

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, SEPTEMBER 6, 2016 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) CONSIDERATION OF ADMINISTRATION OF THE OATH OF OFFICE FOR THE SEVENTH DISTRICT COUNCIL SEAT.

At the August 16, 2016 Council meeting Erin Pontiac was appointed to fill the unexpired term of the Seventh District Council seat.

At this time Deputy Clerk Mary Bachman will administer the Oath of Office for the term expiring November 2016.

- c.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

- IV. Consent Agenda.** All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Cash Balances.
b.) Revenue & Expense.
- IX. b.) Notification Regarding Next Work Session.
c.) Consideration of the Manistee High School Homecoming Parade.
d.) Consideration of the Manistee Catholic Central Homecoming Parade.

At this time Council could take action to approve the Consent Agenda as presented.

*V. **Approval of Minutes.** Approval of the minutes of the August 16, 2016 regular meeting as attached.

VI. **Financial Report.**

*a.) CASH BALANCES.

*b.) REVENUE & EXPENSE.

VII. **Unfinished Business.**

VIII. **New Business.**

a.) CONSIDERATION OF INTRODUCING ORDINANCE 16-01, AMENDING CHAPTER 663 FIREWORKS.

At their work session of August 9, 2016 Council revisited the discussion on the Fireworks Ordinance. Following that discussion City Council directed the City Attorney to develop an ordinance mirroring state law; with Council approval for display requests such as the Sleighbell Festival, school events, etc.

As this ordinance amendment was a discussion by the entire Council, this amendment was not taken to the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

At this time Council could take action to introduce Ordinance 16-01 amending Chapter 663 Fireworks, Section 663.02 Use of Consumer Fireworks Prohibited.

b.) CONSIDERATION OF AN ADDENDUM TO THE CHARTER TOWNSHIP OF FILER SEWER AGREEMENT.

At the January 19, 2016 regular meeting City Council took action to enter into an agreement with the Charter Township of Filer for the collection and treatment of wastewater. The Charter Township of Filer has requested an addendum to address sewer mains located in Filer Township owned by the City.

The attached addendum addresses their concerns by stipulating that the City will give Filer Township certain City-owned infrastructure, located in Filer Township and that the infrastructure given to Filer Township will become part of their wastewater collection system.

At this time Council could take action to approve the terms of Addendum 1 to the sewer agreement between the City of Manistee and the Charter Township of Filer.

IX. Notices, Communications, Announcements.

- a.) A REPORT FROM THE TREE COMMISSION AND THE PUBLIC WORKS DEPARTMENT.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Ms. Pat Sagala will report on the activities of the Tree Commission and respond to any questions the Council may have regarding their activities.

At this time Mr. Jeff Mikula will report on the activities of the Public Works Department and respond to any questions the Council may have regarding their activities.

No action is required on this item.

- *b.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, September 13, 2016 at 7 p.m. A discussion will be conducted on blight; and such business as may come before the Council. No action is required on this item.

- *c.) CONSIDERATION OF THE MANISTEE HIGH SCHOOL HOMECOMING PARADE.

Manistee High School has requested authorization for their annual Homecoming Parade on Friday, September 23, 2016 at 5 p.m. The parade will assemble near the Eagles parking lot, begin on Division Street, and follow River Street west to the fountain where it will disburse.

At this time Council could take action to authorize the Manistee High School Homecoming Parade on Friday, September 23, 2016; subject to the appropriate department approvals.

- *d.) CONSIDERATION OF THE MANISTEE CATHOLIC CENTRAL HOMECOMING PARADE.

Manistee Catholic Central has requested authorization for their annual Homecoming Parade on Friday, October 7, 2016 at 4:30 p.m. The parade will assemble near Manistee Tire, begin on Division Street, and follow River Street west to the fountain where it will disburse.

At this time Council could take action to authorize the Manistee Catholic Central Homecoming Parade on Friday, October 7, 2016; subject to the appropriate department approvals.

X. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.
- d.) CONSIDERATION OF A CLOSED SESSION REGARDING CITY ATTORNEY OPINION.

City Council has received a written opinion from the City Attorney. The City Attorney has recommended that Council consider discussing the written attorney opinion, which is exempt from disclosure under the Michigan Freedom of Information Act as involving material covered by the attorney-client privilege, in closed session pursuant to Section 8 (h) of the Michigan Open Meetings Act.

At this time Council could take action to proceed into closed session under Section 8 (h) of the Michigan Open Meetings Act.

XI. Adjourn.

TNT:cl

COUNCIL AGENDA ATTACHMENTS:

- 1. Council Meeting Minutes – August 16, 2016
- 2. Cash Balances Report
- 3. Revenue & Expenses Report
- 4. Ordinance 16-01 Fireworks
- 5. Filer Agreement Addendum
- 6. MHS Homecoming Parade Request
- 7. MCC Homecoming Parade Request

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – August 16, 2016

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, August 16, 2016 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, and Mark Wittlieff.

ABSENT: 1-Vacancy

ALSO PRESENT: City Manager – Thad Taylor, Deputy City Clerk – Mary Bachman, DPW Director – Jeff Mikula, Planning & Zoning Administrator – Denise Blakeslee, Public Safety Director – Dave Bachman, and City Engineer – Shawn Middleton / Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Gary Patulski – 159 Quincy Street commented on the appointment of a councilmember, get someone on the board sooner rather than later.

CONSENT AGENDA.

- Minutes
 - August 3, 2016 - Regular Meeting
 - August 9, 2016 - Work Session
- Financial Reports
 - Payroll
 - July 18-31, 2016 - \$ 137,475.35
 - August 1-14, 2016 - \$ 129,674.47
 - Invoices
 - July 15, 2016 - \$ 259,417.22
 - July 26, 2016 - \$ 718,563.59
- Notification Regarding Next Work Session – September 13, 2016
A discussion will be conducted on blight; and such business as may come before the Council.

MOTION by Goodspeed, second by Wittlieff to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF CHANGING THE DATE OF THE SEPTEMBER WORK SESSION.

At the November 10, 2015 organizational meeting Council took action to set the meeting calendar for 2016. At that time the September work session was scheduled for a Monday to accommodate any

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – August 16, 2016

councilmembers and staff that might be attending the annual MML Convention. No councilmember or staff has signed up to attend this year's MML Convention. Council could take action to return the September work session to its normal date of Tuesday, September 13, 2016.

MOTION by Zielinski, second by Goodspeed to reschedule the September work session to Tuesday, September 13, 2016 at 7:00 p.m.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF A RESOLUTION CREATING TOBACCO-FREE OUTDOOR RECREATION AREAS IN CITY PARKS.

The Great Start Collaborative for Manistee County and Manistee County Live Well Coalition approached the Parks Commission with a proposal to install signage at several children's play areas within our parks to reduce tobacco use. The Parks Commission recommends approval of this request. The signs will be provided to the City and they will be installed by the DPW at each location; costs will be minimal.

MOTION by Zielinski, second by Smith to approve the resolution and authorize the Great Start Collaborative for Manistee County and Manistee County Live Well Coalition to install signage. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF AWARDING A CONTRACT TO PAVEMENT MAINTENANCE SYSTEMS, LLC TO COMPLETE MICRO-SURFACE PAVING.

The City of Manistee's Transportation Improvement Plan includes approximately six miles of light rehabilitation on Major Streets. The project was publicly bid with two bids being received:

Pavement Maintenance Systems, LLC	\$453,570.56*
Strawser Construction, Inc.	\$515,333.76

*Recommended Bid

The City Attorney has reviewed and approved the contract.

MOTION by Wittlieff, second by Goodspeed to award a contract to the low bidder, Pavement Maintenance Systems, LLC to complete Micro-Surface paving in the amount of \$453,570.56; and

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – August 16, 2016

authorize the Mayor and Clerk to execute the Agreement and Notice to Proceed. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF A RESOLUTION ADOPTING THE CITY OF MANISTEE MASTER PLAN.

The Planning Commission has been working on developing a new Master Plan since 2013. The Commissioners used public input from a Visioning Session, an Online Survey, and Charrette to develop the plan. On May 18, 2016 the plan was released for the 63 day review and comment period and the public hearing was noticed. The Planning Commission held a public hearing on August 4, 2016 where they adopted the plan and are recommending final approval of same by the City Council.

MOTION by Zielinski, second by Beaton to authorize the Mayor and Clerk to sign a resolution adopting the City of Manistee Master Plan.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF LOCAL REVENUE SHARING BOARD GRANT APPLICATIONS.

The Local Revenue Sharing Board (LRSB) distributes 2% money from the Little River Casino. The deadline for 2016 Cycle II applications is Friday, September 2, 2016 at 5:00 p.m.

The grant application package was received on August 8. That did not allow sufficient time for staff to complete the grant applications for inclusion in Council's August 16 agenda packet for consideration. Staff will be available to provide verbal presentations at the meeting. Council is being asked to provide their authorization based upon the verbal reports.

Chief Bachman informed Council of two grant requests he is proposing: 1) \$4,000 to send Det. Sgt. Glass to Staff & Command School, and 2) \$16,000 for a fire department mobile classroom to teach children in grades 4-6 to recognize fire and how to evacuate.

MOTION by Smith, second by Zielinski to authorize the submission of grant applications to the Local Revenue Sharing Board.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

CONSIDERATION OF MANISTEE TOWNSHIP WATER SERVICE AGREEMENT.

City and Township staff, with assistance of their respective attorneys, have reached consensus on a revised water service agreement. This revised agreement differs slightly from the one approved by City Council in September 2015 and again in May 2016. However, the changes do not materially affect the intent of the previous agreement.

MOTION by Zielinski, second by Wittlieff to approve a revised Water Service Agreement with Manistee Township.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff
NAYS: None

CONSIDERATION OF AN APPOINTMENT TO FILL THE VACANT SEVENTH DISTRICT COUNCIL SEAT.

Section 2-6 of the City Charter states “Any vacancy occurring in the office of Council person shall be filled within thirty (30) days by appointment of a resident of the district...No vacancy need be filled if it occurs within one hundred and twenty (120) days preceding a City election.” While Council is therefore not required by Charter to fill the vacancy this close to the election, Councilman Smith has requested that Council consider appointing Erin Pontiac, the only current candidate, to the Seventh District Council seat. This appointment would only be temporary, pending results of the November 8, 2016 election. It must be noted that write-in candidates are still possible and must be registered with the Clerk’s Office two weeks prior to the election. Historically, Council has followed the practice of advertising and interviewing candidates for a Council vacancy.

MOTION by Beaton, second by Wittlieff to consider the appointment of Erin Pontiac to the Seventh District Council seat. Discussion followed.

With a roll call vote this motion passed, 4-2.

AYES: Beaton, Zielinski, Smith, Wittlieff
NAYS: Kenny, Goodspeed

CONSIDERATION OF A RESOLUTION FOR PARTICIPATION IN THE REGIONAL RESOURCE RECOVERY PROJECT.

The Alliance for Economic Success (AES) and Iris Waste Diversion Specialists received a \$30,000 grant from the USDA Rural Development for a multi-jurisdictional project to develop a sustainable regional resource recovery program. They are asking the City to participate and if willing to do so, to adopt the attached resolution. The City’s commitment is for staff time only and the City can withdraw from the project at any time.

MOTION by Zielinski, second by Smith to adopt a resolution to participate in the Regional Resource

Recovery Project.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff

NAYS: None

A REPORT FROM THE ENGINEER OF RECORD AND THE ALLIANCE FOR ECONOMIC SUCCESS.

Mr. Shawn Middleton reported on the activities of the Spicer Group and responded to questions the Council had regarding their activities.

Ms. Tamara Buswinka reported on the activities of the Alliance for Economic Success and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

Comments received by:

- Ryan Kieszkowski – 618 Pine Street / is opposed to the Twelfth Street issue, needs more discussion.
- Dave Sweebe – 65 Arthur Street / appreciated Council’s approval of the Brownfield/Joslin Cove project; Twelfth Street - strongly supports the proposed 2-way street.
- Carol Pasco – 610 Spruce Street / disappointed in the way Seventh District appointment was handled, give the district a voice.
- Gary Patulski – 159 Quincy Street / hanging baskets along US-31 on the northside of town, willing to purchase for the next five years; commended Council for appointing a new member; distributed a photo of the road condition and potholes on Cleveland Street and Quincy Street, asked Council to address the problem.

OFFICIALS AND STAFF.

Mikula stated new signs were installed at the recycling center; street will be paved by the Vogue within the next two weeks.

COUNCILMEMBERS.

Beaton stated that it would be helpful to have signs on the Fifth Avenue beach house stating “No Dogs Allowed”.

Goodspeed welcomed Erin Pontiac.

Wittlieff thanked Chief Bachman for taking care of the blight issue.

Kenny also welcomed Erin Pontiac; asked that people be careful of students going back to school.

ADJOURN.

MOTION to adjourn was made by Goodspeed. Meeting adjourned at 8:45 p.m.

