

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, SEPTEMBER 5, 2017 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Cash Balances.
b.) Revenue & Expense.
- IX. b.) Notification Regarding Next Work Session.
c.) Consideration of Northern Michigan Recovery Residences Third Annual Run for Recovery Event.
d.) Consideration of the Manistee High School Homecoming Parade.
e.) Consideration of the Annual Paint the Town Pink Event.
f.) Consideration of Annual Hops and Props Event.

At this time Council could take action to approve the Consent Agenda as presented.

***V. Approval of Minutes.** Approval of the minutes of the August 22, 2017 regular meeting as attached.

VI. Financial Report.

*a.) CASH BALANCES.

*b.) REVENUE & EXPENSE.

VII. Unfinished Business.

VIII. New Business.

a.) CONSIDERATION OF REQUESTS TO ALLOW DOGS ON THE RIVERWALK.

Letters have been received from the Manistee Downtown Development Authority, the Manistee Area Chamber of Commerce, and the Manistee County Visitors Bureau requesting that Council reconsider their ban on allowing dogs on the Riverwalk and make the community more pet-friendly.

The DDA notes that when polling the downtown merchants there is at 60/40 split in favor of allowing dogs on the Riverwalk. They have also offered to reach out for sponsors of dog bag stations at each entrance to the Riverwalk. The Chamber's Imagine Manistee event ranked allowing dogs on the Riverwalk as #5 in the recreation category. The Chamber notes "We as a community need to move forward and expand our efforts to create opportunities and bring more people to the area, to have a greater economic impact." and asks that Council consider making the Riverwalk and the community more pet-friendly. The Visitors Bureau reports that some visitors report avoiding Manistee because we are not pet-friendly.

At this time Council could take action on their stance regarding dogs on the Riverwalk.

b.) DISCUSSION WITH THE ALLIANCE FOR ECONOMIC SUCCESS.

Representatives from the Alliance for Economic Success (AES) will be in attendance this evening to make a presentation to City Council about their organizational plans moving forward and continued interest in providing economic development services to the City.

At this time Council could take action to make a decision on AES funding for the next year.

c.) CONSIDERATION OF ORDINANCE 17-10, AMENDING CHAPTER 289 PARKS COMMISSION.

The Manistee City Parks Commission has requested that Chapter 289 Parks Commission be amended by replacing Section 289.02 A. and modifying the qualifications for nonresidents of the City to serve as a member of the Parks Commission. The ordinance under consideration would increase the number of nonresident members to three.

This ordinance has been reviewed by the Council Ordinance Committee. As an ordinance two separate readings are required. If this ordinance is introduced this evening, it could be adopted at the next regular meeting.

At this time Council could take action to introduce Ordinance 17-10, amending Chapter 289 Parks Commission, Section 289.02.

d.) CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies on the Boards of Review, Brownfield Redevelopment Authority, Downtown Development Authority, Parks Commission, PEG Commission, and the Zoning Board of Appeals.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received:

BROWNFIELD REDEVELOPMENT AUTHORITY. Three vacancies, one term ending 6/30/18 and two terms ending 6/30/20. Applicants must be City resident or person with interest in property in the City. Mayoral appointment.

Susan Meyers, 212 Second Avenue

DOWNTOWN DEVELOPMENT AUTHORITY. One vacancy, term ending 6/30/21. Applicants must have an interest in property in the downtown district. Mayoral appointment.

Karen Goodman, 1925 Twelfth Street
Shari Wild, 7700 Milarch Road, Onekama

At this time the Mayor and Council could take action to make appointments as noted above.

IX. Notices, Communications, Announcements.

a.) A REPORT FROM THE TREE COMMISSION.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. Pat Sagala will report on the activities of the Tree Commission and respond to any questions the Council may have regarding their activities.

No action is required on this item.

*b.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, September 12, 2017 at 7:00 p.m. A discussion will be conducted on the Sidewalk Ordinance / Sidewalk Program; Sale of City-Owned Property CP-3; Recycling Center; Water and Sewer Rates; and such business as may come before the Council. No action is required on this item.

*c.) CONSIDERATION OF NORTHERN MICHIGAN RECOVERY RESIDENCES THIRD ANNUAL RUN FOR RECOVERY EVENT.

The Northern Michigan Recovery Residences is requesting approval of the Run for Recovery 5K/Walk on Saturday, September 23, 2017 beginning at 8:30 a.m. Proceeds from the event will go to establish Michael's House. Northern Michigan Recovery Residences are a one of a kind transitional residential program for individuals in recovery who would otherwise be experiencing homelessness. The run will start and end at the First Street Dog Park and will not hinder the flow of traffic.

At this time Council could take action to approve the Northern Michigan Recovery Residences Run for Recovery 5K/Walk on Saturday, September 23, 2017; subject to appropriate department approvals.

*d.) CONSIDERATION OF THE MANISTEE HIGH SCHOOL HOMECOMING PARADE.

Manistee High School is requesting approval for their annual Homecoming Parade on Friday, September 29, 2017 at 5 p.m. The parade will assemble near the former Eagles parking lot, begin on Division Street, and follow River Street west to the fountain in front of the Municipal Marina.

At this time Council could take action to approve the Manistee High School Homecoming Parade on Friday, September 29, 2017; subject to appropriate department approvals.

*e.) CONSIDERATION OF THE ANNUAL PAINT THE TOWN PINK EVENT.

The Manistee Hospital Foundation is requesting approval of the Annual Paint the Town Pink Event. The Tenth Annual Paint the Town Pink Ribbon Walk for Breast Cancer Awareness is scheduled for October 5, 2017.

The venue has changed this year. The event will begin at the Vogue Theatre, walk east on River Street to the House of Flavors and then back again down River Street to the Vogue. A road closure is requested on Poplar Street from Clay Street to River Street at 8 a.m. on October 5, 2017 to keep vehicles from parking on Poplar Street before the event.

The Committee has also requested to hang pink weatherproof bows in honor and memory of breast cancer victims on the downtown street lamp posts from September 29 through October 13, 2017. A Mayoral Proclamation is attached, recognizing October as Breast Cancer Awareness Month.

At this time Council could take action to approve the Tenth Annual Paint the Town Pink Ribbon Walk for Breast Cancer Awareness on October 5, 2017 and authorize the Mayor to proclaim October as Breast Cancer Awareness Month; subject to appropriate department approvals.

*f.) CONSIDERATION OF ANNUAL HOPS AND PROPS EVENT.

The Hops and Props Committee is requesting permission to use the Manistee Municipal Marina property to hold their annual Hops and Props event on Friday and Saturday, September 15 and 16, 2017. The actual event will be held on September 16 from 2:00 – 7:00 p.m. This event includes street closures for River Street and Water Street, around the fountain area. City fencing/barricades, trash cans, and picnic tables are requested. Set up will begin on Friday, September 15.

At this time Council could take action to approve the annual Hops and Props event for September 16 and 17, 2017; subject to appropriate department approvals.

X. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.

XI. Adjourn.

TNT:cl

COUNCIL AGENDA ATTACHMENTS:

- 1. Council Meeting Minutes – August 22, 2017
- 2. Cash Balances Report
- 3. Revenue & Expense Report
- 4. Dogs on Riverwalk Request
- 5. AES Presentation
- 6. Parks Commission Ordinance Amendment
- 7. Board & Commission Applications
- 8. Run for Recovery Event Request
- 9. MHS Homecoming Parade Request
- 10. Paint the Town Event and Proclamation Request
- 11. Hops and Props Event Request

PROCEEDINGS OF THE MANISTEE CITY COUNCIL - August 22, 2017

A special meeting of the Manistee City Council was called to order by his honor, Mayor James Smith on Tuesday, August 22, 2017 at 7:30 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, Mark Wittlieff, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Michelle Wright, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Public Safety Director – Tim Kozal, and City Engineer – Shawn Middleton / Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Bob Grabowski, 341 Fourth Street / Tom Rotta should not be allowed the information requested, deny his appeal.

CONSENT AGENDA.

Councilman Cooper requested the removal of Item IX. b.) Consideration of Manistee County Homeward Bound Animal Shelter Annual Strut Your Mutt Event.

- Minutes
 - August 1, 2017 - Regular Meeting
 - August 8, 2017 - Work Session
 - August 15, 2017 - Regular Meeting

- Financial Reports
 - Payroll
 - July 3 – July 16, 2017 - \$128,076.55
 - July 17 – July 30, 2017 - \$127,695.36
 - Invoices
 - July 18, 2017 - \$472,551.33
 - July 21, 2017 - \$856,686.48
 - July 31, 2017 - \$ 50,005.99

- Notification Regarding Next Work Session – September 12, 2017
 - A discussion will be conducted on the Sidewalk Ordinance / Sidewalk Program; Sale of City-Owned Property CP-3; Recycling Center; and such business as may come before the Council.

MOTION by Goodspeed, second by Zielinski to approve the Consent Agenda as presented with the removal of Item IX. b.).

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF LOCAL REVENUE SHARING BOARD GRANT APPLICATIONS.

The Local Revenue Sharing Board (LRSB) distributes 2% money from the Little River Casino. The deadline for 2017 Cycle II applications is Friday, September 1, 2017 at 5:00 p.m. City staff has prepared two grant applications for submission to the Local Revenue Sharing Board. This agenda item will include two separate motions, one for each grant application.

MOTION by Zielinski, second by Goodspeed to authorize the submission of a grant application to the Local Revenue Sharing Board for a Public Safety Utility Vehicle in the amount of \$25,409.12.

With a roll call vote this motion passed, 6-1.

AYES: Cooper, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: Beaton

MOTION by Goodspeed, second by Wittlieff to authorize the submission of a grant application to the Local Revenue Sharing Board for two Vindicator Nozzles in the amount of \$1,804.90.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

CONSIDERATION OF AUTHORIZING A NOTICE OF INTENT FOR THE ISSUANCE OF WATER AND SEWER REVENUE BONDS IN ONE OR MORE SERIES IN THE PRINCIPAL AMOUNT NOT TO EXCEED \$25,000,000.

The most recent Michigan Department of Environmental Quality (MDEQ) NPDES permit effective January 1, 2017 includes a final wet weather corrective action plan to eliminate the last combined sewer overflow. This is the culmination of a twenty year sewer separation process. This project and the MDEQ requirement has been discussed with Council and the Community several times over the last few years. The Notice of Intent Resolution is the first step in issuing these bonds.

Council reviewed the video recording from the Tuesday, August 15, 2017 meeting at which Pat McGow, bond counsel at Miller Canfield spoke on the bonding process, and the City Engineer answered questions posed by Council members. Presentation was then given by Mikula, Middleton, and Bradford detailing the background, history, statement of the problem, and explaining the bonding process.

MOTION by Wittlieff, second by Zielinski to adopt a Notice of Intent Resolution for the issuance of Water and Sewer Revenue Bonds in one or more series. Lengthy discussion followed including cost, timelines, ability of citizens to exercise their rights, potential fines if timeline is not met, and Council's ability to approve each bond.

With a roll call vote this motion passed unanimously.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL - August 22, 2017

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

CONSIDERATION OF DESIGNATING A VOTING DELEGATE FOR MML ANNUAL MEETING.

The Annual Convention for the Michigan Municipal League (MML) will be held September 13-15, 2017. Pursuant to the provisions of the League bylaws, we are requested to designate by action of the governing body, one official who will be in attendance at the convention as the official representative to cast the vote of the City of Manistee at the annual meeting, and if possible, to designate one other official to serve as an alternate. Signed up to attend the convention are Mayor Smith, Mayor Pro-Tem Zielinski and City Manager Taylor.

MOTION by Wittlieff, second by Pontiac to appoint Mayor Pro-Tem Zielinski as the voting delegate to the Michigan Municipal League's annual convention.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

MOTION by Beaton, second by Goodspeed to appoint City Manager Taylor as the alternate voting delegate to the Michigan Municipal League's annual convention.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac
NAYS: None

CONSIDERATION OF A FOIA APPEAL, TOM ROTTA.

Tom Rotta submitted a FOIA request to the City for police incident records involving Manistee residents Jeneva (aka Jen) Schaub and/or her ex-husband Bruce Schaub since 2014. The City provided some records and after consulting with the Manistee County Prosecuting Attorney, on August 15, 2017 denied the request as to reports relating to the incident that took place on August 8, 2017. The basis indicated for the denial was that the records are exempt from disclosure under the Michigan Freedom of Information Act as they constitute investigative records compiled for law enforcement purposes and disclosure would interfere with law enforcement proceedings, in part, as disclosure could reveal direction of the investigation, alert potential witnesses and disclose facts before completion of witness interviews, all of which may negatively affect the ability of law enforcement to gather reliable information. Further, disclosure could jeopardize both the prosecution and defense right to a fair trial.

Mr. Rotta has indicated his decision to appeal the denial indicating: I APPEAL this FOIA response (as pertains to the incident report generated on 8-8-17 concerning the killing of Bruce Schaub, and all other partially or non-exempt public records supplementing that report since then) citing effectively the same rationale I used for appealing the total denial of the records concerning the killing of Lee Pat

Milks on April 7th.

The last appeal of Mr. Rotta was factually different and involved a lengthy statement by Mr. Rotta that is unrelated to the records requested in the current FOIA Request. The previous statement from the last appeal is contained in Mr. Rotta's email of April 7, 2017.

MOTION by Wittlieff, second by Cooper to Deny the appeal of Mr. Rotta.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Wittlieff, and Pontiac

NAYS: None

CONSIDERATION OF MANISTEE COUNTY HOMEWARD BOUND ANIMAL SHELTER ANNUAL STRUT YOUR MUTT EVENT.

The Manistee County Homeward Bound Animal Shelter would like to hold their annual Strut Your Mutt event on Sunday, September 17, 2017. They plan to start at the Lions Pavilion, walk to and down the Riverwalk as far as the House of Flavors and back to the Lions Pavilion. The time for this event is from noon to 4 p.m.; with the walk occurring between 1 p.m. and 3 p.m.

MOTION by Beaton, second by Zielinski to authorize the Manistee County Homeward Bound Animal Shelter Strut Your Mutt event on Sunday, September 17, 2017; subject to appropriate department approvals. Discussion followed.

With a roll call vote this motion passed, 4-3.

AYES: Beaton, Zielinski, Goodspeed, and Pontiac

NAYS: Cooper, Smith, and Wittlieff

CITIZEN COMMENT.

Comments received by:

- Gary Patulski, 159 Quincy Street / meeting should be videotaped; when bond amounts were discussed, no time to react, and no fallback plan.
- Bob Grabowski, 341 Fourth Street / agrees with not allowing dogs on the riverwalk and liability issues.

OFFICIALS AND STAFF.

None received.

COUNCILMEMBERS.

Goodspeed wished everyone a safe Labor Day weekend.

Smith thanked people for attending this special meeting.

ADJOURN.

MOTION to adjourn was made by Goodspeed. Meeting adjourned at 9:06 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Chief Deputy Treasurer

DRAFT

CASH TRANSACTIONS REPORT
DRAFT

MONTH: JULY
City of Manistee

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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 101 - GENERAL FUND				
Dept: 000				
001.000 Cash - Checking	199,525.16	804,779.90	717,916.25	286,388.81
001.001 Cash - Restricted	27,102.00	0.00	0.00	27,102.00
001.002 Cash - Escrow	45,989.58	25,441.35	756.74	70,674.19
003.000 Cash - Certificates of Deposit	50,000.00	0.00	0.00	50,000.00
004.000 Cash - Petty	600.00	0.00	0.00	600.00
017.000 Cash - MI CLASS	553,204.53	371.10	200,000.00	353,575.63
Total Dept: 000	876,421.27	830,592.35	918,672.99	788,340.63
Fund: 101	876,421.27	830,592.35	918,672.99	788,340.63
Fund: 202 - MAJOR STREET FUND				
Dept: 000				
001.000 Cash - Checking	253,078.36	122,835.68	29,133.23	346,780.81
017.000 Cash - MI CLASS	251,650.13	238.64	0.00	251,888.77
Total Dept: 000	504,728.49	123,074.32	29,133.23	598,669.58
Fund: 202	504,728.49	123,074.32	29,133.23	598,669.58
Fund: 203 - LOCAL STREET FUND				
Dept: 000				
001.000 Cash - Checking	279,087.20	16,057.09	12,997.06	282,147.23
Total Dept: 000	279,087.20	16,057.09	12,997.06	282,147.23
Fund: 203	279,087.20	16,057.09	12,997.06	282,147.23
Fund: 204 - MUNICIPAL STREET FUND				
Dept: 000				
001.000 Cash - Checking	63,805.22	27,520.27	0.00	91,325.49
Total Dept: 000	63,805.22	27,520.27	0.00	91,325.49
Fund: 204	63,805.22	27,520.27	0.00	91,325.49
Fund: 226 - CITY REFUSE FUND				
Dept: 000				
001.000 Cash - Checking	26,106.82	48,305.37	21,625.58	52,786.61
Total Dept: 000	26,106.82	48,305.37	21,625.58	52,786.61
Fund: 226	26,106.82	48,305.37	21,625.58	52,786.61
Fund: 243 - BROWNFIELD REDEVELOPMENT AUTHO				
Dept: 000				
001.000 Cash - Checking	15,281.78	0.00	0.00	15,281.78
Total Dept: 000	15,281.78	0.00	0.00	15,281.78
Fund: 243	15,281.78	0.00	0.00	15,281.78
Fund: 245 - OIL & GAS FUND				
Dept: 000				
001.000 Cash - Checking	50,357.15	0.00	48,928.00	1,429.15
001.020 Cash - Money Market	599,158.12	0.00	0.00	599,158.12
Total Dept: 000	649,515.27	0.00	48,928.00	600,587.27
Fund: 245	649,515.27	0.00	48,928.00	600,587.27
Fund: 272 - PEG COMMISSION				
Dept: 000				
001.000 Cash - Checking	4,831.93	0.00	889.33	3,942.60

CASH TRANSACTIONS REPORT

DRAFT

MONTH: JULY
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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Total Dept: 000	4,831.93	0.00	889.33	3,942.60
Fund: 272	4,831.93	0.00	889.33	3,942.60
Fund: 275 - GRANT MANAGEMENT FUND				
Dept: 000				
001.000 Cash - Checking	5,364.94	12,940.00	0.00	18,304.94
Total Dept: 000	5,364.94	12,940.00	0.00	18,304.94
Fund: 275	5,364.94	12,940.00	0.00	18,304.94
Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS				
Dept: 000				
001.000 Cash - Checking	74,400.44	29,281.29	23,060.01	80,621.72
001.002 Cash - Escrow	3,530.00	1,200.00	600.00	4,130.00
004.000 Cash - Petty	400.00	0.00	0.00	400.00
Total Dept: 000	78,330.44	30,481.29	23,660.01	85,151.72
Fund: 297	78,330.44	30,481.29	23,660.01	85,151.72
Fund: 430 - CAPITAL IMPROVEMENT FUND				
Dept: 000				
001.000 Cash - Checking	19,828.34	48,928.00	60,924.48	7,831.86
Total Dept: 000	19,828.34	48,928.00	60,924.48	7,831.86
Fund: 430	19,828.34	48,928.00	60,924.48	7,831.86
Fund: 496 - RENAISSANCE PARK				
Dept: 000				
001.000 Cash - Checking	1,101.19	0.00	0.00	1,101.19
Total Dept: 000	1,101.19	0.00	0.00	1,101.19
Fund: 496	1,101.19	0.00	0.00	1,101.19
Fund: 501 - BOAT LAUNCH FUND				
Dept: 000				
001.000 Cash - Checking	39,901.39	7,749.00	3,251.03	44,399.36
004.000 Cash - Petty	1,000.00	0.00	0.00	1,000.00
Total Dept: 000	40,901.39	7,749.00	3,251.03	45,399.36
Fund: 501	40,901.39	7,749.00	3,251.03	45,399.36
Fund: 592 - WATER & SEWER UTILITY				
Dept: 000				
001.000 Cash - Checking	576,765.43	388,012.17	244,232.10	720,545.50
001.002 Cash - Escrow	58,400.00	2,100.00	3,000.00	57,500.00
003.000 Cash - Certificates of Deposit	50,000.00	0.00	0.00	50,000.00
004.000 Cash - Petty	300.00	0.00	0.00	300.00
017.000 Cash - MI CLASS	495,008.82	469.43	0.00	495,478.25
017.001 Cash - MI CLASS 2015 W&S RvBd	231,522.09	219.57	0.00	231,741.66
Total Dept: 000	1,411,996.34	390,801.17	247,232.10	1,555,565.41
Fund: 592	1,411,996.34	390,801.17	247,232.10	1,555,565.41
Fund: 594 - MARINA FUND				
Dept: 000				
001.000 Cash - Checking	20,450.68	46,417.15	37,236.11	29,631.72
001.002 Cash - Escrow	600.00	300.00	200.00	700.00
004.000 Cash - Petty	300.00	0.00	0.00	300.00
Total Dept: 000	21,350.68	46,717.15	37,436.11	30,631.72

