

MANISTEE CITY COUNCIL

MEETING AGENDA

MONDAY, MARCH 20, 2017 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Payroll.
b.) Invoices.
- IX. b.) Notification Regarding Next Work Session.
c.) Consideration of Proclaiming April as Parkinson's Disease Awareness Month.

At this time Council could take action to approve the Consent Agenda as presented.

***V. Approval of Minutes.** Approval of the minutes of the March 7, 2017 regular meeting, the March 9, 2017 special work session, and the March 14, 2017 work session as attached.

VI. Financial Report.

- *a.) PAYROLL.
- *b.) INVOICES.

VII. Unfinished Business.

- a.) CONSIDERATION OF AMENDING CHAPTER 1489 LOW OR MODERATE INCOME HOUSING ORDINANCE.

This item was tabled at the February 21, 2017 meeting of City Council.

City Ordinance 1489 mandates that a PILOT must be equal to 10% of annual shelter rents, there's no mechanism for the City to accept a lower PILOT. Ordinance language also restricts the PILOT term to 35 years. City staff recommends that this ordinance be amended.

At this time Council could take action to direct the City Attorney to draft an ordinance amendment for Chapter 1489 that changes the wording from "an amount equal to ten percent (10%) to "an amount up to ten percent (10%) and change "or the thirty-fifth (35th) year" to "or the fiftieth (50th) year," for a first reading at the April 4, 2017 Council meeting.

VIII. New Business.

- a.) CONSIDERATION OF EMPLOYMENT OF TIM KOZAL AS CITY'S NEW PUBLIC SAFETY DIRECTOR.

Tim Kozal was identified as the top candidate for the Public Safety Director position by the interview panel. City Manager has made a job offer and negotiated a wage and benefit package subject to Council approval.

At this time Council could take action to approve the City Manager's appointment of Tim Kozal as Public Safety Director and the proposed wage and benefit package.

- b.) CONSIDERATION OF A PARCEL SPLIT AND COMBINATION, JEFF GORDON AND ISO GRAND RAPIDS REAL ESTATE VI LLC.

A request has been received from Jeff Gordon, owner of the building at 411 River Street and ISO Grand Rapids Real Estate VI LLC owner of the parking lot to the east of 411 River Street for a parcel split and combination. The request will address an adverse possession/encroachment claim as submitted; with survey

prepared by Nordlund and Associates, Inc. File S17-002 (corrected drafting effort) dated February 2, 2017.

The Planning Commission reviewed and recommends Council endorsement of the request.

At this time Council could take action to approve the request from Jeff Gordon and ISO Grand Rapids Real Estate VI LLC for a parcel split and combination request as submitted with application PC-2017-05.

IX. Notices, Communications, Announcements.

a.) A REPORT FROM THE HOUSING COMMISSION.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. Clinton McKinven-Copus will report on the activities of the Manistee Housing Commission and respond to any questions the Council may have regarding their activities.

No action is required on this item.

*b.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, April 11, 2017 at 7 p.m. A discussion will be conducted on the 2017-2018 Budget and Capital Improvement Plan; and such business as may come before the Council.

No action is required on this item.

*c.) CONSIDERATION OF PROCLAIMING APRIL AS PARKINSON'S DISEASE AWARENESS MONTH.

The Manistee County Parkinson's Support Group has requested that the City of Manistee proclaim the month of April as Parkinson's Awareness Month.

At this time Council could take action to proclaim the month of April as Parkinson's Awareness Month and authorize the Mayor to sign the proclamation.

X. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.

XI. Adjourn.

TNT:cl

COUNCIL AGENDA ATTACHMENTS:

- 1. Council Meeting Minutes – March 7, 2017
- 2. Council Special Work Session Minutes – March 9, 2017
- 3. Council Work Session Minutes – March 14, 2017
- 4. 2017-02-08 Invoices
- 5. 2017-02-24 Invoices
- 6. PILOT Ordinance and Manager Memo
- 7. Memo & Supporting Documentation for Public Safety Director
- 8. Split & Combination Request
- 9. Parkinson’s Awareness Month Proclamation Request

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – March 7, 2017

A regular meeting of the Manistee City Council was called to order by his honor, Mayor James Smith on Tuesday, March 7, 2017 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Deputy Clerk – Mary Bachman, DPW Director – Jeff Mikula, Public Safety Director – Dave Bachman, Finance Director – Ed Bradford, Planning & Zoning Administrator – Denise Blakeslee and City Engineer – Shawn Middleton / Spicer Group.

Mayor Smith requested a moment of silence for Tom Geoghan who passed away in late February. Tom was the longtime volunteer videographer for MPA. Tom will be missed.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Dave Levitt, Third Coast Development - available to answer questions Council may have.

Clinton McKinven-Copus, Executive Director Manistee Housing Commission – gave an update on the unit designation at Century Terrace and Harborview.

Bob Daniels, Council on Aging President, 59 Smith Street – available to answer questions Council may have.

Mike Szymanski, 332 5th Street – in support of new housing project; project truly worthy of our City.

Virginia Pelton, 329 1st Avenue – in support of new housing project; will open up real estate inventory.

Pete Potterpin, PK Housing – partners with Third Coast Development – available to answer questions Council may have.

CONSENT AGENDA.

- Minutes - February 21, 2017 - Regular Meeting
- Financial Reports
 - Cash Balances January 2017
 - Revenue & Expenses January 2017
- Notification Regarding Next Work Session – *Thursday, March 9, 2017*

A special Council work session has been scheduled for Thursday, March 9 at 5 p.m., at the Manistee ISD with the League of Women Voters. This will be an opportunity for LWV and the community to meet the Council.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – March 7, 2017

A Council work session has been scheduled for Tuesday, March 14, 2017 at 7 p.m. A discussion will be conducted on Payment in Lieu of Taxes (PILOTS) ordinance; and such business as may come before the Council.

MOTION by Zielinski, second by Goodspeed to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF DOWNTOWN DEVELOPMENT AUTHORITY BYLAW AMENDMENTS.

On February 23, 2017 the Manistee Downtown Development Authority approved several amendments to their bylaws with the assistance of the City Attorney. The changes were to simplify language and make the bylaws more consistent with state law; and to provide greater flexibility to how the DDA operates in the future.

MOTION by Wittlieff, second by Zielinski to adopt amended bylaws for the Downtown Development Authority and authorize the Mayor and City Clerk to execute the document. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF A CONTRACT FOR RIVER AND OAK STREET VALVE REPLACEMENT PROJECT.

The Water Department has determined that replacement of the gate valves at the intersection of River and Oak Street is of high importance to maintain water quality and fire suppression capabilities. Spicer Group has publicly advertised the project, with one bid received.

Elmer's Crane and Dozer \$57,095

Funding from the Water Department's repairs and maintenance will be utilized. The City Attorney has reviewed and approved the contract.

MOTION by Zielinski, second by Goodspeed to approve the River and Oak Street Valve Replacement contract with Elmer's Crane and Dozer, Inc. in the amount of \$57,095; and authorized the Mayor and Clerk to execute the Notice of Award and Agreement. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF A REQUEST FOR PILOT FROM THIRD COAST DEVELOPMENT LLC.

A request has been received from Third Coast Development LLC for a PILOT for a new mixed use senior housing building located in the parking lot to the south of the former Oleson's Store. The building would be a four-story structure with 1,000 square feet of commercial space and covered parking on the first floor and 42 residential units on the second, third and fourth floors. Pursuant to Chapter 1489 of the City Code of Ordinances, they are requesting a 10% PILOT for a term of 35 years that matches the term of the qualifying mortgage.

The PILOT would generate approximately \$22,000 annually, of which the City would receive \$6,500.

MOTION by Beaton, second by Wittlieff to approve the request from Third Coast Development LLC for a 10% PILOT for a term of 35 years for the Senior Project proposed for the former Oleson's Plaza property. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

A REPORT FROM THE MANISTEE RECREATION ASSOCIATION.

Mr. Kenny Kott reported on the activities of the Manistee Recreation Association and responded to questions the Council had regarding their activities.

DISCUSSION ON RAMSDELL REGIONAL CENTER OF THE ARTS.

The Council discussed the status of the Ramsdell Regional Center of the Arts. Xavier Verna, new Director of the Ramsdell Regional Center of the Arts was introduced by Sara Helge, President. A fundraiser is scheduled for Saturday, May 6th.

CITIZEN COMMENT.

Comments received by:

Xavier Verna - 11240 Milarch Road, Bear Lake / an exciting performance is scheduled at the Ramsdell Theatre for March 16th which includes two live bands from Ireland. The Irish Night is sponsored by Blarney Castle.

OFFICIALS AND STAFF.

None received

COUNCILMEMBERS.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – March 7, 2017

Beaton requested an addition to the next Work Session to discuss the Century Terrace & Harborview unit designation; receiving complaints about people feeding the deer, would like the City Ordinance posted in the newspaper.

Wittlieff stated that he will arrive at the Thursday Work Session at 6 p.m.

Smith stated there is a Special Work Session scheduled for Thursday at 5 p.m.; thanked the Public Safety for their quick lifesaving response to an event on Sunday; appreciates Council Members attending meetings but need to be careful on interaction, expressed opinion could be construed as debating, open meeting act requires posting.

ADJOURN.

MOTION to adjourn was made by Zielinski, second by Goodspeed. Meeting adjourned at 8:45 p.m.

Mary Bachman MMC / LIA
Deputy City Clerk/Accounts Payable

**MANISTEE CITY COUNCIL
SPECIAL WORK SESSION
MINUTES OF MARCH 9, 2017**

The Manistee City Council met in a special work session on Thursday, March 9, 2017 at 5 p.m. at the Manistee County ISD, 772 Parkdale Avenue, Manistee, Michigan 49660.

MEMBERS PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff

MEMBERS ABSENT: Erin Pontiac

ALSO PRESENT: City Manager, League of Women Voters, media and public

Public Comments. None.

Hosted by the League of Women Voters. The purpose of this work session was for the League of Women Voters and the community to get to know councilmembers and understand their vision and priorities for the City.

CONSENSUS: No actions.

Adjourned at approximately 6:55 p.m.

Thad N. Taylor, City Manager

TNT:cl

**MANISTEE CITY COUNCIL
WORK SESSION
MINUTES OF MARCH 14, 2017**

The Manistee City Council met in a work session on Tuesday, March 14, 2017 at 7:00 p.m., Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan 49660.

MEMBERS PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, Erin Pontiac

MEMBERS ABSENT: None

ALSO PRESENT: City Manager, Department Directors, Staff, Public

Public Comments.

- Bob Daniels, 59 Smith Street – Available for assistance or to answer questions.
- Pete Potterspin, P&K Housing & Management – Available for assistance or to answer questions.
- Kerry Gavigan – Nothing for him to improve property, why do developers get PILOTs, etc.

Discussion on PILOT Ordinance and Related Matters.

Discussed:

- Current City PILOTs.
- Spreadsheet on property taxes / PILOT on Oleson's property.
- Results of manager list serve regarding PILOTs, three communities responded.
- Engaged in conversation with representatives of P&K Housing & Management on project specifics and MSHDA overall.

Item was tabled at the February 21, 2017 Council meeting, will be added to the March 20, 2017 Council agenda.

Discussion on the Housing Commission / Century Terrace / Harborview. Clinton McKinven-Copus read a four page statement regarding recent change in unit designation. Answered some questions from Council.

Adjourned at approximately 9:28 p.m.

Thad N. Taylor, City Manager

TNT:cl

INVOICE APPROVAL LIST BY FUND REPORT

2017-02-08

Date: 02/03/2017

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
Fund: 101 GENERAL FUND							
Dept: 100 GENERAL							
101-100-855.000	Utilities - Cell Ph VERIZON WIRELESS	9779179136	Monthly Service	45058	01/23/2017	01/23/2017	968.29
							968.29
101-100-859.000	Utilities - Data\n CHARTER COMMUNICATI CHARTER COMMUNICATI	370512 209 0088022 1/22/17 370512 209 0076258 1/22/17	Monthly Service-70 Maple St Monthly Service-70 Maple St	45035 45035	01/22/2017 01/22/2017	01/22/2017 01/22/2017	145.00 41.32
							186.32
101-100-925.001	UTILITIES - Elec CONSUMERS ENERGY CONSUMERS ENERGY		Electric Usage-Metered StLight Electric Usage	45036 45036	02/27/2017 02/28/2017	02/02/2017 02/03/2017	83.11 461.66
							544.77
Total Dept. GENERAL:							1,699.38
Dept: 101 LEGISLATIVE							
101-101-860.000	Travel & Training PNC BANK	February 2017	Credit Card Charges	45054	02/24/2017	01/30/2017	300.00
							300.00
Total Dept. LEGISLATIVE:							300.00
Dept: 172 MANAGER							
101-172-728.000	SUPPLIES - Ope PNC BANK	February 2017	Credit Card Charges	45054	02/24/2017	01/30/2017	5.00
							5.00
101-172-735.000	Periodicals & Pul PIONEER GROUP/THE//	2017	Subscription Renewals	45053	02/22/2017	02/02/2017	151.80
							151.80
Total Dept. MANAGER:							156.80
Dept: 215 CLERK							
101-215-735.000	Periodicals & Pul PIONEER GROUP/THE//	2017	Subscription Renewals	45053	02/22/2017	02/02/2017	151.80
							151.80
101-215-900.000	Printing & Publis PIONEER GROUP/THE// PIONEER GROUP/THE//	611 611	Advertisements Advertisements	45052 45052	02/20/2017 02/20/2017	01/31/2017 01/31/2017	118.90 82.88
							201.78
Total Dept. CLERK:							353.58
Dept: 253 FINANCE / TREASURE							
101-253-728.000	SUPPLIES - Ope JACKPINE BUSINESS CENTE JACKPINE BUSINESS CENTE	411324-0 411605-0	Surge Toner/Glue Sticks	45043 45043	02/22/2017 03/01/2017	01/23/2017 01/30/2017	59.99 189.48
							249.47
101-253-735.000	Periodicals & Pul PIONEER GROUP/THE//	2017	Subscription Renewals	45053	02/22/2017	02/02/2017	151.80
							151.80
101-253-831.000	Contractual Repa PNC BANK PNC BANK	February 2017 February 2017	Credit Card Charges Credit Card Charges	45054 45054	02/24/2017 02/24/2017	01/30/2017 01/30/2017	52.99 49.95
							102.94

