

MANISTEE CITY COUNCIL

MEETING AGENDA

MONDAY, MARCH 19, 2018 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Payroll.
b.) Invoices.
- IX. b.) Notification Regarding Next Work Session.

At this time Council could take action to approve the Consent Agenda as presented.

***V. Approval of Minutes.** Approval of the minutes of the March 6, 2018 regular meeting and the March 13, 2018 work session as attached.

VI. Financial Report.

- *a.) PAYROLL.
- *b.) INVOICES.

VII. Unfinished Business.

VIII. New Business.

- a.) CONSIDERATION OF THE SALE OF SURPLUS CITY-OWNED PROPERTY PARCEL 51-764-711-01.

In January 2018 bids were noticed for the sale of City-owned surplus property. Five properties have been deemed surplus property and bids were received on two properties. The properties are sold AS IS by a Quit Claim Deed. No tax proration, survey or title work will be included in the sale. The following bids were received:

Parcel #51-764-711-01, minimum bid \$2,000; one bid received:
Lani Rozga \$2,020*

*Recommended Bid

At this time Council could take action to authorize the marketing and sale of surplus City property AS IS by a Quit Claim Deed parcel #51-764-711-01 to Lani Rozga in the amount of \$2,020; and authorize the City Attorney to prepare the necessary paperwork for the Mayor and City Clerk to sign.

- b.) CONSIDERATION OF THE SALE OF SURPLUS CITY-OWNED PROPERTY PARCELS 51-260-703-15.

On March 6, 2018 City Council selected Coldwell Banker ALM Realty to market surplus City-owned property for sale. An offer to purchase one of the City-owned parcels on Monroe Street has been received from Dawn Thomas for a price of \$107,000.

The City Attorney has reviewed the purchase agreement and added that the City shall retain oil and gas rights to the property.

At this time Council could authorize the sale of surplus City property on Monroe Street parcel 51-260-703-15 and authorize the Mayor and City Clerk to sign the necessary documents to sell the property to Dawn Thomas for \$107,000; and that the City shall retain oil and gas rights to the property.

- c.) CONSIDERATION OF ORDINANCE 18-05 PEACE DISTURBANCES.

Ordinance 18-05 is an ordinance to amend Chapter 662 Peace Disturbances by deleting certain offenses under section 662.01 identified as misdemeanors, adding certain offenses under section 662.01 identified as misdemeanors, revising language for offenses under section 662.01 and replacing the former section 662.02 with new language.

As an ordinance two separate readings are required. If this Ordinance is introduced at this time it could be adopted at the next regular meeting.

At this time Council could take action to introduce Ordinance 18-05 Peace Disturbances.

d.) CONSIDERATION OF APPLYING FOR A PILOT DRINKING WATER INFRASTRUCTURE GRANT.

The State of Michigan is preparing new regulations and requirements for water service lines. Ahead of the new rules, the Michigan Department of Environmental Quality has created a Pilot Grant and offered communities with a successful history or utilizing Revolving Loans to apply. The Pilot Drinking Water Infrastructure Grant allows for up to one million dollars per community with no required match. The grant proceeds would be utilized to inventory the City's water service lines, update the Water Asset Management Program, and replace existing galvanized service lines.

At this time Council could take action to approve the application to the Michigan Department of Environmental Quality for a one million dollar Pilot Drinking Water Infrastructure Grant and authorize the City Manager to sign the documents.

e.) CONSIDERATION OF CLOSING CITY RIGHT-OF-WAYS TO SLEDDING.

Cedar Street between Second and Third Streets is closed to all traffic. During the winter, Fourteenth Street between Manistee and Vine Streets is closed to traffic. These locations have been utilized for sledding in the past. Adjacent property owners have requested the City install fencing to keep sleds from entering private property. The City's insurance carrier recommends the City close the right-of-ways to sledding due to the potential dangers and liability exposure.

At this time Council could take action to close Cedar Street between Second and Third Streets and Fourteenth Street between Manistee and Vine Streets to sledding.

f.) CONSIDERATION OF AWARDING A CONTRACT FOR THE 2018 STREET IMPROVEMENT PROJECT.

The City publicly advertised the 2018 Street Improvement Project and opened bids on March 6, 2018. Three bids were received:

Elmer's Crane and Dozer, Inc.	\$209,947.60*
Rieth-Riley Construction Company, Inc.	\$264,230.32
Hallack Contracting, Inc.	\$269,260.69

*Recommendation is to award to the low bidder, Elmer's Crane and Dozer, Inc. The contract has been reviewed and approved by the City Attorney.

At this time Council could take action to award the 2018 Street Improvement Project to Elmer's Crane and Dozer, Inc. in the amount of \$209,947.60; and authorize the Mayor and City Clerk to execute the documents.

g.) CONSIDERATION OF MOBILE FOOD VENDING COUNCIL POLICY 39.

A policy has been drafted to provide standards for Mobile Food Vending. The policy has been reviewed by Staff, the DDA and the Parks Commission. The policy has been designed to provide standards for Mobile Food Vending on public property, public property in the DDA, and private properties.

At this time Council could adopt Council Policy 39 Mobile Food Vending and establish the fee for permits to be \$250 annually (January 1 – December 31).

h.) CONSIDERATION OF ORDINANCE AMENDMENT 18-06 CHAPTER 862 VENDORS, SECTION 862.02 DEFINITIONS, ITEM D.

If City Council moves forward with adopting Council Policy 39 Mobile Food Vending an amendment to Chapter 862 Vendors of the Codified Ordinance is needed to eliminate a conflict. The amendment removes the reference to "foodstuffs" in Section 862.02 Definitions, Item D.

As an ordinance two separate readings are required. If this Ordinance is introduced at this time it could be adopted at the next regular meeting.

At this time Council could take action to introduce Ordinance 18-06 Chapter 862 Vendors.

i.) CONSIDERATION OF A RESOLUTION TO SUPPORT THE PARIS CLIMATE AGREEMENT.

We the People Action Network of Northwestern Michigan, Manistee has requested Council consideration of a resolution in support of the Paris Climate Agreement. The group has requested an opportunity to discuss the issue.

At this time Council could take action on a resolution that supports the Paris Climate Agreement and the creation of a Climate Action Plan.

j.) **CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.**

The City Clerk has taken action to advertise vacancies on the Brownfield Redevelopment Authority, Compensation Commission, Historic District Commission, PEG Commission, and the Zoning Board of Appeals.

Mayoral appointments require a motion, second and Council voted support. Nominations for Council appointments do not require a second. After all nominations are made, Council votes on the nominees until one nominee receives majority support.

The following applications have been received: *Incumbent

HISTORIC DISTRICT COMMISSION. Four vacancies, one term ending 2/28/20, three terms ending 2/28/21. Applicants must be City residents; Council appointment.

Richard Albee, 365 Lighthouse Way South
Catherine Zaring, 321 Fifth Street
Aaron Bennett, 520 Fourth Street*

ZONING BOARD OF APPEALS. One vacancy (regular member), term ending 5/31/19 and one vacancy (alternate member), term ending 5/31/18; Mayoral appointment.

Denis R. Johnson, 464 Fifth Street (alternate member)
Duane Jones, 512 Fourth Street

At this time the Mayor and Council could take action to make appointments as noted above.

IX. Notices, Communications, Announcements.

a.) **A REPORT FROM THE HOUSING COMMISSION.**

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. Clinton McKinven-Copus will report on the activities of the Housing Commission and respond to any questions the Council may have regarding their activities.

No action is required on this item.

*b.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, April 10, 2018 at 7:00 p.m. A discussion will be conducted on 2018-2019 Budget and Capital Improvement Plan; and such business as may come before the Council.

No action is required on this item.

X. Concerns and Comments.

a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.

b.) OFFICIALS AND STAFF.

c.) COUNCILMEMBERS.

XI. Adjourn.

TNT:cl

COUNCIL AGENDA ATTACHMENTS:

1. Council Meeting Minutes – March 6, 2018
2. Council Work Session Minutes – March 13, 2018
3. February Payroll
4. 2018-02 Invoices
5. Sale of Surplus Property – Rozga
6. Sale of Surplus Property - Thomas
7. 18-05 Peace Disturbances Ordinance
8. Pilot Drinking Water Infrastructure Grant Application
9. Right-of-Way Closure to Sledding
10. 2018 Street Improvement Project
11. Council Policy 39 – Mobile Food Vendors
12. 18-06 Chapter 862 Vendors Ordinance
13. Resolution – Paris Climate Agreement
14. Board and Commission Applications
15. Housing Commission Annual Update

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -MARCH 6, 2018

A regular meeting of the Manistee City Council was called to order by his honor, Mayor James Smith on Tuesday, March 6, 2018 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, James Grabowski, and Erin Pontiac.

ALSO PRESENT: City Attorney – George Saylor, City Clerk – Heather Pefley, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Planning & Zoning Director – Denise Blakeslee, Public Safety Director – Tim Kozal, and City Engineer – Shawn Middleton / Spicer Group.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Sarah Howard – 454 Third Street, voiced concerns regarding the sidewalk ordinance; snow removal would be difficult for seniors.

Bob Grabowski – 341 Fourth Street, questioned sidewalk ordinance

Michael Szymanski – 332 Fifth Street, stated his concerns with the sidewalk ordinance; difficulties with snow removal enforcement.

CONSENT AGENDA.

- Minutes - February 20, 2018 - Regular Meeting
- Financial Reports
 - Cash Balances January 2018
 - Revenue & Expense January 2018
- Notification Regarding Next Work Session – March 13, 2018
A discussion will be conducted on Ambulance Billing for City Residents, USRDA Application Information, Medical Marihuana Provisioning Center, Food Trucks; and such business as may come before the Council.
- **CONSIDERATION OF AUTHORIZING CATAMARAN RACING ASSOCIATION OF MICHIGAN REGATTA.**
The Catamaran Racing Association of Michigan is requesting permission to hold the Manistee Regatta on Friday, August 10, 2018 at 3:00 p.m. through Sunday, August 12, 2018 at 4:00 p.m. There will be approximately 20-30 catamarans and up to 50 people involved in the event. The association is asking for permission to stay overnight at Douglas Park. The sailboats will launch from the beach within the Manistee River breakwater and the racing will occur either north or south of the Manistee Pier.
- **CONSIDERATION OF PROCLAIMING APRIL AS PARKINSON’S DISEASE AWARENESS MONTH.**
The Manistee County Parkinson’s Support Group has requested that the City of Manistee proclaim the month of April as Parkinson’s Awareness Month.

MOTION by Zielinski, second by Grabowski to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -MARCH 6, 2018

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF A FOIA COST ESTIMATE APPEAL, TOM ROTTA.

Mr. Tom Rotta submitted a Freedom of Information Act (FOIA) request #18-05 to the City. An estimate of the costs for complying with the request was developed indicating a cost of \$20.78. Mr. Rotta is appealing that cost. Staff supports denying the appeal finding that the determination of costs as contained in the FOIA worksheet is accurate and complies with the City's publically available procedures and guidelines.

MOTION by Zielinski, second by Cooper to Deny the Appeal on the FOIA #18-05 cost estimate appeal of Tom Rotta and issue a written determination indicating the specific basis that supports the fee, including a certification that the statements in the determination are accurate and that the fee amount complies with the City's publically available procedures and guidelines.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF A FOIA COST ESTIMATE APPEAL, TOM ROTTA.

Mr. Tom Rotta submitted a Freedom of Information Act (FOIA) request #18-06 to the City. An estimate of the costs for complying with the request was developed indicating a cost of \$65.83. Mr. Rotta is appealing that cost. Staff supports denying the appeal finding that the determination of costs as contained in the FOIA worksheet is accurate and complies with the City's publically available procedures and guidelines.

MOTION by Zielinski, second by Beaton to Deny the Appeal on the FOIA #18-06 cost estimate appeal of Tom Rotta and issue a written determination indicating the specific basis that supports the fee, including a certification that the statements in the determination are accurate and that the fee amount complies with the City's publically available procedures and guidelines.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF THE SALE OF SURPLUS CITY-OWNED PROPERTY PARCEL 06-424-702-05 (FILER TOWNSHIP).

In January 2018 bids were noticed for the sale of City-owned surplus property. Five properties have been deemed surplus property and bids were received on two properties. The properties are sold AS IS by a Quit Claim Deed. No tax proration, survey or title work will be included in the sale. The following bids were received:

Parcel #06-424-702-05 (Filer Township), minimum bid \$3,800; two bids received:

Amanda Thomas	\$2,051.00
Dennis & Deanne Grage	\$6,712.18*

*Recommended Bid

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -MARCH 6, 2018

MOTION by Beaton, second by Goodspeed to authorize the marketing and sale of surplus City property AS IS by a Quit Claim Deed parcel #06-424-702-05 (Filer Township) to Dennis & Deanne Grage in the amount of \$6,712.18; and authorize the City Attorney to prepare the necessary paperwork for the Mayor and City Clerk to sign.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF REQUEST FOR PROPOSALS – REAL ESTATE BROKER SERVICES FOR SURPLUS PROPERTIES.

In January 2018 a Request for Proposals for Real Estate Broker Services for City-owned surplus properties was noticed. Four RFPs were received by the deadline of February 16, 2018. Staff reviewed the four proposals and selected the proposal from Coldwell Banker A.L.M. Realty and Associates, Inc. at a rate of 7%. The City Attorney has reviewed and approved the listing agreement.

MOTION by Goodspeed, second by Zielinski to enter into a one-year contract with Coldwell Banker A.L.M. Realty and Associates, Inc. for the sale of City surplus properties for a rate of 7%; and authorize the Mayor to execute the necessary paperwork.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF REQUEST FOR PROPOSALS – REAL ESTATE BROKER FOR CITY-OWNED INDUSTRIAL PROPERTIES.

In January 2018 a Request for Proposals for Real Estate Broker Services for City-owned industrial properties was noticed. One Request for Proposal was received by the deadline of February 16, 2018 from Coldwell Banker Commercial Premier for a rate of 8% for the total aggregate sales price. The City Attorney has reviewed and approved the listing agreement.

MOTION by Goodspeed, second by Zielinski to enter into a one-year contract with Coldwell Banker Commercial Premier for the sale of City-owned industrial properties for a rate of 8% of the total aggregate sales price; and authorize the Mayor to execute the necessary paperwork.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF THE PURCHASE OF A ONE-TON PICKUP TRUCK WITH SERVICE BODY.

The 2017-18 Motor Pool budget includes the purchase of a one-ton pickup truck with a service body. A quote was received from Gorno Ford under MiDEAL contract #071B7700181 for a F350 pickup and a Reading service body in the amount of \$42,861. The budgeted amount is \$43,000.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -MARCH 6, 2018

MOTION by Zielinski, second by Goodspeed to approve the purchase of a F350 pickup and service body from Gorno Ford, Government and Fleet Sales in the amount of \$42,861. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac

NAYS: None

CONSIDERATION OF ORDINANCE 18-04 SIDEWALKS.

Ordinance 18-04 repeals Chapter 1024 Sidewalks and amends Chapter 674 Safety, Sanitation and Health, by eliminating the current Section 674.11 and adding a new Section 674.11 providing for the maintenance of the area between gutter line and line of lots abutting city streets, renumbering certain sections, modifying language of Section 674.03 as relating to snow and ice removal from sidewalks and providing for violations of Chapter 674 to be considered Municipal Civil Infractions. The revisions have been prepared by the City Attorney.

As an Ordinance two separate readings are required. If this Ordinance is introduced at this time it could be adopted at the next regular meeting.

NO MOTION received.

A REPORT FROM THE MANISTEE RECREATION ASSOCIATION.

Mr. Kenny Kott reported on the activities of the Manistee Recreation Association and responded to any questions the Council had regarding their activities.

A REPORT FROM THE PUBLIC SAFETY DEPARTMENT.

Chief Tim Kozal reported on the activities of the Public Safety Department and responded to any questions the Council had regarding their activities.

CITIZEN COMMENT.

Margaret Batzer – 7th District County Commissioner, attended the Maxwelltown Chili Cookoff; recognized the business owners from that district; would like to see additional support for those businesses.

OFFICIALS AND STAFF.

None received.

COUNCILMEMBERS.

Cooper thanked Mr. Kott and Chief Kozal for their reports.

Beaton reminded council of another sale of city property; would like to see money used for streets.

Zielinski recognized employees for years of service with the City.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -MARCH 6, 2018

Grabowski thanked Chief Kozal for his work with the police department.

Smith offered thanks to Chief Kozal and Mr. Kott for their reports to council and to those who attended tonight's meeting; commented on the importance of recognition of employees for their service.

ADJOURN.

MOTION to adjourn was made by Goodspeed. Meeting adjourned at 7:56 p.m.

Heather Pefley CMC, CMMC / MiCPT
City Clerk

DRAFT

**MANISTEE CITY COUNCIL
WORK SESSION
MINUTES OF MARCH 13, 2018**

The Manistee City Council met in a work session on Tuesday, March 13, 2018 at 7:00 p.m., Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan 49660.

MEMBERS PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, James Grabowski, and Erin Pontiac

ALSO PRESENT: City Manager, Department Directors, Staff, Public, Media

Public Comments

Bob Grabowski commented on ambulance service for city residents; residents should not be paying for this service.

Discussion on Ambulance Billing for City Residents. Vanessa Zack, representative from The AccuMed Group, made a presentation on the Fire Department Revenue Review for ambulance billing. Ms. Zack provided revenue history by fiscal year, reviewed current policy, explained resident versus nonresident billings, and provided the current fee schedule. Deputy Fire Chief Heath Darling and Ms. Zack addressed questions from Council; discussion on how city residents are billed and notified of current city policy.

CONSENSUS: Council would like to review the current ambulance billing policy.

Discussion on USRDA Application Information. City Engineer Shawn Middleton made a presentation providing background on early system development and history of CSOs; discussed MDEQ NPDES Permit/ Corrective Action (CAP) schedule and deadlines. John Bradley, Spicer Group Project Engineer and Brian House, Spicer Group Project Manager continued the presentation with information on Wastewater Improvements Phase 1- Sewer Rehabilitation and Phase 2 – Conveyance, Storage, and Treatment. Information included map of sewers with poor structural condition, project locations, sewer rehabilitation alternative impacts, and cost of the project; reviewed conveyance and treatment alternatives. RD application for Phase 1 has been submitted; working through final revisions with UDSA RD. Preparing RD application, cost estimates, environmental impacts, land acquisition for Phase 2. City has met deadlines; working with DEQ.

CONSENSUS: No direction given.

Discussion on Medical Marihuana Provisioning Center. City Manager Thad Taylor led a discussion on Medical Marihuana Provisioning Centers and Planning and Zoning Director, Denise Blakeslee made a presentation which included information on ordinance amendments, zoning map, requirements, regulations and conditions as well as opportunities for public input.

Discussed:

- Impact on the community
- Opportunities missed if provisioning center not allowed
- If recreational use passes, can we still collect taxes
- Desire for law enforcement to speak to Council
- Opportunities for public comment

Beau Parmenter spoke on provisioning centers and additional restrictions that could be added if desired by Council; explained transport expense. Jim Foulds made a presentation on The Plant Life Group. Mr. Foulds gave extensive background on the company including its members, directors and board; future real estate tax impact. Mr. Parmenter presented proposed plans for the industrial park lots purchased.

CONSENSUS: Council would like to have a special session for further discussion.

Discussion on Food Trucks. Planning and Zoning Director Denise Blakeslee made a presentation on proposed Council Policy, Mobile Food Vending. Presentation included hours of operation, locations, rules, permits and fees. Brief discussion followed and additional questions may need to be answered.

CONSENSUS: No direction given.

Staff Comments.

Bradford looking forward to tax revenue from developments.

Council Comments.

Zielinski would like future discussion on proceeds from sale of City property.

Adjourned at approximately 9:59 p.m.

Heather Pefley CMC | CMMC | MiCPT
City Clerk

GL Number	Description	Beginning Balance	Debits	Credits	Ending Balance
Fund 101 GENERAL FUND					
101-101-702.000	WAGES - FULL TIME	15,780.45	2,254.35	0.00	18,034.80
101-101-709.000	COSTS - SOCIAL SECURITY	978.50	139.80	0.00	1,118.30
101-101-711.000	COSTS - MEDICARE	228.71	32.66	0.00	261.37
101-101-726.000	COSTS - WORKERS COMPENSATION	40.81	4.28	0.00	45.09
101-172-702.000	WAGES - FULL TIME	81,811.75	12,179.12	1,600.00	92,390.87
101-172-708.000	COSTS - SUTA	417.76	173.26	0.00	591.02
101-172-709.000	COSTS - SOCIAL SECURITY	5,538.57	750.86	0.00	6,289.43
101-172-711.000	COSTS - MEDICARE	1,295.30	175.60	0.00	1,470.90
101-172-712.000	COSTS - IN LIEU OF BC/BS	2,709.75	338.70	0.00	3,048.45
101-172-717.000	COSTS - MERS CONTRIBUTION	11,684.31	1,589.38	0.00	13,273.69
101-172-718.000	COSTS - BLUE CROSS INSURANCE	7,380.40	922.55	0.00	8,302.95
101-172-718.002	COSTS - DENTAL INSURANCE	933.44	116.68	0.00	1,050.12
101-172-718.003	COSTS - VISION / ANCILLIARY	227.15	32.45	0.00	259.60
101-172-724.000	COSTS - VEHICLE ALLOWANCE	1,600.00	1,600.00	0.00	3,200.00
101-172-725.000	COSTS - LIFE INSURANCE	327.86	41.13	0.00	368.99
101-172-726.000	COSTS - WORKERS COMPENSATION	432.56	48.75	0.00	481.31
101-215-702.000	WAGES - FULL TIME	80,166.32	7,635.60	0.00	87,801.92
101-215-708.000	COSTS - SUTA	502.39	261.90	0.00	764.29
101-215-709.000	COSTS - SOCIAL SECURITY	5,058.84	490.06	0.00	5,548.90
101-215-711.000	COSTS - MEDICARE	1,183.15	114.61	0.00	1,297.76
101-215-712.000	COSTS - IN LIEU OF BC/BS	600.00	400.00	0.00	1,000.00
101-215-717.000	COSTS - MERS CONTRIBUTION	10,497.17	996.46	0.00	11,493.63
101-215-723.000	COSTS - RETIREE HEALTH CARE	250.00	250.00	0.00	500.00
101-215-725.000	COSTS - LIFE INSURANCE	303.88	23.50	27.03	300.35
101-215-726.000	COSTS - WORKERS COMPENSATION	405.75	31.60	0.00	437.35
101-253-702.000	WAGES - FULL TIME	89,117.32	14,821.77	0.00	103,939.09
101-253-708.000	COSTS - SUTA	428.76	356.10	0.00	784.86
101-253-709.000	COSTS - SOCIAL SECURITY	6,081.72	903.62	0.00	6,985.34
101-253-711.000	COSTS - MEDICARE	1,422.29	211.32	0.00	1,633.61
101-253-712.000	COSTS - IN LIEU OF BC/BS	5,800.00	400.00	0.00	6,200.00
101-253-717.000	COSTS - MERS CONTRIBUTION	12,425.01	1,934.24	0.00	14,359.25
101-253-718.000	COSTS - BLUE CROSS INSURANCE	10,452.96	2,322.88	0.00	12,775.84
101-253-718.001	COSTS - HSA CONTRIBUTION	3,000.00	1,500.00	0.00	4,500.00
101-253-718.002	COSTS - DENTAL INSURANCE	656.37	145.86	0.00	802.23
101-253-718.003	COSTS - VISION / ANCILLIARY	236.00	59.00	29.50	265.50
101-253-723.000	COSTS - RETIREE HEALTH CARE	147.40	1,607.13	1,607.15	147.38
101-253-725.000	COSTS - LIFE INSURANCE	359.55	45.12	0.00	404.67
101-253-726.000	COSTS - WORKERS COMPENSATION	472.33	61.36	0.00	533.69
101-257-723.000	COSTS - RETIREE HEALTH CARE	1,701.41	548.63	0.00	2,250.04
101-265-702.000	WAGES - FULL TIME	26,720.00	3,960.00	0.00	30,680.00
101-265-708.000	COSTS - SUTA	135.82	138.24	0.00	274.06
101-265-709.000	COSTS - SOCIAL SECURITY	1,643.66	223.75	0.00	1,867.41
101-265-711.000	COSTS - MEDICARE	384.40	52.32	0.00	436.72
101-265-713.000	OVERTIME	35.25	70.50	0.00	105.75

GL Number	Description	Beginning Balance	Debits	Credits	Ending Balance
101-265-717.000	COSTS - MERS CONTRIBUTION	3,854.98	525.98	0.00	4,380.96
101-265-718.000	COSTS - BLUE CROSS INSURANCE	7,380.40	922.55	0.00	8,302.95
101-265-718.002	COSTS - DENTAL INSURANCE	466.72	58.34	0.00	525.06
101-265-718.003	COSTS - VISION / ANCILLIARY	206.50	29.50	0.00	236.00
101-265-725.000	COSTS - LIFE INSURANCE	56.40	7.05	0.00	63.45
101-265-726.000	COSTS - WORKERS COMPENSATION	1,319.80	148.85	0.00	1,468.65
101-301-702.000	WAGES - FULL TIME	348,614.49	50,686.00	0.00	399,300.49
101-301-704.000	WAGES - PART-TIME	6,885.00	1,315.80	0.00	8,200.80
101-301-708.000	COSTS - SUTA	1,917.28	1,693.64	0.00	3,610.92
101-301-709.000	COSTS - SOCIAL SECURITY	599.63	81.58	0.00	681.21
101-301-711.000	COSTS - MEDICARE	5,989.46	767.75	0.00	6,757.21
101-301-712.000	COSTS - IN LIEU OF BC/BS	11,011.20	1,364.04	0.00	12,375.24
101-301-713.000	OVERTIME	23,183.25	1,549.23	0.00	24,732.48
101-301-717.000	COSTS - MERS CONTRIBUTION	81,111.23	11,390.36	0.00	92,501.59
101-301-718.000	COSTS - BLUE CROSS INSURANCE	69,206.64	8,650.83	0.00	77,857.47
101-301-718.002	COSTS - DENTAL INSURANCE	4,633.61	580.99	0.00	5,214.60
101-301-718.003	COSTS - VISION / ANCILLIARY	1,869.73	266.98	0.00	2,136.71
101-301-721.000	COSTS - UNIFORM/CLEANING ALLO	3,478.45	344.00	0.00	3,822.45
101-301-723.000	COSTS - RETIREE HEALTH CARE	3,500.00	500.00	0.00	4,000.00
101-301-725.000	COSTS - LIFE INSURANCE	1,471.98	182.95	0.00	1,654.93
101-301-726.000	COSTS - WORKERS COMPENSATION	12,558.96	1,400.90	0.00	13,959.86
101-301-727.000	HOLIDAY/VACATION/SICK SELLBAC	16,265.10	1,360.56	0.00	17,625.66
101-336-702.000	WAGES - FULL TIME	239,435.97	34,755.86	0.00	274,191.83
101-336-708.000	COSTS - SUTA	1,498.53	1,077.07	0.00	2,575.60
101-336-711.000	COSTS - MEDICARE	3,661.04	536.32	0.00	4,197.36
101-336-712.000	COSTS - IN LIEU OF BC/BS	1,173.63	155.98	0.00	1,329.61
101-336-713.000	OVERTIME	25,741.95	2,470.94	0.00	28,212.89
101-336-713.005	OVERTIME - PA 604	2,482.66	325.94	0.00	2,808.60
101-336-717.000	COSTS - MERS CONTRIBUTION	76,313.28	10,951.95	0.00	87,265.23
101-336-718.000	COSTS - BLUE CROSS INSURANCE	72,009.28	7,394.45	0.00	79,403.73
101-336-718.002	COSTS - DENTAL INSURANCE	4,638.02	546.97	0.00	5,184.99
101-336-718.003	COSTS - VISION / ANCILLIARY	1,602.42	237.47	0.00	1,839.89
101-336-723.000	COSTS - RETIREE HEALTH CARE	7,000.00	1,000.00	0.00	8,000.00
101-336-725.000	COSTS - LIFE INSURANCE	975.82	112.45	0.00	1,088.27
101-336-726.000	COSTS - WORKERS COMPENSATION	13,370.15	1,664.30	0.00	15,034.45
101-336-727.000	HOLIDAY/VACATION/SICK SELLBAC	12,127.99	5,687.52	0.00	17,815.51
101-441-702.000	WAGES - FULL TIME	348,482.23	45,689.28	0.00	394,171.51
101-441-708.000	COSTS - SUTA	2,530.63	1,549.38	0.00	4,080.01
101-441-709.000	COSTS - SOCIAL SECURITY	24,398.20	2,866.81	0.00	27,265.01
101-441-711.000	COSTS - MEDICARE	5,706.20	670.45	0.00	6,376.65
101-441-712.000	COSTS - IN LIEU OF BC/BS	3,240.68	400.00	0.00	3,640.68
101-441-713.000	OVERTIME	20,743.36	3,108.89	0.00	23,852.25
101-441-713.001	2E - STANDBY PAY	9,276.96	1,250.48	0.00	10,527.44
101-441-716.000	COSTS - ICMA CONTRIBUTION	1,720.01	225.82	0.00	1,945.83
101-441-717.000	COSTS - MERS CONTRIBUTION	23,384.92	3,269.27	0.00	26,654.19

GL Number	Description	Beginning Balance	Debits	Credits	Ending Balance
101-441-718.000	COSTS - BLUE CROSS INSURANCE	94,561.05	12,200.10	443.16	106,317.99
101-441-718.002	COSTS - DENTAL INSURANCE	5,950.86	768.17	0.00	6,719.03
101-441-718.003	COSTS - VISION / ANCILLIARY	2,478.00	354.00	0.00	2,832.00
101-441-721.000	COSTS - UNIFORM/CLEANING ALLO	5,287.76	112.51	0.00	5,400.27
101-441-723.000	COSTS - RETIREE HEALTH CARE	4,955.85	1,645.89	567.74	6,034.00
101-441-725.000	COSTS - LIFE INSURANCE	1,121.22	143.12	6.11	1,258.23
101-441-726.000	COSTS - WORKERS COMPENSATION	29,036.63	3,030.46	0.00	32,067.09
101-701-702.000	WAGES - FULL TIME	33,124.44	4,824.92	0.00	37,949.36
101-701-708.000	COSTS - SUTA	165.50	143.21	0.00	308.71
101-701-709.000	COSTS - SOCIAL SECURITY	2,057.89	275.05	0.00	2,332.94
101-701-711.000	COSTS - MEDICARE	481.30	64.33	0.00	545.63
101-701-717.000	COSTS - MERS CONTRIBUTION	4,695.80	629.65	0.00	5,325.45
101-701-718.000	COSTS - BLUE CROSS INSURANCE	7,380.40	922.55	0.00	8,302.95
101-701-718.002	COSTS - DENTAL INSURANCE	466.72	58.34	0.00	525.06
101-701-718.003	COSTS - VISION / ANCILLIARY	206.50	29.50	0.00	236.00
101-701-725.000	COSTS - LIFE INSURANCE	172.96	21.62	0.00	194.58
101-701-726.000	COSTS - WORKERS COMPENSATION	363.70	40.43	0.00	404.13
101-751-702.000	WAGES - FULL TIME	48,100.36	6,897.60	0.00	54,997.96
101-751-708.000	COSTS - SUTA	599.81	253.44	0.00	853.25
101-751-709.000	COSTS - SOCIAL SECURITY	5,278.88	421.66	0.00	5,700.54
101-751-711.000	COSTS - MEDICARE	1,234.62	98.61	0.00	1,333.23
101-751-713.000	OVERTIME	8,201.17	491.26	0.00	8,692.43
101-751-717.000	COSTS - MERS CONTRIBUTION	3,635.52	566.56	0.00	4,202.08
101-751-718.000	COSTS - BLUE CROSS INSURANCE	16,671.92	2,083.99	0.00	18,755.91
101-751-718.002	COSTS - DENTAL INSURANCE	1,050.16	131.27	0.00	1,181.43
101-751-718.003	COSTS - VISION / ANCILLIARY	413.00	59.00	0.00	472.00
101-751-721.000	COSTS - UNIFORM/CLEANING ALLO	160.00	30.00	0.00	190.00
101-751-723.000	COSTS - RETIREE HEALTH CARE	2,000.03	548.63	298.62	2,250.04
101-751-725.000	COSTS - LIFE INSURANCE	150.40	18.80	0.00	169.20
101-751-726.000	COSTS - WORKERS COMPENSATION	3,103.21	200.35	0.00	3,303.56
Fund 592 WATER & SEWER UTILITY					
592-541-702.000	WAGES - FULL TIME	63,499.57	9,091.96	0.00	72,591.53
592-541-708.000	COSTS - SUTA	311.85	230.30	0.00	542.15
592-541-709.000	COSTS - SOCIAL SECURITY	3,879.63	516.10	0.00	4,395.73
592-541-711.000	COSTS - MEDICARE	907.40	120.70	0.00	1,028.10
592-541-717.000	COSTS - MERS CONTRIBUTION	8,876.28	1,186.50	0.00	10,062.78
592-541-718.000	COSTS - BLUE CROSS INSURANCE	16,671.92	2,083.99	0.00	18,755.91
592-541-718.002	COSTS - DENTAL INSURANCE	1,050.16	131.27	0.00	1,181.43
592-541-718.003	COSTS - VISION / ANCILLIARY	413.00	59.00	0.00	472.00
592-541-725.000	COSTS - LIFE INSURANCE	131.60	16.45	0.00	148.05
592-541-726.000	COSTS - WORKERS COMPENSATION	1,151.37	128.71	0.00	1,280.08
592-542-702.000	WAGES - FULL TIME	72,967.88	10,531.20	0.00	83,499.08
592-542-708.000	COSTS - SUTA	457.55	388.64	0.00	846.19
592-542-709.000	COSTS - SOCIAL SECURITY	5,302.78	693.58	0.00	5,996.36
592-542-711.000	COSTS - MEDICARE	1,240.13	162.20	0.00	1,402.33

GL Number	Description	Beginning Balance	Debits	Credits	Ending Balance
592-542-713.000	OVERTIME	6,164.59	532.63	0.00	6,697.22
592-542-713.001	2E - STANDBY PAY	9,093.88	1,289.08	0.00	10,382.96
592-542-717.000	COSTS - MERS CONTRIBUTION	3,973.43	511.59	0.00	4,485.02
592-542-718.000	COSTS - BLUE CROSS INSURANCE	32,130.56	4,016.32	0.00	36,146.88
592-542-718.002	COSTS - DENTAL INSURANCE	1,750.32	218.79	0.00	1,969.11
592-542-718.003	COSTS - VISION / ANCILLIARY	619.50	88.50	0.00	708.00
592-542-721.000	COSTS - UNIFORM/CLEANING ALLO	929.39	272.49	0.00	1,201.88
592-542-723.000	COSTS - RETIREE HEALTH CARE	0.03	548.63	548.62	0.04
592-542-725.000	COSTS - LIFE INSURANCE	225.60	28.20	0.00	253.80
592-542-726.000	COSTS - WORKERS COMPENSATION	3,855.57	427.29	0.00	4,282.86
592-543-702.000	WAGES - FULL TIME	79,419.00	9,632.32	0.00	89,051.32
592-543-708.000	COSTS - SUTA	597.79	356.21	0.00	954.00
592-543-709.000	COSTS - SOCIAL SECURITY	5,156.54	589.91	0.00	5,746.45
592-543-711.000	COSTS - MEDICARE	1,206.01	137.95	0.00	1,343.96
592-543-713.000	OVERTIME	5,197.22	633.61	0.00	5,830.83
592-543-713.001	2E - STANDBY PAY	837.56	119.28	0.00	956.84
592-543-717.000	COSTS - MERS CONTRIBUTION	3,970.10	496.71	0.00	4,466.81
592-543-718.000	COSTS - BLUE CROSS INSURANCE	21,229.76	2,463.81	0.00	23,693.57
592-543-718.002	COSTS - DENTAL INSURANCE	1,341.76	155.57	0.00	1,497.33
592-543-718.003	COSTS - VISION / ANCILLIARY	708.00	88.50	0.00	796.50
592-543-721.000	COSTS - UNIFORM/CLEANING ALLO	1,855.90	323.68	0.00	2,179.58
592-543-723.000	COSTS - RETIREE HEALTH CARE	2,000.03	548.63	298.62	2,250.04
592-543-725.000	COSTS - LIFE INSURANCE	298.18	28.20	0.00	326.38
592-543-726.000	COSTS - WORKERS COMPENSATION	2,174.05	173.19	0.00	2,347.24
592-544-702.000	WAGES - FULL TIME	34,974.47	6,249.60	0.00	41,224.07
592-544-708.000	COSTS - SUTA	137.48	232.35	0.00	369.83
592-544-709.000	COSTS - SOCIAL SECURITY	2,267.02	392.19	0.00	2,659.21
592-544-711.000	COSTS - MEDICARE	530.18	91.72	0.00	621.90
592-544-713.000	OVERTIME	1,609.09	524.06	0.00	2,133.15
592-544-717.000	COSTS - MERS CONTRIBUTION	1,726.85	224.89	0.00	1,951.74
592-544-718.000	COSTS - BLUE CROSS INSURANCE	12,818.81	1,541.26	0.00	14,360.07
592-544-718.002	COSTS - DENTAL INSURANCE	807.06	97.23	0.00	904.29
592-544-718.003	COSTS - VISION / ANCILLIARY	324.50	59.00	0.00	383.50
592-544-721.000	COSTS - UNIFORM/CLEANING ALLO	825.39	205.64	0.00	1,031.03
592-544-725.000	COSTS - LIFE INSURANCE	122.20	18.80	0.00	141.00
592-544-726.000	COSTS - WORKERS COMPENSATION	978.56	132.00	0.00	1,110.56
		2,600,492.97	365,596.07	5,426.55	2,960,662.49