CASH TRANSACTIONS REPORT

DRAFT

MONTH: JULY
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Account Number	Beginning Balance	Debit	Credit	Ending Balance
Fund: 594	21,350.68	46,717.15	37,436.11	30,631.72
Fund: 661 - MOTOR POOL FUND				
Dept: 000				
001.000 Cash - Checking	114,897.99	26,284.25	29,763.99	111,418.25
017.000 Cash - MI CLASS	352,310.19	334.14	0.00	352,644.33
Total Dept: 000	467,208.18	26,618.39	29,763.99	464,062.58
Fund: 661	467,208.18	26,618.39	29,763.99	464,062.58
Fund: 703 - CURRENT TAX COLLECTION				
Dept: 000				
001.000 Cash - Checking	189,576.08	1,380,714.53	749,209.80	821,080.81
Total Dept: 000	189,576.08	1,380,714.53	749,209.80	821,080.81
Fund: 703	189,576.08	1,380,714.53	749,209.80	821,080.81
Fund: 704 - PAYROLL CLEARING FUND				
Dept: 000				
001.000 Cash - Checking	15,576.56	657,500.31	648,815.10	24,261.77
Total Dept: 000	15,576.56	657,500.31	648,815.10	24,261.77
Fund: 704	15,576.56	657,500.31	648,815.10	24,261.77
Fund: 705 - DELINQUENT TAX COLLECTION				
Dept: 000				
001.000 Cash - Checking	1,910.39	754.13	2,298.96	365.56
Total Dept: 000	1,910.39	754.13	2,298.96	365.56
Fund: 705	1,910.39	754.13	2,298.96	365.56
Grand Totals:	4,672,922.51	3,648,753.37	2,834,837.77	5,486,838.11

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2017 to 7/31/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Revenues							
Dept: 000							
402.000 Taxes - Real/Personal Property	2,956,946.00	2,956,946.00	267,870.37	267,870.37	0.00	2,689,075.63	9.1
411.000 Taxes - Delinq Real Property	176,693.00	176,693.00	0.00	0.00	0.00	176,693.00	0.0
412.000 Taxes - Delinq Personal Prop	5,838.00	5,838.00	813.36	813.36	0.00	5,024.64	13.9
432.000 Taxes - Payment in Lieu of	180,821.00	180,821.00	106,159.70	106,159.70	0.00	74,661.30	58.7
445.000 Taxes - Penalties & Interest	17,235.00	17,235.00	0.00	0.00	0.00	17,235.00	0.0
447.000 Taxes - Administration Fee	86,175.00	86,175.00	5,559.39	5,559.39	0.00	80,615.61	6.5
476.000 Permit - Business Registration	1,500.00	1,500.00	225.00	225.00	0.00	1,275.00	15.0
477.000 Permit - Franchise Fees	119,000.00	119,000.00	-57,032.09	-57,032.09	0.00	176,032.09	-47.9
490.000 Permit - Non-Business	7,000.00	7,000.00	50.00	50.00	0.00	6,950.00	0.7
540.000 State Grant - Other	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
543.002 State Grant - Criminal Justice	2,300.00	2,300.00	0.00	0.00	0.00	2,300.00	0.0
573.000 State Grant - Local Comm Stabi	97,050.00	97,050.00	0.00	0.00	0.00	97,050.00	0.0
574.000 State Grant - Revenue Sharing	488,813.00	488,813.00	-83,321.00	-83,321.00	0.00	572,134.00	-17.0
574.001 State Grant - CVTRS	165,337.00	165,337.00	-27,557.00	-27,557.00	0.00	192,894.00	-16.7
577.000 State Grant - Liquor License T	8,400.00	8,400.00	0.00	0.00	0.00	8,400.00	0.0
626.000 Charge for Service	60,000.00	60,000.00	4,891.00	4,891.00	0.00	55,109.00	8.2
628.000 Charge for Service - Boat Laun	2,660.00	2,660.00	2,660.00	2,660.00	0.00	0.00	100.0
630.000 Charge for Service - Local St.	147,000.00	147,000.00	12,250.00	12,250.00	0.00	134,750.00	8.3
631.000 Charge for Service - Major St.	332,500.00	332,500.00	27,708.33	27,708.33	0.00	304,791.67	8.3
632.000 Charge for Service - Marina	11,084.00	11,084.00	2,771.00	2,771.00	0.00	8,313.00	25.0
634.000 Charge for Service - Refuse	118,347.00	118,347.00	15,799.58	15,799.58	0.00	102,547.42	13.4
635.000 Charge for Service - W&S	367,519.00	367,519.00	30,626.58	30,626.58	0.00	336,892.42	8.3
636.000 Charge for Service - Transport	290,000.00	290,000.00	31,553.11	31,553.11	0.00	258,446.89	10.9
637.000 Utility Ownership Fee	199,760.00	199,760.00	16,646.67	16,646.67	0.00	183,113.33	8.3
642.000 Sales	3,500.00	3,500.00	71.00	71.00	0.00	3,429.00	2.0
655.000 Fines & Forfeits	30,000.00	30,000.00	2,051.99	2,051.99	0.00	27,948.01	6.8
665.000 Investment - Interest	8,001.00	8,001.00	371.10	371.10	0.00	7,629.90	4.6
667.000 Rental Income	5,650.00	5,650.00	1,950.00	1,950.00	0.00	3,700.00	34.5
667.030 Riverfront Lease Income	22,112.00	22,112.00	0.00	0.00	0.00	22,112.00	0.0
672.000 Other Revenue	500.00	500.00	0.00	0.00	0.00	500.00	0.0
674.000 Contributions / Donations	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
676.000 Reimbursement	153,475.00	153,475.00	208.94	208.94	0.00	153,266.06	0.1
687.000 Refunds	16,214.00	16,214.00	87.50	87.50	0.00	16,126.50	0.5
699.000 Transfers In	429,272.00	429,272.00	0.00	0.00	0.00	429,272.00	0.0
Dept: 000	6,522,702.00	6,522,702.00	362,414.53	362,414.53	0.00	6,160,287.47	5.6
Revenues	6,522,702.00	6,522,702.00	362,414.53	362,414.53	0.00	6,160,287.47	5.6
Expenditures							
Dept: 101 LEGISLATIVE							
702.000 Wages - Full Time	27,052.00	27,052.00	2,254.35	2,254.35	0.00	24,797.65	8.3
709.000 Costs - Social Security	1,677.00	1,677.00	139.75	139.75	0.00	1,537.25	8.3
711.000 Costs - Medicare	392.00	392.00	32.71	32.71	0.00	359.29	8.3
726.000 Costs - Workers Compensation	87.00	87.00	10.78	10.78	0.00	76.22	12.4
752.000 Supplies - Operating	2,225.00	2,225.00	0.00	0.00	0.00	2,225.00	0.0
913.000 Travel & Training	4,350.00	4,350.00	0.00	0.00	0.00	4,350.00	0.0
915.000 Memberships & Dues	5,400.00	5,400.00	4,522.00	4,522.00	0.00	878.00	83.7
LEGISLATIVE	41,183.00	41,183.00	6,959.59	6,959.59	0.00	34,223.41	16.9
Dept: 172 MANAGER							
702.000 Wages - Full Time	152,641.00	152,641.00	5,363.06	5,363.06	0.00	147,277.94	3.5
708.000 Costs - SUTA	475.00	475.00	0.00	0.00	0.00	475.00	0.0
709.000 Costs - Social Security	10,044.00	10,044.00	729.12	729.12	0.00	9,314.88	7.3
711.000 Costs - Medicare	2,349.00	2,349.00	170.50	170.50	0.00	2,178.50	7.3
712.000 Costs - In Lieu of BC/BS	4,066.00	4,066.00	677.55	677.55	0.00	3,388.45	16.7
717.000 Costs - MERS Contribution	19,920.00	19,920.00	1,551.14	1,551.14	0.00	18,368.86	7.8
718.000 Costs - Blue Cross Insurance	11,014.00	11,014.00	1,845.10	1,845.10	0.00	9,168.90	16.8
718.001 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	1,398.00	1,398.00	233.36	233.36	0.00	1,164.64	16.7
718.003 Costs - Vision / Ancillary	389.00	389.00	32.45	32.45	0.00	356.55	8.3

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 172 MANAGER							
724.000	Costs - Vehicle Allowance	4,800.00	4,800.00	400.00	400.00	0.00	4,400.00 8.3
725.000	Costs - Life Insurance	504.00	504.00	79.90	79.90	0.00	424.10 15.9
726.000	Costs - Workers Compensation	687.00	687.00	103.19	103.19	0.00	583.81 15.0
752.000	Supplies - Operating	2,000.00	2,000.00	15.72	15.72	0.00	1,984.28 0.8
791.000	Subscriptions & Publications	155.00	155.00	0.00	0.00	0.00	155.00 0.0
801.000	Professional & Consulting Serv	500.00	500.00	0.00	0.00	0.00	500.00 0.0
913.000	Travel & Training	3,550.00	3,550.00	0.00	0.00	0.00	3,550.00 0.0
915.000	Memberships & Dues	1,200.00	1,200.00	0.00	0.00	0.00	1,200.00 0.0
933.000	Software Agree / Copier Maint	1,300.00	1,300.00	45.50	45.50	0.00	1,254.50 3.5
983.000	Lease Purchase	2,000.00	2,000.00	165.26	165.26	0.00	1,834.74 8.3
MANAGER		221,992.00	221,992.00	14,411.85	14,411.85	0.00	207,580.15 6.5
Dept: 215 CLERK							
702.000	Wages - Full Time	123,716.00	123,716.00	4,757.72	4,757.72	0.00	118,958.28 3.8
708.000	Costs - SUTA	475.00	475.00	0.00	0.00	0.00	475.00 0.0
709.000	Costs - Social Security	7,763.00	7,763.00	543.18	543.18	0.00	7,219.82 7.0
711.000	Costs - Medicare	1,816.00	1,816.00	127.03	127.03	0.00	1,688.97 7.0
712.000	Costs - In Lieu of BC/BS	0.00	0.00	400.00	400.00	0.00	-400.00 0.0
713.000	Overtime	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00 0.0
717.000	Costs - MERS Contribution	16,275.00	16,275.00	1,229.67	1,229.67	0.00	15,045.33 7.6
718.000	Costs - Blue Cross Insurance	11,014.00	11,014.00	1,845.10	1,845.10	0.00	9,168.90 16.8
718.001	Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00 100.0
718.002	Costs - Dental Insurance	699.00	699.00	116.68	116.68	0.00	582.32 16.7
718.003	Costs - Vision / Ancillary	354.00	354.00	29.50	29.50	0.00	324.50 8.3
723.000	Costs - Retiree Health Care	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00 0.0
725.000	Costs - Life Insurance	407.00	407.00	66.74	66.74	0.00	340.26 16.4
726.000	Costs - Workers Compensation	561.00	561.00	81.58	81.58	0.00	479.42 14.5
752.000	Supplies - Operating	3,400.00	3,400.00	186.69	186.69	0.00	3,213.31 5.5
791.000	Subscriptions & Publications	160.00	160.00	0.00	0.00	0.00	160.00 0.0
801.000	Professional & Consulting Serv	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00 0.0
900.000	Printing & Publishing	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00 0.0
913.000	Travel & Training	4,400.00	4,400.00	0.00	0.00	0.00	4,400.00 0.0
915.000	Memberships & Dues	670.00	670.00	0.00	0.00	0.00	670.00 0.0
931.000	Repairs/Maint - Equipment	500.00	500.00	0.00	0.00	0.00	500.00 0.0
933.000	Software Agree / Copier Maint	7,210.00	7,210.00	5,756.30	5,756.30	0.00	1,453.70 79.8
983.000	Lease Purchase	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00 0.0
CLERK		193,920.00	193,920.00	18,140.19	18,140.19	0.00	175,779.81 9.4
Dept: 247 BOARD OF REVIEW							
704.000	Wages - Part-Time	750.00	750.00	0.00	0.00	0.00	750.00 0.0
709.000	Costs - Social Security	75.00	75.00	0.00	0.00	0.00	75.00 0.0
711.000	Costs - Medicare	20.00	20.00	0.00	0.00	0.00	20.00 0.0
726.000	Costs - Workers Compensation	5.00	5.00	0.00	0.00	0.00	5.00 0.0
900.000	Printing & Publishing	500.00	500.00	0.00	0.00	0.00	500.00 0.0
913.000	Travel & Training	750.00	750.00	0.00	0.00	0.00	750.00 0.0
BOARD OF REVIEW		2,100.00	2,100.00	0.00	0.00	0.00	2,100.00 0.0
Dept: 253 FINANCE / TREASURER							
702.000	Wages - Full Time	166,020.00	166,020.00	6,384.76	6,384.76	0.00	159,635.24 3.8
708.000	Costs - SUTA	713.00	713.00	0.00	0.00	0.00	713.00 0.0
709.000	Costs - Social Security	11,012.00	11,012.00	802.45	802.45	0.00	10,209.55 7.3
711.000	Costs - Medicare	2,575.00	2,575.00	187.68	187.68	0.00	2,387.32 7.3
712.000	Costs - In Lieu of BC/BS	9,600.00	9,600.00	1,200.00	1,200.00	0.00	8,400.00 12.5
713.000	Overtime	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00 0.0
717.000	Costs - MERS Contribution	21,796.00	21,796.00	1,628.43	1,628.43	0.00	20,167.57 7.5
718.000	Costs - Blue Cross Insurance	13,861.00	13,861.00	2,322.88	2,322.88	0.00	11,538.12 16.8
718.001	Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00 100.0
718.002	Costs - Dental Insurance	873.00	873.00	145.86	145.86	0.00	727.14 16.7
718.003	Costs - Vision / Ancillary	354.00	354.00	29.50	29.50	0.00	324.50 8.3
725.000	Costs - Life Insurance	539.00	539.00	87.42	87.42	0.00	451.58 16.2

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 253 FINANCE / TREASURER							
726.000	752.00	752.00	113.78	113.78	0.00	638.22	15.1
726.000	Costs - Workers Compensation						
752.000	4,200.00	4,200.00	763.41	763.41	0.00	3,436.59	18.2
752.000	Supplies - Operating						
791.000	835.00	835.00	0.00	0.00	0.00	835.00	0.0
791.000	Subscriptions & Publications						
801.000	29,116.00	29,116.00	0.00	0.00	0.00	29,116.00	0.0
801.000	Professional & Consulting Serv						
900.000	700.00	700.00	0.00	0.00	0.00	700.00	0.0
900.000	Printing & Publishing						
913.000	4,600.00	4,600.00	475.00	475.00	0.00	4,125.00	10.3
913.000	Travel & Training						
915.000	735.00	735.00	120.00	120.00	0.00	615.00	16.3
915.000	Memberships & Dues						
933.000	9,520.00	9,520.00	7,718.07	7,718.07	0.00	1,801.93	81.1
933.000	Software Agree / Copier Maint						
983.000	1,740.00	1,740.00	0.00	0.00	0.00	1,740.00	0.0
983.000	Lease Purchase						
985.000	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
985.000	Capital Outlay - under \$5,000						
FINANCE / TREASURER	284,541.00	284,541.00	24,979.24	24,979.24	0.00	259,561.76	8.8
Dept: 257 ASSESSOR							
723.000	3,000.00	3,000.00	500.00	500.00	0.00	2,500.00	16.7
723.000	Costs - Retiree Health Care						
752.000	400.00	400.00	0.00	0.00	0.00	400.00	0.0
752.000	Supplies - Operating						
801.000	78,940.00	78,940.00	6,370.00	6,370.00	0.00	72,570.00	8.1
801.000	Professional & Consulting Serv						
931.000	0.00	0.00	44.99	44.99	0.00	-44.99	0.0
931.000	Repairs/Maint - Equipment						
933.000	3,525.00	3,525.00	712.92	712.92	0.00	2,812.08	20.2
933.000	Software Agree / Copier Maint						
ASSESSOR	85,865.00	85,865.00	7,627.91	7,627.91	0.00	78,237.09	8.9
Dept: 262 ELECTIONS							
704.000	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
704.000	Wages - Part-Time						
709.000	248.00	248.00	0.00	0.00	0.00	248.00	0.0
709.000	Costs - Social Security						
711.000	58.00	58.00	0.00	0.00	0.00	58.00	0.0
711.000	Costs - Medicare						
726.000	18.00	18.00	0.00	0.00	0.00	18.00	0.0
726.000	Costs - Workers Compensation						
752.000	2,250.00	2,250.00	0.00	0.00	0.00	2,250.00	0.0
752.000	Supplies - Operating						
801.000	2,090.00	2,090.00	0.00	0.00	0.00	2,090.00	0.0
801.000	Professional & Consulting Serv						
900.000	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
900.000	Printing & Publishing						
ELECTIONS	10,164.00	10,164.00	0.00	0.00	0.00	10,164.00	0.0
Dept: 265 CITY HALL BUILDINGS & GROUNDS							
702.000	48,879.00	48,879.00	1,680.00	1,680.00	0.00	47,199.00	3.4
702.000	Wages - Full Time						
708.000	238.00	238.00	0.00	0.00	0.00	238.00	0.0
708.000	Costs - SUTA						
709.000	3,142.00	3,142.00	213.48	213.48	0.00	2,928.52	6.8
709.000	Costs - Social Security						
711.000	735.00	735.00	49.92	49.92	0.00	685.08	6.8
711.000	Costs - Medicare						
717.000	6,379.00	6,379.00	504.36	504.36	0.00	5,874.64	7.9
717.000	Costs - MERS Contribution						
718.000	11,014.00	11,014.00	1,845.10	1,845.10	0.00	9,168.90	16.8
718.000	Costs - Blue Cross Insurance						
718.001	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.0
718.001	Costs - HSA Contribution						
718.002	699.00	699.00	116.68	116.68	0.00	582.32	16.7
718.002	Costs - Dental Insurance						
718.003	354.00	354.00	29.50	29.50	0.00	324.50	8.3
718.003	Costs - Vision / Ancillary						
724.000	1,800.00	1,800.00	200.00	200.00	0.00	1,600.00	11.1
724.000	Costs - Vehicle Allowance						
725.000	85.00	85.00	14.10	14.10	0.00	70.90	16.6
725.000	Costs - Life Insurance						
726.000	2,014.00	2,014.00	302.82	302.82	0.00	1,711.18	15.0
726.000	Costs - Workers Compensation						
752.000	7,000.00	7,000.00	293.24	293.24	0.00	6,706.76	4.2
752.000	Supplies - Operating						
801.000	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
801.000	Professional & Consulting Serv						
831.000	0.00	0.00	225.00	225.00	0.00	-225.00	0.0
831.000	Contractual Service						
850.000	10,000.00	10,000.00	522.30	522.30	0.00	9,477.70	5.2
850.000	Communications - Phone						
918.000	2,300.00	2,300.00	270.80	270.80	0.00	2,029.20	11.8
918.000	Utilities - Water						
920.000	22,000.00	22,000.00	1,997.67	1,997.67	0.00	20,002.33	9.1
920.000	Utilities - Electric						
921.000	5,700.00	5,700.00	73.69	73.69	0.00	5,626.31	1.3
921.000	Utilities - Natural Gas						
930.000	13,500.00	13,500.00	85.51	85.51	0.00	13,414.49	0.6
930.000	Repairs/Maint - Buildings/Land						
931.000	8,500.00	8,500.00	0.00	0.00	0.00	8,500.00	0.0
931.000	Repairs/Maint - Equipment						
985.000	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
985.000	Capital Outlay - under \$5,000						
CITY HALL BUILDINGS & GROUNDS	152,839.00	152,839.00	11,424.17	11,424.17	0.00	141,414.83	7.5
Dept: 275 GENERAL							
752.000	664.00	664.00	0.00	0.00	0.00	664.00	0.0
752.000	Supplies - Operating						
801.000	29,400.00	29,400.00	11,974.31	11,974.31	0.00	17,425.69	40.7
801.000	Professional & Consulting Serv						
802.000	50,000.00	50,000.00	4,050.00	4,050.00	0.00	45,950.00	8.1
802.000	Attorney						
804.000	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
804.000	Attorney - Labor						

