O. BOX 473  
BOYNE FALLS, MI 49713  
Phone: 231-549-3500  
Fax: 231-549-3555

October 23, 2015  
Public Works Director  
City of Manistee

Jeff,

We are happy to inform you that the MIDEAL contract was renewed so the pricing is still good.

Thanks,

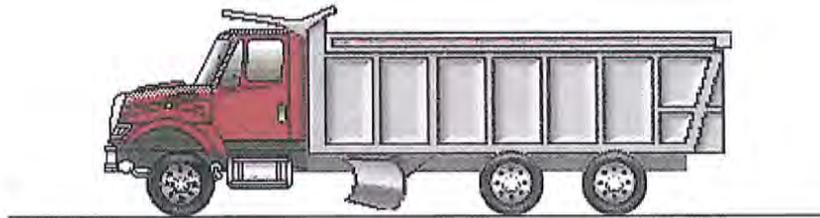
Butch

**Prepared For:**  
 Manistee, City of  
 Jeffrey Mikula  
 280 Washington St.  
 Manistee, MI 49660-1260  
 (231)723 - 7132  
 Reference ID: Wieland MiDEAL

**Presented By:**  
 TRI COUNTY INTL TRUCKS  
 Mark J Caracciolo  
 5701 WYOMING St.  
 DEARBORN MI 48126 -  
 (313)584-7090

State of Michigan MiDEAL Specification #3958-0160D 2017 MY Price Level; includes all Customer Requested Option Content. Afforded Pricing Includes All Current Navistar-Mandated Transportation and Material Surcharges in effect as of the date of this proposal. Additional Future Surcharges as issued by Navistar may be applicable. This quote good for a period of sixty-(60) days.

Payment for the chassis is due upon delivery of the chassis to the end-user or body company; whichever occurs first. If payment is not made in a timely manner additional floorplan (interest) costs may be charged and billed to end-user customer. Please make all purchase orders and checks payable to Tri-County International Trucks, Inc. ( address as listed on this proposal).



**Model Profile**  
**2016 7400 SBA 6X4 (SF625)**

|                                  |   |
|----------------------------------|---|
| <b>APPLICATION:</b>              | Under Belly Scraper   |
| <b>MISSION:</b>                  | Requested GVWR: 58000. Calc. GVWR: 58000<br>Calc. Start / Grade Ability: 23.91% / 1.42% @ 55 MPH<br>Calc. Geared Speed: 77.9 MPH  |
| <b>DIMENSION:</b>                | Wheelbase: 201.00, CA: 133.90, Axle to Frame: 65.00   |
| <b>ENGINE, DIESEL:</b>           | {Navistar N9} EPA 2010, SCR, 330 HP @ 2000 RPM, 950 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)   |
| <b>TRANSMISSION, AUTOMATIC:</b>  | {Allison 3500_RDS_P} 5th Generation Controls; Wide Ratio, 6-Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.                 |
| <b>CLUTCH:</b>                   | Omit Item (Clutch & Control)  |
| <b>AXLE, FRONT NON-DRIVING:</b>  | {Meritor MFS-18-133A} Wide Track, I-Beam Type, 18,000-lb Capacity   |
| <b>AXLE, REAR, TANDEM:</b>       | {Meritor MT-40-14X-4DCR} Single Reduction, 0.433"(11mm) Wall Housing Thickness, 40,000-lb Capacity, R Wheel Ends, With Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle Gear Ratio: 5.29 |
| <b>CAB:</b>                      | Conventional  |
| <b>TIRE, FRONT:</b>              | (2) 385/65R22.5 G296 MSA (GOODYEAR) 488 rev/mile, load range J, 18 ply  |
| <b>TIRE, REAR:</b>               | (8) 11R22.5 G177 DURASEAL (GOODYEAR) 493 rev/mile, load range H, 16 ply   |
| <b>SUSPENSION, REAR, TANDEM:</b> | {Hendrickson HMX-400-54} Walking Beam Type 54" Axle Spacing; 40,000-lb Capacity, With Rubber End Bushings, Transverse Torque Rods, Less Shock Absorbers   |
| <b>PAINT:</b>                    | Cab schematic 100GN<br>Location 1: 2303, Red (Std)  |

Chassis schematic N/A

| <u>Code</u> | <u>Description</u>   | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|--|------------------------|------------------------|
| SF62500     | Base Chassis, Model 7400 SBA 6X4 with 201.00 Wheelbase, 133.90 CA, and 65.00 Axle to Frame.  | 7675/6511              | 14186                  |
| 1570        | TOW HOOK, FRONT (2) Frame Mounted  | 8/0                    | 8                      |
| 1CAJ        | FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.433" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL  | 271/323                | 594                    |
| 1LLA        | BUMPER, FRONT Steel, Swept Back  | 0/0                    | 0                      |
|             | <u>Includes</u><br>: BUMPER, FRONT Powder Coated Gray (Argent) Color   |                        |                        |
| 1WDS        | FRAME EXTENSION, FRONT Integral; 20" In Front of Grille  | 137/-32                | 105                    |
| 1WGX        | WHEELBASE RANGE 169" (430cm) Through and Including 219" (555cm)  | 0/0                    | 0                      |
| 2ARZ        | AXLE, FRONT NON-DRIVING {Meritor MFS-18-133A} Wide Track, I-Beam Type, 18,000-lb Capacity  | 130/0                  | 130                    |
|             | <u>Notes</u><br>: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.  |                        |                        |
| 3770        | SPRINGS, FRONT AUXILIARY Rubber  | 10/0                   | 10                     |
| 3ADG        | SUSPENSION, FRONT, SPRING Parabolic, Taper Leaf; 18,000-lb Capacity; With Shock Absorbers  | 113/0                  | 113                    |
|             | <u>Includes</u><br>: SPRING PINS Rubber Bushings, Maintenance-Free   |                        |                        |
|             | <u>Notes</u><br>: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.  |                        |                        |
| 4091        | BRAKE SYSTEM, AIR Dual System for Straight Truck Applications  | 0/0                    | 0                      |
|             | <u>Includes</u><br>: BRAKE LINES Color and Size Coded Nylon<br>: DRAIN VALVE Twist-Type<br>: DUST SHIELDS, FRONT BRAKE<br>: DUST SHIELDS, REAR BRAKE<br>: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster<br>: PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel<br>: PARKING BRAKE VALVE For Truck<br>: QUICK RELEASE VALVE Bendix On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4<br>: SLACK ADJUSTERS, FRONT Automatic<br>: SLACK ADJUSTERS, REAR Automatic<br>: SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4 |                        |                        |
|             | <u>Notes</u><br>: Rear Axle is Limited to 46,000-lb GAWR with Code 04091 BRAKE SYSTEM, AIR and Standard Rear Air Cam Brakes Regardless of Axle /Suspension Ordered.  |                        |                        |
| 4193        | BRAKES, FRONT, AIR CAM 16.5" x 6", Includes 24 SqIn Long Stroke Brake Chambers   | -62/0                  | -62                    |
|             | <u>Notes</u><br>: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.  |                        |                        |

| <u>Code</u> | <u>Description</u>  | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|---|------------------------|------------------------|
| 4732        | DRAIN VALVE {Berg} Manual; With Pull Chain, for Air Tank<br><br><u>Includes</u><br>: DRAIN VALVE Mounted in Wet Tank  | 0/0                    | 0                      |
| 4AZA        | AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)  | 0/0                    | 0                      |
| 4EBD        | AIR DRYER {Meritor Wabco System Saver 1200} with Heater<br><br><u>Includes</u><br>: AIR DRYER LOCATION Inside Left Rail, Back of Cab  | 12/6                   | 18                     |
| 4EXU        | BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Spring Brake  | 0/0                    | 0                      |
| 4EXV        | BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqIn   | 0/0                    | 0                      |
| 4NDH        | BRAKES, REAR, AIR CAM S-Cam; 16.5" x 8.625" Includes 30/30 Sq.In. Long Stroke Brake Chambers and Spring Actuated Parking Brake<br><br><u>Notes</u><br>: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.  | 0/20                   | 20                     |
| 4SBD        | AIR COMPRESSOR {Bendix Tu-Flo 750} 16.5 CFM Capacity  | 0/0                    | 0                      |
| 4VCL        | AIR TANK LOCATION (2) : Two Mounted 25" Back of Cab, Outside Right Rail, with Ground Clearance  | 0/0                    | 0                      |
| 5710        | STEERING COLUMN Tilting and Telescoping   | 0/0                    | 0                      |
| 5CAL        | STEERING WHEEL 2-Spoke, 18" Diam., Black  | 0/0                    | 0                      |
| 5PTB        | STEERING GEAR (2) {Sheppard M-100/M-80} Dual Power  | 114/-4                 | 110                    |
| 7BKE        | EXHAUST SYSTEM Switchback Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab; Includes Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab, for Improved Ground Clearance   | 165/2                  | 167                    |
| 7WAZ        | TAIL PIPE (1) Turnback Type, Non-Bright, for Single Exhaust   | 0/0                    | 0                      |
| 7WZX        | SWITCH, FOR EXHAUST 3 Position, Momentary, Lighted Momentary, ON/ CANCEL, Center Stable, INHIBIT REGEN, Mounted in IP Inhibits Diesel Particulate Filter Regeneration When Switch is Moved to ON While Engine is Running, Resets When Ignition is Turned OFF  | 2/0                    | 2                      |
| 8000        | ELECTRICAL SYSTEM 12-Volt, Standard Equipment<br><br><u>Includes</u><br>: DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab<br>: FUSES, ELECTRICAL SAE Blade-Type<br>: HAZARD SWITCH Push On/Push Off, Located on Top of Steering Column Cover<br>: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever<br>: HEADLIGHTS (2) Sealed Beam, Round, with Chrome Plated Bezels<br>: JUMP START STUD Located on Positive Terminal of Outermost Battery<br>: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light<br>: RUNNING LIGHT (2) Daytime, Included With Headlights<br>: STARTER SWITCH Electric, Key Operated<br>: STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector<br>: TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature | 0/0                    | 0                      |

| <u>Code</u> | <u>Description</u>  | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|---|------------------------|------------------------|
|             | : WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever<br>: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted<br>: WIRING, CHASSIS Color Coded and Continuously Numbered               |                        |                        |
| 8695        | SNOW SHIELD (2) Chrome; for Dual Air Horns  | 2/0                    | 2                      |
| 8GXD        | ALTERNATOR {Leece-Neville AV1160P2013} Brush Type; 12 Volt 160 Amp. Capacity, Pad Mount, With Remote Sense  | 0/0                    | 0                      |
| 8HAU        | BODY BUILDER WIRING INSIDE CAB; Includes Sealed Connectors for Tail/Amber, Turn/Marker/Backup/Accessory, Power/Ground, and Stop/Turn  | 0/0                    | 0                      |
| 8MKL        | BATTERY SYSTEM {International} Maintenance-Free, (3) 12-Volt 1950CCA Total  | 43/12                  | 55                     |
| 8RMD        | RADIO AM/FM/WB/Clock/3MM Auxiliary Input, with Multiple Speakers  | 1/0                    | 1                      |
| 8RMH        | BATTERY DISCONNECT SWITCH {Cole-Hersee 75920-06} 300 Amp; Battery Box Mounted, Disconnects Charging Circuits, Locks with Padlock  | 2/0                    | 2                      |
| 8TNP        | AUXILIARY HARNESS 5.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications   | 3/0                    | 3                      |
| 8VAY        | HORN, ELECTRIC Disc Style   | 0/0                    | 0                      |
| 8VZR        | SWITCH, BODY CIRCUITS, MID for Bodybuilder, 6 Momentary Switches in Instrument Panel; One Power Module with 6 Channels, 20 Amp Max. Per Channel, 80 Amp Max Output, Switches Control Power Module Through Multiplex Wiring, Mounted in Cab Behind Driver Seat | 1/0                    | 1                      |
| 8WEJ        | BATTERY BOX Steel, With Fiberglass Cover, 35" Back of Cab, Mounted Left Side Perpendicular to Frame Rail  | -16/6                  | -10                    |
| 8WGL        | WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time   | 0/0                    | 0                      |
| 8WML        | HEADLIGHTS Long Life Halogen; for Two Light System  | 0/0                    | 0                      |
| 8WPH        | CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade   | 0/0                    | 0                      |
| 8WPZ        | TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights  | 0/0                    | 0                      |
| 8WRB        | HEADLIGHTS ON WWIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on  | 0/0                    | 0                      |
| 8WTK        | STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt; less Thermal Over-Crank Protection   | 0/0                    | 0                      |
| 8WVP        | HORN, AIR (2) Single Tone, Rectangular; Chrome. Roof Mounted  | 0/0                    | 0                      |
| 8WWJ        | INDICATOR, LOW COOLANT LEVEL With Audible Alarm   | 0/0                    | 0                      |
| 8WXD        | ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, With Ignition "OFF" and any Door Opened  | 0/0                    | 0                      |
| 8XAH        | CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III With Trip Indicators, Replaces All Fuses Except For 5-Amp Fuses   | 0/0                    | 0                      |
| 8XGT        | TURN SIGNALS, FRONT LED, Includes LED Side Marker Lights, Mounted on Fender   | 0/0                    | 0                      |
| 9585        | FENDER EXTENSIONS Rubber  | 6/0                    | 6                      |