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 000							
101-000-004.000	01/31/18	PETTY CASH	PETTY CASH REIMBURSEMENT	01/31/2018	02/06/18	1.20	45464
101-000-255.000	01/28/18	COMMUNICRAFT LTD	PLAQUE FOR NATIONAL GUARD MONUMENT	28560	02/07/18	222.10	45432
101-000-255.000	11/10/17	AMOR SIGN STUDIOS INC	VETERANS PARK	9710	11/20/17	664.31	203
101-000-676.000	02/06/18	DOWNTOWN DEVELOPMENT	REFUND FOR LANDSCAPNG SERVICES PAI	20180206 DDA	03/08/18	18,000.00	45434
Total For Dept 000						18,887.61	
Dept 172 MANAGER							
101-172-752.000	02/20/18	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	425531-0	03/22/18	12.97	45500
101-172-752.000	02/20/18	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	425531-0	03/22/18	32.99	45500
101-172-791.000	01/25/18	THE PIONEER GROUP	SUBSCRIPTION RENEWALS	2018	02/14/18	169.00	45465
101-172-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	5.00	45519
101-172-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	30.00	45519
101-172-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	90.00	45519
101-172-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	5.00	45519
101-172-933.000	02/06/18	KOPY SALES INC.	COPIER SOFTWARE	108137	02/16/18	104.12	222
101-172-983.000	02/07/18	TEAM FINANCIAL GROUP INC.	KYOCERA TA5052CI - MANAGER	160262	02/27/18	165.26	237
Total For Dept 172 MANAGER						614.34	
Dept 215 CLERK							
101-215-723.000	01/31/18	MICHELLE WRIGHT	RETIREE HEALTH CARE	01/31/2018	02/06/18	250.00	186
101-215-723.000	02/12/18	MICHELLE WRIGHT	IN LIEU OF BLUE CROSS INSURANCE	02/12/2018	02/20/18	250.00	225
101-215-752.000	01/05/18	SPARTANNASH	CAKE - MICHELLE RETIREMENT	5279094	02/06/18	27.99	195
101-215-752.000	01/29/18	MICHIGAN ELECTION RESOURCES	MASTER VOTER CARDS	39481	02/28/18	33.10	45458
101-215-752.000	02/20/18	JACKPINE BUSINESS CENTERS	PAD HOLDER, PAPER	425530-0	03/22/18	37.96	45500
101-215-752.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	119.99	45519
101-215-752.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	10.55	45519
101-215-791.000	01/25/18	THE PIONEER GROUP	SUBSCRIPTION RENEWALS	2018	02/14/18	169.00	45465
101-215-900.000	01/29/18	MANISTEE COUNTY REGISTER OF	RECORDING FEE - RIVERFRONT LEASE -	2018 SCHAFLEY	02/28/18	30.00	45452
101-215-900.000	01/31/18	THE PIONEER GROUP	JAN 18 ADVERTISEMENTS	41100167 01/18	02/20/18	587.49	45466
101-215-913.000	01/31/18	MICHIGAN ASSOC. OF MUNICIPAL	REGISTRATION MARCH 21/22 MASTER AC	2018 MASTER/ PE	02/06/18	300.00	45450
101-215-913.000	02/22/18	HEATHER PEFLY	MEAL REIMBURSEMENT QVF TRAINING GR	20180222	02/22/18	8.50	218
101-215-913.000	02/22/18	HEATHER PEFLY	MEAL REIMBURSEMENT QVF TRAINING GR	20180222	02/22/18	8.50	218
101-215-913.000	02/22/18	LORA LAURAIN	TRAVEL REIMBURSEMENT QVF TRAINING	20180222 LAURAI	02/22/18	17.00	223
101-215-933.000	02/06/18	KOPY SALES INC.	COST PER COPY - CLERK	108133	02/16/18	101.38	222
Total For Dept 215 CLERK						1,951.46	
Dept 253 FINANCE / TREASURER							
101-253-723.000	02/26/18	BCBS OF MICHIGAN	GRP#007016310 DIV 0005 006 008 COB	20180215	02/26/18	1,548.80	45533
101-253-723.000	02/26/18	DELTA DENTAL	RETIREE DENTAL/ COBRA - FEBRUARY	20180213	02/26/18	58.33	45534
101-253-752.000	01/05/18	SPARTANNASH	PLTSTC CTLY - NO TAX	5279092	02/06/18	5.58	195
101-253-752.000	02/05/18	JACKPINE BUSINESS CENTERS	COLOR SIGNS FOR MAILBOXES	424965-0	03/07/18	22.30	45444
101-253-752.000	01/30/18	JACKPINE BUSINESS CENTERS	USB2 AB CABLE	424842-0	03/01/18	10.99	45444
101-253-752.000	01/29/18	JACKPINE BUSINESS CENTERS	JUMBO CLIP, BINDER CLIPS SMALL/MED	424805-0	02/28/18	24.65	45444
101-253-752.000	02/12/18	JACKPINE BUSINESS CENTERS	HANGING FOLDERS, SHREDDER OIL	425263-0	03/14/18	55.98	45500
101-253-752.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	10.54	45519
101-253-791.000	01/25/18	THE PIONEER GROUP	SUBSCRIPTION RENEWALS	2018	02/14/18	169.00	45465
101-253-900.000	01/31/18	THE PIONEER GROUP	JAN 18 ADVERTISEMENTS	41100167 01/18	02/20/18	33.76	45466
101-253-913.000	01/24/18	EDWARD BRADFORD	TRAVEL EXPENSE MMTA WINTER WORKSHO	20180124BRADFOR	02/23/18	249.80	45429
101-253-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	139.92	45519
101-253-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	49.13	45519
101-253-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	123.00	45519
101-253-933.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	52.99	45519

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND Dept 253 FINANCE / TREASURER							
Total For Dept 253 FINANCE / TREASURER						2,554.77	
Dept 257 ASSESSOR							
101-257-723.000	02/16/18	44 NORTH	RETIREE VSP + POLISKY COBRA	178254	02/20/18	29.50	45477
101-257-723.000	02/26/18	BCBS OF MICHIGAN	GRP#007016310 DIV 0005 006 008 COB	20180215	02/26/18	244.82	45533
101-257-723.000	02/26/18	DELTA DENTAL	RETIREE DENTAL/ COBRA - FEBRUARY	20180213	02/26/18	24.31	45534
101-257-801.000	01/31/18	GREAT LAKES ASSESSING INC	PROFESSIONAL ASSESSING SERVICE	01/31/2018	02/06/18	6,370.00	181
Total For Dept 257 ASSESSOR						6,668.63	
Dept 265 CITY HALL BUILDINGS & GROUNDS							
101-265-752.000	01/18/18	FASTENAL COMPANY	2-PLY SCOTT CORELESS TOILET PAPER	MIMAN129981	02/17/18	48.38	180
101-265-752.000	01/25/18	JACKPINE BUSINESS CENTERS	CHAIRMAT 36X48 AND GOJO SOAP IS ON	424633-0	02/24/18	99.90	45444
101-265-752.000	01/27/18	JACKPINE BUSINESS CENTERS	GOJO ANTIBACTERIAL SOAP	424633-1	02/26/18	109.94	45444
101-265-752.000	01/30/18	FASTENAL COMPANY	BATTERIES FOR STOCK	MIMAN130168	03/01/18	14.78	215
101-265-752.000	02/19/18	GILL-ROYS HARDWARE	CARBON MONOXIDE ALARM	1802-718941	02/20/18	6.59	45494
101-265-752.000	02/19/18	GILL-ROYS HARDWARE	CARBON MONOXIDE ALARM	1802-718941	02/20/18	23.99	45494
101-265-752.000	02/09/18	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES INK CARTRIDGES	425150-0	03/11/18	80.97	45500
101-265-752.000	02/09/18	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES INK CARTRIDGES	425150-0	03/11/18	216.97	45500
101-265-752.000	02/14/18	JACKPINE BUSINESS CENTERS	INK CARTRIDGE FOR PRINTER	425279-0	03/16/18	80.97	45500
101-265-752.000	02/16/18	MANISTEE CHAMBER OF COMMERCE	BUSINESS EXPO MARCH 15 2018	20180315 EXPO	02/20/18	150.00	45507
101-265-752.000	02/14/18	PURE WATER WORKS INC	PURIFIED WATER	309208	03/16/18	20.00	45520
101-265-850.000	02/02/18	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE - 280 WASHINGTON S	0140088020218	02/22/18	39.99	45484
101-265-850.000	02/01/18	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE - 70 MAPLE ST SB	0138918020118	02/21/18	149.96	45484
101-265-918.000	01/25/18	CITY OF MANISTEE WATER &	WATER AND SEWER USAGE 12/16/17-1/1	20180125 W/S	01/12/18	183.55	177
101-265-920.000	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	1,617.11	45433
101-265-920.000	01/31/18	CONSUMERS ENERGY	ELECTRIC USAGE	JANUARY 2018	02/25/18	37.53	45486
101-265-921.000	02/13/18	DTE ENERGY	GAS USAGE - 70 MAPLE ST	1/9-2/7/18 CHAL	03/15/18	673.67	45491
101-265-930.000	01/16/18	CARROT-TOP INDUSTRIES, INC.	HALYARD 3/8 WHITE WIRE CORE	37050800	02/06/18	31.20	174
101-265-930.000	01/16/18	CARROT-TOP INDUSTRIES, INC.	HALYARD 3/8 WHITE WIRE CORE	37050800	02/06/18	9.73	174
101-265-930.000	01/09/18	CUSTOM SHEET METAL & HEATING	1/2 HONEYWELL VALVE BODY FCU-14	72546	02/08/18	69.00	178
101-265-930.000	01/09/18	CUSTOM SHEET METAL & HEATING	1/2 HONEYWELL VALVE BODY FCU-14	72546	02/08/18	265.23	178
101-265-930.000	01/09/18	CUSTOM SHEET METAL & HEATING	1/2 HONEYWELL VALVE BODY FCU-14	72546	02/08/18	75.00	178
101-265-930.000	01/09/18	CUSTOM SHEET METAL & HEATING	1/2 HONEYWELL VALVE BODY FCU-14	72546	02/08/18	15.00	178
101-265-930.000	01/11/18	CUSTOM SHEET METAL & HEATING	5 GALLONS - INHIBITED GLYCOL FOR C	25185	02/10/18	256.00	178
101-265-930.000	01/22/18	WAHR HARDWARE, INC.	BRAD NAILS FOR BRACES	C138851	02/21/18	1.79	199
101-265-930.000	01/16/18	GILL-ROYS HARDWARE	MATERIAL FOR POLICE COUNTER TOPS	1801-631699	02/06/18	51.98	45439
101-265-930.000	01/17/18	GILL-ROYS HARDWARE	LAMINATE FOR POLICE COUNTER TOPS	1801-634464	02/06/18	108.98	45439
101-265-930.000	01/17/18	GILL-ROYS HARDWARE	LAMINATE FOR POLICE COUNTER TOPS	1801-634464	02/06/18	254.94	45439
101-265-930.000	01/17/18	GILL-ROYS HARDWARE	LAMINATE FOR POLICE COUNTER TOPS	1801-634464	02/06/18	20.00	45439
101-265-930.000	01/22/18	GILL-ROYS HARDWARE	FLUSH TRIM ROUTER BIT	1801-647161	02/06/18	18.98	45439
101-265-930.000	01/16/18	LINKE LUMBER COMPANY	ADHESIVE FOR POLICE COUNTER TOPS	10203442	02/06/18	64.50	45446
101-265-930.000	01/23/18	LINKE LUMBER COMPANY	STA-PUT ADHESIVE	10203474	02/13/18	21.50	45446
101-265-930.000	01/26/18	PERSONAL PLUMBING INC	POLICE DEPT. LOBBY MENS RESTROOM	180126-7	02/06/18	5.96	45463
101-265-930.000	01/26/18	PERSONAL PLUMBING INC	POLICE DEPT. LOBBY MENS RESTROOM	180126-7	02/06/18	0.26	45463
101-265-930.000	01/26/18	PERSONAL PLUMBING INC	POLICE DEPT. LOBBY MENS RESTROOM	180126-7	02/06/18	65.00	45463
101-265-930.000	01/26/18	PERSONAL PLUMBING INC	FIRST FLOOR OFFICE RESTROOM	180126-6	02/06/18	5.96	45463
101-265-930.000	01/26/18	PERSONAL PLUMBING INC	FIRST FLOOR OFFICE RESTROOM	180126-6	02/06/18	0.26	45463
101-265-930.000	01/26/18	PERSONAL PLUMBING INC	FIRST FLOOR OFFICE RESTROOM	180126-6	02/06/18	65.00	45463
101-265-930.000	02/09/18	TOP LINE ELECTRIC LLC	IDENTIFY DATA CABLE TO NEW POLICE	10010	02/20/18	57.45	239
101-265-930.000	02/09/18	TOP LINE ELECTRIC LLC	IDENTIFY DATA CABLE TO NEW POLICE	10010	02/20/18	47.90	239
Total For Dept 265 CITY HALL BUILDINGS & GROUNDS						5,065.92	
Dept 275 GENERAL							
101-275-801.000	02/19/18	ABILITA	TELECOMMUNICATION CONSULTING SERVI	180212	02/20/18	138.00	202

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Fund 101 GENERAL FUND							
Dept 275 GENERAL							
101-275-801.000	02/19/18	ABILITA	TELECOMMUNICATION CONSULTING SERVI	180212	02/20/18	44.24	202
101-275-801.000	01/30/18	CENTRAL INTERCONNECT, INC.	REFORMATTED CRESTRON	29578	02/21/18	420.00	207
101-275-802.000	01/16/18	MIKA MEYERS BECKETT & JONES	PROFESSIONAL SERVICES THROUGH 12/3	618951	02/06/18	4,050.00	187
101-275-802.000	02/14/18	MIKA MEYERS BECKETT & JONES	PROFESSIONAL SERVICES THROUGH 1/31	619539	02/20/18	35.00	226
101-275-802.000	02/14/18	MIKA MEYERS BECKETT & JONES	PROFESSIONAL SERVICES THROUGH 1/31	619538	02/21/18	4,060.50	226
101-275-804.000	01/16/18	MIKA MEYERS BECKETT & JONES	GENERAL LABOR - PROFESSIONAL SERVI	618950	02/06/18	575.00	187
101-275-804.000	02/14/18	MIKA MEYERS BECKETT & JONES	GENERAL LABOR - PROFESSIONAL SERVI	619576	02/20/18	1,125.00	226
101-275-805.000	01/16/18	MIKA MEYERS BECKETT & JONES	LRBOI TAX APPEAL SERVICES THROUGH	618952	02/06/18	5,209.50	187
101-275-806.000	02/14/18	MIKA MEYERS BECKETT & JONES	PROFESSIONAL SERVICES THROUGH 1/31	619536	02/13/18	569.75	226
101-275-806.000	02/14/18	MIKA MEYERS BECKETT & JONES	PROFESSIONAL SERVICES THROUGH 1/31	619537	02/20/18	107.50	226
101-275-851.000	02/08/18	EASYPERMIT POSTAGE	POSTAGE REFILL 1/12 AND PERMIT POS	0723-7170 FEB 1	02/28/18	2,223.10	214
101-275-853.000	01/23/18	VERIZON WIRELESS	MONTHLY SERVICE	9800411548	02/15/18	921.87	45475
101-275-920.001	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	347.44	45433
101-275-920.001	01/31/18	CONSUMERS ENERGY	ELECTRIC USAGE	JANUARY 2018	02/25/18	9,712.22	45486
101-275-946.000	02/19/18	SPICER GROUP INC	GENERAL ENGINEERING COMPENSATION	189753	02/20/18	1,000.00	236
Total For Dept 275 GENERAL						30,539.12	
Dept 301 POLICE							
101-301-721.000	01/25/18	JAMES KIESZKOWSKI	UNIFORM CLEANING	58478	02/06/18	230.75	45445
101-301-721.000	01/06/18	SNYDER SHOE CORP	BOOT PURCHASE - VANSICKLE	275022-17214	02/05/18	136.00	45524
101-301-723.000	02/12/18	DAVID BACHMAN	IN LIEU OF BLUE CROSS INSURANCE	02/12/2018	02/20/18	250.00	204
101-301-723.000	02/12/18	JOHN S RILEY	IN LIEU OF BLUE CROSS INSURANCE	02/12/2018	02/20/18	250.00	232
101-301-752.000	01/26/18	SIRCHIE FINGERPRINT	SECURSWAB	0333952-IN	02/25/18	294.72	194
101-301-752.000	01/26/18	WAHR HARDWARE, INC.	BOLT & BATTERIES	C139181	02/25/18	8.99	199
101-301-752.000	01/27/18	JACKPINE BUSINESS CENTERS	ETHERNET CORD	424771-0	02/26/18	8.41	45444
101-301-752.000	02/05/18	SIRCHIE FINGERPRINT	DUQUENOIS LEVINE TEST KITS	0335240-IN	03/07/18	42.00	234
101-301-752.000	02/01/18	TRANSUNION RISK	TRANSUNION 1/1/1/-1/31/18	3055211 2018020	02/20/18	25.00	240
101-301-752.000	01/26/18	DERMATEC DIRECT	BLACK GLOVES	1441452	02/25/18	53.69	45488
101-301-752.000	02/05/18	JACKPINE BUSINESS CENTERS	3X3 STICK IT NOTES	425055-0	03/07/18	3.97	45500
101-301-752.000	02/12/18	JACKPINE BUSINESS CENTERS	EVIDENCE LABELS (QTY: 200)	42806	03/14/18	120.00	45500
101-301-752.000	10/04/17	SNYDER SHOE CORP	POS HOUSE CHARGE - JOSH GLASS	275022-13474	11/03/17	136.00	45524
101-301-770.000	02/06/18	BLARNEY CASTLE FLEET PROGRAM	JANUARY FUEL USAGE	BC177 2-6-18	02/27/18	1,541.29	206
101-301-913.000	01/29/18	STEVEN SCHMELING	MEAL REIMBURSEMENT - EMT REFRESHER	20180129 SCHMEL	02/28/18	25.50	45469
101-301-913.000	02/12/18	TIM KOZAL	REIMBURSEMENT MEALS - CHIEFS CONFE	20180212 KOZAL	02/20/18	36.00	238
101-301-913.000	02/12/18	TIM KOZAL	REIMBURSEMENT MEALS - CHIEFS CONFE	20180212 KOZAL	02/20/18	36.00	238
101-301-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	100.00	45519
101-301-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	280.00	45519
101-301-931.000	01/26/18	WAHR HARDWARE, INC.	BOLT & BATTERIES	C139181	02/25/18	4.98	199
101-301-931.000	01/26/18	WAHR HARDWARE, INC.	BOLT	C139186	02/25/18	2.49	199
101-301-932.000	01/25/18	TELE-RAD INC.	SWAP RADAR	883679	02/09/18	160.00	198
101-301-932.000	01/25/18	TELE-RAD INC.	CAMERA MONITOR RELOCATION	883681	02/09/18	80.00	198
101-301-932.000	01/23/18	AUTO VALUE \ AUTO-WARES GROU	OIL FILTER	256-971200	02/22/18	13.36	45427
101-301-932.000	01/02/18	MANISTEE FORD INC	ARM & BLADE	84020	02/01/18	36.40	45454
101-301-932.000	01/30/18	MANISTEE FORD INC	MISFIRE, ENGINE CHUGGING REPAIR	157835	03/01/18	516.60	45511
101-301-932.000	01/08/18	MANISTEE FORD INC	DIAGNOSIS & SEAT COVER REPLACEMENT	157674	02/07/18	145.00	45511
101-301-957.000	01/31/18	CITY OF MANISTEE COMMON ACCT	EQUIPMENT RENTAL - MOTOR POOL	01/31/2018	02/06/18	2,622.00	175
101-301-957.000	02/21/18	HAROLD ZEIGLER FORD PLAINWEL	2017 FORD EXPLORER	162444	02/21/18	31,793.00	45497
101-301-983.000	01/25/18	TEAM FINANCIAL GROUP INC.	KYOCERA3501I - POLICE/FIRE	159885	02/14/18	117.98	197
101-301-985.000	02/07/18	WATCHGUARD VIDEO	CAMERA SYSTEM	4ELXIN0004595	02/20/18	4,424.00	45530
Total For Dept 301 POLICE						43,494.21	
Dept 336 FIRE							
101-336-723.000	02/12/18	MARK A MODJESKI	IN LIEU OF BLUE CROSS INSURANCE	02/12/2018	02/20/18	250.00	228

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Fund 101 GENERAL FUND							
Dept 336 FIRE							
101-336-723.000	02/12/18	SID SCRIMGER	IN LIEU OF BLUE CROSS INSURANCE	02/12/2018	02/20/18	250.00	233
101-336-723.000	02/12/18	TIMM H SMITH	IN LIEU OF BLUE CROSS INSURANCE	02/12/2018	02/20/18	250.00	235
101-336-723.000	02/12/18	DANIEL J JANOWIAK	IN LIEU OF BLUE CROSS INSURANCE	02/12/2018	02/20/18	250.00	45501
101-336-752.000	01/26/18	FASTENAL COMPANY	OPERATING SUPPLIES	MIMAN130128	02/25/18	299.45	180
101-336-752.000	01/18/18	GILL-ROYS HARDWARE	OPERATING SUPPLIES	1801-637108	02/06/18	41.98	45439
101-336-752.000	01/19/18	VERIZON WIRELESS	MONTHLY SERVICE	9800151540	02/11/18	14.04	45475
101-336-752.000	02/07/18	JOHN PEDDIE	REIMBURSEMENT PARAMEDIC LICENSE RE	20180207PEDDIE	02/20/18	25.00	230
101-336-752.000	02/06/18	TIM KOZAL	REIMBURSEMENT - KERNMANTLE ROPE	20180206 KOZAL	02/20/18	22.85	238
101-336-752.000	02/08/18	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE - 281 ST ST CB ACC	0073420020818	02/28/18	139.29	45484
101-336-752.000	02/07/18	DOUGLAS O DOMINICK	PARAMEDIC LICENSE RENEWAL - REIMBU	20180207	02/20/18	25.00	45489
101-336-770.000	02/06/18	BLARNEY CASTLE FLEET PROGRAM	JANUARY FUEL USAGE	BC177 2-6-18	02/27/18	525.62	206
101-336-777.000	01/25/18	J & B MEDICAL SUPPLY	MEDICAL SUPPLIES	4190933	02/24/18	178.56	184
101-336-777.000	01/13/18	MUNSON HEALTHCARE MANISTEE	MEDICAL SUPPLIES	20180113	02/06/18	360.00	45461
101-336-777.000	01/13/18	MUNSON HEALTHCARE MANISTEE	MEDICAL SUPPLIES	20180113	02/06/18	240.00	45461
101-336-777.000	02/06/18	J & B MEDICAL SUPPLY	MEDICAL SUPPLIES	4212061	03/08/18	164.64	220
101-336-801.000	01/31/18	ARBOR PROFESSIONAL SOLUTIONS	PROFESSIONAL SERVICES	839006	02/20/18	46.44	45478
101-336-900.000	02/08/18	JACKPINE BUSINESS CENTERS	PRINTING	42790	03/10/18	118.08	45500
101-336-913.000	01/18/18	DANIEL RECK	MEAL REIMBURSEMENT TRAINING 1/13-1	20180118	02/06/18	36.00	191
101-336-913.000	12/18/17	GERRISH FIRE & EMS DEPARTMEN	EMS EDUCATION	I-2017-12	02/06/18	200.00	45438
101-336-913.000	01/18/18	BRENT HASKIN	REIMBURSEMENT - MEALS 1/13 -1/14/1	20180118	02/06/18	36.00	45443
101-336-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	84.66	45519
101-336-918.000	01/25/18	CITY OF MANISTEE WATER &	WATER AND SEWER USAGE 12/16/17-1/1	20180125 W/S	01/12/18	106.00	177
101-336-920.000	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	633.43	45433
101-336-921.000	02/13/18	DTE ENERGY	GAS USAGE 281 1ST STREET	1/9-2/7/18 FD	03/15/18	608.12	45491
101-336-930.000	02/07/18	MACKS GARAGE DOOR SERVICE &	2 - 16X 24 WHITE DOUBLE END STILE	2069	02/21/18	834.00	45505
101-336-931.000	01/30/18	WAHR HARDWARE, INC.	EQUIPMENT MAINTENANCE	C139439	03/01/18	15.99	199
101-336-931.000	01/18/18	GRAND RENTAL STATION	EQUIPMENT REPAIR	8226	02/17/18	84.79	45441
101-336-931.000	01/17/18	KOORSEN FIRE AND SECURITY IN	EQUIPMENT MAINTENANCE	4328135	02/20/18	376.96	221
101-336-932.000	01/23/18	AUTO VALUE \ AUTO-WARES GROU	VEHICLE MAINTENANCE	256-971258	02/22/18	11.77	45427
101-336-932.000	01/23/18	AUTO VALUE \ AUTO-WARES GROU	VEHICLE MAINTENANCE	256-971238	02/22/18	22.79	45427
101-336-932.000	12/22/17	LINKE'S BODY SHOP, INC.	VEHICLE REPAIR	117548 EST ID	02/06/18	3,141.97	45447
101-336-932.000	02/07/18	WAHR HARDWARE, INC.	VEHICLE MAINTENANCE	C139966	03/09/18	27.96	242
101-336-932.000	02/05/18	AUTO VALUE \ AUTO-WARES GROU	VEHICLE REPAIR	256-972259	03/07/18	7.36	45480
101-336-957.000	01/31/18	CITY OF MANISTEE COMMON ACCT	EQUIPMENT RENTAL - MOTOR POOL	01/31/2018	02/06/18	5,244.17	175
101-336-983.000	01/25/18	TEAM FINANCIAL GROUP INC.	KYOCERA3501I - POLICE/FIRE	159885	02/14/18	39.32	197
Total For Dept 336 FIRE						14,712.24	
Dept 441 PUBLIC WORKS							
101-441-721.000	01/17/18	MODEL COVERALL SERVICE, INC.	UNIFORM RENTAL	0723599	02/16/18	28.87	188
101-441-721.000	01/24/18	MODEL COVERALL SERVICE, INC.	UNIFORM RENTAL	0725011	02/23/18	28.87	188
101-441-721.000	01/31/18	MODEL COVERALL SERVICE, INC.	UNIFORM RENTAL	0726471	03/02/18	28.87	227
101-441-721.000	02/12/18	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2077938	02/20/18	15.29	45487
101-441-721.000	02/12/18	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2077938	02/20/18	5.62	45487
101-441-721.000	01/29/18	CONTINENTAL LINEN SERVICE	RENTAL UNIFORMS	S2060964	02/20/18	5.62	45487
101-441-721.000	01/29/18	CONTINENTAL LINEN SERVICE	RENTAL UNIFORMS	S2060964	02/20/18	15.29	45487
101-441-723.000	02/16/18	44 NORTH	RETIREE VSP + POLISKY COBRA	178254	02/20/18	88.50	45477
101-441-723.000	02/26/18	BCBS OF MICHIGAN	GRP#007016310 DIV 0005 006 008 COB	20180215	02/26/18	494.82	45533
101-441-723.000	02/26/18	BCBS OF MICHIGAN	GRP#007016310 DIV 0005 006 008 COB	20180215	02/26/18	489.64	45533
101-441-723.000	02/26/18	DELTA DENTAL	RETIREE DENTAL/ COBRA - FEBRUARY	20180213	02/26/18	48.62	45534
101-441-723.000	02/26/18	DELTA DENTAL	RETIREE DENTAL/ COBRA - FEBRUARY	20180213	02/26/18	24.31	45534
101-441-752.000	01/15/18	FASTENAL COMPANY	VENDING MACHINE	MIMAN129948	02/14/18	91.88	180
101-441-752.000	01/04/18	FASTENAL COMPANY	VENDING MACHINE	MIMAN129804	02/03/18	159.81	180
101-441-752.000	01/19/18	FASTENAL COMPANY	VENDING MACHINE	MIMAN130007	02/18/18	287.47	180

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Fund 101 GENERAL FUND							
Dept 441 PUBLIC WORKS							
101-441-752.000	01/24/18	FASTENAL COMPANY	EAR MUFFS	MIMAN130063	02/23/18	39.78	180
101-441-752.000	01/29/18	FASTENAL COMPANY	VENDING MACHINE	MIMAN130160	02/28/18	34.93	180
101-441-752.000	01/22/18	PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	81015192	02/06/18	69.98	190
101-441-752.000	01/31/18	WAHR HARDWARE, INC.	FILE	C139551	03/02/18	9.99	199
101-441-752.000	01/16/18	ABSOLUTE SAFETY, INC.	SAFETY MEETING	COM/WWTP118	02/15/18	50.93	45421
101-441-752.000	01/18/18	AUTO VALUE \ AUTO-WARES GROU	ADAPTER	256-970791	02/17/18	11.09	45427
101-441-752.000	01/29/18	AUTO VALUE \ AUTO-WARES GROU	DPW SUPPLIES	256-971699	02/28/18	4.70	45427
101-441-752.000	01/29/18	AUTO VALUE \ AUTO-WARES GROU	DPW SUPPLIES	256-971699	02/28/18	3.59	45427
101-441-752.000	01/26/18	FAMILY FARM & HOME - MANISTE	TREE TRIMMING SUPPLIES	4246/H	02/25/18	8.99	45435
101-441-752.000	01/26/18	FAMILY FARM & HOME - MANISTE	TREE TRIMMING SUPPLIES	4246/H	02/25/18	17.99	45435
101-441-752.000	01/26/18	FAMILY FARM & HOME - MANISTE	TREE TRIMMING SUPPLIES	4246/H	02/25/18	17.99	45435
101-441-752.000	01/26/18	FAMILY FARM & HOME - MANISTE	TREE TRIMMING SUPPLIES	4246/H	02/25/18	18.95	45435
101-441-752.000	01/19/18	JACKPINE BUSINESS CENTERS	TISSUE PAPER	424278-1	02/18/18	79.97	45444
101-441-752.000	12/22/17	MICHIGAN MUNICIPAL LEAGUE	CONSORTIUM DRIVER FEE	16404	02/06/18	878.18	45459
101-441-752.000	01/31/18	FASTENAL COMPANY	SAFETY HELMETS	MIMAN130210	03/02/18	119.07	215
101-441-752.000	02/06/18	FASTENAL COMPANY	VENDING MACHINE	MIMAN130261	03/08/18	43.07	215
101-441-752.000	02/06/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 139	256-972376	03/08/18	39.32	45480
101-441-752.000	02/13/18	AUTO VALUE \ AUTO-WARES GROU	SHOP	256-972885	03/15/18	59.95	45480
101-441-752.000	02/12/18	AUTO VALUE \ AUTO-WARES GROU	SHOP	256-972829	03/14/18	27.95	45480
101-441-752.000	02/05/18	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2072642	02/20/18	20.43	45487
101-441-752.000	02/13/18	JACKPINE BUSINESS CENTERS	SUPPLIES	425242-0	03/15/18	321.81	45500
101-441-752.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	20.76	45519
101-441-770.000	02/06/18	BLARNEY CASTLE FLEET PROGRAM	JANUARY FUEL USAGE	BC177 2-6-18	02/27/18	152.93	206
101-441-770.000	02/06/18	BLARNEY CASTLE FLEET PROGRAM	JANUARY FUEL USAGE	BC177 2-6-18	02/27/18	8,505.58	206
101-441-791.000	01/25/18	THE PIONEER GROUP	SUBSCRIPTION RENEWALS	2018	02/14/18	169.00	45465
101-441-900.000	01/31/18	THE PIONEER GROUP	JAN 18 ADVERTISEMENTS	41100167 01/18	02/20/18	35.25	45466
101-441-915.000	01/09/18	AMERICAN PUBLIC WORKS ASSOC.	MEMBERSHIP 4/1/18-3/31/19	798150 1/9/18	02/06/18	221.00	45425
101-441-918.000	01/25/18	CITY OF MANISTEE WATER &	WATER AND SEWER USAGE 12/16/17-1/1	20180125 W/S	01/12/18	67.30	177
101-441-920.000	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	2,281.43	45433
101-441-921.000	02/13/18	DTE ENERGY	GAS USAGE - 280 WASHINGTON	1/9/-2/7/18 DPW	03/15/18	3,378.11	45491
101-441-930.000	01/22/18	WAHR HARDWARE, INC.	BATHROOM HOOKS	B1294	02/21/18	26.94	199
101-441-930.000	01/22/18	WAHR HARDWARE, INC.	MECHANIC SHOP DOOR	C138897	02/21/18	20.99	199
101-441-930.000	02/07/18	MACKS GARAGE DOOR SERVICE &	2 - 16X 24 WHITE DOUBLE END STILE	2069	02/21/18	834.00	45505
101-441-931.000	01/26/18	FAMILY FARM & HOME - MANISTE	CHAIN SHARPENER	4247/H	02/25/18	144.99	45435
101-441-931.000	01/31/18	GRAND RENTAL STATION	CHAINS AW SHARPENING	1-555185	03/02/18	30.00	45441
101-441-931.000	01/31/18	GRAND RENTAL STATION	CHAINS AW SHARPENING	1-555185	03/02/18	16.00	45441
101-441-931.000	02/01/18	GRAND RENTAL STATION	OUTSTANDING CREDIT FROM 7/22/17	CREDIT 7/22/17	03/03/18	(13.05)	45441
101-441-931.000	02/14/18	BELL EQUIPMENT COMPANY	SWEEPER #161	0137595	03/16/18	270.74	205
101-441-931.000	02/14/18	BELL EQUIPMENT COMPANY	SWEEPER #161	0137595	03/16/18	12.25	205
101-441-931.000	02/08/18	AUTO VALUE \ AUTO-WARES GROU	KUBOTA	256-972578	03/10/18	47.59	45480
101-441-931.000	02/09/18	FREEMAN CREEK EQUIPMENT INC	CHAINS AW REPAIR	10656	02/20/18	380.00	45493
101-441-931.000	02/09/18	FREEMAN CREEK EQUIPMENT INC	CHAINS AW REPAIR	10656	02/20/18	28.98	45493
101-441-931.000	02/09/18	FREEMAN CREEK EQUIPMENT INC	CHAINS AW REPAIR	10656	02/20/18	23.99	45493
101-441-931.000	02/07/18	GRAND RENTAL STATION	CHAINS AW REPAIR	1-555254	03/09/18	6.14	45495
101-441-931.000	01/29/18	MCLOUTH WELDING, INC.	REPAIR KUBOTA PLOW	18418	02/28/18	375.00	45513
101-441-932.000	01/23/18	FASTENAL COMPANY	TRUCK 139	MIMAN130055	02/22/18	1.50	180
101-441-932.000	01/29/18	FASTENAL COMPANY	SHOP SUPPLIES	MIMAN130161	02/28/18	9.93	180
101-441-932.000	01/29/18	O'REILLY AUTOMOTIVE	TRUCK 124	5715-117431	02/06/18	6.68	189
101-441-932.000	01/19/18	ROAD EQUIPMENT PARTS CENTER	TRUCK 139	435903	02/06/18	147.26	193
101-441-932.000	01/19/18	ROAD EQUIPMENT PARTS CENTER	TRUCK 139	435903	02/06/18	2.50	193
101-441-932.000	01/17/18	ROAD EQUIPMENT PARTS CENTER	TRUCK 139	435762	02/06/18	401.85	193
101-441-932.000	01/17/18	ROAD EQUIPMENT PARTS CENTER	TRUCK 139	435762	02/06/18	48.20	193
101-441-932.000	01/17/18	ROAD EQUIPMENT PARTS CENTER	TRUCK 139	435762	02/06/18	4.53	193