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 275 GENERAL							
805.000 Attorney - Tax Appeals	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
806.000 Attorney - Prosecuting Atty	12,500.00	12,500.00	6,193.95	6,193.95	0.00	6,306.05	49.6
807.000 Attorney - Litigation	5,500.00	5,500.00	0.00	0.00	0.00	5,500.00	0.0
851.000 Postage	27,000.00	27,000.00	3,227.24	3,227.24	0.00	23,772.76	12.0
852.000 Communications - Data/Internet	6,036.00	6,036.00	145.00	145.00	0.00	5,891.00	2.4
853.000 Communications - Cell Phones	12,000.00	12,000.00	0.00	0.00	0.00	12,000.00	0.0
920.001 Utilities - Electric Str Light	109,000.00	109,000.00	271.39	271.39	0.00	108,728.61	0.2
935.000 Insurance	88,000.00	88,000.00	98,502.33	98,502.33	0.00	-10,502.33	111.9
940.000 Rent	1,700.00	1,700.00	976.30	976.30	0.00	723.70	57.4
946.000 Engineering Services	12,000.00	12,000.00	1,000.00	1,000.00	0.00	11,000.00	8.3
959.000 Bad Debt	500.00	500.00	0.00	0.00	0.00	500.00	0.0
960.000 Bank Charges	5,500.00	5,500.00	1,383.64	1,383.64	0.00	4,116.36	25.2
964.000 Refunds	500.00	500.00	0.00	0.00	0.00	500.00	0.0
984.000 Computer Hardware & Software	14,500.00	14,500.00	0.00	0.00	0.00	14,500.00	0.0
995.000 Transfers Out	80,616.00	80,616.00	0.00	0.00	0.00	80,616.00	0.0
GENERAL	473,416.00	473,416.00	127,724.16	127,724.16	0.00	345,691.84	27.0
Dept: 301 POLICE							
702.000 Wages - Full Time	649,404.00	649,404.00	24,853.35	24,853.35	0.00	624,550.65	3.8
704.000 Wages - Part-Time	15,070.00	15,070.00	690.00	690.00	0.00	14,380.00	4.6
708.000 Costs - SUTA	3,326.00	3,326.00	2.34	2.34	0.00	3,323.66	0.1
709.000 Costs - Social Security	934.00	934.00	84.63	84.63	0.00	849.37	9.1
711.000 Costs - Medicare	10,693.00	10,693.00	804.88	804.88	0.00	9,888.12	7.5
712.000 Costs - In Lieu of BC/BS	16,433.00	16,433.00	2,729.60	2,729.60	0.00	13,703.40	16.6
713.000 Overtime	24,000.00	24,000.00	5,480.74	5,480.74	0.00	18,519.26	22.8
713.003 Spotlight Grant	5,000.00	5,000.00	890.94	890.94	0.00	4,109.06	17.8
717.000 Costs - MERS Contribution	138,193.00	138,193.00	11,380.50	11,380.50	0.00	126,812.50	8.2
718.000 Costs - Blue Cross Insurance	103,253.00	103,253.00	17,301.66	17,301.66	0.00	85,951.34	16.8
718.001 Costs - HSA Contribution	24,000.00	24,000.00	24,000.00	24,000.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	6,871.00	6,871.00	1,125.51	1,125.51	0.00	5,745.49	16.4
718.003 Costs - Vision / Ancillary	3,204.00	3,204.00	266.98	266.98	0.00	2,937.02	8.3
721.000 Costs - Uniform/Cleaning Allow	12,700.00	12,700.00	686.00	686.00	0.00	12,014.00	5.4
723.000 Costs - Retiree Health Care	6,000.00	6,000.00	500.00	500.00	0.00	5,500.00	8.3
725.000 Costs - Life Insurance	2,195.00	2,195.00	365.90	365.90	0.00	1,829.10	16.7
726.000 Costs - Workers Compensation	19,300.00	19,300.00	2,953.56	2,953.56	0.00	16,346.44	15.3
727.000 Holiday/Vacation/Sick Sellback	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
752.000 Supplies - Operating	14,100.00	14,100.00	1,954.36	1,954.36	0.00	12,145.64	13.9
770.000 Vehicle Gas / Diesel	13,900.00	13,900.00	1,213.98	1,213.98	0.00	12,686.02	8.7
791.000 Subscriptions & Publications	100.00	100.00	0.00	0.00	0.00	100.00	0.0
801.000 Professional & Consulting Serv	1,250.00	1,250.00	0.00	0.00	0.00	1,250.00	0.0
873.000 Education/Tuition Reimbursemt	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
900.000 Printing & Publishing	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
913.000 Travel & Training	9,600.00	9,600.00	10.68	10.68	0.00	9,589.32	0.1
915.000 Memberships & Dues	500.00	500.00	0.00	0.00	0.00	500.00	0.0
931.000 Repairs/Maint - Equipment	4,855.00	4,855.00	0.00	0.00	0.00	4,855.00	0.0
932.000 Repairs/Maint - Vehicles	9,000.00	9,000.00	735.74	735.74	0.00	8,264.26	8.2
933.000 Software Agree / Copier Maint	4,115.00	4,115.00	2,819.37	2,819.37	0.00	1,295.63	68.5
957.000 Motor Pool	31,465.00	31,465.00	2,622.08	2,622.08	0.00	28,842.92	8.3
983.000 Lease Purchase	1,420.00	1,420.00	117.98	117.98	0.00	1,302.02	8.3
985.000 Capital Outlay - under \$5,000	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
POLICE	1,158,381.00	1,158,381.00	103,590.78	103,590.78	0.00	1,054,790.22	8.9
Dept: 336 FIRE							
702.000 Wages - Full Time	453,347.00	453,347.00	8,943.63	8,943.63	0.00	444,403.37	2.0
704.000 Wages - Part-Time	7,000.00	7,000.00	120.00	120.00	0.00	6,880.00	1.7
708.000 Costs - SUTA	2,324.00	2,324.00	5.13	5.13	0.00	2,318.87	0.2
709.000 Costs - Social Security	434.00	434.00	29.76	29.76	0.00	404.24	6.9
711.000 Costs - Medicare	6,835.00	6,835.00	520.26	520.26	0.00	6,314.74	7.6
712.000 Costs - In Lieu of BC/BS	2,033.00	2,033.00	310.51	310.51	0.00	1,722.49	15.3
713.000 Overtime	30,000.00	30,000.00	5,631.85	5,631.85	0.00	24,368.15	18.8
717.000 Costs - MERS Contribution	127,631.00	127,631.00	9,870.38	9,870.38	0.00	117,760.62	7.7

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 336 FIRE							
718.000	Costs - Blue Cross Insurance	110,887.00	110,887.00	16,260.16	16,260.16	0.00	94,626.84 14.7
718.001	Costs - HSA Contribution	24,000.00	24,000.00	21,000.00	21,000.00	0.00	3,000.00 87.5
718.002	Costs - Dental Insurance	7,336.00	7,336.00	940.78	940.78	0.00	6,395.22 12.8
718.003	Costs - Vision / Ancillary	2,850.00	2,850.00	207.97	207.97	0.00	2,642.03 7.3
721.000	Costs - Uniform/Cleaning Allow	6,000.00	6,000.00	1,120.00	1,120.00	0.00	4,880.00 18.7
722.000	Costs - Food Allowance	6,560.00	6,560.00	5,193.33	5,193.33	0.00	1,366.67 79.2
723.000	Costs - Retiree Health Care	12,000.00	12,000.00	1,000.00	1,000.00	0.00	11,000.00 8.3
725.000	Costs - Life Insurance	1,519.00	1,519.00	224.90	224.90	0.00	1,294.10 14.8
726.000	Costs - Workers Compensation	20,248.00	20,248.00	2,918.91	2,918.91	0.00	17,329.09 14.4
727.000	Holiday/Vacation/Sick Sellback	26,000.00	26,000.00	0.00	0.00	0.00	26,000.00 0.0
752.000	Supplies - Operating	10,000.00	10,000.00	751.83	751.83	0.00	9,248.17 7.5
770.000	Vehicle Gas / Diesel	6,500.00	6,500.00	565.18	565.18	0.00	5,934.82 8.7
777.000	Supplies - Medical	16,600.00	16,600.00	3,141.53	3,141.53	0.00	13,458.47 18.9
780.000	Fire Prevention	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00 0.0
791.000	Subscriptions & Publications	350.00	350.00	0.00	0.00	0.00	350.00 0.0
801.000	Professional & Consulting Serv	23,325.00	23,325.00	2,177.13	2,177.13	0.00	21,147.87 9.3
873.000	Education/Tuition Reimburseemnt	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00 0.0
900.000	Printing & Publishing	400.00	400.00	113.08	113.08	0.00	286.92 28.3
913.000	Travel & Training	7,300.00	7,300.00	0.00	0.00	0.00	7,300.00 0.0
915.000	Memberships & Dues	400.00	400.00	0.00	0.00	0.00	400.00 0.0
918.000	Utilities - Water	1,550.00	1,550.00	84.08	84.08	0.00	1,465.92 5.4
920.000	Utilities - Electric	5,200.00	5,200.00	405.77	405.77	0.00	4,794.23 7.8
921.000	Utilities - Natural Gas	3,800.00	3,800.00	48.97	48.97	0.00	3,751.03 1.3
930.000	Repairs/Maint - Buildings/Land	2,800.00	2,800.00	279.75	279.75	0.00	2,520.25 10.0
931.000	Repairs/Maint - Equipment	5,700.00	5,700.00	0.00	0.00	0.00	5,700.00 0.0
932.000	Repairs/Maint - Vehicles	6,450.00	6,450.00	41.81	41.81	0.00	6,408.19 0.6
933.000	Software Agree / Copier Maint	2,550.00	2,550.00	30.00	30.00	0.00	2,520.00 1.2
942.000	Hydrant Rental	21,600.00	21,600.00	5,400.00	5,400.00	0.00	16,200.00 25.0
956.000	Mutual Aid	200.00	200.00	0.00	0.00	0.00	200.00 0.0
957.000	Motor Pool	62,930.00	62,930.00	5,244.17	5,244.17	0.00	57,685.83 8.3
983.000	Lease Purchase	480.00	480.00	39.32	39.32	0.00	440.68 8.2
985.000	Capital Outlay - under \$5,000	10,100.00	10,100.00	381.89	381.89	0.00	9,718.11 3.8
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FIRE		1,044,939.00	1,044,939.00	93,002.08	93,002.08	0.00	951,936.92 8.9
Dept: 441 PUBLIC WORKS							
702.000	Wages - Full Time	634,687.00	634,687.00	20,015.57	20,015.57	0.00	614,671.43 3.2
704.000	Wages - Part-Time	11,700.00	11,700.00	4,481.50	4,481.50	0.00	7,218.50 38.3
708.000	Costs - SUTA	3,635.00	3,635.00	88.89	88.89	0.00	3,546.11 2.4
709.000	Costs - Social Security	44,064.00	44,064.00	2,972.94	2,972.94	0.00	41,091.06 6.7
711.000	Costs - Medicare	10,305.00	10,305.00	695.29	695.29	0.00	9,609.71 6.7
712.000	Costs - In Lieu of BC/BS	4,800.00	4,800.00	840.68	840.68	0.00	3,959.32 17.5
713.000	Overtime	27,000.00	27,000.00	1,837.06	1,837.06	0.00	25,162.94 6.8
713.001	2E - Standby Pay	15,936.00	15,936.00	1,148.84	1,148.84	0.00	14,787.16 7.2
716.000	Costs - ICMA Contribution	2,587.00	2,587.00	210.30	210.30	0.00	2,376.70 8.1
717.000	Costs - MERS Contribution	39,766.00	39,766.00	2,906.36	2,906.36	0.00	36,859.64 7.3
718.000	Costs - Blue Cross Insurance	158,696.00	158,696.00	20,710.00	20,710.00	0.00	137,986.00 13.1
718.001	Costs - HSA Contribution	36,000.00	36,000.00	28,500.00	28,500.00	0.00	7,500.00 79.2
718.002	Costs - Dental Insurance	9,665.00	9,665.00	1,302.98	1,302.98	0.00	8,362.02 13.5
718.003	Costs - Vision / Ancillary	4,602.00	4,602.00	295.00	295.00	0.00	4,307.00 6.4
721.000	Costs - Uniform/Cleaning Allow	6,803.00	6,803.00	282.88	282.88	0.00	6,520.12 4.2
723.000	Costs - Retiree Health Care	7,500.00	7,500.00	1,000.00	1,000.00	0.00	6,500.00 13.3
725.000	Costs - Life Insurance	1,829.00	1,829.00	240.64	240.64	0.00	1,588.36 13.2
726.000	Costs - Workers Compensation	46,385.00	46,385.00	6,434.12	6,434.12	0.00	39,950.88 13.9
727.000	Holiday/Vacation/Sick Sellback	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00 0.0
752.000	Supplies - Operating	15,300.00	15,300.00	924.93	924.93	0.00	14,375.07 6.0
770.000	Vehicle Gas / Diesel	53,800.00	53,800.00	3,151.03	3,151.03	0.00	50,648.97 5.9
791.000	Subscriptions & Publications	200.00	200.00	0.00	0.00	0.00	200.00 0.0
801.000	Professional & Consulting Serv	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00 0.0
888.000	Tree Commission	500.00	500.00	212.15	212.15	0.00	287.85 42.4
900.000	Printing & Publishing	400.00	400.00	0.00	0.00	0.00	400.00 0.0
913.000	Travel & Training	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00 0.0

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 441 PUBLIC WORKS							
915.000 Memberships & Dues	300.00	300.00	0.00	0.00	0.00	300.00	0.0
918.000 Utilities - Water	2,750.00	2,750.00	413.04	413.04	0.00	2,336.96	15.0
920.000 Utilities - Electric	14,500.00	14,500.00	959.81	959.81	0.00	13,540.19	6.6
920.446 Utilities - Electric Bridge	0.00	0.00	175.29	175.29	0.00	-175.29	0.0
921.000 Utilities - Natural Gas	20,900.00	20,900.00	141.78	141.78	0.00	20,758.22	0.7
930.000 Repairs/Maint - Buildings/Land	17,700.00	17,700.00	195.73	195.73	0.00	17,504.27	1.1
931.000 Repairs/Maint - Equipment	5,000.00	5,000.00	-416.41	-416.41	0.00	5,416.41	-8.3
932.000 Repairs/Maint - Vehicles	69,500.00	69,500.00	1,606.65	1,606.65	0.00	67,893.35	2.3
933.000 Software Agree / Copier Maint	1,750.00	1,750.00	262.50	262.50	0.00	1,487.50	15.0
954.000 Christmas Decorations	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
957.000 Motor Pool	73,080.00	73,080.00	6,090.00	6,090.00	0.00	66,990.00	8.3
983.000 Lease Purchase	1,560.00	1,560.00	0.00	0.00	0.00	1,560.00	0.0
985.000 Capital Outlay - under \$5,000	5,500.00	5,500.00	0.00	0.00	0.00	5,500.00	0.0
PUBLIC WORKS	1,376,200.00	1,376,200.00	107,679.55	107,679.55	0.00	1,268,520.45	7.8
Dept: 701 PLANNING & ZONING							
702.000 Wages - Full Time	59,583.00	59,583.00	2,287.46	2,287.46	0.00	57,295.54	3.8
708.000 Costs - SUTA	238.00	238.00	0.00	0.00	0.00	238.00	0.0
709.000 Costs - Social Security	4,231.00	4,231.00	259.84	259.84	0.00	3,971.16	6.1
711.000 Costs - Medicare	989.00	989.00	60.76	60.76	0.00	928.24	6.1
713.000 Overtime	250.00	250.00	0.00	0.00	0.00	250.00	0.0
717.000 Costs - MERS Contribution	7,808.00	7,808.00	599.81	599.81	0.00	7,208.19	7.7
718.000 Costs - Blue Cross Insurance	11,014.00	11,014.00	1,845.10	1,845.10	0.00	9,168.90	16.8
718.001 Costs - HSA Contribution	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	699.00	699.00	116.68	116.68	0.00	582.32	16.7
718.003 Costs - Vision / Ancillary	354.00	354.00	29.50	29.50	0.00	324.50	8.3
724.000 Costs - Vehicle Allowance	1,800.00	1,800.00	50.00	50.00	0.00	1,750.00	2.8
725.000 Costs - Life Insurance	85.00	85.00	14.10	14.10	0.00	70.90	16.6
726.000 Costs - Workers Compensation	586.00	586.00	86.03	86.03	0.00	499.97	14.7
752.000 Supplies - Operating	2,950.00	2,950.00	57.46	57.46	0.00	2,892.54	1.9
791.000 Subscriptions & Publications	200.00	200.00	0.00	0.00	0.00	200.00	0.0
884.000 Historic District Commission	750.00	750.00	0.00	0.00	0.00	750.00	0.0
887.000 Planning Commission	4,800.00	4,800.00	159.28	159.28	0.00	4,640.72	3.3
889.000 Zoning Board of Appeals	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
900.000 Printing & Publishing	200.00	200.00	0.00	0.00	0.00	200.00	0.0
913.000 Travel & Training	2,200.00	2,200.00	0.00	0.00	0.00	2,200.00	0.0
915.000 Memberships & Dues	60.00	60.00	0.00	0.00	0.00	60.00	0.0
931.000 Repairs/Maint - Equipment	250.00	250.00	0.00	0.00	0.00	250.00	0.0
933.000 Software Agree / Copier Maint	2,850.00	2,850.00	544.92	544.92	0.00	2,305.08	19.1
PLANNING & ZONING	105,897.00	105,897.00	9,110.94	9,110.94	0.00	96,786.06	8.6
Dept: 751 PARKS & RECREATION							
702.000 Wages - Full Time	89,555.00	89,555.00	3,253.49	3,253.49	0.00	86,301.51	3.6
704.000 Wages - Part-Time	54,600.00	54,600.00	4,880.00	4,880.00	0.00	49,720.00	8.9
708.000 Costs - SUTA	1,917.00	1,917.00	104.48	104.48	0.00	1,812.52	5.5
709.000 Costs - Social Security	9,558.00	9,558.00	1,111.47	1,111.47	0.00	8,446.53	11.6
711.000 Costs - Medicare	2,221.00	2,221.00	259.95	259.95	0.00	1,961.05	11.7
713.000 Overtime	8,500.00	8,500.00	1,817.22	1,817.22	0.00	6,682.78	21.4
713.001 2E - Standby Pay	0.00	0.00	89.32	89.32	0.00	-89.32	0.0
717.000 Costs - MERS Contribution	5,342.00	5,342.00	519.36	519.36	0.00	4,822.64	9.7
718.000 Costs - Blue Cross Insurance	24,875.00	24,875.00	4,167.98	4,167.98	0.00	20,707.02	16.8
718.001 Costs - HSA Contribution	6,000.00	6,000.00	6,000.00	6,000.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	1,572.00	1,572.00	262.54	262.54	0.00	1,309.46	16.7
718.003 Costs - Vision / Ancillary	708.00	708.00	59.00	59.00	0.00	649.00	8.3
721.000 Costs - Uniform/Cleaning Allow	1,161.00	1,161.00	0.00	0.00	0.00	1,161.00	0.0
723.000 Costs - Retiree Health Care	3,000.00	3,000.00	500.00	500.00	0.00	2,500.00	16.7
725.000 Costs - Life Insurance	226.00	226.00	37.60	37.60	0.00	188.40	16.6
726.000 Costs - Workers Compensation	4,595.00	4,595.00	1,067.56	1,067.56	0.00	3,527.44	23.2
727.000 Holiday/Vacation/Sick Sellback	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
752.000 Supplies - Operating	18,000.00	18,000.00	2,162.22	2,162.22	0.00	15,837.78	12.0
770.000 Vehicle Gas / Diesel	8,400.00	8,400.00	1,140.30	1,140.30	0.00	7,259.70	13.6