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
101-253-860.000	Travel & Training						
	PNC BANK	February 2017	Credit Card Charges	45054	02/24/2017	01/30/2017	99.00
	PNC BANK	February 2017	Credit Card Charges	45054	02/24/2017	01/30/2017	119.00
							218.00
101-253-985.000	Lease Purchase						
	TEAM FINANCIAL GROUP INC	144797	Kyocera-Finance	20170063	02/19/2017	01/30/2017	143.88
							143.88
Total Dept. FINANCE / TREASURER:							866.09
Dept: 257 ASSESSOR							
101-257-801.000	Professional Ser						
	GREAT LAKES ASSESSING II		Professional Assessing Service	20170057	02/01/2017	02/01/2017	6,125.00
							6,125.00
Total Dept. ASSESSOR:							6,125.00
Dept: 265 MUNICIPAL BUILDING:							
101-265-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN123707	Ppr Twl/Bath Tissue	20170056	02/25/2017	01/26/2017	121.28
	JACKPINE BUSINESS CENTE	411002-0	Lead	45043	02/22/2017	01/23/2017	8.98
	JACKPINE BUSINESS CENTE	411498-0	Soap Refill	45043	02/25/2017	01/26/2017	117.94
							248.20
101-265-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HF	69829	No Heat City Hall/ServCall/Lab	20170055	02/12/2017	01/13/2017	563.66
							563.66
101-265-850.000	Phone						
	AT&T	8461764306	Monthly Service	45029	02/18/2017	01/19/2017	480.96
							480.96
101-265-922.000	UTILITIES - Wat						
	CITY OF MANISTEE WATER		Water & Sewage Usage	20170054	01/25/2017	01/25/2017	159.08
							159.08
101-265-922.336	UTILITIES - Wat						
	CITY OF MANISTEE WATER		Water & Sewage Usage	20170054	01/25/2017	01/25/2017	113.01
							113.01
101-265-922.441	UTILITIES - Wat						
	CITY OF MANISTEE WATER		Water & Sewage Usage	20170054	01/25/2017	01/25/2017	65.03
							65.03
101-265-922.446	UTILITIES - Wat						
	CITY OF MANISTEE WATER		Water & Sewage Usage	20170054	01/25/2017	01/25/2017	86.20
							86.20
101-265-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	January 2017	Electric Usage	45036	02/28/2017	02/03/2017	1,795.48
							1,795.48
101-265-925.336	UTILITIES - Elec						
	CONSUMERS ENERGY		Electric Usage-Fire Station	45036	02/27/2017	02/02/2017	586.17
							586.17
101-265-925.441	UTILITIES - Elec						
	CONSUMERS ENERGY	January 2017	Electric Usage	45036	02/28/2017	02/03/2017	1,702.71
							1,702.71
101-265-925.446	UTILITIES - Elec						
	CONSUMERS ENERGY	January 2017	Electric Usage	45036	02/28/2017	02/03/2017	564.27

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							564.27
							6,364.77
Dept: 285 CITY ENGINEER							
101-285-801.000	Professional Ser SPICER GROUP INC	184329	General Engineering Compensati	20170062	01/11/2017	01/11/2017	1,000.00
							1,000.00
							Total Dept. MUNICIPAL BUILDINGS: 6,364.77
Dept: 290 BOARDS & COMMISSI							
101-290-887.000	Planning Commi PIONEER GROUP/THE//	611	Advertisements	45052	02/20/2017	01/31/2017	144.25
							144.25
							tal Dept. BOARDS & COMMISSIONS: 144.25
Dept: 301 POLICE							
101-301-728.000	SUPPLIES - Ope JACKPINE BUSINESS CENTE LUCKY LIZARD AWARDS & G PNC BANK PNC BANK PNC BANK TRANSUNION RISK	411265-0 3919 February 2017 February 2017 February 2017 1/1/17-1/31/17	Paper Engraving Credit Card Charges Credit Card Charges Credit Card Charges PD Investigations	45043 45045 45054 45054 45054 20170065	02/22/2017 12/16/2016 02/24/2017 02/24/2017 02/24/2017 02/01/2017	01/23/2017 12/16/2016 01/30/2017 01/30/2017 01/30/2017 02/01/2017	12.94 48.60 39.98 110.28 233.18 25.00
							469.98
101-301-801.000	Professional Ser STATE OF MICHIGAN	551-479278	SOR	45056	02/02/2017	01/03/2017	30.00
							30.00
101-301-860.000	Travel & Training MANISTEE CHAMBER OF CC PNC BANK PNC BANK		Leadership Group Credit Card Charges Credit Card Charges	45023 45054 45054	01/27/2017 02/24/2017 02/24/2017	01/27/2017 01/30/2017 01/30/2017	1,000.00 -550.00 42.07
							492.07
101-301-870.000	Memberships & I PNC BANK	February 2017	Credit Card Charges	45054	02/24/2017	01/30/2017	85.00
							85.00
101-301-900.000	Printing & Publis MICHIGAN MUNICIPAL LEAG	14918	Website Classified Ads	45050	01/19/2017	01/19/2017	152.20
							152.20
101-301-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	20170052	02/01/2017	02/01/2017	2,583.33
							2,583.33
101-301-985.000	Lease Purchase TEAM FINANCIAL GROUP INC	144629	Kyocera-Police & Fire	20170063	02/14/2017	01/25/2017	117.98
							117.98
							Total Dept. POLICE: 3,930.56
Dept: 336 FIRE							
101-336-715.000	Uniform & Cleani SPORTS INK SCREEN PRINT WITMER PUBLIC SAFETY GF	5685 1751763	Tees/Long Sleeve Tees Belt	45055 45061	01/25/2017 01/23/2017	01/25/2017 01/23/2017	341.20 41.58
							382.78
101-336-728.000	SUPPLIES - Ope VERIZON WIRELESS	9778933100	Monthly Service	45058	01/19/2017	01/19/2017	14.04

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
							14.04
101-336-732.000	SUPPLIES - Mec J & B MEDICAL SUPPLY	3411843	Medical Supplies	20170058	02/24/2017	01/25/2017	1,431.46
							1,431.46
101-336-930.000	Repairs & Mainte AUTO VALUE \ AUTO-WARES MANISTEE TIRE SERVICE	256-939401 50655	DC Valve Dash Tires	45030 45049	02/21/2017 02/25/2017	01/22/2017 01/26/2017	160.46 660.00
							820.46
101-336-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	20170052	02/01/2017	02/01/2017	5,166.67
							5,166.67
101-336-985.000	Lease Purchase TEAM FINANCIAL GROUP INC	144629	Kyocera-Police & Fire	20170063	02/14/2017	01/25/2017	39.32
							39.32
						Total Dept. FIRE:	7,854.73
Dept: 441 PUBLIC WORKS							
101-441-715.000	Uniform & Cleani MODEL COVERALL SERVICE	0648536	Uniform Cleaning-DPW	20170060	02/24/2017	01/25/2017	28.87
							28.87
101-441-728.000	SUPPLIES - Ope WAHR HARDWARE, INC. WAHR HARDWARE, INC.	C106556 C106735	Extra Deep Base CLR Cleaner	20170066 20170066	02/22/2017 02/24/2017	01/23/2017 01/25/2017	38.99 6.99
							45.98
101-441-735.000	Periodicals & Pul PIONEER GROUP/THE//	2017	Subscription Renewals	45053	02/22/2017	02/02/2017	151.80
							151.80
101-441-831.000	Contractual Repa TOP LINE ELECTRIC LLC	8396	Credit Credit	20170064	12/15/2016	12/15/2016	-98.25
							-98.25
101-441-930.000	Repairs & Mainte AUTO VALUE \ AUTO-WARES AUTO VALUE \ AUTO-WARES BLARNEY CASTLE OIL CO. FASTENAL COMPANY GILL-ROYS HARDWARE GRAND RENTAL STATION NAPA AUTO PARTS PRAXAIR DISTRIBUTION INC TRUCK & TRAILER SPECIALT TRUCK & TRAILER SPECIALT WAHR HARDWARE, INC.	256-939292 256-939296 256-939595 256-939573 256-939539 256-939625 256-939766 0841635-IN MIMAN123666 1701-935450 1-548673 221981 75777459 D17947 D18084 C106650	Alternator Credit Tran Link Union/Nylon Tubing Elbow/8MP-8MP90 12V 1000 CCA/Nuts Relay CHV Starplex 2 Grs 10/14oz Coupling Lav Faucet Chainsaw Chains Cable/Battery Cable Lug Electr LH 7018 In Line Relief/500 PSI PO Check Section Copper Pipe	45030 45030 45030 45030 45030 45030 45030 45033 20170056 45039 45040 45051 20170061 45057 45057 20170066	02/19/2017 02/19/2017 02/23/2017 02/23/2017 02/23/2017 02/24/2017 02/25/2017 02/19/2017 02/23/2017 01/20/2017 02/25/2017 01/25/2017 01/13/2017 12/19/2016 12/21/2016 02/23/2017	01/20/2017 01/20/2017 01/24/2017 01/24/2017 01/24/2017 01/25/2017 01/26/2017 01/20/2017 01/24/2017 01/20/2017 01/26/2017 01/25/2017 01/13/2017 12/19/2016 12/21/2016 01/24/2017	228.99 -50.00 90.14 11.64 18.01 235.16 13.09 139.88 1.58 38.97 37.20 31.10 152.49 80.16 238.97 3.25
							1,270.63
101-441-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	20170052	02/01/2017	02/01/2017	6,000.00
							6,000.00
101-441-970.000	Capital Outlay - t						

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	KELLEY'S CUSTOM TRAILER	HELD	Tilt Bed Trailer/tool box	45044	01/25/2017	01/25/2017	5,260.00
							5,260.00
							Total Dept. PUBLIC WORKS: 12,659.03
Dept: 574 DEBT SERVICE							
101-574-997.006	2010 DDA Refun						
	BANK OF NEW YORK MELLO	MNSTECTY10RF	2010 Downtown Dev RFDG	45032	01/04/2017	01/04/2017	7,175.00
							7,175.00
							Total Dept. DEBT SERVICE: 7,175.00
Dept: 748 COMMUNITY DEVELO							
101-748-735.000	Periodicals & Pul						
	PIONEER GROUP/THE//	2017	Subscription Renewals	45053	02/22/2017	02/02/2017	151.80
							151.80
							COMMUNITY DEVELOPMENT OFFICE: 151.80
Dept: 751 PARKS & RECREATIO							
101-751-728.000	SUPPLIES - Ope						
	PNC BANK	February 2017	Credit Card Charges	45054	02/24/2017	01/30/2017	6.24
	WAHR HARDWARE, INC.	C106794	Tape	20170066	02/24/2017	01/25/2017	4.99
	WAHR HARDWARE, INC.	D52594	Leaf Rake	20170066	12/28/2016	11/28/2016	16.99
							28.22
101-751-922.000	UTILITIES - Wat						
	CITY OF MANISTEE WATER		Water & Sewage Usage	20170054	01/25/2017	01/25/2017	590.89
							590.89
101-751-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY		Electric Usage-Parks Sign	45036	02/27/2017	02/02/2017	36.38
	CONSUMERS ENERGY		Electric Usage-Sands Park	45036	02/27/2017	02/02/2017	95.79
	CONSUMERS ENERGY		Electric Usage-Sands Parking	45036	02/27/2017	02/02/2017	150.33
	CONSUMERS ENERGY		Electric Usage-Reitz Park	45036	02/27/2017	02/02/2017	38.61
	CONSUMERS ENERGY	January 2017	Electric Usage	45036	02/28/2017	02/03/2017	1,162.77
							1,483.88
101-751-930.000	Repairs & Mainte						
	WILLIAMS/JEFFREY W//	871	Riverwalk Rail Painting	45060	11/26/2016	10/27/2016	6,780.00
							6,780.00
101-751-957.000	Motor Pool						
	CITY OF MANISTEE COMM		Equipment Rental - Motor Pool	20170052	02/01/2017	02/01/2017	3,000.00
							3,000.00
							Total Dept. PARKS & RECREATION: 11,882.99
							tal Fund GENERAL FUND: 60,663.98
Fund: 202 MAJOR STREET FUN							
Dept: 000							
202-000-728.000	SUPPLIES - Ope						
	JACKPINE BUSINESS CENTE	40319	State of Street Brochure	45043	02/24/2017	01/25/2017	88.00
							88.00
202-000-936.000	Preservation Stre						
	CITY OF MANISTEE GENERA		Major & Local Street Reimburse	20170053	02/01/2017	02/01/2017	6,866.67
							6,866.67
202-000-938.000	Winter Maintena						
	CITY OF MANISTEE GENERA		Major & Local Street Reimburse	20170053	02/01/2017	02/01/2017	10,815.00

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							10,815.00
							Total Dept. 000: 17,769.67
							rd MAJOR STREET FUND: 17,769.67
Fund: 203 LOCAL STREET FUND							
Dept: 000							
203-000-936.000	Preservation Stre CITY OF MANISTEE GENERA		Major & Local Street Reimburse	20170053	02/01/2017	02/01/2017	3,433.33
							3,433.33
203-000-938.000	Winter Maintena CITY OF MANISTEE GENERA		Major & Local Street Reimburse	20170053	02/01/2017	02/01/2017	3,519.17
							3,519.17
							Total Dept. 000: 6,952.50
							rd LOCAL STREET FUND: 6,952.50
Fund: 226 CITY REFUSE FUND							
Dept: 000							
226-000-829.002	Yard Waste City CITY OF MANISTEE GENERA		Reimburse for Yard Waste	20170053	02/01/2017	02/01/2017	3,150.00
							3,150.00
226-000-925.000	UTILITIES - Elec CONSUMERS ENERGY	January 2017	Electric Usage	45036	02/28/2017	02/03/2017	35.70
							35.70
							Total Dept. 000: 3,185.70
							Fund CITY REFUSE FUND: 3,185.70
Fund: 275 GRANT MANAGEMEN							
Dept: 901 LOCAL REVENUE SHA							
275-901-965.071	2016 Cycle 2 - Fi GRAND RENTAL STATION JACKPINE BUSINESS CENTE	1-548619 410865-0	Generator Screen	45040 45043	03/02/2017 02/10/2017	01/31/2017 01/11/2017	1,960.00 349.99
							2,309.99
							LOCAL REVENUE SHARING GRANTS: 2,309.99
							NT MANAGEMENT FUND: 2,309.99
Fund: 290 PEG COMMISSION							
Dept: 000							
290-000-801.000	Professional Ser BROWN/KEITH R//PHD		MPA Operations - Feb 2017	20170051	02/01/2017	02/01/2017	3,166.67
							3,166.67
							Total Dept. 000: 3,166.67
							Fund PEG COMMISSION: 3,166.67
Fund: 297 RAMSDELL REGIONAL							
Dept: 000							
297-000-728.000	SUPPLIES - Ope BOYER/CHARLES A.//INC PNC BANK WAHR HARDWARE, INC.	1196 February 2017 C107445	New Business Bond Credit Card Charges Key Blanks	45034 45054 20170066	02/18/2017 02/24/2017 03/05/2017	02/18/2017 01/30/2017 02/03/2017	50.00 52.99 5.97