Mary M. Bachman MMC, CMMC / LIA
Deputy City Clerk

DRAFT

CASH TRANSACTIONS REPORT

DRAFT

MONTH: JULY
City of Manistee

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8/30/2016
3:56 pm

Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 101 - GENERAL FUND				
Dept: 000				
001.000 Cash	697,685.41	476,966.74	682,405.15	492,247.00
001.001 Restricted Cash	33,882.00	0.00	0.00	33,882.00
001.002 Cash - Escrow	117,904.43	32,132.83	68,914.88	81,122.38
004.000 Cash - Petty	800.00	0.00	0.00	800.00
017.000 MBIA Mi Class Inv	46,302.67	21.48	0.00	46,324.15
Total Dept: 000	896,574.51	509,121.05	751,320.03	654,375.53
Fund: 101	896,574.51	509,121.05	751,320.03	654,375.53
Fund: 202 - MAJOR STREET FUND				
Dept: 000				
001.000 Cash	340,057.60	32,992.19	17,838.53	355,211.26
Total Dept: 000	340,057.60	32,992.19	17,838.53	355,211.26
Fund: 202	340,057.60	32,992.19	17,838.53	355,211.26
Fund: 203 - LOCAL STREET FUND				
Dept: 000				
001.000 Cash	57,445.04	11,453.61	6,952.50	61,946.15
Total Dept: 000	57,445.04	11,453.61	6,952.50	61,946.15
Fund: 203	57,445.04	11,453.61	6,952.50	61,946.15
Fund: 204 - STREET IMPROVEMENT FUND				
Dept: 000				
001.000 Cash	30,815.25	27,977.10	0.00	58,792.35
Total Dept: 000	30,815.25	27,977.10	0.00	58,792.35
Fund: 204	30,815.25	27,977.10	0.00	58,792.35
Fund: 226 - CITY REFUSE FUND				
Dept: 000				
001.000 Cash	47,512.90	35,309.07	18,642.52	64,179.45
Total Dept: 000	47,512.90	35,309.07	18,642.52	64,179.45
Fund: 226	47,512.90	35,309.07	18,642.52	64,179.45
Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO				
Dept: 000				
001.000 Cash	19,125.28	0.00	0.00	19,125.28
Total Dept: 000	19,125.28	0.00	0.00	19,125.28
Fund: 243	19,125.28	0.00	0.00	19,125.28
Fund: 245 - OIL & GAS FUND				
Dept: 000				
001.000 Cash	73,884.69	325,000.00	394,226.00	4,658.69
001.020 Money Market	318,072.21	0.00	325,000.00	-6,927.79
Total Dept: 000	391,956.90	325,000.00	719,226.00	-2,269.10
Fund: 245	391,956.90	325,000.00	719,226.00	-2,269.10
Fund: 275 - GRANT MANAGEMENT FUND				
Dept: 000				
001.000 Cash	11,473.98	0.00	0.00	11,473.98
Total Dept: 000	11,473.98	0.00	0.00	11,473.98
Fund: 275	11,473.98	0.00	0.00	11,473.98

CASH TRANSACTIONS REPORT

DRAFT

MONTH: JULY
City of Manistee

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 290 - PEG COMMISSION				
Dept: 000				
001.000 Cash	3,362.71	26,450.00	3,220.67	26,592.04
Total Dept: 000	3,362.71	26,450.00	3,220.67	26,592.04
Fund: 290	3,362.71	26,450.00	3,220.67	26,592.04
Fund: 296 - RAMSDELL THEATRE				
Dept: 000				
001.000 Cash	79,650.03	90,490.25	90,551.64	79,588.64
001.002 Cash - Escrow	4,430.00	0.00	600.00	3,830.00
004.000 Cash - Petty	200.00	0.00	0.00	200.00
Total Dept: 000	84,280.03	90,490.25	91,151.64	83,618.64
Fund: 296	84,280.03	90,490.25	91,151.64	83,618.64
Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS				
Dept: 000				
001.000 Cash	13,072.01	22,732.28	12,872.97	22,931.32
Total Dept: 000	13,072.01	22,732.28	12,872.97	22,931.32
Fund: 297	13,072.01	22,732.28	12,872.97	22,931.32
Fund: 430 - CAPITAL IMPROVEMENT FUND				
Dept: 000				
001.000 Cash	25,173.02	394,226.00	54,475.00	364,924.02
Total Dept: 000	25,173.02	394,226.00	54,475.00	364,924.02
Fund: 430	25,173.02	394,226.00	54,475.00	364,924.02
Fund: 490 - RENAISSANCE PARK				
Dept: 000				
001.000 Cash	1,101.07	0.00	0.00	1,101.07
Total Dept: 000	1,101.07	0.00	0.00	1,101.07
Fund: 490	1,101.07	0.00	0.00	1,101.07
Fund: 508 - BOAT RAMP FUND				
Dept: 000				
001.000 Cash	27,854.27	5,308.76	3,370.87	29,792.16
004.000 Cash - Petty	1,000.00	0.00	0.00	1,000.00
Total Dept: 000	28,854.27	5,308.76	3,370.87	30,792.16
Fund: 508	28,854.27	5,308.76	3,370.87	30,792.16
Fund: 573 - WATER & SEWER UTILITY				
Dept: 000				
001.000 Cash	578,558.78	783,545.25	598,616.78	763,487.25
001.002 Cash - Escrow	51,300.00	900.00	0.00	52,200.00
004.000 Cash - Petty	300.00	0.00	0.00	300.00
017.000 MBIA Mi Class Inv	490,898.96	227.84	0.00	491,126.80
017.001 MBIA MI Class - 2015 W&S RvBd	1,958,748.34	909.16	0.00	1,959,657.50
Total Dept: 000	3,079,806.08	785,582.25	598,616.78	3,266,771.55
Fund: 573	3,079,806.08	785,582.25	598,616.78	3,266,771.55
Fund: 594 - MARINA FUND				
Dept: 000				
001.000 Cash	19,269.57	20,100.72	22,466.27	16,904.02
001.002 Cash - Escrow	600.00	300.00	300.00	600.00

CASH TRANSACTIONS REPORT

DRAFT

MONTH: JULY
City of Manistee

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Dept: 000				
004.000 Cash - Petty	300.00	0.00	0.00	300.00
Total Dept: 000	20,169.57	20,400.72	22,766.27	17,804.02
Fund: 594	20,169.57	20,400.72	22,766.27	17,804.02
Fund: 661 - MOTOR POOL FUND				
Dept: 000				
001.000 Cash	675,416.96	26,033.27	0.04	701,450.19
Total Dept: 000	675,416.96	26,033.27	0.04	701,450.19
Fund: 661	675,416.96	26,033.27	0.04	701,450.19
Fund: 703 - CURRENT TAX COLLECTION				
Dept: 000				
001.000 Cash	0.00	1,361,398.20	490,095.27	871,302.93
Total Dept: 000	0.00	1,361,398.20	490,095.27	871,302.93
Fund: 703	0.00	1,361,398.20	490,095.27	871,302.93
Fund: 704 - PAYROLL CLEARING FUND				
Dept: 000				
001.000 Cash	48,201.33	685,256.32	673,790.79	59,666.86
Total Dept: 000	48,201.33	685,256.32	673,790.79	59,666.86
Fund: 704	48,201.33	685,256.32	673,790.79	59,666.86
Fund: 705 - DELINQUENT TAX COLLECTION				
Dept: 000				
001.000 Cash	0.04	3,081.23	0.00	3,081.27
Total Dept: 000	0.04	3,081.23	0.00	3,081.27
Fund: 705	0.04	3,081.23	0.00	3,081.27
Grand Totals:	5,774,398.55	4,362,812.30	3,464,339.88	6,672,870.97

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000							
402.000 Real & Personal Property Tax	2,859,958.00	2,859,958.00	236,020.63	236,020.63	0.00	2,623,937.37	8.3
411.000 Delinq Real Property Tax	219,206.00	219,206.00	0.00	0.00	0.00	219,206.00	0.0
420.000 Delinq Personal Property Tax	10,856.00	10,856.00	0.00	0.00	0.00	10,856.00	0.0
445.000 Tax Penalties & Interest	22,427.00	22,427.00	0.00	0.00	0.00	22,427.00	0.0
447.000 Tax Administration Fee	84,509.00	84,509.00	4,829.48	4,829.48	0.00	79,679.52	5.7
450.000 Business Registration	1,125.00	1,125.00	0.00	0.00	0.00	1,125.00	0.0
485.000 Permits	6,500.00	6,500.00	425.00	425.00	0.00	6,075.00	6.5
490.000 Franchise Fees	110,000.00	110,000.00	-56,977.70	-56,977.70	0.00	166,977.70	-51.8
539.000 State Grant Revenue	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
539.002 Crim Just Training Grant	2,300.00	2,300.00	0.00	0.00	0.00	2,300.00	0.0
573.000 Local Comm Stabilizaton Share	90,000.00	90,000.00	1,511.39	1,511.39	0.00	88,488.61	1.7
574.000 State Share Liquor Tax	8,400.00	8,400.00	0.00	0.00	0.00	8,400.00	0.0
575.000 State Shared Revenue	493,841.00	493,841.00	-79,656.00	-79,656.00	0.00	573,497.00	-16.1
575.001 State CVTRS	165,336.00	165,336.00	-27,557.00	-27,557.00	0.00	192,893.00	-16.7
626.000 Charge for Service	31,200.00	31,200.00	5,912.00	5,912.00	0.00	25,288.00	18.9
627.000 Charge for Serv - Bldg. Insp.	0.00	0.00	25.00	25.00	0.00	-25.00	0.0
628.000 Charge for Service - Boat Ramp	2,591.00	2,591.00	2,591.00	2,591.00	0.00	0.00	100.0
630.000 Charge for Services-Local St.	83,430.00	83,430.00	6,952.50	6,952.50	0.00	76,477.50	8.3
631.000 Charge for Services-Major St.	212,180.00	212,180.00	17,681.67	17,681.67	0.00	194,498.33	8.3
632.000 Charge For Service - Marina	11,080.00	11,080.00	2,770.00	2,770.00	0.00	8,310.00	25.0
634.000 Charge for Services - Refuse	89,306.00	89,306.00	11,346.50	11,346.50	0.00	77,959.50	12.7
635.000 Charge for Service - W&S	343,438.00	343,438.00	28,619.83	28,619.83	0.00	314,818.17	8.3
636.000 Charge for Service-Transport	278,000.00	278,000.00	20,293.90	20,293.90	0.00	257,706.10	7.3
639.000 Utility Ownership Fee	183,167.00	183,167.00	15,263.92	15,263.92	0.00	167,903.08	8.3
640.000 Payment in Lieu of Taxes	192,550.00	192,550.00	90,595.86	90,595.86	0.00	101,954.14	47.1
642.000 Sales	4,500.00	4,500.00	120.00	120.00	0.00	4,380.00	2.7
655.000 Fines & Forfeits	26,000.00	26,000.00	2,895.70	2,895.70	0.00	23,104.30	11.1
664.000 Interest Income	1,147.00	1,147.00	23.84	23.84	0.00	1,123.16	2.1
667.000 Rental Income	5,100.00	5,100.00	650.00	650.00	0.00	4,450.00	12.7
668.000 Riverfront Lease Income	22,112.00	22,112.00	0.00	0.00	0.00	22,112.00	0.0
671.000 Other Revenue	500.00	500.00	0.00	0.00	0.00	500.00	0.0
674.000 Contributions/Donations	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
676.000 Reimbursement	144,550.00	144,550.00	10,407.51	10,407.51	0.00	134,142.49	7.2
687.000 Refunds	20,000.00	20,000.00	-40,500.00	-40,500.00	0.00	60,500.00	-202.5
688.000 Refunds - W.C. Premium	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
695.000 Insurance Settlement	0.00	0.00	2,702.16	2,702.16	0.00	-2,702.16	0.0
699.000 Transfers In	446,621.00	446,621.00	0.00	0.00	0.00	446,621.00	0.0
Dept: 000	6,181,930.00	6,181,930.00	256,947.19	256,947.19	0.00	5,924,982.81	4.2
Revenues	6,181,930.00	6,181,930.00	256,947.19	256,947.19	0.00	5,924,982.81	4.2
Expenditures							
Dept: 100 GENERAL							
728.000 SUPPLIES - Operating	1,000.00	1,000.00	250.00	250.00	0.00	750.00	25.0
801.000 Professional Services	33,000.00	33,000.00	4,257.86	4,257.86	0.00	28,742.14	12.9
822.000 Insurance	81,000.00	81,000.00	6,569.17	6,569.17	0.00	74,430.83	8.1
855.000 Utilities - Cell Phones	12,000.00	12,000.00	969.57	969.57	0.00	11,030.43	8.1
859.000 Utilities - Data/Internet	2,000.00	2,000.00	412.70	412.70	0.00	1,587.30	20.6
901.000 Postage	26,000.00	26,000.00	3,223.79	3,223.79	0.00	22,776.21	12.4
925.001 Electric - Street Lights	112,000.00	112,000.00	209.16	209.16	0.00	111,790.84	0.2
940.000 Rent	1,700.00	1,700.00	976.30	976.30	0.00	723.70	57.4
959.000 Bad Debt	500.00	500.00	0.00	0.00	0.00	500.00	0.0
960.000 Bank Charges	6,000.00	6,000.00	459.49	459.49	0.00	5,540.51	7.7
964.000 Refunds	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
989.000 Computer Hardware & Software	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
999.000 Transfers Out	75,616.00	75,616.00	17,500.00	17,500.00	0.00	58,116.00	23.1
GENERAL	358,816.00	358,816.00	34,828.04	34,828.04	0.00	323,987.96	9.7
Dept: 101 LEGISLATIVE							
702.000 Salaries	27,052.00	27,052.00	2,254.35	2,254.35	0.00	24,797.65	8.3

