

MANISTEE CITY COUNCIL

MEETING AGENDA

WEDNESDAY, JULY 5, 2017 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Cash Balances.
b.) Revenue & Expense.
- IX. b.) Notification Regarding Next Work Session.

At this time Council could take action to approve the Consent Agenda as presented.

***V. Approval of Minutes.** Approval of the minutes of the June 20, 2017 regular meeting as attached.

VI. Financial Report.

- *a.) CASH BALANCES.
- *b.) REVENUE & EXPENSE.

VII. Unfinished Business.

VIII. New Business.

- a.) CONSIDERATION OF PILOT ORDINANCE #17-09, PK3C MANISTEE SENIOR LIMITED DIVIDEND HOUSING ASSOCIATION LIMITED PARTNERSHIP.

PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership, through negotiations with the City, have revised their PILOT request to 2% of net sheltered rents for a term of 35 years for the Senior Project proposed for the former Oleson's Plaza property.

The City Attorney has taken action to draft a PILOT Ordinance for this request. As an ordinance two separate readings are required. If this ordinance is introduced at this time, it could be adopted at the next regular meeting. Separate from the PILOT Ordinance, but part of the negotiated terms, a Municipal Services Agreement will be considered after consideration of Ordinance #17-09.

At this time Council could take action to introduce Ordinance #17-09, PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership PILOT.

- b.) CONSIDERATION OF A MUNICIPAL SERVICES AGREEMENT WITH PK3C MANISTEE SENIOR LIMITED DIVIDEND HOUSING ASSOCIATION LIMITED PARTNERSHIP.

In connection with the proposed PILOT described in Ordinance #17-09, PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership has agreed to the terms of a Municipal Services Agreement providing for an annual charge payable to the City of \$8,500, increasing 1.5% each year, for the term of the PILOT. The City Attorney has drafted a Municipal Services Agreement in accordance with the PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership Agreement.

At this time Council could take action to approve the terms of the Municipal Services Agreement with PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership and upon approval of Ordinance #17-09; authorize the Mayor and City Clerk to execute the same.

c.) CONSIDERATION OF PILOT ORDINANCE #17-08, THIRD COAST DEVELOPMENT.

At their meeting of March 7, 2017 City Council took action to approve a request from Third Coast Development LLC for a 10% PILOT for a term of 35 years for the Senior Project proposed for the former Oleson's Plaza property.

A first reading of the ordinance occurred at the regular meeting of June 20, 2017 and could be adopted at this time.

At this time Council could take action to adopt Ordinance #17-08, Third Coast Development LLC PILOT.

d.) CONSIDERATION OF ZONING AMENDMENT Z17-07 AMENDING SECTION 514 PARKING, BIKE PARKING AND SIDEWALKS, AND SECTION 1832 DWELLING MULTIPLE UNIT.

A request was received from River Parc Place II LLC for a zoning amendment that would amend Section 514 Parking, Bike Parking and Sidewalks, Item H and Section 1832 Dwelling Multiple Unit, Item B.3 of the City of Manistee Zoning Ordinance. On May 5, 2017 the Planning Commission held a public hearing and at their meeting of June 1, 2017; made recommendation to City Council to approve the amendment.

This ordinance has been reviewed by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced at this time it could be adopted at the next regular meeting.

At this time Council could take action to introduce Zoning Amendment Z17-07 amending Section 514 Parking, Bike Parking and Sidewalks, and Section 1832 Dwelling Multiple Unit.

e.) CONSIDERATION OF UPDATED MUTUAL AID AGREEMENT WITH THE CHARTER TOWNSHIP OF FILER.

The Manistee Fire Department previously entered into a Mutual Aid Agreement with the Charter Township of Filer on July 3, 2012. It is the desire of both parties to amend and replace the 2012 Mutual Aid Agreement.

The attached memo outlines the exchange of fire service in both response areas. This agreement has assisted the City of Manistee and Filer Charter Township in the past and both parties recognize the need to continue to evaluate these agreements. The amended area is specific to the fire apparatus response. The City of Manistee first out apparatus will change to an aerial truck and operating crew

for a commercial fire response and an engine with an operating crew for a residential fire response. Filer Township has signed the updated Mutual Aid Agreement.

At this time Council could take action to authorize the amendment to the 2012 Mutual Aid Agreement with the Charter Township of Filer.

f.) CONSIDERATION OF USDA RURAL DEVELOPMENT PROGRAM APPLICATION.

The City has an MDEQ approved Wet Weather Correction Action Program (CAP) to eliminate Combined Sewer Overflows (CSOs). The CAP consists of two primary phases. Phase I includes further studying and modeling the sewer system to identify sources of Inflow and Infiltration along with sewer line rehabilitation. Phase II includes design, permitting and construction of an anticipated storage facility. USDA has recommended funding applications for each separate phase. Phase I funding request is up to five million dollars and may include a combination of grants and loans as determined by USDA.

At this time Council could take action to approve a funding application for up to five million dollars from USDA-RD to complete Phase I of the City's Wet Weather Corrective Action Program.

g.) CONSIDERATION OF PEG COMMISSION PROPOSED FEE SCHEDULE.

The PEG Commission has created a fee structure to help them generate revenue for their services. The fee schedule is to be used for all organizations which request PEG Commission services such as taping/broadcasting meetings, editing and uploading to the PEG cable channels, and posting to the MPA TV / PEG webpage and YouTube.

The proposed fees include:

- Taping Charge: \$100/hour for the first 2 hours; \$50/per 15 minute increment afterwards.
- Recurring / Monthly Fees.
- Travel / Mileage (if outside of Manistee County).

These fees would not apply to any organization that wishes to have their own content broadcast on the PEG cable channels or the PEG website. They are requesting approval of the fee schedule only, not a contract with the City.

At this time Council could take action to approve the PEG Commission fee schedule as presented.

h.) **CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.**

The City Clerk has taken action to advertise vacancies on the Board of Review, Brownfield Redevelopment Authority, Downtown Development Authority, Parks Commission, PEG Commission, and Zoning Board of Appeals.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received:

PARKS COMMISSION. Four vacancies, one term ending 6/30/18 and three terms ending 6/30/20; one appointment may be a non-resident but must own real estate or a business/profession having a licensed business location in the City; Mayoral appointment.

Mark Tomaszewski, 106 Tamarack Street*

*Incumbent

At this time the Mayor and Council could take action to make appointments as noted above.

IX. Notices, Communications, Announcements.

a.) **A REPORT FROM THE ALLIANCE FOR ECONOMIC SUCCESS.**

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Ms. Tamara Buswinka will report on the activities of AES and respond to any questions the Council may have regarding their activities.

No action is required on this item.

b.) **NOTIFICATION REGARDING NEXT WORK SESSION.**

A Council work session has been scheduled for Tuesday, July 11, 2017 at 7 p.m. A discussion will be conducted on deer herd, dogs on the Riverwalk, and the Strategic Plan Implementation quarterly report; and such business as may come before the Council.

No action is required on this item.

X. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.

XI. Adjourn.

TNT:cl

COUNCIL AGENDA ATTACHMENTS:

- 1. Council Meeting Minutes – June 20, 2017
- 2. Cash Balances Report
- 3. Revenue and Expense Report
- 4. PILOT Financial Analyses
- 5. PILOT Ordinance #17-09
- 6. Municipal Services Agreement
- 7. PILOT Ordinance #17-08
- 8. Zoning Amendment Z17-07
- 9. Filer Mutual Aid Agreement
- 10. USDA-RD Phase I Application
- 11. PEG Commission Fee Schedule
- 12. Board and Commission Applications

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – June 20, 2017

A regular meeting of the Manistee City Council was called to order by his honor, Mayor James Smith on Tuesday, June 20, 2017 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, Executive Secretary - Cindy Lokovich, Finance Director – Ed Bradford, Planning & Zoning Administrator – Denise Blakeslee, Public Safety Director – Tim Kozal, City Engineer – Shawn Middleton / Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Comments received by:

- None

CONSENT AGENDA.

- Minutes
 - June 6, 2017 - Regular Meeting
 - June 13, 2017 - Work Session
- Financial Reports
 - Payroll
 - May 8 – 21, 2017 - \$ 118,675.19
 - May 22 - June 4, 2017 - \$ 131,265.43
 - Invoices
 - May 8, 2017 - \$ 370,233.52
 - May 22, 2017 - \$ 218,167.75
- Notification Regarding Next Work Session – July 11, 2017
A discussion will be conducted on the deer herd, quarterly strategic plan update; and such business as may come before the Council.
- Consideration of a Funky Junk Sale
Redeemed, a retail store on Memorial Drive has requested permission to hold a Funky Junk Sale on Saturday, July 15, 2017 in the parking lot of the former Oleson’s Food Store between the hours of 8:30 a.m. and 2:00 p.m. Booths will be set up for participants to display and sell their items.

MOTION by Zielinski, second by Beaton to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF PILOT ORDINANCE #17-08, THIRD COAST DEVELOPMENT.

At their meeting of March 7, 2017 City Council took action to approve a request from Third Coast Development LLC for a 10% PILOT for a term of 35 years for the Senior Project proposed for the former Oleson's Plaza property.

The City Attorney has taken action to draft a PILOT Ordinance for this request. As an ordinance two separate readings are required. If this ordinance is introduced at this time, it could be adopted at the next regular meeting.

MOTION by Beaton, second by Wittlieff to introduce Ordinance #17-08, Third Coast Development LLC PILOT. Discussion followed, questions and comments were addressed by City Attorney George Saylor and City Manager Thad Taylor. Council directed staff to put Third Coast Development's counteroffer into ordinance format for consideration at the next regular meeting.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF BUDGET AMENDMENT 2017-01 FOR FISCAL YEAR-END JUNE 30, 2017.

The City of Manistee is required by State law to ensure that actual expenditures do not exceed budgeted amounts. Over the course of the current fiscal year, unanticipated and unbudgeted events and/or Council approved expenditures have occurred. The proposed budget amendment addresses the expenditures associated with these events and attempts to project what final year-end expenditures will be to avoid any year-end negative budget variances.

MOTION by Zielinski, second by Cooper to adopt budget amendment 2017-01 for fiscal year ending June 30, 2017. Discussion followed, questions or comments were addressed by Finance Director Ed Bradford.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF HISTORIC DISTRICT COMMISSION BYLAW AMENDMENTS.

On June 1, 2017 the City of Manistee Historic District Commission amended Section 1 Authority, Items 3.1 Meeting Notice, 3.3 Special meetings, 3.7 Order of Business, 3.9 Agenda Items, and Section 6 Amendments; and deleted Item 3.5 Public Hearings, and Section 5 Open Meetings and Freedom of Information Provisions.

MOTION by Zielinski, second by Goodspeed to adopt bylaws for the City of Manistee Historic District Commission and authorize the Mayor to execute the document. Discussion followed, amendments were reviewed by the City Attorney prior to their submittal.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

CONSIDERATION OF THE PURCHASE OF A 2017 FORD POLICE INTERCEPTOR.

The Manistee Police Department maintains a fleet of police cruisers to effectively service the City. In an effort to replace cruisers that are nearing the end of their respective life cycles it is determined that the purchase of a 2017 Ford Police Interceptor is warranted. Bids have been solicited and one Ford Dealer/emergency vehicle outfitter has been identified that fits the Police Department's specifications.

MOTION by Zielinski, second by Wittlieff to authorize the purchase of a 2017 Ford Police Interceptor from Harold Zeigler Ford/Emergency Vehicle Products for the price of \$42,508. Discussion followed, questions or comments were addressed by Public Safety Director Tim Kozal.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

A REPORT FROM THE FINANCE DIRECTOR AND THE OIL AND GAS INVESTMENT BOARD.

Mr. Edward Bradford reported on the activities of the Finance Director and the Oil and Gas Investment Board and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

- Tyler Leppanen, DDA Director – Provided an update on the DDA's 2016-2017 Budget; actual expenditures did not exceed budgeted amounts.
- Gary Patulski, 159 Quincy Street – Commented on the condition of Quincy Street, City budget, oil and gas fund, police car purchase, PILOT program, and Ramsdell Theatre/Community Foundation grants.

OFFICIALS AND STAFF.

Shawn Middleton, City Engineer – Twelfth Street Reconstruction project will begin next Monday, June 26, 2017 and is estimated to take four weeks to complete. Communications have been made to the Manistee Area Public Schools; a detour will be in place to access the school facilities via Tamarack Street.

COUNCILMEMBERS.

Jim Smith – Concerns with caps on water pipes in sidewalk areas getting knocked off during snow plowing; can this be fixed during water leak repair.

Lynda Beaton – Suggested the DDA and downtown businesses support the Chippewa Cottages development since it is in the DDA district. Clarified her position on the PILOT request.

Mark Wittlieff – Requested update on Council Chambers camera system, Finance Director responded. Also noted a pile of garbage had been dumped at the Recycling Center; please let Council know if the person is identified.

Jim Smith – Thanked DPW on signs in the right-of-way. Noted use of bikes, skateboards, and dogs on the Riverwalk. Condolences to the Family of W. T. Stege on his passing.

ADJOURN.

MOTION to adjourn was made by Zielinski, second by Pontiac. Meeting adjourned at 7:59 p.m.

Cynthia J. Lokovich, CAP-OM
Executive Secretary

CASH TRANSACTIONS REPORT
DRAFT

YEAR: THROUGH MAY
City of Manistee

Page: 1
6/28/2017
9:26 am

| Account Number | Beginning Balance | Debit | Credit | Ending Balance |
|---|-------------------|--------------|--------------|----------------|
| Fund: 101 - GENERAL FUND | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 697,685.41 | 6,802,100.48 | 7,230,863.14 | 268,922.75 |
| 001.001 Cash - Restricted | 33,882.00 | 0.00 | 6,780.00 | 27,102.00 |
| 001.002 Cash - Escrow | 117,904.43 | 132,869.89 | 148,984.89 | 101,789.43 |
| 004.000 Cash - Petty | 800.00 | 0.00 | 200.00 | 600.00 |
| 017.000 Cash - MI CLASS | 46,302.67 | 1,206,382.39 | 500,000.00 | 752,685.06 |
| Total Dept: 000 | 896,574.51 | 8,141,352.76 | 7,886,828.03 | 1,151,099.24 |
| Fund: 101 | 896,574.51 | 8,141,352.76 | 7,886,828.03 | 1,151,099.24 |
| Fund: 202 - MAJOR STREET FUND | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 340,057.60 | 631,511.25 | 704,385.23 | 267,183.62 |
| 017.000 Cash - MI CLASS | 0.00 | 251,434.13 | 0.00 | 251,434.13 |
| Total Dept: 000 | 340,057.60 | 882,945.38 | 704,385.23 | 518,617.75 |
| Fund: 202 | 340,057.60 | 882,945.38 | 704,385.23 | 518,617.75 |
| Fund: 203 - LOCAL STREET FUND | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 57,445.04 | 247,448.80 | 206,859.33 | 98,034.51 |
| Total Dept: 000 | 57,445.04 | 247,448.80 | 206,859.33 | 98,034.51 |
| Fund: 203 | 57,445.04 | 247,448.80 | 206,859.33 | 98,034.51 |
| Fund: 204 - MUNICIPAL STREET FUND | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 30,815.25 | 33,079.39 | 7,401.00 | 56,493.64 |
| Total Dept: 000 | 30,815.25 | 33,079.39 | 7,401.00 | 56,493.64 |
| Fund: 204 | 30,815.25 | 33,079.39 | 7,401.00 | 56,493.64 |
| Fund: 226 - CITY REFUSE FUND | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 47,512.90 | 438,855.75 | 450,231.68 | 36,136.97 |
| Total Dept: 000 | 47,512.90 | 438,855.75 | 450,231.68 | 36,136.97 |
| Fund: 226 | 47,512.90 | 438,855.75 | 450,231.68 | 36,136.97 |
| Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 19,125.28 | 341.25 | 12,447.34 | 7,019.19 |
| Total Dept: 000 | 19,125.28 | 341.25 | 12,447.34 | 7,019.19 |
| Fund: 243 | 19,125.28 | 341.25 | 12,447.34 | 7,019.19 |
| Fund: 245 - OIL & GAS FUND | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 73,884.69 | 370,129.35 | 394,226.00 | 49,788.04 |
| 001.020 Cash - Money Market | 318,072.21 | 357,150.17 | 325,000.00 | 350,222.38 |
| Total Dept: 000 | 391,956.90 | 727,279.52 | 719,226.00 | 400,010.42 |
| Fund: 245 | 391,956.90 | 727,279.52 | 719,226.00 | 400,010.42 |
| Fund: 272 - PEG COMMISSION | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 3,362.71 | 39,796.92 | 36,411.03 | 6,748.60 |
| Total Dept: 000 | 3,362.71 | 39,796.92 | 36,411.03 | 6,748.60 |

CASH TRANSACTIONS REPORT

DRAFT

YEAR: THROUGH MAY
City of ManisteePage: 2
6/28/2017
9:26 am

| Account Number | Beginning Balance | Debit | Credit | Ending Balance |
|--|-------------------|--------------|--------------|----------------|
| Fund: 272 | 3,362.71 | 39,796.92 | 36,411.03 | 6,748.60 |
| Fund: 275 - GRANT MANAGEMENT FUND | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 11,473.98 | 28,050.00 | 28,759.04 | 10,764.94 |
| Total Dept: 000 | 11,473.98 | 28,050.00 | 28,759.04 | 10,764.94 |
| Fund: 275 | 11,473.98 | 28,050.00 | 28,759.04 | 10,764.94 |
| Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 13,072.01 | 271,299.30 | 196,416.44 | 87,954.87 |
| 001.002 Cash - Escrow | 0.00 | 9,230.00 | 4,900.00 | 4,330.00 |
| 004.000 Cash - Petty | 0.00 | 400.00 | 0.00 | 400.00 |
| Total Dept: 000 | 13,072.01 | 280,929.30 | 201,316.44 | 92,684.87 |
| Fund: 297 | 13,072.01 | 280,929.30 | 201,316.44 | 92,684.87 |
| Fund: 430 - CAPITAL IMPROVEMENT FUND | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 25,173.02 | 394,230.06 | 314,574.74 | 104,828.34 |
| Total Dept: 000 | 25,173.02 | 394,230.06 | 314,574.74 | 104,828.34 |
| Fund: 430 | 25,173.02 | 394,230.06 | 314,574.74 | 104,828.34 |
| Fund: 496 - RENAISSANCE PARK | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 1,101.07 | 11,232.00 | 9,359.92 | 2,973.15 |
| Total Dept: 000 | 1,101.07 | 11,232.00 | 9,359.92 | 2,973.15 |
| Fund: 496 | 1,101.07 | 11,232.00 | 9,359.92 | 2,973.15 |
| Fund: 501 - BOAT LAUNCH FUND | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 27,854.27 | 34,827.26 | 24,994.78 | 37,686.75 |
| 004.000 Cash - Petty | 1,000.00 | 1,300.00 | 1,300.00 | 1,000.00 |
| Total Dept: 000 | 28,854.27 | 36,127.26 | 26,294.78 | 38,686.75 |
| Fund: 501 | 28,854.27 | 36,127.26 | 26,294.78 | 38,686.75 |
| Fund: 592 - WATER & SEWER UTILITY | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 578,558.78 | 6,521,743.21 | 6,570,635.46 | 529,666.53 |
| 001.002 Cash - Escrow | 51,300.00 | 22,800.00 | 16,900.00 | 57,200.00 |
| 004.000 Cash - Petty | 300.00 | 0.00 | 0.00 | 300.00 |
| 017.000 Cash - MI CLASS | 490,898.96 | 3,684.94 | 0.00 | 494,583.90 |
| 017.001 Cash - MI CLASS 2015 W&S RvBd | 1,958,748.34 | 5,683.16 | 1,733,108.17 | 231,323.33 |
| Total Dept: 000 | 3,079,806.08 | 6,553,911.31 | 8,320,643.63 | 1,313,073.76 |
| Fund: 592 | 3,079,806.08 | 6,553,911.31 | 8,320,643.63 | 1,313,073.76 |
| Fund: 594 - MARINA FUND | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 19,269.57 | 198,146.29 | 200,915.96 | 16,499.90 |
| 001.002 Cash - Escrow | 600.00 | 2,800.00 | 2,400.00 | 1,000.00 |
| 004.000 Cash - Petty | 300.00 | 300.00 | 300.00 | 300.00 |
| Total Dept: 000 | 20,169.57 | 201,246.29 | 203,615.96 | 17,799.90 |
| Fund: 594 | 20,169.57 | 201,246.29 | 203,615.96 | 17,799.90 |
| Fund: 661 - MOTOR POOL FUND | | | | |

CASH TRANSACTIONS REPORT

DRAFT

YEAR: THROUGH MAY
City of Manistee

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6/28/2017
9:26 am

| Account Number | Beginning Balance | Debit | Credit | Ending Balance |
|--|-------------------|---------------|---------------|----------------|
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 675,416.96 | 427,923.27 | 984,425.24 | 118,914.99 |
| 017.000 Cash - MI CLASS | 0.00 | 352,007.75 | 0.00 | 352,007.75 |
| Total Dept: 000 | 675,416.96 | 779,931.02 | 984,425.24 | 470,922.74 |
| Fund: 661 | 675,416.96 | 779,931.02 | 984,425.24 | 470,922.74 |
| Fund: 704 - PAYROLL CLEARING FUND | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 48,201.33 | 6,149,201.43 | 6,171,041.23 | 26,361.53 |
| Total Dept: 000 | 48,201.33 | 6,149,201.43 | 6,171,041.23 | 26,361.53 |
| Fund: 704 | 48,201.33 | 6,149,201.43 | 6,171,041.23 | 26,361.53 |
| Fund: 705 - DELINQUENT TAX COLLECTION | | | | |
| Dept: 000 | | | | |
| 001.000 Cash - Checking | 0.04 | 30,252.51 | 30,238.28 | 14.27 |
| Total Dept: 000 | 0.04 | 30,252.51 | 30,238.28 | 14.27 |
| Fund: 705 | 0.04 | 30,252.51 | 30,238.28 | 14.27 |
| Grand Totals: | 5,690,118.52 | 24,976,210.95 | 26,314,058.90 | 4,352,270.57 |

