

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, JUNE 6, 2017 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

a.) PLEDGE OF ALLEGIANCE.

b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

V. Approval of Minutes.

VI. a.) Cash Balances.

b.) Revenue & Expense.

VII. a.) Consideration of Zoning Amendment Z17-02 – Wireless Communication Facilities.

b.) Consideration of Zoning Amendment Z17-03 – Parking Standards.

c.) Consideration of Zoning Amendment Z17-04 –Miscellaneous Items.

d.) Consideration of Zoning Amendment Z17-05 – Dumpster Standards.

e.) Consideration of Zoning Amendment Z17-06 – Signs.

IX. c.) Notification Regarding Next Work Session.

d.) Consideration of VFW Buddy Poppy Campaign.

e.) Consideration of Annual Roots on the River Events.

At this time Council could take action to approve the Consent Agenda as presented.

- *V. **Approval of Minutes.** Approval of the minutes of the May 16, 2017 regular meeting as attached.

VI. Financial Report.

- *a.) CASH BALANCES.
- *b.) REVENUE & EXPENSE.

VII. Unfinished Business.

- *a.) CONSIDERATION OF ZONING AMENDMENT Z17-02 – WIRELESS COMMUNICATION FACILITIES.

When Clear Zoning performed a review of our Zoning Ordinance they noted that the Planning Enabling Act now references wireless communication facilities, not communication towers as currently defined. On May 4, 2017 the Planning Commission held a public hearing and made recommendation to City Council to approve the amendment.

This ordinance has been reviewed by the Council Ordinance Committee. A first reading of the ordinance occurred at the regular meeting of May 16, 2017 and could be adopted this evening.

At this time Council could take action to adopt Zoning Amendment Z17-02 – Wireless Communication Facilities.

- *b.) CONSIDERATION OF ZONING AMENDMENT Z17-03 – PARKING STANDARDS.

When Clear Zoning performed a review of our Zoning Ordinance they noted the current ordinance does not provide standards for electric vehicles, deferring parking, and electric vehicle parking; and recommended updating current standards for bike parking. On May 4, 2017 the Planning Commission held a public hearing and made recommendation to City Council to approve the amendment.

This ordinance has been reviewed by the Council Ordinance Committee. A first reading of the ordinance occurred at the regular meeting of May 16, 2017 and could be adopted this evening.

At this time Council could take action to adopt Zoning Amendment Z17-03 – Parking Standards.

*c.) CONSIDERATION OF ZONING AMENDMENT Z17-04 – MISCELLANEOUS ITEMS.

A zoning amendment is being proposed relating to miscellaneous items as recommended by changes to definitions for building envelope, solar energy systems and solar storage battery and state-licensed residential facilities; changes to use tables minimum floor area in PD to 500 sq. ft.; eliminate fence permits; special use standards for convenience store and gas station; change eating and drinking establishment from a special use to a use by right in W-F and C-2; delete gallery or museum and place of public assembly small as a special use with key street frontage in R-1; change mixed use development from special use to use by right in G-C, W-F, C-1, C-2 and C-3 as recommended in RRC Best Practices; delete wind energy conversion system as a special use in R-3; add the word “Light” to purpose and intent in the L-1 district.

On May 4, 2017 the Planning Commission held a public hearing and made recommendation to City Council to approve the amendment.

This ordinance has been reviewed by the Council Ordinance Committee. A first reading of the ordinance occurred at the regular meeting of May 16, 2017 and could be adopted this evening.

At this time Council could take action to adopt Zoning Amendment Z17-04 – Miscellaneous Items.

*d.) CONSIDERATION OF ZONING AMENDMENT Z17-05 – DUMPSTER STANDARDS.

When Clear Zoning performed a review of our Zoning Ordinance they noted the current ordinance does not provide dumpster standards other than a short sentence. This new language provides clear standards and locations for dumpsters in the ordinance. On May 4, 2017 the Planning Commission held a public hearing and made recommendation to City Council to approve the amendment.

This ordinance has been reviewed by the Council Ordinance Committee. A first reading of the ordinance occurred at the regular meeting of May 16, 2017 and could be adopted this evening.

At this time Council could take action to adopt Zoning Amendment Z17-05 – Dumpster Standards.

*e.) CONSIDERATION OF ZONING AMENDMENT Z17-06 – SIGNS.

When Clean Zoning performed a review of our Zoning Ordinance they noted the current ordinance does not comply with Supreme Court case Reed vs Town of Gilbert. Staff worked with the City Attorney to develop new standards for Article 21 Signs. On May 4, 2017 the Planning Commission held a public hearing and made recommendation to City Council to approve the amendment.

This ordinance has been reviewed by the Council Ordinance Committee. A first reading of the ordinance occurred at the regular meeting of May 16, 2017 and could be adopted this evening.

At this time Council could take action to adopt Zoning Amendment Z17-06 – Signs.

VIII. New Business.

a.) CONSIDERATION OF PILOT ORDINANCE #17-08, THIRD COAST DEVELOPMENT.

At their meeting of March 7, 2017 City Council took action to approve a request from Third Coast Development LLC for a 10% PILOT for a term of 35 years for the Senior Project proposed for the former Oleson's Plaza property.

The City Attorney has taken action to draft a PILOT Ordinance for this request. As an ordinance two separate readings are required. If this ordinance is introduced at this time, it could be adopted at the next regular meeting.

At this time Council could take action to introduce Ordinance #17-08, Third Coast Development LLC PILOT.

b.) CONSIDERATION OF A RESOLUTION OF SUPPORT FOR HB 4411, MUNICIPAL/CIVIC LIQUOR LICENSES.

State law MCL 436.1509 provides for municipal civic auditorium liquor licenses for communities with a population greater than 9,500. This type of license would be appropriate for the Ramsdell Theatre to use in conjunction with events held at the Theatre and would allow it to diversify and enhance its revenue stream and become more financially stable. The City would qualify for this license if the population threshold was lowered. The Ramsdell Regional Center for the Arts has approached Representative Curt VanderWall regarding this issue and he has introduced HB 4411 to reduce the population requirement from 9,500 to 5,500.

At this time Council could take action to adopt a resolution of support for HB 4411, reducing the population requirement from 9,500 to 5,500 in MCL 436.1509.

c.) CONSIDERATION OF THE PURCHASE OF AN AERIAL LIFT.

The City owns and maintains multiple buildings and assets that require unique equipment to assist with maintenance. It has been determined that the purchase of a quality, used aerial lift is more cost effective than renting. Quotes have been solicited and a machine has been identified which meets the City's needs, has low hours of operation, and is within the budgeted funds.

At this time Council could take action to approve the purchase of a Genie S65 Aerial Lift from Illinois Lift Equipment for the total delivered price of \$30,050.

d.) CONSIDERATION OF MANISTEE AREA CHAMBER OF COMMERCE BUSINESS AFTER HOURS BLOCK PARTY.

The Manistee Area Chamber of Commerce has requested authorization to hold a Business After Hours Block Party on Thursday, June 15, 2017 from 5:30 p.m. until 8:00 p.m. They are requesting that River Street be closed between Jones Street and Cross Street from 10:00 a.m. until 9:00 p.m. for set-up and tear-down. They are also requesting that barricades and snow fence be installed. This event is sponsored by West Shore Community College and is a wrap-up of their year-long 50th Anniversary celebration. The event will be catered by Iron Works Café.

At this time Council could take action to authorize the Manistee Area Chamber of Commerce Business After Hours Block Party on June 15, 2017; subject to appropriate departmental approvals.

e.) CONSIDERATION OF MANISTEE COUNTY HUMANE SOCIETY CRUISIN FOR CRITTERS FUNDRAISER.

Manistee Ford is sponsoring the annual Cruisin for Critters fundraiser for the Manistee County Humane Society and Homeward Bound Animal Shelter on Monday, July 3, 2017 from 4:00 p.m. until 7:00 p.m. They will set up at the Armory Youth Project parking lot, 555 First Street. For every test drive completed, Ford makes a donation to Homeward Bound.

At this time Council could take action to authorize the annual Cruisin for Critters event on July 3, 2017; subject to appropriate department approvals.

IX. Notices, Communications, Announcements.

- a.) A REPORT FROM THE MANISTEE AREA CHAMBER OF COMMERCE – MANISTEE COUNTY LEADERSHIP PROGRAM.

Results of the recent Imagine Manistee community project will be presented by members of the 2016-2017 Manistee County Leadership Program participants.

No action is required on this item.

- b.) A REPORT FROM THE BROWNFIELD CONSULTANT AND THE PUBLIC WORKS DEPARTMENT.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. T. Eftaxiadis will report on the activities of the Brownfield Consultant and respond to any questions the Council may have regarding their activities.

At this time Mr. Jeff Mikula will report on the activities of the Department of Public Works and respond to any questions the Council may have regarding their activities.

No action is required on this item.

- *c.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, June 13, 2017 at 7 p.m. A discussion will be conducted on signage around Kennedy School, Historic District Commission, Medical Marijuana; and such business as may come before the Council.

No action is required on this item.

- *d.) CONSIDERATION OF VFW BUDDY POPPY CAMPAIGN.

The VFW Walsh Post 4499 has requested authorization to conduct their annual Buddy Poppy Sales in the City of Manistee from July 1 through July 4. The money collected during this period supports their veteran's relief fund by aiding needy veterans in the community.

At this time Council could take action to authorize the VFW Buddy Poppy Sales in the City of Manistee from July 1 through July 4, 2017; subject to the appropriate department approvals.

*e.) CONSIDERATION OF ANNUAL ROOTS ON THE RIVER EVENTS.

The Manistee Area Jaycees has requested to hold the annual Roots on the River musical events at Memorial Park. This event will be held every Thursday from July 6 through August 31 starting at 7 p.m. and ending at 10 p.m.

At this time Council could take action to authorize the annual Roots on the River events from July 6 through August 31; subject to the appropriate department approvals.

X. Concerns and Comments.

a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.

b.) OFFICIALS AND STAFF.

c.) COUNCILMEMBERS.

d.) CONSIDERATION OF A CLOSED SESSION, UNION CONTRACT NEGOTIATIONS.

City Manager Thad Taylor has requested a Closed Session this evening as permitted by the Michigan Open Meetings Act, Section 8 (c) to discuss contract negotiations with the United Steelworkers.

At this time Council could take action to proceed to Closed Session under Section 8 (c) of the Michigan Open Meetings Act.

e.) CONSIDERATION OF COLLECTIVE BARGAINING AGREEMENT WITH THE UNITED STEELWORKERS.

At this time Council could take action to approve a three-year collective bargaining agreement with the United Steelworkers; and authorize the Mayor and City Clerk to execute the agreement.

XI. Adjourn.

TNT:cl

COUNCIL AGENDA ATTACHMENTS:

1. Council Meeting Minutes – May 16, 2017
2. Cash Balances Report
3. Revenue & Expense Report
4. PILOT Ordinance #17-08, Third Coast Development
5. HB 4411 Resolution of Support
6. Aerial Lift Purchase
7. Chamber Business After Hours Block Party Request
8. Cruisin for Critters Fundraiser Request
9. VFW Buddy Poppy Campaign Request
10. Roots on the River Event Request

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 16, 2017

A regular meeting of the Manistee City Council was called to order by his honor, Mayor James Smith on Tuesday, May 16, 2017 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Planning & Zoning Administrator – Denise Blakeslee, Public Safety Director – Tim Kozal, and City Engineer – Shawn Middleton / Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Lorraine Conway – 506 Ninth Street / representing the Lions Club, commented on the tradition of the Lions fish boil during the Forest Festival and the use of the Lions pavilion at First Street Beach; asked Council to remove this item from the Consent Agenda for discussion.

CONSENT AGENDA.

- Minutes
 - May 2, 2017 - Regular Meeting
 - May 9, 2017 - Work Session
- Financial Reports
 - Payroll
 - April 10–23, 2017 - \$106,479.20
 - April 24-May 7, 2017 - \$126,887.15
 - Invoices
 - April 10, 2017 - \$647,722.01
 - April 24, 2017 - \$149,171.99
- Notification Regarding Next Work Session – June 13, 2017

A discussion will be conducted on signage around Kennedy School, Historic District Commission, Medical Marijuana; and such business as may come before the Council.
- Consideration of Annual Forest Festival Activities.

A request has been received from the Manistee Area Chamber of Commerce to authorize the annual Forest Festival Parade and other festival events beginning Friday, June 30 and running through Tuesday, July 4, 2017. The proposed schedule includes parades, fireworks, carnival, hospitality test, arts & crafts show, signage, special events for the kids, and much more.
- Consideration of American Legion Poppy Sales.

In honor of United States of America Veterans, the American Legion Auxiliary is requesting to distribute American Legion Poppies in the City of Manistee on Thursday, May 18 through Saturday, May 20, 2017. This is their annual fundraiser.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 16, 2017

Goodspeed requested the Consideration of Annual Forest Festival Activities be removed from the Consent Agenda and be taken up during the regular portion of the meeting.

MOTION by Goodspeed, second by Beaton to approve the Consent Agenda as presented with the removal of the Forest Festival.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF AN AGREEMENT WITH THE CHARTER TOWNSHIP OF FILER FOR WATER SYSTEM CONNECTIONS.

The Charter Township of Filer and the City of Manistee independently own and operate municipal water systems. The two systems are physically connected at two locations and separated by closed gate valves. The agreement creates joint responsibility for ownership, maintenance and capital improvements of the interconnections. The City Attorney has drafted and approved the agreement.

MOTION by Zielinski, second by Wittlieff to approve the agreement outlining testing, maintenance, and liability of the joint connections between the Charter Township of Filer and the City of Manistee municipal water systems.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF PURCHASING A FINANCIAL MANAGEMENT SOFTWARE SUITE FROM BS&A SOFTWARE.

The recently adopted 2017-2018 budget included the purchase of a financial management software suite. The current software is lacking functionality in key areas and is not being regularly upgraded. The 2017-2018 budget anticipated paying for the software over three fiscal years, with the first payment in the current fiscal year. If approved, implementation would happen in late 2017.

MOTION by Zielinski, second by Wittlieff to authorize the purchase of a financial management software suite from BS&A Software in the amount of \$93,440 payable over three City fiscal years. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF ZONING AMENDMENT Z17-02 – WIRELESS COMMUNICATION FACILITIES.

When Clear Zoning performed a review of our Zoning Ordinance they noted that the Planning Enabling Act now references wireless communication facilities, not communication towers as currently defined. On May 4, 2017 the Planning Commission held a public hearing and made recommendation to City Council to approve the amendment.

This ordinance has been reviewed by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

MOTION by Beaton, second by Zielinski to introduce Zoning Amendment Z17-02 – Wireless Communication Facilities.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF ZONING AMENDMENT Z17-03 – PARKING STANDARDS.

When Clear Zoning performed a review of our Zoning Ordinance they noted the current ordinance does not provide standards for electric vehicles, deferring parking, and electric vehicle parking; and recommended updating current standards for bike parking. On May 4, 2017 the Planning Commission held a public hearing and made recommendation to City Council to approve the amendment.

This ordinance has been reviewed by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

MOTION by Zielinski, second by Beaton to introduce Zoning Amendment Z17-03 – Parking Standards.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF ZONING AMENDMENT Z17-04 – MISCELLANEOUS ITEMS.

A zoning amendment is being proposed relating to miscellaneous items as recommended by changes to definitions for building envelope, solar energy systems and solar storage battery and state-licensed residential facilities; changes to use tables minimum floor area in PD to 500 sq. ft.; eliminate fence permits; special use standards for convenience store and gas station; change eating and drinking establishment from a special use to a use by right in W-F and C-2; delete gallery or museum and place of public assembly small as a special use with key street frontage in R-1; change mixed use

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 16, 2017

development from special use to use by right in G-C, W-F, C-1, C-2 and C-3 as recommended in RRC Best Practices; delete wind energy conversion system as a special use in R-3; add the word “Light” to purpose and intent in the L-1 district.

On May 4, 2017 the Planning Commission held a public hearing and made recommendation to City Council to approve the amendment.

This ordinance has been reviewed by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

MOTION by Zielinski, second by Cooper to introduce Zoning Amendment Z17-04 – Miscellaneous Items.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF ZONING AMENDMENT Z17-05 – DUMPSTER STANDARDS.

When Clear Zoning performed a review of our Zoning Ordinance they noted the current ordinance does not provide dumpster standards other than a short sentence. This new language provides clear standards and locations for dumpsters in the ordinance. On May 4, 2017 the Planning Commission held a public hearing and made recommendation to City Council to approve the amendment.

This ordinance has been reviewed by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

MOTION by Zielinski, second by Wittlieff to introduce Zoning Amendment Z17-05 – Dumpster Standards.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF ZONING AMENDMENT Z17-06 – SIGNS.

When Clean Zoning performed a review of our Zoning Ordinance they noted the current ordinance does not comply with Supreme Court case Reed vs Town of Gilbert. Staff worked with the City Attorney to develop new standards for Article 21 Signs. On May 4, 2017 the Planning Commission held a public hearing and made recommendation to City Council to approve the amendment.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 16, 2017

This ordinance has been reviewed by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

MOTION by Zielinski, second by Beaton to introduce Zoning Amendment Z17-06 – Signs.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF COUNCILMEMBER REPORTS FROM COUNCIL COMMITTEES AND/OR BOARDS AND COMMISSIONS.

Councilmembers sit on various Council Committees and several are members of various boards and commissions that report to Council. Mayor Smith requested a discussion on the concept to have Councilmembers give regular reports to Council on their involvement in the various committees, boards and commissions. After discussion, no action taken.

CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies on the Board of Review, Brownfield Redevelopment Authority, Housing Commission, Parks Commission, PEG Commission, and the Zoning Board of Appeals.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received: (*Incumbent)

HOUSING COMMISSION. One vacancy, five-year term ending 5/31/22; Mayoral appointment.

Douglas A. Parkes, 724 Harbor Drive*

Mayor Smith appointed Mr. Douglas A. Parkes, 724 Harbor Drive to the Housing Commission for a five-year term ending 5/31/22, supported by Zielinski.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

A REPORT FROM THE PEG COMMISSION, ALTERNATIVES FOR AREA YOUTH, AND THE RAMSDELL REGIONAL CENTER FOR THE ARTS.

Mr. Barry Lind reported on the activities of the PEG Commission and responded to questions the Council had regarding their activities.

Ms. Sheila Kaminski reported on the activities of the AAY and responded to questions the Council had regarding their activities.

Mr. Dave Mix reported on the activities of the RRCA and responded to questions the Council had regarding their activities.

CONSIDERATION OF ANNUAL FOREST FESTIVAL ACTIVITIES.

A request has been received from the Manistee Area Chamber of Commerce to authorize the annual Forest Festival Parade and other festival events beginning Friday, June 30 and running through Tuesday, July 4, 2017. The proposed schedule includes parades, fireworks, carnival, hospitality tent, arts & crafts show, signage, special events for the kids, and much more.

MOTION by Wittlieff, second by Cooper to support and approve the request to use City services, parks and streets for the annual Forest Festival from June 30 through July 4, 2017; subject to the appropriate department approvals. Lengthy discussion followed regarding developing a compromise between the Lions fish boil and the VIP event that are scheduled for the same evening.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CITIZEN COMMENT.

None received.

OFFICIALS AND STAFF.

Wright thanked Council for approving the financial management software package.

Taylor recognized the DPW and Engineering departments for the successful coordination of the thin overlay process, worked quite well.

Mikula reminded Council of the Tight Lines for Troops event this weekend; scrap tire collection will be held on Saturday, June 3rd from 8-12 in the parking lot adjacent to the Armory Youth Project.

COUNCILMEMBERS.

Beaton thanked DPW/Mikula for the street repairs.

Wittlieff also commented on the street process, smooth streets to drive on; receiving a number of calls again on having a deer cull in the City.

Pontiac told the DPW they did a great job; commented on Public Service Recognition Week.

