

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, AUGUST 1, 2017 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Cash Balances.
b.) Revenue and Expenses.
c.) Quarterly Investment Update.
- IX. b.) Notification Regarding Next Work Session.
c.) Consideration of the Manistee Area Chamber of Commerce Grapes on the River Event.
d.) Consideration of the Manistee Community Run for Special Olympics.

At this time Council could take action to approve the Consent Agenda as presented.

***V. Approval of Minutes.** Approval of the minutes of the July 18, 2017 regular meeting as attached.

VI. Financial Report.

- *a.) CASH BALANCES.
- *b.) REVENUE AND EXPENSES.
- *c.) QUARTERLY INVESTMENT UPDATE.

VII. Unfinished Business.

VIII. New Business.

- a.) CONSIDERATION OF THE APPOINTMENT OF AN HISTORIC DISTRICT STUDY COMMITTEE.

In response to the discussion City Council had at their work session on June 13, 2017 the Local Historic District Act has been reviewed to establish the process to review the Manistee Commercial Historic District boundaries and determine if modifications to the district are warranted. If Council wants to move forward with the review a Historic District Study Committee must be appointed.

At this time Council could take action to appoint Denise Blakeslee, Steve Harold, and Maureen Barry as members of the Historic District Study Committee to review the Manistee Commercial Historic District boundaries and determine if modifications to the district are warranted.

- b.) CONSIDERATION OF AUTHORIZING INSTALLATION OF A PRIVATE WATER WELL IN THE CITY.

Morton Salt Company currently operates a private water well within the City. The well is failing and requires replacement. Morton has requested authorization to install a new well located near Fifth and Ramsdell Streets. The well will be used for non-potable process water within the plant. Section 1040.15 of the codified Ordinances requires City approval for private wells. The City Attorney has prepared the authorization terms.

At this time Council could take action to approve the authorization for Morton to install a non-potable water well for use in the plant process water and authorize the Mayor and City Clerk to execute the agreement.

c.) **CONSIDERATION OF THE SALE OF SURPLUS CITY-OWNED PROPERTY.**

Staff has identified and reviewed vacant city-owned property. As required under Council Policy #3 the properties within the City were reviewed by the Planning Commission at their meeting on July 6, 2017. The Planning Commission determined the properties should be offered for sale. One parcel located in Filer Township has been identified along with the Renaissance Park and industrial properties in Manistee Township.

At this time Council could take action to authorize the marketing and sale of surplus City property.

d.) **CONSIDERATION OF AN AMENDMENT TO THE CITY OF MANISTEE/CHARTER TOWNSHIP OF FILER AGREEMENT FOR THE COLLECTION AND TREATMENT OF WASTEWATER WITH AN EFFECTIVE DATE OF APRIL 12, 2016.**

The City of Manistee and Charter Township of Filer entered into an Agreement for the City's collection and treatment of wastewater for Filer. Filer has been informed that by federal regulation the Agreement must contain a provision that it is assignable and that as long as there is an outstanding loan balance Filer remains subject to present and future regulations of the United States Department of Agriculture Rural Development.

A proposed Amendment to the Agreement has been drafted by Richard Wilson on behalf of Filer. The City Attorney has reviewed and approved the Agreement. Mr. Wilson and the City Attorney are partners in the same firm; however, the language amendment is only being made to satisfy the requirements of Filer's financing so there was no request for review by outside counsel.

At this time Council could take action to approve the Amendment to the City of Manistee/Charter Township of Filer Agreement for the Collection and Treatment of Wastewater and authorize the Mayor and City Clerk to sign the same.

IX. Notices, Communications, Announcements.

a.) **A REPORT FROM THE PLANNING COMMISSION, PLANNING AND ZONING ADMINISTRATOR, AND THE RAMSDELL REGIONAL CENTER FOR THE ARTS.**

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Ms. Denise Blakeslee will report on the activities of the Planning Commission and respond to any questions the Council may have regarding their activities.

At this time Ms. Denise Blakeslee will report on the activities of the Planning and Zoning Administrator and respond to any questions the Council may have regarding their activities.

At this time Mr. Xavier Verna will report on the activities of the Ramsdell Regional Center for the Arts and respond to any questions the Council may have regarding their activities.

No action is required on this item.

*b.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, August 8, 2017 at 7 p.m. A discussion will be conducted on the recycling center; traffic speeds on First Street; ways to address streets faster; blight ordinance/procedures; and such business as may come before the Council.

No action is required on this item.

*c.) CONSIDERATION OF THE MANISTEE AREA CHAMBER OF COMMERCE GRAPES ON THE RIVER EVENT.

The Manistee Area Chamber of Commerce has requested authorization to conduct their annual Grapes on the River event on Saturday, August 12, 2017 from 4 p.m. until 8 p.m. Set up for the event will be at 9 a.m., with clean up to take place following the event by 10 p.m. The event will take place on River Street between Water and Pine Streets. They have requested barricades and no parking signs be put in place on Friday, August 11 at 5 p.m. The street needs to be closed from 9 a.m. to 10 p.m. on August 12.

At this time Council could take action to authorize the Manistee Area Chamber of Commerce Grapes on the River event on Saturday, August 12, 2017; subject to appropriate department approvals.

*d.) **CONSIDERATON OF THE MANISTEE COMMUNITY RUN FOR SPECIAL OLYMPICS.**

The Manistee Community Run for Special Olympics is to take place on Monday, September 11, 2017. Registration begins at 8:00 a.m. and the event starts at 8:30 a.m. at the House of Flavors. The run will go through downtown to First Street, ending at the Lions Pavilion at First Street Beach. They have requested that a police car lead the group.

At this time Council could take action to authorize the Manistee Community Run for Special Olympics on September 11, 2017; subject to appropriate department approvals.

X. Concerns and Comments.

- a.) **CITIZEN COMMENT.** This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) **OFFICIALS AND STAFF.**
- c.) **COUNCILMEMBERS.**

XI. Adjourn.

TNT:cl

COUNCIL AGENDA ATTACHMENTS:

- 1. Council Meeting Minutes – July 18, 2017
- 2. Cash Balances Report
- 3. Revenue and Expenses
- 4. Quarterly Investment Update
- 5. Historic District Study Committee Appointment
- 6. Morton Well Agreement
- 7. Sale of City Surplus Property
- 8. Filer Agreement Amendment
- 9. Grapes on the River Event Request
- 10. Special Olympics Run Request

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – July 18, 2017

A regular meeting of the Manistee City Council was called to order by his honor, Mayor James Smith on Tuesday, July 18, 2017 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Planning & Zoning Director – Denise Blakeslee, Public Safety Director – Tim Kozal, and City Engineer – Shawn Middleton / Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Linda Gamache Chick - 345 Fourth St. / asked if citizens will have an opportunity to apply to be on the Sands Park board.

Tyler Leppanen, DDA Director / requested Council's support of road closures and upcoming events, there has been significant interest from the community for the TGIF event.

Bill Knapp - 349 Fourth St. / owner of the Fillmore, not every event is a benefit to every business, but we need to build continuity.

Patrick Wilson – 281 Fifth St. / environmental consultant, ambition to take blighted properties and make them into homes to be sold publicly.

CONSENT AGENDA.

- Minutes
 - July 5, 2017 - Regular Meeting
 - July 11, 2017 - Work Session
- Financial Reports
 - Payroll
 - June 5 – 18, 2017 - \$ 118,026.14
 - June 19 – July 2, 2017 - \$ 131,122.68
 - Invoices
 - June 9, 2017 - \$ 301,077.26
 - June 19, 2017 - \$ 47,131.81
 - June 30, 2017 - \$ 377,158.53
- Consideration of Zoning Amendment Z17-07 Amending Section 514 Parking, Bike Parking and Sidewalks, and Section 1832 Dwelling Multiple Unit.

A request was received from River Parc Place II LLC for a zoning amendment that would amend Section 514 Parking, Bike Parking and Sidewalks, Item H and Section 1832 Dwelling Multiple Unit, Item B.3 of the City of Manistee Zoning Ordinance. On May 5, 2017 the Planning Commission held a public hearing and at their meeting of June 1, 2017; made recommendation to City Council to approve the amendment. The ordinance has been

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – July 18, 2017

reviewed by the Council Ordinance Committee. A first reading of the ordinance occurred at the regular meeting of July 5, 2017 and could be adopted this evening.

- Notification Regarding Next Work Session – August 8, 2017
A discussion will be conducted on the recycling center; traffic speeds on First Street; ways to address streets faster; and such business as may come before the Council.
- Consideration of the Conservatory of Dance Bottle Drive.
The Conservatory of Dance has requested authorization to conduct a bottle drive on Wednesday, August 9, 2017. This bottle drive is to help with the dance team’s travel expenses getting to and from competitions. They will be walking door to door asking for bottle donations on the west side of US-31 from First Street to Eighth Street between the hours of 5:30 p.m. and 8:00 p.m.

Councilmember Beaton requested the Notification Regarding Next Work Session be removed from the Consent Agenda.

MOTION by Zielinski, second by Cooper to approve the Consent Agenda as presented with the removal of the Notification Regarding the Next Work Session.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

CONSIDERATION OF CITY APPOINTMENTS TO THE SANDS PARK CONTROL BOARD.

The City of Manistee and the Manistee School District entered into an agreement on July 16, 1951 for the operation of Sands Park. One of the conditions of the agreement was the creation of a Control Board with two representatives from the City and two representatives from the School District. The Control Board has control of the operations of Sands Park, consistent with the conditions stipulated in the July 16, 1951 agreement.

At this time no positions on the Control Board are filled. The School District intends to fill their positions and the City Manager recommends that the City do the same.

Mayor Smith appointed Jeff Mikula, DPW Director as the staff representative to the Sands Park Control Board, supported by Zielinski.

With a roll call vote this nomination passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

Smith also appointed Councilmember Erin Pontiac to the Sands Park Control Board, supported by

Zielinski.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF A PARCEL SPLIT FOR MANISTEE GOLF AND COUNTRY CLUB II.

A request has been received from the Manistee Golf and Country Club, 500 Cherry Street for a parcel split to sell surplus land for potential building sites. The Planning Commission reviewed this request at their July 7, 2017 meeting and recommends Council endorsement.

Mayor Smith stated that he is an equity member of the MGCC and recommended that he be excluded from the vote.

MOTION by Goodspeed, second by Zielinski to exclude Mayor Smith from discussion and voting on this item. Beaton asked if she should also be excluded due to her position with Lighthouse Realty and the possibility of representing a potential sale of the property. Saylor stated it was not necessary.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Wittlieff, and Pontiac

NAYS: None

MOTION by Goodspeed, second by Zielinski to approve the request from the Manistee Golf and Country Club II for a parcel split to sell surplus land for potential building sites as submitted with application PC-2017-10. Beaton requested that the motion indicate that only one (1) split is allowed.

MOTION by Goodspeed, second by Zielinski to AMEND the motion to state ‘...a potential building site...’.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF ENTERING INTO A FIVE-YEAR AGREEMENT WITH IT RIGHT FOR NETWORK AND INFORMATION TECHNOLOGY CONSULTING AND SUPPORT SERVICES.

The City uses a contractor of record to provide IT Consulting and Support Services. The agreement with the current contractor, IT Right expired June 30, 2017. The City is satisfied with the relationship and has negotiated terms on a new five-year agreement with IT right. The City Attorney has prepared and approved the agreement.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – July 18, 2017

MOTION by Zielinski, second by Beaton to approve a five-year agreement with IT Right for Network and Information Technology Consulting and Support Services. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF APPROVING A TWO-YEAR AGREEMENT WITH HURON TACKLE COMPANY.

The City owns and maintains a fish cleaning station at Douglas Park First Street Beach. The City has contracted with Huron Tackle in the past to manage and remove fish waste from the facility. The proposed agreement maintains the previous terms and costs. The City Attorney has reviewed and approved the agreement.

MOTION by Zielinski, second by Cooper to approve a two-year contract with Huron Tackle Company for an annual amount of \$6,000.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies on the Board of Review, Brownfield Redevelopment Authority, Downtown Development Authority, Parks Commission, PEG Commission, and Zoning Board of Appeals.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received: (*Incumbent)

DOWNTOWN DEVELOPMENT AUTHORITY. Two vacancies, terms ending 6/30/21; one applicant must be a resident of the downtown district, one must have an interest in property in the downtown district; Mayoral appointment.

Rachel Brooks, 71 Oak Street*

Mayor Smith appointed Ms. Rachel Brooks, 71 Oak Street, to the Downtown Development Authority for a term ending 6/30/21, supported by Zielinski.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF APPOINTING A VOTING DELEGATE TO THE 2017 ANNUAL MERS CONFERENCE.

The Municipal Employees Retirement System of Michigan (MERS) is holding their 2017 annual conference on September 21-22, 2017. The City must appoint a delegate to vote on the City's behalf at the business meeting. Finance Director Ed Bradford will be attending the conference and could be appointed as the voting delegate.

MOTION by Goodspeed, second by Beaton to appoint Finance Director Ed Bradford as the voting delegate for the City of Manistee at the 2017 Annual MERS Conference.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF THE MIDWEST GAS AND BRASS EVENT.

The Midwest Gas & Brass is a touring group of antique automobiles, pre-1913. The group would like to park their cars on River Street by the water fountain for the public to view. They will have 15-20 cars and arrive on Wednesday, August 2, 2017 at 10:30 a.m. and will leave at 2:00 p.m.

MOTION by Goodspeed, second by Zielinski to authorize the Midwest Gas & Brass event scheduled for August 2, 2017; subject to appropriate department approvals.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF DDA TGIF MANISTEE EVENT.

The Manistee Downtown Development Authority is requesting permission to hold a new event, the TGIF Manistee. The first event will be held on Friday, August 11, 2017 from 5:00 p.m. to 8:00 p.m. and will take place on River Street from Division Street to Greenbush Street and from Pine Street to Spruce Street.

MOTION by Goodspeed, second by Wittlieff to authorize the first TGIF Manistee event on Friday, August 11, 2017 in downtown Manistee; subject to appropriate department approvals.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

CONSIDERATION OF SECOND DDA TGIF MANISTEE EVENT.

The Manistee Downtown Development Authority is requesting permission to hold a second installment of their new event, TGIF Manistee. The second event will be held on Friday, August 18, 2017 from 5:00 p.m. to 8:00 p.m. and will take place on River Street from Division Street to Maple Street and from Maple Street to Oak Street.

MOTION by Goodspeed, second by Pontiac to authorize the second TGIF Manistee event on Friday, August 18, 2017 in downtown Manistee; subject to appropriate department approvals.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

NOTIFICATION REGARDING NEXT WORK SESSION.

A Council Work Session has been scheduled for Tuesday, August 8, 2017 at 7 p.m. A discussion will be conducted on the recycling center; traffic speeds on First Street; ways to address streets faster; and such business as may come before the Council.

Beaton requested a discussion on blight procedures and ordinance be added to the agenda.

MOTION by Goodspeed, second by Wittlieff to approve the work session agenda with the addition of a discussion on blight procedures and ordinance.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

A REPORT FROM THE ENGINEER OF RECORD AND THE UTILITIES DEPARTMENT.

Mr. Shawn Middleton reported on the activities of the Engineer of Record and responded to questions the Council had regarding their activities.

Mr. Bruce Banks and Mr. Rick Mohr reported on the activities of the Utilities Department and responded to questions the Council had regarding their activities.

CITIZEN COMMENT.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – July 18, 2017

Comments received by:

- Teri Janicki, 407 McKee St. / sidewalk concerns, who's responsible for a trip and fall incident, tree removal.
- Paul Glaser, 253 Fifth St. / pedestrian light on First St. and US-31 always on red.

OFFICIALS AND STAFF.

Wright stated Council petitions are due next Tuesday, July 25th at 4 p.m.

Mikula stated there are No Trespassing signs by Man Made Lake, these are by the two private properties, not placed by the City.

COUNCILMEMBERS.

Zielinski thanked the EMS crew for recent services received.

Wittlieff asked if a video would be available to review at the next work session's discussion on the recycling center.

Smith thanked staff for their presentations; thanked citizens for coming and voicing their concerns.

ADJOURN.

MOTION to adjourn was made by Goodspeed, second by Zielinski. Meeting adjourned at 8:42 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Chief Deputy Treasurer

CASH TRANSACTIONS REPORT
DRAFT

MONTH: JUNE
City of Manistee

Page: 1
7/26/2017
8:17 am

Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 101 - GENERAL FUND				
Dept: 000				
001.000 Cash - Checking	268,922.75	554,280.87	624,039.23	199,164.39
001.001 Cash - Restricted	27,102.00	0.00	0.00	27,102.00
001.002 Cash - Escrow	101,789.43	30,975.35	86,414.43	46,350.35
003.000 Cash - Certificates of Deposit	0.00	50,000.00	0.00	50,000.00
004.000 Cash - Petty	600.00	0.00	0.00	600.00
017.000 Cash - MI CLASS	752,685.06	519.47	200,000.00	553,204.53
Total Dept: 000	1,151,099.24	635,775.69	910,453.66	876,421.27
Fund: 101	1,151,099.24	635,775.69	910,453.66	876,421.27
Fund: 202 - MAJOR STREET FUND				
Dept: 000				
001.000 Cash - Checking	267,183.62	53,938.73	68,043.99	253,078.36
017.000 Cash - MI CLASS	251,434.13	216.00	0.00	251,650.13
Total Dept: 000	518,617.75	54,154.73	68,043.99	504,728.49
Fund: 202	518,617.75	54,154.73	68,043.99	504,728.49
Fund: 203 - LOCAL STREET FUND				
Dept: 000				
001.000 Cash - Checking	98,034.51	195,257.69	14,205.00	279,087.20
Total Dept: 000	98,034.51	195,257.69	14,205.00	279,087.20
Fund: 203	98,034.51	195,257.69	14,205.00	279,087.20
Fund: 204 - MUNICIPAL STREET FUND				
Dept: 000				
001.000 Cash - Checking	56,493.64	27,311.58	20,000.00	63,805.22
Total Dept: 000	56,493.64	27,311.58	20,000.00	63,805.22
Fund: 204	56,493.64	27,311.58	20,000.00	63,805.22
Fund: 226 - CITY REFUSE FUND				
Dept: 000				
001.000 Cash - Checking	36,136.97	24,566.81	34,596.96	26,106.82
Total Dept: 000	36,136.97	24,566.81	34,596.96	26,106.82
Fund: 226	36,136.97	24,566.81	34,596.96	26,106.82
Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO				
Dept: 000				
001.000 Cash - Checking	7,019.19	9,140.09	877.50	15,281.78
Total Dept: 000	7,019.19	9,140.09	877.50	15,281.78
Fund: 243	7,019.19	9,140.09	877.50	15,281.78
Fund: 245 - OIL & GAS FUND				
Dept: 000				
001.000 Cash - Checking	49,788.04	569.11	0.00	50,357.15
001.020 Cash - Money Market	350,222.38	0.00	0.00	350,222.38
Total Dept: 000	400,010.42	569.11	0.00	400,579.53
Fund: 245	400,010.42	569.11	0.00	400,579.53
Fund: 272 - PEG COMMISSION				
Dept: 000				
001.000 Cash - Checking	6,748.60	1,250.00	3,166.67	4,831.93