| <u>Code</u> | <u>Description</u>   | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|--|------------------------|------------------------|
| 9HAN        | INSULATION, UNDER HOOD for Sound Abatement   | 10/0                   | 10                     |
| 9HBM        | GRILLE Stationary, Chrome  | 0/0                    | 0                      |
| 9HBN        | INSULATION, SPLASH PANELS for Sound Abatement  | 2/0                    | 2                      |
| 9WBC        | FRONT END Tilting, Fiberglass, With Three Piece Construction; for 2007 & 2010 Emissions  | 0/0                    | 0                      |
| 10060       | PAINT SCHEMATIC, PT-1 Single Color, Design 100   | 0/0                    | 0                      |
|             | <u>Includes</u><br>: PAINT SCHEMATIC ID LETTERS "GN"   |                        |                        |
| 10761       | PAINT TYPE Base Coat/Clear Coat, 1-2 Tone  | 0/0                    | 0                      |
| 10WJH       | PROMOTIONAL PACKAGE Government and Municipal Silver Package; Two Year Limited Subscription of On-Command Service Information (Formerly Fleet ISIS), and On-Command Parts Information (Formerly Fleet Parts Catalog), Requires Specific Feature Combinations  | 0/0                    | 0                      |
| 11001       | CLUTCH Omit Item (Clutch & Control)  | -60/-15                | -75                    |
| 12NWE       | ENGINE, DIESEL {Navistar N9} EPA 2010, SCR, 330 HP @ 2000 RPM, 950 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)   | 0/0                    | 0                      |
|             | <u>Includes</u><br>: AIR COMPRESSOR AIR SUPPLY LINE Naturally-Aspirated (Air Brake Chassis Only)<br>: ANTI-FREEZE Red Extended Life Coolant; -40 Degrees F/ -40 Degrees C; for MaxxFace and Navistar Engines<br>: COLD STARTING EQUIPMENT Intake Manifold Electric Grid Heater with Engine ECM Control<br>: CRUISE CONTROL Electronic; Controls Integral to Steering Wheel<br>: ENGINE OIL DRAIN PLUG Magnetic<br>: ENGINE SHUTDOWN Electric, Key Operated<br>: FUEL FILTER Included with Fuel/Water Separator<br>: FUEL/WATER SEPARATOR Fuel/Water Separator and Fuel Filter in a Single Assembly; With Water-in-Fuel Sensor; Engine Mounted<br>: GOVERNOR Electronic<br>: OIL FILTER, ENGINE Spin-On Type<br>: WET TYPE CYLINDER SLEEVES |                        |                        |
| 12THZ       | FAN DRIVE {Horton Drivemaster Polar Extreme} Direct Drive Type, Two Speed, With Residual Torque Device for Disengaged Fan Speed  | 0/0                    | 0                      |
|             | <u>Includes</u><br>: FAN Nylon   |                        |                        |
| 12UCW       | RADIATOR Aluminum, Cross Flow, Series System; 1228 SqIn Core and 648 SqIn Charge Air Cooler and With Transmission Oil Cooler   | 0/0                    | 0                      |
| 12UNR       | FEDERAL EMISSIONS EPA, OBD and GHG Certified for Calendar Year 2015; N9 & N10 Engines  | 0/0                    | 0                      |
| 12VAG       | AIR CLEANER Single Element, with Integral Snow Valve and In-Cab Control  | 2/0                    | 2                      |
|             | <u>Includes</u><br>: GAUGE, AIR CLEANER RESTRICTION Air Cleaner Mounted  |                        |                        |
| 12VXV       | THROTTLE, HAND CONTROL Engine Speed Control for PTO; Electronic, Mobile, Variable Speed; (Range 2 to 20 MPH) Mounted on Steering Wheel   | 0/0                    | 0                      |

| <u>Code</u> | <u>Description</u>   | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|--|------------------------|------------------------|
| 12VYL       | ACCESSORY WIRING, SPECIAL for Road Speed Wire Coiled Under Instrument Panel for Customer Use   | 0/0                    | 0                      |
| 12VYP       | ENGINE CONTROL, REMOTE MOUNTED - No Provision Furnished for Remote Mounted Engine Control  | 0/0                    | 0                      |
| 12WBR       | FAN OVERRIDE Manual; With Electric Switch on Instrument Panel, (Fan On With Switch On)   | 0/0                    | 0                      |
| 12WTH       | BLOCK HEATER, ENGINE {Phillips} 120 Volt/1250 Watt; With "Y" Cord From Socket in Standard Location, For a Dealer Installed Oil Pan Heater, With Extended Life Coated Metal/Plastic/Metal Material Oil Pan                              | 4/0                    | 4                      |
|             | <u>Includes</u><br>: BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door   |                        |                        |
|             | <u>Notes</u><br>: MPM material is single sheet composite with two layers of sheet metal sandwiching plastic material. MPM material has electro-deposition prime coat with powder coating for the final finish coat.                    |                        |                        |
| 12WZE       | EMISSION COMPLIANCE Federal, Does Not Comply With California Clean Air Idle Regulations  | 0/0                    | 0                      |
| 13AVL       | TRANSMISSION, AUTOMATIC {Allison 3500_RDS_P} 5th Generation Controls; Wide Ratio, 6-Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.              | 0/0                    | 0                      |
| 13WBL       | TRANSMISSION SHIFT CONTROL {Allison} Push-Button Type; for Allison 3000 & 4000 Series Transmission   | 0/0                    | 0                      |
| 13WDZ       | SHIFT CONTROL PARAMETERS Allison S-1 Performance Programming in Primary and Allison Fixed Programming in Secondary   | 0/0                    | 0                      |
| 13WLP       | TRANSMISSION OIL Synthetic; 29 thru 42 Pints   | 0/0                    | 0                      |
| 13WUC       | ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction  | 0/0                    | 0                      |
| 13WYH       | TRANSMISSION TCM LOCATION Located Inside Cab   | 0/0                    | 0                      |
| 13XAA       | PTO CONTROL, DASH MOUNTED For Customer Provided PTO; Includes Switch, Electric/Air Solenoid, Piping and Wiring   | 3/0                    | 3                      |
| 14GVN       | AXLE, REAR, TANDEM {Meritor MT-40-14X-4DCR} Single Reduction, 0.433"(11mm) Wall Housing Thickness, 40,000-lb Capacity, R Wheel Ends, With Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle . Gear Ratio: 5.29 | 0/124                  | 124                    |
|             | <u>Includes</u><br>: POWER DIVIDER LOCK Electric over Air Operated, Cab Control with Indicator Light<br>: REAR AXLE DRAIN PLUG (2) Magnetic, For Tandem Rear Axle  |                        |                        |
|             | <u>Notes</u><br>: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.                     |                        |                        |
| 14ULX       | SUSPENSION, REAR, TANDEM {Hendrickson HMX-400-54} Walking Beam Type 54" Axle Spacing; 40,000-lb Capacity, With Rubber End Bushings, Transverse Torque Rods, Less Shock Absorbers   | 0/-618                 | -618                   |

| <u>Code</u> | <u>Description</u>   | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|--|------------------------|------------------------|
|             | <u>Includes</u><br>: CROSSMEMBER, SUSPENSION Stamped Steel Double Dogbone  |                        |                        |
|             | <u>Notes</u><br>: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.   |                        |                        |
| 14WAL       | SUSPENSION/REAR-AXLE IDENTITY for Meritor Tandem Rear Axles With Bar-Pin Beam Attachment Type Suspensions  | 0/0                    | 0                      |
| 14WMJ       | AXLE, REAR, LUBE {EmGard FE-75W-90} Synthetic Oil; 50 thru 64.99 Pints   | 0/0                    | 0                      |
| 15LKG       | FUEL/WATER SEPARATOR with Thermostatic Fuel Temperature Controlled Electric Heater, and Filter Restriction/Change Indicator, Includes Standard Equipment Water-in-Fuel Sensor  | 5/0                    | 5                      |
| 15SSC       | FUEL TANK Temporary; Top Draw; D-Style, Non-Polished Aluminum, 16" Tank Depth, 50 U.S. Gal., 189 L Capacity, with Quick Connect Outlet, Mounted Left Side Back of Cab  | 12/-1                  | 11                     |
| 15WDG       | DEF TANK 7 U.S. Gal. 26.5L Capacity, Frame Mounted Outside Left Rail, Under Cab  | 0/0                    | 0                      |
| 16030       | CAB Conventional   | 0/0                    | 0                      |
|             | <u>Includes</u><br>: ARM REST (2) Molded Plastic; One Each Door<br>: COAT HOOK, CAB Located on Rear Wall, Centered Above Rear Window<br>: CUP HOLDERS Two Cup Holders, Located in Lower Center of Instrument Panel<br>: DOME LIGHT, CAB Rectangular, Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Console, Center Mounted<br>: GLASS, ALL WINDOWS Tinted<br>: GRAB HANDLE, CAB INTERIOR (1) "A" Pillar Mounted, Passenger Side<br>: GRAB HANDLE, CAB INTERIOR (2) Front of "B" Pillar Mounted, One Each Side<br>: INTERIOR SHEET METAL Upper Door (Above Window Ledge) Painted Exterior Color<br>: STEP (4) Two Steps Per Door |                        |                        |
| 16GHU       | GRAB HANDLE, CAB INTERIOR (2) Safety Yellow  | 0/0                    | 0                      |
| 16HBA       | GAUGE CLUSTER English With English Electronic Speedometer  | 0/0                    | 0                      |
|             | <u>Includes</u><br>: GAUGE CLUSTER (6) Engine Oil Pressure (Electronic), Water Temperature (Electronic), Fuel (Electronic), Tachometer (Electronic), Voltmeter, Washer Fluid Level<br>: ODOMETER DISPLAY, Miles, Trip Miles, Engine Hours, Trip Hours, Fault Code Readout<br>: WARNING SYSTEM Low Fuel, Low Oil Pressure, High Engine Coolant Temp, and Low Battery Voltage (Visual and Audible)   |                        |                        |
| 16HGH       | GAUGE, OIL TEMP, AUTO TRANS , for Allison Transmission   | 1/0                    | 1                      |
| 16HKT       | IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster  | 0/0                    | 0                      |
| 16HLJ       | GAUGE, DEF FLUID LEVEL   | 0/0                    | 0                      |
| 16JJD       | SEAT, DRIVER {National 2000 195} Air Suspension, High Back With Integral Headrest, Cloth, Isolator, 3 Chamber Lumbar, 2 Position Front Cushion Adjust, -3 to +14 Degree Back Angle Adjust, Cushion and Back Bolsters   | 24/11                  | 35                     |

| <u>Code</u> | <u>Description</u>   | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|--|------------------------|------------------------|
|             | <u>Includes</u><br>: SEAT BELT 3-Point, Lap and Shoulder Belt Type   |                        |                        |
| 16SEE       | GRAB HANDLE Chrome; Towel Bar Type With Anti-Slip Rubber Inserts; for Cab Entry Mounted Left Side Only at "B" Pillar   | 3/0                    | 3                      |
| 16SMR       | SEAT, PASSENGER {National} Non Suspension, High Back With Integral Headrest, Cloth, With Fixed Back, With Under Seat Storage   | 29/12                  | 41                     |
| 16SNC       | MIRRORS (2) {Lang Mekra} Rectangular, Thermostatically Controlled Heated Heads, Bright Finish Heads, with Black Brackets and Arms, Breakaway Type, 7.55" x 14.1" Integral Convex Both Sides, 102" Inside Spacing,  | -3/0                   | -3                     |
| 16WBY       | ARM REST, RIGHT, DRIVER SEAT   | 3/0                    | 3                      |
| 16WCT       | AIR CONDITIONER {Blend-Air} With Integral Heater & Defroster   | 43/4                   | 47                     |
|             | <u>Includes</u><br>: HEATER HOSES Premium<br>: HOSE CLAMPS, HEATER HOSE Mubea Constant Tension Clamps<br>: REFRIGERANT Hydrofluorocarbon HFC-134A  |                        |                        |
| 16WEE       | CAB SOUND INSULATION Includes Dash Insulator and Engine Cover Insulator  | 12/0                   | 12                     |
|             | <u>Notes</u><br>: Feature included with CAB INTERIOR TRIM, Premium   |                        |                        |
| 16WJT       | INSTRUMENT PANEL Center Section, Ergonomic Panel   | 0/0                    | 0                      |
| 16WKY       | HVAC FRESH AIR FILTER  | 0/0                    | 0                      |
| 16WLE       | STORAGE POCKET, DOOR Molded Plastic, Full Width; Mounted on Passenger Door   | 0/0                    | 0                      |
| 16WRX       | CAB INTERIOR TRIM Deluxe   | 0/0                    | 0                      |
|             | <u>Includes</u><br>: "A" PILLAR COVER Molded Plastic<br>: CAB INTERIOR TRIM PANELS Cloth Covered Molded Plastic, Full Height; All Exposed Interior Sheet Metal is Covered Except for the Following: with a Two-Man Passenger Seat or with a Full Bench Seat the Back Panel is Completely Void of Covering<br>: CONSOLE, OVERHEAD Molded Plastic; With Dual Storage Pockets with Retainer Nets and CB Radio Pocket<br>: DOOR TRIM PANELS Molded Plastic; Driver and Passenger Doors<br>: FLOOR COVERING Rubber, Black<br>: HEADLINER Soft Padded Cloth<br>: INSTRUMENT PANEL TRIM Molded Plastic with Black Center Section<br>: STORAGE POCKET, DOOR (1) Molded Plastic, Full-Length; Driver Door<br>: SUN VISOR (2) Padded Vinyl with Driver Side Toll Ticket Strap, Integral to Console |                        |                        |
| 16WSK       | CAB REAR SUSPENSION Air Bag Type   | 0/0                    | 0                      |
| 27DHK       | WHEELS, FRONT DISC; 22.5" Non-Polished Aluminum, 10-Stud (285.75MM BC) Hub Piloted, Flanged Nut, Metric Mount, 12.25 DC Rims; With Steel Hubs  | -8/0                   | -8                     |
|             | <u>Notes</u><br>: Aluminum Wheels not Painted or Coated<br>: Compatible Tire Sizes: 385/65R22.5, 425/65R22.5<br>: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.   |                        |                        |

| <u>Code</u> | <u>Description</u>  | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|---|------------------------|------------------------|
| 28DMB       | WHEELS, REAR DUAL DISC; 22.5" Non-Polished Aluminum, 10-Stud (285.75MM BC) Hub Piloted, Flanged Nut, Metric Mount, 8.25 DC Rims; With Steel Hubs  | 0/-280                 | -280                   |
|             | <u>Notes</u><br>: Aluminum Wheels not Painted or Coated<br>: Compatible Tire Sizes: 11R22.5, 12R22.5, 255/70R22.5, 255/80R22.5, 265/75R22.5, 275/70R22.5, 275/80R22.5, 295/75R22.5, 295/80R22.5 |                        |                        |
| 7382138120  | (8) TIRE, REAR 11R22.5 G177 DURASEAL (GOODYEAR) 493 rev/mile, load range H, 16 ply  | 0/200                  | 200                    |
| 7702658113  | (2) TIRE, FRONT 385/65R22.5 G296 MSA (GOODYEAR) 488 rev/mile, load range J, 18 ply  | 96/0                   | 96                     |
|             | <b>Services Section:</b>  |                        |                        |
| 40115       | WARRANTY Standard for WorkStar 7300/7400 (4x2, 4x4, 6x4, 6x6), Effective with Vehicles Built January 2, 2015 or Later, CTS-2002U  | 0/0                    | 0                      |
|             | <b>Total Component Weight:</b>  | <b>8795/6281</b>       | <b>15076</b>           |
|             | 1% MiDEAL Fee Paid To State of MI Under MiDEAL Purchasing Program Requirements  | 0/0                    | 0                      |
|             | Safety Kit and Fire Extinguisher  | 0/0                    | 0                      |
|             | Dealer Sponsored Add'l Prep   | 0/0                    | 0                      |
|             | <b>Total Goods Purchased:</b>   | <b>0/0</b>             | <b>0</b>               |

The weight calculations included in this proposal are an estimate of future vehicle weight. The actual weight as manufactured may be different from the estimated weight. Navistar, Inc. shall not be liable for any consequences resulting from any differences between the estimated weight of a vehicle and the actual weight.

| <u>Description</u>                          | <u>(US DOLLAR)</u> | <u>Price</u>  |
|---|--------------------|---------------|
| Factory List Prices:                        |                    |               |
| Product Items                               | \$134,942.00       |               |
| Service Items                               | \$0.00             |               |
| Total Factory List Price Including Options: |                    | \$134,942.00  |
| Total Goods Purchased:                      |                    | \$1,048.10    |
| Document Fee                                | \$190.00           |               |
| Total Preparation And Delivery:             |                    | \$190.00      |
| Freight                                     | \$2,200.00         |               |
| Total Freight:                              |                    | \$2,200.00    |
| Total Factory List Price Including Freight: |                    | \$138,380.10  |
| Less Customer Allowance:                    |                    | (\$44,250.10) |
| Total Vehicle Price:                        |                    | \$94,130.00   |
| Total Sale Price:                           |                    | \$94,130.00   |
| Total Per Vehicle Sales Price:              |                    | \$94,130.00   |
| Total Net Sales Excluding Taxes:            |                    | \$94,130.00   |
| Michigan Title Fee                          | \$15.00            |               |
| Total License, Title:                       |                    | \$15.00       |
| Net Sales Price:                            |                    | \$94,145.00   |

My signature below indicates that I accept the specifications and payment terms (listed on page one) contained herein as written and that I am able approve said specifications for order and payment terms. Please include this proposal number on all correspondence and purchase orders.