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 101 - GENERAL FUND							
Expenditures							
Dept: 751 PARKS & RECREATION							
801.000 Professional & Consulting Serv	500.00	500.00	0.00	0.00	0.00	500.00	0.0
850.000 Communications - Phone	720.00	720.00	79.98	79.98	0.00	640.02	11.1
883.000 Harbor Commission	200.00	200.00	0.00	0.00	0.00	200.00	0.0
886.000 Parks Commission	800.00	800.00	254.99	254.99	0.00	545.01	31.9
900.000 Printing & Publishing	500.00	500.00	0.00	0.00	0.00	500.00	0.0
913.000 Travel & Training	500.00	500.00	0.00	0.00	0.00	500.00	0.0
915.000 Memberships & Dues	160.00	160.00	0.00	0.00	0.00	160.00	0.0
918.000 Utilities - Water	21,000.00	21,000.00	1,565.54	1,565.54	0.00	19,434.46	7.5
920.000 Utilities - Electric	21,000.00	21,000.00	2,315.65	2,315.65	0.00	18,684.35	11.0
921.000 Utilities - Natural Gas	1,000.00	1,000.00	36.80	36.80	0.00	963.20	3.7
930.000 Repairs/Maint - Buildings/Land	27,300.00	27,300.00	332.06	332.06	0.00	26,967.94	1.2
931.000 Repairs/Maint - Equipment	39,000.00	39,000.00	3,232.77	3,232.77	0.00	35,767.23	8.3
932.000 Repairs/Maint - Vehicles	0.00	0.00	25.44	25.44	0.00	-25.44	0.0
957.000 Motor Pool	36,540.00	36,540.00	3,045.00	3,045.00	0.00	33,495.00	8.3
PARKS & RECREATION	390,450.00	390,450.00	38,320.72	38,320.72	0.00	352,129.28	9.8
Dept: 801 APPROPRIATIONS							
890.000 Alternatives for Area Youth	13,000.00	13,000.00	6,500.00	6,500.00	0.00	6,500.00	50.0
892.000 Alliance for Economic Success	23,259.00	23,259.00	11,629.50	11,629.50	0.00	11,629.50	50.0
893.500 MAPS Paine Pool	40,000.00	40,000.00	10,000.00	10,000.00	0.00	30,000.00	25.0
894.000 Manistee Recreation Assoc.	27,000.00	27,000.00	6,750.00	6,750.00	0.00	20,250.00	25.0
894.500 Manistee Saints	3,000.00	3,000.00	3,000.00	3,000.00	0.00	0.00	100.0
895.000 Man. Co. Historical Museum	9,000.00	9,000.00	4,500.00	4,500.00	0.00	4,500.00	50.0
897.000 Ramsdell Regional Center for A	60,000.00	60,000.00	15,000.00	15,000.00	0.00	45,000.00	25.0
899.000 Veteran's Memorial Day	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
APPROPRIATIONS	176,259.00	176,259.00	57,379.50	57,379.50	0.00	118,879.50	32.6
Dept: 905 DEBT SERVICE							
991.006 2010 DDA Refunding - Principal	125,000.00	125,000.00	125,000.00	125,000.00	0.00	0.00	100.0
991.007 2010 Cap Imp Principal	245,000.00	245,000.00	0.00	0.00	0.00	245,000.00	0.0
991.008 2013 CI Refunding - Principal	185,000.00	185,000.00	0.00	0.00	0.00	185,000.00	0.0
992.106 2010 DDA Refunding - Interest	12,475.00	12,475.00	7,175.00	7,175.00	0.00	5,300.00	57.5
992.107 2010 Cap Imp Interest	184,273.00	184,273.00	0.00	0.00	0.00	184,273.00	0.0
992.108 2013 CI Refunding - Interest	33,550.00	33,550.00	0.00	0.00	0.00	33,550.00	0.0
DEBT SERVICE	785,298.00	785,298.00	132,175.00	132,175.00	0.00	653,123.00	16.8
Expenditures	6,503,444.00	6,503,444.00	752,525.68	752,525.68	0.00	5,750,918.32	11.6

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 202 - MAJOR STREET FUND							
Revenues							
Dept: 000							
546.001 State Grant - Act 51 Revenue	538,577.00	538,577.00	-46,419.03	-46,419.03	0.00	584,996.03	-8.6
626.000 Charge for Service	289,500.00	289,500.00	20,867.01	20,867.01	0.00	268,632.99	7.2
665.000 Investment - Interest	500.00	500.00	238.64	238.64	0.00	261.36	47.7
699.000 Transfers In	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
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Dept: 000	838,577.00	838,577.00	-25,313.38	-25,313.38	0.00	863,890.38	-3.0
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Revenues	838,577.00	838,577.00	-25,313.38	-25,313.38	0.00	863,890.38	-3.0
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Expenditures							
Dept: 000							
752.000 Supplies - Operating	500.00	500.00	0.00	0.00	0.00	500.00	0.0
863.000 Traffic Services	9,500.00	9,500.00	1,536.31	1,536.31	0.00	7,963.69	16.2
864.000 Preservation Streets	118,500.00	118,500.00	7,770.00	7,770.00	0.00	110,730.00	6.6
864.001 Preservation Streets -Projects	57,500.00	57,500.00	6,573.00	6,573.00	0.00	50,927.00	11.4
865.000 Routine Maintenance Bridges	124,500.00	124,500.00	8,875.00	8,875.00	0.00	115,625.00	7.1
866.000 Winter Maintenance Streets	173,500.00	173,500.00	12,083.33	12,083.33	0.00	161,416.67	7.0
918.000 Utilities - Water	1,100.00	1,100.00	100.03	100.03	0.00	999.97	9.1
921.000 Utilities - Natural Gas	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
995.000 Transfers Out	131,414.00	131,414.00	0.00	0.00	0.00	131,414.00	0.0
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Dept: 000	617,514.00	617,514.00	36,937.67	36,937.67	0.00	580,576.33	6.0
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Expenditures	617,514.00	617,514.00	36,937.67	36,937.67	0.00	580,576.33	6.0

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 203 - LOCAL STREET FUND							
Revenues							
Dept: 000							
546.001 State Grant - Act 51 Revenue	187,278.00	187,278.00	-16,118.97	-16,118.97	0.00	203,396.97	-8.6
665.000 Investment - Interest	200.00	200.00	0.00	0.00	0.00	200.00	0.0
699.000 Transfers In	329,414.00	329,414.00	0.00	0.00	0.00	329,414.00	0.0
Dept: 000	516,892.00	516,892.00	-16,118.97	-16,118.97	0.00	533,010.97	-3.1
Revenues	516,892.00	516,892.00	-16,118.97	-16,118.97	0.00	533,010.97	-3.1
Expenditures							
Dept: 000							
752.000 Supplies - Operating	500.00	500.00	0.00	0.00	0.00	500.00	0.0
863.000 Traffic Services	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
864.000 Preservation Streets	431,700.00	431,700.00	6,378.64	6,378.64	0.00	425,321.36	1.5
866.000 Winter Maintenance Streets	109,500.00	109,500.00	6,583.33	6,583.33	0.00	102,916.67	6.0
995.000 Transfers Out	81,414.00	81,414.00	0.00	0.00	0.00	81,414.00	0.0
Dept: 000	627,114.00	627,114.00	12,961.97	12,961.97	0.00	614,152.03	2.1
Expenditures	627,114.00	627,114.00	12,961.97	12,961.97	0.00	614,152.03	2.1

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 204 - MUNICIPAL STREET FUND							
Revenues							
Dept: 000							
450.000 Special Assessment Revenue	1,535.00	1,535.00	0.00	0.00	0.00	1,535.00	0.0
546.002 State Grant - ROW Fee	25,000.00	25,000.00	27,311.58	27,311.58	0.00	-2,311.58	109.2
665.000 Investment - Interest	70.00	70.00	0.00	0.00	0.00	70.00	0.0
Dept: 000	26,605.00	26,605.00	27,311.58	27,311.58	0.00	-706.58	102.7
Revenues	26,605.00	26,605.00	27,311.58	27,311.58	0.00	-706.58	102.7
Expenditures							
Dept: 000							
801.000 Professional & Consulting Serv	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.0
950.000 Trees	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	0.0
995.000 Transfers Out	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.0
Dept: 000	29,500.00	29,500.00	0.00	0.00	0.00	29,500.00	0.0
Expenditures	29,500.00	29,500.00	0.00	0.00	0.00	29,500.00	0.0

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 226 - CITY REFUSE FUND							
Revenues							
Dept: 000							
402.000 Taxes - Real/Personal Property	194,335.00	194,335.00	17,342.56	17,342.56	0.00	176,992.44	8.9
411.000 Taxes - Delinq Real Property	11,624.00	11,624.00	0.00	0.00	0.00	11,624.00	0.0
412.000 Taxes - Delinq Personal Prop	378.00	378.00	37.81	37.81	0.00	340.19	10.0
626.000 Charge for Service	291,429.00	291,429.00	25,432.30	25,432.30	0.00	265,996.70	8.7
643.000 Sales - Yard Bags	10,000.00	10,000.00	1,022.00	1,022.00	0.00	8,978.00	10.2
644.000 Sales - Trash Bags	1,000.00	1,000.00	41.25	41.25	0.00	958.75	4.1
665.000 Investment - Interest	150.00	150.00	0.00	0.00	0.00	150.00	0.0
Dept: 000	508,916.00	508,916.00	43,875.92	43,875.92	0.00	465,040.08	8.6
Revenues	508,916.00	508,916.00	43,875.92	43,875.92	0.00	465,040.08	8.6
Expenditures							
Dept: 000							
752.000 Supplies - Operating	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
755.000 Supplies - Yard Bags	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.0
803.000 Administration	35,624.00	35,624.00	8,906.00	8,906.00	0.00	26,718.00	25.0
826.000 Residential Contract Fees	368,302.00	368,302.00	0.00	0.00	0.00	368,302.00	0.0
827.000 Municipal Contract Fees	19,000.00	19,000.00	0.00	0.00	0.00	19,000.00	0.0
830.001 Yard Waste City	82,723.00	82,723.00	6,893.58	6,893.58	0.00	75,829.42	8.3
920.000 Utilities - Electric	0.00	0.00	25.25	25.25	0.00	-25.25	0.0
Dept: 000	523,149.00	523,149.00	15,824.83	15,824.83	0.00	507,324.17	3.0
Expenditures	523,149.00	523,149.00	15,824.83	15,824.83	0.00	507,324.17	3.0

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 245 - OIL & GAS FUND							
Revenues							
Dept: 000							
665.000 Investment - Interest	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00	0.0
668.000 Investment - Oil Royalties	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
669.000 Investment - Gains & Losses	400,000.00	400,000.00	0.00	0.00	0.00	400,000.00	0.0
Dept: 000	630,000.00	630,000.00	0.00	0.00	0.00	630,000.00	0.0
Revenues	630,000.00	630,000.00	0.00	0.00	0.00	630,000.00	0.0
Expenditures							
Dept: 000							
752.000 Supplies - Operating	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
801.000 Professional & Consulting Serv	52,000.00	52,000.00	0.00	0.00	0.00	52,000.00	0.0
995.000 Transfers Out	390,928.00	390,928.00	48,928.00	48,928.00	0.00	342,000.00	12.5
Dept: 000	445,428.00	445,428.00	48,928.00	48,928.00	0.00	396,500.00	11.0
Expenditures	445,428.00	445,428.00	48,928.00	48,928.00	0.00	396,500.00	11.0

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 272 - PEG COMMISSION							
Revenues							
Dept: 000							
581.000 Contribution from Local Units	8,800.00	8,800.00	0.00	0.00	0.00	8,800.00	0.0
679.000 Cable Grant	6,600.00	6,600.00	-1,400.00	-1,400.00	0.00	8,000.00	-21.2
Dept: 000	15,400.00	15,400.00	-1,400.00	-1,400.00	0.00	16,800.00	-9.1
Revenues	15,400.00	15,400.00	-1,400.00	-1,400.00	0.00	16,800.00	-9.1
Expenditures							
Dept: 000							
752.000 Supplies - Operating	1,175.00	1,175.00	0.00	0.00	0.00	1,175.00	0.0
801.000 Professional & Consulting Serv	10,000.00	10,000.00	833.33	833.33	0.00	9,166.67	8.3
880.000 Marketing & Promotion	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
915.000 Memberships & Dues	979.00	979.00	0.00	0.00	0.00	979.00	0.0
985.000 Capital Outlay - under \$5,000	1,246.00	1,246.00	0.00	0.00	0.00	1,246.00	0.0
Dept: 000	15,400.00	15,400.00	833.33	833.33	0.00	14,566.67	5.4
Expenditures	15,400.00	15,400.00	833.33	833.33	0.00	14,566.67	5.4

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 275 - GRANT MANAGEMENT FUND							
Revenues							
Dept: 000							
502.000 Federal Grant - General Govt	970,000.00	970,000.00	0.00	0.00	0.00	970,000.00	0.0
581.000 Contribution from Local Units	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.0
Dept: 000	1,020,000.00	1,020,000.00	0.00	0.00	0.00	1,020,000.00	0.0
Revenues	1,020,000.00	1,020,000.00	0.00	0.00	0.00	1,020,000.00	0.0
Expenditures							
Dept: 901 LOCAL REVENUE SHARING GRANTS							
955.000 Miscellaneous Expense	81,474.00	81,474.00	0.00	0.00	0.00	81,474.00	0.0
965.074 2017 Cycle 1 - Fire EMS Equip	0.00	0.00	2,978.44	2,978.44	0.00	-2,978.44	0.0
LOCAL REVENUE SHARING GRANTS	81,474.00	81,474.00	2,978.44	2,978.44	0.00	78,495.56	3.7
Dept: 902 OTHER GRANTS							
986.105 CDBG - North Channel Outlet	970,000.00	970,000.00	0.00	0.00	0.00	970,000.00	0.0
OTHER GRANTS	970,000.00	970,000.00	0.00	0.00	0.00	970,000.00	0.0
Expenditures	1,051,474.00	1,051,474.00	2,978.44	2,978.44	0.00	1,048,495.56	0.3

**REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS							
Revenues							
Dept: 000							
540.000 State Grant - Other	31,000.00	31,000.00	0.00	0.00	0.00	31,000.00	0.0
581.000 Contribution from Local Units	60,000.00	60,000.00	15,000.00	15,000.00	0.00	45,000.00	25.0
647.000 Sales - Concessions	8,000.00	8,000.00	85.21	85.21	0.00	7,914.79	1.1
647.001 Sales - Advertising	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
651.001 Admit Fee - Movies/Opera	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
651.002 Admit Fee - Presenting	30,000.00	30,000.00	4,660.64	4,660.64	0.00	25,339.36	15.5
651.003 Admit Fee - Workshops/Classes	1,000.00	1,000.00	895.00	895.00	0.00	105.00	89.5
651.004 Admit Fee - Community Theatre	16,000.00	16,000.00	126.00	126.00	0.00	15,874.00	0.8
651.005 Admit Fee - Exhibits	200.00	200.00	0.00	0.00	0.00	200.00	0.0
651.006 Admit Fee - Tours	1,000.00	1,000.00	40.00	40.00	0.00	960.00	4.0
665.000 Investment - Interest	100.00	100.00	0.00	0.00	0.00	100.00	0.0
667.000 Rental Income	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.0
667.001 Rental - Ballroom	31,000.00	31,000.00	3,775.00	3,775.00	0.00	27,225.00	12.2
667.002 Rental - Theatre	8,000.00	8,000.00	3,425.00	3,425.00	0.00	4,575.00	42.8
667.003 Rental - Hardy Hall	1,750.00	1,750.00	500.00	500.00	0.00	1,250.00	28.6
667.004 Rental - Balcony	1,600.00	1,600.00	100.00	100.00	0.00	1,500.00	6.3
667.005 Rental - Workshops	500.00	500.00	0.00	0.00	0.00	500.00	0.0
674.000 Contributions / Donations	40,000.00	40,000.00	674.44	674.44	0.00	39,325.56	1.7
674.001 Sponsorships	14,000.00	14,000.00	0.00	0.00	0.00	14,000.00	0.0
Dept: 000	261,150.00	261,150.00	29,281.29	29,281.29	0.00	231,868.71	11.2
Revenues	261,150.00	261,150.00	29,281.29	29,281.29	0.00	231,868.71	11.2
Expenditures							
Dept: 000							
702.000 Wages - Full Time	58,254.00	58,254.00	4,268.00	4,268.00	0.00	53,986.00	7.3
704.000 Wages - Part-Time	16,720.00	16,720.00	1,417.04	1,417.04	0.00	15,302.96	8.5
708.000 Costs - SUTA	137.00	137.00	185.67	185.67	0.00	-48.67	135.5
709.000 Costs - Social Security	4,648.00	4,648.00	352.48	352.48	0.00	4,295.52	7.6
710.000 Costs - FUTA	0.00	0.00	8.50	8.50	0.00	-8.50	0.0
711.000 Costs - Medicare	1,087.00	1,087.00	82.42	82.42	0.00	1,004.58	7.6
726.000 Costs - Workers Compensation	775.00	775.00	0.00	0.00	0.00	775.00	0.0
752.000 Supplies - Operating	8,000.00	8,000.00	518.42	518.42	0.00	7,481.58	6.5
801.000 Professional & Consulting Serv	3,400.00	3,400.00	200.00	200.00	0.00	3,200.00	5.9
831.000 Contractual Service	0.00	0.00	150.00	150.00	0.00	-150.00	0.0
850.000 Communications - Phone	750.00	750.00	79.98	79.98	0.00	670.02	10.7
851.000 Postage	100.00	100.00	0.00	0.00	0.00	100.00	0.0
880.000 Marketing & Promotion	9,000.00	9,000.00	50.40	50.40	0.00	8,949.60	0.6
881.000 Ramsdell - Concession Expense	4,800.00	4,800.00	0.00	0.00	0.00	4,800.00	0.0
881.001 Ramsdell - Movie / Opera Expen	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
881.002 Ramsdell - Presenting Expense	28,500.00	28,500.00	8,046.80	8,046.80	0.00	20,453.20	28.2
881.003 Ramsdell - Workshops & Classes	600.00	600.00	925.00	925.00	0.00	-325.00	154.2
881.004 Ramsdell - Community Theatre	14,400.00	14,400.00	0.00	0.00	0.00	14,400.00	0.0
881.005 Ramsdell - Exhibits	200.00	200.00	0.00	0.00	0.00	200.00	0.0
881.006 Ramsdell - Misc. Events	0.00	0.00	147.26	147.26	0.00	-147.26	0.0
882.000 Fundraising Expense	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00	0.0
900.000 Printing & Publishing	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	0.0
913.000 Travel & Training	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
915.000 Memberships & Dues	825.00	825.00	0.00	0.00	0.00	825.00	0.0
918.000 Utilities - Water	1,000.00	1,000.00	40.24	40.24	0.00	959.76	4.0
920.000 Utilities - Electric	16,000.00	16,000.00	2,170.61	2,170.61	0.00	13,829.39	13.6
921.000 Utilities - Natural Gas	14,000.00	14,000.00	301.84	301.84	0.00	13,698.16	2.2
930.000 Repairs/Maint - Buildings/Land	27,000.00	27,000.00	0.00	0.00	0.00	27,000.00	0.0
931.000 Repairs/Maint - Equipment	1,000.00	1,000.00	140.00	140.00	0.00	860.00	14.0
935.000 Insurance	5,900.00	5,900.00	3,831.58	3,831.58	0.00	2,068.42	64.9
940.000 Rent	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
985.000 Capital Outlay - under \$5,000	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
Dept: 000	248,196.00	248,196.00	22,916.24	22,916.24	0.00	225,279.76	9.2

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017

Original Bud. Amended Bud. YTD Actual CURR MTH Encumb. YTD UnencBal % Bud

Fund: 297 - RAMSDELL REGIONAL CENTER/ARTS

Expenditures 248,196.00 248,196.00 22,916.24 22,916.24 0.00 225,279.76 9.2

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2017 to 7/31/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 430 - CAPITAL IMPROVEMENT FUND							
Revenues							
Dept: 000							
699.000 Transfers In	390,928.00	390,928.00	48,928.00	48,928.00	0.00	342,000.00	12.5
Dept: 000	390,928.00	390,928.00	48,928.00	48,928.00	0.00	342,000.00	12.5
Revenues	390,928.00	390,928.00	48,928.00	48,928.00	0.00	342,000.00	12.5
Expenditures							
Dept: 000							
986.004 Ramsdell - HVAC Note	108,950.00	108,950.00	54,475.00	54,475.00	0.00	54,475.00	50.0
986.019 Marina Bldg Note Support	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
986.020 First St Bond	72,680.00	72,680.00	0.00	0.00	0.00	72,680.00	0.0
986.029 Local Streets FY18	113,000.00	113,000.00	0.00	0.00	0.00	113,000.00	0.0
986.033 Financial Mgmt Software FY18	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.0
986.034 CC Chamber Video Equip FY18	15,000.00	15,000.00	6,449.48	6,449.48	0.00	8,550.52	43.0
Dept: 000	399,630.00	399,630.00	60,924.48	60,924.48	0.00	338,705.52	15.2
Expenditures	399,630.00	399,630.00	60,924.48	60,924.48	0.00	338,705.52	15.2

