

CITY OF MANISTEE PLANNING COMMISSION

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

November 3, 2016

A meeting of the Manistee City Planning Commission was held on Thursday, November 3, 2016 at 7pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 7:00 pm by Chair Yoder

Roll Call:

Members Present: Maureen Barry, Ray Fortier, Marlene McBride, Mark Wittlieff, Roger Yoder

Members Absent: Aaron Bennett (excused), Vacancy

Others: John Soltes (1054 Oak Street), Denise Blakeslee (Planning & Zoning Administrator) and others

APPROVAL OF AGENDA

Motion by Ray Fortier, seconded by Mark Wittlieff that the agenda be approved as prepared.

With a Roll Call vote this motion passed 5 to 0.

Yes: Barry, Fortier, McBride, Wittlieff, Yoder
No: None

APPROVAL OF MINUTES

Motion by Mark Wittlieff, seconded by Maureen Barry that the minutes of the October 6, 2016 Planning Commission Meeting be approved as prepared.

With a Roll Call vote this motion passed 5 to 0.

Yes: Fortier, Barry, McBride, Wittlieff, Yoder
No: None

PUBLIC HEARING

None

PUBLIC COMMENT ON AGENDA RELATED ITEMS

None

NEW BUSINESS

PC-2016-15, John & Jean Soltes, 1054/1050 Oak Street – Parcel Split and Combination request

A request has been received from John & Jean Soltes, 1054 Oak Street for a Parcel Split and Combination request. Mr. & Mrs. Soltes owns parcel 51-355-708-25 (1054 Oak Street) and parcel 51-355-708-19 (1050 Oak Street). The requested split and combination will eliminate an encroachment by the home at 1054 Oak Street (A), retain access to Oak Street for the home at 1050 Oak Street (B) and create a new buildable lot (C).

Commissioner Wittlieff disclosed to the commission that Mr. & Mrs. Solte’s are his wife’s aunt and uncle.

Denise Blakeslee had asked the City Attorney and upon review of Section 3.12 Conflict of Interest, item 1.e. A commission member issuing, deliberating, voting or reviewing a case concerning his spouse, children, step-child, grandchildren, parents, brother, sister, grandparents, parents in-law, grandparents in-law or member of his household. It does not meet the standards as a conflict of interest, but wanted it disclosed to the Commission. The Commissioners were asked if they had any objections to Commissioner Wittlieff participating in deliberating on the request. No objections were voiced and Commissioner Wittlieff remained seated and participated in deliberation on the request.

MOITON by Ray Fortier, seconded by Mark Wittlieff that the Planning Commission recommend to City Council to approve request from John & Jean Soltes for a Parcel Split and Combination request as submitted with application PC-2016-15.

With a Roll Call vote this motion passed 5 to 0.

Yes: Wittlieff, Fortier, Barry, McBride, Yoder
No: None

OLD BUSINESS

None

PUBLIC COMMENTS AND COMMUNICATIONS

None

CORRESPONDENCE

None

STAFF/SUB-COMMITTEE REPORTS

Denise Blakeslee, Planning & Zoning Administrator – Received results from Clear Zoning who reviewed the Zoning Ordinance/Master Plan as part of the certification process for certification in the Redevelopment Ready Communities Program. Discussed amendments that will be made to the ordinance as a result of the review. Commissioners were reminded that the Annual Meeting with City Council will be on December 13th.

MEMBERS DISCUSSION

Commissioner McBride asked about the progress on the retaining wall and Short Street still being closed.

Chair Yoder Spoke of the wall that was supposed to be fixed at the Flower Shop and noted that Election of Officers will be held in December and that he will not be running for Chair.

The next regular meeting of the Planning Commission will be held on Thursday, December 1, 2016

ADJOURNMENT

Motion by Ray Fortier, seconded by Marlene McBride that the meeting be adjourned. MOTION PASSED UNANIMOUSLY.

Meeting adjourned at 7:19 pm

MANISTEE PLANNING COMMISSION

Denise J. Blakeslee, Recording Secretary