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441 PUBLIC WORKS							
101-441-932.000	01/17/18	ROAD EQUIPMENT PARTS CENTER	TRUCK 139	435762	02/06/18	20.00	193
101-441-932.000	01/24/18	WAHR HARDWARE, INC.	TRUCK 139	C139007	02/23/18	10.40	199
101-441-932.000	01/10/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 139	256-970071	02/09/18	8.38	45427
101-441-932.000	01/09/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 143	256-969894	02/08/18	53.94	45427
101-441-932.000	01/09/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 143	256-969894	02/08/18	3.36	45427
101-441-932.000	01/19/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 133	256-970906	02/18/18	40.89	45427
101-441-932.000	01/19/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 133	256-970906	02/18/18	2.89	45427
101-441-932.000	01/19/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 133	256-970906	02/18/18	2.89	45427
101-441-932.000	01/18/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 139	256-970789	02/17/18	8.69	45427
101-441-932.000	01/17/18	AUTO VALUE \ AUTO-WARES GROU	REPAIR MB	256-970746	02/16/18	30.38	45427
101-441-932.000	01/22/18	AUTO VALUE \ AUTO-WARES GROU	PLOW TRUCKS	256-971085	02/21/18	10.78	45427
101-441-932.000	01/22/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 142	256-971139	02/21/18	16.12	45427
101-441-932.000	01/22/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 142	256-971139	02/21/18	42.85	45427
101-441-932.000	01/19/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 133	256-970915	02/18/18	9.99	45427
101-441-932.000	01/22/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 133	256-971165	02/21/18	49.78	45427
101-441-932.000	01/23/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 130	256-971086	02/22/18	129.99	45427
101-441-932.000	01/23/18	AUTO VALUE \ AUTO-WARES GROU	DPW VEHICLES	256-971284	02/22/18	32.94	45427
101-441-932.000	01/23/18	AUTO VALUE \ AUTO-WARES GROU	DPW VEHICLES	256-971284	02/22/18	6.18	45427
101-441-932.000	01/23/18	AUTO VALUE \ AUTO-WARES GROU	DPW VEHICLES	256-971284	02/22/18	7.79	45427
101-441-932.000	01/23/18	AUTO VALUE \ AUTO-WARES GROU	DPW VEHICLES	256-971284	02/22/18	4.79	45427
101-441-932.000	01/24/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 124/125	256-971390	02/23/18	13.02	45427
101-441-932.000	01/24/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 124/125	256-971390	02/23/18	0.89	45427
101-441-932.000	01/29/18	AUTO VALUE \ AUTO-WARES GROU	PLOW TRUCKS	256-971752	02/28/18	21.05	45427
101-441-932.000	01/30/18	AUTO VALUE \ AUTO-WARES GROU	SHOP	256-971833	03/01/18	15.78	45427
101-441-932.000	01/30/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 124	256-971851	03/01/18	6.51	45427
101-441-932.000	02/01/18	BLARNEY CASTLE OIL CO.	PLOW TRUCKS	0956081-IN	03/03/18	973.31	45428
101-441-932.000	01/30/18	FAMILY FARM & HOME - MANISTEE	TRUCK 167	4252/H	03/01/18	35.98	45435
101-441-932.000	01/03/18	MANISTEE TIRE SERVICE	TRUCK 142	59865	02/02/18	27.00	45456
101-441-932.000	01/15/18	MCLOUTH WELDING, INC.	REPAIR KUBOTA	18397	02/14/18	500.00	45457
101-441-932.000	02/15/18	O'REILLY AUTOMOTIVE	TRUCK 124	5715-118187	02/20/18	2.40	229
101-441-932.000	02/15/18	O'REILLY AUTOMOTIVE	TRUCK 124	5715-118187	02/20/18	5.99	229
101-441-932.000	02/15/18	O'REILLY AUTOMOTIVE	TRUCK 124	5715-118185	02/20/18	6.68	229
101-441-932.000	02/07/18	WAHR HARDWARE, INC.	TRUCK 136	B1692	03/09/18	4.17	242
101-441-932.000	02/07/18	WAHR HARDWARE, INC.	TRUCK 136	B1692	03/09/18	7.59	242
101-441-932.000	02/06/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 164	256-972341	03/08/18	49.71	45480
101-441-932.000	02/05/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 137	256-972246	03/07/18	11.31	45480
101-441-932.000	02/05/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 137	256-972246	03/07/18	40.89	45480
101-441-932.000	02/05/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 154	256-972283	03/07/18	3.39	45480
101-441-932.000	02/07/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 133	256-972497	03/09/18	2.89	45480
101-441-932.000	02/16/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 139	256-973112	03/18/18	5.19	45480
101-441-932.000	02/16/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 139	256-973112	03/18/18	4.52	45480
101-441-932.000	02/16/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 139	256-973112	03/18/18	13.88	45480
101-441-932.000	02/16/18	AUTO VALUE \ AUTO-WARES GROU	SWEEPER	256-972985	03/18/18	47.11	45480
101-441-932.000	02/15/18	AUTO VALUE \ AUTO-WARES GROU	MB	256-973055	03/17/18	2.48	45480
101-441-932.000	02/16/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 139	256-973111	03/18/18	6.78	45480
101-441-932.000	02/16/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 139	256-973111	03/18/18	13.88	45480
101-441-932.000	02/13/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 136	256-972924	03/15/18	68.99	45480
101-441-932.000	02/12/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 137	256-972773	03/14/18	113.69	45480
101-441-932.000	02/14/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 137	256-972980	03/16/18	9.13	45480
101-441-932.000	02/08/18	GILL-ROYS HARDWARE	KUBOTA	1802-690880	02/21/18	17.96	45494
101-441-932.000	02/08/18	GILL-ROYS HARDWARE	KUBOTA	1802-690880	02/21/18	5.16	45494
101-441-932.000	02/13/18	VALLEY TRUCK PARTS INC.	TRUCK 136	2-1209970	02/23/18	204.74	45528
101-441-932.000	02/13/18	VALLEY TRUCK PARTS INC.	TRUCK 136	2-1209970	02/23/18	12.00	45528

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Fund 101 GENERAL FUND							
Dept 441 PUBLIC WORKS							
101-441-933.000	02/02/18	DTN, LLC	WEATHER STATION	1578408	02/20/18	432.00	213
101-441-957.000	01/31/18	CITY OF MANISTEE COMMON ACCT	EQUIPMENT RENTAL - MOTOR POOL	01/31/2018	02/06/18	6,090.00	175
Total For Dept 441 PUBLIC WORKS						30,619.61	
Dept 701 PLANNING & ZONING							
101-701-791.000	01/25/18	THE PIONEER GROUP	SUBSCRIPTION RENEWALS	2018	02/14/18	169.00	45465
101-701-887.000	01/31/18	THE PIONEER GROUP	JAN 18 ADVERTISEMENTS	41100167 01/18	02/20/18	217.50	45466
101-701-933.000	01/04/18	KOPY SALES INC.	KOPY SALES INVOICE 107705 12/2/17	107705	01/14/18	120.56	185
101-701-933.000	02/06/18	KOPY SALES INC.	KOPY SALES INVOICE #108136	108136	02/16/18	133.27	222
Total For Dept 701 PLANNING & ZONING						640.33	
Dept 751 PARKS & RECREATION							
101-751-721.000	01/03/18	SNYDER SHOE CORP	SAFETY BOOTS TAYLOR/ CLEATS	17130, 17758	02/02/18	30.00	45524
101-751-723.000	02/16/18	44 NORTH	RETIREE VSP + POLISKY COBRA	178254	02/20/18	29.50	45477
101-751-723.000	02/26/18	BCBS OF MICHIGAN	GRP#007016310 DIV 0005 006 008 COB	20180215	02/26/18	244.82	45533
101-751-723.000	02/26/18	DELTA DENTAL	RETIREE DENTAL/ COBRA - FEBRUARY	20180213	02/26/18	24.31	45534
101-751-752.000	01/02/18	WAHR HARDWARE, INC.	SHOVEL	C137129	02/01/18	19.99	199
101-751-752.000	01/31/18	WAHR HARDWARE, INC.	CLEANING SUPPLIES/SCREWS	B1516	03/02/18	43.45	199
101-751-752.000	12/22/17	MICHIGAN MUNICIPAL LEAGUE	CONSORTIUM DRIVER FEE	16404	02/06/18	146.37	45459
101-751-752.000	02/01/18	FASTENAL COMPANY	BOAT DOCKS	MIMAN130225	03/03/18	20.60	215
101-751-770.000	02/06/18	BLARNEY CASTLE FLEET PROGRAM	JANUARY FUEL USAGE	BC177 2-6-18	02/27/18	546.83	206
101-751-850.000	01/19/18	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE - 110 S LAKESHORE	0139486011918	02/08/18	39.99	45431
101-751-850.000	02/12/18	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE	0139478021218	02/28/18	39.99	45484
101-751-850.000	02/01/18	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE - 108 LAKESHORE DR	0138926020118	02/21/18	39.99	45484
101-751-918.000	01/25/18	CITY OF MANISTEE WATER &	WATER AND SEWER USAGE 12/16/17-1/1	20180125 W/S	01/12/18	557.32	177
101-751-920.000	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	2,079.09	45433
101-751-920.000	01/31/18	CONSUMERS ENERGY	ELECTRIC USAGE	JANUARY 2018	02/25/18	89.55	45486
101-751-921.000	02/13/18	D'E ENERGY	GAS USAGE -580 MAPLE ST	1/9-2/7/18 TEEN	03/15/18	145.38	45491
101-751-930.000	10/10/17	WAHR HARDWARE, INC.	INVOICE PAID TWICE	C130358CR	11/09/17	(26.48)	199
101-751-930.000	01/25/18	WAHR HARDWARE, INC.	OUTSTANDING CREDIT PER SUSAN - PHO	CREDIT ON ACCT	02/24/18	(3.19)	199
101-751-930.000	01/31/18	OLSON LUMBER COMPANY	LUMBER	111485	03/02/18	91.65	45515
101-751-931.000	01/22/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 115	256-971087	02/21/18	10.71	45427
101-751-931.000	01/22/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 115	256-971087	02/21/18	7.49	45427
101-751-931.000	01/23/18	BRIAN'S AUTO PARTS, INC.	TRUCK 115	055113	02/06/18	159.00	45430
101-751-932.000	01/24/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 115	256-971322	02/23/18	8.39	45427
101-751-932.000	02/13/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 115	256-972883	03/15/18	50.80	45480
101-751-932.000	02/13/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 115	256-972882	03/15/18	25.40	45480
101-751-932.000	02/13/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 115	256-972884	03/15/18	10.99	45480
101-751-932.000	02/14/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 119	256-972981	03/16/18	8.59	45480
101-751-932.000	02/14/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 119	256-972981	03/16/18	27.98	45480
101-751-932.000	01/22/18	NORTHSTAR AUTOMOTIVE	TRUCK 127	64458	02/22/18	2,916.50	45514
101-751-957.000	01/31/18	CITY OF MANISTEE COMMON ACCT	EQUIPMENT RENTAL - MOTOR POOL	01/31/2018	02/06/18	3,045.00	175
Total For Dept 751 PARKS & RECREATION						10,430.01	
Total For Fund 101 GENERAL FUND						166,178.25	
Fund 202 MAJOR STREET FUND							
Dept 000							
202-000-864.000	01/31/18	CITY OF MANISTEE GENERAL FUN	MAJOR & LOCAL STREET REIMBURSE	01/31/2018	02/06/18	6,750.00	176
202-000-864.001	01/09/18	SPICER GROUP INC	STREET IMPROVMENT PROJECT	189252	02/06/18	1,790.00	196
202-000-865.000	01/31/18	CITY OF MANISTEE GENERAL FUN	MAJOR & LOCAL STREET REIMBURSE	01/31/2018	02/06/18	8,875.00	176
202-000-865.000	02/08/18	TOP LINE ELECTRIC LLC	MAPLE ST BRIDGE	10000	02/20/18	229.80	239
202-000-866.000	01/31/18	CITY OF MANISTEE GENERAL FUN	MAJOR & LOCAL STREET REIMBURSE	01/31/2018	02/06/18	12,083.33	176

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 202 MAJOR STREET FUND							
Dept 000							
202-000-866.000	02/02/18	COMPASS MINERALS USA, INC	ROAD SALT	187529	02/20/18	2,152.82	211
202-000-866.000	02/02/18	COMPASS MINERALS USA, INC	ROAD SALT	187533	02/20/18	3,488.74	211
202-000-866.000	02/03/18	COMPASS MINERALS USA, INC	ROAD SALT	188202	02/20/18	4,300.61	211
202-000-866.000	02/03/18	COMPASS MINERALS USA, INC	ROAD SALT	188205	02/20/18	4,168.74	211
202-000-866.000	02/03/18	COMPASS MINERALS USA, INC	ROAD SALT	188205	02/20/18	4,168.75	211
202-000-918.000	01/25/18	CITY OF MANISTEE WATER &	WATER AND SEWER USAGE 12/16/17-1/1	20180125 W/S	01/12/18	154.97	177
202-000-920.000	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	828.36	45433
202-000-921.000	02/13/18	DTE ENERGY	GAS USAGE - 51 MAPLE ST	1/9-2/7/18 BRID	03/15/18	167.87	45491
Total For Dept 000						49,158.99	
Total For Fund 202 MAJOR STREET FUND						49,158.99	
Fund 203 LOCAL STREET FUND							
Dept 000							
203-000-864.000	01/31/18	CITY OF MANISTEE GENERAL FUN	MAJOR & LOCAL STREET REIMBURSE	01/31/2018	02/06/18	5,666.67	176
203-000-864.001	01/09/18	SPICER GROUP INC	STREET IMPROVMENT PROJECT	189252	02/06/18	1,790.00	196
203-000-866.000	01/31/18	CITY OF MANISTEE GENERAL FUN	MAJOR & LOCAL STREET REIMBURSE	01/31/2018	02/06/18	6,583.33	176
203-000-866.000	02/02/18	COMPASS MINERALS USA, INC	ROAD SALT	187529	02/20/18	2,152.83	211
203-000-866.000	02/02/18	COMPASS MINERALS USA, INC	ROAD SALT	187533	02/20/18	3,488.74	211
203-000-866.000	02/03/18	COMPASS MINERALS USA, INC	ROAD SALT	188202	02/20/18	4,300.62	211
Total For Dept 000						23,982.19	
Total For Fund 203 LOCAL STREET FUND						23,982.19	
Fund 226 CITY REFUSE FUND							
Dept 000							
226-000-033.000	02/05/18	FIX, ZACHERY	UB REFUND FOR ACCOUNT: THIS-000258	THIS-000258-000	02/12/18	0.62	45437
226-000-202.000	02/19/18	BARNETTE, SHAUGHN	UB REFUND FOR ACCOUNT: THIS-000362	THIS-000362-000	02/26/18	43.40	45482
226-000-202.000	02/16/18	ISO PROPERTIES	UB REFUND FOR ACCOUNT: RIVS-000401	RIVS-000401-000	02/23/18	2.73	45499
226-000-826.000	01/31/18	REPUBLIC SERVICES #239	BASIC SERVICE	0239-002094005	02/20/18	30,889.06	45521
226-000-827.000	01/31/18	REPUBLIC SERVICES #239	DUMPSTER CONTAINERS	0239-002090625	02/20/18	288.16	45521
226-000-830.001	01/31/18	CITY OF MANISTEE GENERAL FUN	REIMBURSE FOR YARD WASTE	01/31/2018	02/06/18	6,893.58	176
226-000-920.000	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	37.77	45433
Total For Dept 000						38,155.32	
Total For Fund 226 CITY REFUSE FUND						38,155.32	
Fund 272 PEG COMMISSION							
Dept 000							
272-000-801.000	01/31/18	PHD KEITH R BROWN	MPA OPERATIONS	01/31/2018	02/06/18	833.33	173
Total For Dept 000						833.33	
Total For Fund 272 PEG COMMISSION						833.33	
Fund 275 GRANT MANAGEMENT FUND							
Dept 901 LOCAL REVENUE SHARING GRANTS							
275-901-965.076	01/22/18	FIRST STRIKE TECHNOLOGIES, I	FIRE NOZZLES	1284	02/06/18	1,804.16	45436
Total For Dept 901 LOCAL REVENUE SHARING GRANTS						1,804.16	
Total For Fund 275 GRANT MANAGEMENT FUND						1,804.16	
Fund 297 RAMSDELL REGIONAL CENTER/ARTS							
Dept 000							
297-000-255.000	01/29/18	LOVE INC	RAMSDELL SECURITY DEPOSIT REFUND 1	20180129 LOVE I	02/06/18	250.00	45449

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Fund 297 RAMSDELL REGIONAL CENTER/ARTS							
Dept 000							
297-000-752.000	01/17/18	1000BULBS.COM	INCANDESCENT LIGHTS	W00856051	02/06/18	89.64	172
297-000-752.000	01/17/18	1000BULBS.COM	INCANDESCENT LIGHTS	W00856051	02/06/18	77.82	172
297-000-752.000	01/17/18	1000BULBS.COM	INCANDESCENT LIGHTS	W00856051	02/06/18	18.63	172
297-000-752.000	02/02/18	1000BULBS.COM	9 WATT-60W INCADESCENT EQUAL (BULB	W00886327	02/21/18	59.76	201
297-000-752.000	02/02/18	1000BULBS.COM	9 WATT-60W INCADESCENT EQUAL (BULB	W00886327	02/21/18	15.43	201
297-000-752.000	02/02/18	1000BULBS.COM	CREDIT NOTE	W80001498	02/21/18	(36.88)	201
297-000-752.000	02/08/18	XAVIER VERNA	REIMBURSEMENT FOR TRAVEL	20180208 VERNA	02/20/18	25.44	241
297-000-752.000	01/31/18	WAHR HARDWARE, INC.	UNDER STAGE WORK	20180131 STMT	02/20/18	71.98	243
297-000-752.000	01/31/18	WAHR HARDWARE, INC.	UNDER STAGE WORK	20180131 STMT	02/20/18	35.99	243
297-000-752.000	01/31/18	WAHR HARDWARE, INC.	UNDER STAGE WORK	20180131 STMT	02/20/18	71.98	243
297-000-752.000	01/31/18	WAHR HARDWARE, INC.	UNDER STAGE WORK	20180131 STMT	02/20/18	11.29	243
297-000-752.000	01/31/18	WAHR HARDWARE, INC.	UNDER STAGE WORK	20180131 STMT	02/20/18	21.16	243
297-000-752.000	01/31/18	WAHR HARDWARE, INC.	UNDER STAGE WORK	20180131 STMT	02/20/18	35.99	243
297-000-752.000	01/31/18	WAHR HARDWARE, INC.	UNDER STAGE WORK	20180131 STMT	02/20/18	2.89	243
297-000-752.000	01/23/18	JACKPINE BUSINESS CENTERS	PRINTER/TONER	424585-0	02/22/18	115.99	45500
297-000-752.000	01/23/18	JACKPINE BUSINESS CENTERS	PRINTER/TONER	424585-0	02/22/18	65.97	45500
297-000-752.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	20.00	45519
297-000-752.000	01/18/18	DOUG SAVELA	THEATRE DRESSING ROOM IMPROVEMENTS	20180118SVELA	02/20/18	41.59	45523
297-000-752.000	01/18/18	DOUG SAVELA	THEATRE DRESSING ROOM IMPROVEMENTS	20180118SVELA	02/20/18	37.99	45523
297-000-752.000	01/18/18	DOUG SAVELA	THEATRE DRESSING ROOM IMPROVEMENTS	20180118SVELA	02/20/18	39.98	45523
297-000-752.000	01/18/18	DOUG SAVELA	THEATRE DRESSING ROOM IMPROVEMENTS	20180118SVELA	02/20/18	27.99	45523
297-000-752.000	02/01/18	WEST SHORE BANK	JANUARY CREDIT CARD CHARGES	20180201	02/28/18	10.00	45531
297-000-752.000	02/01/18	WEST SHORE BANK	JANUARY CREDIT CARD CHARGES	20180201	02/28/18	49.99	45531
297-000-801.000	01/31/18	VANDERWAL, SPRATTO & RICHARD	RRCA PAYROLL SERVICES JANUARY 2018	12934	02/06/18	200.00	45474
297-000-801.000	01/02/18	STATE OF MICHIGAN	STATE BOILER CERTIFICATION AND INS	BLR411530	02/20/18	60.00	45526
297-000-801.000	01/02/18	STATE OF MICHIGAN	STATE BOILER CERTIFICATION AND INS	BLR411530	02/20/18	70.00	45526
297-000-801.000	01/02/18	STATE OF MICHIGAN	STATE BOILER CERTIFICATION AND INS	BLR411530	02/20/18	60.00	45526
297-000-801.000	01/02/18	STATE OF MICHIGAN	STATE BOILER CERTIFICATION AND INS	BLR411530	02/20/18	60.00	45526
297-000-850.000	02/14/18	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE	0138892021418	02/28/18	59.98	45484
297-000-880.000	01/26/18	JACKPINE BUSINESS CENTERS	IRISH NIGHT FLYERS & MARQUEE POSTE	42726	02/25/18	58.50	45500
297-000-880.000	01/26/18	JACKPINE BUSINESS CENTERS	IRISH NIGHT FLYERS & MARQUEE POSTE	42726	02/25/18	20.00	45500
297-000-880.000	11/21/17	MANISTEE CO VISITORS BUREAU	2018 VISITORS GUIDE	5310	12/21/17	518.00	45509
297-000-880.000	01/31/18	THE PIONEER GROUP	LIFESTYLES ADVERTISING	00063117 201801	02/20/18	260.00	45518
297-000-881.000	02/06/18	STATE OF MICHIGAN	LIQUOR LICENSE FEE - 3/16/18 IRISH	20180316 LIQR L	02/06/18	25.00	45470
297-000-881.001	01/29/18	METROPOLITAN OPERA ASSOC. IN	TOSCA MET SHARE	HD33261	02/20/18	495.00	224
297-000-881.002	02/06/18	SAVYKAT TOURING, LLC	THE ACCIDENTALS SHOW APRIL 14 2018	20180206 SAVYKA	02/06/18	5,000.00	45468
297-000-881.002	02/20/18	CITY OPERA HOUSE HERITAGE AS	BRANDENBURG CONCERTO	20180220	02/20/18	10,000.00	45485
297-000-881.004	01/29/18	SUSAN WILD BARNARD	MANISTEE CLEANING SOLUTIONS	20180129BARNARD	02/06/18	64.00	45472
297-000-881.004	01/29/18	SUSAN WILD BARNARD	MANISTEE CLEANING SOLUTIONS	20180129BARNARD	02/06/18	24.00	45472
297-000-881.004	01/29/18	SUSAN WILD BARNARD	MANISTEE CLEANING SOLUTIONS	20180129BARNARD	02/06/18	3.85	45472
297-000-881.004	01/29/18	SUSAN WILD BARNARD	MANISTEE CLEANING SOLUTIONS	20180129BARNARD	02/06/18	1.00	45472
297-000-881.004	01/29/18	SUSAN WILD BARNARD	MANISTEE CLEANING SOLUTIONS	20180129BARNARD	02/06/18	13.50	45472
297-000-881.004	01/29/18	SUSAN WILD BARNARD	MANISTEE CLEANING SOLUTIONS	20180129BARNARD	02/06/18	2.25	45472
297-000-881.004	01/29/18	SUSAN WILD BARNARD	MANISTEE CLEANING SOLUTIONS	20180129BARNARD	02/06/18	6.00	45472
297-000-881.004	01/29/18	SUSAN WILD BARNARD	MANISTEE CLEANING SOLUTIONS	20180129BARNARD	02/06/18	0.60	45472
297-000-881.004	01/29/18	SUSAN WILD BARNARD	MANISTEE CLEANING SOLUTIONS	20180129BARNARD	02/06/18	25.00	45472
297-000-882.000	01/22/18	XAVIER VERNA	CLASS TRIP REIMBURSEMENTS AND RECE	20180122 VERNA	02/20/18	99.80	241
297-000-882.000	02/01/18	IRON WORKS CAFE	DONOR RECEPTION	0067813 2018020	02/20/18	115.00	45498
297-000-882.000	02/01/18	WEST SHORE BANK	JANUARY CREDIT CARD CHARGES	20180201	02/28/18	98.00	45531
297-000-913.000	01/22/18	XAVIER VERNA	CLASS TRIP REIMBURSEMENTS AND RECE	20180122 VERNA	02/20/18	70.41	241
297-000-913.000	01/22/18	XAVIER VERNA	CLASS TRIP REIMBURSEMENTS AND RECE	20180122 VERNA	02/20/18	70.41	241
297-000-913.000	01/22/18	XAVIER VERNA	CLASS TRIP REIMBURSEMENTS AND RECE	20180122 VERNA	02/20/18	10.88	241
297-000-913.000	01/22/18	XAVIER VERNA	CLASS TRIP REIMBURSEMENTS AND RECE	20180122 VERNA	02/20/18	11.54	241

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 297 RAMSDELL REGIONAL CENTER/ARTS							
Dept 000							
297-000-913.000	02/08/18	XAVIER VERNA	REIMBURSEMENT FOR TRAVEL	20180208 VERNA	02/20/18	70.41	241
297-000-913.000	02/08/18	XAVIER VERNA	REIMBURSEMENT FOR TRAVEL	20180208 VERNA	02/20/18	211.60	241
297-000-913.000	02/08/18	XAVIER VERNA	REIMBURSEMENT FOR TRAVEL	20180208 VERNA	02/20/18	70.41	241
297-000-913.000	02/08/18	XAVIER VERNA	REIMBURSEMENT FOR TRAVEL	20180208 VERNA	02/20/18	88.90	241
297-000-913.000	02/08/18	XAVIER VERNA	REIMBURSEMENT FOR TRAVEL	20180208 VERNA	02/20/18	36.00	241
297-000-913.000	02/08/18	XAVIER VERNA	REIMBURSEMENT FOR TRAVEL	20180208 VERNA	02/20/18	17.37	241
297-000-913.000	02/08/18	XAVIER VERNA	REIMBURSEMENT FOR TRAVEL	20180208 VERNA	02/20/18	21.01	241
297-000-913.000	02/01/18	WEST SHORE BANK	JANUARY CREDIT CARD CHARGES	20180201	02/28/18	3.50	45531
297-000-913.000	02/01/18	WEST SHORE BANK	JANUARY CREDIT CARD CHARGES	20180201	02/28/18	20.00	45531
297-000-913.000	02/01/18	WEST SHORE BANK	JANUARY CREDIT CARD CHARGES	20180201	02/28/18	11.54	45531
297-000-913.000	02/01/18	WEST SHORE BANK	JANUARY CREDIT CARD CHARGES	20180201	02/28/18	3.50	45531
297-000-913.000	02/01/18	WEST SHORE BANK	JANUARY CREDIT CARD CHARGES	20180201	02/28/18	3.50	45531
297-000-918.000	01/25/18	CITY OF MANISTEE WATER &	WATER AND SEWER USAGE 12/16/17-1/1	20180125 W/S	01/12/18	40.24	177
297-000-920.000	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	1,130.61	45433
297-000-921.000	02/13/18	DTE ENERGY	GAS USAGE 101 MAPLE ST	1/9-2/7/18 RAMS	03/15/18	1,851.09	45491
297-000-930.000	02/06/18	CUSTOM SHEET METAL & HEATING	FLUE SENSOR OUT ON BOILER 2	72906	03/08/18	79.00	212
297-000-930.000	02/06/18	CUSTOM SHEET METAL & HEATING	FLUE SENSOR OUT ON BOILER 2	72906	03/08/18	68.90	212
297-000-930.000	02/06/18	CUSTOM SHEET METAL & HEATING	FLUE SENSOR OUT ON BOILER 2	72906	03/08/18	174.84	212
297-000-930.000	01/02/18	CUSTOM SHEET METAL & HEATING	MAINTENANCE AND FILTER CHANGE	71560	02/01/18	1,500.00	212
297-000-930.000	01/02/18	CUSTOM SHEET METAL & HEATING	MAINTENANCE AND FILTER CHANGE	71560	02/01/18	202.16	212
297-000-930.000	01/29/18	TOP LINE ELECTRIC LLC	QUARTERLY EGRESS LIGHTING AND EXIT	9961	02/20/18	75.00	239
297-000-930.000	02/08/18	TOP LINE ELECTRIC LLC	REPLACE MOTION SENSOR NEAR BALLROO	9999	02/20/18	57.45	239
297-000-930.000	02/08/18	TOP LINE ELECTRIC LLC	REPLACE MOTION SENSOR NEAR BALLROO	9999	02/20/18	100.94	239
297-000-930.000	02/09/18	TOP LINE ELECTRIC LLC	INSTALL OUTLETS IN PROP ROOM ATTN:	10008	02/20/18	689.40	239
297-000-930.000	02/09/18	TOP LINE ELECTRIC LLC	INSTALL OUTLETS IN PROP ROOM ATTN:	10008	02/20/18	574.80	239
297-000-930.000	02/09/18	TOP LINE ELECTRIC LLC	INSTALL OUTLETS IN PROP ROOM ATTN:	10008	02/20/18	148.10	239
297-000-930.000	02/09/18	TOP LINE ELECTRIC LLC	DATA TO CIVIC PLAYERS OFFICE, NEW	10007	02/20/18	402.15	239
297-000-930.000	02/09/18	TOP LINE ELECTRIC LLC	DATA TO CIVIC PLAYERS OFFICE, NEW	10007	02/20/18	287.40	239
297-000-930.000	02/09/18	TOP LINE ELECTRIC LLC	DATA TO CIVIC PLAYERS OFFICE, NEW	10007	02/20/18	29.80	239
297-000-935.000	01/26/18	AUTO OWNERS	INSURANCE POLICY	33-137541 2018	02/20/18	896.00	45479
Total For Dept 000						27,528.96	
Total For Fund 297 RAMSDELL REGIONAL CENTER/ARTS						27,528.96	
Fund 501 BOAT LAUNCH FUND							
Dept 000							
501-000-918.000	01/25/18	CITY OF MANISTEE WATER &	WATER AND SEWER USAGE 12/16/17-1/1	20180125 W/S	01/12/18	144.84	177
501-000-920.000	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	157.72	45433
501-000-920.000	01/31/18	CONSUMERS ENERGY	ELECTRIC USAGE	JANUARY 2018	02/25/18	73.02	45486
501-000-930.000	02/03/18	WAHR HARDWARE, INC.	BOAT DOCK	B1603	03/05/18	4.12	242
501-000-930.000	02/06/18	OLSON LUMBER COMPANY	BOAT RAMP	111512	03/08/18	159.20	45515
Total For Dept 000						538.90	
Total For Fund 501 BOAT LAUNCH FUND						538.90	
Fund 592 WATER & SEWER UTILITY							
Dept 000							
592-000-033.000	02/05/18	FIX, ZACHERY	UB REFUND FOR ACCOUNT: THIS-000258	THIS-000258-000	02/12/18	0.27	45437
592-000-033.000	02/05/18	FIX, ZACHERY	UB REFUND FOR ACCOUNT: THIS-000258	THIS-000258-000	02/12/18	3.06	45437
592-000-033.000	02/05/18	FIX, ZACHERY	UB REFUND FOR ACCOUNT: THIS-000258	THIS-000258-000	02/12/18	0.92	45437
592-000-033.000	02/05/18	FIX, ZACHERY	UB REFUND FOR ACCOUNT: THIS-000258	THIS-000258-000	02/12/18	0.79	45437
592-000-033.000	02/05/18	LITTLE RIVERSIDE MOTEL	UB REFUND FOR ACCOUNT: ARTS-000217	ARTS-000217-000	02/12/18	326.51	45448
592-000-033.000	02/05/18	SULLIVAN, KAREN	UB REFUND FOR ACCOUNT: FOUS-000369	FOUS-000369-000	02/12/18	254.67	45471

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Fund 592 WATER & SEWER UTILITY							
Dept 000							
592-000-033.000	02/09/18	RODNEY MOCK	UB REFUND FOR ACH ERROR 564 FIRST	20180209 MOCK	02/20/18	74.66	45522
592-000-202.000	02/19/18	BARNETTE, SHAUGHN	UB REFUND FOR ACCOUNT: THIS-000362	THIS-000362-000	02/26/18	37.55	45482
592-000-202.000	02/19/18	BARNETTE, SHAUGHN	UB REFUND FOR ACCOUNT: THIS-000362	THIS-000362-000	02/26/18	16.80	45482
592-000-202.000	02/19/18	BARNETTE, SHAUGHN	UB REFUND FOR ACCOUNT: THIS-000362	THIS-000362-000	02/26/18	107.93	45482
592-000-202.000	02/19/18	BARNETTE, SHAUGHN	UB REFUND FOR ACCOUNT: THIS-000362	THIS-000362-000	02/26/18	46.06	45482
592-000-202.000	02/16/18	ISO PROPERTIES	UB REFUND FOR ACCOUNT: RIVS-000401	RIVS-000401-000	02/23/18	2.37	45499
592-000-202.000	02/16/18	ISO PROPERTIES	UB REFUND FOR ACCOUNT: RIVS-000401	RIVS-000401-000	02/23/18	26.29	45499
592-000-202.000	02/16/18	ISO PROPERTIES	UB REFUND FOR ACCOUNT: RIVS-000401	RIVS-000401-000	02/23/18	6.80	45499
592-000-202.000	02/15/18	MANISTEE CO	UB refund for account: STMP-000232	02/15/2018	02/22/18	15.55	45508
592-000-255.000	02/05/18	ALDECOA, MARYELLEN	UB REFUND FOR ACCOUNT: TAMS-000930	TAMS-000930-000	02/12/18	68.37	45423
Total For Dept 000						988.60	
Dept 275 GENERAL							
592-275-961.000	01/31/18	CITY OF MANISTEE GENERAL FUN	UTILITY OWNERSHIP FEE	01/31/2018	02/06/18	16,646.67	176
592-275-964.000	02/05/18	SPRINT	REFUND OF WATER TOWER RENTAL OVERP	201802 REFUND	02/20/18	37,789.42	45525
Total For Dept 275 GENERAL						54,436.09	
Dept 541 ADMINISTRATION							
592-541-752.000	01/21/18	LORI HANSEN	OFFICE CLEANING	782315	02/06/18	75.00	45442
592-541-752.000	02/04/18	LORI HANSEN	OFFICE CLEANING	782316	02/20/18	75.00	45496
592-541-752.000	02/17/18	LORI HANSEN	OFFICE CLEANING	782317	02/20/18	75.00	45496
592-541-802.000	01/17/18	DICKINSON WRIGHT PLLC	MANISTEE TOWNSHIP SEWER AGREEMENT	1226068	02/06/18	19.00	179
592-541-803.000	01/31/18	CITY OF MANISTEE GENERAL FUN	ADMINISTRATION - WATER	01/31/2018	02/06/18	30,626.58	176
592-541-850.000	01/19/18	VERIZON WIRELESS	MONTHLY SERVICE	9800182881	02/11/18	257.20	45475
592-541-900.000	01/31/18	THE PIONEER GROUP	JAN 18 ADVERTISEMENTS	41100167 01/18	02/20/18	73.13	45466
Total For Dept 541 ADMINISTRATION						31,200.91	
Dept 542 WATER OPERATION							
592-542-721.000	01/17/18	MODEL COVERALL SERVICE, INC.	UNIFORM RENTAL	0723601	02/16/18	27.20	188
592-542-721.000	01/24/18	MODEL COVERALL SERVICE, INC.	UNIFORM RENTALS	0725013	02/23/18	27.20	188
592-542-721.000	01/31/18	MODEL COVERALL SERVICE, INC.	UNIFORM RENTAL	0726473	03/02/18	27.20	227
592-542-721.000	02/12/18	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2077938	02/20/18	18.48	45487
592-542-721.000	01/29/18	CONTINENTAL LINEN SERVICE	RENTAL UNIFORMS	S2060964	02/20/18	18.48	45487
592-542-721.000	02/05/18	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2072642	02/20/18	16.37	45487
592-542-721.000	01/03/18	SNYDER SHOE CORP	SAFETY BOOTS TAYLOR/ CLEATS	17130, 17758	02/02/18	155.00	45524
592-542-723.000	02/16/18	44 NORTH	RETIREE VSP + POLISKY COBRA	178254	02/20/18	29.50	45477
592-542-723.000	02/26/18	BCBS OF MICHIGAN	GRP#007016310 DIV 0005 006 008 COB	20180215	02/26/18	494.82	45533
592-542-723.000	02/26/18	DELTA DENTAL	RETIREE DENTAL/ COBRA - FEBRUARY	20180213	02/26/18	24.31	45534
592-542-752.000	01/16/18	ABSOLUTE SAFETY, INC.	SAFETY MEETING	COM/WWTP118	02/15/18	50.93	45421
592-542-752.000	12/22/17	MICHIGAN MUNICIPAL LEAGUE	CONSORTIUM DRIVER FEE	16404	02/06/18	219.54	45459
592-542-752.000	01/18/18	USA BLUE BOOK	VALVE/LAB	468092	02/17/18	57.30	45473
592-542-752.000	01/18/18	USA BLUE BOOK	VALVE/LAB	468092	02/17/18	38.89	45473
592-542-752.000	02/13/18	WAHR HARDWARE, INC.	STORAGE BAGS	B1807	03/15/18	3.79	242
592-542-752.000	02/15/18	WAHR HARDWARE, INC.	TEFLON TAPE	C140476	03/17/18	9.90	242
592-542-752.000	02/12/18	AUTO VALUE \ AUTO-WARES GROU	WIRE STRIPPER	256-972818	03/14/18	20.79	45480
592-542-752.000	02/01/18	CONTINENTAL LINEN SERVICE	PAPER TOWLS	232549	02/20/18	50.63	45487
592-542-752.000	01/04/18	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	423794-0	02/03/18	9.74	45500
592-542-753.000	02/02/18	HAVILAND PRODUCTS COMPANY IN	CL2 & FL2	266342	03/04/18	1,306.80	217
592-542-753.000	02/02/18	HAVILAND PRODUCTS COMPANY IN	CL2 & FL2	266342	03/04/18	1,192.50	217
592-542-753.000	02/02/18	HAVILAND PRODUCTS COMPANY IN	CL2 & FL2	266342	03/04/18	930.00	217
592-542-753.000	02/02/18	HAVILAND PRODUCTS COMPANY IN	CL2 & FL2	266342	03/04/18	90.00	217
592-542-753.000	02/02/18	HAVILAND PRODUCTS COMPANY IN	CL2 & FL2	266342	03/04/18	30.00	217
592-542-753.000	02/06/18	HAVILAND PRODUCTS COMPANY IN	CREDIT MEMO - DEPOSIT RETURN	266729	03/08/18	(815.00)	217