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2017 to 7/31/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 496 - RENAISSANCE PARK							
Revenues							
Dept: 000							
699.000 Transfers In	5,616.00	5,616.00	0.00	0.00	0.00	5,616.00	0.0
Dept: 000	5,616.00	5,616.00	0.00	0.00	0.00	5,616.00	0.0
Revenues	5,616.00	5,616.00	0.00	0.00	0.00	5,616.00	0.0
Expenditures							
Dept: 000							
991.002 Renaissance Park - Principal	5,616.00	5,616.00	1,871.96	1,871.96	0.00	3,744.04	33.3
Dept: 000	5,616.00	5,616.00	1,871.96	1,871.96	0.00	3,744.04	33.3
Expenditures	5,616.00	5,616.00	1,871.96	1,871.96	0.00	3,744.04	33.3

REVENUE/EXPENDITURE REPORT
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City of Manistee

For the Period: 7/1/2017 to 7/31/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 501 - BOAT LAUNCH FUND							
Revenues							
Dept: 000							
642.000 Sales	38,000.00	38,000.00	8,059.00	8,059.00	0.00	29,941.00	21.2
Dept: 000	38,000.00	38,000.00	8,059.00	8,059.00	0.00	29,941.00	21.2
Revenues	38,000.00	38,000.00	8,059.00	8,059.00	0.00	29,941.00	21.2
Expenditures							
Dept: 000							
752.000 Supplies - Operating	2,800.00	2,800.00	0.00	0.00	0.00	2,800.00	0.0
801.000 Professional & Consulting Serv	500.00	500.00	0.00	0.00	0.00	500.00	0.0
803.000 Administration	2,660.00	2,660.00	2,660.00	2,660.00	0.00	0.00	100.0
850.000 Communications - Phone	500.00	500.00	39.99	39.99	0.00	460.01	8.0
880.000 Marketing & Promotion	500.00	500.00	0.00	0.00	0.00	500.00	0.0
918.000 Utilities - Water	2,360.00	2,360.00	227.39	227.39	0.00	2,132.61	9.6
920.000 Utilities - Electric	3,800.00	3,800.00	295.98	295.98	0.00	3,504.02	7.8
930.000 Repairs/Maint - Buildings/Land	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
960.000 Bank Charges	650.00	650.00	64.12	64.12	0.00	585.88	9.9
Dept: 000	14,770.00	14,770.00	3,287.48	3,287.48	0.00	11,482.52	22.3
Dept: 905 DEBT SERVICE							
992.203 Interest - Internal Loan	1,382.00	1,382.00	0.00	0.00	0.00	1,382.00	0.0
DEBT SERVICE	1,382.00	1,382.00	0.00	0.00	0.00	1,382.00	0.0
Expenditures	16,152.00	16,152.00	3,287.48	3,287.48	0.00	12,864.52	20.4

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2017 to 7/31/2017	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER UTILITY							
Revenues							
Dept: 000							
540.000 State Grant - Other	931,132.00	931,132.00	-90,204.38	-90,204.38	0.00	1,021,336.38	-9.7
613.000 Penalties	43,509.00	43,509.00	4,109.81	4,109.81	0.00	39,399.19	9.4
614.000 Water Ready to Serve	204,019.00	204,019.00	9,459.75	9,459.75	0.00	194,559.25	4.6
615.000 Sewer Ready to Serve	589,001.00	589,001.00	27,462.02	27,462.02	0.00	561,538.98	4.7
616.000 New Service	425,000.00	425,000.00	0.00	0.00	0.00	425,000.00	0.0
626.000 Charge for Service	500.00	500.00	0.00	0.00	0.00	500.00	0.0
648.000 Sales - Water	939,731.00	939,731.00	38,495.26	38,495.26	0.00	901,235.74	4.1
649.000 Sales - Sewer	2,222,568.00	2,222,568.00	98,754.85	98,754.85	0.00	2,123,813.15	4.4
650.000 Sales - Meters	7,000.00	7,000.00	105.60	105.60	0.00	6,894.40	1.5
665.000 Investment - Interest	7,000.00	7,000.00	689.00	689.00	0.00	6,311.00	9.8
667.000 Rental Income	102,781.00	102,781.00	1,520.88	1,520.88	0.00	101,260.12	1.5
667.020 Rental - Hydrant & Tunnel	21,600.00	21,600.00	5,400.00	5,400.00	0.00	16,200.00	25.0
672.000 Other Revenue	7,500.00	7,500.00	850.00	850.00	0.00	6,650.00	11.3
676.000 Reimbursement	5,000.00	5,000.00	3,675.00	3,675.00	0.00	1,325.00	73.5
680.000 Capital Cost Recovery	23,856.00	23,856.00	1,060.24	1,060.24	0.00	22,795.76	4.4
687.000 Refunds	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
699.000 Transfers In	390,928.00	390,928.00	48,928.00	48,928.00	0.00	342,000.00	12.5
Dept: 000	5,925,125.00	5,925,125.00	150,306.03	150,306.03	0.00	5,774,818.97	2.5
Revenues	5,925,125.00	5,925,125.00	150,306.03	150,306.03	0.00	5,774,818.97	2.5
Expenditures							
Dept: 275 GENERAL							
955.000 Miscellaneous Expense	500.00	500.00	0.00	0.00	0.00	500.00	0.0
961.000 Utility Ownership Fee	199,760.00	199,760.00	16,646.67	16,646.67	0.00	183,113.33	8.3
995.000 Transfers Out	390,928.00	390,928.00	48,928.00	48,928.00	0.00	342,000.00	12.5
GENERAL	591,188.00	591,188.00	65,574.67	65,574.67	0.00	525,613.33	11.1
Dept: 541 ADMINISTRATION							
702.000 Wages - Full Time	118,199.00	118,199.00	4,401.79	4,401.79	0.00	113,797.21	3.7
708.000 Costs - SUTA	475.00	475.00	0.00	0.00	0.00	475.00	0.0
709.000 Costs - Social Security	7,400.00	7,400.00	505.41	505.41	0.00	6,894.59	6.8
711.000 Costs - Medicare	1,731.00	1,731.00	118.20	118.20	0.00	1,612.80	6.8
713.000 Overtime	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
717.000 Costs - MERS Contribution	15,555.00	15,555.00	1,164.03	1,164.03	0.00	14,390.97	7.5
718.000 Costs - Blue Cross Insurance	24,875.00	24,875.00	4,167.98	4,167.98	0.00	20,707.02	16.8
718.001 Costs - HSA Contribution	6,000.00	6,000.00	6,000.00	6,000.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	1,572.00	1,572.00	262.54	262.54	0.00	1,309.46	16.7
718.003 Costs - Vision / Ancillary	708.00	708.00	59.00	59.00	0.00	649.00	8.3
725.000 Costs - Life Insurance	197.00	197.00	32.90	32.90	0.00	164.10	16.7
726.000 Costs - Workers Compensation	1,897.00	1,897.00	275.63	275.63	0.00	1,621.37	14.5
752.000 Supplies - Operating	10,900.00	10,900.00	191.23	191.23	0.00	10,708.77	1.8
801.000 Professional & Consulting Serv	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
802.000 Attorney	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
803.000 Administration	367,519.00	367,519.00	30,626.58	30,626.58	0.00	336,892.42	8.3
850.000 Communications - Phone	10,800.00	10,800.00	927.93	927.93	0.00	9,872.07	8.6
900.000 Printing & Publishing	6,500.00	6,500.00	0.00	0.00	0.00	6,500.00	0.0
913.000 Travel & Training	2,000.00	2,000.00	144.19	144.19	0.00	1,855.81	7.2
915.000 Memberships & Dues	150.00	150.00	0.00	0.00	0.00	150.00	0.0
933.000 Software Agree / Copier Maint	3,600.00	3,600.00	63.80	63.80	0.00	3,536.20	1.8
960.000 Bank Charges	4,000.00	4,000.00	222.07	222.07	0.00	3,777.93	5.6
983.000 Lease Purchase	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
ADMINISTRATION	600,078.00	600,078.00	49,163.28	49,163.28	0.00	550,914.72	8.2
Dept: 542 WATER OPERATION							
702.000 Wages - Full Time	134,980.00	134,980.00	4,515.08	4,515.08	0.00	130,464.92	3.3
708.000 Costs - SUTA	713.00	713.00	0.00	0.00	0.00	713.00	0.0
709.000 Costs - Social Security	9,012.00	9,012.00	692.26	692.26	0.00	8,319.74	7.7
711.000 Costs - Medicare	2,108.00	2,108.00	161.90	161.90	0.00	1,946.10	7.7
713.000 Overtime	22,742.00	22,742.00	750.36	750.36	0.00	21,991.64	3.3

**REVENUE/EXPENDITURE REPORT
DRAFT**

City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER UTILITY							
Expenditures							
Dept: 542 WATER OPERATION							
713.001 2E - Standby Pay	0.00	0.00	1,251.64	1,251.64	0.00	-1,251.64	0.0
717.000 Costs - MERS Contribution	6,948.00	6,948.00	532.78	532.78	0.00	6,415.22	7.7
718.000 Costs - Blue Cross Insurance	41,583.00	41,583.00	8,032.64	8,032.64	0.00	33,550.36	19.3
718.001 Costs - HSA Contribution	9,000.00	9,000.00	3,000.00	3,000.00	0.00	6,000.00	33.3
718.002 Costs - Dental Insurance	2,620.00	2,620.00	437.58	437.58	0.00	2,182.42	16.7
718.003 Costs - Vision / Ancillary	1,062.00	1,062.00	88.50	88.50	0.00	973.50	8.3
721.000 Costs - Uniform/Cleaning Allow	3,330.00	3,330.00	108.80	108.80	0.00	3,221.20	3.3
723.000 Costs - Retiree Health Care	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
725.000 Costs - Life Insurance	338.00	338.00	56.40	56.40	0.00	281.60	16.7
726.000 Costs - Workers Compensation	5,291.00	5,291.00	916.89	916.89	0.00	4,374.11	17.3
727.000 Holiday/Vacation/Sick Sellback	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.0
752.000 Supplies - Operating	4,500.00	4,500.00	777.63	777.63	0.00	3,722.37	17.3
753.000 Supplies - Chemicals	25,500.00	25,500.00	2,181.20	2,181.20	0.00	23,318.80	8.6
754.000 Supplies - Meters	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.0
770.000 Vehicle Gas / Diesel	7,500.00	7,500.00	510.02	510.02	0.00	6,989.98	6.8
801.000 Professional & Consulting Serv	26,500.00	26,500.00	500.00	500.00	0.00	26,000.00	1.9
824.000 Lab Testing	14,500.00	14,500.00	685.97	685.97	0.00	13,814.03	4.7
913.000 Travel & Training	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
915.000 Memberships & Dues	600.00	600.00	0.00	0.00	0.00	600.00	0.0
920.000 Utilities - Electric	72,000.00	72,000.00	6,240.59	6,240.59	0.00	65,759.41	8.7
930.000 Repairs/Maint - Buildings/Land	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
931.000 Repairs/Maint - Equipment	121,250.00	121,250.00	1,735.96	1,735.96	0.00	119,514.04	1.4
932.000 Repairs/Maint - Vehicles	1,500.00	1,500.00	6.51	6.51	0.00	1,493.49	0.4
933.000 Software Agree / Copier Maint	0.00	0.00	1,312.50	1,312.50	0.00	-1,312.50	0.0
935.000 Insurance	6,000.00	6,000.00	4,600.33	4,600.33	0.00	1,399.67	76.7
957.000 Motor Pool	37,132.00	37,132.00	3,094.33	3,094.33	0.00	34,037.67	8.3
985.000 Capital Outlay - under \$5,000	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.0
WATER OPERATION	641,209.00	641,209.00	42,189.87	42,189.87	0.00	599,019.13	6.6
Dept: 543 SEWER - WWTP							
702.000 Wages - Full Time	125,179.00	125,179.00	5,023.80	5,023.80	0.00	120,155.20	4.0
708.000 Costs - SUTA	713.00	713.00	0.00	0.00	0.00	713.00	0.0
709.000 Costs - Social Security	8,279.00	8,279.00	563.53	563.53	0.00	7,715.47	6.8
711.000 Costs - Medicare	1,936.00	1,936.00	131.79	131.79	0.00	1,804.21	6.8
713.000 Overtime	5,250.00	5,250.00	491.08	491.08	0.00	4,758.92	9.4
713.001 2E - Standby Pay	0.00	0.00	38.56	38.56	0.00	-38.56	0.0
717.000 Costs - MERS Contribution	5,717.00	5,717.00	478.40	478.40	0.00	5,238.60	8.4
718.000 Costs - Blue Cross Insurance	32,258.00	32,258.00	4,927.62	4,927.62	0.00	27,330.38	15.3
718.001 Costs - HSA Contribution	7,500.00	7,500.00	7,500.00	7,500.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	2,445.00	2,445.00	311.14	311.14	0.00	2,133.86	12.7
718.003 Costs - Vision / Ancillary	1,062.00	1,062.00	88.50	88.50	0.00	973.50	8.3
721.000 Costs - Uniform/Cleaning Allow	2,940.00	2,940.00	167.96	167.96	0.00	2,772.04	5.7
723.000 Costs - Retiree Health Care	3,000.00	3,000.00	500.00	500.00	0.00	2,500.00	16.7
725.000 Costs - Life Insurance	338.00	338.00	56.40	56.40	0.00	281.60	16.7
726.000 Costs - Workers Compensation	2,987.00	2,987.00	481.08	481.08	0.00	2,505.92	16.1
727.000 Holiday/Vacation/Sick Sellback	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
752.000 Supplies - Operating	25,540.00	25,540.00	986.48	986.48	0.00	24,553.52	3.9
753.000 Supplies - Chemicals	26,500.00	26,500.00	4,195.85	4,195.85	0.00	22,304.15	15.8
770.000 Vehicle Gas / Diesel	4,250.00	4,250.00	60.56	60.56	0.00	4,189.44	1.4
801.000 Professional & Consulting Serv	11,000.00	11,000.00	500.00	500.00	0.00	10,500.00	4.5
824.000 Lab Testing	8,250.00	8,250.00	275.00	275.00	0.00	7,975.00	3.3
913.000 Travel & Training	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	0.0
915.000 Memberships & Dues	400.00	400.00	0.00	0.00	0.00	400.00	0.0
920.000 Utilities - Electric	130,000.00	130,000.00	10,705.03	10,705.03	0.00	119,294.97	8.2
921.000 Utilities - Natural Gas	16,000.00	16,000.00	883.73	883.73	0.00	15,116.27	5.5
930.000 Repairs/Maint - Buildings/Land	37,000.00	37,000.00	75.53	75.53	0.00	36,924.47	0.2
931.000 Repairs/Maint - Equipment	167,500.00	167,500.00	1,200.17	1,200.17	0.00	166,299.83	0.7
932.000 Repairs/Maint - Vehicles	2,000.00	2,000.00	125.02	125.02	0.00	1,874.98	6.3
933.000 Software Agree / Copier Maint	950.00	950.00	340.00	340.00	0.00	610.00	35.8
935.000 Insurance	21,000.00	21,000.00	15,868.75	15,868.75	0.00	5,131.25	75.6
957.000 Motor Pool	37,132.00	37,132.00	3,094.34	3,094.34	0.00	34,037.66	8.3

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 592 - WATER & SEWER UTILITY							
Expenditures							
SEWER - WWTP	695,126.00	695,126.00	59,070.32	59,070.32	0.00	636,055.68	8.5
Dept: 544 SEWER COLLECTION (STREETS)							
702.000 Wages - Full Time	84,146.00	84,146.00	3,246.44	3,246.44	0.00	80,899.56	3.9
708.000 Costs - SUTA	475.00	475.00	0.00	0.00	0.00	475.00	0.0
709.000 Costs - Social Security	5,691.00	5,691.00	368.52	368.52	0.00	5,322.48	6.5
711.000 Costs - Medicare	1,331.00	1,331.00	86.19	86.19	0.00	1,244.81	6.5
713.000 Overtime	5,000.00	5,000.00	128.24	128.24	0.00	4,871.76	2.6
717.000 Costs - MERS Contribution	4,221.00	4,221.00	369.75	369.75	0.00	3,851.25	8.8
718.000 Costs - Blue Cross Insurance	27,722.00	27,722.00	4,167.98	4,167.98	0.00	23,554.02	15.0
718.001 Costs - HSA Contribution	6,000.00	6,000.00	6,000.00	6,000.00	0.00	0.00	100.0
718.002 Costs - Dental Insurance	1,747.00	1,747.00	262.54	262.54	0.00	1,484.46	15.0
718.003 Costs - Vision / Ancillary	708.00	708.00	59.00	59.00	0.00	649.00	8.3
721.000 Costs - Uniform/Cleaning Allow	1,620.00	1,620.00	73.60	73.60	0.00	1,546.40	4.5
725.000 Costs - Life Insurance	226.00	226.00	37.60	37.60	0.00	188.40	16.6
726.000 Costs - Workers Compensation	2,041.00	2,041.00	279.81	279.81	0.00	1,761.19	13.7
727.000 Holiday/Vacation/Sick Sellback	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.0
752.000 Supplies - Operating	3,500.00	3,500.00	167.07	167.07	0.00	3,332.93	4.8
753.000 Supplies - Chemicals	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.0
801.000 Professional & Consulting Serv	35,000.00	35,000.00	3,026.00	3,026.00	0.00	31,974.00	8.6
913.000 Travel & Training	750.00	750.00	0.00	0.00	0.00	750.00	0.0
931.000 Repairs/Maint - Equipment	31,000.00	31,000.00	0.00	0.00	0.00	31,000.00	0.0
932.000 Repairs/Maint - Vehicles	5,000.00	5,000.00	737.91	737.91	0.00	4,262.09	14.8
957.000 Motor Pool	37,132.00	37,132.00	3,094.33	3,094.33	0.00	34,037.67	8.3
985.000 Capital Outlay - under \$5,000	2,500.00	2,500.00	0.00	0.00	0.00	2,500.00	0.0
SEWER COLLECTION (STREETS)	258,810.00	258,810.00	22,104.98	22,104.98	0.00	236,705.02	8.5
Dept: 902 OTHER GRANTS							
947.000 SAW Grant Expense	980,139.00	980,139.00	91,616.73	91,616.73	0.00	888,522.27	9.3
OTHER GRANTS	980,139.00	980,139.00	91,616.73	91,616.73	0.00	888,522.27	9.3
Dept: 903 CAPITAL OUTLAY - over \$5,000							
987.014 2018 Storage Digester Lid Refr	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	0.0
987.015 2018 Cherry St Pump Station	40,000.00	40,000.00	0.00	0.00	0.00	40,000.00	0.0
987.016 2018 Twelfth St Sewer Main	140,000.00	140,000.00	0.00	0.00	0.00	140,000.00	0.0
CAPITAL OUTLAY - over \$5,000	280,000.00	280,000.00	0.00	0.00	0.00	280,000.00	0.0
Dept: 905 DEBT SERVICE							
960.000 Bank Charges	1,600.00	1,600.00	0.00	0.00	0.00	1,600.00	0.0
992.005 1998 B SRF Bond Interest	5,513.00	5,513.00	0.00	0.00	0.00	5,513.00	0.0
992.007 1999 B SRF Bond Interest	8,563.00	8,563.00	0.00	0.00	0.00	8,563.00	0.0
992.008 2005 W/S Refunding Interest	91,435.00	91,435.00	0.00	0.00	0.00	91,435.00	0.0
992.009 2006 SRF Bond Interest	23,924.00	23,924.00	0.00	0.00	0.00	23,924.00	0.0
992.010 2010 SRF Bond Interest	11,902.00	11,902.00	0.00	0.00	0.00	11,902.00	0.0
992.011 2010 DWRP Bond Interest	8,375.00	8,375.00	0.00	0.00	0.00	8,375.00	0.0
992.013 2011 SRF Bond Interest	24,769.00	24,769.00	0.00	0.00	0.00	24,769.00	0.0
992.014 2011 DWRP Bond Interest	8,314.00	8,314.00	0.00	0.00	0.00	8,314.00	0.0
992.015 2015 W/S Revenue Bond - Int	86,750.00	86,750.00	0.00	0.00	0.00	86,750.00	0.0
995.000 Transfers Out	275,178.00	275,178.00	0.00	0.00	0.00	275,178.00	0.0
DEBT SERVICE	546,323.00	546,323.00	0.00	0.00	0.00	546,323.00	0.0
Expenditures	4,592,873.00	4,592,873.00	329,719.85	329,719.85	0.00	4,263,153.15	7.2