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							108.96
297-000-751.001	Ramsdell - Movie						
	PIONEER GROUP/THE//	611	Advertisements	45052	02/20/2017	01/31/2017	60.00
	PIONEER GROUP/THE//	611	Advertisements	45052	02/20/2017	01/31/2017	120.00
	PNC BANK	February 2017	Credit Card Charges	45054	02/24/2017	01/30/2017	112.50
							292.50
297-000-751.002	Ramsdell - Presc						
	ELLIS PAUL		Artist's Fee	45025	01/30/2017	01/30/2017	1,000.00
	KYLE GARBER		Sound Tech Fee	45026	01/30/2017	01/30/2017	100.00
	PATRICK GARRETT		Performance Contract Deposit	45024	01/27/2017	01/27/2017	300.00
	PIONEER GROUP/THE//	611	Advertisements	45052	02/20/2017	01/31/2017	120.00
							1,520.00
297-000-831.000	Contractual Repa						
	CUSTOM SHEET METAL & HE	69967	Alarm Boiler#2/Service Call	20170055	02/26/2017	01/27/2017	162.75
	CUSTOM SHEET METAL & HE	69447	Service Call/Labor-Ramsdell	20170055	01/11/2017	12/12/2016	174.00
							336.75
297-000-900.000	Printing & Publis						
	JACKPINE BUSINESS CENTE	40099	Notecards/Envelopes	45043	01/12/2017	12/13/2016	198.93
							198.93
297-000-922.000	UTILITIES - Wat						
	CITY OF MANISTEE WATER		Water & Sewage Usage	20170054	01/25/2017	01/25/2017	38.88
							38.88
							Total Dept. 000: 2,496.02
							REGIONAL CENTER/ARTS: 2,496.02
Fund: 430 CAPITAL IMPROVEME							
Dept: 000							
430-000-979.031	Marina Accessibl						
	TOP LINE ELECTRIC LLC	8393	Inst Pwr Door Opr at Marina	20170064	12/15/2016	12/15/2016	741.78
							741.78
							Total Dept. 000: 741.78
							AL IMPROVEMENT FUND: 741.78
Fund: 508 BOAT RAMP FUND							
Dept: 000							
508-000-850.000	Phone						
	CHARTER COMMUNICATI	112 209 0139486	1/19/17 Monthly Service-110 S Lakeshor	45035	01/19/2017	01/19/2017	29.99
							29.99
508-000-922.000	UTILITIES - Wat						
	CITY OF MANISTEE WATER		Water & Sewage Usage	20170054	01/25/2017	01/25/2017	139.95
							139.95
508-000-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	January 2017	Electric Usage	45036	02/28/2017	02/03/2017	23.83
							23.83
							Total Dept. 000: 193.77
							Fund BOAT RAMP FUND: 193.77
Fund: 592 WATER & SEWER UTIL							
Dept: 100 GENERAL							

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592-100-961.000	Utility Ownership CITY OF MANISTEE GENERA		Utility Ownership Fee	20170053	02/01/2017	02/01/2017	15,263.92
							15,263.92
							Total Dept. GENERAL: 15,263.92
Dept: 541 ADMINISTRATION							
592-541-728.000	SUPPLIES - Ope HANSEN/LORI//	277940	Office Cleaning	45042	01/22/2017	01/22/2017	75.00
							75.00
592-541-820.000	Administration CITY OF MANISTEE GENERA		Administration - Water	20170053	02/01/2017	02/01/2017	28,619.83
							28,619.83
592-541-831.000	Contractual Repa KOPY SALES INC.	102940	Cost Per Copy - Garage	20170059	12/12/2016	12/02/2016	65.43
							65.43
592-541-850.000	Phone VERIZON WIRELESS	9778962116	Monthly Service	45058	01/19/2017	01/19/2017	249.92
							249.92
							Total Dept. ADMINISTRATION: 29,010.18
Dept: 542 WATER OPERATION							
592-542-715.000	Uniform & Cleani MODEL COVERALL SERVICE	0648539	Uniform Cleaning-Water	20170060	02/24/2017	01/25/2017	27.20
							27.20
592-542-728.000	SUPPLIES - Ope PIONEER GROUP/THE// WAHR HARDWARE, INC.	611 C106734	Advertisements Countertop Magic/Spr Bottle	45052 20170066	02/20/2017 02/24/2017	01/31/2017 01/25/2017	80.63 10.87
							91.50
592-542-824.000	Lab Testing WAHR HARDWARE, INC.	C106610	Freight	20170066	02/22/2017	01/23/2017	11.47
							11.47
592-542-870.000	Memberships & I AMERICAN WATER WORKS.	7001295772	Membership Renewal - B. Banks	45028	12/21/2016	12/21/2016	75.00
							75.00
592-542-925.000	UTILITIES - Elec CONSUMERS ENERGY CONSUMERS ENERGY		Electric Usage-Maywood Tank Electric Usage	45036 45036	02/27/2017 02/28/2017	02/02/2017 02/03/2017	80.18 57.30
		January 2017					137.48
592-542-930.000	Repairs & Mainte FAMILY FARM & HOME - MAN WAHR HARDWARE, INC.	3616 C106413	Valve/Galv Nipple FCT Connector	45038 20170066	02/23/2017 02/19/2017	01/24/2017 01/20/2017	36.77 25.16
							61.93
592-542-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	20170052	02/01/2017	02/01/2017	3,094.33
							3,094.33
592-542-970.000	Capital Outlay - I WAHR HARDWARE, INC.	C106396	Paint/rollers/tray/liner	20170066	02/19/2017	01/20/2017	236.49
							236.49
							Total Dept. WATER OPERATION: 3,735.40

Dept: 543 SEWER - WWTP

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592-543-715.000	Uniform & Cleani MODEL COVERALL SERVICE	0648534	Uniform Cleaning-SewCollection	20170060	02/24/2017	01/25/2017	36.49
							36.49
592-543-728.000	SUPPLIES - Ope GILL-ROY'S HARDWARE	1701-947496	Cartridge Filter	45039	01/25/2017	01/25/2017	13.99
	GRAND RENTAL STATION	1-548631	Pads for stripping floors	45040	02/19/2017	01/20/2017	34.00
	JACKPINE BUSINESS CENTE	411076-0	Digital Copier & Laser	45043	02/16/2017	01/17/2017	399.99
	JACKPINE BUSINESS CENTE	411076-1	Toner	45043	02/16/2017	01/17/2017	69.99
	MODEL COVERALL SERVICE	0648534	Uniform Cleaning-SewCollection	20170060	02/24/2017	01/25/2017	31.37
	WAHR HARDWARE, INC.	C106178	Freight	20170066	02/16/2017	01/17/2017	18.17
	WAHR HARDWARE, INC.	C106682	Sponge/Scrapr	20170066	02/23/2017	01/24/2017	6.28
							573.79
592-543-925.000	UTILITIES - Elec CONSUMERS ENERGY		Electric Usage-WWTP Ren Park	45036	02/24/2017	01/30/2017	359.94
	CONSUMERS ENERGY		Electric Usage-EastLk Pump Sta	45036	02/25/2017	01/31/2017	44.88
	CONSUMERS ENERGY		Electric Usage-WWTP SwePump	45036	02/25/2017	01/31/2017	73.72
	CONSUMERS ENERGY		Electric Usage-WWTP Cherry St.	45036	02/25/2017	01/31/2017	44.88
	CONSUMERS ENERGY	January 2017	Electric Usage	45036	02/28/2017	02/03/2017	307.47
							830.89
592-543-930.000	Repairs & Mainte GILL-ROY'S HARDWARE	1701-936106	Chr Wall Door Stop	45039	01/20/2017	01/20/2017	34.94
	WAHR HARDWARE, INC.	D54376	Paint	20170066	02/09/2017	01/10/2017	45.99
	WAHR HARDWARE, INC.	D54680	Paint	20170066	02/17/2017	01/18/2017	81.98
							162.91
592-543-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	20170052	02/01/2017	02/01/2017	3,094.33
							3,094.33
592-543-970.000	Capital Outlay - t HAGLUND'S FLOOR COVERI	99904	Vinyl Base	45041	01/18/2017	01/18/2017	45.25
							45.25
							Total Dept. SEWER - WWTP: 4,743.66
Dept: 544 SEWER COLLECTION							
592-544-715.000	Uniform & Cleani MODEL COVERALL SERVICE	0648538	Uniform Cleaning-SewCollection	20170060	02/24/2017	01/25/2017	18.40
							18.40
592-544-728.000	SUPPLIES - Ope ABSOLUTE SAFETY, INC.	DPW030117	Safety Glasses	45027	02/02/2017	01/03/2017	39.80
	WAHR HARDWARE, INC.	C106565	Rope Clip	20170066	02/22/2017	01/23/2017	7.96
							47.76
592-544-957.000	Motor Pool CITY OF MANISTEE COMMOI		Equipment Rental - Motor Pool	20170052	02/01/2017	02/01/2017	3,094.34
							3,094.34
							st. SEWER COLLECTION (STREETS): 3,160.50
Dept: 574 DEBT SERVICE							
592-574-960.000	Bank Charges BANK OF NEW YORK MELLO	252-1999066	Paying Agent Fee 2015 W&S Disj	45031	01/20/2017	01/20/2017	750.00
							750.00
							Total Dept. DEBT SERVICE: 750.00
							WATER & SEWER UTILITY: 56,663.66

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Fund: 594 MARINA FUND							
Dept: 000							
594-000-728.000	SUPPLIES - Ope						
	CHARTER COMMUNICATIONS	12 209 0099730	1/18/17 Monthly Service - 480 River St	45035	01/18/2017	01/18/2017	14.89
	PNC BANK	February 2017	Credit Card Charges	45054	02/24/2017	01/30/2017	199.99
							214.88
594-000-922.000	UTILITIES - Wat						
	CITY OF MANISTEE WATER		Water & Sewage Usage	20170054	01/25/2017	01/25/2017	134.99
							134.99
594-000-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	January 2017	Electric Usage	45036	02/28/2017	02/03/2017	533.85
							533.85
Total Dept. 000:							883.72
Total Fund MARINA FUND:							883.72
Fund: 703 CURRENT TAX COLLE							
Dept: 000							
703-000-215.000	Due DDA						
	DOWNTOWN DEVELOPMEN		2016 Winter Tax Distribution	45037	03/04/2017	02/02/2017	6,205.70
	DOWNTOWN DEVELOPMEN		2016 Summer Tax Distribution	45037	03/04/2017	02/02/2017	2,081.81
							8,287.51
703-000-221.000	Due City						
	CITY OF MANISTEE GENERA		2016 Summer Tax Distribution	20170053	02/02/2017	02/02/2017	5,822.60
							5,822.60
703-000-221.001	Due Refuse						
	CITY OF MANISTEE COMMOI		2016 Summer Tax Distribution	20170052	02/02/2017	02/02/2017	373.38
							373.38
703-000-221.002	Due City Admin						
	CITY OF MANISTEE GENERA		2016 Winter Tax Distribution	20170053	02/02/2017	02/02/2017	3,528.53
	CITY OF MANISTEE GENERA		2016 Summer Tax Distribution	20170053	02/02/2017	02/02/2017	147.22
							3,675.75
703-000-221.003	Due City Pen\Int						
	CITY OF MANISTEE GENERA		2016 Summer Tax Distribution	20170053	02/02/2017	02/02/2017	369.29
							369.29
703-000-222.000	Due County						
	MANISTEE COUNTY TREASL		2016 Winter Tax Distribution	45047	02/02/2017	02/02/2017	60,151.70
	MANISTEE COUNTY TREASL		2016 Summer Taxes County Ops	45047	02/02/2017	02/02/2017	2,130.45
							62,282.15
703-000-225.002	Due MAPS Ops						
	MANISTEE AREA PUBLIC SCI		2016 Winter Tax Distribution	45046	03/04/2017	02/02/2017	240,421.59
							240,421.59
703-000-225.003	Due MAPS Bond						
	MANISTEE AREA PUBLIC SCI		2016 Winter Tax Distribution	45046	03/04/2017	02/02/2017	46,227.74
							46,227.74
703-000-228.000	Due State of Micl						
	MANISTEE COUNTY TREASL		2016 Summer Taxes SET	45047	02/02/2017	02/02/2017	2,402.40
							2,402.40
703-000-234.000	Due to Intermedi						
	MANISTEE INTERMEDIATE S		2016 Summer Tax Distribution	45048	03/04/2017	02/02/2017	968.29

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							968.29
703-000-235.000	Due Community WEST SHORE COMMUNITY C		2016 Summer Tax Distribution	45059	03/04/2017	02/02/2017	1,077.94
							1,077.94
						Total Dept. 000:	371,908.64
						DELINQUENT TAX COLLECTION:	371,908.64
Fund: 705 DELINQUENT TAX COL							
Dept: 000							
705-000-215.000	Due DDA DOWNTOWN DEVELOPMEN		Delinquent Personal Prop Tax	45037	03/04/2017	02/02/2017	15.02
							15.02
705-000-221.002	Due City Admin CITY OF MANISTEE GENERA		Delinquent Personal Prop Tax	20170053	02/02/2017	02/02/2017	0.93
							0.93
705-000-221.003	Due City Pen\Int CITY OF MANISTEE GENERA		Delinquent Personal Prop Tax	20170053	02/02/2017	02/02/2017	4.62
							4.62
705-000-222.000	Due County MANISTEE COUNTY TREASL		Delinquent Personal Prop Tax	45047	02/02/2017	02/02/2017	8.67
							8.67
705-000-225.002	Due MAPS Ops MANISTEE AREA PUBLIC SCI		Delinquent Personal Prop Tax	45046	03/04/2017	02/02/2017	49.38
							49.38
705-000-225.003	Due MAPS Bond MANISTEE AREA PUBLIC SCI		Delinquent Personal Prop Tax	45046	03/04/2017	02/02/2017	19.47
							19.47
						Total Dept. 000:	98.09
						DELINQUENT TAX COLLECTION:	98.09
						Grand Total:	527,034.19

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Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	60,663.98	0.00
202	MAJOR STREET FUND	17,769.67	0.00
203	LOCAL STREET FUND	6,952.50	0.00
226	CITY REFUSE FUND	3,185.70	0.00
275	GRANT MANAGEMENT FUND	2,309.99	0.00
290	PEG COMMISSION	3,166.67	0.00
297	RAMSDELL REGIONAL CENTER/ARTS	2,496.02	0.00
430	CAPITAL IMPROVEMENT FUND	741.78	0.00
508	BOAT RAMP FUND	193.77	0.00
592	WATER & SEWER UTILITY	56,663.66	0.00
594	MARINA FUND	883.72	0.00
703	CURRENT TAX COLLECTION	371,908.64	0.00
705	DELINQUENT TAX COLLECTION	98.09	0.00
Grand Total:		527,034.19	0.00

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Fund: 101 GENERAL FUND							
Dept: 000							
101-000-255.000	Funds Held In Es COMMUNICRAFT LTD	28504	Bench Plaque-Bjorkquist	45074	02/05/2017	01/26/2017	99.83
							99.83
101-000-676.000	Reimbursement MICHIGAN POLICE EQUIPME	167405	SIG SAUER W239-40-SAS2B	45097	01/30/2017	01/30/2017	604.00
							604.00
Total Dept. 000:							703.83
Dept: 100 GENERAL							
101-100-801.000	Professional Ser I.T. RIGHT INC	170208	Moved Services to AT&T	20170074	02/09/2017	02/09/2017	190.78
							190.78
101-100-901.000	Postage EASYPERMIT POSTAGE8000-9090-0723-7170 Feb 17		Postage	20170072	02/14/2017	02/14/2017	2,210.77
							2,210.77
101-100-925.001	UTILITIES - Elec CONSUMERS ENERGY	Feb 2017	Electric Usage	45075	03/17/2017	02/20/2017	9,118.21
							9,118.21
101-100-960.000	Bank Charges BANK OF NEW YORK MELLO	252-2003033	Admin Fee 4/1/17-3/31/18	45069	02/06/2017	02/06/2017	250.00
							250.00
101-100-989.000	Computer Hardw I.T. RIGHT INC	20150825	Barracuda Cloud Archiving	20170074	02/06/2017	02/06/2017	1,100.00
							1,100.00
Total Dept. GENERAL:							12,869.76
Dept: 172 MANAGER							
101-172-728.000	SUPPLIES - Ope JACKPINE BUSINESS CENTE	411866-0	IndxTab/LtrJacket/Pen	45084	03/09/2017	02/07/2017	74.22
	JACKPINE BUSINESS CENTE	411891-0	Name Badge	45084	03/09/2017	02/07/2017	18.25
							92.47
101-172-831.000	Contractual Repa KOPY SALES INC.	103724	Cost Per Copy - Manager	20170077	02/20/2017	02/10/2017	54.80
							54.80
101-172-985.000	Lease Purchase TEAM FINANCIAL GROUP INC	145619	Kyocera-Manager	20170087	03/06/2017	02/14/2017	315.26
							315.26
Total Dept. MANAGER:							462.53
Dept: 215 CLERK							
101-215-831.000	Contractual Repa KOPY SALES INC.	103723	Costs per copy-Clerk	20170077	02/20/2017	02/10/2017	63.80
							63.80
101-215-870.000	Memberships & I MICHIGAN MUNICIPAL TREA:		Membership Renewal - Wright	45096	03/18/2017	02/16/2017	50.00
							50.00
Total Dept. CLERK:							113.80
Dept: 253 FINANCE / TREASURE							
101-253-900.000	Printing & Publis						