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Fund 592 WATER & SEWER UTILITY							
Dept 542 WATER OPERATION							
592-542-754.000	01/24/18	FERGUSON WATERWORKS #3386	WATER METERS	0039000	02/20/18	1,550.00	45492
592-542-754.000	01/24/18	FERGUSON WATERWORKS #3386	WATER METERS	0039000	02/20/18	1,075.00	45492
592-542-754.000	01/24/18	FERGUSON WATERWORKS #3386	WATER METERS	0039000	02/20/18	47.28	45492
592-542-754.000	01/24/18	FERGUSON WATERWORKS #3386	WATER METERS	0038893	02/20/18	1,572.00	45492
592-542-754.000	01/24/18	FERGUSON WATERWORKS #3386	WATER METERS	0038893	02/20/18	1,008.00	45492
592-542-770.000	02/06/18	BLARNEY CASTLE FLEET PROGRAM	JANUARY FUEL USAGE	BC177 2-6-18	02/27/18	330.00	206
592-542-801.000	01/09/18	SPICER GROUP INC	WATER ASSET MANAGEMENT	189256	02/06/18	2,496.50	196
592-542-824.000	02/05/18	WAHR HARDWARE, INC.	FREIGHT	C139793	03/07/18	11.28	242
592-542-824.000	02/07/18	WAHR HARDWARE, INC.	FREIGHT	C139945	03/09/18	11.47	242
592-542-824.000	02/13/18	WAHR HARDWARE, INC.	FREIGHT	C140370	03/15/18	82.92	242
592-542-824.000	02/02/18	KENT COUNTY HEALTH DEPARTMEN	WATER SAMPLING	EH013118-3921	03/04/18	144.00	45503
592-542-915.000	01/01/18	AMERICAN WATER WORKS ASSOC.	MEMBERSHIP 4/1/18-3/31/19	7001460741	02/06/18	83.00	45426
592-542-920.000	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	541.03	45433
592-542-920.000	01/31/18	CONSUMERS ENERGY	ELECTRIC USAGE	JANUARY 2018	02/25/18	6,232.15	45486
592-542-930.000	01/17/18	AUTO VALUE \ AUTO-WARES GROU	WELL 8	256-970738	02/16/18	209.00	45427
592-542-930.000	01/18/18	AUTO VALUE \ AUTO-WARES GROU	CREDIT MEMO - 12V 1080 CCA RETURN	256-970788	02/17/18	(48.00)	45427
592-542-931.000	01/11/18	GREAT LAKES MATERIALS	GRAVEL	8056101	02/06/18	440.02	182
592-542-931.000	01/26/18	WAHR HARDWARE, INC.	REPAIR TO SAMPLE POINT	C139183	02/25/18	15.42	199
592-542-931.000	01/18/18	USA BLUE BOOK	VALVE/LAB	468092	02/17/18	137.00	45473
592-542-931.000	01/31/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 158	256-971896	03/02/18	30.39	45480
592-542-931.000	01/26/18	USA BLUE BOOK	REPAIR KIT	476273	02/25/18	224.41	45527
592-542-932.000	01/19/18	PRAXAIR DISTRIBUTION INC	TRUCK 158	80915601	02/06/18	115.58	190
592-542-932.000	01/18/18	AIS CONSTRUCTION EQUIPMENT	TRUCK 158	T43885	02/06/18	76.65	45422
592-542-932.000	01/18/18	AIS CONSTRUCTION EQUIPMENT	TRUCK 158	T43885	02/06/18	17.76	45422
592-542-932.000	01/31/18	AUTO VALUE \ AUTO-WARES GROU	BACKHOE 158	256-971895	03/02/18	12.92	45427
592-542-932.000	01/11/18	AIS CONSTRUCTION EQUIPMENT	FROST TOOTH, PIN FASTENER, SHIPPIN	T43315	02/20/18	161.43	5
592-542-957.000	01/31/18	CITY OF MANISTEE COMMON ACCT	EQUIPMENT RENTAL - MOTOR POOL	01/31/2018	02/06/18	3,094.33	175
Total For Dept 542 WATER OPERATION						23,705.91	
Dept 543 SEWER - WWTP							
592-543-721.000	01/24/18	MODEL COVERALL SERVICE, INC.	UNIFORMS	0725016	02/23/18	41.99	188
592-543-721.000	01/17/18	MODEL COVERALL SERVICE, INC.	UNIFORMS	0723604	02/16/18	41.99	188
592-543-721.000	01/31/18	MODEL COVERALL SERVICE, INC.	UNIFORMS	0726476	03/02/18	41.99	227
592-543-723.000	02/16/18	44 NORTH	RETIREE VSP + POLISKY COBRA	178254	02/20/18	29.50	45477
592-543-723.000	02/26/18	BCBS OF MICHIGAN	GRP#007016310 DIV 0005 006 008 COB	20180215	02/26/18	244.82	45533
592-543-723.000	02/26/18	DELTA DENTAL	RETIREE DENTAL/ COBRA - FEBRUARY	20180213	02/26/18	24.31	45534
592-543-752.000	01/16/18	ABSOLUTE SAFETY, INC.	SAFETY MEETING	COM/WWTP118	02/15/18	50.94	45421
592-543-752.000	01/02/18	AUTO VALUE \ AUTO-WARES GROU	OPERATING SUPPLIES	256-969272	02/01/18	40.45	45427
592-543-752.000	01/24/18	AUTO VALUE \ AUTO-WARES GROU	OPERATING SUPPLIES	256-971422	02/23/18	2.59	45427
592-543-752.000	01/23/18	GRAINGER	OPERATING SUPPLIES	9677645013	02/22/18	59.63	45440
592-543-752.000	01/23/18	GRAINGER	OPERATING SUPPLIES	9677645013	02/22/18	46.25	45440
592-543-752.000	01/23/18	GRAINGER	OPERATING SUPPLIES	9677062276	02/22/18	33.16	45440
592-543-752.000	01/12/18	JACKPINE BUSINESS CENTERS	OPERATING SUPPLIES	424171-0	02/11/18	1.89	45444
592-543-752.000	12/22/17	MICHIGAN MUNICIPAL LEAGUE	CONSORTIUM DRIVER FEE	16404	02/06/18	219.54	45459
592-543-752.000	01/15/18	USA BLUE BOOK	OPERATING SUPPLIES	464484	02/14/18	151.81	45473
592-543-752.000	01/29/18	AUTO VALUE \ AUTO-WARES GROU	OPERATING SUPPLIES	256-971719	02/28/18	14.08	45480
592-543-752.000	01/29/18	AUTO VALUE \ AUTO-WARES GROU	OPERATING SUPPLIES	256-971721	02/28/18	54.59	45480
592-543-752.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	5.99	45519
592-543-753.000	01/18/18	WEBB CHEMICAL SERVICE CORP.	CHEMICALS	469410	02/17/18	4,130.88	200
592-543-770.000	02/06/18	BLARNEY CASTLE FLEET PROGRAM	JANUARY FUEL USAGE	BC177 2-6-18	02/27/18	191.54	206
592-543-824.000	01/17/18	WAHR HARDWARE, INC.	OPERATING SUPPLIES	C138538	02/16/18	71.61	199
592-543-824.000	01/30/18	PACE ANALYTICAL SERVICES, LL	LAB SERVICES	1846205213	02/20/18	300.00	45516
592-543-913.000	01/29/18	RICK MOHR	MEAL REIMBURSEMENT - WASTEWATER AD	20180129 MOHR	02/06/18	27.50	192

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 592 WATER & SEWER UTILITY							
Dept 543 SEWER - WWTP							
592-543-913.000	01/23/18	MICHIGAN RURAL WATER ASSOC.	CONFERENCE REGISTRATION	201803 MOHR	02/06/18	290.00	45460
592-543-913.000	01/17/18	MWEA	TRAINING - HUNT/ SZPLIET	E20928	02/06/18	220.00	45462
592-543-913.000	01/17/18	MWEA	TRAINING - R. MOHR	E20927	02/06/18	110.00	45462
592-543-913.000	02/15/18	GABE WALKER	REIMBURSEMENT LUNCH - PUMP INSPECT	20180215	02/20/18	8.50	216
592-543-913.000	02/08/18	RANDY HUNT	REIMBURSEMENT BREAKFAST - JOINT EX	20180208 HUNT	02/20/18	8.50	219
592-543-913.000	02/08/18	RICK MOHR	REIMBURSEMENT - LUNCH	20180208 MOHR	02/20/18	8.50	231
592-543-913.000	02/15/18	RICK MOHR	REIMBURSEMENT LUNCH - PUMP INSPECT	20180215	02/20/18	8.50	231
592-543-913.000	02/07/18	JEFF SZPLIET	REIMBURSEMENT - TRAVEL EXPENSE JOI	20180207	02/20/18	27.00	45502
592-543-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	135.66	45519
592-543-913.000	01/30/18	PNC BANK	JANUARY CREDIT CARD CHARGES	20180130	02/24/18	157.50	45519
592-543-920.000	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	1,693.04	45433
592-543-920.000	01/31/18	CONSUMERS ENERGY	ELECTRIC USAGE	JANUARY 2018	02/25/18	10,089.33	45486
592-543-921.000	02/13/18	DTE ENERGY	GAS USAGE - 15 9TH ST.	1/9-2/7/18 WWTP	03/15/18	2,016.26	45491
592-543-930.000	01/18/18	GILL-ROYS HARDWARE	LIFT STATION MAINT	1801-636208	02/06/18	13.99	45439
592-543-931.000	01/23/18	I.T. RIGHT INC	REPLACE MICOTIK PO WWTP	20154351	02/06/18	251.99	183
592-543-931.000	01/08/18	ALLIED MECHANICAL SERVICES I	REPAIR AND MAINTENANCE	7406	02/06/18	780.00	45424
592-543-932.000	01/16/18	AUTO VALUE \ AUTO-WARES GROU	OPERATING SUPPLIES	256-970622	02/15/18	13.02	45427
592-543-932.000	01/18/18	AUTO VALUE \ AUTO-WARES GROU	VEHICLE REPAIRS	256-970851	02/17/18	247.99	45427
592-543-932.000	01/25/18	BRIAN'S AUTO PARTS, INC.	VEHICLE REPAIRS	55103	02/06/18	558.24	45430
592-543-932.000	01/24/18	BRIAN'S AUTO PARTS, INC.	VEHICLE REPAIRS	55115	02/06/18	1,404.37	45430
592-543-932.000	01/31/18	BRIAN'S AUTO PARTS, INC.	VEHICLE REPAIR	55151	02/20/18	82.86	45483
592-543-957.000	01/31/18	CITY OF MANISTEE COMMON ACCT	EQUIPMENT RENTAL - MOTOR POOL	01/31/2018	02/06/18	3,094.34	175
Total For Dept 543 SEWER - WWTP						27,046.64	
Dept 544 SEWER COLLECTION (STREETS)							
592-544-721.000	01/17/18	MODEL COVERALL SERVICE, INC.	UNIFORM RENTAL	0723600	02/16/18	18.79	188
592-544-721.000	01/24/18	MODEL COVERALL SERVICE, INC.	UNIFORM RENTAL	0725012	02/23/18	18.79	188
592-544-721.000	01/31/18	MODEL COVERALL SERVICE, INC.	UNIFORM RENTAL	0726472	03/02/18	18.79	227
592-544-721.000	02/12/18	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2077938	02/20/18	11.24	45487
592-544-721.000	01/29/18	CONTINENTAL LINEN SERVICE	RENTAL UNIFORMS	S2060964	02/20/18	11.24	45487
592-544-721.000	02/05/18	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2072642	02/20/18	11.24	45487
592-544-752.000	12/22/17	MICHIGAN MUNICIPAL LEAGUE	CONSORTIUM DRIVER FEE	16404	02/06/18	146.37	45459
592-544-932.000	01/30/18	AUTO VALUE \ AUTO-WARES GROU	TRUCK 125	256-971852	03/01/18	6.51	45427
592-544-957.000	01/31/18	CITY OF MANISTEE COMMON ACCT	EQUIPMENT RENTAL - MOTOR POOL	01/31/2018	02/06/18	3,094.33	175
Total For Dept 544 SEWER COLLECTION (STREETS)						3,337.30	
Dept 905 DEBT SERVICE							
592-905-960.000	02/09/18	BANK OF NEW YORK MELLON	PAYING AGENT FEE MANIST-15 WATER/	252-2085010	02/20/18	750.00	45481
Total For Dept 905 DEBT SERVICE						750.00	
Total For Fund 592 WATER & SEWER UTILITY						141,465.45	
Fund 594 MARINA FUND							
Dept 000							
594-000-880.000	10/16/17	MANISTEE CO VISITORS BUREAU	2018 VISITOR GUIDE AD	5255	11/15/17	425.00	45509
594-000-918.000	01/25/18	CITY OF MANISTEE WATER &	WATER AND SEWER USAGE 12/16/17-1/1	20180125 W/S	01/12/18	128.75	177
594-000-920.000	01/28/18	CONSUMERS ENERGY	ELECTRIC USAGE	JAN 18 USAGE	02/22/18	682.57	45433
594-000-921.000	02/13/18	DTE ENERGY	GAS USAGE - 480 RIVER ST	1/9-2/7/18 MARI	03/15/18	496.78	45491
Total For Dept 000						1,733.10	
Total For Fund 594 MARINA FUND						1,733.10	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 703 CURRENT TAX COLLECTION							
Dept 000							
703-000-215.000	02/06/18	DOWNTOWN DEVELOPMENT	2017 WINTER TAX DISTRIBUTION 4	20180206 WINDDA	03/08/18	2,741.17	45434
703-000-215.000	02/06/18	DOWNTOWN DEVELOPMENT	2017 SUMMER TAX DISTRIBUTION 13	20180206 SUM DD	03/08/18	1,587.11	45434
703-000-215.000	02/21/18	DOWNTOWN DEVELOPMENT	2017 SUMMER TAX DISTRIBUTION 14 -	20180221 SUM DD	03/23/18	1,071.92	45490
703-000-215.000	02/21/18	DOWNTOWN DEVELOPMENT	2017 WINTER TAX DISTRIBUTION 5 - D	20180221 WIN DD	03/23/18	9,191.82	45490
703-000-221.000	02/06/18	CITY OF MANISTEE GENERAL FUN	2017 SUMMER TAX DISTRIBUTION 13 -	20180206 SUM OP	02/06/18	13,851.62	176
703-000-221.000	02/21/18	CITY OF MANISTEE GENERAL FUN	2017 SUMMER TAX DISTRIBUTION 14 -	20180221 SUM OP	02/21/18	11,413.96	209
703-000-221.001	02/06/18	CITY OF MANISTEE COMMON ACCT	2017 SUMMER TAX DISTRIBUTION - REF	20180206 REFUSE	02/06/18	896.86	175
703-000-221.001	01/03/18	CITY OF MANISTEE COMMON ACCT	2017 SUMMER TAX DISTRIBUTION 12 -	SUM TX DIST 12	02/06/18	151.43	175
703-000-221.001	02/21/18	CITY OF MANISTEE COMMON ACCT	2017 SUMMER TAX DISTRIBUTION 14 -R	20180221 SUM RE	02/21/18	738.96	208
703-000-221.002	02/06/18	CITY OF MANISTEE GENERAL FUN	2017 WINTER TAX DITRIBUTION 4 - AD	20180206 WIN AD	02/06/18	3,417.64	176
703-000-221.002	02/06/18	CITY OF MANISTEE GENERAL FUN	2017 SUMMER TAX DISTRIBUTION 13 -	20180206 ADMIN	02/06/18	282.79	176
703-000-221.002	02/21/18	CITY OF MANISTEE GENERAL FUN	2018 WINTER TAX DISTRIBUTION 5 - G	20180221 WIN GE	02/21/18	6,805.32	209
703-000-221.002	02/21/18	CITY OF MANISTEE GENERAL FUN	2017 SUMMER TAX DISTRIBUTION 14 -	20180221 SUM AD	02/21/18	231.02	209
703-000-221.003	02/06/18	CITY OF MANISTEE GENERAL FUN	2017 SUMMER TAX DISTRIBUTION 13 -	20180206 SUM PE	02/06/18	1,070.70	176
703-000-221.003	02/21/18	CITY OF MANISTEE GENERAL FUN	2017 SUMMER TAX DISTRIBUTION - PEN	20180221 SUM PE	02/21/18	759.85	209
703-000-221.004	02/21/18	CITY OF MANISTEE WATER &	2017 SUMMER TAX DISTRIBUTION 14 -	20180221 DLQ WT	02/21/18	12.77	210
703-000-221.005	02/21/18	CITY OF MANISTEE COMMON ACCT	2017 SUMMER TAX DISTRIBUTION 14 -	20170221 DLQ RE	02/21/18	8.32	208
703-000-221.010	02/06/18	CITY OF MANISTEE COMMON ACCT	2017 WINTER TAX DISTRIBUTION 4 - B	20180206WIN BRA	02/06/18	4,095.78	175
703-000-221.010	02/21/18	CITY OF MANISTEE COMMON ACCT	2018 WINTER TAX DISTRBUTION 5 CITY	20180221 WIN BR	02/21/18	863.25	208
703-000-222.000	02/06/18	MANISTEE COUNTY TREASURER	2017 WINTER TAX DISTRIBUTION 4 - D	20160206 WIN CO	02/06/18	62,951.17	45453
703-000-222.000	02/06/18	MANISTEE COUNTY TREASURER	2017 SUMMER TAX DISTRIBUTION 13 -	20180206 SUM CO	02/06/18	4,289.26	45453
703-000-222.000	02/21/18	MANISTEE COUNTY TREASURER	2017 WINTER TAX DISTRIBUTION 5 - D	20180221 WIN CO	02/21/18	124,032.43	45510
703-000-222.000	02/21/18	MANISTEE COUNTY TREASURER	2017 SUMMER TAX DISTRIBUTION 14 -	20180221 SUM OP	02/21/18	3,534.42	45510
703-000-222.010	02/06/18	MANISTEE COUNTY TREASURER	2017 WINTER TAX DISTRIBUTION 4 - B	20180206 BRA	02/06/18	1,407.23	45453
703-000-222.010	02/21/18	MANISTEE COUNTY TREASURER	2017 WINTER TAX DISTRIBUTION 5 - C	20180221 WIN CO	02/21/18	1,874.25	45510
703-000-225.000	02/06/18	MANISTEE AREA PUBLIC SCHOOLS	2017 WINTER TAX DISTRIBUTION 4 - M	20180206 MAPS O	03/08/18	223,661.65	45451
703-000-225.000	02/21/18	MANISTEE AREA PUBLIC SCHOOLS	2017 WINTER TAX DISTRIBUTION 5 - S	20180221 WIN MA	03/23/18	444,239.44	45506
703-000-225.001	02/06/18	MANISTEE AREA PUBLIC SCHOOLS	2017 WINTER TAX DISTRIBUTION 4 - M	20180206 MAPS D	03/08/18	46,546.26	45451
703-000-225.001	02/21/18	MANISTEE AREA PUBLIC SCHOOLS	2017 WINTER TAX DISTRIBUTION 5 - S	20180221 WIN DE	03/23/18	101,331.94	45506
703-000-228.001	02/06/18	MANISTEE COUNTY TREASURER	2017 SUMMER TAX DISTRIBUTION 13 -	20180206 SUM CO	02/06/18	5,025.53	45453
703-000-228.001	02/21/18	MANISTEE COUNTY TREASURER	2017 SUMMER TAX DISTRIBUTION 14 -	20180221 SUM SE	02/21/18	4,089.64	45510
703-000-234.000	02/06/18	MANISTEE INTERMEDIATE SCHOOL	2017 SUMMER TAX DISTRIBUTION 13	20180206 SUM IS	03/08/18	1,926.40	45455
703-000-234.000	02/21/18	MANISTEE INTERMEDIATE SCHOOL	2017 SUMMER TAX DISTRIBUTION 14	20180221 SUM IS	03/23/18	1,567.62	45512
703-000-235.000	02/06/18	WEST SHORE COMMUNITY COLLEGE	2017 SUMMER TAX DISTRIBUTION 13	20180206 SUM WS	03/08/18	2,410.34	45476
703-000-235.000	02/21/18	WEST SHORE COMMUNITY COLLEGE	2017 SUMMER TAX DISTRIBUTION 14	20180221 SUM WS	03/23/18	1,986.14	45532
703-000-275.000	01/29/18	SAIGEON DORA	2017 Win Tax Refund 51-274-716-05	01/29/2018	02/06/18	36.13	45467
703-000-275.000	02/22/18	KYSER KYLE & HEATHER	2017 Sum Tax Refund 51-254-102-00	02/22/2018	03/01/18	27.22	45504
703-000-275.000	02/20/18	PENFOLD KATHRYN JOAN TRUST	2017 Win Tax Refund 51-574-728-05	02/20/2018	02/27/18	866.93	45517
703-000-275.000	02/21/18	VANDERVLIST KENNETH & KATHER	2017 Win Tax Refund 51-748-741-11	02/21/2018	02/28/18	19.58	45529
Total For Dept 000						1,091,015.87	
Total For Fund 703 CURRENT TAX COLLECTION						1,091,015.87	

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
			Fund Totals:				
			Fund 101 GENERAL FUND			166,178.25	
			Fund 202 MAJOR STREET FUND			49,158.99	
			Fund 203 LOCAL STREET FUND			23,982.19	
			Fund 226 CITY REFUSE FUND			38,155.32	
			Fund 272 PEG COMMISSION			833.33	
			Fund 275 GRANT MANAGEMENT FUND			1,804.16	
			Fund 297 RAMSDELL REGIONAL CENTER/AR			27,528.96	
			Fund 501 BOAT LAUNCH FUND			538.90	
			Fund 592 WATER & SEWER UTILITY			141,465.45	
			Fund 594 MARINA FUND			1,733.10	
			Fund 703 CURRENT TAX COLLECTION			1,091,015.87	
			Total For All Funds:			<hr/>	
						1,542,394.52	



Memorandum

To: Thad Taylor
City Manager

FROM: Denise Blakeslee
Planning & Zoning Director 

DATE: February 27, 2018

RE: Sale of surplus City Property

Denise Blakeslee
Planning & Zoning Director
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Thad, in January a notice was placed in the News Advocate, posted on the web page, on Facebook and at City hall for the sale of the five City owned properties that were identified as surplus. Also adjoining property owners were sent a copy of the bid packets.

Bids were due on February 16, 2018 at 4 pm and bids. The properties are sold AS IS by a Quit Claim Deed. No tax proration, survey or title work will be included in the sale. The City Attorney has prepared Purchase Agreement and an agenda items has been prepared for City Councils consideration.

Parcel 051-764-711-01 minimum bid \$2,000 one bid received
 *Lani Rozga \$2,020

* Recommended Bid

PURCHASE AGREEMENT

THIS AGREEMENT entered into on the dates shown below, by and between Lani Rozga, a woman, hereinafter referred to as the "Purchaser"; and the City of Manistee, a Michigan municipal corporation, hereinafter referred to as the "Seller".

WITNESSETH:

WHEREAS, the Seller desires to sell and the Purchaser desires to purchase the following described real estate situate in the City of Manistee, County of Manistee, and State of Michigan, and further described as:

Maxwelltown Lot 1, Block 11, the Southwest (SW) corner of Manistee
and 15th Streets
Parcel No. 51-51-764-711-01

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable considerations, the receipt of which is hereby acknowledged, the Purchaser hereby agrees to purchase and the Seller hereby agrees to sell the above described real estate according to the following terms:

1. The Total Purchase Price for the real estate shall be \$2,020.00 and payable by certified funds at the time of closing.
2. Closing shall take place on or before April 15, 2018.
3. Conveyance of title to the aforesaid real estate shall be made by Quit Claim Deed, subject to reservations, restrictions, easements and leases of record.
4. The property is currently not on the tax roll so there shall be no proration of real estate taxes. All other costs incident to transferring title and/or closing this sale shall be paid as follows:
 - a) Seller shall pay for:
 - i) preparation of the Quit Claim Deed;
 - ii) transfer taxes;
 - iii) Sellers' attorney.
 - b) Purchaser shall pay for:
 - i) recording fees;
 - ii) Purchaser' attorney.
5. It is agreed that time shall be of the essence in this contract.

3. Possession shall be given at the date of closing.
6. It is understood and agreed that the aforementioned real estate has been inspected by the Purchaser to the extent desired and that there are no express or implied representations by the Seller, and the property is being sold in an "AS IS" condition.
7. Risk of loss shall remain with Seller until closing.
8. Purchaser acknowledges that this agreement has been prepared by Mika Meyers, PLC law firm, for and on behalf of the Seller. Purchaser further acknowledges having been given an opportunity to have this Purchase Agreement reviewed by counsel of their choosing prior to signing the same.
9. This Agreement constitutes the entire understanding between the parties and there are no oral agreements and/or representations and this Agreement may not be modified except by another suitable instrument in writing signed by the parties hereto.
10. This Agreement shall be construed in accordance with the laws of the state of Michigan.
11. The above terms and conditions shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors and assigns of the respective parties.
12. When applicable, pronouns and relative words shall be read as plural, feminine or neuter.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the dates indicated below.

Purchaser signs this Agreement on 2/26, 2018.

IN THE PRESENCE OF:

Lana Whigoh-Sievert

Lani Rozga
Lani Rozga, Purchaser

Sandra Chandler

Seller signs this Agreement on _____, 2018.

IN THE PRESENCE OF:

James Smith
Mayor, City of Manistee, Seller

Heather Pefley
City Clerk, City of Manistee, Seller

Prepared by:
Mika Meyers, PLC
By: George V. Saylor, III
Attorneys at Law
414 Water Street
Manistee, MI 49660
(231) 723-8333



BID TABULATION

PROJECT: Sale of Surplus Property - 51-764-711-01

BID DATE: February 16, 2018 4:00 p.m.

CONTRACTOR NAME	BID BOND	INSURANCE	BASE BID	ALT. NO.	ALT. NO	ALT. NO	COMMENTS
Lani Rozga			2020.00				

DEPARTMENT ORIGINATION: City Manager

SIGNATURES: Heather D'Elly
Demetrius S. ...

City of Manistee
City Clerk
70 Maple Street
Manistee, MI 49660

The undersigned hereby submits a bid for surplus city owned property described as:

Parcel 51-764-711-01
Zoned R-3 60 X 120 +/-
No Access to property

Tax Roll Description: MAXWELLTOWN LOT 1 BLOCK 11 SW COR MANISTEE + 15TH STS

Minimum Bid: \$2,000

Deadline for submission of bids 4:00 pm, February 16, 2018

Name	LANE ROZGA
Address	7654 REVERSE OF DR, MANISTEE
Phone Number	231-723-8676
Cell Phone Number	231-723-8673
Email Address	loislani@sbcglobal.net

\$ <u>2,020.00</u>	Bid amount
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Bid are to be placed in a sealed envelope marked "Bid for Surplus Property" and must be received by the office of the City Clerk, 70 Maple Street, Manistee, Michigan 49660 no later than 4:00 p.m. February 16, 2018.

The City of Manistee has the right to refuse or accept any bid that does not meet the tentative asking price. In the event that there are two bids for the same amount are received, the bid process will begin again until a single highest bid is obtained.

This property is sold as is by a Quit Claim Deed. No survey or title work will be included in the sale.

NOTICE OF SALE OF SURPLUS PROPERTY
City of Manistee

The City of Manistee is accepting bids for the sale of surplus property. Bids will be accepted for the following properties located within the City of Manistee and Filer Township.

Parcel #51-146-707-12 - minimum bid \$2,000

Parcel #51-349-712-02 - minimum bid \$1,000

Parcel #51-364-712-01 - minimum bid \$3,500

Parcel #51-764-711-01 - minimum bid \$2,000

Parcel #06-424-702-05 - minimum bid \$3,800 (Filer Township)

Bid packets including property details are available at the City Clerk's Office, 70 Maple Street, Manistee, MI 49660 and on the City Web Page www.manisteemi.gov

Sealed bids shall be delivered to the office of the City Clerk, 70 Maple Street, Manistee, MI 49660 by 4:00 pm February 16, 2018. The envelope shall be marked "Surplus property bid". The City of Manistee reserves the right to accept or reject any or all bids.

Thad Taylor
City Manager



Sale of Surplus Property Bid Packet

Parcel 51-764-711-01
Zoned R-3 60 X 120 +/-
No Access to property

Tax Roll Description: MAXWELLTOWN LOT 1 BLOCK 11 SW COR MANISTEE + 15TH STS

Minimum Bid: \$2,000

Deadline for submission of bids 4:00 pm, February 16, 2018



**City of Manistee
City Clerk
70 Maple Street
Manistee, MI 49660**

The undersigned hereby submits a bid for surplus city owned property described as:

Parcel 51-764-711-01
Zoned R-3 60 X 120 +/-
No Access to property

Tax Roll Description: MAXWELLTOWN LOT 1 BLOCK 11 SW COR MANISTEE + 15TH STS

Minimum Bid: \$2,000

Deadline for submission of bids 4:00 pm, February 16, 2018

Name	
Address	
Phone Number	
Cell Phone Number	
Email Address	

\$ _____	Bid amount
----------	-------------------

Bid are to be placed in a sealed envelope marked "Bid for Surplus Property" and must be received by the office of the City Clerk, 70 Maple Street, Manistee, Michigan 49660 no later than 4:00 p.m. February 16, 2018.

The City of Manistee has the right to refuse or accept any bid that does not meet the tentative asking price. In the event that there are two bids for the same amount are received, the bid process will begin again until a single highest bid is obtained.

This property is sold as is by a Quit Claim Deed. No survey or title work will be included in the sale.



Memorandum

To: Thad Taylor
City Manager

FROM: Denise Blakeslee
Planning & Zoning Director 

DATE: March 15, 2018

RE: Sale of surplus City Property
Parcel 51-260-703-15 vacant lot on Monroe Street

Denise Blakeslee
Planning & Zoning Director
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Thad, On March 6, 2018 City Council selected Coldwell Banker ALM Realty to market surplus City owned property for sale. An offer to purchase one of the city owned parcels on Monroe Street (parcel 51-260-703-15) has been received from Dawn Thomas for a price of \$107,000.

The City Attorney has reviewed the purchase agreement and changes were made to the purchase agreement that have been accepted by Ms. Thomas and it is ready to be presented to City Council for their consideration. A council request form has been prepared for this item to be placed on the March 19, 2018 Council Meeting.

WEST MICHIGAN REGIONAL PURCHASE AGREEMENT

DATE: March 9, 2018 (time) MLS # 18030134

SELLING OFFICE: Lighthouse Realty BROKER LIC #: _____ REALTOR PHONE: (231) 398-3800

LISTING OFFICE: Coldwell Banker A.L.M. REALTOR® PHONE: (231) 723-3555

1. **Effective Date:** This Agreement is effective on the date of Seller's acceptance of Buyer's offer or Buyer's acceptance of any counteroffer, as the case may be, and this date shall hereafter be referred to as the "Effective Date". Further, any reference to "days" in this Agreement refers to calendar days. The first calendar day begins at 12:01 a.m. on the day after the Effective Date. Any reference to "time" refers to local time.

2. **Agency Disclosure:** The Undersigned Buyer and Seller each acknowledge that they have read and signed the Disclosure Regarding Real Estate Agency Relationships. The selling licensee is acting as (check one):

Agent/Subagent of the Seller Buyer's Agent Dual Agent (with written, informed consent of both Buyer and Seller)
 Transaction Coordinator
Primary Selling Agent Name Heathor Barkor Email: haathor@golighthouse Email: aalty.com Lic. # _____
Alternate Selling Agent Name _____ Email: _____ Lic. # _____

3. **Seller's Disclosure Statement:** (This paragraph applies to sales of one-to-four family residential units.)
 Buyer has received Seller's Disclosure Statement dated _____, subject to Seller's certification in the Certification of Previous Disclosure Statement Paragraph contained herein.
 Buyer has not received Seller's Disclosure Statement, and Buyer's obligations under this Contract are subject to Buyer's receipt of Seller's Disclosure Statement and acceptance of Seller's Disclosure Statement within 72 hours after receipt in the case of personal delivery or 120 hours in the case of delivery by mail. Exceptions: _____

4. **Lead-Based Paint Addendum:** Transactions involving homes built prior to 1978 require a written disclosure which is hereby attached and will be an integral part of this Agreement.

5. **Property Description:** Buyer hereby offers to buy the property located in the City Village Township of Manistee, Manistee County, Michigan, commonly known as Lot 1, Monroe St. St./Ave., 49660 Zip Code, with the following legal or tax description: Lengthy Local - free attached survey DT PP# 51-260-70315

The following paragraph applies only if the Premises include unplatted land:
Seller agrees to grant Buyer at closing the right to make (insert number) _____ division(s) under Section 108(2), (3), and (4) of the Michigan Land Division Act. (If no number is inserted, the right to make divisions under the sections referenced above stays with any remainder of the parent parcel retained by Seller. If a number is inserted, Seller retains all available divisions in excess of the number stated; however, Seller and/or REALTOR® do not warrant that the number of divisions stated is actually available.) If this sale will create a new division, Seller's obligations under this Agreement are contingent on Seller's receipt of municipal approval on or before _____ of the proposed division to create the Premises.

6. **Purchase Price:** Buyer offers to buy the Property for the sum of \$ 107,000.00 U.S. Dollars
One Hundred Seven Thousand D.T.

7. **Seller Concessions, if any:** NONE

8. **Terms:** The Terms of Purchase will be as indicated by "X" below; (Other unmarked terms of purchase do not apply.)
SOURCE OF FUNDS TO CLOSE: Buyer represents that the funds necessary to close this transaction on the terms specified below are currently available to Buyer in cash or an equally liquid equivalent.