Smith has received many positive comments regarding the streets; appreciates the number of people in attendance; gave a reminder there are two sides to every story.

ADJOURN.

MOTION to adjourn was made by Goodspeed, second by Zielinski. Meeting adjourned at 8:25 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Chief Deputy Treasurer

DRAFT

CASH TRANSACTIONS REPORT

DRAFT

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 101 - GENERAL FUND				
Dept: 000				
001.000 Cash	662,114.30	284,023.74	396,323.43	549,814.61
001.001 Restricted Cash	27,102.00	0.00	0.00	27,102.00
001.002 Cash - Escrow	101,706.24	0.00	666.96	101,039.28
004.000 Cash - Petty	800.00	0.00	200.00	600.00
017.000 MBIA Mi Class Inv	751,428.80	609.00	0.00	752,037.80
Total Dept: 000	1,543,151.34	284,632.74	397,190.39	1,430,593.69
Fund: 101	1,543,151.34	284,632.74	397,190.39	1,430,593.69
Fund: 202 - MAJOR STREET FUND				
Dept: 000				
001.000 Cash	197,791.12	61,411.11	17,957.63	241,244.60
017.000 MBIA Mi Class Inv	251,014.46	203.44	0.00	251,217.90
Total Dept: 000	448,805.58	61,614.55	17,957.63	492,462.50
Fund: 202	448,805.58	61,614.55	17,957.63	492,462.50
Fund: 203 - LOCAL STREET FUND				
Dept: 000				
001.000 Cash	81,290.89	16,032.99	7,226.70	90,097.18
Total Dept: 000	81,290.89	16,032.99	7,226.70	90,097.18
Fund: 203	81,290.89	16,032.99	7,226.70	90,097.18
Fund: 204 - STREET IMPROVEMENT FUND				
Dept: 000				
001.000 Cash	56,493.64	0.00	0.00	56,493.64
Total Dept: 000	56,493.64	0.00	0.00	56,493.64
Fund: 204	56,493.64	0.00	0.00	56,493.64
Fund: 226 - CITY REFUSE FUND				
Dept: 000				
001.000 Cash	82,070.61	25,178.99	30,099.63	77,149.97
Total Dept: 000	82,070.61	25,178.99	30,099.63	77,149.97
Fund: 226	82,070.61	25,178.99	30,099.63	77,149.97
Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO				
Dept: 000				
001.000 Cash	16,159.28	0.00	0.00	16,159.28
Total Dept: 000	16,159.28	0.00	0.00	16,159.28
Fund: 243	16,159.28	0.00	0.00	16,159.28
Fund: 245 - OIL & GAS FUND				
Dept: 000				
001.000 Cash	49,788.04	0.00	0.00	49,788.04
001.020 Money Market	350,222.38	0.00	0.00	350,222.38
Total Dept: 000	400,010.42	0.00	0.00	400,010.42
Fund: 245	400,010.42	0.00	0.00	400,010.42
Fund: 275 - GRANT MANAGEMENT FUND				
Dept: 000				
001.000 Cash	14,897.32	0.00	2,989.27	11,908.05
Total Dept: 000	14,897.32	0.00	2,989.27	11,908.05

CASH TRANSACTIONS REPORT

DRAFT

MONTH: APRIL
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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 275	14,897.32	0.00	2,989.27	11,908.05
Fund: 290 - PEG COMMISSION				
Dept: 000				
001.000 Cash	5,805.86	950.00	3,181.57	3,574.29
Total Dept: 000	5,805.86	950.00	3,181.57	3,574.29
Fund: 290	5,805.86	950.00	3,181.57	3,574.29
Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS				
Dept: 000				
001.000 Cash	59,700.09	35,631.12	8,786.06	86,545.15
001.002 Cash - Escrow	4,880.00	450.00	0.00	5,330.00
001.010 Cash - Friends/Ramsdell Payrol	13,044.50	772.65	5,390.98	8,426.17
004.000 Cash - Petty	400.00	0.00	0.00	400.00
Total Dept: 000	78,024.59	36,853.77	14,177.04	100,701.32
Fund: 297	78,024.59	36,853.77	14,177.04	100,701.32
Fund: 430 - CAPITAL IMPROVEMENT FUND				
Dept: 000				
001.000 Cash	104,828.34	0.00	0.00	104,828.34
Total Dept: 000	104,828.34	0.00	0.00	104,828.34
Fund: 430	104,828.34	0.00	0.00	104,828.34
Fund: 490 - RENAISSANCE PARK				
Dept: 000				
001.000 Cash	2,973.15	0.00	0.00	2,973.15
Total Dept: 000	2,973.15	0.00	0.00	2,973.15
Fund: 490	2,973.15	0.00	0.00	2,973.15
Fund: 508 - BOAT RAMP FUND				
Dept: 000				
001.000 Cash	32,772.05	2,430.00	1,249.03	33,953.02
004.000 Cash - Petty	0.00	1,000.00	0.00	1,000.00
Total Dept: 000	32,772.05	3,430.00	1,249.03	34,953.02
Fund: 508	32,772.05	3,430.00	1,249.03	34,953.02
Fund: 592 - WATER & SEWER UTILITY				
Dept: 000				
001.000 Cash	397,249.56	690,681.90	584,795.74	503,135.72
001.002 Cash - Escrow	54,500.00	2,400.00	1,200.00	55,700.00
004.000 Cash - Petty	300.00	0.00	0.00	300.00
017.000 MBIA MI Class Inv	493,758.42	400.16	0.00	494,158.58
017.001 MBIA MI Class - 2015 W&S RvBd	634,255.50	229.49	403,360.59	231,124.40
Total Dept: 000	1,580,063.48	693,711.55	989,356.33	1,284,418.70
Fund: 592	1,580,063.48	693,711.55	989,356.33	1,284,418.70
Fund: 594 - MARINA FUND				
Dept: 000				
001.000 Cash	12,476.68	804.56	4,501.90	8,779.34
001.002 Cash - Escrow	900.00	300.00	100.00	1,100.00
Total Dept: 000	13,376.68	1,104.56	4,601.90	9,879.34
Fund: 594	13,376.68	1,104.56	4,601.90	9,879.34
Fund: 661 - MOTOR POOL FUND				

CASH TRANSACTIONS REPORT
DRAFT

MONTH: APRIL
City of Manistee

Account Number	Beginning Balance	Debit	Credit	Ending Balance
Dept: 000				
001.000 Cash	173,721.10	26,033.00	75,733.15	124,020.95
017.000 MBIA Mi Class Inv	351,420.25	284.77	0.00	351,705.02
Total Dept: 000	525,141.35	26,317.77	75,733.15	475,725.97
Fund: 661	525,141.35	26,317.77	75,733.15	475,725.97
Fund: 704 - PAYROLL CLEARING FUND				
Dept: 000				
001.000 Cash	10,206.07	452,961.88	445,989.99	17,177.96
Total Dept: 000	10,206.07	452,961.88	445,989.99	17,177.96
Fund: 704	10,206.07	452,961.88	445,989.99	17,177.96
Fund: 705 - DELINQUENT TAX COLLECTION				
Dept: 000				
001.000 Cash	1,155.96	1,426.03	1,155.96	1,426.03
Total Dept: 000	1,155.96	1,426.03	1,155.96	1,426.03
Fund: 705	1,155.96	1,426.03	1,155.96	1,426.03
Grand Totals:	4,997,226.61	1,604,214.83	1,990,908.59	4,610,532.85

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000							
402.000 Real & Personal Property Tax	2,859,958.00	2,859,958.00	2,954,773.77	0.00	0.00	-94,815.77	103.3
411.000 Delinq Real Property Tax	219,206.00	219,206.00	0.00	0.00	0.00	219,206.00	0.0
420.000 Delinq Personal Property Tax	10,856.00	10,856.00	10,903.03	396.83	0.00	-47.03	100.4
445.000 Tax Penalties & Interest	22,427.00	22,427.00	16,010.94	0.00	0.00	6,416.06	71.4
447.000 Tax Administration Fee	84,509.00	84,509.00	78,160.47	0.00	0.00	6,348.53	92.5
450.000 Business Registration	1,125.00	1,125.00	750.00	75.00	0.00	375.00	66.7
485.000 Permits	6,500.00	6,500.00	10,325.00	1,320.00	0.00	-3,825.00	158.8
490.000 Franchise Fees	110,000.00	110,000.00	58,451.60	0.00	0.00	51,548.40	53.1
539.000 State Grant Revenue	7,000.00	7,000.00	23,841.00	10,142.00	0.00	-16,841.00	340.6
539.002 Crim Just Training Grant	2,300.00	2,300.00	1,329.25	0.00	0.00	970.75	57.8
573.000 Local Comm Stabilizaton Share	90,000.00	90,000.00	190,437.46	0.00	0.00	-100,437.46	211.6
574.000 State Share Liquor Tax	8,400.00	8,400.00	18,732.45	0.00	0.00	-10,332.45	223.0
575.000 State Shared Revenue	493,841.00	493,841.00	339,645.00	86,515.00	0.00	154,196.00	68.8
575.001 State CVTRS	165,336.00	165,336.00	110,224.00	27,556.00	0.00	55,112.00	66.7
626.000 Charge for Service	31,200.00	31,200.00	11,219.66	490.81	0.00	19,980.34	36.0
627.000 Charge for Serv - Bldg. Insp.	0.00	0.00	25.00	0.00	0.00	-25.00	0.0
628.000 Charge for Service - Boat Ramp	2,591.00	2,591.00	2,591.00	0.00	0.00	0.00	100.0
630.000 Charge for Services-Local St.	83,430.00	83,430.00	69,525.00	6,952.50	0.00	13,905.00	83.3
631.000 Charge for Services-Major St.	212,180.00	212,180.00	176,816.70	17,681.67	0.00	35,363.30	83.3
632.000 Charge For Service - Marina	11,080.00	11,080.00	11,080.00	2,770.00	0.00	0.00	100.0
634.000 Charge for Services - Refuse	89,306.00	89,306.00	83,006.00	30,066.50	0.00	6,300.00	92.9
635.000 Charge for Service - W&S	343,438.00	343,438.00	286,198.30	28,619.83	0.00	57,239.70	83.3
636.000 Charge for Service-Transport	278,000.00	278,000.00	223,464.26	15,532.39	0.00	54,535.74	80.4
639.000 Utility Ownership Fee	183,167.00	183,167.00	152,639.20	15,263.92	0.00	30,527.80	83.3
640.000 Payment in Lieu of Taxes	192,550.00	192,550.00	181,944.68	32,867.14	0.00	10,605.32	94.5
642.000 Sales	4,500.00	4,500.00	3,738.95	310.71	0.00	761.05	83.1
655.000 Fines & Forfeits	26,000.00	26,000.00	20,254.79	3,013.96	0.00	5,745.21	77.9
664.000 Interest Income	1,147.00	1,147.00	6,210.44	609.00	0.00	-5,063.44	541.5
667.000 Rental Income	5,100.00	5,100.00	5,950.00	0.00	0.00	-850.00	116.7
668.000 Riverfront Lease Income	22,112.00	22,112.00	0.00	0.00	0.00	22,112.00	0.0
671.000 Other Revenue	500.00	500.00	0.00	0.00	0.00	500.00	0.0
674.000 Contributions/Donations	2,000.00	2,000.00	886.96	0.00	0.00	1,113.04	44.3
676.000 Reimbursement	144,550.00	144,550.00	179,555.24	-47.99	0.00	-35,005.24	124.2
687.000 Refunds	20,000.00	20,000.00	51,836.42	0.00	0.00	-31,836.42	259.2
688.000 Refunds - W.C. Premium	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
695.000 Insurance Settlement	0.00	0.00	5,119.86	0.00	0.00	-5,119.86	0.0
699.000 Transfers In	446,621.00	446,621.00	446,766.25	0.00	0.00	-145.25	100.0
Dept: 000	6,181,930.00	6,181,930.00	5,732,412.68	280,135.27	0.00	449,517.32	92.7
Revenues	6,181,930.00	6,181,930.00	5,732,412.68	280,135.27	0.00	449,517.32	92.7
Expenditures							
Dept: 100 GENERAL							
728.000 SUPPLIES - Operating	1,000.00	1,000.00	665.54	0.00	0.00	334.46	66.6
801.000 Professional Services	33,000.00	33,000.00	15,754.62	77.50	0.00	17,245.38	47.7
822.000 Insurance	81,000.00	81,000.00	87,213.84	0.00	0.00	-6,213.84	107.7
855.000 Utilities - Cell Phones	12,000.00	12,000.00	9,690.91	1,877.30	0.00	2,309.09	80.8
859.000 Utilities - Data/Internet	2,000.00	2,000.00	1,784.04	-969.57	0.00	215.96	89.2
901.000 Postage	26,000.00	26,000.00	23,119.26	1,109.80	0.00	2,880.74	88.9
925.001 UTILITIES - Electric Str Light	112,000.00	112,000.00	81,447.99	9,367.94	0.00	30,552.01	72.7
940.000 Rent	1,700.00	1,700.00	1,616.59	0.00	0.00	83.41	95.1
959.000 Bad Debt	500.00	500.00	0.00	0.00	0.00	500.00	0.0
960.000 Bank Charges	6,000.00	6,000.00	4,791.56	247.94	0.00	1,208.44	79.9
964.000 Refunds	1,000.00	1,000.00	16,583.62	0.00	0.00	-15,583.62	1658.4
989.000 Computer Hardware & Software	7,000.00	7,000.00	1,851.47	0.00	0.00	5,148.53	26.4
999.000 Transfers Out	75,616.00	75,616.00	5,616.00	0.00	0.00	70,000.00	7.4
GENERAL	358,816.00	358,816.00	250,135.44	11,710.91	0.00	108,680.56	69.7
Dept: 101 LEGISLATIVE							
702.000 Salaries	27,052.00	27,052.00	22,079.38	2,254.35	0.00	4,972.62	81.6

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 101 LEGISLATIVE							
712.001 Costs - Social Security	1,677.00	1,677.00	1,368.73	139.75	0.00	308.27	81.6
712.002 Costs - Medicare	392.00	392.00	320.35	32.71	0.00	71.65	81.7
712.009 Costs - Workers Compensation	84.00	84.00	57.98	5.39	0.00	26.02	69.0
728.000 SUPPLIES - Operating	6,650.00	1,353.00	738.53	129.99	0.00	614.47	54.6
860.000 Travel & Training	5,300.00	5,300.00	959.89	0.00	0.00	4,340.11	18.1
870.000 Memberships & Dues	0.00	5,297.00	5,028.00	0.00	0.00	269.00	94.9
LEGISLATIVE	41,155.00	41,155.00	30,552.86	2,562.19	0.00	10,602.14	74.2
Dept: 172 MANAGER							
702.000 Salaries	148,761.00	148,761.00	119,381.19	11,446.12	0.00	29,379.81	80.3
712.001 Costs - Social Security	9,804.00	9,804.00	7,965.45	732.60	0.00	1,838.55	81.2
712.002 Costs - Medicare	2,293.00	2,293.00	1,862.90	171.34	0.00	430.10	81.2
712.005 Costs - MERS Contribution	14,936.00	14,936.00	12,877.56	1,189.36	0.00	2,058.44	86.2
712.006 Costs - In Lieu of BC/BS	4,068.00	4,068.00	3,729.00	339.00	0.00	339.00	91.7
712.007 Costs - SUTA	274.00	274.00	192.61	0.00	0.00	81.39	70.3
712.009 Costs - Workers Compensation	640.00	640.00	606.71	51.50	0.00	33.29	94.8
712.010 Costs - Blue Cross Insurance	9,894.00	9,894.00	9,056.52	823.32	0.00	837.48	91.5
712.011 Costs - Life Insurance	659.00	659.00	425.00	39.95	0.00	234.00	64.5
712.013 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	1,398.00	1,398.00	1,281.54	116.70	0.00	116.46	91.7
712.015 Costs - Vision / Ancillary	389.00	389.00	356.95	32.45	0.00	32.05	91.8
728.000 SUPPLIES - Operating	2,450.00	2,450.00	568.65	30.48	0.00	1,881.35	23.2
735.000 Periodicals & Publications	150.00	150.00	151.80	0.00	0.00	-1.80	101.2
801.000 Professional Services	500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
831.000 Contractual Repairs & Maint.	1,300.00	1,300.00	1,071.72	342.83	0.00	228.28	82.4
860.000 Travel & Training	3,350.00	2,350.00	1,091.87	10.18	0.00	1,258.13	46.5
865.000 Vehicle Allowance	4,800.00	4,800.00	4,000.00	400.00	0.00	800.00	83.3
870.000 Memberships & Dues	1,200.00	1,200.00	1,014.00	0.00	0.00	186.00	84.5
985.000 Lease Purchase	2,220.00	2,220.00	1,206.17	165.26	0.00	1,013.83	54.3
MANAGER	212,086.00	212,086.00	169,839.64	15,891.09	0.00	42,246.36	80.1
Dept: 215 CLERK							
702.000 Salaries	121,291.00	121,291.00	100,192.84	8,709.40	0.00	21,098.16	82.6
704.000 Overtime	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
706.000 Part-Time	6,000.00	6,000.00	6,174.25	0.00	0.00	-174.25	102.9
708.000 Holiday/Vacation/Sick Sellback	0.00	0.00	11,445.41	0.00	0.00	-11,445.41	0.0
712.001 Costs - Social Security	7,985.00	7,985.00	7,007.76	535.70	0.00	977.24	87.8
712.002 Costs - Medicare	1,867.00	1,867.00	1,638.87	125.30	0.00	228.13	87.8
712.005 Costs - MERS Contribution	12,278.00	12,278.00	11,399.18	874.42	0.00	878.82	92.8
712.006 Costs - In Lieu of BC/BS	0.00	0.00	400.00	400.00	0.00	-400.00	0.0
712.007 Costs - SUTA	274.00	274.00	240.21	31.74	0.00	33.79	87.7
712.009 Costs - Workers Compensation	552.00	552.00	559.34	39.19	0.00	-7.34	101.3
712.010 Costs - Blue Cross Insurance	9,894.00	9,894.00	9,056.52	823.32	0.00	837.48	91.5
712.011 Costs - Life Insurance	537.00	537.00	353.85	33.37	0.00	183.15	65.9
712.013 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	699.00	699.00	640.77	58.35	0.00	58.23	91.7
712.015 Costs - Vision / Ancillary	354.00	354.00	324.50	29.50	0.00	29.50	91.7
728.000 SUPPLIES - Operating	3,800.00	3,800.00	1,918.38	171.24	0.00	1,881.62	50.5
735.000 Periodicals & Publications	155.00	155.00	151.80	0.00	0.00	3.20	97.9
740.000 Election Expense	6,620.00	6,620.00	2,465.34	0.00	0.00	4,154.66	37.2
801.000 Professional Services	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
831.000 Contractual Repairs & Maint.	6,500.00	6,500.00	6,803.24	78.41	0.00	-303.24	104.7
860.000 Travel & Training	6,700.00	6,700.00	1,240.30	175.27	0.00	5,459.70	18.5
870.000 Memberships & Dues	775.00	775.00	590.00	260.00	0.00	185.00	76.1
900.000 Printing & Publishing	4,810.00	4,810.00	2,314.82	0.00	0.00	2,495.18	48.1
985.000 Lease Purchase	3,000.00	3,000.00	2,236.68	0.00	0.00	763.32	74.6
CLERK	200,091.00	200,091.00	170,154.06	12,345.21	0.00	29,936.94	85.0
Dept: 253 FINANCE / TREASURER							
702.000 Salaries	166,495.00	168,495.00	135,124.89	12,808.04	0.00	33,370.11	80.2