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

| For the Period: 7/1/2016 to 5/31/2017 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------------|---------------------|---------------------|-------------------|-------------|-------------------|-------------|
| Fund: 101 - GENERAL FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 402.000 Taxes - Real/Personal Property | 2,859,958.00 | 2,859,958.00 | 2,954,773.77 | 0.00 | 0.00 | -94,815.77 | 103.3 |
| 411.000 Taxes - Delinq Real Property | 219,206.00 | 219,206.00 | 0.00 | 0.00 | 0.00 | 219,206.00 | 0.0 |
| 412.000 Taxes - Delinq Personal Prop | 10,856.00 | 10,856.00 | 11,065.65 | 162.62 | 0.00 | -209.65 | 101.9 |
| 432.000 Taxes - Payment in Lieu of | 192,550.00 | 192,550.00 | 181,944.68 | 0.00 | 0.00 | 10,605.32 | 94.5 |
| 445.000 Taxes - Penalties & Interest | 22,427.00 | 22,427.00 | 16,013.04 | 2.10 | 0.00 | 6,413.96 | 71.4 |
| 447.000 Taxes - Administration Fee | 84,509.00 | 84,509.00 | 78,160.47 | 0.00 | 0.00 | 6,348.53 | 92.5 |
| 476.000 Permit - Business Registration | 1,125.00 | 1,125.00 | 825.00 | 75.00 | 0.00 | 300.00 | 73.3 |
| 477.000 Permit - Franchise Fees | 110,000.00 | 110,000.00 | 58,451.60 | 0.00 | 0.00 | 51,548.40 | 53.1 |
| 490.000 Permit - Non-Business | 6,500.00 | 6,500.00 | 10,825.00 | 500.00 | 0.00 | -4,325.00 | 166.5 |
| 540.000 State Grant - Other | 7,000.00 | 7,000.00 | 23,841.00 | 0.00 | 0.00 | -16,841.00 | 340.6 |
| 543.002 State Grant - Criminal Justice | 2,300.00 | 2,300.00 | 1,329.25 | 0.00 | 0.00 | 970.75 | 57.8 |
| 573.000 State Grant - Local Comm Stabi | 90,000.00 | 90,000.00 | 190,437.46 | 0.00 | 0.00 | -100,437.46 | 211.6 |
| 574.000 State Grant - Revenue Sharing | 493,841.00 | 493,841.00 | 339,645.00 | 0.00 | 0.00 | 154,196.00 | 68.8 |
| 574.001 State Grant - CVTRS | 165,336.00 | 165,336.00 | 110,224.00 | 0.00 | 0.00 | 55,112.00 | 66.7 |
| 577.000 State Grant - Liquor License T | 8,400.00 | 8,400.00 | 18,801.20 | 68.75 | 0.00 | -10,401.20 | 223.8 |
| 626.000 Charge for Service | 31,200.00 | 31,200.00 | 30,716.76 | 19,497.10 | 0.00 | 483.24 | 98.5 |
| 627.000 Charge for Service - Bldg Insp | 0.00 | 0.00 | 25.00 | 0.00 | 0.00 | -25.00 | 0.0 |
| 628.000 Charge for Service - Boat Laun | 2,591.00 | 2,591.00 | 2,591.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 630.000 Charge for Service - Local St. | 83,430.00 | 83,430.00 | 76,477.50 | 6,952.50 | 0.00 | 6,952.50 | 91.7 |
| 631.000 Charge for Service - Major St. | 212,180.00 | 212,180.00 | 194,498.37 | 17,681.67 | 0.00 | 17,681.63 | 91.7 |
| 632.000 Charge For Service - Marina | 11,080.00 | 11,080.00 | 11,080.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 634.000 Charge for Service - Refuse | 89,306.00 | 89,306.00 | 86,156.00 | 3,150.00 | 0.00 | 3,150.00 | 96.5 |
| 635.000 Charge for Service - W&S | 343,438.00 | 343,438.00 | 314,818.13 | 28,619.83 | 0.00 | 28,619.87 | 91.7 |
| 636.000 Charge for Service - Transport | 278,000.00 | 278,000.00 | 243,209.96 | 19,745.70 | 0.00 | 34,790.04 | 87.5 |
| 637.000 Utility Ownership Fee | 183,167.00 | 183,167.00 | 167,903.12 | 15,263.92 | 0.00 | 15,263.88 | 91.7 |
| 642.000 Sales | 4,500.00 | 4,500.00 | 3,802.95 | 64.00 | 0.00 | 697.05 | 84.5 |
| 655.000 Fines & Forfeits | 26,000.00 | 26,000.00 | 20,797.87 | 543.08 | 0.00 | 5,202.13 | 80.0 |
| 665.000 Investment - Interest | 1,147.00 | 1,147.00 | 6,857.70 | 647.26 | 0.00 | -5,710.70 | 597.9 |
| 667.000 Rental Income | 5,100.00 | 5,100.00 | 7,350.00 | 1,400.00 | 0.00 | -2,250.00 | 144.1 |
| 667.030 Riverfront Lease Income | 22,112.00 | 22,112.00 | 22,112.00 | 22,112.00 | 0.00 | 0.00 | 100.0 |
| 672.000 Other Revenue | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 674.000 Contributions / Donations | 2,000.00 | 2,000.00 | 886.96 | 0.00 | 0.00 | 1,113.04 | 44.3 |
| 676.000 Reimbursement | 144,550.00 | 144,550.00 | 179,555.17 | -0.07 | 0.00 | -35,005.17 | 124.2 |
| 687.000 Refunds | 20,000.00 | 20,000.00 | 51,836.42 | 0.00 | 0.00 | -31,836.42 | 259.2 |
| 688.000 Refunds - Work/Comp Premium | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 698.000 Insurance Settlement | 0.00 | 0.00 | 5,119.86 | 0.00 | 0.00 | -5,119.86 | 0.0 |
| 699.000 Transfers In | 446,621.00 | 446,621.00 | 446,766.25 | 0.00 | 0.00 | -145.25 | 100.0 |
| Dept: 000 | 6,181,930.00 | 6,181,930.00 | 5,868,898.14 | 136,485.46 | 0.00 | 313,031.86 | 94.9 |
| Revenues | 6,181,930.00 | 6,181,930.00 | 5,868,898.14 | 136,485.46 | 0.00 | 313,031.86 | 94.9 |
| Expenditures | | | | | | | |
| Dept: 101 LEGISLATIVE | | | | | | | |
| 702.000 Wages - Full Time | 27,052.00 | 27,052.00 | 24,333.73 | 2,254.35 | 0.00 | 2,718.27 | 90.0 |
| 709.000 Costs - Social Security | 1,677.00 | 1,677.00 | 1,508.48 | 139.75 | 0.00 | 168.52 | 90.0 |
| 711.000 Costs - Medicare | 392.00 | 392.00 | 353.06 | 32.71 | 0.00 | 38.94 | 90.1 |
| 726.000 Costs - Workers Compensation | 84.00 | 84.00 | 63.37 | 5.39 | 0.00 | 20.63 | 75.4 |
| 752.000 Supplies - Operating | 6,650.00 | 1,353.00 | 993.06 | 254.53 | 0.00 | 359.94 | 73.4 |
| 913.000 Travel & Training | 5,300.00 | 5,300.00 | 959.89 | 0.00 | 0.00 | 4,340.11 | 18.1 |
| 915.000 Memberships & Dues | 0.00 | 5,297.00 | 5,028.00 | 0.00 | 0.00 | 269.00 | 94.9 |
| LEGISLATIVE | 41,155.00 | 41,155.00 | 33,239.59 | 2,686.73 | 0.00 | 7,915.41 | 80.8 |
| Dept: 172 MANAGER | | | | | | | |
| 702.000 Wages - Full Time | 148,761.00 | 148,761.00 | 130,827.31 | 11,446.12 | 0.00 | 17,933.69 | 87.9 |
| 708.000 Costs - SUTA | 274.00 | 274.00 | 192.61 | 0.00 | 0.00 | 81.39 | 70.3 |
| 709.000 Costs - Social Security | 9,804.00 | 9,804.00 | 8,698.05 | 732.60 | 0.00 | 1,105.95 | 88.7 |
| 711.000 Costs - Medicare | 2,293.00 | 2,293.00 | 2,034.24 | 171.34 | 0.00 | 258.76 | 88.7 |
| 712.000 Costs - In Lieu of BC/BS | 4,068.00 | 4,068.00 | 4,068.00 | 339.00 | 0.00 | 0.00 | 100.0 |
| 717.000 Costs - MERS Contribution | 14,936.00 | 14,936.00 | 14,066.92 | 1,189.36 | 0.00 | 869.08 | 94.2 |
| 718.000 Costs - Blue Cross Insurance | 9,894.00 | 9,894.00 | 9,879.84 | 823.32 | 0.00 | 14.16 | 99.9 |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------|-------------------|-------------------|-------------------|------------------|-------------|------------------|-------------|
| Fund: 101 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 172 MANAGER | | | | | | | |
| 718.001 | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 718.002 | 1,398.00 | 1,398.00 | 1,398.22 | 116.68 | 0.00 | -0.22 | 100.0 |
| 718.003 | 389.00 | 389.00 | 389.40 | 32.45 | 0.00 | -0.40 | 100.1 |
| 724.000 | 4,800.00 | 4,800.00 | 4,400.00 | 400.00 | 0.00 | 400.00 | 91.7 |
| 725.000 | 659.00 | 659.00 | 464.95 | 39.95 | 0.00 | 194.05 | 70.6 |
| 726.000 | 640.00 | 640.00 | 658.21 | 51.50 | 0.00 | -18.21 | 102.8 |
| 752.000 | 2,450.00 | 2,400.00 | 1,316.58 | 747.93 | 0.00 | 1,083.42 | 54.9 |
| 791.000 | 150.00 | 200.00 | 151.80 | 0.00 | 0.00 | 48.20 | 75.9 |
| 801.000 | 500.00 | 1,500.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | 0.0 |
| 831.000 | 1,300.00 | 1,300.00 | 1,197.03 | 125.31 | 0.00 | 102.97 | 92.1 |
| 913.000 | 3,350.00 | 2,350.00 | 1,196.87 | 105.00 | 0.00 | 1,153.13 | 50.9 |
| 915.000 | 1,200.00 | 1,200.00 | 1,014.00 | 0.00 | 0.00 | 186.00 | 84.5 |
| 983.000 | 2,220.00 | 2,220.00 | 1,371.43 | 165.26 | 0.00 | 848.57 | 61.8 |
| MANAGER | 212,086.00 | 212,086.00 | 186,325.46 | 16,485.82 | 0.00 | 25,760.54 | 87.9 |
| Dept: 215 CLERK | | | | | | | |
| 702.000 | 121,291.00 | 120,000.00 | 108,902.24 | 8,709.40 | 0.00 | 11,097.76 | 90.8 |
| 704.000 | 6,000.00 | 6,200.00 | 6,174.25 | 0.00 | 0.00 | 25.75 | 99.6 |
| 708.000 | 274.00 | 350.00 | 271.95 | 31.74 | 0.00 | 78.05 | 77.7 |
| 709.000 | 7,985.00 | 8,200.00 | 7,543.46 | 535.70 | 0.00 | 656.54 | 92.0 |
| 711.000 | 1,867.00 | 2,000.00 | 1,764.17 | 125.30 | 0.00 | 235.83 | 88.2 |
| 712.000 | 0.00 | 1,200.00 | 800.00 | 400.00 | 0.00 | 400.00 | 66.7 |
| 713.000 | 1,000.00 | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.0 |
| 717.000 | 12,278.00 | 14,000.00 | 12,273.60 | 874.42 | 0.00 | 1,726.40 | 87.7 |
| 718.000 | 9,894.00 | 9,894.00 | 9,879.84 | 823.32 | 0.00 | 14.16 | 99.9 |
| 718.001 | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 718.002 | 699.00 | 725.00 | 699.11 | 58.34 | 0.00 | 25.89 | 96.4 |
| 718.003 | 354.00 | 354.00 | 354.00 | 29.50 | 0.00 | 0.00 | 100.0 |
| 725.000 | 537.00 | 537.00 | 387.22 | 33.37 | 0.00 | 149.78 | 72.1 |
| 726.000 | 552.00 | 650.00 | 598.53 | 39.19 | 0.00 | 51.47 | 92.1 |
| 727.000 | 0.00 | 11,450.00 | 11,445.41 | 0.00 | 0.00 | 4.59 | 100.0 |
| 740.000 | 6,620.00 | 4,000.00 | 2,525.50 | 60.16 | 0.00 | 1,474.50 | 63.1 |
| 752.000 | 3,800.00 | 3,800.00 | 2,681.14 | 762.76 | 0.00 | 1,118.86 | 70.6 |
| 791.000 | 155.00 | 155.00 | 151.80 | 0.00 | 0.00 | 3.20 | 97.9 |
| 801.000 | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 831.000 | 6,500.00 | 7,050.00 | 6,867.04 | 63.80 | 0.00 | 182.96 | 97.4 |
| 900.000 | 4,810.00 | 4,810.00 | 2,980.61 | 665.79 | 0.00 | 1,829.39 | 62.0 |
| 913.000 | 6,700.00 | 6,700.00 | 2,700.30 | 1,460.00 | 0.00 | 3,999.70 | 40.3 |
| 915.000 | 775.00 | 775.00 | 590.00 | 0.00 | 0.00 | 185.00 | 76.1 |
| 983.000 | 3,000.00 | 3,000.00 | 2,236.68 | 0.00 | 0.00 | 763.32 | 74.6 |
| 985.000 | 0.00 | 2,591.00 | 2,559.48 | 2,559.48 | 0.00 | 31.52 | 98.8 |
| CLERK | 200,091.00 | 211,541.00 | 187,386.33 | 17,232.27 | 0.00 | 24,154.67 | 88.6 |
| Dept: 247 BOARD OF REVIEW | | | | | | | |
| 704.000 | 2,000.00 | 2,000.00 | 1,731.85 | 0.00 | 0.00 | 268.15 | 86.6 |
| 709.000 | 75.00 | 75.00 | 85.56 | 0.00 | 0.00 | -10.56 | 114.1 |
| 711.000 | 20.00 | 20.00 | 20.02 | 0.00 | 0.00 | -0.02 | 100.1 |
| 726.000 | 5.00 | 5.00 | 4.64 | 0.00 | 0.00 | 0.36 | 92.8 |
| BOARD OF REVIEW | 2,100.00 | 2,100.00 | 1,842.07 | 0.00 | 0.00 | 257.93 | 87.7 |
| Dept: 253 FINANCE / TREASURER | | | | | | | |
| 702.000 | 166,495.00 | 168,495.00 | 147,932.94 | 12,808.05 | 0.00 | 20,562.06 | 87.8 |
| 708.000 | 410.00 | 410.00 | 288.92 | 0.00 | 0.00 | 121.08 | 70.5 |
| 709.000 | 10,744.00 | 10,744.00 | 9,578.71 | 799.52 | 0.00 | 1,165.29 | 89.2 |
| 711.000 | 2,513.00 | 2,513.00 | 2,240.14 | 186.98 | 0.00 | 272.86 | 89.1 |
| 712.000 | 4,800.00 | 4,800.00 | 4,800.00 | 400.00 | 0.00 | 0.00 | 100.0 |
| 713.000 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 717.000 | 16,816.00 | 16,816.00 | 15,433.98 | 1,285.92 | 0.00 | 1,382.02 | 91.8 |
| 718.000 | 12,474.00 | 12,474.00 | 12,448.80 | 1,037.40 | 0.00 | 25.20 | 99.8 |
| 718.001 | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|-------------------|-------------------|-------------------|------------------|-------------|------------------|-------------|
| Fund: 101 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 253 FINANCE / TREASURER | | | | | | | |
| 718.002 Costs - Dental Insurance | 873.00 | 873.00 | 873.82 | 72.93 | 0.00 | -0.82 | 100.1 |
| 718.003 Costs - Vision / Ancillary | 354.00 | 354.00 | 354.00 | 29.50 | 0.00 | 0.00 | 100.0 |
| 725.000 Costs - Life Insurance | 703.00 | 703.00 | 506.79 | 43.71 | 0.00 | 196.21 | 72.1 |
| 726.000 Costs - Workers Compensation | 720.00 | 720.00 | 743.10 | 57.64 | 0.00 | -23.10 | 103.2 |
| 752.000 Supplies - Operating | 4,200.00 | 4,700.00 | 4,079.83 | 318.96 | 0.00 | 620.17 | 86.8 |
| 791.000 Subscriptions & Publications | 835.00 | 835.00 | 711.80 | 0.00 | 0.00 | 123.20 | 85.2 |
| 801.000 Professional & Consulting Serv | 27,538.00 | 26,038.00 | 25,519.10 | 0.00 | 0.00 | 518.90 | 98.0 |
| 831.000 Contractual Service | 9,100.00 | 9,100.00 | 9,150.88 | 866.03 | 0.00 | -50.88 | 100.6 |
| 900.000 Printing & Publishing | 700.00 | 700.00 | 631.74 | 214.40 | 0.00 | 68.26 | 90.2 |
| 913.000 Travel & Training | 4,800.00 | 3,800.00 | 3,509.99 | 117.70 | 0.00 | 290.01 | 92.4 |
| 915.000 Memberships & Dues | 630.00 | 630.00 | 635.00 | 170.00 | 0.00 | -5.00 | 100.8 |
| 983.000 Lease Purchase | 1,740.00 | 1,740.00 | 1,582.68 | 143.88 | 0.00 | 157.32 | 91.0 |
| 985.000 Capital Outlay - under \$5,000 | 800.00 | 800.00 | 945.44 | 0.00 | 0.00 | -145.44 | 118.2 |
| FINANCE / TREASURER | 271,245.00 | 271,245.00 | 244,967.66 | 18,552.62 | 0.00 | 26,277.34 | 90.3 |
| Dept: 257 ASSESSOR | | | | | | | |
| 723.000 Costs - Retiree Health Care | 3,000.00 | 3,000.00 | 3,000.00 | 250.00 | 0.00 | 0.00 | 100.0 |
| 752.000 Supplies - Operating | 500.00 | 500.00 | 694.03 | 90.86 | 0.00 | -194.03 | 138.8 |
| 801.000 Professional & Consulting Serv | 76,000.00 | 76,000.00 | 70,030.00 | 6,525.00 | 0.00 | 5,970.00 | 92.1 |
| 831.000 Contractual Service | 2,675.00 | 2,675.00 | 1,928.62 | 0.00 | 0.00 | 746.38 | 72.1 |
| 985.000 Capital Outlay - under \$5,000 | 0.00 | 0.00 | 99.99 | 0.00 | 0.00 | -99.99 | 0.0 |
| ASSESSOR | 82,175.00 | 82,175.00 | 75,752.64 | 6,865.86 | 0.00 | 6,422.36 | 92.2 |
| Dept: 265 CITY HALL BUILDINGS & GROUNDS | | | | | | | |
| 702.000 Wages - Full Time | 46,408.00 | 46,408.00 | 42,780.60 | 3,569.60 | 0.00 | 3,627.40 | 92.2 |
| 708.000 Costs - SUTA | 137.00 | 137.00 | 96.31 | 0.00 | 0.00 | 40.69 | 70.3 |
| 709.000 Costs - Social Security | 3,026.00 | 3,026.00 | 2,574.00 | 213.52 | 0.00 | 452.00 | 85.1 |
| 711.000 Costs - Medicare | 708.00 | 708.00 | 602.01 | 49.94 | 0.00 | 105.99 | 85.0 |
| 713.000 Overtime | 0.00 | 0.00 | 276.09 | 0.00 | 0.00 | -276.09 | 0.0 |
| 717.000 Costs - MERS Contribution | 2,116.00 | 2,116.00 | 4,558.66 | 378.46 | 0.00 | -2,442.66 | 215.4 |
| 718.000 Costs - Blue Cross Insurance | 9,894.00 | 9,894.00 | 9,879.84 | 1,646.64 | 0.00 | 14.16 | 99.9 |
| 718.001 Costs - HSA Contribution | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 718.002 Costs - Dental Insurance | 699.00 | 699.00 | 640.88 | 58.34 | 0.00 | 58.12 | 91.7 |
| 718.003 Costs - Vision / Ancillary | 354.00 | 354.00 | 324.50 | 29.50 | 0.00 | 29.50 | 91.7 |
| 724.000 Costs - Vehicle Allowance | 2,400.00 | 2,400.00 | 2,200.00 | 200.00 | 0.00 | 200.00 | 91.7 |
| 725.000 Costs - Life Insurance | 113.00 | 113.00 | 72.60 | 7.05 | 0.00 | 40.40 | 64.2 |
| 726.000 Costs - Workers Compensation | 1,801.00 | 1,801.00 | 1,774.15 | 147.06 | 0.00 | 26.85 | 98.5 |
| 752.000 Supplies - Operating | 7,500.00 | 7,500.00 | 3,995.09 | 177.07 | 0.00 | 3,504.91 | 53.3 |
| 801.000 Professional & Consulting Serv | 2,500.00 | 2,500.00 | 1,437.00 | 190.00 | 0.00 | 1,063.00 | 57.5 |
| 831.000 Contractual Service | 12,000.00 | 12,000.00 | 7,538.64 | 147.63 | 0.00 | 4,461.36 | 62.8 |
| 850.000 Communications - Phone | 13,200.00 | 13,200.00 | 9,788.89 | 591.68 | 0.00 | 3,411.11 | 74.2 |
| 913.000 Travel & Training | 0.00 | 0.00 | 8.50 | 0.00 | 0.00 | -8.50 | 0.0 |
| 918.000 Utilities - Water | 2,200.00 | 2,200.00 | 2,057.54 | 156.17 | 0.00 | 142.46 | 93.5 |
| 920.000 Utilities - Electric | 21,500.00 | 21,500.00 | 19,511.23 | 1,972.81 | 0.00 | 1,988.77 | 90.7 |
| 921.000 Utilities - Natural Gas | 5,700.00 | 5,700.00 | 3,622.11 | 314.79 | 0.00 | 2,077.89 | 63.5 |
| 931.000 Repairs/Maint - Equipment | 8,000.00 | 8,000.00 | 2,552.62 | 2,286.00 | 0.00 | 5,447.38 | 31.9 |
| 985.000 Capital Outlay - under \$5,000 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.0 |
| CITY HALL BUILDINGS & GROUNDS | 146,256.00 | 146,256.00 | 119,291.26 | 12,136.26 | 0.00 | 26,964.74 | 81.6 |
| Dept: 275 GENERAL | | | | | | | |
| 752.000 Supplies - Operating | 1,000.00 | 1,000.00 | 665.54 | 0.00 | 0.00 | 334.46 | 66.6 |
| 801.000 Professional & Consulting Serv | 33,000.00 | 33,000.00 | 15,945.40 | 190.78 | 0.00 | 17,054.60 | 48.3 |
| 802.000 Attorney | 49,200.00 | 49,200.00 | 50,991.51 | 4,050.00 | 0.00 | -1,791.51 | 103.6 |
| 804.000 Attorney - Labor | 10,000.00 | 10,000.00 | 7,800.00 | 0.00 | 0.00 | 2,200.00 | 78.0 |
| 805.000 Attorney - Tax Appeals | 10,500.00 | 10,500.00 | 0.00 | 0.00 | 0.00 | 10,500.00 | 0.0 |
| 806.000 Attorney - Prosecuting Atty | 12,500.00 | 12,500.00 | 4,129.29 | 0.00 | 0.00 | 8,370.71 | 33.0 |
| 807.000 Attorney - Litigation | 5,800.00 | 5,800.00 | 6,841.85 | 0.00 | 0.00 | -1,041.85 | 118.0 |
| 851.000 Postage | 26,000.00 | 26,000.00 | 25,331.39 | 2,212.13 | 0.00 | 668.61 | 97.4 |
| 852.000 Communications - Data\Internet | 2,000.00 | 2,000.00 | 1,929.04 | 145.00 | 0.00 | 70.96 | 96.5 |
| 853.000 Communications - Cell Phones | 12,000.00 | 12,000.00 | 10,609.87 | 918.96 | 0.00 | 1,390.13 | 88.4 |

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------------|---------------------|---------------------|------------------|-------------|-------------------|-------------|
| Fund: 101 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 275 GENERAL | | | | | | | |
| 920.001 Utilities - Electric Str Light | 112,000.00 | 112,000.00 | 99,046.34 | 17,598.35 | 0.00 | 12,953.66 | 88.4 |
| 935.000 Insurance | 81,000.00 | 81,000.00 | 87,213.84 | 0.00 | 0.00 | -6,213.84 | 107.7 |
| 940.000 Rent | 1,700.00 | 1,700.00 | 1,616.59 | 0.00 | 0.00 | 83.41 | 95.1 |
| 946.000 Engineering Services | 12,000.00 | 12,000.00 | 11,000.00 | 3,000.00 | 0.00 | 1,000.00 | 91.7 |
| 959.000 Bad Debt | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 960.000 Bank Charges | 6,000.00 | 6,000.00 | 5,117.00 | 325.44 | 0.00 | 883.00 | 85.3 |
| 964.000 Refunds | 1,000.00 | 1,000.00 | 19,280.85 | 2,697.23 | 0.00 | -18,280.85 | 1928.1 |
| 984.000 Computer Hardware & Software | 7,000.00 | 7,000.00 | 11,851.47 | 10,000.00 | 0.00 | -4,851.47 | 169.3 |
| 995.000 Transfers Out | 75,616.00 | 75,616.00 | 5,616.00 | 0.00 | 0.00 | 70,000.00 | 7.4 |
| GENERAL | 458,816.00 | 458,816.00 | 364,985.98 | 41,137.89 | 0.00 | 93,830.02 | 79.5 |
| Dept: 301 POLICE | | | | | | | |
| 702.000 Wages - Full Time | 644,882.00 | 643,382.00 | 552,705.51 | 48,296.54 | 0.00 | 90,676.49 | 85.9 |
| 704.000 Wages - Part-Time | 14,742.00 | 19,142.00 | 16,965.50 | 1,350.00 | 0.00 | 2,176.50 | 88.6 |
| 708.000 Costs - SUTA | 1,847.00 | 1,847.00 | 1,425.40 | 77.06 | 0.00 | 421.60 | 77.2 |
| 709.000 Costs - Social Security | 1,205.00 | 1,205.00 | 1,081.25 | 84.33 | 0.00 | 123.75 | 89.7 |
| 711.000 Costs - Medicare | 10,457.00 | 10,457.00 | 9,441.46 | 774.20 | 0.00 | 1,015.54 | 90.3 |
| 712.000 Costs - In Lieu of BC/BS | 14,400.00 | 15,400.00 | 14,644.41 | 1,359.24 | 0.00 | 755.59 | 95.1 |
| 713.000 Overtime | 20,400.00 | 32,400.00 | 29,329.65 | 2,484.14 | 0.00 | 3,070.35 | 90.5 |
| 713.002 Underage Drinking Grant | 0.00 | 3,000.00 | 3,000.05 | 0.00 | 0.00 | -0.05 | 100.0 |
| 717.000 Costs - MERS Contribution | 88,809.00 | 87,809.00 | 89,012.31 | 8,675.19 | 0.00 | -1,203.31 | 101.4 |
| 718.000 Costs - Blue Cross Insurance | 110,095.00 | 107,595.00 | 97,727.79 | 7,724.66 | 0.00 | 9,867.21 | 90.8 |
| 718.001 Costs - HSA Contribution | 27,000.00 | 27,000.00 | 26,410.33 | 0.00 | 0.00 | 589.67 | 97.8 |
| 718.002 Costs - Dental Insurance | 7,715.00 | 7,715.00 | 7,005.27 | 580.99 | 0.00 | 709.73 | 90.8 |
| 718.003 Costs - Vision / Ancillary | 3,363.00 | 3,363.00 | 3,306.98 | 266.98 | 0.00 | 56.02 | 98.3 |
| 721.000 Costs - Uniform/Cleaning Allow | 15,400.00 | 13,400.00 | 13,415.53 | 1,555.84 | 0.00 | -15.53 | 100.1 |
| 723.000 Costs - Retiree Health Care | 3,000.00 | 3,800.00 | 3,500.00 | 500.00 | 0.00 | 300.00 | 92.1 |
| 724.000 Costs - Vehicle Allowance | 4,800.00 | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 725.000 Costs - Life Insurance | 2,847.00 | 2,847.00 | 2,103.62 | 182.95 | 0.00 | 743.38 | 73.9 |
| 726.000 Costs - Workers Compensation | 17,617.00 | 20,417.00 | 18,225.01 | 1,484.29 | 0.00 | 2,191.99 | 89.3 |
| 727.000 Holiday/Vacation/Sick Sellback | 15,000.00 | 33,000.00 | 33,530.93 | 2,193.12 | 0.00 | -530.93 | 101.6 |
| 752.000 Supplies - Operating | 15,600.00 | 18,600.00 | 12,594.21 | 1,030.74 | 0.00 | 6,005.79 | 67.7 |
| 770.000 Vehicle Gas / Diesel | 13,900.00 | 15,600.00 | 14,033.52 | 1,269.67 | 0.00 | 1,566.48 | 90.0 |
| 791.000 Subscriptions & Publications | 100.00 | 100.00 | 0.00 | 0.00 | 0.00 | 100.00 | 0.0 |
| 801.000 Professional & Consulting Serv | 1,250.00 | 3,250.00 | 3,240.00 | 605.00 | 0.00 | 10.00 | 99.7 |
| 831.000 Contractual Service | 8,970.00 | 8,970.00 | 6,858.30 | 126.37 | 0.00 | 2,111.70 | 76.5 |
| 900.000 Printing & Publishing | 1,000.00 | 1,000.00 | 715.25 | 0.00 | 0.00 | 284.75 | 71.5 |
| 913.000 Travel & Training | 9,600.00 | 9,600.00 | 9,251.27 | 180.00 | 0.00 | 348.73 | 96.4 |
| 915.000 Memberships & Dues | 500.00 | 500.00 | 350.00 | 0.00 | 0.00 | 150.00 | 70.0 |
| 932.000 Repairs/Maint - Vehicles | 11,000.00 | 11,000.00 | 10,773.88 | 1,198.37 | 0.00 | 226.12 | 97.9 |
| 957.000 Motor Pool | 31,000.00 | 31,000.00 | 28,416.63 | 2,583.33 | 0.00 | 2,583.37 | 91.7 |
| 983.000 Lease Purchase | 1,420.00 | 1,420.00 | 1,297.78 | 117.98 | 0.00 | 122.22 | 91.4 |
| 985.000 Capital Outlay - under \$5,000 | 1,500.00 | 3,000.00 | 2,968.91 | 0.00 | 0.00 | 31.09 | 99.0 |
| POLICE | 1,099,419.00 | 1,141,819.00 | 1,017,330.75 | 84,700.99 | 0.00 | 124,488.25 | 89.1 |
| Dept: 336 FIRE | | | | | | | |
| 702.000 Wages - Full Time | 464,239.00 | 459,239.00 | 398,841.83 | 31,324.40 | 0.00 | 60,397.17 | 86.8 |
| 704.000 Wages - Part-Time | 5,000.00 | 3,000.00 | 686.25 | 236.25 | 0.00 | 2,313.75 | 22.9 |
| 708.000 Costs - SUTA | 1,540.00 | 1,540.00 | 862.57 | 34.39 | 0.00 | 677.43 | 56.0 |
| 709.000 Costs - Social Security | 310.00 | 310.00 | 42.55 | 14.65 | 0.00 | 267.45 | 13.7 |
| 711.000 Costs - Medicare | 6,961.00 | 6,961.00 | 6,192.24 | 425.16 | 0.00 | 768.76 | 89.0 |
| 712.000 Costs - In Lieu of BC/BS | 0.00 | 0.00 | 241.98 | 160.92 | 0.00 | -241.98 | 0.0 |
| 713.000 Overtime | 30,000.00 | 47,500.00 | 43,797.69 | 4,124.16 | 0.00 | 3,702.31 | 92.2 |
| 717.000 Costs - MERS Contribution | 106,959.00 | 106,959.00 | 100,499.75 | 7,571.96 | 0.00 | 6,459.25 | 94.0 |
| 718.000 Costs - Blue Cross Insurance | 97,621.00 | 97,621.00 | 98,784.80 | 5,277.16 | 0.00 | -1,163.80 | 101.2 |
| 718.001 Costs - HSA Contribution | 24,000.00 | 25,250.00 | 25,214.67 | 0.00 | 0.00 | 35.33 | 99.9 |
| 718.002 Costs - Dental Insurance | 6,841.00 | 6,841.00 | 7,160.39 | 546.97 | 0.00 | -319.39 | 104.7 |
| 718.003 Costs - Vision / Ancillary | 3,009.00 | 3,009.00 | 2,923.42 | 207.97 | 0.00 | 85.58 | 97.2 |
| 721.000 Costs - Uniform/Cleaning Allow | 6,000.00 | 5,180.00 | 5,054.67 | -134.09 | 0.00 | 125.33 | 97.6 |
| 722.000 Costs - Food Allowance | 6,560.00 | 6,060.00 | 6,016.33 | 276.33 | 0.00 | 43.67 | 99.3 |
| 723.000 Costs - Retiree Health Care | 15,000.00 | 15,000.00 | 13,250.00 | 1,000.00 | 0.00 | 1,750.00 | 88.3 |