CASH TRANSACTIONS REPORT

DRAFT

Page: 2

7/26/2017

MONTH: JUNE

City of Manistee

8:17 am

Account Number	Beginning Balance	Debit	Credit	Ending Balance
Total Dept: 000	6,748.60	1,250.00	3,166.67	4,831.93
Fund: 272	6,748.60	1,250.00	3,166.67	4,831.93
Fund: 275 - GRANT MANAGEMENT FUND				
Dept: 000				
001.000 Cash - Checking	10,764.94	0.00	5,400.00	5,364.94
Total Dept: 000	10,764.94	0.00	5,400.00	5,364.94
Fund: 275	10,764.94	0.00	5,400.00	5,364.94
Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS				
Dept: 000				
001.000 Cash - Checking	87,954.87	5,365.69	18,920.12	74,400.44
001.002 Cash - Escrow	4,330.00	650.00	1,450.00	3,530.00
004.000 Cash - Petty	400.00	0.00	0.00	400.00
Total Dept: 000	92,684.87	6,015.69	20,370.12	78,330.44
Fund: 297	92,684.87	6,015.69	20,370.12	78,330.44
Fund: 430 - CAPITAL IMPROVEMENT FUND				
Dept: 000				
001.000 Cash - Checking	104,828.34	0.00	85,000.00	19,828.34
Total Dept: 000	104,828.34	0.00	85,000.00	19,828.34
Fund: 430	104,828.34	0.00	85,000.00	19,828.34
Fund: 496 - RENAISSANCE PARK				
Dept: 000				
001.000 Cash - Checking	2,973.15	0.00	1,871.96	1,101.19
Total Dept: 000	2,973.15	0.00	1,871.96	1,101.19
Fund: 496	2,973.15	0.00	1,871.96	1,101.19
Fund: 501 - BOAT LAUNCH FUND				
Dept: 000				
001.000 Cash - Checking	37,686.75	3,617.83	1,403.19	39,901.39
004.000 Cash - Petty	1,000.00	0.00	0.00	1,000.00
Total Dept: 000	38,686.75	3,617.83	1,403.19	40,901.39
Fund: 501	38,686.75	3,617.83	1,403.19	40,901.39
Fund: 592 - WATER & SEWER UTILITY				
Dept: 000				
001.000 Cash - Checking	529,616.53	497,633.72	450,484.82	576,765.43
001.002 Cash - Escrow	57,200.00	3,000.00	1,800.00	58,400.00
003.000 Cash - Certificates of Deposit	0.00	50,000.00	0.00	50,000.00
004.000 Cash - Petty	300.00	0.00	0.00	300.00
017.000 Cash - MI CLASS	494,583.90	424.92	0.00	495,008.82
017.001 Cash - MI CLASS 2015 W&S RvBd	231,323.33	198.76	0.00	231,522.09
Total Dept: 000	1,313,023.76	551,257.40	452,284.82	1,411,996.34
Fund: 592	1,313,023.76	551,257.40	452,284.82	1,411,996.34
Fund: 594 - MARINA FUND				
Dept: 000				
001.000 Cash - Checking	16,499.90	22,943.16	18,992.38	20,450.68
001.002 Cash - Escrow	1,000.00	300.00	700.00	600.00
004.000 Cash - Petty	300.00	0.00	0.00	300.00
Total Dept: 000	17,799.90	23,243.16	19,692.38	21,350.68

CASH TRANSACTIONS REPORT

DRAFT

Page: 3

7/26/2017

MONTH: JUNE

City of Manistee

8:17 am

Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 594	17,799.90	23,243.16	19,692.38	21,350.68
Fund: 661 - MOTOR POOL FUND				
Dept: 000				
001.000 Cash - Checking	118,914.99	26,033.00	30,050.00	114,897.99
017.000 Cash - MI CLASS	352,007.75	302.44	0.00	352,310.19
Total Dept: 000	470,922.74	26,335.44	30,050.00	467,208.18
Fund: 661	470,922.74	26,335.44	30,050.00	467,208.18
Fund: 703 - CURRENT TAX COLLECTION				
Dept: 000				
001.000 Cash - Checking	0.00	189,576.08	0.00	189,576.08
Total Dept: 000	0.00	189,576.08	0.00	189,576.08
Fund: 703	0.00	189,576.08	0.00	189,576.08
Fund: 704 - PAYROLL CLEARING FUND				
Dept: 000				
001.000 Cash - Checking	26,361.53	515,838.61	526,623.58	15,576.56
Total Dept: 000	26,361.53	515,838.61	526,623.58	15,576.56
Fund: 704	26,361.53	515,838.61	526,623.58	15,576.56
Fund: 705 - DELINQUENT TAX COLLECTION				
Dept: 000				
001.000 Cash - Checking	14.27	1,896.12	0.00	1,910.39
Total Dept: 000	14.27	1,896.12	0.00	1,910.39
Fund: 705	14.27	1,896.12	0.00	1,910.39
Grand Totals:	4,352,220.57	2,265,806.03	2,194,039.83	4,423,986.77

City of Manistee

Investment Report

6/30/2017

INVESTMENTS BY TYPE

Cash on Hand	\$ 2,600	0.0%
Checking	\$ 1,659,088	12.1%
Money Market	\$ 599,158	4.4%
CD	\$ 100,000	0.7%
Investment Pool	\$ 1,883,696	13.7%
Internal Loan	\$ 292,360	2.1%
Equities	\$ 6,566,536	19.0%
Bonds	\$ 2,607,976	47.9%
Total	\$ 13,711,415	100.0%

INVESTMENTS BY CUSTODIAN

Huntington	\$ 1,659,088	12.1%
Chemical	\$ 100,000	0.7%
West Shore Bank	\$ -	0.0%
Flagstar	\$ -	0.0%
Michigan CLASS	\$ 1,883,696	13.7%
Honor State Bank	\$ -	0.0%
UBS	\$ -	0.0%
City	\$ 294,960	2.2%
Charles Schwab	\$ 9,773,671	71.3%
Total	\$ 13,711,415	100.0%

INVESTMENTS BY MATURITY (est)

Available	\$ 4,144,519	30.2%
Equities	\$ 6,566,536	47.9%
CD's 0-2 years	\$ 100,000	0.7%
CD's 2+ years	\$ -	0.0%
<1 year bonds	\$ 101,490	0.7%
1-3 years bonds	\$ 849,880	6.2%
3-5 years bonds	\$ 462,096	3.4%
5-7 years bonds	\$ 558,585	4.1%
7-10 years bonds	\$ 409,220	3.0%
>10 years bonds	\$ 226,728	1.7%
Internal Loan	\$ 292,360	2.1%
Total	\$ 13,711,415	100.0%

COMMENTARY:

The value of the oil & gas fund of 06/30/2017 was \$10.06 million. For the fiscal year 2017, the fund generated revenue and capital gains of \$938,427, its best year since 2014.

Per Bartlett, ongoing market volatility is expected although a serious setback seems unlikely given the anticipated continuing economic growth and low interest rates.

Favorable interest rate trends during the fiscal year resulted in higher interest income than we have received in several years. This favorable trend is expected to continue.

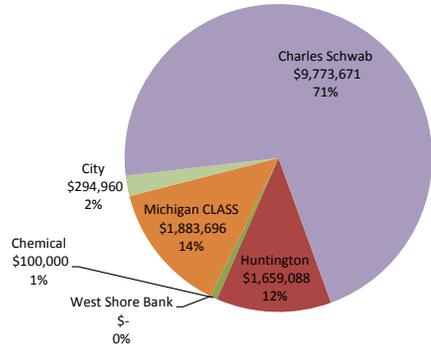
As rates rise, more investment vehicles will start to make sense. For example, the City placed \$100,000 in two 15 month CD's in the last quarter, the first CD investments in several years, due to a favorable rate.

The City recently moved some of its investible cash into the Michigan CLASS investment pool which is yielding about 1.13% and has helped increase interest income. This remains an attractive vehicle due to its safety, liquidity and yield.

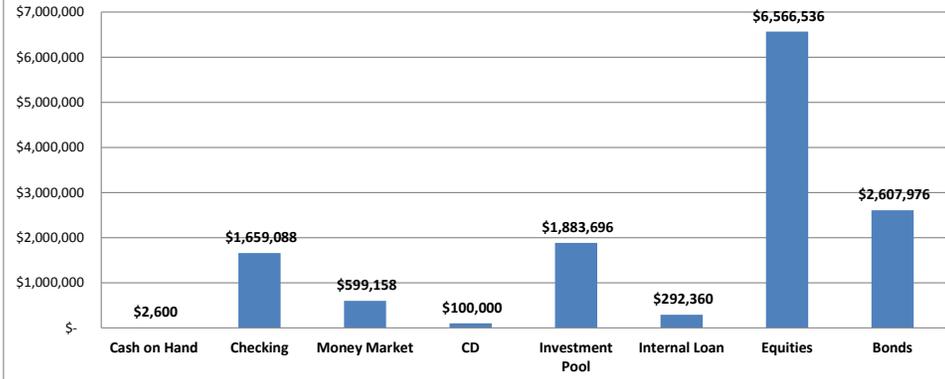
INVESTMENT EARNINGS

Fiscal Year End	Oil & Gas	W & S	General	Other	Total
2012	\$ 290,341	\$ 6,807	\$ 1,953	\$ 9,046	\$ 308,146
2013	\$ 953,206	\$ 8,466	\$ 2,584	\$ 1,997	\$ 966,253
2014	\$ 1,433,907	\$ 473	\$ 764	\$ 1,173	\$ 1,436,316
2015	\$ 80,724	\$ 1,264	\$ 736	\$ 1,211	\$ 83,934
2016	\$ 47,840	\$ 8,860	\$ 468	\$ 948	\$ 58,116
2017	\$ 938,427	\$ 9,992	\$ 7,377	\$ 4,112	\$ 959,908
Total	\$ 3,744,444	\$ 35,861	\$ 13,883	\$ 18,486	\$ 3,812,674

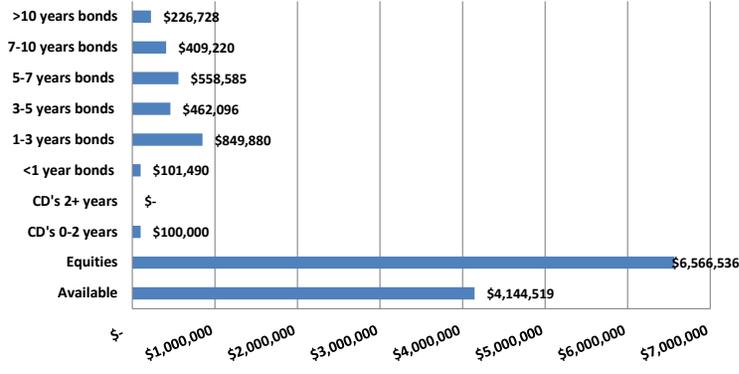
Investments by Custodian



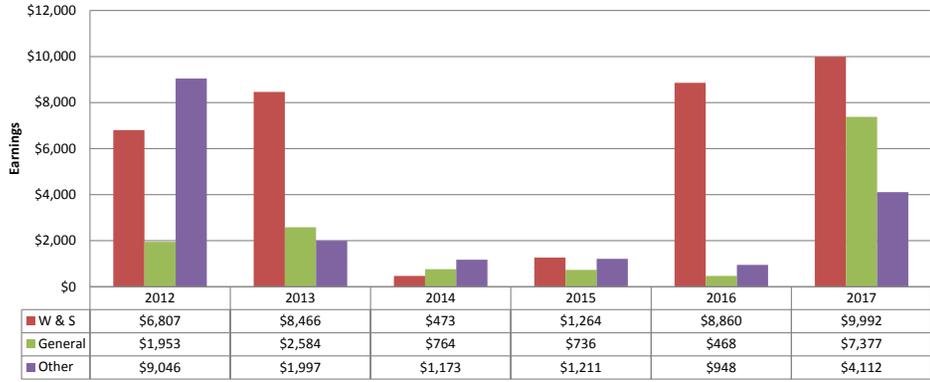
Investments by Type



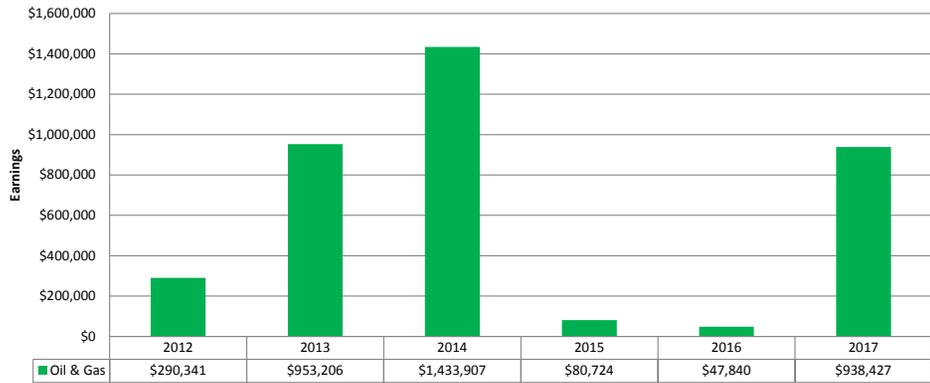
Investments by Maturity



Investment Earnings



Oil & Gas Investment Earnings



REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000							
402.000 Taxes - Real/Personal Property	2,859,958.00	2,859,958.00	2,954,773.77	0.00	0.00	-94,815.77	103.3
411.000 Taxes - Delinq Real Property	219,206.00	219,206.00	149,898.10	149,898.10	0.00	69,307.90	68.4
412.000 Taxes - Delinq Personal Prop	10,856.00	10,856.00	11,065.65	0.00	0.00	-209.65	101.9
432.000 Taxes - Payment in Lieu of	192,550.00	192,550.00	206,015.95	24,071.27	0.00	-13,465.95	107.0
445.000 Taxes - Penalties & Interest	22,427.00	22,427.00	16,013.04	0.00	0.00	6,413.96	71.4
447.000 Taxes - Administration Fee	84,509.00	84,509.00	78,160.47	0.00	0.00	6,348.53	92.5
476.000 Permit - Business Registration	1,125.00	1,125.00	900.00	75.00	0.00	225.00	80.0
477.000 Permit - Franchise Fees	110,000.00	110,000.00	58,451.60	0.00	0.00	51,548.40	53.1
490.000 Permit - Non-Business	6,500.00	6,500.00	11,225.00	400.00	0.00	-4,725.00	172.7
540.000 State Grant - Other	7,000.00	7,000.00	23,841.00	0.00	0.00	-16,841.00	340.6
543.002 State Grant - Criminal Justice	2,300.00	2,300.00	2,428.40	1,099.15	0.00	-128.40	105.6
573.000 State Grant - Local Comm Stabi	90,000.00	90,000.00	190,437.46	0.00	0.00	-100,437.46	211.6
574.000 State Grant - Revenue Sharing	493,841.00	493,841.00	417,483.00	77,838.00	0.00	76,358.00	84.5
574.001 State Grant - CVTRS	165,336.00	165,336.00	137,780.00	27,556.00	0.00	27,556.00	83.3
577.000 State Grant - Liquor License T	8,400.00	8,400.00	18,801.20	0.00	0.00	-10,401.20	223.8
626.000 Charge for Service	31,200.00	31,200.00	31,016.76	300.00	0.00	183.24	99.4
627.000 Charge for Service - Bldg Insp	0.00	0.00	25.00	0.00	0.00	-25.00	0.0
628.000 Charge for Service - Boat Laun	2,591.00	2,591.00	2,591.00	0.00	0.00	0.00	100.0
630.000 Charge for Service - Local St.	83,430.00	83,430.00	83,430.00	6,952.50	0.00	0.00	100.0
631.000 Charge for Service - Major St.	212,180.00	212,180.00	212,180.04	17,681.67	0.00	-0.04	100.0
632.000 Charge for Service - Marina	11,080.00	11,080.00	11,080.00	0.00	0.00	0.00	100.0
634.000 Charge for Service - Refuse	89,306.00	89,306.00	89,306.00	3,150.00	0.00	0.00	100.0
635.000 Charge for Service - W&S	343,438.00	343,438.00	343,437.96	28,619.83	0.00	0.04	100.0
636.000 Charge for Service - Transport	278,000.00	278,000.00	271,528.57	28,318.61	0.00	6,471.43	97.7
637.000 Utility Ownership Fee	183,167.00	183,167.00	183,167.04	15,263.92	0.00	-0.04	100.0
642.000 Sales	4,500.00	4,500.00	4,128.45	325.50	0.00	371.55	91.7
655.000 Fines & Forfeits	26,000.00	26,000.00	21,380.32	582.45	0.00	4,619.68	82.2
665.000 Investment - Interest	1,147.00	1,147.00	7,377.17	519.47	0.00	-6,230.17	643.2
667.000 Rental Income	5,100.00	5,100.00	7,451.45	101.45	0.00	-2,351.45	146.1
667.030 Riverfront Lease Income	22,112.00	22,112.00	22,112.00	0.00	0.00	0.00	100.0
672.000 Other Revenue	500.00	500.00	15.00	15.00	0.00	485.00	3.0
674.000 Contributions / Donations	2,000.00	2,000.00	2,514.63	1,627.67	0.00	-514.63	125.7
676.000 Reimbursement	144,550.00	144,550.00	179,932.01	376.84	0.00	-35,382.01	124.5
687.000 Refunds	20,000.00	20,000.00	51,836.42	0.00	0.00	-31,836.42	259.2
688.000 Refunds - Work/Comp Premium	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
698.000 Insurance Settlement	0.00	0.00	5,119.86	0.00	0.00	-5,119.86	0.0
699.000 Transfers In	446,621.00	446,621.00	446,766.25	0.00	0.00	-145.25	100.0
Dept: 000	6,181,930.00	6,181,930.00	6,253,670.57	384,772.43	0.00	-71,740.57	101.2
Revenues	6,181,930.00	6,181,930.00	6,253,670.57	384,772.43	0.00	-71,740.57	101.2
Expenditures							
Dept: 101 LEGISLATIVE							
702.000 Wages - Full Time	27,052.00	27,052.00	26,588.08	2,254.35	0.00	463.92	98.3
709.000 Costs - Social Security	1,677.00	1,677.00	1,648.23	139.75	0.00	28.77	98.3
711.000 Costs - Medicare	392.00	392.00	385.77	32.71	0.00	6.23	98.4
726.000 Costs - Workers Compensation	84.00	84.00	63.37	0.00	0.00	20.63	75.4
752.000 Supplies - Operating	6,650.00	1,353.00	993.06	0.00	0.00	359.94	73.4
913.000 Travel & Training	5,300.00	5,300.00	2,336.89	1,377.00	0.00	2,963.11	44.1
915.000 Memberships & Dues	0.00	5,297.00	5,028.00	0.00	0.00	269.00	94.9
LEGISLATIVE	41,155.00	41,155.00	37,043.40	3,803.81	0.00	4,111.60	90.0
Dept: 172 MANAGER							
702.000 Wages - Full Time	148,761.00	148,761.00	142,273.43	11,446.12	0.00	6,487.57	95.6
708.000 Costs - SUTA	274.00	274.00	192.61	0.00	0.00	81.39	70.3
709.000 Costs - Social Security	9,804.00	9,804.00	9,424.70	726.65	0.00	379.30	96.1
711.000 Costs - Medicare	2,293.00	2,293.00	2,204.17	169.93	0.00	88.83	96.1
712.000 Costs - In Lieu of BC/BS	4,068.00	4,068.00	4,068.00	0.00	0.00	0.00	100.0
717.000 Costs - MERS Contribution	14,936.00	14,936.00	15,256.28	1,189.36	0.00	-320.28	102.1
718.000 Costs - Blue Cross Insurance	9,894.00	9,894.00	9,879.84	0.00	0.00	14.16	99.9