PLEASE NOTE: This proposal contains in its entirety our offer to you for this purchase at the given dollar amount. No other offers, spec additions, warranties or other additional items are made or implied. Other additional desired items may be available; contact your local dealer representative for further details.

**Approved by Seller:**

**Accepted by Purchaser:**

\_\_\_\_\_  
Official Title and Date

\_\_\_\_\_  
Firm or Business Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature and Date

**This proposal is not binding upon the seller without Seller's Authorized Signature**

\_\_\_\_\_  
Official Title and Date

**The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.**

2015  
CITY OF MANISTEE  
TANDEM AXLE EQUIPMENT

MI-DEAL State Contract # 071B5500010

DUMP BODY

Monroe RD-168-96-56 201 Stainless Steel Body, AR400 Overlay and Hi-lift Gate

- a. 14' in length, 87" inside width, outside width 96", 57" high front to 50" rear sloped sides, tailgate height 50" high, 13.9 cubic yard capacity, 100% continuously welded, sides, front and tailgate manufactured of 3/16" 201 stainless steel. Note: Tapered sides for more capacity.

Yes  No  Deviations \_\_\_\_\_

- b. The body longsills 14" tall shall be manufactured of 1/4" 201 stainless steel,. Body crossmembers manufactured of 3/16, full height of the longsills and conform to the radius of the 1/4" 201 stainless steel floor, with 1/4" AR400 overlay over the stainless steel floor, sides 3/16" 210 stainless steel, radius of 43", dirt shedding boxed top rail 3/16" formed channel, front bulkhead, straight to accommodate a head lift cylinder with 12"x15" doghouse.

Yes  No  Deviations \_\_\_\_\_

- c. Rear corner post 14" x 6" deep, 7 gauge 201 stainless steel, upper post conform to the radius of the body sides, rear body panels 7 gauge 201 stainless steel, rear body panel extends from the longsills to the corner posts, conform to the radius of the body, 4" x 6" x 7 gauge rectangular tube welded between the longsills and the rear corner post for added strength.

Yes  No  Deviations \_\_\_\_\_

- d. 3/16 thick 201 stainless steel fenders.

Yes  No  Deviations \_\_\_\_\_

- e. Tailgate double acting, rectangular six panel design, 7 gauge 201 stainless steel, tailgate boxed perimeter and inner bracing 10 gauge formed channels, 201 stainless steel, upper hinge 1" x 4" bar stock tailgate hardware with 1-1/4" pins, grease zerk, tailgate latches 1" flame cut, adjustable with threaded 3/4" clevis and keeper pins, latch, over center type, latch cross rod shall span the width of the body, 1.25" diameter, 4 grease-able bushings,

air tailgate release/latch cylinder to be installed at the rear of the body, air tailgate and Hi-lift gate operated from inside the cab. **Note: Includes Hi-lift design, hydraulic cylinder mounted inside the corner post lifts gate 90°.**

Yes  No  Deviations \_\_\_\_\_

- f. Mail hot hoist telescopic design trunion mounting, nitrated shaft, osculating design grease-able, operate on 2,500 PSI, self-bleeding, double acting on all stages, 2" stainless steel hinge pins, removable, grease-able composite bushings, grease-able dual body props designed to support the empty weight of the body.

Yes  No  Deviations \_\_\_\_\_

- g. Custom Cab-shield shall be 3/16" thick 201 SS 18" coverage, installed. Welded 100% inside and out.

Yes  No  Deviations \_\_\_\_\_

Dump Box Accessories:

- Electronic back-up alarm
- Heavy Duty 1/2" thick mud flaps (anti-sail type) installed ahead and behind the drive axles, total of 4 flaps
- Ladder style steps installed using 1-1/4" square tube up rights and 2 grip strut steps – complete ladder made of 201 non-rusting stainless steel – exact location to be determined at installation
- One shovel holder installed left front corner of dump body, made of 201 non-rusting stainless steel

Yes  No  Deviations \_\_\_\_\_

UNDERBODY SCRAPER

Monroe model HD 4500

- a. HANGERBOARD: Designed and engineered for optimum strength. 1/2" formed plate reinforced by 1/2" X 7-1/2" flat plate to make full 1" thickness. 3.25"X .344" mechanical tube outer hinge tubes. 3/4" bar reinforced full length of the hinge. 3/4" thick trunion arms. Outer trunion arms shall be bolted to hangerboard. Welded on is unacceptable. Shall include a Manifold bracket for the grease line kit, one installed each side of the hangerboard.

Yes  No  Deviations \_\_\_\_\_

- b. HINGE SHAFT: 2-1/2" OD X 96" long with (4) grease points and (3) hinge points. The two (2) outer hinges are 3-1/4" OD X 6" long with .344 wall thickness. Each outer hinge

has (1) ½” wrap – around gusset, center hinge shall be 3 ¼” OD X 10 ¾” long with .344 wall and have (2) ½” thick wrap – around gussets, including thrust bearing wear plates to prevent side to side shifting of moldboard.

Yes  No  Deviations \_\_\_\_\_

- c. MOLDBOARD: 1” thick X 20” high X 12’ long moldboard. Heat treated 1045 steel, 185 Brinell hardness, 89 ksi tensile. Integral pressed in lower offset. Rolled formed or fabricated moldboards will not be considered where the cutting edge bolts to the moldboard. ½” X 6” double beveled cutting edge with standard highway punched.

Yes  No  Deviations \_\_\_\_\_

- d. SHOCKS & HOUSINGS: Cushioned by two (2) extra heavy duty spring housings, allow 600 PSI down pressure. Two (2) ½” thick flange retaining plates held by (4) 5/8” bolts with prevailing lock nuts. Housings to be slotted to relieve contaminants. Grease-able trunion mount bushings are 2-3/4” OD with a .344” wall mechanical tube trunion mount pins are 2” solid rod, bolt in removable and replaceable design.

Yes  No  Deviations \_\_\_\_\_

- e. ACTUATING CYLINDERS: Shall be 3-1/2” bore X 10” stroke with 2” socatri 1000 piston rods, with poly pac seals and cast steel heads, ½” hoses and piping (supported with poly clamps) to be externally mounted for easy access. Prince in-line relief valve shall be supplied.

Yes  No  Deviations \_\_\_\_\_

- f. CIRCLE: Shall be 1” solid one piece with infinite plowing positions (no notches), minimum cut out for power reverse cylinder travel and full front circle ears as to have clamps in full contact of circle at 45 degree angle for maximum circle bearing surface. 5” ID X 6.5” OD X 1” hardened center pin bushing.

Yes  No  Deviations \_\_\_\_\_

- g. CENTER PIN: Heavy Duty 5” diameter, hardened center pin, zinc coated. Grease-able with 3 port grease journal and 5/16” wide X 3/16” deep grease groove around pin. Center pin is piloted into the hangerboard.

Yes  No  Deviations \_\_\_\_\_

- h. CLAMPS: 20.5 long X 7” deep X 1” thick. Shaped to follow the contour of the circle. 3/8” UHMW wear pads. Entire clamps must remain fully on the circle throughout the entire rotation of the scraper.

Yes  No  Deviations \_\_\_\_\_

- i. REVERSE CYLINDERS AND HARDWARE: (2) 4" double – acting cylinders containing 1/2" #8 SAE ports, 2" socatri 1000 rods, poly pac seals, and cast steel heads. 3" OD – 2" ID anchor pivots, 2" hardened zinc coated with spiraled grease groove removable pivot pins (grease-able at each end). Prince Cross over relief valve set at 2200 PSI to protect reversing cylinders from shock impacts.

Yes  No  Deviations \_\_\_\_\_

- j. MOUNTING PLATES: 3/4" thick 22 x 26 full plate steel construction. With 7" X 7" cut out for ease of cleaning. Attached to the truck using 3/4" grade 8 bolts, SAE washers and prevailing lock nuts that are electronically plated for corrosion resistance.

Yes  No  Deviations \_\_\_\_\_

- k. PAINT: Shot-blasted, washed and powder coat paint TGIC polyester black. All parts are powder coated prior to assembly of scraper. Outer 12" of moldboard ends painted high visibility yellow.

Yes  No  Deviations \_\_\_\_\_

- l. SERRATED GRADE SAFETY STEP: 12" x 12" welded to outer end of the moldboard on drivers side, optional 45 degree angle cut passenger side end of moldboard.

Yes  No  Deviations \_\_\_\_\_

- m. GREASE LINE KIT: Remote grease kit that allows grease to be applied at centralized locations outside of the chassis frame. Grease hoses shall be SAE 107 Hytron hose rated at 3000 psi. Grease line kit will incorporate all 15 grease points on the scraper.

Yes  No  Deviations \_\_\_\_\_

#### HYDRAULIC SYSTEM:

- a. Front mounted piston pump crank shaft driven, load sense hydraulic system to operate plow, plow reverse, scraper up & down, scraper reverse, double acting telescopic dump body hoist and a hi-lift gate.

Yes  No  Deviations \_\_\_\_\_

- b. Plow/plow reverse/scraper/up/down/scraper reverse, dump body, and hi-lift gate shall be Air Proportional Controls, using Pneu-Logic joy stick, controls shall be mounted on a custom built arm rest pedestal, designed to also house tarp switch, air-gate control, low oil light and momentary over ride switch.

Yes  No  Deviations \_\_\_\_\_

Pneu-Logic Control System features:

- Assignable functions.
- Fully proportional operation.
- Safety trigger.
- LED indicated functions.
- Heads-up display.

Yes  No  Deviations \_\_\_\_\_

- c. Solenoid positive pump shut off with relay connected to low oil switch, and in-cab momentary over ride switch.

Yes  No  Deviations \_\_\_\_\_

- d. System shall consist of a 1300 Series Spicer driveshaft including slip yoke and proper angle. Oil gear model PVWH45-LDFY-CFNN-ADJZ-245C, load sense piston pump.

Yes  No  Deviations \_\_\_\_\_

- e. Rexroth, model M4-12 LSA, 6 bank airshift

Yes  No  Deviations \_\_\_\_\_

- f. Supply line from reservoir to pump shall be 2" ID SS hard pipe preferred with short hose assemblies at each end. Note: If not enough room – use 2" hose full length.

Yes  No  Deviations \_\_\_\_\_

- g. Piston pump – main pressure line shall be minimum 1" stainless steel pipe with 3,000 PSI rated jumper hoses with swivels each end.

Yes  No  Deviations \_\_\_\_\_

- h. Hoses, fittings and adaptors: All hose to have crimp type fittings and have abrasive resistant sleeve covering in high wear areas. All clamps to be lined with abrasive resistant sleeve. Routing of pressure hoses shall be on the left side of engine as to stay away from turbo heat, using proper extension hangers and to leave room for service of engine filters.

Yes  No  Deviations \_\_\_\_\_

- i. Hydraulic System shall be filled with AW32 oil, pressures set and system tested.

Yes  No  Deviations \_\_\_\_\_

## FUEL AND HYDRAULIC COMBINATION RESERVOIR AND VALVE ENCLOSURE

- a. Combination fuel / hydraulic oil / valve enclosure, 7 gauge steel construction. Powder coated black.
- 85 gallons of fuel capacity.
  - 38 gallons of oil capacity.
  - Valve enclosure with lockable cover.
  - 5" sight/temp gauge on the hydraulic tank.
  - 3" suction port on hydraulic tank to accept 2' suction screen, Zinga part # 2030-3.
  - Zinga type flange on hydraulic tank for return line oil filter, RF1215-S-1 with RE-409-10 micron element.
  - Ball valve shut offs on suction port and case drain port.
  - Tank full of AW32 hydraulic oil.
  - Gems low oil level sensor #15570.
  - Isspro electronic fuel sender.
- b. Accessories:
- Aluminum serrated grate steps, drivers side end of mounting saddle.
  - Decals as to the contents, "Diesel Fuel" or "Hydraulic Oil".
  - Low oil light and alarm system installed in the cab.
  - Momentary over-ride switch installed in the cab.

Yes  No  Deviations \_\_\_\_\_

## ROLL-RITE TARP SYSTEM

Roll-Rite, model 6416, aluminum system:

- a. Fully automatic, 4 spring system, wind deflector, tarp spool, aluminum tension and tarp bows with 30 degree elbows, in-cab switch, indicator light and circuit breaker, 20 ft. heavy duty mesh tarp, complete and installed.

