

MANISTEE CITY COUNCIL

MEETING AGENDA

WEDNESDAY, AUGUST 8, 2018 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Cash Balances.
b.) Quarterly Financial Update.
c.) Quarterly Investment Update.
- IX. b.) Notification Regarding Next Work Session.
c.) Consideration of Disabled American Veteran's Forget-Me-Not Flower Sale.
d.) Consideration of Tight Lines for Troops 2019 Event.
e.) Consideration of Chamber of Commerce Grapes on the River Event.

At this time Council could take action to approve the Consent Agenda as presented.

***V. Approval of Minutes.** Approval of the minutes of the July 17, 2018 regular meeting as attached.

VI. Financial Report.

- *a.) CASH BALANCES.
- *b.) QUARTERLY FINANCIAL REPORT.
- *c.) QUARTERLY INVESTMENT REPORT.

VII. Unfinished Business.

VIII. New Business.

- a.) CONSIDERATION OF DESIGNATING A VOTING DELEGATE FOR THE MML ANNUAL MEETING.

The Annual Convention for the Michigan Municipal League (MML) will be held September 20-22, 2018. Pursuant to the provisions of the League bylaws, we are requested to designate by action of the governing body, one official who will be in attendance at the convention as the official representative to cast the vote of the City of Manistee at the annual meeting, and if possible, to designate one other official to serve as an alternate. Signed up to attend the convention are Mayor Smith, Mayor Pro-tem Zielinski and City Manager Thad Taylor.

At this time Council could take action to appoint a voting delegate and an alternate to the Michigan Municipal League's annual convention.

- b.) CONSIDERATION OF A RESOLUTION RECOGNIZING THE ARMORY YOUTH PROJECT AS A NONPROFIT ORGANIZATION.

The Armory Youth Project is a 501c3 Nonprofit Organization. They are applying for a raffle license through the Michigan Lottery Charitable Gaming Division for the King of Hearts Raffle. Prior to the State of Michigan issuing the license, the Armory Youth Project must qualify as a local nonprofit organization through recognition by the Manistee City Council.

At this time Council could take action to recognize the Armory Youth Project as a local nonprofit organization for the purpose of applying for a Charitable Gaming License through the State of Michigan.

- c.) CONSIDERATION OF AN ACCESS AGREEMENT TO PERFORM ENVIRONMENTAL INVESTIGATION AT THE WASTEWATER TREATMENT PLANT (WWTP).

The Dow Chemical Company currently owns and is responsible for environmental liabilities associated with Morton Salt. Dow has contracted with consultants to perform environmental services and has requested access to the WWTP to perform environmental testing and monitoring. The City Attorney and the City's contract environmental consultant have reviewed and recommend approval of the Access Agreement.

At this time Council could take action to approve the Access Agreement to allow Dow Chemical Company to perform environmental testing and reviews at the City's Wastewater Treatment Plant; and authorize the Mayor and City Clerk to execute the document.

- d.) CONSIDERATION OF A RESOLUTION, LOCAL GOVERNMENT APPROVAL FOR A CLASS C LIQUOR LICENSE FOR THE RAMSDELL REGIONAL CENTER FOR THE ARTS.

Under MCL 436.1509 State law provides for municipal civic auditorium liquor licenses for communities with a population greater than 5,500. This type of license would be appropriate for the Ramsdell Theatre to use in conjunction with events held at the theatre, and would allow it to diversify and enhance its revenue stream and become more financially stable. Seeking Local Government Approval is a required part of the application process.

At this time Council could take action to approve a resolution of Local Government Approval for a Class C liquor license under MCL 436.1509 for the Ramsdell Regional Center for the Arts.

- e.) CONSIDERATION OF THE PURCHASE OF A NEW WHEEL LOADER.

The Department of Public Works (DPW) operates and maintains two Wheel Loaders. The current Motor Pool budget includes \$185,000 to replace the 2004 Komatsu WA-320. The DPW completed extensive research and demonstrated available units in 2016 and found the Komatsu loaders performed the best for the City's operations, were the lowest cost machines, and offered superior servicing. The DPW is requesting to replace the current 2004 loader with a new 2018 Komatsu WA-320.

At this time Council could take action to approve the purchase of a 2018 WA-320 Wheel Loader for \$180,675 which includes a trade-in of the 2004 machine from AIS Construction Equipment.

f.) CONSIDERATION OF A FOUR-YEAR INSTALLMENT PURCHASE CONTRACT WITH WEST SHORE BANK TRUCK & TRAILER SPECIALTIES FOR A PLOW TRUCK.

On February 20, 2018 City Council approved the purchase of a plow truck and related equipment in the amount of \$191,633. When approved, it was anticipated that financing arrangements would have to be made at a later date. The truck chassis is ready and needs to be paid for so it can be delivered to the equipment vendor and be assembled. The equipment vendor will be paid upon delivery of the finished truck.

Staff recommends entering into a four-year installment purchase contract with West Shore Bank Truck & Trailer Specialties of Boyne Falls, Inc. and D&K Truck Company to finance the purchase of the plow truck and related equipment. The City Attorney has prepared the necessary documents.

At this time Council could take action to adopt a resolution to enter into a four-year installment purchase contract with West Shore Bank Truck & Trailer Specialties of Boyne Fall, Inc. and D&K Truck Company to finance the purchase of a plow truck and related equipment; and further authorize the Chief Financial Officer to execute any needed documents.

g.) CONSIDERATION OF SALT CITY ROCK & BLUES, INC. LABOR FEST.

Salt City Rock & Blues, Inc. has requested authorization for a new event on Saturday, September 1, 2018. The Labor Fest will begin with a parade/walk at 1:30 p.m. from the Armory on First Street to the First Street Beach Lions Pavilion. Following the walk the Labor Fest concert will start in the area. The event will run from 1:30 p.m. to 11:59 p.m.

At this time Council could take action to authorize the Salt City Rock & Blues Labor Fest on Saturday, September 1, 2018; subject to appropriate department approvals.

h.) CONSIDERATION OF ORDINANCE 18-07 ZONING ORDINANCE AMENDMENTS.

A public hearing was held on July 12, 2018 in response to a request from the Downtown Development Authority that would add additional uses and change uses from a special use to a use by right in the C-3 Central Business District. The Planning Commission recommends approval of the amendment.

The Council Ordinance Committee met on July 30, 2018 and recommended that the amendments be forwarded to City Council for consideration.

As an ordinance two separate readings are required. If this ordinance is introduced this evening, it could be adopted at the next regular meeting.

At this time Council could take action to introduce Zoning Amendment Z18-07 that would amend the uses in the C-3 Central Business District as requested by the Downtown Development Authority.

i.) **CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.**

The City Clerk has taken action to advertise vacancies on the Brownfield Redevelopment Authority, Compensation Commission, Downtown Development Authority, Historic District Commission, Oil and Gas Investment Board, Parks Commission, PEG Commission, and the Zoning Board of Appeals.

Mayoral appointments require a motion, second, and Council voted support. Nominations for Council appointments do not require a second. After all nominations are made, Council votes on the nominees until one nominee receives majority support.

The following applications have been received: *Incumbent

BROWNFIELD REDEVELOPMENT AUTHORITY. One vacancy, term ending 6/30/21. Applicants must be City residents or persons with interest in property in the City; Mayoral appointment.

Ronald Kipp Pomranky, 361 Eighth Street

COMPENSATION COMMISSION. One vacancy, term ending 9/30/22. Applicants must be registered voters in the City; Mayoral appointment.

Ronald Kipp Pomranky, 361 Eighth Street

DOWNTOWN DEVELOPMENT AUTHORITY. One vacancy, *Interest Member*, term ending 6/30/22; Mayoral appointment.

Barry Lind, 532 Fourth Street*

PARKS COMMISSION. One vacancy, term ending 6/30/21. Applicants may be non-residents but must own real estate or a business/profession having a licensed business location in the City or have a child attending school within the City; Mayoral appointment.

Ronald Kipp Pomranky, 361 Eighth Street

At this time the Mayor and Council could take action to make appointments as noted above.

j.) **CONSIDERATION OF THE DIVINE MERCY CATHOLIC PARISH EVANGELIZATION WALK.**

The Divine Mercy Catholic Parish / St. Joseph Church wishes to hold an Evangelization Walk on Saturday, August 18, 2018. The walk will commence at 254 Sixth Street and end at the Memorial Park Bandshell. This event will run from 1:00 p.m. to 4:00 p.m.

At this time Council could take action to support and approve the request for the Divine Mercy Catholic Parish / St. Joseph Church Evangelization Walk on Saturday, August 18, 2018; subject to appropriate department approvals.

IX. Notices, Communications, Announcements.

a.) **A REPORT FROM THE PLANNING COMMISSION AND THE PLANNING AND ZONING ADMINISTRATOR.**

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. Mark Wittlieff will report on the activities of the Planning Commission and respond to any questions the Council may have regarding their activities.

At this time Ms. Denise Blakeslee will report on the activities of the Planning and Zoning Office and respond to any questions the Council may have regarding their activities.

No action is required on this item.

*b.) **NOTIFICATION REGARDING NEXT WORK SESSION.**

A Council work session has been scheduled for Tuesday, August 14, 2018 at 7:00 p.m. A joint discussion will be conducted with the Downtown Development Authority on a Draft TIF Plan, Strategic Plan Quarterly Update; and such business as may come before Council.

No action is required on this item.

*c.) CONSIDERATION OF DISABLED AMERICAN VETERAN’S FORGET-ME-NOT FLOWER SALE.

The Disabled American Veterans (DAV) Chapter #43 of Manistee is requesting permission to sell Forget-Me-Not flowers in the City of Manistee. They will be outside of partnering businesses in the city. The sale raises money for local DAV projects. They are requesting the dates of Friday, August 17 and Saturday, August 18, 2018.

At this time Council could take action to approve the DAV Chapter #43 Forget-Me-Not flower sale on Friday and Saturday, August 17 and 18, 2019 in the City of Manistee; subject to appropriate department approvals.

*d.) CONSIDERATION OF TIGHT LINES FOR TROOPS 2019 EVENT.

The Tight Lines for Troops event is set for May 17 through May 18, 2019 and organizers wish to reserve the First Street Beach parking lot for the event and the Cherry Street ball diamond parking lots for volunteer parking. There are no other events during this time period.

At this time Council could take action to approve the annual Tight Lines for Troops event to be held at First Street Beach on May 17 and 18, 2019; subject to appropriate department approvals.

*e.) CONSIDERATION OF CHAMBER OF COMMERCE GRAPES ON THE RIVER EVENT.

The Manistee Area Chamber of Commerce has requested authorization to conduct their annual Grapes on the River event on Saturday, August 11, 2018. The event will occur on River Street between Water Street and Pine Street, and on the grounds of the Manistee Municipal Marina. Wine, beer, spirits, art and food vendors will be set up under tents on River Street. Also proposed: a band in the shuffle board area, along with an art vineyard on the marina grounds. The event is scheduled to run from 4:00 p.m. to 8:00 p.m.

At this time Council could take action to support and approve the request for the Manistee Area Chamber of Commerce Grapes on the River event; subject to appropriate department approvals.

X. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.

XI. Adjourn.

TNT:cl

COUNCIL AGENDA ATTACHMENTS:

- 1. Council Meeting Minutes – July 17, 2018
- 2. Cash Balances Report
- 3. Quarterly Financial Update
- 4. Quarterly Investment Report
- 5. MML Convention Voting Delegates
- 6. Armory Youth Project Nonprofit Resolution
- 7. Dow Access Agreement
- 8. Ramsdell Liquor License Request
- 9. Wheel Loader Purchase
- 10. Plow Truck Installment Purchase Resolution
- 11. Salt City Rock & Blues Labor Fest
- 12. Zoning Ordinance Amendment Z18-07
- 13. Board & Commission Applications
- 14. Evangelization Walk Request
- 15. DAV Flower Sale
- 16. Tight Lines for Troops Event
- 17. Grapes on the River Event

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -JULY 17, 2018

A regular meeting of the Manistee City Council was called to order by his honor, Mayor James Smith on Tuesday, July 17, 2018 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, James Smith, James Grabowski, and Erin Pontiac.

ALSO PRESENT: City Attorney – George Saylor, City Clerk – Heather Pefley, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Police Officer – Chris Franckowiak, and City Engineer – Shawn Middleton / Spicer Group

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None

CONSENT AGENDA.

- Minutes
 - July 3, 2018
 - July 10, 2018
- Regular Meeting
- Work Session

- Financial Reports
 - Payroll June 2018
 - Invoices June 2018

- Notification Regarding Next Work Session – August 14, 2018

A joint discussion will be conducted with the Downtown Development Authority on a Draft TIF Plan, Strategic Plan Quarterly Update; and such business as may come before Council.

- Consideration of Board of Trustee Candidates for the MML Workers' Compensation Fund.

Three members of the MML Workers' Compensation Fund Board of Trustees are seeking re-election. As a member of the Workers' Compensation Fund, the City is asked to vote on the three incumbents or offer write-in candidates.

MOTION by Zielinski, second by Goodspeed to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac

NAYS: None

A REPORT FROM THE UTILITIES DEPARTMENT AND THE PARKS COMMISSION.

Mr. Bruce Banks and Mr. Rick Mohr reported on the activities of the Utilities Department and responded to any questions the Council had regarding their activities.

Vice-Chair Stephen Spencer reported on the activities of the Parks Commission and responded to any questions the Council had regarding their activities.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -JULY 17, 2018

CITIZEN COMMENT.

None

OFFICIALS AND STAFF.

None

COUNCILMEMBERS.

Zielinski asked Middleton if we were on schedule with the Corrective Action Plan.

Grabowski questioned if anything is to be done with old phone boxes around town, such as the one located at 12th and Maple; Mikula will contact AT&T.

Smith thanked Mr. Banks, Mr. Mohr, and Mr. Spencer for their informative reports; presented cards from Council to employees with birthdays this month.

ADJOURN.

MOTION to adjourn was made by Goodspeed. Meeting adjourned at 7:48 p.m.

Heather Pefley CMC / CMMC, MiCPT
City Clerk

FROM 06/01/2018 TO 06/30/2018

FUND: 101 202 203 204 226 245 272 275 430 496 501 592 594 661 703 705

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 06/01/2018	Total Debits	Total Credits	Ending Balance 06/30/2018
Fund 101	GENERAL FUND				
001.000	CASH - CHECKING	621,132.54	462,074.41	510,266.53	572,940.42
001.001	CASH - RESTRICTED	27,102.00	0.00	0.00	27,102.00
001.002	CASH - ESCROW	96,696.87	12,114.75	0.00	108,811.62
003.000	CASH - CERTIFICATES OF DEPOSI	50,000.00	0.00	0.00	50,000.00
004.000	CASH - PETTY	789.90	18.45	103.95	704.40
017.000	CASH - MI CLASS	570,541.76	987.15	0.00	571,528.91
	GENERAL FUND	<u>1,366,263.07</u>	<u>475,194.76</u>	<u>510,370.48</u>	<u>1,331,087.35</u>
Fund 202	MAJOR STREET FUND				
001.000	CASH - CHECKING	187,877.93	46,296.55	44,324.67	189,849.81
017.000	CASH - MI CLASS	153,858.98	266.24	0.00	154,125.22
	MAJOR STREET FUND	<u>341,736.91</u>	<u>46,562.79</u>	<u>44,324.67</u>	<u>343,975.03</u>
Fund 203	LOCAL STREET FUND				
001.000	CASH - CHECKING	591,263.11	16,074.30	358,526.70	248,810.71
Fund 204	MUNICIPAL STREET FUND				
001.000	CASH - CHECKING	33,298.15	27,918.37	5,427.35	55,789.17
Fund 226	CITY REFUSE FUND				
001.000	CASH - CHECKING	67,660.58	34,848.51	75,040.34	27,468.75
Fund 245	OIL & GAS FUND				
001.000	CASH - CHECKING	84,386.70	3,889.04	0.00	88,275.74
001.020	CASH - MONEY MARKET	473,808.17	0.00	13,482.63	460,325.54
	OIL & GAS FUND	<u>558,194.87</u>	<u>3,889.04</u>	<u>13,482.63</u>	<u>548,601.28</u>
Fund 272	PEG COMMISSION				
001.000	CASH - CHECKING	7,762.64	0.00	833.33	6,929.31
Fund 275	GRANT MANAGEMENT FUND				
001.000	CASH - CHECKING	10,937.41	0.00	335.00	10,602.41
Fund 430	CAPITAL IMPROVEMENT FUND				
001.000	CASH - CHECKING	11,004.82	0.00	0.00	11,004.82
Fund 496	RENAISSANCE PARK				
001.000	CASH - CHECKING	6,717.19	0.00	3,743.92	2,973.27
Fund 501	BOAT LAUNCH FUND				
001.000	CASH - CHECKING	23,526.40	4,905.00	1,007.97	27,423.43
004.000	CASH - PETTY	990.00	0.00	0.00	990.00
	BOAT LAUNCH FUND	<u>24,516.40</u>	<u>4,905.00</u>	<u>1,007.97</u>	<u>28,413.43</u>
Fund 592	WATER & SEWER UTILITY				
001.000	CASH - CHECKING	451,554.06	350,605.11	380,936.76	421,222.41
001.002	CASH - ESCROW	54,500.00	2,700.00	4,800.00	52,400.00
003.000	CASH - CERTIFICATES OF DEPOSI	50,000.00	0.00	0.00	50,000.00
017.000	CASH - MI CLASS	546,254.14	945.11	0.00	547,199.25
017.001	CASH - MI CLASS 2015 W&S RVBD	27,456.95	47.50	0.00	27,504.45
017.002	CLASS 2017 WATER & SEWER REVENUE	1,292,571.26	2,236.43	0.00	1,294,807.69
017.004	WATER AND SEWER RESTRICTED MI CLASS	430,790.43	745.37	0.00	431,535.80
	WATER & SEWER UTILITY	<u>2,853,126.84</u>	<u>357,279.52</u>	<u>385,736.76</u>	<u>2,824,669.60</u>
Fund 594	MARINA FUND				
001.000	CASH - CHECKING	26,592.06	39,418.69	40,957.73	25,053.02

CASH SUMMARY BY ACCOUNT FOR MANISTEE CITY

FROM 06/01/2018 TO 06/30/2018

FUND: 101 202 203 204 226 245 272 275 430 496 501 592 594 661 703 705

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 06/01/2018	Total Debits	Total Credits	Ending Balance 06/30/2018
001.002	CASH - ESCROW	1,400.00	0.00	500.00	900.00
004.000	CASH - PETTY	300.00	0.00	0.00	300.00
	MARINA FUND	28,292.06	39,418.69	41,457.73	26,253.02
Fund 661	MOTOR POOL FUND				
001.000	CASH - CHECKING	136,740.54	26,284.25	65,298.80	97,725.99
017.000	CASH - MI CLASS	357,004.40	617.68	0.00	357,622.08
	MOTOR POOL FUND	493,744.94	26,901.93	65,298.80	455,348.07
Fund 703	CURRENT TAX COLLECTION				
001.000	CASH - CHECKING	1,533.66	0.00	1,533.66	0.00
Fund 705	DELINQUENT TAX COLLECTION				
001.000	CASH - CHECKING	810.01	0.00	0.00	810.01
	TOTAL - ALL FUNDS	6,396,862.66	1,032,992.91	1,507,119.34	5,922,736.23



Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

Memo to: Thad Taylor, City Manager
From: Ed Bradford, CFO *EB*
Re: June 30, 2018 Fourth Quarter Financial Update
Date: July 27, 2018

This memo will serve as an update on where we are financially versus budget as of 6/30/2018 and any developments that may impact year-end financial performance. Please note we are in the process of finalizing and closing-out the books for our fiscal year-end and not all necessary adjustments, accruals and other entries have been entered. The presented financials will not be the same as the final ones in the year-end audit, but will be close.

It will focus on the primary city activities as captured by the following funds:

General	Oil & Gas	Marina
Major Street	Capital Improvement	
Local Street	Boat Launch	
Refuse	Water & Sewer	

Other City funds financial statements are also included, but with no narrative.

General Fund - 101

General fund revenues are currently at 101.9% of budget, with a positive variance of over \$125,000. Local Community Stabilization payments (PPT reimbursement) are significantly higher than budgeted because of a surplus in the funds the State uses to pay this. Revenue sharing and interest income were also higher than budgeted due to favorable sales tax collections and interest rates.

General fund expenditures are at 95.9% of budget. This will rise as some accrued expenses, including accrued payroll, have not been booked yet. However, overall the general fund should finish with a sizeable surplus, which will help bolster our fund reserves.

Major Street Fund - 202

The Major Street fund is at 100.1% of budgeted revenues. Snow removal and US-31 payments from the State are higher than budgeted, offset by lower reimbursements. Expenses are at 95.6% of budget.

Local Street Fund - 203

The Local Street fund is at 138.4% of budgeted revenues. The State appropriated an additional \$56,500 for Streets which was allocated entirely to Local Streets. Expenses are at 91.8% of budget.

Refuse Fund - 226

Revenue is at 105.4% of budgeted revenue with charges for service exceeding the budget. Expenses are at 93.3% of budget but will finish the year at close to 100%. Overall, there should be a very small surplus.

