

CITY OF MANISTEE HOUSING COMMISSION
Meeting Minutes
December 13, 2016
Regular Meeting

Meeting Start Time: 4:02 P.M.

Roll Call:

<u>Commissioner</u>	<u>Present</u>	<u>Absent Excused</u>	<u>Absent Non-Excused</u>
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doug Parkes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donna Korzeniewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheryl Kuenzer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Krista McDougall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Housing Commission Staff Present:

- Clinton McKinven-Copus, Executive Director/Commission Secretary
- Lindsay McIntyre, Program Director
- Kevin Helminiak, Crew Leader – Maintenance Department

Others Present:

- Mayor, James Smith
- Mayor Pro-Tem, Roger Zielinski

Public Comment on Agenda Related Items:

- None

Amendments to the Agenda:

- None

Consent Agenda:

Motion: Commissioner Kuenzer
Second: Commissioner Korzeniewski
Approval: All in favor

City of Manistee Housing Commission Minutes

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Old Business:

- None

New Business:

- Nomination and Election of Commission Treasurer

President Priester called for nominations from the Commissioners present for the Office of Treasurer.

Commissioner Korzeniewski nominated Commissioner McDougall. Commissioner Kuenzer seconded the nomination.

President Priester called for additional nominations; no further nominations were received.

President Priester closed nominations. President Priester call for the vote.

Commissioner McDougall was approved as Treasurer by unanimous vote of all present

- Resolution 2016-14: Passbook Savings Rate

Motion: Commissioner Kuenzer
Second: Treasurer McDougall
Approval: All in favor

- Resolution 2016-15: Flat Rent Schedule

Motion: Commissioner Korzeniewski
Second: Commissioner Kuenzer
Approval: All in favor

- Resolution 2016-16: Write-off of Doubtful Accounts

Motion: Commissioner Korzeniewski
Second: Commissioner Kuenzer
Approval: All in favor

- Resolution 2016-17: Voiding of Outstanding Checks

Motion: Commissioner Korzeniewski
Second: Treasurer McDougall
Approval: All in favor

Executive Director's Report:

- No additions to the information presented in the meeting packet.

Finances:

- The 2015 audit was presented and discussed. CMHC received an unqualified audit on its financial statements and presentation and an unqualified audit on management of the Public Housing Program.

Communications:

- None Received

Public Comment:

- S. Kukla – Asked for projected date of repair of the Harborview makeup air unit. CMHC estimates mid-Spring.
- N. Strzynski – Questions concerning the status of use of the Century Terrace parking lot following the use by the City of Manistee for sewer improvements.

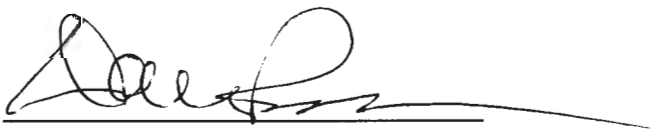
Commissioner Report/Comments:

- None

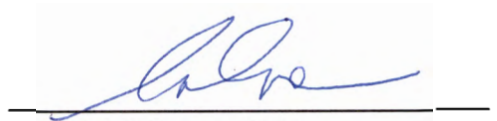
Meeting Adjourned

Motion: Commissioner Kuenzer
Second: Commission Korzeniewski
Approval: All in favor

Time: 5:00 P.M.



Dale Priester
President



Clinton McKimven-Copus
Executive Director/Secretary
City of Manistee Housing Commission