If the Property's value stated in an appraisal obtained by Buyer or Buyer's lender is less than the Purchase Price, Buyer may within three (3) days: 1) renegotiate with the Seller, 2) terminate the transaction, in which case Buyer shall receive a refund of Buyer's Good-Faith Deposit, or 3) proceed to close the transaction at the agreed Purchase Price.

CASH. The full purchase price upon execution and delivery of Warranty Deed. Buyer agrees to provide Buyer Agent/Dual Agent verification of funds within five (5) days after the Effective Date, and consents to the disclosure of such information to Seller and/or Seller's Agent. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement.

NEW MORTGAGE. The full Purchase Price upon execution and delivery of Warranty Deed, contingent upon Buyer's ability to obtain a _____ type _____ (year) mortgage in the amount of _____ % of the Purchase Price bearing interest at a rate not to exceed _____ % per annum (rate at time of loan application), on or before the date the sale is to be closed. Buyer agrees to apply for a mortgage loan, and pay all fees and costs customarily charged by Buyer's lender to process the application, within _____ days after the Effective Date, not to impair the Buyers' credit after the date hereof, and to accept such loan if offered. Seller Buyer will agree to pay an amount not to exceed \$ _____, representing repairs required as a condition of financing. Buyer agrees does not agree to authorize Buyer's Agent/Dual Agent to obtain information from Buyer's lender regarding Buyer's financing, and consents to the disclosure of this information to Seller and/or Seller's Agent. Exceptions: _____

SELLER FINANCING (check one of the following): CONTRACT or PURCHASE MONEY MORTGAGE

In the case of seller financing, Buyer agrees to provide Seller with a credit report within 72 hours after the Effective Date. If the credit report is unacceptable to the Seller, the Seller shall have the right to terminate this offer within 48 hours of Seller's receipt, or if Buyer fails to provide said credit report to Seller within the time frame allotted, the Seller shall have the right to terminate this offer within 48 hours. Seller is advised to seek professional advice regarding the credit report.

\$ _____ upon execution and delivery of a _____ form (name or type of form and revision date), a copy of which is attached, wherein the balance of \$ _____ will be payable in monthly installments of \$ _____ or more including interest at _____ % per annum, interest to start on date of closing, and first payment to become due thirty (30) days after date of closing. The entire unpaid balance will become due and payable _____ months after closing. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement. Exceptions: _____

EQUITY (check one of the following): Formal Assumption or Informal Assumption
Upon execution and delivery of: Warranty Deed subject to existing mortgage OR Assignment of Vendor's Interest in Land Contract, Buyer to pay the difference (approximately \$ _____) between the Purchase Price above provided and the unpaid balance (approximately \$ _____) upon said mortgage or land contract, which Buyer agrees to assume and pay. Buyer agrees to reimburse Seller for accumulated funds held in escrow, if any, for payment of future taxes and insurance premiums, etc. Any appraisal required by Buyer shall be arranged and paid for by Buyer within ten (10) days after the Effective Date of this Agreement. Exceptions: _____

OTHER: _____

9. Contingencies: The Buyer's obligation to consummate this transaction (check one):

IS NOT CONTINGENT - Is not contingent upon the sale or exchange of any other property by Buyer.

IS CONTINGENT UPON CLOSING - Is contingent upon closing of a sale or exchange of Buyer's property located at: _____ on or before _____

A copy of Buyer's agreement to sell or exchange that property is being delivered to Seller along with this offer.

IS CONTINGENT UPON THE SALE AND CLOSING - Is contingent upon the execution of a binding agreement and the closing of a sale or exchange of Buyer's property located at _____ on or before _____.

Seller will have the right to continue to market Seller's Property until Buyer enters into a binding agreement to sell or exchange Buyer's property and delivers a copy thereof to Seller. During such marketing period, Seller may enter into a binding contract for sale to another purchaser on such price and terms as the Seller deems appropriate, and in such event this Agreement will automatically terminate and Buyer's deposit will be refunded. Exceptions: _____

10. Fixtures & Improvements: The following is not intended to be an all-inclusive list of items included with the Property. All improvements and appurtenances are included in the Purchase Price, if now in or on the Property, including the following: all buildings; landscaping; lighting fixtures and their shades and bulbs; ceiling fans; hardware for draperies and curtains; window shades and blinds; built-in kitchen appliances, including garbage disposal and drop-in ranges; wall to wall carpeting, if attached; all attached mirrors; all attached TV mounting brackets; all attached shelving; attached work benches; stationary laundry tubs; water softener (unless rented); water heater; incinerator; sump pump; water pump and pressure tank; heating and air conditioning equipment (window units excluded); attached humidifiers; heating units, including add-on heating stoves and heating stoves connected by flue pipe; fireplace screens, inserts, and grates; fireplace doors, if attached; liquid heating and cooking fuel tanks if owned by Seller; TV antenna and complete rotor equipment; satellite dish and necessary accessories and complete rotor equipment; all support equipment for inground pools; screens and storm windows and doors; awnings; installed basketball backboard, pole and goal; mailbox; flagpole(s); fencing, invisible inground fencing and all related equipment, including collars; detached storage buildings; underground sprinkling, including the pump; installed outdoor grills; all plantings and bulbs; garage door opener and control(s); and any and all items and fixtures permanently affixed to the Property; and also includes:

but does not include:

Lot 1, _____ Monroe St., Lansing, 48960

Subject Property Address/Description

03/09/2010

Date

Time

© Copyright, West Michigan REALTOR® Association
Revision Date 3/17



Buyer's Initials



S. I.

11. Heating and Cooking Fuels: Liquid heating and cooking fuels in tanks are included in the sale and will transfer to Buyer at time of possession unless usage is metered (in which case it is not included in the sale). Sellers are responsible for maintaining heating and cooking liquid fuels at an operational level and shall not permit fuels to fall below 10% in the tank(s) at the time of possession, except that the tank(s) may be empty only if now empty. Further, the seller is precluded from removing fuel from tank(s) other than what is expended through normal use. Exceptions:

12. Assessments (choose one):

If the Property is subject to any assessments

- Seller shall pay the entire balance of any such assessments that are due and payable on or before the day of closing (regardless of any installment arrangements), except for any fees that are required to connect to public utilities.
- Seller shall pay all installments of such assessments that become due and payable on or before day of closing. Buyer shall assume and pay all other installments of such assessments.

13. Property Taxes: Seller will be responsible for any taxes billed prior to those addressed below. Buyer will be responsible for all taxes billed after those addressed below.

Buyer is also advised that the state equalized value of the Property, principal residence exemption information and other real property tax information is available from the appropriate local assessor's office. Buyer should not assume that buyer's future tax bills on the Property will be the same as the seller's present tax bills. Under Michigan law, real property tax obligations can change significantly when property is transferred.

No proration. (Choose one):

- Buyer Seller will pay taxes billed summer _____ (year);
- Buyer Seller will pay taxes billed winter _____ (year);

not on 2018 tax roll D.T.

n/a D.T.

Calendar Year Proration (all taxes billed or to be billed in the year of the closing). Calendar year tax levies will be estimated, if necessary, using the taxable value and the millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying for January 1 through the day before closing.

Fiscal Year Proration - Taxes will be prorated as though they are paid in (choose one): advance. arrears. Fiscal Year will be assumed to cover a 12 month period from date billed, and taxes will be prorated to the date of closing. Fiscal year tax levies will be estimated, if necessary, using the taxable value and millage rate(s) in effect on the day of closing, broken down to a per diem tax payment and prorated to the date of closing with Seller paying through the day before closing.

Exceptions:

14. Well/Septic: Within ten (10) days after the Effective Date, the Seller will arrange and pay for a qualified inspector who will perform an inspection that meets the county's protocol for evaluation on the primary well used for human consumption and septic systems in use on the Property. Seller shall follow any county rules regarding pumping of tanks. If any report discloses an unsatisfactory condition or doesn't meet county standards that are a condition of sale, Buyer may, within three (3) days after Buyer has received the report, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's good-faith deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the well/septic as-is. Seller will respond in writing within three (3) days to Buyer's request. If Seller fails to respond or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and receive a refund of any applicable good-faith deposit. If Buyer fails to terminate the contract, Buyer will proceed to closing according to the terms and conditions of this Agreement. Exceptions:

n/a City water & sewer available D.T.

15. Inspections & Investigations:

Inspections: Buyer, or someone selected by Buyer, has the right to inspect the buildings, premises, components and systems, at Buyer's expense. Any damage, misuse, abuse, or neglect of any portion of the Property or premises as a result of inspections will be Buyer's responsibility and expense. In the event of VA financing, Seller will pay for the inspection for termites and other wood destroying insects.

Investigations: It is the Buyer's responsibility to investigate (i) whether the Property complies with applicable codes and local ordinances and whether the Property is zoned for Buyer's intended use; and (ii) whether the Buyer can obtain a homeowner's insurance policy for the Property at price and terms acceptable to Buyer.

All Inspections and Investigations will be completed within ten (10) days after the Effective Date. If the results of Buyer's inspections and investigations are not acceptable to Buyer, Buyer may, within the above referenced period, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's good-faith deposit, or make a written proposal to Seller to correct unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the Property as-is. Seller may negotiate with Buyer or, by written notice to Buyer, accept Buyer's proposal or terminate this Agreement. If Seller fails to respond, or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and receive a return of any applicable good-faith deposit. If Buyer fails to terminate this Agreement said within three (3) days period, Buyer will be deemed to accept the inspections & investigations and will proceed to closing according to the terms and conditions of this Agreement.

Lot 1, ~~Monroe St.~~ Monroe St., Marquette, 49660

Subject Property Address/Description

03/09/2018

Date

Time

©Copyright, West Michigan REALTOR® Association
Revision Date 3/17

Produced With ZipForm® by ZipLogic 10070 Pheen Nix Road, Fraser, Michigan 48026 www.ziplogic.com

[Signature]

Buyer's Initials

Seller's Initials

LOT 1 AND 2

The Buyer has waived all right under this Inspections & Investigations paragraph.

16. **Municipal Compliances:** The Seller will arrange and pay for current certificates of occupancy, sidewalk compliance, and smoke detector ordinances, if applicable.

17. **Title Insurance:** Seller agrees to convey marketable title to the property subject to conditions, limitations, reservation of oil, gas and other mineral rights, existing zoning ordinances, and building and use restrictions and easements of record. An expanded coverage ALTA Homeowner's Policy of Title Insurance in the amount of the Purchase Price shall be ordered by Seller and furnished to Buyer at Seller's expense, and a commitment to issue a policy insuring marketable title vested in Buyer, including a real estate tax status report, will be made available to Buyer within ten (10) days after the Effective Date. If Buyer so chooses, or if an expanded policy is not applicable, then a standard ALTA Owners' Policy of Title Insurance shall be provided.

If Buyer objects to any conditions, Buyer may, within three (3) days of receipt of the Title Commitment, by written notice to Seller, either terminate this Agreement and receive a refund of Buyer's good-faith deposit, or make a written proposal to Seller to correct those unsatisfactory conditions. If Buyer fails to make a written proposal within the above referenced time period, then Buyer will be deemed to have accepted the Title Commitment as-is. Seller may negotiate with Buyer, or, by written notice to Buyer, accept Buyer's proposal or terminate this Agreement. If Seller fails to respond, or to arrive at a mutually agreeable resolution within three (3) days after Seller's receipt of Buyer's proposal, Buyer shall have three (3) days to provide written notice of termination of this Agreement and shall receive a refund of any applicable good-faith deposit. If Buyer fails to terminate this Agreement within said three (3) day period, Buyer will be deemed to accept the Title Commitment as-is and will proceed to closing according to the terms and conditions of this Agreement. Exceptions:

18. **Property Survey:** Broker advises that Buyer should have a survey performed to satisfy Buyer as to the boundaries of the Property and the location of improvements thereon.

- Buyer Seller (check one) shall obtain and pay for:
 - A boundary survey certified to Buyer with iron corner stakes and with improvements and easements located on a map of survey.
 - A surveyor's report or sketch (not a boundary survey) re-certified to Buyer showing the approximate location of improvements.
 - No survey.

When closing occurs, Buyer shall be deemed to have accepted the boundaries of the property and the location of such improvements thereon. Exceptions:

19. **Home Protection Plan:** Buyer and Seller have been informed that home protection plans may be available. Such plans may provide additional protection and benefit to the parties. Exceptions:

20. **Prorations:** Rent; association dues/fees, if any; insurance, if assigned; interest on any existing land contract, mortgage or lien assumed by Buyer; will all be adjusted to the date of closing.

20. **Closing:** If agreeable to both parties, the sale will be closed as soon as closing documents are ready, but not later than April 30, 2018. An additional period of fifteen (15) days will be allowed for closing to accommodate the correction of title defects or survey problems which can be readily corrected, delays in obtaining any lender required inspections/repairs. During this additional period, the closing will be held within 5 days after all parties have been notified that all necessary documents have been prepared. Buyer and Seller will each pay their title company closing fee, if applicable, except in the case of VA financing where the Seller will pay the entire closing fee. Exceptions:

22. **Possession:** Seller will maintain the property in its present condition until the completion of the closing of the sale. Possession to be delivered to Buyer, subject to rights of present tenants, if any.

At the completion of the closing of the sale.
 At _____ a.m. p.m. on the _____ day after completion of the closing of the sale, during which time Seller will have the privilege to occupy the property and hereby agrees to pay the Buyer \$ _____ as an occupancy fee for this period payable at closing, WITHOUT PRORATION. Payment shall be made in the form of cash or certified funds.
If Seller fails to deliver possession to Buyer on the agreed date, Seller shall become a tenant at sufferance and shall pay to Buyer as liquidated damages \$ _____ per day plus all of the Buyer's actual reasonable attorneys fees incurred in removing the Seller from the Property.

If Seller occupies the property after closing, Seller will pay all utilities during such occupancy. Buyer will maintain the structure and mechanical systems at the Property. However, any repairs or replacements necessitated by Seller's misuse, abuse, or neglect of any portion of the Property will be Seller's responsibility and expense.

Lot 1, ~~Monroe St.~~ Monroe St., Marquette, 49860

Subject Property Address/Description

03/09/2018

Date

Time



Buyer's Initials



Seller's Initials

On the agreed delivery date, Seller shall deliver the property free of trash and debris and in broom-clean condition, shall remove all personal property (unless otherwise stated in this or an additional written agreement), shall make arrangements for final payment on all utilities, and shall deliver all keys to Buyer. Exceptions:

23. **Good-Faith Deposit:** For valuable consideration, Buyer gives REALTOR® above named until 5PM (time) on 03/13/10, to obtain the written acceptance of this offer and agrees that this offer, when accepted by Seller, will constitute a binding agreement between Buyer and Seller and herewith deposits \$ 2,000.00 evidencing Buyer's good faith, to be held by Lighthouse Realty (Insert name of broker, title company, other) and to apply against the Purchase Price. If this offer is not accepted or if the sale is not closed due to a failure to satisfy a contingency for a reason other than the fault of Buyer, the good-faith deposit shall be refunded to Buyer. If the sale is not closed as provided in this Agreement, the Broker holding the deposit will notify Buyer and Seller, in writing, of Broker's intended disposition of the deposit. If the parties do not object to such disposition in writing within fifteen (15) days after the date of Broker's notice, they will be deemed to have agreed to Broker's proposed disposition; If a party objects and no mutually agreeable disposition can be negotiated, Broker may deposit the funds by Interpleader with a court of proper jurisdiction or await further actions by the parties. In the event of litigation involving the deposit, in whole or in part, either the Seller or the Buyer that is not the prevailing party, as determined by the court, will reimburse the other for reasonable attorneys' fees and expenses incurred in connection with the litigation, and will reimburse the Broker for any reasonable attorneys' fees and expenses incurred in connection with any Interpleader action instituted.

24. **Professional Advice:** Broker hereby advises Buyer and Seller to seek legal, tax, environmental and other appropriate professional advice relating to this transaction. Broker does not make any representations or warranties with respect to the advisability of, or the legal effect of this transaction. Buyer further acknowledges that REALTOR® above named in the Agreement hereby recommends to Buyer that an attorney be retained by Buyer to pass upon the marketability of the title and to ascertain that the required details of the sale are adhered to before the transaction is consummated. Buyer agrees that Buyer is not relying on any representation or statement made by Seller or any real estate salesperson (whether intentionally or negligently) regarding any aspect of the property or this sale transaction, except as may be expressly set forth in this Agreement, a written amendment to this Agreement, or a disclosure statement separately signed by the Seller.

25. **Disclosure of Information:** Buyer and Seller acknowledge and agree that the Purchase Price, terms, and other details with respect to this transaction (when closed) are not confidential, will be disclosed to REALTORS® who participate in the applicable Multiple Listing Service, and may otherwise be used and/or published by that Multiple Listing Service in the ordinary course of its business.

26. **Other Provisions:**

CONTINGENT BOTH LOTS BEING SOLD TO THIS BUYER

Excepting and reserving to seller all oil, Gas, mineral and hydrocarbon rights. DT.

27. **Mergers and Integrations:** This Agreement is the final expression of the complete agreement of the parties and there are no oral agreements existing between the parties relating to this transaction. This Agreement may be amended only in writing signed by the parties and attached to this Agreement.

28. **Fax or Electronic Distribution.** The parties agree that any signed copy of this Agreement transmitted by facsimile or other electronic means shall be competent evidence of its contents to the same effect as an original signed copy.

29. **Buyer's Acknowledgment:** Buyer hereby acknowledges receipt of a copy of this Agreement.

X Dawn Thomas Buyer
Dawn Thomas
Print name as you want it to appear on documents.

Buyer 1 Address _____

Buyer 1 Phone: (Res.) _____ (Bus.) _____

Buyer 2 Address _____

Buyer 2 Phone: (Res.) _____ (Bus.) _____

X _____ Buyer
Print name as you want it to appear on documents.

Lot 1, Nonzo St., Hanlotso, 49660 Date 03/09/2010 Time _____
Subject Property Address/Description

DATE: _____, _____ (time)

30. Seller's Acceptance: The Above Offer is Hereby Accepted: As written. As written except:

Counteroffer, if any, expires _____, at _____ (time). Seller has the right to withdraw this counter offer and to accept other offers until Seller or Seller's Agent has received notice of Buyer's acceptance.

31. Certification of Previous Disclosure Statement: Seller certifies to Buyer that the property is currently in the same condition as Seller previously disclosed in Seller's Disclosure Statement dated: _____. Seller agrees to inform the Buyer in writing of any changes in the content of the disclosure statement prior to closing.

32. Notice to Seller: Seller understands that consummation of the sale or transfer of the Property described in this Agreement will not relieve the Seller of any liability that Seller may have under the mortgages to which the Property is subject, unless otherwise agreed to by the lender or required by law or regulation. The parties to the transaction are advised that a Notice to Seller & Buyer of Underlying Mortgage form is available from the respective agents via the West Michigan REALTOR® Boards.

33. Listing Office Address 1121 E. PARKDALE AVE Listing Broker License # _____
Listing Agent Name MICHAEL CNUDDE Listing Agent License # _____

34. Seller's Acknowledgment: Seller has read this Agreement and acknowledges receipt of a copy.

X _____ Seller

Seller's Address _____ Print name as you want it to appear on documents.

X _____ Seller

Seller's Phone: (Res.) _____ (Bus.) _____ Print name as you want it to appear on documents.

DATE: _____, _____ (time)

35. Buyer's Receipt/Acceptance: Receipt is hereby acknowledged by Buyer of Seller's acceptance of Buyer's offer. In the event the acceptance was subject to certain changes from Buyer's offer, Buyer agrees to accept said changes, all other terms and conditions remaining unchanged.

X _____ Buyer

X _____ Buyer

DATE: _____, _____ (time)

36. Seller's Receipt: Seller acknowledges receipt of Buyer's acceptance of counter offer.

X _____ Seller

X _____ Seller

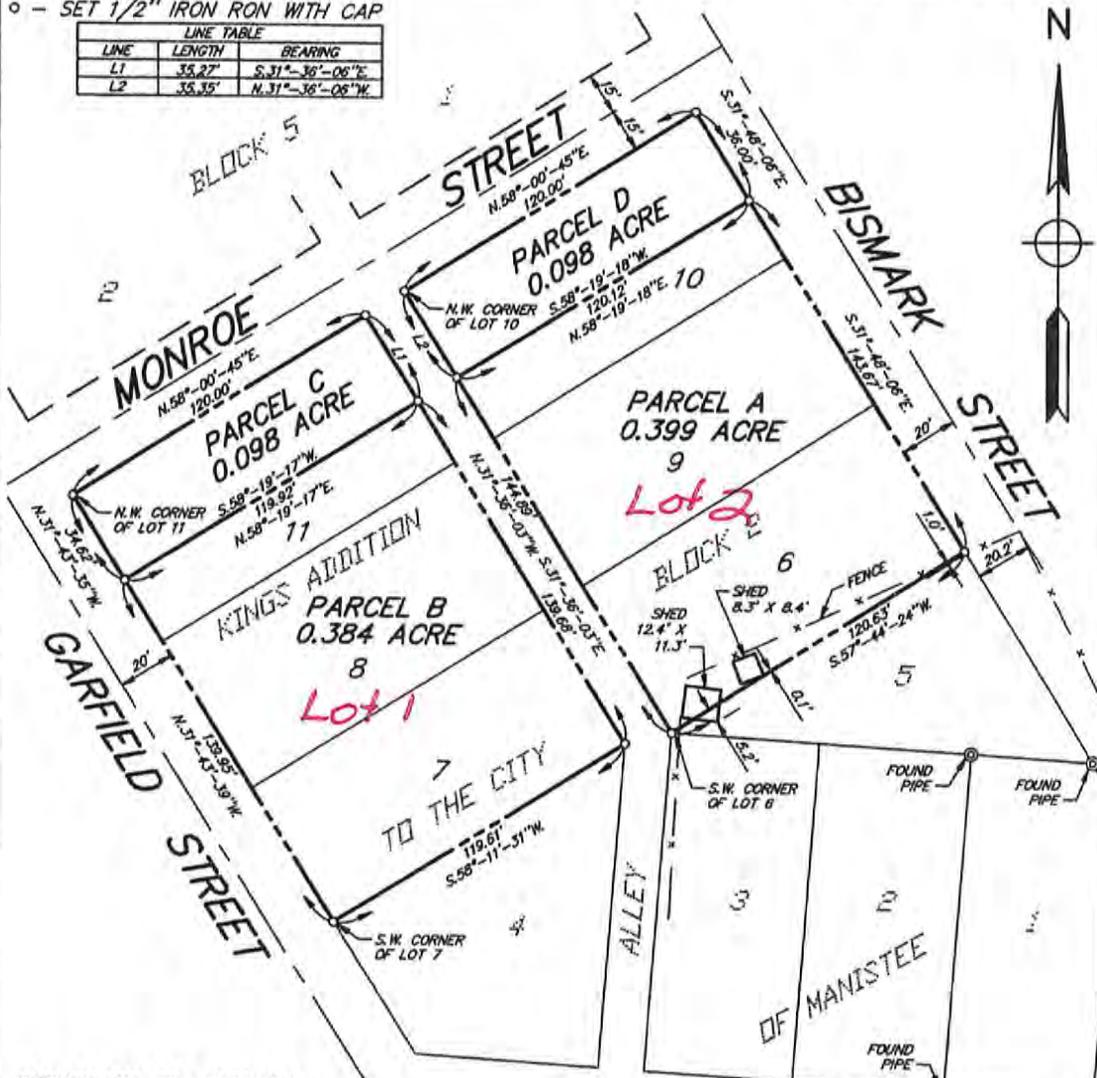
Lot 1, Monroe St., Manistee, 49660 03/09/2018
Subject Property Address/Description Date Time

SCALE: 1" = 50'

- ⊙ - FOUND SURVEY CORNER
- - SET 1/2" IRON RON WITH CAP

DWG. NO.: A-27228-1

LINE TABLE		
LINE	LENGTH	BEARING
L1	35.27'	S.31°-36'-06"W
L2	35.35'	N.31°-36'-06"W



SURVEY FOR: City of Manistee
70 Maple Street
Manistee, MI 49660

DATE: September 18, 2014

SURVEY OF:

SEE SHEET A-27228-2 FOR DESCRIPTIONS



I hereby certify that I have surveyed the parcel of land hereon shown and described.

By: Patrick Bentley Date: 9-18-14
Patrick G. Bentley
Professional Surveyor No. 47944

DRAWN BY: MJE
CHECKED BY: PGB

P DATE: 9/16/14 10:53
SHEET 1 OF 2

JOB# 120924SG2013
DWG# A-27228-1



Spicer Group
 230 S. Washington Avenue
 Saginaw, MI 48607-1286
 TEL (989) 754-4717
 FAX (989) 754-4440
 www.SpicerGroup.com

DWG. NO.: A-27228-2

SURVEY FOR: City of Manistee
 70 Maple Street
 Manistee, MI 49660

DATE: September 18, 2014

SURVEY OF:

Parcel A: **51-260-703-17**

A parcel of land in part of Lots 6, 9 and 10, Block 2, Kings Addition to the City of Manistee, City of Manistee, Manistee County, Michigan, according to the recorded plat thereof in Liber 2 of Plats, on Page 89, Manistee County Records, described as follows: Begin at a the Southwest corner of said Lot 6, thence N.31°-36'-03"W., on the Northwesternly line of said Lots 6, 9 and 10, 144.89 feet; thence N.58°-19'-18"E., 120.12 feet to the Easterly line of said Lot 10; thence S.31°-48'-06"E., on the Southeasterly line of said Lots 6, 9 and 10, 143.67 feet to the Southeast corner of said Lot 6; thence S.57°-44'-24"W., on the Southerly line of said Lot 6, 120.63 feet to the point of beginning, containing 0.399 acre of land and subject to any easements of record.

Parcel B: **51-260-703-15**

A parcel of land in part of Lots 7, 8 and 11, Block 2, Kings Addition to the City of Manistee, City of Manistee, Manistee County, Michigan, according to the recorded plat thereof in Liber 2 of Plats, on Page 89, Manistee County Records, described as follows: Begin at a the Southwest corner of said Lot 7, thence N.31°-43'-39"W., on the Northwesternly line of said Lots 7, 8 and 11, 139.95 feet; thence N.58°-19'-17"E., 119.92 feet to the Easterly line of said Lot 11; thence S.31°-36'-03"E., on the Southeasterly line of said Lots 7, 8 and 11, 139.68 feet to the Southeast corner of said Lot 7; thence S.58°-11'-31"W., on the Southerly line of said Lot 7, 119.61 feet to the point of beginning, containing 0.384 acre of land and subject to any easements of record.

Parcel C:

A parcel of land in Lot 11, Block 2, Kings Addition to the City of Manistee, City of Manistee, Manistee County, Michigan, according to the recorded plat thereof in Liber 2 of Plats, on Page 89, Manistee County Records, described as follows: Begin at a the Northwest corner of said Lot 11, thence N.58°-00'-45"E., on the Northerly line of said Lot 11, 120.00 feet; thence S.31°-36'-06"E., on the Easterly line of said Lot 11, 35.27 feet; thence S.58°-19'-17"W., 119.92 feet to the Westerly line of said Lot 11; thence N.31°-43'-35"W., on the Westerly line of said Lot 11, 34.62 feet to the point of beginning, containing 0.098 acre of land and subject to any easements of record.

Parcel D:

A parcel of land in Lot 10, Block 2, Kings Addition to the City of Manistee, City of Manistee, Manistee County, Michigan, according to the recorded plat thereof in Liber 2 of Plats, on Page 89, Manistee County Records, described as follows: Begin at a the Northwest corner of said Lot 10, thence N.58°-00'-45"E., on the Northerly line of said Lot 10, 120.00 feet; thence S.31°-48'-06"E., on the Easterly line of said Lot 11, 36.00 feet; thence S.58°-19'-18"W., 120.12 feet to the Westerly line of said Lot 10; thence N.31°-36'-06"W., on the Westerly line of said Lot 10, 35.35 feet to the point of beginning, containing 0.098 acre of land and subject to any easements of record.



I hereby certify that I have surveyed the parcel of land hereon shown and described.

By: Patrick G. Bentley Date: 9-18-14
 Patrick G. Bentley
 Professional Surveyor No. 47944

DRAWN BY: MJE
 CHECKED BY: PGB

P DATE: 9/16/14 10:53
 SHEET 2 OF 2

JOB#: 120924SG2013
 DWG#: A-27228-2

City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov



Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda item

Sir:

In response to the need to evaluate Section 662 peace disturbances, a Manistee City Ordinance, City Attorney George Saylor and I met and went over each subsection. Several items were eliminated and a more comprehensive section was introduced to address noise violations within the City. The amended copy of the ordinance with the deletions, corrections and additions is attached.

Ordinance 18-05 is an ordinance to amend Chapter 662-Peace Disturbances, by deleting certain offenses under sections 662.01 identified as misdemeanors, adding certain offenses under section 662.01 identified as misdemeanors, revising language for offenses under section 662.01 and replacing the former section 662.02 with new language.

I recommend presenting Ordinance 18-05 to the City Council.

Timothy E. Kozal
Manistee Director of Public Safety

ORDINANCE 18-05

AN ORDINANCE TO AMEND CHAPTER 662-PEACE DISTURBANCES, BY DELETING CERTAIN OFFENSES UNDER SECTION 662.01 IDENTIFIED AS MISDEMEANORS, ADDING CERTAIN OFFENSES UNDER SECTION 662.01 IDENTIFIED AS MISDEMEANORS, REVISING LANGUAGE FOR OFFENSSES UNDER SECTION 662.01 AND REPLACING THE FORMER SECTION 662.02 WITH NEW LANGUAGE

THE CITY OF MANISTEE ORDAINS:

Section 1.

Chapter 662 is amended by deleting the following language that is displayed with a strike through the words and adding the following underlined words:

**Chapter 662
Peace Disturbances**

662.01	Offenses relating to public peace and morals	662.09	Penalty
662.02	Noise creating activities		

CROSS REFERENCES
Disorderly conduct generally - see M.C.L.A. Secs. 750.167 et seq.
Gambling - see M.C.L.A. Secs. 750.301 et seq.
Prostitution - see M.C.L.A. Secs. 750.448 et seq.
Noise from mufflers - see TRAF. 410.04(UTC 5.90)
Barking or howling dogs - see GEN. OFF. 606.05
Nuisances - see GEN. OFF. Ch. 654
Noise in parks - see S.U. & P.S. 1062.01
Michigan Vehicle Code – see M.C.L.A., Secs. 257.1 et seq.

662.01 OFFENSES RELATING TO PUBLIC PEACE AND MORALS

A. Public Place Defined. As used in this section, "public place" means any place of business or assembly open to or frequented by the public, and any other place which is open to public view or to which the public has access.

B. Prohibited Acts. No person shall:

- ~~1. Commit an assault or an assault and battery on any person;~~
- 1. 2. Be drunk in any public place or under the influence of any narcotic drugs in any public place;
- 2. 3. Engage in any indecent, insulting, immoral or obscene conduct in any public place;
- 3. 4. Engage in peeping in the windows of any inhabited place;
- ~~5. Beg in any public place;~~
- ~~6. Swim or bathe in any public place without wearing proper apparel;~~

- ~~7. Utter vile, profane or obscene language in any public place;~~
- ~~4. 8. — Make any immoral exhibition or indecent exposure of his or her person;~~
- ~~9. Willfully annoy or molest any person or make or extend offensive advances or invitations by word or act to any person;~~
- ~~— 10. — Improperly, lewdly or wrongfully accost, ogle, insult, annoy, follow, pursue, lay hands on or, by any gesture, movement of body or otherwise, wrongfully molest, any person in any public place or public vehicle;~~
- ~~5. 11. — Engage in any disturbance, fight or quarrel in a public place;~~
- ~~— 12. — Collect or stand in crowds, or arrange, encourage or abet the collection of persons in crowds for illegal or mischievous purposes in any public place;~~
- ~~— 13. — Jostle or roughly crowd persons in any street, alley, park, public building or any place open to or frequented by the public;~~
- ~~— 14. — Loiter on any street or sidewalk or in any park or public building or conduct himself or herself in any public place so as to obstruct the free and uninterrupted passage of the public;~~
- ~~6. 15. — Play any game in any public street or sidewalk or otherwise obstruct traffic on any street or sidewalk by collecting in groups thereon, for any purpose;~~
- ~~— 16. — Engage in prostitution, gambling, the illegal sale of intoxicating liquor or any other illegal or immoral business or occupation. A recent reputation for engaging in prostitution, gambling, the illegal sale of intoxicating liquor or any other illegal or immoral occupation or business shall be prima facie evidence of being engaged or occupied therein.~~
- ~~— 17. — Solicit or accost any person for the purpose of inducing the commission of any illegal or immoral act;~~
- ~~18. — Disturb the public peace and quiet by loud, boisterous or vulgar conduct;~~
- ~~7. 19. — Permit or suffer any place occupied or controlled by him or her to be a resort of noisy, boisterous or disorderly persons~~conduct;
- ~~20. — Obstruct, resist, hinder or oppose any member of the police force or any peace officer in the discharge of his or her duties;~~
- ~~21. — Wander about the street, either by day or night, or loiter in any public building, without any lawful means of support or without being able to give a satisfactory account of himself or herself;~~
- ~~8. 22. — Prowl about any alley or the private premises of any person in the nighttime, without authority or the permission of the owner of such premises;~~
- ~~23. — Destroy, injure or in any manner deface any drinking fountain located in the City, throw or deposit any substance therein, in any manner pollute the water in the basin, fount or bubbler of any fountain, or detach the cups or other parts of such drinking fountain.~~
- ~~9. 24. — Wrongfully throw or propel any snowball, missile or object toward any person or vehicle, or on the private property of another person;~~
- ~~10. 25. — Trespass or unlawfully remain upon premises of another to the annoyance or disturbance of the lawful occupants;~~
- ~~11. Enter a motor vehicle without the owner's permission;~~
- ~~12. 26. — Accost a person or endeavor to entice him or her into a vehicle;~~

13. ~~27.~~—Willfully make to ~~the Police Department~~ a law enforcement officer any false, misleading or unfounded ~~report statement~~ for the purpose of interfering with the ~~Department's operation~~ law enforcement officer's duties or with the intention of misleading any ~~police officer or other officers of this City~~ law enforcement officer; or
14. ~~28.~~—Willfully make to ~~the Fire Department~~ a firefighter any false, misleading or unfounded report for the purpose of interfering with the ~~Fire Department's operation~~ firefighter's duties or with the intention of misleading any ~~fire fighter~~ firefighter of this City.

(Ord. Unno. Passed 12-23-63.) (Ord. 14-03 Deleted Item 4 "Fire, discharge, sell, display or possess any fireworks except of the type and under conditions permitted by Chapter 30 of the Penal Code of the State of Michigan, as amended by Act 242 of the Public Acts of 1949, as amended, and those permitted by the Chief of Police;" 6-17-14)

- C. Violations as Misdemeanors. Whoever violates any provision of this section is guilty of a misdemeanor and shall be subject to the penalty provided in Section 662.99.

662.02 NOISE-CREATING ACTIVITIES

A. General Restrictions: No person, firm or corporation or other legal entity shall cause, create, assist in creating, continue or permit the continuance of any unreasonable or unnecessary loud noise or disturbance which unreasonably upsets the comfort, health, peace, quiet or safety of a person or persons in the City or their property.

B. Specific Violations of Noise Regulation: The following noises and disturbances are hereby declared to be a violation of this ordinance; provided, however, that the specification of the same is not thereby to be constructed to exclude other violations of this ordinance not specifically enumerated:

1. Radio, television, musical instruments. The playing of a radio, phonograph, television, or other electronic or mechanical sound producing device, including any musical instrument, in such a manner or with such volume as to unreasonably upset or disturb the quiet, comfort or repose of other person or persons. The operation of such instrument or sound producing devices in such a manner as to be plainly audible on a property or in a dwelling unit other than that from which the sound originates shall be prima facie evidence of a violation of this section. The operation of such a device from a vehicle shall be prima facie evidence of a violation of this section if the sound produced is audible at a distance of fifty (50) or more feet from the vehicle.
2. Shouting or whistling. Yelling, shouting, hooting, whistling, singing or the making of other loud noises on public property between the hours of 9:00 p.m. and 8:00 a.m. or the making of such noises at any time or place so as to unreasonably upset or disturb the quiet, comfort or repose of any person in the vicinity.
3. School, church and court zones. The emission or creation of any excessive noise which unreasonably interferes with the operation of any school, church, or court.
4. Loud motor vehicles. The operation of an automobile, motorcycle or other vehicle so out of repair or so loaded or constructed as to cause loud and unnecessary grating, grinding, rattling, or other unreasonable noise (including the noise resulting from exhaust), which is clearly audible from nearby properties and which unreasonably upsets or disturbs the quiet, comfort or repose of other person or persons. The

modification or elimination of any noise abatement device on any motor vehicle or engine or the failure to maintain such a device so that the noise emitted by such vehicle or engine is increased above that emitted by the vehicle as originally manufactured shall violate this section.