Oil & Gas Fund - 245

Revenues are at 132.9% of budget. Both interest & dividends and investment gains exceeded expectations due to a strong market. Royalties were also more than we had budgeted. Expenses are at 99.99% of budget.

Capital Improvement Fund - 430

Revenues are at 100% for the year. The annual transfer in from the Oil & Gas fund has been made. Expenses are at 99.98% of budget and as expected.

Boat Launch - 501

Boat Launch revenue is at 100.9% of budget. Expenses are at 92.5% of budget. Operating expenses were lower than budgeted because high water levels allowed DPW staff to install the docks themselves this spring.

Water and Sewer - 592

Water & sewer revenues are at 91.9% of budget. State grant revenue was less than budgeted because of SAW grant timing, and sewer sales lagged behind budget and are being analyzed. Interest income and reimbursement (from DTE) are sharply ahead of budget.

Operating expenses are less than budgeted due to departmental restraint and lower maintenance and professional services costs. This will have a positive impact on year-end cash flow.

Marina - 594

The Marina is at 110.6% of budgeted revenues. This variance is due to higher fuel sales stemming from higher gas and diesel commodity prices.

Expenses are at 93.2% of budget with savings in several line items. This will have a positive impact on year-end cash flow and fund balance.

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	TAXES - REAL/PERSONAL PROPERT	2,956,946.00	2,956,946.00	2,974,936.50	(17,990.50)	100.61
101-000-411.000	TAXES - DELINQ REAL PROPERTY	176,693.00	176,693.00	136,029.93	40,663.07	76.99
101-000-412.000	TAXES - DELINQ PERSONAL PROP	5,838.00	5,838.00	2,903.65	2,934.35	49.74
101-000-432.000	TAXES - PAYMENT IN LIEU OF	180,821.00	180,821.00	172,702.38	8,118.62	95.51
101-000-445.000	TAXES - PENALTIES & INTEREST	17,235.00	17,235.00	16,948.32	286.68	98.34
101-000-447.000	TAXES - ADMINISTRATION FEE	86,175.00	86,175.00	85,600.92	574.08	99.33
101-000-476.000	PERMIT - BUSINESS REGISTRATIO	1,500.00	1,500.00	1,275.00	225.00	85.00
101-000-477.000	PERMIT - FRANCHISE FEES	119,000.00	119,000.00	117,496.35	1,503.65	98.74
101-000-490.000	PERMIT - NON-BUSINESS	7,000.00	7,000.00	6,885.00	115.00	98.36
101-000-540.000	STATE GRANT - OTHER	10,000.00	0.00	999.24	(999.24)	100.00
101-000-543.000	STATE GRANT - PUBLIC SAFETY (SSCENT)	0.00	10,000.00	11,831.12	(1,831.12)	118.31
101-000-543.001	STATE GRANT - UNDERAGE DRINKING	0.00	4,000.00	1,694.00	2,306.00	42.35
101-000-543.002	STATE GRANT - CRIMINAL JUSTIC	2,300.00	2,300.00	1,245.53	1,054.47	54.15
101-000-573.000	STATE GRANT - LOCAL COMM STAB	97,050.00	97,050.00	235,597.94	(138,547.94)	242.76
101-000-574.000	STATE GRANT - REVENUE SHARING	488,813.00	488,813.00	520,702.00	(31,889.00)	106.52
101-000-574.001	STATE GRANT - CVTRS	165,337.00	165,337.00	167,024.00	(1,687.00)	101.02
101-000-576.000	ELECTIONS	0.00	8,400.00	0.00	8,400.00	0.00
101-000-577.000	STATE GRANT - LIQUOR LICENSE	8,400.00	8,400.00	7,482.20	917.80	89.07
101-000-626.000	CHARGE FOR SERVICE	60,000.00	60,000.00	61,234.90	(1,234.90)	102.06
101-000-628.000	CHARGE FOR SERVICE - BOAT LAU	2,660.00	2,660.00	2,660.00	0.00	100.00
101-000-630.000	CHARGE FOR SERVICE - LOCAL ST	147,000.00	147,000.00	147,000.00	0.00	100.00
101-000-631.000	CHARGE FOR SERVICE - MAJOR ST	332,500.00	332,500.00	332,499.96	0.04	100.00
101-000-632.000	CHARGE FOR SERVICE - MARINA	11,084.00	11,084.00	11,084.00	0.00	100.00
101-000-634.000	CHARGE FOR SERVICE - REFUSE	118,347.00	118,347.00	118,346.96	0.04	100.00
101-000-635.000	CHARGE FOR SERVICE - W&S	367,519.00	367,519.00	367,518.96	0.04	100.00
101-000-636.000	CHARGE FOR SERVICE - TRANSPOR	290,000.00	290,000.00	260,204.33	29,795.67	89.73
101-000-637.000	UTILITY OWNERSHIP FEE	199,760.00	199,760.00	199,760.04	(0.04)	100.00
101-000-642.000	SALES	3,500.00	3,500.00	5,216.50	(1,716.50)	149.04
101-000-655.000	FINES & FORFEITS	30,000.00	30,000.00	22,534.53	7,465.47	75.12
101-000-665.000	INVESTMENT - INTEREST	8,001.00	8,001.00	18,542.58	(10,541.58)	231.75
101-000-667.000	RENTAL INCOME	5,650.00	5,650.00	7,950.00	(2,300.00)	140.71
101-000-667.030	RIVERFRONT LEASE INCOME	22,112.00	22,112.00	23,497.00	(1,385.00)	106.26
101-000-672.000	OTHER REVENUE	500.00	500.00	167.51	332.49	33.50
101-000-674.000	CONTRIBUTIONS / DONATIONS	2,000.00	2,000.00	2,419.66	(419.66)	120.98
101-000-676.000	REIMBURSEMENT	153,475.00	153,475.00	145,114.05	8,360.95	94.55
101-000-687.000	REFUNDS	16,214.00	16,214.00	16,324.87	(110.87)	100.68
101-000-688.000	REFUNDS - WORK/COMP PREMIUM	0.00	0.00	575.00	(575.00)	100.00
101-000-698.000	INSURANCE SETTLEMENT	0.00	0.00	29,138.24	(29,138.24)	100.00
101-000-699.000	TRANSFERS IN	429,272.00	429,272.00	429,272.50	(0.50)	100.00
Total Dept 000		6,522,702.00	6,535,102.00	6,662,415.67	(127,313.67)	101.95
TOTAL REVENUES		6,522,702.00	6,535,102.00	6,662,415.67	(127,313.67)	101.95
Expenditures						
Dept 101 - LEGISLATIVE						
101-101-702.000	WAGES - FULL TIME	27,052.00	27,052.00	27,052.20	(0.20)	100.00
101-101-709.000	COSTS - SOCIAL SECURITY	1,677.00	1,677.00	1,677.34	(0.34)	100.02
101-101-711.000	COSTS - MEDICARE	392.00	392.00	392.14	(0.14)	100.04
101-101-726.000	COSTS - WORKERS COMPENSATION	87.00	87.00	64.25	22.75	73.85
101-101-752.000	SUPPLIES - OPERATING	2,225.00	2,225.00	989.96	1,235.04	44.49
101-101-913.000	TRAVEL & TRAINING	4,350.00	4,350.00	1,816.52	2,533.48	41.76
101-101-915.000	MEMBERSHIPS & DUES	5,400.00	5,400.00	5,069.00	331.00	93.87

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 101 - LEGISLATIVE		41,183.00	41,183.00	37,061.41	4,121.59	89.99
Dept 172 - MANAGER						
101-172-702.000	WAGES - FULL TIME	152,641.00	152,641.00	145,396.91	7,244.09	95.25
101-172-708.000	COSTS - SUTA	475.00	715.00	617.40	97.60	86.35
101-172-709.000	COSTS - SOCIAL SECURITY	10,044.00	10,044.00	9,657.06	386.94	96.15
101-172-711.000	COSTS - MEDICARE	2,349.00	2,349.00	2,258.49	90.51	96.15
101-172-712.000	COSTS - IN LIEU OF BC/BS	4,066.00	4,066.00	4,064.55	1.45	99.96
101-172-717.000	COSTS - MERS CONTRIBUTION	19,920.00	19,920.00	20,399.80	(479.80)	102.41
101-172-718.000	COSTS - BLUE CROSS INSURANCE	11,014.00	11,014.00	11,070.60	(56.60)	100.51
101-172-718.001	COSTS - HSA CONTRIBUTION	3,000.00	3,000.00	3,000.00	0.00	100.00
101-172-718.002	COSTS - DENTAL INSURANCE	1,398.00	1,398.00	1,400.16	(2.16)	100.15
101-172-718.003	COSTS - VISION / ANCILLIARY	389.00	389.00	368.68	20.32	94.78
101-172-724.000	COSTS - VEHICLE ALLOWANCE	4,800.00	4,800.00	4,800.00	0.00	100.00
101-172-725.000	COSTS - LIFE INSURANCE	504.00	504.00	492.38	11.62	97.69
101-172-726.000	COSTS - WORKERS COMPENSATION	687.00	687.00	651.98	35.02	94.90
101-172-752.000	SUPPLIES - OPERATING	2,000.00	2,000.00	584.93	1,415.07	29.25
101-172-791.000	SUBSCRIPTIONS & PUBLICATIONS	155.00	175.00	169.00	6.00	96.57
101-172-801.000	PROFESSIONAL & CONSULTING SER	500.00	500.00	0.00	500.00	0.00
101-172-913.000	TRAVEL & TRAINING	3,550.00	3,290.00	564.92	2,725.08	17.17
101-172-915.000	MEMBERSHIPS & DUES	1,200.00	1,200.00	1,060.74	139.26	88.40
101-172-933.000	SOFTWARE AGREE / COPIER MAINT	1,300.00	1,300.00	1,236.13	63.87	95.09
101-172-983.000	LEASE PURCHASE	2,000.00	2,000.00	1,983.12	16.88	99.16
Total Dept 172 - MANAGER		221,992.00	221,992.00	209,776.85	12,215.15	94.50
Dept 215 - CLERK						
101-215-702.000	WAGES - FULL TIME	123,716.00	123,716.00	109,128.43	14,587.57	88.21
101-215-708.000	COSTS - SUTA	475.00	475.00	872.44	(397.44)	183.67
101-215-709.000	COSTS - SOCIAL SECURITY	7,763.00	7,980.00	7,742.80	237.20	97.03
101-215-711.000	COSTS - MEDICARE	1,816.00	1,816.00	1,810.85	5.15	99.72
101-215-712.000	COSTS - IN LIEU OF BC/BS	0.00	2,600.00	2,200.00	400.00	84.62
101-215-713.000	WAGES - OVERTIME	1,000.00	1,000.00	0.00	1,000.00	0.00
101-215-717.000	COSTS - MERS CONTRIBUTION	16,275.00	16,275.00	15,977.70	297.30	98.17
101-215-718.000	COSTS - BLUE CROSS INSURANCE	11,014.00	8,197.00	5,666.97	2,530.03	69.13
101-215-718.001	COSTS - HSA CONTRIBUTION	3,000.00	3,000.00	3,000.00	0.00	100.00
101-215-718.002	COSTS - DENTAL INSURANCE	699.00	699.00	350.04	348.96	50.08
101-215-718.003	COSTS - VISION / ANCILLIARY	354.00	354.00	177.00	177.00	50.00
101-215-723.000	COSTS - RETIREE HEALTH CARE	1,500.00	1,500.00	1,397.36	102.64	93.16
101-215-725.000	COSTS - LIFE INSURANCE	407.00	407.00	370.85	36.15	91.12
101-215-726.000	COSTS - WORKERS COMPENSATION	561.00	561.00	548.00	13.00	97.68
101-215-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	13,100.00	13,033.69	66.31	99.49
101-215-752.000	SUPPLIES - OPERATING	3,400.00	3,391.00	2,127.22	1,263.78	62.73
101-215-791.000	SUBSCRIPTIONS & PUBLICATIONS	160.00	169.00	169.00	0.00	100.00
101-215-801.000	PROFESSIONAL & CONSULTING SER	1,000.00	1,000.00	0.00	1,000.00	0.00
101-215-900.000	PRINTING & PUBLISHING	5,000.00	5,000.00	4,723.21	276.79	94.46
101-215-913.000	TRAVEL & TRAINING	4,400.00	4,400.00	4,742.15	(342.15)	107.78
101-215-915.000	MEMBERSHIPS & DUES	670.00	670.00	680.00	(10.00)	101.49
101-215-931.000	REPAIRS/MAINT - EQUIPMENT	500.00	500.00	0.00	500.00	0.00
101-215-933.000	SOFTWARE AGREE / COPIER MAINT	7,210.00	7,210.00	7,543.51	(333.51)	104.63
101-215-983.000	LEASE PURCHASE	3,000.00	3,000.00	2,982.24	17.76	99.41
Total Dept 215 - CLERK		193,920.00	207,020.00	185,243.46	21,776.54	89.48

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 247 - BOARD OF REVIEW						
101-247-704.000	WAGES - PART-TIME	750.00	750.00	1,060.00	(310.00)	141.33
101-247-709.000	COSTS - SOCIAL SECURITY	75.00	75.00	65.72	9.28	87.63
101-247-711.000	COSTS - MEDICARE	20.00	20.00	15.39	4.61	76.95
101-247-726.000	COSTS - WORKERS COMPENSATION	5.00	5.00	4.47	0.53	89.40
101-247-900.000	PRINTING & PUBLISHING	500.00	500.00	282.01	217.99	56.40
101-247-913.000	TRAVEL & TRAINING	750.00	750.00	90.00	660.00	12.00
Total Dept 247 - BOARD OF REVIEW		2,100.00	2,100.00	1,517.59	582.41	72.27
Dept 253 - FINANCE / TREASURER						
101-253-702.000	WAGES - FULL TIME	166,020.00	173,520.00	170,637.04	2,882.96	98.34
101-253-708.000	COSTS - SUTA	713.00	1,000.00	979.77	20.23	97.98
101-253-709.000	COSTS - SOCIAL SECURITY	11,012.00	11,600.00	11,100.49	499.51	95.69
101-253-711.000	COSTS - MEDICARE	2,575.00	2,750.00	2,596.02	153.98	94.40
101-253-712.000	COSTS - IN LIEU OF BC/BS	9,600.00	9,600.00	7,400.00	2,200.00	77.08
101-253-713.000	WAGES - OVERTIME	1,000.00	1,000.00	0.00	1,000.00	0.00
101-253-717.000	COSTS - MERS CONTRIBUTION	21,796.00	23,100.00	23,063.34	36.66	99.84
101-253-718.000	COSTS - BLUE CROSS INSURANCE	13,861.00	19,750.00	19,744.48	5.52	99.97
101-253-718.001	COSTS - HSA CONTRIBUTION	3,000.00	4,500.00	4,500.00	0.00	100.00
101-253-718.002	COSTS - DENTAL INSURANCE	873.00	1,250.00	1,239.84	10.16	99.19
101-253-718.003	COSTS - VISION / ANCILLIARY	354.00	475.00	456.06	18.94	96.01
101-253-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	(716.66)	716.66	100.00
101-253-725.000	COSTS - LIFE INSURANCE	539.00	550.00	540.03	9.97	98.19
101-253-726.000	COSTS - WORKERS COMPENSATION	752.00	752.00	748.47	3.53	99.53
101-253-752.000	SUPPLIES - OPERATING	4,200.00	4,400.00	4,367.36	32.64	99.26
101-253-791.000	SUBSCRIPTIONS & PUBLICATIONS	835.00	835.00	729.00	106.00	87.31
101-253-801.000	PROFESSIONAL & CONSULTING SER	29,116.00	26,000.00	25,974.16	25.84	99.90
101-253-900.000	PRINTING & PUBLISHING	700.00	1,150.00	1,103.76	46.24	95.98
101-253-913.000	TRAVEL & TRAINING	4,600.00	4,900.00	4,869.89	30.11	99.39
101-253-915.000	MEMBERSHIPS & DUES	735.00	735.00	585.00	150.00	79.59
101-253-933.000	SOFTWARE AGREE / COPIER MAINT	9,520.00	7,084.00	6,297.20	786.80	88.89
101-253-983.000	LEASE PURCHASE	1,740.00	1,740.00	719.40	1,020.60	41.34
101-253-985.000	CAPITAL OUTLAY	1,000.00	1,000.00	202.96	797.04	20.30
Total Dept 253 - FINANCE / TREASURER		284,541.00	297,691.00	287,137.61	10,553.39	96.45
Dept 257 - ASSESSOR						
101-257-723.000	COSTS - RETIREE HEALTH CARE	3,000.00	3,000.00	2,784.61	215.39	92.82
101-257-752.000	SUPPLIES - OPERATING	400.00	400.00	278.74	121.26	69.69
101-257-801.000	PROFESSIONAL & CONSULTING SER	78,940.00	78,940.00	76,840.00	2,100.00	97.34
101-257-933.000	SOFTWARE AGREE / COPIER MAINT	3,525.00	4,125.00	3,637.64	487.36	88.19
Total Dept 257 - ASSESSOR		85,865.00	86,465.00	83,540.99	2,924.01	96.62
Dept 262 - ELECTIONS						
101-262-704.000	WAGES - PART-TIME	4,000.00	4,000.00	1,739.50	2,260.50	43.49
101-262-709.000	COSTS - SOCIAL SECURITY	248.00	248.00	4.81	243.19	1.94
101-262-711.000	COSTS - MEDICARE	58.00	58.00	1.11	56.89	1.91
101-262-726.000	COSTS - WORKERS COMPENSATION	18.00	18.00	7.15	10.85	39.72
101-262-752.000	SUPPLIES - OPERATING	2,250.00	2,071.00	1,318.14	752.86	63.65
101-262-801.000	PROFESSIONAL & CONSULTING SER	2,090.00	2,090.00	681.40	1,408.60	32.60
101-262-900.000	PRINTING & PUBLISHING	1,500.00	1,679.00	1,679.31	(0.31)	100.02

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND Expenditures						
Total Dept 262 - ELECTIONS		10,164.00	10,164.00	5,431.42	4,732.58	53.44
Dept 265 - CITY HALL BUILDINGS & GROUNDS						
101-265-702.000	WAGES - FULL TIME	48,879.00	48,879.00	47,400.00	1,479.00	96.97
101-265-708.000	COSTS - SUTA	238.00	400.00	308.70	91.30	77.18
101-265-709.000	COSTS - SOCIAL SECURITY	3,142.00	3,142.00	2,860.22	281.78	91.03
101-265-711.000	COSTS - MEDICARE	735.00	735.00	668.91	66.09	91.01
101-265-713.000	WAGES - OVERTIME	0.00	300.00	105.75	194.25	35.25
101-265-717.000	COSTS - MERS CONTRIBUTION	6,379.00	6,700.00	6,693.42	6.58	99.90
101-265-718.000	COSTS - BLUE CROSS INSURANCE	11,014.00	11,100.00	11,070.60	29.40	99.74
101-265-718.001	COSTS - HSA CONTRIBUTION	3,000.00	3,000.00	3,000.00	0.00	100.00
101-265-718.002	COSTS - DENTAL INSURANCE	699.00	705.00	700.08	4.92	99.30
101-265-718.003	COSTS - VISION / ANCILLIARY	354.00	354.00	323.59	30.41	91.41
101-265-724.000	COSTS - VEHICLE ALLOWANCE	1,800.00	1,800.00	1,800.00	0.00	100.00
101-265-725.000	COSTS - LIFE INSURANCE	85.00	85.00	84.60	0.40	99.53
101-265-726.000	COSTS - WORKERS COMPENSATION	2,014.00	2,014.00	1,859.71	154.29	92.34
101-265-752.000	SUPPLIES - OPERATING	7,000.00	7,588.00	6,678.04	909.96	88.01
101-265-801.000	PROFESSIONAL & CONSULTING SER	2,500.00	2,500.00	250.00	2,250.00	10.00
101-265-850.000	COMMUNICATIONS - PHONE	10,000.00	7,787.00	7,265.69	521.31	93.31
101-265-918.000	UTILITIES - WATER	2,300.00	2,800.00	2,609.33	190.67	93.19
101-265-920.000	UTILITIES - ELECTRIC	22,000.00	22,000.00	20,833.23	1,166.77	94.70
101-265-921.000	UTILITIES - NATURAL GAS	5,700.00	5,700.00	4,005.50	1,694.50	70.27
101-265-930.000	REPAIRS/MAINT - BUILDINGS/LAN	13,500.00	61,000.00	59,733.81	1,266.19	97.92
101-265-931.000	REPAIRS/MAINT - EQUIPMENT	8,500.00	200.00	122.89	77.11	61.45
101-265-933.000	SOFTWARE AGREE / COPIER MAINT	0.00	50.00	48.00	2.00	96.00
101-265-985.000	CAPITAL OUTLAY	3,000.00	3,000.00	0.00	3,000.00	0.00
Total Dept 265 - CITY HALL BUILDINGS & GROUNDS		152,839.00	191,839.00	178,422.07	13,416.93	93.01
Dept 275 - GENERAL						
101-275-752.000	SUPPLIES - OPERATING	664.00	664.00	558.14	105.86	84.06
101-275-801.000	PROFESSIONAL & CONSULTING SER	29,400.00	25,736.00	24,749.17	986.83	96.17
101-275-802.000	ATTORNEY	50,000.00	50,000.00	45,014.71	4,985.29	90.03
101-275-804.000	ATTORNEY - LABOR	10,000.00	14,000.00	11,387.40	2,612.60	81.34
101-275-805.000	ATTORNEY - TAX APPEALS	8,000.00	10,000.00	9,500.00	500.00	95.00
101-275-806.000	ATTORNEY - PROSECUTING ATTY	12,500.00	11,000.00	10,118.45	881.55	91.99
101-275-807.000	ATTORNEY - LITIGATION\PROJECTS	5,500.00	2,500.00	2,000.00	500.00	80.00
101-275-851.000	POSTAGE	27,000.00	25,600.00	25,551.04	48.96	99.81
101-275-852.000	COMMUNICATIONS - DATA\INTERNE	6,036.00	3,500.00	3,352.69	147.31	95.79
101-275-853.000	COMMUNICATIONS - CELL PHONES	12,000.00	11,500.00	11,416.41	83.59	99.27
101-275-920.001	UTILITIES - ELECTRIC STR LIGH	109,000.00	109,000.00	116,914.66	(7,914.66)	107.26
101-275-935.000	INSURANCE	88,000.00	91,000.00	90,904.75	95.25	99.90
101-275-940.000	RENT	1,700.00	1,700.00	1,616.59	83.41	95.09
101-275-946.000	ENGINEERING SERVICES	12,000.00	12,000.00	12,000.00	0.00	100.00
101-275-959.000	BAD DEBT	500.00	500.00	500.00	0.00	100.00
101-275-960.000	BANK CHARGES	5,500.00	7,400.00	7,279.49	120.51	98.37
101-275-964.000	REFUNDS	500.00	0.00	0.00	0.00	0.00
101-275-984.000	COMPUTER HARDWARE & SOFTWARE	14,500.00	16,700.00	16,616.84	83.16	99.50
101-275-995.000	TRANSFERS OUT	80,616.00	80,616.00	80,616.00	0.00	100.00
Total Dept 275 - GENERAL		473,416.00	473,416.00	470,096.34	3,319.66	99.30