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 101 LEGISLATIVE							
712.001 Costs - Social Security	1,677.00	1,677.00	139.75	139.75	0.00	1,537.25	8.3
712.002 Costs - Medicare	392.00	392.00	32.71	32.71	0.00	359.29	8.3
712.009 Costs - Workers Compensation	84.00	84.00	10.57	10.57	0.00	73.43	12.6
728.000 SUPPLIES - Operating	6,650.00	6,650.00	4,481.00	4,481.00	0.00	2,169.00	67.4
860.000 Travel & Training	5,300.00	5,300.00	0.00	0.00	0.00	5,300.00	0.0
LEGISLATIVE	41,155.00	41,155.00	6,918.38	6,918.38	0.00	34,236.62	16.8
Dept: 172 MANAGER							
702.000 Salaries	148,761.00	148,761.00	6,243.97	6,243.97	0.00	142,517.03	4.2
712.001 Costs - Social Security	9,804.00	9,804.00	712.69	712.69	0.00	9,091.31	7.3
712.002 Costs - Medicare	2,293.00	2,293.00	166.67	166.67	0.00	2,126.33	7.3
712.005 Costs - MERS Contribution	14,936.00	14,936.00	1,157.10	1,157.10	0.00	13,778.90	7.7
712.006 Costs - In Lieu of BC/BS	4,068.00	4,068.00	678.00	678.00	0.00	3,390.00	16.7
712.007 Costs - SUTA	274.00	274.00	0.00	0.00	0.00	274.00	0.0
712.009 Costs - Workers Compensation	640.00	640.00	97.57	97.57	0.00	542.43	15.2
712.010 Costs - Blue Cross Insurance	9,894.00	9,894.00	1,646.64	1,646.64	0.00	8,247.36	16.6
712.011 Costs - Life Insurance	659.00	659.00	77.35	77.35	0.00	581.65	11.7
712.013 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	1,398.00	1,398.00	232.92	232.92	0.00	1,165.08	16.7
712.015 Costs - Vision / Ancillary	389.00	389.00	64.90	64.90	0.00	324.10	16.7
728.000 SUPPLIES - Operating	2,450.00	2,450.00	16.92	16.92	0.00	2,433.08	0.7
735.000 Periodicals & Publications	150.00	150.00	0.00	0.00	0.00	150.00	0.0
801.000 Professional Services	500.00	500.00	0.00	0.00	0.00	500.00	0.0
831.000 Contractual Repairs & Maint.	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00	0.0
860.000 Travel & Training	3,350.00	3,350.00	0.00	0.00	0.00	3,350.00	0.0
865.000 Vehicle Allowance	4,800.00	4,800.00	400.00	400.00	0.00	4,400.00	8.3
870.000 Memberships & Dues	1,200.00	1,200.00	160.00	160.00	0.00	1,040.00	13.3
970.000 Capital Outlay - under \$5,000	0.00	0.00	-600.22	-600.22	0.00	600.22	0.0
985.000 Lease Purchase	2,220.00	2,220.00	187.72	187.72	0.00	2,032.28	8.5
MANAGER	212,086.00	212,086.00	14,242.23	14,242.23	0.00	197,843.77	6.7
Dept: 215 CLERK							
702.000 Salaries	121,291.00	121,291.00	5,131.61	5,131.61	0.00	116,159.39	4.2
704.000 Overtime	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
706.000 Part-Time	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
712.001 Costs - Social Security	7,985.00	7,985.00	543.50	543.50	0.00	7,441.50	6.8
712.002 Costs - Medicare	1,867.00	1,867.00	127.10	127.10	0.00	1,739.90	6.8
712.005 Costs - MERS Contribution	12,278.00	12,278.00	921.95	921.95	0.00	11,356.05	7.5
712.007 Costs - SUTA	274.00	274.00	0.00	0.00	0.00	274.00	0.0
712.009 Costs - Workers Compensation	552.00	552.00	80.06	80.06	0.00	471.94	14.5
712.010 Costs - Blue Cross Insurance	9,894.00	9,894.00	1,646.64	1,646.64	0.00	8,247.36	16.6
712.011 Costs - Life Insurance	537.00	537.00	63.25	63.25	0.00	473.75	11.8
712.013 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	699.00	699.00	116.46	116.46	0.00	582.54	16.7
712.015 Costs - Vision / Ancillary	354.00	354.00	59.00	59.00	0.00	295.00	16.7
728.000 SUPPLIES - Operating	3,800.00	3,800.00	668.83	668.83	0.00	3,131.17	17.6
735.000 Periodicals & Publications	155.00	155.00	0.00	0.00	0.00	155.00	0.0
740.000 Election Expense	6,620.00	6,620.00	656.99	656.99	0.00	5,963.01	9.9
801.000 Professional Services	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
831.000 Contractual Repairs & Maint.	6,500.00	6,500.00	5,692.50	5,692.50	0.00	807.50	87.6
860.000 Travel & Training	6,700.00	6,700.00	0.00	0.00	0.00	6,700.00	0.0
870.000 Memberships & Dues	775.00	775.00	0.00	0.00	0.00	775.00	0.0
900.000 Printing & Publishing	4,810.00	4,810.00	0.00	0.00	0.00	4,810.00	0.0
985.000 Lease Purchase	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
CLERK	200,091.00	200,091.00	18,707.89	18,707.89	0.00	181,383.11	9.3
Dept: 253 FINANCE / TREASURER							
702.000 Salaries	166,495.00	166,495.00	7,044.44	7,044.44	0.00	159,450.56	4.2
704.000 Overtime	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
712.001 Costs - Social Security	10,744.00	10,744.00	783.61	783.61	0.00	9,960.39	7.3

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 253 FINANCE / TREASURER							
712.002 Costs - Medicare	2,513.00	2,513.00	183.25	183.25	0.00	2,329.75	7.3
712.005 Costs - MERS Contribution	16,816.00	16,816.00	1,259.49	1,259.49	0.00	15,556.51	7.5
712.006 Costs - In Lieu of BC/BS	4,800.00	4,800.00	800.00	800.00	0.00	4,000.00	16.7
712.007 Costs - SUTA	410.00	410.00	0.00	0.00	0.00	410.00	0.0
712.009 Costs - Workers Compensation	720.00	720.00	109.02	109.02	0.00	610.98	15.1
712.010 Costs - Blue Cross Insurance	12,474.00	12,474.00	2,074.80	2,074.80	0.00	10,399.20	16.6
712.011 Costs - Life Insurance	703.00	703.00	82.36	82.36	0.00	620.64	11.7
712.012 Costs - HRA Payments/Fees	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
712.013 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	873.00	873.00	145.56	145.56	0.00	727.44	16.7
712.015 Costs - Vision / Ancillary	354.00	354.00	59.00	59.00	0.00	295.00	16.7
728.000 SUPPLIES - Operating	4,200.00	4,200.00	772.62	772.62	0.00	3,427.38	18.4
735.000 Periodicals & Publications	835.00	835.00	0.00	0.00	0.00	835.00	0.0
801.000 Professional Services	27,538.00	27,538.00	0.00	0.00	0.00	27,538.00	0.0
831.000 Contractual Repairs & Maint.	9,100.00	9,100.00	7,391.33	7,391.33	0.00	1,708.67	81.2
860.000 Travel & Training	4,800.00	4,800.00	7.00	7.00	0.00	4,793.00	0.1
870.000 Memberships & Dues	630.00	630.00	0.00	0.00	0.00	630.00	0.0
900.000 Printing & Publishing	700.00	700.00	0.00	0.00	0.00	700.00	0.0
970.000 Capital Outlay - under \$5,000	800.00	800.00	0.00	0.00	0.00	800.00	0.0
985.000 Lease Purchase	1,740.00	1,740.00	0.00	0.00	0.00	1,740.00	0.0
FINANCE / TREASURER	274,245.00	274,245.00	23,712.48	23,712.48	0.00	250,532.52	8.6
Dept: 257 ASSESSOR							
728.000 SUPPLIES - Operating	500.00	500.00	0.00	0.00	0.00	500.00	0.0
801.000 Professional Services	76,000.00	76,000.00	5,833.33	5,833.33	0.00	70,166.67	7.7
831.000 Contractual Repairs & Maint.	2,675.00	2,675.00	696.54	696.54	0.00	1,978.46	26.0
874.000 Retire. Costs - Blue Cross	3,000.00	3,000.00	500.00	500.00	0.00	2,500.00	16.7
ASSESSOR	82,175.00	82,175.00	7,029.87	7,029.87	0.00	75,145.13	8.6
Dept: 265 MUNICIPAL BUILDINGS							
702.000 Salaries	46,408.00	46,408.00	3,514.16	3,514.16	0.00	42,893.84	7.6
712.001 Costs - Social Security	3,026.00	3,026.00	206.98	206.98	0.00	2,819.02	6.8
712.002 Costs - Medicare	708.00	708.00	48.41	48.41	0.00	659.59	6.8
712.005 Costs - MERS Contribution	2,116.00	2,116.00	377.92	377.92	0.00	1,738.08	17.9
712.007 Costs - SUTA	137.00	137.00	0.00	0.00	0.00	137.00	0.0
712.009 Costs - Workers Compensation	1,801.00	1,801.00	148.90	148.90	0.00	1,652.10	8.3
712.010 Costs - Blue Cross Insurance	9,894.00	9,894.00	823.32	823.32	0.00	9,070.68	8.3
712.011 Costs - Life Insurance	113.00	113.00	4.20	4.20	0.00	108.80	3.7
712.013 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	699.00	699.00	58.23	58.23	0.00	640.77	8.3
712.015 Costs - Vision / Ancillary	354.00	354.00	29.50	29.50	0.00	324.50	8.3
728.000 SUPPLIES - Operating	7,500.00	7,500.00	240.99	240.99	0.00	7,259.01	3.2
801.000 Professional Services	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
831.000 Contractual Repairs & Maint.	12,000.00	12,000.00	3,312.87	3,312.87	0.00	8,687.13	27.6
850.000 Phone	13,200.00	13,200.00	2,317.52	2,317.52	0.00	10,882.48	17.6
865.000 Vehicle Allowance	2,400.00	2,400.00	150.00	150.00	0.00	2,250.00	6.3
920.000 Gas	5,700.00	5,700.00	56.58	56.58	0.00	5,643.42	1.0
920.336 Gas - Fire Dept	3,800.00	3,800.00	54.06	54.06	0.00	3,745.94	1.4
920.441 Gas - DPW	20,900.00	20,900.00	119.26	119.26	0.00	20,780.74	0.6
920.446 Gas - Bridge	1,000.00	1,000.00	35.69	35.69	0.00	964.31	3.6
922.000 Water	2,200.00	2,200.00	276.48	276.48	0.00	1,923.52	12.6
922.336 Water - Fire	1,490.00	1,490.00	121.41	121.41	0.00	1,368.59	8.1
922.441 Water - DPW	2,650.00	2,650.00	497.77	497.77	0.00	2,152.23	18.8
922.446 Water - Bridge	1,060.00	1,060.00	72.54	72.54	0.00	987.46	6.8
925.000 Electric	21,500.00	21,500.00	2,031.83	2,031.83	0.00	19,468.17	9.5
925.336 Electric - Fire	5,000.00	5,000.00	490.99	490.99	0.00	4,509.01	9.8
925.441 Electric - DPW	14,000.00	14,000.00	811.38	811.38	0.00	13,188.62	5.8
925.446 Electric - Bridge	4,400.00	4,400.00	154.34	154.34	0.00	4,245.66	3.5
930.000 Repairs & Maintenance	8,000.00	8,000.00	65.37	65.37	0.00	7,934.63	0.8
970.000 Capital Outlay - under \$5,000	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0

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City of Manistee

For the Period: 7/1/2016 to 7/31/2016

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
MUNICIPAL BUILDINGS	200,556.00	200,556.00	19,020.70	19,020.70	0.00	181,535.30	9.5
Dept: 266 ATTORNEY							
802.000 Attorney	49,200.00	49,200.00	4,085.51	4,085.51	0.00	45,114.49	8.3
803.000 Attorney - Litigation	5,800.00	5,800.00	1,953.10	1,953.10	0.00	3,846.90	33.7
804.000 Attorney - Labor	10,000.00	10,000.00	2,600.00	2,600.00	0.00	7,400.00	26.0
805.000 Attorney - Tax Appeals	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00	0.0
806.000 Attorney - Prosecuting Atty	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.0
ATTORNEY	88,000.00	88,000.00	8,638.61	8,638.61	0.00	79,361.39	9.8
Dept: 285 CITY ENGINEER							
801.000 Professional Services	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
CITY ENGINEER	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
Dept: 290 BOARDS & COMMISSIONS							
712.001 Costs - Social Security	75.00	75.00	0.00	0.00	0.00	75.00	0.0
712.002 Costs - Medicare	20.00	20.00	0.00	0.00	0.00	20.00	0.0
712.009 Costs - Workers Compensation	5.00	5.00	0.00	0.00	0.00	5.00	0.0
881.000 Board of Review	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
883.000 Harbor Commission	200.00	200.00	0.00	0.00	0.00	200.00	0.0
884.000 Historic District Commission	750.00	750.00	0.00	0.00	0.00	750.00	0.0
885.000 Non-Motorized Transportation	500.00	500.00	0.00	0.00	0.00	500.00	0.0
886.000 Parks Commission	500.00	500.00	80.00	80.00	0.00	420.00	16.0
887.000 Planning Commission	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
888.000 Tree Commission	500.00	500.00	17.00	17.00	0.00	483.00	3.4
889.000 Zoning Board of Appeals	1,300.00	1,300.00	13.50	13.50	0.00	1,286.50	1.0
BOARDS & COMMISSIONS	11,850.00	11,850.00	110.50	110.50	0.00	11,739.50	0.9
Dept: 301 POLICE							
702.000 Salaries	644,882.00	644,882.00	25,302.18	25,302.18	0.00	619,579.82	3.9
704.000 Overtime	20,400.00	20,400.00	5,368.89	5,368.89	0.00	15,031.11	26.3
706.000 Part-Time	14,742.00	14,742.00	875.00	875.00	0.00	13,867.00	5.9
708.000 Holiday/Vacation/Sick Sellback	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
712.001 Costs - Social Security	1,205.00	1,205.00	83.01	83.01	0.00	1,121.99	6.9
712.002 Costs - Medicare	10,457.00	10,457.00	792.70	792.70	0.00	9,664.30	7.6
712.005 Costs - MERS Contribution	88,809.00	88,809.00	10,216.93	10,216.93	0.00	78,592.07	11.5
712.006 Costs - In Lieu of BC/BS	14,400.00	14,400.00	2,391.80	2,391.80	0.00	12,008.20	16.6
712.007 Costs - SUTA	1,847.00	1,847.00	10.23	10.23	0.00	1,836.77	0.6
712.009 Costs - Workers Compensation	17,617.00	17,617.00	2,568.55	2,568.55	0.00	15,048.45	14.6
712.010 Costs - Blue Cross Insurance	110,095.00	110,095.00	16,915.64	16,915.64	0.00	93,179.36	15.4
712.011 Costs - Life Insurance	2,847.00	2,847.00	357.90	357.90	0.00	2,489.10	12.6
712.013 Costs - HSA Contribution	27,000.00	27,000.00	25,660.33	25,660.33	0.00	1,339.67	95.0
712.014 Costs - Dental Insurance	7,715.00	7,715.00	1,188.80	1,188.80	0.00	6,526.20	15.4
712.015 Costs - Vision / Ancillary	3,363.00	3,363.00	560.52	560.52	0.00	2,802.48	16.7
715.000 Uniform & Cleaning Allowance	15,400.00	15,400.00	758.05	758.05	0.00	14,641.95	4.9
728.000 SUPPLIES - Operating	15,600.00	15,600.00	1,072.06	1,072.06	0.00	14,527.94	6.9
735.000 Periodicals & Publications	100.00	100.00	0.00	0.00	0.00	100.00	0.0
770.000 Vehicle Gas	13,900.00	13,900.00	1,564.81	1,564.81	0.00	12,335.19	11.3
801.000 Professional Services	1,250.00	1,250.00	30.00	30.00	0.00	1,220.00	2.4
831.000 Contractual Repairs & Maint.	8,970.00	8,970.00	2,430.00	2,430.00	0.00	6,540.00	27.1
860.000 Travel & Training	9,600.00	9,600.00	151.20	151.20	0.00	9,448.80	1.6
865.000 Vehicle Allowance	4,800.00	4,800.00	400.00	400.00	0.00	4,400.00	8.3
870.000 Memberships & Dues	500.00	500.00	0.00	0.00	0.00	500.00	0.0
874.000 Retire. Costs - Blue Cross	3,000.00	3,000.00	500.00	500.00	0.00	2,500.00	16.7
900.000 Printing & Publishing	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
930.000 Repairs & Maintenance	11,000.00	11,000.00	207.83	207.83	0.00	10,792.17	1.9
957.000 Motor Pool	31,000.00	31,000.00	2,583.33	2,583.33	0.00	28,416.67	8.3
970.000 Capital Outlay - under \$5,000	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
985.000 Lease Purchase	1,420.00	1,420.00	117.98	117.98	0.00	1,302.02	8.3
POLICE	1,099,419.00	1,099,419.00	102,107.74	102,107.74	0.00	997,311.26	9.3