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	LUDINGTON DAILY NEWS	302413686	Advertisement - Payroll	45088	02/27/2017	01/31/2017	125.62
							125.62
							Total Dept. FINANCE / TREASURER: 125.62
Dept: 265 MUNICIPAL BUILDINGS:							
101-265-728.000	SUPPLIES - Ope						
	ALLSHRED SERVICES	79691	Off-Site Destruction	45066	02/22/2017	02/12/2017	57.35
	PURE WATER WORKS INC	291592	Purified Water	45108	03/17/2017	02/15/2017	50.00
							107.35
101-265-850.000	Phone						
	CHARTER COMMUNICATIONS	12 209 0138918	2/1/17 Monthly Service-70 Maple St	45072	02/01/2017	02/01/2017	89.97
	CHARTER COMMUNICATIONS	12 209 0140088	2/2/17 Monthly Service-280 Washington	45072	02/02/2017	02/02/2017	29.99
							119.96
101-265-920.000	UTILITIES - Gas						
	DTE ENERGY	1/5/2017-2/6/2017	Gas Usage - 70 Maple St	45078	03/15/2017	02/13/2017	744.22
							744.22
101-265-920.336	UTILITIES - Gas						
	DTE ENERGY	1/5/17-2/6/2017	Gas Usage-281 1st Street	45078	03/15/2017	02/13/2017	610.94
							610.94
101-265-920.441	UTILITIES - Gas						
	DTE ENERGY	1/3/17-2/1/17	Gas Usage-280 Washington St	45078	03/15/2017	02/13/2017	3,317.99
							3,317.99
101-265-920.446	UTILITIES - Gas						
	DTE ENERGY	1/9/17-2/7/17	Gas Usage - 51 Maple St	45078	03/18/2017	02/16/2017	127.47
							127.47
101-265-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	Feb 2017	Electric Usage	45075	03/17/2017	02/20/2017	34.52
							34.52
							Total Dept. MUNICIPAL BUILDINGS: 5,062.45
Dept: 290 BOARDS & COMMISSIONS:							
101-290-881.000	Board of Review						
	NORTHWEST MICHIGAN ASSOCIATION		2017 Board of Review Training	45102	03/22/2017	02/20/2017	90.00
							90.00
101-290-884.000	Historic District C						
	KOPY SALES INC.	103726	Cost Per Copy - Historic Dist	20170077	02/20/2017	02/10/2017	117.70
							117.70
101-290-887.000	Planning Commi						
	KOPY SALES INC.	103726	Cost Per Copy - Historic Dist	20170077	02/20/2017	02/10/2017	117.70
							117.70
							tal Dept. BOARDS & COMMISSIONS: 325.40
Dept: 301 POLICE							
101-301-715.000	Uniform & Cleani						
	KIESZKOWSKI/JAMES//	Jan 17	Uniform Cleaning	45087	01/31/2017	01/31/2017	192.40
	NYE UNIFORM COMPANY	583968	Commendation Bar	45103	03/08/2017	02/06/2017	18.50
	NYE UNIFORM COMPANY	591296	Ammo Pouch	45103	03/08/2017	02/06/2017	92.02
	NYE UNIFORM COMPANY	585488	Commendation Bars/holders	45103	03/12/2017	02/10/2017	48.25
	TELE-RAD INC.	877569	Bristol Parka	20170088	02/25/2017	02/10/2017	231.99
							583.16
101-301-728.000	SUPPLIES - Ope						

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101-336-831.000	Contractual Repa KOPY SALES INC.	103725	Cost Per Copy - Fire	20170077	02/20/2017	02/10/2017	30.00
							30.00
101-336-874.000	Retire. Costs - Bl JANOWIAK/DANIEL J// MODJESKI/MARK A// SCRIMGER/SID// SMITH/TIMM H//		In Lieu of Blue Cross Insuranc In Lieu of Blue Cross Insuranc In Lieu of Blue Cross Insuranc In Lieu of Blue Cross Insuranc	45085 20170080 20170084 20170085	02/25/2017 02/25/2017 02/25/2017 02/25/2017	02/25/2017 02/25/2017 02/25/2017 02/25/2017	250.00 250.00 250.00 250.00
							1,000.00
101-336-930.000	Repairs & Mainte PIONEER DIESEL SERVICE	S109550	Headlight	45106	02/03/2017	02/03/2017	28.36
							28.36
Total Dept. FIRE:							4,762.36
Dept: 441 PUBLIC WORKS							
101-441-715.000	Uniform & Cleani MODEL COVERALL SERVICE MODEL COVERALL SERVICE	0649990 0651422	Uniform Cleaning-DPW Uniform Cleaning-DPW	20170079 20170079	03/03/2017 03/10/2017	02/01/2017 02/08/2017	28.87 28.87
							57.74
101-441-728.000	SUPPLIES - Ope ABSOLUTE SAFETY, INC. AUTO VALUE \ AUTO-WARES AUTO VALUE \ AUTO-WARES AUTO VALUE \ AUTO-WARES FASTENAL COMPANY FASTENAL COMPANY FASTENAL COMPANY JACKPINE BUSINESS CENTE JACKPINE BUSINESS CENTE MODEL COVERALL SERVICE PRAXAIR DISTRIBUTION INC PRAXAIR DISTRIBUTION INC PRAXAIR DISTRIBUTION INC TERMINAL SUPPLY CO WAHR HARDWARE, INC. WAHR HARDWARE, INC. WAHR HARDWARE, INC.	DPW/WWTP181 256-937297 256-939854 256-940570 MIMAN123636 MIMAN123747 MIMAN123749 411799-1 411799-0 0651423 75932586 75978294 75978295 82027-00 C107427 C107723 D55277	Safety Meeting - 1/18/17 Comb Wrench Primer De-Icer/Rainx HexNuts/Washers/Screws Epcon C6 Epoxy Ntrl Glvs Disinfectant Spray PprTwl/Soap/Lysol/XeroxPpr Prosoy Hand Cleaner/Disp Cylinder Rent Headgear w/7 crown ratchet Oxygen K Shrink Butt Connector/Step Dow Gloves Crimping Tool Paint Rollers/Tray Liner	45064 45068 45068 45068 20170073 20170073 20170073 45084 45084 20170079 20170082 20170082 20170082 20170089 20170091 20170091 20170091	03/04/2017 02/25/2017 02/26/2017 03/08/2017 02/22/2017 02/25/2017 02/26/2017 03/05/2017 03/05/2017 03/10/2017 01/23/2017 01/27/2017 01/27/2017 02/24/2017 03/05/2017 03/09/2017 03/10/2017	02/02/2017 01/26/2017 01/27/2017 02/06/2017 01/23/2017 01/26/2017 01/27/2017 02/03/2017 02/03/2017 02/08/2017 01/23/2017 01/27/2017 01/27/2017 01/25/2017 02/03/2017 02/07/2017 02/08/2017	85.80 28.69 13.18 57.42 16.46 40.08 8.94 77.95 141.96 21.00 59.12 37.18 29.25 118.00 35.96 10.59 28.01
							809.59
101-441-770.000	Vehicle Gas BLARNEY CASTLE FLEET PR BLARNEY CASTLE FLEET PR	BC177 - 2/6/17 BC177 - 2/6/17	Fuel Usage Fuel Usage	20170067 20170067	02/20/2017 02/20/2017	02/06/2017 02/06/2017	28.11 4,617.85
							4,645.96
101-441-930.000	Repairs & Mainte AUTO VALUE \ AUTO-WARES AUTO VALUE \ AUTO-WARES CADILLAC PLUMBING-HEATI CADILLAC PLUMBING-HEATI	256-931806 256-939677 256-940284 256-940258 256-940231 256-940351 256-940350 256-940612 256-940728 256-940860 256-940952 718458 718805	Bezel Single MTG/Rocker SW Oil/Air Filters Connector LED Work Lamp/Switches 8G-6MPX/80-6MP/TXReel HD Winter Blade HD Wiper Blades Conn Link Elbow/Chamber Air Filter Halogen capsule Carbon Block Filter Clamp on Laundry Tray Fct	45068 45068 45068 45068 45068 45068 45068 45068 45068 45068 45068 45071 45071	02/25/2017 02/26/2017 03/03/2017 03/03/2017 03/03/2017 03/04/2017 03/04/2017 03/08/2017 03/09/2017 03/11/2017 03/12/2017 02/17/2017 02/24/2017	01/26/2017 01/27/2017 02/01/2017 02/01/2017 02/01/2017 02/02/2017 02/02/2017 02/06/2017 02/07/2017 02/09/2017 02/10/2017 01/18/2017 01/25/2017	13.67 214.71 9.59 105.69 31.46 18.39 43.99 8.34 32.63 46.92 41.34 17.04 49.55

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	FAMILY FARM & HOME - MAN	3630	Rubb Caster	45079	03/09/2017	02/07/2017	11.98
	FAMILY FARM & HOME - MAN	3634	Beverage Holder	45079	03/12/2017	02/10/2017	3.98
	FASTENAL COMPANY	MIMAN123789	Hex Cap Screws/Washers	20170073	03/01/2017	01/30/2017	24.49
	FASTENAL COMPANY	MIMAN123826	Cap Screw/Lock Nut	20170073	03/05/2017	02/03/2017	14.68
	FREEMAN CREEK EQUIPMEI	6756	Air Filter/Spline/Screw/Cap	45080	02/09/2017	02/09/2017	18.94
	GILL-ROYS HARDWARE	1702-978986	Garage Fir Paint	45081	02/06/2017	02/06/2017	151.96
	GRAND RENTAL STATION	1-548667	Hammer Bit/Breaker	45082	02/25/2017	01/26/2017	54.04
	GRAND RENTAL STATION	1-548712	Chain/Oil Bar	45082	03/04/2017	02/02/2017	26.58
	GRAND RENTAL STATION	1-548750	Chainsaw Repair	45082	03/09/2017	02/07/2017	66.00
	OLSON LUMBER COMPANY	109764	Deck Screws/Bits	45104	02/24/2017	01/25/2017	19.37
	SURFACE COATINGS CO.	1010908	Bean-E-Doo Asphalt Release	45114	03/02/2017	01/31/2017	160.00
	TRUCK & TRAILER SPECIALT	D19003	Pin w/Grease Port/Lines	45117	02/02/2017	02/02/2017	120.85
	WAHR HARDWARE, INC.	C107266	Paint/Brush/Roller	20170091	03/03/2017	02/01/2017	148.70
	WAHR HARDWARE, INC.	C107397	Floor Paint	20170091	03/04/2017	02/02/2017	131.96
	WAHR HARDWARE, INC.	D55204	Paint/Tape	20170091	03/09/2017	02/07/2017	145.44
	WAHR HARDWARE, INC.	C107863	Teflon Paste	20170091	03/11/2017	02/09/2017	7.49
							1,739.78
							Total Dept. PUBLIC WORKS: 7,253.07
Dept: 751 PARKS & RECREATIOI							
101-751-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 2/6/17	Fuel Usage	20170067	02/20/2017	02/06/2017	360.78
							360.78
101-751-831.000	Contractual Repa						
	TOP LINE ELECTRIC LLC	8602	Trbleshoot Pwr Issue Restroom	20170090	02/03/2017	02/03/2017	57.45
	TOP LINE ELECTRIC LLC	8606	Replaced ballast Streetlight	20170090	02/03/2017	02/03/2017	206.37
							263.82
101-751-850.000	Phone						
	CHARTER COMMUNICATIO	2045 12 209 0138926 2/1/17	Monthly Service-108 Lakeshore	45072	02/01/2017	02/01/2017	29.99
							29.99
101-751-920.000	UTILITIES - Gas						
	DTE ENERGY	1/9/17-2/6/17	Gas Usage - 580 Maple St	45078	03/15/2017	02/13/2017	136.30
							136.30
101-751-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	Feb 2017	Electric Usage	45075	03/17/2017	02/20/2017	107.65
							107.65
101-751-930.000	Repairs & Mainte						
	CADILLAC PLUMBING-HEATI	717807	J hooks	45071	02/03/2017	01/04/2017	74.70
	WAHR HARDWARE, INC.	C106560	Rope	20170091	02/22/2017	01/23/2017	13.06
	WAHR HARDWARE, INC.	D55037	Load Binder	20170091	03/03/2017	02/01/2017	109.98
							197.74
							Total Dept. PARKS & RECREATION: 1,096.28
							al Fund GENERAL FUND: 41,351.65
Fund: 202 MAJOR STREET FUNI							
Dept: 000							
202-000-935.000	Traffic Services						
	MICHAEL TODD & COMPANY	155162	Street Name Signs	45095	02/24/2017	01/25/2017	91.12
							91.12
202-000-938.000	Winter Maintena						
	MORTON SALT	5401251865	Bulk Safe-T-Salt	45098	01/27/2017	01/27/2017	1,722.19
	MORTON SALT	5401253321	Bulk Safe-T-Salt	45098	01/30/2017	01/30/2017	13,831.46
							15,553.65