Yes  No  Deviations \_\_\_\_\_

## LIGHTING

- (2) Star Strobe model 255HTC LED strobe lights with one mounted each side of cab shield.
- Federal 108 LED rubber shock resistant clearance lights and reflectors.
- Oval 60 series lights, configuration - top to bottom installed.

- LED Strobe #EOVREBZA.
- LED stop/tail/turn, Sound off #ECV062STTLD.
- LED Back-up lights, Sound off #ECV062B2W.
- All wiring have heat shrink connectors and are terminated in a Betts Dri-Seal #35104 junction box with waterproof choke seals, installed on left rear corner post of the dump body.
- (2) Work lights – Nordic model N25 (1) mounted each side to shine on scraper discharge.
- In cab independent switches.
- In-power switch system.

Yes  No  Deviations \_\_\_\_\_

#### PLOW LIGHTS

- a. Auxiliary plow lights and turn signals. Nordic model N520 hood mounted, custom built ¼” thick X 4” wide aluminum brackets with fiberglass in hood support plates, height to be determined at time of installation. Chassis manufacture to supply in-cab switch and harness.

Yes  No  Deviations \_\_\_\_\_

#### FRONT PLOW HITCH

- a. Hustings style heavy duty 34” wide Quick Hitch, top of hitch shall be gusseted with 3/8” plate. Plunger pins shall have grease zerks and secondary locking tabs. Plow cylinder shall be hydraulic double acting cylinder with the following specifications: 3” diameter bore, 10” stroke 2” socatri 1000 shaft – Boss O-ring ports. Hitch shall be bolted to a heavy duty structural channel. 12” minimum 20.7 lb., front bumper with flare back and boxed ends. Hitch shall include upper and lower bracing. Hitch, bumper and bracing shall be installed with grade 8 nuts and bolts; to include extended brackets for hood cables & pull back support cable. Supply chain box approximately 8” tall X 8” wide X 12” long, solid sides ¾” #9 expanded metal bottom. All to be epoxy. Primed and painted urethane black.

Yes  No  Deviations \_\_\_\_\_

All equipment, components and lighting have standard 1 year warranty.

Will furnish one set of manufacturer’s manuals for operation, maintenance, and parts for all auxiliary equipment installed.

**NOTES;**

1. City of Manistee would be invited to the installation shop to go over all phases of placement and installation of equipment and hydraulics.
2. Truck & Trailer will provide hands-on training for the service personnel and operators of the City of Manistee.

**EQUIPMENT PER SPECIFICATION:** \$73,461.42

**COMPANY:** Truck & Trailer Specialties of Boyne Falls, Inc.

**ADDRESS:** P.O. Box 473, 00399 US 131, Boyne Falls, MI 49713

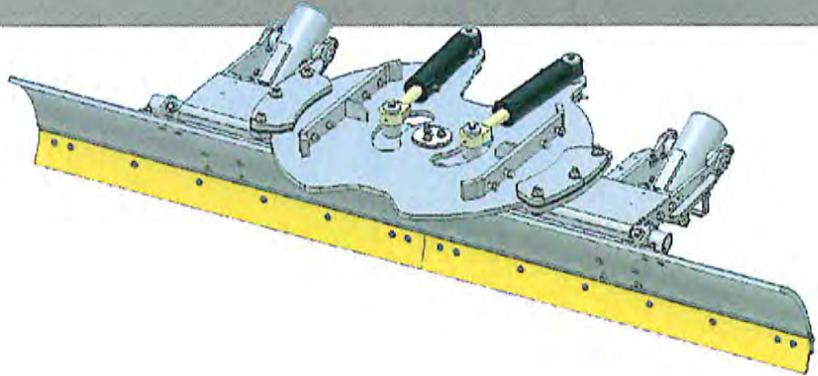
**PHONE:** (888) 603-5506

**SIGNATURE & TITLE:** President

**DATE OF BID:** July 31, 2015

## MS4500 Scraper

- Maximize Vehicle Efficiency with Year Round Maintenance Equipment
- Capable of Plowing Snow at Various Speeds and Withstand Snow Pack and Ice
- Spring/Summer/Fall Gravel Shoulder and Road Maintenance



### Standard Features:

- 1" Thick Moldboard with Formed Offset for Cutting Edge
- Moldboard - Length: 10', 11' & 12'; Height: 20" or 15"
- 1/2" x 6", AASHO Punch, Double Beveled Cutting Edge
- Reversible 45° Left and Right with Infinite Plow Positions
- (2) 4" x 12" Double Acting Reversing Cylinders with 2" Rods
- Socatri 1000 Cylinder Rods are Extremely Corrosion Resistant
- 5" Center Pin Is Piloted into Hangerboard to Increase Effective Surface Area to Relieve Side Shear on the Pivot Bushing
- Contour Shaped Hold Down Blocks Match the Radius of the Circle for Increased Strength
- Bolt On Trunion Pins at Canister Pivot Points for Ease of Maintenance and Simpler Replacement

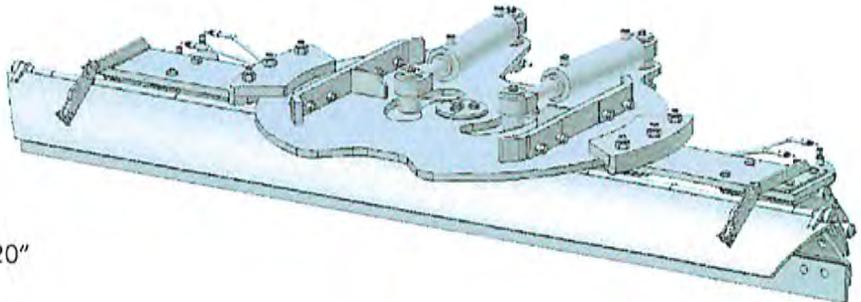
### Options:

- Cutting Edges
- Curb Guards
- Side Mounting Plates
- Grease Line Kits
- Oscillating Side Plates
- Heavy Duty Springs
- Rolled Moldboard
- Special Paint

## FMB 3500 Scraper

### Standard Features:

- Moldboard - Length: 10', 11' & 12'; Height: 20"
- Two Piece Moldboard
  - Upper Deflector is 1/2" x 10"
  - Lower Deflector is 3/4" x 9"
- 1" x 10" Hangerboard
- 1/2" x 6", AASHO Punch, Double Beveled Cutting Edge
- (2) 3" Actuating Cylinders
- 1" Solid Circle
- 5" Center Pin
- Two 4" Power Reverse Cylinder
- (4) Heavy Duty Long Travel Spring Assemblies for Absorbing Road Shock
- Moldboard Angles up to 45°



### Options:

- 1" x 8" Heavy Duty Hanger Bracket
- Carbide Cutting Edge
- Special Paint
- Wrap Around Curb Guards

**TRUCK & TRAILER SPECIALTIES  
OF BOYNE FALLS, INC.**  
00399 U.S. 131, P.O. BOX 473  
BOYNE FALLS, MI 49713  
(231) 549-3500

**Prepared For:**  
 Manistee, City of  
 Jeffrey Mikula  
 280 Washington St.  
 Manistee, MI 49660-1260  
 (231)723 - 7132  
 Reference ID: Wieland MiDEAL

**Presented By:**  
 TRI COUNTY INTL TRUCKS  
 Mark J Caracciolo  
 5701 WYOMING St.  
 DEARBORN MI 48126 -  
 (313)584-7090

State of Michigan MiDEAL Specification #3958-0160D 2017 MY Price Level; includes all Customer Requested Option Content. Afforded Pricing Includes All Current Navistar-Mandated Transportation and Material Surcharges in effect as of the date of this proposal. Additional Future Surcharges as issued by Navistar may be applicable. This quote good for a period of sixty-(60) days.

Payment for the chassis is due upon delivery of the chassis to the end-user or body company; whichever occurs first. If payment is not made in a timely manner additional floorplan (interest) costs may be charged and billed to end-user customer. Please make all purchase orders and checks payable to Tri-County International Trucks, Inc.( address as listed on this proposal).



**Model Profile**  
**2016 7400 SBA 6X4 (SF625)**

|                                  |   |
|----------------------------------|---|
| <b>APPLICATION:</b>              | Under Belly Scraper   |
| <b>MISSION:</b>                  | Requested GVWR: 58000. Calc. GVWR: 58000<br>Calc. Start / Grade Ability: 23.91% / 1.42% @ 55 MPH<br>Calc. Geared Speed: 77.9 MPH  |
| <b>DIMENSION:</b>                | Wheelbase: 201.00, CA: 133.90, Axle to Frame: 65.00   |
| <b>ENGINE, DIESEL:</b>           | {Navistar N9} EPA 2010, SCR, 330 HP @ 2000 RPM, 950 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)   |
| <b>TRANSMISSION, AUTOMATIC:</b>  | {Allison 3500_RDS_P} 5th Generation Controls; Wide Ratio, 6-Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.                 |
| <b>CLUTCH:</b>                   | Omit Item (Clutch & Control)  |
| <b>AXLE, FRONT NON-DRIVING:</b>  | {Meritor MFS-18-133A} Wide Track, I-Beam Type, 18,000-lb Capacity   |
| <b>AXLE, REAR, TANDEM:</b>       | {Meritor MT-40-14X-4DCR} Single Reduction, 0.433"(11mm) Wall Housing Thickness, 40,000-lb Capacity, R Wheel Ends, With Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle Gear Ratio: 5.29 |
| <b>CAB:</b>                      | Conventional  |
| <b>TIRE, FRONT:</b>              | (2) 385/65R22.5 G296 MSA (GOODYEAR) 488 rev/mile, load range J, 18 ply  |
| <b>TIRE, REAR:</b>               | (8) 11R22.5 G177 DURASEAL (GOODYEAR) 493 rev/mile, load range H, 16 ply   |
| <b>SUSPENSION, REAR, TANDEM:</b> | {Hendrickson HMX-400-54} Walking Beam Type 54" Axle Spacing; 40,000-lb Capacity, With Rubber End Bushings, Transverse Torque Rods, Less Shock Absorbers   |
| <b>PAINT:</b>                    | Cab schematic 100GN<br>Location 1: 2303, Red (Std)  |

Chassis schematic N/A

| <u>Code</u> | <u>Description</u>   | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|--|------------------------|------------------------|
| SF62500     | Base Chassis, Model 7400 SBA 6X4 with 201.00 Wheelbase, 133.90 CA, and 65.00 Axle to Frame.  | 7675/6511              | 14186                  |
| 1570        | TOW HOOK, FRONT (2) Frame Mounted  | 8/0                    | 8                      |
| 1CAJ        | FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.433" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL  | 271/323                | 594                    |
| 1LLA        | BUMPER, FRONT Steel, Swept Back  | 0/0                    | 0                      |
|             | <u>Includes</u><br>: BUMPER, FRONT Powder Coated Gray (Argent) Color   |                        |                        |
| 1WDS        | FRAME EXTENSION, FRONT Integral; 20" In Front of Grille  | 137/-32                | 105                    |
| 1WGX        | WHEELBASE RANGE 169" (430cm) Through and Including 219" (555cm)  | 0/0                    | 0                      |
| 2ARZ        | AXLE, FRONT NON-DRIVING {Meritor MFS-18-133A} Wide Track, I-Beam Type, 18,000-lb Capacity  | 130/0                  | 130                    |
|             | <u>Notes</u><br>: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.  |                        |                        |
| 3770        | SPRINGS, FRONT AUXILIARY Rubber  | 10/0                   | 10                     |
| 3ADG        | SUSPENSION, FRONT, SPRING Parabolic, Taper Leaf; 18,000-lb Capacity; With Shock Absorbers  | 113/0                  | 113                    |
|             | <u>Includes</u><br>: SPRING PINS Rubber Bushings, Maintenance-Free   |                        |                        |
|             | <u>Notes</u><br>: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.  |                        |                        |
| 4091        | BRAKE SYSTEM, AIR Dual System for Straight Truck Applications  | 0/0                    | 0                      |
|             | <u>Includes</u><br>: BRAKE LINES Color and Size Coded Nylon<br>: DRAIN VALVE Twist-Type<br>: DUST SHIELDS, FRONT BRAKE<br>: DUST SHIELDS, REAR BRAKE<br>: GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster<br>: PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel<br>: PARKING BRAKE VALVE For Truck<br>: QUICK RELEASE VALVE Bendix On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4<br>: SLACK ADJUSTERS, FRONT Automatic<br>: SLACK ADJUSTERS, REAR Automatic<br>: SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4 |                        |                        |
|             | <u>Notes</u><br>: Rear Axle is Limited to 46,000-lb GAWR with Code 04091 BRAKE SYSTEM, AIR and Standard Rear Air Cam Brakes Regardless of Axle /Suspension Ordered.  |                        |                        |
| 4193        | BRAKES, FRONT, AIR CAM 16.5" x 6", Includes 24 SqIn Long Stroke Brake Chambers   | -62/0                  | -62                    |
|             | <u>Notes</u><br>: The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.  |                        |                        |

| <u>Code</u> | <u>Description</u>  | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|---|------------------------|------------------------|
| 4732        | DRAIN VALVE {Berg} Manual; With Pull Chain, for Air Tank<br><br><u>Includes</u><br>: DRAIN VALVE Mounted in Wet Tank  | 0/0                    | 0                      |
| 4AZA        | AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)  | 0/0                    | 0                      |
| 4EBD        | AIR DRYER {Meritor Wabco System Saver 1200} with Heater<br><br><u>Includes</u><br>: AIR DRYER LOCATION Inside Left Rail, Back of Cab  | 12/6                   | 18                     |
| 4EXU        | BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Spring Brake  | 0/0                    | 0                      |
| 4EXV        | BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 Sqn  | 0/0                    | 0                      |
| 4NDH        | BRAKES, REAR, AIR CAM S-Cam; 16.5" x 8.625" Includes 30/30 Sq.In. Long Stroke Brake Chambers and Spring Actuated Parking Brake<br><br><u>Notes</u><br>: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.  | 0/20                   | 20                     |
| 4SBD        | AIR COMPRESSOR {Bendix Tu-Flo 750} 16.5 CFM Capacity  | 0/0                    | 0                      |
| 4VCL        | AIR TANK LOCATION (2): Two Mounted 25" Back of Cab, Outside Right Rail, with Ground Clearance   | 0/0                    | 0                      |
| 5710        | STEERING COLUMN Tilting and Telescoping   | 0/0                    | 0                      |
| 5CAL        | STEERING WHEEL 2-Spoke, 18" Diam., Black  | 0/0                    | 0                      |
| 5PTB        | STEERING GEAR (2) {Sheppard M-100/M-80} Dual Power  | 114/-4                 | 110                    |
| 7BKE        | EXHAUST SYSTEM Switchback Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab; Includes Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab, for Improved Ground Clearance   | 165/2                  | 167                    |
| 7WAZ        | TAIL PIPE (1) Turnback Type, Non-Bright, for Single Exhaust   | 0/0                    | 0                      |
| 7WZX        | SWITCH, FOR EXHAUST 3 Position, Momentary, Lighted Momentary, ON/CANCEL, Center Stable, INHIBIT REGEN, Mounted in IP Inhibits Diesel Particulate Filter Regeneration When Switch is Moved to ON While Engine is Running, Resets When Ignition is Turned OFF   | 2/0                    | 2                      |
| 8000        | ELECTRICAL SYSTEM 12-Volt, Standard Equipment<br><br><u>Includes</u><br>: DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab<br>: FUSES, ELECTRICAL SAE Blade-Type<br>: HAZARD SWITCH Push On/Push Off, Located on Top of Steering Column Cover<br>: HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever<br>: HEADLIGHTS (2) Sealed Beam, Round, with Chrome Plated Bezels<br>: JUMP START STUD Located on Positive Terminal of Outermost Battery<br>: PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light<br>: RUNNING LIGHT (2) Daytime, Included With Headlights<br>: STARTER SWITCH Electric, Key Operated<br>: STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector<br>: TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature | 0/0                    | 0                      |