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 172 MANAGER							
718.001 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	1,398.00	1,398.00	1,398.22	0.00	0.00	-0.22	100.0
718.003 Costs - Vision / Ancillary	389.00	389.00	421.85	32.45	0.00	-32.85	108.4
724.000 Costs - Vehicle Allowance	4,800.00	4,800.00	4,800.00	400.00	0.00	0.00	100.0
725.000 Costs - Life Insurance	659.00	659.00	464.95	0.00	0.00	194.05	70.6
726.000 Costs - Workers Compensation	640.00	640.00	658.21	0.00	0.00	-18.21	102.8
752.000 Supplies - Operating	2,450.00	2,400.00	1,460.71	144.13	0.00	939.29	60.9
791.000 Subscriptions & Publications	150.00	200.00	151.80	0.00	0.00	48.20	75.9
801.000 Professional & Consulting Serv	500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
913.000 Travel & Training	3,350.00	2,350.00	1,700.87	504.00	0.00	649.13	72.4
915.000 Memberships & Dues	1,200.00	1,200.00	1,014.00	0.00	0.00	186.00	84.5
931.000 Repairs/Maint - Equipment	1,300.00	1,300.00	1,343.35	146.32	0.00	-43.35	103.3
983.000 Lease Purchase	2,220.00	2,220.00	1,536.69	165.26	0.00	683.31	69.2
MANAGER	212,086.00	212,086.00	201,249.68	14,924.22	0.00	10,836.32	94.9
Dept: 215 CLERK							
702.000 Wages - Full Time	121,291.00	120,000.00	117,611.64	8,709.40	0.00	2,388.36	98.0
704.000 Wages - Part-Time	6,000.00	6,200.00	6,174.25	0.00	0.00	25.75	99.6
708.000 Costs - SUTA	274.00	350.00	288.90	16.95	0.00	61.10	82.5
709.000 Costs - Social Security	7,985.00	8,200.00	8,073.22	529.76	0.00	126.78	98.5
711.000 Costs - Medicare	1,867.00	2,000.00	1,888.07	123.90	0.00	111.93	94.4
712.000 Costs - In Lieu of BC/BS	0.00	1,200.00	800.00	0.00	0.00	400.00	66.7
713.000 Overtime	1,000.00	100.00	0.00	0.00	0.00	100.00	0.0
717.000 Costs - MERS Contribution	12,278.00	14,000.00	13,148.02	874.42	0.00	851.98	93.9
718.000 Costs - Blue Cross Insurance	9,894.00	9,894.00	9,879.84	0.00	0.00	14.16	99.9
718.001 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	699.00	725.00	699.11	0.00	0.00	25.89	96.4
718.003 Costs - Vision / Ancillary	354.00	354.00	383.50	29.50	0.00	-29.50	108.3
725.000 Costs - Life Insurance	537.00	537.00	387.22	0.00	0.00	149.78	72.1
726.000 Costs - Workers Compensation	552.00	650.00	598.53	0.00	0.00	51.47	92.1
727.000 Holiday/Vacation/Sick Sellback	0.00	11,450.00	11,445.41	0.00	0.00	4.59	100.0
740.000 Election Expense	6,620.00	4,000.00	2,525.50	0.00	0.00	1,474.50	63.1
752.000 Supplies - Operating	3,800.00	3,800.00	2,929.01	247.87	0.00	870.99	77.1
791.000 Subscriptions & Publications	155.00	155.00	151.80	0.00	0.00	3.20	97.9
801.000 Professional & Consulting Serv	2,000.00	0.00	0.00	0.00	0.00	0.00	0.0
900.000 Printing & Publishing	4,810.00	4,810.00	3,972.43	991.82	0.00	837.57	82.6
913.000 Travel & Training	6,700.00	6,700.00	4,139.80	1,439.50	0.00	2,560.20	61.8
915.000 Memberships & Dues	775.00	775.00	590.00	0.00	0.00	185.00	76.1
931.000 Repairs/Maint - Equipment	6,500.00	7,050.00	6,930.84	63.80	0.00	119.16	98.3
983.000 Lease Purchase	3,000.00	3,000.00	2,982.24	745.56	0.00	17.76	99.4
985.000 Capital Outlay - under \$5,000	0.00	2,591.00	2,559.48	0.00	0.00	31.52	98.8
CLERK	200,091.00	211,541.00	201,158.81	13,772.48	0.00	10,382.19	95.1
Dept: 247 BOARD OF REVIEW							
704.000 Wages - Part-Time	2,000.00	2,000.00	1,380.00	-351.85	0.00	620.00	69.0
709.000 Costs - Social Security	75.00	100.00	85.56	0.00	0.00	14.44	85.6
711.000 Costs - Medicare	20.00	30.00	20.02	0.00	0.00	9.98	66.7
726.000 Costs - Workers Compensation	5.00	10.00	4.64	0.00	0.00	5.36	46.4
900.000 Printing & Publishing	0.00	0.00	261.85	261.85	0.00	-261.85	0.0
913.000 Travel & Training	0.00	0.00	90.00	90.00	0.00	-90.00	0.0
BOARD OF REVIEW	2,100.00	2,140.00	1,842.07	0.00	0.00	297.93	86.1
Dept: 253 FINANCE / TREASURER							
702.000 Wages - Full Time	166,495.00	168,495.00	160,740.99	12,808.05	0.00	7,754.01	95.4
708.000 Costs - SUTA	410.00	410.00	288.92	0.00	0.00	121.08	70.5
709.000 Costs - Social Security	10,744.00	10,744.00	10,370.79	792.08	0.00	373.21	96.5
711.000 Costs - Medicare	2,513.00	2,513.00	2,425.38	185.24	0.00	87.62	96.5
712.000 Costs - In Lieu of BC/BS	4,800.00	4,800.00	4,800.00	0.00	0.00	0.00	100.0
713.000 Overtime	1,000.00	400.00	0.00	0.00	0.00	400.00	0.0
717.000 Costs - MERS Contribution	16,816.00	16,816.00	16,719.90	1,285.92	0.00	96.10	99.4

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 253 FINANCE / TREASURER							
718.000 Costs - Blue Cross Insurance	12,474.00	12,474.00	12,448.80	0.00	0.00	25.20	99.8
718.001 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	873.00	883.00	873.82	0.00	0.00	9.18	99.0
718.003 Costs - Vision / Ancillary	354.00	354.00	383.50	29.50	0.00	-29.50	108.3
725.000 Costs - Life Insurance	703.00	703.00	506.79	0.00	0.00	196.21	72.1
726.000 Costs - Workers Compensation	720.00	850.00	743.10	0.00	0.00	106.90	87.4
752.000 Supplies - Operating	4,200.00	4,700.00	4,291.31	211.48	0.00	408.69	91.3
791.000 Subscriptions & Publications	835.00	835.00	711.80	0.00	0.00	123.20	85.2
801.000 Professional & Consulting Serv	27,538.00	26,038.00	25,519.10	0.00	0.00	518.90	98.0
900.000 Printing & Publishing	700.00	700.00	631.74	0.00	0.00	68.26	90.2
913.000 Travel & Training	4,800.00	3,800.00	3,733.99	224.00	0.00	66.01	98.3
915.000 Memberships & Dues	630.00	640.00	635.00	0.00	0.00	5.00	99.2
931.000 Repairs/Maint - Equipment	9,100.00	9,400.00	9,200.87	49.99	0.00	199.13	97.9
933.000 Software Agree / Copier Maint	0.00	0.00	193.99	193.99	0.00	-193.99	0.0
983.000 Lease Purchase	1,740.00	1,740.00	1,726.56	143.88	0.00	13.44	99.2
985.000 Capital Outlay - under \$5,000	800.00	950.00	945.44	0.00	0.00	4.56	99.5
FINANCE / TREASURER	271,245.00	271,245.00	260,891.79	15,924.13	0.00	10,353.21	96.2
Dept: 257 ASSESSOR							
702.000 Wages - Full Time	0.00	200.00	0.00	0.00	0.00	200.00	0.0
723.000 Costs - Retiree Health Care	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
752.000 Supplies - Operating	500.00	500.00	694.03	0.00	0.00	-194.03	138.8
801.000 Professional & Consulting Serv	76,000.00	76,000.00	76,155.00	6,125.00	0.00	-155.00	100.2
931.000 Repairs/Maint - Equipment	2,675.00	2,375.00	1,928.62	0.00	0.00	446.38	81.2
985.000 Capital Outlay - under \$5,000	0.00	100.00	99.99	0.00	0.00	0.01	100.0
ASSESSOR	82,175.00	82,175.00	81,877.64	6,125.00	0.00	297.36	99.6
Dept: 265 CITY HALL BUILDINGS & GROUNDS							
702.000 Wages - Full Time	46,408.00	46,408.00	46,350.20	3,569.60	0.00	57.80	99.9
708.000 Costs - SUTA	137.00	137.00	96.31	0.00	0.00	40.69	70.3
709.000 Costs - Social Security	3,026.00	3,026.00	2,781.58	207.58	0.00	244.42	91.9
711.000 Costs - Medicare	708.00	708.00	650.55	48.54	0.00	57.45	91.9
713.000 Overtime	0.00	500.00	276.09	0.00	0.00	223.91	55.2
717.000 Costs - MERS Contribution	2,116.00	5,000.00	4,937.12	378.46	0.00	62.88	98.7
718.000 Costs - Blue Cross Insurance	9,894.00	9,894.00	9,879.84	0.00	0.00	14.16	99.9
718.001 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	699.00	699.00	640.88	0.00	0.00	58.12	91.7
718.003 Costs - Vision / Ancillary	354.00	354.00	354.00	29.50	0.00	0.00	100.0
724.000 Costs - Vehicle Allowance	2,400.00	2,400.00	2,400.00	200.00	0.00	0.00	100.0
725.000 Costs - Life Insurance	113.00	113.00	72.60	0.00	0.00	40.40	64.2
726.000 Costs - Workers Compensation	1,801.00	1,801.00	1,774.15	0.00	0.00	26.85	98.5
752.000 Supplies - Operating	7,500.00	5,500.00	4,452.21	457.12	0.00	1,047.79	80.9
801.000 Professional & Consulting Serv	2,500.00	2,500.00	1,437.00	0.00	0.00	1,063.00	57.5
831.000 Contractual Service	12,000.00	9,000.00	8,264.14	725.50	0.00	735.86	91.8
850.000 Communications - Phone	13,200.00	13,200.00	10,451.52	662.63	0.00	2,748.48	79.2
913.000 Travel & Training	0.00	50.00	8.50	0.00	0.00	41.50	17.0
918.000 Utilities - Water	2,200.00	2,200.00	2,057.54	0.00	0.00	142.46	93.5
920.000 Utilities - Electric	21,500.00	21,500.00	21,612.50	2,101.27	0.00	-112.50	100.5
921.000 Utilities - Natural Gas	5,700.00	5,700.00	3,910.98	288.87	0.00	1,789.02	68.6
930.000 Repairs/Maint - Buildings/Land	0.00	0.00	130.27	130.27	0.00	-130.27	0.0
931.000 Repairs/Maint - Equipment	8,000.00	4,000.00	3,038.30	485.68	0.00	961.70	76.0
985.000 Capital Outlay - under \$5,000	3,000.00	0.00	2,060.08	2,060.08	0.00	-2,060.08	0.0
CITY HALL BUILDINGS & GROUNDS	146,256.00	137,690.00	130,636.36	11,345.10	0.00	7,053.64	94.9
Dept: 275 GENERAL							
752.000 Supplies - Operating	1,000.00	1,000.00	1,065.54	400.00	0.00	-65.54	106.6
801.000 Professional & Consulting Serv	33,000.00	24,000.00	16,345.40	400.00	0.00	7,654.60	68.1
802.000 Attorney	49,200.00	52,000.00	55,041.51	4,050.00	0.00	-3,041.51	105.8
804.000 Attorney - Labor	10,000.00	10,000.00	7,925.00	125.00	0.00	2,075.00	79.3
805.000 Attorney - Tax Appeals	10,500.00	6,200.00	0.00	0.00	0.00	6,200.00	0.0

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 275 GENERAL							
806.000 Attorney - Prosecuting Atty	12,500.00	12,500.00	4,129.29	0.00	0.00	8,370.71	33.0
807.000 Attorney - Litigation	5,800.00	7,300.00	6,841.85	0.00	0.00	458.15	93.7
851.000 Postage	26,000.00	28,500.00	26,545.90	1,214.51	0.00	1,954.10	93.1
852.000 Communications - Data\Internet	2,000.00	2,000.00	2,074.04	145.00	0.00	-74.04	103.7
853.000 Communications - Cell Phones	12,000.00	12,000.00	11,529.46	919.59	0.00	470.54	96.1
920.001 Utilities - Electric Str Light	112,000.00	112,000.00	107,894.41	8,848.07	0.00	4,105.59	96.3
935.000 Insurance	81,000.00	87,500.00	87,213.84	0.00	0.00	286.16	99.7
940.000 Rent	1,700.00	1,700.00	1,616.59	0.00	0.00	83.41	95.1
946.000 Engineering Services	12,000.00	12,000.00	12,000.00	1,000.00	0.00	0.00	100.0
959.000 Bad Debt	500.00	500.00	0.00	0.00	0.00	500.00	0.0
960.000 Bank Charges	6,000.00	6,000.00	5,488.16	371.16	0.00	511.84	91.5
964.000 Refunds	1,000.00	19,500.00	19,280.85	0.00	0.00	219.15	98.9
984.000 Computer Hardware & Software	7,000.00	17,000.00	17,630.47	5,779.00	0.00	-630.47	103.7
995.000 Transfers Out	75,616.00	75,616.00	75,616.00	70,000.00	0.00	0.00	100.0
GENERAL	458,816.00	487,316.00	458,238.31	93,252.33	0.00	29,077.69	94.0
Dept: 301 POLICE							
702.000 Wages - Full Time	644,882.00	643,382.00	601,594.85	48,889.34	0.00	41,787.15	93.5
704.000 Wages - Part-Time	14,742.00	19,142.00	18,322.25	1,356.75	0.00	819.75	95.7
708.000 Costs - SUTA	1,847.00	1,847.00	1,456.99	31.59	0.00	390.01	78.9
709.000 Costs - Social Security	1,205.00	1,205.00	1,164.74	83.49	0.00	40.26	96.7
711.000 Costs - Medicare	10,457.00	10,457.00	10,243.29	801.83	0.00	213.71	98.0
712.000 Costs - In Lieu of BC/BS	14,400.00	15,400.00	14,644.41	0.00	0.00	755.59	95.1
713.000 Overtime	20,400.00	32,400.00	31,146.13	1,816.48	0.00	1,253.87	96.1
713.002 Underage Drinking Grant	0.00	3,000.00	3,000.05	0.00	0.00	-0.05	100.0
717.000 Costs - MERS Contribution	88,809.00	97,409.00	97,648.84	8,636.53	0.00	-239.84	100.2
718.000 Costs - Blue Cross Insurance	110,095.00	107,595.00	97,727.79	0.00	0.00	9,867.21	90.8
718.001 Costs - HSA Contribution	27,000.00	27,000.00	26,410.33	0.00	0.00	589.67	97.8
718.002 Costs - Dental Insurance	7,715.00	7,715.00	7,005.27	0.00	0.00	709.73	90.8
718.003 Costs - Vision / Ancillary	3,363.00	3,363.00	3,573.96	266.98	0.00	-210.96	106.3
721.000 Costs - Uniform/Cleaning Allow	15,400.00	13,400.00	15,577.58	2,162.05	0.00	-2,177.58	116.3
723.000 Costs - Retiree Health Care	3,000.00	3,800.00	4,000.00	500.00	0.00	-200.00	105.3
724.000 Costs - Vehicle Allowance	4,800.00	4,000.00	4,000.00	0.00	0.00	0.00	100.0
725.000 Costs - Life Insurance	2,847.00	2,847.00	2,103.62	0.00	0.00	743.38	73.9
726.000 Costs - Workers Compensation	17,617.00	20,417.00	18,225.01	0.00	0.00	2,191.99	89.3
727.000 Holiday/Vacation/Sick Sellback	15,000.00	34,000.00	33,530.93	0.00	0.00	469.07	98.6
752.000 Supplies - Operating	15,600.00	18,600.00	19,017.57	6,423.36	0.00	-417.57	102.2
770.000 Vehicle Gas / Diesel	13,900.00	15,600.00	15,473.87	1,440.35	0.00	126.13	99.2
791.000 Subscriptions & Publications	100.00	100.00	0.00	0.00	0.00	100.00	0.0
801.000 Professional & Consulting Serv	1,250.00	3,250.00	3,270.00	30.00	0.00	-20.00	100.6
900.000 Printing & Publishing	1,000.00	1,000.00	715.25	0.00	0.00	284.75	71.5
913.000 Travel & Training	9,600.00	9,600.00	9,678.98	427.71	0.00	-78.98	100.8
915.000 Memberships & Dues	500.00	500.00	350.00	0.00	0.00	150.00	70.0
930.000 Repairs/Maint - Buildings/Land	0.00	0.00	60.00	60.00	0.00	-60.00	0.0
931.000 Repairs/Maint - Equipment	8,970.00	8,970.00	7,188.21	329.91	0.00	1,781.79	80.1
932.000 Repairs/Maint - Vehicles	11,000.00	11,000.00	11,047.84	273.96	0.00	-47.84	100.4
933.000 Software Agree / Copier Maint	0.00	0.00	358.50	358.50	0.00	-358.50	0.0
957.000 Motor Pool	31,000.00	31,000.00	30,999.96	2,583.33	0.00	0.04	100.0
983.000 Lease Purchase	1,420.00	1,420.00	1,415.76	117.98	0.00	4.24	99.7
985.000 Capital Outlay - under \$5,000	1,500.00	3,000.00	2,968.91	0.00	0.00	31.09	99.0
POLICE	1,099,419.00	1,152,419.00	1,093,920.89	76,590.14	0.00	58,498.11	94.9
Dept: 336 FIRE							
702.000 Wages - Full Time	464,239.00	459,239.00	430,166.23	31,324.40	0.00	29,072.77	93.7
704.000 Wages - Part-Time	5,000.00	3,000.00	686.25	0.00	0.00	2,313.75	22.9
708.000 Costs - SUTA	1,540.00	1,540.00	869.36	6.79	0.00	670.64	56.5
709.000 Costs - Social Security	310.00	310.00	42.55	0.00	0.00	267.45	13.7
711.000 Costs - Medicare	6,961.00	6,961.00	6,640.09	447.85	0.00	320.91	95.4
712.000 Costs - In Lieu of BC/BS	0.00	0.00	241.98	0.00	0.00	-241.98	0.0
713.000 Overtime	30,000.00	47,500.00	47,166.13	3,368.44	0.00	333.87	99.3
717.000 Costs - MERS Contribution	106,959.00	106,959.00	107,837.67	7,337.92	0.00	-878.67	100.8

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 336 FIRE							
718.000	Costs - Blue Cross Insurance	97,621.00	97,621.00	98,784.80	0.00	0.00	-1,163.80 101.2
718.001	Costs - HSA Contribution	24,000.00	25,250.00	25,214.67	0.00	0.00	35.33 99.9
718.002	Costs - Dental Insurance	6,841.00	6,841.00	7,160.39	0.00	0.00	-319.39 104.7
718.003	Costs - Vision / Ancillary	3,009.00	3,009.00	3,131.39	207.97	0.00	-122.39 104.1
721.000	Costs - Uniform/Cleaning Allow	6,000.00	5,180.00	5,054.67	0.00	0.00	125.33 97.6
722.000	Costs - Food Allowance	6,560.00	6,060.00	6,016.33	0.00	0.00	43.67 99.3
723.000	Costs - Retiree Health Care	15,000.00	15,000.00	14,250.00	1,000.00	0.00	750.00 95.0
725.000	Costs - Life Insurance	1,939.00	1,939.00	1,432.13	0.00	0.00	506.87 73.9
726.000	Costs - Workers Compensation	19,227.00	21,227.00	20,051.25	0.00	0.00	1,175.75 94.5
727.000	Holiday/Vacation/Sick Sellback	27,000.00	35,000.00	34,390.42	0.00	0.00	609.58 98.3
752.000	Supplies - Operating	11,000.00	10,000.00	11,901.13	2,407.73	0.00	-1,901.13 119.0
770.000	Vehicle Gas / Diesel	6,500.00	6,500.00	5,411.77	469.12	0.00	1,088.23 83.3
777.000	Supplies - Medical	16,000.00	17,150.00	17,776.11	430.00	0.00	-626.11 103.7
780.000	Fire Prevention	2,200.00	1,750.00	1,740.66	0.00	0.00	9.34 99.5
791.000	Subscriptions & Publications	350.00	0.00	0.00	0.00	0.00	0.00 0.0
801.000	Professional & Consulting Serv	21,325.00	23,225.00	23,494.92	1,581.59	0.00	-269.92 101.2
831.000	Contractual Service	5,500.00	5,500.00	4,367.60	30.00	0.00	1,132.40 79.4
873.000	Education/Tuition Reimbursemnt	7,500.00	1,700.00	2,118.13	435.63	0.00	-418.13 124.6
900.000	Printing & Publishing	400.00	1,250.00	1,213.78	0.00	0.00	36.22 97.1
913.000	Travel & Training	8,300.00	9,550.00	9,823.66	280.00	0.00	-273.66 102.9
915.000	Memberships & Dues	400.00	425.00	510.00	85.00	0.00	-85.00 120.0
918.000	Utilities - Water	1,490.00	1,490.00	1,396.29	123.60	0.00	93.71 93.7
920.000	Utilities - Electric	5,000.00	5,800.00	5,607.23	398.99	0.00	192.77 96.7
921.000	Utilities - Natural Gas	3,800.00	3,800.00	3,121.00	122.34	0.00	679.00 82.1
930.000	Repairs/Maint - Buildings/Land	0.00	0.00	292.00	292.00	0.00	-292.00 0.0
932.000	Repairs/Maint - Vehicles	12,000.00	15,795.00	16,163.64	2,078.33	0.00	-368.64 102.3
942.000	Hydrant Rental	21,600.00	21,600.00	21,600.00	0.00	0.00	0.00 100.0
956.000	Mutual Aid	200.00	0.00	0.00	0.00	0.00	0.00 0.0
957.000	Motor Pool	62,000.00	62,000.00	62,000.04	5,166.67	0.00	-0.04 100.0
983.000	Lease Purchase	480.00	480.00	471.84	39.32	0.00	8.16 98.3
985.000	Capital Outlay - under \$5,000	6,000.00	1,000.00	5,140.00	5,140.00	0.00	-4,140.00 514.0
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FIRE		1,014,251.00	1,031,651.00	1,003,286.11	62,773.69	0.00	28,364.89 97.3
Dept: 441 PUBLIC WORKS							
702.000	Wages - Full Time	544,773.00	540,023.00	526,560.42	38,966.47	0.00	13,462.58 97.5
704.000	Wages - Part-Time	29,120.00	39,120.00	38,371.76	8,376.25	0.00	748.24 98.1
708.000	Costs - SUTA	2,061.00	2,361.00	2,268.52	89.60	0.00	92.48 96.1
709.000	Costs - Social Security	38,468.00	38,468.00	38,745.11	2,904.74	0.00	-277.11 100.7
711.000	Costs - Medicare	8,997.00	8,997.00	9,061.11	679.33	0.00	-64.11 100.7
712.000	Costs - In Lieu of BC/BS	4,800.00	5,300.00	5,288.16	0.00	0.00	11.84 99.8
713.000	Overtime	42,936.00	32,936.00	30,970.07	1,071.71	0.00	1,965.93 94.0
713.001	2E - Standby Pay	0.00	8,700.00	8,621.62	1,225.84	0.00	78.38 99.1
716.000	Costs - ICMA Contribution	2,966.00	2,966.00	2,715.23	206.24	0.00	250.77 91.5
717.000	Costs - MERS Contribution	23,702.00	23,702.00	23,400.61	1,868.96	0.00	301.39 98.7
718.000	Costs - Blue Cross Insurance	109,418.00	106,418.00	106,290.00	0.00	0.00	128.00 99.9
718.001	Costs - HSA Contribution	28,500.00	28,500.00	28,250.00	0.00	0.00	250.00 99.1
718.002	Costs - Dental Insurance	7,686.00	7,686.00	7,480.83	0.00	0.00	205.17 97.3
718.003	Costs - Vision / Ancillary	3,894.00	3,894.00	4,130.00	295.00	0.00	-236.00 106.1
721.000	Costs - Uniform/Cleaning Allow	5,903.00	4,403.00	2,836.59	144.35	0.00	1,566.41 64.4
723.000	Costs - Retiree Health Care	0.00	4,800.00	4,750.00	0.00	0.00	50.00 99.0
725.000	Costs - Life Insurance	2,139.00	2,139.00	1,512.31	0.00	0.00	626.69 70.7
726.000	Costs - Workers Compensation	38,315.00	45,615.00	42,615.89	0.00	0.00	2,999.11 93.4
727.000	Holiday/Vacation/Sick Sellback	11,000.00	22,700.00	22,285.75	0.00	0.00	414.25 98.2
752.000	Supplies - Operating	13,500.00	23,500.00	23,910.70	1,801.99	0.00	-410.70 101.7
770.000	Vehicle Gas / Diesel	53,800.00	38,000.00	36,483.07	2,329.83	0.00	1,516.93 96.0
791.000	Subscriptions & Publications	200.00	200.00	151.80	0.00	0.00	48.20 75.9
801.000	Professional & Consulting Serv	3,500.00	3,500.00	3,261.45	720.00	0.00	238.55 93.2
888.000	Tree Commission	500.00	500.00	273.55	221.55	0.00	226.45 54.7
900.000	Printing & Publishing	400.00	1,100.00	1,358.10	308.80	0.00	-258.10 123.5
913.000	Travel & Training	5,450.00	1,450.00	133.50	0.00	0.00	1,316.50 9.2
915.000	Memberships & Dues	300.00	450.00	430.00	0.00	0.00	20.00 95.6

