
PROCEEDINGS OF THE MANISTEE CITY COUNCIL – August 16, 2016

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, August 16, 2016 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, and Mark Wittlieff.

ABSENT: 1-Vacancy

ALSO PRESENT: City Manager – Thad Taylor, Deputy City Clerk – Mary Bachman, DPW Director – Jeff Mikula, Planning & Zoning Administrator – Denise Blakeslee, Public Safety Director – Dave Bachman, and City Engineer – Shawn Middleton / Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Gary Patulski – 159 Quincy Street commented on the appointment of a councilmember, get someone on the board sooner rather than later.

CONSENT AGENDA.

- Minutes
 - August 3, 2016 - Regular Meeting
 - August 9, 2016 - Work Session

- Financial Reports
 - Payroll
 - July 18-31, 2016 - \$ 137,475.35
 - August 1-14, 2016 - \$ 129,674.47
 - Invoices
 - July 15, 2016 - \$ 259,417.22
 - July 26, 2016 - \$ 718,563.59

- Notification Regarding Next Work Session – September 13, 2016
 - A discussion will be conducted on blight; and such business as may come before the Council.

MOTION by Goodspeed, second by Wittlieff to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF CHANGING THE DATE OF THE SEPTEMBER WORK SESSION.

At the November 10, 2015 organizational meeting Council took action to set the meeting calendar for 2016. At that time the September work session was scheduled for a Monday to accommodate any

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councilmembers and staff that might be attending the annual MML Convention. No councilmember or staff has signed up to attend this year's MML Convention. Council could take action to return the September work session to its normal date of Tuesday, September 13, 2016.

MOTION by Zielinski, second by Goodspeed to reschedule the September work session to Tuesday, September 13, 2016 at 7:00 p.m.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF A RESOLUTION CREATING TOBACCO-FREE OUTDOOR RECREATION AREAS IN CITY PARKS.

The Great Start Collaborative for Manistee County and Manistee County Live Well Coalition approached the Parks Commission with a proposal to install signage at several children's play areas within our parks to reduce tobacco use. The Parks Commission recommends approval of this request. The signs will be provided to the City and they will be installed by the DPW at each location; costs will be minimal.

MOTION by Zielinski, second by Smith to approve the resolution and authorize the Great Start Collaborative for Manistee County and Manistee County Live Well Coalition to install signage. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF AWARDING A CONTRACT TO PAVEMENT MAINTENANCE SYSTEMS, LLC TO COMPLETE MICRO-SURFACE PAVING.

The City of Manistee's Transportation Improvement Plan includes approximately six miles of light rehabilitation on Major Streets. The project was publicly bid with two bids being received:

Pavement Maintenance Systems, LLC	\$453,570.56*
Strawser Construction, Inc.	\$515,333.76

*Recommended Bid

The City Attorney has reviewed and approved the contract.

MOTION by Wittlieff, second by Goodspeed to award a contract to the low bidder, Pavement Maintenance Systems, LLC to complete Micro-Surface paving in the amount of \$453,570.56; and

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authorize the Mayor and Clerk to execute the Agreement and Notice to Proceed. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF A RESOLUTION ADOPTING THE CITY OF MANISTEE MASTER PLAN.

The Planning Commission has been working on developing a new Master Plan since 2013. The Commissioners used public input from a Visioning Session, an Online Survey, and Charrette to develop the plan. On May 18, 2016 the plan was released for the 63 day review and comment period and the public hearing was noticed. The Planning Commission held a public hearing on August 4, 2016 where they adopted the plan and are recommending final approval of same by the City Council.

MOTION by Zielinski, second by Beaton to authorize the Mayor and Clerk to sign a resolution adopting the City of Manistee Master Plan.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF LOCAL REVENUE SHARING BOARD GRANT APPLICATIONS.

The Local Revenue Sharing Board (LRSB) distributes 2% money from the Little River Casino. The deadline for 2016 Cycle II applications is Friday, September 2, 2016 at 5:00 p.m.

The grant application package was received on August 8. That did not allow sufficient time for staff to complete the grant applications for inclusion in Council's August 16 agenda packet for consideration. Staff will be available to provide verbal presentations at the meeting. Council is being asked to provide their authorization based upon the verbal reports.

