
PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 3, 2016

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, May 3, 2016 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Lynda Beaton, Roger Zielinski, James Smith, Mark Wittlieff, Eric Gustad.

ABSENT: Robert Goodspeed.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Public Safety Director – Dave Bachman, City Engineer – Shawn Middleton / Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes
 - April 19, 2016 - Regular Meeting
 - April 19, 2016 - Work Session
- Financial Reports
 - Cash Balances - March 2016
 - Quarterly Financial Update
 - Quarterly Investment Update
- Consideration of Non-Motorized Transportation Committee Bylaw Amendments.

On April 14, 2016 the City of Manistee Non-Motorized Transportation Committee amended their bylaws. Amendments include Section 7.1 Meetings to eliminate the need for monthly meetings and Section 11.0 Changes or Amendments to eliminate the need to wait until the following meeting to vote on amendments.
- Notification Regarding Next Work Session – May 10, 2016

A discussion will be conducted on a Brownfield Redevelopment Overview; and such business as may come before the Council.
- Consideration of Tight Lines for Troops Electric Trailer Sign

The Tight Lines for Troops committee would like to post an electric trailer sign on May 20 and May 21 from 2 p.m. on Friday through 7 a.m. on Saturday on the corner of River Street East pointing down River Street West to the Municipal Marina.
- Consideration of Love INC's Annual Spring Ring Collection Exchange

Love INC's annual Spring Ring Collection Exchange would be held from May 4 through May 14, 2016 between the hours of 9 a.m. and 6 p.m. They plan on having people in place at the following locations: Oleson's, Family Fare, the Vogue, and Love INC's Office; all establishments have given permission. This fundraiser helps support The Family Life Center and their Summer Family Camp.
- Consideration of Lion's White Cane Sale

The Manistee Lion's Club of Manistee is requesting permission to hold their annual White Cane Sale

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fundraiser on Friday, May 6, 2016 in the City of Manistee.

MOTION by Zielinski, second by Wittlieff to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Smith, Wittlieff, and Gustad

NAYS: None

CONSIDERATION OF PROPOSED MSDDA BUDGET FOR FISCAL YEAR 2016-2017.

The Manistee Main Street Downtown Development Authority Board of Directors approved their 2016-2017 fiscal year budget at their March 9, 2016 meeting for presentation to City Council. The board is requesting that City Council approve the budget as presented. City Code of Ordinance No. 282.09 (b) requires the DDA to submit their annual budget to Council by the same date that the City Budget is required by Charter to be approved which is May 15.

MOTION by Wittlieff, second by Gustad to approve the MSDDA's 2016-2017 Fiscal Year Budget. Discussion followed regarding concerns on the salaries, City reimbursement, and collaboration with other agencies.

With a roll call vote this motion failed, 3-3.

AYES: Kenny, Wittlieff, Gustad

NAYS: Beaton, Zielinski, Smith

CONSIDERATION OF ADOPTING THE 2016-2017 BUDGET AND CAPITAL IMPROVEMENT PLAN.

Under Section 7-4 of the Charter, the annual budget must be adopted before May 15 of each year. The budget has been the subject of multiple work sessions and a public hearing.

MOTION by Gustad, second by Wittlieff to adopt a resolution approving the 2016-2017 Budget and Capital Improvement Plan for the City of Manistee. Discussion followed regarding concerns on the retirement contributions, motor pool, references of being unsustainable, not having a third work session, and no changes were made to the budget.

With a roll call vote this motion failed, 3-3.

AYES: Kenny, Wittlieff, Gustad

NAYS: Beaton, Zielinski, Smith

Mayor Kenny stated that if Council fails to adopt the budget before May 15th, it will go back to the Manager's proposed budget.

CONSIDERATION OF CITY COUNCIL ADOPTION OF 2016 THROUGH 2018-2019 CITY OF MANISTEE STRATEGIC PLAN.

City Council, Staff, and the Alliance for Economic Success have completed updates for the City of Manistee Strategic Plan. Items that reflected accomplishments were removed and new goals were added to the updated plan; along with strategies to address those new goals. Council is being requested to review and adopt the 2016

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through 2018-2019 Strategic Plan for the City of Manistee.

MOTION by Smith, second by Gustad to adopt the 2016 through 2018-2019 Strategic Plan for the City of Manistee.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Smith, Wittlieff, Gustad
NAYS: None

CONSIDERATION OF MANISTEE TOWNSHIP WATER SERVICE AGREEMENT.