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 336 FIRE							
702.000 Salaries	464,239.00	464,239.00	18,797.98	18,797.98	0.00	445,441.02	4.0
704.000 Overtime	30,000.00	30,000.00	2,596.68	2,596.68	0.00	27,403.32	8.7
706.000 Part-Time	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
708.000 Holiday/Vacation/Sick Sellback	27,000.00	27,000.00	0.00	0.00	0.00	27,000.00	0.0
712.001 Costs - Social Security	310.00	310.00	0.00	0.00	0.00	310.00	0.0
712.002 Costs - Medicare	6,961.00	6,961.00	543.90	543.90	0.00	6,417.10	7.8
712.005 Costs - MERS Contribution	106,959.00	106,959.00	8,108.32	8,108.32	0.00	98,850.68	7.6
712.007 Costs - SUTA	1,540.00	1,540.00	0.00	0.00	0.00	1,540.00	0.0
712.009 Costs - Workers Compensation	19,227.00	19,227.00	2,774.08	2,774.08	0.00	16,452.92	14.4
712.010 Costs - Blue Cross Insurance	97,621.00	97,621.00	16,971.12	16,971.12	0.00	80,649.88	17.4
712.011 Costs - Life Insurance	1,939.00	1,939.00	247.71	247.71	0.00	1,691.29	12.8
712.013 Costs - HSA Contribution	24,000.00	24,000.00	25,214.67	25,214.67	0.00	-1,214.67	105.1
712.014 Costs - Dental Insurance	6,841.00	6,841.00	1,174.13	1,174.13	0.00	5,666.87	17.2
712.015 Costs - Vision / Ancillary	3,009.00	3,009.00	501.48	501.48	0.00	2,507.52	16.7
715.000 Uniform & Cleaning Allowance	6,000.00	6,000.00	5,863.97	5,863.97	0.00	136.03	97.7
716.000 Food Allowance	6,560.00	6,560.00	1,396.33	1,396.33	0.00	5,163.67	21.3
728.000 SUPPLIES - Operating	11,000.00	11,000.00	340.98	340.98	0.00	10,659.02	3.1
732.000 SUPPLIES - Medical	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	0.0
735.000 Periodicals & Publications	350.00	350.00	0.00	0.00	0.00	350.00	0.0
770.000 Vehicle Gas	6,500.00	6,500.00	474.08	474.08	0.00	6,025.92	7.3
790.000 Fire Prevention	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	0.0
801.000 Professional Services	21,325.00	21,325.00	2,001.73	2,001.73	0.00	19,323.27	9.4
831.000 Contractual Repairs & Maint.	5,500.00	5,500.00	0.00	0.00	0.00	5,500.00	0.0
860.000 Travel & Training	8,300.00	8,300.00	487.48	487.48	0.00	7,812.52	5.9
870.000 Memberships & Dues	400.00	400.00	0.00	0.00	0.00	400.00	0.0
873.000 Education	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00	0.0
874.000 Retire. Costs - Blue Cross	15,000.00	15,000.00	2,500.00	2,500.00	0.00	12,500.00	16.7
900.000 Printing & Publishing	400.00	400.00	0.00	0.00	0.00	400.00	0.0
930.000 Repairs & Maintenance	12,000.00	12,000.00	19.11	19.11	0.00	11,980.89	0.2
942.000 Hydrant Rental	21,600.00	21,600.00	5,400.00	5,400.00	0.00	16,200.00	25.0
956.000 Mutual Aid	200.00	200.00	0.00	0.00	0.00	200.00	0.0
957.000 Motor Pool	62,000.00	62,000.00	5,166.67	5,166.67	0.00	56,833.33	8.3
970.000 Capital Outlay - under \$5,000	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
985.000 Lease Purchase	480.00	480.00	39.32	39.32	0.00	440.68	8.2
FIRE	1,003,961.00	1,003,961.00	100,619.74	100,619.74	0.00	903,341.26	10.0
Dept: 441 PUBLIC WORKS							
702.000 Salaries	544,773.00	544,773.00	21,406.95	21,406.95	0.00	523,366.05	3.9
704.000 Overtime	42,936.00	42,936.00	6,089.53	6,089.53	0.00	36,846.47	14.2
706.000 Part-Time	29,120.00	29,120.00	2,816.00	2,816.00	0.00	26,304.00	9.7
708.000 Holiday/Vacation/Sick Sellback	11,000.00	11,000.00	9,633.60	9,633.60	0.00	1,366.40	87.6
712.001 Costs - Social Security	38,468.00	38,468.00	3,715.29	3,715.29	0.00	34,752.71	9.7
712.002 Costs - Medicare	8,997.00	8,997.00	868.90	868.90	0.00	8,128.10	9.7
712.004 Costs - ICMA Contribution	2,966.00	2,966.00	206.82	206.82	0.00	2,759.18	7.0
712.005 Costs - MERS Contribution	23,702.00	23,702.00	1,730.98	1,730.98	0.00	21,971.02	7.3
712.006 Costs - In Lieu of BC/BS	4,800.00	4,800.00	881.36	881.36	0.00	3,918.64	18.4
712.007 Costs - SUTA	2,061.00	2,061.00	210.30	210.30	0.00	1,850.70	10.2
712.009 Costs - Workers Compensation	38,315.00	38,315.00	7,109.53	7,109.53	0.00	31,205.47	18.6
712.010 Costs - Blue Cross Insurance	109,418.00	109,418.00	16,208.72	16,208.72	0.00	93,209.28	14.8
712.011 Costs - Life Insurance	2,139.00	2,139.00	233.46	233.46	0.00	1,905.54	10.9
712.013 Costs - HSA Contribution	28,500.00	28,500.00	25,500.00	25,500.00	0.00	3,000.00	89.5
712.014 Costs - Dental Insurance	7,686.00	7,686.00	1,135.38	1,135.38	0.00	6,550.62	14.8
712.015 Costs - Vision / Ancillary	3,894.00	3,894.00	619.50	619.50	0.00	3,274.50	15.9
715.000 Uniform & Cleaning Allowance	5,903.00	5,903.00	86.61	86.61	0.00	5,816.39	1.5
728.000 SUPPLIES - Operating	13,500.00	13,500.00	736.93	736.93	0.00	12,763.07	5.5
735.000 Periodicals & Publications	200.00	200.00	0.00	0.00	0.00	200.00	0.0
770.000 Vehicle Gas	53,800.00	53,800.00	3,108.59	3,108.59	0.00	50,691.41	5.8
801.000 Professional Services	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
831.000 Contractual Repairs & Maint.	10,450.00	10,450.00	1,379.55	1,379.55	0.00	9,070.45	13.2
860.000 Travel & Training	5,450.00	5,450.00	0.00	0.00	0.00	5,450.00	0.0
870.000 Memberships & Dues	300.00	300.00	0.00	0.00	0.00	300.00	0.0

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 441 PUBLIC WORKS							
874.000 Retire. Costs - Blue Cross	0.00	0.00	1,000.00	1,000.00	0.00	-1,000.00	0.0
900.000 Printing & Publishing	400.00	400.00	0.00	0.00	0.00	400.00	0.0
930.000 Repairs & Maintenance	83,000.00	83,000.00	3,830.94	3,830.94	0.00	79,169.06	4.6
955.000 Christmas Decorations	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
957.000 Motor Pool	72,000.00	72,000.00	6,000.00	6,000.00	0.00	66,000.00	8.3
985.000 Lease Purchase	1,560.00	1,560.00	125.90	125.90	0.00	1,434.10	8.1
PUBLIC WORKS	1,156,838.00	1,156,838.00	114,634.84	114,634.84	0.00	1,042,203.16	9.9
Dept: 574 DEBT SERVICE							
992.006 2010 DDA Refunding - Principal	120,000.00	120,000.00	120,000.00	120,000.00	0.00	0.00	100.0
992.007 2010 Cap Imp Principal	235,000.00	235,000.00	0.00	0.00	0.00	235,000.00	0.0
992.008 2013 CI Refunding - Principal	175,000.00	175,000.00	0.00	0.00	0.00	175,000.00	0.0
997.006 2010 DDA Refunding - Interest	16,150.00	16,150.00	8,975.00	8,975.00	0.00	7,175.00	55.6
997.007 2010 Cap Imp Interest	191,766.00	191,766.00	0.00	0.00	0.00	191,766.00	0.0
997.008 2013 CI Refunding - Interest	37,150.00	37,150.00	0.00	0.00	0.00	37,150.00	0.0
DEBT SERVICE	775,066.00	775,066.00	128,975.00	128,975.00	0.00	646,091.00	16.6
Dept: 748 COMMUNITY DEVELOPMENT OFFICE							
702.000 Salaries	57,429.00	57,429.00	878.81	878.81	0.00	56,550.19	1.5
704.000 Overtime	250.00	250.00	0.00	0.00	0.00	250.00	0.0
712.001 Costs - Social Security	3,972.00	3,972.00	252.71	252.71	0.00	3,719.29	6.4
712.002 Costs - Medicare	929.00	929.00	59.10	59.10	0.00	869.90	6.4
712.005 Costs - MERS Contribution	5,791.00	5,791.00	440.28	440.28	0.00	5,350.72	7.6
712.007 Costs - SUTA	137.00	137.00	0.00	0.00	0.00	137.00	0.0
712.009 Costs - Workers Compensation	577.00	577.00	214.43	214.43	0.00	362.57	37.2
712.010 Costs - Blue Cross Insurance	12,474.00	12,474.00	2,469.96	2,469.96	0.00	10,004.04	19.8
712.011 Costs - Life Insurance	113.00	113.00	23.10	23.10	0.00	89.90	20.4
712.013 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	873.00	873.00	174.69	174.69	0.00	698.31	20.0
712.015 Costs - Vision / Ancillary	354.00	354.00	88.50	88.50	0.00	265.50	25.0
728.000 SUPPLIES - Operating	3,200.00	3,200.00	0.00	0.00	0.00	3,200.00	0.0
735.000 Periodicals & Publications	200.00	200.00	0.00	0.00	0.00	200.00	0.0
831.000 Contractual Repairs & Maint.	2,400.00	2,400.00	444.67	444.67	0.00	1,955.33	18.5
860.000 Travel & Training	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	0.0
865.000 Vehicle Allowance	600.00	600.00	50.00	50.00	0.00	550.00	8.3
870.000 Memberships & Dues	60.00	60.00	0.00	0.00	0.00	60.00	0.0
900.000 Printing & Publishing	200.00	200.00	0.00	0.00	0.00	200.00	0.0
COMMUNITY DEVELOPMENT OFFICE	94,759.00	94,759.00	8,096.25	8,096.25	0.00	86,662.75	8.5
Dept: 751 PARKS & RECREATION							
702.000 Salaries	87,901.00	87,901.00	3,364.49	3,364.49	0.00	84,536.51	3.8
704.000 Overtime	8,500.00	8,500.00	2,106.36	2,106.36	0.00	6,393.64	24.8
706.000 Part-Time	47,190.00	47,190.00	5,888.63	5,888.63	0.00	41,301.37	12.5
708.000 Holiday/Vacation/Sick Sellback	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
712.001 Costs - Social Security	8,996.00	8,996.00	1,128.56	1,128.56	0.00	7,867.44	12.5
712.002 Costs - Medicare	2,089.00	2,089.00	263.94	263.94	0.00	1,825.06	12.6
712.005 Costs - MERS Contribution	1,751.00	1,751.00	235.68	235.68	0.00	1,515.32	13.5
712.007 Costs - SUTA	1,907.00	1,907.00	257.15	257.15	0.00	1,649.85	13.5
712.009 Costs - Workers Compensation	4,178.00	4,178.00	1,161.48	1,161.48	0.00	3,016.52	27.8
712.010 Costs - Blue Cross Insurance	19,787.00	19,787.00	3,721.44	3,721.44	0.00	16,065.56	18.8
712.011 Costs - Life Insurance	302.00	302.00	35.68	35.68	0.00	266.32	11.8
712.013 Costs - HSA Contribution	6,000.00	6,000.00	6,000.00	6,000.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	1,398.00	1,398.00	262.02	262.02	0.00	1,135.98	18.7
712.015 Costs - Vision / Ancillary	708.00	708.00	118.00	118.00	0.00	590.00	16.7
715.000 Uniform & Cleaning Allowance	1,131.00	1,131.00	0.00	0.00	0.00	1,131.00	0.0
728.000 SUPPLIES - Operating	10,800.00	10,800.00	2,714.65	2,714.65	0.00	8,085.35	25.1
770.000 Vehicle Gas	7,350.00	7,350.00	856.18	856.18	0.00	6,493.82	11.6
801.000 Professional Services	500.00	500.00	0.00	0.00	0.00	500.00	0.0
831.000 Contractual Repairs & Maint.	34,500.00	34,500.00	-1,298.37	-1,298.37	0.00	35,798.37	-3.8
850.000 Phone	0.00	0.00	29.99	29.99	0.00	-29.99	0.0

