

**HARBOR COMMISSION MINUTES
MEETING OF OCTOBER 17, 2017**

A regular meeting of the Manistee Harbor Commission was held on Tuesday, October 17, 2017 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee MI 49660. The meeting was called to order by the Chair.

Roll Call	Present	Excused Absence	Unexcused Absence
Commissioner Fritz Boehm	✓		
Commissioner Ty Cook	✓		
Commissioner Tim Kozal	✓		
Commissioner Jim Smith	✓		
Commissioner Alex Zaccanelli	✓		
Commissioner Glenn Zaring	✓		
Commissioner Roger Zielinski	✓		
City Manager Thad Taylor	✓		

OTHERS PRESENT: DPW Director Jeff Mikula, Maralee Cook

APPROVAL OF AGENDA

MOTION by Roger Zielinski, second by Jim Smith, to amend the agenda to move the discussion of Patio Options / Cost Estimates to the first item of business. Voice vote - Motion carried.

PUBLIC COMMENTS ON AGENDA ITEMS None

APPROVAL OF MINUTES

MOTION by Jim Smith, second by Roger Zielinski, to approve the minutes for the August 15, 2017 meeting as presented. Voice vote - Motion carried.

UNFINISHED BUSINESS

- Marina Patio Options / Cost Estimates. Jeff Mikula reviewed the memo prepared by Engineer of Record, Shawn Middleton, providing several options and cost estimates for the patio and storm water management. Discussed various options, previous measures taken to address wet area, potential for erosion, and access to the patio area. Jeff left the meeting at 1:20 p.m.

STAFF REPORTS

Harbormaster. Marina Manager Laura Brennan and staff did a wonderful job again this year. Hoping that Laura will stick around for at least one more year. Provided 2016 and 2017 Harbor Occupancy reports and the current balance sheet for the Marina fund. While the number of boats were down, more revenue was received. Believed to be a result of larger boats using the facilities. Shared a few customer survey cards, staff continues to receive high marks, the only negative was the condition of the docks.

City Manager. Launch ramp revenue report distributed. The number of permits were down from last year for both seasonal and daily; as well as total revenue. This could be attributed to the negative press on the area fishery. Contrary to DNR warnings, the fish were plentiful and of good size. General discussion on fishery meetings.

UNFINISHED BUSINESS

- Marina Dock Repairs / Replacement. Received a quote for gas dock repairs at \$1,250; will work toward completing these repairs for next season. Extensive discussion on needed repairs, water levels, metal vs. wood pilings, floating docks, and the fact that there are no funds available to match grant funding. Tim Kozal will put together a plan for future dock replacement.
- Sponsorship Idea for Marina Patio Area. Harbor Commission needs to decide on a course of action/plan so that this committee can solicit sponsors/donations. Looking at approximately \$11,000 to \$15,000 using concrete as the best option and addressing storm water and access. Also discussed the need for donor recognition with a plaque and publicity. The committee will form a plan to solicit funds using this information.

NEW BUSINESS

- Marina – Slip Rates for 2018. Slip rates are set by the State. The marina has been at the “C” rate for many years and is lower than other marinas around us. The Harbormaster is recommending that the Marina move to the “D” rate for the next season. Seasonal slip rates will not increase.

MOTION by Jim Smith, second by Roger Zielinski, that the Harbor Commission endorses increasing the 2018 slip rates to level “D.” Voice vote – Motion carried.

- Set Meeting Dates for 2018. *MOTION* by Roger Zielinski, second by Jim Smith to accept the 2018 meeting dates as presented. Voice vote – Motion carried.

PUBLIC COMMENTS

- Maralee Cook – Provided a wrap-up of her services as the Marketing Vendor. Has enjoyed this and will continue to post items of interest on the Facebook page; no boosted posts. Both Frank Post and Cindy Lokovich have been active participants on Facebook. Hard to determine what impact this has had but the number of followers has increased immensely.

OTHER COMMENTS None

ADJOURNMENT

Next meeting is scheduled for January 16, 2018 at 1:00 p.m. in the Second Floor Conference Room, City Hall, 70 Maple Street, Manistee, Michigan.

MOTION to adjourn by Roger Zielinski, second by Jim Smith at 2:10 p.m.

Cynthia Lokovich, CAP-OM
Recording Secretary