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 253 FINANCE / TREASURER							
704.000 Overtime	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
712.001 Costs - Social Security	10,744.00	10,744.00	8,779.19	799.52	0.00	1,964.81	81.7
712.002 Costs - Medicare	2,513.00	2,513.00	2,053.16	186.98	0.00	459.84	81.7
712.005 Costs - MERS Contribution	16,816.00	16,816.00	14,148.06	1,285.92	0.00	2,667.94	84.1
712.006 Costs - In Lieu of BC/BS	4,800.00	4,800.00	4,400.00	400.00	0.00	400.00	91.7
712.007 Costs - SUTA	410.00	410.00	288.92	0.00	0.00	121.08	70.5
712.009 Costs - Workers Compensation	720.00	720.00	685.46	57.64	0.00	34.54	95.2
712.010 Costs - Blue Cross Insurance	12,474.00	12,474.00	11,411.40	1,037.40	0.00	1,062.60	91.5
712.011 Costs - Life Insurance	703.00	703.00	463.08	43.71	0.00	239.92	65.9
712.013 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	873.00	873.00	800.89	72.94	0.00	72.11	91.7
712.015 Costs - Vision / Ancillary	354.00	354.00	324.50	29.50	0.00	29.50	91.7
728.000 SUPPLIES - Operating	4,200.00	4,700.00	3,760.87	90.98	0.00	939.13	80.0
735.000 Periodicals & Publications	835.00	835.00	711.80	0.00	0.00	123.20	85.2
801.000 Professional Services	27,538.00	26,038.00	25,519.10	0.00	0.00	518.90	98.0
831.000 Contractual Repairs & Maint.	9,100.00	9,100.00	8,284.85	0.00	0.00	815.15	91.0
860.000 Travel & Training	4,800.00	3,800.00	3,392.29	288.00	0.00	407.71	89.3
870.000 Memberships & Dues	630.00	630.00	465.00	0.00	0.00	165.00	73.8
900.000 Printing & Publishing	700.00	700.00	417.34	0.00	0.00	282.66	59.6
970.000 Capital Outlay - under \$5,000	800.00	800.00	945.44	0.00	0.00	-145.44	118.2
985.000 Lease Purchase	1,740.00	1,740.00	1,438.80	143.88	0.00	301.20	82.7
FINANCE / TREASURER	271,245.00	271,245.00	226,415.04	17,244.51	0.00	44,829.96	83.5
Dept: 257 ASSESSOR							
728.000 SUPPLIES - Operating	500.00	500.00	603.17	72.99	0.00	-103.17	120.6
801.000 Professional Services	76,000.00	76,000.00	63,505.00	6,125.00	0.00	12,495.00	83.6
831.000 Contractual Repairs & Maint.	2,675.00	2,675.00	1,928.62	-315.00	0.00	746.38	72.1
874.000 Retire. Costs - Blue Cross	3,000.00	3,000.00	2,750.00	250.00	0.00	250.00	91.7
970.000 Capital Outlay - under \$5,000	0.00	0.00	99.99	0.00	0.00	-99.99	0.0
ASSESSOR	82,175.00	82,175.00	68,886.78	6,132.99	0.00	13,288.22	83.8
Dept: 265 MUNICIPAL BUILDINGS							
702.000 Salaries	46,408.00	46,408.00	39,211.00	3,569.60	0.00	7,197.00	84.5
704.000 Overtime	0.00	0.00	276.09	66.93	0.00	-276.09	0.0
712.001 Costs - Social Security	3,026.00	3,026.00	2,360.48	217.67	0.00	665.52	78.0
712.002 Costs - Medicare	708.00	708.00	552.07	50.91	0.00	155.93	78.0
712.005 Costs - MERS Contribution	2,116.00	2,116.00	4,180.20	385.18	0.00	-2,064.20	197.6
712.007 Costs - SUTA	137.00	137.00	96.31	0.00	0.00	40.69	70.3
712.009 Costs - Workers Compensation	1,801.00	1,801.00	1,627.09	148.90	0.00	173.91	90.3
712.010 Costs - Blue Cross Insurance	9,894.00	9,894.00	8,233.20	823.32	0.00	1,660.80	83.2
712.011 Costs - Life Insurance	113.00	113.00	65.55	7.05	0.00	47.45	58.0
712.013 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	699.00	699.00	582.54	58.35	0.00	116.46	83.3
712.015 Costs - Vision / Ancillary	354.00	354.00	295.00	29.50	0.00	59.00	83.3
728.000 SUPPLIES - Operating	7,500.00	7,500.00	3,818.02	301.62	0.00	3,681.98	50.9
801.000 Professional Services	2,500.00	2,500.00	1,247.00	0.00	0.00	1,253.00	49.9
831.000 Contractual Repairs & Maint.	12,000.00	12,000.00	7,391.01	765.12	0.00	4,608.99	61.6
850.000 Phone	13,200.00	13,200.00	9,197.21	869.87	0.00	4,002.79	69.7
860.000 Travel & Training	0.00	0.00	8.50	8.50	0.00	-8.50	0.0
865.000 Vehicle Allowance	2,400.00	2,400.00	2,000.00	200.00	0.00	400.00	83.3
920.000 UTILITIES - Gas	5,700.00	5,700.00	3,307.32	526.69	0.00	2,392.68	58.0
920.336 UTILITIES - Gas Fire Dept	3,800.00	3,800.00	2,775.23	417.82	0.00	1,024.77	73.0
920.441 UTILITIES - Gas DPW	20,900.00	20,900.00	14,445.38	2,705.88	0.00	6,454.62	69.1
920.446 UTILITIES - Gas Bridge	1,000.00	1,000.00	949.61	176.09	0.00	50.39	95.0
922.000 UTILITIES - Water	2,200.00	2,200.00	1,901.37	156.17	0.00	298.63	86.4
922.336 UTILITIES - Water Fire	1,490.00	1,490.00	1,180.86	123.60	0.00	309.14	79.3
922.441 UTILITIES - Water DPW	2,650.00	2,650.00	1,439.62	65.03	0.00	1,210.38	54.3
922.446 UTILITIES - Water Bridge	1,060.00	1,060.00	1,328.37	520.39	0.00	-268.37	125.3
925.000 UTILITIES - Electric	21,500.00	21,500.00	17,538.42	1,560.33	0.00	3,961.58	81.6
925.336 UTILITIES - Electric Fire	5,000.00	5,000.00	4,879.34	425.05	0.00	120.66	97.6
925.441 UTILITIES - Electric DPW	14,000.00	14,000.00	12,835.89	1,160.46	0.00	1,164.11	91.7

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 265 MUNICIPAL BUILDINGS							
925.446 UTILITIES - Electric Bridge	4,400.00	4,400.00	3,037.50	382.89	0.00	1,362.50	69.0
930.000 Repairs & Maintenance	8,000.00	8,000.00	266.62	0.00	0.00	7,733.38	3.3
970.000 Capital Outlay - under \$5,000	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
MUNICIPAL BUILDINGS	200,556.00	200,556.00	150,026.80	15,722.92	0.00	50,529.20	74.8
Dept: 266 ATTORNEY							
802.000 Attorney	49,200.00	49,200.00	46,941.51	8,310.00	0.00	2,258.49	95.4
803.000 Attorney - Litigation	5,800.00	5,800.00	6,841.85	0.00	0.00	-1,041.85	118.0
804.000 Attorney - Labor	10,000.00	10,000.00	7,800.00	1,725.00	0.00	2,200.00	78.0
805.000 Attorney - Tax Appeals	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00	0.0
806.000 Attorney - Prosecuting Atty	12,500.00	12,500.00	4,129.29	0.00	0.00	8,370.71	33.0
ATTORNEY	88,000.00	88,000.00	65,712.65	10,035.00	0.00	22,287.35	74.7
Dept: 285 CITY ENGINEER							
801.000 Professional Services	12,000.00	12,000.00	8,000.00	1,000.00	0.00	4,000.00	66.7
CITY ENGINEER	12,000.00	12,000.00	8,000.00	1,000.00	0.00	4,000.00	66.7
Dept: 290 BOARDS & COMMISSIONS							
712.001 Costs - Social Security	75.00	75.00	85.56	69.44	0.00	-10.56	114.1
712.002 Costs - Medicare	20.00	20.00	20.02	16.25	0.00	-0.02	100.1
712.009 Costs - Workers Compensation	5.00	5.00	4.64	3.47	0.00	0.36	92.8
881.000 Board of Review	2,000.00	2,000.00	1,731.85	1,120.00	0.00	268.15	86.6
883.000 Harbor Commission	200.00	200.00	0.00	0.00	0.00	200.00	0.0
884.000 Historic District Commission	750.00	750.00	452.26	0.00	0.00	297.74	60.3
885.000 Non-Motorized Transportation	500.00	500.00	0.00	0.00	0.00	500.00	0.0
886.000 Parks Commission	500.00	500.00	666.65	80.00	0.00	-166.65	133.3
887.000 Planning Commission	6,000.00	6,000.00	1,880.19	422.26	0.00	4,119.81	31.3
888.000 Tree Commission	500.00	500.00	17.00	0.00	0.00	483.00	3.4
889.000 Zoning Board of Appeals	1,300.00	1,300.00	324.50	218.00	0.00	975.50	25.0
BOARDS & COMMISSIONS	11,850.00	11,850.00	5,182.67	1,929.42	0.00	6,667.33	43.7
Dept: 301 POLICE							
702.000 Salaries	644,882.00	644,882.00	504,408.97	46,046.14	0.00	140,473.03	78.2
704.000 Overtime	20,400.00	20,400.00	26,845.51	2,651.21	0.00	-6,445.51	131.6
704.002 Underage Drinking Grant	0.00	0.00	3,000.05	0.00	0.00	-3,000.05	0.0
706.000 Part-Time	14,742.00	14,742.00	15,615.50	1,350.00	0.00	-873.50	105.9
708.000 Holiday/Vacation/Sick Sellback	15,000.00	15,000.00	31,337.81	0.00	0.00	-16,337.81	208.9
712.001 Costs - Social Security	1,205.00	1,205.00	996.92	83.70	0.00	208.08	82.7
712.002 Costs - Medicare	10,457.00	10,457.00	8,667.26	712.16	0.00	1,789.74	82.9
712.005 Costs - MERS Contribution	88,809.00	88,809.00	80,337.12	8,348.88	0.00	8,471.88	90.5
712.006 Costs - In Lieu of BC/BS	14,400.00	14,400.00	13,285.17	1,276.97	0.00	1,114.83	92.3
712.007 Costs - SUTA	1,847.00	1,847.00	1,348.34	52.63	0.00	498.66	73.0
712.009 Costs - Workers Compensation	17,617.00	17,617.00	16,740.72	1,359.35	0.00	876.28	95.0
712.010 Costs - Blue Cross Insurance	110,095.00	110,095.00	90,003.13	9,058.87	0.00	20,091.87	81.8
712.011 Costs - Life Insurance	2,847.00	2,847.00	1,920.67	197.04	0.00	926.33	67.5
712.013 Costs - HSA Contribution	27,000.00	27,000.00	26,410.33	0.00	0.00	589.67	97.8
712.014 Costs - Dental Insurance	7,715.00	7,715.00	6,424.28	734.25	0.00	1,290.72	83.3
712.015 Costs - Vision / Ancillary	3,363.00	3,363.00	3,040.00	296.48	0.00	323.00	90.4
715.000 Uniform & Cleaning Allowance	15,400.00	15,400.00	11,859.69	2,018.37	0.00	3,540.31	77.0
728.000 SUPPLIES - Operating	15,600.00	15,600.00	11,563.47	1,560.46	0.00	4,036.53	74.1
735.000 Periodicals & Publications	100.00	100.00	0.00	0.00	0.00	100.00	0.0
770.000 Vehicle Gas	13,900.00	13,900.00	12,763.85	1,342.23	0.00	1,136.15	91.8
801.000 Professional Services	1,250.00	1,250.00	2,635.00	150.00	0.00	-1,385.00	210.8
831.000 Contractual Repairs & Maint.	8,970.00	8,970.00	6,731.93	449.76	0.00	2,238.07	75.0
860.000 Travel & Training	9,600.00	9,600.00	9,071.27	-238.52	0.00	528.73	94.5
865.000 Vehicle Allowance	4,800.00	4,800.00	4,000.00	0.00	0.00	800.00	83.3
870.000 Memberships & Dues	500.00	500.00	350.00	0.00	0.00	150.00	70.0
874.000 Retire. Costs - Blue Cross	3,000.00	3,000.00	3,000.00	500.00	0.00	0.00	100.0
900.000 Printing & Publishing	1,000.00	1,000.00	715.25	43.40	0.00	284.75	71.5
930.000 Repairs & Maintenance	11,000.00	11,000.00	9,575.51	2,578.43	0.00	1,424.49	87.1

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 301 POLICE							
957.000 Motor Pool	31,000.00	31,000.00	25,833.30	2,583.33	0.00	5,166.70	83.3
970.000 Capital Outlay - under \$5,000	1,500.00	1,500.00	2,968.91	0.00	0.00	-1,468.91	197.9
985.000 Lease Purchase	1,420.00	1,420.00	1,179.80	117.98	0.00	240.20	83.1
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POLICE	1,099,419.00	1,099,419.00	932,629.76	83,273.12	0.00	166,789.24	84.8
Dept: 336 FIRE							
702.000 Salaries	464,239.00	464,239.00	367,517.43	29,176.06	0.00	96,721.57	79.2
704.000 Overtime	30,000.00	40,000.00	39,673.53	2,027.66	0.00	326.47	99.2
706.000 Part-Time	5,000.00	3,000.00	450.00	240.00	0.00	2,550.00	15.0
708.000 Holiday/Vacation/Sick Sellback	27,000.00	27,000.00	34,390.42	0.00	0.00	-7,390.42	127.4
712.001 Costs - Social Security	310.00	310.00	27.90	14.88	0.00	282.10	9.0
712.002 Costs - Medicare	6,961.00	6,961.00	5,767.08	380.93	0.00	1,193.92	82.8
712.005 Costs - MERS Contribution	106,959.00	106,959.00	92,927.79	6,762.32	0.00	14,031.21	86.9
712.006 Costs - In Lieu of BC/BS	0.00	0.00	81.06	81.06	0.00	-81.06	0.0
712.007 Costs - SUTA	1,540.00	1,540.00	828.18	10.59	0.00	711.82	53.8
712.009 Costs - Workers Compensation	19,227.00	19,227.00	18,630.03	1,294.25	0.00	596.97	96.9
712.010 Costs - Blue Cross Insurance	97,621.00	97,621.00	93,507.64	9,246.44	0.00	4,113.36	95.8
712.011 Costs - Life Insurance	1,939.00	1,939.00	1,319.68	112.45	0.00	619.32	68.1
712.013 Costs - HSA Contribution	24,000.00	24,000.00	25,214.67	0.00	0.00	-1,214.67	105.1
712.014 Costs - Dental Insurance	6,841.00	6,841.00	6,613.42	700.22	0.00	227.58	96.7
712.015 Costs - Vision / Ancillary	3,009.00	3,009.00	2,715.45	207.97	0.00	293.55	90.2
715.000 Uniform & Cleaning Allowance	6,000.00	6,000.00	5,188.76	206.45	0.00	811.24	86.5
716.000 Food Allowance	6,560.00	6,560.00	5,740.00	0.00	0.00	820.00	87.5
728.000 SUPPLIES - Operating	11,000.00	11,000.00	9,073.06	283.57	0.00	1,926.94	82.5
732.000 SUPPLIES - Medical	16,000.00	16,500.00	16,613.82	310.00	0.00	-113.82	100.7
735.000 Periodicals & Publications	350.00	50.00	0.00	0.00	0.00	50.00	0.0
770.000 Vehicle Gas	6,500.00	6,500.00	4,529.62	501.29	0.00	1,970.38	69.7
790.000 Fire Prevention	2,200.00	2,200.00	1,740.66	24.00	0.00	459.34	79.1
801.000 Professional Services	21,325.00	21,325.00	20,108.28	1,650.54	0.00	1,216.72	94.3
831.000 Contractual Repairs & Maint.	5,500.00	5,500.00	4,307.60	182.00	0.00	1,192.40	78.3
860.000 Travel & Training	8,300.00	8,300.00	9,543.66	0.00	0.00	-1,243.66	115.0
870.000 Memberships & Dues	400.00	400.00	425.00	0.00	0.00	-25.00	106.3
873.000 Education	7,500.00	2,500.00	1,682.50	0.00	0.00	817.50	67.3
874.000 Retire. Costs - Blue Cross	15,000.00	15,000.00	12,250.00	1,000.00	0.00	2,750.00	81.7
900.000 Printing & Publishing	400.00	400.00	1,213.78	491.00	0.00	-813.78	303.4
930.000 Repairs & Maintenance	12,000.00	13,800.00	14,047.81	577.50	0.00	-247.81	101.8
942.000 Hydrant Rental	21,600.00	21,600.00	21,600.00	5,400.00	0.00	0.00	100.0
956.000 Mutual Aid	200.00	200.00	0.00	0.00	0.00	200.00	0.0
957.000 Motor Pool	62,000.00	62,000.00	51,666.70	5,166.67	0.00	10,333.30	83.3
970.000 Capital Outlay - under \$5,000	6,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
985.000 Lease Purchase	480.00	480.00	393.20	39.32	0.00	86.80	81.9
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FIRE	1,003,961.00	1,003,961.00	869,788.73	66,087.17	0.00	134,172.27	86.6
Dept: 441 PUBLIC WORKS							
702.000 Salaries	544,773.00	544,773.00	442,997.99	42,317.80	0.00	101,775.01	81.3
704.000 Overtime	42,936.00	42,936.00	28,966.25	184.02	0.00	13,969.75	67.5
705.000 2E - Standby Pay	0.00	0.00	6,169.94	1,266.58	0.00	-6,169.94	0.0
706.000 Part-Time	29,120.00	29,120.00	23,811.51	0.00	0.00	5,308.49	81.8
708.000 Holiday/Vacation/Sick Sellback	11,000.00	11,000.00	15,639.81	0.00	0.00	-4,639.81	142.2
712.001 Costs - Social Security	38,468.00	38,468.00	32,254.95	2,598.98	0.00	6,213.05	83.8
712.002 Costs - Medicare	8,997.00	8,997.00	7,543.26	607.80	0.00	1,453.74	83.8
712.004 Costs - ICMA Contribution	2,966.00	2,966.00	2,307.64	195.56	0.00	658.36	77.8
712.005 Costs - MERS Contribution	23,702.00	23,702.00	19,702.20	1,887.71	0.00	3,999.80	83.1
712.006 Costs - In Lieu of BC/BS	4,800.00	4,800.00	4,847.48	440.68	0.00	-47.48	101.0
712.007 Costs - SUTA	2,061.00	2,061.00	2,112.76	0.00	0.00	-51.76	102.5
712.009 Costs - Workers Compensation	38,315.00	38,315.00	38,657.07	2,972.12	0.00	-342.07	100.9
712.010 Costs - Blue Cross Insurance	109,418.00	109,418.00	97,742.02	8,547.98	0.00	11,675.98	89.3
712.011 Costs - Life Insurance	2,139.00	2,139.00	1,388.70	123.61	0.00	750.30	64.9
712.013 Costs - HSA Contribution	28,500.00	28,500.00	28,250.00	0.00	0.00	250.00	99.1
712.014 Costs - Dental Insurance	7,686.00	7,686.00	6,877.97	602.96	0.00	808.03	89.5
712.015 Costs - Vision / Ancillary	3,894.00	3,894.00	3,540.00	324.50	0.00	354.00	90.9