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------|--------------------------------|--------------|--------------|------------|-------------|----------|-----------------|
| Fund: 101 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 336 FIRE | | | | | | | |
| 725.000 | Costs - Life Insurance | 1,939.00 | 1,939.00 | 1,432.13 | 112.45 | 0.00 | 506.87 73.9 |
| 726.000 | Costs - Workers Compensation | 19,227.00 | 21,227.00 | 20,051.25 | 1,421.22 | 0.00 | 1,175.75 94.5 |
| 727.000 | Holiday/Vacation/Sick Sellback | 27,000.00 | 35,000.00 | 34,390.42 | 0.00 | 0.00 | 609.58 98.3 |
| 752.000 | Supplies - Operating | 11,000.00 | 10,000.00 | 9,493.40 | 420.34 | 0.00 | 506.60 94.9 |
| 770.000 | Vehicle Gas / Diesel | 6,500.00 | 6,500.00 | 4,942.65 | 413.03 | 0.00 | 1,557.35 76.0 |
| 777.000 | Supplies - Medical | 16,000.00 | 17,150.00 | 17,346.11 | 732.29 | 0.00 | -196.11 101.1 |
| 780.000 | Fire Prevention | 2,200.00 | 1,750.00 | 1,740.66 | 0.00 | 0.00 | 9.34 99.5 |
| 791.000 | Subscriptions & Publications | 350.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 0.0 |
| 801.000 | Professional & Consulting Serv | 21,325.00 | 23,225.00 | 21,913.33 | 1,805.05 | 0.00 | 1,311.67 94.4 |
| 831.000 | Contractual Service | 5,500.00 | 5,500.00 | 4,337.60 | 30.00 | 0.00 | 1,162.40 78.9 |
| 873.000 | Education/Tuition Reimbursemt | 7,500.00 | 1,700.00 | 1,682.50 | 0.00 | 0.00 | 17.50 99.0 |
| 900.000 | Printing & Publishing | 400.00 | 1,250.00 | 1,213.78 | 0.00 | 0.00 | 36.22 97.1 |
| 913.000 | Travel & Training | 8,300.00 | 9,550.00 | 9,543.66 | 0.00 | 0.00 | 6.34 99.9 |
| 915.000 | Memberships & Dues | 400.00 | 425.00 | 425.00 | 0.00 | 0.00 | 0.00 100.0 |
| 918.000 | Utilities - Water | 1,490.00 | 1,490.00 | 1,272.69 | 91.83 | 0.00 | 217.31 85.4 |
| 920.000 | Utilities - Electric | 5,000.00 | 5,000.00 | 5,208.24 | 328.90 | 0.00 | -208.24 104.2 |
| 921.000 | Utilities - Natural Gas | 3,800.00 | 3,800.00 | 2,998.66 | 223.43 | 0.00 | 801.34 78.9 |
| 932.000 | Repairs/Maint - Vehicles | 12,000.00 | 15,795.00 | 14,085.31 | 37.50 | 0.00 | 1,709.69 89.2 |
| 942.000 | Hydrant Rental | 21,600.00 | 21,600.00 | 21,600.00 | 0.00 | 0.00 | 0.00 100.0 |
| 956.000 | Mutual Aid | 200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 0.0 |
| 957.000 | Motor Pool | 62,000.00 | 62,000.00 | 56,833.37 | 5,166.67 | 0.00 | 5,166.63 91.7 |
| 983.000 | Lease Purchase | 480.00 | 480.00 | 432.52 | 39.32 | 0.00 | 47.48 90.1 |
| 985.000 | Capital Outlay - under \$5,000 | 6,000.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 0.0 |
| <hr/> | | | | | | | |
| FIRE | | 1,014,251.00 | 1,030,851.00 | 940,512.42 | 61,888.26 | 0.00 | 90,338.58 91.2 |
| Dept: 441 PUBLIC WORKS | | | | | | | |
| 702.000 | Wages - Full Time | 544,773.00 | 544,773.00 | 487,593.95 | 44,595.96 | 0.00 | 57,179.05 89.5 |
| 704.000 | Wages - Part-Time | 29,120.00 | 29,120.00 | 29,995.51 | 6,184.00 | 0.00 | -875.51 103.0 |
| 708.000 | Costs - SUTA | 2,061.00 | 2,061.00 | 2,178.92 | 66.16 | 0.00 | -117.92 105.7 |
| 709.000 | Costs - Social Security | 38,468.00 | 38,468.00 | 35,840.37 | 3,585.42 | 0.00 | 2,627.63 93.2 |
| 711.000 | Costs - Medicare | 8,997.00 | 8,997.00 | 8,381.78 | 838.52 | 0.00 | 615.22 93.2 |
| 712.000 | Costs - In Lieu of BC/BS | 4,800.00 | 4,800.00 | 5,288.16 | 440.68 | 0.00 | -488.16 110.2 |
| 713.000 | Overtime | 42,936.00 | 32,936.00 | 29,898.36 | 932.11 | 0.00 | 3,037.64 90.8 |
| 713.001 | 2E - Standby Pay | 0.00 | 10,000.00 | 7,395.78 | 1,225.84 | 0.00 | 2,604.22 74.0 |
| 716.000 | Costs - ICMA Contribution | 2,966.00 | 2,966.00 | 2,508.99 | 201.35 | 0.00 | 457.01 84.6 |
| 717.000 | Costs - MERS Contribution | 23,702.00 | 23,702.00 | 21,531.65 | 1,829.45 | 0.00 | 2,170.35 90.8 |
| 718.000 | Costs - Blue Cross Insurance | 109,418.00 | 109,418.00 | 106,290.00 | 8,547.98 | 0.00 | 3,128.00 97.1 |
| 718.001 | Costs - HSA Contribution | 28,500.00 | 28,500.00 | 28,250.00 | 0.00 | 0.00 | 250.00 99.1 |
| 718.002 | Costs - Dental Insurance | 7,686.00 | 7,686.00 | 7,480.83 | 602.86 | 0.00 | 205.17 97.3 |
| 718.003 | Costs - Vision / Ancillary | 3,894.00 | 3,894.00 | 3,835.00 | 295.00 | 0.00 | 59.00 98.5 |
| 721.000 | Costs - Uniform/Cleaning Allow | 5,903.00 | 5,903.00 | 2,692.24 | 115.48 | 0.00 | 3,210.76 45.6 |
| 723.000 | Costs - Retiree Health Care | 0.00 | 5,500.00 | 4,750.00 | 500.00 | 0.00 | 750.00 86.4 |
| 725.000 | Costs - Life Insurance | 2,139.00 | 2,139.00 | 1,512.31 | 123.61 | 0.00 | 626.69 70.7 |
| 726.000 | Costs - Workers Compensation | 38,315.00 | 38,315.00 | 42,615.89 | 3,958.82 | 0.00 | -4,300.89 111.2 |
| 727.000 | Holiday/Vacation/Sick Sellback | 11,000.00 | 15,700.00 | 22,285.75 | 6,645.94 | 0.00 | -6,585.75 141.9 |
| 752.000 | Supplies - Operating | 13,500.00 | 23,500.00 | 22,108.71 | 1,344.47 | 0.00 | 1,391.29 94.1 |
| 770.000 | Vehicle Gas / Diesel | 53,800.00 | 43,800.00 | 34,153.24 | 3,508.35 | 0.00 | 9,646.76 78.0 |
| 791.000 | Subscriptions & Publications | 200.00 | 200.00 | 151.80 | 0.00 | 0.00 | 48.20 75.9 |
| 801.000 | Professional & Consulting Serv | 3,500.00 | 3,500.00 | 2,541.45 | 0.00 | 0.00 | 958.55 72.6 |
| 831.000 | Contractual Service | 10,450.00 | 10,450.00 | 9,087.82 | 2,910.17 | 0.00 | 1,362.18 87.0 |
| 888.000 | Tree Commission | 500.00 | 500.00 | 52.00 | 35.00 | 0.00 | 448.00 10.4 |
| 900.000 | Printing & Publishing | 400.00 | 400.00 | 1,049.30 | 361.75 | 0.00 | -649.30 262.3 |
| 913.000 | Travel & Training | 5,450.00 | 5,450.00 | 133.50 | 0.00 | 0.00 | 5,316.50 2.4 |
| 915.000 | Memberships & Dues | 300.00 | 300.00 | 430.00 | 0.00 | 0.00 | -130.00 143.3 |
| 918.000 | Utilities - Water | 2,650.00 | 2,650.00 | 1,504.65 | 65.03 | 0.00 | 1,145.35 56.8 |
| 918.446 | Utilities - Water Bridge | 1,060.00 | 1,060.00 | 1,446.34 | 117.97 | 0.00 | -386.34 136.4 |
| 920.000 | Utilities - Electric | 14,000.00 | 14,000.00 | 14,258.70 | 1,422.81 | 0.00 | -258.70 101.8 |
| 920.446 | Utilities - Electric Bridge | 4,400.00 | 4,400.00 | 3,037.50 | 0.00 | 0.00 | 1,362.50 69.0 |
| 921.000 | Utilities - Natural Gas | 20,900.00 | 20,900.00 | 15,671.90 | 1,226.52 | 0.00 | 5,228.10 75.0 |
| 921.446 | Utilities - Natural Gas Bridge | 1,000.00 | 1,000.00 | 1,040.85 | 91.24 | 0.00 | -40.85 104.1 |
| 932.000 | Repairs/Maint - Vehicles | 83,000.00 | 66,800.00 | 56,762.56 | 5,159.81 | 0.00 | 10,037.44 85.0 |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------|---------------|--------------|--------------|------------|-------------|------------|-------|
| Fund: 101 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 441 PUBLIC WORKS | | | | | | | |
| 954.000 | 8,000.00 | 8,000.00 | 4,349.74 | 0.00 | 0.00 | 3,650.26 | 54.4 |
| 957.000 | 72,000.00 | 72,000.00 | 66,000.00 | 6,000.00 | 0.00 | 6,000.00 | 91.7 |
| 983.000 | 1,560.00 | 1,560.00 | 251.80 | 0.00 | 0.00 | 1,308.20 | 16.1 |
| 985.000 | 0.00 | 6,000.00 | 5,865.65 | 0.00 | 0.00 | 134.35 | 97.8 |
| <hr/> | | | | | | | |
| PUBLIC WORKS | 1,201,348.00 | 1,201,348.00 | 1,090,223.00 | 102,932.30 | 0.00 | 111,125.00 | 90.7 |
| Dept: 701 PLANNING & ZONING | | | | | | | |
| 702.000 | 57,429.00 | 57,429.00 | 49,471.79 | 4,417.62 | 0.00 | 7,957.21 | 86.1 |
| 708.000 | 137.00 | 137.00 | 96.29 | 0.00 | 0.00 | 40.71 | 70.3 |
| 709.000 | 3,972.00 | 3,972.00 | 3,096.11 | 257.82 | 0.00 | 875.89 | 77.9 |
| 711.000 | 929.00 | 929.00 | 724.03 | 60.30 | 0.00 | 204.97 | 77.9 |
| 713.000 | 250.00 | 250.00 | 0.00 | 0.00 | 0.00 | 250.00 | 0.0 |
| 717.000 | 5,791.00 | 5,791.00 | 5,369.20 | 448.54 | 0.00 | 421.80 | 92.7 |
| 718.000 | 12,474.00 | 12,474.00 | 9,879.84 | 0.00 | 0.00 | 2,594.16 | 79.2 |
| 718.001 | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 718.002 | 873.00 | 873.00 | 757.34 | 58.34 | 0.00 | 115.66 | 86.8 |
| 718.003 | 354.00 | 354.00 | 383.50 | 29.50 | 0.00 | -29.50 | 108.3 |
| 724.000 | 600.00 | 600.00 | 550.00 | 50.00 | 0.00 | 50.00 | 91.7 |
| 725.000 | 113.00 | 113.00 | 91.50 | 7.05 | 0.00 | 21.50 | 81.0 |
| 726.000 | 577.00 | 577.00 | 690.73 | 43.30 | 0.00 | -113.73 | 119.7 |
| 752.000 | 3,200.00 | 3,200.00 | 44.84 | 0.00 | 0.00 | 3,155.16 | 1.4 |
| 791.000 | 200.00 | 200.00 | 151.80 | 0.00 | 0.00 | 48.20 | 75.9 |
| 831.000 | 2,400.00 | 2,400.00 | 2,056.80 | 63.80 | 0.00 | 343.20 | 85.7 |
| 884.000 | 750.00 | 750.00 | 452.26 | 0.00 | 0.00 | 297.74 | 60.3 |
| 887.000 | 6,000.00 | 6,000.00 | 2,492.14 | 611.95 | 0.00 | 3,507.86 | 41.5 |
| 889.000 | 1,300.00 | 1,300.00 | 324.50 | 0.00 | 0.00 | 975.50 | 25.0 |
| 900.000 | 200.00 | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 913.000 | 2,200.00 | 2,200.00 | 1,355.97 | 349.26 | 0.00 | 844.03 | 61.6 |
| 915.000 | 60.00 | 60.00 | 85.00 | 0.00 | 0.00 | -25.00 | 141.7 |
| <hr/> | | | | | | | |
| PLANNING & ZONING | 102,809.00 | 102,809.00 | 81,073.64 | 6,397.48 | 0.00 | 21,735.36 | 78.9 |
| Dept: 751 PARKS & RECREATION | | | | | | | |
| 702.000 | 87,901.00 | 87,901.00 | 77,815.09 | 6,761.62 | 0.00 | 10,085.91 | 88.5 |
| 704.000 | 47,190.00 | 40,290.00 | 24,889.10 | 5,704.00 | 0.00 | 15,400.90 | 61.8 |
| 708.000 | 1,907.00 | 1,907.00 | 861.81 | 61.01 | 0.00 | 1,045.19 | 45.2 |
| 709.000 | 8,996.00 | 8,996.00 | 7,040.96 | 761.35 | 0.00 | 1,955.04 | 78.3 |
| 711.000 | 2,089.00 | 2,089.00 | 1,646.65 | 178.05 | 0.00 | 442.35 | 78.8 |
| 713.000 | 8,500.00 | 8,500.00 | 7,735.64 | 186.07 | 0.00 | 764.36 | 91.0 |
| 717.000 | 1,751.00 | 3,251.00 | 2,592.48 | 235.68 | 0.00 | 658.52 | 79.7 |
| 718.000 | 19,787.00 | 21,787.00 | 22,328.64 | 1,860.72 | 0.00 | -541.64 | 102.5 |
| 718.001 | 6,000.00 | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 718.002 | 1,398.00 | 1,398.00 | 1,572.93 | 131.27 | 0.00 | -174.93 | 112.5 |
| 718.003 | 708.00 | 708.00 | 708.00 | 59.00 | 0.00 | 0.00 | 100.0 |
| 721.000 | 1,131.00 | 1,131.00 | 240.55 | 0.00 | 0.00 | 890.45 | 21.3 |
| 723.000 | 0.00 | 3,000.00 | 3,000.00 | 250.00 | 0.00 | 0.00 | 100.0 |
| 725.000 | 302.00 | 302.00 | 219.32 | 18.80 | 0.00 | 82.68 | 72.6 |
| 726.000 | 4,178.00 | 4,178.00 | 4,184.79 | 387.91 | 0.00 | -6.79 | 100.2 |
| 727.000 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 752.000 | 10,800.00 | 18,800.00 | 21,184.84 | 3,587.84 | 0.00 | -2,384.84 | 112.7 |
| 770.000 | 7,350.00 | 7,350.00 | 6,146.10 | 653.89 | 0.00 | 1,203.90 | 83.6 |
| 801.000 | 500.00 | 9,000.00 | 8,840.70 | 0.00 | 0.00 | 159.30 | 98.2 |
| 831.000 | 34,500.00 | 34,500.00 | 34,548.07 | 8,011.49 | 0.00 | -48.07 | 100.1 |
| 850.000 | 0.00 | 750.00 | 563.60 | 59.98 | 0.00 | 186.40 | 75.1 |
| 883.000 | 200.00 | 200.00 | 200.00 | 200.00 | 0.00 | 0.00 | 100.0 |
| 885.000 | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 886.000 | 500.00 | 500.00 | 500.00 | -166.65 | 0.00 | 0.00 | 100.0 |
| 900.000 | 500.00 | 500.00 | 144.00 | 0.00 | 0.00 | 356.00 | 28.8 |
| 913.000 | 750.00 | 750.00 | 1,122.00 | 382.50 | 0.00 | -372.00 | 149.6 |
| 915.000 | 160.00 | 160.00 | 0.00 | 0.00 | 0.00 | 160.00 | 0.0 |
| 918.000 | 13,000.00 | 21,000.00 | 21,479.52 | 2,180.62 | 0.00 | -479.52 | 102.3 |
| 920.000 | 21,000.00 | 21,000.00 | 17,649.54 | 1,238.22 | 0.00 | 3,350.46 | 84.0 |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------|------------------------------------|---------------------|---------------------|---------------------|--------------------|-------------|---------------------------|
| Fund: 101 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 751 PARKS & RECREATION | | | | | | | |
| 921.000 | Utilities - Natural Gas | 1,000.00 | 1,000.00 | 877.54 | 75.69 | 0.00 | 122.46 87.8 |
| 932.000 | Repairs/Maint - Vehicles | 48,000.00 | 30,250.00 | 28,158.44 | 1,979.34 | 0.00 | 2,091.56 93.1 |
| 957.000 | Motor Pool | 36,000.00 | 36,000.00 | 33,000.00 | 3,000.00 | 0.00 | 3,000.00 91.7 |
| 985.000 | Capital Outlay - under \$5,000 | 0.00 | 3,000.00 | 3,222.77 | 493.89 | 0.00 | -222.77 107.4 |
| <hr/> | | | | | | | |
| | PARKS & RECREATION | 367,598.00 | 377,698.00 | 338,473.08 | 38,292.29 | 0.00 | 39,224.92 89.6 |
| Dept: 801 APPROPRIATIONS | | | | | | | |
| 890.000 | Alternatives for Area Youth | 13,000.00 | 13,000.00 | 13,000.00 | 0.00 | 0.00 | 0.00 100.0 |
| 891.001 | 2-1-1 | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 100.0 |
| 892.000 | Alliance for Economic Success | 46,518.00 | 46,518.00 | 46,518.00 | 0.00 | 0.00 | 0.00 100.0 |
| 893.000 | Junior Baseball | 3,500.00 | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 0.00 100.0 |
| 893.500 | MAPS Paine Pool | 40,000.00 | 40,000.00 | 40,000.00 | 0.00 | 0.00 | 0.00 100.0 |
| 894.000 | Manistee Recreation Assoc. | 28,500.00 | 28,500.00 | 28,500.00 | 0.00 | 0.00 | 0.00 100.0 |
| 894.500 | Manistee Saints | 6,000.00 | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 0.00 100.0 |
| 895.000 | Man. Co. Historical Museum | 10,500.00 | 10,500.00 | 10,500.00 | 0.00 | 0.00 | 0.00 100.0 |
| 896.000 | PEG Studio | 25,500.00 | 25,500.00 | 25,500.00 | 0.00 | 0.00 | 0.00 100.0 |
| 897.000 | Ramsdell | 70,000.00 | 70,000.00 | 70,000.00 | 0.00 | 0.00 | 0.00 100.0 |
| 899.000 | Veteran's Memorial Day | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 100.0 |
| <hr/> | | | | | | | |
| | APPROPRIATIONS | 247,518.00 | 247,518.00 | 247,518.00 | 1,000.00 | 0.00 | 0.00 100.0 |
| Dept: 905 DEBT SERVICE | | | | | | | |
| 991.006 | 2010 DDA Refunding - Principal | 120,000.00 | 120,000.00 | 120,000.00 | 0.00 | 0.00 | 0.00 100.0 |
| 991.007 | 2010 Cap Imp Principal | 235,000.00 | 235,000.00 | 235,000.00 | 0.00 | 0.00 | 0.00 100.0 |
| 991.008 | 2013 CI Refunding - Principal | 175,000.00 | 175,000.00 | 175,000.00 | 0.00 | 0.00 | 0.00 100.0 |
| 992.106 | 2010 DDA Refunding - Interest | 16,150.00 | 16,150.00 | 16,150.00 | 0.00 | 0.00 | 0.00 100.0 |
| 992.107 | 2010 Cap Imp Interest | 191,766.00 | 191,766.00 | 191,766.25 | 0.00 | 0.00 | -0.25 100.0 |
| 992.108 | 2013 CI Refunding - Interest | 37,150.00 | 37,150.00 | 37,150.00 | 0.00 | 0.00 | 0.00 100.0 |
| <hr/> | | | | | | | |
| | DEBT SERVICE | 775,066.00 | 775,066.00 | 775,066.25 | 0.00 | 0.00 | -0.25 100.0 |
| <hr/> | | | | | | | |
| | Expenditures | 6,221,933.00 | 6,302,483.00 | 5,703,988.13 | 410,308.77 | 0.00 | 598,494.87 90.5 |
| <hr/> | | | | | | | |
| | Net Effect for GENERAL FUND | -40,003.00 | -120,553.00 | 164,910.01 | -273,823.31 | 0.00 | -285,463.01 -136.8 |
| | Change in Fund Balance: | | | 164,910.01 | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

| For the Period: 7/1/2016 to 5/31/2017 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|--------------------|--------------------|-------------------|------------------|-------------|--------------------|--------------|
| Fund: 202 - MAJOR STREET FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 540.000 State Grant - Other | 10,525.00 | 10,525.00 | 10,518.08 | 0.00 | 0.00 | 6.92 | 99.9 |
| 546.001 State Grant - Act 51 Revenue | 480,268.00 | 480,268.00 | 398,234.96 | 44,637.98 | 0.00 | 82,033.04 | 82.9 |
| 548.000 Snow Removal | 0.00 | 0.00 | 16,223.73 | 0.00 | 0.00 | -16,223.73 | 0.0 |
| 626.000 Charge for Service | 184,500.00 | 184,500.00 | 37,086.00 | 0.00 | 0.00 | 147,414.00 | 20.1 |
| 665.000 Investment - Interest | 200.00 | 200.00 | 1,434.13 | 216.23 | 0.00 | -1,234.13 | 717.1 |
| 699.000 Transfers In | 10,000.00 | 10,000.00 | 0.00 | 0.00 | 0.00 | 10,000.00 | 0.0 |
| Dept: 000 | 685,493.00 | 685,493.00 | 463,496.90 | 44,854.21 | 0.00 | 221,996.10 | 67.6 |
| Revenues | 685,493.00 | 685,493.00 | 463,496.90 | 44,854.21 | 0.00 | 221,996.10 | 67.6 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 752.000 Supplies - Operating | 500.00 | 500.00 | 113.58 | 0.00 | 0.00 | 386.42 | 22.7 |
| 863.000 Traffic Services | 12,000.00 | 12,000.00 | 17,714.45 | 1,747.20 | 0.00 | -5,714.45 | 147.6 |
| 864.000 Preservation Streets | 646,400.00 | 646,400.00 | 166,228.79 | 14,492.43 | 0.00 | 480,171.21 | 25.7 |
| 865.000 Routine Maintenance Bridges | 5,000.00 | 5,000.00 | 3,142.90 | 0.00 | 0.00 | 1,857.10 | 62.9 |
| 866.000 Winter Maintenance Streets | 180,780.00 | 180,780.00 | 145,127.40 | 17,687.97 | 0.00 | 35,652.60 | 80.3 |
| 995.000 Transfers Out | 100,938.00 | 100,938.00 | 80,947.06 | 0.00 | 0.00 | 19,990.94 | 80.2 |
| Dept: 000 | 945,618.00 | 945,618.00 | 413,274.18 | 33,927.60 | 0.00 | 532,343.82 | 43.7 |
| Expenditures | 945,618.00 | 945,618.00 | 413,274.18 | 33,927.60 | 0.00 | 532,343.82 | 43.7 |
| Net Effect for MAJOR STREET FUND | -260,125.00 | -260,125.00 | 50,222.72 | 10,926.61 | 0.00 | -310,347.72 | -19.3 |
| Change in Fund Balance: | | | 50,222.72 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|-------------------|-------------------|-------------------|------------------|-------------|-------------------|-------------|
| Fund: 203 - LOCAL STREET FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 540.000 State Grant - Other | 10,525.00 | 10,525.00 | 10,518.07 | 0.00 | 0.00 | 6.93 | 99.9 |
| 546.001 State Grant - Act 51 Revenue | 165,247.00 | 165,247.00 | 118,902.36 | 15,500.50 | 0.00 | 46,344.64 | 72.0 |
| 548.000 Snow Removal | 0.00 | 0.00 | 13,297.67 | 0.00 | 0.00 | -13,297.67 | 0.0 |
| 665.000 Investment - Interest | 80.00 | 80.00 | 0.00 | 0.00 | 0.00 | 80.00 | 0.0 |
| 699.000 Transfers In | 260,938.00 | 260,938.00 | 80,947.06 | 0.00 | 0.00 | 179,990.94 | 31.0 |
| Dept: 000 | 436,790.00 | 436,790.00 | 223,665.16 | 15,500.50 | 0.00 | 213,124.84 | 51.2 |
| Revenues | 436,790.00 | 436,790.00 | 223,665.16 | 15,500.50 | 0.00 | 213,124.84 | 51.2 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 752.000 Supplies - Operating | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 863.000 Traffic Services | 5,000.00 | 5,000.00 | 274.20 | 0.00 | 0.00 | 4,725.80 | 5.5 |
| 864.000 Preservation Streets | 96,200.00 | 96,200.00 | 58,313.95 | 8,508.93 | 0.00 | 37,886.05 | 60.6 |
| 866.000 Winter Maintenance Streets | 78,730.00 | 78,730.00 | 55,812.86 | 3,519.17 | 0.00 | 22,917.14 | 70.9 |
| 995.000 Transfers Out | 80,938.00 | 80,938.00 | 80,947.06 | 0.00 | 0.00 | -9.06 | 100.0 |
| Dept: 000 | 261,368.00 | 261,368.00 | 195,348.07 | 12,028.10 | 0.00 | 66,019.93 | 74.7 |
| Expenditures | 261,368.00 | 261,368.00 | 195,348.07 | 12,028.10 | 0.00 | 66,019.93 | 74.7 |
| Net Effect for LOCAL STREET FUND | 175,422.00 | 175,422.00 | 28,317.09 | 3,472.40 | 0.00 | 147,104.91 | 16.1 |
| Change in Fund Balance: | | | 28,317.09 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