| <u>Code</u> | <u>Description</u>  | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|---|------------------------|------------------------|
|             | : WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever<br>: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted<br>: WIRING, CHASSIS Color Coded and Continuously Numbered               |                        |                        |
| 8695        | SNOW SHIELD (2) Chrome; for Dual Air Horns  | 2/0                    | 2                      |
| 8GXD        | ALTERNATOR {Leece-Neville AVI160P2013} Brush Type; 12 Volt 160 Amp. Capacity, Pad Mount, With Remote Sense  | 0/0                    | 0                      |
| 8HAU        | BODY BUILDER WIRING INSIDE CAB; Includes Sealed Connectors for Tail/Amber, Turn/Marker/Backup/Accessory, Power/Ground, and Stop/Turn  | 0/0                    | 0                      |
| 8MKL        | BATTERY SYSTEM {International} Maintenance-Free, (3) 12-Volt 1950CCA Total  | 43/12                  | 55                     |
| 8RMD        | RADIO AM/FM/WB/Clock/3MM Auxiliary Input, with Multiple Speakers  | 1/0                    | 1                      |
| 8RMH        | BATTERY DISCONNECT SWITCH {Cole-Hersee 75920-06} 300 Amp; Battery Box Mounted, Disconnects Charging Circuits, Locks with Padlock  | 2/0                    | 2                      |
| 8TNP        | AUXILIARY HARNESS 5.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications   | 3/0                    | 3                      |
| 8VAY        | HORN, ELECTRIC Disc Style   | 0/0                    | 0                      |
| 8VZR        | SWITCH, BODY CIRCUITS, MID for Bodybuilder, 6 Momentary Switches in Instrument Panel; One Power Module with 6 Channels, 20 Amp Max. Per Channel, 80 Amp Max Output, Switches Control Power Module Through Multiplex Wiring, Mounted in Cab Behind Driver Seat | 1/0                    | 1                      |
| 8WEJ        | BATTERY BOX Steel, With Fiberglass Cover, 35" Back of Cab, Mounted Left Side Perpendicular to Frame Rail  | -16/6                  | -10                    |
| 8WGL        | WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time   | 0/0                    | 0                      |
| 8WML        | HEADLIGHTS Long Life Halogen; for Two Light System  | 0/0                    | 0                      |
| 8WPH        | CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Fiush Mounted on Cab or Sunshade   | 0/0                    | 0                      |
| 8WPZ        | TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights  | 0/0                    | 0                      |
| 8WRB        | HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on   | 0/0                    | 0                      |
| 8WTK        | STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt; less Thermal Over-Crank Protection   | 0/0                    | 0                      |
| 8WVP        | HORN, AIR (2) Single Tone, Rectangular; Chrome. Roof Mounted  | 0/0                    | 0                      |
| 8WWJ        | INDICATOR, LOW COOLANT LEVEL With Audible Alarm   | 0/0                    | 0                      |
| 8WXD        | ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, With Ignition "OFF" and any Door Opened  | 0/0                    | 0                      |
| 8XAH        | CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III With Trip Indicators, Replaces All Fuses Except For 5-Amp Fuses   | 0/0                    | 0                      |
| 8XGT        | TURN SIGNALS, FRONT LED, Includes LED Side Marker Lights, Mounted on Fender   | 0/0                    | 0                      |
| 9585        | FENDER EXTENSIONS Rubber  | 6/0                    | 6                      |

| <u>Code</u> | <u>Description</u>  | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|---|------------------------|------------------------|
| 9HAN        | INSULATION, UNDER HOOD for Sound Abatement  | 10/0                   | 10                     |
| 9HBM        | GRILLE Stationary, Chrome   | 0/0                    | 0                      |
| 9HBN        | INSULATION, SPLASH PANELS for Sound Abatement   | 2/0                    | 2                      |
| 9WBC        | FRONT END Tilting, Fiberglass, With Three Piece Construction; for 2007 & 2010 Emissions   | 0/0                    | 0                      |
| 10060       | PAINT SCHEMATIC, PT-1 Single Color, Design 100  | 0/0                    | 0                      |
|             | <u>Includes</u><br>: PAINT SCHEMATIC ID LETTERS "GN"  |                        |                        |
| 10761       | PAINT TYPE Base Coat/Clear Coat, 1-2 Tone   | 0/0                    | 0                      |
| 10WJH       | PROMOTIONAL PACKAGE Government and Municipal Silver Package; Two Year Limited Subscription of On-Command Service Information (Formerly Fleet ISIS), and On-Command Parts Information (Formerly Fleet Parts Catalog), Requires Specific Feature Combinations   | 0/0                    | 0                      |
| 11001       | CLUTCH Omit Item (Clutch & Control)   | -60/-15                | -75                    |
| 12NWE       | ENGINE, DIESEL {Navistar N9} EPA 2010, SCR, 330 HP @ 2000 RPM, 950 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 330 Peak HP (Max)  | 0/0                    | 0                      |
|             | <u>Includes</u><br>: AIR COMPRESSOR AIR SUPPLY LINE Naturally-Aspirated (Air Brake Chassis Only)<br>: ANTI-FREEZE Red Extended Life Coolant; -40 Degrees F/ -40 Degrees C; for MaxxForce and Navistar Engines<br>: COLD STARTING EQUIPMENT Intake Manifold Electric Grid Heater with Engine ECM Control<br>: CRUISE CONTROL Electronic; Controls Integral to Steering Wheel<br>: ENGINE OIL DRAIN PLUG Magnetic<br>: ENGINE SHUTDOWN Electric, Key Operated<br>: FUEL FILTER Included with Fuel/Water Separator<br>: FUEL/WATER SEPARATOR Fuel/Water Separator and Fuel Filter in a Single Assembly; With Water-in-Fuel Sensor; Engine Mounted<br>: GOVERNOR Electronic<br>: OIL FILTER, ENGINE Spin-On Type<br>: WET TYPE CYLINDER SLEEVES |                        |                        |
| 12THZ       | FAN DRIVE {Horton Drivemaster Polar Extreme} Direct Drive Type, Two Speed, With Residual Torque Device for Disengaged Fan Speed   | 0/0                    | 0                      |
|             | <u>Includes</u><br>: FAN Nylon  |                        |                        |
| 12UCW       | RADIATOR Aluminum, Cross Flow, Series System; 1228 SqIn Core and 648 SqIn Charge Air Cooler and With Transmission Oil Cooler  | 0/0                    | 0                      |
| 12UNR       | FEDERAL EMISSIONS EPA, OBD and GHG Certified for Calendar Year 2015; N9 & N10 Engines   | 0/0                    | 0                      |
| 12VAG       | AIR CLEANER Single Element, with Integral Snow Valve and In-Cab Control   | 2/0                    | 2                      |
|             | <u>Includes</u><br>: GAUGE, AIR CLEANER RESTRICTION Air Cleaner Mounted   |                        |                        |
| 12VXV       | THROTTLE, HAND CONTROL Engine Speed Control for PTO; Electronic, Mobile, Variable Speed; (Range 2 to 20 MPH) Mounted on Steering Wheel  | 0/0                    | 0                      |

| <u>Code</u> | <u>Description</u>   | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|--|------------------------|------------------------|
| 12VYL       | ACCESSORY WIRING, SPECIAL for Road Speed Wire Coiled Under Instrument Panel for Customer Use   | 0/0                    | 0                      |
| 12VYP       | ENGINE CONTROL, REMOTE MOUNTED - No Provision Furnished for Remote Mounted Engine Control  | 0/0                    | 0                      |
| 12WBR       | FAN OVERRIDE Manual; With Electric Switch on Instrument Panel, (Fan On With Switch On)   | 0/0                    | 0                      |
| 12WTH       | BLOCK HEATER, ENGINE {Phillips} 120 Volt/1250 Watt; With "Y" Cord From Socket in Standard Location, For a Dealer Installed Oil Pan Heater, With Extended Life Coated Metal/Plastic/Metal Material Oil Pan                              | 4/0                    | 4                      |
|             | <u>Includes</u><br>: BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door   |                        |                        |
|             | <u>Notes</u><br>: MPM material is single sheet composite with two layers of sheet metal sandwiching plastic material. MPM material has electro-deposition prime coat with powder coating for the final finish coat.                    |                        |                        |
| 12WZE       | EMISSION COMPLIANCE Federal, Does Not Comply With California Clean Air Idle Regulations  | 0/0                    | 0                      |
| 13AVL       | TRANSMISSION, AUTOMATIC {Allison 3500_RDS_P} 5th Generation Controls; Wide Ratio, 6-Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.              | 0/0                    | 0                      |
| 13WBL       | TRANSMISSION SHIFT CONTROL {Allison} Push-Button Type; for Allison 3000 & 4000 Series Transmission   | 0/0                    | 0                      |
| 13WDZ       | SHIFT CONTROL PARAMETERS Allison S-1 Performance Programming in Primary and Allison Fixed Programming in Secondary   | 0/0                    | 0                      |
| 13WLP       | TRANSMISSION OIL Synthetic; 29 thru 42 Pints   | 0/0                    | 0                      |
| 13WUC       | ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction  | 0/0                    | 0                      |
| 13WYH       | TRANSMISSION TCM LOCATION Located Inside Cab   | 0/0                    | 0                      |
| 13XAA       | PTO CONTROL, DASH MOUNTED For Customer Provided PTO; Includes Switch, Electric/Air Solenoid, Piping and Wiring   | 3/0                    | 3                      |
| 14GVN       | AXLE, REAR, TANDEM {Meritor MT-40-14X-4DCR} Single Reduction, 0.433"(11mm) Wall Housing Thickness, 40,000-lb Capacity, R Wheel Ends, With Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle . Gear Ratio: 5.29 | 0/124                  | 124                    |
|             | <u>Includes</u><br>: POWER DIVIDER LOCK Electric over Air Operated, Cab Control with Indicator Light<br>: REAR AXLE DRAIN PLUG (2) Magnetic, For Tandem Rear Axle  |                        |                        |
|             | <u>Notes</u><br>: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.                     |                        |                        |
| 14ULX       | SUSPENSION, REAR, TANDEM {Hendrickson HMX-400-54} Walking Beam Type 54" Axle Spacing; 40,000-lb Capacity, With Rubber End Bushings, Transverse Torque Rods, Less Shock Absorbers   | 0/-618                 | -618                   |

| <u>Code</u> | <u>Description</u>   | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|--|------------------------|------------------------|
|             | <u>Includes</u><br>: CROSSMEMBER, SUSPENSION Stamped Steel Double Dogbone  |                        |                        |
|             | <u>Notes</u><br>: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.   |                        |                        |
| 14WAL       | SUSPENSION/REAR-AXLE IDENTITY for Meritor Tandem Rear Axles With Bar-Pin Beam Attachment Type Suspensions  | 0/0                    | 0                      |
| 14WMJ       | AXLE, REAR, LUBE {EmGard FE-75W-90} Synthetic Oil; 50 thru 64.99 Pints   | 0/0                    | 0                      |
| 15LKG       | FUEL/WATER SEPARATOR with Thermostatic Fuel Temperature Controlled Electric Heater, and Filter Restriction/Change Indicator, Includes Standard Equipment Water-in-Fuel Sensor  | 5/0                    | 5                      |
| 15SSC       | FUEL TANK Temporary; Top Draw; D-Style, Non-Polished Aluminum, 16" Tank Depth, 50 U.S. Gal., 189 L Capacity, with Quick Connect Outlet, Mounted Left Side Back of Cab  | 12/-1                  | 11                     |
| 15WDG       | DEF TANK 7 U.S. Gal. 26.5L Capacity, Frame Mounted Outside Left Rail, Under Cab  | 0/0                    | 0                      |
| 16030       | CAB Conventional   | 0/0                    | 0                      |
|             | <u>Includes</u><br>: ARM REST (2) Molded Plastic; One Each Door<br>: COAT HOOK, CAB Located on Rear Wall, Centered Above Rear Window<br>: CUP HOLDERS Two Cup Holders, Located in Lower Center of Instrument Panel<br>: DOME LIGHT, CAB Rectangular, Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Console, Center Mounted<br>: GLASS, ALL WINDOWS Tinted<br>: GRAB HANDLE, CAB INTERIOR (1) "A" Pillar Mounted, Passenger Side<br>: GRAB HANDLE, CAB INTERIOR (2) Front of "B" Pillar Mounted, One Each Side<br>: INTERIOR SHEET METAL Upper Door (Above Window Ledge) Painted Exterior Color<br>: STEP (4) Two Steps Per Door |                        |                        |
| 16GHU       | GRAB HANDLE, CAB INTERIOR (2) Safety Yellow  | 0/0                    | 0                      |
| 16HBA       | GAUGE CLUSTER English With English Electronic Speedometer  | 0/0                    | 0                      |
|             | <u>Includes</u><br>: GAUGE CLUSTER (6) Engine Oil Pressure (Electronic), Water Temperature (Electronic), Fuel (Electronic), Tachometer (Electronic), Voltmeter, Washer Fluid Level<br>: ODOMETER DISPLAY, Miles, Trip Miles, Engine Hours, Trip Hours, Fault Code Readout<br>: WARNING SYSTEM Low Fuel, Low Oil Pressure, High Engine Coolant Temp, and Low Battery Voltage (Visual and Audible)   |                        |                        |
| 16HGH       | GAUGE, OIL TEMP, AUTO TRANS , for.Allison Transmission   | 1/0                    | 1                      |
| 16HKT       | IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster  | 0/0                    | 0                      |
| 16HLJ       | GAUGE, DEF FLUID LEVEL   | 0/0                    | 0                      |
| 16JJD       | SEAT, DRIVER {National 2000 195} Air Suspension, High Back With Integral Headrest, Cloth, Isolator, 3 Chamber Lumbar, 2 Position Front Cushion Adjust, -3 to +14 Degree Back Angle Adjust, Cushion and Back Bolsters   | 24/11                  | 35                     |