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							Total Dept. 000:	15,644.77
							nd MAJOR STREET FUND:	15,644.77
Fund: 203 LOCAL STREET FUND								
Dept: 000								
203-000-936.000	Preservation Stre SPICER GROUP INC	184325	Short Street Retaining Wall	20170086	01/11/2017	01/11/2017	596.47	
							596.47	
203-000-938.000	Winter Maintena MORTON SALT	5401251865	Bulk Safe-T-Salt	45098	01/27/2017	01/27/2017	1,722.18	
	MORTON SALT	5401253321	Bulk Safe-T-Salt	45098	01/30/2017	01/30/2017	13,831.47	
							15,553.65	
							Total Dept. 000:	16,150.12
							nd LOCAL STREET FUND:	16,150.12
Fund: 226 CITY REFUSE FUND								
Dept: 000								
226-000-728.000	SUPPLIES - Ope STATE OF MICHIGAN - MDEC		Site Reg Fee-Comp Fac. -2017	45063	02/13/2017	02/13/2017	600.00	
	TOP LINE ELECTRIC LLC	8596	Installed New Camera Recycle	20170090	02/03/2017	02/03/2017	264.63	
							864.63	
226-000-826.000	Refuse Contract REPUBLIC SERVICES #239	0239-001835668	Recycle/Residential Basic Serv	45109	01/31/2017	01/31/2017	29,576.52	
							29,576.52	
226-000-827.000	Municipal Refuse REPUBLIC SERVICES #239	0239-001832033	Basic & Recyl Serv-DPW	45109	01/31/2017	01/31/2017	216.40	
							216.40	
							Total Dept. 000:	30,657.55
							und CITY REFUSE FUND:	30,657.55
Fund: 275 GRANT MANAGEMEN								
Dept: 901 LOCAL REVENUE SHA								
275-901-965.071	2016 Cycle 2 - Fi COMFORT CENTER	57038	Bunk Board/Protector/Coaster	45073	01/14/2017	01/14/2017	475.00	
	WAHR HARDWARE, INC.	C105945	50 ft Pro Cord	20170091	02/13/2017	01/14/2017	59.99	
							534.99	
							LOCAL REVENUE SHARING GRANTS:	534.99
							NT MANAGEMENT FUND:	534.99
Fund: 297 RAMSDELL REGIONAL								
Dept: 000								
297-000-728.000	SUPPLIES - Ope JACKPINE BUSINESS CENTE	411220-0	Paper	45084	02/19/2017	01/20/2017	8.18	
	WAHR HARDWARE, INC.	C106125	Key Blanks	20170091	02/16/2017	01/17/2017	11.94	
							20.12	
297-000-751.002	Ramsdell - Prese GRAND RAPIDS BALLETT		Ramsdell Presentation	45062	02/13/2017	02/13/2017	8,000.00	
							8,000.00	
297-000-801.000	Professional Ser							

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	CENTRAL INTERCONNECT, I	27663	Remote-Program Ramsdell Box	20170068	01/31/2017	01/31/2017	130.00
	SHINNERS/SEAMUS//	Ellis Paul	Booking/Consultation	45110	02/12/2017	02/12/2017	150.00
							280.00
297-000-892.500	Marketing						
	US-YELLOW PAGES	2459052-35-02	2017 National Yellow Pages	45118	01/29/2017	01/29/2017	518.00
							518.00
297-000-920.000	UTILITIES - Gas						
	DTE ENERGY	1/10/17-2/8/17	Gas Usage-101 Maple St	45078	03/15/2017	02/13/2017	1,580.61
							1,580.61
297-000-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	Feb 2017	Electric Usage	45075	03/17/2017	02/20/2017	857.44
							857.44
							Total Dept. 000: 11,256.17
							REGIONAL CENTER/ARTS: 11,256.17
Fund: 508 BOAT RAMP FUND							
Dept: 000							
508-000-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	Feb 2017	Electric Usage	45075	03/17/2017	02/20/2017	113.78
							113.78
							Total Dept. 000: 113.78
							Fund BOAT RAMP FUND: 113.78
Fund: 592 WATER & SEWER UTIL							
Dept: 000							
592-000-300.003	1997 B - SRF Bo						
	BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	35,000.00
							35,000.00
592-000-300.009	2006 SRF Bond I						
	BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	140,000.00
							140,000.00
592-000-300.013	2011 SRF Bond I						
	BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	60,000.00
							60,000.00
592-000-300.014	2011 DWRF Bon						
	BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	20,000.00
							20,000.00
							Total Dept. 000: 255,000.00
Dept: 541 ADMINISTRATION							
592-541-728.000	SUPPLIES - Ope						
	HANSEN/LORI//	277941	Office Cleaning	45083	02/05/2017	02/05/2017	75.00
	JACKPINE BUSINESS CENTE	411799-0	PprTwl/Soap/Lysol/XeroxPpr	45084	03/05/2017	02/03/2017	41.90
							116.90
592-541-831.000	Contractual Repa						
	KOPY SALES INC.		Credit	20170077	12/12/2016	12/02/2016	-65.43
							-65.43
592-541-900.000	Printing & Publis						
	PRINTING SYSTEMS, INC.	99505	Utility Bills	45107	03/05/2017	02/03/2017	755.14

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							755.14
							Total Dept. ADMINISTRATION: 806.61
Dept: 542 WATER OPERATION							
592-542-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0649993	Uniform Cleaning-Water	20170079	03/03/2017	02/01/2017	27.20
	MODEL COVERALL SERVICE	0651425	Uniform Cleaning-Water	20170079	03/10/2017	02/08/2017	27.20
							54.40
592-542-728.000	SUPPLIES - Ope						
	FASTENAL COMPANY	MIMAN123791	CblTie/FldKnf/EarPlugs	20170073	03/01/2017	01/30/2017	86.92
							86.92
592-542-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 2/6/17	Fuel Usage	20170067	02/20/2017	02/06/2017	530.47
							530.47
592-542-801.000	Professional Ser						
	SPICER GROUP INC	184327	Edgewater Watermain Extension	20170086	01/11/2017	01/11/2017	1,014.66
	SPICER GROUP INC	184328	Int of River&Oak Valve Rplment	20170086	01/11/2017	01/11/2017	1,062.73
	SPICER GROUP INC	184326	Wat&WastWat General Engineeri	20170086	01/11/2017	01/11/2017	500.00
							2,577.39
592-542-824.000	Lab Testing						
	KENT COUNTY HEALTH DEP.	EH013117-3921	Water Samples	45086	03/03/2017	02/01/2017	240.00
	WAHR HARDWARE, INC.	D55057	Freight	20170091	03/03/2017	02/01/2017	11.28
	WAHR HARDWARE, INC.	C107639	Freight	20170091	03/08/2017	02/06/2017	11.28
	WAHR HARDWARE, INC.	C107771	Freight	20170091	03/10/2017	02/08/2017	11.28
	WAHR HARDWARE, INC.	C107935	Hot N Cold Pack	20170091	03/12/2017	02/10/2017	33.48
	WAHR HARDWARE, INC.	D55341	Freight	20170091	03/12/2017	02/10/2017	30.95
							338.27
592-542-831.000	Contractual Repa						
	TOP LINE ELECTRIC LLC	8607	Repaired Light Fixture Wells	20170090	02/03/2017	02/03/2017	572.97
							572.97
592-542-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	Feb 2017	Electric Usage	45075	03/17/2017	02/20/2017	332.86
							332.86
592-542-930.000	Repairs & Mainte						
	CADILLAC PLUMBING-HEATI	718806	Tee/Adapt/Coup	45071	02/24/2017	01/25/2017	16.25
	MICHIGAN PIPE & VALVE	T77224	Hydrant/Valve	20170078	03/03/2017	02/01/2017	2,280.00
	WAHR HARDWARE, INC.	C107474	Shrink Kit	20170091	03/05/2017	02/03/2017	19.98
							2,316.23
592-542-970.000	Capital Outlay - I						
	PEERLESS-MIDWEST INC.	49598	Chemically Clean Well 8	20170081	12/23/2016	12/23/2016	19,330.00
	PERSONAL PLUMBING INC	170203-1	DPW Project	45105	02/03/2017	02/03/2017	716.17
	TOP LINE ELECTRIC LLC	8597	Lights/Outlets Water Lab	20170090	02/03/2017	02/03/2017	607.55
							20,653.72
							Total Dept. WATER OPERATION: 27,463.23
Dept: 543 SEWER - WWTP							
592-543-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0649988	Uniform Cleaning - WWTP	20170079	03/03/2017	02/01/2017	36.49
	MODEL COVERALL SERVICE	0651420	Uniform Cleaning-SewCollection	20170079	03/10/2017	02/08/2017	36.49
							72.98
592-543-728.000	SUPPLIES - Ope						
	ABSOLUTE SAFETY, INC.	DPW/WWTP181	Safety Meeting - 1/18/17	45064	03/04/2017	02/02/2017	85.80
	AUTO VALUE \ AUTO-WARES	256-940272	Non Detergrnt 20W	45068	03/04/2017	02/02/2017	14.97

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
	FASTENAL COMPANY	MIMAN123479	Disposable Gloves	20170073	02/09/2017	01/10/2017	21.84
	GILL-ROYS HARDWARE	1612-850537	qtGLSwaterborneEXDEEP	45081	12/21/2016	12/21/2016	17.99
	GRAND RENTAL STATION	1-548662	5gal Flr Stripper	45082	02/24/2017	01/25/2017	43.99
	I.T. RIGHT INC	20150855	Switch-New Copier at WWTP	20170074	02/09/2017	02/09/2017	59.99
	JACKPINE BUSINESS CENTE	411410-0	Markers	45084	02/24/2017	01/25/2017	6.49
	NCL OF WISCONSIN, INC.	385088	Aquaplates/Kimwipes/Pipets	45101	03/03/2017	02/01/2017	643.11
	REPUBLIC SERVICES #239	0239-001832008	Basic Services 1/1/17-1/31/17	45109	01/31/2017	01/31/2017	182.80
	SPARTANNASH	2034093	Coffee/Sugar/Tape	45112	01/19/2017	01/19/2017	29.23
	WAHR HARDWARE, INC.	D54840	Trash Bags	20170091	02/23/2017	01/24/2017	6.29
	WAHR HARDWARE, INC.	D54879	Watch Battery	20170091	02/24/2017	01/25/2017	3.99
	WAHR HARDWARE, INC.	C107194	Brush Set	20170091	03/02/2017	01/31/2017	2.99
							1,119.48
592-543-770.000	Vehicle Gas						
	BLARNEY CASTLE FLEET PR	BC177 - 2/6/17	Fuel Usage	20170067	02/20/2017	02/06/2017	134.52
							134.52
592-543-801.000	Professional Ser						
	SPICER GROUP INC	184326	Wat&WastWat General Engineeri	20170086	01/11/2017	01/11/2017	500.00
							500.00
592-543-824.000	Lab Testing						
	KAR LABORATORIES, INC.	700651	Mercury/Prep	20170076	03/01/2017	01/30/2017	275.00
							275.00
592-543-831.000	Contractual Repa						
	TOP LINE ELECTRIC LLC	8468	Replaced Switch 6th Ave. Lift	20170090	12/29/2016	12/29/2016	302.44
							302.44
592-543-860.000	Travel & Training						
	MWEA	E18676	Registration-Mohr	45099	01/31/2017	01/31/2017	105.00
							105.00
592-543-920.000	UTILITIES - Gas						
	DTE ENERGY	1/13/17-2/14/17	Gas Usage - 15 9th St	45078	03/22/2017	02/20/2017	1,960.04
							1,960.04
592-543-925.000	UTILITIES - Elec						
	CONSUMERS ENERGY	Feb 2017	Electric Usage	45075	03/17/2017	02/20/2017	1,281.01
							1,281.01
592-543-930.000	Repairs & Mainte						
	AUTO VALUE \ AUTO-WARES	256-939881	Powerated Belt	45068	02/26/2017	01/27/2017	10.79
	AUTO VALUE \ AUTO-WARES	256-940148	L&G Batt 250CCA	45068	03/02/2017	01/31/2017	22.00
	AUTO VALUE \ AUTO-WARES	256-940139	PM HP SYN 75W90	45068	03/02/2017	01/31/2017	23.67
	FAMILY FARM & HOME - MAN	3633	Torch Kit	45079	03/05/2017	02/03/2017	33.99
	M & D PAINTERS, INC.	229	WWTP Main Office/lab/hallway	45089	01/30/2017	01/30/2017	3,940.00
	NAPA AUTO PARTS	222212	Oil Filters	45100	02/02/2017	02/02/2017	21.14
	WAHR HARDWARE, INC.	C106419	Fct Connector	20170091	02/19/2017	01/20/2017	1.00
	WAHR HARDWARE, INC.	C107372	Scraper/Fuses	20170091	03/04/2017	02/02/2017	8.46
	WAHR HARDWARE, INC.	C107810	Paint Thinner	20170091	03/10/2017	02/08/2017	8.99
	WAHR HARDWARE, INC.	D55241	Paint	20170091	03/10/2017	02/08/2017	81.98
							4,152.02
							Total Dept. SEWER - WWTP: 9,902.49
Dept: 544 SEWER COLLECTION							
592-544-715.000	Uniform & Cleani						
	MODEL COVERALL SERVICE	0649992	Uniform Cleaning-SewCollection	20170079	03/03/2017	02/01/2017	18.40
	MODEL COVERALL SERVICE	0651424	Uniform Cleaning-SewCollection	20170079	03/10/2017	02/08/2017	18.40
							36.80
							nt. SEWER COLLECTION (STREETS): 36.80

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Dept: 574 DEBT SERVICE							
592-574-995.003	1997 B SRF Bon BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	393.75
							393.75
592-574-995.005	1998 B SRF Bon BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	3,656.25
							3,656.25
592-574-995.007	1999 B SRF Bon BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	6,937.50
							6,937.50
592-574-995.009	2006 SRF Bond BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	13,099.69
							13,099.69
592-574-995.010	2010 SRF Bond BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	6,138.44
							6,138.44
592-574-995.011	2010 DWRF Bon BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	4,312.50
							4,312.50
592-574-995.013	2011 SRF Bond I BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	13,134.68
							13,134.68
592-574-995.014	2011 DWRF Bon BANK OF NEW YORK MELLO	Feb 2017	2969-MFA Princ + Int	45070	02/20/2017	02/20/2017	4,406.94
							4,406.94
							Total Dept. DEBT SERVICE: 52,079.75
Dept: 902 OTHER GRANTS							
592-902-988.000	SAW Grant Expe SPICER GROUP INC	184324	Saw Grant-Task 033	20170086	01/11/2017	01/11/2017	28,738.35
							28,738.35
							Total Dept. OTHER GRANTS: 28,738.35
							VATER & SEWER UTILITY: 374,027.23
Fund: 594 MARINA FUND							
Dept: 000							
594-000-728.000	SUPPLIES - Ope I.T. RIGHT INC	20150854	Marina WAP	20170074	02/09/2017	02/09/2017	9.00
							9.00
594-000-892.500	Marketing COOK MARALEE		Marina Facebook Advertising	45076	02/06/2017	02/06/2017	85.01
							85.01
594-000-920.000	UTILITIES - Gas DTE ENERGY	1/5/17-2/6/17	Gas Usage - 480 River St	45078	03/15/2017	02/13/2017	567.59
							567.59
							Total Dept. 000: 661.60
							Total Fund MARINA FUND: 661.60

