

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, APRIL 3, 2018 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

a.) PLEDGE OF ALLEGIANCE.

b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

V. Approval of Minutes.

VI. a.) Cash Balances.

b.) Revenue & Expense.

VII. a.) Consideration of Ordinance 18-05 Peace Disturbances.

IX. b.) Notification Regarding Next Work Session.

d.) Consideration of a Resolution for Administrative Professionals Week and Day.

e.) Consideration of the Annual Ride of Silence

f.) Consideration of Pinwheel Placement for Child Abuse Prevention Month.

g.) Consideration of American Legion Poppy Sales.

At this time Council could take action to approve the Consent Agenda as presented.

- *V. **Approval of Minutes.** Approval of the minutes of the March 19, 2018 regular meeting as attached.

VI. Financial Report.

- *a.) CASH BALANCES.
- *b.) REVENUE & EXPENSE.

VII. Unfinished Business.

- *a.) CONSIDERATION OF ORDINANCE 18-05 PEACE DISTURBANCES.

Ordinance 18-05 is an ordinance to amend Chapter 662 Peace Disturbances by deleting certain offenses under section 662.01 identified as misdemeanors, adding certain offenses under section 662.01 identified as misdemeanors, revising language for offenses under section 662.01 and replacing the former section 662.02 with new language.

As an ordinance two separate readings are required. This Ordinance was introduced at the March 19, 2018 meeting and could be adopted at this time.

At this time Council could take action to adopt Ordinance 18-05 Peace Disturbances.

VIII. New Business.

- a.) CONSIDERATION OF THE PURCHASE OF A VACTOR SEWER VACUUM / JET RODDER.

The 2018-2019 Motor Pool budget includes the replacement of our current Vactor Sewer Vacuum / Jet Rodder. The current Vactor was purchased on a five-year lease with a guaranteed buy back. The five-year lease has expired. A quote was received from Jack Doheny Companies on a new truck with the same features as our current one. The quote is under the National Joint Powers Alliance pricing package #022014-FSC in the amount of \$403,653. Financing options will be bid out by the Finance Director when delivery is within 60 days.

At this time Council could take action to approve the purchase of a 2018 Vactor Sewer Vacuum / Jet Rodder from Jack Doheny Companies.

b. CONSIDERATION OF AUTHORIZING THE REPLACEMENT OF CITY HALL BOILERS.

City Hall has two boilers that were installed as part of the renovation in 2004-2005. They have reached the end of their useful lives. One unit has failed and the second unit is showing signs of failure. Our HVAC Vendor of Record recommends replacing the boilers with new, higher efficiency units.

At this time Council could take action to authorize Custom Sheet Metal to replace two boilers in City Hall with higher efficiency models at a cost of \$28,800.

c.) CONSIDERATION OF RESOLUTIONS FOR ACT 51 MAP UPDATES – ADDITIONS.

The State of Michigan requires additions and deletions to the official Act 51 map on an annual basis. The Street Administrator has performed an audit of the map and has identified a number of corrections.

At this time Council could take action to approve resolutions to add segments of: Olga, First, Cedar, Hadsall, Spruce, Reigle, Division, Second, Thirteenth Streets and Webster Court into the City Street network; and to include additions on the Act 51 map.

d.) CONSIDERATION OF RESOLUTIONS FOR ACT 51 MAP UPDATES – DELETIONS.

The State of Michigan requires additions and deletions to the official Act 51 map on an annual basis. The Street Administrator has performed an audit of the map and has identified a number of corrections.

At this time Council could take action to approve resolutions to delete segments of: Duffy, Hastings, First, Elm, Sweetnam, Seventeenth Streets and Harvard Lane from the City Street network; and to include deletions on the Act 51 map.

IX. Notices, Communications, Announcements.

a.) A REPORT FROM LAUNCH MANISTEE.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Ms. Mary Ann Behm will report on the activities of Launch Manistee and respond to any questions the Council may have regarding their activities.

No action is required on this item.

*b.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, April 10, 2018 at 7:00 p.m. A discussion will be conducted on the 2018-2019 Budget and Capital Improvement Plan; and such business as may come before the Council.

No action is required on this item.

c.) INTRODUCTION OF THE FISCAL YEAR 2018-2019 BUDGET.

Administration has prepared the proposed 2018-2019 Fiscal Year Budget. The Finance Director will give a brief introduction of the City Manager's budget recommendations to City Council and the Community. The public hearing to review these budget recommendations and receive public input on them has been scheduled for Tuesday, April 17. Various work sessions have been established: a regular work session on Tuesday, April 10; a work session on April 17 following the regular meeting; and an optional work session on Tuesday, April 24, 2018.

No action is required on this item.

*d.) CONSIDERATION OF A RESOLUTION FOR ADMINISTRATIVE PROFESSIONALS WEEK AND DAY.

In recognition of the contributions to the workplace provided by all administrative professionals, a resolution has been prepared proclaiming the week of April 22-28, 2018 as Administrative Professionals Week and Wednesday, April 25, 2018 as Administrative Professionals Day in the City of Manistee.

At this time Council could take action to proclaim the week of April 22-28, 2018 as Administrative Professionals Week and Wednesday, April 25, 2018 as Administrative Professionals Day in the City of Manistee.

*e.) CONSIDERATION OF THE ANNUAL RIDE OF SILENCE.

Authorization of the Annual Ride of Silence has been requested for Wednesday, May 16, 2018 to honor those who have been injured or killed while cycling on public roadways. The slow-paced ride will start and end at the Manistee High School and will loop through the City of Manistee, including our historic downtown. The riders will be adhering to road and driving laws and are required to wear helmets and sign a waiver. The local chapter of the Ride of Silence is requesting a mayoral proclamation recognizing the 2018 Ride of Silence.

At this time Council could take action to approve the 2018 Ride of Silence on Wednesday, May 16, 2018; subject to appropriate department approval.

*f.) **CONSIDERATION OF PINWHEEL PLACEMENT FOR CHILD ABUSE PREVENTION MONTH.**

April is Child Abuse Prevention Month. The Manistee County Child Advocacy Center is requesting to display blue and silver pinwheels on the grounds of City Hall for the month of April to draw awareness to child abuse prevention. Several of our local schools and the Sheriff Department are also participating in the event. The pinwheels will be removed at the end of the month.

At this time Council could take action to approve the placement of pinwheels on the grounds of City Hall during the month of April to draw awareness to child abuse prevention; subject to appropriate department approval.

*g.) **CONSIDERATION OF AMERICAN LEGION POPPY SALES.**

In honor of United States of America Veterans, the American Legion Auxiliary is requesting to distribute American Legion Poppies at various locations in the City of Manistee from Thursday, May 17 through Saturday, May 19, 2018. This is their annual fundraiser.

At this time Council could take action to authorize the distribution of American Legion poppies from May 17 through May 19, 2018 at various locations in the City of Manistee; subject to appropriate department approval.

X. Concerns and Comments.

- a.) **CITIZEN COMMENT.** This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) **OFFICIALS AND STAFF.**
- c.) **COUNCILMEMBERS.**

d.) CONSIDERATION OF A CLOSED SESSION, UNION CONTRACT NEGOTIATIONS.

City Manager Thad Taylor has requested a Closed Session this evening as permitted by the Michigan Open Meeting Act, Section 8 (c) to discuss contract negotiations with the International Association of Firefighters, the Police Officers Association of Michigan and the Command Officers Association of Michigan.

At this time Council could take action to proceed to Closed Session under Section 8 (c) of the Michigan Open Meetings Act.

XI. Adjourn.

TNT:cl

COUNCIL AGENDA ATTACHMENTS:

1. Council Meeting Minutes – March 19, 2018
2. Cash Balances Report
3. Revenue & Expense Report
4. Vactor Purchase
5. City Hall Boiler Purchase
6. Act 51 Map - Additions
7. Act 51 Map - Deletions
8. APW Resolution
9. Ride of Silence Request
10. Child Abuse Prevention Month Pinwheels
11. American Legion Poppy Sales

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -MARCH 19, 2018

A regular meeting of the Manistee City Council was called to order by his honor, Mayor James Smith on Monday, March 19, 2018 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, James Grabowski, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Heather Pefley, DPW Director – Jeff Mikula, Planning & Zoning Director – Denise Blakeslee, Public Safety Director – Tim Kozal, and City Engineer – Shawn Middleton / Spicer Group.

AMEND AGENDA.

MOTION by Beaton, second by Zielinski to amend the agenda to amend item VIII. New Business b.) Consideration of The Sale of Surplus City-Owned Property Parcel 51-260-703-15 allowing action by Council on this item.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Mary Paine – 531 Broad Avenue / spoke on behalf of We the People Action Network in support of the resolution to support the Paris Climate Agreement.

Miriam Epskamp – 701 Maple Street / commented on additional impacts and opportunities that the adoption of the Paris Climate Agreement Resolution could bring to the community.

Linda Albee – 365 Lighthouse Way S./ thanked Council for consideration of the climate change resolution; urged Council to be proactive by developing and implementing an environmental plan of action.

Glenn Zaring -321 5th Street / concerned with consideration of the resolution to support climate agreement; proud of City for steps already being taken; Council is a nonpartisan political body and this is a partisan issue.

CONSENT AGENDA.

- Minutes
 - March 6, 2018 - Regular Meeting
 - March 13, 2018 - Work Session
- Financial Reports
 - Payroll February 2018
 - Invoices February 2018
- Notification Regarding Next Work Session – April 10, 2018
 - A discussion will be conducted on 2018-2019 Budget and Capital Improvement Plan; and such business as may come before the Council.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -MARCH 19, 2018

MOTION by Zielinski, second by Beaton to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF THE SALE OF SURPLUS CITY-OWNED PROPERTY PARCEL 51-764-711-01.

In January 2018 bids were noticed for the sale of City-owned surplus property. Five properties have been deemed surplus property and bids were received on two properties. The properties are sold AS IS by a Quit Claim Deed. No tax proration, survey or title work will be included in the sale. The following bids were received:

Parcel #51-764-711-01, minimum bid \$2,000; one bid received:

Lani Rozga \$2,020*

*Recommended Bid

MOTION by Zielinski, second by Grabowski to authorize the marketing and sale of surplus City property AS IS by a Quit Claim Deed parcel #51-764-711-01 to Lani Rozga in the amount of \$2,020; and authorize the City Attorney to prepare the necessary paperwork for the Mayor and City Clerk to sign.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF THE SALE OF SURPLUS CITY-OWNED PROPERTY PARCEL 51-260-703-15.

An offer to purchase one of the City-owned parcels on Monroe Street (parcel 51-260-703-15) was received from Dawn Thomas for a price of \$107,000. On March 15, 2018 a second offer for the same amount was received from Christian and Chery Houy. Both parties were given until 9:00 a.m. on Monday, March 19, 2018 to change their offers.

We received notice that Dawn Thomas withdrew her bid. The offer from Mr. and Mrs. Houy in the amount of \$107,000 has been reviewed and approved by the City Attorney.

MOTION by Zielinski, second by Cooper to authorize the sale of surplus City property on Monroe Street parcel 51-260-703-15 and authorize the Mayor and City Clerk to sign the necessary documents to sell the property to Christian and Cheryl Houy for \$107,000 and that the City shall retain oil and gas rights to the property.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF ORDINANCE 18-05 PEACE DISTURBANCES.

Ordinance 18-05 is an ordinance to amend Chapter 662 Peace Disturbances by deleting certain offenses under section 662.01 identified as misdemeanors, adding certain offenses under section 662.01 identified as misdemeanors, revising language for offenses under section 662.01 and replacing the former section 662.02 with new language.

As an ordinance two separate readings are required. If this Ordinance is introduced at this time it could be adopted at the next regular meeting.

MOTION by Zielinski, second by Cooper to introduce Ordinance 18-05 Peace Disturbances. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF APPLYING FOR A PILOT DRINKING WATER INFRASTRUCTURE GRANT.

The State of Michigan is preparing new regulations and requirements for water service lines. Ahead of the new rules, the Michigan Department of Environmental Quality has created a Pilot Grant and offered communities with a successful history or utilizing Revolving Loans to apply. The Pilot Drinking Water Infrastructure Grant allows for up to one million dollars per community with no required match. The grant proceeds would be utilized to inventory the City's water service lines, update the Water Asset Management Program, and replace existing galvanized service lines.

MOTION by Zielinski, second by Beaton to approve the application to the Michigan Department of Environmental Quality for a one million dollar Pilot Drinking Water Infrastructure Grant and authorize the City Manager to sign the documents. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF CLOSING CITY RIGHT-OF-WAYS TO SLEDDING.

Cedar Street between Second and Third Streets is closed to all traffic. During the winter, Fourteenth Street between Manistee and Vine Streets is closed to traffic. These locations have been utilized for sledding in the past. Adjacent property owners have requested the City install fencing to keep sleds from entering private property. The City's insurance carrier recommends the City close the right-of-ways to sledding due to the potential dangers and liability exposure.

MOTION by Zielinski, second by Grabowski to close Cedar Street between Second and Third Streets and Fourteenth Street between Manistee and Vine Streets to sledding. Discussion followed; safety is a main concern.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -MARCH 19, 2018

With a roll call vote this motion passed, 5-2.

AYES: Cooper, Beaton, Zielinski, Grabowski, and Pontiac
NAYS: Goodspeed and Smith

CONSIDERATION OF AWARDING A CONTRACT FOR THE 2018 STREET IMPROVEMENT PROJECT.

The City publicly advertised the 2018 Street Improvement Project and opened bids on March 6, 2018. Three bids were received:

Elmer's Crane and Dozer, Inc.	\$209,947.60*
Rieth-Riley Construction Company, Inc.	\$264,230.32
Hallack Contracting, Inc.	\$269,260.69

*Recommendation is to award to the low bidder, Elmer's Crane and Dozer, Inc. The contract has been reviewed and approved by the City Attorney.

MOTION by Zielinski, second by Cooper to award the 2018 Street Improvement Project to Elmer's Crane and Dozer, Inc. in the amount of \$209,947.60; and authorize the Mayor and City Clerk to execute the documents. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF MOBILE FOOD VENDING COUNCIL POLICY 39.

A policy has been drafted to provide standards for Mobile Food Vending. The policy has been reviewed by Staff, the DDA and the Parks Commission. The policy has been designed to provide standards for Mobile Food Vending on public property, public property in the DDA, and private properties.

MOTION by Zielinski, second by Goodspeed to adopt Council Policy 39 Mobile Food Vending and establish the fee for permits to be \$250 annually (January 1 – December 31). Discussion followed.

With a roll call vote this motion failed, 3-4.

AYES: Zielinski, Goodspeed, and Pontiac
NAYS: Cooper, Beaton, Smith, and Grabowski

CONSIDERATION OF ORDINANCE AMENDMENT 18-06 CHAPTER 862 VENDORS, SECTION 862.02 DEFINITIONS, ITEM D.

If City Council moves forward with adopting Council Policy 39 Mobile Food Vending an amendment to Chapter 862 Vendors of the Codified Ordinance is needed to eliminate a conflict. The amendment removes the reference to "foodstuffs" in Section 862.02 Definitions, Item D.

As an ordinance two separate readings are required. If this Ordinance is introduced at this time it could be adopted at the next regular meeting.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -MARCH 19, 2018

Adoption of Council Policy 39 Mobile Food Vending failed, therefore this item received no consideration.

CONSIDERATION OF A RESOLUTION TO SUPPORT THE PARIS CLIMATE AGREEMENT.

We the People Action Network of Northwestern Michigan, Manistee has requested Council consideration of a resolution in support of the Paris Climate Agreement. The group has requested an opportunity to discuss the issue.

MOTION by Pontiac to adopt a resolution that supports the Paris Climate Agreement and the creation of a Climate Action Plan.

MOTION failed due to lack of support.

CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies on the Brownfield Redevelopment Authority, Compensation Commission, Historic District Commission, PEG Commission, and the Zoning Board of Appeals.

Mayoral appointments require a motion, second and Council voted support. Nominations for Council appointments do not require a second. After all nominations are made, Council votes on the nominees until one nominee receives majority support.

The following applications have been received: *Incumbent

HISTORIC DISTRICT COMMISSION - Four vacancies, one term ending 2/28/20, three terms ending 2/28/21. Applicants must be City residents. Council appointment.

Richard Albee, 365 Lighthouse Way South
Catherine Zaring, 321 Fifth Street
Aaron Bennett, 520 Fourth Street*

Goodspeed nominated Richard Albee, 365 Lighthouse Way South to the Historic District Commission for a term ending 2/28/21.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

Goodspeed nominated Catherine Zaring, 321 Fifth Street to the Historic District Commission for a term ending 2/28/21.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -MARCH 19, 2018

Goodspeed nominated Aaron Bennett, 520 Fourth Street to the Historic District Commission for a term ending 2/28/21.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac

NAYS: None

ZONING BOARD OF APPEALS. One vacancy (regular member), term ending 5/31/19 and one vacancy (alternate member), term ending 5/31/18; Mayoral appointment.

Denis R. Johnson, 464 Fifth Street (alternate member)

Duane Jones, 512 Fourth Street

Mayor Smith appointed Denis R. Johnson, 464 Fifth Street to the ZONING BOARD OF APPEALS for a term ending 5/31/18.

MOTION by Zielinski, second by Grabowski to support the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac

NAYS: None

Mayor Smith appointed Duane Jones, 512 Fourth Street to the ZONING BOARD OF APPEALS for a term ending 5/31/19.

MOTION by Beaton, second by Goodspeed to support the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac

NAYS: None

A REPORT FROM THE HOUSING COMMISSION.

Mr. Clinton McKinven-Copus reported on the activities of the Housing Commission and responded to any questions the Council had regarding their activities.

CITIZEN COMMENT.

Richard Albee - 365 Lighthouse Way South/ disappointed that resolution was not supported for Paris Climate Agreement.

David Hunt - 701 Maple Street/ surprised that science has become politicized; would like reconsideration on climate agreement issue.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -MARCH 19, 2018

OFFICIALS AND STAFF.

Taylor followed up on questions previously asked on provisioning centers.

COUNCILMEMBERS.

Beaton recognized city staff and DPW for work done on PILOT Grant; speaks to how we care about our environment and about water quality; reminded staff that money from sale of property could go to streets and would like to see in the budget.

Zielinski commented on water quality and environmental issues already being addressed; not opposed to discussing further.

Goodspeed expressed that he meant no disrespect to the cause but felt he did not have enough information.

Pontiac reiterated that she made the motion to support the climate change resolution; need to discuss issue further; would like item placed on future work session agenda.

Smith commented on current actions of the city with recycling and compost for residents; supports item being added to work session agenda after budget season.

ADJOURN.

MOTION to adjourn was made by Goodspeed. Meeting adjourned at 8:33 p.m.

Heather Pefley CMC, CMMC / MiCPT
City Clerk

FROM 02/01/2018 TO 02/28/2018

FUND: 101 202 203 204 226 245 272 275 430 496 501 592 594 661 703 705

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2018	Total Debits	Total Credits	Ending Balance 02/28/2018
Fund 101	GENERAL FUND				
001.000	CASH - CHECKING	102,619.94	666,711.64	466,969.35	302,362.23
001.001	CASH - RESTRICTED	27,102.00	4,467.46	4,467.46	27,102.00
001.002	CASH - ESCROW	93,847.53	3,587.90	954.78	96,480.65
003.000	CASH - CERTIFICATES OF DEPOSI	50,000.00	0.00	0.00	50,000.00
004.000	CASH - PETTY	800.00	0.00	133.68	666.32
017.000	CASH - MI CLASS	1,864,275.02	0.00	300,000.00	1,564,275.02
	GENERAL FUND	<u>2,138,644.49</u>	<u>674,767.00</u>	<u>772,525.27</u>	<u>2,040,886.22</u>
Fund 202	MAJOR STREET FUND				
001.000	CASH - CHECKING	54,706.07	203,492.93	49,658.99	208,540.01
017.000	CASH - MI CLASS	152,949.53	0.00	0.00	152,949.53
	MAJOR STREET FUND	<u>207,655.60</u>	<u>203,492.93</u>	<u>49,658.99</u>	<u>361,489.54</u>
Fund 203	LOCAL STREET FUND				
001.000	CASH - CHECKING	135,939.79	46,841.28	24,482.19	158,298.88
Fund 204	MUNICIPAL STREET FUND				
001.000	CASH - CHECKING	59,090.27	0.00	0.00	59,090.27
Fund 226	CITY REFUSE FUND				
001.000	CASH - CHECKING	30,177.83	85,830.80	39,037.39	76,971.24
001.004	CASH - REFUSE UB RECEIPT	55,966.63	21,829.61	77,796.24	0.00
	CITY REFUSE FUND	<u>86,144.46</u>	<u>107,660.41</u>	<u>116,833.63</u>	<u>76,971.24</u>
Fund 245	OIL & GAS FUND				
001.000	CASH - CHECKING	69,745.41	5,461.38	0.00	75,206.79
001.020	CASH - MONEY MARKET	219,647.43	0.00	0.00	219,647.43
	OIL & GAS FUND	<u>289,392.84</u>	<u>5,461.38</u>	<u>0.00</u>	<u>294,854.22</u>
Fund 272	PEG COMMISSION				
001.000	CASH - CHECKING	2,586.86	1,334.96	833.33	3,088.49
Fund 275	GRANT MANAGEMENT FUND				
001.000	CASH - CHECKING	37,015.57	0.00	1,804.16	35,211.41
Fund 430	CAPITAL IMPROVEMENT FUND				
001.000	CASH - CHECKING	138,478.28	0.00	0.00	138,478.28
Fund 496	RENAISSANCE PARK				
001.000	CASH - CHECKING	1,101.19	0.00	0.00	1,101.19
Fund 501	BOAT LAUNCH FUND				
001.000	CASH - CHECKING	17,782.63	280.00	538.90	17,523.73
Fund 592	WATER & SEWER UTILITY				
001.000	CASH - CHECKING	328,074.10	423,546.57	203,753.00	547,867.67
001.002	CASH - ESCROW	56,300.00	1,500.00	831.63	56,968.37
003.000	CASH - CERTIFICATES OF DEPOSI	50,000.00	0.00	0.00	50,000.00
017.000	CASH - MI CLASS	536,300.00	411,990.00	205,995.00	742,295.00
017.001	CASH - MI CLASS 2015 W&S RVBD	233,220.07	205,995.00	411,990.00	27,225.07
017.002	CLASS 2017 WATER & SEWER REVENUE	1,503,071.51	0.00	0.00	1,503,071.51
	WATER & SEWER UTILITY	<u>2,706,965.68</u>	<u>1,043,031.57</u>	<u>822,569.63</u>	<u>2,927,427.62</u>
Fund 594	MARINA FUND				
001.000	CASH - CHECKING	17,433.70	2,456.64	1,925.22	17,965.12
001.002	CASH - ESCROW	1,100.00	400.00	300.00	1,200.00