| For the Period: 7/1/2016 to 5/31/2017 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|------------------|------------------|-----------------|-------------|-------------|------------------|---------------|
| Fund: 204 - MUNICIPAL STREET FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 450.000 Special Assessment Revenue | 1,500.00 | 1,500.00 | 1,917.69 | 0.00 | 0.00 | -417.69 | 127.8 |
| 546.002 State Grant - ROW Fee | 22,500.00 | 22,500.00 | 0.00 | 0.00 | 0.00 | 22,500.00 | 0.0 |
| 665.000 Investment - Interest | 360.00 | 360.00 | 152.04 | 0.00 | 0.00 | 207.96 | 42.2 |
| 676.000 Reimbursement | 7,143.00 | 7,143.00 | 0.00 | 0.00 | 0.00 | 7,143.00 | 0.0 |
| Dept: 000 | 31,503.00 | 31,503.00 | 2,069.73 | 0.00 | 0.00 | 29,433.27 | 6.6 |
| Revenues | 31,503.00 | 31,503.00 | 2,069.73 | 0.00 | 0.00 | 29,433.27 | 6.6 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 801.000 Professional & Consulting Serv | 7,000.00 | 7,000.00 | 0.00 | 0.00 | 0.00 | 7,000.00 | 0.0 |
| 950.000 Trees | 5,000.00 | 5,000.00 | 1,434.00 | 0.00 | 0.00 | 3,566.00 | 28.7 |
| 995.000 Transfers Out | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 0.00 | 20,000.00 | 0.0 |
| Dept: 000 | 32,000.00 | 32,000.00 | 1,434.00 | 0.00 | 0.00 | 30,566.00 | 4.5 |
| Expenditures | 32,000.00 | 32,000.00 | 1,434.00 | 0.00 | 0.00 | 30,566.00 | 4.5 |
| Net Effect for MUNICIPAL STREET FUND | -497.00 | -497.00 | 635.73 | 0.00 | 0.00 | -1,132.73 | -127.9 |
| Change in Fund Balance: | | | 635.73 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

| For the Period: 7/1/2016 to 5/31/2017 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|-------------------|-------------------|-------------------|------------------|-------------|-------------------|----------------|
| Fund: 226 - CITY REFUSE FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 402.000 Taxes - Real/Personal Property | 192,176.00 | 192,176.00 | 190,445.84 | 0.00 | 0.00 | 1,730.16 | 99.1 |
| 411.000 Taxes - Delinq Real Property | 10,446.00 | 10,446.00 | 0.00 | 0.00 | 0.00 | 10,446.00 | 0.0 |
| 412.000 Taxes - Delinq Personal Prop | 200.00 | 200.00 | 638.30 | 2.33 | 0.00 | -438.30 | 319.2 |
| 626.000 Charge for Service | 254,400.00 | 254,400.00 | 241,831.45 | 22,103.50 | 0.00 | 12,568.55 | 95.1 |
| 643.000 Sales - Yard Bags | 10,000.00 | 10,000.00 | 8,478.00 | 1,536.00 | 0.00 | 1,522.00 | 84.8 |
| 644.000 Sales - Trash Bags | 1,000.00 | 1,000.00 | 460.00 | 90.00 | 0.00 | 540.00 | 46.0 |
| 665.000 Investment - Interest | 150.00 | 150.00 | 0.00 | 0.00 | 0.00 | 150.00 | 0.0 |
| Dept: 000 | 468,372.00 | 468,372.00 | 441,853.59 | 23,731.83 | 0.00 | 26,518.41 | 94.3 |
| Revenues | 468,372.00 | 468,372.00 | 441,853.59 | 23,731.83 | 0.00 | 26,518.41 | 94.3 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 752.000 Supplies - Operating | 2,500.00 | 2,100.00 | 1,765.50 | 0.00 | 0.00 | 334.50 | 84.1 |
| 755.000 Supplies - Yard Bags | 12,000.00 | 12,000.00 | 6,111.96 | 0.00 | 0.00 | 5,888.04 | 50.9 |
| 803.000 Administration | 32,786.00 | 32,786.00 | 32,786.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 826.000 Refuse Contract Fees | 343,149.00 | 343,149.00 | 302,244.13 | 30,219.58 | 0.00 | 40,904.87 | 88.1 |
| 827.000 Municipal Refuse Fees | 21,000.00 | 21,000.00 | 15,418.78 | 286.40 | 0.00 | 5,581.22 | 73.4 |
| 829.000 Trash Haul City | 18,720.00 | 18,720.00 | 18,720.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 830.001 Yard Waste City | 37,800.00 | 37,800.00 | 34,650.00 | 3,150.00 | 0.00 | 3,150.00 | 91.7 |
| 920.000 Utilities - Electric | 0.00 | 400.00 | 334.29 | 31.53 | 0.00 | 65.71 | 83.6 |
| Dept: 000 | 467,955.00 | 467,955.00 | 412,030.66 | 33,687.51 | 0.00 | 55,924.34 | 88.0 |
| Expenditures | 467,955.00 | 467,955.00 | 412,030.66 | 33,687.51 | 0.00 | 55,924.34 | 88.0 |
| Net Effect for CITY REFUSE FUND | 417.00 | 417.00 | 29,822.93 | -9,955.68 | 0.00 | -29,405.93 | 7,151.8 |
| Change in Fund Balance: | | | 29,822.93 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|---------------|--------------|------------|----------|-------------|------------|-------|
| Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 402.000 Taxes - Real/Personal Property | 0.00 | 0.00 | 341.25 | 0.00 | 0.00 | -341.25 | 0.0 |
| 676.000 Reimbursement | 0.00 | 0.00 | 9,140.09 | 9,140.09 | 0.00 | -9,140.09 | 0.0 |
| Dept: 000 | 0.00 | 0.00 | 9,481.34 | 9,140.09 | 0.00 | -9,481.34 | 0.0 |
| Revenues | 0.00 | 0.00 | 9,481.34 | 9,140.09 | 0.00 | -9,481.34 | 0.0 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 752.000 Supplies - Operating | 0.00 | 0.00 | 13.50 | 0.00 | 0.00 | -13.50 | 0.0 |
| 801.000 Professional & Consulting Serv | 0.00 | 0.00 | 1,083.75 | 0.00 | 0.00 | -1,083.75 | 0.0 |
| Dept: 000 | 0.00 | 0.00 | 1,097.25 | 0.00 | 0.00 | -1,097.25 | 0.0 |
| Dept: 691 MDEQ Loan | | | | | | | |
| 991.001 American Materials MDEQ Loan | 0.00 | 0.00 | 9,140.09 | 9,140.09 | 0.00 | -9,140.09 | 0.0 |
| MDEQ Loan | 0.00 | 0.00 | 9,140.09 | 9,140.09 | 0.00 | -9,140.09 | 0.0 |
| Expenditures | 0.00 | 0.00 | 10,237.34 | 9,140.09 | 0.00 | -10,237.34 | 0.0 |
| Net Effect for BROWNFIELD REDEVELOPMENT AUTHO | 0.00 | 0.00 | -756.00 | 0.00 | 0.00 | 756.00 | 0.0 |
| Change in Fund Balance: | | | -756.00 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

| For the Period: 7/1/2016 to 5/31/2017 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|-------------------|-------------------|-------------------|-------------|-------------|--------------------|---------------|
| Fund: 245 - OIL & GAS FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 665.000 Investment - Interest | 200,000.00 | 200,000.00 | 170,669.43 | 0.00 | 0.00 | 29,330.57 | 85.3 |
| 668.000 Investment - Oil Royalties | 0.00 | 0.00 | 7.20 | 0.00 | 0.00 | -7.20 | 0.0 |
| 669.000 Investment - Gains & Losses | 200,000.00 | 200,000.00 | 539,802.69 | 0.00 | 0.00 | -339,802.69 | 269.9 |
| Dept: 000 | 400,000.00 | 400,000.00 | 710,479.32 | 0.00 | 0.00 | -310,479.32 | 177.6 |
| Revenues | 400,000.00 | 400,000.00 | 710,479.32 | 0.00 | 0.00 | -310,479.32 | 177.6 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 752.000 Supplies - Operating | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 0.00 | 2,500.00 | 0.0 |
| 801.000 Professional & Consulting Serv | 48,000.00 | 48,000.00 | 38,608.45 | 0.00 | 0.00 | 9,391.55 | 80.4 |
| 995.000 Transfers Out | 394,226.00 | 394,226.00 | 394,226.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| Dept: 000 | 444,726.00 | 444,726.00 | 432,834.45 | 0.00 | 0.00 | 11,891.55 | 97.3 |
| Expenditures | 444,726.00 | 444,726.00 | 432,834.45 | 0.00 | 0.00 | 11,891.55 | 97.3 |
| Net Effect for OIL & GAS FUND | -44,726.00 | -44,726.00 | 277,644.87 | 0.00 | 0.00 | -322,370.87 | -620.8 |
| Change in Fund Balance: | | | 277,644.87 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

| For the Period: 7/1/2016 to 5/31/2017 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|------------------|------------------|------------------|-----------------|-------------|------------------|-------------|
| Fund: 272 - PEG COMMISSION | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 581.000 Contribution from Local Units | 34,300.00 | 34,300.00 | 33,350.00 | 5,000.00 | 0.00 | 950.00 | 97.2 |
| 679.000 Cable Grant | 6,600.00 | 6,600.00 | 4,096.92 | 1,354.76 | 0.00 | 2,503.08 | 62.1 |
| Dept: 000 | 40,900.00 | 40,900.00 | 37,446.92 | 6,354.76 | 0.00 | 3,453.08 | 91.6 |
| Revenues | 40,900.00 | 40,900.00 | 37,446.92 | 6,354.76 | 0.00 | 3,453.08 | 91.6 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 752.000 Supplies - Operating | 1,339.00 | 1,339.00 | 1,523.66 | 0.00 | 0.00 | -184.66 | 113.8 |
| 801.000 Professional & Consulting Serv | 38,000.00 | 38,000.00 | 34,833.37 | 3,166.67 | 0.00 | 3,166.63 | 91.7 |
| 915.000 Memberships & Dues | 275.00 | 275.00 | 0.00 | 0.00 | 0.00 | 275.00 | 0.0 |
| 931.000 Repairs/Maint - Equipment | 200.00 | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 985.000 Capital Outlay - under \$5,000 | 1,086.00 | 1,086.00 | 0.00 | 0.00 | 0.00 | 1,086.00 | 0.0 |
| Dept: 000 | 40,900.00 | 40,900.00 | 36,357.03 | 3,166.67 | 0.00 | 4,542.97 | 88.9 |
| Expenditures | 40,900.00 | 40,900.00 | 36,357.03 | 3,166.67 | 0.00 | 4,542.97 | 88.9 |
| Net Effect for PEG COMMISSION | 0.00 | 0.00 | 1,089.89 | 3,188.09 | 0.00 | -1,089.89 | 0.0 |
| Change in Fund Balance: | | | 1,089.89 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

| For the Period: 7/1/2016 to 5/31/2017 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|---------------|--------------|------------------|------------------|-------------|-------------------|------------|
| Fund: 275 - GRANT MANAGEMENT FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 585.070 2016 Cycle 1 Swim Buoys | 0.00 | 0.00 | 3,050.00 | 0.00 | 0.00 | -3,050.00 | 0.0 |
| 585.071 2016 Cycle 2 Fire TrainTrlr | 0.00 | 0.00 | 16,000.00 | 0.00 | 0.00 | -16,000.00 | 0.0 |
| 585.072 2016 Cycle 2 Pol Staff & Comm | 0.00 | 0.00 | 4,000.00 | 0.00 | 0.00 | -4,000.00 | 0.0 |
| Dept: 000 | 0.00 | 0.00 | 23,050.00 | 0.00 | 0.00 | -23,050.00 | 0.0 |
| Revenues | 0.00 | 0.00 | 23,050.00 | 0.00 | 0.00 | -23,050.00 | 0.0 |
| Expenditures | | | | | | | |
| Dept: 901 LOCAL REVENUE SHARING GRANTS | | | | | | | |
| 965.063 2014 Cycle 1 Fire Paramedic Tr | 0.00 | 0.00 | 984.79 | 0.00 | 0.00 | -984.79 | 0.0 |
| 965.070 2016 Cycle 1 - Swim Buoys | 0.00 | 0.00 | 3,050.00 | 1,143.11 | 0.00 | -3,050.00 | 0.0 |
| 965.071 2016 Cycle 2 - Fire TrainTrlr | 0.00 | 0.00 | 15,724.25 | 0.00 | 0.00 | -15,724.25 | 0.0 |
| 965.072 2016 Cycle 2 - Pol Staff/Comm | 0.00 | 0.00 | 4,000.00 | 0.00 | 0.00 | -4,000.00 | 0.0 |
| LOCAL REVENUE SHARING GRANTS | 0.00 | 0.00 | 23,759.04 | 1,143.11 | 0.00 | -23,759.04 | 0.0 |
| Expenditures | 0.00 | 0.00 | 23,759.04 | 1,143.11 | 0.00 | -23,759.04 | 0.0 |
| Net Effect for GRANT MANAGEMENT FUND | 0.00 | 0.00 | -709.04 | -1,143.11 | 0.00 | 709.04 | 0.0 |
| Change in Fund Balance: | | | -709.04 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

| For the Period: 7/1/2016 to 5/31/2017 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|---------------|--------------|-------------|----------|-------------|-------------|-------|
| Fund: 296 - RAMSDELL THEATRE | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 995.000 Transfers Out | 0.00 | 0.00 | 79,420.63 | 0.00 | 0.00 | -79,420.63 | 0.0 |
| 995.005 Transfer Out - Appropri/NonProf | 0.00 | 0.00 | 775,080.24 | 0.00 | 0.00 | -775,080.24 | 0.0 |
| Dept: 000 | 0.00 | 0.00 | 854,500.87 | 0.00 | 0.00 | -854,500.87 | 0.0 |
| Expenditures | 0.00 | 0.00 | 854,500.87 | 0.00 | 0.00 | -854,500.87 | 0.0 |
| Net Effect for RAMSDELL THEATRE | 0.00 | 0.00 | -854,500.87 | 0.00 | 0.00 | 854,500.87 | 0.0 |
| Change in Fund Balance: | | | -854,500.87 | | | | |

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|-------------------|-------------------|-------------------|------------------|-------------|------------------|--------------|
| Fund: 297 - RAMSDSELL REGIONAL CENTER/ARTS | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 581.000 Contribution from Local Units | 70,000.00 | 70,000.00 | 52,500.00 | 0.00 | 0.00 | 17,500.00 | 75.0 |
| 582.000 Local Grants | 2,500.00 | 2,500.00 | 17,500.00 | 0.00 | 0.00 | -15,000.00 | 700.0 |
| 647.000 Sales - Concessions | 6,000.00 | 6,000.00 | 2,246.00 | 0.00 | 0.00 | 3,754.00 | 37.4 |
| 647.001 Sales - Advertising | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.0 |
| 651.001 Admit Fee - Movies/Opera | 5,520.00 | 5,520.00 | 5,363.13 | 725.31 | 0.00 | 156.87 | 97.2 |
| 651.002 Admit Fee - Presenting | 30,000.00 | 30,000.00 | 19,459.45 | 0.00 | 0.00 | 10,540.55 | 64.9 |
| 651.003 Admit Fee - Workshops/Classes | 4,500.00 | 4,500.00 | 632.00 | 0.00 | 0.00 | 3,868.00 | 14.0 |
| 651.004 Admit Fee - Community Theatre | 121,423.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 651.005 Admit Fee - Exhibits | 8,000.00 | 8,000.00 | 0.00 | 0.00 | 0.00 | 8,000.00 | 0.0 |
| 651.006 Admit Fee - Tours | 0.00 | 0.00 | 675.00 | 25.00 | 0.00 | -675.00 | 0.0 |
| 665.000 Investment - Interest | 50.00 | 50.00 | 0.00 | 0.00 | 0.00 | 50.00 | 0.0 |
| 667.000 Rental Income | 0.00 | 0.00 | 12,541.72 | 0.00 | 0.00 | -12,541.72 | 0.0 |
| 667.001 Rental - Ballroom | 19,500.00 | 19,500.00 | 24,172.50 | 4,975.00 | 0.00 | -4,672.50 | 124.0 |
| 667.002 Rental - Theatre | 7,000.00 | 7,000.00 | 12,716.00 | 3,365.00 | 0.00 | -5,716.00 | 181.7 |
| 667.003 Rental - Hardy Hall | 1,750.00 | 1,750.00 | 2,912.50 | 300.00 | 0.00 | -1,162.50 | 166.4 |
| 667.004 Rental - Balcony | 0.00 | 0.00 | 840.00 | 0.00 | 0.00 | -840.00 | 0.0 |
| 667.005 Rental - Workshops | 0.00 | 0.00 | 595.00 | 0.00 | 0.00 | -595.00 | 0.0 |
| 674.000 Contributions / Donations | 30,000.00 | 30,000.00 | 42,392.48 | 7,404.60 | 0.00 | -12,392.48 | 141.3 |
| 674.001 Sponsorships | 3,000.00 | 3,000.00 | 4,000.00 | 0.00 | 0.00 | -1,000.00 | 133.3 |
| 699.000 Transfers In | 0.00 | 59,421.00 | 59,420.63 | 0.00 | 0.00 | 0.37 | 100.0 |
| Dept: 000 | 311,243.00 | 249,241.00 | 257,966.41 | 16,794.91 | 0.00 | -8,725.41 | 103.5 |
| Revenues | 311,243.00 | 249,241.00 | 257,966.41 | 16,794.91 | 0.00 | -8,725.41 | 103.5 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 702.000 Wages - Full Time | 49,383.00 | 49,383.00 | 41,281.49 | 5,310.00 | 0.00 | 8,101.51 | 83.6 |
| 704.000 Wages - Part-Time | 14,100.00 | 14,100.00 | 8,538.26 | 0.00 | 0.00 | 5,561.74 | 60.6 |
| 708.000 Costs - SUTA | 137.00 | 137.00 | 466.61 | 28.13 | 0.00 | -329.61 | 340.6 |
| 709.000 Costs - Social Security | 3,936.00 | 3,936.00 | 3,312.08 | 329.22 | 0.00 | 623.92 | 84.1 |
| 710.000 Costs - FUTA | 0.00 | 0.00 | 22.92 | 6.25 | 0.00 | -22.92 | 0.0 |
| 711.000 Costs - Medicare | 921.00 | 921.00 | 774.69 | 76.99 | 0.00 | 146.31 | 84.1 |
| 717.000 Costs - MERS Contribution | 5,000.00 | 5,000.00 | 2,523.48 | 0.00 | 0.00 | 2,476.52 | 50.5 |
| 718.000 Costs - Blue Cross Insurance | 9,894.00 | 9,894.00 | 4,939.92 | 0.00 | 0.00 | 4,954.08 | 49.9 |
| 718.001 Costs - HSA Contribution | 3,000.00 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 718.002 Costs - Dental Insurance | 700.00 | 700.00 | 349.38 | 0.00 | 0.00 | 350.62 | 49.9 |
| 718.003 Costs - Vision / Ancillary | 354.00 | 354.00 | 206.50 | 0.00 | 0.00 | 147.50 | 58.3 |
| 725.000 Costs - Life Insurance | 113.00 | 113.00 | 27.72 | 0.00 | 0.00 | 85.28 | 24.5 |
| 726.000 Costs - Workers Compensation | 666.00 | 666.00 | 680.36 | 0.00 | 0.00 | -14.36 | 102.2 |
| 727.000 Holiday/Vacation/Sick Sellback | 0.00 | 0.00 | 2,388.58 | 0.00 | 0.00 | -2,388.58 | 0.0 |
| 752.000 Supplies - Operating | 8,000.00 | 8,000.00 | 2,999.39 | 311.01 | 0.00 | 5,000.61 | 37.5 |
| 801.000 Professional & Consulting Serv | 8,500.00 | 8,500.00 | 4,358.89 | 465.00 | 0.00 | 4,141.11 | 51.3 |
| 831.000 Contractual Service | 13,000.00 | 13,000.00 | 12,675.98 | 1,991.03 | 0.00 | 324.02 | 97.5 |
| 850.000 Communications - Phone | 2,000.00 | 2,000.00 | 681.56 | 79.98 | 0.00 | 1,318.44 | 34.1 |
| 851.000 Postage | 0.00 | 1,000.00 | 63.21 | 0.00 | 0.00 | 936.79 | 6.3 |
| 880.000 Marketing & Promotion | 2,500.00 | 2,500.00 | 9,450.00 | 896.00 | 0.00 | -6,950.00 | 378.0 |
| 881.000 Ramsdell - Concession Expense | 3,000.00 | 3,000.00 | 1,434.63 | 0.00 | 0.00 | 1,565.37 | 47.8 |
| 881.001 Ramsdell - Movie / Opera Expen | 5,500.00 | 5,500.00 | 4,304.90 | 783.00 | 0.00 | 1,195.10 | 78.3 |
| 881.002 Ramsdell - Presenting Expense | 28,500.00 | 28,500.00 | 27,263.50 | 286.00 | 0.00 | 1,236.50 | 95.7 |
| 881.003 Ramsdell - Workshops & Classes | 3,150.00 | 3,150.00 | 681.90 | 0.00 | 0.00 | 2,468.10 | 21.6 |
| 881.004 Ramsdell - Community Theatre | 106,612.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 881.005 Ramsdell - Exhibits | 5,600.00 | 5,600.00 | 0.00 | 0.00 | 0.00 | 5,600.00 | 0.0 |
| 881.006 Ramsdell - Misc. Events | 0.00 | 0.00 | 529.98 | 70.00 | 0.00 | -529.98 | 0.0 |
| 882.000 Fundraising Expense | 0.00 | 0.00 | 7,473.10 | 6,781.38 | 0.00 | -7,473.10 | 0.0 |
| 900.000 Printing & Publishing | 500.00 | 500.00 | 481.12 | 0.00 | 0.00 | 18.88 | 96.2 |
| 913.000 Travel & Training | 1,000.00 | 1,000.00 | 4,505.57 | 2,416.52 | 0.00 | -3,505.57 | 450.6 |
| 915.000 Memberships & Dues | 425.00 | 425.00 | 800.00 | 0.00 | 0.00 | -375.00 | 188.2 |
| 918.000 Utilities - Water | 600.00 | 600.00 | 467.85 | 38.88 | 0.00 | 132.15 | 78.0 |
| 920.000 Utilities - Electric | 15,000.00 | 15,000.00 | 12,084.37 | 905.69 | 0.00 | 2,915.63 | 80.6 |
| 921.000 Utilities - Natural Gas | 14,000.00 | 14,000.00 | 10,534.20 | 721.09 | 0.00 | 3,465.80 | 75.2 |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

| For the Period: 7/1/2016 to 5/31/2017 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------|--------------|------------|-----------|-------------|------------|-------|
| Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 932.000 Repairs/Maint - Vehicles | 23,000.00 | 23,000.00 | 6,667.14 | 589.25 | 0.00 | 16,332.86 | 29.0 |
| 935.000 Insurance | 4,200.00 | 4,200.00 | 5,096.50 | 720.00 | 0.00 | -896.50 | 121.3 |
| 940.000 Rent | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 985.000 Capital Outlay - under \$5,000 | 0.00 | 0.00 | 4,491.06 | 790.35 | 0.00 | -4,491.06 | 0.0 |
| Dept: 000 | 334,291.00 | 228,679.00 | 186,556.84 | 23,595.77 | 0.00 | 42,122.16 | 81.6 |
| Expenditures | 334,291.00 | 228,679.00 | 186,556.84 | 23,595.77 | 0.00 | 42,122.16 | 81.6 |
| Net Effect for RAMSDELL REGIONAL CENTER/ARTS | -23,048.00 | 20,562.00 | 71,409.57 | -6,800.86 | 0.00 | -50,847.57 | 347.3 |
| Change in Fund Balance: | | | 71,409.57 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|-------------------|-------------------|-------------------|------------------|-------------|---------------------------|-------------|
| Fund: 430 - CAPITAL IMPROVEMENT FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 665.000 Investment - Interest | 200.00 | 200.00 | 0.00 | 0.00 | 0.00 | 200.00 | 0.0 |
| 699.000 Transfers In | 394,226.00 | 394,226.00 | 394,226.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| Dept: 000 | 394,426.00 | 394,426.00 | 394,226.00 | 0.00 | 0.00 | 200.00 | 99.9 |
| Revenues | 394,426.00 | 394,426.00 | 394,226.00 | 0.00 | 0.00 | 200.00 | 99.9 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 986.003 Ramsdell - Roof Note | 36,080.00 | 36,080.00 | 35,975.69 | 0.00 | 0.00 | 104.31 | 99.7 |
| 986.004 Ramsdell - HVAC Note | 108,950.00 | 108,950.00 | 108,950.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 986.019 Marina Bldg Note Support | 65,000.00 | 65,000.00 | 65,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 986.020 First St Bond | 72,256.00 | 72,256.00 | 0.00 | 0.00 | 0.00 | 72,256.00 | 0.0 |
| 986.022 5th Ave Beach Improve FY14/15 | 0.00 | 19,202.00 | 19,205.22 | 0.00 | 0.00 | -3.22 | 100.0 |
| 986.029 Local Streets FY18 | 80,000.00 | 80,000.00 | 0.00 | 0.00 | 0.00 | 80,000.00 | 0.0 |
| 986.030 DPW Electric Gate FY16/17 | 6,500.00 | 7,200.00 | 7,125.74 | 0.00 | 0.00 | 74.26 | 99.0 |
| 986.031 Marina Accessible Door FY16/17 | 6,500.00 | 6,500.00 | 6,060.00 | 0.00 | 0.00 | 440.00 | 93.2 |
| 986.032 FEMA Grant Match FY16/17 | 6,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 986.035 Accounting Software FY17,18,19 | 0.00 | 5,000.00 | 5,000.00 | 5,000.00 | 0.00 | 0.00 | 100.0 |
| 995.000 Transfers Out | 0.00 | 0.00 | 72,254.03 | 0.00 | 0.00 | -72,254.03 | 0.0 |
| Dept: 000 | 381,286.00 | 400,188.00 | 319,570.68 | 5,000.00 | 0.00 | 80,617.32 | 79.9 |
| Expenditures | 381,286.00 | 400,188.00 | 319,570.68 | 5,000.00 | 0.00 | 80,617.32 | 79.9 |
| Net Effect for CAPITAL IMPROVEMENT FUND | 13,140.00 | -5,762.00 | 74,655.32 | -5,000.00 | 0.00 | -80,417.32-1,295.6 | |
| Change in Fund Balance: | | | 74,655.32 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