5. Horn and signal devices. The sounding of any horn or other device on any vehicle unless necessary to operate said vehicle safely or as required by the Michigan Motor Vehicle Code.
6. Engine exhaust. The discharging outside of any enclosed building of the exhaust of any steam engine, internal combustion engine, motor vehicle, or motor boat engine except through a muffler or other similar device which will effectively prevent loud or explosive noises.
7. Construction noises. The erection, excavation, demolition, alteration or repair of any building or premises in any part of the City, and including the streets and highways, in such a manner as to emanate noise unreasonably upsetting or disturbing to other person or persons, other than between the hours of 8:00 a.m. and 9:00 p.m. on any day, except in cases of urgent necessity in the interest of public health and safety. In such cases of urgent necessity, a permit shall be obtained from the City Manager or Public Safety Director, which permit shall limit the periods when the activity may continue.
8. Loading areas. The creation of a loud or excessive noise unreasonably upsetting or disturbing to other persons in the vicinity in connection with the operation, loading or unloading of any vehicle, trailer, railroad car, or other carrier or in connection with the repairing of any such vehicle in or near residential areas.
9. Devices to attract attention. The use of any drum, loudspeaker or other instrument or device for the purpose of attracting attention to any performance, show, sale, display or other commercial purpose which, by the creation of such noise, shall be unreasonably upsetting or disturbing to other person or persons in the vicinity. Also, the operation of a loudspeaker or other sound amplifying device upon any vehicle on the streets of the City with the purpose of advertising, where such vehicle, speaker or sound amplifying device emits loud and raucous noises easily heard from nearby adjoining residential property.

C. The prohibitions of Sections A and B shall not apply to the following:

1. Emergency vehicles. Any police vehicle, ambulance, fire engine or emergency vehicle while engaged in necessary emergency activities.
 2. Highway and utility maintenance and construction. Excavation or repair of bridges, streets or highways or other property by or on behalf of the State of Michigan, the City of Manistee, the County of Manistee, or any public utility, or any agency of the foregoing when the public welfare, safety and convenience necessitates the performance of the work at such time.
 3. Warning devices. Warning devices emitting sound for warning purposes as authorized by law.
 4. City approved activities. City sponsored or approved parades, festivals, fairs or events.
- A. No person shall engage in the following noise-creating activities:
1. ~~The sounding of any horn or signal device on any automobile, motorcycle, train or other vehicle while not in motion, except as a danger signal or to give warning of~~

- intent to get in motion, or, if in motion, only as a danger signal; the creation by means of such signal device of any unreasonably loud or harsh sound; and the sounding of any signal device for any unreasonable or unnecessary period of time.
- ~~2. The driving of any automobile, motorcycle or motorbike with the muffler cut out or the racing of the motor thereof so as to cause it to backfire.~~
 - ~~3. The playing of any radio, phonograph, television set or musical instrument in such a manner or at such volume between the hours of 11:00 p.m. and 7:00 a.m. of the following day, or at any other time, so as to annoy or disturb the quiet, comfort or repose of persons in any dwelling, hotel, hospital, other type of residence or office, or of any person in the vicinity thereof; and, except as provided in subsection (b) hereof, the playing at any time of any radio, phonograph or television on any premises outside of a building or the playing of any radio or phonograph installed in a building or automobile, or a public address system or other similar device, so that it annoys people in the street.~~
 - ~~4. Yelling, shouting, hooting, whistling, singing or the making of any other loud vocal noises in the public streets between the hours of 11:00 p.m. and 7:00 a.m. of the following day, or the making of any such noise at any time so as to annoy or disturb the quiet, comfort or repose of persons in any office, dwelling, hotel, hospital or other type of residence, or of any persons in the vicinity thereof.~~
 - ~~5. The hawking of goods, merchandise or newspapers in a loud or boisterous manner.~~
 - ~~6. The keeping of any animal or bird which, by causing frequent or long continued noise, shall disturb the comfort or repose of any person.~~
 - ~~7. The creating of loud and excessive noise by the blowing of any whistles or sirens, except to give notice of the time to begin or stop work, or as a warning of fire or other danger.~~
 - ~~8. The discharging into the open air of the exhaust of any steam engine, stationary internal combustion engine or motor vehicle, except through an efficient muffler or other device which effectively prevents loud or explosive noises there from.~~
 - ~~9. The erection (including excavation therefore), demolition, alteration or repair of any building and the excavation of streets and highways on Sundays and, except between the hours of 7:00 a.m. and 10:00 p.m., on other days. Exceptions to this provision may be made by the City Council in the case of residential building or alterations to a residence by the owner.~~

~~B. Exceptions. None of the terms or prohibitions of subsection (a) hereof shall apply to or be enforced against:~~

- ~~1. Any police or fire vehicle or any ambulance, while engaged upon necessary emergency business.~~
- ~~2. Necessary excavations in or repairs of bridges, streets, highways or any public utility or installation by or on behalf of the City, any public utility or any agency of the State during the night or on Sunday, when the public safety, welfare and convenience necessitate the performance of the work at such time.~~
- ~~3. The reasonable use of stationary amplifiers or loud speakers for public addresses which are noncommercial in character.~~

- ~~4. The use of sound amplifiers or other such devices by churches or other organizations, as approved by the City Council, to broadcast Christmas or Easter music for a period not to exceed fifteen days prior to Christmas Day and seven days prior to Easter Sunday, and the ringing of church bells and chimes and the giving of chime concerts between the hours of 7:00 a.m. and 10:00 p.m.~~
- ~~5. The use of public address systems and other sound amplifiers outside of buildings or upon sound trucks or cars between the hours of 7:00 a.m. and 10:00 p.m. for religious, educational and recreational purposes, provided, however, that no such sound amplifiers shall be used unless permission to do so has been approved by the City Council and a permit has been issued by the City Manager upon the following conditions:~~
- ~~(a) No such permit shall be issued for sound truck operations on Sunday or Christmas Day;~~
 - ~~(b) Such sound trucks shall not operate within 300 feet of any hospital or convalescent home or any school during school hours;~~
 - ~~(c) The sound from such equipment shall be so regulated as to be audible to people in the street without creating a nuisance.~~
- (Ord. Unno. Passed 12-17-63.)

Section 2.

Effective Date; Publication.

This Ordinance shall be effective ten (10) days after its enactment as provided in Section 4-3 of the City of Manistee Charter. The City Clerk shall cause a copy of this Ordinance to be published in a newspaper circulated in the city of Manistee, stating the date of the enactment and effective date of the Ordinance, a brief notice as to the subject matter of the Ordinance and such other facts as the city clerk shall deem pertinent. A copy of the Ordinance shall be made available for public use and inspection at the office of the Manistee City Clerk.

Section 3.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, THIS ____ DAY OF _____, 2018.

ENACTMENT DATE: _____

CERTIFICATION

I, Heather Pefley, do hereby certify that I am the duly appointed and acting City Clerk of the City of Manistee and that the foregoing ordinance was adopted by the City Council of the City of Manistee on the ____ day of _____, 2018.

City Clerk



MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: March 12, 2018
SUBJECT: Pilot Drinking Water Infrastructure Grant

JW Mikula



Public Works
231-723-7132

In February, the City was invited by the MDEQ to apply for a Pilot Drinking Water Infrastructure Grant (see attached). The maximum grant amount is \$1 million and requires no matching money.

The grant is intended to allow Cities to update distribution system materials, update Asset Management Plans and replacement of lead /galvanized metal service lines. The City has notified the MDEQ of its intent to apply for the Pilot Grant.

We are working on the detailed scope of our work plan and how the funds would be utilized. The following is a list of the intended work items.

- 1) Field locate water curb stop/service line locations and incorporate into GIS.
- 2) Scan existing service line record cards and create a new data base with material inventory.
- 3) Update the Water Asset Management Plan for service lines.
- 4) Acquire hardware/software to assist with Water Asset Management.
- 5) Replace up to 200 galvanized water services from the water main to the meter.

The State of Michigan is working on broader and stricter requirements for service lines. Utilizing this grant will be a useful tool for the City to plan out the implementation of the new requirements as well as replacing a substantial amount of existing galvanized leads. Force Account work is eligible and we believe the Water Department can increase the number of services replaced, while being reimbursed through the grant.

The grant application is due March 30, 2018.

February 20, 2018

Eric Oswald, Director
Drinking Water and Municipal Assistance Division
Michigan Department of Environmental Quality
ATTN: Revolving Loan Section
PO Box 30817
Lansing, MI 48909-8311

Re: Pilot Drinking Water Infrastructure Grant

Dear Mr. Oswald:

We have received your letter dated February 12, 2018 indicating the City of Manistee has been selected as a candidate to apply for the Pilot Drinking Water Infrastructure Grant.

Please let this letter serve as notice that the City of Manistee intends to make application for the grant prior to the March 30, 2018 deadline.

The City would intend to use funds to update the City Water Asset Management Plan to include location, materials and age of service leads and water mains. The updated data would be utilized to replace lead and galvanized service leads. We will be in contact with your office to clarify eligible activities and tasks.

Should have any questions, please feel free to contact us at (231) 723-7132.

Sincerely,

CITY OF MANISTEE

Jeffrey W. Mikula
Public Works Director



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENVIRONMENTAL QUALITY
LANSING



C. HEIDI GREYER
DIRECTOR

February 12, 2018

Mr. Mitchell Deisch, City Manager
City of Manistee
70 Maple Street
P.O. Box 358
Manistee, Michigan 49660

Dear Mr. Deisch:

SUBJECT: Pilot Drinking Water Infrastructure Grant

You are receiving this letter because your public water system (PWS) has been identified as a candidate to apply for a pilot drinking water infrastructure grant, targeted at \$1 million per community and intended for the following uses:

- Updating distribution system material inventories;
- Updating/improving Asset Management Plans to identify replacement of lead service line/galvanized steel as a priority activity;
- Actual replacement of lead service lines (LSL); or
- Any combination of the above activities.

We ask that you notify the Department of Environmental Quality's (DEQ) Drinking Water and Municipal Assistance Division (DWMAD) of your intent to apply by March 1, 2018, and provide a proposal and associated costs no later than March 30, 2018. The proposals will be evaluated based on how effectively and efficiently the proposal implements the principles outlined above.

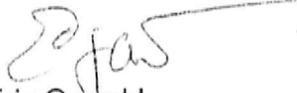
We understand and appreciate the effort involved for you to put together a proposal in such a short timeframe. You were selected, in part, based on an expectation of your ability to properly execute the funding. We are dedicated to working with you to demonstrate the efficacy of this type of funding; therefore, we are not seeking extensive proposal documentation. We require only a description of the project using the attached form to include the project scope; an estimated cost; commitment to a schedule executing the funds no later than May 2018; and project completion within one year from the signed grant agreement. Grant funding will follow standard state of Michigan procedures and templates. Proposals are encouraged that demonstrate how communities can use PWS funds to replace privately held portions of LSLs. Several communities are accomplishing this activity now and we want to identify options to accomplish this activity in the proposed new Michigan Lead and Copper Rule.

I ask that you seriously consider providing us with a proposal. Please submit your intent to apply and your complete proposal by the deadlines stated above to: DEQ, DWMAD,

Mr. Mitchell Deisch
Page 2
February 12, 2018

ATTN: Revolving Loan Section; P.O. Box 30817, Lansing, Michigan 48909-8311. Please call 517-284-5433 with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "E Oswald", with a long horizontal line extending to the right.

Eric Oswald
Director
Drinking Water and Municipal Assistance Division

Attachment

cc: Mr. Brian Thurston, P.E., Supervisor, Cadillac District Office, DWMAD, DEQ
Mr. David Worthington, DEQ

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: March 12, 2018 *JW*
SUBJECT: Sledding Hills



Public Works
231-723-7132

For many years the City has closed two blocks of streets during the winter due to safety concerns arising from the extreme grades. These include 14th Street between Manistee and Vine Streets and Cedar Street between 2nd and 3rd Streets. The Cedar Street hill was closed to all traffic during the 2012 sewer separation project. At the request of adjoining property owners, the Public Works Department has installed fencing along the sides of the hills to keep sledding children from leaving the Right of Way.

This winter, members of the public expressed concerns that children sledding could be injured by coming into contact with the fencing. Our insurance carrier was contacted to explore the City's liability exposure with or without fencing. Two separate agents from Meadowbrook expressed concerns with sledding occurring within the Right of Ways, especially since the hills terminate at street intersections open to traffic. They have recommended the hills be signed to prohibit sledding. A copy of possible signage is attached.



COMMERCIAL SIGN SPECS

QTY: 4

ILLUMINATION: NONE

SIDES: SINGLE FACE

FACE MATERIAL: .090 ALUMINUM

DECORATION: DIGITAL

FRAME: NA

SUPPORTS: NA

FINISHING: CONTOUR TOP -

3/8" HOLE TOP AND BOTTOM - 22" OC

FURNISH ONLY



DATE: 1-16-18 SALES REPRESENTATIVE: KRISTINA BAJTKA

DRAWING SCALE: 3" = 1' GRAPHICS BY: W. BIALIK

FILENAME: 24 X 18 HILL CLOSED TO SLEDDING

FILE LOCATION: AMOR N:\ DESIGN \ MANISTEE CITY OF



MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: March 13, 2018
SUBJECT: 2018 Street Improvement Project

Jimmy



The 2018 Street Improvement Project was publicly advertised and bids were opened on March 6, 2018. The project includes heavy rehabilitation on sections of Birch St., Seventh St., Lexington St., Short St., Sixth Ave. and Ninth St. totaling 0.92 miles.

The bids are as follows:

Elmer's Crane and Dozer, Inc.	\$209,947.60
Rieth-Riley Construction Company, Inc.	\$264,230.32
Hallack Contracting, Inc.	\$269,260.69
Engineer's Estimate	\$233,025.50

The low bid is below budget and we are recommending awarding to Elmer's Crane and Dozer, Inc.



March 6, 2018

Jeff Mikula
Director of Public Works
City of Manistee
70 Maple Street
Manistee, MI 49660

RE: 2018 Street Improvement Project
Bid Tabulation and Recommendation
VIA EMAIL

Jeff,

We received Three bids for this project, with the low bid being \$209,947.60 and the high bid being \$269,260.69. Enclosed is a copy of the bid tabulation.

Elmer's Crane and Dozer, Inc. submitted the low bid for the above mentioned project and has successfully completed projects in the area.

We recommend the award of this project to Elmer's Crane and Dozer, Inc. at the unit prices bid which, when applied to the estimated quantities, result in a total bid of two hundred nine thousand, nine hundred forty-seven dollars and sixty cents (\$209,947.60).

We will prepare the Contract documents and obtain the necessary insurances and bonding documents from the contractor once the City has approved the contract, and the Notice of Award is issued.

If you have any question or comments, please contact me at (517) 749-4274.

Sincerely,

Rich Kathrens, P.E.

Project Manager

SPICER GROUP, INC

302 River Street

Manistee, MI 49660

Cell:(517) 749-4274

E-mail: rich.kathrens@spicergroup.com

Copy: SGI File 12092417-046
Thad Taylor, City Manager
Ed Bradford, Chief Financial Officer
Shawn Middleton, Spicer Group, Inc.

BID TAB CHECKLIST
2018 Street Improvement Project
City of Manistee
March 6, 2018

	Company Name	Bid Bond/ Cashier's Check	Signed Affidavit	Bid Form Signature	Total Bid
1	<i>Hallack Contracting</i>	X 5%	X	X	\$ 269,260.69
2	<i>Rieth-Riley</i>	X 5%	X	X	\$ 264,230.32
3	<i>Elmer's</i>	X 5%	X	X	\$ 209,947.60
4					\$
5					\$
6					\$
7					\$
8					\$
9					\$
10					\$

Signatures: *[Signature]* 3/6/2018
Heather [Signature]

BIDS FOR: 2018 Street Improvement Project
City of Manistee

TAKEN ON: 3/6/2018

BIDDERS>>>

Elmer's Crane and Dozer, Inc.

Rieth-Riley Const. Co. Inc.

Hallack Contracting Inc.

Item No.	Estimated Quantity	Unit	MDOT#	Description	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1.	1	Lump Sum	15001	Mobilization, Max \$16,500	\$ 16,500.00	\$ 16,500.00	\$ 7,500.00	\$ 7,500.00	\$ 16,500.00	\$ 16,500.00
2.	295	Ft	2040020	Curb and Gutter, Rem	\$ 11.00	\$ 3,245.00	\$ 10.00	\$ 2,950.00	\$ 10.00	\$ 2,950.00
3.	9	Syd	2040055	Sidewalk, Rem	\$ 9.00	\$ 81.00	\$ 20.00	\$ 180.00	\$ 20.00	\$ 180.00
4.	1	Ea	2040070	Utility Pole, Rem	\$ 350.00	\$ 350.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
5.	189	Cyd	2050016	Excavation, Earth	\$ 14.00	\$ 2,646.00	\$ 5.00	\$ 945.00	\$ 5.00	\$ 945.00
6.	986	Syd	3020016	Aggregate Base, 6 inch	\$ 8.50	\$ 8,381.00	\$ 5.00	\$ 4,930.00	\$ 5.00	\$ 4,930.00
7.	245	Syd	3020050	Aggregate Base, Conditioning	\$ 4.10	\$ 1,004.50	\$ 5.00	\$ 1,225.00	\$ 5.00	\$ 1,225.00
8.	3,540	Syd	3050002	HMA Base Crushing and Shaping	\$ 2.00	\$ 7,080.00	\$ 5.00	\$ 17,700.00	\$ 5.00	\$ 17,700.00
9.	30	Ton	3070121	Shoulder, C/ II	\$ 30.00	\$ 900.00	\$ 20.00	\$ 600.00	\$ 20.00	\$ 600.00
10.	9	Ea	4050005	Dr Structure Cover, Adj, Case 1	\$ 370.00	\$ 3,330.00	\$ 500.00	\$ 4,500.00	\$ 500.00	\$ 4,500.00
11.	5	Ea	4050006	Dr Structure Cover, Adj, Case 2	\$ 215.00	\$ 1,075.00	\$ 500.00	\$ 2,500.00	\$ 500.00	\$ 2,500.00
12.	9,910	Syd	5010002	Cold Milling HMA Surface	\$ 2.00	\$ 19,820.00	\$ 5.00	\$ 49,550.00	\$ 5.00	\$ 49,550.00
13.	873	Syd	5010005	HMA Surface, Rem	\$ 5.50	\$ 4,801.50	\$ 5.00	\$ 4,365.00	\$ 5.00	\$ 4,365.00
14.	11	Ton	5010025	Hand Patching	\$ 115.00	\$ 1,265.00	\$ 185.72	\$ 2,042.92	\$ 185.72	\$ 2,042.92
15.	1,684	Ton	5010033	HMA, 13A	\$ 62.00	\$ 104,408.00	\$ 68.00	\$ 114,512.00	\$ 68.73	\$ 115,741.32
16.	120	Ton	5010061	HMA Approach	\$ 78.00	\$ 9,360.00	\$ 105.37	\$ 12,644.40	\$ 105.37	\$ 12,644.40
17.	295	Ft	8020038	Curb and Gutter, Conc, Det F4	\$ 31.00	\$ 9,145.00	\$ 30.00	\$ 8,850.00	\$ 30.00	\$ 8,850.00
18.	80	Sft	8030044	Sidewalk, Conc, 4 inch	\$ 14.25	\$ 1,140.00	\$ 10.00	\$ 800.00	\$ 10.00	\$ 800.00
19.	6	Ea	8120012	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	\$ 64.00	\$ 384.00	\$ 100.00	\$ 600.00	\$ 100.00	\$ 600.00
20.	6	Ea	8120013	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	\$ 1.10	\$ 6.60	\$ 1.00	\$ 6.00	\$ 1.00	\$ 6.00
21.	1	LSUM	8120170	Minor Traf Devices	\$ 9,250.00	\$ 9,250.00	\$ 26,280.00	\$ 26,280.00	\$ 21,081.05	\$ 21,081.05
22.	105	Syd	8160102	Slope Restoration, Type C	\$ 55.00	\$ 5,775.00	\$ 10.00	\$ 1,050.00	\$ 10.00	\$ 1,050.00
TOTAL BID:					\$ 209,947.60		\$ 264,230.32		\$ 269,260.69	



NOTICE OF AWARD

Date of Issuance: March 19, 2018

Owner:	City of Manistee	Owner's Contract No.:	
Engineer:	Spicer Group, Inc.	Engineer's Project No.:	12092417-046
Project:	2018 Street Improvement Project	Contract Name:	2018 Street Improvement Project
Bidder:	Elmer's Crane and Dozer, Inc.		
Bidder's Address:	3600 Rennie School Road Traverse City, MI 49685		

TO BIDDER:

You are notified that Owner has accepted your Bid dated March 6, 2018 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for: 2018 Street Improvement Project.

The Contract Price of the awarded Contract is: \$ 209,947.60

3 unexecuted counterparts of the Agreement and the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Engineer 2 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [*e.g., performance and payment bonds*] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): N/A

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Manistee

Authorized Signature
By: James Smith
Title: Mayor

Authorized Signature
By: Heather Pefley
Title: City Clerk

Copy: Owner

AGREEMENT

This agreement is by and between City of Manistee (“Owner”) and
Elmer’s Crane and Dozer, Inc. (“Contractor”).

Owner and Contractor hereby agree as follows:

ARTICLE 1 – WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents.

ARTICLE 2 – THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: 2018 Street Improvement Project.

ARTICLE 3 – ENGINEER

3.01 The Project has been designed by Spicer Group, Inc.

3.02 The Owner has retained Spicer Group, Inc. (“Engineer”) to act as Owner’s representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 – CONTRACT TIMES

4.01 *Time of the Essence*

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Contract Times: Dates*

A. The Work will be substantially completed on or before June 1, 2018, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before June 15, 2018.

4.03 *Liquidated Damages*

A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):

1. Substantial Completion: Contractor shall pay Owner \$500 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.

2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$500 for each day that expires after such time until the Work is completed and ready for final payment.
3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

4.04 *Special Damages*

- A. In addition to the amount provided for liquidated damages, Contractor shall reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.
- B. After Contractor achieves Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor shall reimburse Owner for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Work to be completed and ready for final payment (as duly adjusted pursuant to the Contract), until the Work is completed and ready for final payment.

ARTICLE 5 – CONTRACT PRICE

- 5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:
- A. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit. See attached Exhibit A.

ARTICLE 6 – PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the 5th day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.
 1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract

- a. 90 percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage; and
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 100 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

ARTICLE 7 – INTEREST

7.01 All amounts not paid when due shall bear interest at the rate of 0 percent per annum.

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:

- A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.
- B. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor's safety precautions and programs.
- F. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.

- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
- J. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 *Contents*

- A. The Contract Documents consist of the following:
 - 1. This Agreement.
 - 2. Performance bond.
 - 3. Payment bond.
 - 4. General Conditions.
 - 5. Supplementary Conditions.
 - 6. Specifications as listed in the table of contents of the Project Manual.
 - 7. The Drawings as listed on the document title page.
 - 8. Exhibits to this Agreement (enumerated as follows): **Exhibit A**.
 - 9. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
 - a. Notice to Proceed.
 - b. Work Change Directives.
 - c. Change Orders.
 - d. Field Orders.
- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

ARTICLE 10 – MISCELLANEOUS

10.01 *Terms*

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 *Assignment of Contract*

- A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

- A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:
1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

10.06 *Other Provisions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are based on EJCDC® C-700, Standard General Conditions for the Construction Contract, published by the Engineers Joint Contract Documents Committee®, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or "track changes" (redline/strikeout), or in the Supplementary Conditions.

B. Equal Opportunity

Contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or because of a handicap that is unrelated to the person's ability to perform the duties of a particular job or position.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on March 19, 2018 (which is the Effective Date of the Contract).

OWNER:

City of Manistee

By: _____

Title: Mayor

Attest: _____

Title: City Clerk

Address for giving notices:

70 Maple Street

Manistee, MI 49660

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

CONTRACTOR:

Elmer's Crane and Dozer, Inc.

By: _____

Title: _____

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: _____

Title: _____

Address for giving notices:

3600 Rennie School Road

Traverse City, MI 49685

License No.: _____

(where applicable)

NOTE TO USER: Use in those states or other jurisdictions where applicable or required.



Memorandum

To: Thad Taylor
City Manager

FROM: Denise Blakeslee
Planning & Zoning Director 

DATE: March 14, 2018

RE: Council Policy 39 – Mobile Food Vending

Denise Blakeslee
Planning & Zoning Director
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Thad, at the March 13, 2018 Council Worksession a presentation was made for establishing a Council Policy for Mobile Food Vending. The policy had been developed by staff with input and review by the DDA and Parks Commission. The policy was discussed at the March 13, 2018 Worksession and it is ready to be placed on the next council agenda for their consideration.

Attached is a copy of the policy, standards and permit applications. Two permit applications have been developed the first is for a vendor who wants to operate on either public or private property within the city, the second is for vendors for events. The recommended fee for the annual permit (January 1 – December 31) is \$250 and the agenda item includes establishing the fee.



MOBILE FOOD VENDING

CP- 39

Adopted:

PURPOSE: This administrative process saves time and expense by pre-establishing standards for mobile food vendors while providing a framework under which such businesses operate.

DEFINITIONS:

- **Mobile Food Vending** shall mean vending, serving, or offering for sale food and/or beverages from a mobile food vending unit which meets the definition of a Food Service Establishment under Public Act 92 of 2000, which may include the ancillary sales of branded items consistent with the food, such as a tee shirt that bears the name of the organization engaged in Mobile Food Vending.
- **Mobile Food Vending Unit** shall mean any motorized or non-motorized vehicle, trailer, or other device designed to be portable and not permanently attached to the ground from which food is vended, served, or offered for sale.
- **Vendor** shall mean any individual engaged in the business of Mobile Food Vending; if more than one individual is operating a single stand, cart or other means of conveyance, then Vendor shall mean all individuals operating such single stand, cart or other means of conveyance.
- **Operate** shall mean all activities associated with the conduct of business, including set up and take down and/or actual hours where the mobile food vending unit is open for business.

HOURS OF OPERATION:

- Residential Districts
 - Private property between 9 am and 9 pm
- Commercial Districts
 - Private property between 6 am and 11pm
- Industrial Districts
 - Private property during normal business hours of the business on site.
- City owned properties ***(Requires Proof of Insurance)***
 - Boat Launch's/Fishing areas 5 am – 11 pm
 - Arthur Street Boat Launch
 - First Street Boat Launch/Fish Cleaning Station Area/Lions Pavilion Area
 - Ninth Street Boat Launch
 - North Beach Access Parking Lot

- Beaches 9 am – 11 pm (unless otherwise stated)
 - Douglas Recreation Area/First Street Beach - ***Cannot be located with 700 feet of the First Street Beach Concession Stand***
 - Rotary Park Area 9 am – 9 pm
 - Ball Diamonds/Lighthouse Park Area 9 am – 9 pm
 - Fifth Avenue Beach- ***No locations available - cannot be located with 700 feet of the Fifth Avenue Beach Concession Stand.***

- Neighborhood Parks 9 am – 9 pm
 - Duffy Park
 - Hamlin Field Parking Lot
 - Mack Park (Golden Acres Park)
 - Man Made Lake
 - Morton Park
 - Red Szymarek Park
 - Reitz Park
 - Sands Park
 - Riverwalk outside DDA District

- DDA District – 9 am – 10 pm (locations and hours established by the DDA)
 - City public Properties (***Requires Proof of Insurance***)
 - City Marina
 - Parking spaces on Spruce Street between River Street and Riverwalk
 - On Street Parking spaces at the triangle/fountain area
 - Memorial Drive Parking Lot
 - North Riverwalk and Veterans Memorial Park
 - Private Property

The hours of operation may be amended for special events as approved by City Council.

MISCELLANEOUS RULES:

- Vendor shall provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributable to the vendor on a daily basis. Waste ***SHALL NOT*** be disposed of in city receptacles.

- If operating on city-owned or city property, may only locate on such property as established by the City.

- If parked on public streets, vendors shall conform to all applicable parking restrictions. When parked on a public street, shall not operate within thirty (30) feet of any intersection or driveway.

- Not operate on public property within one block of a city-authorized street fair, public festival, farmers market or event except with the authorization of the event sponsor.

- Not use any flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields to direct the illumination downward.
- Not use loud music, amplification devices or “crying out” or any other audible methods to gain attention which causes a disruption or safety hazards as determined by the City and shall comply with the City’s Noise Ordinance Chapter 662.
- Permitted one portable “A Frame” sign not to exceed 8 sq. ft. which must be located with five (5) feet of the unit and on private property shall be placed four (4) feet from the public right of way and shall not be place to impede pedestrian/vehicle safety. Signage shall comply with Article 21 Signs of the City of Manistee Zoning Ordinance. Within the DDA District the DDA Director shall approve location for the placement of the sign.
- Comply with all applicable federal, state and county regulations and City Ordinances.
- Mobile food vending units shall not be left unattended for more than two (2) hours and shall be removed after hours of operation.
- Vendor must have written authorization of the power customer to utilize and electricity or power. No power cable or similar device shall be extended at or across any city street, alley or sidewalk except in a safe manner.
- All grey water/untreated waste shall be disposed of in accordance with federal, state and local regulations. Under no circumstances shall dispose of untreated waste into the sewer or storm drains.
- When operating on private property customers will be served on the owners property, serving from the City right of way (sidewalk or street) is prohibited.

PERMITS:

Permits for Mobile Food Vending shall be reviewed by the City Police Department. The permit shall include:

- Approval of the Mobile Food Unit from the Manistee County Health Department, 385 Third Street, Manistee, MI 49660, 231.723.3595
- Inspection and approval from the City of Manistee Fire Department, 281 First Street, Manistee, MI 49660, 231.723.1549
- If fresh meats, frozen foods, etc, approval from the Michigan Department of Agriculture and Rural Development 800.292.3939
- Applicant assumes full responsibility for any damage. Applicant must include proof of insurance that meets standards established by the City. Standards will be established annually by the City Liability Insurance Company and a copy will be provided with the application form.
- Failure to comply with the requirements of the policy could result in the cancellation of the permit.

- There shall be a fee for the permit as established from time to time by the City Council by resolution which Fee Scheduled is incorporated herein by reference.
- Permits are issued for a calendar year (January 1 – December 31) and require renewal. All permits must be prominently displayed on the mobile food vending unit.
- Permits are not transferable.
- A vendor who violates City Council Policy 39 Mobile Food Vending is guilty of a civil fraction in accordance with Section 202.99 of the Code of Ordinance, subject to fines and penalties as provided therein, including the ability to impound any equipment associated with food vending that are not in compliance with this policy and left on public property may be impounded at the owner's expense.



City Clerk
70 Maple Street
Manistee, MI 49660
231.398-2803 (phone)

Mobile Food Vending Standards and Permit Application

The City of Manistee has established Council Policy TBD Mobile Food Vending in the interest of encouraging vendors who add to the vibrancy and desirability of the City of Manistee while providing a framework under which such businesses operate.

DEFINITIONS:

- **Mobile Food Vending** shall mean vending, serving, or offering for sale food and/or beverages from a mobile food vending unit which meets the definition of a Food Service Establishment under Public Act 92 of 2000, which may include the ancillary sales of branded items consistent with the food, such as a tee shirt that bears the name of the organization engaged in Mobile Food Vending.
- **Mobile Food Vending unit** shall mean any motorized or non-motorized vehicle, trailer, or other device designed to be portable and not permanently attached to the ground from which food is vended, served, or offered for sale.
- **Vendor** shall mean any individual engaged in the business of Mobile Food Vending; if more than one individual is operating a single stand, cart or other means of conveyance, then Vendor shall mean all individuals operating such single stand, cart or other means of conveyance.
- **Operate** shall mean all activities associated with the conduct of business, including set up and take down and/or actual hours where the mobile food vending unit is open for business.

HOURS OF OPERATION:

Mobile Food vending within the City of Manistee will be allowed during the following times:

- Residential Districts
 - Private property between 9 am and 9 pm
- Commercial Districts
 - Private property between 6 am and 11pm
- Industrial Districts
 - Private property during normal business hours of the business on site.
- City owned properties (*Requires Proof of Insurance*)
 - Boat Launch's/Fishing areas 5 am – 11 pm
 - Arthur Street Boat Launch
 - First Street Boat Launch/Fish Cleaning Station Area/Lions Pavilion Area

- Ninth Street Boat Launch
 - North Beach Access Parking Lot
- Beaches 9 am – 11 pm (unless otherwise stated)
- Douglas Recreation Area/First Street Beach - **Cannot be located within 700 feet of the First Street Beach Concession Stand**
 - Rotary Park Area 9 am – 9 pm
 - Ball Diamonds/Lighthouse Park Area 9 am – 9 pm



- Fifth Avenue Beach - **No locations available.**

- Neighborhood Parks 9 am – 9 pm
- Duffy Park
 - Hamlin Field Parking Lot
 - Mack Park (Golden Acres Park)
 - Man Made Lake
 - Morton Park
 - Red Szymarek Park
 - Reitz Park
 - Sands Park
 - Riverwalk outside DDA District



- DDA District - 9am – 10 pm (locations and hours established by the DDA)
 - City properties within the DDA (*Requires Proof of Insurance*)
 - City Marina
 - City Parking Lots
 - North Riverwalk and Veterans Memorial Park
 - South Riverwalk up to Spruce Street

The hours of operation may be amended for special events as approved by City Council.

RULES:

- Vendor shall provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributable to the vendor as needed and remove on a daily basis. Waste **SHALL NOT** be disposed of in city receptacles.
- If operating on city-owned or city property, may only locate on such property as established by the City.
- If parked on public streets, vendors shall serve from the sidewalk, conform to all applicable parking restrictions and shall not interfere with pedestrian, bike or vehicle traffic. When parked on a public street, shall not operate within thirty (30) feet of any intersection or driveway.
- Not operate on public property within one block of a city-authorized street fair, public festival, farmers market or event except with the authorization of the event sponsor.
- Not use any flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields to direct the illumination downward.
- Not use loud music, amplification devices or “crying out” or any other audible methods to gain attention which causes a disruption or safety hazards as determined by the City and shall comply with the City’s Noise Ordinance Chapter 662.
- Permitted one portable “A Frame” sign not to exceed 8 sq. ft. which must be located with five (5) feet of the unit. On private property shall be placed four (4) feet from the public right of way and shall not be place to impede pedestrian/vehicle safety. Signage shall comply with Article 21 Signs of the City of Manistee Zoning Ordinance. Within the DDA District the DDA Director shall approve location for the placement of the sign.
- Comply with all applicable federal, state and county regulations and City Ordinances.
- Mobile food vending units shall not be left unattended for more than two (2) hours and shall be removed after hours of operation.
- Vendor must have written authorization from the property owner to use their power. No power cable or similar device shall be extended at or across any city street, alley or sidewalk.

- All grey water/untreated waste shall be disposed of in accordance with federal, state and local regulations. Under no circumstances shall dispose of untreated waste into the sewer or storm drains.
- When operating on private property serving customers from the City right of way (sidewalk or street) is prohibited.
- Applicant assumes full responsibility for any damage. Applicant must include proof of insurance that meets standards established by the City. If vending on City owned Property, A certificate of your general liability insurance evidencing \$1 million per occurrence coverage, with the City of Manistee, 70 Maple Street, Manistee, MI 49660 listed as certificate holder. Additionally, an Endorsement of your insurance policy, naming the City of Manistee as additional insured is required.
- Failure to comply with the requirements of the policy could result in the cancellation of the permit.
- There shall be a fee for the permit as established from time to time
- Permits are issued for a calendar year (January 1 – December 31) and require renewal. All permits must be prominently displayed on the mobile food vending unit.
- Permits are not transferable.