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2016 to 6/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 441 PUBLIC WORKS							
918.000 Utilities - Water	2,650.00	2,650.00	1,504.65	0.00	0.00	1,145.35	56.8
918.446 Utilities - Water Bridge	1,060.00	1,500.00	1,521.95	75.61	0.00	-21.95	101.5
920.000 Utilities - Electric	14,000.00	14,000.00	15,184.33	925.63	0.00	-1,184.33	108.5
920.446 Utilities - Electric Bridge	4,400.00	4,400.00	3,218.73	181.23	0.00	1,181.27	73.2
921.000 Utilities - Natural Gas	20,900.00	18,026.00	16,549.79	877.89	0.00	1,476.21	91.8
921.446 Utilities - Natural Gas Bridge	1,000.00	1,200.00	1,040.85	0.00	0.00	159.15	86.7
930.000 Repairs/Maint - Buildings/Land	0.00	0.00	1,817.45	1,817.45	0.00	-1,817.45	0.0
931.000 Repairs/Maint - Equipment	10,450.00	10,450.00	10,010.88	923.06	0.00	439.12	95.8
932.000 Repairs/Maint - Vehicles	83,000.00	66,800.00	58,318.04	1,555.48	0.00	8,481.96	87.3
954.000 Christmas Decorations	8,000.00	4,400.00	4,349.74	0.00	0.00	50.26	98.9
957.000 Motor Pool	72,000.00	72,000.00	72,000.00	6,000.00	0.00	0.00	100.0
983.000 Lease Purchase	1,560.00	260.00	251.80	0.00	0.00	8.20	96.8
985.000 Capital Outlay - under \$5,000	0.00	6,000.00	5,865.65	0.00	0.00	134.35	97.8
PUBLIC WORKS	1,201,348.00	1,199,114.00	1,163,790.01	73,567.01	0.00	35,323.99	97.1
Dept: 701 PLANNING & ZONING							
702.000 Wages - Full Time	57,429.00	57,429.00	53,889.41	4,417.62	0.00	3,539.59	93.8
708.000 Costs - SUTA	137.00	137.00	96.29	0.00	0.00	40.71	70.3
709.000 Costs - Social Security	3,972.00	3,972.00	3,347.97	251.86	0.00	624.03	84.3
711.000 Costs - Medicare	929.00	929.00	782.93	58.90	0.00	146.07	84.3
713.000 Overtime	250.00	250.00	0.00	0.00	0.00	250.00	0.0
717.000 Costs - MERS Contribution	5,791.00	5,791.00	5,817.74	448.54	0.00	-26.74	100.5
718.000 Costs - Blue Cross Insurance	12,474.00	12,474.00	9,879.84	0.00	0.00	2,594.16	79.2
718.001 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	873.00	873.00	757.34	0.00	0.00	115.66	86.8
718.003 Costs - Vision / Ancillary	354.00	354.00	413.00	29.50	0.00	-59.00	116.7
724.000 Costs - Vehicle Allowance	600.00	600.00	600.00	50.00	0.00	0.00	100.0
725.000 Costs - Life Insurance	113.00	113.00	91.50	0.00	0.00	21.50	81.0
726.000 Costs - Workers Compensation	577.00	577.00	690.73	0.00	0.00	-113.73	119.7
752.000 Supplies - Operating	3,200.00	3,200.00	1,811.86	1,767.02	0.00	1,388.14	56.6
791.000 Subscriptions & Publications	200.00	200.00	151.80	0.00	0.00	48.20	75.9
884.000 Historic District Commission	750.00	750.00	727.26	275.00	0.00	22.74	97.0
887.000 Planning Commission	6,000.00	6,000.00	3,199.64	707.50	0.00	2,800.36	53.3
889.000 Zoning Board of Appeals	1,300.00	1,300.00	324.50	0.00	0.00	975.50	25.0
900.000 Printing & Publishing	200.00	200.00	0.00	0.00	0.00	200.00	0.0
913.000 Travel & Training	2,200.00	2,200.00	1,730.97	375.00	0.00	469.03	78.7
915.000 Memberships & Dues	60.00	60.00	85.00	0.00	0.00	-25.00	141.7
931.000 Repairs/Maint - Equipment	2,400.00	2,400.00	2,150.50	93.70	0.00	249.50	89.6
PLANNING & ZONING	102,809.00	102,809.00	89,548.28	8,474.64	0.00	13,260.72	87.1
Dept: 751 PARKS & RECREATION							
702.000 Wages - Full Time	87,901.00	87,901.00	84,576.69	6,761.60	0.00	3,324.31	96.2
704.000 Wages - Part-Time	47,190.00	40,290.00	34,212.10	9,323.00	0.00	6,077.90	84.9
708.000 Costs - SUTA	1,907.00	1,907.00	961.54	99.73	0.00	945.46	50.4
709.000 Costs - Social Security	8,996.00	8,996.00	8,032.54	991.58	0.00	963.46	89.3
711.000 Costs - Medicare	2,089.00	2,089.00	1,878.57	231.92	0.00	210.43	89.9
713.000 Overtime	8,500.00	8,500.00	8,231.82	496.18	0.00	268.18	96.8
717.000 Costs - MERS Contribution	1,751.00	3,251.00	2,857.68	265.20	0.00	393.32	87.9
718.000 Costs - Blue Cross Insurance	19,787.00	22,387.00	22,328.64	0.00	0.00	58.36	99.7
718.001 Costs - HSA Contribution	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	1,398.00	1,598.00	1,572.93	0.00	0.00	25.07	98.4
718.003 Costs - Vision / Ancillary	708.00	708.00	767.00	59.00	0.00	-59.00	108.3
721.000 Costs - Uniform/Cleaning Allow	1,131.00	1,131.00	240.55	0.00	0.00	890.45	21.3
723.000 Costs - Retiree Health Care	0.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
725.000 Costs - Life Insurance	302.00	302.00	219.32	0.00	0.00	82.68	72.6
726.000 Costs - Workers Compensation	4,178.00	4,578.00	4,184.79	0.00	0.00	393.21	91.4
727.000 Holiday/Vacation/Sick Sellback	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
752.000 Supplies - Operating	10,800.00	22,800.00	24,488.37	3,303.53	0.00	-1,688.37	107.4
770.000 Vehicle Gas / Diesel	7,350.00	7,350.00	7,223.55	1,077.45	0.00	126.45	98.3
801.000 Professional & Consulting Serv	500.00	9,000.00	8,840.70	0.00	0.00	159.30	98.2
850.000 Communications - Phone	0.00	750.00	643.58	79.98	0.00	106.42	85.8

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 751 PARKS & RECREATION							
883.000 Harbor Commission	200.00	200.00	200.00	0.00	0.00	0.00	100.0
885.000 Non-Motorized Transportation	500.00	460.00	0.00	0.00	0.00	460.00	0.0
886.000 Parks Commission	500.00	500.00	500.00	0.00	0.00	0.00	100.0
900.000 Printing & Publishing	500.00	500.00	144.00	0.00	0.00	356.00	28.8
913.000 Travel & Training	750.00	1,450.00	1,122.00	0.00	0.00	328.00	77.4
915.000 Memberships & Dues	160.00	160.00	0.00	0.00	0.00	160.00	0.0
918.000 Utilities - Water	13,000.00	21,000.00	22,745.60	1,266.08	0.00	-1,745.60	108.3
920.000 Utilities - Electric	21,000.00	21,000.00	20,351.64	2,702.10	0.00	648.36	96.9
921.000 Utilities - Natural Gas	1,000.00	1,000.00	926.01	48.47	0.00	73.99	92.6
930.000 Repairs/Maint - Buildings/Land	0.00	0.00	11,702.53	11,702.53	0.00	-11,702.53	0.0
931.000 Repairs/Maint - Equipment	34,500.00	34,500.00	36,979.16	2,431.09	0.00	-2,479.16	107.2
932.000 Repairs/Maint - Vehicles	48,000.00	30,250.00	28,288.76	130.32	0.00	1,961.24	93.5
957.000 Motor Pool	36,000.00	36,000.00	36,000.00	3,000.00	0.00	0.00	100.0
985.000 Capital Outlay - under \$5,000	0.00	4,000.00	3,222.77	0.00	0.00	777.23	80.6
PARKS & RECREATION	367,598.00	384,558.00	382,442.84	43,969.76	0.00	2,115.16	99.4
Dept: 801 APPROPRIATIONS							
890.000 Alternatives for Area Youth	13,000.00	13,000.00	13,000.00	0.00	0.00	0.00	100.0
891.001 2-1-1	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
892.000 Alliance for Economic Success	46,518.00	46,518.00	46,518.00	0.00	0.00	0.00	100.0
893.000 Junior Baseball	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00	100.0
893.500 MAPS Paine Pool	40,000.00	40,000.00	40,000.00	0.00	0.00	0.00	100.0
894.000 Manistee Recreation Assoc.	28,500.00	28,500.00	28,500.00	0.00	0.00	0.00	100.0
894.500 Manistee Saints	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00	100.0
895.000 Man. Co. Historical Museum	10,500.00	10,500.00	10,500.00	0.00	0.00	0.00	100.0
896.000 PEG Studio	25,500.00	25,500.00	25,500.00	0.00	0.00	0.00	100.0
897.000 Ramsdell Regional Center for A	70,000.00	70,000.00	70,000.00	0.00	0.00	0.00	100.0
899.000 Veteran's Memorial Day	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	100.0
APPROPRIATIONS	247,518.00	247,518.00	247,518.00	0.00	0.00	0.00	100.0
Dept: 905 DEBT SERVICE							
991.006 2010 DDA Refunding - Principal	120,000.00	120,000.00	120,000.00	0.00	0.00	0.00	100.0
991.007 2010 Cap Imp Principal	235,000.00	235,000.00	235,000.00	0.00	0.00	0.00	100.0
991.008 2013 CI Refunding - Principal	175,000.00	175,000.00	175,000.00	0.00	0.00	0.00	100.0
992.106 2010 DDA Refunding - Interest	16,150.00	16,150.00	16,150.00	0.00	0.00	0.00	100.0
992.107 2010 Cap Imp Interest	191,766.00	191,766.00	191,766.25	0.00	0.00	-0.25	100.0
992.108 2013 CI Refunding - Interest	37,150.00	37,150.00	37,150.00	0.00	0.00	0.00	100.0
DEBT SERVICE	775,066.00	775,066.00	775,066.25	0.00	0.00	-0.25	100.0
Expenditures	6,221,933.00	6,338,483.00	6,128,510.44	424,522.31	0.00	209,972.56	96.7

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 202 - MAJOR STREET FUND							
Revenues							
Dept: 000							
540.000 State Grant - Other	10,525.00	10,525.00	10,518.08	0.00	0.00	6.92	99.9
546.001 State Grant - Act 51 Revenue	480,268.00	480,268.00	442,173.69	43,938.73	0.00	38,094.31	92.1
548.000 Snow Removal	0.00	0.00	16,223.73	0.00	0.00	-16,223.73	0.0
626.000 Charge for Service	184,500.00	184,500.00	37,086.00	0.00	0.00	147,414.00	20.1
665.000 Investment - Interest	200.00	200.00	1,650.13	216.00	0.00	-1,450.13	825.1
699.000 Transfers In	10,000.00	10,000.00	10,000.00	10,000.00	0.00	0.00	100.0
Dept: 000	685,493.00	685,493.00	517,651.63	54,154.73	0.00	167,841.37	75.5
Revenues	685,493.00	685,493.00	517,651.63	54,154.73	0.00	167,841.37	75.5
Expenditures							
Dept: 000							
752.000 Supplies - Operating	500.00	500.00	113.58	0.00	0.00	386.42	22.7
863.000 Traffic Services	12,000.00	12,000.00	18,290.57	576.12	0.00	-6,290.57	152.4
864.000 Preservation Streets	646,400.00	646,400.00	187,871.79	21,643.00	0.00	458,528.21	29.1
865.000 Routine Maintenance Bridges	5,000.00	5,000.00	3,142.90	0.00	0.00	1,857.10	62.9
866.000 Winter Maintenance Streets	180,780.00	180,780.00	155,942.40	10,815.00	0.00	24,837.60	86.3
995.000 Transfers Out	100,938.00	100,938.00	100,947.06	20,000.00	0.00	-9.06	100.0
Dept: 000	945,618.00	945,618.00	466,308.30	53,034.12	0.00	479,309.70	49.3
Expenditures	945,618.00	945,618.00	466,308.30	53,034.12	0.00	479,309.70	49.3

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 203 - LOCAL STREET FUND							
Revenues							
Dept: 000							
540.000 State Grant - Other	10,525.00	10,525.00	10,518.07	0.00	0.00	6.93	99.9
546.001 State Grant - Act 51 Revenue	165,247.00	165,247.00	134,160.05	15,257.69	0.00	31,086.95	81.2
548.000 Snow Removal	0.00	0.00	13,297.67	0.00	0.00	-13,297.67	0.0
665.000 Investment - Interest	80.00	80.00	0.00	0.00	0.00	80.00	0.0
699.000 Transfers In	260,938.00	260,938.00	260,947.06	180,000.00	0.00	-9.06	100.0
Dept: 000	436,790.00	436,790.00	418,922.85	195,257.69	0.00	17,867.15	95.9
Revenues	436,790.00	436,790.00	418,922.85	195,257.69	0.00	17,867.15	95.9
Expenditures							
Dept: 000							
752.000 Supplies - Operating	500.00	500.00	0.00	0.00	0.00	500.00	0.0
863.000 Traffic Services	5,000.00	5,000.00	1,289.16	1,014.96	0.00	3,710.84	25.8
864.000 Preservation Streets	96,200.00	96,200.00	63,656.28	5,342.33	0.00	32,543.72	66.2
866.000 Winter Maintenance Streets	78,730.00	78,730.00	59,332.03	3,519.17	0.00	19,397.97	75.4
995.000 Transfers Out	80,938.00	80,938.00	80,947.06	0.00	0.00	-9.06	100.0
Dept: 000	261,368.00	261,368.00	205,224.53	9,876.46	0.00	56,143.47	78.5
Expenditures	261,368.00	261,368.00	205,224.53	9,876.46	0.00	56,143.47	78.5

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 204 - MUNICIPAL STREET FUND							
Revenues							
Dept: 000							
450.000 Special Assessment Revenue	1,500.00	1,500.00	1,917.69	0.00	0.00	-417.69	127.8
546.002 State Grant - ROW Fee	22,500.00	22,500.00	27,311.58	27,311.58	0.00	-4,811.58	121.4
665.000 Investment - Interest	360.00	360.00	152.04	0.00	0.00	207.96	42.2
676.000 Reimbursement	7,143.00	7,143.00	0.00	0.00	0.00	7,143.00	0.0
Dept: 000	31,503.00	31,503.00	29,381.31	27,311.58	0.00	2,121.69	93.3
Revenues	31,503.00	31,503.00	29,381.31	27,311.58	0.00	2,121.69	93.3
Expenditures							
Dept: 000							
801.000 Professional & Consulting Serv	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
950.000 Trees	5,000.00	5,000.00	1,434.00	0.00	0.00	3,566.00	28.7
995.000 Transfers Out	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00	100.0
Dept: 000	32,000.00	32,000.00	21,434.00	20,000.00	0.00	10,566.00	67.0
Expenditures	32,000.00	32,000.00	21,434.00	20,000.00	0.00	10,566.00	67.0

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 226 - CITY REFUSE FUND							
Revenues							
Dept: 000							
402.000 Taxes - Real/Personal Property	192,176.00	192,176.00	190,445.84	0.00	0.00	1,730.16	99.1
411.000 Taxes - Delinq Real Property	10,446.00	10,446.00	9,647.58	9,647.58	0.00	798.42	92.4
412.000 Taxes - Delinq Personal Prop	200.00	200.00	638.30	0.00	0.00	-438.30	319.2
626.000 Charge for Service	254,400.00	254,400.00	264,107.30	22,275.85	0.00	-9,707.30	103.8
643.000 Sales - Yard Bags	10,000.00	10,000.00	9,518.00	1,040.00	0.00	482.00	95.2
644.000 Sales - Trash Bags	1,000.00	1,000.00	505.00	45.00	0.00	495.00	50.5
665.000 Investment - Interest	150.00	150.00	0.00	0.00	0.00	150.00	0.0
Dept: 000	468,372.00	468,372.00	474,862.02	33,008.43	0.00	-6,490.02	101.4
Revenues	468,372.00	468,372.00	474,862.02	33,008.43	0.00	-6,490.02	101.4
Expenditures							
Dept: 000							
752.000 Supplies - Operating	2,500.00	2,100.00	1,765.50	0.00	0.00	334.50	84.1
755.000 Supplies - Yard Bags	12,000.00	12,000.00	6,111.96	0.00	0.00	5,888.04	50.9
803.000 Administration	32,786.00	32,786.00	32,786.00	0.00	0.00	0.00	100.0
826.000 Residential Contract Fees	343,149.00	343,149.00	332,946.83	30,702.70	0.00	10,202.17	97.0
827.000 Municipal Contract Fees	21,000.00	21,000.00	18,047.89	2,629.11	0.00	2,952.11	85.9
829.000 Trash Haul City	18,720.00	18,720.00	18,720.00	0.00	0.00	0.00	100.0
830.001 Yard Waste City	37,800.00	37,800.00	41,640.00	6,990.00	0.00	-3,840.00	110.2
920.000 Utilities - Electric	0.00	400.00	363.98	29.69	0.00	36.02	91.0
Dept: 000	467,955.00	467,955.00	452,382.16	40,351.50	0.00	15,572.84	96.7
Expenditures	467,955.00	467,955.00	452,382.16	40,351.50	0.00	15,572.84	96.7