| <u>Code</u> | <u>Description</u>   | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|--|------------------------|------------------------|
|             | <u>Includes</u><br>: SEAT BELT 3-Point, Lap and Shoulder Belt Type   |                        |                        |
| 16SEE       | GRAB HANDLE Chrome; Towel Bar Type With Anti-Slip Rubber Inserts; for Cab Entry Mounted Left Side Only at "B" Pillar   | 3/0                    | 3                      |
| 16SMR       | SEAT, PASSENGER {National} Non Suspension, High Back With Integral Headrest, Cloth, With Fixed Back, With Under Seat Storage   | 29/12                  | 41                     |
| 16SNC       | MIRRORS (2) {Lang Mekra} Rectangular, Thermostatically Controlled Heated Heads, Bright Finish Heads, with Black Brackets and Arms, Breakaway Type, 7.55" x 14.1" Integral Convex Both Sides, 102" Inside Spacing,  | -3/0                   | -3                     |
| 16WBV       | ARM REST, RIGHT, DRIVER SEAT   | 3/0                    | 3                      |
| 16WCT       | AIR CONDITIONER {Blend-Air} With Integral Heater & Defroster   | 43/4                   | 47                     |
|             | <u>Includes</u><br>: HEATER HOSES Premium<br>: HOSE CLAMPS, HEATER HOSE Mubea Constant Tension Clamps<br>: REFRIGERANT Hydrofluorocarbon HFC-134A  |                        |                        |
| 16WEE       | CAB SOUND INSULATION Includes Dash Insulator and Engine Cover Insulator  | 12/0                   | 12                     |
|             | <u>Notes</u><br>: Feature included with CAB INTERIOR TRIM, Premium   |                        |                        |
| 16WJT       | INSTRUMENT PANEL Center Section, Ergonomic Panel   | 0/0                    | 0                      |
| 16WKY       | HVAC FRESH AIR FILTER  | 0/0                    | 0                      |
| 16WLE       | STORAGE POCKET, DOOR Molded Plastic, Full Width; Mounted on Passenger Door   | 0/0                    | 0                      |
| 16WRX       | CAB INTERIOR TRIM Deluxe   | 0/0                    | 0                      |
|             | <u>Includes</u><br>: "A" PILLAR COVER Molded Plastic<br>: CAB INTERIOR TRIM PANELS Cloth Covered Molded Plastic, Full Height; All Exposed Interior Sheet Metal is Covered Except for the Following: with a Two-Man Passenger Seat or with a Full Bench Seat the Back Panel is Completely Void of Covering<br>: CONSOLE, OVERHEAD Molded Plastic; With Dual Storage Pockets with Retainer Nets and CB Radio Pocket<br>: DOOR TRIM PANELS Molded Plastic; Driver and Passenger Doors<br>: FLOOR COVERING Rubber, Black<br>: HEADLINER Soft Padded Cloth<br>: INSTRUMENT PANEL TRIM Molded Plastic with Black Center Section<br>: STORAGE POCKET, DOOR (1) Molded Plastic, Full-Length; Driver Door<br>: SUN VISOR (2) Padded Vinyl with Driver Side Toll Ticket Strap, Integral to Console |                        |                        |
| 16WSK       | CAB REAR SUSPENSION Air Bag Type   | 0/0                    | 0                      |
| 27DHK       | WHEELS, FRONT DISC; 22.5" Non-Polished Aluminum, 10-Stud (285.75MM BC) Hub Piloted, Flanged Nut, Metric Mount, 12.25 DC Rims; With Steel Hubs  | -8/0                   | -8                     |
|             | <u>Notes</u><br>: Aluminum Wheels not Painted or Coated<br>: Compatible Tire Sizes: 385/65R22.5, 425/65R22.5<br>: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.   |                        |                        |

| <u>Code</u> | <u>Description</u>  | <u>F/R Wt</u><br>(lbs) | <u>Tot Wt</u><br>(lbs) |
|-------------|---|------------------------|------------------------|
| 28DMB       | WHEELS, REAR DUAL DISC; 22.5" Non-Polished Aluminum, 10-Stud (285.75MM BC) Hub Piloted, Flanged Nut, Metric Mount, 8.25 DC Rims; With Steel Hubs  | 0/-280                 | -280                   |
|             | <u>Notes</u><br>: Aluminum Wheels not Painted or Coated<br>: Compatible Tire Sizes: 11R22.5, 12R22.5, 255/70R22.5, 255/80R22.5, 265/75R22.5, 275/70R22.5, 275/80R22.5, 295/75R22.5, 295/80R22.5 |                        |                        |
| 7382138120  | (8) TIRE, REAR 11R22.5 G177 DURASEAL (GOODYEAR) 493 rev/mile, load range H, 16 ply  | 0/200                  | 200                    |
| 7702658113  | (2) TIRE, FRONT 385/65R22.5 G296 MSA (GOODYEAR) 488 rev/mile, load range J, 18 ply  | 96/0                   | 96                     |
|             | <b>Services Section:</b>  |                        |                        |
| 40115       | WARRANTY Standard for WorkStar 7300/7400 (4x2, 4x4, 6x4, 6x6), Effective with Vehicles Built January 2, 2015 or Later, CTS-2002U  | 0/0                    | 0                      |
|             | <b>Total Component Weight:</b>  | <b>8795/6281</b>       | <b>15076</b>           |
|             | 1% MiDEAL Fee Paid To State of MI Under MiDEAL Purchasing Program Requirements  | 0/0                    | 0                      |
|             | Safety Kit and Fire Extinguisher  | 0/0                    | 0                      |
|             | Dealer Sponsored Add'l Prep   | 0/0                    | 0                      |
|             | <b>Total Goods Purchased:</b>   | <b>0/0</b>             | <b>0</b>               |

The weight calculations included in this proposal are an estimate of future vehicle weight. The actual weight as manufactured may be different from the estimated weight. Navistar, Inc. shall not be liable for any consequences resulting from any differences between the estimated weight of a vehicle and the actual weight.

| <u>Description</u>                          | <u>(US DOLLAR)</u> | <u>Price</u>  |
|---|--------------------|---------------|
| Factory List Prices:                        |                    |               |
| Product Items                               | \$134,942.00       |               |
| Service Items                               | \$0.00             |               |
| Total Factory List Price Including Options: |                    | \$134,942.00  |
| Total Goods Purchased:                      |                    | \$1,048.10    |
| Document Fee                                | \$190.00           |               |
| Total Preparation And Delivery:             |                    | \$190.00      |
| Freight                                     | \$2,200.00         |               |
| Total Freight:                              |                    | \$2,200.00    |
| Total Factory List Price Including Freight: |                    | \$138,380.10  |
| Less Customer Allowance:                    |                    | (\$44,250.10) |
| Total Vehicle Price:                        |                    | \$94,130.00   |
| Total Sale Price:                           |                    | \$94,130.00   |
| Total Per Vehicle Sales Price:              |                    | \$94,130.00   |
| Total Net Sales Excluding Taxes:            |                    | \$94,130.00   |
| Michigan Title Fee                          | \$15.00            |               |
| Total License, Title:                       |                    | \$15.00       |
| Net Sales Price:                            |                    | \$94,145.00   |

My signature below indicates that I accept the specifications and payment terms (listed on page one) contained herein as written and that I am able approve said specifications for order and payment terms. Please include this proposal number on all correspondence and purchase orders.

PLEASE NOTE: This proposal contains in its entirety our offer to you for this purchase at the given dollar amount. No other offers, spec additions, warranties or other additional items are made or implied. Other additional desired items may be available; contact your local dealer representative for further details.

**Approved by Seller:**

**Accepted by Purchaser:**

\_\_\_\_\_  
Official Title and Date

\_\_\_\_\_  
Firm or Business Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature and Date

**This proposal is not binding upon the seller without Seller's Authorized Signature**

\_\_\_\_\_  
Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

2015  
CITY OF MANISTEE  
TANDEM AXLE EQUIPMENT

MI-DEAL State Contract # 071B5500010

ONE MONROE 201 STAINLESS STEEL RADIUS DUMP SPREADER

Monroe RDS 168-96-56.RR-201SS

- a. Body is 168" long X 89" wide, 44" sides, 50" front and 50" gate, all are inside dimensions, with the total outside width being 96" overall, side height 56", approximately 10.34 cubic yards, and 12.34 cubic yard ends. Front is sloped to accommodate ahead lift cylinder with partial doghouse and conform with the radius of the body, is constructed of 3/16" 201 stainless steel, 100% welded inside and out.

Yes  No  Deviations \_\_\_\_\_

- b. Sides are constructed of 3/16" 201 stainless steel, brake formed to a radius of 43", 3/16" 201 stainless steel boxed top rail, includes 201SS sideboard pockets. 100% welded.

Yes  No  Deviations \_\_\_\_\_

- c. Tailgate is 3/16" 201SS with 3" boxed perimeter and two 201SS horizontal braces full width 100% welded. Tailgate has double acting design, 3/8" spreader chains, including double banjo eyes. Chain has sufficient length to allow tailgate to lay flat. Tailgate is operated by a 3-1/2" air cylinder; cylinder shaft is retracted in closed position with in-cab control. The top hinge is 1" thick X 4" wide and has 1-1/4" grease-able hinge pins, trip rod and latch fingers are built of carbon steel.

Yes  No  Deviations \_\_\_\_\_

- d. Rear of Body is flush with rear corner pillars.

Yes  No  Deviations \_\_\_\_\_

- e. Rear material door is extended 16" into the interior of the body to prevent material from escaping through the partially opened door over the conveyor. The door is 1/4" thick 201SS approximately 21" wide X 8-1/2" high and includes non-rusting, poly universal joint, 201SS crank handle – jack and ruler.

Yes  No  Deviations \_\_\_\_\_

- f. Replaceable material door and floor cover is manufactured of 3/16" 201SS, to be used when using as dump body.

Yes  No  Deviations \_\_\_\_\_

- g. Rear of body is supported by combination of 3/16" 201SS plate contoured to the radius of the body, both sides, 3/16" 201SS formed box sections, tied to the rear 3/16" 201SS corner posts. All 100% welded.

Yes  No  Deviations \_\_\_\_\_

- h. Understructure; longsills are fabricated from 1/4" 201SS and joined together with: Sections of 4" formed 201SS channel are welded every two feet the length of the spreader at the base of the longsills, where the longsills are then boxed in with 1/4" 201SS, then there is 3/16" X 3" X 3" formed 201SS angle welded every 12" the full length of the conveyor at the top of the longsills.

Yes  No  Deviations \_\_\_\_\_

- i. Chain Shields are 3/16" 201SS and floor is 1/4" thick 201SS, both are bolt in replaceable design.

Yes  No  Deviations \_\_\_\_\_

- j. Body conveyor assembly is 34" in width and has a 28,000 pound tensile strength per strand pintle chain, with 1-1/2" X 1/2" bar flights on 2-1/4" centers (bar every link).

Yes  No  Deviations \_\_\_\_\_

- k. Conveyor is driven by two 6:1 spur gear boxes and (2) high torque low speed White hydraulic motors. One to include speed sensor. There is 8 tooth hardened sprockets keyed to 2" drive and idler shafts, both have heavy duty dust sealed self-aligning four bolt flange bearing, idler is adjustable with heavy duty slide rail type adjustment, using 1-1/4" rod adjusters.

Yes  No  Deviations \_\_\_\_\_

- l. Fenders are designed to fit a tandem axle, manufactured of 3/16" 201SS, installed to the body, accommodate tarp system, and are reinforced to hold additional weight of pre-wet tanks – approximately 1500 lbs per side.

Yes  No  Deviations \_\_\_\_\_

- m. Custom Cab-shield is 3/16" thick 201SS 18" coverage. Cab shield welded 100% inside and out.

Yes  No  Deviations \_\_\_\_\_

- n. Dump body hoist is manufactured by Mailhot, telescopic design with trunnion mounting, trunnion collar is oscillating, all pivots, cylinder pin, hinges are grease-able, cylinder has a nitride surface for wear and corrosion resistance, cylinder is rated 2,500 PSI – double acting, all stages self-bleeding and operates off the crank shaft driven hydraulic system.

Yes  No  Deviations \_\_\_\_\_

- o. Remote Lube System; remote grease fittings and line system is installed to consolidate fittings in three (3) locations for ease of maintenance. This system connects to all grease points except tailgate, rear hinge and body props.

Yes  No  Deviations \_\_\_\_\_

#### DUMP BODY ACCESSORIES

- Electronic back-up alarm.
- (2) grease-able body safety props.
- (4) HD ½" thick anti-sail mud flaps installed ahead and behind drive axles with stainless steel hardware.
- 304SS shovel holder left front of body..
- 304SS hinge down ladder – 6 step design- left rear side of body
- ½" Poly – installed under the chain to protect brake valve, drive line, electrical and truck components.

Yes  No  Deviations \_\_\_\_\_

#### PRE-WET SYSTEM

- a. Supply and install hydraulic truck mounted liquid dispensing system. Shall be operated by a Rexroth 550.

Yes  No  Deviations \_\_\_\_\_

- b. 7 GPM bronze pump with SS shaft driven by hydraulic motor, Dickey-John flow Meter, Stainless steel suction strainer, Brass spray nozzles - .129 orifice, 5 PSI check valve & Poly disconnect coupler for ease of seasonal removing; all installed in a Nema enclosure using 201SS mounting brackets and hardware.

Yes  No  Deviations \_\_\_\_\_

c. 3/4" ID EPDM suction hose & 1/2" ID EPDM pressure hose.

