

**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – ORGANIZATIONAL MEETING
NOVEMBER 14, 2017**

The Organizational Meeting of the Manistee City Council was called to order by City Clerk Michelle Wright on Tuesday, November 14, 2017 at 7:30 p.m. in the City Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

ORGANIZATIONAL MEETING OF THE CITY COUNCIL.

In accordance with Section 2-13 of the Charter of the City of Manistee, "the City Council shall meet at 7:30 p.m. on the Tuesday night following the completion of the official canvas at which time the members shall be sworn and assume the duties of their office...."

At the regular election of Tuesday, November 7, 2017 Councilmembers were elected to seats on the Manistee City Council. Members include:

<u>DISTRICT</u>	<u>COUNCILMEMBER</u>	<u>TERM</u>
Second District	Lynda Beaton	Two Years
Fourth District	Robert Goodspeed	Two Years
Sixth District	James Grabowski	Two Years

Wright administered the oath of office to Lynda Beaton, Robert Goodspeed, and James Grabowski as members of the Manistee City Council.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, James Grabowski, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – Paige Szymanski/Mika Meyers, City Clerk – Michelle Wright, and Public Safety Director – Tim Kozal.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

ELECTION OF THE MAYOR FOR THE CITY OF MANISTEE.

At the Organizational Meeting of the City Council held on this date the Council elects from its membership a Mayor and a Mayor Pro-Tem. The Mayor and Mayor Pro-Tem are elected for a one year term. Under Section 2-4 of the Charter "the Council shall elect a Mayor by a majority vote of its members." This provision of the Charter requires four affirmative votes to elect the Mayor, a majority of the Council, regardless of the attendance at the Organizational Meeting. Sections 2-4 and 2-13 of the Charter require that the Mayor be elected at the Organizational Meeting. The voting procedures should continue until a candidate receives four affirmative votes.

Wright asked for nominations to elect a Mayor for the City of Manistee. Zielinski nominated Smith; Goodspeed nominated Beaton. No other nominations were received.

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A roll call vote was taken as follows:

Smith: Cooper, Zielinski, Smith, Grabowski, and Pontiac (5)
Beaton: Beaton and Goodspeed (2)

Councilmember Smith was elected Mayor. Mayor Smith assumed the Chair at this time.

ELECTION OF A MAYOR PRO-TEM FOR THE CITY OF MANISTEE.

The same provisions identified in the Charter for the Mayor apply for the Mayor Pro-Tem. The Mayor Pro-Tem serves as the Mayor in the Mayor's absence.

Mayor Smith opened the floor for nominations to elect a Mayor Pro-Tem for the City of Manistee. Goodspeed nominated Beaton; Cooper nominated Zielinski. No other nominations were received.

A roll call vote was taken as follows:

Beaton: Beaton and Goodspeed (2)
Zielinski: Cooper, Zielinski, Smith, Grabowski, and Pontiac (5)

Councilmember Zielinski was elected Mayor Pro-Tem.

REVIEW OF CITY COUNCIL GUIDELINES.

Under the adopted City Council Guidelines, the Guidelines are reviewed at the Organizational Meeting of the City Council. While the Guidelines may be amended at any time during the year, the Organizational Meeting is the traditional opportunity to review the operating procedures of the Council.

MOTION by Zielinski, second by Goodspeed to modify the City Council Guidelines by amending #30. Depositories, Official Publication – to change the timing of the designation of depositories to be included as part of the budget adoption process.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

MOTION by Cooper, second by Zielinski to modify the City Council Guidelines by amending #22. Appointments – make the appointment to the Sands Park Board a mayoral appointment.

With a roll call vote this motion passed unanimously.

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AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac

NAYS: None

Other items of discussion included:

- #2. Quorum – questioned if the five affirmative votes for budgetary bonds is a legal requirement – deferred to the City Attorney;
- #3. Council Meeting Agenda – clean up language regarding mailing agendas, not current practice;
- #30. Depositories – add approval of current list of depositories to the next available agenda;
- #6. Work Sessions – would like the ability for any two Councilmembers to call for a special work session, the same as written in #4. Special Meetings.

A revised City Council Guidelines will be brought back to Council for their review.

CONSIDERATION OF ESTABLISHING REGULAR MEETINGS FOR 2018.

In accordance with Section 2-13 of the Charter, the City Council “shall meet in public session at least twice each month at such times as may be prescribed by the rules...” The City Council Guidelines reviewed during the previous agenda item indicate that regular meetings shall be held on the first and third Tuesdays of each month beginning at 7 p.m. with work sessions conducted on the second Tuesday of each month beginning at 7 p.m. This results in the presented schedule for regular meetings and work sessions throughout the year 2018, with exceptions made for known election dates, Michigan Municipal League conferences, and holidays.

MOTION by Goodspeed, second by Zielinski to adopt the schedule for regular meetings and work sessions for the year 2018.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac

NAYS: None

CITIZEN COMMENT.

None received.

OFFICIALS AND STAFF.

None received.

COUNCILMEMBERS.

Councilmembers welcomed Grabowski as a new Councilmember, congratulated Beaton and Goodspeed on another term, congratulated Smith and Zielinski on their re-election as Mayor and Mayor Pro-Tem, and look forward to working together in the next year.

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Pontiac asked if the Parks Commission has enough members for a quorum yet.

Smith stated that DPW worker Jim Polisky has done another great job with the Christmas decorations around town.

ADJOURN.

MOTION to adjourn was made by Goodspeed, second by Zielinski. Meeting adjourned at 7:58 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Chief Deputy Treasurer