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO							
Revenues							
Dept: 000							
402.000 Taxes - Real/Personal Property	0.00	0.00	341.25	0.00	0.00	-341.25	0.0
676.000 Reimbursement	0.00	0.00	9,140.09	0.00	0.00	-9,140.09	0.0
Dept: 000	0.00	0.00	9,481.34	0.00	0.00	-9,481.34	0.0
Revenues	0.00	0.00	9,481.34	0.00	0.00	-9,481.34	0.0
Expenditures							
Dept: 000							
752.000 Supplies - Operating	0.00	0.00	13.50	0.00	0.00	-13.50	0.0
801.000 Professional & Consulting Serv	0.00	0.00	1,961.25	877.50	0.00	-1,961.25	0.0
Dept: 000	0.00	0.00	1,974.75	877.50	0.00	-1,974.75	0.0
Dept: 691 MDEQ Loan							
991.001 American Materials MDEQ Loan	0.00	0.00	9,140.09	0.00	0.00	-9,140.09	0.0
MDEQ Loan	0.00	0.00	9,140.09	0.00	0.00	-9,140.09	0.0
Expenditures	0.00	0.00	11,114.84	877.50	0.00	-11,114.84	0.0

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 245 - OIL & GAS FUND							
Revenues							
Dept: 000							
665.000 Investment - Interest	200,000.00	200,000.00	229,356.38	58,686.95	0.00	-29,356.38	114.7
668.000 Investment - Oil Royalties	0.00	0.00	576.31	569.11	0.00	-576.31	0.0
669.000 Investment - Gains & Losses	200,000.00	200,000.00	709,070.40	169,267.71	0.00	-509,070.40	354.5
Dept: 000	400,000.00	400,000.00	939,003.09	228,523.77	0.00	-539,003.09	234.8
Revenues	400,000.00	400,000.00	939,003.09	228,523.77	0.00	-539,003.09	234.8
Expenditures							
Dept: 000							
752.000 Supplies - Operating	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
801.000 Professional & Consulting Serv	48,000.00	48,000.00	51,932.53	13,324.08	0.00	-3,932.53	108.2
995.000 Transfers Out	394,226.00	394,226.00	394,226.00	0.00	0.00	0.00	100.0
Dept: 000	444,726.00	444,726.00	446,158.53	13,324.08	0.00	-1,432.53	100.3
Expenditures	444,726.00	444,726.00	446,158.53	13,324.08	0.00	-1,432.53	100.3

REVENUE/EXPENDITURE REPORT
 **** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 272 - PEG COMMISSION							
Revenues							
Dept: 000							
581.000 Contribution from Local Units	34,300.00	34,300.00	34,300.00	950.00	0.00	0.00	100.0
625.000 Underwriters Fee	0.00	0.00	300.00	300.00	0.00	-300.00	0.0
679.000 Cable Grant	6,600.00	6,600.00	4,096.92	0.00	0.00	2,503.08	62.1
Dept: 000	40,900.00	40,900.00	38,696.92	1,250.00	0.00	2,203.08	94.6
Revenues	40,900.00	40,900.00	38,696.92	1,250.00	0.00	2,203.08	94.6
Expenditures							
Dept: 000							
752.000 Supplies - Operating	1,339.00	1,339.00	1,523.66	0.00	0.00	-184.66	113.8
801.000 Professional & Consulting Serv	38,000.00	38,000.00	38,000.04	3,166.67	0.00	-0.04	100.0
915.000 Memberships & Dues	275.00	275.00	0.00	0.00	0.00	275.00	0.0
931.000 Repairs/Maint - Equipment	200.00	200.00	56.00	56.00	0.00	144.00	28.0
985.000 Capital Outlay - under \$5,000	1,086.00	1,086.00	0.00	0.00	0.00	1,086.00	0.0
Dept: 000	40,900.00	40,900.00	39,579.70	3,222.67	0.00	1,320.30	96.8
Expenditures	40,900.00	40,900.00	39,579.70	3,222.67	0.00	1,320.30	96.8

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 275 - GRANT MANAGEMENT FUND							
Revenues							
Dept: 000							
585.070 2016 Cycle 1 Swim Buoys	0.00	0.00	3,050.00	0.00	0.00	-3,050.00	0.0
585.071 2016 Cycle 2 Fire TrainTrlr	0.00	0.00	16,000.00	0.00	0.00	-16,000.00	0.0
585.072 2016 Cycle 2 Pol Staff & Comm	0.00	0.00	4,000.00	0.00	0.00	-4,000.00	0.0
585.073 2017 Cycle 1 Pol Radar Units	0.00	0.00	8,940.00	8,940.00	0.00	-8,940.00	0.0
585.074 2017 Cycle 1 Fire EMS Equip	0.00	0.00	4,000.00	4,000.00	0.00	-4,000.00	0.0
Dept: 000	0.00	0.00	35,990.00	12,940.00	0.00	-35,990.00	0.0
Revenues	0.00	0.00	35,990.00	12,940.00	0.00	-35,990.00	0.0
Expenditures							
Dept: 901 LOCAL REVENUE SHARING GRANTS							
965.063 2014 Cycle 1 Fire Paramedic Tr	0.00	0.00	984.79	0.00	0.00	-984.79	0.0
965.070 2016 Cycle 1 - Swim Buoys	0.00	0.00	3,050.00	0.00	0.00	-3,050.00	0.0
965.071 2016 Cycle 2 - Fire TrainTrlr	0.00	0.00	15,724.25	0.00	0.00	-15,724.25	0.0
965.072 2016 Cycle 2 - Pol Staff/Comm	0.00	0.00	4,000.00	0.00	0.00	-4,000.00	0.0
LOCAL REVENUE SHARING GRANTS	0.00	0.00	23,759.04	0.00	0.00	-23,759.04	0.0
Dept: 902 OTHER GRANTS							
986.105 CDBG - North Channel Outlet	0.00	0.00	5,400.00	5,400.00	0.00	-5,400.00	0.0
OTHER GRANTS	0.00	0.00	5,400.00	5,400.00	0.00	-5,400.00	0.0
Expenditures	0.00	0.00	29,159.04	5,400.00	0.00	-29,159.04	0.0

REVENUE/EXPENDITURE REPORT
 **** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 296 - RAMSDELL THEATRE							
Expenditures							
Dept: 000							
995.000 Transfers Out	0.00	0.00	79,420.63	0.00	0.00	-79,420.63	0.0
995.005 Transfer Out - Appropri/NonProf	0.00	0.00	775,080.24	0.00	0.00	-775,080.24	0.0
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Dept: 000	0.00	0.00	854,500.87	0.00	0.00	-854,500.87	0.0
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Expenditures	0.00	0.00	854,500.87	0.00	0.00	-854,500.87	0.0

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS							
Revenues							
Dept: 000							
581.000 Contribution from Local Units	70,000.00	70,000.00	70,000.00	17,500.00	0.00	0.00	100.0
582.000 Local Grants	2,500.00	2,500.00	0.00	-17,500.00	0.00	2,500.00	0.0
647.000 Sales - Concessions	6,000.00	6,000.00	2,246.00	0.00	0.00	3,754.00	37.4
647.001 Sales - Advertising	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
651.001 Admit Fee - Movies/Opera	5,520.00	5,520.00	5,363.13	0.00	0.00	156.87	97.2
651.002 Admit Fee - Presenting	30,000.00	30,000.00	19,459.45	0.00	0.00	10,540.55	64.9
651.003 Admit Fee - Workshops/Classes	4,500.00	4,500.00	857.00	225.00	0.00	3,643.00	19.0
651.004 Admit Fee - Community Theatre	121,423.00	0.00	0.00	0.00	0.00	0.00	0.0
651.005 Admit Fee - Exhibits	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
651.006 Admit Fee - Tours	0.00	0.00	735.00	60.00	0.00	-735.00	0.0
665.000 Investment - Interest	50.00	50.00	0.00	0.00	0.00	50.00	0.0
667.000 Rental Income	0.00	0.00	12,541.72	0.00	0.00	-12,541.72	0.0
667.001 Rental - Ballroom	19,500.00	19,500.00	27,302.50	3,130.00	0.00	-7,802.50	140.0
667.002 Rental - Theatre	7,000.00	7,000.00	12,956.00	240.00	0.00	-5,956.00	185.1
667.003 Rental - Hardy Hall	1,750.00	1,750.00	2,912.50	0.00	0.00	-1,162.50	166.4
667.004 Rental - Balcony	0.00	0.00	1,380.00	540.00	0.00	-1,380.00	0.0
667.005 Rental - Workshops	0.00	0.00	595.00	0.00	0.00	-595.00	0.0
674.000 Contributions / Donations	30,000.00	30,000.00	42,657.48	265.00	0.00	-12,657.48	142.2
674.001 Sponsorships	3,000.00	3,000.00	4,000.00	0.00	0.00	-1,000.00	133.3
699.000 Transfers In	0.00	59,421.00	59,420.63	0.00	0.00	0.37	100.0
Dept: 000	311,243.00	249,241.00	262,426.41	4,460.00	0.00	-13,185.41	105.3
Revenues	311,243.00	249,241.00	262,426.41	4,460.00	0.00	-13,185.41	105.3
Expenditures							
Dept: 000							
702.000 Wages - Full Time	49,383.00	49,383.00	46,984.49	5,703.00	0.00	2,398.51	95.1
704.000 Wages - Part-Time	14,100.00	14,100.00	8,538.26	0.00	0.00	5,561.74	60.6
708.000 Costs - SUTA	137.00	137.00	505.36	38.75	0.00	-368.36	368.9
709.000 Costs - Social Security	3,936.00	3,936.00	3,665.66	353.58	0.00	270.34	93.1
710.000 Costs - FUTA	0.00	0.00	31.53	8.61	0.00	-31.53	0.0
711.000 Costs - Medicare	921.00	921.00	857.39	82.70	0.00	63.61	93.1
717.000 Costs - MERS Contribution	5,000.00	5,000.00	2,523.48	0.00	0.00	2,476.52	50.5
718.000 Costs - Blue Cross Insurance	9,894.00	9,894.00	4,939.92	0.00	0.00	4,954.08	49.9
718.001 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	700.00	700.00	349.38	0.00	0.00	350.62	49.9
718.003 Costs - Vision / Ancillary	354.00	354.00	206.50	0.00	0.00	147.50	58.3
725.000 Costs - Life Insurance	113.00	113.00	27.72	0.00	0.00	85.28	24.5
726.000 Costs - Workers Compensation	666.00	666.00	680.36	0.00	0.00	-14.36	102.2
727.000 Holiday/Vacation/Sick Sellback	0.00	0.00	2,388.58	0.00	0.00	-2,388.58	0.0
752.000 Supplies - Operating	8,000.00	8,000.00	4,579.37	1,579.98	0.00	3,420.63	57.2
801.000 Professional & Consulting Serv	8,500.00	8,500.00	6,638.89	2,280.00	0.00	1,861.11	78.1
831.000 Contractual Service	13,000.00	13,000.00	14,369.36	1,693.38	0.00	-1,369.36	110.5
850.000 Communications - Phone	2,000.00	2,000.00	761.54	79.98	0.00	1,238.46	38.1
851.000 Postage	0.00	1,000.00	63.21	0.00	0.00	936.79	6.3
880.000 Marketing & Promotion	2,500.00	2,500.00	11,415.00	1,965.00	0.00	-8,915.00	456.6
881.000 Ramsdell - Concession Expense	3,000.00	3,000.00	1,434.63	0.00	0.00	1,565.37	47.8
881.001 Ramsdell - Movie / Opera Expen	5,500.00	5,500.00	4,488.15	183.25	0.00	1,011.85	81.6
881.002 Ramsdell - Presenting Expense	28,500.00	28,500.00	27,391.50	128.00	0.00	1,108.50	96.1
881.003 Ramsdell - Workshops & Classes	3,150.00	3,150.00	1,172.13	490.23	0.00	1,977.87	37.2
881.004 Ramsdell - Community Theatre	106,612.00	0.00	0.00	0.00	0.00	0.00	0.0
881.005 Ramsdell - Exhibits	5,600.00	5,600.00	0.00	0.00	0.00	5,600.00	0.0
881.006 Ramsdell - Misc. Events	0.00	0.00	583.73	53.75	0.00	-583.73	0.0
882.000 Fundraising Expense	0.00	0.00	7,533.10	60.00	0.00	-7,533.10	0.0
900.000 Printing & Publishing	500.00	500.00	607.87	126.75	0.00	-107.87	121.6
913.000 Travel & Training	1,000.00	1,000.00	4,816.72	311.15	0.00	-3,816.72	481.7
915.000 Memberships & Dues	425.00	425.00	800.00	0.00	0.00	-375.00	188.2
918.000 Utilities - Water	600.00	600.00	517.32	49.47	0.00	82.68	86.2
920.000 Utilities - Electric	15,000.00	15,000.00	13,366.73	1,282.36	0.00	1,633.27	89.1
921.000 Utilities - Natural Gas	14,000.00	14,000.00	11,065.42	531.22	0.00	2,934.58	79.0

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS							
Expenditures							
Dept: 000							
930.000 Repairs/Maint - Buildings/Land	0.00	0.00	134.74	134.74	0.00	-134.74	0.0
931.000 Repairs/Maint - Equipment	23,000.00	23,000.00	6,667.14	0.00	0.00	16,332.86	29.0
935.000 Insurance	4,200.00	4,200.00	5,380.50	284.00	0.00	-1,180.50	128.1
940.000 Rent	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00	100.0
985.000 Capital Outlay - under \$5,000	0.00	0.00	6,491.06	2,000.00	0.00	-6,491.06	0.0
Dept: 000	334,291.00	228,679.00	205,976.74	19,419.90	0.00	22,702.26	90.1
Expenditures	334,291.00	228,679.00	205,976.74	19,419.90	0.00	22,702.26	90.1

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 430 - CAPITAL IMPROVEMENT FUND							
Revenues							
Dept: 000							
665.000 Investment - Interest	200.00	200.00	0.00	0.00	0.00	200.00	0.0
699.000 Transfers In	394,226.00	394,226.00	394,226.00	0.00	0.00	0.00	100.0
Dept: 000	394,426.00	394,426.00	394,226.00	0.00	0.00	200.00	99.9
Revenues	394,426.00	394,426.00	394,226.00	0.00	0.00	200.00	99.9
Expenditures							
Dept: 000							
986.003 Ramsdell - Roof Note	36,080.00	36,080.00	35,975.69	0.00	0.00	104.31	99.7
986.004 Ramsdell - HVAC Note	108,950.00	108,950.00	108,950.00	0.00	0.00	0.00	100.0
986.019 Marina Bldg Note Support	65,000.00	65,000.00	65,000.00	0.00	0.00	0.00	100.0
986.020 First St Bond	72,256.00	72,256.00	0.00	0.00	0.00	72,256.00	0.0
986.022 5th Ave Beach Improve FY14/15	0.00	19,202.00	19,205.22	0.00	0.00	-3.22	100.0
986.029 Local Streets FY18	80,000.00	80,000.00	80,000.00	80,000.00	0.00	0.00	100.0
986.030 DPW Electric Gate FY16/17	6,500.00	7,200.00	7,125.74	0.00	0.00	74.26	99.0
986.031 Marina Accessible Door FY16/17	6,500.00	6,500.00	6,060.00	0.00	0.00	440.00	93.2
986.032 FEMA Grant Match FY16/17	6,000.00	0.00	0.00	0.00	0.00	0.00	0.0
986.035 Accounting Software FY17,18,19	0.00	5,000.00	5,000.00	0.00	0.00	0.00	100.0
995.000 Transfers Out	0.00	0.00	72,254.03	0.00	0.00	-72,254.03	0.0
Dept: 000	381,286.00	400,188.00	399,570.68	80,000.00	0.00	617.32	99.8
Expenditures	381,286.00	400,188.00	399,570.68	80,000.00	0.00	617.32	99.8

REVENUE/EXPENDITURE REPORT
 **** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 496 - RENAISSANCE PARK							
Revenues							
Dept: 000							
699.000 Transfers In	5,616.00	5,616.00	5,616.00	0.00	0.00	0.00	100.0
Dept: 000	5,616.00	5,616.00	5,616.00	0.00	0.00	0.00	100.0
Revenues	5,616.00	5,616.00	5,616.00	0.00	0.00	0.00	100.0
Expenditures							
Dept: 000							
991.002 Renaissance Park - Principal	5,616.00	5,616.00	3,743.92	0.00	0.00	1,872.08	66.7
Dept: 000	5,616.00	5,616.00	3,743.92	0.00	0.00	1,872.08	66.7
Expenditures	5,616.00	5,616.00	3,743.92	0.00	0.00	1,872.08	66.7

REVENUE/EXPENDITURE REPORT
 **** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 501 - BOAT LAUNCH FUND							
Revenues							
Dept: 000							
642.000 Sales	37,000.00	37,000.00	35,536.50	3,320.00	0.00	1,463.50	96.0
665.000 Investment - Interest	10.00	10.00	0.00	0.00	0.00	10.00	0.0
Dept: 000	37,010.00	37,010.00	35,536.50	3,320.00	0.00	1,473.50	96.0
Revenues	37,010.00	37,010.00	35,536.50	3,320.00	0.00	1,473.50	96.0
Expenditures							
Dept: 000							
752.000 Supplies - Operating	2,800.00	2,800.00	320.98	0.00	0.00	2,479.02	11.5
801.000 Professional & Consulting Serv	500.00	500.00	0.00	0.00	0.00	500.00	0.0
803.000 Administration	2,591.00	2,591.00	2,591.00	0.00	0.00	0.00	100.0
850.000 Communications - Phone	1,140.00	1,140.00	408.13	39.99	0.00	731.87	35.8
880.000 Marketing & Promotion	500.00	500.00	0.00	0.00	0.00	500.00	0.0
918.000 Utilities - Water	2,280.00	2,280.00	2,469.55	182.31	0.00	-189.55	108.3
920.000 Utilities - Electric	3,700.00	3,700.00	3,408.39	334.60	0.00	291.61	92.1
930.000 Repairs/Maint - Buildings/Land	1,000.00	1,000.00	55.87	0.00	0.00	944.13	5.6
931.000 Repairs/Maint - Equipment	0.00	0.00	172.35	172.35	0.00	-172.35	0.0
960.000 Bank Charges	650.00	650.00	620.05	54.60	0.00	29.95	95.4
Dept: 000	15,161.00	15,161.00	10,046.32	783.85	0.00	5,114.68	66.3
Dept: 905 DEBT SERVICE							
992.203 Interest - Internal Loan	1,642.00	1,642.00	1,642.39	0.00	0.00	-0.39	100.0
DEBT SERVICE	1,642.00	1,642.00	1,642.39	0.00	0.00	-0.39	100.0
Expenditures	16,803.00	16,803.00	11,688.71	783.85	0.00	5,114.29	69.6