Yes  No  Deviations \_\_\_\_\_

d. Dual 75 gallon 3/8" thick molded UV stabilized propylene material, 5" fill caps, 1-1/4" ports, molded in gallons markings for easy reading.

Yes  No  Deviations \_\_\_\_\_

e. Bulk-fill and Flusher kit with 3-way valve.

Yes  No  Deviations \_\_\_\_\_

f. Cross-over hose kit – connects both tanks together to equalize.

Yes  No  Deviations \_\_\_\_\_

g. 201SS mounting brackets, straps for fender mounting.

Yes  No  Deviations \_\_\_\_\_

h. Shall be complete, installed, tested.

Yes  No  Deviations \_\_\_\_\_

HD REAR CROSS AUGER SYSTEM

Monroe model MS969-DD-DD-SL

a. 201SS 96" full width, unobstructed top and bottom clean out, single pin SS quick detachable hardware, chain hoist lifting slots placed at the balance points to provide easy level mounting and dismounting of the spreader hopper.

Yes  No  Deviations \_\_\_\_\_

b. 3/16" 201SS auger trough, all interior seams shall be continuously welded, 1/4" extended 201SS one piece end plates continuously welded to auger trough, 3/16 201SS combination cover and rear panel shall be removable and hinged to raise for spreading and lay flat for dumping over, bottom hinged with 3 solid 1/2" SS hinges allowing clogged material to drop out when it is opened using the new "Z" latch lever handles.

Yes  No  Deviations \_\_\_\_\_

- c. Auger shall be 9" diameter, 4" pitch, 3/8" flighting dual discharge style, welded to a 2-7/8 OD tube. The shafts shall be 1-1/2" supported by heavy duty 1-1/2" sealed self-aligning, grease-able, 4 bolt flange bearings.

Yes  No  Deviations \_\_\_\_\_

- d. Auger shall be driven by a Roller Stator direct drive motor, 28 cubic inch, 1-1/4" – 14 spline shaft coupled to the auger with stainless steel coupler.

Yes  No  Deviations \_\_\_\_\_

- e. The motor shall include 7/8" O-ring ports.

Yes  No  Deviations \_\_\_\_\_

- f. The spinner assembly shall be 201SS and mounted independent of the bottom clean out door (driver's side). Self leveling feature, 18" poly disc, direct mount Roller Stator 3 cubic inch motor to include new seal saver design, cast iron hub, adjustable spread pattern – 4 ft to 40 ft.

Yes  No  Deviations \_\_\_\_\_

- g. The chute assembly shall be 201SS, designed for center line or berming.

Yes  No  Deviations \_\_\_\_\_

- h. Spinner assembly and chute assembly shall be designed to be inter-changeable, to use either left or right discharge.

Yes  No  Deviations \_\_\_\_\_

- i. Cross auger shall be Bi-Directional.

Yes  No  Deviations \_\_\_\_\_

- j. Complete unit installed, including (2) 3/4" & (2) 1/2"SS quick disconnects with caps and plugs.

Yes  No  Deviations \_\_\_\_\_

## UNDERBODY SCRAPER

Monroe model HD 4500

- a. **HANGERBOARD:** Designed and engineered for optimum strength. 1/2" formed plate reinforced by 1/2" X 7-1/2" flat plate to make full 1" thickness. 3.25" X .344" mechanical tube outer hinge tubes. 3/4" bar reinforced full length of the hinge. 3/4" thick trunion arms. Outer trunion arms shall be bolted to hangerboard. Welded on is unacceptable. Shall include a Manifold bracket for the grease line kit, one installed each side of the hangerboard.

Yes  No  Deviations \_\_\_\_\_

- b. **HINGE SHAFT:** 2-1/2" OD X 96" long with (4) grease points and (3) hinge points. The two (2) outer hinges are 3-1/4" OD X 6" long with .344 wall thickness. Each outer hinge has (1) 1/2" wrap – around gusset, center hinge shall be 3 1/4" OD X 10 3/4" long with .344 wall and have (2) 1/2" thick wrap – around gussets, including thrust bearing wear plates to prevent side to side shifting of moldboard.

Yes  No  Deviations \_\_\_\_\_

- c. **MOLDBOARD:** 1" thick X 20" high X 12' long moldboard. Heat treated 1045 steel, 185 Brinell hardness, 89 ksi tensile. Integral pressed in lower offset. Rolled formed or fabricated moldboards will not be considered where the cutting edge bolts to the moldboard. 1/2" X 6" double beveled cutting edge with standard highway punched.

Yes  No  Deviations \_\_\_\_\_

- d. **SHOCKS & HOUSINGS:** Cushioned by two (2) extra heavy duty spring housings, allow 600 PSI down pressure. Two (2) 1/2" thick flange retaining plates held by (4) 5/8" bolts with prevailing lock nuts. Housings to be slotted to relieve contaminates. Grease-able trunion mount bushings are 2-3/4" OD with a .344" wall mechanical tube trunion mount pins are 2" solid rod, bolt in removable and replaceable design.

Yes  No  Deviations \_\_\_\_\_

- e. **ACTUATING CYLINDERS:** Shall be 3-1/2" bore X 10" stroke with 2" socatri 1000 piston rods, with poly pac seals and cast steel heads, 1/2" hoses and piping (supported with poly clamps) to be externally mounted for easy access. Prince in-line relief valve shall be supplied.

Yes  No  Deviations \_\_\_\_\_

- f. **CIRCLE:** Shall be 1" solid one piece with infinite plowing positions (no notches), minimum cut out for power reverse cylinder travel and full front circle ears as to have

clamps in full contact of circle at 45 degree angle for maximum circle bearing surface.  
5" ID X 6.5" OD X 1" hardened center pin bushing.

Yes  No  Deviations \_\_\_\_\_

- g.** CENTER PIN: Heavy Duty 5" diameter, hardened center pin, zinc coated. Grease-able with 3 port grease journal and 5/16" wide X 3/16" deep grease groove around pin. Center pin is piloted into the hangerboard.

Yes  No  Deviations \_\_\_\_\_

- h.** CLAMPS: 20.5 long X 7" deep X 1" thick. Shaped to follow the contour of the circle. 3/8" UHMW wear pads. Entire clamps must remain fully on the circle throughout the entire rotation of the scraper.

Yes  No  Deviations \_\_\_\_\_

- i.** REVERSE CYLINDERS AND HARDWARE: (2) 4" double – acting cylinders containing 1/2" #8 SAE ports, 2" socatri 1000 rods, poly pac seals, and cast steel heads. 3" OD – 2" ID anchor pivots, 2" hardened zinc coated with spiraled grease groove removable pivot pins (grease-able at each end). Prince Cross over relief valve set at 2200 PSI to protect reversing cylinders from shock impacts.

Yes  No  Deviations \_\_\_\_\_

- j.** MOUNTING PLATES: 3/4" thick 22 x 26 full plate steel construction. With 7" X 7" cut out for ease of cleaning. Attached to the truck using 3/4" grade 8 bolts, SAE washers and prevailing lock nuts that are electronically plated for corrosion resistance.

Yes  No  Deviations \_\_\_\_\_

- k.** PAINT: Shot-blasted, washed and powder coat paint TGIC polyester black. All parts are powder coated prior to assembly of scraper. Outer 12" of moldboard ends painted high visibility yellow.

Yes  No  Deviations \_\_\_\_\_

- l.** SERRATED GRADE SAFETY STEP: 12" x 12" welded to outer end of the moldboard on drivers side, optional 45 degree angle cut passenger side end of moldboard.

Yes  No  Deviations \_\_\_\_\_

- m. GREASE LINE KIT: Remote grease kit that allows grease to be applied at centralized locations outside of the chassis frame. Grease hoses shall be SAE 107 Hytron hose rated at 3000 psi. Grease line kit will incorporate all 15 grease points on the scraper.

Yes  No  Deviations \_\_\_\_\_

#### HYDRAULIC SYSTEM:

- a. Front mounted piston pump crank shaft driven, load sense hydraulic system to operate plow, plow reverse, scraper up & down, scraper reverse, double acting telescopic dump body hoist, main spreader chain, cross auger, spinner assembly and pre-wet.

Yes  No  Deviations \_\_\_\_\_

- b. Plow/plow reverse/scraper/up/down/scraper reverse and dump body shall be Air Proportional Controls, using Pneu-Logic joy stick.

Yes  No  Deviations \_\_\_\_\_

- c. Solenoid positive pump shut off with relay connected to low oil switch, and in-cab momentary over ride switch.

Yes  No  Deviations \_\_\_\_\_

- d. System shall consist of a 1300 Series Spicer driveshaft including slip yoke and proper angle. Danfoss model ERL147CLS, 8.9 cubic inch load sense piston pump.

Yes  No  Deviations \_\_\_\_\_

- e. Rexroth, model M4-12 LSA, 9 - bank valve, 5 bank airshift and 4 bank EPC. With mid inlet feature, No Exceptions.

Yes  No  Deviations \_\_\_\_\_

Pneu-Logic joy stick, controls shall be mounted on a custom built arm rest pedestal, designed to also house tarp switch, air-gate control, low oil light and momentary over ride switch.

Pneu-Logic Control System features:

- Assignable functions.
- Fully proportional operation.
- Safety trigger.
- LED indicated functions.

- Heads-up display.

Yes X No \_\_\_\_\_ Deviations \_\_\_\_\_

- f. 4 – bank EPC, single acting spinner – 7 GPM, single acting main chain – 24 GPM, single acting pre-wet – 7GPM, double acting cross auger – 15 GPM.

Yes X No \_\_\_\_\_ Deviations \_\_\_\_\_

#### SPREADER CONTROLS, Rexroth Bosch CS-550, No Exceptions

Open loop control system used for simultaneously controlling the spreading of granular and liquid ice control materials in conjunction with ground speed, also controls liquid channel for applying pre-wetting material, and anti-icing.

#### CS 550 features:

- Full CAN bus system.
- Ability to simultaneously control spreader and joystick functions:
  - Conv/Spinner/Prewet/Anti-icing/Auto Gate/Reverse
  - Conv/Spinner/Prewet/Cross Conveyor
  - Conv/Spinner/Prewet/Chute
  - Conv/Spinner/Prewet/Airgate
- Display Screen:
  - Glass/film/glass 5-wire touch screen, hardness of 7H
  - 7” Wide VGA 800x480 pixels, 262144 colors
  - Adjustable backlight, brightness of 400 cd/m2
- 3 detented knobs, metal housing, stainless shaft rotation torque of 8 oz-in.
- USB encrypted security key for setup and data logging.
- Auto-null, Auto-Calibration, and Auto-Catch Test.
- Built in ground speed simulator.
- Supports infra-red temp sensors.
- All wiring harness have integrated molded diagnostic LEDs.
- All sensor inputs use M12 connectors with stainless steel housing.
- All valve outputs use AMP Junior Timer connectors.

#### Specifications:

- |                         |            |
|-------------------------|------------|
| • Proportional Outputs  | 6 channels |
| • Digital Outputs       | 2 channels |
| • Frequency Inputs      | 3 channels |
| • Switch Inputs         | 6 channels |
| • Analog Voltage Inputs | 5 channels |
| • Analog Current Inputs | 4 channels |

All inputs protected and filtered.

Yes  No  Deviations \_\_\_\_\_

- g.** Supply line from reservoir to pump shall be 2 ½” ID SS hard pipe preferred with short hose assemblies at each end. Note: If not enough room – use 2 ½” hose full length.

Yes  No  Deviations \_\_\_\_\_

- h.** Piston pump – main pressure line shall be minimum 1” stainless steel pipe with 3,000 PSI rated jumper hoses with swivels each end.

Yes  No  Deviations \_\_\_\_\_

- i.** Hoses, fittings and adaptors: All hose to have crimp type fittings and have abrasive resistant sleeve covering in high wear areas. All clamps to be lined with abrasive resistant sleeve. Routing of pressure hoses shall be on the left side of engine as to stay away from turbo heat, using proper extension hangers and to leave room for service of engine filters.

Yes  No  Deviations \_\_\_\_\_

- j.** Hydraulic System shall be filled with AW32 oil, pressures set and system tested.

Yes  No  Deviations \_\_\_\_\_

## FUEL AND HYDRAULIC COMBINATION RESERVOIR AND VALVE ENCLOSURE

- a.** Combination fuel / hydraulic oil / valve enclosure, 7 gauge steel construction. Powder coated black.

- 85 gallons of fuel capacity.
- 38 gallons of oil capacity.
- Valve enclosure with lockable cover.
- 5” sight/temp gauge on the hydraulic tank.
- 3” suction port on hydraulic tank to accept 2’ suction screen, Zinga part # 2030-3.
- Zinga type flange on hydraulic tank for return line oil filter, RF1215-S-1 with RE-409-10 micron element.
- Ball valve shut offs on suction port and case drain port.
- Tank full of AW32 hydraulic oil.
- Gems low oil level sensor #15570.
- Isspro electronic fuel sender.

**b. Accessories:**

- Aluminum serrated grate steps, drivers side end of mounting saddle.
- Decals as to the contents, "Diesel Fuel" or "Hydraulic Oil".
- Low oil light and alarm system installed in the cab.
- Momentary over-ride switch installed in the cab.

Yes  X  No \_\_\_\_\_ Deviations \_\_\_\_\_

**ROLL-RITE TARP SYSTEM**

Roll-Rite, model 6416, aluminum system:

- a.** Fully automatic, 4 spring system, wind deflector, tarp spool, aluminum tension and tarp bows with 30 degree elbows, in-cab switch, indicator light and circuit breaker, 20 ft. heavy duty mesh tarp, complete and installed.

Yes  X  No \_\_\_\_\_ Deviations \_\_\_\_\_

**TOP SCREEN**

- a.** Heavy duty top screen assembly, mild steel – powder coat black

Yes  X  No \_\_\_\_\_ Deviations \_\_\_\_\_

**LIGHTING**

- (2) Star Strobe model 255HTC LED strobe lights with one mounted each side of cab shield.
- Federal 108 LED rubber shock resistant clearance lights and reflectors.
- Oval 60 series lights, configuration top to bottom installed.
- LED Strobe #EOVREBZA.
- LED stop/tail/turn, Sound off #ECV062STTLD.
- LED Back-up lights, Sound off #ECV062B2W.
- All wiring have heat shrink connectors and are terminated in a Betts Dri-Seal #35104 junction box with waterproof choke seals, installed on left rear corner post of the dump body.
- (3) Work lights – Nordic model N25 (1) mounted each side to shine on scraper discharge and (1) mounted on left rear of body to shine on spinner discharge.
- In cab independent switches.
- In-power switch system.