City Clerk
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)

Mobile Food Vending Permit

Please Print

BUSINESS INFORMATION			
Business Name:			
Name of Food Truck:			
Mailing Address:			
Name of Individual representing business:			
Phone #	Cell #	Email:	
LOCATION INFORMATION			
Will you be vending on City property?		<input type="checkbox"/> yes	<input type="checkbox"/> no
Will you be vending on property located in the DDA District?		<input type="checkbox"/> yes	<input type="checkbox"/> no
Is your business a licensed food service establishment based in the City of Manistee?		<input type="checkbox"/> yes	<input type="checkbox"/> no
Have you or anyone who will be working at the unit been convicted of a felony under the laws of the State of Michigan, United States or other state within the United States?		<input type="checkbox"/> yes	<input type="checkbox"/> no
VENDING UNIT INFORMATION			
Make of Vending Unit		Model of Vending Unit	
Year of Vending Unit		Vin#	
Do you have a fryer?	<input type="checkbox"/> yes <input type="checkbox"/> no	Do you have a grill?	<input type="checkbox"/> yes <input type="checkbox"/> no
Do you have a griddle?	<input type="checkbox"/> yes <input type="checkbox"/> no	Do you have a broiler?	<input type="checkbox"/> yes <input type="checkbox"/> no
How will you be disposing of grey water/untreated waste?			
COOKING FUEL INFORMATION			
Will you be using cooking fuel? <i>If yes complete the following</i>		<input type="checkbox"/> yes	<input type="checkbox"/> no
What type of cooking fuel are you using?			
Where on the unit will the cooking fuel be located?			
How much cooking fuel will be located on the unit?			
EXHAUST HOOD			
Do you have an exhaust hood? <i>If yes complete the following</i>		<input type="checkbox"/> yes	<input type="checkbox"/> no
Who installed the hood?			
What is the address of the installer?			
What is the code/standard/year used in design of the hood?			
What is the mechanical license number?			
SUPPRESSION SYSTEM			
Do you have a suppression system? <i>If yes complete the following</i>		<input type="checkbox"/> yes	<input type="checkbox"/> no
Who installed the suppression system?			
What is the address of the installer?			
What is the code/standard/year used in design of the suppression system?			
What is the mechanical license number?			
What is the month and year of the last inspection found on inspection tag?			
What is the name of the company that performed the inspection?			
What is the phone number of the company that performed the inspection?			
What is the month and year of the last professional hood cleaning?			
What is the name of the company that performed the cleaning?			
What is the phone number of the company that performed the cleaning?			

FUEL PIPING	
Do you have fuel piping? <i>If yes complete the following</i>	<input type="checkbox"/> yes <input type="checkbox"/> no
Who installed the fuel piping?	
What is the address of the installer?	
What is the code/standard/year used in design of the fuel piping?	
What is the mechanical license number?	
FIRE EXTINGUISHER INFORMATION	
Do you have a Class K fire extinguisher? <i>If yes complete the following</i>	<input type="checkbox"/> yes <input type="checkbox"/> no
What is the month and year of the last inspection found on inspection tag?	
What is the name of the company that performed the inspection?	
What is the phone number of the company that performed the inspection?	
Do you have a Class ABC fire extinguisher? <i>If yes complete the following</i>	<input type="checkbox"/> yes <input type="checkbox"/> no
What is the month and year of the last inspection found on inspection tag?	
What is the name of the company that performed the inspection?	
What is the phone number of the company that performed the inspection?	
Required Attachments	
	Copy of most recent hood cleaning and hood inspection reports.
	Approval of the Mobile Food Unit from the Manistee County Health Department, 385 Third Street, Manistee, MI 49660, 231.723.3595
	Inspection and approval from the City of Manistee Fire Department, 281 First Street, Manistee, MI 49660, 231.723.1549
	If fresh meats, frozen foods, etc, approval contact the Michigan Department of Agriculture and Rural Development 800.292.3939
	Proof of Insurance - <i>If vending on City owned Property</i> , A certificate of your general liability insurance evidencing \$1 million per occurrence coverage, with the City of Manistee, 70 Maple Street, Manistee, MI 49660 listed as certificate holder. Additionally, an Endorsement of your insurance policy, naming the City of Manistee as additional insured is required.
	If the Vendor is operating on public property including public parking spaces and parking lots; the vendor needs to add the City of Manistee as Additional Insured onto their Liability insurance coverage for use of City property.
	Michigan Sales Tax License – or slip from Michigan Department of Treasury
	Photograph of the mobile food vending unit
	Copy of State issued photo ID for all employees working at the mobile food vending unit
Agreement to terms of permit	
<p>➤ The undersigned declares and says he/she wishes to be permitted to perform the operation, service or act stated hereon and that the statements made above are true and correct to the best of his/her knowledge and belief. The undersigned further says that he/she will comply with all provisions of the ordinances and policies of the City of Manistee relative to the operation, service or act for which the permit is requested. The undersign further agrees to hold the City of Manistee free and harmless from all liability which may be imposed upon it, to reimburse the City of Manistee for all expenses of litigation in connection with the defense of claims as such liability and claims may arise because of negligence in the performance of the work or act for which the permit was issued.</p> <p>➤ Permits are issued for a calendar year (January 1 – December 31) and require renewal. All permits must be prominently displayed on the mobile food vending unit. Permits are not transferable.</p> <p>➤ The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231et seq.</p>	
Signature: _____	Date: _____
<input type="checkbox"/> FEE \$250.00	
Office Use Only	
Police Department Review:	Fire Department Inspection:
<input type="checkbox"/> Received proof of Insurance (if vending on City Property)	<input type="checkbox"/> Permit issued



Event Requirements for Mobile Food Vending

GENERAL INFORMATION			
Name of Food Truck:			
Name of Event:			
VENDING UNIT INFORMATION			
Make of Vending Unit		Model of Vending Unit	
Year of Vending Unit		Vin#	
Do you have a fryer?	<input type="checkbox"/> yes <input type="checkbox"/> no	Do you have a grill?	<input type="checkbox"/> yes <input type="checkbox"/> no
Do you have a griddle?	<input type="checkbox"/> yes <input type="checkbox"/> no	Do you have a broiler?	<input type="checkbox"/> yes <input type="checkbox"/> no
How will you be disposing of grey water/untreated waste?			
COOKING FUEL INFORMATION			
Will you be using cooking fuel?		<input type="checkbox"/> yes <input type="checkbox"/> no	
What type of cooking fuel are you using?			
Where on the unit will the cooking fuel be located?			
How much cooking fuel will be located on the unit?			
EXHAUST HOOD			
Do you have an exhaust hood?		<input type="checkbox"/> yes <input type="checkbox"/> no	
<i>If yes attach a copy of the most recent inspection report</i>			
SUPPRESSION SYSTEM			
Do you have a suppression system?		<input type="checkbox"/> yes <input type="checkbox"/> no	
<i>If yes attach a copy of the most recent inspection report</i>			
FUEL PIPING			
Do you have fuel piping? <i>If yes complete the following</i>		<input type="checkbox"/> yes <input type="checkbox"/> no	
Who installed the fuel piping?			
What is the address of the installer?			
What is the code/standard/year used in design of the fuel piping?			
What is the mechanical license number?			
FIRE EXTINGUISHER INFORMATION			
Do you have a Class K fire extinguisher?		<input type="checkbox"/> yes <input type="checkbox"/> no	
Do you have a Class ABC fire extinguisher? <i>If yes complete the following</i>		<input type="checkbox"/> yes <input type="checkbox"/> no	
What is the month and year of the last inspection found on inspection tag?			
What is the name of the company that performed the inspection?			
What is the phone number of the company that performed the inspection?			
Agreement to terms of permit			
<p>➤ The undersigned declares and says he/she wishes to be permitted to perform the operation, service or act stated hereon and that the statements made above are true and correct to the best of his/her knowledge and belief. The undersigned further says that he/she will comply with all provisions of the ordinances and policies of the City of Manistee relative to the operation, service or act for which the permit is requested. The undersign further agrees to hold the City of Manistee free and harmless from all liability which may be imposed upon it, to reimburse the City of Manistee for all expenses of litigation in connection with the defense of claims as such liability and claims may arise because of negligence in the performance of the work or act for which the permit was issued.</p> <p>➤ The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231et seq.</p>			
Signature: _____		Date: _____	
<input type="checkbox"/> FEE \$250.00			
Office Use Only			
Police Department Review:		Fire Department Inspection:	



Memorandum

TO: Thad Taylor
City Manager

FROM: Denise Blakeslee
Planning & Zoning Director 

DATE: March 14, 2018

RE: Ordinance Amendment 18-06 Chapter 862 Vendors

Denise Blakeslee
Planning & Zoning
Administrator
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Thad, if City Council moves forward with adopting Council Policy 39 Mobile Food Vending an amendment to Chapter 862 Vendors of the Codified Ordinance is needed to eliminate a conflict. The zoning amendment removes the reference to "foodstuffs" in Section 862.02 Definitions, Item D as follows:

- D. Vending includes, but is not limited to: offering out of doors such goods, ~~foodstuffs~~ or services from a stationary cart, stand, wagon, or from one's person; offering, exposing for sale, or making available for a price or donation, making sales and delivering articles to purchasers, or soliciting orders for sale of goods, ~~foodstuffs~~, or services of any kind, for immediate or future delivery or performance.

As an ordinance amendment this will require two readings by Council.

ORDINANCE 18-06

AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED "CHAPTER 862 VENDORS", OF THE CODIFIED ORDINANCES OF MANISTEE, MICHIGAN BY MODIFYING THE DEFINITION FOR VENDING AND TO REPEAL ALL ORDINANCES IN CONFLICT THEREWITH

THE CITY OF MANISTEE ORDAINS:

Section 1.

Chapter 862 Vendors, Section 862.02 Definitions, Item D be amended as follows:

- D. Vending includes, but is not limited to: offering out of doors such goods, ~~foodstuffs~~ or services from a stationary cart, stand, wagon, or from one's person; offering, exposing for sale, or making available for a price or donation, making sales and delivering articles to purchasers, or soliciting orders for sale of goods, ~~foodstuffs~~, or services of any kind, for immediate or future delivery or performance.

Section 2.

Effective Date; Publication.

This Ordinance shall be effective ten (10) days after its enactment as provided in Section 4-3 of the City of Manistee Charter. The City Clerk shall cause a copy of this Ordinance to be published in a newspaper circulated in the city of Manistee, stating the date of the enactment and effective date of the Ordinance, a brief notice as to the subject matter of the Ordinance and such other facts as the City Clerk shall deem pertinent. A copy of the Ordinance shall be made available for public use and inspection at the office of the Manistee City Clerk.

Section 3.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, THIS _____ DAY OF _____, 2018

ENACTMENT DATE: _____

CERTIFICATION

I, Heather Pefley do hereby certify that I am the duly appointed and acting City clerk of the City of Manistee and that the foregoing ordinance was adopted by the City Council of the City of Manistee on the _____ day of _____, 2018

Heather Pefley, City Clerk



Wednesday, March 14, 2018

Dear Manistee City Council:

We, the undersigned concerned citizens, organizations and businesses in the Manistee area, submit for your thoughtful consideration the attached "Proposed Resolution to Support the Paris Climate Agreement."

We urge you to take action to adopt this resolution, putting the City of Manistee on record, along with hundreds of other cities and corporations, in support of the Paris Climate Agreement's *goals* of reducing greenhouse gas emissions.

We urge you to develop and implement a local Manistee climate action plan that contributes to the long-term goal of reducing greenhouse gas emissions, thereby protecting our precious local natural resources that make Manistee such a vibrant and attractive community for residents and tourists alike.

Attached to our "Proposed Resolution" are the following background materials:

1. EPA Fact Sheet "What Climate Change Means for Michigan"
2. Michigan mayors vow to uphold Paris Agreement in wake of U.S. abandonment
3. Grand Rapids, Traverse City mayors pledge to fight climate change
4. Michigan Climate Plans
5. Resolution adopted by Lancaster, Pennsylvania

We urge you to take action on this resolution no later than the next regularly scheduled City Council meeting.

Respectfully submitted,

We the People Action Network of Northwestern Michigan, Manistee

CBS solar, Copemish

Contractors Building Supply, Inc., Copemish

Crystal Mountain Resort, Jim MacInnes, CEO

Jackpine Business Center, Manistee

Manistee County Democrats

Manistee Peace Group

Spirit of the Woods Conservation Club, Manistee County

**A RESOLUTION OF THE COUNCIL OF THE CITY OF MANISTEE
SUPPORTING THE GOALS OF THE PARIS CLIMATE AGREEMENT.**

WHEREAS, consensus exists among the world's leading climate scientists that global warming caused by the emissions of greenhouse gases from human activities is among the most significant problems facing the world today; and

WHEREAS, documented impacts of global warming include but are not limited to: increased extreme weather events including flooding, which the EPA predicts to be a major factor affecting Michigan; other adverse impacts on ecosystems, demographic patterns and economic value claims; and

WHEREAS, responding to climate change provides communities access to first mover advantages in the range of products and services and know-how that transitioning to a climate compatible future brings; and

WHEREAS, regardless of one's beliefs in climate change, 194 countries have committed to policies that will increase reliance on renewable energy sources that Michigan residents are well-qualified to provide, thereby creating economic opportunity; and

WHEREAS, the Paris Climate Agreement resulted in a commitment by almost every national to take action to enact programs to limit global temperature increase to less than 2 degrees Celsius, with an expectation that this goal would be reduced to 1.5 degrees Celsius in the future,

NOW, THEREFORE BE IT RESOLVED that the City of Manistee, Michigan:

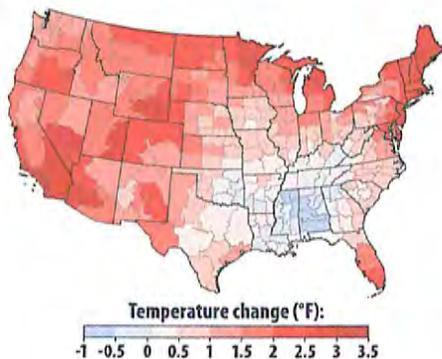
1. Indicates its commitment to reducing greenhouse gas emissions through implementation of a Climate Action Plan, specifically targeting flooding and the water quality risks associated with flooding that would adversely impact Manistee's vibrant tourism industry; and
2. Joins other U.S. cities and corporations in adopting and supporting the goals of the Paris Agreement; and
3. Commits to exploring potential economic benefits and opportunities arising from adoption of policies and programs that promote the long-term goal of reducing greenhouse gas emissions.

What Climate Change Means for Michigan

Michigan's climate is changing. Most of the state has warmed two to three degrees (F) in the last century. Heavy rainstorms are becoming more frequent, and ice cover on the Great Lakes is forming later or melting sooner. In the coming decades, the state will have more extremely hot days, which may harm public health in urban areas and corn harvests in rural areas.

Our climate is changing because the earth is warming. People have increased the amount of carbon dioxide in the air by 40 percent since the late 1700s. Other heat-trapping greenhouse gases are also increasing. These gases have warmed the surface and lower atmosphere of our planet about one degree during the last 50 years. Evaporation increases as the atmosphere warms, which increases humidity, average rainfall, and the frequency of heavy rainstorms in many places—but contributes to drought in others.

Greenhouse gases are also changing the world's oceans and ice cover. Carbon dioxide reacts with water to form carbonic acid, so the oceans are becoming more acidic. The surface of the ocean has also warmed about one degree during the last 80 years. Although warmer temperatures cause sea level to rise, the impact on water levels in the Great Lakes is not yet known. Warmer air also melts ice and snow earlier in spring.



Rising temperatures in the last century. Northern Michigan has warmed more than southern Michigan. Source: EPA, *Climate Change Indicators in the United States*.

Heavy Precipitation and Flooding

Changing the climate is likely to increase the frequency of floods in Michigan. Over the last half century, average annual precipitation in most of the Midwest has increased by 5 to 10 percent. But rainfall during the four wettest days of the year has increased about 35 percent. During the next century, spring rainfall and annual precipitation are likely to increase, and severe rainstorms are likely to intensify. Each of these factors will tend to further increase the risk of flooding.



Heavy rains and snowmelt flooded the Tittabawassee River in Midland in April 2015. Credit: City of Midland.

Great Lakes

Changing the climate is likely to harm water quality in Lake Erie and Lake Michigan. Warmer water tends to cause more algal blooms, which can be unsightly, harm fish, and degrade water quality. During August 2014, an algal bloom in Lake Erie prompted the Monroe County Health Department to advise residents in four townships to avoid using tap water for cooking and drinking. Severe storms increase the amount of pollutants that run off from land to water, so the risk of algal blooms will be greater if storms become more severe. Severe rainstorms can also cause sewers to overflow into lakes and rivers, which can threaten beach safety and drinking water supplies. For example, heavy rains in August 2014 led to nearly 10 billion gallons of sewer overflows in southeastern Michigan, much of which ended up in Lake St. Clair and eventually Lake Erie. More severe rainstorms could also cause sewers in Milwaukee and Chicago to overflow into Lake Michigan more often, which could pollute beaches in Michigan.

One advantage of climate change is that warmer winters reduce the number of days that ice prevents navigation. Between 1994 and 2011, the decline in ice cover lengthened the shipping season on the Great Lakes by eight days. The lakes are likely to warm another 3° to 7°F in the next 70 years, which will further extend the shipping season.



Ice forming on Lake Michigan near St. Joseph. Credit: M. McCormick, NOAA Great Lakes Environmental Research Laboratory.

Winter Recreation

Warmer winters are likely to shorten the season for recreational activities like ice fishing, snowmobiling, snowboarding, and skiing, which could harm the local economies that depend on them. Small lakes are freezing later and thawing earlier than a century ago, which shortens the season for ice fishing and ice skating. Since the early 1970s, winter ice coverage in the Great Lakes has decreased by 63 percent. Warmer temperatures are likely to shorten the season when the ground is covered by snow, and thereby shorten the season for activities that take place on snow. Nevertheless, annual snowfall has increased in much of the Great Lakes region, which could benefit winter recreation at certain times and locations.

Ecosystems

The ranges of plants and animals are likely to as the climate changes. For example, warmer weather could change the composition of Michigan's forests. As the climate warms, the population of paper birch, quaking aspen, balsam fir, and black spruce may decline in the Upper Peninsula and northern Lower Peninsula, while oak, hickory, and pine trees may become more numerous. Climate change will also transform fish habitat. Rising water temperatures will increase the available habitat for warmwater fish such as bass, while shrinking the available habitat for coldwater fish such as trout. Declining ice cover and increasingly severe storms would harm both types of fish habitat through erosion and flooding.

Warming could also harm ecosystems by changing the timing of natural processes such as migration, reproduction, and flower blooming. Migratory birds are arriving in the Midwest earlier in spring today than 40 years ago. Along with range shifts, changes in timing can disrupt the intricate web of relationships between animals and their food sources and between plants and pollinators. Because not all species adjust to climate change in the same way, the food that one species eats may no longer be available when that species needs it (for example, when migrating birds arrive). Some types of animals may no longer be able to find enough food.

Agriculture

Changing the climate will have both beneficial and harmful effects on farming. Higher concentrations of atmospheric carbon dioxide and longer frost-free growing seasons would increase yields of wheat during an average year. But increasingly hot summers are likely to reduce yields of corn and possibly soybeans. Seventy years from now, Michigan's Lower Peninsula is likely to have 5 to 15 more days per year with temperatures above 95°F than it has today. More severe droughts or floods would also hurt crop yields.

Air Pollution and Human Health

Changing the climate can harm air quality and amplify existing threats to human health. Higher temperatures increase the formation of ground-level ozone, a pollutant that causes lung and heart problems. Ozone also harms plants. In some rural parts of Michigan, ozone levels are high enough to significantly reduce yields of soybeans and winter wheat. EPA and the Michigan Department of Environmental Quality have been working to reduce ozone concentrations. As the climate changes, continued progress toward clean air will become more difficult.

Hot days can be unhealthy—even dangerous. High temperatures can cause heat stroke and dehydration, and affect people's cardiovascular and nervous systems. Northern cities like Detroit are vulnerable to heat waves, because many houses and apartments lack air conditioning, and urban areas are typically warmer than their rural surroundings. In recent decades, severe heat waves have killed hundreds of people across the Midwest. Heat stress is expected to increase as climate change brings hotter summer temperatures and more humidity. Certain people are especially vulnerable, including children, the elderly, the sick, and the poor.

The sources of information about climate and the impacts of climate change in this publication are: the national climate assessments by the U.S. Global Change Research Program, synthesis and assessment products by the U.S. Climate Change Science Program, assessment reports by the Intergovernmental Panel on Climate Change, and EPA's *Climate Change Indicators in the United States*. Mention of a particular season, location, species, or any other aspect of an impact does not imply anything about the likelihood or importance of aspects that are not mentioned. For more information about climate change science, impacts, responses, and what you can do, visit EPA's Climate Change website at www.epa.gov/climatechange.

Michigan mayors vow to uphold Paris Agreement in wake of U.S. abandonment

By KATHLEEN DAVIS · JUN 2, 2017 [Story updated June 9 at 2:07 p.m.]
Michigan Radio: 91.7 FM Ann Arbor/Detroit; 104.1 FM West Michigan

In the wake of President Trump leaving the Paris Climate Agreement, several dozen mayors across the U.S. have created a coalition to uphold the goals of the accord in their own cities. Ann Arbor, Grand Rapids, and Traverse City represent Michigan on the list.

The officials are calling themselves "U.S. Climate Mayors," and they are strongly opposed to the president's policies on conservation and climate change. Outside of Michigan, the mayors of large cities like Los Angeles, Boston, and New York have signed the coalition.

Maria Carmen Lemos is a researcher at the Great Lakes Integrated Sciences and Assessments, where she's an expert on environmental policymaking. She thinks by joining the U.S. Climate Mayors, these Michigan cities are reaffirming their preexisting commitments to fighting climate change.

"I think in concrete terms, they are already engaged in a lot of action, and this is just a signal that they'll continue to be engaged in those actions," Lemos said.

Richard Rood is a professor of Climate and Space Sciences and Engineering at the University of Michigan. He thinks the U.S. pulling out of the Paris Climate Agreement has a large impact for the rest of the world.

"Withdrawing has profound effects on the United States in terms of if we're considered a reliable partner in the community of nations," Rood said. "It also isolates us and puts a barrier between the United States and being at the table when new international climate policy or economic development is negotiated."

However, he says localities have historically addressed climate change in their communities independent of the federal government.

"There are a number of coalitions of mayors and coalitions of cities that have really been the backbone of climate change activity in the United States," Rood said.

Barry Rabe, professor of public policy at the University of Michigan, agrees.

"Part of the reduction of fossil fuel use in the past few years has been due to what individual states and localities have been able to do," he says.

Lemos, Rood, and Rabe agree that it's difficult to say how Michigan will be directly impacted by the U.S. pulling out of the Paris Agreement. However, President Trump's proposed slashing of the Environmental Protection Agency budget has already raised concerns among Michigan residents. Lemos is optimistic that individuals will work harder to combat climate change in their own communities.

"On the individual level, being conscious of what we do and how we use resources, is something that's within our own decision making, no government can tell you what to do with that," Lemos said. "Getting involved in local initiatives is something that anyone can do as well."

Since the publication of this story, the following Michigan cities have also joined the agreement: Buchanan, Detroit, East Lansing, Eden Prairie, Ferndale, Flint, Hamtramck, Kalamazoo, Lansing, Royal Oak, and Ypsilanti.

Grand Rapids, Traverse City mayors pledge to fight climate change

BY ADRIAN DE NOVATO ON JUNE 3, 2017

In the aftermath of President Trump withdrawing from the Paris Climate Agreement, 12 Michigan mayors join a growing list of leaders from around the nation in a commitment to adopt, honor, and uphold its goals.

On Thursday, June 1st, President Donald Trump announced that the United States would begin the process of withdrawing from the Paris Climate Agreement despite bipartisan political and overwhelming public support. As a result, seven Michigan mayors bucked the president's message by lending their signatures to a pledge from the Mayors National Climate Action Agenda.

A [statement](#) from the organization reads,

As 180 US Mayors representing 51 million Americans, we will adopt, honor, and uphold the commitments to the goals enshrined in the Paris Agreement. We will intensify efforts to meet each of our cities' current climate goals, push for new action to meet the 1.5 degrees Celsius target, and work together to create a 21st century clean energy economy.

We will continue to lead. We are increasing investments in renewable energy and energy efficiency. We will buy and create more demand for electric cars and trucks. We will increase our efforts to cut greenhouse gas emissions, create a clean energy economy, and stand for environmental justice. And if the President wants to break the promises made to our allies enshrined in the historic Paris Agreement, we'll build and strengthen relationships around the world to protect the planet from devastating climate risks. The world cannot wait — and neither will we.

Friday afternoon, Grand Rapids Mayor Rosalynn Bliss [said on Facebook](#) that she would add her signature. "This morning, I joined mayors from around the country in reaffirming our commitment to addressing climate change. As a city, we remain dedicated to getting to 100 percent renewable energy by 2025."

Traverse City Mayor Jim Carruthers also took to [Facebook on Friday to pledge his support](#) and express dismay that the United States was not honoring its agreement on climate change with international partners. "Because of the action taken today by our President, I feel it important to maintain agreements we've made with our World partners as it relates to Climate Change. I've added my name, as Mayor, joining many others across this great nation in support of those relationships. We must protect our Mother Earth."

In December, Traverse City Commissioners voted unanimously to approve a resolution outlining how the city would power all city services with renewable energy by 2020. Mayor Carruthers explained that "it seems like one of the right things to do with a changing climate and changing aspects of our energy production."

[Michigan is already feeling the effects of climate change](#) and it only looks to get worse.

Current signatories from Michigan (as of 3 a.m. June 5):

<ul style="list-style-type: none">• Mayor Christopher Taylor City of Ann Arbor, MI• Mayor Brenda Hess City of Buchanan, MI• Mayor Mike Duggan City of Detroit, MI• Mayor David Coulter City of Ferndale, MI• Mayor Karen Weaver City of Flint, MI	<ul style="list-style-type: none">• Mayor Rosalyn Bliss City of Grand Rapids, MI• Mayor Karen Majewski City of Hamtramck, MI• Mayor William Sprague City of Lapeer, MI• Mayor Daniel Guzzi City of Rockwood, MI• Mayor Mike Fournier City of Royal Oak, MI	<ul style="list-style-type: none">• Mayor Jim Carruthers Traverse City, MI• Mayor Amanda Maria Edmonds City of Ypsilanti, MI
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Michigan Climate Plans



City Climate Action Plans and Goals

Community	Date of Plan	Energy or Climate Goal
City of Ann Arbor Climate Action Plan	July 2012	90% GHG reduction by 2050
City of Dearborn Initial Climate Action Plan	August 2012	10% GHG reduction by 2015
City of Detroit Climate Action Plan	Plan in Development	80% GHG reduction by 2050
City of Grand Rapids Sustainability Plan 2017-2021	April 2013	100% Renewables by 2025
City of Hazel Park Energy Action Plan	September 2012	50% GHG reduction by 2050
City of Southgate Climate Action Plan	September 2012	50% GHG reduction by 2050
City of Traverse City Climate Action Plan	February 2011	25% GHG reduction by 2012
City of Ypsilanti Climate Action Plan	July 2012	50% GHG reduction by 2050
Meridian Township DRAFT	Plan in Development	
Northport Village	U/M Feasibility Study , April 2016	100% Renewables

View links to these plans at www.miclimateaction.org



Other Climate Action Plans and Goals

State of Michigan		
<u>State of Michigan Climate Action Plan</u>	March 2009	Recommended: 80% GHG reduction by 2050
Colleges and Universities		
<u>Albion College Climate Action Plan</u>	October 2009	Carbon neutrality by 2035
<u>Grand Valley State University Climate Action Plan</u>	January 2012	80% GHG reduction by 2050
<u>Kalamazoo College Sustainability and Climate Action Plan</u>	January 2010	25% GHG reduction by 2020
<u>Michigan State University Energy Transition Plan</u>	January 2012	60% GHG reduction by 2030 and 100% clean energy transition
<u>University of Michigan Ann Arbor Climate Action Plan</u>	April 2011	25% GHG reduction by 2025 and <u>Sustainability Goals</u>
<u>Wayne State University Strategic Energy Plan</u>	September 2010	<u>Carbon neutrality by 2030</u>
<u>Western Michigan University Climate Action Plan</u>	April 2012	Climate neutrality by 2065
Military Bases		
Michigan Army National Guard <u>Fort Custer, Camp Grayling,</u> and <u>Selfridge Air Bases</u>	June 2016	Camp Grayling <u>Net Zero Energy</u> by 2017 (100% RE)

View links to these plans at www.miclimateaction.org



Climate Adaptation Plans

Community	Plan
Alger County	<u>Climate Adaptation and Mitigation Plan</u>
Beaver Island	<u>Resilient Beaver Island</u>
Cities of Benton Harbor and St. Joseph	<u>Adapting to Climate Change and Variability and Resilient St. Joseph</u>
City of Grand Haven and Grand Haven Charter Township	<u>Resilient Grand Haven</u>
City of Grand Rapids	<u>Climate Resiliency Report</u>
City of East Jordan	<u>Resilient East Jordan</u>
City of Ludington	<u>City of Ludington Master Plan</u>
City of Holland	<u>Resilient Grand Haven</u>
Macomb County, City of St. Clair Shores	<u>Resilient Macomb/St. Clair</u>
Marquette County	<u>Lake Superior Climate Adaptation, Mitigation, and Implementation Plan</u>
Monroe County	<u>Resilient Monroe</u>
Muskegon County	<u>Muskegon County Sustainability Plan</u>

View links to these plans at www.miclimateaction.org



Master Plans and Other Plans with Sustainability Goals

City or County	Plans
Auburn Hills, Rochester, and Rochester Hills	<u>Tri-City Sustainability Partnership</u>
Cities of Berkley, Ferndale, Huntington Woods, Pleasant Ridge, Royal Oak, Oakland County Department of Economic Development and Public Affairs	<u>Woodward 5 Sustainability Partnership</u> <u>Oakland County Energy Management Procedures</u>
City of East Lansing	<u>Climate Sustainability Plan</u>
City of Farmington Hills	<u>2020 Vision</u>
City of Flint	<u>Master Plan for a Sustainable Flint</u>
Grand Haven	<u>Grand Haven 2016 Master Plan</u>
City of Holland	<u>Community Energy Plan</u>
City of Kalamazoo	<u>Blueprint for Action: A Sustainable Community</u>
Lake Isabella	<u>Lake Isabella Master Plan</u>
City of Lansing	<u>Design Lansing: 2012 Comprehensive Plan</u>
City of Mason	<u>City of Mason Master Plan Update</u>
Clinton, Eaton, and Ingham Counties	<u>Mid-Michigan Program for Sustainability</u>
City of Zeeland	<u>2016 Strategic Action Plan</u>

View links to these plans at www.miclimateaction.org

(SAMPLE)

FILE OF THE CITY CLERK COUNCIL

COUNCIL RESOLUTION NO. 35 – 2017

INTRODUCED – JUNE 13, 2017

ADOPTED BY COUNCIL – JUNE 13, 2017

A RESOLUTION OF THE COUNCIL OF THE CITY OF LANCASTER SUPPORTING THE PURPOSE OF THE PARIS AGREEMENT OF THE UNITED NATIONS FRAMEWORK CONVENTION ON CLIMATE CHANGE AND SUPPORTING LANCASTER JOINING NEARLY 250 CITIES IN THE UNITED STATES IN ADOPTING THE GOALS OF THE AGREEMENT IN COOPERATION WITH THE MAYORS NATIONAL CLIMATE ACTION AGENDA.

WHEREAS, consensus exists among the world's leading climate scientists that global warming caused by emissions of greenhouse gases from human activities is among the most significant problems facing the world today; and

WHEREAS, the National Climate Assessment has identified extreme precipitation, flooding, declining air quality, extremely hot days, and more as observed impacts of climate change in Pennsylvania; and

WHEREAS, the City of Lancaster has experienced impacts from global warming including extreme weather events like increasing temperatures in the summer and more smoggy days, which have numerous negative effects on public health; and

WHEREAS, the American Lung Association gave Lancaster County an "F" for air quality in their 2017 State of the Air report, highlighting the resultant problem of asthma among Lancaster residents, particularly children; and

WHEREAS, numerous authoritative scientific bodies, including the US Global Change Research Program, American Association for the Advancement of Science, and the Intergovernmental Panel on Climate Change have recognized that carbon pollution created by the burning of fossil fuels is contributing to global warming; and

WHEREAS, the Clean Power Plan mandates the State of Pennsylvania to reduce greenhouse gas emissions to 32 percent below 2000 levels by 2030; and

WHEREAS, the City of Lancaster has taken significant steps in recent years toward reducing greenhouse gas emissions from City operations, including instituting a replacement program to convert the City's fleet to compressed natural gas vehicles, retrofitting lighting in municipal facilities and traffic signals to increase energy efficiency and receiving a LEED Silver rating for City Hall following completion of the renovation project; and

WHEREAS, the City of Lancaster has committed to increasing the urban tree canopy from the current 28% coverage to greater than 40% in 25 years and other green infrastructure vegetation which helps reduce the amount of atmospheric CO₂ through direct carbon sequestration resulting in a total amount of reduced CO₂ equaling 34,051,155 lbs/CO₂; and

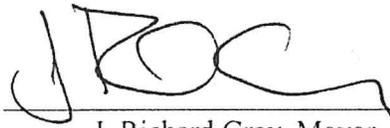
WHEREAS, responding to the climate change provides communities an opportunity to access first mover advantage in the range of products, services and know-how that transitioning to a climate-compatible future brings; and

WHEREAS, the Paris Agreement resulted in a commitment from nearly every nation on the planet to take action and enact programs to limit global temperature increase to less than 2 degrees Celsius, with an expectation that this goal would be reduced to 1.5 degrees in the future; and

WHEREAS, the Council of the City of Lancaster recognizes that leadership on climate change must come at the local level:

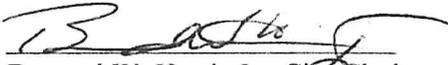
NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Lancaster that the City of Lancaster:

1. Indicates its commitment to reducing greenhouse gas emissions through development and implementation of a Climate Action Plan; and
2. Joins other US cities in the Climate Mayors network in adopting and supporting the goals of the Paris Agreement; and
3. Commits to exploring the potential benefits and costs of adopting policies and programs that promote the long-term goal of greenhouse gas emissions reduction while maximizing economic and social co-benefits of such action.



J. Richard Gray, Mayor

Attest:


Bernard W. Harris Jr., City Clerk



APPLICANTS NEEDED BOARDS and COMMISSIONS VACANCIES

BROWNFIELD REDEVELOPMENT AUTHORITY. Two vacancies – (1) term ending 6/30/18, (1) term ending 6/30/20. *Applicants must be City residents or persons with interest in property in the City.* Purpose: Promote revitalization of environmentally distressed and functionally obsolete areas.

COMPENSATION COMMISSION. One vacancy – term ending 9/30/22. *Applicants must be registered voters in the City.* Purpose: Establish compensation for City Council Members.

HISTORIC DISTRICT COMMISSION. Four vacancies – (1) term ending 2/28/20, (3) terms ending 2/28/21. *Applicants must be City residents.* Purpose: Historic preservation.

PEG COMMISSION. Three vacancies – (1) term ending 12/31/18, (1) term ending 12/31/19 and (1) terms ending 12/31/20. *Applicants must be Manistee County residents.* Purpose: Oversees operation of Manistee Public Access Television.

ZONING BOARD OF APPEALS. One vacancy (alternate member) – term ending 5/31/18. Purpose: Hears appeals on zoning and building issues.

Application forms are available at the City Clerk's office, 70 Maple Street or on the City website at <http://www.manisteemi.gov>. Applications must be returned by Monday, March 12, 2018 to be considered for appointment at the March 19, 2018 City Council meeting.



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: HISTORIC DISTRICT COMMISSION

NAME: RICHARD ALBEE

ADDRESS: 365 LIGHTHOUSE WAY S.
MANISTEE MI 49660

PHONE: (Home) 231 723 6632 (Work) _____

E-MAIL: ralbee6632@ Charter.net (X) personal or () work

I want to volunteer for this position because:

I AM CONCERNED AND INTERESTED IN THE
FUTURE DEVELOPMENT OF THE CITY. I DO NOT THINK
HISTORICAL DISTRICTS HAVE TO LIMIT THE GROWTH
OF A MUNICIPALITY. BUT SHOULD AID IN THE GROWING
PROCESS.

