

**MANISTEE CITY COUNCIL**

**ORGANIZATIONAL MEETING AGENDA**

**Tuesday, November 15, 2011 - 7:30 p.m. - Council Chambers**

**I. Call to Order.**

Acting Chair - City Clerk Michelle Wright.

a.) PLEDGE OF ALLEGIANCE.

b.) ORGANIZATIONAL MEETING OF THE CITY COUNCIL.

In accordance with Section 2-13 of the Charter of the City of Manistee, "the City Council shall meet at 7:30 p.m. on the Tuesday night following the completion of the official canvas at which time the members shall be sworn and assume the duties of their office...."

At the regular election of Tuesday, November 8, 2011 three Councilmembers were elected to seats on the Manistee City Council. Members include:

<u>DISTRICT</u>	<u>COUNCILMEMBER</u>	<u>TERM</u>
Second District	Sid Scrimger	Two Years
Fourth District	Ilona Haydon	Two Years
Sixth District	Beth Ann Adams	Two Years

At this time the City Clerk could take action to swear in Sid Scrimger, Ilona Haydon, and Beth Ann Adams as members of the Manistee City Council.

c.) ROLL CALL.

d.) ELECTION OF THE MAYOR FOR THE CITY OF MANISTEE.

At the Organizational Meeting of the City Council held on this date the Council elects from its membership a Mayor and a Mayor Pro-Tem. The Mayor and Mayor Pro-Tem are elected for a one year term. Under Section 2-4 of the Charter "the Council shall elect a Mayor by a majority vote of its members." This provision of the Charter requires four affirmative votes to elect the Mayor, a majority of the Council, regardless attendance at the Organizational Meeting.

Sections 2-4 and 2-13 of the Charter require that the Mayor be elected at the Organizational Meeting. The voting procedures should continue until a candidate receives four affirmative votes.

At this time Council could take action to nominate and elect a Mayor for the City of Manistee. The Mayor will assume the Chair at this time.

e.) ELECTION OF A MAYOR PRO-TEM FOR THE CITY OF MANISTEE.

The same provisions identified in the Charter for the Mayor apply for the Mayor Pro-Tem. The Mayor Pro-Tem serves as the Mayor in the Mayor's absence.

At this time Council could take action to nominate and elect a Mayor Pro-Tem for the City of Manistee.

f.) REVIEW OF CITY COUNCIL GUIDELINES.

Under the adopted City Council Guidelines, the Guidelines are reviewed at the Organizational Meeting of the City Council. While the Guidelines may be amended at any time during the year, the Organizational Meeting is the traditional opportunity to review the operating procedures of the Council.

At this time Council could take action to review and/or modify the City Council Guidelines.

g.) CONSIDERATION OF ESTABLISHING REGULAR MEETINGS FOR 2012.

In accordance with Section 2-13 of the Charter, the City Council "shall meet in public session at least twice each month at such times as may be prescribed by the rules...." The City Council Guidelines reviewed during the previous agenda item indicate that regular meetings shall be held on the first and third Tuesdays of each month beginning at 7:00 p.m. with work sessions conducted on the second Tuesday of each month beginning at 7:00 p.m. This results in the attached schedule for regular meetings and work sessions throughout the year 2012, with exceptions made for election dates, etc.

At this time Council could take action to adopt the attached schedule for regular meetings and work sessions for the year 2012.

h.) OTHER.

**II. Adjourn.**

MDD:cl

**ATTACHMENTS:**

City Council Guidelines

2012 Meeting Schedule