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER UTILITY							
Revenues							
Dept: 000							
540.000 State Grant - Other	600,000.00	600,000.00	964,288.18	240,392.75	0.00	-364,288.18	160.7
613.000 Penalties	43,456.00	43,456.00	42,974.46	3,056.12	0.00	481.54	98.9
614.000 Water Ready to Serve	211,045.00	211,045.00	199,320.52	17,454.96	0.00	11,724.48	94.4
615.000 Sewer Ready to Serve	640,494.00	640,494.00	565,907.27	49,511.90	0.00	74,586.73	88.4
616.000 New Service	15,000.00	15,000.00	54,160.36	32,912.00	0.00	-39,160.36	361.1
626.000 Charge for Service	500.00	500.00	397.50	50.00	0.00	102.50	79.5
642.000 Sales	0.00	0.00	400.00	0.00	0.00	-400.00	0.0
648.000 Sales - Water	919,209.00	919,209.00	873,827.18	92,760.82	0.00	45,381.82	95.1
649.000 Sales - Sewer	2,179,798.00	2,179,798.00	1,878,885.44	186,192.19	0.00	300,912.56	86.2
650.000 Sales - Meters	6,700.00	6,700.00	6,169.33	396.00	0.00	530.67	92.1
665.000 Investment - Interest	2,500.00	2,500.00	9,991.78	623.68	0.00	-7,491.78	399.7
667.000 Rental Income	99,293.00	99,293.00	112,517.31	295.89	0.00	-13,224.31	113.3
667.020 Rental - Hydrant & Tunnel	21,600.00	21,600.00	21,600.00	0.00	0.00	0.00	100.0
672.000 Other Revenue	7,500.00	7,500.00	12,531.30	1,350.00	0.00	-5,031.30	167.1
676.000 Reimbursement	10,000.00	10,000.00	-1,879.77	300.00	0.00	11,879.77	-18.8
680.000 Capital Cost Recovery	23,856.00	23,856.00	22,927.69	1,987.95	0.00	928.31	96.1
687.000 Refunds	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
698.000 Insurance Settlement	0.00	0.00	1,064.32	0.00	0.00	-1,064.32	0.0
699.000 Transfers In	394,226.00	394,226.00	394,226.00	0.00	0.00	0.00	100.0
Dept: 000	5,179,177.00	5,179,177.00	5,159,308.87	627,284.26	0.00	19,868.13	99.6
Revenues	5,179,177.00	5,179,177.00	5,159,308.87	627,284.26	0.00	19,868.13	99.6
Expenditures							
Dept: 275 GENERAL							
955.000 Miscellaneous Expense	500.00	500.00	0.00	0.00	0.00	500.00	0.0
961.000 Utility Ownership Fee	183,167.00	183,167.00	183,167.04	15,263.92	0.00	-0.04	100.0
995.000 Transfers Out	394,226.00	394,226.00	394,226.00	0.00	0.00	0.00	100.0
GENERAL	577,893.00	577,893.00	577,393.04	15,263.92	0.00	499.96	99.9
Dept: 541 ADMINISTRATION							
702.000 Wages - Full Time	113,728.00	113,728.00	107,723.19	8,747.62	0.00	6,004.81	94.7
708.000 Costs - SUTA	274.00	274.00	192.60	0.00	0.00	81.40	70.3
709.000 Costs - Social Security	7,122.00	7,122.00	6,640.52	494.74	0.00	481.48	93.2
711.000 Costs - Medicare	1,666.00	1,666.00	1,552.93	115.70	0.00	113.07	93.2
713.000 Overtime	1,000.00	1,000.00	452.40	0.00	0.00	547.60	45.2
717.000 Costs - MERS Contribution	11,519.00	11,519.00	11,245.57	878.26	0.00	273.43	97.6
718.000 Costs - Blue Cross Insurance	22,367.00	22,367.00	22,328.64	0.00	0.00	38.36	99.8
718.001 Costs - HSA Contribution	6,000.00	6,000.00	6,000.00	0.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	1,572.00	1,572.00	1,572.93	0.00	0.00	-0.93	100.1
718.003 Costs - Vision / Ancillary	708.00	708.00	767.00	59.00	0.00	-59.00	108.3
725.000 Costs - Life Insurance	265.00	265.00	191.71	0.00	0.00	73.29	72.3
726.000 Costs - Workers Compensation	1,830.00	1,830.00	1,672.04	0.00	0.00	157.96	91.4
727.000 Holiday/Vacation/Sick Sellback	0.00	2,100.00	2,029.35	0.00	0.00	70.65	96.6
752.000 Supplies - Operating	10,900.00	10,900.00	7,944.99	235.87	0.00	2,955.01	72.9
801.000 Professional & Consulting Serv	5,000.00	0.00	0.00	0.00	0.00	0.00	0.0
802.000 Attorney	0.00	6,000.00	4,560.00	19.00	0.00	1,440.00	76.0
803.000 Administration	343,438.00	343,438.00	343,437.96	28,619.83	0.00	0.04	100.0
831.000 Contractual Service	3,600.00	3,600.00	1,138.28	0.00	0.00	2,461.72	31.6
850.000 Communications - Phone	8,000.00	8,000.00	9,285.80	357.70	0.00	-1,285.80	116.1
900.000 Printing & Publishing	6,500.00	6,500.00	7,517.73	1,821.10	0.00	-1,017.73	115.7
913.000 Travel & Training	2,000.00	2,000.00	192.97	0.00	0.00	1,807.03	9.6
915.000 Memberships & Dues	150.00	150.00	75.00	0.00	0.00	75.00	50.0
933.000 Software Agree / Copier Maint	0.00	0.00	207.33	207.33	0.00	-207.33	0.0
960.000 Bank Charges	8,500.00	5,800.00	990.67	60.75	0.00	4,809.33	17.1
985.000 Capital Outlay - under \$5,000	1,000.00	600.00	6,362.50	0.00	0.00	-5,762.50	1060.4
ADMINISTRATION	557,139.00	557,139.00	544,082.11	41,616.90	0.00	13,056.89	97.7
Dept: 542 WATER OPERATION							
702.000 Wages - Full Time	131,498.00	131,498.00	126,365.84	10,115.20	0.00	5,132.16	96.1

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER UTILITY							
Expenditures							
Dept: 542 WATER OPERATION							
708.000 Costs - SUTA	410.00	410.00	288.91	0.00	0.00	121.09	70.5
709.000 Costs - Social Security	8,796.00	8,796.00	9,060.13	782.90	0.00	-264.13	103.0
711.000 Costs - Medicare	2,057.00	2,057.00	2,118.96	183.11	0.00	-61.96	103.0
713.000 Overtime	22,742.00	22,742.00	16,230.51	827.68	0.00	6,511.49	71.4
713.001 2E - Standby Pay	0.00	0.00	7,283.94	1,175.50	0.00	-7,283.94	0.0
717.000 Costs - MERS Contribution	6,648.00	6,648.00	6,027.29	496.69	0.00	620.71	90.7
718.000 Costs - Blue Cross Insurance	34,841.00	34,841.00	37,346.40	0.00	0.00	-2,505.40	107.2
718.001 Costs - HSA Contribution	9,000.00	9,000.00	9,000.00	0.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	2,271.00	2,771.00	2,621.31	0.00	0.00	149.69	94.6
718.003 Costs - Vision / Ancillary	1,062.00	1,062.00	1,150.50	88.50	0.00	-88.50	108.3
721.000 Costs - Uniform/Cleaning Allow	2,830.00	2,830.00	1,465.50	108.80	0.00	1,364.50	51.8
725.000 Costs - Life Insurance	454.00	454.00	328.98	0.00	0.00	125.02	72.5
726.000 Costs - Workers Compensation	4,982.00	5,582.00	5,725.92	0.00	0.00	-143.92	102.6
727.000 Holiday/Vacation/Sick Sellback	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
752.000 Supplies - Operating	4,500.00	10,500.00	11,997.44	3,139.19	0.00	-1,497.44	114.3
753.000 Supplies - Chemicals	21,000.00	21,000.00	18,028.82	0.00	0.00	2,971.18	85.9
754.000 Supplies - Meters	40,000.00	30,000.00	17,027.56	1,804.67	0.00	12,972.44	56.8
770.000 Vehicle Gas / Diesel	7,500.00	7,500.00	5,001.12	379.56	0.00	2,498.88	66.7
801.000 Professional & Consulting Serv	28,000.00	28,000.00	28,786.44	1,977.00	0.00	-786.44	102.8
824.000 Lab Testing	13,000.00	13,000.00	7,395.05	497.29	0.00	5,604.95	56.9
913.000 Travel & Training	3,000.00	3,000.00	2,811.02	207.98	0.00	188.98	93.7
915.000 Memberships & Dues	600.00	600.00	515.00	440.00	0.00	85.00	85.8
920.000 Utilities - Electric	72,000.00	72,000.00	68,312.38	5,512.34	0.00	3,687.62	94.9
931.000 Repairs/Maint - Equipment	17,000.00	20,000.00	19,720.83	343.68	0.00	279.17	98.6
932.000 Repairs/Maint - Vehicles	136,000.00	122,000.00	126,536.93	1,289.15	0.00	-4,536.93	103.7
935.000 Insurance	6,000.00	6,000.00	4,674.17	0.00	0.00	1,325.83	77.9
957.000 Motor Pool	37,132.00	37,132.00	37,131.96	3,094.33	0.00	0.04	100.0
985.000 Capital Outlay - under \$5,000	8,000.00	32,000.00	31,359.12	-7,125.73	0.00	640.88	98.0
WATER OPERATION	624,323.00	634,423.00	604,312.03	25,337.84	0.00	30,110.97	95.3
Dept: 543 SEWER - WWTP							
702.000 Wages - Full Time	117,749.00	117,749.00	114,810.42	9,137.61	0.00	2,938.58	97.5
708.000 Costs - SUTA	410.00	410.00	410.22	0.00	0.00	-0.22	100.1
709.000 Costs - Social Security	7,818.00	7,818.00	7,745.27	601.02	0.00	72.73	99.1
711.000 Costs - Medicare	1,828.00	1,828.00	1,811.36	140.56	0.00	16.64	99.1
713.000 Overtime	5,250.00	13,250.00	11,959.44	486.71	0.00	1,290.56	90.3
717.000 Costs - MERS Contribution	4,401.00	5,401.00	5,481.59	438.46	0.00	-80.59	101.5
718.000 Costs - Blue Cross Insurance	29,017.00	29,017.00	29,413.62	0.00	0.00	-396.62	101.4
718.001 Costs - HSA Contribution	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	2,038.00	2,038.00	1,951.49	0.00	0.00	86.51	95.8
718.003 Costs - Vision / Ancillary	1,062.00	1,062.00	1,150.50	88.50	0.00	-88.50	108.3
721.000 Costs - Uniform/Cleaning Allow	2,940.00	2,940.00	1,987.51	162.46	0.00	952.49	67.6
723.000 Costs - Retiree Health Care	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00	100.0
725.000 Costs - Life Insurance	454.00	454.00	338.43	0.00	0.00	115.57	74.5
726.000 Costs - Workers Compensation	2,866.00	3,366.00	3,231.97	0.00	0.00	134.03	96.0
727.000 Holiday/Vacation/Sick Sellback	2,000.00	0.00	0.00	0.00	0.00	0.00	0.0
752.000 Supplies - Operating	25,540.00	25,540.00	31,036.23	6,519.42	0.00	-5,496.23	121.5
753.000 Supplies - Chemicals	29,900.00	29,900.00	17,051.09	0.00	0.00	12,848.91	57.0
770.000 Vehicle Gas / Diesel	4,250.00	4,250.00	2,056.57	218.82	0.00	2,193.43	48.4
801.000 Professional & Consulting Serv	16,000.00	16,000.00	6,495.00	1,000.00	0.00	9,505.00	40.6
824.000 Lab Testing	10,000.00	10,000.00	4,595.18	0.00	0.00	5,404.82	46.0
913.000 Travel & Training	4,000.00	4,000.00	4,155.38	1,128.90	0.00	-155.38	103.9
915.000 Memberships & Dues	400.00	400.00	483.00	203.00	0.00	-83.00	120.8
920.000 Utilities - Electric	140,000.00	140,000.00	122,520.52	10,368.69	0.00	17,479.48	87.5
921.000 Utilities - Natural Gas	18,000.00	18,000.00	14,464.82	652.40	0.00	3,535.18	80.4
930.000 Repairs/Maint - Buildings/Land	0.00	0.00	237.49	237.49	0.00	-237.49	0.0
931.000 Repairs/Maint - Equipment	64,150.00	64,150.00	103,120.40	14,834.89	0.00	-38,970.40	160.7
932.000 Repairs/Maint - Vehicles	83,500.00	72,000.00	27,584.36	0.00	0.00	44,415.64	38.3
935.000 Insurance	21,000.00	21,000.00	18,002.17	0.00	0.00	2,997.83	85.7
957.000 Motor Pool	37,132.00	37,132.00	37,131.96	3,094.33	0.00	0.04	100.0
985.000 Capital Outlay - under \$5,000	0.00	4,000.00	3,412.76	0.00	0.00	587.24	85.3

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER UTILITY							
Expenditures							
SEWER - WWTP	642,205.00	642,205.00	583,138.75	49,313.26	0.00	59,066.25	90.8
Dept: 544 SEWER COLLECTION (STREETS)							
702.000 Wages - Full Time	85,738.00	85,738.00	78,489.54	6,142.55	0.00	7,248.46	91.5
708.000 Costs - SUTA	274.00	274.00	293.61	0.00	0.00	-19.61	107.2
709.000 Costs - Social Security	5,790.00	5,790.00	5,045.40	380.83	0.00	744.60	87.1
711.000 Costs - Medicare	1,354.00	1,354.00	1,180.03	89.07	0.00	173.97	87.2
713.000 Overtime	5,000.00	5,000.00	4,682.40	185.88	0.00	317.60	93.6
717.000 Costs - MERS Contribution	1,751.00	3,751.00	3,412.39	272.15	0.00	338.61	91.0
718.000 Costs - Blue Cross Insurance	16,543.00	26,543.00	25,752.04	0.00	0.00	790.96	97.0
718.001 Costs - HSA Contribution	4,500.00	6,000.00	6,000.00	0.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	1,164.00	1,964.00	1,748.64	0.00	0.00	215.36	89.0
718.003 Costs - Vision / Ancillary	708.00	808.00	767.00	59.00	0.00	41.00	94.9
721.000 Costs - Uniform/Cleaning Allow	1,620.00	1,620.00	1,021.21	117.06	0.00	598.79	63.0
725.000 Costs - Life Insurance	302.00	302.00	219.32	0.00	0.00	82.68	72.6
726.000 Costs - Workers Compensation	2,114.00	2,114.00	1,957.38	0.00	0.00	156.62	92.6
727.000 Holiday/Vacation/Sick Sellback	2,000.00	2,000.00	387.03	0.00	0.00	1,612.97	19.4
752.000 Supplies - Operating	3,500.00	3,500.00	2,634.38	500.00	0.00	865.62	75.3
753.000 Supplies - Chemicals	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
801.000 Professional & Consulting Serv	35,000.00	23,500.00	13,304.78	0.00	0.00	10,195.22	56.6
913.000 Travel & Training	750.00	750.00	0.00	0.00	0.00	750.00	0.0
931.000 Repairs/Maint - Equipment	15,000.00	15,000.00	11,279.35	0.00	0.00	3,720.65	75.2
932.000 Repairs/Maint - Vehicles	14,000.00	14,000.00	18,934.75	0.00	0.00	-4,934.75	135.2
957.000 Motor Pool	37,132.00	37,132.00	37,132.08	3,094.34	0.00	-0.08	100.0
985.000 Capital Outlay - under \$5,000	4,250.00	1,350.00	0.00	0.00	0.00	1,350.00	0.0
SEWER COLLECTION (STREETS)	239,490.00	239,490.00	214,241.33	10,840.88	0.00	25,248.67	89.5
Dept: 902 OTHER GRANTS							
947.000 SAW Grant Expense	600,000.00	800,000.00	842,708.63	150,501.27	0.00	-42,708.63	105.3
OTHER GRANTS	600,000.00	800,000.00	842,708.63	150,501.27	0.00	-42,708.63	105.3
Dept: 903 CAPITAL OUTLAY - over \$5,000							
987.006 2015 Riverbank Sewer Line	1,000,000.00	100,000.00	34,255.04	0.00	0.00	65,744.96	34.3
987.007 2015 Sixth Ave Pump Station	300,000.00	1,700,000.00	1,701,576.67	0.00	0.00	-1,576.67	100.1
987.012 2017 DPW Electric Gate	6,500.00	6,500.00	7,125.73	7,125.73	0.00	-625.73	109.6
987.013 2017 Sewer Camera	28,000.00	28,000.00	0.00	0.00	0.00	28,000.00	0.0
CAPITAL OUTLAY - over \$5,000	1,334,500.00	1,834,500.00	1,742,957.44	7,125.73	0.00	91,542.56	95.0
Dept: 905 DEBT SERVICE							
960.000 Bank Charges	1,500.00	1,500.00	2,355.00	802.50	0.00	-855.00	157.0
992.003 1997 B SRF Bond Interest	788.00	788.00	787.50	0.00	0.00	0.50	99.9
992.005 1998 B SRF Bond Interest	9,056.00	9,056.00	9,056.25	0.00	0.00	-0.25	100.0
992.007 1999 B SRF Bond Interest	15,500.00	15,500.00	15,500.00	0.00	0.00	0.00	100.0
992.008 2005 W/S Refunding Interest	112,913.00	112,913.00	112,912.50	0.00	0.00	0.50	100.0
992.009 2006 SRF Bond Interest	26,199.00	26,199.00	26,199.38	0.00	0.00	-0.38	100.0
992.010 2010 SRF Bond Interest	12,652.00	12,652.00	12,651.88	0.00	0.00	0.12	100.0
992.011 2010 DWRP Bond Interest	8,875.00	8,875.00	8,875.00	0.00	0.00	0.00	100.0
992.013 2011 SRF Bond Interest	26,629.00	26,629.00	26,269.36	0.00	0.00	359.64	98.6
992.014 2011 DWRP Bond Interest	8,814.00	8,814.00	8,813.88	0.00	0.00	0.12	100.0
992.015 2015 W/S Revenue Bond - Int	86,750.00	86,750.00	86,750.00	0.00	0.00	0.00	100.0
995.000 Transfers Out	273,572.00	273,572.00	273,565.16	0.00	0.00	6.84	100.0
DEBT SERVICE	583,248.00	583,248.00	583,735.91	802.50	0.00	-487.91	100.1
Expenditures	5,158,798.00	5,868,898.00	5,692,569.24	300,802.30	0.00	176,328.76	97.0

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 594 - MARINA FUND							
Revenues							
Dept: 000							
642.000 Sales	3,000.00	3,000.00	3,630.75	206.00	0.00	-630.75	121.0
645.000 Sales - Fuel	76,050.00	76,050.00	76,429.21	7,305.02	0.00	-379.21	100.5
646.000 Sales - Dockage	75,000.00	75,000.00	74,663.02	17,386.29	0.00	336.98	99.6
665.000 Investment - Interest	50.00	50.00	-0.01	0.00	0.00	50.01	0.0
667.000 Rental Income	2,500.00	2,500.00	5,325.00	670.00	0.00	-2,825.00	213.0
672.000 Other Revenue	0.00	0.00	8.20	0.00	0.00	-8.20	0.0
699.000 Transfers In	65,000.00	65,000.00	65,000.00	0.00	0.00	0.00	100.0
Dept: 000	221,600.00	221,600.00	225,056.17	25,567.31	0.00	-3,456.17	101.6
Revenues	221,600.00	221,600.00	225,056.17	25,567.31	0.00	-3,456.17	101.6
Expenditures							
Dept: 000							
704.000 Wages - Part-Time	22,000.00	22,000.00	22,100.75	4,857.90	0.00	-100.75	100.5
708.000 Costs - SUTA	320.00	700.00	531.55	52.72	0.00	168.45	75.9
709.000 Costs - Social Security	1,376.00	1,376.00	1,483.47	305.57	0.00	-107.47	107.8
711.000 Costs - Medicare	322.00	322.00	346.98	71.46	0.00	-24.98	107.8
713.000 Overtime	200.00	200.00	243.96	70.32	0.00	-43.96	122.0
726.000 Costs - Workers Compensation	786.00	786.00	826.34	0.00	0.00	-40.34	105.1
752.000 Supplies - Operating	6,000.00	6,000.00	5,074.99	1,010.90	0.00	925.01	84.6
760.000 Supplies - Gasoline	67,140.00	67,140.00	63,633.01	6,488.05	0.00	3,506.99	94.8
801.000 Professional & Consulting Serv	500.00	120.00	0.00	0.00	0.00	120.00	0.0
803.000 Administration	11,080.00	11,080.00	11,080.00	0.00	0.00	0.00	100.0
831.000 Contractual Service	4,500.00	4,500.00	3,226.58	0.00	0.00	1,273.42	71.7
880.000 Marketing & Promotion	4,000.00	4,000.00	3,243.92	884.57	0.00	756.08	81.1
918.000 Utilities - Water	6,750.00	4,750.00	2,643.71	469.48	0.00	2,106.29	55.7
920.000 Utilities - Electric	12,000.00	10,900.00	9,729.93	871.21	0.00	1,170.07	89.3
921.000 Utilities - Natural Gas	2,000.00	5,100.00	3,217.72	182.56	0.00	1,882.28	63.1
930.000 Repairs/Maint - Buildings/Land	0.00	0.00	1,120.46	1,120.46	0.00	-1,120.46	0.0
931.000 Repairs/Maint - Equipment	4,500.00	4,500.00	3,091.62	1,357.49	0.00	1,408.38	68.7
935.000 Insurance	1,750.00	1,750.00	2,547.76	0.00	0.00	-797.76	145.6
958.000 Sales Tax	4,000.00	4,000.00	3,350.36	359.43	0.00	649.64	83.8
960.000 Bank Charges	6,000.00	6,000.00	6,683.94	1,130.16	0.00	-683.94	111.4
985.000 Capital Outlay - under \$5,000	0.00	0.00	446.00	446.00	0.00	-446.00	0.0
Dept: 000	155,224.00	155,224.00	144,623.05	19,678.28	0.00	10,600.95	93.2
Dept: 905 DEBT SERVICE							
992.201 Marina Bldg - Interest	8,842.00	8,842.00	8,842.27	0.00	0.00	-0.27	100.0
992.203 Interest - Internal Loan	5,035.00	5,035.00	5,034.69	0.00	0.00	0.31	100.0
DEBT SERVICE	13,877.00	13,877.00	13,876.96	0.00	0.00	0.04	100.0
Expenditures	169,101.00	169,101.00	158,500.01	19,678.28	0.00	10,600.99	93.7