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 594 - MARINA FUND							
Revenues							
Dept: 000							
642.000 Sales	4,000.00	4,000.00	816.00	816.00	0.00	3,184.00	20.4
645.000 Sales - Fuel	80,625.00	80,625.00	43,735.54	43,735.54	0.00	36,889.46	54.2
646.000 Sales - Dockage	68,000.00	68,000.00	14,288.00	14,288.00	0.00	53,712.00	21.0
665.000 Investment - Interest	50.00	50.00	0.00	0.00	0.00	50.00	0.0
667.000 Rental Income	4,000.00	4,000.00	360.00	360.00	0.00	3,640.00	9.0
699.000 Transfers In	65,000.00	65,000.00	0.00	0.00	0.00	65,000.00	0.0
Dept: 000	221,675.00	221,675.00	59,199.54	59,199.54	0.00	162,475.46	26.7
Revenues	221,675.00	221,675.00	59,199.54	59,199.54	0.00	162,475.46	26.7
Expenditures							
Dept: 000							
704.000 Wages - Part-Time	22,500.00	22,500.00	3,133.69	3,133.69	0.00	19,366.31	13.9
708.000 Costs - SUTA	599.00	599.00	62.19	62.19	0.00	536.81	10.4
709.000 Costs - Social Security	1,407.00	1,407.00	360.41	360.41	0.00	1,046.59	25.6
711.000 Costs - Medicare	329.00	329.00	84.29	84.29	0.00	244.71	25.6
713.000 Overtime	200.00	200.00	0.00	0.00	0.00	200.00	0.0
726.000 Costs - Workers Compensation	810.00	810.00	378.55	378.55	0.00	431.45	46.7
752.000 Supplies - Operating	5,500.00	5,500.00	813.38	813.38	0.00	4,686.62	14.8
760.000 Supplies - Gasoline	52,800.00	52,800.00	25,023.57	25,023.57	0.00	27,776.43	47.4
761.000 Supplies - Diesel Fuel	18,375.00	18,375.00	8,956.60	8,956.60	0.00	9,418.40	48.7
801.000 Professional & Consulting Serv	500.00	500.00	0.00	0.00	0.00	500.00	0.0
803.000 Administration	11,084.00	11,084.00	2,771.00	2,771.00	0.00	8,313.00	25.0
880.000 Marketing & Promotion	4,000.00	4,000.00	0.00	0.00	0.00	4,000.00	0.0
918.000 Utilities - Water	7,000.00	7,000.00	2,236.61	2,236.61	0.00	4,763.39	32.0
920.000 Utilities - Electric	11,000.00	11,000.00	1,148.26	1,148.26	0.00	9,851.74	10.4
921.000 Utilities - Natural Gas	4,200.00	4,200.00	63.74	63.74	0.00	4,136.26	1.5
930.000 Repairs/Maint - Buildings/Land	8,500.00	8,500.00	0.60	0.60	0.00	8,499.40	0.0
931.000 Repairs/Maint - Equipment	1,000.00	1,000.00	11.07	11.07	0.00	988.93	1.1
935.000 Insurance	1,750.00	1,750.00	752.42	752.42	0.00	997.58	43.0
958.000 Sales Tax	4,000.00	4,000.00	1,409.82	1,409.82	0.00	2,590.18	35.2
960.000 Bank Charges	6,000.00	6,000.00	1,669.07	1,669.07	0.00	4,330.93	27.8
Dept: 000	161,554.00	161,554.00	48,875.27	48,875.27	0.00	112,678.73	30.3
Dept: 905 DEBT SERVICE							
992.201 Marina Bldg - Interest	8,079.00	8,079.00	0.00	0.00	0.00	8,079.00	0.0
992.203 Interest - Internal Loan	4,519.00	4,519.00	0.00	0.00	0.00	4,519.00	0.0
DEBT SERVICE	12,598.00	12,598.00	0.00	0.00	0.00	12,598.00	0.0
Expenditures	174,152.00	174,152.00	48,875.27	48,875.27	0.00	125,276.73	28.1

REVENUE/EXPENDITURE REPORT
DRAFT

City of Manistee

For the Period: 7/1/2017 to 7/31/2017

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 661 - MOTOR POOL FUND							
Revenues							
Dept: 000							
665.000 Investment - Interest	1,200.00	1,200.00	334.14	334.14	0.00	865.86	27.8
670.003 Equipment Rental - Fire	62,930.00	62,930.00	5,244.17	5,244.17	0.00	57,685.83	8.3
670.004 Equipment Rental - Parks	36,540.00	36,540.00	3,045.00	3,045.00	0.00	33,495.00	8.3
670.005 Equipment Rental - Police	31,465.00	31,465.00	2,622.08	2,622.08	0.00	28,842.92	8.3
670.006 Equipment Rental - Public Work	73,080.00	73,080.00	6,090.00	6,090.00	0.00	66,990.00	8.3
670.007 Equipment Rental - StreetSewer	37,132.00	37,132.00	3,094.33	3,094.33	0.00	34,037.67	8.3
670.008 Equipment Rental - Water	37,132.00	37,132.00	3,094.33	3,094.33	0.00	34,037.67	8.3
670.009 Equipment Rental - WWTP	37,132.00	37,132.00	3,094.34	3,094.34	0.00	34,037.66	8.3
675.000 Sale of Asset	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
Dept: 000	321,611.00	321,611.00	26,618.39	26,618.39	0.00	294,992.61	8.3
Revenues	321,611.00	321,611.00	26,618.39	26,618.39	0.00	294,992.61	8.3
Expenditures							
Dept: 000							
935.000 Insurance	34,000.00	34,000.00	35,957.83	35,957.83	0.00	-1,957.83	105.8
981.101 DPW - Plow Trucks	146,650.00	146,650.00	0.00	0.00	0.00	146,650.00	0.0
981.106 DPW - Loader (Small)	34,338.00	34,338.00	0.00	0.00	0.00	34,338.00	0.0
981.108 DPW - Aerial Lift	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	0.0
981.116 DPW - Garage Equipment	3,500.00	3,500.00	0.00	0.00	0.00	3,500.00	0.0
981.201 PARKS - Mowers	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.0
981.301 POLICE - Patrol Car	44,000.00	44,000.00	0.00	0.00	0.00	44,000.00	0.0
981.402 FIRE - Rescue Ambulance	29,000.00	29,000.00	29,000.00	29,000.00	0.00	0.00	100.0
981.501 WATER - Pickup	43,000.00	43,000.00	0.00	0.00	0.00	43,000.00	0.0
981.504 WS - Vactor	28,000.00	28,000.00	0.00	0.00	0.00	28,000.00	0.0
Dept: 000	399,488.00	399,488.00	64,957.83	64,957.83	0.00	334,530.17	16.3
Expenditures	399,488.00	399,488.00	64,957.83	64,957.83	0.00	334,530.17	16.3
Grand Total Net Effect:	1,594,067.00	1,594,067.00	-690,381.10	-690,381.10	0.00	2,284,448.10	

DOWNTOWN MANISTEE

michigan



DATE: August 28, 2017
TO: City Manager and City Council
FROM: Tyler Leppanen
RE: Dogs on the Riverwalk

At the last DDA Board meeting, August 9, 2017, the Board passed a motion to request City Council to reconsider the ban on allowing dogs on the Riverwalk within the DDA. Please consider this request at the next available City Council meeting.

The DDA has made increasing usage of the Riverwalk as a priority. It is the opinion of the DDA Board that allowing dogs will encourage more people to use the Riverwalk. The Manistee Area Chamber of Commerce and the Manistee Visitor's Bureau also believes this to be true and included are their letters of support.

I have also been circulating a petition for businesses to sign if they would like to see dogs on the Riverwalk and asking their opinions. I also posted on the Facebook group asking for opinions. 15 business owners have signed the petition and 9 more were in support on the Downtown Business Owners Facebook group. I have also had some that were opposed to allowing dogs. I would say it is nearly a 60/40 split among the business owners in favor of allowing dogs. That is similar to the News Advocate's Facebook post that received over 140 comments.

The concerns that Council has brought up in the past have been cleaning up after dogs and safety. If dogs were allowed on the Riverwalk the DDA would reach out for sponsors of dog bag stations at each entrance to the Riverwalk.

Safety should always be a priority when considering policy changes. Dogs currently are allowed at the City Marina, including the grassy areas. The Riverwalk within the DDA district, is typically 9 foot wide. Compared to the City sidewalk policy that requires 5 foot of space between the curb and any obstructions. The Humane Society event "Strut your Mutt" has been held for six years and there has not been one reported incident during the event involving dogs and people interacting on the Riverwalk. During the Chamber's "Imagine Manistee" event, allowing dogs on the Riverwalk ranked 5th under recreation.



11 Cypress Street
Manistee, MI 49660
(231) 723-2575 Fax: (231) 723-1515
contact@manisteechamber.com



August 7, 2017

Dear Mayor Smith and Council Members,

I am writing you on behalf of the Manistee Area Chamber of Commerce to consider making our river walk dog friendly. We have an opportunity as a community to be more pet friendly and I am hopeful you will consider this for our residents and visitors.

Having the river walk dog friendly, invites more people in to our downtown, creates a more vibrant and welcoming atmosphere. The Manistee County Leadership Class held an event "Imagine Manistee" and survey results showed dogs being allowed on the river walk as one of the top 5 results under recreation. Our community is excited to have this opportunity and encourage you as the leaders of the City to make this happen.

Our friends south of us, have brochures promoting that Downtown Ludington is dog friendly, from shopping to dining and different areas and beaches that you can bring your dogs. We as a community need to move forward and expand our efforts to create opportunities and bring more people to the area, to have a greater economic impact.

We have businesses that are dog friendly and recognize there is a market for those that travel with their pets. Also, we owe it to our tax payers to be able to utilize the river walk and enjoy this beautiful asset with their furry companions.

I, Stacie Bytwork, Executive Director, on behalf of the Chamber of Commerce support a dog friendly river walk. Thank you for your time and consideration.

Sincerely,

Stacie Bytwork
Executive Director



Manistee Area Chamber of Commerce



August 4, 2017

To the Manistee Downtown Development Authority and Manistee City Council

The Manistee County Visitors Bureau hereby supports dogs on the Riverwalk. We often get calls, letters and emails from visitors who would like to enjoy our assets with their pets.

Below is a message received on June 23, 2017, on VisitManisteeCounty.com.

"Manistee is a city we have avoided. I would love to explore downtown Manistee and walk the riverwalk but will not do so. An important part of our enjoyment of summer in Michigan is being able to enjoy outdoor activities with our two very well behaved retired show dogs. They love it as much as we do. Because they are forbidden to be on the Riverwalk we continue to avoid visiting Manistee."

Please reconsider this ordinance and help us make Manistee a dog-friendly community.

Best regards,

A handwritten signature in black ink that reads "Kathryn Kenny".

Kathryn Kenny
Executive Director

AES Presentation to Manistee City Council

Tuesday, September 5, 2017

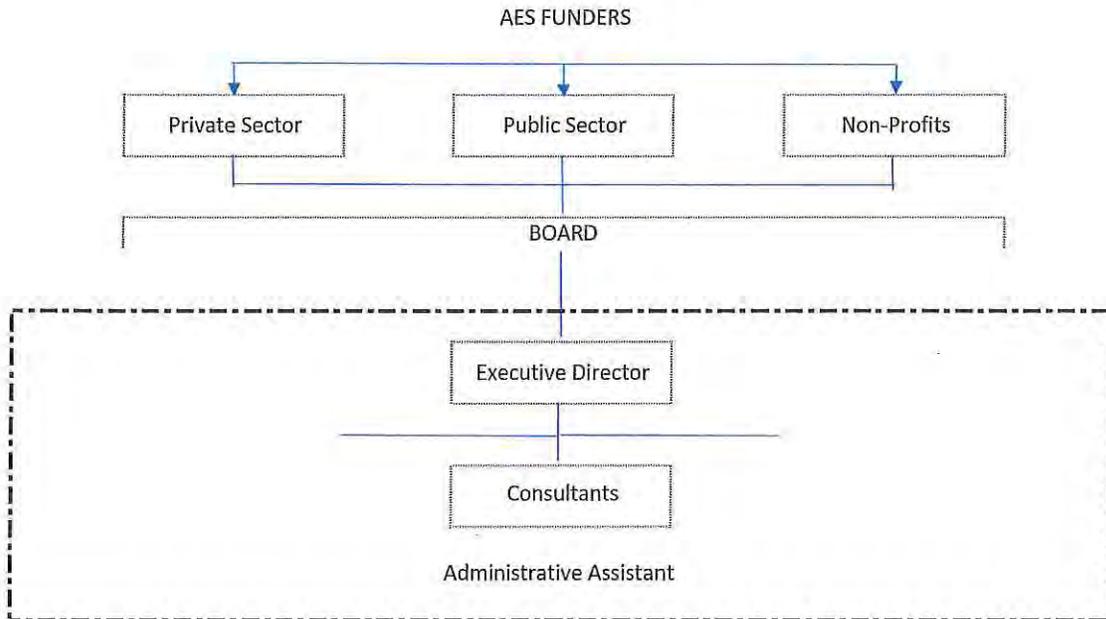
7:00 p.m.

Review the following with City Council Members:

1. AES Framework moving forward
2. Executive Director position
3. Executive Director timeline
4. Summary of 8-23-17 Meeting with Council Members
5. Projects that AES has played a role in for economic development for the city
6. Current Projects
7. Projects that will stop

AES PROPOSED FRAMEWORK

August 2017



Technical Team - Meet bi-monthly to coordinate retention visits and exchange information on projects. Other agencies asked to attend depending on project. Private individuals, firms, and Northsky may be utilized depending on project scope and skill sets needed.

Communications Proposition

1. Utilize Constant Contact to issues monthly progress updates and highlight new businesses Identified by AES and Chambers.
2. **Work collaboratively with regional Chambers to** perform retention visits to businesses in conjunction with MEDC and MIWorks.
3. Bi-monthly meeting with Public Sector funders to discuss local projects and garner feedback.
4. Public funders issue announcement for new businesses, projects and programs.
AES prepares press release and background information.
Local chambers coordinate ribbon cuttings.

EXECUTIVE DIRECTOR

The Alliance for Economic Success, an economic and community development corporation serving Wexford, Benzie, and Manistee Counties, is seeking a seasoned professional to fill the Executive Director role. This individual will serve as the primary point-of-contact and manager of the organization.

The Executive Director will report to the AES Board of Directors, which consists of representatives of the three counties the organization serves.

The ideal candidate will have excellent communication and interpersonal skills and serve as the face of AES. The successful candidate will have the ability to build relationships with multiple partners and communicate about the work that AES does to its primary funding sources.

The AES economic development model is based on a "ground-up" approach, helping counties and their respective communities achieve economic prosperity through implementation of locally established community and economic development priorities. As such, it is not a traditional economic development corporation. AES partners with both private and public entities, supporting retention and expansion of businesses, housing development, tourism-based recreation development, and community development. AES also supports local units of government, providing added capacity in development/redevelopment projects, regulatory reform, strategic and community planning, and grant procurement and management.

The programs and projects led or facilitated by AES vary greatly from community to community because of the commitment to support local unity around "ground-up" priorities and goals. In an increasing number of cases, AES services encompass multi-jurisdictional initiatives that include planning, infrastructure prioritization, and regional resource development.

Major Duties Include

The Executive Director will lead the following areas of focus:

- Developing and overseeing implementation of an annual operating plan and budget based on the strategic plan and direction of the Board
- Maintaining open communications, which includes routine reporting to funding partners and local units of governments
- Establishing and maintaining partnerships with private businesses, local units of government, regional, state, and federal agencies, and private foundations, which may include fundraising efforts for the organization
- Team building, leadership, and governance within the organization
- Aligning the services and projects AES provides with resources to fulfill the project commitments made by funders (this may include seeking consultants, grants, programs, etc. to achieve the goals of projects)
- Managing AES staff, including consultants and partners, and ensuring that all associated personnel focus their time and energy on the following: strategic initiatives, talent attraction, work-force housing, infrastructure development, capital and other forms of fund development, development-ready initiatives, and other place-making initiatives

Other responsibilities include but are not limited to:

- Measuring and reporting on the performance of initiatives led by the AES and its partners
- Identifying and assessing funding opportunities to support the organization and associated economic development initiatives
- Recognizing strengths and weaknesses within the AES service area and responding accordingly
- Creating a "pull-through" of private and public funding to address community priorities involving community and economic development

Position Requirements

- Bachelor's degree in business, non-profit organizations, community development, economic development, public administration, or relevant subject from an accredited college or university
- Proven ability to work collaboratively with a wide audience
- Excellent verbal and written communication skills
- Minimum five (5) years of experience in community and economic development and/or management of a non-profit organization
- Experience in a senior management position preferred
- Advanced degree in a related field is a plus
- Proven experience working with governing boards and managing staff
- Comfortable speaking publicly and communicating with AES funders, partners, the public, and other constituents and stakeholders about the depth and breadth of the work performed by AES and its consultants
- Demonstrated fiscal accountability and budget management skills
- Fund development and grant writing abilities to support AES clients based and their priorities
- Excellent organizational skills, including the ability to track progress toward project completion
- Ability to work collaboratively and cooperatively with AES Board, county officials, state, regional and federal representatives, chambers of commerce, business councils and associations, workforce development organizations, and other stakeholders and partners to create a competitive business environment leading to greater job opportunities for residents and a more diversified economy and tax base

Compensation

The position offers an annual salary dependent on selected candidate's specific qualifications.

Response

Interested candidates should send their resumes prior to September 1, 2017 to:

Ms. Kelly Smith
 Board President
 Alliance for Economic Success
 395 Third Street
 Manistee, Michigan 49660
 231-723-4325 ph
 231-723-3717 fx
 website [Alliance for Economic Success](http://AllianceforEconomicSuccess.com)

e-mail to: susan@allianceforeconomicsuccess.com

Questions may be directed to John Iacoangeli, cell #cell # 734-646-6901, email jri@bria2.com

Proposed Executive Director Timeline

1. Job Posting – August 14 – through August 25
2. August 28 – Exec. Team reviews applicant pool; develop questions/scenarios for emailing and face to face interviews
3. August 29; send 3 – 5 questions/scenarios to those applicants that fit the job description
4. September 5 – responses return
5. September 6 – Exec team will review responses and select those applicants to bring to a face to face interview
6. September 11 – Face to face interviews
7. September 18 – Community meet and greet of top candidates – we will need to develop who should be involved and where we can host that allows for 2-3 groups of leaders/funders, etc. to ask questions and give feedback
8. Sept. 22 – make a selection – for a start date of October 2 or October 9

TO: County of Manistee Representative: Jeff Dontz, Tom Kaminski, Mark Bergstrom
City of Manistee Representatives: Thad Taylor, Roger Zielinski, Linda Beaton
FROM: Kelly Smith, AES Board Chair
CC: John Iacoangeli, Tamara Buswinka
DATE: August 25, 2017
SUBJECT: Summary of Meeting on 8-23-17

This memo will serve to summarize our meeting on August 23, 2017. Kelly Smith welcomed everyone to the meeting and introduced John Iacoangeli, of Beckett and Reader who is helping with the transition of the Alliance.

Ms. Smith shared the points of suggestions that had been shared with Board Vice Chair, Eric Gustad at a recent meeting of Manistee county and city officials. She noted that she believed that the group would see that the AES board is moving to meet these suggestions in the following way:

1. Smith reviewed the new organizational structure of AES. The details of the new structure include the following: An executive director will oversee the operations of the organization, consultants will be hired by the executive director as per their expertise to implement the AES work plan, the AES work plan will be established through yearly discussions with each funding entity that establishes priority projects, agreement on each projects scope of work (which communicates timeline, deliverables, measurements, impact), and agreement on cost of each project. An overview was shared which showed that the structure moving forward for AES would be to hire an executive director. This executive director would possess skillsets that includes the ability to build relationships throughout the region with many of the partners that fund or look to AES for help in economic expansion. This person would then triage the projects and connect with current consultants and additional consultants from Beckett and Raeder, North Sky, etc.
2. Ms. Smith noted that the Alliance had been working with Dave Richards from Vanderwal, Spratto & Richards P.C. in establishing a fee for services based on an hourly rate that would be applied to each project. In this way, projects set by the various funding sources can be identified with hours conducted and monies spent.
3. Ms. Smith also shared with the group that the board's intent was to seek a more diversified funding plan once the executive director was hired. This had been started almost a year and a half ago by committee that Eric Gustad chaired and since then we have received \$19,500 per year to be used for economic development in Manistee County. While Benzie County's funding source is derived from public contributions from Benzie County and the City of Frankfort, the contributions of Wexford County come solely from business sources.
4. It was also noted that as we begin a new contract year, the executive director would sit down with each funding source to develop the year's work plan. This would include an approximate number of hours and align them with costs (consultants fee will be competitive with other regional firms who delivery the same services) With this being said an example would be that if the city continued to fund at \$45K they would receive approximately 692 hours of work (assuming a \$65.00 per hour rate). This will then be tracked by project code that we will be able to share on a regular basis with each funding

source. This would not include monies generated through grants and the above mentioned \$19.5K that regional entities gift to the AES to be used as part of economic development.