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 751 PARKS & RECREATION							
860.000 Travel & Training	750.00	750.00	0.00	0.00	0.00	750.00	0.0
870.000 Memberships & Dues	160.00	160.00	0.00	0.00	0.00	160.00	0.0
874.000 Retire. Costs - Blue Cross	0.00	0.00	500.00	500.00	0.00	-500.00	0.0
900.000 Printing & Publishing	500.00	500.00	0.00	0.00	0.00	500.00	0.0
920.000 Gas	1,000.00	1,000.00	27.40	27.40	0.00	972.60	2.7
922.000 Water	13,000.00	13,000.00	5,285.36	5,285.36	0.00	7,714.64	40.7
925.000 Electric	21,000.00	21,000.00	2,349.75	2,349.75	0.00	18,650.25	11.2
930.000 Repairs & Maintenance	48,000.00	48,000.00	-83,480.43	-83,480.43	0.00	131,480.43	-173.9
957.000 Motor Pool	36,000.00	36,000.00	3,000.00	3,000.00	0.00	33,000.00	8.3
970.000 Capital Outlay - under \$5,000	0.00	0.00	350.00	350.00	0.00	-350.00	0.0
PARKS & RECREATION	366,398.00	366,398.00	-45,122.04	-45,122.04	0.00	411,520.04	-12.3
Dept: 801 APPROPRIATIONS							
890.000 Alternatives for Area Youth	13,000.00	13,000.00	6,500.00	6,500.00	0.00	6,500.00	50.0
891.001 2-1-1	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.0
892.000 Alliance for Economic Success	46,518.00	46,518.00	11,629.50	11,629.50	0.00	34,888.50	25.0
893.000 Junior Baseball	3,500.00	3,500.00	3,500.00	3,500.00	0.00	0.00	100.0
893.500 MAPS Paine Pool	40,000.00	40,000.00	10,000.00	10,000.00	0.00	30,000.00	25.0
894.000 Manistee Recreation Assoc.	28,500.00	28,500.00	7,125.00	7,125.00	0.00	21,375.00	25.0
894.500 Manistee Saints	6,000.00	6,000.00	6,000.00	6,000.00	0.00	0.00	100.0
895.000 Man. Co. Historical Museum	10,500.00	10,500.00	5,250.00	5,250.00	0.00	5,250.00	50.0
896.000 PEG Studio	25,500.00	25,500.00	25,500.00	25,500.00	0.00	0.00	100.0
897.000 Ramsdell	70,000.00	70,000.00	0.00	0.00	0.00	70,000.00	0.0
899.000 Veteran's Memorial Day	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
APPROPRIATIONS	247,518.00	247,518.00	78,504.50	78,504.50	0.00	169,013.50	31.7
Expenditures	6,224,933.00	6,224,933.00	621,024.73	621,024.73	0.00	5,603,908.27	10.0

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 202 - MAJOR STREET FUND							
Revenues							
Dept: 000							
539.000 State Grant Revenue	10,525.00	10,525.00	0.00	0.00	0.00	10,525.00	0.0
576.000 Act 51 Revenue	480,268.00	480,268.00	-35,518.77	-35,518.77	0.00	515,786.77	-7.4
626.000 Charge for Service	184,500.00	184,500.00	-68,134.07	-68,134.07	0.00	252,634.07	-36.9
664.000 Interest Income	200.00	200.00	0.00	0.00	0.00	200.00	0.0
699.000 Transfers In	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
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Dept: 000	685,493.00	685,493.00	-103,652.84	-103,652.84	0.00	789,145.84	-15.1
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Revenues	685,493.00	685,493.00	-103,652.84	-103,652.84	0.00	789,145.84	-15.1
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	500.00	500.00	25.58	25.58	0.00	474.42	5.1
935.000 Traffic Services	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
936.000 Preservation Streets	646,400.00	646,400.00	6,866.67	6,866.67	0.00	639,533.33	1.1
937.000 Routine Maintenance Bridges	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
938.000 Winter Maintenance Streets	180,780.00	180,780.00	10,815.00	10,815.00	0.00	169,965.00	6.0
999.000 Transfers Out	100,938.00	100,938.00	0.00	0.00	0.00	100,938.00	0.0
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Dept: 000	945,618.00	945,618.00	17,707.25	17,707.25	0.00	927,910.75	1.9
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Expenditures	945,618.00	945,618.00	17,707.25	17,707.25	0.00	927,910.75	1.9

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 203 - LOCAL STREET FUND							
Revenues							
Dept: 000							
539.000 State Grant Revenue	10,525.00	10,525.00	0.00	0.00	0.00	10,525.00	0.0
576.000 Act 51 Revenue	165,247.00	165,247.00	-12,330.03	-12,330.03	0.00	177,577.03	-7.5
664.000 Interest Income	80.00	80.00	0.00	0.00	0.00	80.00	0.0
699.000 Transfers In	260,938.00	260,938.00	0.00	0.00	0.00	260,938.00	0.0
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Dept: 000	436,790.00	436,790.00	-12,330.03	-12,330.03	0.00	449,120.03	-2.8
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Revenues	436,790.00	436,790.00	-12,330.03	-12,330.03	0.00	449,120.03	-2.8
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Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	500.00	500.00	0.00	0.00	0.00	500.00	0.0
935.000 Traffic Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
936.000 Preservation Streets	96,200.00	96,200.00	3,433.33	3,433.33	0.00	92,766.67	3.6
938.000 Winter Maintenance Streets	78,730.00	78,730.00	3,519.17	3,519.17	0.00	75,210.83	4.5
999.000 Transfers Out	80,938.00	80,938.00	0.00	0.00	0.00	80,938.00	0.0
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Dept: 000	261,368.00	261,368.00	6,952.50	6,952.50	0.00	254,415.50	2.7
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Expenditures	261,368.00	261,368.00	6,952.50	6,952.50	0.00	254,415.50	2.7

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 204 - STREET IMPROVEMENT FUND							
Revenues							
Dept: 000							
495.000 ROW Fee	22,500.00	22,500.00	0.00	0.00	0.00	22,500.00	0.0
664.000 Interest Income	360.00	360.00	0.00	0.00	0.00	360.00	0.0
672.000 Special Assessment Revenue	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
676.000 Reimbursement	7,143.00	7,143.00	0.00	0.00	0.00	7,143.00	0.0
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Dept: 000	31,503.00	31,503.00	0.00	0.00	0.00	31,503.00	0.0
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Revenues	31,503.00	31,503.00	0.00	0.00	0.00	31,503.00	0.0
Expenditures							
Dept: 000							
801.000 Professional Services	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
984.000 Capital Outlay - Trees	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
999.000 Transfers Out	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
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Dept: 000	32,000.00	32,000.00	0.00	0.00	0.00	32,000.00	0.0
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Expenditures	32,000.00	32,000.00	0.00	0.00	0.00	32,000.00	0.0

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 226 - CITY REFUSE FUND							
Revenues							
Dept: 000							
402.000 Real & Personal Property Tax	192,176.00	192,176.00	15,274.18	15,274.18	0.00	176,901.82	7.9
411.000 Delinq Real Property Tax	10,446.00	10,446.00	0.00	0.00	0.00	10,446.00	0.0
420.000 Delinq Personal Property Tax	200.00	200.00	0.00	0.00	0.00	200.00	0.0
626.000 Charge for Service	254,400.00	254,400.00	21,665.15	21,665.15	0.00	232,734.85	8.5
643.000 Yard Bags	10,000.00	10,000.00	364.00	364.00	0.00	9,636.00	3.6
644.000 Trash Bags	1,000.00	1,000.00	60.00	60.00	0.00	940.00	6.0
664.000 Interest Income	150.00	150.00	0.00	0.00	0.00	150.00	0.0
Dept: 000	468,372.00	468,372.00	37,363.33	37,363.33	0.00	431,008.67	8.0
Revenues	468,372.00	468,372.00	37,363.33	37,363.33	0.00	431,008.67	8.0
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
755.000 Yard Bags	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
820.000 Administration	32,786.00	32,786.00	8,196.50	8,196.50	0.00	24,589.50	25.0
826.000 Refuse Contract Fees	343,149.00	343,149.00	0.00	0.00	0.00	343,149.00	0.0
827.000 Municipal Refuse Fees	21,000.00	21,000.00	0.00	0.00	0.00	21,000.00	0.0
829.000 Trash Haul City	18,720.00	18,720.00	0.00	0.00	0.00	18,720.00	0.0
829.002 Yard Waste City	37,800.00	37,800.00	3,150.00	3,150.00	0.00	34,650.00	8.3
925.000 Electric	0.00	0.00	31.70	31.70	0.00	-31.70	0.0
Dept: 000	467,955.00	467,955.00	11,378.20	11,378.20	0.00	456,576.80	2.4
Expenditures	467,955.00	467,955.00	11,378.20	11,378.20	0.00	456,576.80	2.4

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO							
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	0.00	0.00	13.50	13.50	0.00	-13.50	0.0
801.000 Professional Services	0.00	0.00	-2,210.00	-2,210.00	0.00	2,210.00	0.0
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Dept: 000	0.00	0.00	-2,196.50	-2,196.50	0.00	2,196.50	0.0
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Expenditures	0.00	0.00	-2,196.50	-2,196.50	0.00	2,196.50	0.0

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 245 - OIL & GAS FUND							
Revenues							
Dept: 000							
664.000 Interest Income	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
665.001 Unrealized Gain\Losson Investm	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
Dept: 000	400,000.00	400,000.00	0.00	0.00	0.00	400,000.00	0.0
Revenues	400,000.00	400,000.00	0.00	0.00	0.00	400,000.00	0.0
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
801.000 Professional Services	48,000.00	48,000.00	0.00	0.00	0.00	48,000.00	0.0
999.000 Transfers Out	394,226.00	394,226.00	394,226.00	394,226.00	0.00	0.00	100.0
Dept: 000	444,726.00	444,726.00	394,226.00	394,226.00	0.00	50,500.00	88.6
Expenditures	444,726.00	444,726.00	394,226.00	394,226.00	0.00	50,500.00	88.6

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 290 - PEG COMMISSION							
Revenues							
Dept: 000							
570.000 Local Grants	34,300.00	34,300.00	25,500.00	25,500.00	0.00	8,800.00	74.3
578.000 Cable Grant	6,600.00	6,600.00	-1,400.00	-1,400.00	0.00	8,000.00	-21.2
Dept: 000	40,900.00	40,900.00	24,100.00	24,100.00	0.00	16,800.00	58.9
Revenues	40,900.00	40,900.00	24,100.00	24,100.00	0.00	16,800.00	58.9
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	1,339.00	1,339.00	49.98	49.98	0.00	1,289.02	3.7
801.000 Professional Services	38,000.00	38,000.00	3,166.67	3,166.67	0.00	34,833.33	8.3
870.000 Memberships & Dues	275.00	275.00	0.00	0.00	0.00	275.00	0.0
930.000 Repairs & Maintenance	200.00	200.00	0.00	0.00	0.00	200.00	0.0
970.000 Capital Outlay - under \$5,000	1,086.00	1,086.00	0.00	0.00	0.00	1,086.00	0.0
Dept: 000	40,900.00	40,900.00	3,216.65	3,216.65	0.00	37,683.35	7.9
Expenditures	40,900.00	40,900.00	3,216.65	3,216.65	0.00	37,683.35	7.9

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 296 - RAMSDELL THEATRE							
Revenues							
Dept: 000							
699.000 Transfers In	0.00	0.00	54,475.00	54,475.00	0.00	-54,475.00	0.0
Dept: 000	0.00	0.00	54,475.00	54,475.00	0.00	-54,475.00	0.0
Revenues	0.00	0.00	54,475.00	54,475.00	0.00	-54,475.00	0.0
Expenditures							
Dept: 574 DEBT SERVICE							
998.002 Ramsdell Theatre HVAC - Intere	0.00	0.00	17,210.07	17,210.07	0.00	-17,210.07	0.0
DEBT SERVICE	0.00	0.00	17,210.07	17,210.07	0.00	-17,210.07	0.0
Expenditures	0.00	0.00	17,210.07	17,210.07	0.00	-17,210.07	0.0