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 301 - POLICE						
101-301-702.000	WAGES - FULL TIME	649,404.00	639,404.00	625,825.38	13,578.62	97.88
101-301-704.000	WAGES - PART-TIME	15,070.00	14,070.00	13,534.96	535.04	96.20
101-301-708.000	COSTS - SUTA	3,326.00	5,326.00	4,209.61	1,116.39	79.04
101-301-709.000	COSTS - SOCIAL SECURITY	934.00	934.00	1,011.93	(77.93)	108.34
101-301-711.000	COSTS - MEDICARE	10,693.00	10,693.00	10,256.28	436.72	95.92
101-301-712.000	COSTS - IN LIEU OF BC/BS	16,433.00	16,433.00	16,543.61	(110.61)	100.67
101-301-713.000	WAGES - OVERTIME	24,000.00	47,000.00	36,357.88	10,642.12	77.36
101-301-713.003	WAGES - OT SPOTLIGHT GRANT	5,000.00	5,000.00	890.94	4,109.06	17.82
101-301-717.000	COSTS - MERS CONTRIBUTION	138,193.00	138,193.00	138,987.93	(794.93)	100.58
101-301-718.000	COSTS - BLUE CROSS INSURANCE	103,253.00	103,253.00	103,809.96	(556.96)	100.54
101-301-718.001	COSTS - HSA CONTRIBUTION	24,000.00	24,000.00	24,000.00	0.00	100.00
101-301-718.002	COSTS - DENTAL INSURANCE	6,871.00	6,871.00	6,963.49	(92.49)	101.35
101-301-718.003	COSTS - VISION / ANCILLIARY	3,204.00	3,204.00	2,979.33	224.67	92.99
101-301-721.000	COSTS - UNIFORM/CLEANING ALLO	12,700.00	6,100.00	6,001.90	98.10	98.39
101-301-723.000	COSTS - RETIREE HEALTH CARE	6,000.00	6,000.00	6,000.00	0.00	100.00
101-301-725.000	COSTS - LIFE INSURANCE	2,195.00	2,195.00	2,206.02	(11.02)	100.50
101-301-726.000	COSTS - WORKERS COMPENSATION	19,300.00	19,300.00	18,773.81	526.19	97.27
101-301-727.000	WAGES - HOL/VAC/SICK SELLBACK	20,000.00	19,200.00	18,532.86	667.14	96.53
101-301-752.000	SUPPLIES - OPERATING	14,100.00	12,000.00	14,940.30	(2,940.30)	124.50
101-301-770.000	VEHICLE GAS / DIESEL	13,900.00	17,200.00	16,729.54	470.46	97.26
101-301-791.000	SUBSCRIPTIONS & PUBLICATIONS	100.00	100.00	25.00	75.00	25.00
101-301-801.000	PROFESSIONAL & CONSULTING SER	1,250.00	5,890.00	5,930.00	(40.00)	100.68
101-301-873.000	EDUCATION/TUITION REIMBURSE.	5,000.00	0.00	0.00	0.00	0.00
101-301-900.000	PRINTING & PUBLISHING	1,000.00	400.00	281.95	118.05	70.49
101-301-913.000	TRAVEL & TRAINING	9,600.00	9,600.00	10,415.10	(815.10)	108.49
101-301-915.000	MEMBERSHIPS & DUES	500.00	700.00	642.00	58.00	91.71
101-301-930.000	REPAIRS/MAINT - BUILDINGS/LAN	0.00	250.00	250.00	0.00	100.00
101-301-931.000	REPAIRS/MAINT - EQUIPMENT	4,855.00	1,265.00	615.29	649.71	48.64
101-301-932.000	REPAIRS/MAINT - VEHICLES	9,000.00	11,000.00	11,071.61	(71.61)	100.65
101-301-933.000	SOFTWARE AGREE / COPIER MAINT	4,115.00	7,715.00	4,717.83	2,997.17	61.15
101-301-957.000	MOTOR POOL	31,465.00	31,465.00	31,464.96	0.04	100.00
101-301-983.000	LEASE PURCHASE	1,420.00	1,420.00	1,415.76	4.24	99.70
101-301-985.000	CAPITAL OUTLAY	1,500.00	6,600.00	2,116.30	4,483.70	32.07
Total Dept 301 - POLICE		1,158,381.00	1,172,781.00	1,137,501.53	35,279.47	96.99
Dept 336 - FIRE						
101-336-702.000	WAGES - FULL TIME	453,347.00	453,347.00	412,176.81	41,170.19	90.92
101-336-704.000	WAGES - PART-TIME	7,000.00	2,000.00	802.50	1,197.50	40.13
101-336-708.000	COSTS - SUTA	2,324.00	3,324.00	2,702.74	621.26	81.31
101-336-709.000	COSTS - SOCIAL SECURITY	434.00	434.00	72.08	361.92	16.61
101-336-711.000	COSTS - MEDICARE	6,835.00	6,835.00	6,013.26	821.74	87.98
101-336-712.000	COSTS - IN LIEU OF BC/BS	2,033.00	2,033.00	1,745.90	287.10	85.88
101-336-713.000	WAGES - OVERTIME	30,000.00	36,000.00	38,216.56	(2,216.56)	106.16
101-336-713.005	WAGES - OT FF PA 604	0.00	5,000.00	4,329.56	670.44	86.59
101-336-717.000	COSTS - MERS CONTRIBUTION	127,631.00	127,631.00	126,745.67	885.33	99.31
101-336-718.000	COSTS - BLUE CROSS INSURANCE	110,887.00	110,887.00	103,750.95	7,136.05	93.56
101-336-718.001	COSTS - HSA CONTRIBUTION	24,000.00	24,000.00	23,500.00	500.00	97.92
101-336-718.002	COSTS - DENTAL INSURANCE	7,336.00	7,336.00	6,747.07	588.93	91.97
101-336-718.003	COSTS - VISION / ANCILLIARY	2,850.00	2,850.00	2,491.68	358.32	87.43
101-336-721.000	COSTS - UNIFORM/CLEANING ALLO	6,000.00	6,000.00	5,095.20	904.80	84.92
101-336-722.000	COSTS - FOOD ALLOWANCE	6,560.00	6,560.00	5,927.91	632.09	90.36
101-336-723.000	COSTS - RETIREE HEALTH CARE	12,000.00	12,000.00	12,000.00	0.00	100.00
101-336-725.000	COSTS - LIFE INSURANCE	1,519.00	1,519.00	1,423.38	95.62	93.71

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 (NORMAL (ABNORMAL))	BALANCE (NORMAL (ABNORMAL))	
Fund 101 - GENERAL FUND						
Expenditures						
101-336-726.000	COSTS - WORKERS COMPENSATION	20,248.00	20,248.00	19,451.71	796.29	96.07
101-336-727.000	WAGES - HOL/VAC/SICK SELLBACK	26,000.00	22,500.00	17,815.51	4,684.49	79.18
101-336-752.000	SUPPLIES - OPERATING	10,000.00	8,065.00	7,266.19	798.81	90.10
101-336-770.000	VEHICLE GAS / DIESEL	6,500.00	6,500.00	5,908.08	591.92	90.89
101-336-777.000	SUPPLIES - MEDICAL	16,600.00	16,600.00	16,192.78	407.22	97.55
101-336-780.000	FIRE PREVENTION	2,200.00	1,700.00	1,667.64	32.36	98.10
101-336-791.000	SUBSCRIPTIONS & PUBLICATIONS	350.00	350.00	0.00	350.00	0.00
101-336-801.000	PROFESSIONAL & CONSULTING SER	23,325.00	23,325.00	21,497.79	1,827.21	92.17
101-336-873.000	EDUCATION/TUITION REIMBURSE.	7,500.00	4,500.00	4,309.00	191.00	95.76
101-336-900.000	PRINTING & PUBLISHING	400.00	900.00	857.16	42.84	95.24
101-336-913.000	TRAVEL & TRAINING	7,300.00	4,287.00	3,526.99	760.01	82.27
101-336-915.000	MEMBERSHIPS & DUES	400.00	800.00	710.00	90.00	88.75
101-336-918.000	UTILITIES - WATER	1,550.00	1,550.00	1,370.64	179.36	88.43
101-336-920.000	UTILITIES - ELECTRIC	5,200.00	5,200.00	4,910.59	289.41	94.43
101-336-921.000	UTILITIES - NATURAL GAS	3,800.00	3,800.00	3,505.54	294.46	92.25
101-336-930.000	REPAIRS/MAINT - BUILDINGS/LAN	2,800.00	4,300.00	4,030.98	269.02	93.74
101-336-931.000	REPAIRS/MAINT - EQUIPMENT	5,700.00	3,700.00	3,624.93	75.07	97.97
101-336-932.000	REPAIRS/MAINT - VEHICLES	6,450.00	8,950.00	8,770.84	179.16	98.00
101-336-933.000	SOFTWARE AGREE / COPIER MAINT	2,550.00	3,585.00	3,136.10	448.90	87.48
101-336-942.000	HYDRANT RENTAL	21,600.00	21,600.00	21,600.00	0.00	100.00
101-336-956.000	MUTUAL AID	200.00	200.00	0.00	200.00	0.00
101-336-957.000	MOTOR POOL	62,930.00	62,930.00	62,930.04	(0.04)	100.00
101-336-983.000	LEASE PURCHASE	480.00	480.00	471.84	8.16	98.30
101-336-985.000	CAPITAL OUTLAY	10,100.00	14,100.00	14,227.92	(127.92)	100.91
Total Dept 336 - FIRE		1,044,939.00	1,047,926.00	981,523.54	66,402.46	93.66
Dept 441 - PUBLIC WORKS						
101-441-702.000	WAGES - FULL TIME	634,687.00	621,387.00	590,673.39	30,713.61	95.06
101-441-704.000	WAGES - PART-TIME	11,700.00	25,000.00	23,767.70	1,232.30	95.07
101-441-708.000	COSTS - SUTA	3,635.00	5,000.00	5,259.63	(259.63)	105.19
101-441-709.000	COSTS - SOCIAL SECURITY	44,064.00	44,064.00	40,845.90	3,218.10	92.70
101-441-711.000	COSTS - MEDICARE	10,305.00	10,305.00	9,552.83	752.17	92.70
101-441-712.000	COSTS - IN LIEU OF BC/BS	4,800.00	4,800.00	4,840.68	(40.68)	100.85
101-441-713.000	WAGES - OVERTIME	27,000.00	34,000.00	30,538.94	3,461.06	89.82
101-441-713.001	WAGES - 2E STANDBY PAY	15,936.00	16,796.00	16,154.60	641.40	96.18
101-441-716.000	COSTS - ICMA CONTRIBUTION	2,587.00	2,587.00	2,876.71	(289.71)	111.20
101-441-717.000	COSTS - MERS CONTRIBUTION	39,766.00	39,766.00	40,686.16	(920.16)	102.31
101-441-718.000	COSTS - BLUE CROSS INSURANCE	158,696.00	158,696.00	143,204.45	15,491.55	90.24
101-441-718.001	COSTS - HSA CONTRIBUTION	36,000.00	36,000.00	32,625.00	3,375.00	90.63
101-441-718.002	COSTS - DENTAL INSURANCE	9,665.00	9,665.00	9,038.09	626.91	93.51
101-441-718.003	COSTS - VISION / ANCILLIARY	4,602.00	4,602.00	3,925.88	676.12	85.31
101-441-721.000	COSTS - UNIFORM/CLEANING ALLO	6,803.00	7,503.00	8,938.30	(1,435.30)	119.13
101-441-723.000	COSTS - RETIREE HEALTH CARE	7,500.00	7,500.00	6,050.24	1,449.76	80.67
101-441-725.000	COSTS - LIFE INSURANCE	1,829.00	1,829.00	1,715.79	113.21	93.81
101-441-726.000	COSTS - WORKERS COMPENSATION	46,385.00	46,385.00	41,781.30	4,603.70	90.08
101-441-727.000	WAGES - HOL/VAC/SICK SELLBACK	13,000.00	19,000.00	18,683.28	316.72	98.33
101-441-752.000	SUPPLIES - OPERATING	15,300.00	17,500.00	17,299.99	200.01	98.86
101-441-770.000	VEHICLE GAS / DIESEL	53,800.00	53,800.00	51,124.44	2,675.56	95.03
101-441-791.000	SUBSCRIPTIONS & PUBLICATIONS	200.00	200.00	169.00	31.00	84.50
101-441-801.000	PROFESSIONAL & CONSULTING SER	3,000.00	3,000.00	9,624.09	(6,624.09)	320.80
101-441-850.000	COMMUNICATIONS - PHONE	0.00	160.00	159.96	0.04	99.98
101-441-888.000	TREE COMMISSION	500.00	500.00	655.21	(155.21)	131.04
101-441-900.000	PRINTING & PUBLISHING	400.00	1,600.00	1,561.74	38.26	97.61
101-441-913.000	TRAVEL & TRAINING	3,500.00	1,500.00	763.56	736.44	50.90

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-441-915.000	MEMBERSHIPS & DUES	300.00	600.00	512.00	88.00	85.33
101-441-918.000	UTILITIES - WATER	2,750.00	2,750.00	1,816.28	933.72	66.05
101-441-920.000	UTILITIES - ELECTRIC	14,500.00	14,500.00	14,968.67	(468.67)	103.23
101-441-921.000	UTILITIES - NATURAL GAS	20,900.00	20,900.00	17,372.83	3,527.17	83.12
101-441-930.000	REPAIRS/MAINT - BUILDINGS/LAN	17,700.00	15,090.00	16,264.89	(1,174.89)	107.79
101-441-931.000	REPAIRS/MAINT - EQUIPMENT	5,000.00	25,500.00	25,333.28	166.72	99.35
101-441-932.000	REPAIRS/MAINT - VEHICLES	69,500.00	30,005.00	28,918.40	1,086.60	96.38
101-441-933.000	SOFTWARE AGREE / COPIER MAINT	1,750.00	2,500.00	2,306.54	193.46	92.26
101-441-954.000	CHRISTMAS DECORATIONS	8,000.00	3,000.00	2,781.27	218.73	92.71
101-441-957.000	MOTOR POOL	73,080.00	73,080.00	73,080.00	0.00	100.00
101-441-983.000	LEASE PURCHASE	1,560.00	1,560.00	0.00	1,560.00	0.00
101-441-985.000	CAPITAL OUTLAY	5,500.00	13,570.00	13,573.27	(3.27)	100.02
Total Dept 441 - PUBLIC WORKS		1,376,200.00	1,376,200.00	1,309,444.29	66,755.71	95.15
Dept 701 - PLANNING & ZONING						
101-701-702.000	WAGES - FULL TIME	59,583.00	59,583.00	58,386.50	1,196.50	97.99
101-701-708.000	COSTS - SUTA	238.00	309.00	308.71	0.29	99.91
101-701-709.000	COSTS - SOCIAL SECURITY	4,231.00	4,231.00	3,577.81	653.19	84.56
101-701-711.000	COSTS - MEDICARE	989.00	989.00	836.77	152.23	84.61
101-701-713.000	WAGES - OVERTIME	250.00	0.00	0.00	0.00	0.00
101-701-717.000	COSTS - MERS CONTRIBUTION	7,808.00	8,158.00	8,149.05	8.95	99.89
101-701-718.000	COSTS - BLUE CROSS INSURANCE	11,014.00	11,114.00	11,070.60	43.40	99.61
101-701-718.001	COSTS - HSA CONTRIBUTION	3,000.00	3,000.00	3,000.00	0.00	100.00
101-701-718.002	COSTS - DENTAL INSURANCE	699.00	709.00	700.08	8.92	98.74
101-701-718.003	COSTS - VISION / ANCILLIARY	354.00	354.00	323.59	30.41	91.41
101-701-724.000	COSTS - VEHICLE ALLOWANCE	1,800.00	1,800.00	1,800.00	0.00	100.00
101-701-725.000	COSTS - LIFE INSURANCE	85.00	282.00	259.44	22.56	92.00
101-701-726.000	COSTS - WORKERS COMPENSATION	586.00	586.00	545.61	40.39	93.11
101-701-752.000	SUPPLIES - OPERATING	2,950.00	2,727.00	2,604.79	122.21	95.52
101-701-791.000	SUBSCRIPTIONS & PUBLICATIONS	200.00	200.00	200.00	0.00	100.00
101-701-884.000	HISTORIC DISTRICT COMMISSION	750.00	4,582.00	4,224.00	358.00	92.19
101-701-887.000	PLANNING COMMISSION	4,800.00	2,487.00	2,211.95	275.05	88.94
101-701-889.000	ZONING BOARD OF APPEALS	1,000.00	800.00	783.25	16.75	97.91
101-701-900.000	PRINTING & PUBLISHING	200.00	272.00	271.62	0.38	99.86
101-701-913.000	TRAVEL & TRAINING	2,200.00	958.00	872.42	85.58	91.07
101-701-915.000	MEMBERSHIPS & DUES	60.00	60.00	56.00	4.00	93.33
101-701-931.000	REPAIRS/MAINT - EQUIPMENT	250.00	0.00	0.00	0.00	0.00
101-701-933.000	SOFTWARE AGREE / COPIER MAINT	2,850.00	2,696.00	2,061.25	634.75	76.46
Total Dept 701 - PLANNING & ZONING		105,897.00	105,897.00	102,243.44	3,653.56	96.55
Dept 751 - PARKS & RECREATION						
101-751-702.000	WAGES - FULL TIME	89,555.00	89,555.00	86,037.22	3,517.78	96.07
101-751-704.000	WAGES - PART-TIME	54,600.00	44,490.00	37,439.77	7,050.23	84.15
101-751-708.000	COSTS - SUTA	1,917.00	1,917.00	1,371.30	545.70	71.53
101-751-709.000	COSTS - SOCIAL SECURITY	9,558.00	9,558.00	8,433.08	1,124.92	88.23
101-751-711.000	COSTS - MEDICARE	2,221.00	2,221.00	1,972.30	248.70	88.80
101-751-713.000	WAGES - OVERTIME	8,500.00	12,000.00	10,701.95	1,298.05	89.18
101-751-713.001	WAGES - 2E STANDBY PAY	0.00	500.00	89.32	410.68	17.86
101-751-717.000	COSTS - MERS CONTRIBUTION	5,342.00	5,342.00	6,468.32	(1,126.32)	121.08
101-751-718.000	COSTS - BLUE CROSS INSURANCE	24,875.00	24,875.00	25,007.88	(132.88)	100.53
101-751-718.001	COSTS - HSA CONTRIBUTION	6,000.00	6,000.00	6,000.00	0.00	100.00
101-751-718.002	COSTS - DENTAL INSURANCE	1,572.00	1,572.00	1,575.24	(3.24)	100.21