John Iacoangeli then addressed the group as it referred to consultant structure. John mentioned that the funding structure for AES did not allow for a large professional staff but did accommodate the use of consultants based on area of specialization and skills. For example, Tamara, Tim, John (Beckett & Raeder), Brian (Wade Trim), and Pat (Spicer Group) had been used, as needed, based the scope of work requested by the Client.

Projects would be determined based on the respective entity's strategic plan and scope of work determined by AES and the client community. This would include hours needed to complete the project with an hourly rate applied that factors in the consultant cost plus AES overhead. The overhead was determined by Dave Richards.

Some concerns that were still troubling the group include:

1. The perception that Benzie and Wexford were using Manistee funds. Mr. Bergstrom wanted to see the same funding from Wexford and Benzie as the County of Manistee funded AES.
2. Reporting was discussed and the need for emailed monthly newsletters on project updates. The group would like specific information based on their priorities. With our new accounting procedure, we should be able to share how much money has been spent also from each funder and progress on their specific project work.
3. Board Size – The group felt that the AES board was too large.
4. Executive Committee should not determine consultant contract (specifically noted was the signing of a \$50K contract that had been entered into with Beckett and Raeder for Benzie and Wexford consulting work.
5. A seat on the board for a city council member. It is recommended that they appoint someone (The AES board have been anticipating a City Council appointee ever since Eric Gustad left the city council). Ms. Smith took full responsibility for not reaching out to the council. The next full board meeting is set for Tuesday, September 26 at Crystal Mountain from 4-5:30 p.m.

The group did ask what Plan B was if the city and county of Manistee did not continue funding. Ms. Smith informed the group that if the funding is withdrawn the AES will cease to exist. The AES board that met on August 10, 2017 in special session was also informed that this would be the Plan B.

Ms. Smith did ask that both the city and county decide at their upcoming September meetings whether they would continue their funding of AES and at what amount in order to determine if Plan B was necessary and steps be taken in either direction.



City of Manistee

Examples of Prior Work, Work in Progress, Work Not Feasible w/out City Funding

Prior Work Examples

- **Funding of 1st Street Beach Master Plan:** Secured funding for 1st Street Beach Master Plan
- **Funding of Construction of 1st Street Projects:** Secured funding that facilitated construction of;
 - First Street Beach Pavilion
 - First St. Beach Richard Knechtges Children’s Park
 - First St. Beach Fish Cleaning Station
 - Arthur St. Fishing Pier
- **Funding of North Corridor Plan:** Secured funding for “North Corridor” placemaking plan
- **Funding of the Feasibility Studies of the Vogue and Iron Works Building:** Secured funding for Vogue Theatre and Iron Works feasibility studies
- **Funding of the Vogue Restoration:** Secured or assisted in securing \$2.1 million for Vogue Theatre restoration, including funding from Consumers Energy Foundation, Frey Foundation, DTE Energy Foundation, Oleson Foundation, MEDC, and others
- **Funding and Facilitation of Portions of City Master Plan:** Secured and provided facilitation support for completing the public input of City Master Plan, leveraging funding via CS Mott Foundation and Mich. Dept. of Treasury
- **Funding for City Energy Audit:** Funding for City to participate in energy audit of public facilities
- **Funding Farm to School Program:** Funding for development/expansion of Farm to School program, benefiting growers, students, schools
- **Retail Impact Study Coordination:** Coordination of “Large Retail” study - impacts
- **City Strategic Plan:** Facilitated completion and annual updates of City Strategic Plans, providing basis for AES work plans for City
- **City Recreation Plan Technical Assistance (Writing and Meeting Facilitation) and Coordination of Services:** Coordination assistance: county-wide recreation plan, including City of Manistee (coordinated with Denise Blakeslee/R. Carson)
- **Business Services:** Provision of business services to a number of City Businesses related to expansion, business planning, permit/license approvals, etc. specializing in breaking through barriers to get a project done.
- **Facilitated Manistee Economic Forum:** Hosted/facilitated Manistee Economic Forum with leaders from business, Municipal League and others



- **Sewer Coordination and Neutral Convening:** Assistance with intermunicipal coordination; Manistee Township/water supply; Filer Township/wastewater treatment
- **Briefing and Information Exchange at State Level:** Hosted information exchange with manufacturers and key members – Mich. Congressional Delegation
- **Draft RFP for City Trash Removal:** Draft RFP for City to support trash removal per City Strategic Plan
- **Harbor Dredging:** Championed USCOE dredging/maintenance of harbor each year, with US Sen’s Levin & Stabenow (documenting economic impact if commercial navigation ceased)
- **Renaissance Zone Loan Restructuring:** Assisted in restructure of Renaissance Zone, converting loan to grant to City
- **Rail Assessment:** Secured and coordinated funding and completion of Phase 1 of Rail Asset Assessment – would open 7.5 miles of waterfront
- **Facilitated Vogue Economic Impact Analysis:** Connected Baker College with Vogue Theatre to support economic analysis of Vogue Theatre

Work in Progress Examples

- **Mixed Use Development on Former Oleson’s Property:** Development of City of Manistee Senior Village, including relocation of Council on Aging, start up of Sav A Lot (approx. 60 days) grocery, Accessible Senior Housing, Pharmacy and related amenities, first of kind in N. Michigan
- **New Business- Boat Building Company:** Coordination with capital sources toward start up of boat building company in City of Manistee
- **City Band Shelter Funding:** Development of fund development structure and up to \$300,000 grant application for new City Band Shelter, 1st Street Beach
- **Redevelopment of Council on Aging Site:** One-stop assistance offering to buyer of “existing” Council on Aging site (preliminary)
- **New Housing Development-Housing:** Developer Coordination – workforce housing
- **New Business-Restaurant:** Developer Coordination – restaurant
- **New Development Proposal:** Developer/potential development coordination – City Peninsula (preliminary stages)
- **New Development Proposal:** Development of regional recycling solutions, associated jobs and business.
- **Creating, Expanding, Retaining an Economy to Fill the Industrial Park and other City Properties:** Implementation of manufacturing strategy and SET (Stronger Economies Together) program to target industries to fill the industrial park and other properties.
- **Improving the Aesthetics, Activity and Access of the US31 Corridor to Attract and Retain Businesses:** US 31 Development Ready Corridor Strategy
- **Funding to Grow Launch Manistee Programming:** Funding/business support for new program to link high school students to employer job openings



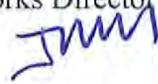
Work Not Feasible w/out City Funding Examples

Overview:

- *2 programs jeopardized*
- *No strategic planning, and therefore, no ability to align interests, development goals, and seek methods to implement projects*
- *A discontinuation of links to people of influence (State and Federal) to further the City's interest*
- *No City representative at intergovernmental service sharing and other conversations*
- *No access to professionals who, with perseverance, dogmatically further business development by working through barriers toward success*
- *No access to professionals who implement the goals of the City*

- All the work highlighted in the "Work in Progress Examples".
- **Strategic Planning: Updates:** City Strategic Plan & Harbor Commission **New:** Other entities that the City would like AES to facilitate
- **Capital Campaigns**, such as Vogue Theatre Restoration, Band Shelter Development, First Street Beach Build Out
- **Development, Financing and Coordination Assistance:** such as Council on Aging/Oleson's Project
- **Creating State and Federal Awareness, Interest and Assistance in City Issues and Initiatives:** Coordination of Federal/State funder collaborative to consider/support capital requirements: Fed. Econ. Development Administration; US. Army Corps of Engineers; Mich. Econ. Development Association; MDOT, including Econ. Development funding; Michigan DNR, including recreation and private marina funding; USDA Rural Development; Small Business Administration (intended for late fall 2017)
- **Housing:** Support the development of a data driven housing strategy.
- **Funding for Housing Adaptive Reuse Assessment:** Development/administration of funding to assess adaptive reuse for housing developments
- **City Representation at Intergovernmental Relationship and Collaboration Discussions:** "Around the Lake" – coordination of intermunicipal assessment of service sharing and other collaborative opportunities to contain/reduce costs and increase productivity
- **Broadband:** Implementation of last mile broadband initiative following up on Connect Michigan initiative
- **Rail:** Continue discussions about rail relocation.
- **Launch Manistee:** Launch Manistee is under contract with AES to seek grants to fund their programming and staff. Funding only goes through 2017.
- **Creating, Expanding, Retaining an Economy to Fill the Industrial Park and other City Properties:** Implementation of manufacturing strategy and SET (Stronger Economies Together) program to target industries to fill the industrial park and other properties.
- **Administration of the Great Start Program:** Facilitation of the contract workers that implement the Great Start Program.

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: August 31, 2017
SUBJECT: Parks Commission Ordinance Revision



The current Parks Commission Ordinance sets the Commission at seven members with two members allowed as non-residents. These non-residents are currently required to either own real estate within the City or own a business or profession licensed within the City.

The Parks Commission currently has three members and voted to request two changes to the Section 289.02 Qualifications of Members: Meetings. The first to allow up to three non-residents. The second, to allow the non-residents who have children in a school within the City to be eligible.

The Council Ordinance Committee voted to recommend the two ordinance revisions to City Council. Meeting minutes of the Ordinance Committee are attached.

ORDINANCE 17-10

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED
"CHAPTER 289 – PARKS COMMISSION" OF THE CODIFIED ORDINANCES OF
MANISTEE, MICHIGAN, BY REPLACING SECTION 289.02 A. AND MODIFYING
THE QUALIFICATIONS FOR NONRESIDENTS OF THE CITY TO SERVE AS A
MEMBER OF THE PARKS COMMISSION AND REPEALING ALL ORDINANCES
IN CONFLICT THEREWITH**

THE CITY OF MANISTEE ORDAINS:

Section 1.

Chapter 289 is amended by eliminating current Section 289.02 A. and replacing it with the following:

- A. Members of the Commission shall represent a cross-section of the population of the City; however, three (3) members may be nonresidents of the City who:
1. Own real estate within the City;
 2. Have an ownership interest in a business/profession licensed to do business at a location in the City; or
 3. Have a child attending school within the City.

Section 2.

Effective Date; Publication.

This Ordinance shall be effective ten (10) days after its enactment as provided in Section 4-3 of the City of Manistee Charter. The City Clerk shall cause a copy of this Ordinance to be published in a newspaper circulated in the city of Manistee, stating the date of the enactment and effective date of the Ordinance, a brief notice as to the subject matter of the Ordinance and such other facts as the city clerk shall deem pertinent. A copy of the Ordinance shall be made available for public use and inspection at the office of the Manistee City Clerk.

Section 3.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MANISTEE,
MANISTEE COUNTY, MICHIGAN, THIS ____ DAY OF _____, 2017.

ENACTMENT DATE: _____, 2017

CERTIFICATION

I, Michelle Wright, do hereby certify that I am the duly appointed and acting City Clerk of the City of Manistee and that the foregoing ordinance was adopted by the City of Manistee on the ____ day of _____, 2017.

City Clerk

COUNCIL ORDINANCE COMMITTEE MEETING MINUTES OF AUGUST 3, 2017

A meeting of the Manistee City Council Ordinance Committee was held on Thursday, August 3, 2017 in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan 49660. Chair Lynda Beaton called the meeting to order at 4:35 p.m.

MEMBERS PRESENT: Lynda Beaton, Dale Cooper, Mark Wittlieff

MEMBERS ABSENT: None

OTHERS PRESENT: City Manager Thad Taylor, DPW Director Jeff Mikula

Public Comments – None

Parks Commission Ordinance Amendment Request. The Parks Commission has been having a quorum issue since a couple of their members moved outside of the City and no longer were eligible to be members of the commission. At their June meeting the Parks Commission requested two separate ordinance changes:

1. Amend the ordinance to allow up to three nonresidents as long as they own property or have business interests in the City.
2. Broaden the eligibility to fill the nonresident positions and allow applicants who have children enrolled at the Manistee Area Public Schools to be eligible.

Discussed combining the Parks Commission with another group like the Harbor Commission or Tree Commission; Parks Commission requested language; vacancies on other boards and commissions; the number of Councilmembers on various boards and commissions; possibility of having majority of nonresidents, and broadening the eligibility language in the ordinance.

Consensus / Action: The Council Ordinance Committee recommended that the DPW Director work with the City Attorney to add language in Chapter 289, Section 289.02. The draft ordinance should be prepared for presentation to Council at the first meeting in September; as follows:

- A. Members of the Commission shall represent a cross section of the population of the City of Manistee, ~~two (2)~~ **three (3)** of whom shall be nonresidents of the City, but who:
 1. Own real estate within the City; or
 2. Own a business or profession having a licensed business location within the City; or
 3. Are parents of a student enrolled in any school within the City limits.

Public Comments - None

MOTION by Dale Cooper, second by Mark Wittlieff to adjourn at approximately 5:03 p.m.

Respectfully submitted,

Cynthia J. Lokovich, CAP-OM
Executive Secretary



APPLICANTS NEEDED BOARDS and COMMISSIONS VACANCIES

BOARD OF REVIEW. One vacancy – alternate member term ending 12/31/17. (*Applicants must a City taxpaying, registered voter*). Purpose: Hears property valuation appeals

BROWNFIELD REDEVELOPMENT AUTHORITY. Three vacancies – (1) term ending 6/30/18 and (2) terms ending 6/30/20. *Applicants must be City resident or person with interest in property in the City.* Purpose: Promote revitalization of environmentally distressed and functionally obsolete areas.

DOWNTOWN DEVELOPMENT AUTHORITY. One vacancy – term ending 6/30/21. *Applicants must have an interest in property in the downtown district.* Purpose: Central Business District and Tax Increment Financing Authority.

PARKS COMMISSION. Four vacancies – (1) term ending 6/30/18, (1) term ending 6/30/19 and (2) terms ending 6/30/20. *One appointment may be a non-resident but must own real estate or a business/profession having a licensed business location in the City.* Purpose: Advisory on parks development, maintenance, improvements.

PEG COMMISSION. Two vacancies – terms ending 12/31/18 and 12/31/19. *Applicants must be Manistee County residents.* Purpose: Oversees operation of Manistee Public Access Television.

ZONING BOARD OF APPEALS. One vacancy (regular member) – three year term ending 5/31/20. Purpose: Hears appeals on zoning and building issues.

Application forms are available at the City Clerk's office, 70 Maple Street or on the City website at <http://www.manisteemi.gov/194/Boards-Commissions>. Applications must be returned by Tuesday, August 29, 2017 to be considered for appointment at the September 5, 2017 City Council meeting.



RECEIVED

AUG 21 2017

CITY OF MANISTEE
CLERK - TREASURER

APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Brownfield Red. Auth.

NAME: Susan Meyers

ADDRESS: 212 2nd AVE
MAN

PHONE: (Home) (508) 237-0810 (Work) _____

E-MAIL: meyers40@comcast.net (personal or work)

I want to volunteer for this position because:

Interested in local planning concerns
PA-UM - IN URBAN PLANNING, MARKET RESEARCH

Please add any particular education, experience or background you think appropriate to include:

PAST MEMBER FAIR HOUSING COMMITTEE, ORLEANS, MA

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Susan Meyers
Signature

8/22/17
Dated

* Ms. Meyers informed the City Clerk that she is a seasonal resident (May-Oct).

- verified ownership of property in City - Weight \$12317

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.

Michelle Wright

Subject: RE: Application



From: Karen <karengoody22@yahoo.com>
Date: August 26, 2017 at 12:12:34 PM EDT
To: tyler.leppanen@manisteedowntown.com, hpefley@manisteemi.gov
Cc: "Karengoody22@yahoo.com" <Karengoody22@yahoo.com>
Subject: Application

Copied and pasted this application outline from City Website. I just received notice of vacancy on DDA. Please let me know if you would be able to consider this as my application.

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Downtown Development Authority

NAME: Karen Goodman

ADDRESS: 1925 12th Street

PHONE: (Home) 231-723-7291

(Work) 231-309-1705

E-MAIL: karengoody22@gmail.com (x_) personal or (_x_) work:
kgoodman@centawellness.org

I want to volunteer for the board because; the downtown district is the heart of the city. It provides not only an opportunity for entrepreneurs, it is the heart of the city and a foundation for Manistee County. It holds our historical roots and future growth and potential. As a previous property owner and business owner in the DDA district I understand the importance of developing and planning to assure local businesses can flourish and community members find the downtown district a place to gather, enjoy and invest in. As our anchor the city, downtown district if managed properly can help us to manage through any economic irregularity that may occur. I have enjoyed watching the small growth occurring, but recognize there is much still to be done.

Please add any particular education, experience or background you think appropriate to include:

I have owned a business on River Street for five years and another business we have owned and operated for over 20 years with our offices located on the third fl of the Briny Bldg. We were one of the first to invest in the building. We closed that office about 10 yrs ago. I am currently

employed with Centa Wellness as Director of Systems Development. Additionally I serve as a County Commissioner for the Sixth District which includes the downtown area.

I have a Master Degree I Social Work, continued education toward a PhD specializing in Industry/Organization and minors in Human Service and Public Administration. Much of my career has been in management and leadership roles working on design and development in behavioral health and physical health.

I am a native of Manistee, and my roots to downtown Manistee started when as a kid I had my first job (paid with a red pop) was to clean out the City Police cars for my Dad's business which was Jerry's Super Service. The site of what is now House of Flavors.

Feel free to attach any additional information.

Thank you for your time and consideration of this application. It was the best I could do and I hope it meets the need.

I (will not) be able to attend the Council meeting. I will not be back in Michigan until September 7th.

Signature: Karen Goodman

Date: 8/26/17

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.

Karen Goodman
Sent from my iPhone



RECEIVED

AUG 29 2017

CITY OF MANISTEE
CLERK - TREASURER

APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: DOWNTOWN DEVELOPMENT AUTHORITY

NAME: Shari Wild (Property owner of 429 River Street)

ADDRESS: 7700 Milarch Road
Onkama, MI 49675

PHONE: (Home) 889-3416 (Work) _____

E-MAIL: sjrwild@yahoo.com personal or work

I want to volunteer for this position because:

I remain deeply committed to the revitalization of the downtown district, the recruitment of new businesses and the retention of existing ones. I am passionate about maintaining the historic character of the buildings & their history.

Please add any particular education, experience or background you think appropriate to include:

I have a good understanding of intergovernmental relationships and collaborative initiatives, having served on the County Board of Commissioners for 14 years with 10 years as chairman. I also served on the DDA Board, also as chairman so I have knowledge & experience that allow me to carry on with the mission of the DDA.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Shari Wild 8/29/17
Signature Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.

City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov



Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda item

Sir:

Please find attached a request from the Northern Michigan Recovery Residences for approval of the Run for Recovery 5K Run/Walk. It will be held on September 23rd, 2017 starting at 08:30 a.m. The event will start and end at the 1st Street dog park and will not hinder the flow of vehicle traffic.

There are no objections to this event and present no special problems for the city.

A handwritten signature in blue ink, appearing to read "T. Kozal".

Timothy E. Kozal
Manistee Director of Public Safety
70 Maple Street
Manistee, Michigan 49660
Office: 231-398-2810



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: <u>Run For Recovery</u>		
Date Event: <u>Saturday September 23rd</u>		
Time of Event: <u>8:30 AM - 12:00 PM</u>		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking: <u>50</u>	Driven: <u>0</u>	Other: <u>0</u>
Assembly Starting Location: <u>1st Beach - Dog Park</u>		
Destination/Finishing Point: <u>Same</u>		
Route that the special event will follow (attach map if available): <input type="checkbox"/> map attached		
<u>1st to right on Cherry to right on 12th and return</u>		
Person(s)/Organization(s) making request:		
<u>Northern Michigan Recovery Residences</u>		
Main Contact Person: <u>Al Frye</u>		
Address: <u>2264 Merkey Rd</u>		
Phone: <u>231-723-7855</u>	Cell: <u>202-277-1363</u>	Email: <u>alfrye55@gmail.com</u>
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature: <u>Al Frye</u>		Date: <u>8/16/17</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____

RUN FOR RECOVERY

5K RUN/WALK

September 23, 2017

MANISTEE, MI

Packet Pick Up: 8:30-9:15 a.m.