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS							
Revenues							
Dept: 000							
651.000 Sales - Concessions	0.00	0.00	34.00	34.00	0.00	-34.00	0.0
653.000 Sales - Performances	0.00	0.00	350.00	350.00	0.00	-350.00	0.0
667.000 Rental Income	0.00	0.00	805.60	805.60	0.00	-805.60	0.0
667.001 Rental Income - Ballroom	0.00	0.00	3,750.00	3,750.00	0.00	-3,750.00	0.0
667.003 Rental Income - Hardy Hall	0.00	0.00	262.50	262.50	0.00	-262.50	0.0
674.000 Contributions\Donations	0.00	0.00	30.18	30.18	0.00	-30.18	0.0
699.000 Transfers In	0.00	0.00	17,500.00	17,500.00	0.00	-17,500.00	0.0
Dept: 000	0.00	0.00	22,732.28	22,732.28	0.00	-22,732.28	0.0
Revenues	0.00	0.00	22,732.28	22,732.28	0.00	-22,732.28	0.0
Expenditures							
Dept: 000							
702.000 Salaries	0.00	0.00	2,089.29	2,089.29	0.00	-2,089.29	0.0
706.000 Part-Time	0.00	0.00	1,228.25	1,228.25	0.00	-1,228.25	0.0
712.001 Costs - Social Security	0.00	0.00	313.43	313.43	0.00	-313.43	0.0
712.002 Costs - Medicare	0.00	0.00	73.30	73.30	0.00	-73.30	0.0
712.005 Costs - MERS Contribution	0.00	0.00	375.81	375.81	0.00	-375.81	0.0
712.007 Costs - SUTA	0.00	0.00	39.11	39.11	0.00	-39.11	0.0
712.009 Costs - Workers Compensation	0.00	0.00	171.55	171.55	0.00	-171.55	0.0
712.010 Costs - Blue Cross Insurance	0.00	0.00	1,646.64	1,646.64	0.00	-1,646.64	0.0
712.011 Costs - Life Insurance	0.00	0.00	32.76	32.76	0.00	-32.76	0.0
712.013 Costs - HSA Contribution	0.00	0.00	3,000.00	3,000.00	0.00	-3,000.00	0.0
712.014 Costs - Dental Insurance	0.00	0.00	116.46	116.46	0.00	-116.46	0.0
712.015 Costs - Vision / Ancillary	0.00	0.00	59.00	59.00	0.00	-59.00	0.0
728.000 SUPPLIES - Operating	0.00	0.00	31.94	31.94	0.00	-31.94	0.0
753.000 Ramsdell - Performance Expense	0.00	0.00	305.99	305.99	0.00	-305.99	0.0
822.000 Insurance	0.00	0.00	598.08	598.08	0.00	-598.08	0.0
831.000 Contractual Repairs & Maint.	0.00	0.00	717.90	717.90	0.00	-717.90	0.0
850.000 Phone	0.00	0.00	59.98	59.98	0.00	-59.98	0.0
920.000 Gas	0.00	0.00	299.07	299.07	0.00	-299.07	0.0
922.000 Water	0.00	0.00	47.28	47.28	0.00	-47.28	0.0
925.000 Electric	0.00	0.00	1,847.47	1,847.47	0.00	-1,847.47	0.0
930.000 Repairs & Maintenance	0.00	0.00	97.66	97.66	0.00	-97.66	0.0
Dept: 000	0.00	0.00	13,150.97	13,150.97	0.00	-13,150.97	0.0
Expenditures	0.00	0.00	13,150.97	13,150.97	0.00	-13,150.97	0.0

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 430 - CAPITAL IMPROVEMENT FUND							
Revenues							
Dept: 000							
664.000 Interest Income	200.00	200.00	0.00	0.00	0.00	200.00	0.0
699.000 Transfers In	394,226.00	394,226.00	394,226.00	394,226.00	0.00	0.00	100.0
Dept: 000	394,426.00	394,426.00	394,226.00	394,226.00	0.00	200.00	99.9
Revenues	394,426.00	394,426.00	394,226.00	394,226.00	0.00	200.00	99.9
Expenditures							
Dept: 000							
979.003 Ramsdell - Roof Note	36,080.00	36,080.00	0.00	0.00	0.00	36,080.00	0.0
979.004 Ramsdell - HVAC Note	108,950.00	108,950.00	54,475.00	54,475.00	0.00	54,475.00	50.0
979.019 Marina Bldg Note Support	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
979.020 First St Bond	72,256.00	72,256.00	0.00	0.00	0.00	72,256.00	0.0
979.029 Local Streets FY 16/17	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	0.0
979.030 DPW Electric Gate FY 16/17	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	0.0
979.031 Marina Accessible Door FY16/17	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	0.0
979.032 FEMA Grant Match FY 16/17	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
Dept: 000	381,286.00	381,286.00	54,475.00	54,475.00	0.00	326,811.00	14.3
Expenditures	381,286.00	381,286.00	54,475.00	54,475.00	0.00	326,811.00	14.3

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 490 - RENAISSANCE PARK							
Revenues							
Dept: 000							
699.000 Transfers In	5,616.00	5,616.00	0.00	0.00	0.00	5,616.00	0.0
Dept: 000	5,616.00	5,616.00	0.00	0.00	0.00	5,616.00	0.0
Revenues							
	5,616.00	5,616.00	0.00	0.00	0.00	5,616.00	0.0
Expenditures							
Dept: 000							
992.002 Renaissance Park - Principal	5,616.00	5,616.00	0.00	0.00	0.00	5,616.00	0.0
Dept: 000	5,616.00	5,616.00	0.00	0.00	0.00	5,616.00	0.0
Expenditures							
	5,616.00	5,616.00	0.00	0.00	0.00	5,616.00	0.0

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 508 - BOAT RAMP FUND							
Revenues							
Dept: 000							
642.000 Sales	37,000.00	37,000.00	4,988.00	4,988.00	0.00	32,012.00	13.5
664.000 Interest Income	10.00	10.00	0.00	0.00	0.00	10.00	0.0
Dept: 000	37,010.00	37,010.00	4,988.00	4,988.00	0.00	32,022.00	13.5
Revenues	37,010.00	37,010.00	4,988.00	4,988.00	0.00	32,022.00	13.5
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	2,800.00	2,800.00	0.00	0.00	0.00	2,800.00	0.0
801.000 Professional Services	500.00	500.00	0.00	0.00	0.00	500.00	0.0
820.000 Administration	2,591.00	2,591.00	2,591.00	2,591.00	0.00	0.00	100.0
850.000 Phone	1,140.00	1,140.00	98.23	98.23	0.00	1,041.77	8.6
892.500 Marketing	500.00	500.00	0.00	0.00	0.00	500.00	0.0
922.000 Water	2,280.00	2,280.00	206.16	206.16	0.00	2,073.84	9.0
925.000 Electric	3,700.00	3,700.00	439.03	439.03	0.00	3,260.97	11.9
930.000 Repairs & Maintenance	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
960.000 Bank Charges	650.00	650.00	66.49	66.49	0.00	583.51	10.2
Dept: 000	15,161.00	15,161.00	3,400.91	3,400.91	0.00	11,760.09	22.4
Dept: 574 DEBT SERVICE							
998.003 Interest - Internal Loan	1,642.00	1,642.00	0.00	0.00	0.00	1,642.00	0.0
DEBT SERVICE	1,642.00	1,642.00	0.00	0.00	0.00	1,642.00	0.0
Expenditures	16,803.00	16,803.00	3,400.91	3,400.91	0.00	13,402.09	20.2

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 573 - WATER & SEWER UTILITY							
Revenues							
Dept: 000							
539.000 State Grant Revenue	600,000.00	600,000.00	40,472.38	40,472.38	0.00	559,527.62	6.7
608.000 Penalties	43,456.00	43,456.00	4,509.17	4,509.17	0.00	38,946.83	10.4
610.000 Water Ready to Serve	211,045.00	211,045.00	8,647.19	8,647.19	0.00	202,397.81	4.1
611.000 Sewer Ready to Serve	640,494.00	640,494.00	24,732.37	24,732.37	0.00	615,761.63	3.9
612.000 New Service	15,000.00	15,000.00	1,350.00	1,350.00	0.00	13,650.00	9.0
626.000 Charge for Service	500.00	500.00	200.00	200.00	0.00	300.00	40.0
648.000 Water Sales	919,209.00	919,209.00	53,279.89	53,279.89	0.00	865,929.11	5.8
649.000 Sewer Sales	2,179,798.00	2,179,798.00	98,384.10	98,384.10	0.00	2,081,413.90	4.5
650.000 Meter Sales	6,700.00	6,700.00	1,083.33	1,083.33	0.00	5,616.67	16.2
664.000 Interest Income	2,500.00	2,500.00	1,137.00	1,137.00	0.00	1,363.00	45.5
667.000 Rental Income	99,293.00	99,293.00	0.00	0.00	0.00	99,293.00	0.0
669.000 Hydrant & Tunnel Rental	21,600.00	21,600.00	5,400.00	5,400.00	0.00	16,200.00	25.0
671.000 Other Revenue	7,500.00	7,500.00	473.33	473.33	0.00	7,026.67	6.3
676.000 Reimbursement	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
680.000 Capital Cost Recovery	23,856.00	23,856.00	1,060.24	1,060.24	0.00	22,795.76	4.4
687.000 Refunds	4,000.00	4,000.00	-4,500.00	-4,500.00	0.00	8,500.00	-112.5
699.000 Transfers In	394,226.00	394,226.00	394,226.00	394,226.00	0.00	0.00	100.0
Dept: 000	5,179,177.00	5,179,177.00	630,455.00	630,455.00	0.00	4,548,722.00	12.2
Revenues	5,179,177.00	5,179,177.00	630,455.00	630,455.00	0.00	4,548,722.00	12.2
Expenditures							
Dept: 100 GENERAL							
799.000 Miscellaneous Expense	500.00	500.00	0.00	0.00	0.00	500.00	0.0
961.000 Utility Ownership Fee	183,167.00	183,167.00	15,263.92	15,263.92	0.00	167,903.08	8.3
999.000 Transfers Out	394,226.00	394,226.00	394,226.00	394,226.00	0.00	0.00	100.0
GENERAL	577,893.00	577,893.00	409,489.92	409,489.92	0.00	168,403.08	70.9
Dept: 541 ADMINISTRATION							
702.000 Salaries	113,728.00	113,728.00	4,781.05	4,781.05	0.00	108,946.95	4.2
704.000 Overtime	1,000.00	1,000.00	77.09	77.09	0.00	922.91	7.7
712.001 Costs - Social Security	7,122.00	7,122.00	504.62	504.62	0.00	6,617.38	7.1
712.002 Costs - Medicare	1,666.00	1,666.00	118.02	118.02	0.00	1,547.98	7.1
712.005 Costs - MERS Contribution	11,519.00	11,519.00	872.52	872.52	0.00	10,646.48	7.6
712.007 Costs - SUTA	274.00	274.00	0.00	0.00	0.00	274.00	0.0
712.009 Costs - Workers Compensation	1,830.00	1,830.00	272.79	272.79	0.00	1,557.21	14.9
712.010 Costs - Blue Cross Insurance	22,367.00	22,367.00	3,721.44	3,721.44	0.00	18,645.56	16.6
712.011 Costs - Life Insurance	265.00	265.00	31.49	31.49	0.00	233.51	11.9
712.013 Costs - HSA Contribution	6,000.00	6,000.00	6,000.00	6,000.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	1,572.00	1,572.00	262.02	262.02	0.00	1,309.98	16.7
712.015 Costs - Vision / Ancillary	708.00	708.00	118.00	118.00	0.00	590.00	16.7
728.000 SUPPLIES - Operating	10,900.00	10,900.00	337.88	337.88	0.00	10,562.12	3.1
801.000 Professional Services	5,000.00	5,000.00	-131.25	-131.25	0.00	5,131.25	-2.6
802.000 Attorney	0.00	0.00	285.00	285.00	0.00	-285.00	0.0
820.000 Administration	343,438.00	343,438.00	28,619.83	28,619.83	0.00	314,818.17	8.3
831.000 Contractual Repairs & Maint.	3,600.00	3,600.00	0.00	0.00	0.00	3,600.00	0.0
850.000 Phone	8,000.00	8,000.00	-115.73	-115.73	0.00	8,115.73	-1.4
860.000 Travel & Training	2,000.00	2,000.00	8.50	8.50	0.00	1,991.50	0.4
870.000 Memberships & Dues	150.00	150.00	0.00	0.00	0.00	150.00	0.0
900.000 Printing & Publishing	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	0.0
960.000 Bank Charges	8,500.00	8,500.00	192.26	192.26	0.00	8,307.74	2.3
970.000 Capital Outlay - under \$5,000	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
ADMINISTRATION	557,139.00	557,139.00	45,955.53	45,955.53	0.00	511,183.47	8.2
Dept: 542 WATER OPERATION							
702.000 Salaries	131,498.00	131,498.00	4,963.54	4,963.54	0.00	126,534.46	3.8
704.000 Overtime	22,742.00	22,742.00	2,001.88	2,001.88	0.00	20,740.12	8.8
708.000 Holiday/Vacation/Sick Sellback	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
712.001 Costs - Social Security	8,796.00	8,796.00	692.48	692.48	0.00	8,103.52	7.9
712.002 Costs - Medicare	2,057.00	2,057.00	161.95	161.95	0.00	1,895.05	7.9