| For the Period: 7/1/2016 to 5/31/2017 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---------------------------------------|---------------|--------------|------------|----------|-------------|-----------|-------|
| Fund: 496 - RENAISSANCE PARK | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 699.000 Transfers In | 5,616.00 | 5,616.00 | 5,616.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| Dept: 000 | 5,616.00 | 5,616.00 | 5,616.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| Revenues | 5,616.00 | 5,616.00 | 5,616.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 991.002 Renaissance Park - Principal | 5,616.00 | 5,616.00 | 3,743.92 | 0.00 | 0.00 | 1,872.08 | 66.7 |
| Dept: 000 | 5,616.00 | 5,616.00 | 3,743.92 | 0.00 | 0.00 | 1,872.08 | 66.7 |
| Expenditures | 5,616.00 | 5,616.00 | 3,743.92 | 0.00 | 0.00 | 1,872.08 | 66.7 |
| Net Effect for RENAISSANCE PARK | 0.00 | 0.00 | 1,872.08 | 0.00 | 0.00 | -1,872.08 | 0.0 |
| Change in Fund Balance: | | | 1,872.08 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

| For the Period: 7/1/2016 to 5/31/2017 | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|------------------|------------------|------------------|-----------------|-------------|------------------|--------------|
| Fund: 501 - BOAT LAUNCH FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 642.000 Sales | 37,000.00 | 37,000.00 | 32,216.50 | 4,391.00 | 0.00 | 4,783.50 | 87.1 |
| 665.000 Investment - Interest | 10.00 | 10.00 | 0.00 | 0.00 | 0.00 | 10.00 | 0.0 |
| Dept: 000 | 37,010.00 | 37,010.00 | 32,216.50 | 4,391.00 | 0.00 | 4,793.50 | 87.0 |
| Revenues | 37,010.00 | 37,010.00 | 32,216.50 | 4,391.00 | 0.00 | 4,793.50 | 87.0 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 752.000 Supplies - Operating | 2,800.00 | 2,800.00 | 320.98 | 300.00 | 0.00 | 2,479.02 | 11.5 |
| 801.000 Professional & Consulting Serv | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 803.000 Administration | 2,591.00 | 2,591.00 | 2,591.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 850.000 Communications - Phone | 1,140.00 | 1,140.00 | 368.14 | 29.99 | 0.00 | 771.86 | 32.3 |
| 880.000 Marketing & Promotion | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 918.000 Utilities - Water | 2,280.00 | 2,280.00 | 2,287.24 | 510.60 | 0.00 | -7.24 | 100.3 |
| 920.000 Utilities - Electric | 3,700.00 | 3,700.00 | 3,073.79 | 367.03 | 0.00 | 626.21 | 83.1 |
| 932.000 Repairs/Maint - Vehicles | 1,000.00 | 1,000.00 | 55.87 | 55.87 | 0.00 | 944.13 | 5.6 |
| 960.000 Bank Charges | 650.00 | 650.00 | 565.45 | 28.47 | 0.00 | 84.55 | 87.0 |
| Dept: 000 | 15,161.00 | 15,161.00 | 9,262.47 | 1,291.96 | 0.00 | 5,898.53 | 61.1 |
| Dept: 905 DEBT SERVICE | | | | | | | |
| 992.203 Interest - Internal Loan | 1,642.00 | 1,642.00 | 1,642.39 | 0.00 | 0.00 | -0.39 | 100.0 |
| DEBT SERVICE | 1,642.00 | 1,642.00 | 1,642.39 | 0.00 | 0.00 | -0.39 | 100.0 |
| Expenditures | 16,803.00 | 16,803.00 | 10,904.86 | 1,291.96 | 0.00 | 5,898.14 | 64.9 |
| Net Effect for BOAT LAUNCH FUND | 20,207.00 | 20,207.00 | 21,311.64 | 3,099.04 | 0.00 | -1,104.64 | 105.5 |
| Change in Fund Balance: | | | 21,311.64 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------------|---------------------|---------------------|-------------------|-------------|-------------------|-------------|
| Fund: 592 - WATER & SEWER UTILITY | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 540.000 State Grant - Other | 600,000.00 | 600,000.00 | 723,895.43 | 51,574.93 | 0.00 | -123,895.43 | 120.6 |
| 613.000 Penalties | 43,456.00 | 43,456.00 | 39,918.34 | 3,709.74 | 0.00 | 3,537.66 | 91.9 |
| 614.000 Water Ready to Serve | 211,045.00 | 211,045.00 | 181,865.56 | 17,464.99 | 0.00 | 29,179.44 | 86.2 |
| 615.000 Sewer Ready to Serve | 640,494.00 | 640,494.00 | 516,395.37 | 49,552.29 | 0.00 | 124,098.63 | 80.6 |
| 616.000 New Service | 15,000.00 | 15,000.00 | 21,248.36 | 0.00 | 0.00 | -6,248.36 | 141.7 |
| 626.000 Charge for Service | 500.00 | 500.00 | 347.50 | 0.00 | 0.00 | 152.50 | 69.5 |
| 642.000 Sales | 0.00 | 0.00 | 400.00 | 0.00 | 0.00 | -400.00 | 0.0 |
| 648.000 Sales - Water | 919,209.00 | 919,209.00 | 781,066.36 | 60,468.18 | 0.00 | 138,142.64 | 85.0 |
| 649.000 Sales - Sewer | 2,179,798.00 | 2,179,798.00 | 1,692,693.25 | 143,333.02 | 0.00 | 487,104.75 | 77.7 |
| 650.000 Sales - Meters | 6,700.00 | 6,700.00 | 5,773.33 | 61.00 | 0.00 | 926.67 | 86.2 |
| 665.000 Investment - Interest | 2,500.00 | 2,500.00 | 9,368.10 | 624.25 | 0.00 | -6,868.10 | 374.7 |
| 667.000 Rental Income | 99,293.00 | 99,293.00 | 112,221.42 | 33,681.00 | 0.00 | -12,928.42 | 113.0 |
| 667.020 Rental - Hydrant & Tunnel | 21,600.00 | 21,600.00 | 21,600.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 672.000 Other Revenue | 7,500.00 | 7,500.00 | 11,181.30 | 1,045.00 | 0.00 | -3,681.30 | 149.1 |
| 676.000 Reimbursement | 10,000.00 | 10,000.00 | -2,179.77 | 300.00 | 0.00 | 12,179.77 | -21.8 |
| 680.000 Capital Cost Recovery | 23,856.00 | 23,856.00 | 20,939.74 | 1,987.95 | 0.00 | 2,916.26 | 87.8 |
| 687.000 Refunds | 4,000.00 | 4,000.00 | 0.00 | 0.00 | 0.00 | 4,000.00 | 0.0 |
| 698.000 Insurance Settlement | 0.00 | 0.00 | 1,064.32 | 0.00 | 0.00 | -1,064.32 | 0.0 |
| 699.000 Transfers In | 394,226.00 | 394,226.00 | 394,226.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| Dept: 000 | 5,179,177.00 | 5,179,177.00 | 4,532,024.61 | 363,802.35 | 0.00 | 647,152.39 | 87.5 |
| Revenues | 5,179,177.00 | 5,179,177.00 | 4,532,024.61 | 363,802.35 | 0.00 | 647,152.39 | 87.5 |
| Expenditures | | | | | | | |
| Dept: 275 GENERAL | | | | | | | |
| 955.000 Miscellaneous Expense | 500.00 | 500.00 | 0.00 | 0.00 | 0.00 | 500.00 | 0.0 |
| 961.000 Utility Ownership Fee | 183,167.00 | 183,167.00 | 167,903.12 | 15,263.92 | 0.00 | 15,263.88 | 91.7 |
| 995.000 Transfers Out | 394,226.00 | 394,226.00 | 394,226.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| GENERAL | 577,893.00 | 577,893.00 | 562,129.12 | 15,263.92 | 0.00 | 15,763.88 | 97.3 |
| Dept: 541 ADMINISTRATION | | | | | | | |
| 702.000 Wages - Full Time | 113,728.00 | 113,728.00 | 98,975.57 | 8,747.62 | 0.00 | 14,752.43 | 87.0 |
| 708.000 Costs - SUTA | 274.00 | 274.00 | 192.60 | 0.00 | 0.00 | 81.40 | 70.3 |
| 709.000 Costs - Social Security | 7,122.00 | 7,122.00 | 6,145.78 | 508.14 | 0.00 | 976.22 | 86.3 |
| 711.000 Costs - Medicare | 1,666.00 | 1,666.00 | 1,437.23 | 118.82 | 0.00 | 228.77 | 86.3 |
| 713.000 Overtime | 1,000.00 | 1,000.00 | 452.40 | 0.00 | 0.00 | 547.60 | 45.2 |
| 717.000 Costs - MERS Contribution | 11,519.00 | 11,519.00 | 10,367.31 | 878.26 | 0.00 | 1,151.69 | 90.0 |
| 718.000 Costs - Blue Cross Insurance | 22,367.00 | 22,367.00 | 22,328.64 | 1,860.72 | 0.00 | 38.36 | 99.8 |
| 718.001 Costs - HSA Contribution | 6,000.00 | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 718.002 Costs - Dental Insurance | 1,572.00 | 1,572.00 | 1,572.93 | 131.27 | 0.00 | -0.93 | 100.1 |
| 718.003 Costs - Vision / Ancillary | 708.00 | 708.00 | 708.00 | 59.00 | 0.00 | 0.00 | 100.0 |
| 725.000 Costs - Life Insurance | 265.00 | 265.00 | 191.71 | 16.45 | 0.00 | 73.29 | 72.3 |
| 726.000 Costs - Workers Compensation | 1,830.00 | 1,830.00 | 1,672.04 | 138.93 | 0.00 | 157.96 | 91.4 |
| 727.000 Holiday/Vacation/Sick Sellback | 0.00 | 2,100.00 | 2,029.35 | 0.00 | 0.00 | 70.65 | 96.6 |
| 752.000 Supplies - Operating | 10,900.00 | 10,900.00 | 7,709.12 | 294.97 | 0.00 | 3,190.88 | 70.7 |
| 801.000 Professional & Consulting Serv | 5,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 802.000 Attorney | 0.00 | 6,000.00 | 4,541.00 | 304.00 | 0.00 | 1,459.00 | 75.7 |
| 803.000 Administration | 343,438.00 | 343,438.00 | 314,818.13 | 28,619.83 | 0.00 | 28,619.87 | 91.7 |
| 831.000 Contractual Service | 3,600.00 | 3,600.00 | 1,138.28 | 63.80 | 0.00 | 2,461.72 | 31.6 |
| 850.000 Communications - Phone | 8,000.00 | 8,000.00 | 8,928.10 | 914.02 | 0.00 | -928.10 | 111.6 |
| 900.000 Printing & Publishing | 6,500.00 | 6,500.00 | 5,696.63 | 2,992.00 | 0.00 | 803.37 | 87.6 |
| 913.000 Travel & Training | 2,000.00 | 2,000.00 | 192.97 | 0.00 | 0.00 | 1,807.03 | 9.6 |
| 915.000 Memberships & Dues | 150.00 | 150.00 | 75.00 | 75.00 | 0.00 | 75.00 | 50.0 |
| 960.000 Bank Charges | 8,500.00 | 5,800.00 | 929.92 | 80.33 | 0.00 | 4,870.08 | 16.0 |
| 985.000 Capital Outlay - under \$5,000 | 1,000.00 | 600.00 | 6,362.50 | 6,362.50 | 0.00 | -5,762.50 | 1060.4 |
| ADMINISTRATION | 557,139.00 | 557,139.00 | 502,465.21 | 52,165.66 | 0.00 | 54,673.79 | 90.2 |
| Dept: 542 WATER OPERATION | | | | | | | |
| 702.000 Wages - Full Time | 131,498.00 | 131,498.00 | 116,250.64 | 10,115.20 | 0.00 | 15,247.36 | 88.4 |
| 708.000 Costs - SUTA | 410.00 | 410.00 | 288.91 | 0.00 | 0.00 | 121.09 | 70.5 |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|---------------|--------------|------------|-----------|-------------|------------|-------|
| Fund: 592 - WATER & SEWER UTILITY | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 542 WATER OPERATION | | | | | | | |
| 709.000 | 8,796.00 | 8,796.00 | 8,277.23 | 693.84 | 0.00 | 518.77 | 94.1 |
| 711.000 | 2,057.00 | 2,057.00 | 1,935.85 | 162.28 | 0.00 | 121.15 | 94.1 |
| 713.000 | 22,742.00 | 22,742.00 | 15,402.83 | 666.88 | 0.00 | 7,339.17 | 67.7 |
| 713.001 | 0.00 | 0.00 | 6,108.44 | 1,236.90 | 0.00 | -6,108.44 | 0.0 |
| 717.000 | 6,648.00 | 6,648.00 | 5,530.60 | 474.05 | 0.00 | 1,117.40 | 83.2 |
| 718.000 | 34,841.00 | 34,841.00 | 37,346.40 | 3,112.20 | 0.00 | -2,505.40 | 107.2 |
| 718.001 | 9,000.00 | 9,000.00 | 9,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 718.002 | 2,271.00 | 2,771.00 | 2,621.31 | 218.79 | 0.00 | 149.69 | 94.6 |
| 718.003 | 1,062.00 | 1,062.00 | 1,062.00 | 88.50 | 0.00 | 0.00 | 100.0 |
| 721.000 | 2,830.00 | 2,830.00 | 1,356.70 | 136.00 | 0.00 | 1,473.30 | 47.9 |
| 725.000 | 454.00 | 454.00 | 328.98 | 28.20 | 0.00 | 125.02 | 72.5 |
| 726.000 | 4,982.00 | 5,582.00 | 5,725.92 | 446.38 | 0.00 | -143.92 | 102.6 |
| 727.000 | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.0 |
| 752.000 | 4,500.00 | 10,500.00 | 8,858.25 | 125.78 | 0.00 | 1,641.75 | 84.4 |
| 753.000 | 21,000.00 | 21,000.00 | 18,028.82 | 0.00 | 0.00 | 2,971.18 | 85.9 |
| 754.000 | 40,000.00 | 30,000.00 | 15,222.89 | 0.00 | 0.00 | 14,777.11 | 50.7 |
| 770.000 | 7,500.00 | 7,500.00 | 4,621.56 | 405.27 | 0.00 | 2,878.44 | 61.6 |
| 801.000 | 28,000.00 | 28,000.00 | 26,809.44 | 3,684.55 | 0.00 | 1,190.56 | 95.7 |
| 824.000 | 13,000.00 | 13,000.00 | 6,897.76 | 217.22 | 0.00 | 6,102.24 | 53.1 |
| 831.000 | 17,000.00 | 20,000.00 | 19,377.15 | 1,000.00 | 0.00 | 622.85 | 96.9 |
| 913.000 | 3,000.00 | 3,000.00 | 2,603.04 | 313.04 | 0.00 | 396.96 | 86.8 |
| 915.000 | 600.00 | 600.00 | 75.00 | 0.00 | 0.00 | 525.00 | 12.5 |
| 920.000 | 72,000.00 | 72,000.00 | 62,800.04 | 5,147.72 | 0.00 | 9,199.96 | 87.2 |
| 932.000 | 136,000.00 | 122,000.00 | 125,247.78 | 67,956.25 | 0.00 | -3,247.78 | 102.7 |
| 935.000 | 6,000.00 | 6,000.00 | 4,674.17 | 0.00 | 0.00 | 1,325.83 | 77.9 |
| 957.000 | 37,132.00 | 37,132.00 | 34,037.63 | 3,094.33 | 0.00 | 3,094.37 | 91.7 |
| 985.000 | 8,000.00 | 32,000.00 | 38,484.85 | 0.00 | 0.00 | -6,484.85 | 120.3 |
| WATER OPERATION | | | | | | | |
| | 624,323.00 | 634,423.00 | 578,974.19 | 99,323.38 | 0.00 | 55,448.81 | 91.3 |
| Dept: 543 SEWER - WWTP | | | | | | | |
| 702.000 | 117,749.00 | 117,749.00 | 105,672.81 | 9,137.60 | 0.00 | 12,076.19 | 89.7 |
| 708.000 | 410.00 | 410.00 | 410.22 | 0.00 | 0.00 | -0.22 | 100.1 |
| 709.000 | 7,818.00 | 7,818.00 | 7,144.25 | 604.68 | 0.00 | 673.75 | 91.4 |
| 711.000 | 1,828.00 | 1,828.00 | 1,670.80 | 141.41 | 0.00 | 157.20 | 91.4 |
| 713.000 | 5,250.00 | 13,250.00 | 11,472.73 | 1,140.02 | 0.00 | 1,777.27 | 86.6 |
| 717.000 | 4,401.00 | 5,401.00 | 5,043.13 | 434.36 | 0.00 | 357.87 | 93.4 |
| 718.000 | 29,017.00 | 29,017.00 | 29,413.62 | 2,199.19 | 0.00 | -396.62 | 101.4 |
| 718.001 | 7,500.00 | 7,500.00 | 7,500.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 718.002 | 2,038.00 | 2,038.00 | 1,951.49 | 155.57 | 0.00 | 86.51 | 95.8 |
| 718.003 | 1,062.00 | 1,062.00 | 1,062.00 | 88.50 | 0.00 | 0.00 | 100.0 |
| 721.000 | 2,940.00 | 2,940.00 | 1,825.05 | 182.45 | 0.00 | 1,114.95 | 62.1 |
| 723.000 | 3,000.00 | 3,000.00 | 3,000.00 | 250.00 | 0.00 | 0.00 | 100.0 |
| 725.000 | 454.00 | 454.00 | 338.43 | 28.20 | 0.00 | 115.57 | 74.5 |
| 726.000 | 2,866.00 | 3,366.00 | 3,231.97 | 258.52 | 0.00 | 134.03 | 96.0 |
| 727.000 | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.0 |
| 752.000 | 25,540.00 | 25,540.00 | 24,516.81 | 2,413.13 | 0.00 | 1,023.19 | 96.0 |
| 753.000 | 29,900.00 | 29,900.00 | 17,051.09 | 1,979.29 | 0.00 | 12,848.91 | 57.0 |
| 770.000 | 4,250.00 | 4,250.00 | 1,837.75 | 268.95 | 0.00 | 2,412.25 | 43.2 |
| 801.000 | 16,000.00 | 16,000.00 | 5,495.00 | 1,000.00 | 0.00 | 10,505.00 | 34.3 |
| 824.000 | 10,000.00 | 10,000.00 | 4,595.18 | 2,082.62 | 0.00 | 5,404.82 | 46.0 |
| 831.000 | 64,150.00 | 64,150.00 | 88,285.51 | 589.35 | 0.00 | -24,135.51 | 137.6 |
| 913.000 | 4,000.00 | 4,000.00 | 3,026.48 | 17.00 | 0.00 | 973.52 | 75.7 |
| 915.000 | 400.00 | 400.00 | 280.00 | 0.00 | 0.00 | 120.00 | 70.0 |
| 920.000 | 140,000.00 | 140,000.00 | 112,151.83 | 10,220.41 | 0.00 | 27,848.17 | 80.1 |
| 921.000 | 18,000.00 | 18,000.00 | 13,812.42 | 3,029.49 | 0.00 | 4,187.58 | 76.7 |
| 932.000 | 83,500.00 | 72,000.00 | 27,584.36 | 2,011.75 | 0.00 | 44,415.64 | 38.3 |
| 935.000 | 21,000.00 | 21,000.00 | 18,002.17 | 0.00 | 0.00 | 2,997.83 | 85.7 |
| 957.000 | 37,132.00 | 37,132.00 | 34,037.63 | 3,094.33 | 0.00 | 3,094.37 | 91.7 |
| 985.000 | 0.00 | 4,000.00 | 3,412.76 | 0.00 | 0.00 | 587.24 | 85.3 |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|---|---------------------|---------------------|---------------------|-------------------|-------------|-------------------|--------------|
| Fund: 592 - WATER & SEWER UTILITY | | | | | | | |
| Expenditures | | | | | | | |
| SEWER - WWTP | 642,205.00 | 642,205.00 | 533,825.49 | 41,326.82 | 0.00 | 108,379.51 | 83.1 |
| Dept: 544 SEWER COLLECTION (STREETS) | | | | | | | |
| 702.000 Wages - Full Time | 85,738.00 | 85,738.00 | 72,346.99 | 6,278.42 | 0.00 | 13,391.01 | 84.4 |
| 708.000 Costs - SUTA | 274.00 | 274.00 | 293.61 | 0.00 | 0.00 | -19.61 | 107.2 |
| 709.000 Costs - Social Security | 5,790.00 | 5,790.00 | 4,664.57 | 367.60 | 0.00 | 1,125.43 | 80.6 |
| 711.000 Costs - Medicare | 1,354.00 | 1,354.00 | 1,090.96 | 85.98 | 0.00 | 263.04 | 80.6 |
| 713.000 Overtime | 5,000.00 | 5,000.00 | 4,496.52 | 96.76 | 0.00 | 503.48 | 89.9 |
| 717.000 Costs - MERS Contribution | 1,751.00 | 3,751.00 | 3,140.24 | 263.98 | 0.00 | 610.76 | 83.7 |
| 718.000 Costs - Blue Cross Insurance | 16,543.00 | 26,543.00 | 25,752.04 | 2,074.80 | 0.00 | 790.96 | 97.0 |
| 718.001 Costs - HSA Contribution | 4,500.00 | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 718.002 Costs - Dental Insurance | 1,164.00 | 1,964.00 | 1,748.64 | 145.86 | 0.00 | 215.36 | 89.0 |
| 718.003 Costs - Vision / Ancillary | 708.00 | 808.00 | 708.00 | 59.00 | 0.00 | 100.00 | 87.6 |
| 721.000 Costs - Uniform/Cleaning Allow | 1,620.00 | 1,620.00 | 904.15 | 128.49 | 0.00 | 715.85 | 55.8 |
| 725.000 Costs - Life Insurance | 302.00 | 302.00 | 219.32 | 18.80 | 0.00 | 82.68 | 72.6 |
| 726.000 Costs - Workers Compensation | 2,114.00 | 2,114.00 | 1,957.38 | 145.88 | 0.00 | 156.62 | 92.6 |
| 727.000 Holiday/Vacation/Sick Sellback | 2,000.00 | 2,000.00 | 387.03 | 0.00 | 0.00 | 1,612.97 | 19.4 |
| 752.000 Supplies - Operating | 3,500.00 | 3,500.00 | 2,134.38 | 154.68 | 0.00 | 1,365.62 | 61.0 |
| 753.000 Supplies - Chemicals | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.0 |
| 801.000 Professional & Consulting Serv | 35,000.00 | 23,500.00 | 13,304.78 | 13,304.78 | 0.00 | 10,195.22 | 56.6 |
| 831.000 Contractual Service | 15,000.00 | 15,000.00 | 11,279.35 | 0.00 | 0.00 | 3,720.65 | 75.2 |
| 913.000 Travel & Training | 750.00 | 750.00 | 0.00 | 0.00 | 0.00 | 750.00 | 0.0 |
| 932.000 Repairs/Maint - Vehicles | 14,000.00 | 14,000.00 | 18,934.75 | 825.14 | 0.00 | -4,934.75 | 135.2 |
| 957.000 Motor Pool | 37,132.00 | 37,132.00 | 34,037.74 | 3,094.34 | 0.00 | 3,094.26 | 91.7 |
| 985.000 Capital Outlay - under \$5,000 | 4,250.00 | 1,350.00 | 0.00 | 0.00 | 0.00 | 1,350.00 | 0.0 |
| SEWER COLLECTION (STREETS) | 239,490.00 | 239,490.00 | 203,400.45 | 27,044.51 | 0.00 | 36,089.55 | 84.9 |
| Dept: 902 OTHER GRANTS | | | | | | | |
| 947.000 SAW Grant Expense | 600,000.00 | 800,000.00 | 692,207.36 | 50,261.32 | 0.00 | 107,792.64 | 86.5 |
| OTHER GRANTS | 600,000.00 | 800,000.00 | 692,207.36 | 50,261.32 | 0.00 | 107,792.64 | 86.5 |
| Dept: 903 CAPITAL OUTLAY - over \$5,000 | | | | | | | |
| 987.006 2015 Riverbank Sewer Line | 1,000,000.00 | 100,000.00 | 34,255.04 | 1,701.97 | 0.00 | 65,744.96 | 34.3 |
| 987.007 2015 Sixth Ave Pump Station | 300,000.00 | 1,700,000.00 | 1,701,576.67 | 0.00 | 0.00 | -1,576.67 | 100.1 |
| 987.012 2017 DPW Electric Gate | 6,500.00 | 6,500.00 | 0.00 | 0.00 | 0.00 | 6,500.00 | 0.0 |
| 987.013 2017 Sewer Camera | 28,000.00 | 28,000.00 | 0.00 | 0.00 | 0.00 | 28,000.00 | 0.0 |
| CAPITAL OUTLAY - over \$5,000 | 1,334,500.00 | 1,834,500.00 | 1,735,831.71 | 1,701.97 | 0.00 | 98,668.29 | 94.6 |
| Dept: 905 DEBT SERVICE | | | | | | | |
| 960.000 Bank Charges | 1,500.00 | 1,500.00 | 1,552.50 | 0.00 | 0.00 | -52.50 | 103.5 |
| 992.003 1997 B SRF Bond Interest | 788.00 | 788.00 | 787.50 | 0.00 | 0.00 | 0.50 | 99.9 |
| 992.005 1998 B SRF Bond Interest | 9,056.00 | 9,056.00 | 9,056.25 | 0.00 | 0.00 | -0.25 | 100.0 |
| 992.007 1999 B SRF Bond Interest | 15,500.00 | 15,500.00 | 15,500.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 992.008 2005 W/S Refunding Interest | 112,913.00 | 112,913.00 | 112,912.50 | 0.00 | 0.00 | 0.50 | 100.0 |
| 992.009 2006 SRF Bond Interest | 26,199.00 | 26,199.00 | 26,199.38 | 0.00 | 0.00 | -0.38 | 100.0 |
| 992.010 2010 SRF Bond Interest | 12,652.00 | 12,652.00 | 12,651.88 | 0.00 | 0.00 | 0.12 | 100.0 |
| 992.011 2010 DWRP Bond Interest | 8,875.00 | 8,875.00 | 8,875.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 992.013 2011 SRF Bond Interest | 26,629.00 | 26,629.00 | 26,269.36 | 0.00 | 0.00 | 359.64 | 98.6 |
| 992.014 2011 DWRP Bond Interest | 8,814.00 | 8,814.00 | 8,813.88 | 0.00 | 0.00 | 0.12 | 100.0 |
| 992.015 2015 W/S Revenue Bond - Int | 86,750.00 | 86,750.00 | 86,750.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 995.000 Transfers Out | 273,572.00 | 273,572.00 | 273,565.16 | 0.00 | 0.00 | 6.84 | 100.0 |
| DEBT SERVICE | 583,248.00 | 583,248.00 | 582,933.41 | 0.00 | 0.00 | 314.59 | 99.9 |
| Expenditures | 5,158,798.00 | 5,868,898.00 | 5,391,766.94 | 287,087.58 | 0.00 | 477,131.06 | 91.9 |
| Net Effect for WATER & SEWER UTILITY | 20,379.00 | -689,721.00 | -859,742.33 | 76,714.77 | 0.00 | 170,021.33 | 124.7 |
| Change in Fund Balance: | | | -859,742.33 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|-------------------|-------------------|-------------------|------------------|-------------|------------------|--------------|
| Fund: 594 - MARINA FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 642.000 Sales | 3,000.00 | 3,000.00 | 3,424.75 | 12.00 | 0.00 | -424.75 | 114.2 |
| 645.000 Sales - Fuel | 76,050.00 | 76,050.00 | 69,124.19 | 3,206.85 | 0.00 | 6,925.81 | 90.9 |
| 646.000 Sales - Dockage | 75,000.00 | 75,000.00 | 57,276.73 | 9,120.73 | 0.00 | 17,723.27 | 76.4 |
| 665.000 Investment - Interest | 50.00 | 50.00 | -0.01 | 0.00 | 0.00 | 50.01 | 0.0 |
| 667.000 Rental Income | 2,500.00 | 2,500.00 | 4,655.00 | 970.00 | 0.00 | -2,155.00 | 186.2 |
| 672.000 Other Revenue | 0.00 | 0.00 | 8.20 | 8.20 | 0.00 | -8.20 | 0.0 |
| 699.000 Transfers In | 65,000.00 | 65,000.00 | 65,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| Dept: 000 | 221,600.00 | 221,600.00 | 199,488.86 | 13,317.78 | 0.00 | 22,111.14 | 90.0 |
| Revenues | 221,600.00 | 221,600.00 | 199,488.86 | 13,317.78 | 0.00 | 22,111.14 | 90.0 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 704.000 Wages - Part-Time | 22,000.00 | 22,000.00 | 17,242.85 | 1,345.28 | 0.00 | 4,757.15 | 78.4 |
| 708.000 Costs - SUTA | 320.00 | 700.00 | 478.83 | 15.50 | 0.00 | 221.17 | 68.4 |
| 709.000 Costs - Social Security | 1,376.00 | 1,376.00 | 1,177.90 | 89.80 | 0.00 | 198.10 | 85.6 |
| 711.000 Costs - Medicare | 322.00 | 322.00 | 275.52 | 21.02 | 0.00 | 46.48 | 85.6 |
| 713.000 Overtime | 200.00 | 200.00 | 173.64 | 103.13 | 0.00 | 26.36 | 86.8 |
| 726.000 Costs - Workers Compensation | 786.00 | 786.00 | 826.34 | 50.46 | 0.00 | -40.34 | 105.1 |
| 752.000 Supplies - Operating | 6,000.00 | 6,000.00 | 4,064.09 | 631.08 | 0.00 | 1,935.91 | 67.7 |
| 760.000 Supplies - Gasoline | 67,140.00 | 67,140.00 | 57,144.96 | 1,439.45 | 0.00 | 9,995.04 | 85.1 |
| 801.000 Professional & Consulting Serv | 500.00 | 120.00 | 0.00 | 0.00 | 0.00 | 120.00 | 0.0 |
| 803.000 Administration | 11,080.00 | 11,080.00 | 11,080.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 831.000 Contractual Service | 4,500.00 | 4,500.00 | 3,226.58 | 735.50 | 0.00 | 1,273.42 | 71.7 |
| 880.000 Marketing & Promotion | 4,000.00 | 4,000.00 | 2,359.35 | 1,339.20 | 0.00 | 1,640.65 | 59.0 |
| 918.000 Utilities - Water | 6,750.00 | 4,750.00 | 2,174.23 | -1,266.59 | 0.00 | 2,575.77 | 45.8 |
| 920.000 Utilities - Electric | 12,000.00 | 10,900.00 | 8,858.72 | 595.37 | 0.00 | 2,041.28 | 81.3 |
| 921.000 Utilities - Natural Gas | 2,000.00 | 5,100.00 | 3,035.16 | -1,525.38 | 0.00 | 2,064.84 | 59.5 |
| 932.000 Repairs/Maint - Vehicles | 4,500.00 | 4,500.00 | 1,734.13 | 113.85 | 0.00 | 2,765.87 | 38.5 |
| 935.000 Insurance | 1,750.00 | 1,750.00 | 2,547.76 | 919.20 | 0.00 | -797.76 | 145.6 |
| 958.000 Sales Tax | 4,000.00 | 4,000.00 | 2,990.93 | 111.77 | 0.00 | 1,009.07 | 74.8 |
| 960.000 Bank Charges | 6,000.00 | 6,000.00 | 5,553.78 | 392.64 | 0.00 | 446.22 | 92.6 |
| Dept: 000 | 155,224.00 | 155,224.00 | 124,944.77 | 5,111.28 | 0.00 | 30,279.23 | 80.5 |
| Dept: 905 DEBT SERVICE | | | | | | | |
| 992.201 Marina Bldg - Interest | 8,842.00 | 8,842.00 | 8,842.27 | 0.00 | 0.00 | -0.27 | 100.0 |
| 992.203 Interest - Internal Loan | 5,035.00 | 5,035.00 | 5,034.69 | 0.00 | 0.00 | 0.31 | 100.0 |
| DEBT SERVICE | 13,877.00 | 13,877.00 | 13,876.96 | 0.00 | 0.00 | 0.04 | 100.0 |
| Expenditures | 169,101.00 | 169,101.00 | 138,821.73 | 5,111.28 | 0.00 | 30,279.27 | 82.1 |
| Net Effect for MARINA FUND | 52,499.00 | 52,499.00 | 60,667.13 | 8,206.50 | 0.00 | -8,168.13 | 115.6 |
| Change in Fund Balance: | | | 60,667.13 | | | | |

