

---

## PROCEEDINGS OF THE MANISTEE CITY COUNCIL -APRIL 3, 2018

---

A regular meeting of the Manistee City Council was called to order by his honor, Mayor James Smith on Tuesday, April 3, 2018 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

**PRESENT:** Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, James Grabowski, and Erin Pontiac.

**ALSO PRESENT:** City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Heather Pefley, Finance Director – Ed Bradford, DPW Director – Jeff Mikula, Planning & Zoning Director – Denise Blakeslee, Public Safety Director – Tim Kozal, and City Engineer – Shawn Middleton / Spicer Group.

### **AMEND AGENDA.**

MOTION by Beaton, second by Pontiac to amend the agenda to add item VIII. New Business e.) Amend Current Budget to Apply Proceeds from Current Property Sales to Local Street Repair.

With a roll call vote this motion passed unanimously.

**AYES:** Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac

**NAYS:** None

### **CITIZEN COMMENTS ON AGENDA RELATED ITEMS.**

Jim Matthews - 334 River Street / commented on the budget and issues that should be considered.

### **CONSENT AGENDA.**

- Minutes - March 19, 2018 - Regular Meeting
- Financial Reports
  - Cash Balances February 2018
  - Revenue & Expense February 2018
- Consideration of Ordinance 18-05 Peace Disturbances.

Ordinance 18-05 is an ordinance to amend Chapter 662 Peace Disturbances by deleting certain offenses under section 662.01 identified as misdemeanors, adding certain offenses under section 662.01 identified as misdemeanors, revising language for offenses under section 662.01 and replacing the former section 662.02 with new language. As an ordinance two separate readings are required. This Ordinance was introduced at the March 19, 2018 meeting and could be adopted at this time.
- Notification Regarding Next Work Session – April 10, 2018

A discussion will be conducted on 2018-2019 Budget and Capital Improvement Plan; and such business as may come before the Council.
- Consideration of a Resolution for Administrative Professionals Week and Day.

In recognition of the contributions to the workplace provided by all administrative professionals, a resolution has been prepared proclaiming the week of April 22-28, 2018 as Administrative

---

## PROCEEDINGS OF THE MANISTEE CITY COUNCIL -APRIL 3, 2018

---

Professionals Week and Wednesday, April 25, 2018 as Administrative Professionals Day in the City of Manistee.

- Consideration of the Annual Ride of Silence.  
Authorization of the Annual Ride of Silence has been requested for Wednesday, May 16, 2018 to honor those who have been injured or killed while cycling on public roadways. The slow-paced ride will start and end at the Manistee High School and will loop through the City of Manistee, including our historic downtown. The riders will be adhering to road and driving laws and are required to wear helmets and sign a waiver. The local chapter of the Ride of Silence is requesting a mayoral proclamation recognizing the 2018 Ride of Silence.
- Consideration of Pinwheel Placement for Child Abuse Prevention Month.  
April is Child Abuse Prevention Month. The Manistee County Child Advocacy Center is requesting to display blue and silver pinwheels on the grounds of City Hall for the month of April to draw awareness to child abuse prevention. Several of our local schools and the Sheriff Department are also participating in the event. The pinwheels will be removed at the end of the month.
- Consideration of American Legion Poppy Sales.  
In honor of United States of America Veterans, the American Legion Auxiliary is requesting to distribute American Legion Poppies at various locations in the City of Manistee from Thursday, May 17 through Saturday, May 19, 2018. This is their annual fundraiser.

Councilmember Cooper requested the removal of item VI. b.) Revenue & Expenses.

MOTION by Zielinski, second by Pontiac to approve the Consent Agenda as presented with the removal of item VI. b.) Revenue & Expenses.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac  
NAYS: None

### **CONSIDERATION OF THE PURCHASE OF A VACTOR SEWER VACUUM / JET RODDER.**

The 2018-2019 Motor Pool budget includes the replacement of our current Vactor Sewer Vacuum / Jet Rodder. The current Vactor was purchased on a five-year lease with a guaranteed buy back. The five-year lease has expired. A quote was received from Jack Doheny Companies on a new truck with the same features as our current one. The quote is under the National Joint Powers Alliance pricing package #022014-FSC in the amount of \$403,653. Financing options will be bid out by the Finance Director when delivery is within 60 days.

MOTION by Zielinski, second by Goodspeed to approve the purchase of a 2018 Vactor Sewer Vacuum / Jet Rodder from Jack Doheny Companies. Lengthy discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac  
NAYS: None

---

## PROCEEDINGS OF THE MANISTEE CITY COUNCIL -APRIL 3, 2018

---

### **CONSIDERATION OF AUTHORIZING THE REPLACEMENT OF CITY HALL BOILERS.**

City Hall has two boilers that were installed as part of the renovation in 2004-2005. They have reached the end of their useful lives. One unit has failed and the second unit is showing signs of failure. Our HVAC Vendor of Record recommends replacing the boilers with new, higher efficiency units.