CASH SUMMARY BY ACCOUNT FOR MANISTEE CITY

FROM 02/01/2018 TO 02/28/2018

FUND: 101 202 203 204 226 245 272 275 430 496 501 592 594 661 703 705

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2018	Total Debits	Total Credits	Ending Balance 02/28/2018
	MARINA FUND	18,533.70	2,856.64	2,225.22	19,165.12
Fund 661	MOTOR POOL FUND				
001.000	CASH - CHECKING	150,527.83	26,284.25	31,793.00	145,019.08
017.000	CASH - MI CLASS	354,894.02	0.00	0.00	354,894.02
	MOTOR POOL FUND	505,421.85	26,284.25	31,793.00	499,913.10
Fund 703	CURRENT TAX COLLECTION				
001.000	CASH - CHECKING	376,327.36	770,294.56	1,091,015.87	55,606.05
Fund 705	DELINQUENT TAX COLLECTION				
001.000	CASH - CHECKING	810.01	0.00	0.00	810.01
	TOTAL - ALL FUNDS	6,721,890.58	2,882,304.98	2,914,280.19	6,689,915.37

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	TAXES - REAL/PERSONAL PROPERT	2,956,946.00	2,956,946.00	2,968,010.27	(11,064.27)	100.37
101-000-411.000	TAXES - DELINQ REAL PROPERTY	176,693.00	176,693.00	0.00	176,693.00	0.00
101-000-412.000	TAXES - DELINQ PERSONAL PROP	5,838.00	5,838.00	2,903.65	2,934.35	49.74
101-000-432.000	TAXES - PAYMENT IN LIEU OF	180,821.00	180,821.00	129,768.70	51,052.30	71.77
101-000-445.000	TAXES - PENALTIES & INTEREST	17,235.00	17,235.00	14,491.23	2,743.77	84.08
101-000-447.000	TAXES - ADMINISTRATION FEE	86,175.00	86,175.00	80,025.60	6,149.40	92.86
101-000-476.000	PERMIT - BUSINESS REGISTRATIO	1,500.00	1,500.00	675.00	825.00	45.00
101-000-477.000	PERMIT - FRANCHISE FEES	119,000.00	119,000.00	59,088.35	59,911.65	49.65
101-000-490.000	PERMIT - NON-BUSINESS	7,000.00	7,000.00	2,685.00	4,315.00	38.36
101-000-540.000	STATE GRANT - OTHER	10,000.00	0.00	0.00	0.00	0.00
101-000-543.000	STATE GRANT - PUBLIC SAFETY (SSCENT)	0.00	10,000.00	11,831.12	(1,831.12)	118.31
101-000-543.001	STATE GRANT - UNDERAGE DRINKING	0.00	4,000.00	1,694.00	2,306.00	42.35
101-000-543.002	STATE GRANT - CRIMINAL JUSTIC	2,300.00	2,300.00	1,245.53	1,054.47	54.15
101-000-573.000	STATE GRANT - LOCAL COMM STAB	97,050.00	97,050.00	235,597.94	(138,547.94)	242.76
101-000-574.000	STATE GRANT - REVENUE SHARING	488,813.00	488,813.00	269,008.00	219,805.00	55.03
101-000-574.001	STATE GRANT - CVTRS	165,337.00	165,337.00	83,510.00	81,827.00	50.51
101-000-576.000	ELECTIONS	0.00	8,400.00	0.00	8,400.00	0.00
101-000-577.000	STATE GRANT - LIQUOR LICENSE	8,400.00	8,400.00	7,179.70	1,220.30	85.47
101-000-626.000	CHARGE FOR SERVICE	60,000.00	60,000.00	10,331.14	49,668.86	17.22
101-000-628.000	CHARGE FOR SERVICE - BOAT LAU	2,660.00	2,660.00	2,660.00	0.00	100.00
101-000-630.000	CHARGE FOR SERVICE - LOCAL ST	147,000.00	147,000.00	98,000.00	49,000.00	66.67
101-000-631.000	CHARGE FOR SERVICE - MAJOR ST	332,500.00	332,500.00	221,666.64	110,833.36	66.67
101-000-632.000	CHARGE FOR SERVICE - MARINA	11,084.00	11,084.00	8,313.00	2,771.00	75.00
101-000-634.000	CHARGE FOR SERVICE - REFUSE	118,347.00	118,347.00	81,866.64	36,480.36	69.18
101-000-635.000	CHARGE FOR SERVICE - W&S	367,519.00	367,519.00	245,012.64	122,506.36	66.67
101-000-636.000	CHARGE FOR SERVICE - TRANSPOR	290,000.00	290,000.00	178,383.50	111,616.50	61.51
101-000-637.000	UTILITY OWNERSHIP FEE	199,760.00	199,760.00	133,173.36	66,586.64	66.67
101-000-642.000	SALES	3,500.00	3,500.00	37,109.51	(33,609.51)	1,060.27
101-000-655.000	FINES & FORFEITS	30,000.00	30,000.00	15,603.42	14,396.58	52.01
101-000-665.000	INVESTMENT - INTEREST	8,001.00	8,001.00	11,288.69	(3,287.69)	141.09
101-000-667.000	RENTAL INCOME	5,650.00	5,650.00	6,650.00	(1,000.00)	117.70
101-000-667.030	RIVERFRONT LEASE INCOME	22,112.00	22,112.00	0.00	22,112.00	0.00
101-000-672.000	OTHER REVENUE	500.00	500.00	45.79	454.21	9.16
101-000-674.000	CONTRIBUTIONS / DONATIONS	2,000.00	2,000.00	2,385.66	(385.66)	119.28
101-000-676.000	REIMBURSEMENT	153,475.00	153,475.00	179,405.77	(25,930.77)	116.90
101-000-687.000	REFUNDS	16,214.00	16,214.00	16,324.87	(110.87)	100.68
101-000-688.000	REFUNDS - WORK/COMP PREMIUM	0.00	0.00	575.00	(575.00)	100.00
101-000-698.000	INSURANCE SETTLEMENT	0.00	0.00	22,277.21	(22,277.21)	100.00
101-000-699.000	TRANSFERS IN	429,272.00	429,272.00	338,973.75	90,298.25	78.96
Total Dept 000		6,522,702.00	6,535,102.00	5,477,760.68	1,057,341.32	83.82
TOTAL REVENUES		6,522,702.00	6,535,102.00	5,477,760.68	1,057,341.32	83.82
Expenditures						
Dept 101 - LEGISLATIVE						
101-101-702.000	WAGES - FULL TIME	27,052.00	27,052.00	18,034.80	9,017.20	66.67
101-101-709.000	COSTS - SOCIAL SECURITY	1,677.00	1,677.00	1,118.30	558.70	66.68
101-101-711.000	COSTS - MEDICARE	392.00	392.00	261.37	130.63	66.68
101-101-726.000	COSTS - WORKERS COMPENSATION	87.00	87.00	45.09	41.91	51.83
101-101-752.000	SUPPLIES - OPERATING	2,225.00	2,225.00	868.17	1,356.83	39.02
101-101-913.000	TRAVEL & TRAINING	4,350.00	4,350.00	1,130.70	3,219.30	25.99
101-101-915.000	MEMBERSHIPS & DUES	5,400.00	5,400.00	5,069.00	331.00	93.87

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND Expenditures						
Total Dept 101 - LEGISLATIVE		41,183.00	41,183.00	26,527.43	14,655.57	64.41
Dept 172 - MANAGER						
101-172-702.000	WAGES - FULL TIME	152,641.00	152,641.00	92,390.87	60,250.13	60.53
101-172-708.000	COSTS - SUTA	475.00	475.00	591.02	(116.02)	124.43
101-172-709.000	COSTS - SOCIAL SECURITY	10,044.00	10,044.00	6,289.43	3,754.57	62.62
101-172-711.000	COSTS - MEDICARE	2,349.00	2,349.00	1,470.90	878.10	62.62
101-172-712.000	COSTS - IN LIEU OF BC/BS	4,066.00	4,066.00	3,048.45	1,017.55	74.97
101-172-717.000	COSTS - MERS CONTRIBUTION	19,920.00	19,920.00	13,273.69	6,646.31	66.63
101-172-718.000	COSTS - BLUE CROSS INSURANCE	11,014.00	11,014.00	8,302.95	2,711.05	75.39
101-172-718.001	COSTS - HSA CONTRIBUTION	3,000.00	3,000.00	3,000.00	0.00	100.00
101-172-718.002	COSTS - DENTAL INSURANCE	1,398.00	1,398.00	1,050.12	347.88	75.12
101-172-718.003	COSTS - VISION / ANCILLIARY	389.00	389.00	259.60	129.40	66.74
101-172-724.000	COSTS - VEHICLE ALLOWANCE	4,800.00	4,800.00	3,200.00	1,600.00	66.67
101-172-725.000	COSTS - LIFE INSURANCE	504.00	504.00	368.99	135.01	73.21
101-172-726.000	COSTS - WORKERS COMPENSATION	687.00	687.00	481.31	205.69	70.06
101-172-752.000	SUPPLIES - OPERATING	2,000.00	2,000.00	170.54	1,829.46	8.53
101-172-791.000	SUBSCRIPTIONS & PUBLICATIONS	155.00	155.00	169.00	(14.00)	109.03
101-172-801.000	PROFESSIONAL & CONSULTING SER	500.00	500.00	0.00	500.00	0.00
101-172-913.000	TRAVEL & TRAINING	3,550.00	3,550.00	552.12	2,997.88	15.55
101-172-915.000	MEMBERSHIPS & DUES	1,200.00	1,200.00	1,060.74	139.26	88.40
101-172-933.000	SOFTWARE AGREE / COPIER MAINT	1,300.00	1,300.00	603.43	696.57	46.42
101-172-983.000	LEASE PURCHASE	2,000.00	2,000.00	1,322.08	677.92	66.10
Total Dept 172 - MANAGER		221,992.00	221,992.00	137,605.24	84,386.76	61.99
Dept 215 - CLERK						
101-215-702.000	WAGES - FULL TIME	123,716.00	123,716.00	87,801.92	35,914.08	70.97
101-215-708.000	COSTS - SUTA	475.00	475.00	764.29	(289.29)	160.90
101-215-709.000	COSTS - SOCIAL SECURITY	7,763.00	7,763.00	5,548.90	2,214.10	71.48
101-215-711.000	COSTS - MEDICARE	1,816.00	1,816.00	1,297.76	518.24	71.46
101-215-712.000	COSTS - IN LIEU OF BC/BS	0.00	400.00	1,000.00	(600.00)	250.00
101-215-713.000	WAGES - OVERTIME	1,000.00	1,000.00	0.00	1,000.00	0.00
101-215-717.000	COSTS - MERS CONTRIBUTION	16,275.00	16,275.00	11,493.63	4,781.37	70.62
101-215-718.000	COSTS - BLUE CROSS INSURANCE	11,014.00	10,614.00	5,666.97	4,947.03	53.39
101-215-718.001	COSTS - HSA CONTRIBUTION	3,000.00	3,000.00	3,000.00	0.00	100.00
101-215-718.002	COSTS - DENTAL INSURANCE	699.00	699.00	350.04	348.96	50.08
101-215-718.003	COSTS - VISION / ANCILLIARY	354.00	354.00	177.00	177.00	50.00
101-215-723.000	COSTS - RETIREE HEALTH CARE	1,500.00	1,500.00	500.00	1,000.00	33.33
101-215-725.000	COSTS - LIFE INSURANCE	407.00	407.00	300.35	106.65	73.80
101-215-726.000	COSTS - WORKERS COMPENSATION	561.00	561.00	437.35	123.65	77.96
101-215-752.000	SUPPLIES - OPERATING	3,400.00	3,400.00	1,441.93	1,958.07	42.41
101-215-791.000	SUBSCRIPTIONS & PUBLICATIONS	160.00	160.00	169.00	(9.00)	105.63
101-215-801.000	PROFESSIONAL & CONSULTING SER	1,000.00	1,000.00	0.00	1,000.00	0.00
101-215-900.000	PRINTING & PUBLISHING	5,000.00	5,000.00	2,954.34	2,045.66	59.09
101-215-913.000	TRAVEL & TRAINING	4,400.00	4,400.00	2,296.50	2,103.50	52.19
101-215-915.000	MEMBERSHIPS & DUES	670.00	670.00	370.00	300.00	55.22
101-215-931.000	REPAIRS/MAINT - EQUIPMENT	500.00	500.00	0.00	500.00	0.00
101-215-933.000	SOFTWARE AGREE / COPIER MAINT	7,210.00	7,210.00	6,343.17	866.83	87.98
101-215-983.000	LEASE PURCHASE	3,000.00	3,000.00	1,491.12	1,508.88	49.70
Total Dept 215 - CLERK		193,920.00	193,920.00	133,404.27	60,515.73	68.79

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 247 - BOARD OF REVIEW						
101-247-704.000	WAGES - PART-TIME	750.00	750.00	160.00	590.00	21.33
101-247-709.000	COSTS - SOCIAL SECURITY	75.00	75.00	9.92	65.08	13.23
101-247-711.000	COSTS - MEDICARE	20.00	20.00	2.33	17.67	11.65
101-247-726.000	COSTS - WORKERS COMPENSATION	5.00	5.00	0.73	4.27	14.60
101-247-900.000	PRINTING & PUBLISHING	500.00	500.00	282.01	217.99	56.40
101-247-913.000	TRAVEL & TRAINING	750.00	750.00	90.00	660.00	12.00
Total Dept 247 - BOARD OF REVIEW		2,100.00	2,100.00	544.99	1,555.01	25.95
Dept 253 - FINANCE / TREASURER						
101-253-702.000	WAGES - FULL TIME	166,020.00	166,020.00	103,939.09	62,080.91	62.61
101-253-708.000	COSTS - SUTA	713.00	713.00	784.86	(71.86)	110.08
101-253-709.000	COSTS - SOCIAL SECURITY	11,012.00	11,012.00	6,985.34	4,026.66	63.43
101-253-711.000	COSTS - MEDICARE	2,575.00	2,575.00	1,633.61	941.39	63.44
101-253-712.000	COSTS - IN LIEU OF BC/BS	9,600.00	9,600.00	6,200.00	3,400.00	64.58
101-253-713.000	WAGES - OVERTIME	1,000.00	1,000.00	0.00	1,000.00	0.00
101-253-717.000	COSTS - MERS CONTRIBUTION	21,796.00	21,796.00	14,359.25	7,436.75	65.88
101-253-718.000	COSTS - BLUE CROSS INSURANCE	13,861.00	13,861.00	12,775.84	1,085.16	92.17
101-253-718.001	COSTS - HSA CONTRIBUTION	3,000.00	3,000.00	4,500.00	(1,500.00)	150.00
101-253-718.002	COSTS - DENTAL INSURANCE	873.00	873.00	802.23	70.77	91.89
101-253-718.003	COSTS - VISION / ANCILLIARY	354.00	354.00	265.50	88.50	75.00
101-253-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	147.38	(147.38)	100.00
101-253-725.000	COSTS - LIFE INSURANCE	539.00	539.00	404.67	134.33	75.08
101-253-726.000	COSTS - WORKERS COMPENSATION	752.00	752.00	533.69	218.31	70.97
101-253-752.000	SUPPLIES - OPERATING	4,200.00	4,050.00	2,712.42	1,337.58	66.97
101-253-791.000	SUBSCRIPTIONS & PUBLICATIONS	835.00	835.00	729.00	106.00	87.31
101-253-801.000	PROFESSIONAL & CONSULTING SER	29,116.00	29,116.00	25,974.16	3,141.84	89.21
101-253-900.000	PRINTING & PUBLISHING	700.00	850.00	881.97	(31.97)	103.76
101-253-913.000	TRAVEL & TRAINING	4,600.00	4,600.00	3,781.21	818.79	82.20
101-253-915.000	MEMBERSHIPS & DUES	735.00	735.00	585.00	150.00	79.59
101-253-933.000	SOFTWARE AGREE / COPIER MAINT	9,520.00	9,520.00	8,518.00	1,002.00	89.47
101-253-983.000	LEASE PURCHASE	1,740.00	1,740.00	719.40	1,020.60	41.34
101-253-985.000	CAPITAL OUTLAY	1,000.00	1,000.00	202.96	797.04	20.30
Total Dept 253 - FINANCE / TREASURER		284,541.00	284,541.00	197,435.58	87,105.42	69.39
Dept 257 - ASSESSOR						
101-257-723.000	COSTS - RETIREE HEALTH CARE	3,000.00	3,000.00	2,250.04	749.96	75.00
101-257-752.000	SUPPLIES - OPERATING	400.00	400.00	160.50	239.50	40.13
101-257-801.000	PROFESSIONAL & CONSULTING SER	78,940.00	78,940.00	50,960.00	27,980.00	64.56
101-257-931.000	REPAIRS/MAINT - EQUIPMENT	0.00	0.00	44.99	(44.99)	100.00
101-257-933.000	SOFTWARE AGREE / COPIER MAINT	3,525.00	3,525.00	3,694.31	(169.31)	104.80
Total Dept 257 - ASSESSOR		85,865.00	85,865.00	57,109.84	28,755.16	66.51
Dept 262 - ELECTIONS						
101-262-704.000	WAGES - PART-TIME	4,000.00	4,000.00	1,739.50	2,260.50	43.49
101-262-709.000	COSTS - SOCIAL SECURITY	248.00	248.00	4.81	243.19	1.94
101-262-711.000	COSTS - MEDICARE	58.00	58.00	1.11	56.89	1.91
101-262-726.000	COSTS - WORKERS COMPENSATION	18.00	18.00	7.15	10.85	39.72
101-262-752.000	SUPPLIES - OPERATING	2,250.00	2,250.00	734.19	1,515.81	32.63
101-262-801.000	PROFESSIONAL & CONSULTING SER	2,090.00	2,090.00	681.40	1,408.60	32.60

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-262-900.000	PRINTING & PUBLISHING	1,500.00	1,500.00	1,679.31	(179.31)	111.95
Total Dept 262 - ELECTIONS		10,164.00	10,164.00	4,847.47	5,316.53	47.69
Dept 265 - CITY HALL BUILDINGS & GROUNDS						
101-265-702.000	WAGES - FULL TIME	48,879.00	48,879.00	30,680.00	18,199.00	62.77
101-265-708.000	COSTS - SUTA	238.00	238.00	274.06	(36.06)	115.15
101-265-709.000	COSTS - SOCIAL SECURITY	3,142.00	3,142.00	1,867.41	1,274.59	59.43
101-265-711.000	COSTS - MEDICARE	735.00	735.00	436.72	298.28	59.42
101-265-713.000	WAGES - OVERTIME	0.00	0.00	105.75	(105.75)	100.00
101-265-717.000	COSTS - MERS CONTRIBUTION	6,379.00	6,379.00	4,380.96	1,998.04	68.68
101-265-718.000	COSTS - BLUE CROSS INSURANCE	11,014.00	11,014.00	8,302.95	2,711.05	75.39
101-265-718.001	COSTS - HSA CONTRIBUTION	3,000.00	3,000.00	3,000.00	0.00	100.00
101-265-718.002	COSTS - DENTAL INSURANCE	699.00	699.00	525.06	173.94	75.12
101-265-718.003	COSTS - VISION / ANCILLIARY	354.00	354.00	236.00	118.00	66.67
101-265-724.000	COSTS - VEHICLE ALLOWANCE	1,800.00	1,800.00	800.00	1,000.00	44.44
101-265-725.000	COSTS - LIFE INSURANCE	85.00	85.00	63.45	21.55	74.65
101-265-726.000	COSTS - WORKERS COMPENSATION	2,014.00	2,014.00	1,468.65	545.35	72.92
101-265-752.000	SUPPLIES - OPERATING	7,000.00	7,000.00	4,186.19	2,813.81	59.80
101-265-801.000	PROFESSIONAL & CONSULTING SER	2,500.00	2,500.00	0.00	2,500.00	0.00
101-265-831.000	CONTRACTUAL SERVICE	0.00	0.00	225.00	(225.00)	100.00
101-265-850.000	COMMUNICATIONS - PHONE	10,000.00	10,000.00	4,893.66	5,106.34	48.94
101-265-918.000	UTILITIES - WATER	2,300.00	2,300.00	1,698.68	601.32	73.86
101-265-920.000	UTILITIES - ELECTRIC	22,000.00	22,000.00	13,835.11	8,164.89	62.89
101-265-921.000	UTILITIES - NATURAL GAS	5,700.00	5,700.00	2,437.43	3,262.57	42.76
101-265-930.000	REPAIRS/MAINT - BUILDINGS/LAN	13,500.00	13,500.00	22,123.45	(8,623.45)	163.88
101-265-931.000	REPAIRS/MAINT - EQUIPMENT	8,500.00	8,500.00	122.89	8,377.11	1.45
101-265-933.000	SOFTWARE AGREE / COPIER MAINT	0.00	0.00	48.00	(48.00)	100.00
101-265-985.000	CAPITAL OUTLAY	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 265 - CITY HALL BUILDINGS & GROUNDS		152,839.00	152,839.00	101,711.42	51,127.58	66.55
Dept 275 - GENERAL						
101-275-752.000	SUPPLIES - OPERATING	664.00	664.00	76.44	587.56	11.51
101-275-801.000	PROFESSIONAL & CONSULTING SER	29,400.00	29,400.00	24,484.07	4,915.93	83.28
101-275-802.000	ATTORNEY	50,000.00	50,000.00	28,395.50	21,604.50	56.79
101-275-804.000	ATTORNEY - LABOR	10,000.00	10,000.00	2,575.00	7,425.00	25.75
101-275-805.000	ATTORNEY - TAX APPEALS	8,000.00	8,000.00	6,165.00	1,835.00	77.06
101-275-806.000	ATTORNEY - PROSECUTING ATTY	12,500.00	12,500.00	6,871.20	5,628.80	54.97
101-275-807.000	ATTORNEY - LITIGATION\PROJECTS	5,500.00	5,500.00	2,000.00	3,500.00	36.36
101-275-851.000	POSTAGE	27,000.00	27,000.00	17,169.24	9,830.76	63.59
101-275-852.000	COMMUNICATIONS - DATA\INTERNE	6,036.00	6,036.00	3,352.69	2,683.31	55.54
101-275-853.000	COMMUNICATIONS - CELL PHONES	12,000.00	12,000.00	7,561.23	4,438.77	63.01
101-275-920.001	UTILITIES - ELECTRIC STR LIGH	109,000.00	109,000.00	68,888.40	40,111.60	63.20
101-275-935.000	INSURANCE	88,000.00	88,000.00	90,904.75	(2,904.75)	103.30
101-275-940.000	RENT	1,700.00	1,700.00	1,616.59	83.41	95.09
101-275-946.000	ENGINEERING SERVICES	12,000.00	12,000.00	8,000.00	4,000.00	66.67
101-275-959.000	BAD DEBT	500.00	500.00	0.00	500.00	0.00
101-275-960.000	BANK CHARGES	5,500.00	5,500.00	4,857.43	642.57	88.32
101-275-964.000	REFUNDS	500.00	500.00	0.00	500.00	0.00
101-275-984.000	COMPUTER HARDWARE & SOFTWARE	14,500.00	14,500.00	14,373.84	126.16	99.13
101-275-995.000	TRANSFERS OUT	80,616.00	80,616.00	0.00	80,616.00	0.00