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2016 to 5/31/2017

| | Original Bud. | Amended Bud. | YTD Actual | CURR MTH | Encumb. YTD | UnencBal | % Bud |
|--|--------------------|--------------------|--------------------|--------------------|-------------|-------------------|--------------|
| Fund: 661 - MOTOR POOL FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept: 000 | | | | | | | |
| 665.000 Investment - Interest | 500.00 | 500.00 | 2,007.71 | 302.73 | 0.00 | -1,507.71 | 401.5 |
| 670.003 Equipment Rental - Fire | 62,000.00 | 62,000.00 | 56,833.37 | 5,166.67 | 0.00 | 5,166.63 | 91.7 |
| 670.004 Equipment Rental - Parks | 36,000.00 | 36,000.00 | 33,000.00 | 3,000.00 | 0.00 | 3,000.00 | 91.7 |
| 670.005 Equipment Rental - Police | 31,000.00 | 31,000.00 | 28,416.63 | 2,583.33 | 0.00 | 2,583.37 | 91.7 |
| 670.006 Equipment Rental - Public Work | 72,000.00 | 72,000.00 | 66,000.00 | 6,000.00 | 0.00 | 6,000.00 | 91.7 |
| 670.007 Equipment Rental - StreetSewer | 37,132.00 | 37,132.00 | 34,037.74 | 3,094.34 | 0.00 | 3,094.26 | 91.7 |
| 670.008 Equipment Rental - Water | 37,132.00 | 37,132.00 | 34,037.63 | 3,094.33 | 0.00 | 3,094.37 | 91.7 |
| 670.009 Equipment Rental - WWTP | 37,132.00 | 37,132.00 | 34,037.63 | 3,094.33 | 0.00 | 3,094.37 | 91.7 |
| 675.000 Sale of Asset | 47,000.00 | 47,000.00 | 12,560.00 | 0.00 | 0.00 | 34,440.00 | 26.7 |
| Dept: 000 | 359,896.00 | 359,896.00 | 300,930.71 | 26,335.73 | 0.00 | 58,965.29 | 83.6 |
| Revenues | 359,896.00 | 359,896.00 | 300,930.71 | 26,335.73 | 0.00 | 58,965.29 | 83.6 |
| Expenditures | | | | | | | |
| Dept: 000 | | | | | | | |
| 935.000 Insurance | 33,500.00 | 33,500.00 | 33,421.75 | 0.00 | 0.00 | 78.25 | 99.8 |
| 955.000 Miscellaneous Expense | 12,000.00 | 12,000.00 | 0.00 | 0.00 | 0.00 | 12,000.00 | 0.0 |
| 981.101 DPW - Plow Trucks | 105,010.00 | 105,010.00 | 188,012.85 | 31,018.97 | 0.00 | -83,002.85 | 179.0 |
| 981.104 DPW - Pickup | 7,000.00 | 7,000.00 | 5,841.00 | 0.00 | 0.00 | 1,159.00 | 83.4 |
| 981.106 DPW - Loader (Small) | 79,661.00 | 79,661.00 | 607.36 | 0.00 | 0.00 | 79,053.64 | 0.8 |
| 981.116 DPW - Garage Equipment | 0.00 | 0.00 | 119.99 | 0.00 | 0.00 | -119.99 | 0.0 |
| 981.204 PARKS - Gator | 3,800.00 | 3,800.00 | 3,900.00 | 0.00 | 0.00 | -100.00 | 102.6 |
| 981.301 POLICE - Patrol Car | 38,000.00 | 38,000.00 | 35,360.00 | 0.00 | 0.00 | 2,640.00 | 93.1 |
| 981.402 FIRE - Rescue Ambulance | 29,000.00 | 29,000.00 | 29,000.00 | 0.00 | 0.00 | 0.00 | 100.0 |
| 981.404 FIRE - Pickup | 60,000.00 | 60,000.00 | 43,400.00 | 0.00 | 0.00 | 16,600.00 | 72.3 |
| 981.504 WS - Vactor | 26,705.00 | 26,705.00 | 26,704.73 | 0.00 | 0.00 | 0.27 | 100.0 |
| Dept: 000 | 394,676.00 | 394,676.00 | 366,367.68 | 31,018.97 | 0.00 | 28,308.32 | 92.8 |
| Expenditures | 394,676.00 | 394,676.00 | 366,367.68 | 31,018.97 | 0.00 | 28,308.32 | 92.8 |
| Net Effect for MOTOR POOL FUND | -34,780.00 | -34,780.00 | -65,436.97 | -4,683.24 | 0.00 | 30,656.97 | 188.1 |
| Change in Fund Balance: | | | -65,436.97 | | | | |
| Grand Total Net Effect: | -121,115.00 | -887,057.00 | -998,586.23 | -195,798.79 | 0.00 | 111,529.23 | |



Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell



Memo to: Thad Taylor, City Manager

From: Edward Bradford, CFO *EB*

Re: Third Coast Development PILOT Request

Date: June 26, 2017

Thad,

I have conducted and published several financial analyses of the various PILOT proposals over the past few months which have been included in various Council communications.

You requested that I update this prior work to address the most recent proposal which is for a 2% PILOT for 35 years, and an \$8,500 municipal service fee with a 1.5% annual escalator. This is compared to both a 10% PILOT for 35 years, and to the current ad valorem property taxes on the parking lot where the housing structure will reside.

| | Taxable Value | Total Taxes\PILOT\Fees | Other Taxes | City General Fund | DDA | To City Over 35 Years | Total Over 35 Years |
|--|---------------|------------------------|-----------------|-------------------|-------------|-----------------------|---------------------|
| Parking Lot (estimate) | \$ 26,000 | \$ 1,541 | \$ 873 | \$ 185 | \$ 484 | \$ 9,235 | \$ 77,058 |
| 10% 35 Year PILOT | n/a | \$ 18,902 | \$ 13,231 | \$ 5,671 | \$ - | \$ 283,469 | \$ 944,981 |
| 2% 35 Year PILOT | n/a | \$ 3,780 | \$ 2,646 | \$ 1,134 | \$ - | \$ 56,694 | \$ 188,996 |
| \$8,500 MSF with 1.5% annual escalator | n/a | \$ 8,500 | \$ - | \$ 8,500 | \$ - | \$ 387,533 | \$ 387,533 |
| Total 2% 35 Year PILOT + MSF | | \$ 12,280 | \$ 2,646 | \$ 9,634 | \$ - | \$ 444,226 | \$ 576,529 |

Both PILOT options offer significantly more revenue than the taxes that are being generated by the estimated value of the parking lot area that would be split off to support the housing project.

The 2% PILOT + MSF option yields significantly more revenue to the City because the municipal service fee is not distributed to the taxing jurisdictions.

The 10% PILOT yields more revenue overall. However, the City receives less than in the 2% PILOT + MSF option. It is important to note that in the 10% PILOT option, the school and state education tax portions amount to 40% of the PILOT, or about \$378,000 of the \$944,981 total

over 35 years. The presence or absence of this school PILOT portion does not impact Manistee Area Public Schools because the State of Michigan funds them at the levels prescribed in the State budget regardless of how much local taxes bring in.

I would also note that the proposed \$8,500 MSF with a 1.5% escalator generates about \$58,000 more over 35 years than the previously offered \$6,000 MSF with a 2.5% escalator.

ORDINANCE NO. 17-09

CITY OF MANISTEE

AN ORDINANCE TO AMEND THE CITY OF MANISTEE CODIFIED ORDINANCES TO PROVIDE FOR A SERVICE CHARGE IN LIEU OF TAXES FOR A PROPOSED MULTIPLE FAMILY PROJECT FOR PERSONS OF LOW OR MODERATE INCOME TO BE FINANCED OR ASSISTED PURSUANT TO THE PROVISIONS OF THE STATE HOUSING DEVELOPMENT AUTHORITY ACT OF 1966 (1966 PA 346, AS AMENDED, MCL SECTION 125.1401 ET.SEQ.) AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH.

THE CITY OF MANISTEE ORDAINS:

Section 1. Addition to Chapter 1489 of the City of Manistee Codified Ordinances. The City of Manistee Codified Ordinances are hereby amended to add **Chapter 1489, Section 1489.01 Tax Exemption for Housing**, which reads in its entirety as follows:

1489.01

I. Authority.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its citizens of low income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCL 125.1401, *et seq*, hereafter the "Act"). The City of Manistee (the "City") is authorized by the Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under the Act at any amount it chooses, not to exceed the taxes that would be paid but for the Act. It is further acknowledged that such housing for persons of low income is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this Ordinance for tax exemption and the service charge in lieu of taxes during the period contemplated in this Article are essential to the determination of economic feasibility of housing developments which are improved and financed in reliance on such tax exemption.

The City acknowledges that PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership (the "Sponsor") has offered, subject to receipt of an allocation under the LIHTC Program from the Michigan State Housing Development Authority, to erect, own and operate a Housing Development. The project is to be located on certain property in the City and described below and depicted as Parcel 1 on the

survey attached as Exhibit "A", to serve persons of low income, and that the Sponsor has offered to pay the City on account of this Housing Development an annual service charge for public services in lieu of all taxes. The proposed area for the Housing Development is property in the City of Manistee, County of Manistee, State of Michigan, to-wit:

Part of Block Ten (10) and vacated Filmore Street, Amended Plat of Engelmann's Addition to the City of Manistee, Manistee County Records and part of Section One (1), Township Twenty-one (21) North, Range Seventeen (17) West, City of Manistee, Manistee County, Michigan described as follows: Beginning at a point on the North line of Block Ten (10), Amended Plat of Engelmann's Addition to the City of Manistee, which is 265.75 feet South 86°22'02" East of the Northwest corner of said Block Ten (10), thence North 03°42'52" East 10.68 feet, thence South 86°22'02" East 48.00 feet, thence North 60°00'00" East 9.62 feet, thence North 03°42'52" East 46.53 feet, thence South 86°22'02" East 120.00 feet, thence South 03°42'52" West 12.49 feet to a point on a 20.00 feet radius curve to the left, thence Southeasterly on the arc of said curve 14.93 feet, said arc being subtended by a chord bearing and distance of South 17°40'31" East 14.59 feet, thence South 39°03'53" East 13.13 feet to a point on a 794.06 feet radius curve to the right, thence Southwesterly on the arc of said curve 231.46 feet, said arc being subtended by a chord bearing and distance of South 59°17'08" West 230.64 feet, thence North 03°42'52" East 103.32 feet to the point of beginning, containing 0.39 acres more or less.

II. Definitions.

All terms shall be defined as set forth in the State Housing Development Authority Act of 1966, being Public Act 346 of 1966 of the State of Michigan, as amended, except as follows:

A. Act means the State Housing Development Authority Act, being Public Act 346 of 1966 of the State of Michigan, as amended.

B. Annual Shelter Rent means the total collections during an agreed annual period from all occupants of a Housing Development or any amount paid to the Sponsor on behalf of any occupant representing rent or occupancy charges, exclusive of Sponsor paid utilities furnished to the occupants.

C. Authority means the Michigan State Housing Development Authority, a public body, corporate and politic of the State of Michigan.

D. Housing Development means a development which contains a significant element of housing for persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the Authority determines improve the quality of the development as it related to housing for persons of low income.

E. Elderly means a single person who is 55 years of age or older, or a household in which at least one member is 55 years of age or older and all other members are 50 years of age or older.

F. Housing for the Elderly means housing occupied by a single person who is 55 years of age or older, or housing occupied by a family and/or household in which at least one member is 55 years of age or older and all members are 50 years of age or older.

G. LIHTC Program means the Low Income Housing Tax Credit Program administered by the Authority pursuant to Section 42 of the Internal Revenue Code of 1986, as amended.

H. Elderly Persons of Low Income mean elderly persons or households in which at least one member is elderly whose yearly income makes them eligible to move into a housing development that is tax exempt as defined in Section 15(a)(7) of the Act and may be further defined in the rules promulgated by the Authority.

I. Sponsor means person(s) or an entity which has applied to the Authority for an allocation under the LIHTC Program to construct and erect a Housing Development. PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership is presently the Sponsor of the Housing Development identified in this Ordinance.

J. Utilities mean fuel, water, sanitary sewer service and/or electrical service, which are paid by the Housing Development.

III. Class of Housing Developments.

It is determined that the class of Housing Developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be that portion of the development which is the Housing Development and which is financed or assisted pursuant to the Act. The City acknowledges that Sponsor has offered, subject to receipt of an allocation under the LIHTC Program to construct, own and operate a Housing Development as identified in this Ordinance in the City to serve persons of low income, and that the Sponsor has offered to pay the City an annual service charge for public services in lieu of all taxes.

IV. Establishment of Annual Service Charge.

The Housing Development and the property on which it is to be located shall, subject to the limitations and conditions of this Article, be exempt from all property taxes from and after the commencement of construction of the Housing Development. The City acknowledges that that Sponsor and Authority have established the economic feasibility of the Housing Development in reliance upon the enactment and continuing effect of this Article and qualification of the Housing Development for exemption from all property taxes and a payment

in lieu of taxes as established herein. In consideration of the Sponsor's offer, subject to receipt of an allocation under the LIHTC Program from the Authority, to erect, own and operate the Housing Development, the City agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charge shall be equal to two (2%) percent of the Annual Sheltered Rents.

V. Limitation on the Payment of Annual Service Charge.

Notwithstanding Section 1489.01 IV above, the annual service charge for the part of the Housing Development, which is tax exempt and which is occupied by other than low income persons or families, shall be equal to the full amount of the taxes which would be paid on that portion of the Housing Development if the Housing Development were not tax exempt.

The term "low income persons or families" as used herein shall have the same meaning as found in Section 15(a)(7) of the Act.

The annual service charge provided by this Article shall not exceed the ad valorem taxes that would be paid but for the Act and this Ordinance.

VI. Contractual Effect of Ordinance.

Notwithstanding the provisions of section 15(a)(5) of the Act to the contrary, a contract between the City and the Sponsor with the Authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this Ordinance, however, nothing contained in this Article shall constitute a waiver of any rights the City may possess or exercise under the provisions of Section 15(a)(2) of the Act, provided the exercise of such rights does not, in the opinion of the Authority, impair the economic feasibility of the Housing Development.

VII. Payment of Annual Service Charge.

The annual service charge established by this Article shall be payable in the same manner as general property taxes are payable to the City except that the annual payment shall be paid on or before August 20th of each year. Failure to pay the annual service charge on or before August 20th of each year shall result in the annual service charge being subject to one (1%) percent interest per month until paid. If any amount of the annual service charge or accrued interest shall remain unpaid as of December 30th of each year, the amount unpaid shall be a lien upon the real property constituting the Housing Development upon the City Treasurer filing a certificate of non-payment of the annual service charge, together with an affidavit of proof of service of the certificate of non-payment upon the Sponsor by first-class mail, postage prepaid and addressed to the Sponsor in care of the address of the Housing Development with the Manistee County Treasurer, and proceedings may then be had to enforce the lien as provided by law for the

foreclosure of tax liens upon real property, in accordance with the provisions of the General Property Tax Act .

VIII. Documentation Supplied.

On or before April 1 of each year, the Sponsor shall file with the City audited financial statements showing all revenues for the Housing Development, including but not limited to rent or occupancy charges and subsidies received from the Authority or other sources for the benefit of the Housing Development and expenses, including utilities, and a determination based upon the audited financial statements of the Annual Shelter Rent Amount in accordance with Section 1489.01 IV above. Such audited financial statements shall show revenues and expenses separately for units considered occupied by persons of low income, and unites occupied by individuals other than persons of low income during the previous year. The City may require such other or further financial information as may be necessary to accurately determine the annual service charge due. Failure of the Sponsor to provide such statement or failure of City to receive such statement shall not invalidate any annual service charge owed pursuant to this Article.

IX. Municipal Services Agreement.

Separate from this Ordinance, City and Sponsor have or will enter into a Municipal Services Agreement acceptable to both parties and which shall be a part of Sponsors obligation to City. Default in payment under the terms of the Municipal Services Agreement shall be considered a failure to timely pay the annual service charge as provided in this Ordinance, a default under the terms of this Ordinance, and shall include the same remedies provided for such default as provided in this Ordinance. Further, a default under the terms of this Ordinance shall be considered a default under the terms of the Municipal Services Agreement.

X. Duration.

The provisions of this Ordinance shall become effective upon acquisition of the Housing Development by the Sponsor and shall remain in effect and shall not terminate as long as the Authority, Sponsor or other governmental entity shall have any interest in the Housing Development in the City, or for a period of thirty-five (35) years after this Article becomes effective, whichever is shorter, and provided that the acquisition of the Housing Development by the Sponsor occurs within eighteen (18) months from the effective date of this Ordinance.

Section 2. Severability.

The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be unconstitutional or invalid, the same shall not affect the validity of the

Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

Section 3. **Effective Date; Publication.**

This Ordinance shall be effective ten (10) days after its enactment as provided in Section 4-3 of the City of Manistee Charter. The City Clerk shall cause a copy of this Ordinance to be published in a newspaper circulated in the city of Manistee, stating the date of the enactment and effective date of the Ordinance, a brief notice as to the subject matter of the Ordinance and such other facts as the city clerk shall deem pertinent. A copy of the Ordinance shall be made available for public use and inspection at the office of the Manistee City Clerk.

Section 4.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MANISTEE,
MANISTEE COUNTY, MICHIGAN, THIS ____ DAY OF _____, 2017.

ENACTMENT DATE: _____

CERTIFICATION

I, Michelle Wright, do hereby certify that I am the duly appointed and acting City Clerk of the City of Manistee and that the foregoing ordinance was adopted by the City of Manistee on the ____ day of _____, 2017.

City Clerk

MUNICIPAL SERVICES AGREEMENT

THIS MUNICIPAL SERVICES AGREEMENT is made effective as of _____, 2017, between PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership, its successors and assigns (“Owner”) and the CITY OF MANISTEE (“City”), Manistee, Michigan.

The facts and circumstances forming the basis and consideration for this Agreement are as follows:

Owner is intending to acquire certain real estate in the City and construct a residential rental development serving the needs of the low and moderate income persons (“Development”) upon property legally described as set forth in Attachment A. In connection with the marketing and operation of the Development and in order to more effectively manage its insurance costs, the Owner desires to provide certain on-going funding in order to assist the City in the continuing enhancement and improvement of its various public services related to the public health and safety. The City is prepared to accept such funding upon the terms and conditions set forth below.

Now therefore the parties agree as follows:

1. The Owner shall tender the sum of \$8,500 (Eight Thousand Five Hundred Dollars) (“Municipal Services Fee”) on July 31, 201__, and each succeeding year on the same date, to the City for purposes of enhancing and improving those municipal services which address the public health and safety needs of the citizens of the City and specifically those of the residents of the Development.
2. This agreement shall commence as of July 31, 201__. For each successive year thereafter, for the term hereof, the Municipal Services Fee shall be increased one and one-half (1 ½%) percent from the preceding year.
3. The nature and extent of the services and the timing and method of the application of the Municipal Services Fee shall be in the sole, final and absolute discretion of the City. The parties agree that there are no actual or implied obligations of disclosure regarding the nature or application of the subject payments.
4. The Owner shall release, hold harmless and indemnify City from any claims of whatsoever kind, direct or indirect, related to the services, the Municipal Services Fee or this Agreement.
5. In the event of failure to tender payment on or before the date due, the City may seek and obtain a judgment for the past due sum in the Courts of Manistee County. Owner agrees to the jurisdiction and venue of said Courts.
6. This Agreement shall be binding upon the Owner, its successors and assigns.

7. This term of this Agreement shall be coterminous with the period of eligibility for benefits by the Owner under Ordinance #17-_____, effective July ___, 2017.

8. If the Owner transfers the Development and the transferee agrees to assume the Owner's obligations under this Agreement, the Owner shall be relieved of any further liabilities or obligations hereof.

9. The obligations of the Owner hereunder are imposed solely and exclusively for the benefit of the City and no other person or entity shall have the standing to enforce such obligations or be deemed to be beneficiaries of such obligations.

10. The benefits inuring to the City hereunder are not assignable and any attempt by the City to assign this Agreement shall render this Agreement null and void and relieve the Owner from any further obligation hereunder.

11. Owners shall pay or reimburse the City for all of its actual costs, reasonable attorney fees and expenses incurred in connection with the enforcement of this Agreement.

12. The various sections and provisions of this Agreement shall be deemed to be severable. Should any section of this Agreement be declared by any court of competent jurisdiction to be invalid, the same shall not affect the validity of the Agreement as a whole or any section or provision of this Agreement other than the provision so declared to be invalid; provided, however, that any such determination of invalidity shall be deemed to be a default by the Owner under Ordinance #17-_____.

13. Separate from this Agreement, City has enacted Ordinance #17-_____. Default in the obligations provided in Ordinance #17-_____ shall be considered a default under the terms of this Agreement, and shall include the same remedies provided for such default as provided in this Agreement. Further, a default under the terms of this Agreement shall be considered a default under the terms of Ordinance #17-_____.

14. In the event of a foreclosure of any Michigan State Housing Development Authority ("Authority") mortgage loans held on the Development or transfer of ownership to the Authority by means of a deed-in-lieu of foreclosure, the City agrees that this Agreement shall be immediately terminated at such time as all ownership interests belong to the Authority.