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 441 PUBLIC WORKS							
715.000 Uniform & Cleaning Allowance	5,903.00	5,903.00	2,576.76	115.48	0.00	3,326.24	43.7
728.000 SUPPLIES - Operating	13,500.00	13,500.00	20,764.24	655.42	0.00	-7,264.24	153.8
735.000 Periodicals & Publications	200.00	200.00	151.80	0.00	0.00	48.20	75.9
770.000 Vehicle Gas	53,800.00	53,800.00	30,644.89	3,188.57	0.00	23,155.11	57.0
801.000 Professional Services	3,500.00	3,500.00	2,541.45	0.00	0.00	958.55	72.6
831.000 Contractual Repairs & Maint.	10,450.00	10,450.00	6,177.65	699.68	0.00	4,272.35	59.1
860.000 Travel & Training	5,450.00	5,450.00	133.50	0.00	0.00	5,316.50	2.4
870.000 Memberships & Dues	300.00	300.00	430.00	0.00	0.00	-130.00	143.3
874.000 Retire. Costs - Blue Cross	0.00	0.00	4,250.00	500.00	0.00	-4,250.00	0.0
900.000 Printing & Publishing	400.00	400.00	687.55	0.00	0.00	-287.55	171.9
930.000 Repairs & Maintenance	83,000.00	83,000.00	51,602.75	2,997.43	0.00	31,397.25	62.2
955.000 Christmas Decorations	8,000.00	8,000.00	4,349.74	0.00	0.00	3,650.26	54.4
957.000 Motor Pool	72,000.00	72,000.00	60,000.00	6,000.00	0.00	12,000.00	83.3
970.000 Capital Outlay - under \$5,000	0.00	0.00	5,865.65	0.00	0.00	-5,865.65	0.0
985.000 Lease Purchase	1,560.00	1,560.00	251.80	0.00	0.00	1,308.20	16.1
PUBLIC WORKS	1,156,838.00	1,156,838.00	953,237.33	76,226.88	0.00	203,600.67	82.4
Dept: 574 DEBT SERVICE							
992.006 2010 DDA Refunding - Principal	120,000.00	120,000.00	120,000.00	0.00	0.00	0.00	100.0
992.007 2010 Cap Imp Principal	235,000.00	235,000.00	235,000.00	0.00	0.00	0.00	100.0
992.008 2013 CI Refunding - Principal	175,000.00	175,000.00	175,000.00	0.00	0.00	0.00	100.0
997.006 2010 DDA Refunding - Interest	16,150.00	16,150.00	16,150.00	0.00	0.00	0.00	100.0
997.007 2010 Cap Imp Interest	191,766.00	191,766.00	191,766.25	0.00	0.00	-0.25	100.0
997.008 2013 CI Refunding - Interest	37,150.00	37,150.00	37,150.00	0.00	0.00	0.00	100.0
DEBT SERVICE	775,066.00	775,066.00	775,066.25	0.00	0.00	-0.25	100.0
Dept: 748 COMMUNITY DEVELOPMENT OFFICE							
702.000 Salaries	57,429.00	57,429.00	45,054.17	4,417.62	0.00	12,374.83	78.5
704.000 Overtime	250.00	250.00	0.00	0.00	0.00	250.00	0.0
712.001 Costs - Social Security	3,972.00	3,972.00	2,838.29	257.82	0.00	1,133.71	71.5
712.002 Costs - Medicare	929.00	929.00	663.73	60.29	0.00	265.27	71.4
712.005 Costs - MERS Contribution	5,791.00	5,791.00	4,920.66	448.54	0.00	870.34	85.0
712.007 Costs - SUTA	137.00	137.00	96.29	0.00	0.00	40.71	70.3
712.009 Costs - Workers Compensation	577.00	577.00	647.43	43.30	0.00	-70.43	112.2
712.010 Costs - Blue Cross Insurance	12,474.00	12,474.00	9,879.84	823.32	0.00	2,594.16	79.2
712.011 Costs - Life Insurance	113.00	113.00	84.45	7.05	0.00	28.55	74.7
712.013 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	873.00	873.00	699.00	58.35	0.00	174.00	80.1
712.015 Costs - Vision / Ancillary	354.00	354.00	354.00	29.50	0.00	0.00	100.0
728.000 SUPPLIES - Operating	3,200.00	3,200.00	44.84	7.86	0.00	3,155.16	1.4
735.000 Periodicals & Publications	200.00	200.00	151.80	0.00	0.00	48.20	75.9
831.000 Contractual Repairs & Maint.	2,400.00	2,400.00	1,993.00	113.80	0.00	407.00	83.0
860.000 Travel & Training	2,200.00	2,200.00	1,006.71	0.00	0.00	1,193.29	45.8
865.000 Vehicle Allowance	600.00	600.00	500.00	50.00	0.00	100.00	83.3
870.000 Memberships & Dues	60.00	60.00	85.00	54.00	0.00	-25.00	141.7
900.000 Printing & Publishing	200.00	200.00	0.00	0.00	0.00	200.00	0.0
COMMUNITY DEVELOPMENT OFFICE	94,759.00	94,759.00	72,019.21	6,371.45	0.00	22,739.79	76.0
Dept: 751 PARKS & RECREATION							
702.000 Salaries	87,901.00	87,901.00	71,053.47	6,761.60	0.00	16,847.53	80.8
704.000 Overtime	8,500.00	8,500.00	7,549.57	87.56	0.00	950.43	88.8
706.000 Part-Time	47,190.00	47,190.00	19,185.10	0.00	0.00	28,004.90	40.7
708.000 Holiday/Vacation/Sick Sellback	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
712.001 Costs - Social Security	8,996.00	8,996.00	6,279.61	401.59	0.00	2,716.39	69.8
712.002 Costs - Medicare	2,089.00	2,089.00	1,468.60	93.91	0.00	620.40	70.3
712.005 Costs - MERS Contribution	1,751.00	1,751.00	2,356.80	235.68	0.00	-605.80	134.6
712.007 Costs - SUTA	1,907.00	1,907.00	800.80	0.00	0.00	1,106.20	42.0
712.009 Costs - Workers Compensation	4,178.00	4,178.00	3,796.88	206.17	0.00	381.12	90.9
712.010 Costs - Blue Cross Insurance	19,787.00	19,787.00	20,467.92	1,860.72	0.00	-680.92	103.4
712.011 Costs - Life Insurance	302.00	302.00	200.52	18.80	0.00	101.48	66.4

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 751 PARKS & RECREATION							
712.013 Costs - HSA Contribution	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	1,398.00	1,398.00	1,441.66	131.29	0.00	-43.66	103.1
712.015 Costs - Vision / Ancillary	708.00	708.00	649.00	59.00	0.00	59.00	91.7
715.000 Uniform & Cleaning Allowance	1,131.00	1,131.00	240.55	0.00	0.00	890.45	21.3
728.000 SUPPLIES - Operating	10,800.00	10,800.00	17,597.00	2,154.45	0.00	-6,797.00	162.9
770.000 Vehicle Gas	7,350.00	7,350.00	5,492.21	197.29	0.00	1,857.79	74.7
801.000 Professional Services	500.00	500.00	8,840.70	0.00	0.00	-8,340.70	1768.1
831.000 Contractual Repairs & Maint.	34,500.00	34,500.00	26,536.58	0.00	0.00	7,963.42	76.9
850.000 Phone	0.00	0.00	503.62	60.87	0.00	-503.62	0.0
860.000 Travel & Training	750.00	750.00	739.50	44.50	0.00	10.50	98.6
870.000 Memberships & Dues	160.00	160.00	0.00	0.00	0.00	160.00	0.0
874.000 Retire. Costs - Blue Cross	0.00	0.00	2,750.00	250.00	0.00	-2,750.00	0.0
900.000 Printing & Publishing	500.00	500.00	144.00	0.00	0.00	356.00	28.8
920.000 UTILITIES - Gas	1,000.00	1,000.00	801.85	108.73	0.00	198.15	80.2
922.000 UTILITIES - Water	13,000.00	13,000.00	19,298.90	577.93	0.00	-6,298.90	148.5
925.000 UTILITIES - Electric	21,000.00	21,000.00	16,411.32	1,102.31	0.00	4,588.68	78.1
930.000 Repairs & Maintenance	48,000.00	48,000.00	26,179.10	2,660.36	0.00	21,820.90	54.5
957.000 Motor Pool	36,000.00	36,000.00	30,000.00	3,000.00	0.00	6,000.00	83.3
970.000 Capital Outlay - under \$5,000	0.00	0.00	2,728.88	0.00	0.00	-2,728.88	0.0
PARKS & RECREATION	366,398.00	366,398.00	299,514.14	20,012.76	0.00	66,883.86	81.7
Dept: 801 APPROPRIATIONS							
890.000 Alternatives for Area Youth	13,000.00	13,000.00	13,000.00	0.00	0.00	0.00	100.0
891.001 2-1-1	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
892.000 Alliance for Economic Success	46,518.00	46,518.00	46,518.00	11,629.50	0.00	0.00	100.0
893.000 Junior Baseball	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00	100.0
893.500 MAPS Paine Pool	40,000.00	40,000.00	40,000.00	10,000.00	0.00	0.00	100.0
894.000 Manistee Recreation Assoc.	28,500.00	28,500.00	28,500.00	7,125.00	0.00	0.00	100.0
894.500 Manistee Saints	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00	100.0
895.000 Man. Co. Historical Museum	10,500.00	10,500.00	10,500.00	0.00	0.00	0.00	100.0
896.000 PEG Studio	25,500.00	25,500.00	25,500.00	0.00	0.00	0.00	100.0
897.000 Ramsdell	70,000.00	70,000.00	70,000.00	17,500.00	0.00	0.00	100.0
899.000 Veteran's Memorial Day	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
APPROPRIATIONS	247,518.00	247,518.00	246,518.00	46,254.50	0.00	1,000.00	99.6
Expenditures	6,221,933.00	6,221,933.00	5,293,679.36	392,800.12	0.00	928,253.64	85.1
Net Effect for GENERAL FUND	-40,003.00	-40,003.00	438,733.32	-112,664.85	0.00	-478,736.32	-1,096.8
Change in Fund Balance:			438,733.32				

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 202 - MAJOR STREET FUND							
Revenues							
Dept: 000							
539.000 State Grant Revenue	10,525.00	10,525.00	10,518.08	0.00	0.00	6.92	99.9
576.000 Act 51 Revenue	480,268.00	480,268.00	353,596.98	46,171.43	0.00	126,671.02	73.6
626.000 Charge for Service	184,500.00	184,500.00	37,086.00	15,239.68	0.00	147,414.00	20.1
641.000 Snow Removal	0.00	0.00	16,223.73	0.00	0.00	-16,223.73	0.0
664.000 Interest Income	200.00	200.00	1,217.90	203.44	0.00	-1,017.90	609.0
699.000 Transfers In	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
Dept: 000	685,493.00	685,493.00	418,642.69	61,614.55	0.00	266,850.31	61.1
Revenues	685,493.00	685,493.00	418,642.69	61,614.55	0.00	266,850.31	61.1
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	500.00	500.00	113.58	0.00	0.00	386.42	22.7
935.000 Traffic Services	12,000.00	12,000.00	15,967.25	252.00	0.00	-3,967.25	133.1
936.000 Preservation Streets	646,400.00	646,400.00	151,736.36	6,866.67	0.00	494,663.64	23.5
937.000 Routine Maintenance Bridges	5,000.00	5,000.00	3,142.90	357.35	0.00	1,857.10	62.9
938.000 Winter Maintenance Streets	180,780.00	180,780.00	127,439.43	10,815.00	0.00	53,340.57	70.5
999.000 Transfers Out	100,938.00	100,938.00	80,947.06	0.00	0.00	19,990.94	80.2
Dept: 000	945,618.00	945,618.00	379,346.58	18,291.02	0.00	566,271.42	40.1
Expenditures	945,618.00	945,618.00	379,346.58	18,291.02	0.00	566,271.42	40.1
Net Effect for MAJOR STREET FUND	-260,125.00	-260,125.00	39,296.11	43,323.53	0.00	-299,421.11	-15.1
Change in Fund Balance:			39,296.11				

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 203 - LOCAL STREET FUND							
Revenues							
Dept: 000							
539.000 State Grant Revenue	10,525.00	10,525.00	10,518.07	0.00	0.00	6.93	99.9
576.000 Act 51 Revenue	165,247.00	165,247.00	103,401.86	16,032.99	0.00	61,845.14	62.6
641.000 Snow Removal	0.00	0.00	13,297.67	0.00	0.00	-13,297.67	0.0
664.000 Interest Income	80.00	80.00	0.00	0.00	0.00	80.00	0.0
699.000 Transfers In	260,938.00	260,938.00	80,947.06	0.00	0.00	179,990.94	31.0
Dept: 000	436,790.00	436,790.00	208,164.66	16,032.99	0.00	228,625.34	47.7
Revenues	436,790.00	436,790.00	208,164.66	16,032.99	0.00	228,625.34	47.7
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	500.00	500.00	0.00	0.00	0.00	500.00	0.0
935.000 Traffic Services	5,000.00	5,000.00	274.20	274.20	0.00	4,725.80	5.5
936.000 Preservation Streets	96,200.00	96,200.00	49,805.02	4,044.00	0.00	46,394.98	51.8
938.000 Winter Maintenance Streets	78,730.00	78,730.00	52,293.69	3,519.17	0.00	26,436.31	66.4
999.000 Transfers Out	80,938.00	80,938.00	80,947.06	0.00	0.00	-9.06	100.0
Dept: 000	261,368.00	261,368.00	183,319.97	7,837.37	0.00	78,048.03	70.1
Expenditures	261,368.00	261,368.00	183,319.97	7,837.37	0.00	78,048.03	70.1
Net Effect for LOCAL STREET FUND	175,422.00	175,422.00	24,844.69	8,195.62	0.00	150,577.31	14.2
Change in Fund Balance:			24,844.69				

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City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 204 - STREET IMPROVEMENT FUND							
Revenues							
Dept: 000							
495.000 ROW Fee	22,500.00	22,500.00	0.00	0.00	0.00	22,500.00	0.0
664.000 Interest Income	360.00	360.00	152.04	0.00	0.00	207.96	42.2
672.000 Special Assessment Revenue	1,500.00	1,500.00	1,917.69	0.00	0.00	-417.69	127.8
676.000 Reimbursement	7,143.00	7,143.00	0.00	0.00	0.00	7,143.00	0.0
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Dept: 000	31,503.00	31,503.00	2,069.73	0.00	0.00	29,433.27	6.6
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Revenues	31,503.00	31,503.00	2,069.73	0.00	0.00	29,433.27	6.6
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Expenditures							
Dept: 000							
801.000 Professional Services	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
984.000 Capital Outlay - Trees	5,000.00	5,000.00	1,434.00	0.00	0.00	3,566.00	28.7
999.000 Transfers Out	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
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Dept: 000	32,000.00	32,000.00	1,434.00	0.00	0.00	30,566.00	4.5
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Expenditures	32,000.00	32,000.00	1,434.00	0.00	0.00	30,566.00	4.5
<hr/>							
Net Effect for STREET IMPROVEMENT FUND	-497.00	-497.00	635.73	0.00	0.00	-1,132.73	-127.9
Change in Fund Balance:			635.73				

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 226 - CITY REFUSE FUND							
Revenues							
Dept: 000							
402.000 Real & Personal Property Tax	192,176.00	192,176.00	190,445.84	0.00	0.00	1,730.16	99.1
411.000 Delinq Real Property Tax	10,446.00	10,446.00	0.00	0.00	0.00	10,446.00	0.0
420.000 Delinq Personal Property Tax	200.00	200.00	635.97	9.96	0.00	-435.97	318.0
626.000 Charge for Service	254,400.00	254,400.00	219,727.95	21,999.96	0.00	34,672.05	86.4
643.000 Yard Bags	10,000.00	10,000.00	6,942.00	2,016.00	0.00	3,058.00	69.4
644.000 Trash Bags	1,000.00	1,000.00	370.00	73.75	0.00	630.00	37.0
664.000 Interest Income	150.00	150.00	0.00	0.00	0.00	150.00	0.0
Dept: 000	468,372.00	468,372.00	418,121.76	24,099.67	0.00	50,250.24	89.3
Revenues	468,372.00	468,372.00	418,121.76	24,099.67	0.00	50,250.24	89.3
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	2,500.00	2,500.00	1,765.50	0.00	0.00	734.50	70.6
755.000 Yard Bags	12,000.00	12,000.00	6,111.96	0.00	0.00	5,888.04	50.9
820.000 Administration	32,786.00	32,786.00	32,786.00	8,196.50	0.00	0.00	100.0
826.000 Refuse Contract Fees	343,149.00	343,149.00	272,024.55	29,866.34	0.00	71,124.45	79.3
827.000 Municipal Refuse Fees	21,000.00	21,000.00	15,132.38	77.95	0.00	5,867.62	72.1
829.000 Trash Haul City	18,720.00	18,720.00	18,720.00	18,720.00	0.00	0.00	100.0
829.002 Yard Waste City	37,800.00	37,800.00	31,500.00	3,150.00	0.00	6,300.00	83.3
925.000 UTILITIES - Electric	0.00	0.00	302.76	33.48	0.00	-302.76	0.0
Dept: 000	467,955.00	467,955.00	378,343.15	60,044.27	0.00	89,611.85	80.9
Expenditures	467,955.00	467,955.00	378,343.15	60,044.27	0.00	89,611.85	80.9
Net Effect for CITY REFUSE FUND	417.00	417.00	39,778.61	-35,944.60	0.00	-39,361.61	9,539.2
Change in Fund Balance:			39,778.61				

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO							
Revenues							
Dept: 000							
402.000 Real & Personal Property Tax	0.00	0.00	341.25	0.00	0.00	-341.25	0.0
Dept: 000	0.00	0.00	341.25	0.00	0.00	-341.25	0.0
Revenues	0.00	0.00	341.25	0.00	0.00	-341.25	0.0
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	0.00	0.00	13.50	0.00	0.00	-13.50	0.0
801.000 Professional Services	0.00	0.00	1,083.75	0.00	0.00	-1,083.75	0.0
Dept: 000	0.00	0.00	1,097.25	0.00	0.00	-1,097.25	0.0
Expenditures	0.00	0.00	1,097.25	0.00	0.00	-1,097.25	0.0
Net Effect for BROWNFIELD REDEVELOPMENT AUTHO	0.00	0.00	-756.00	0.00	0.00	756.00	0.0
Change in Fund Balance:			-756.00				

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 245 - OIL & GAS FUND							
Revenues							
Dept: 000							
664.000 Interest Income	200,000.00	200,000.00	170,669.43	0.00	0.00	29,330.57	85.3
665.001 Unrealized Gain\Loss on Investm	200,000.00	200,000.00	539,802.69	0.00	0.00	-339,802.69	269.9
666.000 Oil Royalties	0.00	0.00	7.20	0.00	0.00	-7.20	0.0
Dept: 000	400,000.00	400,000.00	710,479.32	0.00	0.00	-310,479.32	177.6
Revenues	400,000.00	400,000.00	710,479.32	0.00	0.00	-310,479.32	177.6
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
801.000 Professional Services	48,000.00	48,000.00	38,608.45	0.00	0.00	9,391.55	80.4
999.000 Transfers Out	394,226.00	394,226.00	394,226.00	0.00	0.00	0.00	100.0
Dept: 000	444,726.00	444,726.00	432,834.45	0.00	0.00	11,891.55	97.3
Expenditures	444,726.00	444,726.00	432,834.45	0.00	0.00	11,891.55	97.3
Net Effect for OIL & GAS FUND	-44,726.00	-44,726.00	277,644.87	0.00	0.00	-322,370.87	-620.8
Change in Fund Balance:			277,644.87				

