
PROCEEDINGS OF THE MANISTEE CITY COUNCIL – June 20, 2017

A regular meeting of the Manistee City Council was called to order by his honor, Mayor James Smith on Tuesday, June 20, 2017 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, Executive Secretary - Cindy Lokovich, Finance Director – Ed Bradford, Planning & Zoning Administrator – Denise Blakeslee, Public Safety Director – Tim Kozal, City Engineer – Shawn Middleton / Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Comments received by:

- None

CONSENT AGENDA.

- Minutes
 - June 6, 2017 - Regular Meeting
 - June 13, 2017 - Work Session
- Financial Reports
 - Payroll
 - May 8 – 21, 2017 - \$ 118,675.19
 - May 22 - June 4, 2017 - \$ 131,265.43
 - Invoices
 - May 8, 2017 - \$ 370,233.52
 - May 22, 2017 - \$ 218,167.75
- Notification Regarding Next Work Session – July 11, 2017

A discussion will be conducted on the deer herd, quarterly strategic plan update; and such business as may come before the Council.
- Consideration of a Funky Junk Sale

Redeemed, a retail store on Memorial Drive has requested permission to hold a Funky Junk Sale on Saturday, July 15, 2017 in the parking lot of the former Oleson’s Food Store between the hours of 8:30 a.m. and 2:00 p.m. Booths will be set up for participants to display and sell their items.

MOTION by Zielinski, second by Beaton to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF PILOT ORDINANCE #17-08, THIRD COAST DEVELOPMENT.

At their meeting of March 7, 2017 City Council took action to approve a request from Third Coast Development LLC for a 10% PILOT for a term of 35 years for the Senior Project proposed for the former Oleson's Plaza property.

The City Attorney has taken action to draft a PILOT Ordinance for this request. As an ordinance two separate readings are required. If this ordinance is introduced at this time, it could be adopted at the next regular meeting.

MOTION by Beaton, second by Wittlieff to introduce Ordinance #17-08, Third Coast Development LLC PILOT. Discussion followed, questions and comments were addressed by City Attorney George Saylor and City Manager Thad Taylor. Council directed staff to put Third Coast Development's counteroffer into ordinance format for consideration at the next regular meeting.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF BUDGET AMENDMENT 2017-01 FOR FISCAL YEAR-END JUNE 30, 2017.

The City of Manistee is required by State law to ensure that actual expenditures do not exceed budgeted amounts. Over the course of the current fiscal year, unanticipated and unbudgeted events and/or Council approved expenditures have occurred. The proposed budget amendment addresses the expenditures associated with these events and attempts to project what final year-end expenditures will be to avoid any year-end negative budget variances.

MOTION by Zielinski, second by Cooper to adopt budget amendment 2017-01 for fiscal year ending June 30, 2017. Discussion followed, questions or comments were addressed by Finance Director Ed Bradford.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF HISTORIC DISTRICT COMMISSION BYLAW AMENDMENTS.

On June 1, 2017 the City of Manistee Historic District Commission amended Section 1 Authority, Items 3.1 Meeting Notice, 3.3 Special meetings, 3.7 Order of Business, 3.9 Agenda Items, and Section 6 Amendments; and deleted Item 3.5 Public Hearings, and Section 5 Open Meetings and Freedom of Information Provisions.

MOTION by Zielinski, second by Goodspeed to adopt bylaws for the City of Manistee Historic District Commission and authorize the Mayor to execute the document. Discussion followed, amendments were reviewed by the City Attorney prior to their submittal.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF THE PURCHASE OF A 2017 FORD POLICE INTERCEPTOR.

The Manistee Police Department maintains a fleet of police cruisers to effectively service the City. In an effort to replace cruisers that are nearing the end of their respective life cycles it is determined that the purchase of a 2017 Ford Police Interceptor is warranted. Bids have been solicited and one Ford Dealer/emergency vehicle outfitter has been identified that fits the Police Department's specifications.

MOTION by Zielinski, second by Wittlieff to authorize the purchase of a 2017 Ford Police Interceptor from Harold Zeigler Ford/Emergency Vehicle Products for the price of \$42,508. Discussion followed, questions or comments were addressed by Public Safety Director Tim Kozal.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

A REPORT FROM THE FINANCE DIRECTOR AND THE OIL AND GAS INVESTMENT BOARD.

Mr. Edward Bradford reported on the activities of the Finance Director and the Oil and Gas Investment Board and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

- Tyler Leppanen, DDA Director – Provided an update on the DDA's 2016-2017 Budget; actual expenditures did not exceed budgeted amounts.
- Gary Patulski, 159 Quincy Street – Commented on the condition of Quincy Street, City budget, oil and gas fund, police car purchase, PILOT program, and Ramsdell Theatre/Community Foundation grants.

OFFICIALS AND STAFF.

Shawn Middleton, City Engineer – Twelfth Street Reconstruction project will begin next Monday, June 26, 2017 and is estimated to take four weeks to complete. Communications have been made to the Manistee Area Public Schools; a detour will be in place to access the school facilities via Tamarack Street.

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COUNCILMEMBERS.

Jim Smith – Concerns with caps on water pipes in sidewalk areas getting knocked off during snow plowing; can this be fixed during water leak repair.

Lynda Beaton – Suggested the DDA and downtown businesses support the Chippewa Cottages development since it is in the DDA district. Clarified her position on the PILOT request.

Mark Wittlieff – Requested update on Council Chambers camera system, Finance Director responded. Also noted a pile of garbage had been dumped at the Recycling Center; please let Council know if the person is identified.

Jim Smith – Thanked DPW on signs in the right-of-way. Noted use of bikes, skateboards, and dogs on the Riverwalk. Condolences to the Family of W. T. Stege on his passing.

ADJOURN.

MOTION to adjourn was made by Zielinski, second by Pontiac. Meeting adjourned at 7:59 p.m.

Cynthia J. Lokovich, CAP-OM
Executive Secretary