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-751-718.003	COSTS - VISION / ANCILLIARY	708.00	708.00	654.87	53.13	92.50
101-751-721.000	COSTS - UNIFORM/CLEANING ALLO	1,161.00	1,161.00	544.89	616.11	46.93
101-751-723.000	COSTS - RETIREE HEALTH CARE	3,000.00	3,000.00	2,784.61	215.39	92.82
101-751-725.000	COSTS - LIFE INSURANCE	226.00	226.00	225.60	0.40	99.82
101-751-726.000	COSTS - WORKERS COMPENSATION	4,595.00	4,595.00	4,108.35	486.65	89.41
101-751-727.000	WAGES - HOL/VAC/SICK SELBACK	1,000.00	1,000.00	0.00	1,000.00	0.00
101-751-752.000	SUPPLIES - OPERATING	18,000.00	18,000.00	19,066.10	(1,066.10)	105.92
101-751-770.000	VEHICLE GAS / DIESEL	8,400.00	9,000.00	8,512.04	487.96	94.58
101-751-801.000	PROFESSIONAL & CONSULTING SER	500.00	500.00	0.00	500.00	0.00
101-751-850.000	COMMUNICATIONS - PHONE	720.00	1,010.00	1,008.16	1.84	99.82
101-751-883.000	HARBOR COMMISSION	200.00	200.00	0.00	200.00	0.00
101-751-886.000	PARKS COMMISSION	800.00	800.00	768.83	31.17	96.10
101-751-900.000	PRINTING & PUBLISHING	500.00	1,100.00	316.05	783.95	28.73
101-751-913.000	TRAVEL & TRAINING	500.00	2,310.00	2,313.50	(3.50)	100.15
101-751-915.000	MEMBERSHIPS & DUES	160.00	160.00	0.00	160.00	0.00
101-751-918.000	UTILITIES - WATER	21,000.00	21,000.00	11,486.01	9,513.99	54.70
101-751-920.000	UTILITIES - ELECTRIC	21,000.00	21,000.00	22,760.47	(1,760.47)	108.38
101-751-921.000	UTILITIES - NATURAL GAS	1,000.00	1,000.00	891.95	108.05	89.20
101-751-930.000	REPAIRS/MAINT - BUILDINGS/LAN	27,300.00	53,000.00	53,273.45	(273.45)	100.52
101-751-931.000	REPAIRS/MAINT - EQUIPMENT	39,000.00	12,000.00	10,648.86	1,351.14	88.74
101-751-932.000	REPAIRS/MAINT - VEHICLES	0.00	4,110.00	4,109.22	0.78	99.98
101-751-957.000	MOTOR POOL	36,540.00	36,540.00	36,540.00	0.00	100.00
Total Dept 751 - PARKS & RECREATION		390,450.00	390,450.00	365,109.34	25,340.66	93.51
Dept 801 - APPROPRIATIONS						
101-801-890.000	ALTERNATIVES FOR AREA YOUTH	13,000.00	13,000.00	13,000.00	0.00	100.00
101-801-892.000	ALLIANCE FOR ECONOMIC SUCCESS	23,259.00	23,259.00	23,259.00	0.00	100.00
101-801-893.500	MAPS PAINE POOL	40,000.00	40,000.00	40,000.00	0.00	100.00
101-801-894.000	MANISTEE RECREATION ASSOC.	27,000.00	27,000.00	27,000.00	0.00	100.00
101-801-894.500	MANISTEE SAINTS	3,000.00	3,000.00	3,000.00	0.00	100.00
101-801-895.000	MAN. CO. HISTORICAL MUSEUM	9,000.00	9,000.00	9,000.00	0.00	100.00
101-801-897.000	RAMSDELL REGIONAL CENTER FOR	60,000.00	60,000.00	60,000.00	0.00	100.00
101-801-899.000	VETERAN'S MEMORIAL DAY	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 801 - APPROPRIATIONS		176,259.00	176,259.00	175,259.00	1,000.00	99.43
Dept 905 - DEBT SERVICE						
101-905-991.006	2010 DDA REFUNDING - PRINCIPA	125,000.00	125,000.00	125,000.00	0.00	100.00
101-905-991.007	2010 CAP IMP PRINCIPAL	245,000.00	245,000.00	245,000.00	0.00	100.00
101-905-991.008	2013 CI REFUNDING - PRINCIPAL	185,000.00	185,000.00	185,000.00	0.00	100.00
101-905-992.106	2010 DDA REFUNDING - INTEREST	12,475.00	12,475.00	12,475.00	0.00	100.00
101-905-992.107	2010 CAP IMP INTEREST	184,273.00	184,273.00	184,272.50	0.50	100.00
101-905-992.108	2013 CI REFUNDING - INTEREST	33,550.00	33,550.00	33,550.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		785,298.00	785,298.00	785,297.50	0.50	100.00
TOTAL EXPENDITURES		6,503,444.00	6,586,681.00	6,314,606.38	272,074.62	95.87
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		6,522,702.00	6,535,102.00	6,662,415.67	(127,313.67)	101.95

REVENUE AND EXPENDITURE REPORT FOR MANISTEE CITY

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
TOTAL EXPENDITURES		6,503,444.00	6,586,681.00	6,314,606.38	272,074.62	95.87
NET OF REVENUES & EXPENDITURES		19,258.00	(51,579.00)	347,809.29	(399,388.29)	674.32

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-546.001	STATE GRANT - ACT 51 REVENUE	538,577.00	538,577.00	526,656.13	11,920.87	97.79
202-000-548.000	SNOW REMOVAL	0.00	0.00	24,195.04	(24,195.04)	100.00
202-000-626.000	CHARGE FOR SERVICE	289,500.00	176,000.00	196,640.98	(20,640.98)	111.73
202-000-665.000	INVESTMENT - INTEREST	500.00	500.00	2,475.09	(1,975.09)	495.02
202-000-676.000	REIMBURSEMENT	0.00	113,500.00	79,724.55	33,775.45	70.24
202-000-699.000	TRANSFERS IN	10,000.00	10,000.00	10,000.00	0.00	100.00
Total Dept 000		838,577.00	838,577.00	839,691.79	(1,114.79)	100.13
TOTAL REVENUES		838,577.00	838,577.00	839,691.79	(1,114.79)	100.13
Expenditures						
Dept 000						
202-000-752.000	SUPPLIES - OPERATING	500.00	500.00	0.00	500.00	0.00
202-000-863.000	TRAFFIC SERVICES	9,500.00	9,500.00	8,884.97	615.03	93.53
202-000-864.000	PRESERVATION STREETS	118,500.00	106,000.00	124,556.99	(18,556.99)	117.51
202-000-864.001	PRESERVATION STREETS -PROJECT	57,500.00	257,500.00	209,585.24	47,914.76	81.39
202-000-865.000	ROUTINE MAINTENANCE BRIDGES	124,500.00	10,500.00	10,303.21	196.79	98.13
202-000-865.001	OPERATIONS - BRIDGE	0.00	106,500.00	106,500.00	0.00	100.00
202-000-866.000	WINTER MAINTENANCE STREETS	173,500.00	173,500.00	172,155.85	1,344.15	99.23
202-000-870.000	SIDEWALKS	0.00	12,500.00	7,707.15	4,792.85	61.66
202-000-918.000	UTILITIES - WATER	1,100.00	2,000.00	2,549.98	(549.98)	127.50
202-000-920.000	UTILITIES - ELECTRIC	0.00	4,500.00	4,697.01	(197.01)	104.38
202-000-921.000	UTILITIES - NATURAL GAS	1,000.00	1,000.00	986.30	13.70	98.63
202-000-995.000	TRANSFERS OUT	131,414.00	131,414.00	131,414.00	0.00	100.00
Total Dept 000		617,514.00	815,414.00	779,340.70	36,073.30	95.58
TOTAL EXPENDITURES		617,514.00	815,414.00	779,340.70	36,073.30	95.58
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		838,577.00	838,577.00	839,691.79	(1,114.79)	100.13
TOTAL EXPENDITURES		617,514.00	815,414.00	779,340.70	36,073.30	95.58
NET OF REVENUES & EXPENDITURES		221,063.00	23,163.00	60,351.09	(37,188.09)	260.55

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-546.001	STATE GRANT - ACT 51 REVENUE	187,278.00	187,278.00	182,902.58	4,375.42	97.66
203-000-548.000	SNOW REMOVAL	0.00	0.00	880.70	(880.70)	100.00
203-000-556.000	OTHER STATE GRANT (PA 82 OF 2018)	0.00	0.00	56,514.92	(56,514.92)	100.00
203-000-665.000	INVESTMENT - INTEREST	200.00	200.00	0.00	200.00	0.00
203-000-676.000	REIMBURSEMENT	0.00	0.00	7,036.00	(7,036.00)	100.00
203-000-699.000	TRANSFERS IN	329,414.00	329,414.00	468,201.73	(138,787.73)	142.13
Total Dept 000		516,892.00	516,892.00	715,535.93	(198,643.93)	138.43
TOTAL REVENUES		516,892.00	516,892.00	715,535.93	(198,643.93)	138.43
Expenditures						
Dept 000						
203-000-752.000	SUPPLIES - OPERATING	500.00	500.00	67.50	432.50	13.50
203-000-863.000	TRAFFIC SERVICES	4,000.00	4,000.00	1,648.08	2,351.92	41.20
203-000-864.000	PRESERVATION STREETS	431,700.00	93,000.00	105,957.53	(12,957.53)	113.93
203-000-864.001	PRESERVATION STREETS -PROJECTS	0.00	464,200.00	411,267.07	52,932.93	88.60
203-000-866.000	WINTER MAINTENANCE STREETS	109,500.00	109,500.00	94,880.03	14,619.97	86.65
203-000-870.000	SIDEWALKS	0.00	12,500.00	6,750.91	5,749.09	54.01
203-000-995.000	TRANSFERS OUT	81,414.00	81,414.00	81,414.00	0.00	100.00
Total Dept 000		627,114.00	765,114.00	701,985.12	63,128.88	91.75
TOTAL EXPENDITURES		627,114.00	765,114.00	701,985.12	63,128.88	91.75
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		516,892.00	516,892.00	715,535.93	(198,643.93)	138.43
TOTAL EXPENDITURES		627,114.00	765,114.00	701,985.12	63,128.88	91.75
NET OF REVENUES & EXPENDITURES		(110,222.00)	(248,222.00)	13,550.81	(261,772.81)	5.46

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 204 - MUNICIPAL STREET FUND						
Revenues						
Dept 000						
204-000-450.000	SPECIAL ASSESSMENT REVENUE	1,535.00	1,535.00	1,148.91	386.09	74.85
204-000-546.002	STATE GRANT - ROW FEE	25,000.00	25,000.00	27,518.19	(2,518.19)	110.07
204-000-582.000	LOCAL GRANTS	0.00	0.00	1,200.00	(1,200.00)	100.00
204-000-665.000	INVESTMENT - INTEREST	70.00	70.00	51.63	18.37	73.76
Total Dept 000		26,605.00	26,605.00	29,918.73	(3,313.73)	112.46
TOTAL REVENUES		26,605.00	26,605.00	29,918.73	(3,313.73)	112.46
Expenditures						
Dept 000						
204-000-801.000	PROFESSIONAL & CONSULTING SER	1,500.00	1,500.00	0.00	1,500.00	0.00
204-000-950.000	TREES	8,000.00	12,000.00	11,781.35	218.65	98.18
204-000-995.000	TRANSFERS OUT	20,000.00	20,000.00	20,000.00	0.00	100.00
Total Dept 000		29,500.00	33,500.00	31,781.35	1,718.65	94.87
TOTAL EXPENDITURES		29,500.00	33,500.00	31,781.35	1,718.65	94.87
Fund 204 - MUNICIPAL STREET FUND:						
TOTAL REVENUES		26,605.00	26,605.00	29,918.73	(3,313.73)	112.46
TOTAL EXPENDITURES		29,500.00	33,500.00	31,781.35	1,718.65	94.87
NET OF REVENUES & EXPENDITURES		(2,895.00)	(6,895.00)	(1,862.62)	(5,032.38)	27.01

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 226 - CITY REFUSE FUND						
Revenues						
Dept 000						
226-000-402.000	TAXES - REAL/PERSONAL PROPERT	194,335.00	194,335.00	192,131.29	2,203.71	98.87
226-000-411.000	TAXES - DELINQ REAL PROPERTY	11,624.00	11,624.00	8,806.60	2,817.40	75.76
226-000-412.000	TAXES - DELINQ PERSONAL PROP	378.00	378.00	149.66	228.34	39.59
226-000-540.000	STATE GRANT - OTHER	0.00	0.00	1,986.00	(1,986.00)	100.00
226-000-613.000	PENALTIES	0.00	0.00	3,943.46	(3,943.46)	100.00
226-000-626.000	CHARGE FOR SERVICE	291,429.00	291,429.00	317,666.13	(26,237.13)	109.00
226-000-643.000	SALES - YARD BAGS	10,000.00	10,000.00	11,044.00	(1,044.00)	110.44
226-000-644.000	SALES - TRASH BAGS	1,000.00	1,000.00	719.50	280.50	71.95
226-000-665.000	INVESTMENT - INTEREST	150.00	150.00	0.00	150.00	0.00
226-000-672.000	OTHER REVENUE	0.00	0.00	(105.03)	105.03	100.00
Total Dept 000		508,916.00	508,916.00	536,341.61	(27,425.61)	105.39
TOTAL REVENUES		508,916.00	508,916.00	536,341.61	(27,425.61)	105.39
Expenditures						
Dept 000						
226-000-752.000	SUPPLIES - OPERATING	2,500.00	4,200.00	4,713.62	(513.62)	112.23
226-000-755.000	SUPPLIES - YARD BAGS	15,000.00	14,100.00	14,078.80	21.20	99.85
226-000-803.000	ADMINISTRATION	35,624.00	35,624.00	35,624.00	0.00	100.00
226-000-826.000	RESIDENTIAL CONTRACT FEES	368,302.00	379,575.00	343,164.60	36,410.40	90.41
226-000-827.000	MUNICIPAL CONTRACT FEES	19,000.00	16,500.00	16,439.34	60.66	99.63
226-000-830.001	YARD WASTE CITY	82,723.00	84,750.00	84,712.96	37.04	99.96
226-000-920.000	UTILITIES - ELECTRIC	0.00	400.00	390.90	9.10	97.73
Total Dept 000		523,149.00	535,149.00	499,124.22	36,024.78	93.27
TOTAL EXPENDITURES		523,149.00	535,149.00	499,124.22	36,024.78	93.27
Fund 226 - CITY REFUSE FUND:						
TOTAL REVENUES		508,916.00	508,916.00	536,341.61	(27,425.61)	105.39
TOTAL EXPENDITURES		523,149.00	535,149.00	499,124.22	36,024.78	93.27
NET OF REVENUES & EXPENDITURES		(14,233.00)	(26,233.00)	37,217.39	(63,450.39)	141.87

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 245 - OIL & GAS FUND						
Revenues						
Dept 000						
245-000-665.000	INVESTMENT - INTEREST	200,000.00	200,000.00	230,088.19	(30,088.19)	115.04
245-000-668.000	INVESTMENT - OIL ROYALTIES	30,000.00	30,000.00	41,724.44	(11,724.44)	139.08
245-000-669.000	INVESTMENT - GAINS & LOSSES	400,000.00	400,000.00	565,200.66	(165,200.66)	141.30
Total Dept 000		630,000.00	630,000.00	837,013.29	(207,013.29)	132.86
TOTAL REVENUES		630,000.00	630,000.00	837,013.29	(207,013.29)	132.86
Expenditures						
Dept 000						
245-000-752.000	SUPPLIES - OPERATING	2,500.00	2,500.00	0.00	2,500.00	0.00
245-000-801.000	PROFESSIONAL & CONSULTING SER	52,000.00	52,000.00	54,451.71	(2,451.71)	104.71
245-000-995.000	TRANSFERS OUT	390,928.00	390,928.00	390,928.00	0.00	100.00
Total Dept 000		445,428.00	445,428.00	445,379.71	48.29	99.99
TOTAL EXPENDITURES		445,428.00	445,428.00	445,379.71	48.29	99.99
Fund 245 - OIL & GAS FUND:						
TOTAL REVENUES		630,000.00	630,000.00	837,013.29	(207,013.29)	132.86
TOTAL EXPENDITURES		445,428.00	445,428.00	445,379.71	48.29	99.99
NET OF REVENUES & EXPENDITURES		184,572.00	184,572.00	391,633.58	(207,061.58)	212.18

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 272 - PEG COMMISSION						
Revenues						
Dept 000						
272-000-581.000	CONTRIBUTION FROM LOCAL UNITS	8,800.00	8,800.00	7,850.00	950.00	89.20
272-000-679.000	CABLE GRANT	6,600.00	6,600.00	3,936.98	2,663.02	59.65
Total Dept 000		15,400.00	15,400.00	11,786.98	3,613.02	76.54
TOTAL REVENUES		15,400.00	15,400.00	11,786.98	3,613.02	76.54
Expenditures						
Dept 000						
272-000-752.000	SUPPLIES - OPERATING	1,175.00	1,175.00	84.64	1,090.36	7.20
272-000-801.000	PROFESSIONAL & CONSULTING SER	10,000.00	10,000.00	9,999.96	0.04	100.00
272-000-880.000	MARKETING & PROMOTION	2,000.00	2,000.00	0.00	2,000.00	0.00
272-000-915.000	MEMBERSHIPS & DUES	979.00	979.00	949.00	30.00	96.94
272-000-985.000	CAPITAL OUTLAY	1,246.00	1,246.00	0.00	1,246.00	0.00
Total Dept 000		15,400.00	15,400.00	11,033.60	4,366.40	71.65
TOTAL EXPENDITURES		15,400.00	15,400.00	11,033.60	4,366.40	71.65
Fund 272 - PEG COMMISSION:						
TOTAL REVENUES		15,400.00	15,400.00	11,786.98	3,613.02	76.54
TOTAL EXPENDITURES		15,400.00	15,400.00	11,033.60	4,366.40	71.65
NET OF REVENUES & EXPENDITURES		0.00	0.00	753.38	(753.38)	100.00

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 275 - GRANT MANAGEMENT FUND						
Revenues						
Dept 000						
275-000-502.000	FEDERAL GRANT - GENERAL GOVT	970,000.00	970,000.00	0.00	970,000.00	0.00
275-000-522.000	FEDERAL GRANT - CDBG	0.00	0.00	13,737.50	(13,737.50)	100.00
275-000-581.000	CONTRIBUTION FROM LOCAL UNITS	50,000.00	50,000.00	0.00	50,000.00	0.00
275-000-585.075	2017 CYCLE 2 - POLICE POLARIS	0.00	0.00	24,609.12	(24,609.12)	100.00
275-000-585.076	2017 CYCLE 2 - FIRE NOZZLES	0.00	0.00	1,804.90	(1,804.90)	100.00
275-000-585.077	CYCLE 1 -EVIDENCE LOCKER P.D.	0.00	0.00	7,555.00	(7,555.00)	100.00
275-000-585.078	CYCLE1-FEMA MATCH MON/EXTRICATION TOOLS	0.00	0.00	11,466.00	(11,466.00)	100.00
Total Dept 000		1,020,000.00	1,020,000.00	59,172.52	960,827.48	5.80
TOTAL REVENUES		1,020,000.00	1,020,000.00	59,172.52	960,827.48	5.80
Expenditures						
Dept 901 - LOCAL REVENUE SHARING GRANTS						
275-901-955.000	MISCELLANEOUS EXPENSE	81,474.00	0.00	0.00	0.00	0.00
275-901-965.001	LRSB GRANT EXPENSE	0.00	81,474.00	0.00	81,474.00	0.00
275-901-965.071	2016 CYCLE 2 - FIRE TRAINTRLR	0.00	0.00	163.39	(163.39)	100.00
275-901-965.073	2017 CYCLE 1 - POL RADAR UNIT	0.00	0.00	8,940.00	(8,940.00)	100.00
275-901-965.074	2017 CYCLE 1 - FIRE EMS EQUIP	0.00	0.00	4,000.00	(4,000.00)	100.00
275-901-965.075	2017 CYCLE 2 - POLICE POLARIS	0.00	0.00	24,609.00	(24,609.00)	100.00
275-901-965.076	2017 CYCLE 2 - FIRE NOZZLES	0.00	0.00	1,804.16	(1,804.16)	100.00
Total Dept 901 - LOCAL REVENUE SHARING GRANTS		81,474.00	81,474.00	39,516.55	41,957.45	48.50
Dept 902 - OTHER GRANTS						
275-902-986.105	CDBG - NORTH CHANNEL OUTLET	970,000.00	970,000.00	8,337.50	961,662.50	0.86
Total Dept 902 - OTHER GRANTS		970,000.00	970,000.00	8,337.50	961,662.50	0.86
TOTAL EXPENDITURES		1,051,474.00	1,051,474.00	47,854.05	1,003,619.95	4.55
Fund 275 - GRANT MANAGEMENT FUND:						
TOTAL REVENUES		1,020,000.00	1,020,000.00	59,172.52	960,827.48	5.80
TOTAL EXPENDITURES		1,051,474.00	1,051,474.00	47,854.05	1,003,619.95	4.55
NET OF REVENUES & EXPENDITURES		(31,474.00)	(31,474.00)	11,318.47	(42,792.47)	35.96