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 (NORMAL (ABNORMAL))	BALANCE (NORMAL (ABNORMAL))	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 275 - GENERAL		473,416.00	473,416.00	287,291.38	186,124.62	60.68
Dept 301 - POLICE						
101-301-702.000	WAGES - FULL TIME	649,404.00	649,404.00	399,300.49	250,103.51	61.49
101-301-704.000	WAGES - PART-TIME	15,070.00	14,070.00	8,200.80	5,869.20	58.29
101-301-708.000	COSTS - SUTA	3,326.00	2,326.00	3,610.92	(1,284.92)	155.24
101-301-709.000	COSTS - SOCIAL SECURITY	934.00	934.00	681.21	252.79	72.93
101-301-711.000	COSTS - MEDICARE	10,693.00	10,693.00	6,757.21	3,935.79	63.19
101-301-712.000	COSTS - IN LIEU OF BC/BS	16,433.00	16,433.00	12,375.24	4,057.76	75.31
101-301-713.000	WAGES - OVERTIME	24,000.00	29,000.00	24,732.48	4,267.52	85.28
101-301-713.003	WAGES - OT SPOTLIGHT GRANT	5,000.00	5,000.00	890.94	4,109.06	17.82
101-301-717.000	COSTS - MERS CONTRIBUTION	138,193.00	138,193.00	92,501.59	45,691.41	66.94
101-301-718.000	COSTS - BLUE CROSS INSURANCE	103,253.00	103,253.00	77,857.47	25,395.53	75.40
101-301-718.001	COSTS - HSA CONTRIBUTION	24,000.00	24,000.00	24,000.00	0.00	100.00
101-301-718.002	COSTS - DENTAL INSURANCE	6,871.00	6,871.00	5,214.60	1,656.40	75.89
101-301-718.003	COSTS - VISION / ANCILLIARY	3,204.00	3,204.00	2,136.71	1,067.29	66.69
101-301-721.000	COSTS - UNIFORM/CLEANING ALLO	12,700.00	8,100.00	3,822.45	4,277.55	47.19
101-301-723.000	COSTS - RETIREE HEALTH CARE	6,000.00	6,000.00	4,000.00	2,000.00	66.67
101-301-725.000	COSTS - LIFE INSURANCE	2,195.00	2,195.00	1,654.93	540.07	75.40
101-301-726.000	COSTS - WORKERS COMPENSATION	19,300.00	19,300.00	13,959.86	5,340.14	72.33
101-301-727.000	WAGES - HOL/VAC/SICK SELLBACK	20,000.00	20,000.00	17,625.66	2,374.34	88.13
101-301-752.000	SUPPLIES - OPERATING	14,100.00	13,000.00	8,672.00	4,328.00	66.71
101-301-770.000	VEHICLE GAS / DIESEL	13,900.00	13,900.00	10,975.58	2,924.42	78.96
101-301-791.000	SUBSCRIPTIONS & PUBLICATIONS	100.00	100.00	25.00	75.00	25.00
101-301-801.000	PROFESSIONAL & CONSULTING SER	1,250.00	5,490.00	5,480.00	10.00	99.82
101-301-873.000	EDUCATION/TUITION REIMBURSE.	5,000.00	0.00	0.00	0.00	0.00
101-301-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	238.55	761.45	23.86
101-301-913.000	TRAVEL & TRAINING	9,600.00	9,600.00	5,160.19	4,439.81	53.75
101-301-915.000	MEMBERSHIPS & DUES	500.00	500.00	362.00	138.00	72.40
101-301-931.000	REPAIRS/MAINT - EQUIPMENT	4,855.00	3,265.00	588.54	2,676.46	18.03
101-301-932.000	REPAIRS/MAINT - VEHICLES	9,000.00	9,000.00	8,783.66	216.34	97.60
101-301-933.000	SOFTWARE AGREE / COPIER MAINT	4,115.00	7,715.00	6,611.90	1,103.10	85.70
101-301-957.000	MOTOR POOL	31,465.00	31,465.00	20,976.64	10,488.36	66.67
101-301-983.000	LEASE PURCHASE	1,420.00	1,420.00	943.84	476.16	66.47
101-301-985.000	CAPITAL OUTLAY	1,500.00	6,600.00	6,540.30	59.70	99.10
Total Dept 301 - POLICE		1,158,381.00	1,162,031.00	774,680.76	387,350.24	66.67
Dept 336 - FIRE						
101-336-702.000	WAGES - FULL TIME	453,347.00	453,347.00	274,191.83	179,155.17	60.48
101-336-704.000	WAGES - PART-TIME	7,000.00	7,000.00	600.00	6,400.00	8.57
101-336-708.000	COSTS - SUTA	2,324.00	2,324.00	2,575.60	(251.60)	110.83
101-336-709.000	COSTS - SOCIAL SECURITY	434.00	434.00	59.52	374.48	13.71
101-336-711.000	COSTS - MEDICARE	6,835.00	6,835.00	4,197.36	2,637.64	61.41
101-336-712.000	COSTS - IN LIEU OF BC/BS	2,033.00	2,033.00	1,329.61	703.39	65.40
101-336-713.000	WAGES - OVERTIME	30,000.00	30,000.00	28,212.89	1,787.11	94.04
101-336-713.005	WAGES - OT FF PA 604	0.00	0.00	2,808.60	(2,808.60)	100.00
101-336-717.000	COSTS - MERS CONTRIBUTION	127,631.00	127,631.00	87,265.23	40,365.77	68.37
101-336-718.000	COSTS - BLUE CROSS INSURANCE	110,887.00	110,887.00	79,403.73	31,483.27	71.61
101-336-718.001	COSTS - HSA CONTRIBUTION	24,000.00	24,000.00	23,500.00	500.00	97.92
101-336-718.002	COSTS - DENTAL INSURANCE	7,336.00	7,336.00	5,184.99	2,151.01	70.68
101-336-718.003	COSTS - VISION / ANCILLIARY	2,850.00	2,850.00	1,839.89	1,010.11	64.56
101-336-721.000	COSTS - UNIFORM/CLEANING ALLO	6,000.00	6,000.00	4,860.45	1,139.55	81.01
101-336-722.000	COSTS - FOOD ALLOWANCE	6,560.00	6,560.00	5,193.33	1,366.67	79.17
101-336-723.000	COSTS - RETIREE HEALTH CARE	12,000.00	12,000.00	8,000.00	4,000.00	66.67

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 (NORMAL (ABNORMAL))	BALANCE (NORMAL (ABNORMAL))	
Fund 101 - GENERAL FUND						
Expenditures						
101-336-725.000	COSTS - LIFE INSURANCE	1,519.00	1,519.00	1,088.27	430.73	71.64
101-336-726.000	COSTS - WORKERS COMPENSATION	20,248.00	20,248.00	15,034.45	5,213.55	74.25
101-336-727.000	WAGES - HOL/VAC/SICK SELLBACK	26,000.00	26,000.00	17,815.51	8,184.49	68.52
101-336-752.000	SUPPLIES - OPERATING	10,000.00	9,065.00	3,622.09	5,442.91	39.96
101-336-770.000	VEHICLE GAS / DIESEL	6,500.00	6,500.00	3,982.91	2,517.09	61.28
101-336-777.000	SUPPLIES - MEDICAL	16,600.00	16,600.00	12,280.36	4,319.64	73.98
101-336-780.000	FIRE PREVENTION	2,200.00	2,200.00	255.41	1,944.59	11.61
101-336-791.000	SUBSCRIPTIONS & PUBLICATIONS	350.00	350.00	0.00	350.00	0.00
101-336-801.000	PROFESSIONAL & CONSULTING SER	23,325.00	23,325.00	13,571.86	9,753.14	58.19
101-336-873.000	EDUCATION/TUITION REIMBURSE.	7,500.00	7,500.00	3,094.00	4,406.00	41.25
101-336-900.000	PRINTING & PUBLISHING	400.00	400.00	827.16	(427.16)	206.79
101-336-913.000	TRAVEL & TRAINING	7,300.00	10,287.00	3,490.64	6,796.36	33.93
101-336-915.000	MEMBERSHIPS & DUES	400.00	800.00	710.00	90.00	88.75
101-336-918.000	UTILITIES - WATER	1,550.00	1,550.00	891.84	658.16	57.54
101-336-920.000	UTILITIES - ELECTRIC	5,200.00	5,200.00	3,352.69	1,847.31	64.47
101-336-921.000	UTILITIES - NATURAL GAS	3,800.00	3,800.00	2,209.63	1,590.37	58.15
101-336-930.000	REPAIRS/MAINT - BUILDINGS/LAN	2,800.00	2,800.00	2,610.81	189.19	93.24
101-336-931.000	REPAIRS/MAINT - EQUIPMENT	5,700.00	3,700.00	3,567.66	132.34	96.42
101-336-932.000	REPAIRS/MAINT - VEHICLES	6,450.00	8,450.00	8,021.86	428.14	94.93
101-336-933.000	SOFTWARE AGREE / COPIER MAINT	2,550.00	3,085.00	2,935.00	150.00	95.14
101-336-942.000	HYDRANT RENTAL	21,600.00	21,600.00	16,200.00	5,400.00	75.00
101-336-956.000	MUTUAL AID	200.00	200.00	0.00	200.00	0.00
101-336-957.000	MOTOR POOL	62,930.00	62,930.00	41,953.36	20,976.64	66.67
101-336-983.000	LEASE PURCHASE	480.00	480.00	314.56	165.44	65.53
101-336-985.000	CAPITAL OUTLAY	10,100.00	10,100.00	3,786.04	6,313.96	37.49
Total Dept 336 - FIRE		1,044,939.00	1,047,926.00	690,839.14	357,086.86	65.92
Dept 441 - PUBLIC WORKS						
101-441-702.000	WAGES - FULL TIME	634,687.00	621,387.00	394,171.51	227,215.49	63.43
101-441-704.000	WAGES - PART-TIME	11,700.00	25,000.00	17,614.70	7,385.30	70.46
101-441-708.000	COSTS - SUTA	3,635.00	3,635.00	4,080.01	(445.01)	112.24
101-441-709.000	COSTS - SOCIAL SECURITY	44,064.00	44,064.00	27,265.01	16,798.99	61.88
101-441-711.000	COSTS - MEDICARE	10,305.00	10,305.00	6,376.65	3,928.35	61.88
101-441-712.000	COSTS - IN LIEU OF BC/BS	4,800.00	4,800.00	3,640.68	1,159.32	75.85
101-441-713.000	WAGES - OVERTIME	27,000.00	27,000.00	23,852.25	3,147.75	88.34
101-441-713.001	WAGES - 2E STANDBY PAY	15,936.00	15,936.00	10,527.44	5,408.56	66.06
101-441-716.000	COSTS - ICMA CONTRIBUTION	2,587.00	2,587.00	1,945.83	641.17	75.22
101-441-717.000	COSTS - MERS CONTRIBUTION	39,766.00	39,766.00	26,654.19	13,111.81	67.03
101-441-718.000	COSTS - BLUE CROSS INSURANCE	158,696.00	158,696.00	106,317.99	52,378.01	66.99
101-441-718.001	COSTS - HSA CONTRIBUTION	36,000.00	36,000.00	32,250.00	3,750.00	89.58
101-441-718.002	COSTS - DENTAL INSURANCE	9,665.00	9,665.00	6,719.03	2,945.97	69.52
101-441-718.003	COSTS - VISION / ANCILLIARY	4,602.00	4,602.00	2,832.00	1,770.00	61.54
101-441-721.000	COSTS - UNIFORM/CLEANING ALLO	6,803.00	6,803.00	5,400.27	1,402.73	79.38
101-441-723.000	COSTS - RETIREE HEALTH CARE	7,500.00	7,500.00	6,034.00	1,466.00	80.45
101-441-725.000	COSTS - LIFE INSURANCE	1,829.00	1,829.00	1,258.23	570.77	68.79
101-441-726.000	COSTS - WORKERS COMPENSATION	46,385.00	46,385.00	32,067.09	14,317.91	69.13
101-441-727.000	WAGES - HOL/VAC/SICK SELLBACK	13,000.00	13,000.00	0.00	13,000.00	0.00
101-441-752.000	SUPPLIES - OPERATING	15,300.00	15,300.00	10,210.78	5,089.22	66.74
101-441-770.000	VEHICLE GAS / DIESEL	53,800.00	53,800.00	32,946.95	20,853.05	61.24
101-441-791.000	SUBSCRIPTIONS & PUBLICATIONS	200.00	200.00	169.00	31.00	84.50
101-441-801.000	PROFESSIONAL & CONSULTING SER	3,000.00	3,000.00	1,327.50	1,672.50	44.25
101-441-888.000	TREE COMMISSION	500.00	500.00	212.15	287.85	42.43
101-441-900.000	PRINTING & PUBLISHING	400.00	1,000.00	965.49	34.51	96.55
101-441-913.000	TRAVEL & TRAINING	3,500.00	3,500.00	746.56	2,753.44	21.33

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-441-915.000	MEMBERSHIPS & DUES	300.00	300.00	291.00	9.00	97.00
101-441-918.000	UTILITIES - WATER	2,750.00	2,750.00	1,547.08	1,202.92	56.26
101-441-920.000	UTILITIES - ELECTRIC	14,500.00	14,500.00	10,586.06	3,913.94	73.01
101-441-920.446	UTILITIES - ELECTRIC BRIDGE	0.00	0.00	175.29	(175.29)	100.00
101-441-921.000	UTILITIES - NATURAL GAS	20,900.00	20,900.00	10,118.31	10,781.69	48.41
101-441-930.000	REPAIRS/MAINT - BUILDINGS/LAN	17,700.00	17,700.00	11,840.94	5,859.06	66.90
101-441-931.000	REPAIRS/MAINT - EQUIPMENT	5,000.00	8,000.00	10,070.78	(2,070.78)	125.88
101-441-932.000	REPAIRS/MAINT - VEHICLES	69,500.00	65,900.00	25,161.13	40,738.87	38.18
101-441-933.000	SOFTWARE AGREE / COPIER MAINT	1,750.00	1,750.00	1,826.30	(76.30)	104.36
101-441-954.000	CHRISTMAS DECORATIONS	8,000.00	8,000.00	2,781.27	5,218.73	34.77
101-441-957.000	MOTOR POOL	73,080.00	73,080.00	48,720.00	24,360.00	66.67
101-441-983.000	LEASE PURCHASE	1,560.00	1,560.00	0.00	1,560.00	0.00
101-441-985.000	CAPITAL OUTLAY	5,500.00	5,500.00	1,992.27	3,507.73	36.22
Total Dept 441 - PUBLIC WORKS		1,376,200.00	1,376,200.00	880,695.74	495,504.26	63.99
Dept 701 - PLANNING & ZONING						
101-701-702.000	WAGES - FULL TIME	59,583.00	59,583.00	37,949.36	21,633.64	63.69
101-701-708.000	COSTS - SUTA	238.00	238.00	308.71	(70.71)	129.71
101-701-709.000	COSTS - SOCIAL SECURITY	4,231.00	4,231.00	2,332.94	1,898.06	55.14
101-701-711.000	COSTS - MEDICARE	989.00	989.00	545.63	443.37	55.17
101-701-713.000	WAGES - OVERTIME	250.00	250.00	0.00	250.00	0.00
101-701-717.000	COSTS - MERS CONTRIBUTION	7,808.00	7,808.00	5,325.45	2,482.55	68.21
101-701-718.000	COSTS - BLUE CROSS INSURANCE	11,014.00	11,014.00	8,302.95	2,711.05	75.39
101-701-718.001	COSTS - HSA CONTRIBUTION	3,000.00	3,000.00	3,000.00	0.00	100.00
101-701-718.002	COSTS - DENTAL INSURANCE	699.00	699.00	525.06	173.94	75.12
101-701-718.003	COSTS - VISION / ANCILLIARY	354.00	354.00	236.00	118.00	66.67
101-701-724.000	COSTS - VEHICLE ALLOWANCE	1,800.00	1,800.00	600.00	1,200.00	33.33
101-701-725.000	COSTS - LIFE INSURANCE	85.00	85.00	194.58	(109.58)	228.92
101-701-726.000	COSTS - WORKERS COMPENSATION	586.00	586.00	404.13	181.87	68.96
101-701-752.000	SUPPLIES - OPERATING	2,950.00	2,950.00	73.18	2,876.82	2.48
101-701-791.000	SUBSCRIPTIONS & PUBLICATIONS	200.00	200.00	200.00	0.00	100.00
101-701-884.000	HISTORIC DISTRICT COMMISSION	750.00	3,000.00	2,200.00	800.00	73.33
101-701-887.000	PLANNING COMMISSION	4,800.00	2,550.00	833.79	1,716.21	32.70
101-701-889.000	ZONING BOARD OF APPEALS	1,000.00	1,000.00	198.50	801.50	19.85
101-701-900.000	PRINTING & PUBLISHING	200.00	200.00	211.62	(11.62)	105.81
101-701-913.000	TRAVEL & TRAINING	2,200.00	2,200.00	767.13	1,432.87	34.87
101-701-915.000	MEMBERSHIPS & DUES	60.00	60.00	0.00	60.00	0.00
101-701-931.000	REPAIRS/MAINT - EQUIPMENT	250.00	250.00	0.00	250.00	0.00
101-701-933.000	SOFTWARE AGREE / COPIER MAINT	2,850.00	2,850.00	1,352.66	1,497.34	47.46
Total Dept 701 - PLANNING & ZONING		105,897.00	105,897.00	65,561.69	40,335.31	61.91
Dept 751 - PARKS & RECREATION						
101-751-702.000	WAGES - FULL TIME	89,555.00	89,555.00	54,997.96	34,557.04	61.41
101-751-704.000	WAGES - PART-TIME	54,600.00	53,400.00	24,394.02	29,005.98	45.68
101-751-708.000	COSTS - SUTA	1,917.00	1,917.00	853.25	1,063.75	44.51
101-751-709.000	COSTS - SOCIAL SECURITY	9,558.00	9,558.00	5,700.54	3,857.46	59.64
101-751-711.000	COSTS - MEDICARE	2,221.00	2,221.00	1,333.23	887.77	60.03
101-751-713.000	WAGES - OVERTIME	8,500.00	8,500.00	8,692.43	(192.43)	102.26
101-751-713.001	WAGES - 2E STANDBY PAY	0.00	500.00	89.32	410.68	17.86
101-751-717.000	COSTS - MERS CONTRIBUTION	5,342.00	5,342.00	4,202.08	1,139.92	78.66
101-751-718.000	COSTS - BLUE CROSS INSURANCE	24,875.00	24,875.00	18,755.91	6,119.09	75.40
101-751-718.001	COSTS - HSA CONTRIBUTION	6,000.00	6,000.00	6,000.00	0.00	100.00

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-751-718.002	COSTS - DENTAL INSURANCE	1,572.00	1,572.00	1,181.43	390.57	75.15
101-751-718.003	COSTS - VISION / ANCILLIARY	708.00	708.00	472.00	236.00	66.67
101-751-721.000	COSTS - UNIFORM/CLEANING ALLO	1,161.00	1,161.00	190.00	971.00	16.37
101-751-723.000	COSTS - RETIREE HEALTH CARE	3,000.00	3,000.00	2,250.04	749.96	75.00
101-751-725.000	COSTS - LIFE INSURANCE	226.00	226.00	169.20	56.80	74.87
101-751-726.000	COSTS - WORKERS COMPENSATION	4,595.00	4,595.00	3,303.56	1,291.44	71.89
101-751-727.000	WAGES - HOL/VAC/SICK SELLBACK	1,000.00	1,000.00	0.00	1,000.00	0.00
101-751-752.000	SUPPLIES - OPERATING	18,000.00	18,000.00	9,875.88	8,124.12	54.87
101-751-770.000	VEHICLE GAS / DIESEL	8,400.00	8,400.00	5,063.43	3,336.57	60.28
101-751-801.000	PROFESSIONAL & CONSULTING SER	500.00	500.00	0.00	500.00	0.00
101-751-850.000	COMMUNICATIONS - PHONE	720.00	720.00	688.24	31.76	95.59
101-751-883.000	HARBOR COMMISSION	200.00	200.00	0.00	200.00	0.00
101-751-886.000	PARKS COMMISSION	800.00	800.00	395.70	404.30	49.46
101-751-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	500.00	0.00
101-751-913.000	TRAVEL & TRAINING	500.00	1,200.00	1,200.00	0.00	100.00
101-751-915.000	MEMBERSHIPS & DUES	160.00	160.00	0.00	160.00	0.00
101-751-918.000	UTILITIES - WATER	21,000.00	21,000.00	7,719.14	13,280.86	36.76
101-751-920.000	UTILITIES - ELECTRIC	21,000.00	21,000.00	15,607.78	5,392.22	74.32
101-751-921.000	UTILITIES - NATURAL GAS	1,000.00	1,000.00	558.38	441.62	55.84
101-751-930.000	REPAIRS/MAINT - BUILDINGS/LAN	27,300.00	31,300.00	29,478.53	1,821.47	94.18
101-751-931.000	REPAIRS/MAINT - EQUIPMENT	39,000.00	34,000.00	7,528.78	26,471.22	22.14
101-751-932.000	REPAIRS/MAINT - VEHICLES	0.00	1,000.00	3,134.65	(2,134.65)	313.47
101-751-957.000	MOTOR POOL	36,540.00	36,540.00	24,360.00	12,180.00	66.67
Total Dept 751 - PARKS & RECREATION		390,450.00	390,450.00	238,195.48	152,254.52	61.01
Dept 801 - APPROPRIATIONS						
101-801-890.000	ALTERNATIVES FOR AREA YOUTH	13,000.00	13,000.00	13,000.00	0.00	100.00
101-801-892.000	ALLIANCE FOR ECONOMIC SUCCESS	23,259.00	23,259.00	23,259.00	0.00	100.00
101-801-893.500	MAPS PAINÉ POOL	40,000.00	40,000.00	30,000.00	10,000.00	75.00
101-801-894.000	MANISTEE RECREATION ASSOC.	27,000.00	27,000.00	20,250.00	6,750.00	75.00
101-801-894.500	MANISTEE SAINTS	3,000.00	3,000.00	3,000.00	0.00	100.00
101-801-895.000	MAN. CO. HISTORICAL MUSEUM	9,000.00	9,000.00	9,000.00	0.00	100.00
101-801-897.000	RAMSDELL REGIONAL CENTER FOR	60,000.00	60,000.00	45,000.00	15,000.00	75.00
101-801-899.000	VETERAN'S MEMORIAL DAY	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 801 - APPROPRIATIONS		176,259.00	176,259.00	143,509.00	32,750.00	81.42
Dept 905 - DEBT SERVICE						
101-905-991.006	2010 DDA REFUNDING - PRINCIPA	125,000.00	125,000.00	125,000.00	0.00	100.00
101-905-991.007	2010 CAP IMP PRINCIPAL	245,000.00	245,000.00	245,000.00	0.00	100.00
101-905-991.008	2013 CI REFUNDING - PRINCIPAL	185,000.00	185,000.00	185,000.00	0.00	100.00
101-905-992.106	2010 DDA REFUNDING - INTEREST	12,475.00	12,475.00	12,475.00	0.00	100.00
101-905-992.107	2010 CAP IMP INTEREST	184,273.00	184,273.00	184,272.50	0.50	100.00
101-905-992.108	2013 CI REFUNDING - INTEREST	33,550.00	33,550.00	33,550.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		785,298.00	785,298.00	785,297.50	0.50	100.00
TOTAL EXPENDITURES		6,503,444.00	6,510,081.00	4,525,256.93	1,984,824.07	69.51