Fund: 661 MOTOR POOL FUND

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Dept: 000							
661-000-971.001	DPW - Plow Truc AUTO VALUE \ AUTO-WARES	256-940421	Encore Dlx Kit	45068	03/05/2017	02/03/2017	1,599.95
							1,599.95
Total Dept. 000:							1,599.95
und MOTOR POOL FUND:							1,599.95
Fund: 703 CURRENT TAX COLLE							
Dept: 000							
703-000-215.000	Due DDA DOWNTOWN DEVELOPMEN		2016 Winter Tax Distribution	45077	03/18/2017	02/16/2017	3,865.80
							3,865.80
703-000-221.000	Due City CITY OF MANISTEE GENERA		2016 Summer Tax Distribution	20170070	02/16/2017	02/16/2017	4,154.75
							4,154.75
703-000-221.001	Due Refuse CITY OF MANISTEE COMMOI		2016 Summer Tax Distribution	20170069	02/16/2017	02/16/2017	262.15
							262.15
703-000-221.002	Due City Admin CITY OF MANISTEE GENERA CITY OF MANISTEE GENERA		2016 Summer Tax Distribution 2016 Winter Tax Distribution	20170070 20170070	02/16/2017 02/16/2017	02/16/2017 02/16/2017	70.93 4,900.18
							4,971.11
703-000-221.003	Due City Pen\Int CITY OF MANISTEE GENERA		2016 Summer Tax Distribution	20170070	02/16/2017	02/16/2017	329.81
							329.81
703-000-222.000	Due County MANISTEE COUNTY TREASL MANISTEE COUNTY TREASL		2016 Summer Taxes County Ops 2016 Winter Tax Distribution	45092 45092	02/16/2017 02/16/2017	02/16/2017 02/16/2017	1,456.51 89,460.81
							90,917.32
703-000-225.002	Due MAPS Ops MANISTEE AREA PUBLIC SCI		2016 Winter Tax Distribution	45091	03/18/2017	02/16/2017	323,942.21
							323,942.21
703-000-225.003	Due MAPS Bond MANISTEE AREA PUBLIC SCI		2016 Winter Tax Distribution	45091	03/18/2017	02/16/2017	73,234.98
							73,234.98
703-000-228.000	Due State of Micl MANISTEE COUNTY TREASL		2016 Summer Taxes SET	45092	02/16/2017	02/16/2017	1,444.06
							1,444.06
703-000-234.000	Due to Intermedi MANISTEE INTERMEDIATE S		2016 Summer Tax Distribution	45093	03/18/2017	02/16/2017	483.14
							483.14
703-000-235.000	Due Community WEST SHORE COMMUNITY C		2016 Summer Tax Distribution	45119	03/18/2017	02/16/2017	649.25
							649.25
Total Dept. 000:							504,254.58
URRENT TAX COLLECTION:							504,254.58
Grand Total:							996,252.39

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Invoice Date	Amount
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Recap by Fund

Fund #	Fund Name	Amount To Pay	Amount To Relieve
101	GENERAL FUND	41,351.65	0.00
202	MAJOR STREET FUND	15,644.77	0.00
203	LOCAL STREET FUND	16,150.12	0.00
226	CITY REFUSE FUND	30,657.55	0.00
275	GRANT MANAGEMENT FUND	534.99	0.00
297	RAMSDELL REGIONAL CENTER/ARTS	11,256.17	0.00
508	BOAT RAMP FUND	113.78	0.00
592	WATER & SEWER UTILITY	374,027.23	0.00
594	MARINA FUND	661.60	0.00
661	MOTOR POOL FUND	1,599.95	0.00
703	CURRENT TAX COLLECTION	504,254.58	0.00
Grand Total:		996,252.39	0.00

MEMO TO: Mayor James Smith
Members of City Council

FROM: Thad N. Taylor, City Manager *mt*

DATE: February 14, 2017

SUBJECT: Third Coast Development PILOT



City Manager's Office
231-398-2801

Third Coast Development is moving forward on its plans for the redevelopment of the former Oleson's property. Part of the plan involves construction of a multi-story mixed use building that will feature commercial space and low or moderate income residential units for senior citizens.

In preliminary discussions with City staff, Third Coast Development has indicated a desire to secure a Payment in Lieu of Taxes (PILOT) agreement with the City for the residential unit component of the building. At this time Third Coast believes they will need a PILOT of 4% to make the project economically feasible.

City Ordinance mandates that a PILOT **must** be equal to 10% of annual shelter rents, there's no mechanism for the City to accept a lower PILOT. For Council's reference, Chapter 1489, Subsection 1489.06(A) and (B) of the City's Code of Ordinances sets forth the amount for a PILOT and its term as follows:

Sponsor agrees to pay:

- A. for new construction projects, in each taxable year, the greater of the tax on the property on which the project is located for the tax year before the date when construction of the project was commenced or an amount equal to ten percent (10%) of annual Shelter Rents per annum. Such annual Payment in Lieu of Taxes shall be paid through a term of the exemption as established by the City, but not more than the term of the original Michigan State Housing Development Mortgage Loan or the thirty-fifth (35th) year of the existence of the Housing Development, whichever is shorter; and after which time the property and all improvements shall be subject to any and all ad valorem taxes;
- B. for Rehabilitation Projects, the lesser of the tax on the property on which the project is located and the existing project for the tax year before the date when Rehabilitation of Project was commenced, or an amount equal to ten percent (10%) of Annual Shelter Rents. Such annual Payment in Lieu of Taxes shall be paid through the terms established by the City, but not longer than the shorter of the term of the original Michigan State Housing Development Mortgage (Rehabilitation) Loan or term of the LITHCs; and after which time the property and all improvements shall be subject to any and all ad valorem taxes.

The current ordinance language mandating a 10% PILOT is, in my opinion, overly restrictive. As written it has the unintended consequences of potentially preventing development the community needs or wants, simply for the lack of flexibility in the amount of a PILOT.

I believe City Council has two options. First, you can do nothing and keep the current ordinance language. Second, you can change the ordinance language from “an amount equal to ten percent (10%)” to “an amount up to ten percent (10%).” The wording change gives Council the ability to negotiate, and accept, a PILOT less than 10% and does not rule out the possibility of a 10% PILOT.

A secondary issue with the current ordinance language, noticed by staff and not raised by Third Coast Development, is the term of PILOT in 1489.06(A). As written it references “or the thirty-fifth (35th) year; State law allows up to 50 years.

I recommend that Council have the City Attorney draft an ordinance amendment that changes the wording from “an amount equal to ten percent (10%) to “an amount up to ten percent (10%) and change “or the thirty-fifth (35th) year” to “or the fiftieth (50th) year.”

TNT:cl

Chapter 1489
Low or Moderate Income Housing

1489.01	Adoption	1489.08	Contractual Effect of Ordinance
1489.02	Purpose	1489.09	Payment of Service Charge
1489.03	Definitions	1489.10	Verification of Rent
1489.04	Ownership Entity	1489.11	Development Agreement
1489.05	Class of Housing Developments or Rehabilitations to which exemption(s) shall apply	1489.12	Effective Period of Ordinance
1489.06	Annual Service Charge in Lieu of Taxes	1489.13	Other Ordinances
1489.07	Limitation of Service Charge	1489.14	Severability

1489.01 ADOPTION

Pursuant to MCL 125.1410, et seq. (1966 P.A. 346, as amended), the City of Manistee hereby adopts this Ordinance pursuant to such provisions of the State Housing Development Authority Act of 1966.

1489.02 PURPOSE

The purpose of this Ordinance is to describe the terms and manner by which the City of Manistee may approve, from time to time, the development or rehabilitation of certain low or moderate income housing, or senior housing, financed, in whole or in part, pursuant to and under the auspices of the Michigan State Housing Development Authority Act of 1966, including qualified housing tax credit programs and Federal housing assistance programs, and for a payment in lieu of ad valorem real property taxes for such housing or rehabilitation developments. Nothing herein shall obligate the City of Manistee to approve any particular project for development within the City. The desirability and/or suitability of any particular project for development within the City rests in the sole and absolute discretion of the City of Manistee acting through its City Council.

1489.03 DEFINITIONS

The following terms shall have the indicated meanings for purposes of this Ordinance:

- A. "Act" means the State Housing Development Authority Act, being Public Act 346 of 1966 of the State of Michigan, as amended, MCLA 125.1401, et seq., and MSA 116.144(1), et seq., as amended.
- B. "Annual shelter rent" means the total collections during a calendar year or part thereof from all occupants of a housing development representing rent or occupancy charges, exclusive of charges for gas, electric, or other utilities furnished the occupants.
- C. "Authority" means the Michigan State Housing Development Authority.

- D. "Housing Development" means a development which contains a significant element of housing for low or moderate income persons or seniors, and such elements of other housing, commercial, recreational, industrial, communal and educational facilities as the Authority determines to improve the quality of the development as it relates to housing for low or moderate income persons.
- E. "LIHTC Program" means Low Income Housing Tax Credit Program(s) administered by the Authority under Section 42 of the Internal Revenue Code of 1986, as amended.
- F. "Low or moderate income persons" means persons eligible to occupy a housing development as established by the Authority, from time to time.
- G. "Mortgage loan" means a loan to be made by the Authority to the sponsor for the construction and/or permanent financing of a housing development.
- H. "Rehabilitation of Housing Development" means the substantial repair, renovation and improvement of an existing Housing Development.
- I. "Senior" or "Elderly Person(s)" means a family where the head of the household is 62 years of age or older or a single person who is 62 years of age or older.
- J. "Senior Elderly Licensed" means a Housing Development primarily occupied by Senior or Elderly Persons.
- K. "Sponsor" means persons or entities who or which have applied to the Authority for a mortgage loan to finance a housing development.

1489.04 OWNERSHIP ENTITY

In accordance with the Act, any Sponsor of eligible housing will organize at the time of application to the City for a payment in lieu of taxes as herein provided, a non-profit housing corporation, consumer housing cooperative, limited dividend housing corporation, mobile home park corporation, or mobile home park association that is eligible for financing under the State Housing Development Authority Act of 1966, as the owner of the contemplated Housing development.

1489.05 CLASS OF HOUSING DEVELOPMENTS OR REHABILITATIONS TO WHICH EXEMPTION(S) SHALL APPLY

It is hereby determined that the class of Housing Development or Rehabilitation of Housing Development to which the exemption herein provided shall apply, and for which a service charge shall be paid in lieu of ad valorem real property taxes, shall be a Housing Development(s) or Rehabilitation(s) of Housing Developments for low or moderate income persons, or Elderly Persons, which is financed or assisted, in whole or in part, pursuant to the Act, including LITHC Programs.

The City Council shall determine, upon application by the Sponsor, whether:

- A. any proposed Housing development seeking the benefits of this Ordinance qualifies for such treatment;
- B. the proposed housing development is needed and desired in the City of Manistee;
- C. the proposed housing development is appropriate and desirable for the specific site proposed for such development; and
- D. all other matters related to such proposed development not within the jurisdiction of the Authority.

Such determinations shall be in the sole discretion of the City Council.

1489.06 ANNUAL SERVICE CHARGE IN LIEU OF TAXES

Those Housing Developments or Rehabilitations of Housing Developments approved by the City Council and upon which property such Housing Developments or Rehabilitations of Housing Developments shall be constructed shall be exempt from all property taxes from and after the date when construction of the project is commenced. The City, acknowledging that the Sponsor and the Authority have established the economic feasibility of the Housing Development or Rehabilitation in reliance, in part, upon the enactment and continuing effect of this Ordinance, and the qualification of the Housing Development or Rehabilitation for exemption from all property taxes and a payment in lieu of taxes as established herein and in consideration of the Authority's offer to the Sponsor to make a mortgage loan to finance the Sponsor's construction of the Housing development, upon satisfaction of all terms and conditions of its loan commitment to the Sponsor, hereby agrees to accept payment of a service charge for public services in lieu of all property taxes from the Sponsor.

Sponsor agrees to pay:

- A. for new construction projects, in each taxable year, the greater of the tax on the property on which the project is located for the tax year before the date when construction of the project was commenced or an amount equal to ten percent (10%) of annual Shelter Rents per annum. Such annual Payment in Lieu of Taxes shall be paid through a term of the exemption as established by the City, but not more than the term of the original Michigan State Housing Development Mortgage Loan or the thirty-fifth (35th) year of the existence of the Housing Development, whichever is shorter; And after which time the property and all improvements shall be subject to any and all ad valorem taxes;
- B. for Rehabilitation Projects, the lesser of the tax on the property on which the project is located and the existing project for the tax year before the date when Rehabilitation of Project was commenced, or an amount equal to ten percent (10%) of Annual Shelter Rents. Such annual Payment in Lieu of Taxes shall be paid through the terms established by the City, but not longer than the shorter of the term of the original Michigan State Housing Development Mortgage (Rehabilitation) Loan or term of the LITHCs; And after which time the property and all improvements shall be subject to any and all ad valorem taxes.

1489.07 LIMITATION OF SERVICE CHARGE

The service charge to be paid each year in lieu of taxes for that part of the Housing development which is tax exempt and which is occupied by other than low or moderate income persons shall be equal to full amount of the taxes which would be paid on that portion of the Housing development if the Housing development were not tax exempt.

1489.08 CONTRACTUAL EFFECT OF ORDINANCE

Notwithstanding the provisions of Section 15(a)(5) of the Act to the contrary, a contract between the City and the Michigan State Housing Development Authority with the Sponsor as third party beneficiary under the contract to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this Ordinance.

1489.09 PAYMENT OF SERVICE CHARGE

The service charge in lieu of taxes, as determined according to this ordinance, shall be payable in the same manner as general property taxes are payable to the City, except that the annual payment shall be made as follows:

- A. One-half of the minimum payment due on or before December 31 of each year; and
- B. One-half of the minimum payment due plus all additional amounts owing from the previous year by July 1 of each year.

1489.10 VERIFICATION OF RENT

The Sponsor shall verify Annual Shelter Rent revenues to the City with a Statement of Profit and Loss as reported to the Michigan State Housing Development Authority or other form of financial documentation suitable by the City.

1489.11 DEVELOPMENT AGREEMENT

Upon approval of a Housing Development or Rehabilitation of a Housing Development as qualifying for the benefits of this Ordinance by Resolution of the City Council, the City and the Sponsor shall enter into a development agreement, to be approved by the City Council, consisting of the specific construction dates of the Housing development, and other terms that may be appropriate, including but not limited to, the specific amounts of the Payment in Lieu of Taxes ("PILOT"). Such terms may include an option in favor of the City, but not the obligation, to assume for no further cost the ownership of a Housing development upon the full repayment to the Authority of its mortgage loan.

1489.12 EFFECTIVE PERIOD OF ORDINANCE

This Ordinance and approving Resolution for any particular Housing Development or Rehabilitation of a Housing Development shall remain in effect for a term which is the shorter of:

- A. the term approved by the City Council for a particular housing development by Resolution;
- B. the length of the original mortgage loan from the Authority to the Sponsor;

- C. in the case of a rehabilitation of a housing development, for a term equal to the length of the LIHTCs; and
- D. in no event longer than thirty-five (35) years.

1489.13 OTHER ORDINANCES

The Housing development shall be subject to all building, zoning, inspection, maintenance codes and other regulatory requirements maintained by the City of Manistee.

1489.14 SEVERABILITY

The various sections and provisions of this Ordinance shall be deemed to be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of the Ordinance as a whole or any section or provision hereof other than the section or provision so declared to be unconstitutional or invalid.

MEMO TO: Mayor James Smith
Members of City Council

FROM: Thad N. Taylor, City Manager *TNT*

DATE: March 15, 2017

SUBJECT: Public Safety Director Position



City Manager's Office
231-398-2801

The Public Safety Director interviews were held on Friday, February 17, 2017. Six candidates were interviewed; two internal and four external. The interview panel unanimously identified Chief Timothy Kozal of the Ontwa Township Edwardsburg Police Department, as the top candidate. Chief Kozal has served the department for approximately three years.