REVENUE/EXPENDITURE REPORT
**** DRAFT ****

City of Manistee

For the Period: 7/1/2016 to 6/30/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 661 - MOTOR POOL FUND							
Revenues							
Dept: 000							
665.000 Investment - Interest	500.00	500.00	2,310.15	302.44	0.00	-1,810.15	462.0
670.003 Equipment Rental - Fire	62,000.00	62,000.00	62,000.04	5,166.67	0.00	-0.04	100.0
670.004 Equipment Rental - Parks	36,000.00	36,000.00	36,000.00	3,000.00	0.00	0.00	100.0
670.005 Equipment Rental - Police	31,000.00	31,000.00	30,999.96	2,583.33	0.00	0.04	100.0
670.006 Equipment Rental - Public Work	72,000.00	72,000.00	72,000.00	6,000.00	0.00	0.00	100.0
670.007 Equipment Rental - StreetSewer	37,132.00	37,132.00	37,132.08	3,094.34	0.00	-0.08	100.0
670.008 Equipment Rental - Water	37,132.00	37,132.00	37,131.96	3,094.33	0.00	0.04	100.0
670.009 Equipment Rental - WWTP	37,132.00	37,132.00	37,131.96	3,094.33	0.00	0.04	100.0
675.000 Sale of Asset	47,000.00	47,000.00	12,560.00	0.00	0.00	34,440.00	26.7
Dept: 000	359,896.00	359,896.00	327,266.15	26,335.44	0.00	32,629.85	90.9
Revenues	359,896.00	359,896.00	327,266.15	26,335.44	0.00	32,629.85	90.9
Expenditures							
Dept: 000							
935.000 Insurance	33,500.00	33,500.00	33,421.75	0.00	0.00	78.25	99.8
955.000 Miscellaneous Expense	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
981.101 DPW - Plow Trucks	105,010.00	105,010.00	188,012.85	0.00	0.00	-83,002.85	179.0
981.104 DPW - Pickup	7,000.00	7,000.00	5,841.00	0.00	0.00	1,159.00	83.4
981.106 DPW - Loader (Small)	79,661.00	79,661.00	607.36	0.00	0.00	79,053.64	0.8
981.108 DPW - Aerial Lift	0.00	0.00	30,050.00	30,050.00	0.00	-30,050.00	0.0
981.116 DPW - Garage Equipment	0.00	0.00	883.98	763.99	0.00	-883.98	0.0
981.204 PARKS - Gator	3,800.00	3,800.00	3,900.00	0.00	0.00	-100.00	102.6
981.301 POLICE - Patrol Car	38,000.00	38,000.00	35,360.00	0.00	0.00	2,640.00	93.1
981.402 FIRE - Rescue Ambulance	29,000.00	29,000.00	29,000.00	0.00	0.00	0.00	100.0
981.404 FIRE - Pickup	60,000.00	60,000.00	43,400.00	0.00	0.00	16,600.00	72.3
981.504 WS - Vactor	26,705.00	26,705.00	26,704.73	0.00	0.00	0.27	100.0
Dept: 000	394,676.00	394,676.00	397,181.67	30,813.99	0.00	-2,505.67	100.6
Expenditures	394,676.00	394,676.00	397,181.67	30,813.99	0.00	-2,505.67	100.6
Grand Total Net Effect:	-121,115.00	-923,057.00	-396,507.55	602,078.68	0.00	-526,549.45	



Memorandum



To: Thad Taylor
City Manager

FROM: Denise Blakeslee
Planning & Zoning Director 

DATE: July 19, 2017

RE: Consideration of the appointment of a Historic District Study Committee

Denise Blakeslee
Planning & Zoning Director
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Thad, at the June 13, 2017 Council Worksession there was discussion by City Council relating to the Historic District Commission. Concerns were expressed about how applicants are getting unrealistic, expensive requirements and leave frustrated/angry/and upset after meetings and how it impedes development in downtown. The City Attorney discussed options available to City including forming a study committee to discuss the Historic District boundaries.

The City Attorney reviewed the Local Historic District Act for the process to establish the process to review the Manistee Commercial Historic District boundaries and determine if modifications to the district are warranted. The process is outlined in the attached document and if Council wishes to move forward a Historic District Study Committee must be established.

Under Section 399.203 of the Local Historic Districts Act (Act 169 of 1970) the local unit shall appoint a historic district study committee. The committee shall contain a majority of persons who have a clearly demonstrated interest in or knowledge of historic preservation, and shall contain representation from one or more duly organized local historic preservation organizations.

I served on the original Historic District Study Committee along with Museum Curator Steve Harold and Community Development Director Jon Rose. Mr. Rose moved out of the state after retiring from the City.

Steve Harold is semi-retired and works limited hours at the Museum and has offered to serve on the Committee if the meetings accommodate his schedule. Planning Commission Vice-Chair Maureen Barry has offered to serve on the study committee. I would be available to serve on the new committee also.

We have also scheduled training for the Historic District Commissioners with Jessica Flores who was our former contact at the State Historic Preservation Office for our Michigan Certified Local Government Program. Ms. Flores will be coming to Manistee on Thursday, October 5, 2017 and will bring her institutional knowledge from her work at SHPO along with her experience from serving on a local historic district commission. The day will begin with an early lunch meeting for members of City Council, Planning Commission, DDA and Historic District Commission. In the afternoon training for the Historic District Commissioners will be held to review the Secretary of the Interior standards, guidelines, and the duties of the commissioners.

Michigan Local Historic District Act

Once established, a local unit may modify boundaries of an existing historic district. Before modifying a historic district a Historic District Study Committee must be appointed by City Council. The Historic District Study Committee appointed is to consider any previously written reports pertinent to the proposed action and otherwise follow the same process that a Historic District Study Committee is required to follow in establishing a Historic District. The following is the process, should Council decide to consider modifying the Historic District:

1. Council makes a finding that it wants to study the Historic District and determine whether modifying the current District would be appropriate.
2. Council at the same time would adopt a resolution granting the authority to conduct the study to a Historic District Study Committee and appointing individuals to serve on that committee. The Study Committee by statute is to contain a "majority of persons who have a clearly demonstrated interest in or knowledge of historic preservation, and shall contain representation from 1 or more duly organized local historic preservation organizations." (MCL 399.203 (1))
3. The Historic District Study Committee is to do the following:
 - a. Conduct a photographic inventory of the district following procedures established by the Michigan Department of History, Arts and Libraries; and
 - b. Conduct basic research of the proposed historic district and historic resources in the district (this was likely done with by the previous Study Committee);
 - c. Determine the number of historic and nonhistoric resources within proposed district and percentage of historic resources of the total. The Study Committee in making these determinations is to be guided by the US Secretary of the Interior for inclusion of resources in the National Register of Historic Places;
 - d. Prepare a preliminary report that does that addresses the following:
 - i. Charge of the Study Committee;
 - ii. Composition of the Committee;
 - iii. Historic District studied;
 - iv. The boundaries for proposed Historic District in written and map form;
 - v. History of proposed district (or in our case, modified district);
 - vi. Significance of the district as a whole and a sufficient number of individual resources to fully represent the resources found within the district, relative to the evaluation criteria.
 - e. Provide copies of preliminary report for review and recommendations to: City Planning Commission, Michigan Department of History, Arts and Libraries; Michigan Historical Commission; and State Historic Preservation Review Board.
 - f. Make copies of preliminary report available to the public under the Michigan Freedom of Information Act.

4. Not less than 60 calendar days after providing copies of the report pursuant to 3. E. hold a public hearing in compliance with the Open Meetings Act and MCL 399.203 (2).
5. After the public hearing the Study Committee and City Council have one year to do the following:
 - a. Study Committee prepares and submits a final report with its recommendations and recommendations, if any, of City Planning Commission. If recommendation is to change the boundary of the District it should include a copy of the proposed ordinance;
 - b. After receiving recommendation, City Council may introduce and pass or reject an ordinance establishing a new boundary for the district. A copy of the ordinance is to be recorded with the Manistee County Register of Deeds.

City of Manistee

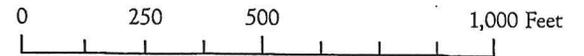
Manistee County, Michigan

Manistee Commercial Historic District

Legend

- Open Water
- Parcels
- Local Historic District Boundary
- Historic Buildings**
- Contributing
- Non-contributing

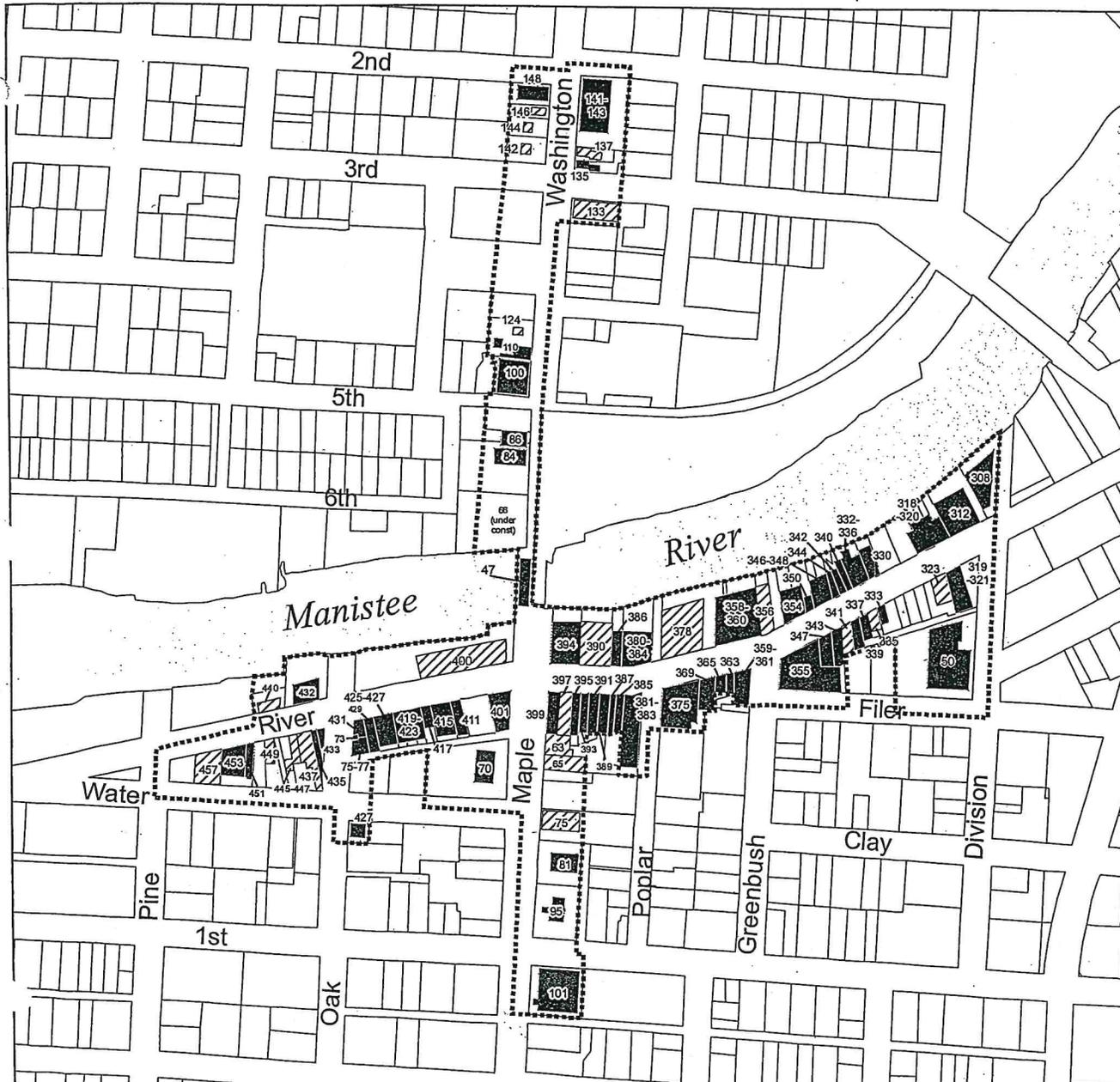
1 inch equals 250 feet



Williams & Works
Professional Surveyors & Engineers

4142341700 phone • 4142341101 fax
141 Ottawa Avenue NW • Grand Rapids, MI 49503

Map Current as of February 26, 2007





MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: July 25, 2017
SUBJECT: Morton Production Well

JWM



Public Works
231-723-7132

Morton Salt operates a water well located near the intersection of Third and Ramsdell Streets. The well produces non-potable water for use in the industrial processes within the plant. The well has failed and Morton desires to drill a new well for the same purpose.

City Ordinance 1040.15 prohibits wells within the City, except for non-potable wells and process water. The District 10 Health Department requires City approval to permit the new well. We have confirmed the proposed well will be used for process water and will not tie to the plants potable water source, nor discharge to the City sewer system.

We have worked with the City Attorney to draft acceptable terms for the authorization.

PRIVATE WATER WELL AUTHORIZATION

WHEREAS, Section 1040.15 of the City of Manistee Codified Ordinances provides that private water wells are prohibited in the City, except for water wells for non-potable or process water, when approved by the City.

WHEREAS, Morton Salt, Inc. has maintained a private water well for many years that provided non-potable and process water; however, the private water well has failed.

WHEREAS, Morton Salt, Inc. has requested that the City approve, pursuant to Section 1040.15, the drilling of a new water well to provide non-potable, process water to the Morton Salt, Inc. plant.

NOW, THEREFORE, the City of Manistee, through its City Council, approves of Morton Salt, Inc.'s placement of a new water well on its property in the City of Manistee under the following conditions:

1. The well is a replacement well for an existing well;
2. The water produced from the new well shall be used for non-contact, process water;
3. The well and the water being produced from the well will not be connected to any potable water source; and
4. The well and the water being produced from the well shall not be discharged to the City of Manistee sanitary sewer system unless metered, the discharge conforms to the City Industrial Pretreatment Program, and the discharge is approved, in writing, by the City.

Any violation by Morton Salt, Inc. of the terms and conditions of this agreement shall terminate the authorization for continued use of the water well and the water well shall be abandoned.

Dated: _____

MORTON SALT, INC.

By: _____

Its _____

Dated: _____

CITY OF MANISTEE

By: _____
James W. Smith
Mayor

By: _____
Michelle Wright
City Clerk



Memorandum

TO: Thad Taylor, City Manager

FROM: Denise Blakeslee, Planning & Zoning Director

DATE: July 25, 2017

RE: Surplus and Industrial City Owned Property

Denise Blakeslee
Planning & Zoning Director
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Staff has identified and reviewed city owned property. As required under Council Policy #3 the properties within the City were reviewed by the Planning Commission at their meeting on July 6, 2017. The Planning Commission determined the properties should be offered for sale and the City Assessor has established a price for the properties. The properties have been divided into three categories:

Unbuildable/Topography/Access Issues: These are properties that could be of value to an adjoining property owner. These include unbuildable lots, properties where they are on undeveloped streets, and there are topography issues that make building difficult.

- At the direction of City Council these properties could be advertised for sale and notices would be sent to adjoining property owners.

Buildable Lots: These properties meet the zoning ordinance for buildable lots. These properties would get the most exposure if the City were to contract for real estate marketing and broker services. A request for proposals has been prepared by staff.

- At the direction of City Council a request for proposals for surplus properties real estate marketing and broker services will be advertised.
- A committee is established to review surplus properties proposals and prepare recommendations for selection.

Renaissance Park/Industrial Properties: Staff has prepared a marketing packet for the unsold Renaissance Park properties and surrounding industrial properties in Manistee Township. The City has two lots 12 & 13 in the Lake Michigan Industrial Park that are ready for sale.

- At the direction of City Council a request for proposals for industrial properties real estate marketing and broker services will be advertised.
- A committee is established to review industrial properties proposals and prepare recommendations for selection

Lot 6 in the Lake Michigan Industrial Park is where the recycling center is located. At the direction of City Council this lot could be split into two parcels and the City could retain the Recycling Center and market the other lot. Discussed at the July 6, 2017 Planning Commission meeting

- City Council determine if Lot 6 should be split into two parcels
- If determined property should be split, survey is needed for request
- Submit request to Planning Commission
- Approval from City Council
- Add to other industrial properties for sale and have marketed with selected broker

Unbuildable/Topography/Access Issues

These are properties that could be of value to an adjoining property owner. These include unbuildable lots, properties where they are on undeveloped streets, and there are topography issues that make building difficult.

- At the direction of City Council these properties could be advertised for sale and notices would be sent to adjoining property owners.

Unbuildable Lot/Market to adjoining property owners

Parcel #51-146-707-12

½ Lot (30 x 120 aprox.)



Adjoining Property Owners

Vacant adjacent Parcel - If combined with Mrs. Olson's parcel would create a buildable lot

Owner: Irene Olson
507 Ninth Street
Manistee, MI 49660

180 Quincy Street

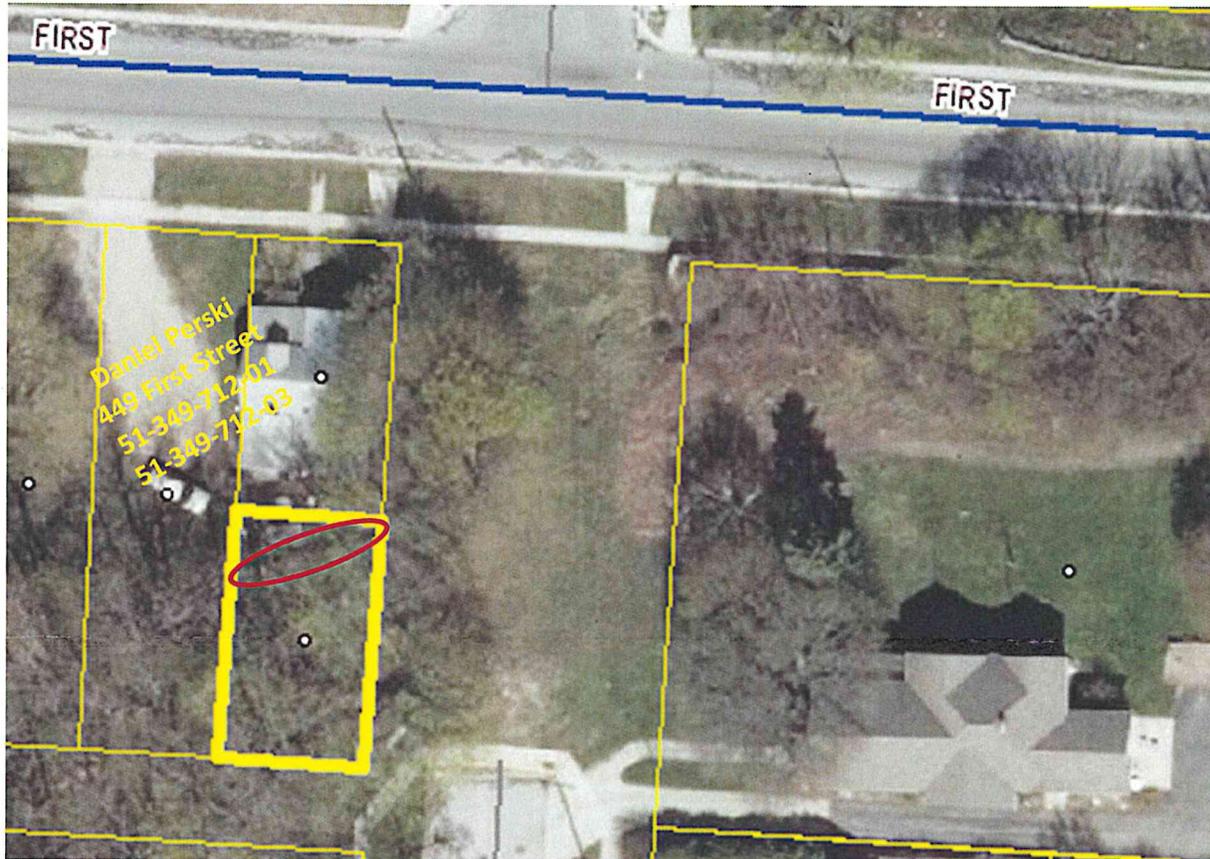
Owner: Rhonda Willett
180 Quincy Street
Manistee, MI 49660

184 Quincy Street

Owner: Clark Johnson
184 Quincy Street
Manistee, MI 49660

***Unbuildable Lot/Market to adjoining property owner
Encroachment***

Parcel #51-349-712-02
½ Lot (30 x 120 aprox.)
Zone R-2 34' x 64' +/-



Appears that retaining wall from adjoining property owner encroaches onto property

Adjoining Property Owner

Daniel Perski
449 First Street
Manistee, MI 49660

Non-conforming Lot

Parcel #51-364-712-01

Zoned R-2 64 x 64 +/-



East of Frederick & Linda Graunstadt (501 Second Street)

Adjoining Property Owner

Frederick & Linda Graunstadt
501 Second Street
Manistee, MI 49660

Buildable Lot/Topography Issues

Parcel #51-612-375-15
Zoned R-2 66 x 131 +/-



Adjacent Property Owners:

255 Eighth Street

Owner: Richard & Louise Nadjowski
255 Eighth Street
Manistee, MI 49660

274 Ninth Street

Owner: Patrick Patterson
1612 W. Chillberg Road
Scottville, MI 49454

Buildable Lot/Topography Issues Undeveloped Street

Parcel 51-764-711-01
Zoned R-3 60 X 120 +/-



No road to site/topography an issue

Adjacent Property Owner:

1507 Vine Street – Parcel 51-764-711-13
Vacant Parcel – 51-764-711-03

Owner: Lani Rozga & Gerald Gutowski
8095 Colony Drive, Unit 21
Grosse Ile, MI 48138
and
P.O. Box 463
Manistee, MI 49660

Located in Filer Township
Buildable Lot / Topography Issues / Undeveloped Street

Parcel #06-424-702-05
250' x 130' .737 acres +/-



Wooded lot, topography issues

Adjoining Property Owners

385 Twelfth Street

Owner: Amanda Thomas
385 Twelfth Street
Manistee, MI 49660

Ms. Thomas expressed interest in purchasing the property in the past

389 Twelfth Street

Owner: Sandra Hoadley
389 Twelfth Street
Manistee, MI 49660

1055 Maple Street

Owner: Robert Kenny
9054 Coates Hwy
Manistee, MI 49660

Buildable Lots

These properties meet the zoning ordinance for buildable lots. These properties would get the most exposure if the City were to contract for real estate marketing and broker services. A request for proposals has been prepared by staff.