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 275 - GRANT MANAGEMENT FUND							
Revenues							
Dept: 000							
570.070 2016 Cycle 1 - Swim Buys	0.00	0.00	3,050.00	0.00	0.00	-3,050.00	0.0
570.071 2016 Cycle 2 - Fire TrainTrlr	0.00	0.00	16,000.00	0.00	0.00	-16,000.00	0.0
570.072 2016 Cycle 2 - Pol Staff/Comm	0.00	0.00	4,000.00	0.00	0.00	-4,000.00	0.0
Dept: 000	0.00	0.00	23,050.00	0.00	0.00	-23,050.00	0.0
Revenues	0.00	0.00	23,050.00	0.00	0.00	-23,050.00	0.0
Expenditures							
Dept: 901 LOCAL REVENUE SHARING GRANTS							
965.063 2014 Cycle 1 Fire Paramedic Tr	0.00	0.00	984.79	0.00	0.00	-984.79	0.0
965.070 2016 Cycle 1 - Swim Buys	0.00	0.00	1,906.89	0.00	0.00	-1,906.89	0.0
965.071 2016 Cycle 2 - Fire TrainTrlr	0.00	0.00	15,724.25	1,841.18	0.00	-15,724.25	0.0
965.072 2016 Cycle 2 - Pol Staff/Comm	0.00	0.00	4,000.00	0.00	0.00	-4,000.00	0.0
LOCAL REVENUE SHARING GRANTS	0.00	0.00	22,615.93	1,841.18	0.00	-22,615.93	0.0
Expenditures	0.00	0.00	22,615.93	1,841.18	0.00	-22,615.93	0.0
Net Effect for GRANT MANAGEMENT FUND	0.00	0.00	434.07	-1,841.18	0.00	-434.07	0.0
Change in Fund Balance:			434.07				

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City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 290 - PEG COMMISSION							
Revenues							
Dept: 000							
578.000 Cable Grant	6,600.00	6,600.00	2,742.16	0.00	0.00	3,857.84	41.5
580.000 Contribution from Local Govt.	34,300.00	34,300.00	28,350.00	950.00	0.00	5,950.00	82.7
Dept: 000	40,900.00	40,900.00	31,092.16	950.00	0.00	9,807.84	76.0
Revenues	40,900.00	40,900.00	31,092.16	950.00	0.00	9,807.84	76.0
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	1,339.00	1,339.00	1,523.66	28.68	0.00	-184.66	113.8
801.000 Professional Services	38,000.00	38,000.00	31,666.70	3,166.67	0.00	6,333.30	83.3
870.000 Memberships & Dues	275.00	275.00	0.00	0.00	0.00	275.00	0.0
930.000 Repairs & Maintenance	200.00	200.00	0.00	0.00	0.00	200.00	0.0
970.000 Capital Outlay - under \$5,000	1,086.00	1,086.00	0.00	0.00	0.00	1,086.00	0.0
Dept: 000	40,900.00	40,900.00	33,190.36	3,195.35	0.00	7,709.64	81.2
Expenditures	40,900.00	40,900.00	33,190.36	3,195.35	0.00	7,709.64	81.2
Net Effect for PEG COMMISSION	0.00	0.00	-2,098.20	-2,245.35	0.00	2,098.20	0.0
Change in Fund Balance:			-2,098.20				

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 296 - RAMSDELL THEATRE							
Expenditures							
Dept: 000							
999.000 Transfers Out	0.00	0.00	79,420.63	0.00	0.00	-79,420.63	0.0
999.005 Transfer Out - Appropri/NonProf	0.00	0.00	775,080.24	0.00	0.00	-775,080.24	0.0
Dept: 000	0.00	0.00	854,500.87	0.00	0.00	-854,500.87	0.0
Expenditures	0.00	0.00	854,500.87	0.00	0.00	-854,500.87	0.0
Net Effect for RAMSDELL THEATRE	0.00	0.00	-854,500.87	0.00	0.00	854,500.87	0.0
Change in Fund Balance:			-854,500.87				

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS							
Revenues							
Dept: 000							
570.000 Local Grants	2,500.00	2,500.00	17,500.00	17,500.00	0.00	-15,000.00	700.0
580.000 Contribution from Local Govt.	70,000.00	70,000.00	52,500.00	0.00	0.00	17,500.00	75.0
651.000 Sales - Concessions	6,000.00	6,000.00	2,246.00	77.00	0.00	3,754.00	37.4
651.001 Sales - Movies/Opera	5,520.00	5,520.00	4,637.82	444.05	0.00	882.18	84.0
651.002 Sales - Presenting	30,000.00	30,000.00	19,459.45	1,206.93	0.00	10,540.55	64.9
651.003 Sales - Workshops and Classes	4,500.00	4,500.00	632.00	120.00	0.00	3,868.00	14.0
651.004 Sales - Community Theatre	121,423.00	121,423.00	0.00	0.00	0.00	121,423.00	0.0
651.005 Sales - Exhibits	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
651.006 Sales-Tours	0.00	0.00	650.00	75.00	0.00	-650.00	0.0
651.010 Sales-Advertising	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
652.000 Sponsorships	3,000.00	3,000.00	4,000.00	0.00	0.00	-1,000.00	133.3
664.000 Interest Income	50.00	50.00	0.00	0.00	0.00	50.00	0.0
667.000 Rental Income	0.00	0.00	12,541.72	0.00	0.00	-12,541.72	0.0
667.001 Rental Income - Ballroom	19,500.00	19,500.00	19,197.50	0.00	0.00	302.50	98.4
667.002 Rental Income - Theatre	7,000.00	7,000.00	9,351.00	2,425.00	0.00	-2,351.00	133.6
667.003 Rental Income - Hardy Hall	1,750.00	1,750.00	2,612.50	0.00	0.00	-862.50	149.3
667.004 Rental Income - Balcony	0.00	0.00	840.00	0.00	0.00	-840.00	0.0
667.005 Rental Income - Workshops	0.00	0.00	595.00	345.00	0.00	-595.00	0.0
674.000 Contributions/Donations	30,000.00	30,000.00	34,987.88	13,438.12	0.00	-4,987.88	116.6
699.000 Transfers In	0.00	0.00	59,420.63	0.00	0.00	-59,420.63	0.0
Dept: 000	311,243.00	311,243.00	241,171.50	35,631.10	0.00	70,071.50	77.5
Revenues	311,243.00	311,243.00	241,171.50	35,631.10	0.00	70,071.50	77.5
Expenditures							
Dept: 000							
702.000 Salaries	49,383.00	49,383.00	35,971.49	4,688.00	0.00	13,411.51	72.8
706.000 Part-Time	14,100.00	14,100.00	8,538.26	0.00	0.00	5,561.74	60.6
708.000 Holiday/Vacation/Sick Sellback	0.00	0.00	2,388.58	0.00	0.00	-2,388.58	0.0
712.001 Costs - Social Security	3,936.00	3,936.00	2,982.86	290.66	0.00	953.14	75.8
712.002 Costs - Medicare	921.00	921.00	697.70	67.98	0.00	223.30	75.8
712.005 Costs - MERS Contribution	5,000.00	5,000.00	2,523.48	0.00	0.00	2,476.52	50.5
712.007 Costs - SUTA	137.00	137.00	438.48	81.49	0.00	-301.48	320.1
712.008 Costs - FUTA	0.00	0.00	16.67	2.52	0.00	-16.67	0.0
712.009 Costs - Workers Compensation	666.00	666.00	680.36	0.00	0.00	-14.36	102.2
712.010 Costs - Blue Cross Insurance	9,894.00	9,894.00	4,939.92	0.00	0.00	4,954.08	49.9
712.011 Costs - Life Insurance	113.00	113.00	27.72	0.00	0.00	85.28	24.5
712.013 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	700.00	700.00	349.38	0.00	0.00	350.62	49.9
712.015 Costs - Vision / Ancillary	354.00	354.00	206.50	0.00	0.00	147.50	58.3
728.000 SUPPLIES - Operating	8,000.00	8,000.00	2,688.38	71.36	0.00	5,311.62	33.6
751.000 Ramsdell - Concession Expense	3,000.00	3,000.00	1,434.63	147.79	0.00	1,565.37	47.8
751.001 Ramsdell - Movie / Opera Expen	5,500.00	5,500.00	3,521.90	68.00	0.00	1,978.10	64.0
751.002 Ramsdell - Presenting Expense	28,500.00	28,500.00	26,977.50	2,935.65	0.00	1,522.50	94.7
751.003 Ramsdell - Workshops & Classes	3,150.00	3,150.00	681.90	241.50	0.00	2,468.10	21.6
751.004 Ramsdell-Community Theatre	106,612.00	106,612.00	0.00	0.00	0.00	106,612.00	0.0
751.005 Ramsdell-Exhibits	5,600.00	5,600.00	0.00	0.00	0.00	5,600.00	0.0
754.000 Ramsdell - Misc. Events	0.00	0.00	459.98	0.00	0.00	-459.98	0.0
801.000 Professional Services	8,500.00	8,500.00	3,893.89	315.00	0.00	4,606.11	45.8
815.000 Fundraising Expense	0.00	0.00	691.72	0.00	0.00	-691.72	0.0
822.000 Insurance	4,200.00	4,200.00	4,376.50	0.00	0.00	-176.50	104.2
831.000 Contractual Repairs & Maint.	13,000.00	13,000.00	10,684.95	574.50	0.00	2,315.05	82.2
850.000 Phone	2,000.00	2,000.00	601.58	60.87	0.00	1,398.42	30.1
860.000 Travel & Training	1,000.00	1,000.00	2,089.05	269.05	0.00	-1,089.05	208.9
870.000 Memberships & Dues	425.00	425.00	800.00	300.00	0.00	-375.00	188.2
892.500 Marketing	2,500.00	2,500.00	8,554.00	164.00	0.00	-6,054.00	342.2
900.000 Printing & Publishing	500.00	500.00	481.12	0.00	0.00	18.88	96.2
901.000 Postage	0.00	1,000.00	63.21	0.00	0.00	936.79	6.3
920.000 UTILITIES - Gas	14,000.00	14,000.00	9,813.11	1,430.64	0.00	4,186.89	70.1
922.000 UTILITIES - Water	600.00	600.00	428.97	38.88	0.00	171.03	71.5

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS							
Expenditures							
Dept: 000							
925.000 UTILITIES - Electric	15,000.00	15,000.00	11,178.68	625.27	0.00	3,821.32	74.5
930.000 Repairs & Maintenance	23,000.00	23,000.00	6,077.89	215.39	0.00	16,922.11	26.4
940.000 Rent	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	100.0
970.000 Capital Outlay - under \$5,000	0.00	0.00	3,700.71	0.00	0.00	-3,700.71	0.0
Dept: 000	334,291.00	335,291.00	162,961.07	12,588.55	0.00	172,329.93	48.6
Expenditures	334,291.00	335,291.00	162,961.07	12,588.55	0.00	172,329.93	48.6
Net Effect for RAMSDELL REGIONAL CENTER/ARTS	-23,048.00	-24,048.00	78,210.43	23,042.55	0.00	-102,258.43	-325.2
Change in Fund Balance:			78,210.43				

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 430 - CAPITAL IMPROVEMENT FUND							
Revenues							
Dept: 000							
664.000 Interest Income	200.00	200.00	0.00	0.00	0.00	200.00	0.0
699.000 Transfers In	394,226.00	394,226.00	394,226.00	0.00	0.00	0.00	100.0
Dept: 000	394,426.00	394,426.00	394,226.00	0.00	0.00	200.00	99.9
Revenues	394,426.00	394,426.00	394,226.00	0.00	0.00	200.00	99.9
Expenditures							
Dept: 000							
979.003 Ramsdell - Roof Note	36,080.00	36,080.00	35,975.69	0.00	0.00	104.31	99.7
979.004 Ramsdell - HVAC Note	108,950.00	108,950.00	108,950.00	0.00	0.00	0.00	100.0
979.019 Marina Bldg Note Support	65,000.00	65,000.00	65,000.00	0.00	0.00	0.00	100.0
979.020 First St Bond	72,256.00	72,256.00	0.00	0.00	0.00	72,256.00	0.0
979.022 5th Ave Beach Improve FY14/15	0.00	19,202.00	19,205.22	0.00	0.00	-3.22	100.0
979.029 Local Streets FY18	80,000.00	80,000.00	0.00	0.00	0.00	80,000.00	0.0
979.030 DPW Electric Gate FY 16/17	6,500.00	7,200.00	7,125.74	0.00	0.00	74.26	99.0
979.031 Marina Accessible Door FY16/17	6,500.00	6,500.00	6,060.00	0.00	0.00	440.00	93.2
979.032 FEMA Grant Match FY 16/17	6,000.00	0.00	0.00	0.00	0.00	0.00	0.0
979.033 Financial Mgmt Software FY18	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
999.000 Transfers Out	0.00	0.00	72,254.03	0.00	0.00	-72,254.03	0.0
Dept: 000	381,286.00	400,188.00	314,570.68	0.00	0.00	85,617.32	78.6
Expenditures	381,286.00	400,188.00	314,570.68	0.00	0.00	85,617.32	78.6
Net Effect for CAPITAL IMPROVEMENT FUND	13,140.00	-5,762.00	79,655.32	0.00	0.00	-85,417.32	-1,382.4
Change in Fund Balance:			79,655.32				

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 490 - RENAISSANCE PARK							
Revenues							
Dept: 000							
699.000 Transfers In	5,616.00	5,616.00	5,616.00	0.00	0.00	0.00	100.0
Dept: 000	5,616.00	5,616.00	5,616.00	0.00	0.00	0.00	100.0
Revenues	5,616.00	5,616.00	5,616.00	0.00	0.00	0.00	100.0
Expenditures							
Dept: 000							
992.002 Renaissance Park - Principal	5,616.00	5,616.00	3,743.92	0.00	0.00	1,872.08	66.7
Dept: 000	5,616.00	5,616.00	3,743.92	0.00	0.00	1,872.08	66.7
Expenditures	5,616.00	5,616.00	3,743.92	0.00	0.00	1,872.08	66.7
Net Effect for RENAISSANCE PARK	0.00	0.00	1,872.08	0.00	0.00	-1,872.08	0.0
Change in Fund Balance:			1,872.08				

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 508 - BOAT RAMP FUND							
Revenues							
Dept: 000							
642.000 Sales	37,000.00	37,000.00	27,825.50	2,460.00	0.00	9,174.50	75.2
664.000 Interest Income	10.00	10.00	0.00	0.00	0.00	10.00	0.0
Dept: 000	37,010.00	37,010.00	27,825.50	2,460.00	0.00	9,184.50	75.2
Revenues	37,010.00	37,010.00	27,825.50	2,460.00	0.00	9,184.50	75.2
Expenditures							
Dept: 000							
728.000 SUPPLIES - Operating	2,800.00	2,800.00	20.98	0.00	0.00	2,779.02	0.7
801.000 Professional Services	500.00	500.00	0.00	0.00	0.00	500.00	0.0
820.000 Administration	2,591.00	2,591.00	2,591.00	0.00	0.00	0.00	100.0
850.000 Phone	1,140.00	1,140.00	338.15	29.99	0.00	801.85	29.7
892.500 Marketing	500.00	500.00	0.00	0.00	0.00	500.00	0.0
922.000 UTILITIES - Water	2,280.00	2,280.00	1,776.64	139.95	0.00	503.36	77.9
925.000 UTILITIES - Electric	3,700.00	3,700.00	2,706.76	142.84	0.00	993.24	73.2
930.000 Repairs & Maintenance	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
960.000 Bank Charges	650.00	650.00	536.98	6.25	0.00	113.02	82.6
Dept: 000	15,161.00	15,161.00	7,970.51	319.03	0.00	7,190.49	52.6
Dept: 574 DEBT SERVICE							
998.003 Interest - Internal Loan	1,642.00	1,642.00	1,642.39	0.00	0.00	-0.39	100.0
DEBT SERVICE	1,642.00	1,642.00	1,642.39	0.00	0.00	-0.39	100.0
Expenditures	16,803.00	16,803.00	9,612.90	319.03	0.00	7,190.10	57.2
Net Effect for BOAT RAMP FUND	20,207.00	20,207.00	18,212.60	2,140.97	0.00	1,994.40	90.1
Change in Fund Balance:			18,212.60				

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER UTILITY							
Revenues							
Dept: 000							
539.000 State Grant Revenue	600,000.00	600,000.00	672,320.50	0.00	0.00	-72,320.50	112.1
608.000 Penalties	43,456.00	43,456.00	36,208.60	2,040.70	0.00	7,247.40	83.3
610.000 Water Ready to Serve	211,045.00	211,045.00	164,400.57	17,501.09	0.00	46,644.43	77.9
611.000 Sewer Ready to Serve	640,494.00	640,494.00	466,843.08	49,656.14	0.00	173,650.92	72.9
612.000 New Service	15,000.00	15,000.00	21,248.36	0.00	0.00	-6,248.36	141.7
626.000 Charge for Service	500.00	500.00	347.50	0.00	0.00	152.50	69.5
642.000 Sales	0.00	0.00	400.00	0.00	0.00	-400.00	0.0
648.000 Water Sales	919,209.00	919,209.00	720,598.18	71,855.29	0.00	198,610.82	78.4
649.000 Sewer Sales	2,179,798.00	2,179,798.00	1,549,360.23	177,124.94	0.00	630,437.77	71.1
650.000 Meter Sales	6,700.00	6,700.00	5,712.33	678.00	0.00	987.67	85.3
664.000 Interest Income	2,500.00	2,500.00	8,743.85	629.65	0.00	-6,243.85	349.8
667.000 Rental Income	99,293.00	99,293.00	78,540.42	0.00	0.00	20,752.58	79.1
669.000 Hydrant & Tunnel Rental	21,600.00	21,600.00	21,600.00	5,400.00	0.00	0.00	100.0
671.000 Other Revenue	7,500.00	7,500.00	10,136.30	1,720.00	0.00	-2,636.30	135.2
676.000 Reimbursement	10,000.00	10,000.00	-2,479.77	332.00	0.00	12,479.77	-24.8
680.000 Capital Cost Recovery	23,856.00	23,856.00	18,951.79	1,987.95	0.00	4,904.21	79.4
687.000 Refunds	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
695.000 Insurance Settlement	0.00	0.00	1,064.32	0.00	0.00	-1,064.32	0.0
699.000 Transfers In	394,226.00	394,226.00	394,226.00	0.00	0.00	0.00	100.0
Dept: 000	5,179,177.00	5,179,177.00	4,168,222.26	328,925.76	0.00	1,010,954.74	80.5
Revenues	5,179,177.00	5,179,177.00	4,168,222.26	328,925.76	0.00	1,010,954.74	80.5
Expenditures							
Dept: 100 GENERAL							
799.000 Miscellaneous Expense	500.00	500.00	0.00	0.00	0.00	500.00	0.0
961.000 Utility Ownership Fee	183,167.00	183,167.00	152,639.20	15,263.92	0.00	30,527.80	83.3
999.000 Transfers Out	394,226.00	394,226.00	394,226.00	0.00	0.00	0.00	100.0
GENERAL	577,893.00	577,893.00	546,865.20	15,263.92	0.00	31,027.80	94.6
Dept: 541 ADMINISTRATION							
702.000 Salaries	113,728.00	113,728.00	90,227.95	8,747.63	0.00	23,500.05	79.3
704.000 Overtime	1,000.00	1,000.00	452.40	0.00	0.00	547.60	45.2
708.000 Holiday/Vacation/Sick Sellback	0.00	0.00	2,029.35	0.00	0.00	-2,029.35	0.0
712.001 Costs - Social Security	7,122.00	7,122.00	5,637.64	508.14	0.00	1,484.36	79.2
712.002 Costs - Medicare	1,666.00	1,666.00	1,318.41	118.83	0.00	347.59	79.1
712.005 Costs - MERS Contribution	11,519.00	11,519.00	9,489.05	878.26	0.00	2,029.95	82.4
712.007 Costs - SUTA	274.00	274.00	192.60	0.00	0.00	81.40	70.3
712.009 Costs - Workers Compensation	1,830.00	1,830.00	1,533.11	138.92	0.00	296.89	83.8
712.010 Costs - Blue Cross Insurance	22,367.00	22,367.00	20,467.92	1,860.72	0.00	1,899.08	91.5
712.011 Costs - Life Insurance	265.00	265.00	175.26	16.45	0.00	89.74	66.1
712.013 Costs - HSA Contribution	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	1,572.00	1,572.00	1,441.66	131.29	0.00	130.34	91.7
712.015 Costs - Vision / Ancillary	708.00	708.00	649.00	59.00	0.00	59.00	91.7
728.000 SUPPLIES - Operating	10,900.00	10,900.00	7,414.15	279.69	0.00	3,485.85	68.0
801.000 Professional Services	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
802.000 Attorney	0.00	0.00	4,237.00	0.00	0.00	-4,237.00	0.0
820.000 Administration	343,438.00	343,438.00	286,198.30	28,619.83	0.00	57,239.70	83.3
831.000 Contractual Repairs & Maint.	3,600.00	3,600.00	1,074.48	63.80	0.00	2,525.52	29.8
850.000 Phone	8,000.00	8,000.00	8,014.08	916.63	0.00	-14.08	100.2
860.000 Travel & Training	2,000.00	2,000.00	192.97	8.50	0.00	1,807.03	9.6
870.000 Memberships & Dues	150.00	150.00	0.00	0.00	0.00	150.00	0.0
900.000 Printing & Publishing	6,500.00	6,500.00	2,704.63	0.00	0.00	3,795.37	41.6
960.000 Bank Charges	8,500.00	8,500.00	849.59	96.88	0.00	7,650.41	10.0
970.000 Capital Outlay - under \$5,000	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
ADMINISTRATION	557,139.00	557,139.00	450,299.55	42,444.57	0.00	106,839.45	80.8
Dept: 542 WATER OPERATION							
702.000 Salaries	131,498.00	131,498.00	106,135.44	10,115.21	0.00	25,362.56	80.7
704.000 Overtime	22,742.00	22,742.00	14,735.95	825.02	0.00	8,006.05	64.8