MOTION by Zielinski, second by Cooper to authorize Custom Sheet Metal to replace two boilers in City Hall with higher efficiency models at a cost of \$28,800. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac  
NAYS: None

### **CONSIDERATION OF RESOLUTIONS FOR ACT 51 MAP UPDATES – ADDITIONS.**

The State of Michigan requires additions and deletions to the official Act 51 map on an annual basis. The Street Administrator has performed an audit of the map and has identified a number of corrections.

MOTION by Zielinski, second by Beaton to approve resolutions to add segments of: Olga, First, Cedar, Hadsall, Spruce, Reigle, Division, Second, Thirteenth Streets and Webster Court into the City Street network; and to include additions on the Act 51 map. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac  
NAYS: None

### **CONSIDERATION OF RESOLUTIONS FOR ACT 51 MAP UPDATES – DELETIONS.**

The State of Michigan requires additions and deletions to the official Act 51 map on an annual basis. The Street Administrator has performed an audit of the map and has identified a number of corrections.

MOTION by Zielinski, second by Goodspeed to approve resolutions to delete segments of: Duffy, Hastings, First, Elm, Sweetnam, Seventeenth Streets and Harvard Lane from the City Street network; and to include deletions on the Act 51 map. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac  
NAYS: None

### **CONSIDERATION OF AMENDING CURRENT BUDGET TO APPLY PROCEEDS FROM CURRENT PROPERTY SALES TO LOCAL STREET REPAIRS.**

The recent sales of city owned property has generated interest from Council to amend the current budget to include all property sold within the current fiscal year be used for the repair of Local Streets.

---

## PROCEEDINGS OF THE MANISTEE CITY COUNCIL -APRIL 3, 2018

---

MOTION by Zielinski, second by Grabowski to amend the current fiscal year budget to apply proceeds from the sale of city property to the repair of local streets. Lengthy discussion followed.

MOTION by Zielinski, second by Pontiac to AMEND the original motion to state proceeds from all current and future sales of City property will be used for the repair of local streets.

With a roll call vote this motion to AMEND the previous motion passed, 5-2.

AYES: Cooper, Beaton, Zielinski, Smith, Pontiac

NAYS: Goodspeed, Grabowski

Roll call vote was then taken on the original motion. Motion passed, 6-1.

AYES: Cooper, Beaton, Zielinski, Smith, Grabowski, Pontiac

NAYS: Goodspeed

### DISCUSSION OF REVENUE & EXPENSES

Council requested a discussion on the report of February's revenue & expenses. Finance Director, Ed Bradford addressed questions from Council. No action taken.

\*This item will be added to the agenda for the next regular meeting.

### INTRODUCTION OF THE FISCAL YEAR 2018-2019 BUDGET.

Administration has prepared the proposed 2018-2019 Fiscal Year Budget. The Finance Director gave a brief introduction of the City Manager's budget recommendations to City Council and the Community. The public hearing to review these budget recommendations and receive public input on them has been scheduled for Tuesday, April 17. Various work sessions have been established: a regular work session on Tuesday, April 10; a work session on April 17 following the regular meeting; and an optional work session on Tuesday, April 24, 2018.

Taylor and Bradford stated the budget presented met the directives from Council: (1) having a balanced budget without the use of fund balance, and (2) additional money for streets.

### CITIZEN COMMENT.

None received.

### OFFICIALS AND STAFF.

None Received.

### COUNCILMEMBERS.

Cooper inquired on the Maple Street bridge progress.

Goodspeed recognized employees for years of service with the City.

---

## PROCEEDINGS OF THE MANISTEE CITY COUNCIL -APRIL 3, 2018

---

Smith thanked Public Safety for quick action with a recent event; commented on consideration of property; was notified that Keith Brown is leaving the PEG commission after many years of good service.

### **CONSIDERATION OF A CLOSED SESSION, UNION CONTRACT NEGOTIATIONS.**

City Manager Thad Taylor has requested a Closed Session this evening as permitted by the Michigan Open Meeting Act, Section 8 (c) to discuss contract negotiations with the International Association of Firefighters, the Police Officers Association of Michigan and the Command Officers Association of Michigan.

MOTION by Goodspeed, second by Zielinski to proceed to Closed Session under Section 8 (c) of the Michigan Open Meetings Act. Time: 8:44 p.m.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac

NAYS: None

MOTION by Goodspeed, second by Zielinski to return to Regular Session. Time: 9:03 p.m.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac

NAYS: None

### **ADJOURN.**

MOTION to adjourn was made by Goodspeed. Meeting adjourned at 9:04 p.m.

Heather Pefley CMC, CMMC / MiCPT  
City Clerk