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 573 - WATER & SEWER UTILITY							
Expenditures							
Dept: 542 WATER OPERATION							
712.005 Costs - MERS Contribution	6,648.00	6,648.00	466.46	466.46	0.00	6,181.54	7.0
712.007 Costs - SUTA	410.00	410.00	0.00	0.00	0.00	410.00	0.0
712.009 Costs - Workers Compensation	4,982.00	4,982.00	858.34	858.34	0.00	4,123.66	17.2
712.010 Costs - Blue Cross Insurance	34,841.00	34,841.00	6,224.40	6,224.40	0.00	28,616.60	17.9
712.011 Costs - Life Insurance	454.00	454.00	53.52	53.52	0.00	400.48	11.8
712.013 Costs - HSA Contribution	9,000.00	9,000.00	9,000.00	9,000.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	2,271.00	2,271.00	436.68	436.68	0.00	1,834.32	19.2
712.015 Costs - Vision / Ancillary	1,062.00	1,062.00	177.00	177.00	0.00	885.00	16.7
715.000 Uniform & Cleaning Allowance	2,830.00	2,830.00	81.60	81.60	0.00	2,748.40	2.9
728.000 SUPPLIES - Operating	4,500.00	4,500.00	4.40	4.40	0.00	4,495.60	0.1
745.000 Chemicals	21,000.00	21,000.00	0.00	0.00	0.00	21,000.00	0.0
750.000 Meters	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.0
770.000 Vehicle Gas	7,500.00	7,500.00	463.23	463.23	0.00	7,036.77	6.2
801.000 Professional Services	28,000.00	28,000.00	0.00	0.00	0.00	28,000.00	0.0
822.000 Insurance	6,000.00	6,000.00	402.50	402.50	0.00	5,597.50	6.7
824.000 Lab Testing	13,000.00	13,000.00	194.56	194.56	0.00	12,805.44	1.5
831.000 Contractual Repairs & Maint.	17,000.00	17,000.00	-24,149.78	-24,149.78	0.00	41,149.78	-142.1
860.000 Travel & Training	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
870.000 Memberships & Dues	600.00	600.00	0.00	0.00	0.00	600.00	0.0
925.000 Electric	72,000.00	72,000.00	6,590.96	6,590.96	0.00	65,409.04	9.2
930.000 Repairs & Maintenance	136,000.00	136,000.00	524.94	524.94	0.00	135,475.06	0.4
957.000 Motor Pool	37,132.00	37,132.00	3,094.33	3,094.33	0.00	34,037.67	8.3
970.000 Capital Outlay - under \$5,000	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
WATER OPERATION	624,323.00	624,323.00	12,242.99	12,242.99	0.00	612,080.01	2.0
Dept: 543 SEWER - WWTP							
702.000 Salaries	117,749.00	117,749.00	4,945.20	4,945.20	0.00	112,803.80	4.2
704.000 Overtime	5,250.00	5,250.00	948.47	948.47	0.00	4,301.53	18.1
708.000 Holiday/Vacation/Sick Sellback	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
712.001 Costs - Social Security	7,818.00	7,818.00	585.07	585.07	0.00	7,232.93	7.5
712.002 Costs - Medicare	1,828.00	1,828.00	136.83	136.83	0.00	1,691.17	7.5
712.005 Costs - MERS Contribution	4,401.00	4,401.00	440.52	440.52	0.00	3,960.48	10.0
712.007 Costs - SUTA	410.00	410.00	94.46	94.46	0.00	315.54	23.0
712.009 Costs - Workers Compensation	2,866.00	2,866.00	486.78	486.78	0.00	2,379.22	17.0
712.010 Costs - Blue Cross Insurance	29,017.00	29,017.00	6,565.40	6,565.40	0.00	22,451.60	22.6
712.011 Costs - Life Insurance	454.00	454.00	62.97	62.97	0.00	391.03	13.9
712.013 Costs - HSA Contribution	7,500.00	7,500.00	7,500.00	7,500.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	2,038.00	2,038.00	339.64	339.64	0.00	1,698.36	16.7
712.015 Costs - Vision / Ancillary	1,062.00	1,062.00	177.00	177.00	0.00	885.00	16.7
715.000 Uniform & Cleaning Allowance	2,940.00	2,940.00	56.76	56.76	0.00	2,883.24	1.9
728.000 SUPPLIES - Operating	25,540.00	25,540.00	618.61	618.61	0.00	24,921.39	2.4
745.000 Chemicals	29,900.00	29,900.00	0.00	0.00	0.00	29,900.00	0.0
770.000 Vehicle Gas	4,250.00	4,250.00	320.69	320.69	0.00	3,929.31	7.5
801.000 Professional Services	16,000.00	16,000.00	0.00	0.00	0.00	16,000.00	0.0
822.000 Insurance	21,000.00	21,000.00	1,790.92	1,790.92	0.00	19,209.08	8.5
824.000 Lab Testing	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
831.000 Contractual Repairs & Maint.	64,150.00	64,150.00	1,369.10	1,369.10	0.00	62,780.90	2.1
860.000 Travel & Training	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
870.000 Memberships & Dues	400.00	400.00	0.00	0.00	0.00	400.00	0.0
874.000 Retire. Costs - Blue Cross	3,000.00	3,000.00	500.00	500.00	0.00	2,500.00	16.7
920.000 Gas	18,000.00	18,000.00	787.33	787.33	0.00	17,212.67	4.4
925.000 Electric	140,000.00	140,000.00	9,931.11	9,931.11	0.00	130,068.89	7.1
930.000 Repairs & Maintenance	83,500.00	83,500.00	10.99	10.99	0.00	83,489.01	0.0
957.000 Motor Pool	37,132.00	37,132.00	3,094.33	3,094.33	0.00	34,037.67	8.3
SEWER - WWTP	642,205.00	642,205.00	40,762.18	40,762.18	0.00	601,442.82	6.3
Dept: 544 SEWER COLLECTION (STREETS)							
702.000 Salaries	85,738.00	85,738.00	3,284.52	3,284.52	0.00	82,453.48	3.8
704.000 Overtime	5,000.00	5,000.00	213.31	213.31	0.00	4,786.69	4.3
708.000 Holiday/Vacation/Sick Sellback	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
712.001 Costs - Social Security	5,790.00	5,790.00	372.16	372.16	0.00	5,417.84	6.4

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 573 - WATER & SEWER UTILITY							
Expenditures							
Dept: 544 SEWER COLLECTION (STREETS)							
712.002 Costs - Medicare	1,354.00	1,354.00	87.05	87.05	0.00	1,266.95	6.4
712.005 Costs - MERS Contribution	1,751.00	1,751.00	266.31	266.31	0.00	1,484.69	15.2
712.007 Costs - SUTA	274.00	274.00	94.19	94.19	0.00	179.81	34.4
712.009 Costs - Workers Compensation	2,114.00	2,114.00	300.46	300.46	0.00	1,813.54	14.2
712.010 Costs - Blue Cross Insurance	16,543.00	16,543.00	5,004.04	5,004.04	0.00	11,538.96	30.2
712.011 Costs - Life Insurance	302.00	302.00	35.68	35.68	0.00	266.32	11.8
712.013 Costs - HSA Contribution	4,500.00	4,500.00	6,000.00	6,000.00	0.00	-1,500.00	133.3
712.014 Costs - Dental Insurance	1,164.00	1,164.00	292.12	292.12	0.00	871.88	25.1
712.015 Costs - Vision / Ancilliary	708.00	708.00	118.00	118.00	0.00	590.00	16.7
715.000 Uniform & Cleaning Allowance	1,620.00	1,620.00	55.20	55.20	0.00	1,564.80	3.4
728.000 SUPPLIES - Operating	3,500.00	3,500.00	7.09	7.09	0.00	3,492.91	0.2
745.000 Chemicals	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
801.000 Professional Services	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.0
831.000 Contractual Repairs & Maint.	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
860.000 Travel & Training	750.00	750.00	0.00	0.00	0.00	750.00	0.0
930.000 Repairs & Maintenance	14,000.00	14,000.00	-10,594.47	-10,594.47	0.00	24,594.47	-75.7
957.000 Motor Pool	37,132.00	37,132.00	3,094.34	3,094.34	0.00	34,037.66	8.3
970.000 Capital Outlay - under \$5,000	4,250.00	4,250.00	0.00	0.00	0.00	4,250.00	0.0
SEWER COLLECTION (STREETS)	239,490.00	239,490.00	8,630.00	8,630.00	0.00	230,860.00	3.6
Dept: 574 DEBT SERVICE							
960.000 Bank Charges	1,500.00	1,500.00	802.50	802.50	0.00	697.50	53.5
995.003 1997 B SRF Bond Interest	788.00	788.00	0.00	0.00	0.00	788.00	0.0
995.005 1998 B SRF Bond Interest	9,056.00	9,056.00	0.00	0.00	0.00	9,056.00	0.0
995.007 1999 B SRF Bond Interest	15,500.00	15,500.00	0.00	0.00	0.00	15,500.00	0.0
995.008 2005 W/S Refunding Interest	112,913.00	112,913.00	0.00	0.00	0.00	112,913.00	0.0
995.009 2006 SRF Bond Interest	26,199.00	26,199.00	0.00	0.00	0.00	26,199.00	0.0
995.010 2010 SRF Bond Interest	12,652.00	12,652.00	0.00	0.00	0.00	12,652.00	0.0
995.011 2010 DWRP Bond Interest	8,875.00	8,875.00	0.00	0.00	0.00	8,875.00	0.0
995.013 2011 SRF Bond Interest	26,629.00	26,629.00	0.00	0.00	0.00	26,629.00	0.0
995.014 2011 DWRP Bond Interest	8,814.00	8,814.00	0.00	0.00	0.00	8,814.00	0.0
995.015 2015 W/S Revenue Bond - Int	86,750.00	86,750.00	0.00	0.00	0.00	86,750.00	0.0
999.000 Transfers Out	273,572.00	273,572.00	0.00	0.00	0.00	273,572.00	0.0
DEBT SERVICE	583,248.00	583,248.00	802.50	802.50	0.00	582,445.50	0.1
Dept: 902 OTHER GRANTS							
988.000 SAW Grant Expense	600,000.00	600,000.00	-41,515.67	-41,515.67	0.00	641,515.67	-6.9
OTHER GRANTS	600,000.00	600,000.00	-41,515.67	-41,515.67	0.00	641,515.67	-6.9
Dept: 903 CAPITAL OUTLAY - over \$5,000							
987.006 2015 Riverbank Sewer Line	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00	0.0
987.007 2015 Sixth Ave Pump Station	300,000.00	300,000.00	0.00	0.00	0.00	300,000.00	0.0
987.012 2016 DPW Electric Gate	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	0.0
987.013 2016 Sewer Camera	28,000.00	28,000.00	0.00	0.00	0.00	28,000.00	0.0
CAPITAL OUTLAY - over \$5,000	1,334,500.00	1,334,500.00	0.00	0.00	0.00	1,334,500.00	0.0
Expenditures	5,158,798.00	5,158,798.00	476,367.45	476,367.45	0.00	4,682,430.55	9.2

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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 594 - MARINA FUND							
Revenues							
Dept: 000							
642.000 Sales	3,000.00	3,000.00	847.25	847.25	0.00	2,152.75	28.2
645.000 Charge for Sales - Fuel	76,050.00	76,050.00	26,994.96	26,994.96	0.00	49,055.04	35.5
646.000 Charge for Sales - Dockage	75,000.00	75,000.00	17,122.18	17,122.18	0.00	57,877.82	22.8
664.000 Interest Income	50.00	50.00	0.00	0.00	0.00	50.00	0.0
667.000 Rental Income	2,500.00	2,500.00	375.00	375.00	0.00	2,125.00	15.0
699.000 Transfers In	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
Dept: 000	221,600.00	221,600.00	45,339.39	45,339.39	0.00	176,260.61	20.5
Revenues	221,600.00	221,600.00	45,339.39	45,339.39	0.00	176,260.61	20.5
Expenditures							
Dept: 000							
704.000 Overtime	200.00	200.00	0.00	0.00	0.00	200.00	0.0
706.000 Part-Time	22,000.00	22,000.00	3,767.39	3,767.39	0.00	18,232.61	17.1
712.001 Costs - Social Security	1,376.00	1,376.00	331.63	331.63	0.00	1,044.37	24.1
712.002 Costs - Medicare	322.00	322.00	77.57	77.57	0.00	244.43	24.1
712.007 Costs - SUTA	320.00	320.00	141.22	141.22	0.00	178.78	44.1
712.009 Costs - Workers Compensation	786.00	786.00	341.14	341.14	0.00	444.86	43.4
728.000 SUPPLIES - Operating	6,000.00	6,000.00	568.45	568.45	0.00	5,431.55	9.5
730.000 SUPPLIES - Fuel	67,140.00	67,140.00	8,996.30	8,996.30	0.00	58,143.70	13.4
801.000 Professional Services	500.00	500.00	0.00	0.00	0.00	500.00	0.0
820.000 Administration	11,080.00	11,080.00	2,770.00	2,770.00	0.00	8,310.00	25.0
822.000 Insurance	1,750.00	1,750.00	952.98	952.98	0.00	797.02	54.5
831.000 Contractual Repairs & Maint.	4,500.00	4,500.00	0.00	0.00	0.00	4,500.00	0.0
892.500 Marketing	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
920.000 Gas	2,000.00	2,000.00	62.67	62.67	0.00	1,937.33	3.1
922.000 Water	6,750.00	6,750.00	279.77	279.77	0.00	6,470.23	4.1
925.000 Electric	12,000.00	12,000.00	1,278.03	1,278.03	0.00	10,721.97	10.7
930.000 Repairs & Maintenance	4,500.00	4,500.00	10.08	10.08	0.00	4,489.92	0.2
958.000 Sales Tax	4,000.00	4,000.00	823.52	823.52	0.00	3,176.48	20.6
960.000 Bank Charges	6,000.00	6,000.00	2,047.93	2,047.93	0.00	3,952.07	34.1
Dept: 000	155,224.00	155,224.00	22,448.68	22,448.68	0.00	132,775.32	14.5
Dept: 574 DEBT SERVICE							
998.001 Marina Bldg - Interest	8,842.00	8,842.00	0.00	0.00	0.00	8,842.00	0.0
998.003 Interest - Internal Loan	5,035.00	5,035.00	0.00	0.00	0.00	5,035.00	0.0
DEBT SERVICE	13,877.00	13,877.00	0.00	0.00	0.00	13,877.00	0.0
Expenditures	169,101.00	169,101.00	22,448.68	22,448.68	0.00	146,652.32	13.3