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 430 - CAPITAL IMPROVEMENT FUND						
Revenues						
Dept 000						
430-000-699.000	TRANSFERS IN	390,928.00	390,928.00	390,928.00	0.00	100.00
Total Dept 000		390,928.00	390,928.00	390,928.00	0.00	100.00
TOTAL REVENUES		390,928.00	390,928.00	390,928.00	0.00	100.00
Expenditures						
Dept 000						
430-000-986.003	RAMSDELL - ROOF NOTE	0.00	(25,000.00)	0.00	(25,000.00)	0.00
430-000-986.004	RAMSDELL - HVAC NOTE	108,950.00	108,950.00	108,950.00	0.00	100.00
430-000-986.019	MARINA BLDG NOTE SUPPORT	65,000.00	65,000.00	65,000.00	0.00	100.00
430-000-986.020	FIRST ST BOND	72,680.00	0.00	0.00	0.00	0.00
430-000-986.029	LOCAL STREETS	113,000.00	113,000.00	113,000.00	0.00	100.00
430-000-986.033	FINANCIAL MGMT SOFTWARE FY1	25,000.00	25,000.00	0.00	25,000.00	0.00
430-000-986.034	CC CHAMBER VIDEO EQUIP FY1	15,000.00	15,200.00	15,121.52	78.48	99.48
430-000-986.035	ACCOUNTING SOFTWARE FY17,18,1	0.00	25,000.00	25,000.00	0.00	100.00
430-000-995.000	TRANSFERS OUT	0.00	72,680.00	72,680.00	0.00	100.00
Total Dept 000		399,630.00	399,830.00	399,751.52	78.48	99.98
TOTAL EXPENDITURES		399,630.00	399,830.00	399,751.52	78.48	99.98
Fund 430 - CAPITAL IMPROVEMENT FUND:						
TOTAL REVENUES		390,928.00	390,928.00	390,928.00	0.00	100.00
TOTAL EXPENDITURES		399,630.00	399,830.00	399,751.52	78.48	99.98
NET OF REVENUES & EXPENDITURES		(8,702.00)	(8,902.00)	(8,823.52)	(78.48)	99.12

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 496 - RENAISSANCE PARK						
Revenues						
Dept 000						
496-000-699.000	TRANSFERS IN	5,616.00	5,616.00	5,616.00	0.00	100.00
Total Dept 000		5,616.00	5,616.00	5,616.00	0.00	100.00
TOTAL REVENUES		5,616.00	5,616.00	5,616.00	0.00	100.00
Expenditures						
Dept 000						
496-000-991.002	RENAISSANCE PARK - PRINCIPAL	5,616.00	5,616.00	5,615.88	0.12	100.00
Total Dept 000		5,616.00	5,616.00	5,615.88	0.12	100.00
TOTAL EXPENDITURES		5,616.00	5,616.00	5,615.88	0.12	100.00
Fund 496 - RENAISSANCE PARK:						
TOTAL REVENUES		5,616.00	5,616.00	5,616.00	0.00	100.00
TOTAL EXPENDITURES		5,616.00	5,616.00	5,615.88	0.12	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.12	(0.12)	100.00

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 501 - BOAT LAUNCH FUND						
Revenues						
Dept 000						
501-000-642.000	SALES	38,000.00	38,000.00	38,347.70	(347.70)	100.92
Total Dept 000		38,000.00	38,000.00	38,347.70	(347.70)	100.92
TOTAL REVENUES		38,000.00	38,000.00	38,347.70	(347.70)	100.92
Expenditures						
Dept 000						
501-000-752.000	SUPPLIES - OPERATING	2,800.00	2,800.00	831.94	1,968.06	29.71
501-000-801.000	PROFESSIONAL & CONSULTING SER	500.00	500.00	0.00	500.00	0.00
501-000-803.000	ADMINISTRATION	2,660.00	2,660.00	2,660.00	0.00	100.00
501-000-850.000	COMMUNICATIONS - PHONE	500.00	500.00	399.90	100.10	79.98
501-000-880.000	MARKETING & PROMOTION	500.00	500.00	0.00	500.00	0.00
501-000-918.000	UTILITIES - WATER	2,360.00	2,360.00	2,313.83	46.17	98.04
501-000-920.000	UTILITIES - ELECTRIC	3,800.00	3,800.00	3,570.55	229.45	93.96
501-000-930.000	REPAIRS/MAINT - BUILDINGS/LAN	1,000.00	25,500.00	25,941.75	(441.75)	101.73
501-000-960.000	BANK CHARGES	650.00	650.00	611.48	38.52	94.07
Total Dept 000		14,770.00	39,270.00	36,329.45	2,940.55	92.51
Dept 905 - DEBT SERVICE						
501-905-992.203	INTEREST - INTERNAL LOAN	1,382.00	1,382.00	1,382.15	(0.15)	100.01
Total Dept 905 - DEBT SERVICE		1,382.00	1,382.00	1,382.15	(0.15)	100.01
TOTAL EXPENDITURES		16,152.00	40,652.00	37,711.60	2,940.40	92.77
Fund 501 - BOAT LAUNCH FUND:						
TOTAL REVENUES		38,000.00	38,000.00	38,347.70	(347.70)	100.92
TOTAL EXPENDITURES		16,152.00	40,652.00	37,711.60	2,940.40	92.77
NET OF REVENUES & EXPENDITURES		21,848.00	(2,652.00)	636.10	(3,288.10)	23.99

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER UTILITY						
Revenues						
Dept 000						
592-000-540.000	STATE GRANT - OTHER	931,132.00	767,125.00	387,578.76	379,546.24	50.52
592-000-613.000	PENALTIES	43,509.00	43,509.00	49,505.46	(5,996.46)	113.78
592-000-614.000	WATER READY TO SERVE	204,019.00	204,019.00	217,874.94	(13,855.94)	106.79
592-000-615.000	SEWER READY TO SERVE	589,001.00	589,001.00	617,669.24	(28,668.24)	104.87
592-000-616.000	NEW SERVICE	425,000.00	425,000.00	420,423.00	4,577.00	98.92
592-000-626.000	CHARGE FOR SERVICE	500.00	500.00	1,575.00	(1,075.00)	315.00
592-000-648.000	SALES - WATER	939,731.00	939,731.00	1,066,546.01	(126,815.01)	113.49
592-000-649.000	SALES - SEWER	2,222,568.00	2,222,568.00	1,891,834.17	330,733.83	85.12
592-000-650.000	SALES - METERS	7,000.00	7,000.00	7,194.13	(194.13)	102.77
592-000-665.000	INVESTMENT - INTEREST	7,000.00	7,000.00	25,454.05	(18,454.05)	363.63
592-000-667.000	RENTAL INCOME	102,781.00	102,781.00	113,446.50	(10,665.50)	110.38
592-000-667.020	RENTAL - HYDRANT & TUNNEL	21,600.00	21,600.00	21,600.00	0.00	100.00
592-000-672.000	OTHER REVENUE	7,500.00	7,500.00	9,017.04	(1,517.04)	120.23
592-000-676.000	REIMBURSEMENT	5,000.00	5,000.00	48,867.59	(43,867.59)	977.35
592-000-680.000	CAPITAL COST RECOVERY	23,856.00	23,856.00	23,855.41	0.59	100.00
592-000-687.000	REFUNDS	4,000.00	4,000.00	110.00	3,890.00	2.75
592-000-699.000	TRANSFERS IN	390,928.00	390,928.00	390,928.00	0.00	100.00
Total Dept 000		5,925,125.00	5,761,118.00	5,293,479.30	467,638.70	91.88
TOTAL REVENUES		5,925,125.00	5,761,118.00	5,293,479.30	467,638.70	91.88
Expenditures						
Dept 275 - GENERAL						
592-275-955.000	MISCELLANEOUS EXPENSE	500.00	500.00	27.38	472.62	5.48
592-275-961.000	UTILITY OWNERSHIP FEE	199,760.00	199,760.00	199,760.04	(0.04)	100.00
592-275-964.000	REFUNDS	0.00	38,000.00	37,789.42	210.58	99.45
592-275-995.000	TRANSFERS OUT	390,928.00	390,928.00	390,928.00	0.00	100.00
Total Dept 275 - GENERAL		591,188.00	629,188.00	628,504.84	683.16	99.89
Dept 541 - ADMINISTRATION						
592-541-702.000	WAGES - FULL TIME	118,199.00	118,199.00	113,512.67	4,686.33	96.04
592-541-708.000	COSTS - SUTA	475.00	675.00	617.41	57.59	91.47
592-541-709.000	COSTS - SOCIAL SECURITY	7,400.00	7,400.00	6,745.30	654.70	91.15
592-541-711.000	COSTS - MEDICARE	1,731.00	1,731.00	1,577.59	153.41	91.14
592-541-713.000	WAGES - OVERTIME	1,000.00	1,000.00	0.00	1,000.00	0.00
592-541-717.000	COSTS - MERS CONTRIBUTION	15,555.00	15,555.00	15,402.03	152.97	99.02
592-541-718.000	COSTS - BLUE CROSS INSURANCE	24,875.00	24,875.00	25,007.88	(132.88)	100.53
592-541-718.001	COSTS - HSA CONTRIBUTION	6,000.00	6,000.00	6,000.00	0.00	100.00
592-541-718.002	COSTS - DENTAL INSURANCE	1,572.00	1,572.00	1,575.24	(3.24)	100.21
592-541-718.003	COSTS - VISION / ANCILLIARY	708.00	708.00	654.87	53.13	92.50
592-541-725.000	COSTS - LIFE INSURANCE	197.00	197.00	197.40	(0.40)	100.20
592-541-726.000	COSTS - WORKERS COMPENSATION	1,897.00	1,897.00	1,623.22	273.78	85.57
592-541-752.000	SUPPLIES - OPERATING	10,900.00	10,900.00	6,809.21	4,090.79	62.47
592-541-801.000	PROFESSIONAL & CONSULTING SER	3,000.00	3,000.00	0.00	3,000.00	0.00
592-541-802.000	ATTORNEY	5,000.00	5,000.00	304.00	4,696.00	6.08
592-541-803.000	ADMINISTRATION	367,519.00	367,519.00	367,518.96	0.04	100.00
592-541-850.000	COMMUNICATIONS - PHONE	10,800.00	10,800.00	7,024.35	3,775.65	65.04
592-541-900.000	PRINTING & PUBLISHING	6,500.00	6,500.00	8,841.10	(2,341.10)	136.02
592-541-913.000	TRAVEL & TRAINING	2,000.00	1,800.00	144.19	1,655.81	8.01
592-541-915.000	MEMBERSHIPS & DUES	150.00	150.00	166.00	(16.00)	110.67
592-541-933.000	SOFTWARE AGREE / COPIER MAINT	3,600.00	3,600.00	1,349.68	2,250.32	37.49

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 (NORMAL (ABNORMAL))	BALANCE (NORMAL (ABNORMAL))	
Fund 592 - WATER & SEWER UTILITY						
Expenditures						
592-541-960.000	BANK CHARGES	4,000.00	4,000.00	900.67	3,099.33	22.52
592-541-983.000	LEASE PURCHASE	7,000.00	0.00	0.00	0.00	0.00
592-541-985.000	CAPITAL OUTLAY	0.00	7,000.00	6,367.30	632.70	90.96
Total Dept 541 - ADMINISTRATION		600,078.00	600,078.00	572,339.07	27,738.93	95.38
Dept 542 - WATER OPERATION						
592-542-702.000	WAGES - FULL TIME	134,980.00	134,980.00	130,943.89	4,036.11	97.01
592-542-708.000	COSTS - SUTA	713.00	1,100.00	926.10	173.90	84.19
592-542-709.000	COSTS - SOCIAL SECURITY	9,012.00	9,012.00	9,155.18	(143.18)	101.59
592-542-711.000	COSTS - MEDICARE	2,108.00	2,108.00	2,141.09	(33.09)	101.57
592-542-713.000	WAGES - OVERTIME	22,742.00	9,200.00	8,944.46	255.54	97.22
592-542-713.001	WAGES - 2E STANDBY PAY	0.00	17,000.00	16,188.20	811.80	95.22
592-542-717.000	COSTS - MERS CONTRIBUTION	6,948.00	6,948.00	6,916.97	31.03	99.55
592-542-718.000	COSTS - BLUE CROSS INSURANCE	41,583.00	41,583.00	48,195.84	(6,612.84)	115.90
592-542-718.001	COSTS - HSA CONTRIBUTION	9,000.00	9,000.00	3,000.00	6,000.00	33.33
592-542-718.002	COSTS - DENTAL INSURANCE	2,620.00	2,620.00	2,625.48	(5.48)	100.21
592-542-718.003	COSTS - VISION / ANCILLIARY	1,062.00	1,062.00	993.84	68.16	93.58
592-542-721.000	COSTS - UNIFORM/CLEANING ALLO	3,330.00	3,330.00	2,451.43	878.57	73.62
592-542-722.000	COSTS - FOOD ALLOWANCE	0.00	0.00	5.00	(5.00)	100.00
592-542-723.000	COSTS - RETIREE HEALTH CARE	3,000.00	3,000.00	(485.43)	3,485.43	(16.18)
592-542-725.000	COSTS - LIFE INSURANCE	338.00	338.00	338.40	(0.40)	100.12
592-542-726.000	COSTS - WORKERS COMPENSATION	5,291.00	5,291.00	5,772.79	(481.79)	109.11
592-542-727.000	WAGES - HOL/VAC/SICK SELLBACK	3,000.00	3,000.00	0.00	3,000.00	0.00
592-542-752.000	SUPPLIES - OPERATING	4,500.00	7,500.00	6,891.63	608.37	91.89
592-542-753.000	SUPPLIES - CHEMICALS	25,500.00	25,500.00	27,216.39	(1,716.39)	106.73
592-542-754.000	SUPPLIES - METERS	60,000.00	60,000.00	37,093.38	22,906.62	61.82
592-542-770.000	VEHICLE GAS / DIESEL	7,500.00	7,500.00	5,165.89	2,334.11	68.88
592-542-801.000	PROFESSIONAL & CONSULTING SER	21,500.00	21,500.00	18,663.50	2,836.50	86.81
592-542-824.000	LAB TESTING	14,500.00	14,500.00	6,828.67	7,671.33	47.09
592-542-913.000	TRAVEL & TRAINING	4,000.00	4,000.00	2,418.72	1,581.28	60.47
592-542-915.000	MEMBERSHIPS & DUES	600.00	600.00	538.00	62.00	89.67
592-542-920.000	UTILITIES - ELECTRIC	72,000.00	72,000.00	65,954.21	6,045.79	91.60
592-542-930.000	REPAIRS/MAINT - BUILDINGS/LAN	2,000.00	3,000.00	4,065.60	(1,065.60)	135.52
592-542-931.000	REPAIRS/MAINT - EQUIPMENT	121,250.00	113,405.00	49,995.48	63,409.52	44.09
592-542-932.000	REPAIRS/MAINT - VEHICLES	1,500.00	1,500.00	355.98	1,144.02	23.73
592-542-933.000	SOFTWARE AGREE / COPIER MAINT	5,000.00	5,000.00	1,885.00	3,115.00	37.70
592-542-935.000	INSURANCE	6,000.00	6,000.00	4,249.33	1,750.67	70.82
592-542-957.000	MOTOR POOL	37,132.00	37,132.00	37,131.96	0.04	100.00
592-542-985.000	CAPITAL OUTLAY	12,500.00	12,500.00	4,144.48	8,355.52	33.16
Total Dept 542 - WATER OPERATION		641,209.00	641,209.00	510,711.46	130,497.54	79.65
Dept 543 - SEWER - WWTP						
592-543-702.000	WAGES - FULL TIME	125,179.00	136,999.00	131,992.93	5,006.07	96.35
592-543-708.000	COSTS - SUTA	713.00	1,400.00	1,151.62	248.38	82.26
592-543-709.000	COSTS - SOCIAL SECURITY	8,279.00	8,279.00	8,390.46	(111.46)	101.35
592-543-711.000	COSTS - MEDICARE	1,936.00	1,936.00	1,962.33	(26.33)	101.36
592-543-713.000	WAGES - OVERTIME	5,250.00	8,700.00	8,713.40	(13.40)	100.15
592-543-713.001	WAGES - 2E STANDBY PAY	0.00	1,600.00	998.60	601.40	62.41
592-543-717.000	COSTS - MERS CONTRIBUTION	5,717.00	5,717.00	6,589.16	(872.16)	115.26
592-543-718.000	COSTS - BLUE CROSS INSURANCE	32,258.00	32,258.00	31,085.00	1,173.00	96.36
592-543-718.001	COSTS - HSA CONTRIBUTION	7,500.00	8,750.00	8,750.00	0.00	100.00
592-543-718.002	COSTS - DENTAL INSURANCE	2,445.00	2,445.00	1,964.04	480.96	80.33

User: ebradford

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PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER UTILITY						
Expenditures						
592-543-718.003	COSTS - VISION / ANCILLIARY	1,062.00	1,062.00	1,063.62	(1.62)	100.15
592-543-721.000	COSTS - UNIFORM/CLEANING ALLO	2,940.00	4,330.00	3,773.56	556.44	87.15
592-543-723.000	COSTS - RETIREE HEALTH CARE	3,000.00	3,000.00	2,784.61	215.39	92.82
592-543-725.000	COSTS - LIFE INSURANCE	338.00	360.00	410.98	(50.98)	114.16
592-543-726.000	COSTS - WORKERS COMPENSATION	2,987.00	2,987.00	3,048.63	(61.63)	102.06
592-543-727.000	WAGES - HOL/VAC/SICK SELBACK	2,000.00	2,000.00	0.00	2,000.00	0.00
592-543-752.000	SUPPLIES - OPERATING	25,540.00	32,500.00	33,063.07	(563.07)	101.73
592-543-753.000	SUPPLIES - CHEMICALS	26,500.00	26,500.00	21,250.10	5,249.90	80.19
592-543-770.000	VEHICLE GAS / DIESEL	4,250.00	4,250.00	2,076.11	2,173.89	48.85
592-543-801.000	PROFESSIONAL & CONSULTING SER	11,000.00	15,000.00	14,475.50	524.50	96.50
592-543-824.000	LAB TESTING	8,250.00	8,250.00	4,523.56	3,726.44	54.83
592-543-913.000	TRAVEL & TRAINING	6,000.00	6,000.00	5,005.27	994.73	83.42
592-543-915.000	MEMBERSHIPS & DUES	400.00	400.00	140.00	260.00	35.00
592-543-920.000	UTILITIES - ELECTRIC	130,000.00	141,000.00	141,587.73	(587.73)	100.42
592-543-921.000	UTILITIES - NATURAL GAS	16,000.00	16,000.00	16,068.36	(68.36)	100.43
592-543-930.000	REPAIRS/MAINT - BUILDINGS/LAN	37,000.00	28,000.00	18,969.56	9,030.44	67.75
592-543-931.000	REPAIRS/MAINT - EQUIPMENT	167,500.00	130,671.00	110,318.11	20,352.89	84.42
592-543-932.000	REPAIRS/MAINT - VEHICLES	2,000.00	4,200.00	4,110.15	89.85	97.86
592-543-933.000	SOFTWARE AGREE / COPIER MAINT	950.00	2,400.00	2,110.00	290.00	87.92
592-543-935.000	INSURANCE	21,000.00	21,000.00	14,669.17	6,330.83	69.85
592-543-957.000	MOTOR POOL	37,132.00	37,132.00	37,132.08	(0.08)	100.00
Total Dept 543 - SEWER - WWTP		695,126.00	695,126.00	638,177.71	56,948.29	91.81
Dept 544 - SEWER COLLECTION (STREETS)						
592-544-702.000	WAGES - FULL TIME	84,146.00	84,146.00	69,347.28	14,798.72	82.41
592-544-708.000	COSTS - SUTA	475.00	500.00	488.21	11.79	97.64
592-544-709.000	COSTS - SOCIAL SECURITY	5,691.00	5,691.00	4,412.51	1,278.49	77.53
592-544-711.000	COSTS - MEDICARE	1,331.00	1,331.00	1,031.94	299.06	77.53
592-544-713.000	WAGES - OVERTIME	5,000.00	5,000.00	3,488.84	1,511.16	69.78
592-544-717.000	COSTS - MERS CONTRIBUTION	4,221.00	4,221.00	2,930.47	1,290.53	69.43
592-544-718.000	COSTS - BLUE CROSS INSURANCE	27,722.00	27,722.00	18,983.85	8,738.15	68.48
592-544-718.001	COSTS - HSA CONTRIBUTION	6,000.00	6,000.00	6,000.00	0.00	100.00
592-544-718.002	COSTS - DENTAL INSURANCE	1,747.00	1,747.00	1,195.98	551.02	68.46
592-544-718.003	COSTS - VISION / ANCILLIARY	708.00	708.00	563.03	144.97	79.52
592-544-721.000	COSTS - UNIFORM/CLEANING ALLO	1,620.00	1,620.00	1,468.66	151.34	90.66
592-544-725.000	COSTS - LIFE INSURANCE	226.00	226.00	197.60	28.40	87.43
592-544-726.000	COSTS - WORKERS COMPENSATION	2,041.00	2,041.00	1,565.95	475.05	76.72
592-544-727.000	WAGES - HOL/VAC/SICK SELBACK	2,000.00	2,000.00	0.00	2,000.00	0.00
592-544-752.000	SUPPLIES - OPERATING	3,500.00	3,500.00	2,215.80	1,284.20	63.31
592-544-753.000	SUPPLIES - CHEMICALS	1,000.00	975.00	0.00	975.00	0.00
592-544-801.000	PROFESSIONAL & CONSULTING SER	35,000.00	35,000.00	3,026.00	31,974.00	8.65
592-544-913.000	TRAVEL & TRAINING	750.00	750.00	17.00	733.00	2.27
592-544-930.000	REPAIRS/MAINT - BUILDINGS/LAN	0.00	0.00	1,180.00	(1,180.00)	100.00
592-544-931.000	REPAIRS/MAINT - EQUIPMENT	31,000.00	31,000.00	13,549.01	17,450.99	43.71
592-544-932.000	REPAIRS/MAINT - VEHICLES	5,000.00	5,000.00	1,569.92	3,430.08	31.40
592-544-957.000	MOTOR POOL	37,132.00	37,132.00	37,131.96	0.04	100.00
592-544-985.000	CAPITAL OUTLAY	2,500.00	2,500.00	0.00	2,500.00	0.00
Total Dept 544 - SEWER COLLECTION (STREETS)		258,810.00	258,810.00	170,364.01	88,445.99	65.83
Dept 902 - OTHER GRANTS						
592-902-947.000	SAW GRANT EXPENSE	980,139.00	980,139.00	630,877.21	349,261.79	64.37