- At the direction of City Council a request for proposals for surplus properties real estate marketing and broker services will be advertised.
- A committee is established to review surplus properties proposals and prepare recommendations for selection.

CITY PROPERTY

Parcel #51-211-105-01
Zoned R-3 5.6 acres +/-

Part of South Washington Area Development Plan (BRA)



Parcel #51-260-703-15
Zoned R-1 .384 acres +/-



Parcel #51-260-703-17
Zoned R-1 .399 acres +/-



Renaissance Park/Industrial Properties

Renaissance Park/Industrial Properties: Staff has prepared a marketing packet for the unsold Renaissance Park properties and surrounding industrial properties in Manistee Township. The City has two lots 12 & 13 in the Lake Michigan Industrial Park that are ready for sale.

- At the direction of City Council a request for proposals for industrial properties real estate marketing and broker services should be advertised.
- A committee is established to review industrial properties proposals and prepare recommendations for selection

Lot 6 in the Lake Michigan Industrial Park is where the recycling center is located. At the direction of City Council this lot could be split into two parcels and the City could retain the Recycling Center and market the other lot. Discussed at the July 6, 2017 Planning Commission meeting

- City Council determine if Lot 6 should be split into two parcels
- If determined property should be split, survey is needed for request
- Submit request to Planning Commission
- Approval from City Council
- Add to other industrial properties for sale and have marketed with selected broker

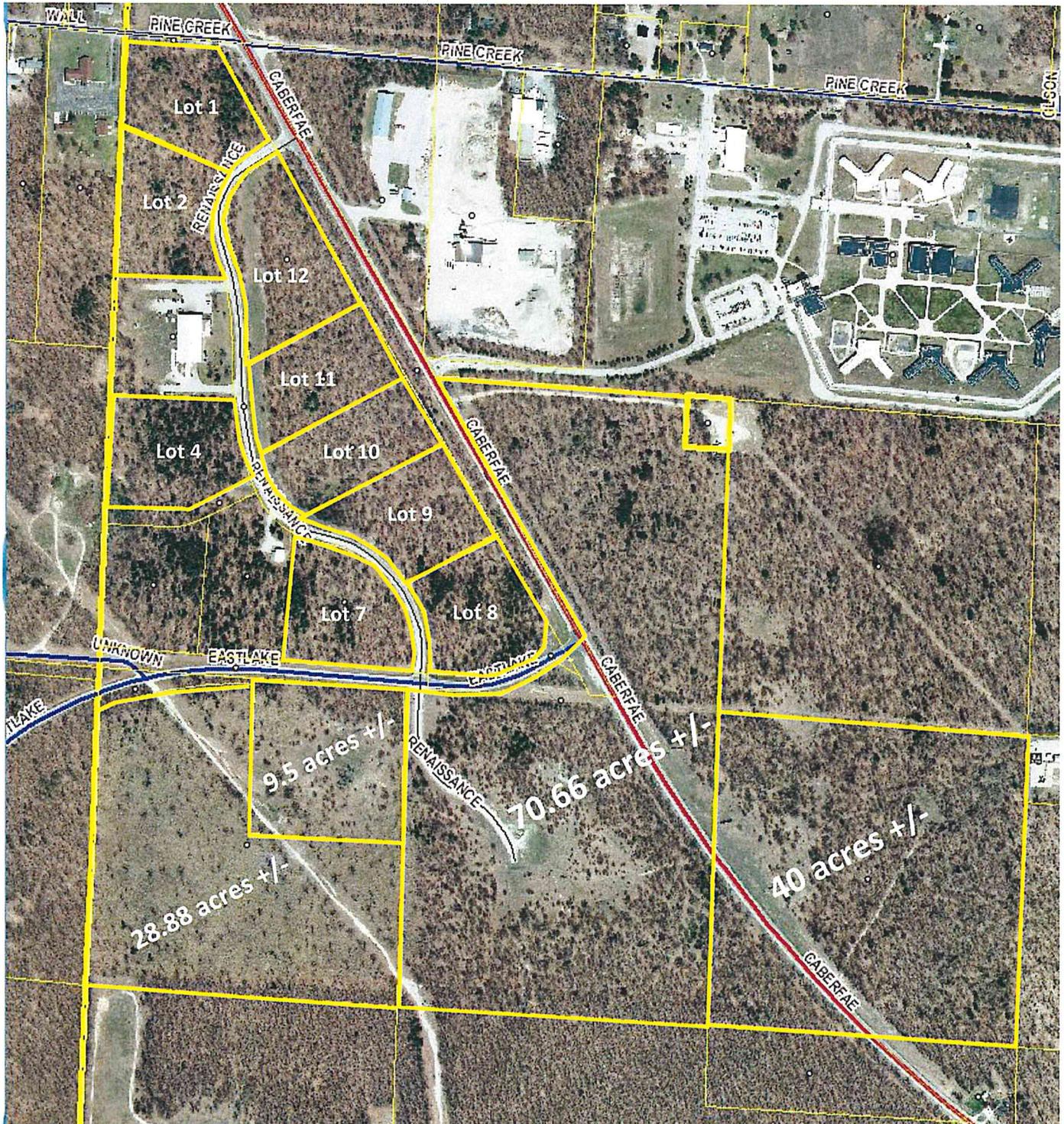
Renaissance Park and Vacant Industrial Properties Available



LOCATION: M-55 in Manistee Township, East of the intersection of US-31 and M-55

ZONING: Industrial (Manistee Township Zoning Ordinance)

UTILITIES: Municipal Water and Sewer, Gas, Electric, Telephone



vacant industrial park property

Industrial Park Lot 12 & 13

Parcel Number

51-155-012-00 – LOT 12

51-155-013-00 – LOT 13

Current Owner

City of Manistee
70 Maple Street
Manistee, MI 49660

Sale Information

Not available

Current Zoning

L-I Light Industrial

2016 S.E.V.

Tax Exempt

2016 Taxable Value

Tax Exempt

Potential Incentives

Brownfield

MEDC – Community Development
and Assistance Programs

*Contact the City Manager if
interested in development of these
parcels*

*For additional information
please contact*

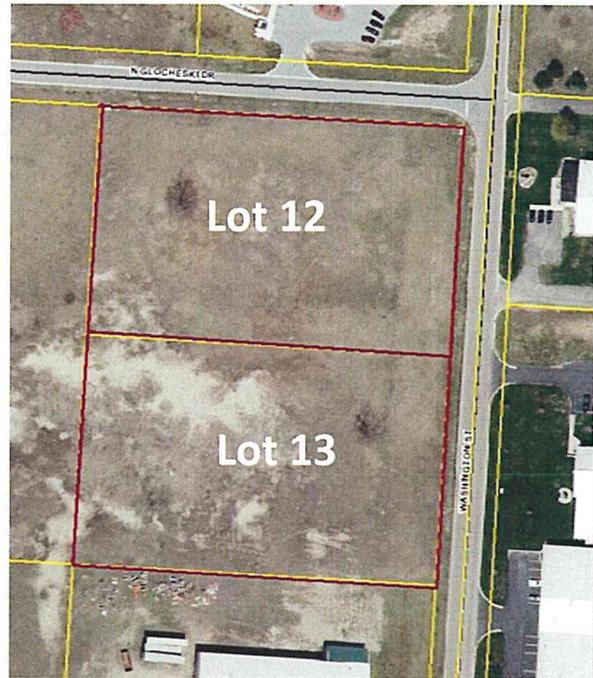


70 Maple Street
Manistee, MI 49660

Thad Taylor
City Manager
231.398.2801
ttaylor@manisteemi.gov

Denise Blakeslee
Planning & Zoning Administrator
231.398.2805
dblakeslee@manisteemi.gov

*Two lots in the City Industrial Park ready for light industrial
development.*



LOT DIMENSION (Lot 12)

Size 2.7 Acres +/-
Frontage 432 feet – N. Glocheski Dr
272 feet – Washington St

LOT DIMENSION (Lot 13)

Size 2.7 acres +/-
Frontage 272 feet – Washington St
Depth 432 feet

In 1972 the City of Manistee received a Federal EPA grant for the construction of an Industrial Park on approximately 60 acres of property on the west side of Washington Street. This property is zoned Light Industrial for industries which traditionally do not cause excessive noise, vibration, odors, visual blight, pollution, use hazardous processes; and to be compatible with the City's Master Plan.

These two vacant parcels are located in the City's Industrial Park. They are for sale and can be purchase together or individually.

Tax Roll Description: MANISTEE INDUSTRIAL PARK LOT 12.

Tax Roll Description: MANISTEE INDUSTRIAL PARK LOT 13.

Parcel #51-155-006-00

Industrial Park Lot 6

2.2 Acres +/-

Current site of Recycling Center



Parcel could be split into two lots

Eastern half could be marketed with Industrial properties for Sale

Western half retained by the City for the Recycling Center. If expansion is needed it could be to the north of the existing site.

Would require a survey for the request for a Parcel Split

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: July 26, 2017
SUBJECT: Charter Township of Filer Sewer Agreement

JWM



Public Works
231-723-7132

Filer Township is progressing with their sanitary sewer construction project. As you are aware they are financing a portion of the project through United States Department of Agriculture Rural Development Funds (USDA-RD). USDA-RD has requested the City-Township agreement be amended to comply with certain federal provisions. The City Attorney has reviewed and recommends the amendment.

**FIRST AMENDMENT TO AGREEMENT FOR THE COLLECTION
AND TREATMENT OF WASTEWATER**

This Amendment is entered into on the dates shown below and dated as of the date the last party signs by and between the City of Manistee (“City”) and the Charter Township of Filer (“Township”).

WITNESSETH:

WHEREAS, the parties entered into an Agreement for the Collection and Treatment of Wastewater with an effective date of April 12, 2016 (the “Agreement”) and;

WHEREAS, the Township has been advised by the United States Department of Agriculture Rural Development that the Agreement needs to be amended in order to comply with certain federal regulations, specifically, 7 CFR §1780.62; and

WHEREAS, the parties desire to amend the Agreement as hereinafter set forth.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, and in the Agreement, the parties agree as follows:

1. Amendment. The Agreement is hereby amended by the addition of a new Section 4.8, which shall read in its entirety as follows:

4.8 **Assignment**. This contract may be freely assigned by either party provided, however, that Township covenants that as long as there is an outstanding loan balance, the Township will comply with all present and future regulations of the United States Department of Agriculture Rural Development.

2. Ratification. Except as expressly modified herein, the parties ratify and confirm the Agreement as if it were fully restated herein.

Dated: _____, 2017

CITY OF MANISTEE

James W. Smith
Mayor, City of Manistee

Michelle E. Wright
Clerk, City of Manistee

Dated: _____, 2017

CHARTER TOWNSHIP OF FILER

Terry Walker
Supervisor, Charter Township of Filer

Kathy Gutowski
Clerk, Charter Township of Filer



CITY HALL

ADMINISTRATION
FAX 231.723.1546

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

PLANNING & ZONING
231.398.2805

CLERK/TREASURER
FAX 231.723.5410

CITY CLERK
231.398.2803

CITY TREASURER/
FINANCE DIRECTOR
231.398.2804

WATER BILLING
231.723.2559

POLICE DEPARTMENT
231.723.2533
FAX 231.398.2012

FIRE DEPARTMENT
281 First Street
231.723.1549
FAX 231.723.3519

DEPT. OF
PUBLIC WORKS
280 Washington St.
• Street Dept.
• Parks Dept.
• Water Maintenance
280 Washington St.
231.723.7132
FAX 231.723.1803

WASTEWATER PLANT
15 Ninth St.
231.723.1553

Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda Item

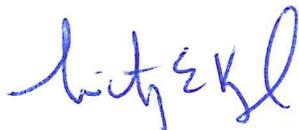
Sir:

Please find attached a request from the Manistee Chamber of Commerce. They are requesting permission to hold their Grapes on the River Event.

It will be held on August 12th, 2017 from 9am until 10:00pm.

It will take place on River St between Water and Pine Street and on the grounds of the Manistee Marina.

There are no objections to this event and presents no special problems for the city.



Timothy E. Kozal
Director of Public Safety



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: Grapes on the River		
Date Event: August 12, 2017		
Time of Event: 4 pm - 8 pm		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking:	Driven:	Other:
Assembly Starting Location:		
Destination/Finishing Point:		
Route that the special event will follow (attach map if available): <input type="checkbox"/> map attached		
The Grapes on the River Committee request that barricades and No Parking signs be put up on Friday, August 11 at 5 pm in the street by the Municipal Marina where the tents will be set up. The street will be closed from 9 am -10 pm on August 12th		
Person(s)/Organization(s) making request:		
Manistee Area Chamber of Commerce		
Main Contact Person: Stacie Bytwork, Executive Director		
Address: 11 Cypress Street, Maniste MI 49660		
Phone: 231-723-2575	Cell: 269-998-9525	Email: staciebytwork@manistee
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature:		Date: <u>7/12/17</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____



11 Cypress Street
Manistee, MI 49660
(231) 723-2575 Fax: (231) 723-1515
contact@manisteechamber.com

July 12, 2017

Manistee City Council
City Hall
70 Maple Street
PO Box 358
Manistee, MI 49660

RE: 2017 Grapes on the River

Dear Mayor Smith and Council Members,

On behalf of the Grapes on the River Committee we are asking City Council to consider approval for use of public lands during the Grapes on the River event, which is scheduled for August 12, 2017 from 4 pm – 8 pm.

The event will take place on River Street between Water Street and Pine Street, and on the grounds of the Manistee Municipal Marina. There will be wine, beer, spirits, art and food vendors set up under the tents on River Street, a band in the shuffle board area along with an art vineyard on the grounds of the marina. The Chamber will purchase ice from the Marina for the event.

Set up for the event will be 9 am on August 12th. Following the event by 10 pm on August 12th the fence will be taken down and rolled up, the tables, chairs, tents and barricades will be taken down. All trash will be cleaned up and the area will be left in the same condition as prior to the event.

At this time we respectfully request council approval to use public lands for Grapes on the River.

Respectfully Submitted,

Stacie Bytwork
Executive Director

Enclosure





70 Maple Street • Manistee, Michigan 49660 • www.manisteemi.gov

CITY HALL

ADMINISTRATION
FAX 231.723.1546

CITY MANAGER
231.398.2801

CITY ASSESSOR
231.398.2802

PLANNING & ZONING
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FAX 231.723.5410

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FAX 231.398.2012

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DEPT. OF
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280 Washington St.
• Street Dept.
• Parks Dept.
• Water Maintenance
280 Washington St.
231.723.7132
FAX 231.723.1803

WASTEWATER PLANT
15 Ninth St.
231.723.1553

Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda Item



Sir:

Please find attached a request from the Manistee Community Run for Special Olympics. They are requesting permission to hold this run that will take place on September 11th, 2017 Registration is at 8am the event starts at 8:30. The run begins at The House of Flavors and ends at the Lions Pavilion at First St beach.

There are no objections to this event and presents no special problems for the city.

Timothy E. Kozal
Director of Public Safety



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: <u>Manistee Community run for Special Olympics</u>		
Date Event: <u>9/11/17</u>		
Time of Event: <u>800 am registration 830 Start</u>		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking: <u>25</u>	Driven:	Other:
Assembly Starting Location: <u>House of Flavors</u>		
Destination/Finishing Point: <u>Beach Lions Pavilion</u>		
Route that the special event will follow (attach map if available): <input type="checkbox"/> map attached		
<u>Go From House of Flavors Down Thru Town to The Lions Pavilion</u>		
<u>Police escort to lead</u>		
Person(s)/Organization(s) making request: <u>Special Olympics MI - Jim Dennis /</u>		
<u>Andrea Rachko</u>		
Main Contact Person: <u>Jim Dennis</u>		
Address: <u>SOMI / CMU - Mt. Pleasant MI 48859</u>		
Phone: _____	Cell: <u>9892925172</u>	Email: <u>dennisjw777@yahoo.com</u>
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature: <u>[Signature]</u>		Date: <u>7/10/17</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/11/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER American Specialty Insurance & Risk Services, Inc. dba American Specialty Insurance & Risk Services Agency 7609 W. Jefferson Blvd., Suite 100 Fort Wayne IN 46804		CONTACT NAME: PHONE (A/C, No, Ext): 260-969-5203 FAX (A/C, No): 260-969-4729 E-MAIL ADDRESS:	
INSURED Special Olympics, Inc. 1133 19th Street NW Washington DC 20036		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Company NAIC # 18058 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 1001472015

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

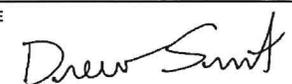
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: OTHER		Y	PHPK1581460	12/31/2016	12/31/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			PHPK1581460	12/31/2016	12/31/2017	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ NON-OWNED/HIRED AUTO \$ 1,000,000
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

- Coverage applies to the following: SPECIAL OLYMPICS MICHIGAN, CENTRAL MICHIGAN UNIVERSITY, EAST CAMPUS DRIVE, MOUNT PLEASANT, MI 48859.

- Named Insured (cont'd): All Special Olympics Accredited U.S. Programs

CERTIFICATE HOLDER**CANCELLATION**

City of Manistee 70 Maple Street Manistee MI 49660	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY American Specialty Insurance & Risk Services, Inc.		NAMED INSURED Special Olympics, Inc. 1133 19th Street NW Washington, DC 20036	
POLICY NUMBER PHPK1581460		EFFECTIVE DATE: 12/31/2016	
CARRIER Philadelphia Indemnity Insurance Company	NAIC CODE 18058		

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: ACORD 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE - Certificate #1001472015**

- * The Hired Auto Physical Damage limit contains a \$1,000 collision deductible and a \$100 other than collision deductible (for commercially rented vehicles only). Nonowned and Hired Auto (NOHA) liability is excess of any valid and collectible insurance.
- Coverage for property you rent or occupy, property loaned to you and property in the care, custody, or control of the Insured, \$100,000 limit subject to a \$2,500 deductible per loss, excluding watercraft, aircraft, and autos.
- The Certificateholder is only an Additional Insured with respect to liability caused by the negligence of the Named Insured as per Form PI-AM-002-Additional Insured-Certificateholders, as respects to the SPECIAL OLYMPICS MICHIGAN, MANISTEE COMMUNITY RUN on September 11, 2017.