REVENUE AND EXPENDITURE REPORT FOR MANISTEE CITY

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
	TOTAL REVENUES	6,522,702.00	6,535,102.00	5,477,760.68	1,057,341.32	83.82
	TOTAL EXPENDITURES	<u>6,503,444.00</u>	<u>6,510,081.00</u>	<u>4,525,256.93</u>	<u>1,984,824.07</u>	<u>69.51</u>
	NET OF REVENUES & EXPENDITURES	19,258.00	25,021.00	952,503.75	(927,482.75)	3,806.82

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-546.001	STATE GRANT - ACT 51 REVENUE	538,577.00	538,577.00	325,848.81	212,728.19	60.50
202-000-548.000	SNOW REMOVAL	0.00	0.00	24,195.04	(24,195.04)	100.00
202-000-626.000	CHARGE FOR SERVICE	289,500.00	289,500.00	146,019.92	143,480.08	50.44
202-000-665.000	INVESTMENT - INTEREST	500.00	500.00	1,299.40	(799.40)	259.88
202-000-699.000	TRANSFERS IN	10,000.00	10,000.00	0.00	10,000.00	0.00
Total Dept 000		838,577.00	838,577.00	497,363.17	341,213.83	59.31
TOTAL REVENUES		838,577.00	838,577.00	497,363.17	341,213.83	59.31
Expenditures						
Dept 000						
202-000-752.000	SUPPLIES - OPERATING	500.00	500.00	0.00	500.00	0.00
202-000-863.000	TRAFFIC SERVICES	9,500.00	9,500.00	4,997.56	4,502.44	52.61
202-000-864.000	PRESERVATION STREETS	118,500.00	118,500.00	71,599.60	46,900.40	60.42
202-000-864.001	PRESERVATION STREETS -PROJECT	57,500.00	257,500.00	200,278.49	57,221.51	77.78
202-000-865.000	ROUTINE MAINTENANCE BRIDGES	124,500.00	124,500.00	73,744.88	50,755.12	59.23
202-000-866.000	WINTER MAINTENANCE STREETS	173,500.00	173,500.00	116,846.30	56,653.70	67.35
202-000-870.000	SIDEWALKS	0.00	0.00	7,707.15	(7,707.15)	100.00
202-000-918.000	UTILITIES - WATER	1,100.00	1,100.00	1,053.30	46.70	95.75
202-000-920.000	UTILITIES - ELECTRIC	0.00	0.00	2,973.70	(2,973.70)	100.00
202-000-921.000	UTILITIES - NATURAL GAS	1,000.00	1,000.00	582.99	417.01	58.30
202-000-995.000	TRANSFERS OUT	131,414.00	131,414.00	64,321.01	67,092.99	48.95
Total Dept 000		617,514.00	817,514.00	544,104.98	273,409.02	66.56
TOTAL EXPENDITURES		617,514.00	817,514.00	544,104.98	273,409.02	66.56
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		838,577.00	838,577.00	497,363.17	341,213.83	59.31
TOTAL EXPENDITURES		617,514.00	817,514.00	544,104.98	273,409.02	66.56
NET OF REVENUES & EXPENDITURES		221,063.00	21,063.00	(46,741.81)	67,804.81	221.91

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-546.001	STATE GRANT - ACT 51 REVENUE	187,278.00	187,278.00	113,182.67	74,095.33	60.44
203-000-548.000	SNOW REMOVAL	0.00	0.00	880.70	(880.70)	100.00
203-000-582.000	LOCAL GRANTS	0.00	0.00	1,200.00	(1,200.00)	100.00
203-000-665.000	INVESTMENT - INTEREST	200.00	200.00	0.00	200.00	0.00
203-000-676.000	REIMBURSEMENT	0.00	0.00	7,036.00	(7,036.00)	100.00
203-000-699.000	TRANSFERS IN	329,414.00	329,414.00	64,321.01	265,092.99	19.53
Total Dept 000		516,892.00	516,892.00	186,620.38	330,271.62	36.10
TOTAL REVENUES		516,892.00	516,892.00	186,620.38	330,271.62	36.10
Expenditures						
Dept 000						
203-000-752.000	SUPPLIES - OPERATING	500.00	500.00	67.50	432.50	13.50
203-000-863.000	TRAFFIC SERVICES	4,000.00	4,000.00	142.25	3,857.75	3.56
203-000-864.000	PRESERVATION STREETS	431,700.00	431,700.00	53,867.33	377,832.67	12.48
203-000-864.001	PRESERVATION STREETS -PROJECTS	0.00	0.00	1,790.00	(1,790.00)	100.00
203-000-866.000	WINTER MAINTENANCE STREETS	109,500.00	109,500.00	62,608.83	46,891.17	57.18
203-000-870.000	SIDEWALKS	0.00	0.00	6,750.91	(6,750.91)	100.00
203-000-995.000	TRANSFERS OUT	81,414.00	81,414.00	64,321.01	17,092.99	79.00
Total Dept 000		627,114.00	627,114.00	189,547.83	437,566.17	30.23
TOTAL EXPENDITURES		627,114.00	627,114.00	189,547.83	437,566.17	30.23
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		516,892.00	516,892.00	186,620.38	330,271.62	36.10
TOTAL EXPENDITURES		627,114.00	627,114.00	189,547.83	437,566.17	30.23
NET OF REVENUES & EXPENDITURES		(110,222.00)	(110,222.00)	(2,927.45)	(107,294.55)	2.66

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000						
204-000-450.000	SPECIAL ASSESSMENT REVENUE	1,535.00	1,535.00	1,949.27	(414.27)	126.99
204-000-546.002	STATE GRANT - ROW FEE	25,000.00	25,000.00	0.00	25,000.00	0.00
204-000-665.000	INVESTMENT - INTEREST	70.00	70.00	51.63	18.37	73.76
Total Dept 000		26,605.00	26,605.00	2,000.90	24,604.10	7.52
TOTAL REVENUES		26,605.00	26,605.00	2,000.90	24,604.10	7.52
Expenditures						
Dept 000						
204-000-801.000	PROFESSIONAL & CONSULTING SER	1,500.00	1,500.00	0.00	1,500.00	0.00
204-000-950.000	TREES	8,000.00	8,000.00	5,724.00	2,276.00	71.55
204-000-995.000	TRANSFERS OUT	20,000.00	20,000.00	0.00	20,000.00	0.00
Total Dept 000		29,500.00	29,500.00	5,724.00	23,776.00	19.40
TOTAL EXPENDITURES		29,500.00	29,500.00	5,724.00	23,776.00	19.40
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		26,605.00	26,605.00	2,000.90	24,604.10	7.52
TOTAL EXPENDITURES		29,500.00	29,500.00	5,724.00	23,776.00	19.40
NET OF REVENUES & EXPENDITURES		(2,895.00)	(2,895.00)	(3,723.10)	828.10	128.60

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 226 - CITY REFUSE FUND						
Revenues						
Dept 000						
226-000-402.000	TAXES - REAL/PERSONAL PROPERT	194,335.00	194,335.00	191,893.45	2,441.55	98.74
226-000-411.000	TAXES - DELINQ REAL PROPERTY	11,624.00	11,624.00	0.00	11,624.00	0.00
226-000-412.000	TAXES - DELINQ PERSONAL PROP	378.00	378.00	149.66	228.34	39.59
226-000-540.000	STATE GRANT - OTHER	0.00	0.00	1,986.00	(1,986.00)	100.00
226-000-613.000	PENALTIES	0.00	0.00	1,304.75	(1,304.75)	100.00
226-000-626.000	CHARGE FOR SERVICE	291,429.00	291,429.00	208,423.25	83,005.75	71.52
226-000-643.000	SALES - YARD BAGS	10,000.00	10,000.00	3,797.75	6,202.25	37.98
226-000-644.000	SALES - TRASH BAGS	1,000.00	1,000.00	341.50	658.50	34.15
226-000-665.000	INVESTMENT - INTEREST	150.00	150.00	0.00	150.00	0.00
226-000-672.000	OTHER REVENUE	0.00	0.00	(35.43)	35.43	100.00
Total Dept 000		508,916.00	508,916.00	407,860.93	101,055.07	80.14
TOTAL REVENUES		508,916.00	508,916.00	407,860.93	101,055.07	80.14
Expenditures						
Dept 000						
226-000-752.000	SUPPLIES - OPERATING	2,500.00	2,500.00	2,870.14	(370.14)	114.81
226-000-755.000	SUPPLIES - YARD BAGS	15,000.00	15,000.00	5,003.80	9,996.20	33.36
226-000-803.000	ADMINISTRATION	35,624.00	35,624.00	26,718.00	8,906.00	75.00
226-000-826.000	RESIDENTIAL CONTRACT FEES	368,302.00	368,302.00	218,164.94	150,137.06	59.24
226-000-827.000	MUNICIPAL CONTRACT FEES	19,000.00	19,000.00	14,579.28	4,420.72	76.73
226-000-830.001	YARD WASTE CITY	82,723.00	82,723.00	57,138.64	25,584.36	69.07
226-000-920.000	UTILITIES - ELECTRIC	0.00	0.00	260.74	(260.74)	100.00
Total Dept 000		523,149.00	523,149.00	324,735.54	198,413.46	62.07
TOTAL EXPENDITURES		523,149.00	523,149.00	324,735.54	198,413.46	62.07
Fund 226 - CITY REFUSE FUND:						
TOTAL REVENUES		508,916.00	508,916.00	407,860.93	101,055.07	80.14
TOTAL EXPENDITURES		523,149.00	523,149.00	324,735.54	198,413.46	62.07
NET OF REVENUES & EXPENDITURES		(14,233.00)	(14,233.00)	83,125.39	(97,358.39)	584.03

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 245 - OIL & GAS FUND						
Revenues						
Dept 000						
245-000-665.000	INVESTMENT - INTEREST	200,000.00	200,000.00	116,907.04	83,092.96	58.45
245-000-668.000	INVESTMENT - OIL ROYALTIES	30,000.00	30,000.00	28,655.49	1,344.51	95.52
245-000-669.000	INVESTMENT - GAINS & LOSSES	400,000.00	400,000.00	615,788.95	(215,788.95)	153.95
Total Dept 000		630,000.00	630,000.00	761,351.48	(131,351.48)	120.85
TOTAL REVENUES		630,000.00	630,000.00	761,351.48	(131,351.48)	120.85
Expenditures						
Dept 000						
245-000-752.000	SUPPLIES - OPERATING	2,500.00	2,500.00	0.00	2,500.00	0.00
245-000-801.000	PROFESSIONAL & CONSULTING SER	52,000.00	52,000.00	26,909.89	25,090.11	51.75
245-000-995.000	TRANSFERS OUT	390,928.00	390,928.00	390,928.00	0.00	100.00
Total Dept 000		445,428.00	445,428.00	417,837.89	27,590.11	93.81
TOTAL EXPENDITURES		445,428.00	445,428.00	417,837.89	27,590.11	93.81
Fund 245 - OIL & GAS FUND:						
TOTAL REVENUES		630,000.00	630,000.00	761,351.48	(131,351.48)	120.85
TOTAL EXPENDITURES		445,428.00	445,428.00	417,837.89	27,590.11	93.81
NET OF REVENUES & EXPENDITURES		184,572.00	184,572.00	343,513.59	(158,941.59)	186.11

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 272 - PEG COMMISSION						
Revenues						
Dept 000						
272-000-581.000	CONTRIBUTION FROM LOCAL UNITS	8,800.00	8,800.00	1,900.00	6,900.00	21.59
272-000-679.000	CABLE GRANT	6,600.00	6,600.00	2,628.20	3,971.80	39.82
Total Dept 000		15,400.00	15,400.00	4,528.20	10,871.80	29.40
TOTAL REVENUES		15,400.00	15,400.00	4,528.20	10,871.80	29.40
Expenditures						
Dept 000						
272-000-752.000	SUPPLIES - OPERATING	1,175.00	1,175.00	0.00	1,175.00	0.00
272-000-801.000	PROFESSIONAL & CONSULTING SER	10,000.00	10,000.00	6,666.64	3,333.36	66.67
272-000-880.000	MARKETING & PROMOTION	2,000.00	2,000.00	0.00	2,000.00	0.00
272-000-915.000	MEMBERSHIPS & DUES	979.00	979.00	949.00	30.00	96.94
272-000-985.000	CAPITAL OUTLAY	1,246.00	1,246.00	0.00	1,246.00	0.00
Total Dept 000		15,400.00	15,400.00	7,615.64	7,784.36	49.45
TOTAL EXPENDITURES		15,400.00	15,400.00	7,615.64	7,784.36	49.45
Fund 272 - PEG COMMISSION:						
TOTAL REVENUES		15,400.00	15,400.00	4,528.20	10,871.80	29.40
TOTAL EXPENDITURES		15,400.00	15,400.00	7,615.64	7,784.36	49.45
NET OF REVENUES & EXPENDITURES		0.00	0.00	(3,087.44)	3,087.44	100.00

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 275 - GRANT MANAGEMENT FUND						
Revenues						
Dept 000						
275-000-502.000	FEDERAL GRANT - GENERAL GOVT	970,000.00	970,000.00	0.00	970,000.00	0.00
275-000-522.000	FEDERAL GRANT - CDBG	0.00	0.00	13,737.50	(13,737.50)	100.00
275-000-581.000	CONTRIBUTION FROM LOCAL UNITS	50,000.00	50,000.00	0.00	50,000.00	0.00
275-000-585.075	2017 CYCLE 2 - POLICE POLARIS	0.00	0.00	24,609.12	(24,609.12)	100.00
275-000-585.076	2017 CYCLE 2 - FIRE NOZZLES	0.00	0.00	1,804.90	(1,804.90)	100.00
Total Dept 000		1,020,000.00	1,020,000.00	40,151.52	979,848.48	3.94
TOTAL REVENUES		1,020,000.00	1,020,000.00	40,151.52	979,848.48	3.94
Expenditures						
Dept 901 - LOCAL REVENUE SHARING GRANTS						
275-901-955.000	MISCELLANEOUS EXPENSE	81,474.00	81,474.00	0.00	81,474.00	0.00
275-901-965.071	2016 CYCLE 2 - FIRE TRAINTRLR	0.00	0.00	163.39	(163.39)	100.00
275-901-965.073	2017 CYCLE 1 - POL RADAR UNIT	0.00	0.00	8,940.00	(8,940.00)	100.00
275-901-965.074	2017 CYCLE 1 - FIRE EMS EQUIP	0.00	0.00	4,000.00	(4,000.00)	100.00
275-901-965.076	2017 CYCLE 2 - FIRE NOZZLES	0.00	0.00	1,804.16	(1,804.16)	100.00
Total Dept 901 - LOCAL REVENUE SHARING GRANTS		81,474.00	81,474.00	14,907.55	66,566.45	18.30
Dept 902 - OTHER GRANTS						
275-902-986.105	CDBG - NORTH CHANNEL OUTLET	970,000.00	970,000.00	8,337.50	961,662.50	0.86
Total Dept 902 - OTHER GRANTS		970,000.00	970,000.00	8,337.50	961,662.50	0.86
TOTAL EXPENDITURES		1,051,474.00	1,051,474.00	23,245.05	1,028,228.95	2.21
Fund 275 - GRANT MANAGEMENT FUND:						
TOTAL REVENUES		1,020,000.00	1,020,000.00	40,151.52	979,848.48	3.94
TOTAL EXPENDITURES		1,051,474.00	1,051,474.00	23,245.05	1,028,228.95	2.21
NET OF REVENUES & EXPENDITURES		(31,474.00)	(31,474.00)	16,906.47	(48,380.47)	53.72

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 430 - CAPITAL IMPROVEMENT FUND						
Revenues						
Dept 000						
430-000-699.000	TRANSFERS IN	390,928.00	390,928.00	390,928.00	0.00	100.00
Total Dept 000		390,928.00	390,928.00	390,928.00	0.00	100.00
TOTAL REVENUES		390,928.00	390,928.00	390,928.00	0.00	100.00
Expenditures						
Dept 000						
430-000-986.004	RAMSDELL - HVAC NOTE	108,950.00	108,950.00	108,950.00	0.00	100.00
430-000-986.013	BS&A SOFTWARE UPGRADE	0.00	0.00	750.00	(750.00)	100.00
430-000-986.019	MARINA BLDG NOTE SUPPORT	65,000.00	65,000.00	65,000.00	0.00	100.00
430-000-986.020	FIRST ST BOND	72,680.00	72,680.00	0.00	72,680.00	0.00
430-000-986.029	LOCAL STREETS	113,000.00	113,000.00	0.00	113,000.00	0.00
430-000-986.033	FINANCIAL MGMT SOFTWARE FY1	25,000.00	25,000.00	0.00	25,000.00	0.00
430-000-986.034	CC CHAMBER VIDEO EQUIP FY1	15,000.00	15,000.00	15,121.52	(121.52)	100.81
430-000-986.035	ACCOUNTING SOFTWARE FY17,18,1	0.00	0.00	25,000.00	(25,000.00)	100.00
430-000-995.000	TRANSFERS OUT	0.00	0.00	57,456.54	(57,456.54)	100.00
Total Dept 000		399,630.00	399,630.00	272,278.06	127,351.94	68.13
TOTAL EXPENDITURES		399,630.00	399,630.00	272,278.06	127,351.94	68.13
Fund 430 - CAPITAL IMPROVEMENT FUND:						
TOTAL REVENUES		390,928.00	390,928.00	390,928.00	0.00	100.00
TOTAL EXPENDITURES		399,630.00	399,630.00	272,278.06	127,351.94	68.13
NET OF REVENUES & EXPENDITURES		(8,702.00)	(8,702.00)	118,649.94	(127,351.94)	1,363.48

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 496 - RENAISSANCE PARK						
Revenues						
Dept 000						
496-000-699.000	TRANSFERS IN	5,616.00	5,616.00	0.00	5,616.00	0.00
Total Dept 000		5,616.00	5,616.00	0.00	5,616.00	0.00
TOTAL REVENUES		5,616.00	5,616.00	0.00	5,616.00	0.00
Expenditures						
Dept 000						
496-000-991.002	RENAISSANCE PARK - PRINCIPAL	5,616.00	5,616.00	1,871.96	3,744.04	33.33
Total Dept 000		5,616.00	5,616.00	1,871.96	3,744.04	33.33
TOTAL EXPENDITURES		5,616.00	5,616.00	1,871.96	3,744.04	33.33
Fund 496 - RENAISSANCE PARK:						
TOTAL REVENUES		5,616.00	5,616.00	0.00	5,616.00	0.00
TOTAL EXPENDITURES		5,616.00	5,616.00	1,871.96	3,744.04	33.33
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,871.96)	1,871.96	100.00

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 501 - BOAT LAUNCH FUND						
Revenues						
Dept 000						
501-000-642.000	SALES	38,000.00	38,000.00	24,032.70	13,967.30	63.24
Total Dept 000		38,000.00	38,000.00	24,032.70	13,967.30	63.24
TOTAL REVENUES		38,000.00	38,000.00	24,032.70	13,967.30	63.24
Expenditures						
Dept 000						
501-000-752.000	SUPPLIES - OPERATING	2,800.00	2,800.00	344.16	2,455.84	12.29
501-000-801.000	PROFESSIONAL & CONSULTING SER	500.00	500.00	0.00	500.00	0.00
501-000-803.000	ADMINISTRATION	2,660.00	2,660.00	2,660.00	0.00	100.00
501-000-850.000	COMMUNICATIONS - PHONE	500.00	500.00	279.93	220.07	55.99
501-000-880.000	MARKETING & PROMOTION	500.00	500.00	0.00	500.00	0.00
501-000-918.000	UTILITIES - WATER	2,360.00	2,360.00	1,657.75	702.25	70.24
501-000-920.000	UTILITIES - ELECTRIC	3,800.00	3,800.00	2,362.15	1,437.85	62.16
501-000-930.000	REPAIRS/MAINT - BUILDINGS/LAN	1,000.00	25,500.00	25,406.84	93.16	99.63
501-000-960.000	BANK CHARGES	650.00	650.00	497.10	152.90	76.48
Total Dept 000		14,770.00	39,270.00	33,207.93	6,062.07	84.56
Dept 905 - DEBT SERVICE						
501-905-992.203	INTEREST - INTERNAL LOAN	1,382.00	1,382.00	1,382.15	(0.15)	100.01
Total Dept 905 - DEBT SERVICE		1,382.00	1,382.00	1,382.15	(0.15)	100.01
TOTAL EXPENDITURES		16,152.00	40,652.00	34,590.08	6,061.92	85.09
Fund 501 - BOAT LAUNCH FUND:						
TOTAL REVENUES		38,000.00	38,000.00	24,032.70	13,967.30	63.24
TOTAL EXPENDITURES		16,152.00	40,652.00	34,590.08	6,061.92	85.09
NET OF REVENUES & EXPENDITURES		21,848.00	(2,652.00)	(10,557.38)	7,905.38	398.09