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER UTILITY							
Expenditures							
Dept: 542 WATER OPERATION							
705.000 2E - Standby Pay	0.00	0.00	4,871.54	1,172.28	0.00	-4,871.54	0.0
708.000 Holiday/Vacation/Sick Sellback	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
712.001 Costs - Social Security	8,796.00	8,796.00	7,583.39	699.65	0.00	1,212.61	86.2
712.002 Costs - Medicare	2,057.00	2,057.00	1,773.57	163.63	0.00	283.43	86.2
712.005 Costs - MERS Contribution	6,648.00	6,648.00	5,056.55	478.44	0.00	1,591.45	76.1
712.007 Costs - SUTA	410.00	410.00	288.91	0.00	0.00	121.09	70.5
712.009 Costs - Workers Compensation	4,982.00	4,982.00	5,279.54	448.05	0.00	-297.54	106.0
712.010 Costs - Blue Cross Insurance	34,841.00	34,841.00	34,234.20	3,112.20	0.00	606.80	98.3
712.011 Costs - Life Insurance	454.00	454.00	300.78	28.20	0.00	153.22	66.3
712.013 Costs - HSA Contribution	9,000.00	9,000.00	9,000.00	0.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	2,271.00	2,271.00	2,402.52	218.82	0.00	-131.52	105.8
712.015 Costs - Vision / Ancillary	1,062.00	1,062.00	973.50	88.50	0.00	88.50	91.7
715.000 Uniform & Cleaning Allowance	2,830.00	2,830.00	1,220.70	108.80	0.00	1,609.30	43.1
728.000 SUPPLIES - Operating	4,500.00	4,500.00	8,732.47	220.70	0.00	-4,232.47	194.1
745.000 Chemicals	21,000.00	21,000.00	18,028.82	6,796.36	0.00	2,971.18	85.9
750.000 Meters	40,000.00	40,000.00	15,222.89	0.00	0.00	24,777.11	38.1
770.000 Vehicle Gas	7,500.00	7,500.00	4,216.29	488.43	0.00	3,283.71	56.2
801.000 Professional Services	28,000.00	28,000.00	23,124.89	1,798.83	0.00	4,875.11	82.6
822.000 Insurance	6,000.00	6,000.00	4,674.17	0.00	0.00	1,325.83	77.9
824.000 Lab Testing	13,000.00	13,000.00	6,680.54	471.24	0.00	6,319.46	51.4
831.000 Contractual Repairs & Maint.	17,000.00	17,000.00	18,377.15	187.50	0.00	-1,377.15	108.1
860.000 Travel & Training	3,000.00	3,000.00	2,290.00	0.00	0.00	710.00	76.3
870.000 Memberships & Dues	600.00	600.00	75.00	0.00	0.00	525.00	12.5
925.000 UTILITIES - Electric	72,000.00	72,000.00	57,652.32	5,199.12	0.00	14,347.68	80.1
930.000 Repairs & Maintenance	136,000.00	136,000.00	57,291.53	3,705.72	0.00	78,708.47	42.1
957.000 Motor Pool	37,132.00	37,132.00	30,943.30	3,094.33	0.00	6,188.70	83.3
970.000 Capital Outlay - under \$5,000	8,000.00	8,000.00	38,484.85	0.00	0.00	-30,484.85	481.1
WATER OPERATION	624,323.00	624,323.00	479,650.81	39,421.03	0.00	144,672.19	76.8
Dept: 543 SEWER - WWTP							
702.000 Salaries	117,749.00	117,749.00	96,535.21	9,137.60	0.00	21,213.79	82.0
704.000 Overtime	5,250.00	5,250.00	10,332.71	1,692.61	0.00	-5,082.71	196.8
708.000 Holiday/Vacation/Sick Sellback	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
712.001 Costs - Social Security	7,818.00	7,818.00	6,539.57	638.95	0.00	1,278.43	83.6
712.002 Costs - Medicare	1,828.00	1,828.00	1,529.39	149.43	0.00	298.61	83.7
712.005 Costs - MERS Contribution	4,401.00	4,401.00	4,608.77	447.92	0.00	-207.77	104.7
712.007 Costs - SUTA	410.00	410.00	410.22	0.00	0.00	-0.22	100.1
712.009 Costs - Workers Compensation	2,866.00	2,866.00	2,973.45	260.94	0.00	-107.45	103.7
712.010 Costs - Blue Cross Insurance	29,017.00	29,017.00	27,214.43	2,199.19	0.00	1,802.57	93.8
712.011 Costs - Life Insurance	454.00	454.00	310.23	28.20	0.00	143.77	68.3
712.013 Costs - HSA Contribution	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00	100.0
712.014 Costs - Dental Insurance	2,038.00	2,038.00	1,795.92	155.60	0.00	242.08	88.1
712.015 Costs - Vision / Ancillary	1,062.00	1,062.00	973.50	88.50	0.00	88.50	91.7
715.000 Uniform & Cleaning Allowance	2,940.00	2,940.00	1,642.60	109.47	0.00	1,297.40	55.9
728.000 SUPPLIES - Operating	25,540.00	25,540.00	22,103.68	799.30	0.00	3,436.32	86.5
745.000 Chemicals	29,900.00	29,900.00	15,071.80	0.00	0.00	14,828.20	50.4
770.000 Vehicle Gas	4,250.00	4,250.00	1,568.80	178.25	0.00	2,681.20	36.9
801.000 Professional Services	16,000.00	16,000.00	4,495.00	500.00	0.00	11,505.00	28.1
822.000 Insurance	21,000.00	21,000.00	18,002.17	0.00	0.00	2,997.83	85.7
824.000 Lab Testing	10,000.00	10,000.00	2,512.56	1,062.56	0.00	7,487.44	25.1
831.000 Contractual Repairs & Maint.	64,150.00	64,150.00	87,696.16	37,007.55	0.00	-23,546.16	136.7
860.000 Travel & Training	4,000.00	4,000.00	3,009.48	17.00	0.00	990.52	75.2
870.000 Memberships & Dues	400.00	400.00	280.00	0.00	0.00	120.00	70.0
874.000 Retire. Costs - Blue Cross	3,000.00	3,000.00	2,750.00	250.00	0.00	250.00	91.7
920.000 UTILITIES - Gas	18,000.00	18,000.00	10,782.93	1,629.57	0.00	7,217.07	59.9
925.000 UTILITIES - Electric	140,000.00	140,000.00	101,931.42	10,541.83	0.00	38,068.58	72.8
930.000 Repairs & Maintenance	83,500.00	83,500.00	25,572.61	823.62	0.00	57,927.39	30.6
957.000 Motor Pool	37,132.00	37,132.00	30,943.30	3,094.33	0.00	6,188.70	83.3
970.000 Capital Outlay - under \$5,000	0.00	0.00	3,412.76	0.00	0.00	-3,412.76	0.0

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 4/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER UTILITY							
Expenditures							
SEWER - WWTP	642,205.00	642,205.00	492,498.67	70,812.42	0.00	149,706.33	76.7
Dept: 544 SEWER COLLECTION (STREETS)							
702.000 Salaries	85,738.00	85,738.00	66,068.57	6,278.41	0.00	19,669.43	77.1
704.000 Overtime	5,000.00	5,000.00	4,399.76	188.42	0.00	600.24	88.0
708.000 Holiday/Vacation/Sick Sellback	2,000.00	2,000.00	387.03	0.00	0.00	1,612.97	19.4
712.001 Costs - Social Security	5,790.00	5,790.00	4,296.97	373.28	0.00	1,493.03	74.2
712.002 Costs - Medicare	1,354.00	1,354.00	1,004.98	87.31	0.00	349.02	74.2
712.005 Costs - MERS Contribution	1,751.00	1,751.00	2,876.26	263.97	0.00	-1,125.26	164.3
712.007 Costs - SUTA	274.00	274.00	293.61	0.00	0.00	-19.61	107.2
712.009 Costs - Workers Compensation	2,114.00	2,114.00	1,811.50	147.27	0.00	302.50	85.7
712.010 Costs - Blue Cross Insurance	16,543.00	16,543.00	23,677.24	2,074.80	0.00	-7,134.24	143.1
712.011 Costs - Life Insurance	302.00	302.00	200.52	18.80	0.00	101.48	66.4
712.013 Costs - HSA Contribution	4,500.00	4,500.00	6,000.00	0.00	0.00	-1,500.00	133.3
712.014 Costs - Dental Insurance	1,164.00	1,164.00	1,602.78	145.88	0.00	-438.78	137.7
712.015 Costs - Vision / Ancillary	708.00	708.00	649.00	59.00	0.00	59.00	91.7
715.000 Uniform & Cleaning Allowance	1,620.00	1,620.00	775.66	73.60	0.00	844.34	47.9
728.000 SUPPLIES - Operating	3,500.00	3,500.00	1,979.70	15.72	0.00	1,520.30	56.6
745.000 Chemicals	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
801.000 Professional Services	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00	0.0
831.000 Contractual Repairs & Maint.	15,000.00	15,000.00	11,279.35	0.00	0.00	3,720.65	75.2
860.000 Travel & Training	750.00	750.00	0.00	0.00	0.00	750.00	0.0
930.000 Repairs & Maintenance	14,000.00	14,000.00	18,109.61	335.35	0.00	-4,109.61	129.4
957.000 Motor Pool	37,132.00	37,132.00	30,943.40	3,094.34	0.00	6,188.60	83.3
970.000 Capital Outlay - under \$5,000	4,250.00	4,250.00	0.00	0.00	0.00	4,250.00	0.0
SEWER COLLECTION (STREETS)	239,490.00	239,490.00	176,355.94	13,156.15	0.00	63,134.06	73.6
Dept: 574 DEBT SERVICE							
960.000 Bank Charges	1,500.00	1,500.00	1,552.50	0.00	0.00	-52.50	103.5
995.003 1997 B SRF Bond Interest	788.00	788.00	787.50	0.00	0.00	0.50	99.9
995.005 1998 B SRF Bond Interest	9,056.00	9,056.00	9,056.25	0.00	0.00	-0.25	100.0
995.007 1999 B SRF Bond Interest	15,500.00	15,500.00	15,500.00	0.00	0.00	0.00	100.0
995.008 2005 W/S Refunding Interest	112,913.00	112,913.00	112,912.50	51,421.25	0.00	0.50	100.0
995.009 2006 SRF Bond Interest	26,199.00	26,199.00	26,199.38	0.00	0.00	-0.38	100.0
995.010 2010 SRF Bond Interest	12,652.00	12,652.00	12,651.88	0.00	0.00	0.12	100.0
995.011 2010 DWRF Bond Interest	8,875.00	8,875.00	8,875.00	0.00	0.00	0.00	100.0
995.013 2011 SRF Bond Interest	26,629.00	26,629.00	26,269.36	0.00	0.00	359.64	98.6
995.014 2011 DWRF Bond Interest	8,814.00	8,814.00	8,813.88	0.00	0.00	0.12	100.0
995.015 2015 W/S Revenue Bond - Int	86,750.00	86,750.00	86,750.00	43,375.00	0.00	0.00	100.0
999.000 Transfers Out	273,572.00	273,572.00	273,565.16	0.00	0.00	6.84	100.0
DEBT SERVICE	583,248.00	583,248.00	582,933.41	94,796.25	0.00	314.59	99.9
Dept: 902 OTHER GRANTS							
988.000 SAW Grant Expense	600,000.00	600,000.00	641,946.04	51,804.90	0.00	-41,946.04	107.0
OTHER GRANTS	600,000.00	600,000.00	641,946.04	51,804.90	0.00	-41,946.04	107.0
Dept: 903 CAPITAL OUTLAY - over \$5,000							
987.006 2015 Riverbank Sewer Line	1,000,000.00	1,000,000.00	32,553.07	0.00	0.00	967,446.93	3.3
987.007 2015 Sixth Ave Pump Station	300,000.00	300,000.00	1,701,576.67	0.00	0.00	-1,401,576.67	567.2
987.012 2017 DPW Electric Gate	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	0.0
987.013 2017 Sewer Camera	28,000.00	28,000.00	0.00	0.00	0.00	28,000.00	0.0
CAPITAL OUTLAY - over \$5,000	1,334,500.00	1,334,500.00	1,734,129.74	0.00	0.00	-399,629.74	129.9
Expenditures	5,158,798.00	5,158,798.00	5,104,679.36	327,699.24	0.00	54,118.64	99.0
Net Effect for WATER & SEWER UTILITY	20,379.00	20,379.00	-936,457.10	1,226.52	0.00	956,836.10	-4,595.2
Change in Fund Balance:			-936,457.10				

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 594 - MARINA FUND							
Revenues							
Dept: 000							
642.000 Sales	3,000.00	3,000.00	3,412.75	0.00	0.00	-412.75	113.8
645.000 Charge for Sales - Fuel	76,050.00	76,050.00	65,917.34	0.00	0.00	10,132.66	86.7
646.000 Charge for Sales - Dockage	75,000.00	75,000.00	48,156.00	854.00	0.00	26,844.00	64.2
664.000 Interest Income	50.00	50.00	-0.01	0.00	0.00	50.01	0.0
667.000 Rental Income	2,500.00	2,500.00	3,685.00	320.00	0.00	-1,185.00	147.4
699.000 Transfers In	65,000.00	65,000.00	65,000.00	0.00	0.00	0.00	100.0
Dept: 000	221,600.00	221,600.00	186,171.08	1,174.00	0.00	35,428.92	84.0
Revenues	221,600.00	221,600.00	186,171.08	1,174.00	0.00	35,428.92	84.0
Expenditures							
Dept: 000							
704.000 Overtime	200.00	200.00	70.51	0.00	0.00	129.49	35.3
706.000 Part-Time	22,000.00	22,000.00	15,897.57	0.00	0.00	6,102.43	72.3
712.001 Costs - Social Security	1,376.00	1,376.00	1,088.10	0.00	0.00	287.90	79.1
712.002 Costs - Medicare	322.00	322.00	254.50	0.00	0.00	67.50	79.0
712.007 Costs - SUTA	320.00	320.00	463.33	0.00	0.00	-143.33	144.8
712.009 Costs - Workers Compensation	786.00	786.00	775.88	0.00	0.00	10.12	98.7
728.000 SUPPLIES - Operating	6,000.00	6,000.00	3,433.01	18.88	0.00	2,566.99	57.2
730.000 SUPPLIES - Fuel	67,140.00	67,140.00	55,705.51	0.00	0.00	11,434.49	83.0
801.000 Professional Services	500.00	500.00	0.00	0.00	0.00	500.00	0.0
820.000 Administration	11,080.00	11,080.00	11,080.00	2,770.00	0.00	0.00	100.0
822.000 Insurance	1,750.00	1,750.00	1,628.56	0.00	0.00	121.44	93.1
831.000 Contractual Repairs & Maint.	4,500.00	4,500.00	2,491.08	0.00	0.00	2,008.92	55.4
892.500 Marketing	4,000.00	4,000.00	1,020.15	0.00	0.00	2,979.85	25.5
920.000 UTILITIES - Gas	2,000.00	2,000.00	4,560.54	415.42	0.00	-2,560.54	228.0
922.000 UTILITIES - Water	6,750.00	6,750.00	3,440.82	174.61	0.00	3,309.18	51.0
925.000 UTILITIES - Electric	12,000.00	12,000.00	8,263.35	487.20	0.00	3,736.65	68.9
930.000 Repairs & Maintenance	4,500.00	4,500.00	1,620.28	19.88	0.00	2,879.72	36.0
958.000 Sales Tax	4,000.00	4,000.00	2,879.16	0.00	0.00	1,120.84	72.0
960.000 Bank Charges	6,000.00	6,000.00	5,161.14	132.78	0.00	838.86	86.0
Dept: 000	155,224.00	155,224.00	119,833.49	4,018.77	0.00	35,390.51	77.2
Dept: 574 DEBT SERVICE							
998.001 Marina Bldg - Interest	8,842.00	8,842.00	8,842.27	0.00	0.00	-0.27	100.0
998.003 Interest - Internal Loan	5,035.00	5,035.00	5,034.69	0.00	0.00	0.31	100.0
DEBT SERVICE	13,877.00	13,877.00	13,876.96	0.00	0.00	0.04	100.0
Expenditures	169,101.00	169,101.00	133,710.45	4,018.77	0.00	35,390.55	79.1
Net Effect for MARINA FUND	52,499.00	52,499.00	52,460.63	-2,844.77	0.00	38.37	99.9
Change in Fund Balance:			52,460.63				

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 4/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 661 - MOTOR POOL FUND							
Revenues							
Dept: 000							
664.000 Interest Income	500.00	500.00	1,704.98	284.77	0.00	-1,204.98	341.0
670.003 Equipment Rental - Fire	62,000.00	62,000.00	51,666.70	5,166.67	0.00	10,333.30	83.3
670.004 Equipment Rental - Parks	36,000.00	36,000.00	30,000.00	3,000.00	0.00	6,000.00	83.3
670.005 Equipment Rental - Police	31,000.00	31,000.00	25,833.30	2,583.33	0.00	5,166.70	83.3
670.006 Equipment Rental - Public Work	72,000.00	72,000.00	60,000.00	6,000.00	0.00	12,000.00	83.3
670.007 Equipment Rental - StreetSewer	37,132.00	37,132.00	30,943.40	3,094.34	0.00	6,188.60	83.3
670.008 Equipment Rental - Water	37,132.00	37,132.00	30,943.30	3,094.33	0.00	6,188.70	83.3
670.009 Equipment Rental - WWTP	37,132.00	37,132.00	30,943.30	3,094.33	0.00	6,188.70	83.3
673.000 Sale of Asset	47,000.00	47,000.00	12,560.00	0.00	0.00	34,440.00	26.7
Dept: 000	359,896.00	359,896.00	274,594.98	26,317.77	0.00	85,301.02	76.3
Revenues	359,896.00	359,896.00	274,594.98	26,317.77	0.00	85,301.02	76.3
Expenditures							
Dept: 000							
799.000 Miscellaneous Expense	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
822.000 Insurance	33,500.00	33,500.00	33,421.75	0.00	0.00	78.25	99.8
971.001 DPW - Plow Trucks	105,010.00	105,010.00	156,993.88	75,733.15	0.00	-51,983.88	149.5
971.004 DPW - Pickup	7,000.00	7,000.00	5,841.00	0.00	0.00	1,159.00	83.4
971.006 DPW - Loader (Small)	79,661.00	79,661.00	607.36	0.00	0.00	79,053.64	0.8
971.016 DPW - Garage Equipment	0.00	0.00	119.99	119.99	0.00	-119.99	0.0
972.004 PARKS - Gator	3,800.00	3,800.00	3,900.00	0.00	0.00	-100.00	102.6
973.001 POLICE - Patrol Car	38,000.00	38,000.00	35,360.00	0.00	0.00	2,640.00	93.1
974.002 FIRE - Rescue Ambulance	29,000.00	29,000.00	29,000.00	0.00	0.00	0.00	100.0
974.004 FIRE - Pickup	60,000.00	60,000.00	43,400.00	0.00	0.00	16,600.00	72.3
977.001 WS - Vactor	26,705.00	26,705.00	26,704.73	0.00	0.00	0.27	100.0
Dept: 000	394,676.00	394,676.00	335,348.71	75,853.14	0.00	59,327.29	85.0
Expenditures	394,676.00	394,676.00	335,348.71	75,853.14	0.00	59,327.29	85.0
Net Effect for MOTOR POOL FUND	-34,780.00	-34,780.00	-60,753.73	-49,535.37	0.00	25,973.73	174.7
Change in Fund Balance:			-60,753.73				
Grand Total Net Effect:	-121,115.00	-141,017.00	-802,787.44	-127,146.93	0.00	661,770.44	

ORDINANCE NO. 17-08

CITY OF MANISTEE

AN ORDINANCE TO AMEND THE CITY OF MANISTEE CODIFIED ORDINANCES TO PROVIDE FOR A SERVICE CHARGE IN LIEU OF TAXES FOR A PROPOSED MULTIPLE FAMILY PROJECT FOR PERSONS OF LOW OR MODERATE INCOME TO BE FINANCED OR ASSISTED PURSUANT TO THE PROVISIONS OF THE STATE HOUSING DEVELOPMENT AUTHORITY ACT OF 1966 (1966 PA 346, AS AMENDED, MCL SECTION 125.1401 ET.SEQ.) AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH.