Yes  X  No \_\_\_\_\_ Deviations \_\_\_\_\_

**PLOW LIGHTS**

- a. Auxiliary plow lights and turn signals. Nordic model N520 hood mounted, custom built ¼" thick X 4" wide aluminum brackets with fiberglass in hood support plates, height to be determined at time of installation. Chassis manufacture to supply in-cab switch and harness.

Yes  No  Deviations \_\_\_\_\_

## FRONT PLOW HITCH

- a. Hustings style heavy duty 34" wide Quick Hitch, top of hitch shall be gusseted with 3/8" plate. Plunger pins shall have grease zerks and secondary locking tabs. Plow cylinder shall be hydraulic double acting cylinder with the following specifications: 3" diameter bore, 10" stroke 2" socatri 1000 shaft – Boss O-ring ports. Hitch shall be bolted to a heavy duty structural channel. 12" minimum 20.7 lb., front bumper with flare back and boxed ends. Hitch shall include upper and lower bracing. Hitch, bumper and bracing shall be installed with grade 8 nuts and bolts; to include extended brackets for hood cables & pull back support cable. Supply chain box approximately 8" tall X 8" wide X 12" long, solid sides ¾" #9 expanded metal bottom. All to be epoxy. Primed and painted urethane black.

Yes  No  Deviations \_\_\_\_\_

## HEAVY DUTY REVERSIBLE 3 SECTION TORSION TRIP PLOW

### MP44R11-ISTT/ME2

- One piece, Hi tensile Steel Moldboard, 10ga. steel roll formed with integral shield and dual mouse ears.
- 44" Center Height, 52" Wing Height.
- 12" Rubber Snow Deflector.
- Six ½" x 4" one piece solid flame cut ribs that taper to 2" at the top of the Moldboard.
- Six push points attaching Push Frame to the Moldboard for maximum force distribution.
- 2" x 3" x 3/8" Top Moldboard Angle Iron.
- 4" x 4" x ¾" Bottom Moldboard Angle Iron.
- 3" x 3" x ¼" Non-spring Horizontal Angle Bracing.
- 3" x 3" x ½" Horizontal Spring Support Angle Bracing.
- Six ¾" Torsion Spring Assemblies for Three Section Trip Edge.
- Main Push Frame made of 4" x 4" x 3/8" Wall Steel Seamless Tubing.
- 3-1/2" x 3-1/2" x ½" Semi-Circle.
- Moldboard and Frame are Continuously Welded.
- Moldboard Shot Blasted and Painted Powder Coat Orange.
- Push Frame, Semi-Circle Shot Blasted and Painted powder Coat Black.



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**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – November 17, 2015**


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A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, November 17, 2015 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

**PRESENT:** Colleen Kenny, Lynda Beaton, Robert Goodspeed, James Smith, Mark Wittlieff, and Eric Gustad.

**ABSENT:** Roger Zielinski.

**ALSO PRESENT:** Interim City Manager – R. Ben Bifoss, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Planning & Zoning Administrator - Denise Blakeslee, and City Engineer – Pat Bentley / Spicer Group.

**CITIZEN COMMENTS ON AGENDA RELATED ITEMS.**

Nichole / 276 Fifth Avenue voiced concerns about the MSDDA redevelopment liquor license program and the ability to acquire one; would like to purchase 318 River Street but must have the ability to purchase the liquor license, need a definitive timeline.

**CONSENT AGENDA.**

- Minutes
 

|   |                   |   |                        |
|---|-------------------|---|------------------------|
| - | November 4, 2015  | - | Regular Meeting        |
| - | November 10, 2015 | - | Organizational Meeting |
- Payroll
 

|   |                        |   |               |
|---|------------------------|---|---------------|
| - | Oct. 26 – Nov. 8, 2015 | - | \$ 112,662.02 |
|---|------------------------|---|---------------|
- Monthly Bills
 

|   |                  |   |               |
|---|------------------|---|---------------|
| - | October 15, 2015 | - | \$ 542,658.39 |
| - | October 27, 2015 | - | \$ 131,784.57 |
- Notification Regarding Next Work Session – December 8, 2015  
 A discussion will be conducted on Boards/Commissions/Council Committees, Ad Hoc Deer Herd Committee report, and such business as may come before the Council.

Beaton requested that the Monthly Bills be removed from the Consent Agenda.

**MOTION** by Goodspeed, second by Smith to approve the Consent Agenda as presented, excluding the Monthly Bills.

With a roll call vote this motion passed unanimously.

**AYES:** Kenny, Beaton, Goodspeed, Smith, Wittlieff, and Gustad

**NAYS:** None

**MONTHLY BILLS.**

Beaton stated that being new to Council, she doesn't know how the monthly bills compare to budget; did receive a revenue and expense report from the Finance Director which was very helpful; asked if there were any purchase order agreements with local vendors, or if there were any discounts given. A meeting will be set up with the Finance Director for more information.

**MOTION** by Goodspeed, second by Wittlieff to approve the Monthly Bills as presented.

With a roll call vote this motion passed unanimously.

**AYES:** Kenny, Beaton, Goodspeed, Smith, Wittlieff, and Gustad

**NAYS:** None

**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – November 17, 2015**

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**CONSIDERATION OF AN AGREEMENT WITH THE COUNTY PROSECUTING ATTORNEY / MANISTEE COUNTY.**

The City of Manistee currently has an agreement with the County Prosecuting Attorney and Manistee County to prosecute violations of certain City Ordinances, Codes and State Statutes, which are by definition misdemeanors. That agreement expires December 31, 2015. The agreement under consideration this evening would cover the period of January 1, 2016 through December 31, 2016 and allow for additional four-year periods upon written agreement of the parties. The total payment for one year of service is \$12,387.90.

MOTION by Goodspeed, second by Beaton to authorize an agreement with Manistee County and the County Prosecuting Attorney in the amount of \$12,387.90 for calendar year 2016. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlief, and Gustad  
 NAYS: None

**CONSIDERATION OF THE MSDDA REDEVELOPMENT LIQUOR LICENSE PROGRAM AND APPLICATION FORM.**

At their meeting of July 7, 2015 City Council took action to approve a resolution establishing a Manistee Main Street Redevelopment Project Area to allow the application for and State of Michigan issuance of liquor licenses in the MSDDA District. Council also considered the first application from the Manistee Inn that same evening but requested that a standard application form be created for future consideration.

The DDA Economic Restructuring Committee has created a form for Council consideration. If approved this evening the program and form will be in place to accept applications. The DDA can make recommendations on an application but the City Council retains the right to review each application submitted for formal approval or denial.

MOTION by Goodspeed, second by Smith to approve the MSDDA Redevelopment Liquor License Program and the accompanying application form. Discussion followed. Council agreed that a background check by the public safety department be required before it comes to City Council for approval.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlief, and Gustad  
 NAYS: None

**CONSIDERATION OF THE PURCHASE OF A 2016 TANDEM AXLE SNOW PLOW / HAUL TRUCK.**

The Department of Public Works has budgeted with Motor Pool funds to replace truck #140 which is a 1992 Ford L8000. The replacement truck has been priced through two MIDEAL vendors. Cab and Chassis: Weiland International (Contract #3958-0160D and Equipment: Truck & Trailer Specialties (Contract #07185500010). Financing will be competitively bid within 60 days of the anticipated delivery date.

MOTION by Gustad, second by Wittlief to authorize the purchase of a Cab and Chassis from Wieland International in the amount of \$94,145.00; and Equipment from Truck & Trailer Specialties in the amount of \$73,461.42. Discussion followed regarding financing, trade-in or auction of old vehicles, and extended warranties.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlief, and Gustad  
 NAYS: None

**CONSIDERATION OF THE PURCHASE OF A 2016 TANDEM AXLE SNOW PLOW / SALT / SAND TRUCK.**

The Department of Public Works has budgeted with Motor Pool funds to replace truck #134 which is a 1995 Ford L8000. The replacement truck has been priced through two MiDEAL vendors. Cab and Chassis: Wieland International (Contract #3958-0160D) and Equipment: Truck and Trailer Specialties (Contract #071B5500010). Financing will be competitively bid within 60 days of the anticipated deliver date.

MOTION by Gustad, second by Goodspeed to authorize the purchase of a Cab and Chassis from Wieland International in the amount of \$94,145.00 and Equipment from Truck & Trailer Specialties in the amount of \$107,909.36.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

**CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.**

The City Clerk has taken action to advertise vacancies on the Compensation Commission, Downtown Development Authority, Harbor Commission, PEG Commission, Planning Commission, and the Zoning Board of Appeals.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received:

**COMPENSATION COMMISSION.** Two vacancies, terms ending 09/30/17 and 09/30/19, applicants must be registered voters in the City, Mayoral appointment.

*None received.*

**DOWNTOWN DEVELOPMENT AUTHORITY.** One vacancy, term ending 06/30/19, applicants must have an interest in property in the downtown district, Mayoral appointment.

Jacquelyn Gielczyk, 2226 Staunton Street, Filer City  
James Matthews, 334 River Street

Mayor Kenny appointed Jacquelyn Gielczyk to the Downtown Development Authority for a term ending 06/30/19. MOTION by Goodspeed, second by Gustad to approve the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

**HARBOR COMMISSION.** Two vacancies, terms ending 10/31/18, Council appointment.

*None received.*

**PEG COMMISSION.** Two vacancies, terms ending 12/31/18, applicants must be Manistee County residents, Council appointment.

Mike Tillotson, 86 Hancock, Owosso

**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – November 17, 2015**

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Gustad nominated Mike Tillotson to the PEG Commission for a term ending 12/31/18. Question was asked if he was a Manistee County resident as required. MOTION failed for lack of support.

**PLANNING COMMISSION.** Two vacancies, unexpired terms ending 10/31/16 and 10/31/17, applicant must be city resident, Mayoral appointment.

*None received.*

**ZONING BOARD OF APPEALS.** One vacancy, term ending 05/31/18 (alternate member), Mayoral appointment.

*None received.*

**A REPORT FROM THE 2-1-1 ACTION TEAM AND THE PLANNING & ZONING ADMINISTRATOR.**

Ms. Evelyn Szpliet reported on the activities of the 2-1-1 Action Team and responded to questions the Council had regarding their activities.

Ms. Denise Blakeslee reported on the activities of the Planning and Zoning Administrator and responded to questions the Council had regarding their activities.

**CITIZEN COMMENT.**

*None received.*

**OFFICIALS AND STAFF.**

Mikula commented on the City leaf pick up; also to minimize waste of yard waste bags by deterioration over the winter month, no more bags were ordered this fall; Gustad asked if they were being proactive on water freeze ups.

**COUNCILMEMBERS.**

Goodspeed asked when alternate parking starts.

Smith stated that Councilmember Zielinski was not present this evening because of the passing of his uncle and his mother's surgery.

Wittlieff congratulated Famous Flynn's on their opening this past week.

Gustad also congratulated Famous Flynn's; asked that business owners in the DDA district bear with us on the liquor license process, we want to get it right.

**CONSIDERATION OF A CLOSED SESSION, CITY ATTORNEY OPINION ON TWELFTH STREET.**

City Attorney George Saylor recommends a Closed Session this evening to discuss an Attorney's Opinion regarding Twelfth Street as permitted by Section 8 (h) of the Michigan Open Meetings Act as involving material covered by the attorney-client privilege.

MOTION by Smith, second by Gustad to proceed to Closed Session under Section 8 (h) of the Michigan Open Meetings Act. Time: 8:04 p.m.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

MOTION by Wittlieff, second by Goodspeed to return to Regular Session. Time: 8:22 p.m.

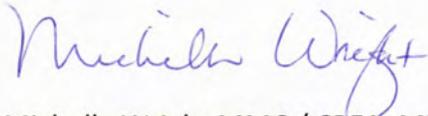
With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Gustad

NAYS: None

**ADJOURN.**

MOTION to adjourn was made by Smith, second by Goodspeed. Meeting adjourned at 8:23 p.m.



Michelle Wright MMC / CPFA, MiCPT  
City Clerk/Deputy Treasurer

**City of Manistee**  
**Plow Truck Purchase**

Loan Amount           \$ 290,000.00  
 Annual Interest           1.79%  
 Payment Periods           4  
 Annual Rate           1.79%  
 Payment           \$75,773.15

|           | <b>Principal</b>    | <b>Interest</b>    | <b>Total Payment</b> | <b>Balance</b> |
|-----------|---------------------|--------------------|----------------------|----------------|
| 4/15/2016 |                     |                    |                      | \$ 290,000.00  |
| 4/15/2017 | \$70,582.15         | \$5,191.00         | \$75,773.15          | \$ 219,417.85  |
| 4/15/2018 | \$71,845.57         | \$3,927.58         | \$75,773.15          | \$ 147,572.27  |
| 4/15/2019 | \$73,131.61         | \$2,641.54         | \$75,773.15          | \$ 74,440.66   |
| 4/15/2020 | \$74,440.66         | \$1,332.49         | \$75,773.15          | \$ -           |
|           | <b>\$290,000.00</b> | <b>\$13,092.61</b> | <b>\$303,092.61</b>  |                |

MEMO TO: Mayor Colleen Kenny  
Members of City Council

FROM: Cindy Lokovich, CAP-OM  
Executive Secretary *Cindy*

DATE: March 28, 2016

SUBJECT: Administrative Professionals Week



**City Manager's Office**  
**231-398-2801**

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The International Association of Administrative Professionals® (IAAP) is the originator and sponsor of both Administrative Professionals Week and Administrative Professionals Day. The original event was organized in 1952 and continues today as an effort to recognize administrative professionals for their contributions in the workplace, and to attract people to administrative careers. Today there are more than 22 million administrative and office support professionals working in the United States.

Over the years, Administrative Professionals Week has become one of the largest workplace observances. The event is celebrated worldwide, bringing together millions of people for community events, educational seminars, and recognizing support staff for their contributions to the workplace.

On behalf of all the administrative professionals serving businesses and organizations in the City of Manistee, I am requesting that the Manistee City Council consider adopting a resolution of thanks and appreciation; proclaiming the week of April 25-29, 2016 as Administrative Professionals Week and Wednesday, April 27, 2016 as Administrative Professionals Day in the City of Manistee. Thank you for your consideration.

Should you have questions, please contact me at (231) 398-2801.

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Enclosures