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER UTILITY						
Revenues						
Dept 000						
592-000-540.000	STATE GRANT - OTHER	931,132.00	931,132.00	148,831.87	782,300.13	15.98
592-000-613.000	PENALTIES	43,509.00	43,509.00	33,582.32	9,926.68	77.18
592-000-614.000	WATER READY TO SERVE	204,019.00	204,019.00	136,521.06	67,497.94	66.92
592-000-615.000	SEWER READY TO SERVE	589,001.00	589,001.00	387,311.36	201,689.64	65.76
592-000-616.000	NEW SERVICE	425,000.00	425,000.00	409,540.00	15,460.00	96.36
592-000-626.000	CHARGE FOR SERVICE	500.00	500.00	650.00	(150.00)	130.00
592-000-648.000	SALES - WATER	939,731.00	939,731.00	647,425.20	292,305.80	68.89
592-000-649.000	SALES - SEWER	2,222,568.00	2,222,568.00	1,229,924.30	992,643.70	55.34
592-000-650.000	SALES - METERS	7,000.00	7,000.00	3,880.60	3,119.40	55.44
592-000-665.000	INVESTMENT - INTEREST	7,000.00	7,000.00	8,476.67	(1,476.67)	121.10
592-000-667.000	RENTAL INCOME	102,781.00	102,781.00	78,145.50	24,635.50	76.03
592-000-667.020	RENTAL - HYDRANT & TUNNEL	21,600.00	21,600.00	16,200.00	5,400.00	75.00
592-000-672.000	OTHER REVENUE	7,500.00	7,500.00	5,771.30	1,728.70	76.95
592-000-676.000	REIMBURSEMENT	5,000.00	5,000.00	41,925.85	(36,925.85)	838.52
592-000-680.000	CAPITAL COST RECOVERY	23,856.00	23,856.00	14,975.89	8,880.11	62.78
592-000-687.000	REFUNDS	4,000.00	4,000.00	110.00	3,890.00	2.75
592-000-696.000	BOND/NOTE PROCEEDS	0.00	0.00	1,542,805.88	(1,542,805.88)	100.00
592-000-699.000	TRANSFERS IN	390,928.00	390,928.00	390,928.00	0.00	100.00
Total Dept 000		5,925,125.00	5,925,125.00	5,097,005.80	828,119.20	86.02
TOTAL REVENUES		5,925,125.00	5,925,125.00	5,097,005.80	828,119.20	86.02
Expenditures						
Dept 275 - GENERAL						
592-275-955.000	MISCELLANEOUS EXPENSE	500.00	500.00	5.55	494.45	1.11
592-275-961.000	UTILITY OWNERSHIP FEE	199,760.00	199,760.00	133,173.36	66,586.64	66.67
592-275-964.000	REFUNDS	0.00	38,000.00	37,789.42	210.58	99.45
592-275-995.000	TRANSFERS OUT	390,928.00	390,928.00	390,928.00	0.00	100.00
Total Dept 275 - GENERAL		591,188.00	629,188.00	561,896.33	67,291.67	89.30
Dept 541 - ADMINISTRATION						
592-541-702.000	WAGES - FULL TIME	118,199.00	118,199.00	72,591.53	45,607.47	61.41
592-541-708.000	COSTS - SUTA	475.00	475.00	542.15	(67.15)	114.14
592-541-709.000	COSTS - SOCIAL SECURITY	7,400.00	7,400.00	4,395.73	3,004.27	59.40
592-541-711.000	COSTS - MEDICARE	1,731.00	1,731.00	1,028.10	702.90	59.39
592-541-713.000	WAGES - OVERTIME	1,000.00	1,000.00	0.00	1,000.00	0.00
592-541-717.000	COSTS - MERS CONTRIBUTION	15,555.00	15,555.00	10,062.78	5,492.22	64.69
592-541-718.000	COSTS - BLUE CROSS INSURANCE	24,875.00	24,875.00	18,755.91	6,119.09	75.40
592-541-718.001	COSTS - HSA CONTRIBUTION	6,000.00	6,000.00	6,000.00	0.00	100.00
592-541-718.002	COSTS - DENTAL INSURANCE	1,572.00	1,572.00	1,181.43	390.57	75.15
592-541-718.003	COSTS - VISION / ANCILLIARY	708.00	708.00	472.00	236.00	66.67
592-541-725.000	COSTS - LIFE INSURANCE	197.00	197.00	148.05	48.95	75.15
592-541-726.000	COSTS - WORKERS COMPENSATION	1,897.00	1,897.00	1,280.08	616.92	67.48
592-541-752.000	SUPPLIES - OPERATING	10,900.00	10,900.00	5,643.38	5,256.62	51.77
592-541-801.000	PROFESSIONAL & CONSULTING SER	3,000.00	3,000.00	0.00	3,000.00	0.00
592-541-802.000	ATTORNEY	5,000.00	5,000.00	266.00	4,734.00	5.32
592-541-803.000	ADMINISTRATION	367,519.00	367,519.00	245,012.64	122,506.36	66.67
592-541-850.000	COMMUNICATIONS - PHONE	10,800.00	10,800.00	5,027.84	5,772.16	46.55
592-541-900.000	PRINTING & PUBLISHING	6,500.00	6,500.00	4,746.22	1,753.78	73.02
592-541-913.000	TRAVEL & TRAINING	2,000.00	2,000.00	144.19	1,855.81	7.21
592-541-915.000	MEMBERSHIPS & DUES	150.00	150.00	0.00	150.00	0.00

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER UTILITY						
Expenditures						
592-541-933.000	SOFTWARE AGREE / COPIER MAINT	3,600.00	3,600.00	1,029.97	2,570.03	28.61
592-541-960.000	BANK CHARGES	4,000.00	4,000.00	869.42	3,130.58	21.74
592-541-983.000	LEASE PURCHASE	7,000.00	7,000.00	0.00	7,000.00	0.00
592-541-985.000	CAPITAL OUTLAY	0.00	0.00	6,367.30	(6,367.30)	100.00
Total Dept 541 - ADMINISTRATION		600,078.00	600,078.00	385,564.72	214,513.28	64.25
Dept 542 - WATER OPERATION						
592-542-702.000	WAGES - FULL TIME	134,980.00	134,980.00	83,499.08	51,480.92	61.86
592-542-708.000	COSTS - SUTA	713.00	713.00	846.19	(133.19)	118.68
592-542-709.000	COSTS - SOCIAL SECURITY	9,012.00	9,012.00	5,996.36	3,015.64	66.54
592-542-711.000	COSTS - MEDICARE	2,108.00	2,108.00	1,402.33	705.67	66.52
592-542-713.000	WAGES - OVERTIME	22,742.00	6,742.00	6,697.22	44.78	99.34
592-542-713.001	WAGES - 2E STANDBY PAY	0.00	16,000.00	10,382.96	5,617.04	64.89
592-542-717.000	COSTS - MERS CONTRIBUTION	6,948.00	6,948.00	4,485.02	2,462.98	64.55
592-542-718.000	COSTS - BLUE CROSS INSURANCE	41,583.00	41,583.00	36,146.88	5,436.12	86.93
592-542-718.001	COSTS - HSA CONTRIBUTION	9,000.00	9,000.00	3,000.00	6,000.00	33.33
592-542-718.002	COSTS - DENTAL INSURANCE	2,620.00	2,620.00	1,969.11	650.89	75.16
592-542-718.003	COSTS - VISION / ANCILLIARY	1,062.00	1,062.00	708.00	354.00	66.67
592-542-721.000	COSTS - UNIFORM/CLEANING ALLO	3,330.00	3,330.00	1,201.88	2,128.12	36.09
592-542-722.000	COSTS - FOOD ALLOWANCE	0.00	0.00	5.00	(5.00)	100.00
592-542-723.000	COSTS - RETIREE HEALTH CARE	3,000.00	3,000.00	0.04	2,999.96	0.00
592-542-725.000	COSTS - LIFE INSURANCE	338.00	338.00	253.80	84.20	75.09
592-542-726.000	COSTS - WORKERS COMPENSATION	5,291.00	5,291.00	4,282.86	1,008.14	80.95
592-542-727.000	WAGES - HOL/VAC/SICK SELBACK	3,000.00	3,000.00	0.00	3,000.00	0.00
592-542-752.000	SUPPLIES - OPERATING	4,500.00	4,500.00	4,114.91	385.09	91.44
592-542-753.000	SUPPLIES - CHEMICALS	25,500.00	25,500.00	15,989.39	9,510.61	62.70
592-542-754.000	SUPPLIES - METERS	60,000.00	60,000.00	12,109.70	47,890.30	20.18
592-542-770.000	VEHICLE GAS / DIESEL	7,500.00	7,500.00	3,485.95	4,014.05	46.48
592-542-801.000	PROFESSIONAL & CONSULTING SER	21,500.00	21,500.00	6,664.50	14,835.50	31.00
592-542-824.000	LAB TESTING	14,500.00	14,500.00	3,652.02	10,847.98	25.19
592-542-913.000	TRAVEL & TRAINING	4,000.00	4,000.00	1,957.74	2,042.26	48.94
592-542-915.000	MEMBERSHIPS & DUES	600.00	600.00	83.00	517.00	13.83
592-542-920.000	UTILITIES - ELECTRIC	72,000.00	72,000.00	42,152.42	29,847.58	58.55
592-542-930.000	REPAIRS/MAINT - BUILDINGS/LAN	2,000.00	2,000.00	161.00	1,839.00	8.05
592-542-931.000	REPAIRS/MAINT - EQUIPMENT	121,250.00	121,250.00	16,887.65	104,362.35	13.93
592-542-932.000	REPAIRS/MAINT - VEHICLES	1,500.00	1,500.00	355.98	1,144.02	23.73
592-542-933.000	SOFTWARE AGREE / COPIER MAINT	5,000.00	5,000.00	1,312.50	3,687.50	26.25
592-542-935.000	INSURANCE	6,000.00	6,000.00	4,249.33	1,750.67	70.82
592-542-957.000	MOTOR POOL	37,132.00	37,132.00	24,754.64	12,377.36	66.67
592-542-985.000	CAPITAL OUTLAY	12,500.00	12,500.00	4,144.48	8,355.52	33.16
Total Dept 542 - WATER OPERATION		641,209.00	641,209.00	302,951.94	338,257.06	47.25
Dept 543 - SEWER - WWTP						
592-543-702.000	WAGES - FULL TIME	125,179.00	125,179.00	89,051.32	36,127.68	71.14
592-543-708.000	COSTS - SUTA	713.00	713.00	954.00	(241.00)	133.80
592-543-709.000	COSTS - SOCIAL SECURITY	8,279.00	8,279.00	5,746.45	2,532.55	69.41
592-543-711.000	COSTS - MEDICARE	1,936.00	1,936.00	1,343.96	592.04	69.42
592-543-713.000	WAGES - OVERTIME	5,250.00	6,000.00	5,830.83	169.17	97.18
592-543-713.001	WAGES - 2E STANDBY PAY	0.00	1,600.00	956.84	643.16	59.80
592-543-717.000	COSTS - MERS CONTRIBUTION	5,717.00	5,717.00	4,466.81	1,250.19	78.13
592-543-718.000	COSTS - BLUE CROSS INSURANCE	32,258.00	32,258.00	23,693.57	8,564.43	73.45
592-543-718.001	COSTS - HSA CONTRIBUTION	7,500.00	8,750.00	8,750.00	0.00	100.00

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER UTILITY						
Expenditures						
592-543-718.002	COSTS - DENTAL INSURANCE	2,445.00	2,445.00	1,497.33	947.67	61.24
592-543-718.003	COSTS - VISION / ANCILLIARY	1,062.00	1,062.00	796.50	265.50	75.00
592-543-721.000	COSTS - UNIFORM/CLEANING ALLO	2,940.00	2,940.00	2,179.58	760.42	74.14
592-543-723.000	COSTS - RETIREE HEALTH CARE	3,000.00	3,000.00	2,250.04	749.96	75.00
592-543-725.000	COSTS - LIFE INSURANCE	338.00	338.00	326.38	11.62	96.56
592-543-726.000	COSTS - WORKERS COMPENSATION	2,987.00	2,987.00	2,347.24	639.76	78.58
592-543-727.000	WAGES - HOL/VAC/SICK SELLBACK	2,000.00	2,000.00	0.00	2,000.00	0.00
592-543-752.000	SUPPLIES - OPERATING	25,540.00	25,540.00	26,046.72	(506.72)	101.98
592-543-753.000	SUPPLIES - CHEMICALS	26,500.00	26,500.00	15,091.86	11,408.14	56.95
592-543-770.000	VEHICLE GAS / DIESEL	4,250.00	4,250.00	1,403.74	2,846.26	33.03
592-543-801.000	PROFESSIONAL & CONSULTING SER	11,000.00	11,000.00	16,231.50	(5,231.50)	147.56
592-543-824.000	LAB TESTING	8,250.00	8,250.00	1,295.23	6,954.77	15.70
592-543-913.000	TRAVEL & TRAINING	6,000.00	6,000.00	2,636.15	3,363.85	43.94
592-543-915.000	MEMBERSHIPS & DUES	400.00	400.00	70.00	330.00	17.50
592-543-920.000	UTILITIES - ELECTRIC	130,000.00	130,000.00	93,967.86	36,032.14	72.28
592-543-921.000	UTILITIES - NATURAL GAS	16,000.00	16,000.00	10,271.14	5,728.86	64.19
592-543-930.000	REPAIRS/MAINT - BUILDINGS/LAN	37,000.00	37,000.00	1,331.36	35,668.64	3.60
592-543-931.000	REPAIRS/MAINT - EQUIPMENT	167,500.00	161,500.00	32,670.72	128,829.28	20.23
592-543-932.000	REPAIRS/MAINT - VEHICLES	2,000.00	4,000.00	3,715.65	284.35	92.89
592-543-933.000	SOFTWARE AGREE / COPIER MAINT	950.00	1,350.00	1,765.00	(415.00)	130.74
592-543-935.000	INSURANCE	21,000.00	21,000.00	14,669.17	6,330.83	69.85
592-543-957.000	MOTOR POOL	37,132.00	37,132.00	24,754.72	12,377.28	66.67
Total Dept 543 - SEWER - WWTP		695,126.00	695,126.00	396,111.67	299,014.33	56.98
Dept 544 - SEWER COLLECTION (STREETS)						
592-544-702.000	WAGES - FULL TIME	84,146.00	84,146.00	41,224.07	42,921.93	48.99
592-544-708.000	COSTS - SUTA	475.00	475.00	369.83	105.17	77.86
592-544-709.000	COSTS - SOCIAL SECURITY	5,691.00	5,691.00	2,659.21	3,031.79	46.73
592-544-711.000	COSTS - MEDICARE	1,331.00	1,331.00	621.90	709.10	46.72
592-544-713.000	WAGES - OVERTIME	5,000.00	5,000.00	2,133.15	2,866.85	42.66
592-544-717.000	COSTS - MERS CONTRIBUTION	4,221.00	4,221.00	1,951.74	2,269.26	46.24
592-544-718.000	COSTS - BLUE CROSS INSURANCE	27,722.00	27,722.00	14,360.07	13,361.93	51.80
592-544-718.001	COSTS - HSA CONTRIBUTION	6,000.00	6,000.00	6,000.00	0.00	100.00
592-544-718.002	COSTS - DENTAL INSURANCE	1,747.00	1,747.00	904.29	842.71	51.76
592-544-718.003	COSTS - VISION / ANCILLIARY	708.00	708.00	383.50	324.50	54.17
592-544-721.000	COSTS - UNIFORM/CLEANING ALLO	1,620.00	1,620.00	1,031.03	588.97	63.64
592-544-725.000	COSTS - LIFE INSURANCE	226.00	226.00	141.00	85.00	62.39
592-544-726.000	COSTS - WORKERS COMPENSATION	2,041.00	2,041.00	1,110.56	930.44	54.41
592-544-727.000	WAGES - HOL/VAC/SICK SELLBACK	2,000.00	2,000.00	0.00	2,000.00	0.00
592-544-752.000	SUPPLIES - OPERATING	3,500.00	3,500.00	884.88	2,615.12	25.28
592-544-753.000	SUPPLIES - CHEMICALS	1,000.00	1,000.00	0.00	1,000.00	0.00
592-544-801.000	PROFESSIONAL & CONSULTING SER	35,000.00	35,000.00	3,026.00	31,974.00	8.65
592-544-913.000	TRAVEL & TRAINING	750.00	750.00	0.00	750.00	0.00
592-544-931.000	REPAIRS/MAINT - EQUIPMENT	31,000.00	31,000.00	3,246.34	27,753.66	10.47
592-544-932.000	REPAIRS/MAINT - VEHICLES	5,000.00	5,000.00	1,569.92	3,430.08	31.40
592-544-957.000	MOTOR POOL	37,132.00	37,132.00	24,754.64	12,377.36	66.67
592-544-985.000	CAPITAL OUTLAY	2,500.00	2,500.00	0.00	2,500.00	0.00
Total Dept 544 - SEWER COLLECTION (STREETS)		258,810.00	258,810.00	106,372.13	152,437.87	41.10
Dept 902 - OTHER GRANTS						
592-902-947.000	SAW GRANT EXPENSE	980,139.00	980,139.00	513,280.96	466,858.04	52.37

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER UTILITY						
Expenditures						
Total Dept 902 - OTHER GRANTS		980,139.00	980,139.00	513,280.96	466,858.04	52.37
Dept 903 - CAPITAL OUTLAY - OVER \$5,000						
592-903-987.005	2015 RETURN ACTIVATED SLUDGE	0.00	0.00	79,560.00	(79,560.00)	100.00
592-903-987.006	2015 RIVERBANK SEWER LINE	0.00	0.00	12,000.02	(12,000.02)	100.00
592-903-987.007	2015 SIXTH AVE PUMP STATION	0.00	0.00	64,612.22	(64,612.22)	100.00
592-903-987.014	2018 STORAGE DIGESTER LID REF	100,000.00	100,000.00	2,635.50	97,364.50	2.64
592-903-987.015	2018 CHERRY ST PUMP STATION	40,000.00	40,000.00	0.00	40,000.00	0.00
592-903-987.016	2018 TWELFTH ST SEWER MAIN	140,000.00	140,000.00	3,459.00	136,541.00	2.47
592-903-987.017	2018 CAP BASIS OF DESIGN PROJECT	0.00	0.00	218,521.77	(218,521.77)	100.00
592-903-987.018	2018 COLLECTION SYSTEM REHAB PILOT PROJ	0.00	0.00	5,772.50	(5,772.50)	100.00
Total Dept 903 - CAPITAL OUTLAY - OVER \$5,000		280,000.00	280,000.00	386,561.01	(106,561.01)	138.06
Dept 905 - DEBT SERVICE						
592-905-960.000	BANK CHARGES	1,600.00	1,600.00	750.00	850.00	46.88
592-905-992.005	1998 B SRF BOND INTEREST	5,513.00	5,513.00	5,512.50	0.50	99.99
592-905-992.007	1999 B SRF BOND INTEREST	8,563.00	8,563.00	12,187.50	(3,624.50)	142.33
592-905-992.008	2005 W/S REFUNDING INTEREST	91,435.00	91,435.00	51,421.25	40,013.75	56.24
592-905-992.009	2006 SRF BOND INTEREST	23,924.00	23,924.00	23,924.38	(0.38)	100.00
592-905-992.010	2010 SRF BOND INTEREST	11,902.00	11,902.00	11,901.88	0.12	100.00
592-905-992.011	2010 DWRP BOND INTEREST	8,375.00	8,375.00	8,375.00	0.00	100.00
592-905-992.013	2011 SRF BOND INTEREST	24,769.00	24,769.00	24,769.36	(0.36)	100.00
592-905-992.014	2011 DWRP BOND INTEREST	8,314.00	8,314.00	8,313.88	0.12	100.00
592-905-992.015	2015 W/S REVENUE BOND - INT	86,750.00	86,750.00	43,375.00	43,375.00	50.00
592-905-995.000	TRANSFERS OUT	275,178.00	275,178.00	217,196.20	57,981.80	78.93
Total Dept 905 - DEBT SERVICE		546,323.00	546,323.00	407,726.95	138,596.05	74.63
TOTAL EXPENDITURES		4,592,873.00	4,630,873.00	3,060,465.71	1,570,407.29	66.09
Fund 592 - WATER & SEWER UTILITY:						
TOTAL REVENUES		5,925,125.00	5,925,125.00	5,097,005.80	828,119.20	86.02
TOTAL EXPENDITURES		4,592,873.00	4,630,873.00	3,060,465.71	1,570,407.29	66.09
NET OF REVENUES & EXPENDITURES		1,332,252.00	1,294,252.00	2,036,540.09	(742,288.09)	157.35

