SANDS PARK CONTROL BOARD
MEETING OF OCTOBER 12, 2017

There will be a meeting of the Sands Park Control Board held on Thursday, October 12, 2017 at 3:30 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan 49660.

AGENDA

I. ROLL CALL.

II. OLD BUSINESS.

a.) Sands Park utilities
b.) Review AAY agreement
c.) Insurance Coverage
d.) Define future capital improvements for the park

III. NEW BUSINESS.

a.) Approval of Minutes from August 29, 2017
b.) Kennedy Elementary Playground Proposal
c.) Other

IV. PUBLIC COMMENT.

VI. ADJOURN.

RS:cl

SANDS PARK CONTROL BOARD
MEETING OF AUGUST 29, 2017

This board has been inactive for several years. The Manistee City Council took action to appoint DPW Director Jeff Mikula and Councilmember Erin Pontiac as City representatives and the Manistee Area Public Schools took action to appoint Superintendent Ron Stoneman and School Board Member Jim Thompson as School representatives.

An organizational meeting was held on Tuesday, August 29, 2017 at 4:30 p.m. in the Second Floor Conference Room, City Hall.

PRESENT: Ron Stoneman, Jim Thompson, Erin Pontiac, Jeff Mikula

ABSENT: None

OTHERS PRESENT: None

Reviewed the 1951 Regulations for the Use and Operation of Sands Park. Clarified property in question - those properties south of the school and football field, as described in the agreement. Discussed membership requirements, three members constitute a quorum, requires annual appointment, and the need to select a chair.

MOTION by Erin Pontiac, second by Jeff Mikula, to appoint Ron Stoneman as Chair, no discussion. Motion carried – voice vote.

MOTION by Jeff Mikula, second by Jim Thompson, to appoint Erin Pontiac as Secretary. Point of clarification Cindy Lokovich will continue to provide recording secretary services to the Board. Motion carried – voice vote.

MOTION by Erin Pontiac, second by Jim Thompson, to appoint Jeff Mikula as Vice-Chair, no discussion. Motion carried – voice vote.

Discussed:

- Ability to accept gifts and set fees.
- Past improvements by the City and School.
- Need to review City rules that have been used in Sands Park.
- Need to review normal operations of current usage.
- School has first consideration of use for athletic programs.
- Use by the MRA for their programs in this area.
- Use by the softball organization at the middle school level; a youth organization, not a School organization.
- City does not charge fees for organizations to use their parks or public facilities, open to the public.

- School maintains their new playground and only uses the tennis courts for practice.
- City has the park covered by their insurance policy. Stoneman did not believe the School carried any coverage for the park. Discussed on whether or not this Control Board needed to carry a policy separately. Each party should research current coverage and get an opinion if one or the other should provide the coverage. Mikula will find out the value of the current insurance held by the City. As a Control Board we need to take action to insure coverage and make amendments to the agreement if needed. Amendments can be drafted and presented to the respective Board or Council.
- City installed the new sign a year and a half ago at their cost.
- Reviewed operating agreement for the Teen Center. Building is insured by the City. Mikula believes the City pays for utilities year-round. Operating agreement states City to pay while operating the ice skating rink. Suggested we need to review the AAY Operating Agreement. A copy of the AAY Operating Agreement was requested by the Board. Mikula will verify if the City pays all the utilities. AAY has been leasing out space to other parties like Community Mental Health. AAY operates the skating rink but the City covers the cost of setting up the rink and provides the skates.
- No current provisions for capital projects. Tennis courts have been the big issue. City bought materials but volunteers undertook filling the cracks. Massively expensive to resurface. Courts are used several times a week by a group of gentlemen. Possible joint grant application by the City and the School to the Foundation for the recreation funds. Stoneman would rather see a few courts done well instead of several in poor condition. No room for tennis courts on MAPS campus.
- Skate park use and location discussed.
- Skating rink huge source of revenue for AAY.
- City needs to prioritize needs for future grant applications.

CONSENSUS / ACTION:

- Answer questions on who pays utilities.
- Review AAY agreement.
- Check on insurance coverage.
- Define future capital improvements for the park.
- More clarification as we move forward.

As information is researched and gathered, share with the Recording Secretary who will compile the information for discussion at the next meeting. Another meeting will be called in a month or so when additional information has been gathered.

MOTION by Jim Thompson, second by Erin Pontiac to adjourn at 5:20 p.m.

Cynthia J. Lokovich, CAP-OM
Executive Secretary