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City of Manistee

For the Period: 7/1/2016 to 7/31/2016	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 661 - MOTOR POOL FUND							
Revenues							
Dept: 000							
664.000 Interest Income	500.00	500.00	0.23	0.23	0.00	499.77	0.0
670.003 Equipment Rental - Fire	62,000.00	62,000.00	5,166.67	5,166.67	0.00	56,833.33	8.3
670.004 Equipment Rental - Parks	36,000.00	36,000.00	3,000.00	3,000.00	0.00	33,000.00	8.3
670.005 Equipment Rental - Police	31,000.00	31,000.00	2,583.33	2,583.33	0.00	28,416.67	8.3
670.006 Equipment Rental - Public Work	72,000.00	72,000.00	6,000.00	6,000.00	0.00	66,000.00	8.3
670.007 Equipment Rental - StreetSewer	37,132.00	37,132.00	3,094.34	3,094.34	0.00	34,037.66	8.3
670.008 Equipment Rental - Water	37,132.00	37,132.00	3,094.33	3,094.33	0.00	34,037.67	8.3
670.009 Equipment Rental - WWTP	37,132.00	37,132.00	3,094.33	3,094.33	0.00	34,037.67	8.3
673.000 Sale of Asset	47,000.00	47,000.00	0.00	0.00	0.00	47,000.00	0.0
Dept: 000	359,896.00	359,896.00	26,033.23	26,033.23	0.00	333,862.77	7.2
Revenues	359,896.00	359,896.00	26,033.23	26,033.23	0.00	333,862.77	7.2
Expenditures							
Dept: 000							
799.000 Miscellaneous Expense	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
822.000 Insurance	33,500.00	33,500.00	2,535.58	2,535.58	0.00	30,964.42	7.6
971.001 DPW - Plow Trucks	105,010.00	105,010.00	0.00	0.00	0.00	105,010.00	0.0
971.004 DPW - Pickup	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
971.006 DPW - Loader (Small)	79,661.00	79,661.00	0.00	0.00	0.00	79,661.00	0.0
972.004 PARKS - Gator	3,800.00	3,800.00	0.00	0.00	0.00	3,800.00	0.0
973.001 POLICE - Patrol Car	38,000.00	38,000.00	0.00	0.00	0.00	38,000.00	0.0
974.002 FIRE - Rescue Ambulance	29,000.00	29,000.00	0.00	0.00	0.00	29,000.00	0.0
974.004 FIRE - Pickup	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
977.001 WS - Vactor	26,705.00	26,705.00	0.00	0.00	0.00	26,705.00	0.0
Dept: 000	394,676.00	394,676.00	2,535.58	2,535.58	0.00	392,140.42	0.6
Expenditures	394,676.00	394,676.00	2,535.58	2,535.58	0.00	392,140.42	0.6
Grand Total Net Effect:	-101,067.00	-101,067.00	-261,220.94	-261,220.94	0.00	160,153.94	

**Chapter 663
Fireworks**

663.01	Definitions	663.05	Repeal
663.02	Use of Consumer Fireworks Prohibited	663.06	Severability
663.03	Firework Safety	663.99	Penalty
663.04	Enforcement		

Field Code Changed

CROSS REFERENCES	
Michigan Fireworks Safety Act – see M.C.L.A. Secs 28.451	
Director of Public Safety – See ADM. Ch. 232	

Field Code Changed

Field Code Changed

663.01 DEFINITIONS

Field Code Changed

As used in this chapter, the following definitions shall apply:

- A. "Act 256" means the Michigan Fireworks Safety Act, Act 256 of the Public Acts of Michigan of 2011, being MCL 28.451, et seq., as it may be amended from time to time.
- B. "Consumer fireworks" means that term as defined in Act 256.
- C. "Firework" or "fireworks" means that term as defined in Act 256.
- D. "Retailer" means that term as defined in Act 256.
- E. "Wholesaler" means that term as defined in Act 256.
- F. "National holiday" means those holidays described in 5 USC § 6103.

(Ord. 14-03 adopted 6-17-14)

663.02 USE OF CONSUMER FIREWORKS PROHIBITED

~~No person shall ignite, discharge or use consumer fireworks in the City between the hours of 11:00 p.m. and 8:00 a.m. This prohibition shall not preclude a person from igniting, discharging or using consumer fireworks within the City on the day preceding, the day of, or the day after a national holiday, consistent with Act 256, except between the hours of 1:00 a.m. to 8:00 a.m. on those days.~~

663.02 USE OF CONSUMER FIREWORKS PROHIBITED.

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No person shall ignite, discharge or use consumer fireworks in the City, except:

- A. The day preceding, day of, and day after a national holiday (except between the hours of 1:00 a.m. and 8:00 a.m. on those days), consistent with Act 256; or
- B. Upon approval of City Council.

(Ord. 14-03 adopted 6-17-14)

663.03 FIREWORK SAFETY

No person shall recklessly endanger the life, health, safety, or well-being of any person by the ignition, discharge, or use of consumer fireworks. (Ord. 14-03 adopted 6-17-14)

663.04 ENFORCEMENT

The Director of Public Safety, his designees and sworn law enforcement officers are authorized to enforce the provisions of this Ordinance. (Ord. 14-03 adopted 6-17-14)

663.05 REPEAL

All regulatory provisions contained in other city ordinances which are inconsistent with the provisions of this Ordinance are repealed. (Ord. 14-03 adopted 6-17-14)

663.06 SEVERABILITY

The sections and provisions of this Chapter 663 are declared to be severable and any portion which is declared inoperative or invalid for any reason by a court of competent jurisdiction shall in no way affect the remaining sections or provisions of this Ordinance. (Ord. 14-03 adopted 6-17-14)

663.99 PENALTY

Whoever violates any provisions of this Chapter 663 is guilty of a municipal civil infraction and shall be fined in an amount not less than that established from time to time by the City Council, or in absence of an amount established by City Council, in the sum of \$500.00 for each and every violation. (Ord. 14-03 adopted 6-17-14)

ORDINANCE 16-01

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED
“CHAPTER 663 – FIREWORKS”, OF THE CODIFIED ORDINANCES OF
MANISTEE, MICHIGAN BY MODIFYING THE TIME PERIODS FOR WHICH
THE USE OF CONSUMER FIREWORKS ARE PROHIBITED AND TO REPEAL
ALL ORDINANCES IN CONFLICT THEREWITH**

THE CITY OF MANISTEE ORDAINS:

Section 1.

Ordinance 663.02 is deleted in its entirety and in its place the following is added:

663.02 Use of Consumer Fireworks Prohibited.

No person shall ignite, discharge or use consumer fireworks in the City; except for the following:

- A. The day preceding, day of, and day after a national holiday (except between the hours of 1:00 a.m. and 8:00 a.m. on those days), consistent with Act 256; or
- B. Upon approval of City Council.

Section 2.

Effective Date; Publication.

This Ordinance shall be effective ten (10) days after its enactment as provided in Section 4-3 of the City of Manistee Charter. The City Clerk shall cause a copy of this Ordinance to be published in a newspaper circulated in the city of Manistee, stating the date of the enactment and effective date of the Ordinance, a brief notice as to the subject matter of the Ordinance and such other facts as the City Clerk shall deem pertinent. A copy of the Ordinance shall be made available for public use and inspection at the office of the Manistee City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF
MANISTEE, MANISTEE COUNTY, MICHIGAN, THIS ____ DAY OF _____,
2016.

ENACTMENT DATE: _____

CERTIFICATION

I, Michelle Wright, do hereby certify that I am the duly appointed and acting City Clerk of the City of Manistee and that the foregoing ordinance was adopted by the City of Manistee on the ____ day of _____, 2016.

City Clerk

MEMO TO: Mayor Colleen Kenny
Members of City Council

FROM: Thad N. Taylor, City Manager *ene*

DATE: August 30, 2016

SUBJECT: Filer Township Agreement Addendum



City Manager's Office
231-398-2801

Filer Township requested that the City give them any and all components of a wastewater collection system that it owns in the Township. The attorney representing Filer Township believes this to be necessary so the Township can special assess properties for construction of its wastewater system. Filer Township also asked that the City agree that the components are considered part of the Township's wastewater collection system.

I directed the City's attorney in this matter to draft an addendum to the wastewater agreement that reflects the requests made by Filer Township. He also drafted a bill of sale for the requested City infrastructure. The addendum says that the City will give the components to Filer Township at no cost; however the bill of sale reflects a payment of \$1.00. Our attorney said there had to be some monetary value in the bill of sale.

I would note that to staff's knowledge the City does not own any components of a wastewater collection system in Filer Township. This was communicated to Filer Township; however they still wanted the addendum.

I recommend that Council approve Addendum 1 to the wastewater agreement and the bill of sale.

TNT:cl

**ADDENDUM 1 TO THE AGREEMENT
FOR THE COLLECTION AND TREATMENT OF WASTEWATER
CHARTER TOWNSHIP OF FILER- CITY OF MANISTEE**

The parties agree that sections 1.6 and 1.7 of the Agreement for the Collection and Treatment of Wastewater between the Charter Township of Filer and the City of Manistee with an effective date of _____, 2016, are amended to read as follows:

1.6. City collection system. The City owns and operates its wastewater collection and transmission system and is solely responsible for maintaining and upgrading it. The City agrees to convey to Township, at no cost, ownership of existing pipes, pumps, valves and related equipment located *in situ* in Filer Township for incorporation into the design of the Filer Township Collection System. Conveyance shall be by one or more instruments acceptable to legal counsel for the Parties, shall convey title free and clear of all liens, but otherwise shall be without warranty of any kind, express or implied.

1.7. Township collection system. The Township will construct, own and operate its wastewater collection system within the Township and is solely responsible for the cost to construct, maintain, operate and upgrade that collection system. Phase I of the Township collection system is described and depicted in Schedule A, which is approved by the City, and includes that portion of the City Collection System in Filer Township that is to be granted and given to Filer Township. The Township contracts with the City to maintain the Township's wastewater collection system as described in paragraphs 2.8 and 2.81.

CITY OF MANISTEE

CHARTER TOWNSHIP OF FILER

By: _____
Colleen Kenny, Mayor

By: _____
Terry Walker, Supervisor

By: _____
Mary M. Bachman, Deputy Clerk

By: _____
Shirley Ball, Clerk

Signed: September ___, 2016

Signed: September ___, 2016

BILL OF SALE

The City of Manistee, a Michigan municipal corporation, whose address is 70 Maple Street, Manistee, MI 49660, transfers and conveys to the Charter Township of Filer, a Michigan municipal corporation, whose address is 2505 Filer City Road, Manistee, MI 49660, all its right, title, and interests in any sanitary sewer lines, laterals, mains, valves, pumps, chambers, lift stations and any appurtenances within the Charter Township of Filer, for the consideration of \$1.00 the receipt of which is acknowledged.

Dated: September ___, 2016

City of Manistee

By: _____
Colleen Kenny, Mayor

By: _____
Mary M. Bachman, Deputy Clerk



CITY HALL

ADMINISTRATION
FAX 231.723.1546

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

PLANNING & ZONING
231.398.2805

CLERK/TREASURER
FAX 231.723.5410

CITY CLERK
231.398.2803

CITY TREASURER/
FINANCE DIRECTOR
231.398.2804

WATER BILLING
231.723.2559

POLICE DEPARTMENT
231.723.2533
FAX 231.398.2012

FIRE DEPARTMENT
281 First Street
231.723.1549
FAX 231.723.3519

DEPT. OF
PUBLIC WORKS
280 Washington St.
• Street Dept.
• Parks Dept.
• Water Maintenance
280 Washington St.
231.723.7132
FAX 231.723.1803

WASTEWATER PLANT
15 Ninth St.
231.723.1553

Memo: Thad Taylor

From: David M. Bachman

Re: Council Agenda item

Sir:

Please find attached a request from Manistee High School. They are requesting permission to hold their annual Manistee High School Homecoming Parade on September 23rd, at 5pm. The parade will assemble near the Eagles parking lot and travel down River Rd to the fountain where they will disburse.

This is an annual event and there is no known objections to this event and I recommend the council to approve it.

David M. Bachman
Director of Public safety



Name of Special Event: Manistee High School Parade - Homecoming
Date of Special Event: 9/23/16 (fri)
Time of Special Event: 5:00 pm

Number of Units Participating

Marching/Walking: 300 Driven: 2100 Other: _____

Assembly/Starting Location: Assemble Eagles lot - Begin Div/River st

Destination/Finishing Point: Marina

Route that the Special Event will Follow: Down River street from
Division to Marina

Person(s) / Organization(s) making request: Sam Joseph / Andy Huber

Contact Person: Name: Sam Joseph / Andy Huber

Address: 525 12th st

Telephone Work: 723-2547 Home: 233-2623

Signature of Contact Person: [Signature]

The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance.

The Insurance Certificate should be sent to the attention of Mary Nemecek, Deputy Clerk. Ms. Nemecek can be reached at 231.398.2803 her fax# is 231.723.5410.

Return this request to the Manistee City Police Department after it has been filled out and only after the first requirement has been complied and approved.

A



70 Maple Street • Manistee, Michigan 49660 • www.manisteemi.gov



CITY HALL

ADMINISTRATION
FAX 231.723.1546

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

PLANNING & ZONING
231.398.2805

CLERK/TREASURER
FAX 231.723.5410

CITY CLERK
231.398.2803

CITY TREASURER/
FINANCE DIRECTOR
231.398.2804

WATER BILLING
231.723.2559

POLICE DEPARTMENT
231.723.2533
FAX 231.398.2012

FIRE DEPARTMENT
281 First Street
231.723.1549
FAX 231.723.3519

DEPT. OF
PUBLIC WORKS
280 Washington St.
• Street Dept.
• Parks Dept.
• Water Maintenance
280 Washington St.
231.723.7132
FAX 231.723.1803

WASTEWATER PLANT
15 Ninth St.
231.723.1553

Memo: Thad Taylor
From: David M. Bachman
Re: Council agenda item

Sir:

Please find attached a request from Manistee Catholic Central, Samantha McLinden. They are requesting permission to hold their Annual Homecoming Parade on October 7th, 2016 at 4:30. Their parade begins on Division Street near Manistee Tire and runs the length of River Street.

There are no objections to this event and present no special problems for the city.

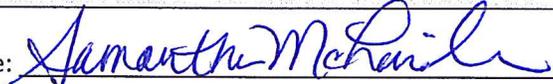
David M. Bachman
Director of Public Safety



David M. Bachman, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 dbachman@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: Manistee Catholic Central School- Homecoming Parade		
Date Event: Friday, Oct. 7, 2016		
Time of Event: Parade begins at 4:30pm		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking: appx. 30 people	Driven: possibly 12 vehicles	Other: 1-2 flatbeds with students
Assembly Starting Location: Manistee Tire		
Destination/Finishing Point: the fountain by the Senior Center		
Route that the Special event will follow (attach Map if available):		
(proceeding down River St.)		
Person(s)/Organization(s) Making Request:		
Manistee Catholic Central School- Samantha McLinden, MCC/CCM Director of Advancement		
Main Contact Person: Samantha McLinden		
Address: 254 6th St. Manistee		
Phone: 231-723-2619	Cell: 231-233-6698	Email: samantha.mclinden@gmail.com
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Mary Bachman, Deputy Clerk. Ms. Bachman can be reached at 231.398.2803 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature: <u></u>		Date: <u>8-16-2016</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____