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 594 - MARINA FUND						
Revenues						
Dept 000						
594-000-642.000	SALES	4,000.00	4,000.00	2,245.00	1,755.00	56.13
594-000-645.000	SALES - FUEL	80,625.00	80,625.00	86,036.54	(5,411.54)	106.71
594-000-646.000	SALES - DOCKAGE	68,000.00	68,000.00	45,403.37	22,596.63	66.77
594-000-665.000	INVESTMENT - INTEREST	50.00	50.00	0.00	50.00	0.00
594-000-667.000	RENTAL INCOME	4,000.00	4,000.00	6,785.00	(2,785.00)	169.63
594-000-672.000	OTHER REVENUE	0.00	0.00	1.00	(1.00)	100.00
594-000-687.000	REFUNDS	0.00	0.00	80.34	(80.34)	100.00
594-000-699.000	TRANSFERS IN	65,000.00	65,000.00	65,000.00	0.00	100.00
Total Dept 000		221,675.00	221,675.00	205,551.25	16,123.75	92.73
TOTAL REVENUES		221,675.00	221,675.00	205,551.25	16,123.75	92.73
Expenditures						
Dept 000						
594-000-704.000	WAGES - PART-TIME	22,500.00	22,500.00	13,870.73	8,629.27	61.65
594-000-708.000	COSTS - SUTA	599.00	599.00	178.34	420.66	29.77
594-000-709.000	COSTS - SOCIAL SECURITY	1,407.00	1,407.00	1,056.97	350.03	75.12
594-000-711.000	COSTS - MEDICARE	329.00	329.00	247.19	81.81	75.13
594-000-713.000	WAGES - OVERTIME	200.00	200.00	497.97	(297.97)	248.99
594-000-726.000	COSTS - WORKERS COMPENSATION	810.00	810.00	765.97	44.03	94.56
594-000-752.000	SUPPLIES - OPERATING	5,500.00	5,500.00	2,916.56	2,583.44	53.03
594-000-760.000	SUPPLIES - GASOLINE	52,800.00	52,800.00	55,833.43	(3,033.43)	105.75
594-000-761.000	SUPPLIES - DIESEL FUEL	18,375.00	18,375.00	20,387.68	(2,012.68)	110.95
594-000-801.000	PROFESSIONAL & CONSULTING SER	500.00	500.00	0.00	500.00	0.00
594-000-803.000	ADMINISTRATION	11,084.00	11,084.00	8,313.00	2,771.00	75.00
594-000-880.000	MARKETING & PROMOTION	4,000.00	4,000.00	1,448.30	2,551.70	36.21
594-000-918.000	UTILITIES - WATER	7,000.00	7,000.00	5,171.37	1,828.63	73.88
594-000-920.000	UTILITIES - ELECTRIC	11,000.00	11,000.00	6,643.01	4,356.99	60.39
594-000-921.000	UTILITIES - NATURAL GAS	4,200.00	4,200.00	1,880.84	2,319.16	44.78
594-000-930.000	REPAIRS/MAINT - BUILDINGS/LAN	8,500.00	8,500.00	1,302.77	7,197.23	15.33
594-000-931.000	REPAIRS/MAINT - EQUIPMENT	1,000.00	1,000.00	183.04	816.96	18.30
594-000-935.000	INSURANCE	1,750.00	1,750.00	694.84	1,055.16	39.71
594-000-958.000	SALES TAX	4,000.00	4,000.00	5,567.88	(1,567.88)	139.20
594-000-960.000	BANK CHARGES	6,000.00	6,000.00	4,593.62	1,406.38	76.56
Total Dept 000		161,554.00	161,554.00	131,553.51	30,000.49	81.43
Dept 905 - DEBT SERVICE						
594-905-992.201	MARINA BLDG - INTEREST	8,079.00	8,079.00	8,079.44	(0.44)	100.01
594-905-992.203	INTEREST - INTERNAL LOAN	4,519.00	4,519.00	4,518.94	0.06	100.00
Total Dept 905 - DEBT SERVICE		12,598.00	12,598.00	12,598.38	(0.38)	100.00
TOTAL EXPENDITURES		174,152.00	174,152.00	144,151.89	30,000.11	82.77
Fund 594 - MARINA FUND:						
TOTAL REVENUES		221,675.00	221,675.00	205,551.25	16,123.75	92.73
TOTAL EXPENDITURES		174,152.00	174,152.00	144,151.89	30,000.11	82.77

REVENUE AND EXPENDITURE REPORT FOR MANISTEE CITY

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE		AVAILABLE		% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	
Fund 594 - MARINA FUND								
	NET OF REVENUES & EXPENDITURES	47,523.00	47,523.00	61,399.36		(13,876.36)		129.20

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	02/28/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 661 - MOTOR POOL FUND						
Revenues						
Dept 000						
661-000-665.000	INVESTMENT - INTEREST	1,200.00	1,200.00	2,583.83	(1,383.83)	215.32
661-000-670.003	EQUIPMENT RENTAL - FIRE	62,930.00	62,930.00	41,953.36	20,976.64	66.67
661-000-670.004	EQUIPMENT RENTAL - PARKS	36,540.00	36,540.00	24,360.00	12,180.00	66.67
661-000-670.005	EQUIPMENT RENTAL - POLICE	31,465.00	31,465.00	20,976.64	10,488.36	66.67
661-000-670.006	EQUIPMENT RENTAL - PUBLIC WOR	73,080.00	73,080.00	48,720.00	24,360.00	66.67
661-000-670.007	EQUIPMENT RENTAL - STREETSEWE	37,132.00	37,132.00	24,754.67	12,377.33	66.67
661-000-670.008	EQUIPMENT RENTAL - WATER	37,132.00	37,132.00	24,754.64	12,377.36	66.67
661-000-670.009	EQUIPMENT RENTAL - WWTP	37,132.00	37,132.00	24,754.69	12,377.31	66.67
661-000-675.000	SALE OF ASSET	5,000.00	5,000.00	0.00	5,000.00	0.00
Total Dept 000		321,611.00	321,611.00	212,857.83	108,753.17	66.18
TOTAL REVENUES		321,611.00	321,611.00	212,857.83	108,753.17	66.18
Expenditures						
Dept 000						
661-000-935.000	INSURANCE	34,000.00	34,000.00	33,195.33	804.67	97.63
661-000-955.000	MISCELLANEOUS EXPENSE	0.00	0.00	5.00	(5.00)	100.00
661-000-981.101	DPW - PLOW TRUCKS	146,650.00	146,650.00	0.00	146,650.00	0.00
661-000-981.104	DPW - PICKUP	0.00	0.00	5,384.30	(5,384.30)	100.00
661-000-981.106	DPW - LOADER	34,338.00	34,338.00	34,338.30	(0.30)	100.00
661-000-981.108	DPW - AERIAL LIFT	30,000.00	30,000.00	0.00	30,000.00	0.00
661-000-981.116	DPW - GARAGE EQUIPMENT	3,500.00	3,500.00	3,209.95	290.05	91.71
661-000-981.201	PARKS - MOWERS	7,000.00	7,000.00	0.00	7,000.00	0.00
661-000-981.301	POLICE - PATROL CAR	44,000.00	44,000.00	74,301.37	(30,301.37)	168.87
661-000-981.402	FIRE - RESCUE AMBULANCE	29,000.00	29,000.00	29,000.00	0.00	100.00
661-000-981.501	WATER - PICKUP	43,000.00	43,000.00	0.00	43,000.00	0.00
661-000-981.504	WS - VACTOR	28,000.00	28,000.00	0.00	28,000.00	0.00
Total Dept 000		399,488.00	399,488.00	179,434.25	220,053.75	44.92
TOTAL EXPENDITURES		399,488.00	399,488.00	179,434.25	220,053.75	44.92
Fund 661 - MOTOR POOL FUND:						
TOTAL REVENUES		321,611.00	321,611.00	212,857.83	108,753.17	66.18
TOTAL EXPENDITURES		399,488.00	399,488.00	179,434.25	220,053.75	44.92
NET OF REVENUES & EXPENDITURES		(77,877.00)	(77,877.00)	33,423.58	(111,300.58)	42.92
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		16,982,047.00	16,994,447.00	13,308,012.84	3,686,434.16	78.31
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		15,400,934.00	15,670,071.00	9,730,859.81	5,939,211.19	62.10
NET OF REVENUES & EXPENDITURES		1,581,113.00	1,324,376.00	3,577,153.03	(2,252,777.03)	270.10



MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: March 19, 2018
SUBJECT: Vactor Sewer Vacuum/Jet Rodder



Public Works
231-723-7132

The 2017-18 Motor Pool budget includes replacing our existing Vactor. The City entered into a five year lease agreement for the existing Vactor in 2013. The lease has expired and the Vendor, Jack Doheny Companies have purchased the truck from the leasing Company. The City has negotiated a \$0 lease with Doheny to continue utilizing the truck until a replacement can be constructed and delivered.

The new Vactor Sewer Vacuum/Jet Rodder has been specified to be nearly identical to the current truck. Pricing includes purchasing through the National Joint Powers Alliance (NJPA) which the City is a member. The quoted price is \$403,653.00. Doheny is projecting delivery would be six months after order. The Motor Pool schedule includes financing for this purchase. Financing quotes are generally valid for up to 60 days. The Finance Director has recommended quotes be solicited when the delivery is within 60 days. At that time, we will evaluate leasing options as well as an outright purchase options.



Date: February 13, 2018

Customer: City of Manistee

Address: 280 Washington St

City,State,Zip: Manistee, MI 49660

Phone: 312-723-7132

Email: jmikula@manisteemi.gov

Attn: Jeff Mikula

Representative: Dan Brennan

NJPA Contract #: 022014-FSC

Base Module

2112-SE2	Vactor Model 2112i Combination Sewer Vacuum & High Pressure Jet Rodder having a Dual Stage Fan Air Conveyance System	\$238,140.00
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Debris Body

STD	12 Cubic Yard Debris Body	STD
020PSTD	Double Acting Hoist Cylinder	STD
026PSTD	Ex-Ten Steel Cylindrical Debris Tank	STD
045PSTD	Suction Tube Storage - 4 Pipe	STD
1001PSTD	Flat Rear Door w/Hydraulic Locks	STD
1005PSTD	Dual Stainless Steel Float Shut Off System	STD
1024PSTD	Debris Body Vacuum Relief System	STD
1031PSTD	Debris Deflector Plate	STD
1033PSTD	60" Dump Height	STD
2023PSTD	Liquid Float Level Indicator	STD
1023PA	Plastic Lube Chart	STD
1022P	Rear Door Splash Shield	\$1,455.00
1004P	Debris Body Load Limit Alarm functionally tied to Debris Body Vacuum Relief	\$1,967.00
1003P	Body Flush Out	\$1,429.00
1023P	Lube Manifold	\$2,160.00

1015P	Folding Pipe Rack, Streetside	\$991.00
1015PA	Folding Pipe Rack, Curbside	\$991.00
1015PB	Folding Pipe Rack, Rear Door	\$991.00
1008PA	6 in. Rear Door Knife Valve w/Camlock, 3:00 position	\$1,401.00
1009PA	Externally Mounted Trash Pump	\$11,123.00
1010PC	Pump Off Plumbing to Back of Cab	\$2,828.00
1014P	Four Centrifugal Separators / Cyclones mounted on rear of debris body	\$4,997.00

Boom

4015P	180 deg. 10ft Telescoping Boom	\$14,605.00
014PSTD	Electric/Hydraulic Four Way Boom	STD
016PSTD	Color Coded Sealed Electrical System	STD
018PSTD	Remote Pendant Control With 35 in. Cord	STD
019PSTD	Vansco Electronic Package	STD
4010PSTD	Boom Hose Storage, Post	STD
6017PSTD	Hydraulic Shutoff Valves	STD
7007PSTD	Tachometer & Hourmeter/Blower	STD
S390ASTD	8 in. Vacuum Pipe Package One 36 in. and Two 60 in. Aluminum Tubes 78 in. catch basin Aluminum Tubes	STD
4006P	Front Joystick Boom Controls	STD
4011PB	Bellypack Wireless Controls, including hose reel controls	\$2,943.00
4013P	Rotatable Boom Inlet Hose	\$550.00
4022PA	Telescopic Boom Elbow, Heavy-Duty Hard Hat Style	\$443.00

Water System

5002PSTD	80 GPM/2500 PSI	STD
025PSTD	Handgun Assembly w/35 ft. x 1/2 in. Hose & Quick Disconnects	STD
030PSTD	Flexible Hose Guide	STD
032PSTD	(3) Nozzles with Carbide Inserts w/Rack 1 in. Penetrator 1 in. Super Flusher 1 in. Power Cleaner	STD
2022PSTD	Additional Water Tank Sight Gauge	STD
5011PSTD	3 in. Y-Strainer @ Water Pump w/3" in. Drain Valve Curbside	STD
5014PSTD	1 in. Water Relief Valve	STD

5015PSTD	Midship Handgun Coupling	STD
5022PSTD	Vactor single piston side mounted rodder pump	STD
6005PASTD	Mechanical Hose Footage Counter Included	STD
6007PSTD	Hose Reel Manual Hyd Extend/Retract	STD
6009PSTD	Hose Reel Chain Cover	STD
6020PBSTD	Hydraulic Extending 15 in., Rotating Hose Reel	STD
6004PSTD	Hose Wind Guide, Manual	STD
5010P	Jet Rodder Water System Accumulator	STD
3019P	Digital Water Pressure Gauge	STD
2001P	Low Water Alarm & Light	STD
6011P	Handgun w/35ft Hose Reel Assembly	\$1,230.00
5021P	Hydro Excavation Kit/Retract Reel w/50' Hose and Nozzle	\$3,272.00
2001P	Digital Flow Meter & Low Water Light Alarm	STD
2006P	Air Purge	\$1,235.00
2011PA	3" Y-Strainer at Driver's Side	\$403.00
5008PB	Cold Weather Recirculator	\$1,638.00
6019P	Rodder Pump Drain Valves	\$474.00
2018P	Additional Water, 1500 Gal Total (10 yd)	\$3,874.00

Vacuum System

VAC	Single Engine - Dual Stage Fan	STD
5023P	Fan Flushout System	\$471.00
5029P	Cyclone Washout System	\$471.00

Hose Reel

6002PB	600' x 1" Piranha Sewer Hose 2500 PSI	\$873.00
6004PB	Hose Wind Guide (Dual Roller), Auto, Indexing	\$4,957.00

Chassis

Chassis	Freightliner 114SD - Tandem Axle, Cummins L9 Engine 370HP, Allison 3000 Series Automatic Transmission	\$99,324.00
STD	Full Printed Vactor Manual	STD
011PSTD	Aluminum Fenders	STD
012PSTD	Mud Flaps	STD
5019PSTD	Chassis Engine Auxiliary Cooling Package via Rodder Pump Suction Water-Cooled Heat-Exchanger	STD
7001PSTD	Tachometer/Chassis Engine w/Hourmeter	STD
7003PSTD	Water Pump Hour Meter	STD

7004PSTD	PTO Hour Meter	STD
8025PSTD	LED Lights, Clearance, Back-up, Stop, Tail & Turn	STD
9002PSTD	Tow Hooks, Front	STD
9002PSTD	Tow Hooks, Rear	STD
9003PSTD	Electronic Back-Up Alarm	STD
S560STD	Emergency Flare Kit	STD
S590STD	Fire Extinguisher 5 Lbs.	STD

Accessories

9021PSTD	Camera System, Rear Only	STD
010PSTD	48w x 22h x 24d Curbside Toolbox	STD
046PSTD	1 in. Nozzle Pipe	STD
8003P	Hand Light w/Retractable Reel	\$534.00
8001PA	Rear Directional Control: Split LED Arrow Traffic Controller with 10 Lights	\$1,530.00
8020PE	DOT 3 Lighting Package with 6 Federal Signal Strobe Lights	\$2,054.00
8028P	Two LED Worklights on Boom	\$744.00
8029P	Two LED Worklights on Rear Door	\$590.00
8029PB	LED Worklight at Hose Reel Manhole	\$625.00
8029PC	LED Worklight on Curb Side	\$469.00
8029PD	LED Worklight on Street Side	\$469.00

NJPA Build-Quote Summary

Module/Options Total:	\$313,741.00
Options NJPA Discount 3%:	\$ (9,412.00)
Module/Options Total per NJPA Price Schedule:	\$304,329.00
JDC Supplied Chassis:	\$99,324.00
Total with Module, Options, and Chassis:	\$403,653.00

Thank you for your consideration of this budget price proposal

Dan Brennan
Regional Sales Representative
317-402-1401
danbrennan@dohenycompanies.com

This quotation becomes a contract for delivery and payment of the merchandise listed above only when signed by the customer or one of its officers.

Customer: _____

By: _____

Date: _____



Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

Memo to: Thad Taylor, City Manager

From: Edward Bradford, CFO ENB

Re: City Hall Boiler Replacement

Date: March 27, 2018



Thad,

City Hall has two boilers that were installed as part of the City Hall renovation in 2004-2005. These were 80%+ efficiency units with a 4:1 turndown ratio (the width of the operational range of the boiler).

One of the units has a failed heat exchanger and is out of service. The second unit is showing signs of failure, but is still working. The currently failed unit previously had a heat exchanger replaced in May of 2015 at a cost of \$10,729.

Our HVAC Vendor of Record, Custom Sheet Metal has advised that the boilers are at the end of their useful life and recommended that both boilers be replaced with higher efficiency, more advanced units. Their recommended boiler is a Burnham Aspen 399. These are 95% efficiency, sealed combustion units with a 10:1 turndown ratio. These units will provide energy savings over the current boilers. The fully installed cost is \$28,800 per the attached quote.

Custom Sheet metal also provided two other fully installed estimates:

Burnham Aspen	Recommended	95%	10:1 Turndown	\$28,800
Lochinvar WHN399	2 nd Recommended	95%	10:1 Turndown	\$30,850
Lochinvar CHN0401	Not Recommended	84%	5:1 Turndown	\$24,600

I recommend following Custom Sheet Metal's recommendation and procuring the Burnham Aspen units. They are the cheaper of the two high efficiency units, and their greater efficiency should reduce gas costs and pay for their cost premium over the lower efficiency model.

This is an unbudgeted item and the City Hall repair budget does not have room to accommodate this purchase. It will have to come out of fund balance. However, there is approximately \$800 of cash available in our energy savings escrow where we have deposited prior Consumers Energy efficiency rebates that can be used to help pay for this. If approved, the units will be procured and installed outside of the heating season (likely late spring\early summer) so they are ready for Fall.

Proposal

Custom Sheet Metal & Heating, Inc.

9444 North US 31
FreeSoil, MI 49411
231/ 464-5436 FAX 231/ 464-5920
State License #71-00617

PROPOSAL SUBMITTED TO CITY OF MANISTEE		PHONE 723-2558	DATE 3/6/18
STREET 70 MAPLE STREET		JOB NAME BOILER REPLACEMENT	
CITY, STATE AND ZIP CODE MANISTEE, MI 49660		JOB LOCATION CITY HALL MECH ROOM	
ARCHITECT	DATE OF PLANS	FAX	JOB PHONE

We hereby submit specifications and estimates for:

BOILER REPLACEMENT

BURNHAM ASPEN 399 95% 10:1 TURNDOWN- RECOMMENDED

2-ASPEN 399 HIGH EFF. GAS FIRED BOILER (STAINLESS STEEL)

2-GRUNDFOS 26-99FC CIRCULATORS

2-CSD-1 COMPLIANT LOW WATER CUT OFF AND HIGH LIMIT (MANUAL RESET)

2-4" PVC VENTING SYSTEM WITH CONDENSATE DRAINS

-REMOVE BOTH BOILERS AND DISPOSE OF

-INSTALL NEW WALL HUNG BOILERS AND LEVEL

-INSTALL NEW NEAR BOILER PIPING AND WITH SAFETY CONTROLS

-INSTALL NEW PVC VENTING AND REMOVE OLD STAINLESS STEEL AND PATCH HOLES

-INSTALL NEW BOILER CIRCULATORS WITH STRAINERS

-REWORK GAS AND ELECTRIC HOOKUPS

-INJECT SYSTEM CLEANER AND FLUSH SYSTEM

-CHEMICAL COMPANY TO TREAT WATER AND CHECK (WE CURRENTLY HAVE ENERCO CO)

-PERFORM START UP AND TEST GAS PRESSURE

-MATERIAL COST \$24,150.00

-LABOR COST \$ 4500.00

-PERMIT COST \$150.00

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

TWENTY EIGHT THOUSAND EIGHT HUNDRED DOLLARS-----00/100 DOLLARS \$28,800.00

Payment to be made as follows:

PAYMENT UPON COMPLETION OF JOB

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Failure to pay may result in a construction lien being filed against your property. Accounts more than 30 days old will bear interest at 1½% per month.

Authorized
Signature

Note: This proposal may be withdrawn by us if not accepted within ____30_ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature

Payment will be made as outlined above.

Date of Acceptance

Signature



LIGHT COMMERCIAL



High Efficiency, Gas Fired, Stainless Steel, Condensing Boiler

SIZES

- Two light commercial models; 320 & 399 MBH **NEW!**

PREMIUM FEATURES

- Up to 95% thermal efficiency with **10:1** turndown
– High efficiency and low emissions!
- Field-proven, stainless steel fire tube heat exchanger with low pressure drop
- Advanced Sage2.3 boiler control provides “out-of-the-box” high performance and easy setup
– Touch screen display simplifies installation, operation, and diagnostics
– Easily connects to optional **Sage Zone Controls** for additional energy savings, system optimization, and “short cycle” prevention
– Configured for lead/lag operation
- High altitude – zero or minimal de-rating reduces the costs of oversizing, field adjustable
- Wall or floor mounting – easy and flexible
– Pre-installed wall bracket AND adjustable feet
– **UNIQUE!** Position of touch screen display and boiler logo badge can be swapped for optimal ergonomics in wall mount installations
- Low NOx*



VALUABLE EXTRAS INCLUDE

- Universal vent connection for CPVC/PVC, polypropylene, and stainless steel flex
- Split-voltage junction box, fused easy-connect terminals
- Outdoor reset and sensor

Burnham
by
U.S. Boiler Company

*Meets requirements of South Coast Rule 1146.2

MADE IN U.S.A.

Aspen Light Commercial: Technical Information



Standard Equipment

- Direct vent, sealed combustion appliance
- 10:1 turndown
- Natural gas; LP conversion kits sold separately
- Stainless steel heat exchanger, firetube
- Easy access control panel
- Separated, fused high and low voltage connections
- Sage2.3 Control System
 - LCD touch screen display
 - Self-guided control menus
 - Built-in self diagnostics
 - (3) Circulator outputs available
 - Built-in sequencer, stages up to (8) boilers
 - Outdoor reset including outside sensor
 - DHW priority
 - Warm weather shutdown
 - Modbus communications
 - Password security
- Variable speed combustion blower
- Gas valve
- Condensate trap with float switch
- LWCO-ready electrical connection
- Supply, return, and auto reset high limit water sensors
- Universal vent connection (CPVC/PVC, PP, SS)
- Flue gas temperature sensor and differential pressure switch
- 30 PSI safety relief valve
- Pre-installed hanging bracket and wall mount kit
- Field adjustable for high altitude with minimal derate

Aspen – Light Commercial Ratings & Specifications							
Model	Thermal Efficiency %	Input (MBH) min-max	Gross Output (MBH)	Net AHRI Rating Water (MBH)	MAWP (PSI)	Vent Size (Inches)	Approx. Shipping Weight (lbs.)
ASPN-320	95.0	32-320	304	264	80	4	270
ASPN-399	95.0	39.9-399	379	330	80	4	275

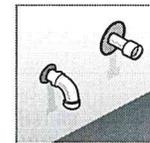
Safety Relief Valve Pressure, Water – 30 PSI std. ASME certified "H". Max allowable temperature setting 210°F. Target setpoint is 180°F, manual reset high limit setpoint is 210°F. Boilers shipped set for natural gas. Above performance is for elevations to 2000'. Consult Installation, Operating and Service Instructions for instructions and performance for installations up to 10,100'. Allowable vent lengths up to 135 equivalent ft.