Chief Bachman informed Council of two grant requests he is proposing: 1) \$4,000 to send Det. Sgt. Glass to Staff & Command School, and 2) \$16,000 for a fire department mobile classroom to teach children in grades 4-6 to recognize fire and how to evacuate.

MOTION by Smith, second by Zielinski to authorize the submission of grant applications to the Local Revenue Sharing Board.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF MANISTEE TOWNSHIP WATER SERVICE AGREEMENT.

City and Township staff, with assistance of their respective attorneys, have reached consensus on a revised water service agreement. This revised agreement differs slightly from the one approved by City Council in September 2015 and again in May 2016. However, the changes do not materially affect the intent of the previous agreement.

MOTION by Zielinski, second by Wittlieff to approve a revised Water Service Agreement with Manistee Township.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff
NAYS: None

CONSIDERATION OF AN APPOINTMENT TO FILL THE VACANT SEVENTH DISTRICT COUNCIL SEAT.

Section 2-6 of the City Charter states “Any vacancy occurring in the office of Council person shall be filled within thirty (30) days by appointment of a resident of the district...No vacancy need be filled if it occurs within one hundred and twenty (120) days preceding a City election.” While Council is therefore not required by Charter to fill the vacancy this close to the election, Councilman Smith has requested that Council consider appointing Erin Pontiac, the only current candidate, to the Seventh District Council seat. This appointment would only be temporary, pending results of the November 8, 2016 election. It must be noted that write-in candidates are still possible and must be registered with the Clerk’s Office two weeks prior to the election. Historically, Council has followed the practice of advertising and interviewing candidates for a Council vacancy.

MOTION by Beaton, second by Wittlieff to consider an appointment of Erin Pontiac to the Seventh District Council seat. Discussion followed.

With a roll call vote this motion passed, 4-2.

AYES: Beaton, Zielinski, Smith, Wittlieff
NAYS: Kenny, Goodspeed

CONSIDERATION OF A RESOLUTION FOR PARTICIPATION IN THE REGIONAL RESOURCE RECOVERY PROJECT.

The Alliance for Economic Success (AES) and Iris Waste Diversion Specialists received a \$30,000 grant from the USDA Rural Development for a multi-jurisdictional project to develop a sustainable regional resource recovery program. They are asking the City to participate and if willing to do so, to adopt the attached resolution. The City’s commitment is for staff time only and the City can withdraw from the project at any time.

MOTION by Zielinski, second by Smith to adopt a resolution to participate in the Regional Resource

Recovery Project.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

A REPORT FROM THE ENGINEER OF RECORD AND THE ALLIANCE FOR ECONOMIC SUCCESS.

Mr. Shawn Middleton reported on the activities of the Spicer Group and responded to questions the Council had regarding their activities.

Ms. Tamara Buswinka reported on the activities of the Alliance for Economic Success and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

Comments received by:

- Ryan Kieszowski – 618 Pine Street / opposed to the Twelfth Street issue, needs more discussion.
- Dave Sweebe – 65 Arthur Street / appreciated Council’s approval of the Brownfield/Joslin Cove project; Twelfth Street - strongly supports the proposed 2-way street.
- Carol Pasco – 610 Spruce Street / disappointed in the way Seventh District appointment was handled, give the district a voice.
- Gary Patulski – 159 Quincy Street / hanging baskets along US-31 on the northside of town, willing to purchase for the next five years; commended Council for appointing a new member; distributed photo of the road condition/potholes on Cleveland Street and Quincy Street, asked Council to address the problem.

OFFICIALS AND STAFF.

Mikula stated new signs were installed at the recycling center; street will be paved by the Vogue within the next two weeks.

COUNCILMEMBERS.

Beaton stated that it would be helpful to have signs on the Fifth Avenue beach house stating “No Dogs Allowed”.

Goodspeed welcomed Erin Pontiac.

Wittlieff thanked Chief Bachman for taking care of the blight issue.

Kenny also welcomed Erin Pontiac; asked that people be careful of students going back to school.

ADJOURN.

MOTION to adjourn was made by Goodspeed. Meeting adjourned at 8:45 p.m.

Mary M. Bachman MMC, CMMC / LIA
Deputy City Clerk