Run/Walk to Start Promptly at 9:30 a.m.

Location: First Street Beach Pavilion (near the Dog Park)

Cost: \$20.00 early Registration fee until September 18, 2017.

Late Registration fee \$25

This is a FUN RUN. IN RECOVERY EVERYONE IS A WINNER.

We will not be providing official chip times.

All participants will receive a finisher medal.

There will be a watering station halfway and post-run snacks.

Northern Michigan Recovery Residences is committed to helping communities develop recovery residences and recovery supports. Proceeds will go to establish Michael's House, a project of Northern Michigan Recovery Residences in Manistee, MI (serving Manistee and Benzie Communities since 2005). Northern Michigan Recovery Residences is a one-of-a-kind, supportive, transitional residential program for individuals in recovery who would otherwise be experiencing homelessness.

Thank you to our Sponsors: TBA

REGISTRATION FORM

Please print legibly

Run for Recovery SEPTEMBER 23, 2017

Complete one registration for each participant

Signature is mandatory.

Name: _____ Age: _____ Birthday: _____

Address: _____

City: _____ Zip: _____

Phone: _____ Email: _____

Emergency Contact: _____

Emergency Contact's Phone #: _____

Amount Enclosed: \$ _____

Make Checks payable to: Northern Michigan Recovery Residences

Mail to: Northern Michigan Recovery Residences, P.O. Box 321, Manistee, MI 49660

Questions? Call Kevin or Dottie @ 231-723-1092

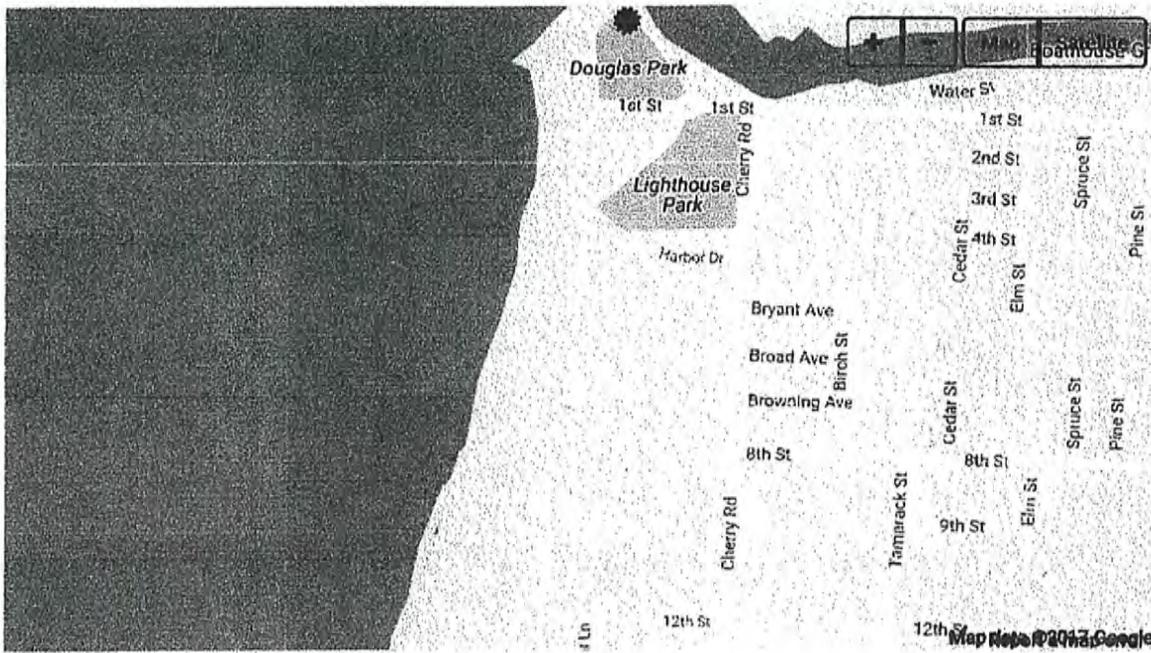
WAIVER AND RELEASE OF ALL CLAIMS:

I understand that participation in this event may be physically strenuous, and attest that I am physically fit to participate. I understand and agree to the Mandatory Waiver and Release of all claims in this form. In consideration of accepting this entry, I waive and release any and all rights and claims for damages I may have against the Northern Michigan Recovery Residences, the City of Manistee, or anyone associated (including volunteers, Committee Members) with this event for any and all injuries suffered by me in this event.

Participants Signature: _____ Date: _____

(18 years old, or guardian)

ments (0)



from:

or zip code

Manistee, MI, United States

1st beach (dog park) Rt on Cherry Rt on 12th
to round about back to left on Cherry to
Douglas Park back to dog park



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/16/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Community Service Acceptance Company 7373 W Saginaw Hwy Lansing Michigan 48917	CONTACT NAME: Mike Nelson	
	PHONE (A/C, No, Ext): 517-323-6542	FAX (A/C, No): 877-822-9642
	E-MAIL ADDRESS: mnelson@fbinsmi.com	
	PRODUCER CUSTOMER ID:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Northern Michigan Recovery Residences DBA: NMRR 2264 Merkey Road Manistee, MI 49660 A Member of the Sports, Leisure & Entertainment RPG	INSURER A: Nationwide Mutual Insurance Company 23787	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

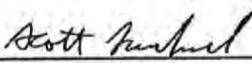
COVERAGES **CERTIFICATE NUMBER:** W01083929 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		6BRPG0000006055900	09/23/2017 12:01 AM EDT	09/24/2017 12:01 AM	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea Occurrence) \$1,000,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COM/POF AGG \$1,000,000 PROFESSIONAL LIABILITY LEGAL LIAB TO PARTICIPANTS \$1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> NOT PROVIDED WHILE IN HAWAII						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT
A	MEDICAL PAYMENTS FOR PARTICIPANTS			6BRPG0000006055900	09/23/2017 12:01 AM EDT	09/24/2017 12:01 AM	PRIMARY MEDICAL EXCESS MEDICAL \$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Legal Liability to Participants (LLP) limit is a per occurrence limit.
 Event Name: Run for Recovery Type of Event: Walk and Run Distance:5K
 Event Date (including ancillary events and set-up/lear-down): 9/23/2017 to 9/23/2017 Number of Participants: 50 Event Location: First Street Beach , First Street, Manistee

The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.

CERTIFICATE HOLDER City of Manistee 70 Maple Street Manistee, MI 49660 (Owner/Lessor of Premises)	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
----------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Coverage is only extended to U.S. events and activities.
** NOTICE TO TEXAS INSUREDS: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas



City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov

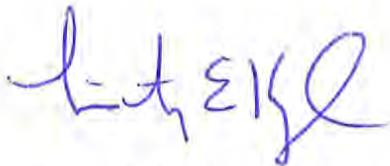


Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda item

Sir:

Please find attached a request from Manistee High School for their annual Homecoming Parade to be held on September 29, 2017 at 5 p.m. The parade will start on Division at River Street and proceed west on River Street. The parade will end at the fountain in front of the Marina.

There are no objections to this event and present no special problems for the city.



Timothy E. Kozal
Manistee Director of Public Safety
70 Maple Street
Manistee, Michigan 49660
Office: 231-398-2810



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: <u>Manistee High School Parade</u>		
Date Event: <u>9/29/17</u>		
Time of Event: <u>5:00 pm</u>		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking: <u>200</u>	Driven: <u>50</u>	Other:
Assembly Starting Location: <u>Eagles lot / Division</u>		
Destination/Finishing Point: <u>Marina / fountain</u>		
Route that the special event will follow (attach map if available): <input type="checkbox"/> map attached		
<u>River St from Division to Marina / fountain area</u>		
Person(s)/Organization(s) making request: <u>Sam Joseph - Manistee High</u>		
Main Contact Person: <u>Sam Joseph / Andy Huber (Principal)</u>		
Address: <u>527 12th St Manistee</u>		
Phone: <u>723-2547</u>	Cell: <u>233-2623</u>	Email: <u>SJOSEPH@manistee.org</u>
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature: <u>[Signature]</u>		Date: <u>8/23/17</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____



City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov



Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda item

Sir:

Please find attached a request from The Manistee Hospital Foundation. The Foundation is requesting approval for the Annual Paint the Town Pink Event. The Tenth Annual Paint the Town Pink Ribbon Walk for Breast Cancer Awareness is scheduled for October 5, 2017. This breast cancer awareness and fundraising event begins in front of the Vogue Theater and heads to the House of Flavors and then back down River Street on the sidewalk to the Vogue Theater. A road closure is requested on Poplar Street from Clay Street to River Street at 8 a.m. on October 5, 2017 to keep vehicles from parking on Poplar Street. The Committee has also requested to hang pink weather proof bows in honor and memory of breast cancer victims on the downtown street lamp posts from September 29 through October 13, 2017. A Mayoral Proclamation is also requested recognizing October as Breast Cancer Awareness Month.

There are no objections to this event and present no special problems for the city.

Timothy E. Kozal
Manistee Director of Public Safety
70 Maple Street
Manistee, Michigan 49660
Office: 231-398-2810

City of Manistee

Name of Special Event: 10th Annual Paint the Town Pink Ribbon Walk for breast cancer awareness

Date of Special Event: October 5, 2017

Time of Special Event: 4 – 7 p.m. (4 – 5 p.m. registration/ceremony; 5 – 7 p.m. walk)

Special Request: We are requesting to hang pink weather proof bows in honor and memory of breast cancer victims on the downtown street lamp posts from September 29 – October 13, 2017.

We are also requesting barricades and no parking signs to be put up on Thursday, October 5 at 8 am to keep vehicles from parking in the street on the side of the Vogue Theatre (on Poplar st.)

Number of Units Participating

Marching/Walking: >600

Driven: N/A

Other: N/A

Assembly/Starting Location: River Street in front of Vogue Theatre

Destination/Finishing Point: Same

Route that the Special Event will follow: From Vogue Theatre to House of Flavors, back down River Street on the sidewalk to Vogue Theatre.

Person(s) / Organization(s) making request: Munson Healthcare Manistee Hospital Foundation, Paint the Town Pink Event Co-Chairs Nancy Day and Julie Raymond

Contact Person Name: Sherri Protasiewicz, Charitable Giving Officer, Manistee Hospital Foundation

Address: 1465 E. Parkdale Ave., Manistee, MI 49660

Telephone Work: (231) 398-1270 Home: N/A

Signature of Contact Person:

Sherri Protasiewicz

The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance.

The Insurance Certificate should be sent to the attention of Mary Nemecek, Deputy Clerk. Ms. Nemecek can be reached at 231.398.2803 her fax# is 231.723.5410.

Return this request to the Manistee City Police Department after it has been filled out and only after the first requirement has been complied and approved.

**Traffic Control Order #01-67
Special Event Permit**

Uniform Traffic Code adopted by the City of Manistee, Michigan November 5, 1963.

Section 5.47 When permits are required for parades, processions and other special events.

No procession, Parade or Special Event, excepting the forces of the United States Armed Services, the Military forces of this State and the forces of the Police and Fire Departments, shall occupy, march or proceed along the roadway, except in accordance with a permit issued by the Chief of Police and such other regulations as are set forth herein which may apply.

The following requirements must be complied with in order to obtain a permit.

1. Any person, persons, or organization, must receive permission of the City Council. The request must be in writing and passed by the City Council at a regular or special meeting. The City Council meets regularly the 1st and 3rd Tuesdays of the month.
2. Applications must be completely filled out and submitted thirty (30) days prior to the Special Event date to the City Council through the Chief of Police.
3. Special Event Forms for the permits will be provided by the Chief of Police and can be obtained at the Manistee Police Department, 70 Maple Street, Manistee, MI 49660.

This Traffic Control Order was passed by the City Council on October 3, 1967 at a regular meeting.

This order was filed with the City Clerk on September 28th, 1967.

Date Received: _____

David M. Bachman, Chief of Police



CERTIFICATE OF INSURANCE

The CERTIFICATE OF INSURANCE neither affirmatively nor negatively amends, extends nor alters the coverage afforded by these policies.

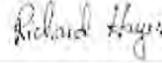
This is to certify that the following policies, subject to the terms, conditions and exclusions have been issued by this company. The company will mail to the party to whom this Certificate is issued a record of any material change in or cancellation of said policy or policies, but takes no responsibility for failure to do so.

Certificate Holder: The City of Manistee	First Named Insured: Munson Healthcare 1105 Sixth St. Traverse City, MI 49684	Producer: Coverys Insurance Services 3100 West Rd, Bldg 1, Ste 200 East Lansing, MI 48823
----------------------------------------------------	-----------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------

POLICY PERIOD: 4/1/2017 to 4/1/2018 at 12:01 A. M . Standard time at Named Insured address above.	DESCRIPTION OF BUSINESS: Institutional
-------------------------------------------------------------------------------------------------------------	--------------------------------------------------

COMMERCIAL LIABILITY POLICY		Policy No: 003MI000018979
Coverage Parts	Coverage Type	Limits
Commercial General Liability	Claims Made Retroactive Date: 04/01/1988	\$1,000,000 Per Claim \$3,000,000 Aggregate

Additional Insured: 10th Annual Paint the Town Pink Ribbon Walk for Breast Cancer awareness- Special Event to take place on October 5, 2017 from 4:00pm to 7:00pm. It is understood and agreed that the following shall be Additional Insured: The City of Manistee

 <hr style="width: 80%; margin: 0 auto;"/> Gregg L. Hanson President & CEO	 <hr style="width: 80%; margin: 0 auto;"/> Richard G. Hayes Treasurer
----------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------



WHEREAS, October is recognized as National Breast Cancer Awareness Month; and

WHEREAS, within the Manistee community numerous activities are underway to raise the level of awareness of the importance of breast cancer screening for early detection; and

WHEREAS, numerous Manistee merchants, banks, businesses, schools, churches, service organizations, and community members are embracing the opportunity to collaborate and to join in activities that will raise breast cancer awareness in Manistee; and

WHEREAS, the Friends of the Munson Healthcare Manistee Hospital Foundation are organizing the **Tenth Annual "Paint the Town Pink" Ribbon Walk** to be held October 5, 2017, and other related activities to promote breast health screenings and to raise funds in support of Munson Healthcare Manistee Hospital's commitment to local breast health services; and

RESOLVED, that the City of Manistee and its citizens join together to raise breast cancer awareness and promote annual screenings for early detection; and be it further

RESOLVED, that October 5, 2017, be declared officially as "**Paint the Town Pink**" day in the City of Manistee.

Mayor James Smith

Dated

City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov



Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda item

Sir:

Please find attached a request from Hops and Props Committee. The Committee is requesting permission to use the Manistee Municipal Marina property to hold its annual Hops and Props Event to be held September 15 and 16, 2017. The actual event will be held on the 16th from 2-7 p.m. This event includes street closures to include River Street and Water Streets around the fountain area. City Fencing/barricades, trash cans, picnic table are requested. Set up will begin on September 15.

There are no objections to this event and present no special problems for the city.

A handwritten signature in blue ink, appearing to read "Timothy E. Kozal".

Timothy E. Kozal
Manistee Director of Public Safety
70 Maple Street
Manistee, Michigan 49660
Office: 231-398-2810



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov



SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: Manistee Hops and Props		
Date Event: September 16th 2017		
Time of Event: 2pm - 7pm		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking:	Driven:	Other:
Assembly Starting Location: Oak Street		
Destination/Finishing Point: Spruce St		
Route that the special event will follow (attach map if available): <input checked="" type="checkbox"/> map attached		
Person(s)/Organization(s) making request:		
Manistee DDA		
Main Contact Person: Jacquelyn Gielczyk		
Address: 70 Maple St		
Phone: 231-510-8147	Cell: 231-510-5147	Email: jacquelyn.gielczyk@pnc.c
INSURANCE		
The City of Manistee has been advised by our Insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-Insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature: <u>Jacquelyn Gielczyk</u>		Date: <u>8/14/17</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____

VIP Tent

20x20

30x40

Stage

Boats

Food Vendors

Bathrooms

3-18x30 / 2-15x40

Beer Tent 170'

18x30
Entrance

Boo

Parking

2016
Set up



Michigan Department of Licensing and Regulatory Affairs
 Liquor Control Commission (MLCC)
 Constitution Hall - 525 W. Allegan, Lansing, MI 48933
 Mailing Address: P.O. Box 30005, Lansing, MI 48909
 Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
 Request ID: _____
 (For MLCC Use Only)

Bond No. 63290134

Bond of Special License for Sale of Beer, Wine, and/or Spirits for Consumption on the Premises

[Required under MCL 436.1801(1)(b) - Not Required if Applicant Organization is a Church or School]

Applicant organization name: <u>Manistee Downtown Development Authority</u>	
Address of event location: <u>Water and River Streets</u>	
City, township, or village where event will be held: <u>Manistee</u>	County: <u>Manistee</u>

Know all men by these presents, that the above applicant, as principal,

and WESTERN SURETY COMPANY

of address 101 S. Reid St., Ste. 300, City of Sioux Falls, State of South Dakota have been authorized to do business in the State of Michigan, as surety, are held and firmly bound unto the People of the State of Michigan in the sum of One Thousand (\$1,000.00) dollars, to the payment whereof, well and truly to be made we bind ourselves, our heirs, executors, administrators, successors and assigns, firmly by these presents.

Sealed with our seals and dated this (date and year): July 26th, 2017

Now therefore the condition of this obligation is such that if the principal shall well and truly keep and perform all and singular the terms and conditions of this contract of license and/or permit and permits, and any modifications thereof, together with all and singular the obligations imposed by the Michigan Liquor Control Code of 1998, as amended, and will comply with all the rules and regulations promulgated by the Liquor Control Commission, and will pay all fines, costs and/or penalties that may be imposed upon him for violations of this Act and/or for violations of the rules and regulations promulgated by the Liquor Control Commission and

Conditioned further, that if the said principal will not directly or indirectly, by the principal, clerk, agent or servant of the principal at any time, sell, furnish, give or deliver any alcoholic liquor to a minor, nor to any adult person who is at the time visibly intoxicated, and that if the said principal will pay all actual damages that may be adjudged to any person or persons for injuries inflicted upon such person or persons either in person or in property of means of support or likewise, by reason of the said principal, selling, furnishing, giving or delivering any such alcoholic liquor, then this obligation shall be void; otherwise to remain in full force and effect.

And the obligors, for themselves, their heirs, executors, administrators, successors or assigns do further covenant and agree with the State of Michigan as follows:

That this bond shall be in effect for a period commencing at 7:00 a.m. on (date): September 16th, 2017

if accepted by the Liquor Control Commission, and shall remain in full force and effect until 60 days after the date of receipt by the Michigan Liquor Control Commission at Lansing of the expired license, at which time it shall terminate as to all acts on the part of the principal subsequent to said date, excepting as may be set forth in this bond, or otherwise limited by law and the rules and regulations of the said Liquor Control Commission. If the effective date of the bond is not filled in, the date of execution shall be effective date of the bond.

That all rights and liabilities under this bond shall be governed, controlled and fixed by the terms thereof, and by the law and the regulations made pursuant thereto as the same now exists or may hereafter be modified, amended or supplemented.

Witness our hands and seals this (date and year): July 26th, 2017

Signature of Special License applicant: _____

Officer name & title (print or type): _____

Attorney-in-fact signature: Paul T. Bruflat

Attorney-in-fact name (print or type): Paul T. Bruflat, Vice President

Name of Surety Company: WESTERN SURETY COMPANY

Address & Phone of Surety Company: P.O. Box 5077
Sioux Falls, SD 57117-5077 (605) 336-0850

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Liquor Event

bond with bond number 63290134

for Manistee Downtown Development Authority

as Principal in the penalty amount not to exceed: \$ 1,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 26th day of July, 2017.

ATTEST

L. Nelson

L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By

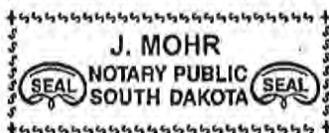
Paul T. Bruflat

Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 26th day of July, 2017, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr

Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

