

CITY OF MANISTEE HOUSING COMMISSION

Tuesday, July 5, 2016

Community Room - Harborview

4:00 PM

AGENDA

1. **Call to Order**

The Annual Meeting shall be called to order by Clinton McKinven-Copus, Executive Director and Commission Secretary.

2. **Nominations for and Election of Commission President**

At this time Executive Director Clinton McKinven-Copus will solicit nominations for President of the Board of Commissioners. City of Manistee Housing Commission Commissioners may nominate another member of the Board to serve as President.

Upon closing of nominations, Executive Director Clinton McKinven-Copus will conduct a vote to determine the President of the Board of Commissioners. The vote shall be conducted by roll call.

a. *Listing of Current Commissioners and Officers*

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3. **Meeting leadership turned over to the newly elected Commission President**

4. **Nominations for and Election of Commission Vice-President**

At this time the Commission President will solicit nominations for Vice-President of the Board of Commissioners. City of Manistee Housing Commission Commissioners may nominate another member of the Board to serve as Vice-President.

Upon closing of nominations the President will conduct a vote to determine the Vice-President of the Board of Commissioners. The vote shall be conducted by roll call.

5. **Nominations for and Election of Commission Treasurer**

At this time the Commission President will solicit nominations for Treasurer of the Board of Commissioners. City of Manistee Housing Commission Commissioners may nominate another member of the Board to serve as Treasurer.

Upon closing of nominations the President will conduct a vote to determine the Treasurer of the Board of Commissioners. The vote shall be conducted by roll call.

6. **Commission Presidential Appointments**

a. *Audit Committee*

1) Chair (per By-Laws)---Commission Treasurer

2) Commission General Counsel

3) Commission Vice-President

b. *Personnel Committee*

1) Doug Parkes

2) Donna Korzeniewski

3) Commission General Counsel

7. **Annual Meeting Resolution 2015-01: Establishment of Regular Meetings**

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8. **Adjournment of Annual Meeting**



City of Manistee Housing Commission

273 6th Avenue, Manistee, Michigan 49660

PROVIDING SAFE AFFORDABLE HOUSING

Commissioner Appointments

Name	Term Expires	Position at Last Annual Meeting June 24, 2015	Special Notation
Dale Priester	05/31/2021	President	
Doug Parkes	05/31/2017	Vice-President	
Elbert Purdom	05/31/2020	Treasurer	
Donna Korzeniewski	05/31/2018		
Sheryl Kuenzer	05/31/2017		Appointed as Resident Commissioner

Updated June 20, 2016
 Clinton McKinven-Copus
 Executive Director/Commission Secretary



City of Manistee Housing Commission

273 6th Avenue, Manistee, Michigan 49660

PROVIDING SAFE AFFORDABLE HOUSING

Annual Meeting Resolution 2016-01 Establishment of Regular Meetings for 2016-2107

WHEREAS, the City of Manistee Housing Commission (CMHC) By-Laws, Section 3.3 requires that the regular meetings for the year be set at the Annual Meeting and posted in accordance with the Michigan Open Meetings Act, and

WHEREAS, CMHC, also meets regularly in work sessions;

NOW, THEREFORE, on the motion of _____, supported by _____, and voted upon as follows, **BE IT RESOLVED**, that the CMHC adopts the following resolution:

NOW, THEREFORE, IT IS HEREBY RESOLVED that the City of Manistee Housing Commission Board of Commissioners regular meetings for 2016-2017 be set as follows:

- Tuesday, July 26, 2016
- Tuesday, August 23, 2016
- Tuesday, September 27, 2016
- Tuesday, October 25, 2016
- Tuesday, November 15, 2016
 - *[Held one week early due to the Thanksgiving Holiday]*
- Tuesday, December 13, 2016
 - *[Held two weeks early due to the Christmas/New Year's Holidays]*
- Tuesday, January 24, 2017
- Tuesday, February 28, 2017
- Tuesday, March 28, 2017
- Tuesday, April 25, 2017
- Tuesday, May 23, 2017
- Tuesday, June 27, 2017

Regular meetings shall be at 4:00 PM and held in the Harborview Apartments (273 Sixth Ave.) Community Room. CMHC shall post meeting notices and cancellations at the following locations:

- City of Manistee website www.manisteemi.gov/
- CMHC Main office window (located at Harborview Apartments)
- Harborview Apartments Main Lobby

BE IT FURTHER RESOLVED that the City of Manistee Housing Commission Board of Commissioners established the following work sessions for 2016-2017:

- Tuesday, August 9, 2016
 - *[Work session focus on the fiscal year 2017 budget]*
- Tuesday, September 13, 2016
- Tuesday, October 11, 2016
- Tuesday, January 10, 2017
- Tuesday, February 14, 2017
- Tuesday, March 14, 2017
- Tuesday, April 11, 2017
- Tuesday, May 9, 2017
- Tuesday, June 13, 2017

Work sessions shall be at 4:00 PM and held in either the Conference Room of the Housing Commission main office (Harborview Apartments) or the Community Room of Harborview Apartments. The location shall be posted with notification. Additional work sessions shall be added as needed in consultation with the Housing Commission Board President and Executive Director. CMHC shall post meeting notices and cancellations at the following locations:

- City of Manistee website www.manisteemi.gov/
- CMHC Main office window (located at Harborview Apartments)
- Harborview Apartments Main Lobby