Accessories:

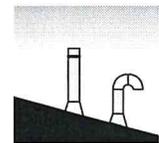
- LP Conversion Kits (320 P/N: 108015-01, 399 P/N: 108015-02)
- CSD-1 kit (P/N: 108183-01)
- Sage Zone Control
 - Circulator Panel (P/N: 104590-01)
 - Valve Panel (P/N: 104589-01)
- LWCO kit
 - Auto reset (P/N: 105591-01)
 - Manual reset (P/N: 108182-01)
- Service parts kit (P/N: 108033-01)
- Kit, CPVC starter and PVC vent terminations: (4" P/N: 107039-03)

Typical Venting Configurations (Horizontal and Vertical) up to 135 eq. ft.

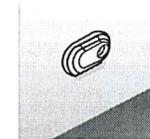
Illustrations are for representation only. For complete venting information, please see Installation, Operating and Service Instructions.



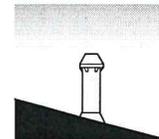
Horizontal 2-pipe



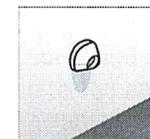
Vertical 2-pipe



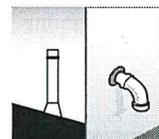
Horizontal 2-pipe low profile



Vertical 2-pipe concentric



Horizontal 2-pipe concentric

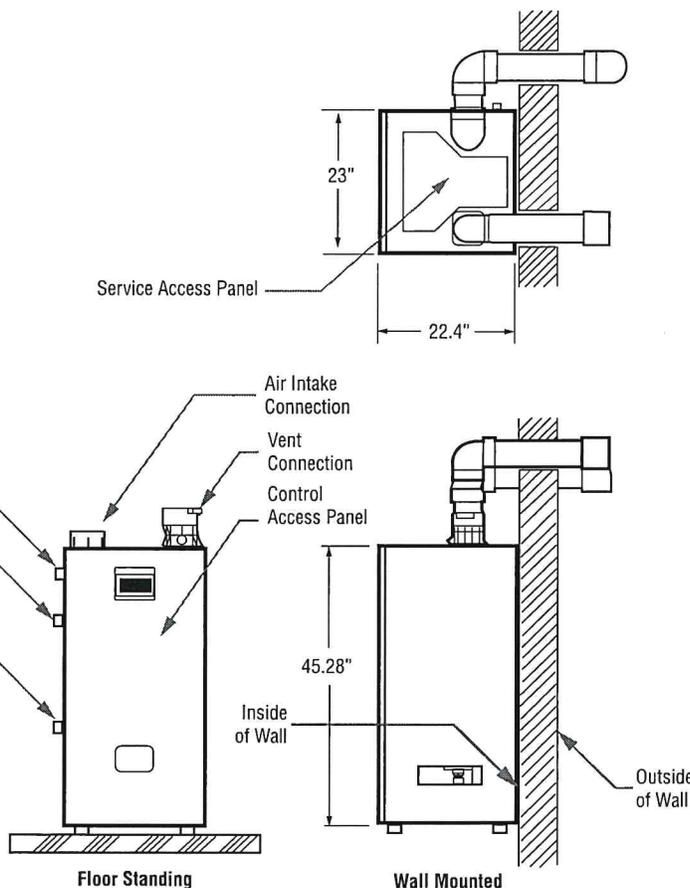


Hybrid

Vertical exhaust/ sealed B-vent for combustion air



PLUS polypropylene & stainless steel chimney chase options



U.S. Boiler Company

www.usboiler.net

© 2017 U.S. Boiler Company, Inc.
Lancaster, PA
Phone: 1-888-432-8887



Proposal

Custom Sheet Metal & Heating, Inc.

9444 North US 31
 FreeSoil, MI 49411
 231/ 464-5436 FAX 231/ 464-5920
 State License #71-00617

PROPOSAL SUBMITTED TO CITY OF MANISTEE		PHONE 723-2558	DATE 3/6/18
STREET 70 MAPLE STREET		JOB NAME BOILER REPLACEMENT	
CITY, STATE AND ZIP CODE MANISTEE, MI 49660		JOB LOCATION CITY HALL MECH ROOM	
ARCHITECT	DATE OF PLANS	FAX	JOB PHONE

We hereby submit specifications and estimates for:

BOILER REPLACEMENT

LOCHINVAR WHN399 95% 5:1 TURNDOWN-2ND RECOMMENDED

2- WHN399 LOCHINAVR HIGH EFF. GAS FIRED BOILER

2-GRUNDFOS 26-99FC CIRCULATORS

2-CSD-1 COMPLIANT LOW WATER CUT OFF AND HIGH LIMIT (MANUAL RESET)

2-4" PVC VENTING SYSTEM WITH CONDENSATE DRAINS

-REMOVE BOTH BOILERS AND DISPOSE OF

-INSTALL NEW WALL HUNG BOILERS AND LEVEL

-INSTALL NEW NEAR BOILER PIPING AND WITH SAFETY CONTROLS

-INSTALL NEW PVC VENTING AND REMOVE OLD STAINLESS STEEL AND PATCH HOLES

-INSTALL NEW BOILER CIRCULATORS WITH STRAINERS

-REWORK GAS AND ELECTRIC HOOKUPS

-INJECT SYSTEM CLEANER AND FLUSH SYSTEM

-CHEMICAL COMPANY TO TREAT WATER AND CHECK (WE CURRENTLY HAVE ENERCO CO)

-PERFORM START UP AND TEST GAS PRESSURE

-MATERIAL COST \$26,200.00

-LABOR COST \$ 4500.00

-PERMIT COST \$150.00

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

THIRTY THOUSAND EIGHT HUNDRED FIFTY DOLLARS-----00/100 DOLLARS \$30,850.00

Payment to be made as follows:

PAYMENT UPON COMPLETION OF JOB

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Failure to pay may result in a construction lien being filed against your property. Accounts more than 30 days old will bear interest at 1½% per month.

Authorized
Signature

Note: This proposal may be withdrawn by us if not accepted within ____30_ days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Signature

Payment will be made as outlined above.

Date of Acceptance

Signature

HIGH EFFICIENCY COMMERCIAL BOILERS

COPPER-FIN II[®]



SMART SYSTEM[™]

ADVANCED OPERATING CONTROL
FEATURING A BUILT-IN CASCADING SEQUENCER

9 MODELS - 400,000 - 2,070,000 BTU/HR

PROPORTIONAL FIRING UP TO 4:1

LESS THAN 20 ppm NO_x

VENT FLEXIBILITY TO 100 FEET

85%  **THERMAL EFFICIENCY**



Lochinvar[®]
HIGH EFFICIENCY BOILERS & WATER HEATERS

DESIGNED ★ ENGINEERED ★ ASSEMBLED

USA

Lochinvar.com

COPPER-FIN II®

THE FOUNDATION OF LOCHINVAR BECOMES STRONGER

Copper-finned tube, non-condensing appliances are the foundation of Lochinvar's success. In 1993, Lochinvar introduced the Copper-Fin II, the first horizontal chassis, copper-finned tube boiler to operate with fan-assisted combustion. Now, the Copper-fin II is even better. Along with high thermal efficiency, gasketless heat exchangers and multiple venting options we have added Lochinvar's exclusive SMART SYSTEM™ control.

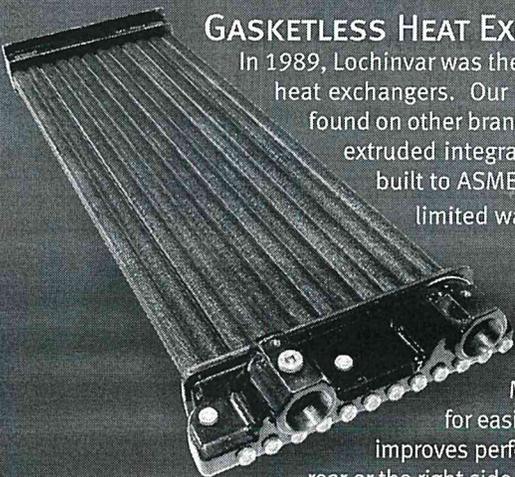
Nine models from 399,999 to 2,070,000 Btu/hr input provide you with exceptional products with a long list of new features in addition to the established features which redefined the industry. The Copper-fin II was the first proportional fired, fan-assisted boiler on the market. Every model features a small footprint for easy passage through a 36" door, low NOx – third party tested to less than 20 PPM, Stack Frames that can put twice the Btu/hr input in the same space and vent diameters up to 8" smaller than conventional atmospheric boilers.

THERMAL EFFICIENCY

Copper-Fin II boilers offer a remarkably high 85% thermal efficiency. This means that 85¢ out of every fuel dollar goes into heating the water, dramatically reducing the operating cost of the equipment. Copper-Fin II achieves this efficiency through the combination of an advanced fan assisted combustion system and gasketless heat exchanger. The heat energy from the combustion process is transferred to the water as it passes through the solid copper finned tube heat exchanger. The sealed combustion design of the Copper-Fin II eliminates external heat losses, this means that the energy dollars heat the water, not the mechanical room.

GASKETLESS HEAT EXCHANGER

In 1989, Lochinvar was the first water heater manufacturer to offer gasketless cast iron & copper-finned tube heat exchangers. Our unique gasketless design enhances reliability by eliminating o-rings and gaskets found on other brands. The heat exchanger features glass lined headers and copper-finned tubes with extruded integral fins spaced 7-fins per inch for exceptional heat transfer. The heat exchanger is built to ASME construction standards for 160 psi working pressure and is backed by a ten year limited warranty.



SPACE SAVING, SERVICE FRIENDLY DESIGN

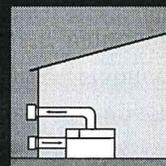
Our enhanced Copper-fin II models offer the same reliable operation in a new service friendly design. The gas inlet, internal controls and Building Management connections have been repositioned to the front of the appliance for easier service and simpler installation. The built-in air filter reduces maintenance and improves performance with a field convertible option to install the air intake on the rear or the right side of the boiler. In addition, Lochinvar was the first manufacturer to offer factory welded Stack Frames that allow you to put two boilers in the space for one.

**STACK
FRAME**

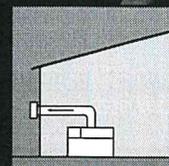
MULTIPLE VENTING OPTIONS

The Copper-fin II offers **eight venting options** to meet the most challenging installation requirements. The Copper-fin II can vent vertically in Category I with double wall "B" vent or horizontally in Category IV with AL29-4C stainless steel vent material. Vent termination can be Rooftop or Sidewall with combustion air drawn naturally from the equipment room or via dedicated air intake piping. And if floor space is limited, the Copper-fin II boiler can be installed outdoors with an optional Outdoor Vent Cap.

Aire-Lock® Direct Vent



Sidewall



High Efficiency Commercial Boilers



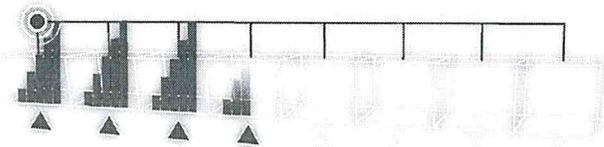
REFINED DESIGN PUTS MORE CONTROL AND INFORMATION AT YOUR FINGERTIPS

The most exciting addition to the Copper-Fin II is the SMART SYSTEM™ control. The SMART SYSTEM is an advanced, state of the art integrated operating control. We introduced the SMART SYSTEM control in 2005 and it has delivered proven operation in thousands of demanding commercial applications. The control provides the installer, owners and operators with precise temperature control and diagnostic information.

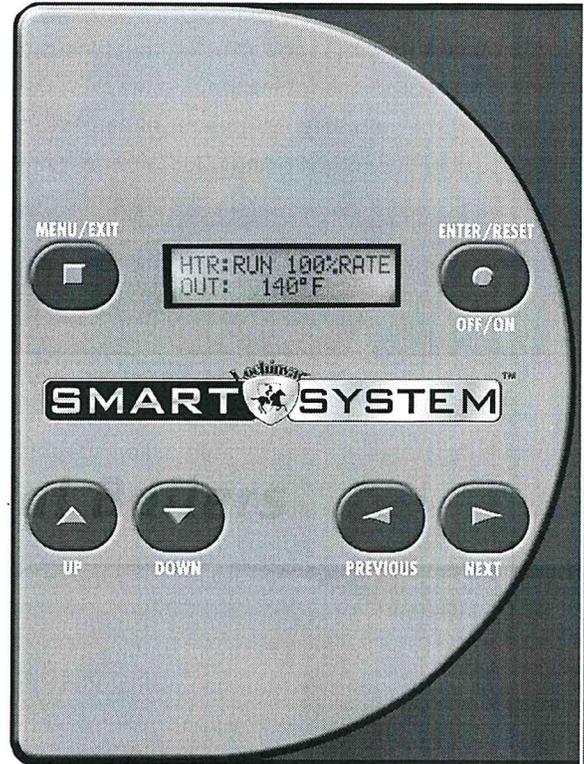
Advanced features include:

- 2-LINE, 16 CHARACTER LCD DISPLAY OF SETUP, SYSTEM STATUS AND DIAGNOSTIC DATA IN WORDS, NOT CODES
- BUILT-IN CASCADE SEQUENCER CONTROLLING UP TO 8 BOILERS
- FRONT END LOADING CAPABILITY WITH CREST OR KNIGHT BOILERS
- OUTDOOR RESET ADJUSTS SETPOINT BASED ON RESET CURVE
- DOMESTIC HOT WATER PRIORITIZATION ALLOWS THE BOILER TO PROVIDE SPACE HEATING AND PRODUCE DOMESTIC HOT WATER ALL IN ONE SYSTEM
- 0-10 VDC BMS INPUT TO CONTROL BOILER OPERATION
- MODBUS PROTOCOL - OPTIONAL

CASCADE OPTIONS



The “lead unit” boiler modulates with demand to capacity. As demand increases, additional boilers fire and modulate to capacity. This continues, with additional boilers firing and modulating to capacity until all units are operating. Every 24 hours, the SMART SYSTEM automatically shifts the lead boiler role to the next in the sequence, distributing lead-lag runtimes equally.

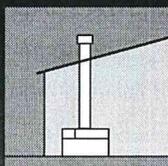


PROPORTIONAL FIRING

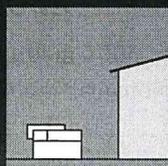
Proportional firing divides a single manifold of multiple burners into smaller, independent stages.

With up to four stages of individual operation, the Smart System control can reduce the firing rate down to approximately 25% Btu/hr input. This simple but effective design matches the boiler’s firing capacity to the constantly changing system demand. Full Fire or On/Off combustion systems often fire the entire gas train in short, inefficient bursts. Stage firing delivers the Btu’s required in smoother and longer burn cycles which will improve operation and reduce component fatigue.

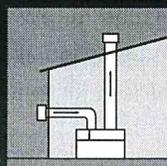
Conventional



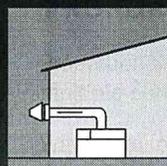
Outdoor



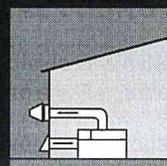
Direct Aire Vertical w-sidewall Inlet



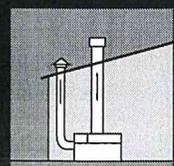
Powered Sidewall



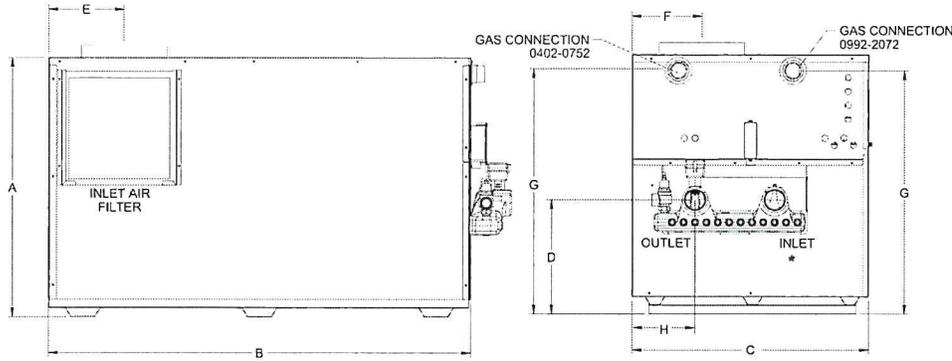
Power DirectAire Horizontal



DirectAire Vertical



COPPER-FIN II[®] Commercial Gas Boiler Dimensions & Specifications



Copper-Fin II Heating Boiler <small>ASME CERTIFIED</small>					Dimensions & Specifications											
Model Number	Input MBH	Thermal Efficiency	Net AHRI Output Rating		A	B	C	D	E	F	G	H	Vent Size	Air Inlet	Gas Conn	Ship Weight
			MBH	MBH												
CHN0402	399	85%	339	295	31-1/2"	37-3/4"	22-1/4"	12-1/2"	7"	7"	29"	6-1/2"	6"	6"	1-1/4"	378
CHN0502	500	85%	425	370	31-1/2"	45-1/2"	22-1/4"	12-1/2"	7"	7"	29"	6-1/2"	6"	6"	1-1/4"	414
CHN0652	650	85%	553	481	31-1/2"	56-3/4"	22-1/4"	12-1/2"	8-1/2"	8-1/4"	29"	6-1/2"	8"	8"	1-1/4"	500
CHN0752	750	85%	638	555	31-1/2"	64"	22-1/4"	12-1/2"	8-1/2"	8-1/4"	29"	6-1/2"	8"	8"	1-1/4"	543
CHN0992	990	85%	842	732	36"	48-1/4"	33-1/2"	15-3/4"	8-1/2"	8-1/2"	33-3/4"	8-3/4"	10"	10"	2"	773
CHN1262	1,260	85%	1,071	931	36"	58-1/2"	33-1/2"	15-3/4"	10-1/2"	9-1/2"	33-3/4"	8-3/4"	12"	12"	2"	863
CHN1442	1,440	85%	1,224	1,064	36"	68-3/4"	33-1/2"	15-3/4"	10-1/2"	10-1/2"	33-3/4"	8-3/4"	12"	12"	2"	965
CHN1802	1,800	85%	1,530	1,330	36"	82-1/4"	33-1/2"	15-3/4"	11"	11"	33-3/4"	8-3/4"	14"	12"	2"	1,100
CHN2072	2,070	85%	1,760	1,530	36"	92-1/2"	33-1/2"	15-3/4"	11"	11"	33-3/4"	8-3/4"	14"	12"	2"	1,219

Notes: Change "N" to "L" for LP gas models. No deration on LP models. Water connections for models CH 0402-0752 are 2" NPT on 6-1/2" centers. Header increases "B" dimension 3-1/2" for models CH 0402-0752 and 6-1/4" for models CH 0992-2072. Water connections for models CH 0992-2072 are 2-1/2" NPT on 11-1/4" centers.

The Net AHRI Water Ratings shown are based on an allowance of 1.15. Lochinvar should be consulted before selecting a boiler for installations having unusual piping and pickup requirements, such as intermittent system operation, extensive piping systems, etc. *The ratings have been determined under the provisions governing forced draft burners.

STANDARD FEATURES

- > 85% Thermal Efficiency (AHRI Certified)
- > Proportional Firing up to 4:1 Turndown
 - Hot Surface Ignition
 - Low NOx Operation
 - Sealed Combustion
 - Low Gas Pressure Operation
- > Vertical & Horizontal Venting
 - > Category I Venting
 - Double Wall "B" Vent Material
 - > Category IV Venting
 - AL29-4C Stainless Steel Vent Material
- > ASME Copper Finned Tube Heat Exchanger
 - ASME Certified, "H" Stamped
 - Gasketless design
 - 160 psi working pressure
 - On/Off Switch
 - Combustible Floor Rated (CH 0992 - 2072)
 - Adjustable High Limit w/ Manual Reset
 - Flow Switch
 - Low Air Pressure Switch
 - Inlet & Outlet Temperature Sensors
 - Easy Access Terminal Strips
 - Downstream Test Cocks
 - 50 psi ASME Pressure Relief Valve
 - Temperature & Pressure Gauge
 - 1 Year Warranty on Parts (See Warranty for Details)
 - 10 Year Limited Warranty (See Warranty for Details)

OPTIONAL EQUIPMENT

- Alarm
- High & Low Gas Pressure Switches w/ Manual Reset
- Cupro-Nickel Heat Exchanger
- Low Water Cut Off, Probe Type w/ Manual Reset & Test
- Modbus Communications
- BMS Gateway - BACnet or LonWorks
- Combustible Floor Kit (CH 0402-0752)
- Stack Frame
- Low Temperature Protection Valve

SMART SYSTEM™ FEATURES

- > SMART SYSTEM™ Operating Control
 - 2 Line/16 Character LCD Display
 - Built in Cascading Sequencer for up to 8 boilers
 - Front End Loading Capability with Crest or Knight Boilers
 - Building Management System Integration
 - with 0-10 VDC Input
 - Outdoor Reset Control with Outdoor Air Sensor
 - Password Security
 - Domestic Hot Water Prioritization
 - Low Water Flow Control & Indication
 - Inlet & Outlet Temperature Readout
 - Freeze Protection
 - Service Reminder
 - Time Clock
 - 0-10 VDC Rate output
 - Condensing Protection
 - 0-10 VDC System Pump Speed Input
- > Data Logging
 - Hours Running, Space Heating
 - Hours Running, Domestic Hot Water
 - Ignition Attempts
 - Last 10 Lockouts
- > Programmable System Efficiency Optimizers
 - Night Setback
 - Anti-Cycling
 - Outdoor Air Reset Curve
 - Boost Temperature & Time

FIRING CODES

- M7 Firing Code - California Code
- M9 Firing Code - Hot Surface Ignition with Electronic Supervision
- M13 Firing Code - CSD1 / Factory Mutual / GE Gap

CERTIFICATIONS

- ANSI Z21.13/CSA 4.9 certified
- South Coast Air Quality Management District
- Texas Commission on Environmental Quality

> Three Pump Control

- System Pump
- Boiler Pump
- Domestic Hot Water Pump
- > High Voltage Terminal Strip
 - 120 VAC / 60 Hertz / 1 Phase Power Supply
 - Pump Contacts with Pump Relay
- > Low Voltage Terminal Strip
 - 24 VAC Auxiliary Device Relay Output - Louvers
 - Auxiliary Proving Switch Contacts - Louvers
 - 3-way Valve Contacts for Low Temperature Protection
 - Alarm on Any Failure Contacts
 - 0-10 VDC System Pump Speed Contacts
 - Runtime Contacts
 - DHW Thermostat Contacts
 - DHW Tank Sensor Contacts
 - Unit Enable/Disable Contacts
 - System Sensor Contacts - Supply and Return
 - Outdoor Air Sensor Contacts
 - Contacts for Air Louvers
 - Contacts on Any Failure
 - Cascade Contacts
 - 0-10 VDC BMS External Control Contact
 - 0-10 VDC Rate Contacts

Registered under U.S. Patent # 5,989,020

For Ease In Ordering By Model Number



This heater is 500,000 Btu/hr natural gas Copper-Fin™ II boiler. It has M9 firing controls.