15. The parties executing this Agreement represent and warrant that they have the legal authority to sign the same.

CITY OF MANISTEE

By: _____
James Smith, Mayor

By: _____
Michelle Wright, City Clerk

PK3C Manistee Senior Limited Dividend Housing
Association Limited Partnership, a Michigan
limited partnership

By:
Its:

By:
Its:

ORDINANCE NO. 17-08

CITY OF MANISTEE

AN ORDINANCE TO AMEND THE CITY OF MANISTEE CODIFIED ORDINANCES TO PROVIDE FOR A SERVICE CHARGE IN LIEU OF TAXES FOR A PROPOSED MULTIPLE FAMILY PROJECT FOR PERSONS OF LOW OR MODERATE INCOME TO BE FINANCED OR ASSISTED PURSUANT TO THE PROVISIONS OF THE STATE HOUSING DEVELOPMENT AUTHORITY ACT OF 1966 (1966 PA 346, AS AMENDED, MCL SECTION 125.1401 ET.SEQ.) AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH.

THE CITY OF MANISTEE ORDAINS:

Section 1. Addition to Chapter 1489 of the City of Manistee Codified Ordinances. The City of Manistee Codified Ordinances are hereby amended to add **Chapter 1489, Section 1489.01 Tax Exemption for Housing**, which reads in its entirety as follows:

1489.01

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The City acknowledges that PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership (the “Sponsor”) has offered, subject to receipt of an allocation under the LIHTC Program from the Michigan State Housing Development Authority, to erect, own and operate a Housing Development. The project is to be located on certain property in the City and described below and depicted as Parcel 1 on the

survey attached as Exhibit “A”, to serve persons of low income, and that the Sponsor has offered to pay the City on account of this Housing Development an annual service charge for public services in lieu of all taxes. The proposed area for the Housing Development is property in the City of Manistee, County of Manistee, State of Michigan, to-wit:

Part of Block Ten (10) and vacated Filmore Street, Amended Plat of Engelmann’s Addition to the City of Manistee, Manistee County Records and part of Section One (1), Township Twenty-one (21) North, Range Seventeen (17) West, City of Manistee, Manistee County, Michigan described as follows: Beginning at a point on the North line of Block Ten (10), Amended Plat of Engelmann’s Addition to the City of Manistee, which is 265.75 feet South 86°22’02” East of the Northwest corner of said Block Ten (10), thence North 03°42’52” East 10.68 feet, thence South 86°22’02” East 48.00 feet, thence North 60°00’00” East 9.62 feet, thence North 03°42’52” East 46.53 feet, thence South 86°22’02” East 120.00 feet, thence South 03°42’52” West 12.49 feet to a point on a 20.00 feet radius curve to the left, thence Southeasterly on the arc of said curve 14.93 feet, said arc being subtended by a chord bearing and distance of South 17°40’31” East 14.59 feet, thence South 39°03’53” East 13.13 feet to a point on a 794.06 feet radius curve to the right, thence Southwesterly on the arc of said curve 231.46 feet, said arc being subtended by a chord bearing and distance of South 59°17’08” West 230.64 feet, thence North 03°42’52” East 103.32 feet to the point of beginning, containing 0.39 acres more or less.

II. Definitions.

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B. Annual Shelter Rent means the total collections during an agreed annual period from all occupants of a Housing Development or any amount paid to the Sponsor on behalf of any occupant representing rent or occupancy charges, exclusive of Sponsor paid utilities furnished to the occupants.

C. Authority means the Michigan State Housing Development Authority, a public body, corporate and politic of the State of Michigan.

D. Housing Development means a development which contains a significant element of housing for persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the Authority determines improve the quality of the development as it related to housing for persons of low income.

E. Elderly means a single person who is 55 years of age or older, or a household in which at least one member is 55 years of age or older and all other members are 50 years of age or older.

F. Housing for the Elderly means housing occupied by a single person who is 55 years of age or older, or housing occupied by a family and/or household in which at least one member is 55 years of age or older and all members are 50 years of age or older.

G. LIHTC Program means the Low Income Housing Tax Credit Program administered by the Authority pursuant to Section 42 of the Internal Revenue Code of 1986, as amended.

H. Elderly Persons of Low Income mean elderly persons or households in which at least one member is elderly whose yearly income makes them eligible to move into a housing development that is tax exempt as defined in Section 15(a)(7) of the Act and may be further defined in the rules promulgated by the Authority.

I. Sponsor means person(s) or an entity which has applied to the Authority for an allocation under the LIHTC Program to construct and erect a Housing Development. PK3C Manistee Senior Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership is presently the Sponsor of the Housing Development identified in this Ordinance.

J. Utilities mean fuel, water, sanitary sewer service and/or electrical service, which are paid by the Housing Development.

III. Class of Housing Developments.

It is determined that the class of Housing Developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be that portion of the development which is the Housing Development and which is financed or assisted pursuant to the Act. The City acknowledges that Sponsor has offered, subject to receipt of an allocation under the LIHTC Program to construct, own and operate a Housing Development as identified in this Ordinance in the City to serve persons of low income, and that the Sponsor has offered to pay the City an annual service charge for public services in lieu of all taxes.

IV. Establishment of Annual Service Charge.

The Housing Development and the property on which it is to be located shall, subject to the limitations and conditions of this Article, be exempt from all property taxes from and after the commencement of construction of the Housing Development. The City acknowledges that Sponsor and Authority have established the economic feasibility of the Housing Development in reliance upon the enactment and continuing effect of this Article and qualification of the Housing Development for exemption from all property taxes and a payment

in lieu of taxes as established herein. In consideration of the Sponsor's offer, subject to receipt of an allocation under the LIHTC Program from the Authority, to erect, own and operate the Housing Development, the City agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charge shall be equal to ten (10%) percent of the Annual Sheltered Rents, except that the determination of the annual service charge for the year after the year when rent was first paid by an occupant or on behalf of an occupant shall be computed by annualizing the annual service charge for the previous year. Annualizing the annual service charge shall be made by multiplying the annual service charge by a number which has 12 as the numerator and the number of months for which rent was collected as the denominator. After stabilized lease-up (projected at 2021) the annual service charge shall continue to be ten (10%) percent of Annual Sheltered Rents, but not less than Sixteen Thousand (\$16,000) Dollars.

V. Limitation on the Payment of Annual Service Charge.

Notwithstanding Section 1489.01 IV above, the annual service charge for the part of the Housing Development, which is tax exempt and which is occupied by other than low income persons or families, shall be equal to the full amount of the taxes which would be paid on that portion of the Housing Development if the Housing Development were not tax exempt.

The term "low income persons or families" as used herein shall have the same meaning as found in Section 15(a)(7) of the Act.

The annual service charge provided by this Article shall not exceed the ad valorem taxes that would be paid but for the Act and this Ordinance.

VI. Contractual Effect of Ordinance.

Notwithstanding the provisions of section 15(a)(5) of the Act to the contrary, a contract between the City and the Sponsor with the Authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this Ordinance, however, nothing contained in this Article shall constitute a waiver of any rights the City may possess or exercise under the provisions of Section 15(a)(2) of the Act, provided the exercise of such rights does not, in the opinion of the Authority, impair the economic feasibility of the Housing Development.

VII. Payment of Annual Service Charge.

The annual service charge established by this Article shall be payable in the same manner as general property taxes are payable to the City except that the annual payment shall be paid on or before August 20th of each year. Failure to pay the annual service charge on or before August 20th of each year shall result in the annual service charge being subject to one (1%) percent interest per month until paid. If any amount of the annual service charge or accrued interest shall

remain unpaid as of December 30th of each year, the amount unpaid shall be a lien upon the real property constituting the Housing Development upon the City Treasurer filing a certificate of non-payment of the annual service charge, together with an affidavit of proof of service of the certificate of non-payment upon the Sponsor by first-class mail, postage prepaid and addressed to the Sponsor in care of the address of the Housing Development with the Manistee County Treasurer, and proceedings may then be had to enforce the lien as provided by law for the foreclosure of tax liens upon real property, in accordance with the provisions of the General Property Tax Act .

VIII. Documentation Supplied.

On or before April 1 of each year, the Sponsor shall file with the City audited financial statements showing all revenues for the Housing Development, including but not limited to rent or occupancy charges and subsidies received from the Authority or other sources for the benefit of the Housing Development and expenses, including utilities, and a determination based upon the audited financial statements of the Annual Shelter Rent Amount in accordance with Section 1489.01 IV above. Such audited financial statements shall show revenues and expenses separately for units considered occupied by persons of low income, and unites occupied by individuals other than persons of low income during the previous year. The City may require such other or further financial information as may be necessary to accurately determine the annual service charge due. Failure of the Sponsor to provide such statement or failure of City to receive such statement shall not invalidate any annual service charge owed pursuant to this Article.

IX. Duration.

The provisions of this Ordinance shall become effective upon acquisition of the Housing Development by the Sponsor and shall remain in effect and shall not terminate as long as the Authority, Sponsor or other governmental entity shall have any interest in the Housing Development in the City, or for a period of thirty-five (35) years after this Article becomes effective, whichever is shorter, and provided that the acquisition of the Housing Development by the Sponsor occurs within eighteen (18) months from the effective date of this Ordinance.

Section 2. Severability.

The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be unconstitutional or invalid, the same shall not affect the validity of the Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

Section 3. **Effective Date; Publication.**

This Ordinance shall be effective ten (10) days after its enactment as provided in Section 4-3 of the City of Manistee Charter. The City Clerk shall cause a copy of this Ordinance to be published in a newspaper circulated in the city of Manistee, stating the date of the enactment and effective date of the Ordinance, a brief notice as to the subject matter of the Ordinance and such other facts as the city clerk shall deem pertinent. A copy of the Ordinance shall be made available for public use and inspection at the office of the Manistee City Clerk.

Section 4.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MANISTEE,
MANISTEE COUNTY, MICHIGAN, THIS ____ DAY OF _____, 2017.

ENACTMENT DATE: _____

CERTIFICATION

I, Michelle Wright, do hereby certify that I am the duly appointed and acting City Clerk of the City of Manistee and that the foregoing ordinance was adopted by the City of Manistee on the ____ day of _____, 2017.

City Clerk



Memorandum

TO: Thad Taylor, City Manager

FROM: Denise Blakeslee, Planning & Zoning Administrator 

DATE: June 15, 2017

RE: Zoning Amendment Z17-07

Denise Blakeslee
Planning & Zoning
Administrator
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Thad, a request was received from River Parc Place II LLC for a Zoning Amendment that would amend Section 514 Parking, Bike Parking and Sidewalks, Item H and Section 1832 Dwelling Multiple Unit, Item B.3 of the City of Manistee Zoning Ordinance. On May 5, 2017 the Planning Commission held a public hearing and at their meeting on June 1, 2017 made recommendation to City Council to approve the amendment.

The Council Ordinance Review Committee reviewed the request at their meeting on June 15, 2017 and it is now ready to go to City Council. A copy of the request and meeting minutes are enclosed for Council's consideration.

Ordinance Z17-07

**AN ORDINANCE TO AMEND IN PART
AN ORDINANCE ENTITLED "MANISTEE CITY ZONING ORDINANCE"
WHICH WAS ADOPTED FEBRUARY 21, 2006,**

To Amend the Manistee City Zoning Ordinance

**Article 5: General Provisions
AMEND Section 514 Vehicular Parking Space, Access, Bike Parking and Sidewalks, Item H**

**Article 18: Standards and Requirements for Special Uses
AMEND Section 1832 Dwelling, Multiple Unit, Item B.3**

THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, ORDAINS:

1. That Article 5: General Provisions, Section 514 Vehicular Parking Space, Access, Bike Parking and Sidewalks, Item H be AMENDED as follows:

**SECTION 514 VEHICULAR PARKING SPACE, ACCESS, AND BIKE PARKING AND
SIDEWALKS**

- H. For all permitted uses and special uses in the C-3 District the parking provisions of this section shall not apply, except to hotels, motels, and residential use condominiums. Required parking shall be provided within two hundred (200) feet of the building. One (1) space shall be provided per dwelling unit.

2. That Article 18: Standards and Requirements for Special Uses, Section 1832 Dwelling, Multiple Unit, Item B.3 be AMENDED as follows:

SECTION 1832 DWELLING, MULTIPLE UNIT

B. Regulations and Conditions.

3. In the C-3 District, dwelling units shall not be located on the street level or basement except in those locations where resident privacy can be provided by building design, courtyards, topography or similar design; such as daylight or walkout dwelling units along the riverfront or into a secured and private side or rear yard. Provided, however, that in a mixed-use building fronting on River Street, at least the first 20 feet of depth at street level of the building shall be dedicated to a commercial use.
3. **CONFLICTING ORDINANCES:** that any and all ordinances of City of Manistee which may conflict with the provisions of this ordinance be and are hereby rescinded.

CITY OF MANISTEE PLANNING COMMISSION

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

June 1, 2017

A meeting of the Manistee City Planning Commission was held on Thursday, June 1, 2017 at 7pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 7:00 pm by Chair Wittlieff

ROLL CALL

Members Present: Maureen Barry, Ray Fortier, Marlene McBride, Bob Slawinski, Mark Wittlieff, Roger Yoder

Members Absent: Aaron Bennett (excused)

Others: Barry Lind (532 Fourth Street), Denise Blakeslee (Planning & Zoning Administrator) and others

APPROVAL OF AGENDA

Motion by Ray Fortier, seconded by Roger Yoder that the agenda be amended by adding Site Plan Review for Bayview Condominiums under New Business.

With a Roll Call vote this motion passed 6 to 0.

Yes: Barry, Bennett, Slawinski, Yoder Fortier, McBride, Wittlieff
No: None

APPROVAL OF MINUTES

Motion by Bob Slawinski, seconded by Ray Fortier that the minutes of the May 4, 2017 Planning Commission Meeting be approved as prepared.

With a Roll Call vote this motion passed 6 to 0.

Yes: Yoder, Fortier, Barry, Slawinski, McBride, Wittlieff
No: None

PUBLIC HEARING

None

PUBLIC COMMENT ON AGENDA RELATED ITEMS

Barry Lind, 532 Fourth Street – spoke in response to the request from River Parc Place II LLC, Zoning Amendment Request. He wanted to update the commission on the item that was tabled at the May meeting for amendments relating to the C-3 Central Business. The DDA discussed the proposed changes at their meeting in May and are fine with the changes as proposed. He thanked the Commission for tabling the request for DDA involvement.

NEW BUSINESS

Site Plan Review – Tracey Lindeman, 308 River Street (PC-2017-08)

Staff received a request from Tracey Lindeman for a wood deck to be constructed on the rear of the building at 308 River Street. The applicant lives out of state and staff reviewed the site plan with the Commission and answered questions.

MOTION by Roger Yoder, seconded by Bob Slawinski that the Planning Commission approve the request from Tracey Lindeman for a wood deck to be constructed on the rear of the building at 308 River Street as submitted with application PC-2017-08

With a Roll Call vote this motion passed 6 to 0.

Yes: Barry, Slawinski, Yoder Fortier, McBride, Wittlieff
No: None

Site Plan Review – Bayview Condominiums, Arthur Street

Staff received a request from Bayview Condominiums to relocate the 10 x 12 storage barn that was approved by the Site Plan Review Committee on March 9, 2017 from the north side of their property to the south side of their property.

MOTION by Ray Fortier, seconded by Marlene McBride that the Planning Commission approve the request from Bayview Condominiums to relocate the 10 x 12 storage barn that was approved by the Site Plan Review Committee on March 9, 2017 from the north side of their property to the south side of their property.

With a Roll Call vote this motion passed 6 to 0.

Yes: McBride, Slawinski, Fortier, Barry, Yoder, Wittlieff
No: None

OLD BUSINESS

PC-2017-07 - River Parc Place II LLC, Zoning Amendment Request (Z17-07)

A public hearing was held on May 4, 2017 in response to a request from River Parc Place II LLC for a Zoning Amendment that would amend Section 514 Vehicular Parking Space, Access, Bike Parking and

Sidewalks, Item H and Section 1832 Dwelling Multiple Unit, Item B.3 of the City of Manistee Zoning Ordinance. The Planning Commission tabled the request until the June 1, 2017 meeting for the applicant to be present to discuss their request. The applicant was unable to attend the meeting but sent a letter that was given to the Commissioners. Staff answered questions from the commissioners.

MOTION by Roger Yoder, seconded by Ray Fortier that the Planning Commission recommends to City Council approval of a the request from River Parc Place II LLC for a Zoning Amendment that would amend Section 514 Vehicular Parking Space, Access, Bike Parking and Sidewalks, Item H and Section 1832 Dwelling Multiple Unit, Item B.3 of the City of Manistee Zoning Ordinance (Z17-07).

With a Roll Call vote this motion passed 6 to 0.

Yes: Slawinski, Fortier, Barry, Yoder, McBride, Wittlieff

No: None

PUBLIC COMMENTS AND COMMUNICATIONS

None

CORRESPONDENCE

Commissioners received a copy of Senate Bill No. 329.

STAFF REPORTS

Denise Blakeslee, Planning & Zoning Administrator – Congratulated Commissioner Slawinski on completing the online Citizen Planner Program. ZBA Alternate Glenn Zaring was in the audience and was also congratulated on completing the course. Staff is looking into Webinars that can be used to earn needed CEU's to maintain Master Citizen Planner Certification.

MEMBERS DISCUSSION

Chair Wittlieff thanked staff for the work for the meeting.

The next regular meeting of the Planning Commission will be held on Thursday, July 6, 2017

ADJOURNMENT

Motion by Ray Fortier, seconded by Roger Yoder that the meeting be adjourned. MOTION PASSED UNANIMOUSLY.

Meeting adjourned at 7:35 pm

MANISTEE PLANNING COMMISSION

Denise J. Blakeslee, Recording Secretary



City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov



Re: Filer Township Mutual Aid Agreement

Mr. Thad Taylor

The Manistee Fire Department has previously entered into a Mutual Aid Agreement with Filer Township on July 3, 2012. It is the desire of both parties to amend and replace the 2012 Mutual Aid Agreement. The agreement outlines the exchange of fire service in both response areas. This agreement has assisted both the City of Manistee and Filer Township in the past and both parties recognize the need to continue to evaluate these agreements. The amended area is specific to the fire apparatus response. The City of Manistee first out apparatus will change to an aerial truck and operating crew for a commercial fire response and an engine with an operating crew for a residential fire response. Filer Township has signed the updated Mutual Aid Agreement.

Attorney George Saylor has taken a look at the agreement prior to it being presented to Filer Township and was comfortable with the changes notwithstanding some wordsmithing.

This amended agreement will allow the Manistee Fire Department to not be fully committed with the aerial truck as the primary pumping engine at a residential fire. We are normally the first on scene at these calls for service. It was evident that the truck was needed to be mobile for better positioning in lieu of getting boxed in as the primary apparatus.

I am requesting the amended Mutual Aid Agreement be presented to the City Council for approval.

Regards

A handwritten signature in blue ink, appearing to read "L. Taylor".

Manistee Director of Public Safety

MUTUAL AID AGREEMENT

AGREEMENT FOR AUTOMATIC MUTUAL AID BETWEEN THE FILER CHARTER TOWNSHIP FIRE DEPARTMENT AND THE CITY OF MANISTEE, DEPARTMENT OF PUBLIC SAFETY

This Mutual Aid Agreement is entered into by and between the City of Manistee ("City") and Filer Charter Township ("Filer"). The purpose of this Memorandum of Understanding is to outline the procedures for implementing an Automatic Mutual Aid response between Filer Charter Township and the City of Manistee.

WHEREAS, the undersigned public entities that are parties to this Mutual Aid Agreement must confront situations when assistance at an emergency in their respective jurisdiction is required;

WHEREAS, the undersigned parties have determined that it is in their collective best interest to develop and implement an agreement to voluntarily aid and assist each other in the event that an emergency situation should occur;

WHEREAS, the parties hereto have previously entered into a Mutual Aid Agreement on or about December 6, 2011 and Addendum to Mutual Aid Agreement signed by Filer on May 3, 2012 and the City on July 3, 2012 and desire to amend and replace the Mutual Aid Agreement (preserving the Addendum to Mutual Aid Agreement) with this document;

NOW, THEREFORE, IT IS HERE BY AGREED as follows:

Amount and Type of Assistance

This Memorandum outlines the agreement of the parties for the exchange of fire service in specified response areas. Fire apparatus will respond on the first alarm structural fire incidents and non-structural fire incidents if designated, in the stipulated response areas.

Response Areas:

All areas of Filer Township

All areas of the City of Manistee

Fire Apparatus Response:

Filer Township first out apparatus will be a Class A Pumper Apparatus with an interior attack crew and one officer.

Additional personnel and apparatus will respond based upon requests of the incident commander.

City of Manistee first out apparatus will be an aerial truck with an operating crew for a commercial fire response and an engine with an operating crew for a residential fire response.

Additional personnel and apparatus will respond based upon requests of the incident commander.

Limitations

If the agreed upon response from either department is not available or is temporarily depleted, the assisting department need not respond. However, if a fill-in company is in quarters at a fire station, which is part of this Agreement, that company will respond. If the response is not available, the other party will be notified immediately.

Training

Joint training exercises are to be conducted, at a minimum, semiannually. The training exercises will be coordinated and observed by the respective department training officers, for the purpose of maintaining coordination in firefighting procedures and communications. The following topic may be utilized for the establishment of training parameters, when applicable:

- Apparatus Familiarization
- Coordination of Engines
- EMS Procedures
- Equipment/Minor Tools Carried
- Large Diameter Hose Procedures
- Incident Command System
- Communications Procedures
- Tactics
- Use of Foam
- Personnel Accountability

Incident Command:

The officer on the first arriving apparatus will take command of the incident until relieved by the appropriate authority. The department in whose jurisdiction the fire is located will assume command of the scene upon arriving at the fire.

Addendum:

The Addendum previously executed by the parties and mentioned earlier in this Agreement shall be considered an Addendum to this Agreement and is incorporated herein by reference.

Revision:

This Mutual Aid Agreement may be revised or amended at any time by a written agreement signed by both parties.

Termination:

This agreement may be terminated by either party upon thirty (30) days written notice to the other jurisdiction.

The parties executing this agreement represent that they have the authority of their jurisdiction to sign.

Serry Walker - Supervisor

Filer Township Fire Department

City of Manistee, Mayor James Smith

6-8-17

Date

Date

City Clerk, Michelle Wright

Date



MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: June 28, 2017
SUBJECT: Phase I Funding WWCAP



Public Works
231-723-7132

The City has entered into a Wet Weather Corrective Action Program as required in our NPDES permit, through MDEQ. We have been exploring funding scenarios to cover the cost of the final studies, creation of a basis of design and various construction components. USDA-RD appears to be the most advantageous funding source based on interest rate, term, and availability of funding. USDA-RD also consider grant funding based on current debt load and medium household incomes. Loan amounts include a 40 year term at published rates, currently the rate is 2%.

USDA-RD has recommended the City apply for funding in two phases. Essentially, Phase I would include the remainder of the studies and modeling required to determine the final construction project along with sewer system upgrades targeted at reducing known areas of Inflow and Infiltration. Phase II would likely include the construction of a storage basin, which size and scope would be determined in Phase I.

Our worst case scenario, would be 0% grant funding and 100% low interest loans. Even with the scenario, the Finance Director believes a rate increase beyond the annual 3 ½%, will not be required.

The application does not bind the City to the loan if approved by USDA-RD. Future Council action would be required to accept the loan/grant and close on the funding.