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER UTILITY						
Expenditures						
Total Dept 902 - OTHER GRANTS		980,139.00	980,139.00	630,877.21	349,261.79	64.37
Dept 903 - CAPITAL OUTLAY - OVER \$5,000						
592-903-987.005	2015 RETURN ACTIVATED SLUDGE	0.00	0.00	79,560.00	(79,560.00)	100.00
592-903-987.006	2015 RIVERBANK SEWER LINE	0.00	12,500.00	12,000.02	499.98	96.00
592-903-987.007	2015 SIXTH AVE PUMP STATION	0.00	65,000.00	64,612.22	387.78	99.40
592-903-987.014	2018 STORAGE DIGESTER LID REF	100,000.00	100,000.00	2,635.50	97,364.50	2.64
592-903-987.015	2018 CHERRY ST PUMP STATION	40,000.00	40,000.00	0.00	40,000.00	0.00
592-903-987.016	2018 TWELFTH ST SEWER MAIN	140,000.00	140,000.00	12,784.25	127,215.75	9.13
592-903-987.017	2018 CAP BASIS OF DESIGN PROJECT	0.00	700,000.00	393,513.32	306,486.68	56.22
592-903-987.018	2018 COLLECTION SYSTEM REHAB PILOT PROJ	0.00	150,000.00	28,078.75	121,921.25	18.72
Total Dept 903 - CAPITAL OUTLAY - OVER \$5,000		280,000.00	1,207,500.00	593,184.06	614,315.94	49.12
Dept 905 - DEBT SERVICE						
592-905-960.000	BANK CHARGES	1,600.00	1,600.00	750.00	850.00	46.88
592-905-963.000	BOND ISSUANCE EXPENSE	0.00	0.00	102,023.77	(102,023.77)	100.00
592-905-991.000	PRINCIPLE PORTION OF PAYMENTS	0.00	1,150,000.00	0.00	1,150,000.00	0.00
592-905-992.005	1998 B SRF BOND INTEREST	5,513.00	5,513.00	5,512.50	0.50	99.99
592-905-992.007	1999 B SRF BOND INTEREST	8,563.00	8,563.00	12,187.50	(3,624.50)	142.33
592-905-992.008	2005 W/S REFUNDING INTEREST	91,435.00	91,435.00	58,757.10	32,677.90	64.26
592-905-992.009	2006 SRF BOND INTEREST	23,924.00	23,924.00	23,924.38	(0.38)	100.00
592-905-992.010	2010 SRF BOND INTEREST	11,902.00	11,902.00	11,901.88	0.12	100.00
592-905-992.011	2010 DWRP BOND INTEREST	8,375.00	8,375.00	8,375.00	0.00	100.00
592-905-992.013	2011 SRF BOND INTEREST	24,769.00	24,769.00	24,769.36	(0.36)	100.00
592-905-992.014	2011 DWRP BOND INTEREST	8,314.00	8,314.00	8,313.88	0.12	100.00
592-905-992.015	2015 W/S REVENUE BOND - INT	86,750.00	86,750.00	86,750.00	0.00	100.00
592-905-992.016	2017 W/S REVENUE & REFUNDING - INTEREST	0.00	50,000.00	49,999.65	0.35	100.00
592-905-995.000	TRANSFERS OUT	275,178.00	275,178.00	275,178.50	(0.50)	100.00
592-905-996.000	DISCOUNT/PREMIUM ON BONDS	0.00	0.00	(162,165.50)	162,165.50	100.00
Total Dept 905 - DEBT SERVICE		546,323.00	1,746,323.00	506,278.02	1,240,044.98	28.99
TOTAL EXPENDITURES		4,592,873.00	6,758,373.00	4,250,436.38	2,507,936.62	62.89
Fund 592 - WATER & SEWER UTILITY:						
TOTAL REVENUES		5,925,125.00	5,761,118.00	5,293,479.30	467,638.70	91.88
TOTAL EXPENDITURES		4,592,873.00	6,758,373.00	4,250,436.38	2,507,936.62	62.89
NET OF REVENUES & EXPENDITURES		1,332,252.00	(997,255.00)	1,043,042.92	(2,040,297.92)	104.59

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 594 - MARINA FUND						
Revenues						
Dept 000						
594-000-642.000	SALES	4,000.00	4,000.00	2,450.00	1,550.00	61.25
594-000-645.000	SALES - FUEL	80,625.00	80,625.00	103,871.14	(23,246.14)	128.83
594-000-646.000	SALES - DOCKAGE	68,000.00	68,000.00	62,423.37	5,576.63	91.80
594-000-665.000	INVESTMENT - INTEREST	50.00	50.00	0.00	50.00	0.00
594-000-667.000	RENTAL INCOME	4,000.00	4,000.00	11,315.00	(7,315.00)	282.88
594-000-672.000	OTHER REVENUE	0.00	0.00	1.03	(1.03)	100.00
594-000-687.000	REFUNDS	0.00	0.00	80.34	(80.34)	100.00
594-000-699.000	TRANSFERS IN	65,000.00	65,000.00	65,000.00	0.00	100.00
Total Dept 000		221,675.00	221,675.00	245,140.88	(23,465.88)	110.59
TOTAL REVENUES		221,675.00	221,675.00	245,140.88	(23,465.88)	110.59
Expenditures						
Dept 000						
594-000-704.000	WAGES - PART-TIME	22,500.00	22,150.00	19,043.19	3,106.81	85.97
594-000-708.000	COSTS - SUTA	599.00	599.00	355.75	243.25	59.39
594-000-709.000	COSTS - SOCIAL SECURITY	1,407.00	1,407.00	1,377.66	29.34	97.91
594-000-711.000	COSTS - MEDICARE	329.00	329.00	322.18	6.82	97.93
594-000-713.000	WAGES - OVERTIME	200.00	550.00	497.97	52.03	90.54
594-000-726.000	COSTS - WORKERS COMPENSATION	810.00	810.00	806.26	3.74	99.54
594-000-752.000	SUPPLIES - OPERATING	5,500.00	5,500.00	4,017.25	1,482.75	73.04
594-000-760.000	SUPPLIES - GASOLINE	52,800.00	65,800.00	61,596.80	4,203.20	93.61
594-000-761.000	SUPPLIES - DIESEL FUEL	18,375.00	21,375.00	23,655.09	(2,280.09)	110.67
594-000-801.000	PROFESSIONAL & CONSULTING SER	500.00	500.00	0.00	500.00	0.00
594-000-803.000	ADMINISTRATION	11,084.00	11,084.00	11,084.00	0.00	100.00
594-000-880.000	MARKETING & PROMOTION	4,000.00	2,000.00	1,448.30	551.70	72.42
594-000-918.000	UTILITIES - WATER	7,000.00	7,000.00	8,312.19	(1,312.19)	118.75
594-000-920.000	UTILITIES - ELECTRIC	11,000.00	11,000.00	9,442.50	1,557.50	85.84
594-000-921.000	UTILITIES - NATURAL GAS	4,200.00	4,200.00	3,099.65	1,100.35	73.80
594-000-930.000	REPAIRS/MAINT - BUILDINGS/LAN	8,500.00	6,500.00	5,156.76	1,343.24	79.33
594-000-931.000	REPAIRS/MAINT - EQUIPMENT	1,000.00	3,000.00	1,565.56	1,434.44	52.19
594-000-935.000	INSURANCE	1,750.00	1,750.00	1,682.72	67.28	96.16
594-000-958.000	SALES TAX	4,000.00	6,000.00	6,255.19	(255.19)	104.25
594-000-960.000	BANK CHARGES	6,000.00	6,000.00	5,730.41	269.59	95.51
Total Dept 000		161,554.00	177,554.00	165,449.43	12,104.57	93.18
Dept 905 - DEBT SERVICE						
594-905-991.201	MARINA BLDG - PRINCIPAL	0.00	24,310.00	0.00	24,310.00	0.00
594-905-991.203	PRINCIPAL - INTERNAL LOAN	0.00	26,070.00	0.00	26,070.00	0.00
594-905-992.201	MARINA BLDG - INTEREST	8,079.00	8,079.00	8,079.44	(0.44)	100.01
594-905-992.203	INTEREST - INTERNAL LOAN	4,519.00	4,519.00	4,518.94	0.06	100.00
Total Dept 905 - DEBT SERVICE		12,598.00	62,978.00	12,598.38	50,379.62	20.00
TOTAL EXPENDITURES		174,152.00	240,532.00	178,047.81	62,484.19	74.02

REVENUE AND EXPENDITURE REPORT FOR MANISTEE CITY

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 594 - MARINA FUND						
	TOTAL REVENUES	221,675.00	221,675.00	245,140.88	(23,465.88)	110.59
	TOTAL EXPENDITURES	<u>174,152.00</u>	<u>240,532.00</u>	<u>178,047.81</u>	<u>62,484.19</u>	<u>74.02</u>
	NET OF REVENUES & EXPENDITURES	47,523.00	(18,857.00)	67,093.07	(85,950.07)	355.80

PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18	2017-18	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 661 - MOTOR POOL FUND						
Revenues						
Dept 000						
661-000-665.000	INVESTMENT - INTEREST	1,200.00	1,200.00	5,311.89	(4,111.89)	442.66
661-000-670.003	EQUIPMENT RENTAL - FIRE	62,930.00	62,930.00	62,930.04	(0.04)	100.00
661-000-670.004	EQUIPMENT RENTAL - PARKS	36,540.00	36,540.00	36,540.00	0.00	100.00
661-000-670.005	EQUIPMENT RENTAL - POLICE	31,465.00	31,465.00	31,464.96	0.04	100.00
661-000-670.006	EQUIPMENT RENTAL - PUBLIC WOR	73,080.00	73,080.00	73,080.00	0.00	100.00
661-000-670.007	EQUIPMENT RENTAL - STREETSEWE	37,132.00	37,132.00	37,132.03	(0.03)	100.00
661-000-670.008	EQUIPMENT RENTAL - WATER	37,132.00	37,132.00	37,131.96	0.04	100.00
661-000-670.009	EQUIPMENT RENTAL - WWTP	37,132.00	37,132.00	37,132.01	(0.01)	100.00
661-000-675.000	SALE OF ASSET	5,000.00	5,000.00	1,826.00	3,174.00	36.52
661-000-698.000	INSURANCE SETTLEMENT	0.00	0.00	17,766.25	(17,766.25)	100.00
Total Dept 000		321,611.00	321,611.00	340,315.14	(18,704.14)	105.82
TOTAL REVENUES		321,611.00	321,611.00	340,315.14	(18,704.14)	105.82
Expenditures						
Dept 000						
661-000-935.000	INSURANCE	34,000.00	34,000.00	33,195.33	804.67	97.63
661-000-955.000	MISCELLANEOUS EXPENSE	0.00	0.00	10.00	(10.00)	100.00
661-000-981.101	DPW - PLOW TRUCKS	146,650.00	146,650.00	106,718.54	39,931.46	72.77
661-000-981.104	DPW - PICKUP	0.00	0.00	5,384.30	(5,384.30)	100.00
661-000-981.106	DPW - LOADER	34,338.00	34,338.00	34,338.30	(0.30)	100.00
661-000-981.108	DPW - AERIAL LIFT	30,000.00	30,000.00	0.00	30,000.00	0.00
661-000-981.116	DPW - GARAGE EQUIPMENT	3,500.00	3,500.00	3,209.95	290.05	91.71
661-000-981.201	PARKS - MOWERS	7,000.00	7,000.00	0.00	7,000.00	0.00
661-000-981.301	POLICE - PATROL CAR	44,000.00	135,000.00	139,600.17	(4,600.17)	103.41
661-000-981.402	FIRE - RESCUE AMBULANCE	29,000.00	29,000.00	29,000.00	0.00	100.00
661-000-981.501	WATER - PICKUP	43,000.00	43,000.00	0.00	43,000.00	0.00
661-000-981.504	WS - VACTOR	28,000.00	28,000.00	0.00	28,000.00	0.00
Total Dept 000		399,488.00	490,488.00	351,456.59	139,031.41	71.65
TOTAL EXPENDITURES		399,488.00	490,488.00	351,456.59	139,031.41	71.65
Fund 661 - MOTOR POOL FUND:						
TOTAL REVENUES		321,611.00	321,611.00	340,315.14	(18,704.14)	105.82
TOTAL EXPENDITURES		399,488.00	490,488.00	351,456.59	139,031.41	71.65
NET OF REVENUES & EXPENDITURES		(77,877.00)	(168,877.00)	(11,141.45)	(157,735.55)	6.60
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		16,982,047.00	16,830,440.00	16,005,703.54	824,736.46	95.10
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		15,400,934.00	18,183,651.00	14,054,124.91	4,129,526.09	77.29
NET OF REVENUES & EXPENDITURES		1,581,113.00	(1,353,211.00)	1,951,578.63	(3,304,789.63)	144.22

City of Manistee

Investment Report
6/30/2018

INVESTMENTS BY TYPE

Cash on Hand	\$ 1,004	0.0%
Checking	\$ 2,181,525	13.6%
Money Market	\$ 460,326	2.9%
CD	\$ 100,000	0.6%
Investment Pool	\$ 3,384,323	21.0%
Internal Loan	\$ 253,139	1.6%
Equities	\$ 6,880,298	17.6%
Bonds	\$ 2,826,915	42.8%
Total	\$ 16,087,529	100.0%

INVESTMENTS BY CUSTODIAN

Huntington	\$ 2,181,525	13.6%
Chemical	\$ 100,000	0.6%
West Shore Bank	\$ -	0.0%
Flagstar	\$ -	0.0%
Michigan CLASS	\$ 3,384,323	21.0%
Honor State Bank	\$ -	0.0%
UBS	\$ -	0.0%
City	\$ 254,143	1.6%
Charles Schwab	\$ 10,167,538	63.2%
Total	\$ 16,087,529	100.0%

INVESTMENTS BY MATURITY (est)

Available	\$ 6,027,178	37.5%
Equities	\$ 6,880,298	42.8%
CD's 0-2 years	\$ 100,000	0.6%
CD's 2+ years	\$ -	0.0%
<1 year bonds	\$ 424,412	2.6%
1-3 years bonds	\$ 605,323	3.8%
3-5 years bonds	\$ 824,995	5.1%
5-7 years bonds	\$ 372,546	2.3%
7-10 years bonds	\$ 364,681	2.3%
>10 years bonds	\$ 234,957	1.5%
Internal Loan	\$ 253,139	1.6%
Total	\$ 16,087,529	100.0%

COMMENTARY:

The value of the oil & gas fund of 06/30/2018 was \$10.53 million. For FY 2018 the fund generated revenue and capital gains of \$795,289. The rate of return for the quarter was 2.04%.

The Federal Reserve continues to follow a path of slow but steady rate increases. They recently increased interest rates for the second time this year, raising the Federal Funds Target rate on June 13, 2018 by 25 basis points (0.25%). This leaves the Fed Funds Target Rate in a range of 1.75% – 2.00%. Their statement following the rate hike announcement was generally positive with the Fed noting they believe the economy is now rising at a “solid rate” (wording changed from “moderate rate” in their March statement) and household spending has picked up.

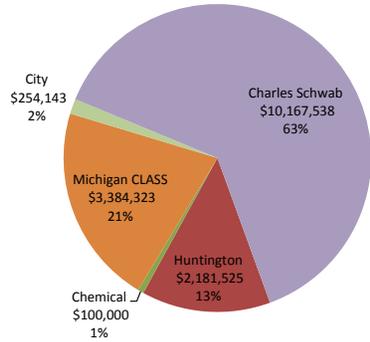


The increasing of interest rates has allowed the rate of return on short-term money market investments to also climb. As a result, the City continues to invest cash into the Michigan CLASS investment pool which is yielding about 2.17% and has helped increase interest income. This remains an attractive vehicle due to its safety, liquidity and yield.

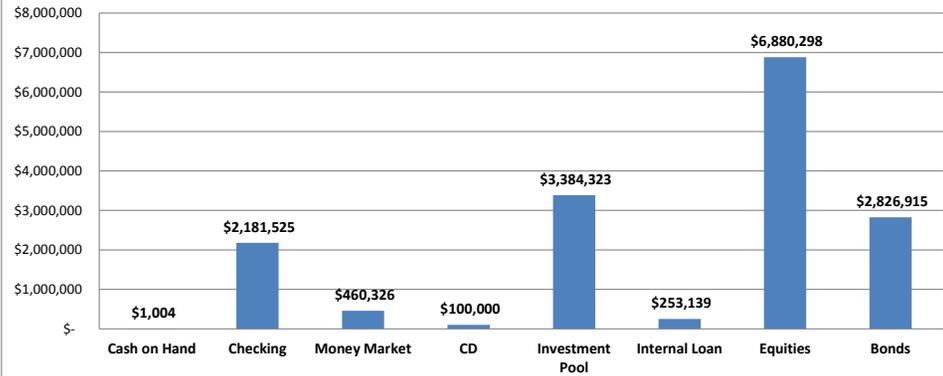
INVESTMENT EARNINGS

Fiscal Year End	Oil & Gas	W & S	General	Other	Total
2007	\$ 307,033	\$ 74,443	\$ 73,333	\$ 127,125	\$ 581,934
2008	\$ 332,277	\$ 65,710	\$ 75,954	\$ 89,293	\$ 563,234
2009	\$ 703,232	\$ 18,052	\$ 27,894	\$ 22,516	\$ 771,694
2010	\$ 567,986	\$ 4,284	\$ 10,006	\$ 8,151	\$ 590,427
2011	\$ 1,180,708	\$ 2,838	\$ 2,999	\$ 9,845	\$ 1,196,391
2012	\$ 290,341	\$ 6,807	\$ 1,953	\$ 9,046	\$ 308,146
2013	\$ 953,206	\$ 8,466	\$ 2,584	\$ 1,997	\$ 966,253
2014	\$ 1,433,907	\$ 473	\$ 764	\$ 1,173	\$ 1,436,316
2015	\$ 80,724	\$ 1,264	\$ 736	\$ 1,211	\$ 83,934
2016	\$ 47,840	\$ 8,860	\$ 468	\$ 948	\$ 58,116
2017	\$ 938,427	\$ 9,992	\$ 7,377	\$ 4,112	\$ 959,908
2018	\$ 795,289	\$ 25,454	\$ 18,543	\$ 7,839	\$ 847,124
Total	\$ 4,539,733	\$ 61,315	\$ 32,425	\$ 26,324	\$ 4,659,797

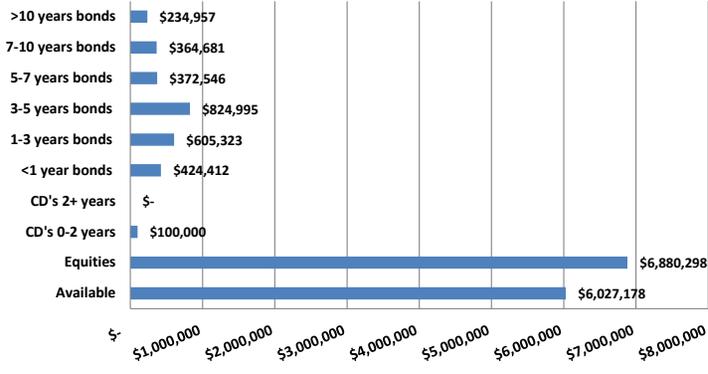
Investments by Custodian



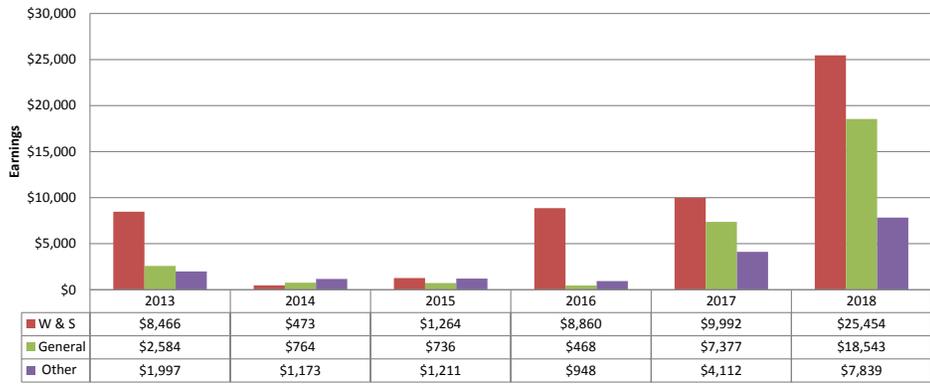
Investments by Type



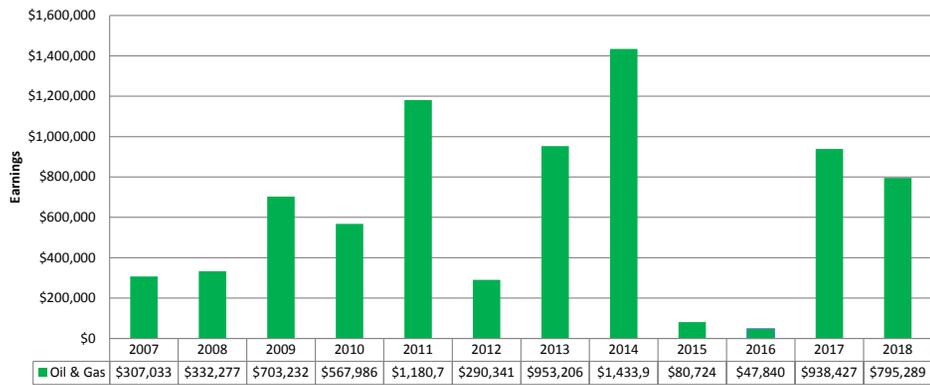
Investments by Maturity



Investment Earnings



Oil & Gas Investment Earnings





MEMO



CITY CLERK'S OFFICE

To: Thad Taylor, City Manager
From: Heather Pefley, City Clerk *HP*
Subject: Agenda Request
Date: July 24, 2018

Thad,

The Michigan Municipal League Annual Convention will be held September 20-22, 2018. The League's Annual Meeting will be held during the convention at which time the election of officers and policies will be voted on. They are requesting that City Council designate a voting delegate, and an alternate if possible, to vote on behalf of the City of Manistee.