THE CITY OF MANISTEE ORDAINS:

Section 1. Addition to Chapter 1489 of the City of Manistee Codified Ordinances. The City of Manistee Codified Ordinances are hereby amended to add **Chapter 1489, Section 1489.01 Tax Exemption for Housing**, which reads in its entirety as follows:

1489.01

I. Authority.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its citizens of low income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCL 125.1401, *et seq.*, hereafter the “Act”). The City of Manistee (the “City”) is authorized by the Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under the Act at any amount it chooses, not to exceed the taxes that would be paid but for the Act. It is further acknowledged that such housing for persons of low income is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this Ordinance for tax exemption and the service charge in lieu of taxes during the period contemplated in this Article are essential to the determination of economic feasibility of housing developments which are improved and financed in reliance on such tax exemption.

The City acknowledges that PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership (the “Sponsor”) has offered, subject to receipt of an allocation under the LIHTC Program from the Michigan State Housing Development Authority, to erect, own and operate a Housing Development. The project is to be located on certain property in the City and described below and depicted as Parcel 1 on the

survey attached as Exhibit “A”, to serve persons of low income, and that the Sponsor has offered to pay the City on account of this Housing Development an annual service charge for public services in lieu of all taxes. The proposed area for the Housing Development is property in the City of Manistee, County of Manistee, State of Michigan, to-wit:

Part of Block Ten (10) and vacated Filmore Street, Amended Plat of Engelmann’s Addition to the City of Manistee, Manistee County Records and part of Section One (1), Township Twenty-one (21) North, Range Seventeen (17) West, City of Manistee, Manistee County, Michigan described as follows: Beginning at a point on the North line of Block Ten (10), Amended Plat of Engelmann’s Addition to the City of Manistee, which is 265.75 feet South 86°22’02” East of the Northwest corner of said Block Ten (10), thence North 03°42’52” East 10.68 feet, thence South 86°22’02” East 48.00 feet, thence North 60°00’00” East 9.62 feet, thence North 03°42’52” East 46.53 feet, thence South 86°22’02” East 120.00 feet, thence South 03°42’52” West 12.49 feet to a point on a 20.00 feet radius curve to the left, thence Southeasterly on the arc of said curve 14.93 feet, said arc being subtended by a chord bearing and distance of South 17°40’31” East 14.59 feet, thence South 39°03’53” East 13.13 feet to a point on a 794.06 feet radius curve to the right, thence Southwesterly on the arc of said curve 231.46 feet, said arc being subtended by a chord bearing and distance of South 59°17’08” West 230.64 feet, thence North 03°42’52” East 103.32 feet to the point of beginning, containing 0.39 acres more or less.

II. Definitions.

All terms shall be defined as set forth in the State Housing Development Authority Act of 1966, being Public Act 346 of 1966 of the State of Michigan, as amended, except as follows:

A. Act means the State Housing Development Authority Act, being Public Act 346 of 1966 of the State of Michigan, as amended.

B. Annual Shelter Rent means the total collections during an agreed annual period from all occupants of a Housing Development or any amount paid to the Sponsor on behalf of any occupant representing rent or occupancy charges, exclusive of Sponsor paid utilities furnished to the occupants.

C. Authority means the Michigan State Housing Development Authority, a public body, corporate and politic of the State of Michigan.

D. Housing Development means a development which contains a significant element of housing for persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the Authority determines improve the quality of the development as it related to housing for persons of low income.

E. Elderly means a single person who is 55 years of age or older, or a household in which at least one member is 55 years of age or older and all other members are 50 years of age or older.

F. Housing for the Elderly means housing occupied by a single person who is 55 years of age or older, or housing occupied by a family and/or household in which at least one member is 55 years of age or older and all members are 50 years of age or older.

G. LIHTC Program means the Low Income Housing Tax Credit Program administered by the Authority pursuant to Section 42 of the Internal Revenue Code of 1986, as amended.

H. Elderly Persons of Low Income mean elderly persons or households in which at least one member is elderly whose yearly income makes them eligible to move into a housing development that is tax exempt as defined in Section 15(a)(7) of the Act and may be further defined in the rules promulgated by the Authority.

I. Sponsor means person(s) or an entity which has applied to the Authority for an allocation under the LIHTC Program to construct and erect a Housing Development. PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership is presently the Sponsor of the Housing Development identified in this Ordinance.

J. Utilities mean fuel, water, sanitary sewer service and/or electrical service, which are paid by the Housing Development.

III. Class of Housing Developments.

It is determined that the class of Housing Developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be that portion of the development which is the Housing Development and which is financed or assisted pursuant to the Act. The City acknowledges that Sponsor has offered, subject to receipt of an allocation under the LIHTC Program to construct, own and operate a Housing Development as identified in this Ordinance in the City to serve persons of low income, and that the Sponsor has offered to pay the City an annual service charge for public services in lieu of all taxes.

IV. Establishment of Annual Service Charge.

The Housing Development and the property on which it is to be located shall, subject to the limitations and conditions of this Article, be exempt from all property taxes from and after the commencement of construction of the Housing Development. The City acknowledges that Sponsor and Authority have established the economic feasibility of the Housing Development in reliance upon the enactment and continuing effect of this Article and qualification of the Housing Development for exemption from all property taxes and a payment

in lieu of taxes as established herein. In consideration of the Sponsor's offer, subject to receipt of an allocation under the LIHTC Program from the Authority, to erect, own and operate the Housing Development, the City agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charge shall be equal to ten (10%) percent of the Annual Sheltered Rents, but not less than Eighteen Thousand (\$18,000) Dollars.

V. Limitation on the Payment of Annual Service Charge.

Notwithstanding Section 1489.01 IV above, the annual service charge for the part of the Housing Development, which is tax exempt and which is occupied by other than low income persons or families, shall be equal to the full amount of the taxes which would be paid on that portion of the Housing Development if the Housing Development were not tax exempt.

The term "low income persons or families" as used herein shall have the same meaning as found in Section 15(a)(7) of the Act.

The annual service charge provided by this Article shall not exceed the ad valorem taxes that would be paid but for the Act and this Ordinance.

VI. Contractual Effect of Ordinance.

Notwithstanding the provisions of section 15(a)(5) of the Act to the contrary, a contract between the City and the Sponsor with the Authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this Ordinance, however, nothing contained in this Article shall constitute a waiver of any rights the City may possess or exercise under the provisions of Section 15(a)(2) of the Act, provided the exercise of such rights does not, in the opinion of the Authority, impair the economic feasibility of the Housing Development. Notwithstanding the contractual effect of this Article, this Article may be repealed by further ordinance of the City in the event that payment of the annual service charge, including any accrued interest, shall remain delinquent for more than (2) years.

VII. Payment of Annual Service Charge.

The annual service charge established by this Article shall be payable in the same manner as general property taxes are payable to the City except that the annual payment shall be paid on or before August 20th of each year. Failure to pay the annual service charge on or before August 20th of each year shall result in the annual service charge being subject to one (1%) percent interest per month until paid. If any amount of the annual service charge or accrued interest shall remain unpaid as of December 30th of each year, the amount unpaid shall be a lien upon the real property constituting the Housing Development upon the City Treasurer filing a certificate of non-payment of the annual service charge, together with an affidavit of proof of service of the certificate of non-payment upon the Sponsor by first-class mail, postage prepaid and addressed to

the Sponsor in care of the address of the Housing Development with the Manistee County Treasurer, and proceedings may then be had to enforce the lien as provided by law for the foreclosure of tax liens upon real property.

VIII. Documentation Supplied.

On or before April 1 of each year, the Sponsor shall file with the City audited financial statements showing all revenues for the Housing Development, including but not limited to rent or occupancy charges and subsidies received from the Authority or other sources for the benefit of the Housing Development and expenses, including utilities, and a determination based upon the audited financial statements of the Annual Shelter Rent Amount in accordance with Section 1489.01 IV above. Such audited financial statements shall show revenues and expenses separately for units considered occupied by persons of low income, and units occupied by individuals other than persons of low income during the previous year. The City may require such other or further financial information as may be necessary to accurately determine the annual service charge due. Failure of the Sponsor to provide such statement or failure of City to receive such statement shall not invalidate any annual service charge owed pursuant to this Article.

IX. Duration.

The provisions of this Ordinance shall become effective upon acquisition of the Housing Development by the Sponsor and shall remain in effect and shall not terminate as long as the Authority, Sponsor or other governmental entity shall have any interest in the Housing Development in the City, or for a period of thirty-five (35) years after this Article becomes effective, whichever is shorter, and provided that the acquisition of the Housing Development by the Sponsor occurs within eighteen (18) months from the effective date of this Ordinance.

Section 2. Severability.

The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be unconstitutional or invalid, the same shall not affect the validity of the Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

Section 3. Effective Date; Publication.

This Ordinance shall be effective ten (10) days after its enactment as provided in Section 4-3 of the City of Manistee Charter. The City Clerk shall cause a copy of this Ordinance to be published in a newspaper circulated in the city of Manistee, stating the date of the enactment and

effective date of the Ordinance, a brief notice as to the subject matter of the Ordinance and such other facts as the city clerk shall deem pertinent. A copy of the Ordinance shall be made available for public use and inspection at the office of the Manistee City Clerk.

Section 4.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MANISTEE,
MANISTEE COUNTY, MICHIGAN, THIS ____ DAY OF _____, 2017.

ENACTMENT DATE: _____

CERTIFICATION

I, Michelle Wright, do hereby certify that I am the duly appointed and acting City Clerk of the City of Manistee and that the foregoing ordinance was adopted by the City of Manistee on the ____ day of _____, 2017.

City Clerk



Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

Memo to: Thad Taylor, City Manager

From: Edward Bradford, CFO *EB*

Re: HB 4411

Date: May 30, 2017

Thad,

State law in MCL 436.1509 (attached) allows for municipal civic auditorium liquor licenses in communities with a population of not less than 9,500. A license of this sort would greatly benefit the Ramsdell Theatre as it could sell alcoholic beverages at its events and performances and be the exclusive provider of liquor for all the weddings it hosts. This additional revenue stream would help increase financial stability.

Several years ago, Representative Franz introduced similar legislation that did not advance. The Ramsdell Regional Center for the Arts approached Representative VanderWall to discuss this matter and he agreed to introduce a bill (attached) to lower the population threshold. The bill has a better shot this time because of ten co-sponsors and Representative VanderWall's strong support of local government.

The resolution of support would help move the bill forward. Similar resolutions will be sought from the Ramsdell Regional Center for the Arts and the Chamber of Commerce.

If the bill becomes law, the City and/or Ramsdell Regional Center for the Arts would need to apply for the license. Any liability issues not already covered in the existing City policy, Ramsdell Regional Center for the Arts policy or contract between the City and RRCA would be addressed at that time.



RESOLUTION

SUPPORT OF HB 4411 AMENDING PA 58 of 1998 (MCL 436.1509)

WHEREAS, the City of Manistee owns and operates the Ramsdell Theatre and Hall (Ramsdell Theatre), an iconic building listed on the National Register of Historic Places; and

WHEREAS, the Ramsdell Theatre is a significant contributor to the economic well-being and quality of life of the City of Manistee, Manistee County and greater Manistee region due to the high-quality educational, community, cultural, artistic and entertainment programming it provides; and

WHEREAS, the Ramsdell Theatre is looking to enhance its patrons' experience, provide a higher level of service to its wedding and meeting customers, and further diversify and enhance its revenue stream to advance the goal of financial sustainability; and

WHEREAS, the City of Manistee is interested in obtaining a municipal civic auditorium liquor license under MCL 436.1509 to help meet these objectives, but is unable to because it does not meet the population threshold established in the Act; and

WHEREAS, the City of Manistee feels the Ramsdell Theatre is exactly the type of facility that merits consideration for this type of liquor license, notwithstanding its population of 6,226 as of the 2010 census, given that Manistee is a regional population center and County seat, and the great significance of the Ramsdell Theatre to the region; and

WHEREAS, the Honorable Representative Curt VanderWall and ten co-sponsors have introduced HB 4411 to lower the population threshold for liquor licenses for municipal civic auditoriums from 9,500 to 5,500;

NOW, THEREFORE, BE IT RESOLVED, that the Manistee City Council hereby supports the passage of HB 4411 and further appoints the City Manager or designee to work with interested parties in the Legislature, Liquor Control Commission, business community and othes to help advance the bill into law.

James W. Smith
Mayor

Date

Michelle Wright
City Clerk

Date

MICHIGAN LIQUOR CONTROL CODE OF 1998 (EXCERPT)
Act 58 of 1998

436.1509 Liquor licenses; municipal civic center or civic auditorium; conditions and limitations.

Sec. 509. The commission may issue, without regard to the quota provisions of section 531, licenses to a commission, board, or authority, governing or operating any municipal civic center or civic auditorium or to 1 or more of its concessionaires, or to both, if the center or auditorium is within a city or township having a population of not less than 9,500, if the center or auditorium is owned and operated as a municipal enterprise and if the legislative body of the municipality first authorizes the operating authority of the civic center or civic auditorium or its concessionaire to apply to the commission for a license. Licenses issued under this section shall not be transferable, shall not be issued to an educational institution or for a facility operated in connection with an educational institution, and shall authorize the sale of alcoholic liquor only in connection with a scheduled event at the licensed premises.

History: 1998, Act 58, Imd. Eff. Apr. 14, 1998.

HOUSE BILL No. 4411

March 23, 2017, Introduced by Reps. VanderWall, Ellison, Rendon, Hornberger, Cole, Hoitenga, Lower, Lucido, Lasinski, Kivela and LaFave and referred to the Committee on Regulatory Reform.

A bill to amend 1998 PA 58, entitled "Michigan liquor control code of 1998," by amending section 509 (MCL 436.1509).

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

1 Sec. 509. (1) The commission may issue, without regard to the
2 quota provisions of section 531, licenses to a commission, board,
3 or authority ~~governing or operating any~~ **A** municipal civic center
4 or civic auditorium or to 1 or more of its concessionaires, or to
5 both, if ~~the~~ **ALL OF THE FOLLOWING APPLY:**

6 **(A) THE** center or auditorium is within a city or township
7 having a population of not less than ~~9,500, if the~~ **5,500.**

8 **(B) THE** center or auditorium is owned and operated as a
9 municipal enterprise. ~~and if the~~

10 **(C) THE** legislative body of the municipality first authorizes

1 the operating authority of the civic center or civic auditorium or
2 its concessionaire to apply to the commission for a license.

3 (2) Licenses issued under this section ~~shall~~**ARE** not be
4 transferable, ~~shall~~**MUST** not be issued to an educational
5 institution or for a facility operated in connection with an
6 educational institution, and ~~shall~~**MUST** authorize the sale of
7 alcoholic liquor only in connection with a scheduled event at the
8 licensed premises.

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: May 31, 2017
SUBJECT: Aerial Lift Purchase



Public Works
231-723-7132

As part of the internal budgeting process, discussions were held on various facility maintenance projects and our ability to access portions of our buildings with existing equipment. The DPW utilizes a bucket truck primarily for forestry work. It is not capable of being deployed close to most buildings and has limited reach. In past year the facility manager has rented and aerial lift to repair/paint windows at City Hall and begin marquee repairs at the Ramsdell Theatre. Total rental fees have exceeded \$17,000 to date.

Several projects have been budgeted which would require an aerial lift as well. They include repainting the Public Works Garage, completing the Ramsdell marquee and window washing. Additionally, there will be future work planned at the Fire Department, parks and holiday decorations that will utilize the lift.

We have evaluated the cost to purchase versus the cost to rent machinery to maintain City buildings and facilities. New lifts exceed \$100,000 and our use does not justify the expense, however used machines were deemed sufficient for our needs and cost effective versus rental rates.

The 2017-18 motor pool budget includes \$30,000 for the purchase of a used aerial lift. The facilities manager, DPW Leadman and fleet mechanic created specifications the meet the majority of the City's needs for building and facility maintenance. The solicitation process was approved by the City Manager.

Quotes for used machines were solicited from known vendors and other sources found online. We received seven quotes.

Illinois Lift Equipment	Genie S65	\$30,050
AIS	JLG 600AJ	\$29,900
Illinois Lift Equipment	JLG 600AJ	\$36,050
Macallister Equipment	Genie S60	\$35,000
Illinois Lift Equipment	JLG 600AJ	\$38,950
ALTA Equipment	Genie Z60	\$40,596
ALTA Equipment	Genie Z60	\$37,096

Based on pricing, and low hours we are recommending the purchase of the Genie S65 from Illinois Lift Equipment in the amount of \$28,950 plus \$1,100 for prep and delivery for a total purchase price of \$30,050.

COMPANY	MODEL	PRICE	Reach	4x4 Foam filled	Diesel	Electric Bucket	HOURS	year
Illinois Lift Equipment	Genie S65	\$ 30,050	65 Ft	no	yes	yes	2500	2004
AIS	JLG 600AJ	\$ 29,900	60 Ft	yes		yes	5038	2005
Illinois Lift Equipment	JLG 600AJ	\$ 36,050	60 ft	no	yes	yes	2400	2008
Macallister Equipment	Genie S60	\$ 35,000	60 ft	yes		yes	4896	2008
Illinois Lift Equipment	JLG 600AJ	\$ 38,950	60ft	no	yes	yes	2800	2006
ALTA Equipment	Genie Z60	\$ 40,596	60 ft	yes	yes	no	3008	2008
ALTA Equipment	Genie Z60	\$ 37,096	60 ft	yes	no	yes		2007

Mark Hansen

From: Mario Labalestra <mario@illinoislift.com>
Sent: Tuesday, May 23, 2017 10:36 AM
To: Mark Hansen
Subject: GENIE S65
Attachments: 1.jpg; 2.jpg; 3.jpg; 4.jpg; 5.jpg



I have this Genie in stock. Hot machine on the market right now.