City and Township staff, with assistance of their respective attorneys, have reached consensus on a revised water service agreement. This revised agreement differs slightly from the one approved by City Council in September 2015. However, the changes do not materially affect the intent of the previous agreement.

MOTION by Beaton, second by Wittlieff to approve a revised Water Service Agreement with Manistee Township.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Smith, Wittlieff, Gustad
NAYS: None

CONSIDERATION OF A LEASE AGREEMENT, GERSTNER DEVELOPMENT.

In 2000, the City entered into a 15 year lease with Eric Gerstner for the parking lot at the corner of Division and River Streets. The lease expired in April of 2015. The City has negotiated a new lease for the property. The term is one year and the lease automatically renews unless terminated by either party. The annual rent is the taxes on the property that the City will pay. The City Attorney has reviewed and approved the agreement.

MOTION by Wittlieff, second by Zielinski to enter into a lease agreement with Gerstner Development, LLC for a parking lot at the corner of Division and River Street and authorize the Mayor to execute the agreement.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Smith, Wittlieff, Gustad
NAYS: None

CONSIDERATION OF SUP RENTALS ON THE BEACH.

Urban Wave is a private business that would like to set up and rent paddle boards and bicycles from the beach between the south pier and the stub pier at First Street Beach. Additionally, they would like permission to stage a small trailer on site for storage of first aid equipment and wireless gear. A business description is included in the attached request. The business will operate from May 28, 2016 through October 31, 2016.

MOTION by Zielinski, second by Wittlieff to authorize Sarah Mason of Urban Wave to operate her business for one season on the beach between the south pier and the stub pier at no charge for this first trial season; and stage a small trailer in the area. Discussion followed.

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MOTION by Gustad, second by Wittlieff to AMEND the original motion to state the approval is pending the Parks Commission approval.

With a roll call vote this motion to AMEND the previous motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Smith, Wittlieff, Gustad
NAYS: None

Roll call vote was then taken on the original motion. Motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Smith, Wittlieff, Gustad
NAYS: None

CONSIDERATION OF A CONCESSION AGREEMENT FOR THE FIFTH AVENUE BEACHHOUSE.

Concession agreements are typically bid out in three-year cycles. The previous agreement for Fifth Avenue Beach was terminated after the first year in 2015. Bids were solicited for the 2016-2018 seasons. A committee was formed consisting of three members of the Parks Commission, the Parks Leadman, and the DPW Director. The committee reviewed submittals and recommends Paul Ronning as the concessionaire for 2016, 2017, and 2018. Mr. Ronning's bid is to pay the City \$650 per month for 2016 and \$750 per month for seasons 2017 and 2018 for the concession rights to Fifth Avenue Beach.

MOTION by Wittlieff, second by Smith to approve the bid submitted by Mr. Paul Ronning for the concession rights to Fifth Avenue Beach for the 2016, 2017, and 2018 seasons; and authorize the DPW Director and City Clerk to execute the service agreement.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Smith, Wittlieff, Gustad
NAYS: None

A REPORT FROM THE ALLIANCE FOR ECONOMIC SUCCESS.

Ms. Tamara Buswinka reported on the activities of the Alliance for Economic Success and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

Comments received by:

- Carol Pasco, 610 Spruce Street / letter to the editor from Gary Patulski and The Real Manistee group regarding budget discussions.

OFFICIALS AND STAFF.

Taylor informed Council of a proposed addendum to the Filer Township sewer agreement that is being discussed.

Bachman commented on the Tight Lines For Troops event.

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Mikula commented on temporary lane closures on US-31 for the filming of the new movie in Manistee.

Middleton stated that their crews will begin scanning and televising manholes as part of the SAW Grant projects, expect it to last all summer.

COUNCILMEMBERS.

Smith congratulated Douglas Valley and Swankyz on their new/moved businesses on River Street.

Wittlieff asked about painting on the surface of Twelfth Street; Mikula stated that coring and load bearing tests are being done all over the City including Twelfth Street.

Gustad thanked Public Safety and Public Works for their help on the filming being done in town; congratulated Douglas Valley on their new business; congratulated Ms. Mason on her 'pop-up' business.

Kenny thanked the Finance Director for the quarterly financial reports, very informative.

ADJOURN.

MOTION to adjourn was made by Wittlieff, second by Smith. Meeting adjourned at 8:22 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Chief Deputy Treasurer