Lochinvar, LLC
300 Maddox Simpson Parkway
Lebanon, Tennessee 37090
P: 615.889.8900 / F: 615.547.1000
Lochinvar.com



MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: March 28, 2018
SUBJECT: Act 51 Map Updates



Public Works
231-723-7132



The State of Michigan maintains maps of each street network in the state and distributes road funding through Act 51 based on the total lengths of Local and Major streets. Each year the City of Manistee Act 51 Map is updated to include new and abandoned streets segments. This winter we conducted an internal audit of the map and have identified a number of corrections. We have worked with a Professional Surveyor from the Spicer Group to assist with research and to certify the lengths of each segment.

The State requires separate resolutions from City Council for all additions and de-certifications, in addition to supporting data and a markup of the official Act 51 map.

Street additions include segments of Olga, First, Cedar, Hadsall, Spruce, Reigle, Division, Second, Thirteenth Streets and Webster Court which have existed as public streets for a number of years.

Street deletions include segments of Duffy and Sweetnam which have previously been vacated, a section of First St which was realigned by a construction of the round-a-bout and sections of Hastings, Elm, Seventeenth and Harvard where public streets do not exist.

ADDITIONS AND DELETIONS TO CITY OR VILLAGE LOCAL STREET SYSTEM DURING CALENDAR YEAR 2017

INSTRUCTIONS: Complete form and mail to Michigan Department of Transportation, Bureau of Transportation Planning, P.O. Box 30050, Lansing, MI 48909.

CITY/VILLAGE	PREPARED BY	PHONE NUMBER	DATE	
City of Manistee	Jeffrey Mikula - Street Administrator	(231) 723-7132	03/22/18	
NAME OF STREET	TERMINI		LENGTH IN FEET + ADDED - DELETED	IF AN ADDITION, NAME OF APPROVED PLAT
	FROM	TO		
Olga Street	Eighth Street	end of pavement	+153	E N Salling's Add
First Street	new round-a-bout area	new round-a-bout area	+683	not platted
Cedar Street	Water Street	Manistee River Channel	+180	Marsh's Addition
Hadsall Street	12th Street	end of road	+1170	Hadsall Village
Spruce Street	River Street	Manistee River Channel	+174	Filer & Tyson's Add
Reigle Street	Pearce Road	end of gravel	+562	Sweetnam's
Division Street	River Street	Manistee River Channel	+181	Filer & Smith's
Second Street	Spruce Street	end of pavement	+301	Filer & Tyson's
Second Street	Pine Street	end of pavement	+275	Tyson & Co's
Webster Court	Smith Street	end of pavement	+106	Filer & Smith's
Thirteenth Street	Princeton Road	end of pavement	+134	Golden Acres

**RESOLUTION
FOR
STREET ADDITION
CERTIFICATION**

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3, 2018,

The following resolution was offered by Council Member _____, and supported by Council Member _____.

Whereas the City of Manistee did acquire title to Olga Street on May 10, 1890.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the street is described within the Plat of E.N. Salling's Addition to the City of Manistee recorded May 10, 1890.
2. That said street is located within a City right-of-way and is under the control of the City of Manistee.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the public prior to December 31, 2017.

Resolution duly adopted.

Date

City Clerk

Certified to be a true copy, _____

Date

City Clerk

**RESOLUTION
FOR
STREET ADDITION
CERTIFICATION**

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3, 2018,

The following resolution was offered by Council Member _____, and supported by Council Member _____.

Whereas the City of Manistee did prior to December 31, 2017 acquire title to First Street.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the center line of said street is described as:

First Street being a part of the Northwest fractional quarter of Section 11, Township 21 North, Range 17 West, City of Manistee, Manistee County, Michigan, with the centerline of said road described as follows, Commencing at the Northeast corner of said section 11; thence North 86°43'12" West, 2643.53 feet along the north line to the North ¼ corner of said section 11; thence South 65°37'24" West, 2137.48 feet to the point of beginning; thence South 32°22'53" West, 101.59 feet to the intersection with a curve, said curve having a radius of 553.00 feet and a central angle of 16°56'02"; thence along the arc of said curve to the right a distance of 163.49 feet, said arc subtended by a chord which bears South 23°38'19" East a distance of 162.90 feet to the point of ending.

AND

First Street being a part of the Northwest fractional quarter of Section 11, Township 21 North, Range 17 West, City of Manistee, Manistee County, Michigan, with the centerline of said road described as follows, Commencing at the Northeast corner of said section 11; thence North 86°43'12" West, 2643.53 feet along the north line to the North ¼ corner of said section 11; thence South 57°21'48" West, 2190.57 feet to Center of a round-a-bout, said round-a-bout having a radius of 66.50 feet to the centerline of First Street and a circumference of 417.83 feet.

2. That said street is located within a City right-of-way and is under the control of the City of Manistee.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the public prior to December 31, 2017.

Resolution duly adopted.

Date

City Clerk

Certified to be a true copy, _____

Date

City Clerk

**RESOLUTION
FOR
STREET ADDITION
CERTIFICATION**

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3, 2018,

The following resolution was offered by Council Member _____, and supported by Council Member _____.

Whereas the City of Manistee did acquire title to Cedar Street on October 3, 1859.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the said street is described in the Plat of Mrs. C.E. Marsh's Addition to the Village of Manistee.
2. That said street is located within a City right-of-way and is under the control of the City of Manistee.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the public prior to December 31, 2017.

Resolution duly adopted.

Date

City Clerk

Certified to be a true copy, _____

Date

City Clerk

**RESOLUTION
FOR
STREET ADDITION
CERTIFICATION**

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3, 2018,

The following resolution was offered by Council Member _____, and supported by Council Member _____.

Whereas the City of Manistee did prior to December 31, 2017 acquire title to Hadsall Street.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the center line of said street is described as:

A 33 foot wide road located in part of the Northeast quarter of the Northwest quarter of Section 14, Township 21 North, Range 17 West, City of Manistee, Manistee County, Michigan, with the centerline of said road described as follows, Commencing at the North quarter corner of said section 14; thence South 00°07'12" West, 660.00 feet along the west line of the plat of Hadsall Village, being the North-South quarter line of said section; thence North 89°36'00" East, 16.50 feet along the south line of said plat to the point of beginning; thence South 00°07'12" West, 510.00 feet to the ending.
2. That said street is located within a City right-of-way and is under the control of the City of Manistee.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the public prior to December 31, 2017.

Resolution duly adopted.

Date

City Clerk

Certified to be a true copy, _____

Date

City Clerk

**RESOLUTION
FOR
STREET ADDITION
CERTIFICATION**

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3, 2018,

The following resolution was offered by Council Member _____, and supported by Council Member _____.

Whereas the City of Manistee did acquire title to Reigle Street on or before October 1, 1948.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the said street is described in the Plat of Sweetnams Lake Bluff Suburb.
2. That said street is located within a City right-of-way and is under the control of the City of Manistee.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the public prior to December 31, 2017.

Resolution duly adopted.

Date

City Clerk

Certified to be a true copy, _____

Date

City Clerk

**RESOLUTION
FOR
STREET ADDITION
CERTIFICATION**

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3, 2018,

The following resolution was offered by Council Member _____, and supported by Council Member _____.

Whereas the City of Manistee did acquire title to the east half of Division Street on September 24, 1863 and the west half of Division Street on May 31, 1872.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the said street is described in the Plats of Filer and Smith's Addition to the Village of Manistee and Green and Milmoie's Addition to the City of Manistee.
2. That said street is located within a City right-of-way and is under the control of the City of Manistee.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the public prior to December 31, 2017.

Resolution duly adopted.

Date

City Clerk

Certified to be a true copy, _____

Date

City Clerk

**RESOLUTION
FOR
STREET ADDITION
CERTIFICATION**

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3, 2018,

The following resolution was offered by Council Member _____, and supported by Council Member _____.

Whereas the City of Manistee did acquire title to Second Street and Alleys north and south of Second Street on August 22, 1867.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the street and alleys are described in the Plat of Mark S. Tyson and Co. Addition to the Village of Manistee.
2. That said street is located within a City alley right-of-way and is under the control of the City of Manistee. Homes fronting north and south of the platted Second Street utilize the paved portion of alleys north and south of Second Street due to topography. The paved alleys are utilized and maintained by the City as streets.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the public prior to December 31, 2017.

Resolution duly adopted.

Date

City Clerk

Certified to be a true copy, _____

Date

City Clerk

**RESOLUTION
FOR
STREET ADDITION
CERTIFICATION**

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3, 2018,

The following resolution was offered by Council Member _____, and supported by Council Member _____.

Whereas the City of Manistee did acquire title to Webster Court on September 7, 1863.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the said street is described in the Plat of Filer and Smith's Addition to the Village of Manistee.
2. That said street is located within a City right-of-way and is under the control of the City of Manistee.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the public prior to December 31, 2017.

Resolution duly adopted.

Date

City Clerk

Certified to be a true copy, _____

Date

City Clerk

**RESOLUTION
FOR
STREET ADDITION
CERTIFICATION**

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3, 2018,

The following resolution was offered by Council Member _____, and supported by Council Member _____.

Whereas the City of Manistee did acquire title to Thirteenth Street on June 27, 1960.

And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City Street System for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE IT IS RESOLVED:

1. That the said street is described in the Plat of Golden Acres Addition to the City of Manistee.
2. That said street is located within a City right-of-way and is under the control of the City of Manistee.
3. That said street is a public street and is for public street purposes.
4. That said street is accepted into the City Local Street System and was open to the public prior to December 31, 2017.

Resolution duly adopted.

Date

City Clerk

Certified to be a true copy, _____

Date

City Clerk



MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: March 28, 2018
SUBJECT: Act 51 Map Updates

JWM



Public Works
231-723-7132

The State of Michigan maintains maps of each street network in the state and distributes road funding through Act 51 based on the total lengths of Local and Major streets. Each year the City of Manistee Act 51 Map is updated to include new and abandoned streets segments. This winter we conducted an internal audit of the map and have identified a number of corrections. We have worked with a Professional Surveyor from the Spicer Group to assist with research and to certify the lengths of each segment.

The State requires separate resolutions from City Council for all additions and de-certifications, in addition to supporting data and a markup of the official Act 51 map.

Street additions include segments of Olga, First, Cedar, Hadsall, Spruce, Reigle, Division, Second, Thirteenth Streets and Webster Court which have existed as public streets for a number of years.

Street deletions include segments of Duffy and Sweetnam which have previously been vacated, a section of First St which was realigned by a construction of the round-a-bout and sections of Hastings, Elm, Seventeenth and Harvard where public streets do not exist.

RESOLUTION
FOR
DECERTIFICATION/VACATION

NOW THEREFORE IT IS RESOLVED:

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3rd 2018, the following resolution was offered by member _____, and supported by member _____.

Whereas the City of Manistee does wish to decertify a portion Hastings Street. This decertification of Hastings Street is located between 5th Avenue and Lake Ridge Condos for a total decertification of 459 feet.

Resolution duly adopted.

Date _____

City Clerk _____

Certified to be a true cope, _____

Date _____

City Clerk _____

RESOLUTION
FOR
DECERTIFICATION/VACATION

NOW THEREFORE IT IS RESOLVED:

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3rd 2018, the following resolution was offered by member _____, and supported by member _____.

Whereas the City of Manistee does wish to decertify a portion of First Street. This decertification of First Street is located between New Round-a-bout and new Round-a-bout for a total decertification of 752 feet.

Resolution duly adopted.

Date _____

City Clerk _____

Certified to be a true cope, _____

Date _____

City Clerk _____

RESOLUTION
FOR
DECERTIFICATION/VACATION

NOW THEREFORE IT IS RESOLVED:

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3rd 2018, the following resolution was offered by member _____, and supported by member _____.

Whereas the City of Manistee does wish to vacate a portion of Elm Street. This vacation of Elm Street is located between Water Street and Manistee River Channel for a total vacation of 69 feet.

Resolution duly adopted.

Date _____

City Clerk _____

Certified to be a true cope, _____

Date _____

City Clerk _____

RESOLUTION
FOR
DECERTIFICATION/VACATION

NOW THEREFORE IT IS RESOLVED:

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3rd 2018, the following resolution was offered by member _____, and supported by member _____.

Whereas the City of Manistee does wish to vacate a portion of Seventeenth Street. This vacation of Seventeenth Street is located between Main Street and State Street for a total vacation of 364 feet.

Resolution duly adopted.

Date _____

City Clerk _____

Certified to be a true cope, _____

Date _____

City Clerk _____

RESOLUTION
FOR
DECERTIFICATION/VACATION

NOW THEREFORE IT IS RESOLVED:

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3rd 2018, the following resolution was offered by member _____, and supported by member _____.

Whereas the City of Manistee does wish to vacate a portion of Seventeenth Street. This vacation of Seventeenth Street is located between Main Street and State Street for a total vacation of 364 feet.

Resolution duly adopted.

Date _____

City Clerk _____

Certified to be a true cope, _____

Date _____

City Clerk _____

RESOLUTION
FOR
DECERTIFICATION/VACATION

NOW THEREFORE IT IS RESOLVED:

At a regular meeting of the City of Manistee, Michigan, held at City Hall on April 3rd 2018, the following resolution was offered by member _____, and supported by member _____.

Whereas the City of Manistee does wish to decertify a portion of Harvard Lane. This decertification of Harvard Lane is located between Bryant Ave. and end of pavement for a total decertification of 280 feet.

Resolution duly adopted.

Date _____

City Clerk _____

Certified to be a true cope, _____

Date _____

City Clerk _____

MEMO TO: Mayor James Smith
Members of City Council

FROM: Cindy Lokovich, CAP, OM
Executive Secretary 

DATE: March 16, 2018

SUBJECT: Administrative Professionals Week



City Manager's Office
231-398-2801

The International Association of Administrative Professionals® (IAAP) is the originator and sponsor of both Administrative Professionals Week and Administrative Professionals Day. The original event was organized in 1952 and continues today as an effort to recognize administrative professionals for their contributions in the workplace, and to attract people to administrative careers. Today there are more than 22 million administrative and office support professionals working in the United States.

Over the years, Administrative Professionals Week has become one of the largest workplace observances. The event is celebrated worldwide, bringing together millions of people for community events, educational seminars, and recognizing support staff for their contributions to the workplace.

On behalf of all the administrative professionals serving businesses and organizations in the City of Manistee, I am requesting that the Manistee City Council consider adopting a resolution of thanks and appreciation; proclaiming the week of April 22-28, 2018 as Administrative Professionals Week and Wednesday, April 25, 2018 as Administrative Professionals Day in the City of Manistee. Thank you for your consideration.

:cl

Enclosures



City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov



Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda item

Sir:

On Wednesday, May 16th 2018, there is a scheduled a "Ride of Silence" to honor those who have been injured or killed while cycling on public roadways. The slow-paced ride will start and end at the Manistee High School and will loop through the City of Manistee to include our historic downtown. The riders will be adhering to the road and driving laws and are required to wear helmets and sign a waiver.

The local chapter of the Ride of Silence is requesting a mayoral proclamation in part; Whereas, the City of Manistee is committed to providing a safe bicycle environment and proudly supports the Ride of Silence.

Attached is the event route and copy of the waiver form.

There are no objections to this event and present no special problems for the city.

Timothy E. Kozal
Manistee Director of Public Safety



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: 4th Annual City of Manistee "RIDE OF SILENCE"		
Date Event: Wednesday, May 16, 2018		
Time of Event: 7 pm - Start of "RIDE OF SILENCE"		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking:	Driven:	Other: 20+ cyclists
Assembly Starting Location: Staging area, parking lot of Manistee High School		
Destination/Finishing Point: Start and finish at the parking lot of Manistee High School		
Route that the special event will follow (attach map if available): <input checked="" type="checkbox"/> map attached		
Look for (WHITE GHOST BIKE) atop vehicle in pkg. lot. Left from school unto 8th St., then to Cherry (turn rt.), then rt. on First, left on Division, left on River St. loop thru First St. beach, then right on Cherry, left on 8th, right on Maple and back to Manistee High School (appr. 6 mile route)		
Person(s)/Organization(s) making request:		
Ed Jones, Ride of Silence coordinator		
Main Contact Person: Ed Jones		
Address: 4339 w. Fox Farm Rd., Manistee, MI 49660		
Phone:	Cell: 502-594-6587	Email: edjones619@gmail.com
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature: <u><i>Ed Jones</i></u>		Date: <u>3/5/2018</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____

2018 Worldwide Ride of Silence

“Remember Their Name”

Wed. May 16th, 7:00 PM

(**hundreds of locations worldwide**)

A short Slow paced (12 mph Max) FREE Ride
raising Awareness of Cyclists Rights to Public
Roadways while Honoring Riders Injured or Killed.

Manistee MI Ride of Silence

Begin and end at the Manistee High School parking lot
Arrive by 6:30 PM for announcements. Route is 6.5 miles

**Helmets Required
Lights Recommended**

**Contact: Ed Jones, coordinator
edjones619@gmail.com**

www.rideofsilence.org

♻️ (please be kind & recycle this poster)





2017 Ride of Silence



Start/Finish
Manistee High School

Proclamation

Ride of Silence

WHEREAS, What began as a one-time event in 2003 to honor a fallen bicyclist is now an international phenomenon occurring around the globe; and

WHEREAS, The Ride of Silence is a silent, slow-paced bicycle ride to honor those who have been injured or killed while cycling on public roadways; and

WHEREAS, Composed of many but riding as one, the Ride of Silence is a quiet call to the public announcing that bicycle safety is the responsibility of all users of public roads; and

WHEREAS, the City of Manistee is committed to providing a safe bicycle environment and proudly supports the Ride of Silence; now, therefore, be it

RESOLVED, That the City of Manistee does hereby recognize the Ride of Silence on Wednesday, May 16, 2018 as an event to remind all citizens that bicycles belong on public roadways and ask motorists to commit to safely sharing our roadways with cyclists.

FURTHER SAYETH NOT THIS RESOLUTION.

Mayor James Smith

Dated

ATTEST:

Heather Pefley, City Clerk

Dated



City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov



Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda item

Sir:

April is Child Abuse Prevention Month. The Manistee County Child Advocacy Center is requesting to display blue and silver pinwheels on the grounds of City Hall for the month of April to draw awareness to child abuse prevention. Several of our local schools and the Sheriff Department are also participating in the event. The pinwheel will be removed at the end of the month.

There are no objections to this event and present no special problems for the city.

A handwritten signature in blue ink, appearing to read "Timothy E. Kozal".

Timothy E. Kozal
Manistee Director of Public Safety

RECEIVED

MAR 19 2018

CITY OF MANISTEE

AMERICAN LEGION AUXILIARY, POST 10

10 Mason Street
Manistee, MI 49660

March 9, 2018

City of Manistee
70 Maple Street
Manistee, MI 49660

Dear Manistee City Council,

In honor of the United States of America Veterans, the American Legion Auxiliary is requesting permission to distribute "American Legion Poppy" in the City of Manistee on these dates:

May 17th, 2018

May 18th, 2018

May 19th, 2018

May 20th, 2018

Thank you,

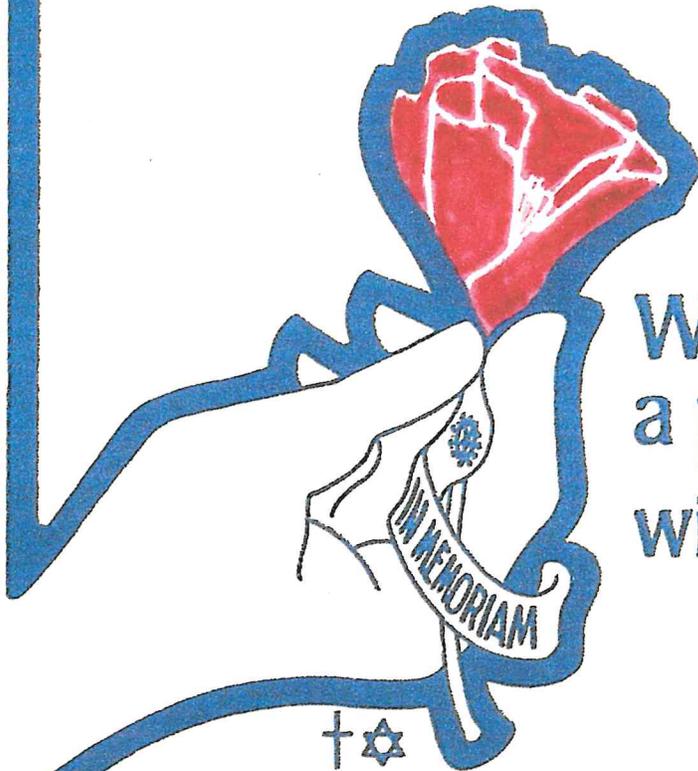
Anne M. Pinkerton
Poppy Chairperson

Enclosure:



AMERICAN LEGION AUXILIARY

HONOR AMERICA'S



Wear
a poppy
with pride.

VETERANS