You, Mayor Smith, and Mayor Pro-Tem Zielinski are signed up to attend the conference.

Please place this item in the August 8, 2018 City Council agenda for their consideration. Thank you.

July 18, 2018

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Grand Rapids, September 20-22, 2018. The League's "Annual Meeting" is scheduled for 3:45 pm on Friday, September 21 in Ambassador Ballroom West at the Amway Grand Plaza Hotel. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).
2. Policy. A) To vote on the Core Legislative Principles document

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by August 21, 2018.

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> no later than August 21, 2018.

We love where you live.



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus the deadline this year for the League to receive resolutions is **August 21, 2018**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.

Further, “Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof.”

We love where you live.

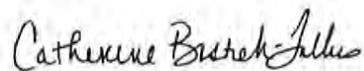


3. Posting of Proposed Resolutions and Core Legislative Principles

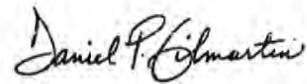
The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Thursday, September 20 at Amway Grand Plaza Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

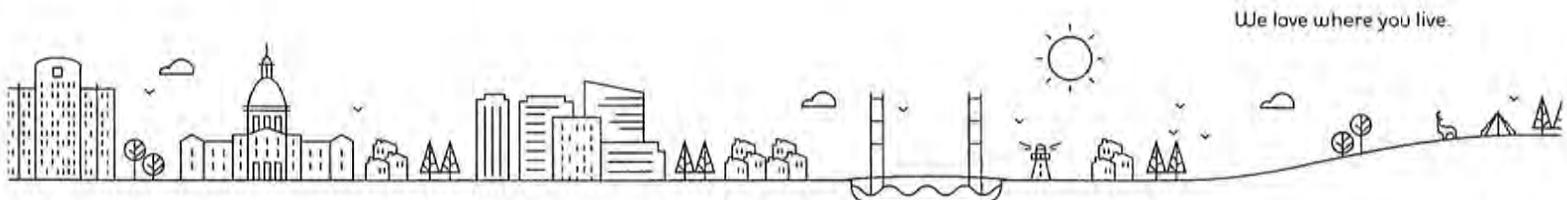
Sincerely,



Catherin Bostick-Tullius
President
Commissioner, City of Lapeer



Daniel P. Gilmartin
Executive Director & CEO





MEMO



CITY CLERK'S OFFICE

To: Thad Taylor, City Manager
From: Heather Pefley, City Clerk *HP*
Subject: Agenda Request
Date: July 19, 2018

Thad,

I have received a request from the Armory Youth Project to be recognized by Council as a local non-profit organization for purpose of applying for a Charitable Gaming License through the State of Michigan.

Please place this request on the August 8, 2018 City Council agenda. An agenda request form is attached.

Thank you.

Heather Pefley

From: Eileen Postma <eileenpostma942@gmail.com>
Sent: Thursday, July 19, 2018 8:55 AM
To: Heather Pefley
Subject: King of Hearts Raffle for Armory Youth Project

To the City Council of Manistee,
In our effort to financially sustain the Armory Youth Project, we are applying for a raffle license through the Charitable Gaming Division of the State of Michigan.

In the review of our qualifications as a non profit they have requested that we are recognized in the City of Manistee as a 501c3 non profit organization.

Therefore they request that the attached document be completed and affirmed by City Council as recognition of our charitable work with the youth in the City of Manistee.

Thank you,
Eileen Postma
Board President
Armory Youth Project

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 26 2016

12TH STREET YOUTH PROJECT
C/O MR. KEVIN SCHMUTZLER
475 EIGHTH STREET
MANISTEE, MI 49660

Employer Identification Number:
45-4756059
DLN:
17053033327006
Contact Person:
MIKE M KERR ID# 31611
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 5, 2015
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

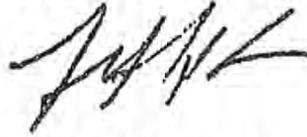
If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Letter 947

12TH STREET YOUTH PROJECT

Sincerely,

A handwritten signature in black ink, appearing to read "J. Cooper", written in a cursive style.

Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements



RICK SNYDER
GOVERNOR

State of Michigan
Bureau of State Lottery
101 E. Hillsdale • P.O. BOX 30023 • Lansing, Michigan 48909
www.michigan.gov/cg • (517) 335-5780 • FAX (517) 267-2285



BRIAN NEILL
COMMISSIONER

July 11, 2018

Organization ID: 139984

Eileen Postma
Armory Youth Project
555 1st Street
Manistee, MI 49660



Dear Eileen Postma:

We have received documentation to qualify your organization as a Local Civic organization to conduct licensed gaming events as allowed by Act 382 of the Public Acts of 1972, as amended.

To complete the qualification process, please submit the following information:

1. A copy of the organization's current bylaws or constitution, including membership criteria, signed and dated by your principal officer.
2. A copy of a resolution passed by the local government stating the organization is a recognized nonprofit organization in the community; form enclosed.
3. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.
4. A written statement defining your membership criteria, if any. The charitable gaming rules require the licensed gaming event chairperson(s) be a bona fide member for 6 months. If you do not have general membership criteria, your chairperson(s) must be members of your board of directors.
5. Proof of a current bank account in the name of the organization.

***All of the above must be submitted in the new name of the organization, Armory Youth Project. In addition, please ensure the bylaws are a complete copy, we only received every other page.

Also, we have reviewed your application for a Combination Raffle license. However, we are unable to process your application without the following information:

1. A copy of the house rules for your playing card progressive raffle.
2. A fee for 52 drawing dates was submitted, but the application indicates 53 dates. Please submit the correct list of 52 drawing dates, and ensure the first date allows sufficient time to process and mail the license.

Please enclose a copy of this letter with the requested information and mail, fax to 517/267-2285, or email to CG-Additional-Info@michigan.gov. Be sure to include your organization ID number 139984 on all correspondence submitted to our office.

We look forward to working with you in the future. If you have any questions or need further assistance, please contact us at 517/335-5780.

Sincerely,

Charitable Gaming Division



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable
 gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
 adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
 meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R6/09)

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: July 26, 2018
SUBJECT: WWTP Access Agreement



Public Works
231-723-7132



Morton Salt Company has documented environmental contamination at its Manistee Plant. Through a series of purchases and acquisitions, Dow Chemical Company currently owns and is responsible for environmental liabilities at the Morton Manistee site.

Dow performs environmental studies and monitoring of the site and desires to completed additional studies and monitoring at the adjacent WWTP site. We have worked with our consultant (Compliance Incorporated) and Dow's consultant (Jacobs) to prepare an appropriate Access Agreement. The City Attorney has reviewed and approved the agreement.

Entering into this agreement will not place any expense nor environmental liability on the City.

ACCESS AGREEMENT

This Agreement (“Agreement”) is made between CITY OF MANISTEE, a Michigan municipal corporation (the “City”) and THE DOW CHEMICAL COMPANY, a Delaware corporation (“Dow”). Dow and the City are sometimes individually referred to as a “Party” and collectively as the “Parties”.

BACKGROUND

A. The City owns real estate upon which its wastewater treatment plant is located (real estate is referred hereafter as “WWTP”) on which certain brine contamination has been identified. The legal description for the WWTP is attached hereto as Exhibit A.

B. Dow desires to be granted access to the WWTP to (i) install and monitor groundwater wells, (ii) to take groundwater samples from these wells, and (iii) to take soil samples to test for contaminants.

C. The City is willing to grant Dow access to the WWTP, but only upon the terms and conditions contained in this Agreement.

D. The Parties are entering into this Agreement as set forth the respective rights and obligations concerning Dow’s access to the WWTP.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained in this Agreement, the Parties agree as follows:

1. Grant of Access. The City hereby grants to Dow the right to enter upon the WWTP for the purpose of (i) installing groundwater monitoring wells, (ii) periodically retrieving groundwater samples from these monitoring wells, and (iii) taking soil samples to test for contaminants. Dow’s access to the WWTP shall be Monday through Friday (excluding holidays) from 9 A.M. to 5 P.M., unless otherwise agreed by the Parties. Dow’s agents or representatives shall give at least 24 hours advance notice of the need for access and the approximate time Dow’s agents or representatives will be at the WWTP for the purposes allowed under this Agreement. The City may establish reasonable site security requirements, including, the proof of the identity of Dow’s agents or representatives.

2. Term. The term of this Agreement (“Term”) shall begin on the date the last Party signs this Agreement and shall end on the earlier of (i) the date the Parties mutually agree in writing to

terminate this Agreement, or (ii) 30 years from the commencement date of the Term, unless this Agreement is extended by the mutual agreement of the Parties.

3. Installation and Removal of Monitoring Wells. Initially, Dow intends to install two (2) monitoring wells approximately at the locations identified on the attached Exhibit B. Dow may desire to install additional monitoring wells in the future. If so, the Parties will mutually agree on the location of any additional monitoring wells. At the end of the Term of this Agreement, Dow will cap and abandon the monitoring wells in place in the manner required by applicable laws. Before installing any monitoring wells, Dow will (i) notify 811 (“Miss Dig”) of the location where the monitoring wells will be installed, and (ii) engage a third party to use geophysical technology (groundwater penetrating radar, electromagnetic survey, etc.) to perform an investigation near the area of the proposed well locations to determine if there are subsurface obstructions (historic footings, utilities, etc.) present that may not have been marked as part of the standard 811 utility locator process. Dow shall conduct its activities in a manner that minimizes disturbance to any activities conducted at the WWTP.

4. Damage to WWTP. Dow shall repair any damage to the WWTP caused by its activities on the WWTP and return the WWTP to as good or better condition than it was prior to such damage.

5. Results of the Monitoring. Dow will be sharing the data gathered from the monitoring wells and soil samples (if any) with the Michigan Department of Environmental Quality as part of an ongoing investigation (likely as part of an annual report). Information submitted to the MDEQ (“MDEQ”) will also be provided to City.

6. Indemnification. Dow shall indemnify and hold the City harmless from any claims, causes of action, damages and expenses asserted against or incurred by the City, including, without limitation, claims related to personal injuries (including death) and property damage, arising out of or related to Dow’s activities on the WWTP; provided that nothing in this Agreement shall be construed as an assumption of any liability to or for any third party which would not otherwise exist under applicable law.

7. Binding Effect. The terms and conditions in this Agreement shall be binding upon and inure to the benefit of the Parties to this Agreement and their respective successors and assigns. The rights and obligations under this Agreement shall run with the land and shall bind all subsequent owners of the WWTP and any person or entity having any interest in the WWTP.

8. Recording. This Agreement may be recorded in the office of the Register of Deeds for the County in which the WWTP is located.

9. Entire Agreement. This Agreement contains the entire agreement between the Parties concerning the subject matter of this Agreement. There are no other agreements, either oral or in writing, between the Parties concerning the subject matter of this Agreement. This Agreement may only be amended in a writing signed by both Parties and making specific reference to this Agreement.

IN WITNESS WHEREOF, this Access Agreement is executed this __ day of _____, 2018.

THE DOW CHEMICAL COMPANY

By: _____
Name:
Title:

STATE OF MICHIGAN)
) ss
COUNTY OF)

On this _____ day of _____, 2018, the foregoing Access Agreement was acknowledged before me by _____, _____ of The Dow Chemical Company, a Delaware corporation, on behalf of the company.

Notary Public

County, Michigan
Acting in _____ County, Michigan
My Commission Expires: _____

THE CITY OF MANISTEE

By: _____
Name: James Smith
Title: Mayor

THE CITY OF MANISTEE

By: _____
Name: Heather Pefley
Title: Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF)

On this _____ day of _____, 2018, the foregoing Access Agreement was acknowledged before me by James Smith, Mayor and Heather Pefley, Clerk, _ of the City of Manistee, a Michigan municipal corporation, on behalf of the city.

Notary Public

County, Michigan
Acting in _____ County, Michigan
My Commission Expires: _____

THIS INSTRUMENT PREPARED BY AND RETURN TO:
THOMAS R. LUPLOW, Esq.
BRAUN KENDRICK FINKBEINER P.L.C.
4301 Fashion Square Boulevard
Saginaw, Michigan 48603
989/498-2100

EXHIBIT A: LEGAL DESCRIPTIONS

51-712-150-00:

That part of Government Lot 3, Section 12, Township 21 North, Range 17 West , Manistee County, State of Michigan described as:

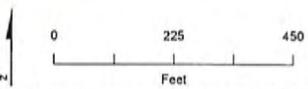
Commencing at the South One Quarter of Section 12, thence S 1737.80 feet to the centerline of Vine Street, thence N 1385.64 feet, thence E 269.54 feet, thence S 70° 19' 54" E 140.61 feet more or less to the waters edge of Manistee Lake, thence northerly along lake 210 feet more or less to POINT OF BEGINNING, thence N 441.97 feet more or less to waters edge, then southerly along waters edge to POINT OF BEGINNING. 2.02 acres more or less.

51-712-150-10:

That part of Government Lot 3, Section 12, Town 21 North, Range 17 West, Manistee County, State of Michigan described as:

Commencing at the South One Quarter corner of Section 12, thence S 89° 54' 44" E 1737.80 feet along the south line of Section 12 to the centerline of Vine Street; thence N 00° 02' 26" E 1385.64 feet along the centerline of Vine Street; thence due East 269.54 feet to the PLACE OF BEGINNING, thence N 14° 28' 24" E 272.55 feet; thence N 25° 12' 51" W 20.00 feet; thence N 67° 32' 30" W 65.66 feet; thence N 00° 52' 13" E 193.04 feet to Point "A"; thence N 00° 52' 13" E 3 feet more or less to the waters edge of Manistee Lake; thence Easterly 240 feet more or less along said waters edge, thence S 00° 02' 26" W 3 feet more or less to Point "B", said point "B" being S 75° 04' 49" E 50.15 feet, N 84° 25' 17" E 41.50 feet, N 52° 15' 26" E 76.51 feet, N 27° 25' 34" E 29.74 feet, N 55° 21' 51" E 42.63 feet from Point "A"; thence from Point "B" S 00° 02' 26" W 408.97 feet along a line 470.00 feet East of the centerline of Vine Street to point "C" thence S 00° 02' 26" W 30 feet more or less to the waters edge, thence southerly 210 feet more or less along the waters edge, thence N 70° 19' 54" W 10 feet more or less to Point "D" said point being S 19° 07' 57" W 236.74 feet from Point "C"; thence N 70° 19' 54" W 130.61 feet to the PLACE OF BEGINNING containing 2.15 acres of land more or less.

Subject to an easement ingress and egress granted December 24, 1938 from Morton Salt Company to the City of Manistee, and Right of Way for a 36-inch sewer substantially along the line of present driveway and extending from the intersection of the North line of 8th Street with the centerline of Vine Street to the West line of the city's present wastewater treatment plant property.



Notes:
 1. 2011 Aerial Photography provided by ESRI Imagery Service.
 2. Property boundary obtained from Manistee County.

Exhibit B
 Proposed Monitoring Well Locations
 Morton Salt Plant
 Manistee, Michigan



Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

Memo to: Thad Taylor, City Manager
From: Edward Bradford, CFO *EB*
Re: Ramsdell Regional Center for the Arts Liquor License Application
Date: July 27, 2018



Thad,

Prior to 2018, State law in MCL 436.1509 allowed for municipal civic auditorium liquor licenses in communities with a population of not less than 9,500. A license of this sort would greatly benefit the Ramsdell Regional Center for the Arts (RRCA) as it could sell alcoholic beverages at its events and performances and be the exclusive provider of liquor for all the weddings it hosts. This additional revenue stream would help increase financial stability. Unfortunately, Manistee did not qualify for this license because of the population threshold.

In late 2017, the City and RRCA worked with Representative VanderWall to introduce House Bill 4411 of 2017 to lower the population threshold to 5,500. City Council passed a resolution of support for this effort on June 6, 2017. Subsequently, HB 4411 was passed and signed into law on Feb 21, 2018.

The RRCA is now applying for a license under this revised statute. As part of the application process, Local Government Approval is required. This approval is granted thru a Michigan Liquor Control Commission Form LCC-106 resolution. The RRCA is requesting that City Council consider and recommend to the Michigan Liquor Control Commission that it be allowed to obtain a Class C liquor license under MCL 436.1509.

Public Safety Director Kozal has indicated that he has no issues or concerns with the proposed liquor license and will be reviewing the full application before it is submitted to the State. After submission of an application, the approval process is expected to take 3-6 months.

The RRCA will obtain liquor liability insurance if it is granted a license.



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the City of Manistee council/board
(regular or special) (township, city, village)
called to order by Mayor James Smith on Aug 7, 2018 at 7:00 PM
(date) (time)
the following resolution was offered:

Moved by _____ and supported by _____

that the application from Ramsdell Regional Center for the Arts
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): Class C
(list specific licenses requested)

to be located at: Ramsdell Theatre, 101 Maple St., Manistee, MI 49660

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the City of Manistee
council/board at a regular meeting held on Aug 7, 2018
(regular or special) (date) (township, city, village)

Heather Pefley

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

MICHIGAN LIQUOR CONTROL CODE OF 1998 (EXCERPT)
Act 58 of 1998

436.1509 Liquor licenses; municipal civic center or civic auditorium; conditions and limitations.

Sec. 509. (1) The commission may issue, without regard to the quota provisions of section 531, licenses to a commission, board, or authority governing or operating a municipal civic center or civic auditorium or to 1 or more of its concessionaires, or to both, if all of the following apply:

- (a) The center or auditorium is within a city or township having a population of not less than 5,500.
- (b) The center or auditorium is owned and operated as a municipal enterprise.
- (c) The legislative body of the municipality first authorizes the operating authority of the civic center or civic auditorium or its concessionaire to apply to the commission for a license.

(2) Licenses issued under this section are not transferable, must not be issued to an educational institution or for a facility operated in connection with an educational institution, and must authorize the sale of alcoholic liquor only in connection with a scheduled event at the licensed premises.

History: 1998, Act 58, Imd. Eff. Apr. 14, 1998;—Am. 2018, Act 37, Imd. Eff. Feb. 21, 2018.



MEMO TO: Thad Taylor, City Manager
 FROM: Jeffrey W. Mikula, Public Works Director
 DATE: July 26, 2018
 SUBJECT: Loader Purchase

JWM



The City operates two loaders with the DPW fleet. One loader was replaced in 2016. At that time, the City demonstrated four manufacturers' loaders. We determined minimum specifications and received competitive quotes from each manufacturer. The Komatsu WA-270 was the lowest cost unit which met our specifications. It was also the highest rated machine by our operators and outperformed the other units while operating in the beach sand. In fact the other loaders struggled to operate along the beaches. Beach maintenance is a critical function of DPW operations. The loader was purchased in December 2016 and we have been very satisfied with the machine. AIS provides 3yr/2000 full service package and therefore the City has not incurred any maintenance costs since purchased.

