



# City of Manistee Housing Commission

273 6th Avenue • Manistee, Michigan 49660

Meeting Minutes  
February 28, 2017  
Regular Meeting

**Meeting Start Time:** 4:04 P.M.

**Roll Call:**

<u>Commissioner</u>	<u>Present</u>	<u>Absent Excused</u>	<u>Absent Non-Excused</u>
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doug Parkes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donna Korzeniewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheryl Kuenzer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Krista McDougall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Housing Commission Staff Present:**

- Lindsay McIntyre, Program Director
- Monica Otis, Financial Analyst/Procurement Assistant
- Kevin Helminiak, Maintenance Dept. Crew Leader
- Clinton McKinven-Copus, Executive Director/Commission Secretary

**Others Present:**

- X

**Public Comment on Agenda Related Items:**

- None

**Amendments to the Agenda:**

- None

**Consent Agenda:**

Motion: D. Korzeniewski  
Second: S. Kuenzer  
Approval: All

**Old Business:**

- None

**New Business:**

- Resolution 2017 – 03                                      Authorization to Grant Property Easement to the City of Manistee

Motion:            D. Korzeniewski  
Second:            K. McDougall  
Approval:          All

- Resolution 2017 – 4                                      Approval of Memorandum for Executive Off-Site Access of CMHC Data

Motion:            D. Korzeniewski  
Second:            S. Kuenzer  
Approval:          All

**Executive Director’s Report:**

- Clinton McKinven-Copus, Executive Director, reviewed items contained in the written report

**Finances:**

- Financial reports not available from our accountant pending fiscal year end 2016 closeout

**Communications:**

- None Received

**Public Comment:**

- Susie Kukla
- Sue Chandler
  - Comments and concern about the congestion at the front lobby of Century Terrace

**Commissioner Report/Comments:**

- None

**Meeting Adjourned**

Motion: S. Kuenzer

Second: D. Korzeniewski

Approval: All

Time: 4:44 PM



Dale Priester  
President



Clinton McKinven-Copus  
Executive Director/Secretary  
City of Manistee Housing Commission