Prior to his current position, he served approximately one year as a Security Supervisor for Spectrum Health in Grand Rapids. Before working with Spectrum Health he served 23 years with the Kalamazoo Department of Public Safety (KDPS), retiring as a Detective Sergeant. KDPS is a fully cross-trained and integrated public safety department. As a result Tim is a certified police officer, certified firefighter and licensed medical first responder. Additionally, he has a Bachelor's Degree from Sienna Heights University.

Chief Bachman conducted an extensive background investigation, to include a face to face meeting with Tim, conversations with his direct supervisors, friends, neighbors, peers, co-workers and previous co-workers. Chief Bachman characterized his background as "crystal clean" with no reservations.

I spoke with Tim on March 2 to let him know that he passed the background investigation and offered the position pending agreement on a suitable wage and benefit package and confirmation by City Council. Subsequent emails and telephone conversations resulted in agreement on a proposed wage/benefit package which is attached to this memorandum.

I met with the Personnel Committee on March 14 to review with them the proposed wage/benefit package. The consensus of the Personnel Committee was to support the wage/benefit as proposed and the appointment of Tim Kozal as the City's new Public Safety Director.

I recommend Council approve my appointment of Tim Kozal as our new Public Safety Director and the proposed wage and benefit package. If approved, Tim will begin his employment with the City on April 17.

TNT:cj

Attachment: Wage and Benefit Package

PUBLIC SAFETY DIRECTOR WAGE AND BENEFIT PACKAGE

Tim Kozal – April 17, 2017

- Wage – Grade 8, Step 5, \$78,014. He will remain at this wage through 6/30/18.
- Retirement – Defined Benefit with a 2.5% multiplier, the same offered to new police department employees.
- Health Insurance – Will not take City's insurance and will get a \$400 / month payment for opting out.
- Vacation – Four weeks of vacation with the vacation prorated for 2017. Effective 1/1/18 he will get a full four weeks of vacation.
- Cell Phone – using his own cell phone for City business and will receive \$45 / month from the City.
- Moving Expense – Up to \$1,500 reimbursed for IRS allowable expenses.
- Vehicle – Will have use of a police department vehicle. Result is increasing our fleet to five vehicles; accomplished by retaining a vehicle previously slotted for trade-in.
- Balance of Department Director Benefits – ie. holiday, sick leave, etc.

City of Manistee



Department Director Benefit Summary

As of: 1/1/2017

Pension: MERS: 2.0 multiplier, FAC 5, F 55/30, 8 yr. vest, 4% EE contribution

Deferred Comp: ICMA 457 (voluntary)

Medical: Simply Blue PPO BCBS/cost sharing
\$2,000 deductible for a one-person contract or \$4,000 for a family contract (2 or more) each calendar year

Current Cost Sharing per month:

Single: \$75.00

Double: \$169.00

Family: \$203.00

Health Savings Account: \$1,500/\$3,000 annual contribution
\$1,500 for employees with single coverage
\$3,000 for employees with family or 2 person coverage

Dental: Delta
Plan pays 50%/\$800 per person total per Benefit Year

Vision: VSP/One exam per year

Other: Tele-Doc, Pricing Transparency

Life: Hartford Insurance/ 1.5 X Salary

Vacation:	Years of Continuous Service	Time Off
	0-2 years	1 week
	3-6 years	2 weeks
	7-14 years	3 weeks
	15-22 years	4 weeks
	23 years or more	5 weeks

OR per Contract Agreement

Holiday: The following recognized holidays:

New Years Day	Thanksgiving Day
Spring Day(Friday before Easter)	Day after Thanksgiving
Memorial Day	Christmas Eve Day

Independence Day
Labor Day
Veterans Day

Christmas Day
New Years Eve Day
Employee's Birthday

Education: 50% of Tuition Expenses for employees enrolled in associates, bachelors, masters or doctorate degree programs at accredited institutions. The educational courses maintain or improves the employee's skills in their area of employment and the employee maintains a grade of "B" or better

Physical Fitness: \$200/\$500
Employees who receive a good rating on all five measured categories of the standard in the May testing shall receive a physical fitness bonus of \$200. Employees who achieve the excellent rating on all five categories shall receive a \$500 physical fitness bonus payable with the first payroll check issued in June

Sick/Short Term Disability: 100% pay for up to 6 months of non-work related injury

In Lieu of Health: Employees who opt out will receive credit of \$400 per month. That amount may be spent on other insurance riders that may be available, on a deferred compensation account for the employee or for some other pre-tax benefit



Memorandum

To: Thad Taylor
City Manager

FROM: Denise Blakeslee
Planning & Zoning Administrator 

DATE: March 3, 2017

RE: Jeff Gordon/ISO Grand Rapids Real Estate VI LLC
Parcel Split and Combination Request

Denise Blakeslee
Planning & Zoning
Administrator
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Thad, we have received a request from Jeff Gordon owner of the building at 411 River Street and ISO Grand Rapids Real Estate VI LLC owner of the parking lot to the east of 411 River Street for a Parcel Split and Combination. The request will address an adverse possession/encroachment claim as submitted with survey prepared by Nordlund and Associates, Inc. File S17-002 (corrected drafting error) Dated February 2, 2017.

This is for the portion of the concrete that was poured by Mr. Gordon that encroaches into the parking lot adjacent to his property owned by ISO Grand Rapids Real Estate VI LLC. Both Mr. Gordon and Mr. Pitcher have signed off on the request.

The request was on the March 2, 2017 Planning Commission meeting where the commission voted to recommend City Council approve the request from Jeff Gordon/ISO Grand Rapids Real Estate VI LLC for a Parcel Split and Combination request as submitted with application PC-2017-05.

A copy of request and minutes from the Planning Commission meeting are enclosed.



Memorandum

To: Planning Commissioners

FROM: Denise Blakeslee
Planning & Zoning Administrator 

DATE: February 16, 2017

RE: Jeff Gordon/ISO Grand Rapids Real Estate VI LLC
Parcel Split and Combination Request

Denise Blakeslee
Planning & Zoning
Administrator
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Commissioners, a request has been received from Jeff Gordon owner of the building at 411 River Street and ISO Grand Rapids Real Estate VI LLC owner of the parking lot to the east of 411 River Street for a Parcel Split and Combination. The request will address an adverse possession/encroachment claim as submitted with survey prepared by Nordlund and Associates, Inc. File S17-002 (corrected drafting error) Dated February 2, 2017.

This is for the portion of the concrete that was poured by Mr. Gordon that encroaches into the parking lot adjacent to his property owned by ISO Grand Rapids Real Estate VI LLC. Both Mr. Gordon and Mr. Pitcher have signed off on the request.

Staff recommends approval of the request to clear up the encroachment issue.



Planning & Zoning, City Hall
 70 Maple Street
 Manistee, MI 49660
 231.398.2805 (phone)
 231.723.1546 (fax)

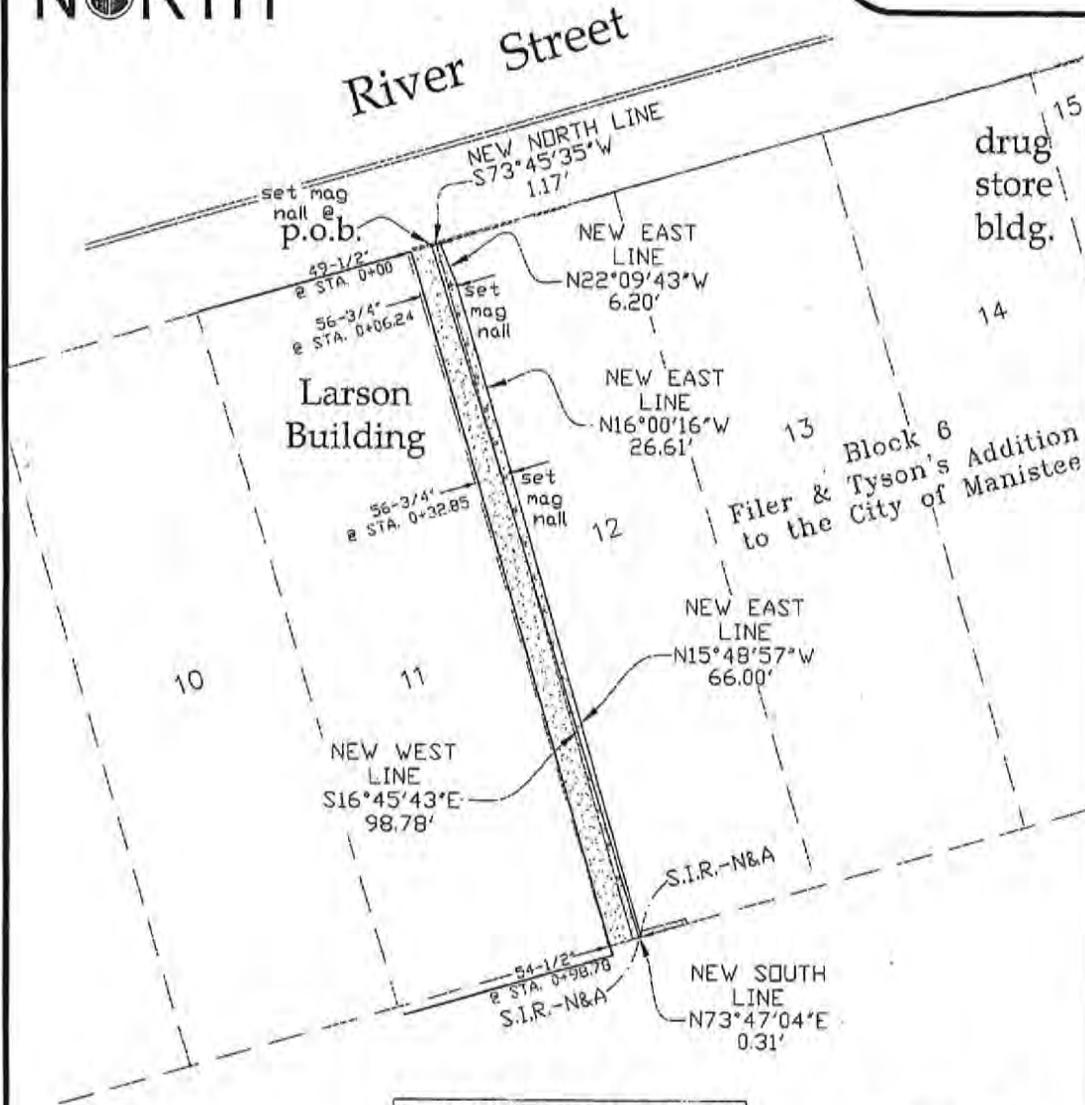
Parcel Split and/or Combination Request Form

Please Print

Parcel Combination Requirements	
<p>Any Split of a Parcel within the City of Manistee requires review and approval of the Planning Commission and City Council. Even if the Parcel contains platted lots approval is still required. Requests are reviewed for compliance with the Zoning Ordinance. If a request meets all of the requirements of the Zoning Ordinance it will be forwarded to the City Planning Commission. The Planning Commission reviews the request and makes recommendation to the City Council. Notification will be mailed to applicants regarding City Council's determination. Requests must include the fee of \$100.00 for the first split and \$50.00 for each additional split. Incomplete requests will be returned to the applicant. <i>Must be submitted 15 days prior to the Planning Commission meeting to be placed on the agenda. The City does not conduct a title search for the property.</i></p>	
<p>To update their property taxes the property owner should send a copy of the determination to: County Equalization Department 415 Third Street Manistee, MI 49660</p>	
<p>If the parcel involves a principal residence or homestead it is up to the applicant to notify the City Assessor at (231) 398-2802 to update their Homestead Exemption.</p>	
Property Information	
Address: <u>411 + 401 RIVER STREET</u>	Parcel # <u>51-51-350-702-05 & 51-51-350-702-07</u>
Applicant Information	
Name of Owner: <u>JEFF GORDON</u>	
Address: <u>411 RIVER STREET MANISTEE, MICHIGAN 49660</u>	
Phone #: <u>248 228-6739</u>	Cell#: <u>248 228-6739</u> e-mail: <u>JEFFGORDON1@GMAIL.COM</u>
Project Information	
Reason for Request: <u>TRANSFER A NARROW STRIP OF PROPERTY TO ADDRESS ADVERSE POSSESSION / ENCROACHMENT CLAIMS.</u>	
Site Plan Requirements	
<p>The applicant is responsible to provide a survey and legal descriptions of the proposed parcels (unless waived by the Zoning Administrator). If buildings or structures are located on a parcel a site plan showing set-backs is required. Requests are reviewed for compliance with the Zoning Ordinance. The Zoning Administrator reserves the right to require additional information necessary to meet the requirements of the Zoning Ordinance.</p>	
Authorization	
<p>By signing the application the applicant is authorizing City Staff or Planning Commissioners permission to make site inspections as necessary. The undersigned affirms that the information included in this application is correct.</p>	
Signature: <u>[Signature]</u> <u>JEFF GORDON</u>	Date: <u>FEBRUARY 15, 2017</u>
Signature: <u>[Signature]</u>	Date: <u>2-16-17</u>
<input checked="" type="checkbox"/> Fee of \$100.00 for the first split and \$50.00 for each additional split enclosed and Site Plan for project attached (permit cannot be issued without site plan)	
Office Use Only	
Fee: <input type="checkbox"/> \$	Receipt # <u>36236</u>
Notes:	
Signatures: _____	Date: _____

Jeffrey S. Gordon
 411 River Street
 Manistee, Michigan 49660
SURVEYOR'S CERTIFICATE

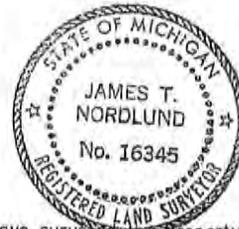
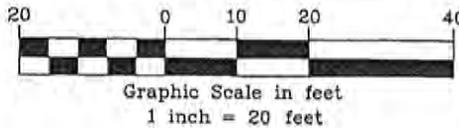
NORTH



LEGEND

- = FOUND CORNER
- = SET CORNER
- ◻ = FOUND MONUMENT
- ◼ = SET MONUMENT
- R = RECORDED
- M = MEASURED
- △ = P.K. NAIL

Basis of bearing is assumed



I HEREBY CERTIFY..... that to the best of my professional knowledge and belief, I have surveyed the property as described and shown herein and that there are no visible encroachments on said property unless noted and that this survey is in accordance with Public Act 132 of 1970, as amended. The survey was performed in accordance with a description furnished by others. The actual error of closure of the boundary of this survey was not greater than 1 in 5000.

FILE: S 17 - 002 (corrected drafting error)

DATE: February 16, 2017

DRAWN: *JOS*

James T. Nordlund
 REGISTERED SURVEYOR



Providing Complete
 Engineering
 & Surveying
 Services since 1972

Nordlund & Associates, Inc.