Please add any particular education, experience or background you think appropriate to include:

FINANCIAL MANAGEMENT, ABILITY TO VISUALIZE THE
FUTURE OF MUNICIPALITIES.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Richard Albee
Signature

2-25-18
Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: Historic District

NAME: Catherine Loring

ADDRESS: 321 5th St.
Manistee

PHONE: (Home) 231-510-3691 (Work) _____

E-MAIL: cloring@gmail.com personal or work

I want to volunteer for this position because:
I wish to continue in role of public service & participation w/ emphasis on preserving our historical architecture.

Please add any particular education, experience or background you think appropriate to include:
City Council, Main Street Program and a lifelong interest in Historical Architecture.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Catherine Loring 13/2/18
Signature Dated

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RECEIVED

MAR 02 2018

CITY OF MANISTEE

APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Historic District Commission

NAME: Aaron Bennett

ADDRESS: 520 4th Street
Manistee, MI 49660

PHONE: (Home) 231-887-4344 (Work) 231-398-1740

E-MAIL: ajaxbennett@gmail.com personal or work

I want to volunteer for this position because:

I have been a commissioner on this committee
for the past term and would like to continue
to participate in the care of our wonderful
historic district as it continues to thrive.

Please add any particular education, experience or background you think appropriate to include:

- Have served a term on Manistee Planning Commission
- Have an educational background in Archaeology
- Have owned and maintained houses that
have been on National Historic Register.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

[Signature] ; 3/1/2017
Signature Dated

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Aaron A. Bennett, D.O.

General Surgeon

Munson Health Manistee Hospital - Manistee, MI, - *1/01/2017 to Present*

- **Attending Physician**- General Surgery Department
- **Chair**- Infection Prevention
- Committee Member- Board Quality Improvement
- Committee Member- Medical Staff Credentialing

West Shore Medical Center - Manistee, MI - *10/17/14 to 12/30/2016*

- **Attending Physician**- General Surgery Department
- **Chair**- Infection Prevention - *2016*
- **Co-Chair**- Trauma Committee - *2016*
- Committee Member- Performance Improvement - *2016*
- Committee Member- Infection Prevention, Pharmacology & Therapeutics, Tissue & Transfusion - *2015*

CompHealth - Salt Lake City, UT

- General Surgery Locum Tenens - Multiple State Coverage - *2014*

Weatherby Healthcare - Ft. Lauderdale, FL

- General Surgery Locum Tenens - Multiple State Coverage - *2012 to 2014*

Sanford Health Broadway Clinic - Alexandria, MN

- **Staff** General Surgeon - *2011 to 2013*

Broadway Medical Center - Alexandria, MN

- **Staff** General Surgeon - *2010 to 2011*

Douglas Co. Hospital - Alexandria, MN - *2010 to 12/31/13*

- **Attending Physician** - General Surgery Department
- **Chair** - Surgery Center Multi-Disciplinary Committee
- Committee Member - Trauma Committee/ Level III Trauma Center 2012 Re-Accreditation

CentraCare Health Monticello (New River Medical Center) - Monticello, MN

- General Surgery Locum Tenens - *2012 to 2013*

McLaren Oakland (POH Regional Medical Center) - Pontiac, MI

- **Resident** - General Surgery Department - *2006-2010*
- **Intern** - General Surgery Department - *2005*

Doctors' Hospital of Michigan (North Oakland Medical Center) - Pontiac, MI

- Moonlighter - General Surgery Department - *2008 to 2010*

Training

General Surgery Resident; *June 2010*

- Michigan State University College of Osteopathic Medicine - East Lansing, MI

General Surgery Intern; *June 2006*

- Michigan State University College of Osteopathic Medicine - East Lansing, MI

Volunteer Work

Commissioner

- Historic District Commission- City of Manistee, MI; *2015 to 2017*
- Planning Commission- City of Manistee, MI, *2016 to 2017*

Parent Volunteer

- Cub Scouts of America, Pack 269 Manistee, MI, *2015 to 2017*
- PTA Book Sales, Madison Elementary School, Manistee, MI; *2016 to 2017*
- PTA Book Sales, Madison Elementary School, Manistee, MI, *2015*

(320) 219-7540•aaron.a.bennett@gmail.com

Aaron A. Bennett, D.O.

Board of Directors

- Central Minnesota - Area Health Education Center (AHEC); *2013*

Clinical Instructor - Department of Osteopathic Surgical Specialties

- Michigan State University, College of Osteopathic Medicine; *2010 to Present*

Medical Missionary

- DOCARE International - Sacatepequez, Guatemala; *Winter 2006 & 2007*

Education

Doctor of Osteopathic Medicine; *Graduated May 2005*

- Des Moines University - Osteopathic Medical Center
College of Osteopathic Medicine - Des Moines, IA
- Student Curator - Medical Archives and Rare-book Collection; *2001 to 2005*

Bachelor of Arts - Anthropology; *Graduated May 1991*

- Pitzer College - Claremont, CA

Board Certification & Licensure

American Osteopathic Board of Surgery - General Surgery Diplomate - Certificate #3141

Michigan Permanent Physician License

Minnesota Permanent Physician License

New Hampshire Permanent Physician License

Iowa Permanent Physician License

Connecticut Permanent Physician License

Maine Permanent Physician License

New York Permanent Physician License

Washington Permanent Physician License

Oregon Permanent Physician License

Advanced Trauma Life Support (ATLS)

Advanced Cardiac Live Support (ACLS)

Basic Life Support (BLS)

Professional Memberships

American College of Osteopathic Surgeons (ACOS)

American College of Surgeons (ACS)

Society of American Gastrointestinal and Endoscopic Surgeons (SAGES)

American Osteopathic Association (AOA)

Personal

Date of Birth - *November 9, 1968*

Wife - Elizabeth, Public and Private School Teacher (CA, IA, MI, MN) K-12, ESL credential

Son - Louis Rey, Age 8- Third Grade, Joyful Road Home School

Interests: Up-North Camping, Century Boats, Archaeology, Historical Home Restorations, Fishing, Gardening, and any project involving frequent trips to my neighborhood hardware store.



RECEIVED

MAR 01 2018

CITY OF MANISTEE
APPLICATION FOR APPOINTMENT

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BOARD OR COMMISSION APPLIED FOR: Zoning Board of Appeals (alternate member)

NAME: Denis R. Johnson
ADDRESS: 464 Fifth Street
Manistee, MI 49660

PHONE: (Home) 231-723-3464 (Work) _____

E-MAIL: drjohnson464@sbcglobal.net personal or work

I want to volunteer for this position because:

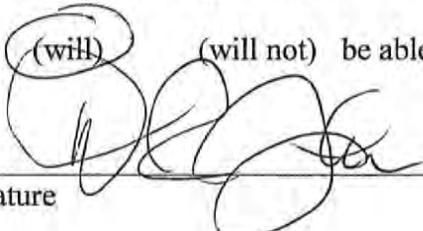
I know that this is a needed position, and I once again want to contribute my knowledge and abilities to the community.

Please add any particular education, experience or background you think appropriate to include:

Served for about 14 years on the Manistee City Planning Commission (12 years a secretary) beginning in about 1980 and served as planning commission representative on the Zoning Board of Appeals for 12 years (10 years as chairman) and have a through background and knowledge in zoning and zoning matters.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.


Signature 2/26/2018
Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



RECEIVED

MAR - 6 2018

CITY OF MANISTEE
CLERK - TREASURER

APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: ZBA

NAME: Duane Jones

ADDRESS: 512 4th ST
MANISTEE

PHONE: (Home) 887-4399 ^{Cell} (Work) 231-233-4712

E-MAIL: GLAKES@CHARTER.NET personal or work

I want to volunteer for this position because:
PREVIOUS EXPERIENCE - KNOWLEDGE OF AND INTEREST IN CITY
GOVERNMENT - 40+ YEARS IN REAL ESTATE BROKERAGE/DEVELOPMENT

Please add any particular education, experience or background you think appropriate to include:
DDA - CITY COUNCIL - CHAMBER PRESIDENT - REAL ESTATE BROKER/
DEVELOPER - OTHER CITY BOARDS, AUTHORITIES & COMMISSIONS

Feel free to attach any additional information.

I ^{NOT SURE} (will) (will not) be able to attend the Council meeting. Please circle one.

Duane Jones 3.6.18
Signature Dated

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**Annual Report to the Manistee City Council
March 19, 2018**

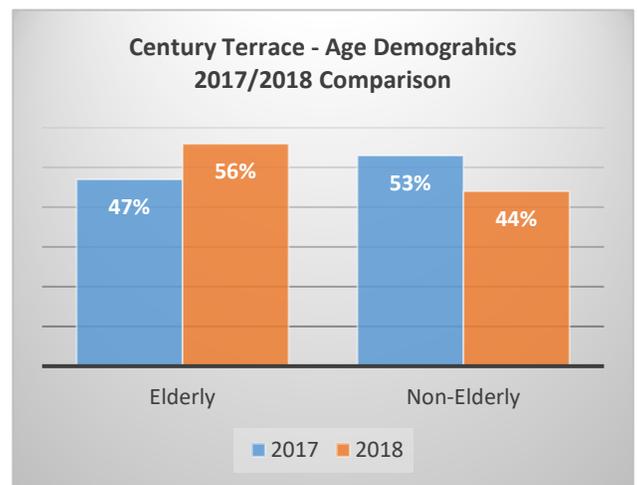
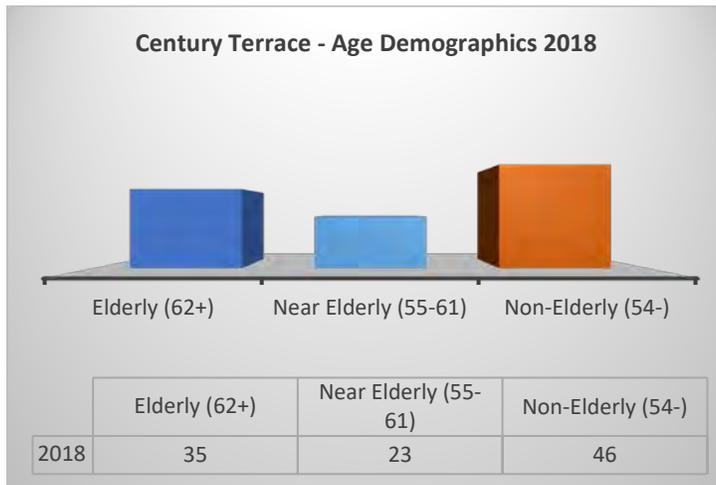
Presented by: Clinton McKinven-Copus, Executive Director

Transition and Transformation

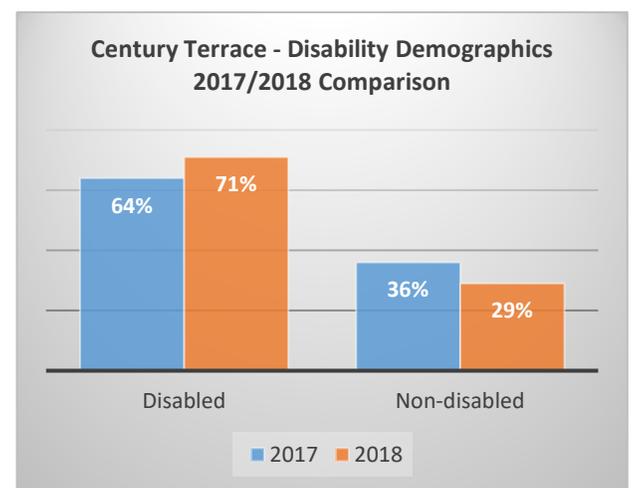
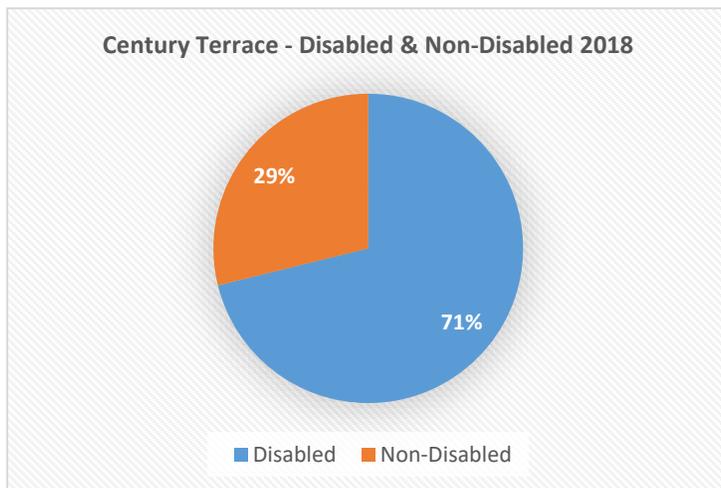
Century Terrace

Last year I reported to you that the property designations of Century Terrace and Harborview Apartments were transitioning from “general population” back to “disabled, near-elderly [55-61] and elderly [62+].” I am pleased to inform you that the transition has been going well.

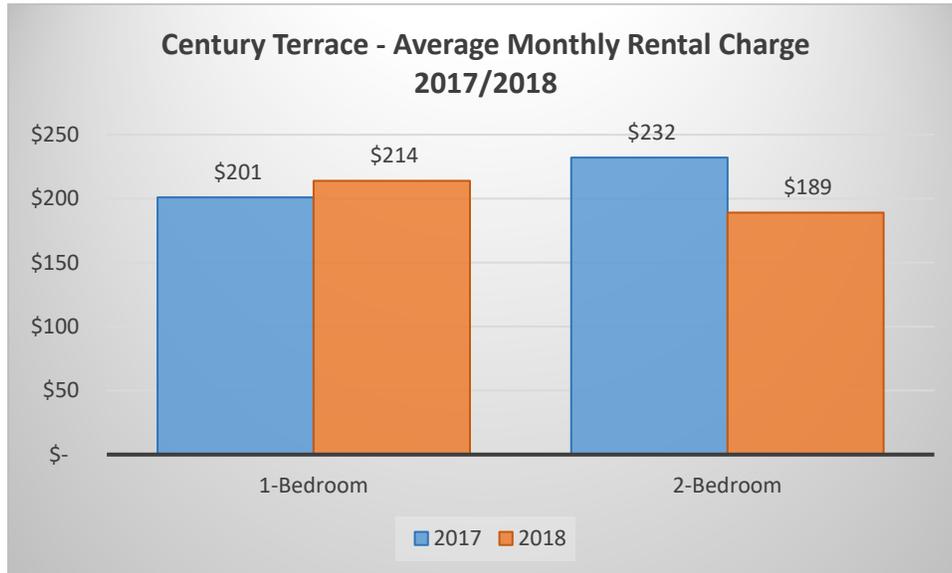
At Century Terrace the percentage of heads of households 55+ has increased by 11% while the percentage of disabled households has increased by 7% since this time last year. [Currently, there are 15 vacancies at Century Terrace, while last year at this time there were 11 vacancies.]



Individuals who are disabled do not need to qualify as 55+ to reside in Century Terrace. Our systems do not track a person's age when considering disability since it would be discriminatory. However, when comparing 2017 with 2018, our records indicate growth in the number of individuals who are disabled residing in Century Terrace.



The average monthly rent charge at Century Terrace also reflects the transition from the general population to 55+ and disabled. [Rent includes all utilities.]



It has been our experience that the calculated rent for those 55+ or disabled is higher than the general population designation. Although the average rental charge for 2-bedroom units decreased in 2018, we believe we will see an increase in the average rental charge for 2-bedrooms over time.

NOTE: Rental rates are determined by using a formula established by Congress:

Step 1.

Total Gross Annual Household Income – Allowable Deductions = Available Income for Housing

Step 2.

(Available Income ÷ 12 Months) X 30% = Total Monthly Housing Costs

The greatest challenge we have faced during this transition has been changing the public perception of the property. During the years that Century Terrace was designated by HUD as general population, the property became known as unsafe for residents. As the resident population of the property has transitioned back to 55+ and disabled, we have noted a decrease

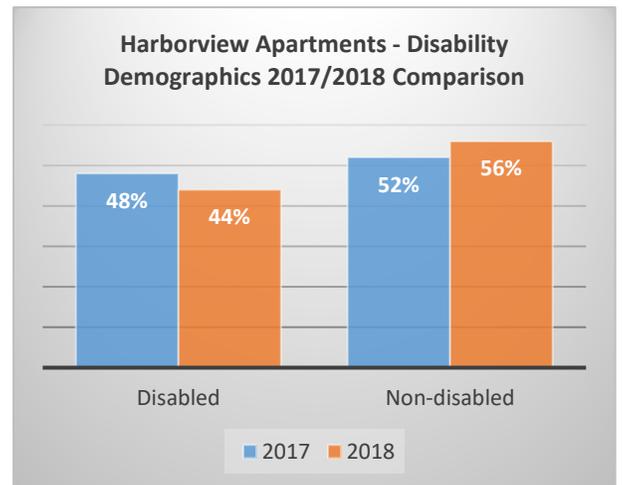
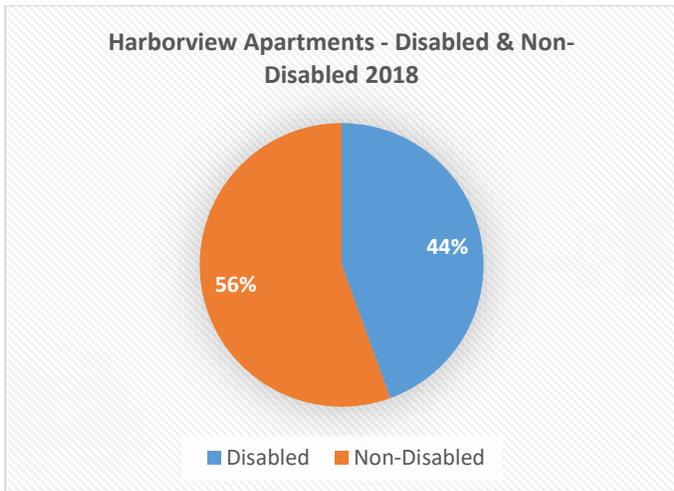
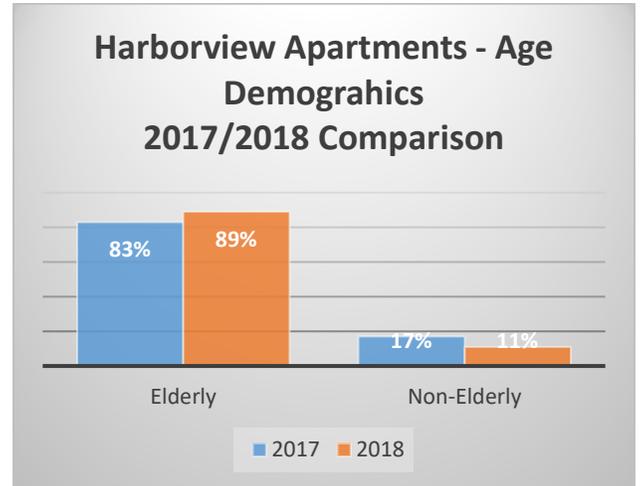
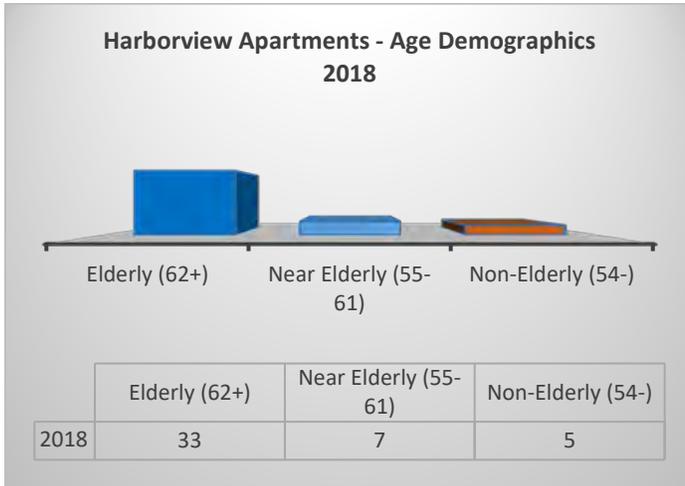
- in crime
- issues among residents
- police presence.

Moreover, we have received compliments from both longterm and new residents affirming their changed perception of the property.

Harborview Apartments

Historically, the resident population at Harborview Apartments has maintained a higher ratio of elderly to non-elderly residents. The transition to the designation of elderly and disabled has seen the ratio between elderly and non-elderly grow. There was a 6% increase in the number of elderly living at Harborview and a corresponding 6% decrease in non-elderly when we compare 2017 to 2018.

It is not anticipated that Harborview Apartments, and for that matter, Century Terrace, will ever be 100% elderly. Individuals qualifying for the disabled designation are spread across the age spectrum.



The average monthly rent charge at Harborview for our 1-bedroom units remained nearly flat between 2017 and 2018. The rather large decrease in monthly rent for 2-bedroom units reflects that those currently qualifying for a 2-bedroom unit in 2018 have a lower annual adjusted gross income than those in 2017.

Residents of Harborview also qualify for a utility allowance since electricity must be in the resident's name [rent includes water and gas.] The utility allowance for Harborview residents is as follows:

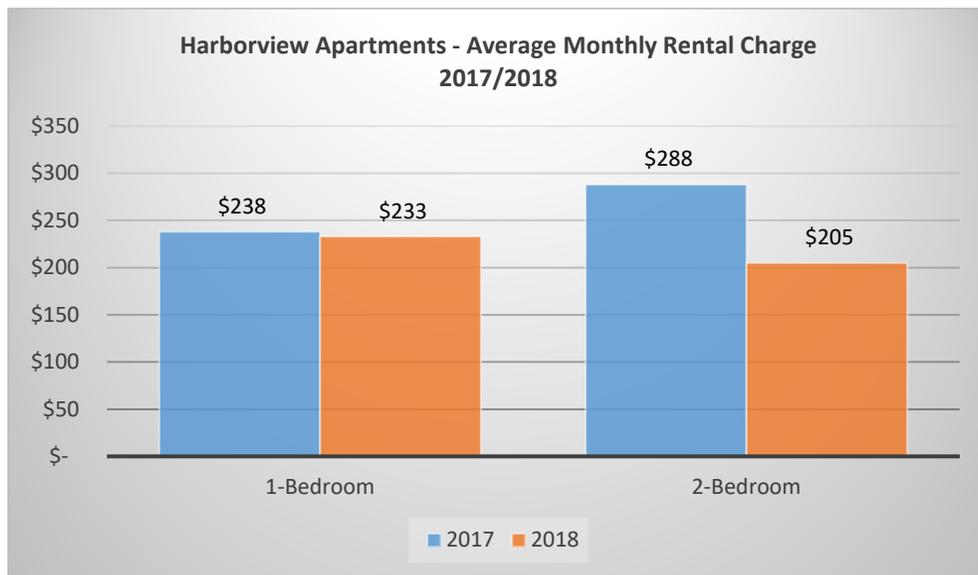
1-bedroom units	\$44.00 per month
2-bedroom units	\$49.00 per month

The calculations for the resident’s actual monthly housing costs are:

For a 1-bedroom unit $\$233.00 + \$44.00 = \$277.00$
Avg. Mthly Rent Utility Allowance Total Monthly Housing Cost

For a 2-bedroom unit $\$205.00 + \$49.00 = \$254.00$
Avg. Mthly Rent Utility Allowance Total Monthly Housing Cost

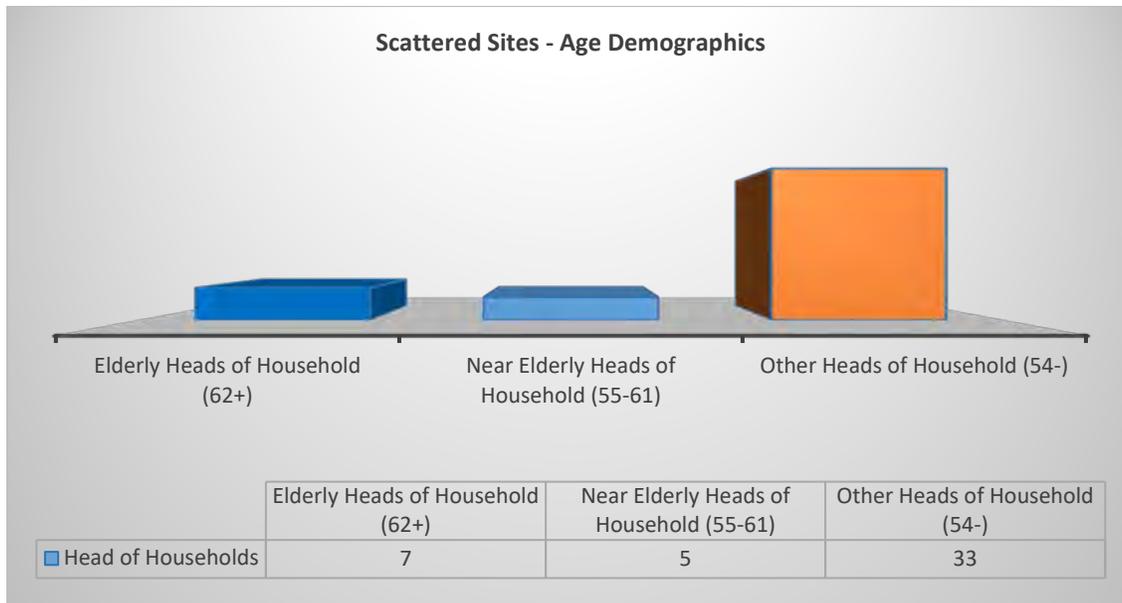
The mandated calculation ensures that residents required to have utilities in their names pay no more than 30% of their adjusted gross income for housing costs.



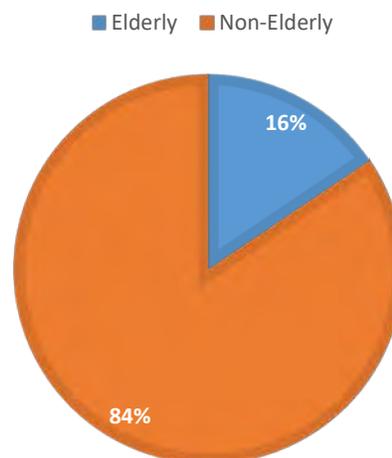
Continuing Service

Scattered Sites

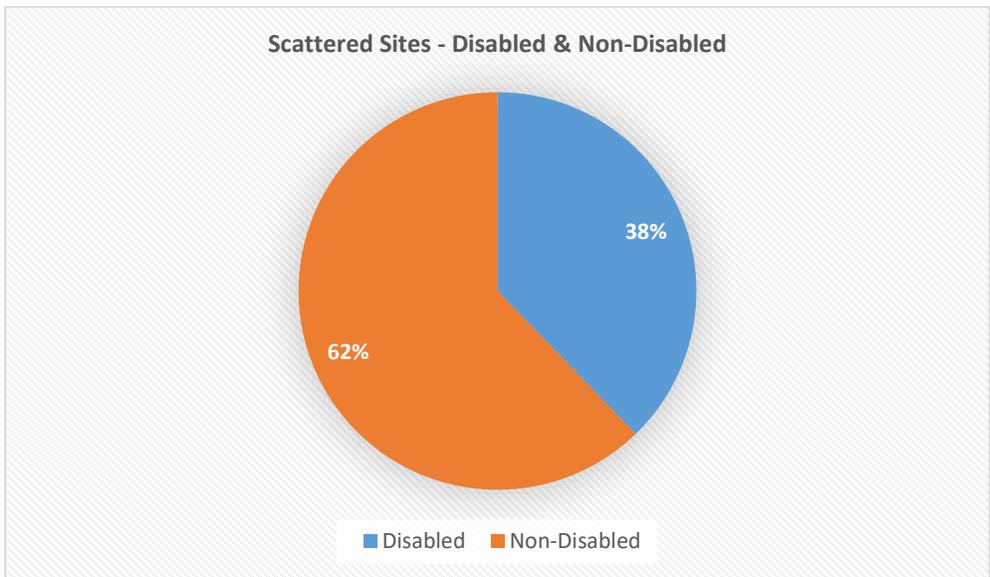
The homes in our scattered sites properties continue with the service designation of “general population.” The designation “general population” is the broadest and encompasses individuals and families of all ages, types, and sizes. The scattered sites homes can be occupied by a single individual, a single parent, a household of two parents and one or more children, an elderly individual, a disabled individual and a multitude of other family constellations.



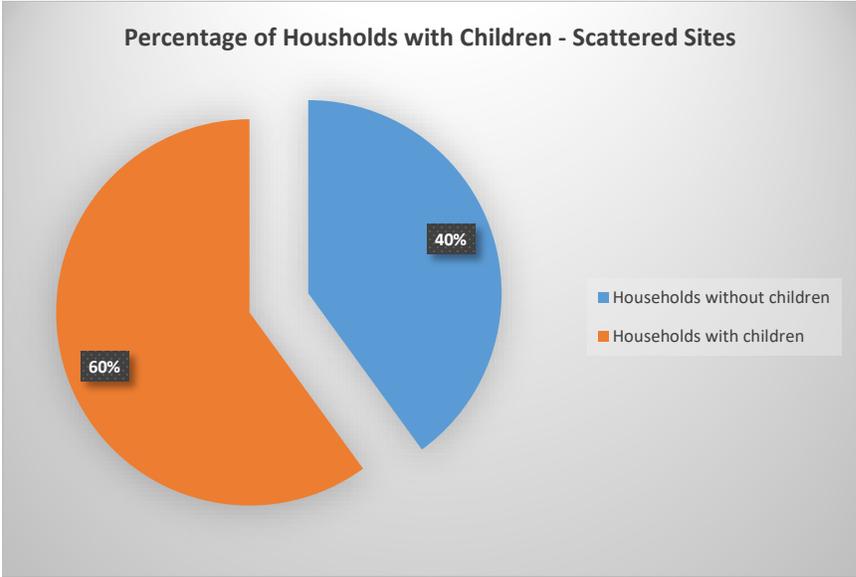
Scattered Sites - Age Demographics



The two charts above provide a sense of age ranges of the residents of our scattered sites. Although residents in these units are spread across all age brackets, residents who are age 54 or younger make up the largest percentage. Additionally, as the chart below indicates, most residents in the scattered sites are non-disabled.



Moreover, unlike Century Terrace or Harborview, most households living in a scattered site unit are raising children.



The average monthly rent charge for our Scattered Sites increased in 2018 compared to 2017. Residents of a 2, 3 or 4-bedroom unit qualify for a utility allowance for gas and electricity since both utilities must be in the resident’s name. [Water/sewer, gas, and electric for the 1-bedroom units of our Scattered Sites is included in the rent charge.]

The utility allowances for our Scattered Sites are as follows:

2-bedroom units	\$108.00 per month
3-bedroom units	\$127.00 per month
4-bedroom units	\$148.00 per month

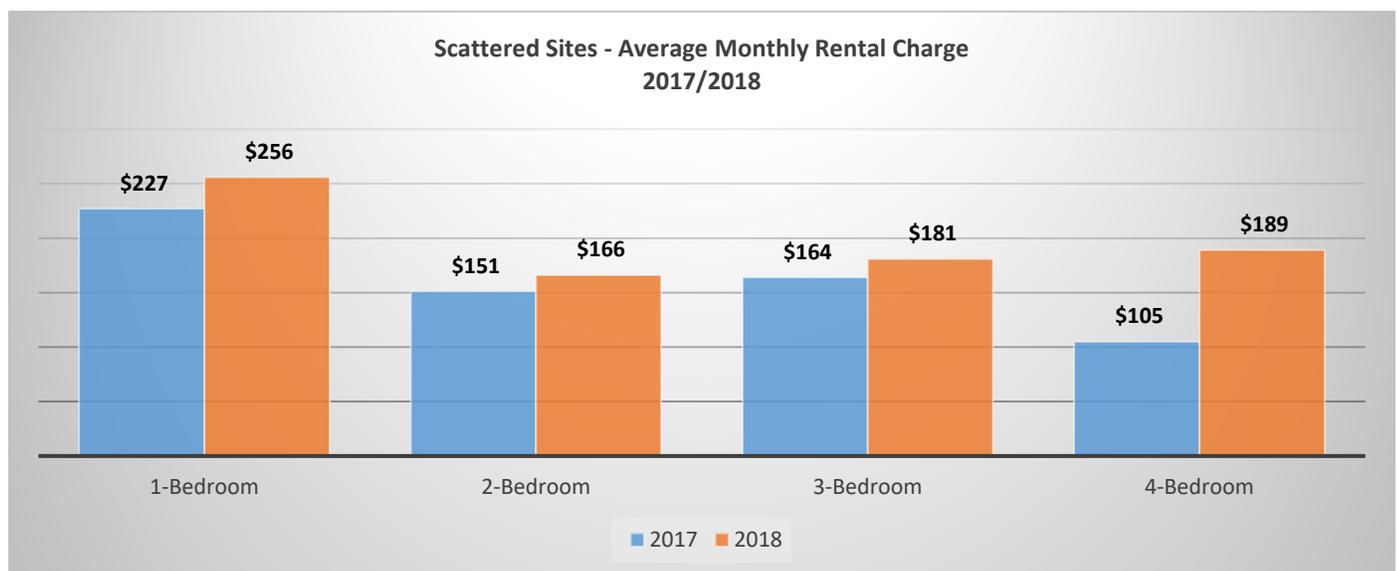
The calculation then for the average resident’s actual monthly housing costs are:

For a 2-bedroom unit	$\$166.00 + \$108.00 = \$274.00$
	<small>Avg. Mthly Rent Utility Allowance Total Monthly Housing Cost</small>
For a 3-bedroom unit	$\$181.00 + \$127.00 = \$308.00$
	<small>Avg. Mthly Rent Utility Allowance Total Monthly Housing Cost</small>
For a 4-bedroom unit	$\$189.00 + \$148.00 = \$337.00$
	<small>Avg. Mthly Rent Utility Allowance Total Monthly Housing Cost</small>

Water and sewer charges are not placed in the resident’s name. Residents are provided an allowance of water usage per month as follows:

For a 2-bedroom	3,000 gallons
For a 3-bedroom	5,000 gallons
For a 4-bedroom	6,000 gallons

Residents who use more than the allotted water amount per month are billed \$10.96/1,000 excess gallons, prorated.



Affordable Rent for the Most Economically Challenged

As I have already discussed, our residents total monthly housing costs cannot be more than 30% of the total household adjusted monthly income. There are times, however, when the total household adjusted monthly income determines that the calculated monthly rent would be \$25.00 per month [example]. In addition to regulating that a resident's total housing cost cannot exceed 30% of adjusted gross income, Congress has also set a minimum rent of \$50.00.

Residents paying the minimum monthly rent and who qualify for a utility allowance have their total monthly housing costs calculated as shown in the example below:

$$\begin{array}{r} \$50.00 - \$108.00 = \$58.00 \\ \text{Min. Rent} \quad \text{Utility Allowance} \quad \text{Credit on CMHC Acct.} \end{array}$$

The resident would pay \$50.00 directly to their utility bills, and CMHC would pay \$58.00 directly to the utility companies. In a situation like this, CMHC earns no rental income and expends \$58.00 out of its general budget on behalf of the resident.

There are also situations in which a resident would become eligible for zero rent. Those residents who qualify for zero rent pay no monthly rental charge while CMHC pays the full amount of utility costs to the utility providers. Qualifying for zero rent requires an extensive review of the resident's income sources and expenses monthly by our staff.

Currently, across all our properties, there are 17 residents at minimum, \$50.00 rent and one resident at \$0.00 rent.

Potential Challenges for CMHC

The greatest potential challenges facing CMHC are the negotiations of the 2019 federal budget. The President's draft budget recommends

- Reduction of public housing operating budget support by 1.1 billion. Operating budget support is intended to make up the difference between what the resident pays for monthly rent and the actual cost of doing business.
- Elimination of the public housing capital fund. In addition to the operating subsidy, CMHC receives capital funding that allows for the maintenance, modernization, and updating of critical systems. A recent major capital expense was the modernization of the Harborview Apartments Elevators for \$375,000.

In addition to the potential of these major funding challenges, there is a multitude of program changes that are being discussed at the same time. I encourage you to pay attention to the discussions and debate about the 2019 federal budget and to be active in communicating with your representatives your thoughts and opinions.