YEAR: 2004
MAKE: GENIE
MODEL: S65

65' MAX LIFT HEIGHT
71' WORK HEIGHT
TELESCOPIC WITH JIB
500LB CAPACITY
4X4
DIESEL FUEL
PNEUMATIC TIRES
2500 HOURS

\$28950

\$1,100 FREIGHT

ONLY \$585 per month X 60 months WAC

Mario Labalestra

ILLINOIS LIFT EQUIPMENT

VIPER LIFT TRUCKS

1201 W HAWTHORNE
WEST CHICAGO, IL 60185
Direct: 224-856-9372
Fax: 847-888-8220

View our inventory at www.illinoislift.com



Genie S-65

Genie S-65



! DANGER NOTICE **! DANGER**

! DANGER
Click IN
WARNING

INSTRUCTIONS
Maximum allowable side force
on platform
150 lbs / 68 kg, CP
Maximum allowable wind speed
28 mph / 45 km/h

NOTICE
Maximum load: 500 lbs / 227 kg
Maximum occupants: 2
Occupants and equipment must
not exceed 500 lbs / 227 kg

S - 65

Genie

814818







MEMO TO: Prospective Bidders
FROM: Brandon Prince, DPW Leadman
DATE: May 23, 2017
SUBJECT: Boom Request for Proposals



Public Works
231-723-7132

The City of Manistee Department of Public Works has budgeted to purchase a New or Used Boom Lift this year. We are requesting quotes and specifications for this purchase.

MINIMUM SPECIFICATIONS

60 ft. minimum reach capability with Jib
4x4 foam filled tires
Diesel engine
Electric option in Bucket
Current Hour range between 0 – 4000

SPECIFY

Warranty period and terms if offered
Maintenance history
Other features included

Please include your recommended machine for Manistee, include sales price, identify if there are municipal purchasing programs available, full specifications of the machine, type of material recommended for use and suppliers (provide material costs if available). We are willing to consider and evaluate other capabilities and enhancements that you feel would be beneficial. Please specifically specify those items.

We will be accepting quotes until Tuesday, May 30 at 3pm. Questions can be forwarded to Brandon Prince, Public Works Leadman at (231) 723-7132

Purchasing Policy Compliance Form

This form must be filled out for all purchases over \$2,000 and receive proper approvals.

Vendor _____

Department Head JEFF MIKUCA Date 5/15/17

=====
\$2,001 to \$7,500

- Three quotes attached.
- If lowest quote not accepted, attach memo to explain.
- If fewer known vendors supply the goods or service, attach memo to explain.

=====
Greater than \$7,500

\$30,000 BUDGETED

1. Determine the extended purchasing practice to be used with City Manager.

RFQ RFB City Manager John J... Date 5/16/17
 RFP SB

Attach copy of the approved documents.

2. Evaluate and approve

Attach responses and/or scoring worksheets; and an approval memo.

\$7,501 to \$25,000 City Manager _____ Date _____

Greater than \$25,000 City Council Meeting Date _____

=====
Emergency

Memo explaining circumstances Over \$25,000, report back to City Council

=====
Vendor of Record

Proposal attached if over \$2,000

If over \$5,000, approval by Department Head, Finance Director & Manager

=====
Exceptions

Change Order up to 10% or \$50,000, whichever is less Attach change order/pay request

Vendor specific software or hardware maintenance, additional modules

Systems previously selected that can be added to, upgraded or repaired Attach proposal

Only available through one known vendor Attach proposal and Manager approval

Intergovernmental



CITY HALL

ADMINISTRATION
FAX 231.723.1546

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

PLANNING & ZONING
231.398.2805

CLERK/TREASURER
FAX 231.723.5410

CITY CLERK
231.398.2803

CITY TREASURER/
FINANCE DIRECTOR
231.398.2804

WATER BILLING
231.723.2559

POLICE DEPARTMENT
231.723.2533
FAX 231.398.2012

FIRE DEPARTMENT
281 First Street
231.723.1549
FAX 231.723.3519

DEPT. OF
PUBLIC WORKS
280 Washington St.
• Street Dept.
• Parks Dept.
• Water Maintenance
280 Washington St.
231.723.7132
FAX 231.723.1803

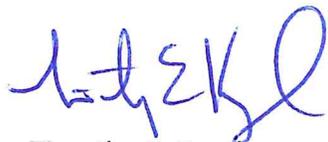
WASTEWATER PLANT
15 Ninth St.
231.723.1553

Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda item

Sir:

Please find attached a request from Manistee Area Chamber of Commerce. They are requesting permission to hold their Business After Hours Block Party. It will be held on June 15, 2017 from 5:30 until 8pm.

There are no objections to this event and present no special problems for the city.



Timothy E. Kozal
Director of Public Safety



David M. Bachman, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 dbachman@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: Business After Hours Block Party		
Date Event: June 15, 2017		
Time of Event: 5:30 pm - 8 pm		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking:	Driven:	Other:
Assembly Starting Location:		
Destination/Finishing Point:		
Route that the Special event will follow (attach Map if available):		
We are requesting that River Street be closed between Jones Street and Cross Street from 10 am - 9 pm. We are also requesting		
barricades and snow fence be installed.		
Person(s)/Organization(s) Making Request:		
Manistee Area Chamber of Commerce		
Main Contact Person: Stacie Btwork, Executive Director		
Address: 11 Cypress Street Manistee MI 49660		
Phone: 231-723-2575	Cell: 268-998-9525	Email: staciebtwork@manisteechamber.com
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Mary Bachman, Deputy Clerk. Ms. Bachman can be reached at 231.398.2803 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature:		Date: 5/12/17
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____



11 Cypress Street
Manistee, MI 49660
(231) 723-2575 Fax: (231) 723-1515
contact@manisteechamber.com

May 12, 2017

Manistee City Council
City Hall
70 Maple Street
PO Box 358
Manistee, MI 49660

RE: Business After Hours Block Party

Dear Mayor Smith and Council Members,

We are asking City Council to consider approval for use of public lands during for the Business After Hours Block Party scheduled June 15, 2017. This event is sponsored by West Shore Community College and is a wrap up of their year-long 50th Anniversary Celebration. It will be catered by Iron Works Café will be a fun community event.

Jeff Seng (Seng's Marina), Leslie VanAlstine Attorney at Law and David Johnson (Structural Specialties) have been contacted and given their approval for the Business After Hours Block Party.

At this time we respectfully request council approval to close River Street between Jones Street and Cross Street for the Business After Hours Block Party on June 15th.

Respectfully Submitted,

Stacie Bytwork
Executive Director



growing. sustaining. connecting.



11 Cypress Street
Manistee, MI 49660
(231) 723-2575 Fax: (231) 723-1515
contact@manisteechamber.com

**Request for Services by the City of Manistee for
Business After Hours Block Party
June 15, 2017**

TASK	DATE/TIME	NOTES
Set up barricades to block off River Street between Jones and Cross Streets	By 10 am on June 15	
Set up orange fencing	June 15	The committee and volunteers will take down the fence after the event.
2 Additional trash cans.		The committee and volunteers will clean up the trash.



CERTIFICATE OF LIABILITY INSURANCE

OP ID: PA

DATE (MM/DD/YYYY)
05/18/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bear Lake Insurance Agency Inc 12141 US 31 PO Box 267 Bear Lake, MI 49614-0267 Paul J Anderson	CONTACT NAME: PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL: _____ ADDRESS: _____ PRODUCER CUSTOMER ID #: MANI-C1																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A :</td> <td>West Bend Mutual Insurance Co</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	West Bend Mutual Insurance Co		INSURER B :			INSURER C :			INSURER D :			INSURER E :			INSURER F :	
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INSURER D :																					
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INSURED Manistee Area Chamber of Commerce 11 Cypress St Manistee, MI 49660-1419																					

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						
<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/>		1840253 03	02/01/2017	02/01/2018	EACH OCCURRENCE \$ 1,000,000
	CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 1,000,000
							PRODUCTS - COMP/OP AGG \$ 1,000,000
							\$
	GEN'L AGGREGATE LIMIT APPLIES PER						
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						\$
	AUTOMOBILE LIABILITY						
<input type="checkbox"/>	ANY AUTO			WEST BEND MUTUAL INSURANC	02/01/2017	02/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
<input type="checkbox"/>	ALL OWNED AUTOS						BODILY INJURY (Per person) \$
<input type="checkbox"/>	SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
<input checked="" type="checkbox"/>	HIRED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
<input checked="" type="checkbox"/>	NON-OWNED AUTOS						\$
							\$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DEDUCTIBLE						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/>	N/A				WC STATU-TORY LIMITS
	If yes, describe under DESCRIPTION OF OPERATIONS below						OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
	Liquor Liability	<input checked="" type="checkbox"/>		1840253 03	02/01/2017	02/01/2018	1,000,000

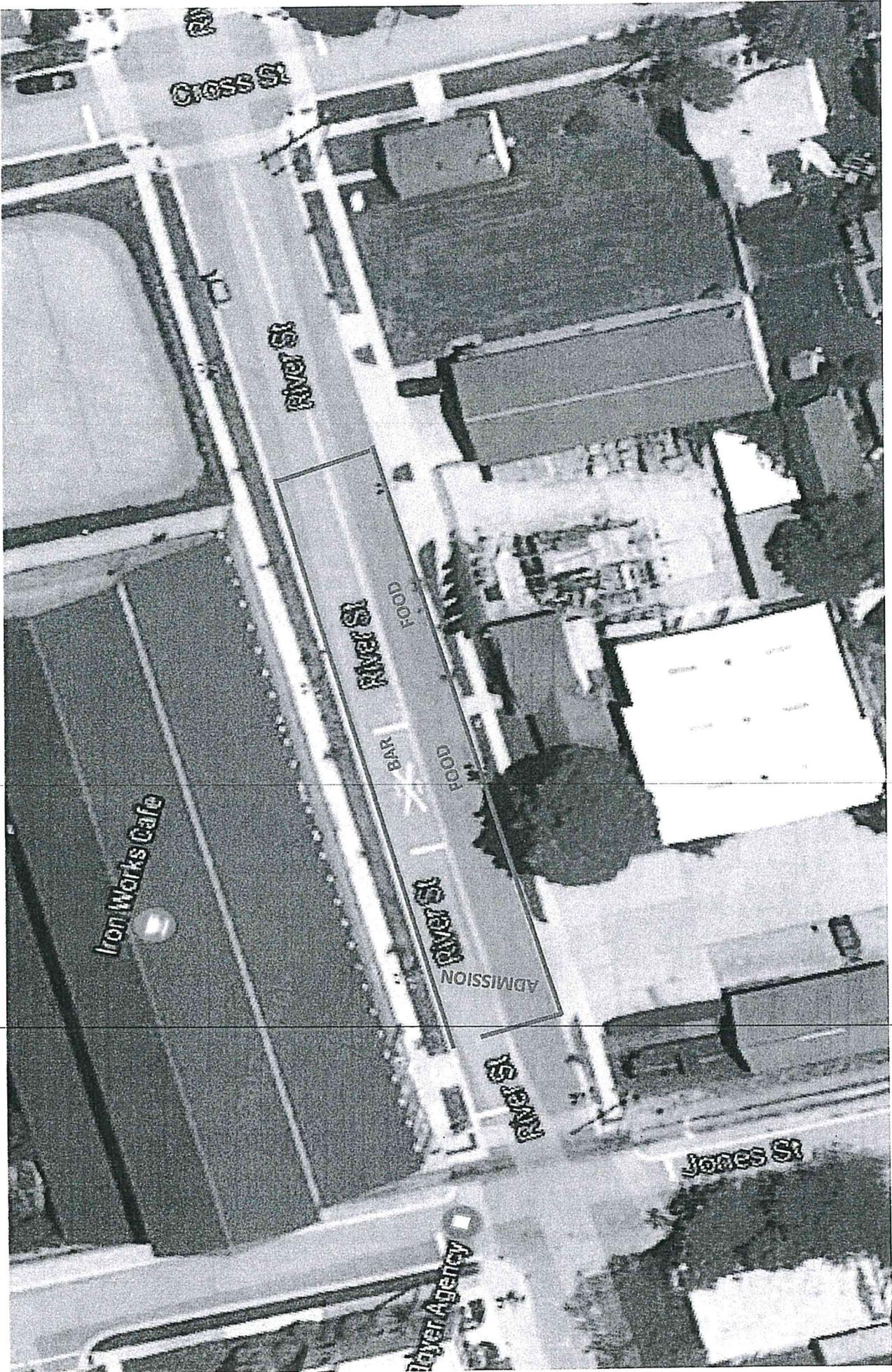
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured - City of Manistee

CERTIFICATE HOLDER**CANCELLATION**

City of Manistee
 70 Maple St
 Manistee, MI 49660

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Paul J Anderson





CITY HALL

ADMINISTRATION
Fax 231.723.1546

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

PLANNING & ZONING
231.398.2805

CLERK/TREASURER
Fax 231.723.5410

CITY CLERK
231.398.2803

**CITY TREASURER/
FINANCE DIRECTOR**
231.398.2804

WATER BILLING
231.723.2559

POLICE DEPARTMENT
231.723.2533
Fax 231.398.2012

FIRE DEPARTMENT
281 First Street
231.723.1549
Fax 231.723.3519

**DEPT. OF
PUBLIC WORKS**
280 Washington St.
• Street Dept.
• Parks Dept.
• Water Maintenance
280 Washington St.
231.723.7132
Fax 231.723.1803

WASTEWATER PLANT
15 Ninth St.
231.723.1553

Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda item

Sir:

Please find attached a request from Manistee Ford. They are

Requesting permission to hold their Cruisin for Critters Event.

It will be held on Monday July 3rd, 2017 from 4:00 until 7:00pm.

There are no objections to this event and presents no special problems

For the city.



Timothy E. Kozal
Director of Public Safety

RECEIVED

MAY 15 2017



CITY OF MANISTEE
CLERK - TREASURER

Tim Kozal, Director of Public Safety
Police Department
70 Maple Street
Manistee, MI 49660
231.723-2533 (phone)
tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: <u>Cruisin for Critters</u>		
Date Event: <u>Monday July 3, 2017</u>		
Time of Event: <u>4:00 - 7:00 pm</u>		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking: <u>—</u>	Driven:	Other:
Assembly Starting Location: <u>Armory Parking Lot, 555 First St</u>		
Destination/Finishing Point: <u>same</u>		
Route that the special event will follow (attach map if available): <input type="checkbox"/> map attached		
Person(s)/Organization(s) making request: <u>Manistee Co Humane Society and Manistee Ford</u>		
Main Contact Person: <u>Deb Green</u>		
Address: <u>300 Spruce St Manistee</u>		
Phone:	Cell: <u>906 440-6770</u>	Email: <u>dgreen1004@gmail.com</u>
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature: <u>Deborah Green</u>		Date: <u>5-16-17</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____

"Cruisin' for Critters" Manistee Ford sponsored to benefit Manistee County Humane Society/Homeward Bound Animal Shelter. Monday July 3rd from 4:00 till 7:00 pm. Armory Youth Project parking lot, 555 1st St., Manistee. For every test drive completed, Ford makes a donation to Homeward Bound. "Test drive a new Ford and support Homeward Bound!"

People will be test driving Ford vehicles on a short route starting and ending at the Armory Parking lot.

Contacts for Manistee Ford are:



www.manisteeFord.com

3471 U.S. 31 South
MANISTEE, MI 49660
robpepera@yahoo.com

*New & Used
Cars & Trucks*

ROB PEPERA
Sales Manager

(231) 723-9975
1-800-722-9975
Cell (231) 239-3650
Home (231) 723-4786
Fax (231) 723-5964



www.manisteeFord.com

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jim@manisteeFord.com

*New & Used
Cars & Trucks*

JIM FROST
Customer Service Manager

(231) 723-9975
1-800-722-9975
Fax (231) 723-5964



VETERANS OF FOREIGN WARS OF THE U.S.
WALSH POST NO. 4499
1211 E 28th St
Manistee, Michigan 49660



To: Jim Smith Mayor Elect.
And Members of Manistee City Council

BUDDY POPPY CAMPAIGN

May 17/ 2017

We the members of V.F.W. Walsh Post 4499 are again requesting permission to have our "Buddy Poppy" days the first week of July 2017. We specifically want to be at various locations from July 1st through July 4th with their permission of course, but would also like to work the Parade and some of the Forest Festival events as well. We hope to campaign at(Wesco, Family Fare, and Walgreens). The Meijer Store will not allow campaigning on their property but will accept a Donation Request for consideration. The money collected during this period supports our veteran's relief fund by aiding needy veterans in our community. Thank You for Your Support in the Past. If you have any questions, please contact me.

Post Commander:

Donald Vadeboncoeur Jr.

A handwritten signature in black ink that reads "Donald Vadeboncoeur Jr." in a cursive style.

V.F.W. Walsh Post 4499

1211 E. 28th St.

Manistee, Mi. 49660 ph. 723-9220

Donald Vadeboncoeur Jr.

164 East Piney Rd.

Manistee, Mi. 49660 ph.398-0538 cell 231-233-8813



CITY HALL

ADMINISTRATION
FAX 231.723.1546

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

PLANNING & ZONING
231.398.2805

CLERK/TREASURER
FAX 231.723.5410

CITY CLERK
231.398.2803

CITY TREASURER/
FINANCE DIRECTOR
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281 First Street
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DEPT. OF
PUBLIC WORKS
280 Washington St.
• Street Dept.
• Parks Dept.
• Water Maintenance
280 Washington St.
231.723.7132
FAX 231.723.1803

WASTEWATER PLANT
15 Ninth St.
231.723.1553

Memo: Thad Taylor
From: Timothy Kozal
Re: Council Agenda item

Sir:

Please find attached a request from the Manistee Area Jaycees. They are requesting permission to hold their Annual Roots on the River musical event. It will be held every Thursday from July 6th to August 31st starting at 7pm until approximately 10pm at the Memorial Park.

They are no objections to this event and presents no special problems for the city.

Timothy Kozal
Director of Public Safety



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: <u>Roots On The River</u>		
Date Event: <u>July 6 → August 31 (each Thursday)</u>		
Time of Event: <u>live music 7pm to 10pm</u>		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking:	Driven:	Other:
Assembly Starting Location:		
Destination/Finishing Point:		
Route that the special event will follow (attach map if available): <input type="checkbox"/> map attached		
Person(s)/Organization(s) making request: <u>Manistee Area Jaycees</u>		
Main Contact Person: <u>Delaney Bachman</u>		
Address: <u>384 1/2 First St, Manistee, MI 49660</u>		
Phone:	Cell: <u>231-233-6040</u>	Email: <u>delbachman@gmail.com</u>
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature: <u></u>		Date: <u>4/13/17</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____ Date: _____		



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/31/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kennedy Nemier Insurance Agency 218 S. Main Street Suite C Plymouth MI 48170	CONTACT NAME: Michele Bowman
	PHONE (A/C, No, Ext): 734-454-4058 FAX (A/C, No): 734-454-4172
	E-MAIL ADDRESS: mbowman@kennedynemier.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A : West Bend Mutual Insurance Company
INSURED Michigan Jaycees Inc 600 S Walnut St Lansing MI 48933-2209	INSURER B :
	INSURER C :
	INSURER D :
	INSURER E :
	INSURER F :

COVERAGES CERTIFICATE NUMBER: 20170531120847418 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	Y	1254987	03/10/2017	03/10/2018	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 3,000,000
	OTHER:						\$
A	AUTOMOBILE LIABILITY	N	N	1254987	03/10/2017	03/10/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR	N	N	1254987	03/10/2017	03/10/2018	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 1,000,000
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A							E.L. EACH ACCIDENT \$
If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Club Name: Manistee Jaycees
Event Name: Roots on the River Summer Concert Series
Description: A summer concert series hosted every Thursday evening in July/August 2017
Event Location: Jaycees Bandshell, Memorial Drive, Manistee, MI 49660
City of Manistee is named as additional insured with written contract as per attached form WB 100, Waiver of Subrogation applies.
Coverage as per policy forms and conditions

CERTIFICATE HOLDER **CANCELLATION**

City of Manistee 70 Maple St Manistee MI 49660	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Michele Bowman</i>