813 E. Ludington Ave.
 Ludington, MI 49431
 (231) 843-3485
 Fax (231) 843-7876

287 River Street
 Manistee, MI 49850
 (231) 723-0460
 Fax (231) 723-6642

Jeffrey S. Gordon
411 River Street
Manistee, Michigan 49660

SURVEYOR'S CERTIFICATE

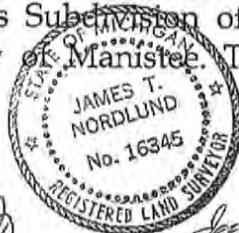
Description: Drug Store Building

Lot 12 except the West 3.50 feet, and all of Lots 13, 14 & 15, Delos L. Filer's Subdivision of Block 6 of Filer & Tyson's Addition to the City of Manistee, according to the plat thereof as recorded in Liber 1 of Plats, page 14, Manistee County Records. Property Tax I.D. numbers: 51 - 51 - 350 - 702 - 07 and 51 - 51 - 350 - 702 - 13 **EXCEPTING** a parcel described as: Beginning on the North line of said Block 6 which is 3.50 feet Northeasterly of the N.E. block corner of Lot 11; thence S 16°45'43" E, 98.78 feet to the South line of said Block 6; thence N 73°47'04" E, 0.31 feet on said South line; thence N 15°48'57" W, 66.00 feet; thence N 16°00'16" W, 26.61 feet; thence N 22°09'43" W, 6.20 feet to the North line of said Block 6; thence on said North line S 73°45'35" W, 1.17 feet to the "Point of Beginning" of Delos L. Filer's Subdivision of Block 6 of Filer & Tyson's Addition to the City of Manistee. The addition contains 108.00 square feet.

Description: Larson Building

Lot 11 and the West 3.50 feet of Lot 12, Delos L. Filer's Subdivision of Block 6 of Filer & Tyson's Addition to the City of Manistee, according to the plat thereof as recorded in Liber 1 of Plats, page 14, Manistee County Records. Property Tax I.D. numbers: 51 - 51 - 350 - 702 - 05

ALSO a parcel described as: Beginning on the North line of said Block 6 which is 3.50 feet Northeasterly of the N.E. block corner of Lot 11; thence S 16°45'43" E, 98.78 feet to the South line of said Block 6; thence N 73°47'04" E, 0.31 feet on said South line; thence N 15°48'57" W, 66.00 feet; thence N 16°00'16" W, 26.61 feet; thence N 22°09'43" W, 6.20 feet to the North line of said Block 6; thence on said North line S 73°45'35" W, 1.17 feet to the "Point of Beginning" of Delos L. Filer's Subdivision of Block 6 of Filer & Tyson's Addition to the City of Manistee. The addition contains 108.00 square feet.



FILE: S 17 - 002

DATE: February 16, 2017

DRAWN: *JCS*

James T. Nordlund
REGISTERED SURVEYOR



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& Surveying
Services since 1972

Nordlund & Associates, Inc.

813 E. Ludington Ave.
Ludington, MI 49431
(231) 843-3485
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267 River Street
Manistee, MI 49660
(231) 723-6460
Fax (231) 723-6842



CITY OF MANISTEE PLANNING COMMISSION

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

March 2, 2017

A meeting of the Manistee City Planning Commission was held on Thursday, March 2, 2017 at 7pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 7:00 pm by Chair Wittlieff

ROLL CALL

Members Present: Maureen Barry, Aaron Bennett, Ray Fortier, Marlene McBride, Bob Slawinski, Mark Wittlieff, Roger Yoder

Members Absent: None

Others: David Levitt (Third Coast Development), Tyler Leppanen (DDA Director), Bob Daniels (59 Smith Street), Chip Goodspeed (301 Cypress Street), Mike Szymanski (332 Fifth Street), Dr. Borenitsch (394 & 415 River Street), Jeff Gordon (411 River Street), Denise Blakeslee (Planning & Zoning Administrator) and others

APPROVAL OF AGENDA

Motion by Ray Fortier, seconded by Bob Slawinski that the agenda be approved as prepared.

With a Roll Call vote this motion passed 7 to 0.

Yes: Barry, Bennett, Slawinski, Yoder Fortier, McBride, Wittlieff
No: None

APPROVAL OF MINUTES

Motion by Roger Yoder, seconded by Marlene McBride that the minutes of the February 2, 2017 Planning Commission Meeting be approved as prepared.

With a Roll Call vote this motion passed 7 to 0.

Yes: Yoder, Bennett, Fortier, Barry, Slawinski, McBride, Wittlieff
No: None

Motion by Roger Yoder, seconded by Bob Slawinski that the minutes of the February 9, 2017 Site Plan Review Committee meeting be approved with the removal of the specific number of one and two bedroom apartments for the Hollander Development, 400 River Street project because the numbers do not correspond with the floor plans submitted.

With a Roll Call vote this motion passed 3 to 0.

Yes: Yoder, Slawinski, Wittlieff
No: None

PUBLIC HEARING

PC-2017-03, Hollander Development, 400 River Street – Request for a Planned Unit Development

Staff received notification from the applicant asking that their request be put on hold until further notice. If the applicant wishes to move forward with the request, the request will be re-noticed.

Chair Wittlieff opened the Public Hearing at 7:03 pm

Commissioner Barry and Commissioner McBride declared a conflict of interest as members of the Senior Center Board of Directors and took a seat in the audience.

PC-2017-04, TC 160 Memorial LLC, 160, 170 & 172 Memorial Drive, 163 & 169 Taylor Street – Request for a Planned Unit Development

A Public Hearing has been scheduled in response to a request from TC 160 Memorial LLC for a Special Use Permit for three phased Planned Unit Development that would divide existing market into two units (Senior Center – Place of Public Assembly Large /Grocer Tenant - Retail), construct two Mixed Use Buildings (42 Residential Units/Commercial Space/Covered Parking) Phase II and III.

The applicant shall present any comments and explanation of the case.

David Levitt, Third Coast Development – They have a contract to purchase the property; the plans are for a Senior Village that includes the Senior Center, a grocer tenant, add two residential/commercial buildings. They need this approval for an April submission to MSHDA. The units will be for seniors which is anyone 55 years and older, they are income based with a cap of \$22,000 of annual income. The Senior Center already have a waiting list with 60 names on it for the units 42 are from City Residents, 12 are from people living in the County and 6 are out of the area. The second residential/commercial building will not be constructed until the lease with the current tenants expires (five years). They have not determined at this time if the second building would be income based. They operate under the Fair Housing Act and their requirements. There will be entry systems into the apartments and they will have a local property manager who will work onsite 40 hours a week and be on call.

Denise Blakeslee, Planning and Zoning Administrator presented her report to the commission. The application before the commission is for a Planned Unit Development which allows for flexibility for projects. There are four parcels relating to this request. Upon preparing the survey a vacation order was found for that portion of Fillmore Street East of Jefferson Street. The applicant has included that property in the site plan. The property has been combined into one parcel which was a condition that staff was going to place on the request. The updated narrative includes the information that in the

future the applicant would be coming back to divide the PUD into four properties As the property is phased out in the future there will be requests to split the property into separate parcels as needed.

This project involves three main components

Phase I

- The existing building/former Oleson's market will be divided into two units
 - A new facility for the Senior Center 19,920 sq. ft. (Place of Public Assembly Large)
 - A grocer tenant will lease the remaining 17,885 sq. ft

Phase II

- A new Mixed Use Building
 - 42 Residential Units (2nd, 3rd and 4th floor)
 - 1,000 sq. ft of commercial space (1st floor)
 - 22 covered parking spaces

Phase III

- Demolition of existing building (Family Dollar/Redeemed Resale Shop)
- Construct a new Mixed Use Building
 - 42 Residential Units (2nd, 3rd and 4th floor)
 - 4,000 sq. ft of commercial space (1st floor)
 - Covered parking spaces

The applicant is not required to provide any off street parking spaces under Section 514 Vehicular Parking Space, Access, Bike Parking and Sidewalks, Item H which reads:

H. For all permitted uses and special uses in the C-3 District the parking provisions of this section shall not apply, except to hotels, motels, and residential use condominiums.

Staff reviewed the parking against the standards of the ordinance as if parking were required and determined that the proposed plan would require between 213 and 221 spaces depending if the commercial space were retail or office use. The plan proposes 219 spaces.

Initial review by the City Engineer, DPW Director and Fire Department included some items that needed to be addressed. The final site plan and site engineering plan has address all outstanding items and includes the requirement to purchase Knox Box/key boxes on every building at their expense to allow for fire department access.

The applicant has addressed all outstanding concerns by staff. The resolution for approval that has been drafted does not include any conditions for approval of the Special Use Permit for a Planned Unit Development.

Correspondence received in response to the request was given to the commissioners

- Jane East & Stephen Wailes, 2108 S. Georgetown Road, Bloomington, IN
- Sally Chapman - Email

Chair Wittlieff opened the hearing for public comments

Tyler Leppanen, DDA Director - Expressed three concerns from the DDA. 1) traffic flow and congestion, they are asking the planning commission to require a traffic study; 2) the size and height of the buildings and compatibility with the district; 3) density with 84 housing units; expressed parking concerns and the impact on the Farmers Market and spoke of the impact the project may have on property owners renovating their buildings for residential use in the downtown on the second floor. The DDA is requesting that the Planning Commission table the request until the developer addresses their concerns.

Bob Daniels, 59 Smith Street – The Senior Center has had preliminary discussion with the Farmers Market about moving the farmer’s market to their facility with the market held outside during the warmer months and holding in indoors in the winter if they can find vendors. The dwelling units are in easy walking distance to the downtown for their occupants. They would be bringing back a grocery store to the City that is not currently available since Oleson’s closed.

Chip Goodspeed, 301 Cypress – Expressed his support of the project.

Mick Szymanski, 332 Fifth Street – Moved back to Manistee and believes this is a wonderful project. Spoke of the value of the Senior Center to the community and this facility allows them to expand their services. Bringing back a grocer as part of the project is a win – win. Delaying the request because of the concerns expressed by the DDA may spoil the deal. Parking works both ways.

Dr. Borenitsch, 394 & 415 River Street – Expressed his full support of this project. Can’t see this project generating more traffic than when Oleson’s operated out of the whole building. Senior Citizens are not going to rent second floor apartments downtown because of the stairs, this building fits with the Condos and brewery building.

There being no additional comments from the public in attendance, Chair Wittlieff closed the public hearing at 7:50 pm.

PUBLIC COMMENT ON AGENDA RELATED ITEMS

None

NEW BUSINESS

PC-2017-04, TC 160 Memorial LLC, 160, 170 & 172 Memorial Drive, 163 & 169 Taylor Street – Request for a Planned Unit Development

Commissioner Barry and Commissioner McBride declared a conflict of interest as members of the Senior Center Board of Directors earlier and continued to sit in the audience.

A Public Hearing was held earlier in response to a request from TC 160 Memorial LLC for a Special Use Permit for Planned Unit Development.

MOTION by Roger Yoder, seconded by Ray Fortier to adopt the resolution to approve a Special for three phased Planned Unit Development **Phase I** The existing building/former Oleson's market will be divided into two units (A new facility for the Senior Center 19,920 sq. ft. - Place of Public Assembly Large/ A grocer tenant 17,885 sq. ft – retail); **Phase II** A new Mixed Use Building (42 Residential Units/ 1,000 sq. ft. of commercial space/22 covered parking spaces); **Phase III** Demolition of existing building (Family Dollar/Redeemed Resale Shop), Construct a new Mixed Use Building (42 Residential Units/4,000 sq. ft of commercial space/Covered parking spaces) as shown on site plan prepared by Integrated Architecture, Job No 20160916, Dated February 22, 2017 and Spicer Group Project Number 124405SG2017, Dated February, 2017.

With a Roll Call vote this motion passed 5 to 0 with Commissioners Barry and McBride Abstaining due to a conflict of interest.

Yes:	Slawinski, Fortier, Yoder, Bennett, Wittlieff
No:	None
Abstained:	Barry, McBride

Commissioners Barry and McBride returned to their seats on the commission.

Chair Wittlieff called for a five minute recess.

PC-2017-05 – Jeff Gordon/ISO Grand Rapids Real Estate VI LLC, Parcel Split and Combination Request

A request has been received from Jeff Gordon owner of the building at 411 River Street and ISO Grand Rapids Real Estate VI LLC owner of the parking lot to the east of 411 River Street for a Parcel Split and Combination. The request will address an adverse possession/encroachment claim as submitted with survey prepared by Nordlund and Associates, Inc. File S17-002 (corrected drafting error) Dated February 16, 2017.

The request was reviewed by the Commissioners.

MOTION by Aaron Bennett, seconded by Bob Slawinski to recommend to City Council to approve the request from Jeff Gordon/ISO Grand Rapids Real Estate VI LLC, for a Parcel Split and combination to transfer a narrow strip of property to address adverse possession/encroachment claim as submitted with survey prepared by Nordlund and Associates, Inc. File S17-002 (corrected drafting error) Dated February 16, 2017.

With a Roll Call vote this motion passed 7 to 0.

Yes:	Yoder, Slawinski, Fortier, Barry, Bennett, McBride, Wittlieff
No:	None

OLD BUSINESS

None

PUBLIC COMMENTS AND COMMUNICATIONS

None

CORRESPONDENCE

None

STAFF REPORTS

Denise Blakeslee, Planning & Zoning Administrator – Ms. Blakeslee asked the Commissioners if they would reschedule the November 2nd meeting to Wednesday November 1st since she would be unable to attend the meeting.

MOTION by Marlene McBride, seconded by Maureen Barry that the November 2, 2017 Planning Commission meeting be rescheduled to Wednesday, November 1, 2017.

With a Roll Call vote this motion passed 7 to 0.

Yes: Slawinski, Fortier, Barry, Yoder, Bennett, McBride, Wittlieff
No: None

MEMBERS DISCUSSION

Commissioner Fortier congratulated the Senior Center on their project.

Commissioner Barry and McBride thanked the commission for their support of the Senior Center Project.

Chair Wittlieff thanked staff for their work and the commission for passing the project.

The next regular meeting of the Planning Commission will be held on Thursday, April 6, 2017

ADJOURNMENT

Motion by Ray Fortier, seconded by Bob Slawinski that the meeting be adjourned. MOTION PASSED UNANIMOUSLY.

Meeting adjourned at 8:15 pm

MANISTEE PLANNING COMMISSION

Denise J. Blakeslee, Recording Secretary



PROCLAMATION

PARKINSON'S AWARENESS MONTH

WHEREAS, Parkinson's disease, a chronic, progressive neurological disease with no known cause, affects approximately 35,000 people in the State of Michigan; and

WHEREAS, diverse symptoms mark Parkinson's disease including rigidity, slowness of movement, poor balance and tremors; and

WHEREAS, effective control of Parkinson's disease can be achieved through medication and surgery in addition to education and rehabilitation programs; and

WHEREAS, Parkinson's disease takes an enormous emotional, psychological and physical toll on those with the disease and a similar toll on caregivers, families and friends of the patients of the disease; and

WHEREAS, Michigan is a center of groundbreaking research and new treatments for Parkinson's disease, which offer hope for more effective control and possible cures for Parkinson's disease and related neurological disorders; and

WHEREAS, Michigan has, for over 20 years, established programs through a largely volunteer effort to provide education and support for people with Parkinson's disease, their families and healthcare professionals;

NOW, THEREFORE, BE IT RESOLVED, the City of Manistee does hereby proclaim the month of April as Parkinson's Awareness Month, and thank those people within our community who have done so much to assist others to cope with this frustrating disease.

Dated this 20th day of March, 2017.

James Smith, Mayor