City of Manistee NPDES Discharge Permit MI0020362
 Corrective Action Program (CAP) Detailed Task List and Schedule
 Last Revised: January 31st, 2017 (As Approved by the MDEQ)

| | | | |
|--------------|--|--|--|
| NPDES PERMIT | | NPDES PERMIT MI0020362 | |
| | | I. NPDES Draft Permit Issued - Email/ Letter From MDEQ | |
| | | II. NPDES Permit Public Notice Period (Nov 7 through Dec 7, 2016) | |
| | | III. NPDES Permit Effective Period (Jan 1, 2017 through Oct 1, 2020) | |
| | | PREPARE AND IMPLEMENT MDEQ WET WEATHER CORRECTIVE ACTION PROGRAM (CAP) | |
| PHASE I | | I. SUBMIT APPROVABLE CAP WORK PLAN TO MDEQ (JAN 3, 2017) | |
| | | A. Meet/ Phone Conference with MDEQ Regarding NPDES Schedule/ CAP | |
| | | B. Prepare Draft CAP Outline | |
| | | C. Meet with City to Review Draft CAP Outline | |
| | | D. Revise Draft CAP Outline and submit to MDEQ for review | |
| | | E. Prepare Final CAP with detailed tasks and projected schedule to meet MDEQ timeline milestones | |
| | | F. Submit CAP to MDEQ | |
| | | G. Coordinate with MDEQ on CAP Revisions | |
| | | | |
| | | | II. SUBMIT CAP STATUS REPORT - DETAILING IMPLEMENTATION OF THE WORK PLAN (BEFORE JAN 2, 2018) |
| | | | A. Prepare CAP Status Report Based on Work Completed to Date for Basis of Design, SSO Control Measures, Etc. |
| | | | B. Submit CAP Status Report |
| | | | |
| | | | III. SUBMIT A COMPLETE BASIS OF DESIGN REPORT FOR REVIEW AND APPROVAL (BEFORE JUL 1, 2018) |
| | | | A. Document Current Sewer System Condition, Size, Age, and Carrying Capacity & Determine Frequency of SSO |
| | | | 1 Scan Existing As Built Drawings and Link to GIS System |
| | | | 2 2016 SAW Televis Sanitary Sewer System (Estimated 13 Miles of 42 Miles) |
| | | | 3 2017 SAW Televis Sanitary Sewer System (Estimated 12 Miles (25 Total) of 42 Miles within the system) |
| | | | 4 Televis Remaining Sanitary Sewer System (Estimated 18 Miles of 42 Miles within the system) |
| | | | 5 2017 SAW Televis Storm Sewer System (Estimated 7 Miles of 27 Miles within the system) |
| | | | 6 Determine Condition of Existing Sanitary Sewers (Televising Data and PACP Scoring) Prioritize Districts |
| | | | 7 Determine Condition of Existing Storm Sewers (Televising Data, Estimate Non Televised, PACP Scoring) |
| | | | 8 Perform Inspections (Manhole Scanning and Manual Inspections) of Sanitary Sewer MHs (Up to 1,000) |
| | | 9 Perform Inspections (Manhole Scanning and Manual Inspections) of Storm Sewer MHs (Up to 700) | |
| | | 10 Determine Condition of Existing Sanitary Manholes (MH Scanning Data and MACP Scoring) | |
| | | 11 Determine Condition of Existing Storm Manholes (MH Scanning Data and MACP Scoring) | |
| | | 12 Determine connectivity of sanitary sewer collection system using MH Scanning Data, As built drawings, televising data | |
| | | 13 Determine connectivity of storm sewer collection system using MH Scanning Data, As built drawings, televising data | |
| | | 14 Develop Baseline Hydraulic Model of Primary Sanitary Sewer System | |
| | | 15 Verify and Validate Hydraulic Sanitary Sewer Model with WWTP and Flow Meter Flow Data | |
| | | 16 Determine Carrying Capacity of Interceptor and Primary Collection Sewers | |
| | | 17 Identify Storm Sewer Outfalls and infiltration basins/drains and Contributing Subwatersheds to them | |
| | | 18 Develop Baseline Hydraulic Model or Spreadsheet Calculations for Storm Sewer System and/or Infiltration Basins | |
| | | 19 Verify and Validate Hydraulic Storm Sewer Model with available data | |
| | | 20 Determine Carrying and Infiltration Capacity of key Storm Sewers and Infiltration Structures | |
| | | 21 Summarize Size, Age, Condition, and Carrying Capacity of System in GIS/ Tables/ Report | |
| | | 22 Review the frequency & volume of SSO discharges (CSO 018 Transducer) Growing and Non-growing Season | |
| | | 23 Summarize the frequency & volume of SSO discharges in Tables and Graphs | |

City of Manistee NPDES Discharge Permit MI0020362
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| | | |
|----------------|---|--|
| PHASE I | | |
| | | <u>E. Estimate the Contribution from Footing Drains/ Sump Pumps, If Needed to meet the Remedial Design Standard</u> |
| | | 1 Review televising data to quantify number of sanitary sewer service leads/ connections (Estimated at 6,000) |
| | | 2 Review televising, flow meters, & smoke testing data to estimate I/I from footing drain connections (Estimated at 6,000) |
| | | 3 Televis a sample of service leads, provided adequate time is available in the overall CAP schedule (Assume 100 leads) |
| | | 4 Perform Survey of Property Owners to Determine if they discharge to Sanitary Sewer System |
| | | 5 Perform on site inspections (sump pump connections, dye testing, visual inspection) (Assume 100 structures) |
| | | 6 Approximate the number of footing drain connection and estimate the contributing flow from these connections |
| | | 7 Determine potential for voluntary or mandatory disconnects |
| | | 8 Determine required storm/ sump pump conveyance system needed to properly disconnect |
| | | 9 If required, Review, update, and implement illicit connection ordinance |
| | | 10 If required, Initiate a long term footing drain disconnect program, including storm and sump pump outlet projects |
| | | |
| | | <u>F. Evaluate Alternatives and Determine the Project(s) required to remove excess I/I during RDS Storm Event</u> |
| | | 1 Identify and summarize alternatives for conveying, storing, and treating excess I/I |
| | | 2 Identify and summarize alternatives for mitigating I/I within the collection system (Public ROW or Property) |
| | | 3 Identify alternatives for conveying storm groundwater & providing outlets for sump pumps, roof & footing drains |
| | | 4 Identify and summarize alternatives for disconnecting sump pumps, roof drains, and footing drains on private property |
| | | 5 Prepare Preliminary Estimates of Costs for Feasible and Practical Alternatives |
| | | 6 Complete a Cost Benefit Analysis for the identified alternatives, including Current Excess I/I treatment Costs |
| | | 7 Make a recommendation as to the overall project(s) required to allow for the closure of CSO 018, potentially including: |
| | | a. Conveyance, Storage and Treatment of Excess I/I |
| | | b. I/I Mitigation within Municipal System (Within ROW/ City Property) - Disconnects, Sewer Lining, MH Rehab., Etc |
| | | c. Storm Sewer collection system(s) - Provide outlet for excess groundwater, footing drains, sump pumps, roof drains, etc. |
| | | d. Footing Drain Disconnects with necessary stormwater infrastructure, if determined necessary to mitigate RDS storm I/I |
| | | |
| | | <u>G. Prepare and Submit Basis of Design Report by July 1, 2018</u> |
| | | 1 Review all available data/ reports for compilation of Basis of Design Report |
| | | 2 Prepare a Draft Basis of Design Report for Project(s) to mitigate Excess I/I for the RDS. Components may include: |
| | | a. Conveyance, Storage and Treatment of Excess I/I |
| | | b. I/I Mitigation within Municipal System (Within ROW/ City Property) - Disconnects, Sewer Lining, MH Rehab., Etc. |
| | | c. Storm Sewer collection system(s) - Provide outlet for excess groundwater, footing drains, sump pumps, roof drains, etc. |
| | | d. Footing Drain Disconnects with necessary stormwater infrastructure, if determined necessary to mitigate RDS storm I/I |
| | 3 Coordination and review of Draft Basis of Design with the City of Manistee | |
| | 4 Coordination and review of Draft Basis of Design with the MDEQ | |
| | 5 Prepare and Submit Final Basis of Design Report to the MDEQ by July 1, 2018 | |
| | | |
| | <u>I. Prepare Preliminary Engineering Report (PER) for RD App No. 2 Design and Construction (Use Available Data Collected to Date)</u> | |
| | 1 Prepare Preliminary Engineering Report (PER) | |
| | 2 Review PER with RD Engineer and City Staff | |
| | 3 Revise PER per review comments | |

City of Manistee NPDES Discharge Permit MI0020362
Corrective Action Program (CAP) Detailed Task List and Schedule
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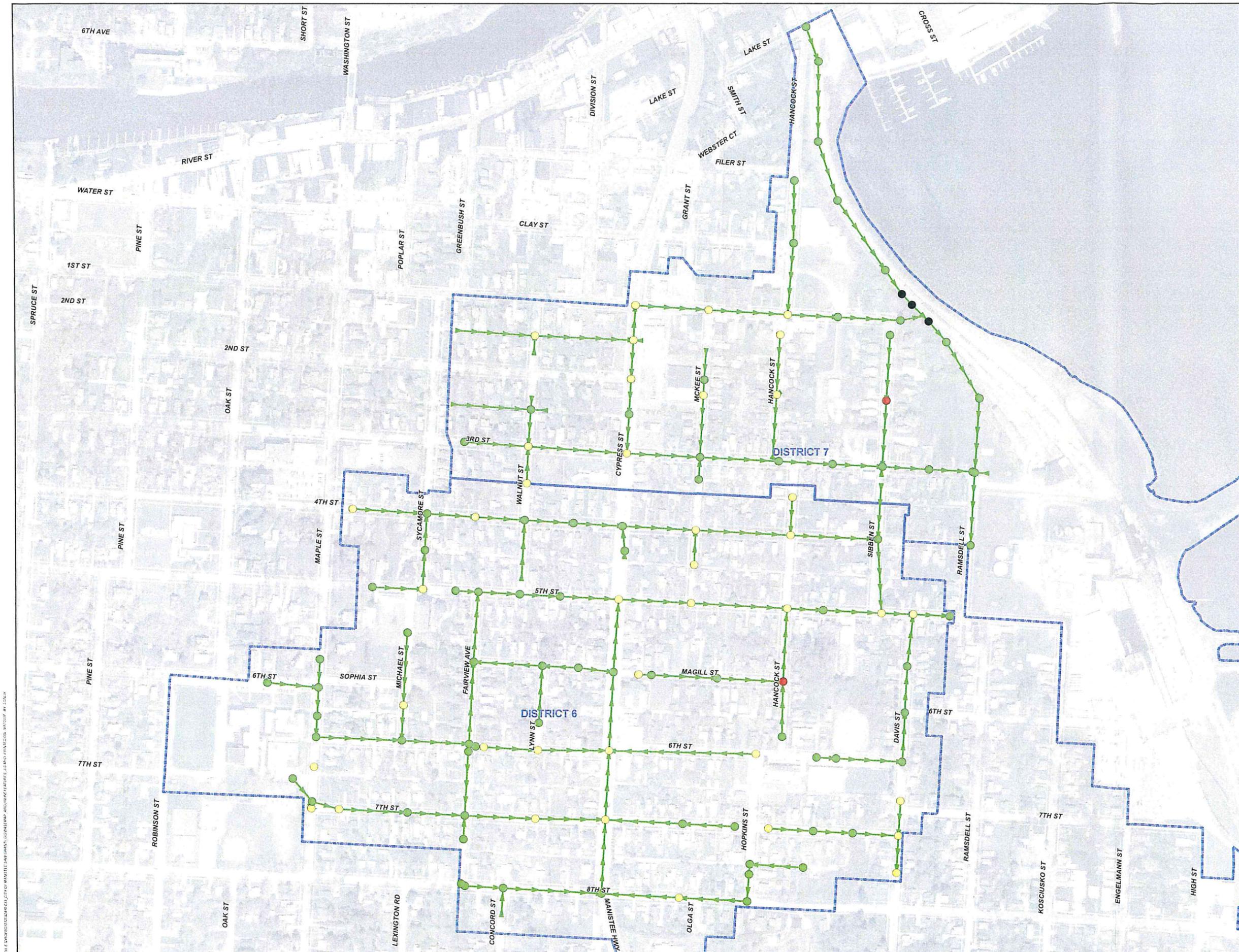
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| PHASE II | | |
| | | IV. SUBMIT COMPLETE PLANS & SPECS FOR MDEQ REVIEW AND APPROVAL (BEFORE JAN 2, 2019) |
| | | A. Property/ Right of Way Identification and Acquisition Needed for Identified Projects |
| | | 1 Meet with Property Owner(s) of Potential Project Sites |
| | | 2 Environmental Assessments, if Required |
| | | 2 Negotiate Purchase Agreements, ROW Acquisition, Etc. |
| | | 3 Close on Identified Property(ies) |
| | | B. Conduct Visual Site Inspections of Project Area(s) |
| | | C. Review Project Areas Restrictions |
| | | 1 Utility Easements/ Deed Restrictions |
| | | 2 Permitting Issues - Floodplain, Inland Lakes & Streams, Etc |
| | | 3 Environmental/ Contamination Concerns |
| | | 4 High Groundwater/ Drainage |
| | | 5 SHPO Concerns |
| | | 6 Other Concerns |
| | | D. Perform wetland delineation(s) if required |
| | | E. Perform Field boundary, topographic and utility (BTU) Surveys of Proposed project sites |
| | | F. Geotechnical Investigations |
| | | G. Utility Coordination |
| | | H. Prepare Base Drawings Depicting Existing Conditions |
| | | I. Prepare Conceptual Plans of Proposed Improvements |
| | | O. Prepare 2D or 3D renderings if determined necessary for stakeholders, etc |
| | | J. Prepare preliminary estimates of cost based on conceptual plans |
| | | K. Review Conceptual Plans with the City, MDEQ, funding sources, or other stakeholders |
| | | L. Evaluate site conditions, drainage, underground utilities, groundwater, etc. for preparing preliminary drawings |
| | | M. Prepare Preliminary Plans for Utility review, permitting, owner, regulatory agencies, and stakeholder reviews. |
| | | N. Prepare Preliminary Project Specifications for permitting, owner, regulatory agencies, and stakeholder reviews. |
| | | P. Revise/ Update Preliminary Estimates of Costs based on preliminary drawings |
| | | Q. Submit applications and obtain necessary permits for I/I conveyance, storage, treatment, and removal projects |
| | | 1 Coordinate with Regulatory agencies - Pre Application Meeting, if needed |
| | 2 Submit Required Applications for Review (Part 41, Inland Lakes & Streams, Floodplain, Wetland, Soil Erosion...) | |
| | 3 Regulatory Review - Answer questions, provide information, drawings, specifications as required until permit is issued | |
| | R. Revise plans per owner reviews, permitting reviews, utility reviews, etc | |
| | S. Prepare Final Specifications including front End Documents for Bidding of the project | |
| | T. Prepare Final Plans for Bidding of the Project | |
| | U. Submit final plans and specifications to MDEQ for Part 41 Permitting | |

City of Manistee NPDES Discharge Permit MI0020362
Corrective Action Program (CAP) Detailed Task List and Schedule
 Last Revised: January 31st, 2017 (As Approved by the MDEQ)

| | |
|---|---|
| PHASE II | V. Assist City with the Bidding of the project including: |
| | 1 Prepare advertisement and coordinate with newspaper |
| | 2 Provide bidding documents to bidders |
| | 3 Post bidding information on website |
| | 4 Answer bidding questions |
| | 5 Issue Addenda |
| | 6 Conduct prebid meeting |
| | 7 Attend Bid Opening(s) |
| | 8 Tabulate and analyze bids |
| | 9 Prepare Letter of Recommendation |
| | 10 Prepare City Council Agenda Item/ Present Recommended Contractor(s) to City Council for Approval |
| | 11 Issue Notice of Award Upon Approval by City Council |
| | V. COMMENCE CONSTRUCTION OF ALL APPROVED PROJECT(S) (BEFORE MAY 1, 2019) |
| | A. Prepare Contract Documents |
| | B. Review Insurances and Bonds |
| | C. Issue Notice to Proceed |
| | D. Conduct Preconstruction Meeting |
| | E. Notify the MDEQ of "Start of Construction" |
| | F. Project Construction - Provide Construction Administration Services During Construction, including: |
| | 1 Construction Administration - Answer questions, review shop drawings, progress payments, change orders, etc |
| | 2 Construction staking |
| | 3 Project Inspection |
| | 4 Material Testing |
| | G. Substantial Completion |
| | H. Final Completion |
| VI. COMPLETE CONSTRUCTION OF ALL PROJECTS/ CEASE DISCHARGES FROM CSO 018 (BEFORE SEP 1, 2020) | |
| A. Notify the MDEQ of "Completion of Construction" | |
| VII. SUBMIT A REPORT DOCUMENTING POSITIVE CERTIFICATION OF CAP REQUIREMENTS (BEFORE DEC 1, 2020) | |
| A. Perform Flow Monitoring at the completion of the project to verify performance and to calibrate the "As Built" Hydraulic Model | |
| B. Review Post Construction WWTP Flow Data and Post Construction Flow Meter Data | |
| C. Review simulated results of "As Built" Hydraulic Model | |
| D. Summarize results of post construction WWTP flow data, flow meter data, and hydraulic model simulations to support PPC | |
| E. Prepare Positive Certification Report/ Project Performance Certification (PPC) with Supporting Documentation | |
| F. Submit Report to the MDEQ | |

City of Manistee NPDES Discharge Permit MI0020362
 Corrective Action Program (CAP) Detailed Task List and Schedule
 Last Revised: January 31st, 2017 (As Approved by the MDEQ)

| | | |
|-----------------|---|---|
| FUNDING SOURCES | | |
| | | <u>POTENTIAL FUNDING SOURCES</u> |
| | | I. City of Manistee Water and Sewer Fund, Potential Interim Borrowing by The City |
| | | |
| | | II. MDEQ Sanitary Sewer, Asset Management, and Stormwater (SAW) |
| | | |
| | | III. USDA RD PreDevelopment Planning (PPG) or SEARCH Grant- <u>Optional</u> Grant to assist with RD Application Prep (\$20K Max, 25% M |
| | | |
| | | IV. USDA RD Funding Application No. 1 (Televising, Investigations, Data Collection, Inventory, Modeling, Analysis and Basis of Design) and Design, Permitting, Bidding and Construction of Sanitary Sewer and Sanitary Manhole Rehabilitation/ Lining Project |
| | | |
| | | V. USDA RD Funding Application No.2 (Design, Permitting, Construction (I/I Mitigationm and Sewage Storage/Treatment/Conveyance) |
| | | |
| | | VI. MDEQ State Revolving Fund (SRF) - Low Interest Loan for Water Pollution Control Facilities |
| | | A. Grant Application Due July 1st |
| | | |
| | VII. MDEQ - Strategic Water Quality Initiative Fund (SWQIF) - Low Interest Loan for Removal of Stormwater or Groundwater from Sanitar | |
| | A. Grant Application Due July 1st | |
| | | |
| | BLUE Text- Tasks from Attachment A - Short Term SSO Control Measure - MDEQ SSO Policy Statement December 27, 2002 | |
| | RED Text - MDEQ NPDES Discharge Permit No. MI0020362 Section A.4 Wet Weather Corrective Action Program (CAP) Tasks | |
| | BLACK Text - Supplementary or Other Tasks to meet CAP Requirements | |



N

LEGEND

FLOW DISTRICTS 6 & 7

→ SANITARY SEWERS

SMH OVERALL LOF

- NOT INSPECTED
- LOW LOF
- MEDIUM LOF
- HIGH LOF

SANITARY SEWER SYSTEM
CITY OF MANISTEE, MICHIGAN

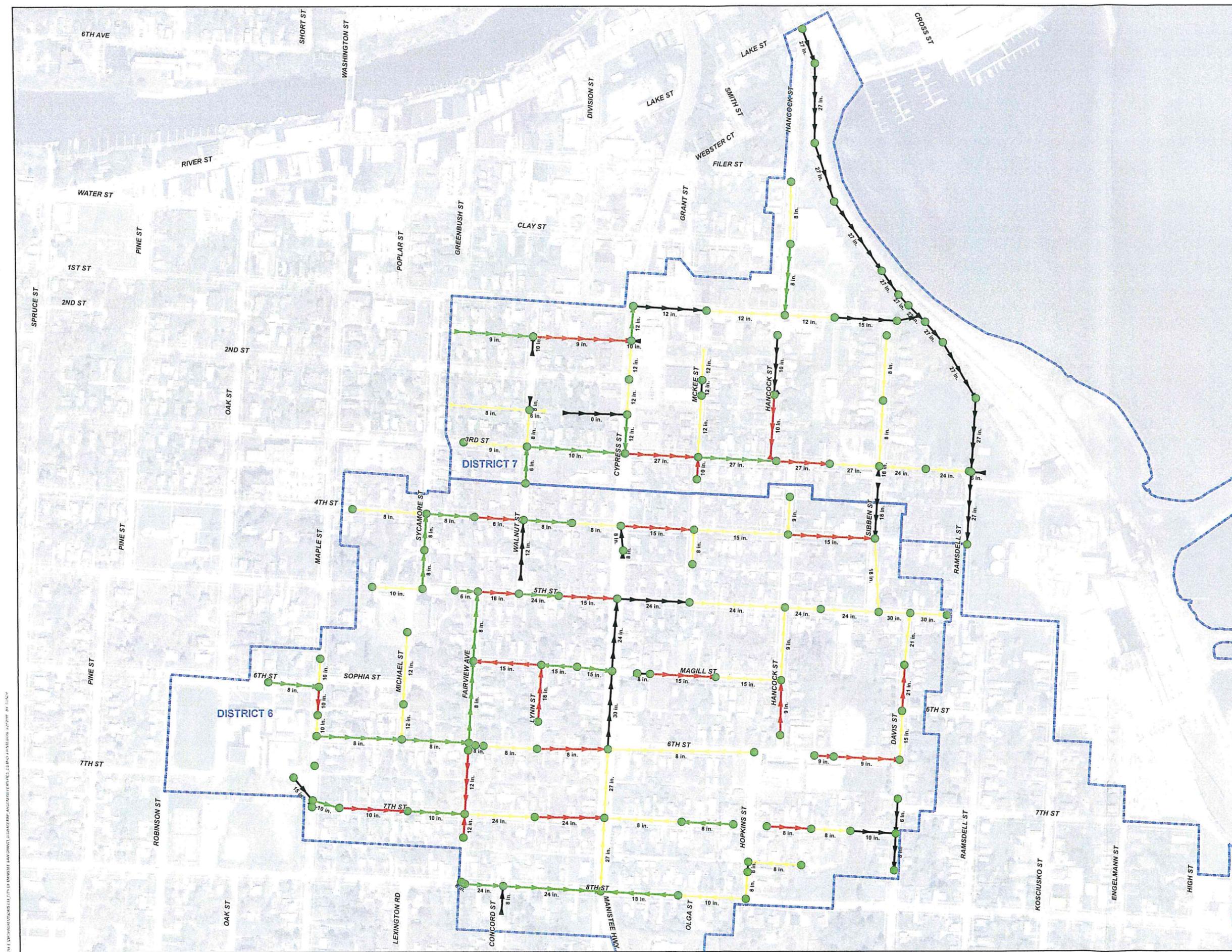
SANITARY MANHOLES
OVERALL LOF

Spicer
group

57 JOHNS OFFICE
1402 24th Street
St. Joseph, MI 49783
Tel: 269-224-2356
www.spicergroup.com

| | | |
|-------------------------|-------------------|------------|
| DE BY DR. BY | CH. BY APP. BY | PROJECT NO |
| STDS | SHEET 1 OF 1 | DR |
| DATE SCALE | FILE NO | 1 |
| MARCH 2017 1" = 185' | | |

Aerial photography provided by City of Manistee. Sanitary sewer lines and manholes are shown in green. District boundaries are shown in blue. Not to scale.



LEGEND

- FLOW DISTRICTS 6 & 7
- SANITARY MANHOLES

SANITARY SEWERS OVERALL LOF

- ▶ NOT INSPECTED
- ▶ LOW LOF
- ▶ MEDIUM LOF
- ▶ HIGH LOF

STORM SEWER SYSTEM
CITY OF MANISTEE, MICHIGAN

SANITARY SEWERS
OVERALL LOF MAP

Spicer
group

ST. CHARLES OFFICE
1420 2nd Drive
St. Charles, MO 63075
Tel: 636-224-2299
www.SpicerGroup.com

DE BY: DR BY: DVS CH BY: APP BY: PROJECT NO:

STDS: SHEET 1 OF 1 DR

DATE: MARCH 2017 FILE NO: 1

SCALE: 1" = 185'

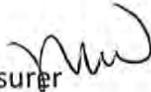
DATE PLOTTED: 03/28/2017 10:58 AM; PLOTTER: HP DesignJet T1100e; PLOT: 11x17; PLOT SCALE: 1.0000; PLOT ORIGIN: (0,0); PLOT UNIT: INCHES



CITY CLERK'S OFFICE

MEMO



To: Thad Taylor, City Manager
From: Michelle Wright MMC, City Clerk/Chief Deputy Treasurer 
Subject: Agenda Request
Date: June 27, 2017

Thad,

The PEG Commission has created a fee structure to help them generate revenue for their services. They are requesting City Council's approval of the *fee schedule only* which is demonstrated on the draft Fee for Service Contract. They are not requesting Council's approval of a contract.

As indicated in the attached email, this standard fee schedule is to be used for all organizations which request the PEG Commission's services such as taping/broadcasting meetings (see scope of services listed on the draft contract form). These fees would not apply to any organization that wishes to have their own content broadcast on the PEG cable channel or the PEG website.

Please place this item on the July 5, 2017 City Council agenda for their consideration. Thank you.

Michelle Wright

From: Barry Lind <barrylind@yahoo.com>
Sent: Thursday, June 22, 2017 9:44 AM
To: Michelle Wright
Cc: K. Brown; Kathy Ervin; Edward Bradford; Thad Taylor
Subject: PEG Commission Proposed Fee Schedule for Council Approval
Attachments: Fee For Service Contract revised p 1.jpg; Fee For Service Contract revised p 2.jpg

Michelle,

At the last PEG Commission meeting (Monday June 5th) the PEG Commission approved a fee schedule for services performed by PEG. It is our understanding that all fees imposed by Commissions of the City need to be approved by City Council. Thus we are requesting that approval of our adopted Fee Schedule be an item for consideration by Council at their next meeting.

The fee schedule is documented in the form of the attached "Fee for Service" agreement. This standard fee schedule is to be used for all organizations which request the outlined services from the PEG Commission. These services are not required of any organization in order to have their content broadcast on the PEG cable channel or the PEG website as we still welcome any content submitted to us in accordance with our adopted policies. However if PEG is requested to use our equipment and supply personnel to tape and produce content then these fees would apply.

I also want to be very clear that this request of City Council is only for approval of our fee structure. This fee structure will apply to all groups for which we provide services on a fee for service basis. This is not requesting Council to authorize a contract between PEG and the City for any services specific to taping Council meetings and/or work sessions. Those items are separate and would only happen if still needed following the approval of this fee schedule.

thanks,
Barry Lind
Chair PEG Commission



Fee for Service Contract

This contract for services is between Manistee TV Public Access Television (MPA-TV/PEG) and _____ and is made effective as of _____.

Scope of Service

MPA/PEG will provide the following services:

- Taping/broadcasting of your event/meeting
- Editing and uploading your event/meeting on Manistee TV channels 189/190
- Posting your event/meeting on the MPATV/PEG webpage (Youtube)
- Timely production and airing of your event/meeting. *Fee will be waived if not completed within seven days of taping.*

Fees for Services

MPA/PEG will tape event(s) identified by you subject to your agreement to the following:

- Taping charge: \$100.00/hour for the first 2 hours
\$ 50.00/per 15 minute increment afterwards
- Recurring/Monthly Fees: Taping/broadcasting of regularly scheduled meetings/events will be charged based on average duration of the meeting/event. *(Example: Three-hour monthly meeting: \$400/per; \$4,800 annually.)*
- Travel/Mileage: MPA/PEG will be reimbursed for travel/mileage costs (_____ per mile) if event/meeting takes place outside Manistee County.
- Billing: Payment is due within 30 days of receipt of our invoice.

Contingencies

- Staff/equipment availability
- _____
- _____

Organization Name: _____

Address: _____

(Directions/Special Instructions): _____

Contact Person: _____

e-mail: _____

Cell: _____ Phone: _____

MPA/PEG Signature

Date

Organization Signature

Date



APPLICANTS NEEDED BOARDS and COMMISSIONS VACANCIES

BOARD OF REVIEW. One vacancy – alternate member term ending 12/31/17. (*Applicants must a City taxpaying, registered voter*). Purpose: Hears property valuation appeals

BROWNFIELD REDEVELOPMENT AUTHORITY. Three vacancies – (1) term ending 6/30/18 and (2) terms ending 6/30/20. *Applicants must be City resident or person with interest in property in the City.* Purpose: Promote revitalization of environmentally distressed and functionally obsolete areas.

DOWNTOWN DEVELOPMENT AUTHORITY. Two vacancies – terms ending 6/30/21. *One applicant must be a resident of the downtown district, one must have an interest in property in the downtown district.* Purpose: Central Business District and Tax Increment Financing Authority.

PARKS COMMISSION. Four vacancies – (1) term ending 6/30/18 and (3) terms ending 6/30/20. *One appointment may be a non-resident but must own real estate or a business/profession having a licensed business location in the City.* Purpose: Advisory on parks development, maintenance, improvements.

PEG COMMISSION. Two vacancies – terms ending 12/31/18 and 12/31/19. *Applicants must be Manistee County residents.* Purpose: Oversees operation of Manistee Public Access Television.

ZONING BOARD OF APPEALS. One vacancy – three year term ending 5/31/20. Purpose: Hears appeals on zoning and building issues.

Application forms are available at the City Clerk's office, 70 Maple Street or on the City website at <http://www.manisteemi.gov/194/Boards-Commissions>. Applications must be returned by Tuesday, June 27, 2017 to be considered for appointment at the July 5, 2017 City Council meeting.



RECEIVED

JUN 26 2017

APPLICATION FOR APPOINTMENT

CITY OF MANISTEE
CLERK - TREASURER

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: PARKS COMMISSION

NAME: MARK TOMASZEWSKI

ADDRESS: 106 TAMARACK ST.
MANISTEE, MICH.

PHONE: (Home) 231-223-5096 (Work)

E-MAIL: () personal or () work

I want to volunteer for this position because:

I WANT TO CONTINUE VOLUNTEERING FOR THIS POSITION BECAUSE WE HAVE MADE LOTS OF PROGRESS WITH THE PARKS, BUT THERE IS MORE THAT NEEDS TO BE DONE.

Please add any particular education, experience or background you think appropriate to include:

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Mark Tomaszewski
Signature

6-27-17
Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.