The second loader in the fleet has over 16,000 hrs of operation and is 14 yrs old. Manufacturers recommend replacement for municipal operations after 10,000 hrs and/or 10 years. After these thresholds it is common for expensive repairs and maintenance. To that point, the City has replaced the hydraulic system, brake system, air conditioning and turbo charger in the past three years and totaled close to \$30,000. At this point the machine requires new pins and bushings and tire replacement. This work is estimated at over \$11,000. We had estimated the trade in value of the machine at \$25,000. Therefore, we budgeted to replace the machine in the current Fiscal Year.

We began the replacement process by researching if anything had changed in the loaders we demonstrated at the end of 2016. Our research did not identify any modifications or improvements in the previously demonstrated loaders. With all the previous information remaining constant for the past 18 months we elected to receive a single quote from AIS Construction Equipment Corp. The model selected is a WA-320. This loader matches the capabilities of our current 2004 WA-320 loader. The pricing reflects AIS' top governmental discounts and had to be approved by Komatsu Corporate.

Note: AIS is the exclusive Komatsu dealer in Michigan.

WA-320 Loader	\$203,675.00
<u>Trade in 2004 WA-320</u>	<u>(\$23,000.00)</u>
Net Cost	\$180,675.00
Budgeted Amount FY '18-19	\$185,000.00

The following are additional benefits with this purchase:

- Includes 3yr/2,000 hr full service, includes items such as oil, filters, mechanic time, etc. all work performed by AIS at DPW. (valued at \$8,941)
- KOMTRAX Equipment Monitoring System, a telemetry system which monitors the equipment and records machine health and operational data including mechanical items, machine usage, location, fuel consumption, etc. and alerts the City of issues. Free for life of machine.
- Purchasing two loaders from the same manufacturer creates efficiencies in maintenance and operations.
- AIS has been a vendor of the City for many years. They have provided excellent support and service. This is critical for a fleet such as the City's which does not carry spare equipment.

The Finance Director will seek out competitive financing for this purchase.

Purchasing Policy Compliance Form

This form must be filled out for all purchases over \$2,000 and receive proper approvals.

Vendor AIS CONSTRUCTION EQUIPMENT CORP.

Department Head [Signature] Date 7/18/18

\$2,001 to \$7,500

- Three quotes attached.
- If lowest quote not accepted, attach memo to explain.
- If fewer known vendors supply the goods or service, attach memo to explain.

Greater than \$7,500

1. Determine the extended purchasing practice to be used with City Manager.

- RFQ RFB City Manager _____ Date _____
- RFP SB
- Attach copy of the approved documents.

2. Evaluate and approve

- Attach responses and/or scoring worksheets; and an approval memo.
- \$7,501 to \$25,000 City Manager _____ Date _____
- Greater than \$25,000 City Council Meeting Date _____

Vendor of Record

- Proposal attached if over \$2,000
- If over \$7,500, approval by
Department Head _____ Date _____
Finance Director _____ Date _____
Manager _____ Date _____

Emergency

- Memo explaining circumstances & Manager approval City Manager _____ Date _____
- Over \$25,000, report back to City Council

Exceptions

- Change Order up to 10% or \$50,000, whichever is less Attach change order\pay request
- Vendor specific software or hardware maintenance, additional modules
- Systems previously selected that can be added to, upgraded or repaired Attach proposal
- Only available through one known vendor Attach proposal and Manager approval
- Intergovernmental



AIS Construction Equipment
 8300 M-72 East
 Williamsburg, MI 49690
 PHONE 231-267-5060 / FAX 231-267-5257
QUOTE SUMMARY - WA320-8



Customer			
Name	City of Manistee- Department of Public Works		
Address	280 Washington Street		
City	Manistee	State	MI ZIP 49660
Phone			

Misc	WA320-8
Date	7/17/2018
Attn	
Rep	Denny Gill
FOB	

Qty	Description	Unit Price	TOTAL
1	New Komatsu WA320-8 Wheel Loader T4F All standard equipment as listed. Pemberton Hydraulic Bucket Coupler, 3 1/4 cubic yard Bucket w/BOCE 20.5R25 Michelin XHA Radial Tires, LED Strobe Light LED Work Lights (2 Front, 2 Rear A/M) Heated Outside Mirrors A/M KOMTRAX Equipment Monitoring System, Full Rear Fenders "Komatsu Care Program" 3 Year/ 2,000 PM Service, Parts and Labor 12 Month/ Unlimited Hour, Premier Warranty Delivered to Manistee DPW Garage Komatsu Care Program 3 Years/ 2,000 Hour Maintenance, \$8,941.00 value 6-8 week delivery from date of order		\$ 203,675.00
1	Trade In Komatsu WA320-5 s/n 060044	\$ -	23,000-
1		\$ -	\$ -

SubTotal	\$ 180,675.00
Shipping	\$ -
MI Sales Tax	exempt
TOTAL NET DUE	\$ 180,675.00

Payment TERMS: Pricing includes Municipal Discount _____ _____ _____



QUOTED PRICES FIRM FOR 30 DAYS. ALL QUOTES SUBJECT TO AVAILABILITY.



Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

To: Thad Taylor, City Manager

From: Edward Bradford, CFO *EB*

Re: Plow Truck Financing

Date: July 27, 2018



Thad,

Council approved the purchase of a plow truck at its February 20, 2018 meeting. It was anticipated that financing arrangements would be made at a later date due to the long lead time on the truck and equipment. The truck chassis is ready and needs to be paid for so it can be delivered to the equipment vendor for installation. The total purchase price is \$191,633. The City will be financing \$160,000 of the price.

We solicited financing bids from several banks. The City received four bids:

West Shore Bank	2.85%	
Chemical Bank	3.54%	
Huntington Bank	3.65%	\$500 Document Fee
PNC Bank	3.987%	\$1,500 Legal Fee Fee

I recommend that the City enter into a four-year installment purchase agreement with West Shore Bank Bank and the two vendors. This type of financing is authorized by Public Act 99 of 1933 as amended and is routinely used by the City. City Attorney George Saylor has prepared the agreement and necessary documentation. The resolution authorizes the City to enter into the installment purchase agreement on the terms and conditions presented and further authorizes the Chief Financial Officer to execute the needed documents.

The FY 2018 Motor Pool budget included this purchase, anticipated it would be financed over time, and appropriated money for the first payment. Because of the long lead time, the financing slipped into FY 2019 and the first payment will be made this year.

Total interest to be paid on the over the four-year loan is about \$11,600.

**CITY OF MANISTEE COUNCIL
MANISTEE, MICHIGAN**

At a regular meeting of the Manistee City Council held in the City Council Chambers, 70 Maple Street, Manistee, Michigan, on August 8, 2018, Councilmember_____. Supported by Councilmember_____, moved the adoption of the following resolution.

RESOLUTION NO. 18-25

**RESOLUTION TO AUTHORIZE
THE FINANCING OF A PLOW TRUCK
BY INSTALLMENT PURCHASE CONTRACT**

WHEREAS, the City of Manistee (the “City”) is authorized by Act 99 of the Public Acts of Michigan of 1933, as amended (“Act 99”), to purchase real or personal property for public purposes, and to pay for such property in installments over the lesser of a period of fifteen years or the useful life of such property; and

WHEREAS, the City proposes to purchase a new plow truck, as more particularly described in a proposed Installment Purchase Contract attached hereto, which constitutes personal property within the meaning of Act 99 (the “Property”), from two separate contractors selected by the City (the “Vendors”) and at a purchase price of \$191,633; and

WHEREAS, it is in the best interest of the City to obtain financing for a portion of the Purchase Price in the not to exceed amount of \$160,000 (the “Financed Amount”); and

WHEREAS, the Financed Amount, when added to the currently outstanding balance of all other installment purchases made of real and personal property by the City pursuant to Act 99, less permitted exceptions, does not exceed \$2,387,905, which is one and one quarter of one percent (1-1/4%) of the 2018 Taxable Value of the real and personal property in the City.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The City Council determines that it is necessary and in the best interest of the City to purchase the Property for an amount not to exceed the Purchase Price and to utilize such Property for public and City purposes. The difference between the Purchase Price and the Financed Amount shall be paid to the Vendor, as reflected in the Installment Purchase Contract, from City funds on hand and the payment of said amount is hereby appropriated and/or ratified.

2. The City Council determines that it is necessary and in the best interests of the City to finance the purchase of the Property pursuant to Act 99. The Financed Amount shall be financed by an installment purchase contract as provided in this Resolution.

3. The useful life of such Property is hereby determined to be not less than fifteen (15) years.

4. An Installment Purchase Contract by and between the City, West Shore Bank, and the Vendors in the form attached to this Resolution as Exhibit A (the "Installment Purchase Contract") is hereby approved.

5. The City Treasurer is hereby designated as the Registrar for the Installment Purchase Contract.

6. The Installment Purchase Contract is hereby designated as a "qualified tax exempt obligation" for purposes of deduction of interest expense by financial institutions under the provisions of Section 265(b)(3) of the Internal Revenue Code, it being reasonably anticipated that the aggregate amount of qualified tax exempt obligations which will be issued by the City and all subordinate entities to the City shall not exceed \$10,000,000 during calendar year 2018.

7. The obligation of the City to pay the principal installments of the Financed Amount and interest thereon shall be a limited tax general obligation of the City subject to applicable statutory and constitutional limitations.

8. The City shall at all times have control of the Property and shall maintain the same for public use and public purposes.

9. The City shall include in its annual general fund budget such sum or sums as may be necessary to pay and satisfy all payments when due under the Installment Purchase Contract.

10. The Treasurer is hereby authorized to execute and file the Installment Purchase Contract, and all documents, instruments and certificates necessary or required to effectuate the execution and delivery of the Installment Purchase Contract.

11. The execution and issuance of the Installment Purchase Contract shall be subject to the acquisition of the Property.

12. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS: Members: _____

NAYS: Members: _____

ABSTAIN: Members: _____

RESOLUTION DECLARED ADOPTED.

Heather Pefley, City Clerk
City of Manistee

INSTALLMENT PURCHASE CONTRACT

The parties to this Installment Purchase Contract are the **CITY OF MANISTEE**, a Michigan municipal corporation, whose address is 70 Maple Street, Manistee, MI 49660 (the "City"), **TRUCK AND TRAILER SPECIALTIES OF BOYNE FALLS, INC.**, a Michigan Corporation, whose address is PO Box 473, 00399 US 131, Boyne Falls, MI 49713 ("Truck Equipment Vendor") and **D&K TRUCK COMPANY**, a Michigan corporation, of 3020 Snow Rd., Lansing, MI 48917 ("Truck Cab and Chassis Vendor"), and **WEST SHORE BANK**, a Michigan banking corporation, whose address is 201 W. Loomis St., Ludington, MI 49431 (the "Bank").

1. The Vendors agree to provide, and the City agrees to purchase, upon terms and conditions set forth herein and upon the terms and conditions set forth in the attached invoices and/or quotations, (Exhibits A and B), as approved by the Governing Body of City, (Exhibit C) the trucks and truck equipment for the price of **One Hundred Ninety-One Thousand, Six Hundred Thirty-Three and 00/100 (\$191,633) Dollars**.

2. The sum of **Thirty-One Thousand, Six Hundred Thirty-Three and 00/100 (\$31,633) Dollars** will be paid directly by the City to the Truck Cab and Chassis Vendor.

3. The financed portion of the purchase from the Truck Cab and Chassis Vendor is the sum of **Seventy-Eight Thousand, Six Hundred Thirteen 00/100 (\$78,613) Dollars** which will be paid by the City to the Truck Cab and Chassis Vendor in accordance with the terms of this Contract.

4. The financed portion of the purchase from the Truck Equipment Vendor is the sum of **Eighty-one Thousand, Three Hundred Eighty-Seven and 00/100 (\$81,387) Dollars** which will be paid by the City to the Truck Equipment Vendor in accordance with the terms of this Contract.

5. The City promises to pay the amounts provided in paragraphs 3 and 4, above, to the respective Vendors and in accordance with the schedule set forth on Exhibit D. The City may at any time prepay this Contract, in whole or in part, without penalty.

6. This Contract is a general obligation of the City. The City shall include in its general operating budget and pay each year until the Contract is paid in full such sum or sums as may be necessary each year to make payments of principal and interest thereon when and as the same become due; provided, however, it is understood that the City is not authorized to levy taxes in excess of its legal limitations for such purposes without the approval of its electors.

7. The obligation of the City hereunder to pay principal and interest shall be absolute and unconditional and shall not be subject to any abatement, reduction, setoff, defense, counterclaim or recoupment for any reason whatsoever, including, without limitation, abatements or reductions due to any present or future claims of the City against either Vendor. This Contract shall not terminate, nor

shall the obligation of the City be affected by reason of any defect in or damage to or destruction of all or any part of the Property from whatever cause, it being the intention of the parties hereto that the principal and interest payable hereunder shall be payable in all events.

8. The respective Vendors hereby assign to the Bank the Vendor's right to receive the Installment Payments in accordance with this Contract, in consideration of (a) the payment by the Bank of an amount equal to the financed amount to the City in accordance with this Contract; and (b) the obligation of the City to make payments to the Vendor in accordance with paragraphs 3 and 4, above. It is expressly agreed between the Vendors, City and Bank that as a condition of Vendor's assignment to the Bank that the City shall make all Installment Payments directly to the Bank.

9. If the City fails to make any payment when due or otherwise fails to keep and perform any of the terms and conditions set forth herein, the Bank or any subsequent Bank shall have the right to provide City written notice of the default and the obligation to cure the default within 15 days, the failure to cure giving the Bank the right to declare the entire obligation secured by this Contract immediately due and payable, and sue for the payment thereof. The Bank agrees to provide an invoice to City at least ten days prior to each payment being due, stating the full amount of principal and interest that is then due to Bank from City.

10. All rights of the Bank shall inure to the benefit of the Bank's successors and assigns; and all obligations of the City shall bind the City's successors and assigns. All payments shall be payable at the address for Bank set forth above, or to such other place or to such other person as the Bank or any subsequent Bank may designate in writing.

11. The City may not pledge, encumber, sell, assign, transfer or otherwise dispose of its rights or obligations under this Contract, except as may be consented to in writing by the Bank or any subsequent Bank. However, in the event of assignment, City shall remain obligated to make all payments and perform all of the obligations of City under this Contract, unless otherwise released by written agreement of Bank.

12. The City hereby waives any claim it might have against the Bank for any loss, damage or expense caused by the Property or any defect therein, or use or maintenance thereof. If the Property is unsatisfactory for any reason, the City shall make any claim on account thereof against the Vendor but not against the Bank. Any warranties made by Vendors to City shall remain the sole responsibility of the Vendor and are not assignable.

13. The City represents and warrants that (a) it has complied with the provisions of Act 99, Public Acts of Michigan, 1933, as amended, and all other applicable laws and regulations, and all acts or conditions precedent to the execution of this Contract have been accomplished; (b) this Contract does not require any approval or consent of any holders of any indebtedness or obligations of the City, and does not contravene any law, regulation or order binding on the City or contravene the provisions of,

or constitute a default under, or result in the creation of any lien or encumbrance upon the property of the City under any indenture, mortgage, contract or other agreement to which the City is a party, or by which it may be bound or affected; (c) the execution and delivery of this Agreement has been duly authorized by the City Council of the City; (d) the City believes and anticipates that the useful life of the Property will equal or exceed the term of the obligation, which is less than 15 years; (e) this Contract constitutes a legal, valid and binding obligation of the City enforceable against the City in accordance with its terms; and (f) there are no pending or threatened actions or proceedings before any court or administrative agency which will materially affect the condition or operations of the City or the ability of the City to perform its obligations under this Contract.

14. The City hereby warrants that the aggregate outstanding balance, exclusive of interest, of all installment contracts or agreements for purchases by the City of lands, property or equipment for public purposes, including the purchase pursuant to this Contract, does not exceed 1 1/4% of the taxable value of the real and personal property of City located within the boundaries of the City.

15. The City has designated this Contract as a “qualified tax-exempt obligation” for the purpose of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended. The City covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended, necessary to maintain the exclusion of interest on this Contract from gross income for federal income tax purposes.

16. The City hereby certifies that there is no litigation of any nature pending for the purpose of restraining or enjoining the execution of the Agreement or the levy and collection of taxes, assessments or contract payments sufficient to pay the interest and principal obligations thereof, nor directly affecting the proceedings or authority by which the Agreement is entered into, the legality of the purpose for which the Agreement is entered into, or the validity of the Agreement, and that neither the corporate existence nor the boundaries of the City nor the title of its present officers to their respective offices is being contested; that to the best of City’s knowledge there is no litigation pending indirectly or collaterally affecting any of the foregoing, and that the proceeding heretofore taken to authorize the execution of this Agreement and to provide security therefore has not been repealed, revoked or rescinded.

17. The individuals signing this Agreement represent and warrant that they have been duly authorized to execute the same. This Agreement may be signed in separate counterparts, which together may be considered to be a single document.

18. Any attempt to modify the terms of this Contract or any of its supporting documents and schedules shall be ineffective unless approved in writing by all of the parties hereto, except that any provision in this Contract not relating to Vendors may be modified by the agreement of the Bank and City only.

**TRUCK EQUIPMENT VENDOR:
TRUCK AND TRAILER SPECIALTIES
OF BOYNE FALLS, INC.**

Date: _____

By: _____

Its: _____

**CITY:
CITY OF MANISTEE**

Date: _____

By: _____
Edward Bradford, Finance Director/Treasurer

**TRUCK CAB AND CHASSIS VENDOR:
D&K TRUCK COMPANY**

Dated: _____

By: _____

Its: _____

**BANK
WEST SHORE BANK**

Dated: _____

By: _____

Its: _____

Prepared By:
Mika Meyers, PLC
BY: George Saylor (37146)
Attorneys at Law
414 Water Street
Manistee, MI 49660

Prepared for:
Jeff Mikula
MDOT City of Manistee
280 Washington St
Manistee, MI 49660
Phone: 231-794-0605

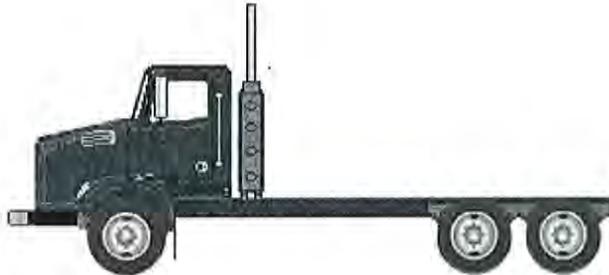
Prepared by:
Brian Pratt
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-484-1905

A proposal for
MDOT City of Manistee

Prepared by
D and K TRUCK COMPANY
Brian Pratt

Mar 01, 2018

Western Star 4700SB

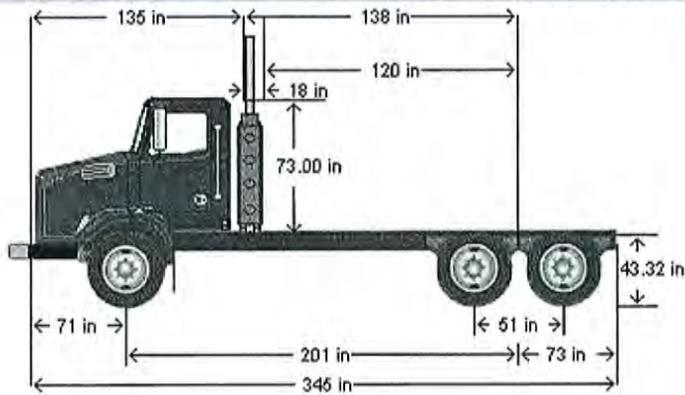


Components shown may not reflect all spec'd options and are not to scale

Prepared for:
 Jeff Mikula
 MDOT City of Manistee
 280 Washington St
 Manistee, MI 49660
 Phone: 231-794-0605

Prepared by:
 Brian Pratt
 D and K TRUCK COMPANY
 3020 Snow Rd
 LANSING, MI 48917
 Phone: 517-484-1905

D I M E N S I O N S



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model	4700SB
Wheelbase (545)	5100MM (201 INCH) WHEELBASE
Rear Frame Overhang (552)	1850MM (73 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	NO FIFTH WHEEL
Mounting Location (577)	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in)	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in)	0
Slide Increment (in)	0
Desired Slide Position (in)	0.0
Cab Size (829)	110 INCH BBC STEEL CONVENTIONAL CAB
Sleeper (682)	NO SLEEPER BOX/SLEEPER CAB
Exhaust System (016)	RH OUTBOARD FRAME MOUNTED VERTICAL AFTERTREATMENT SYSTEM ASSEMBLY WITH TOPSTACK

TABLE SUMMARY - DIMENSIONS



Prepared for:
 Jeff Mikula
 MDOT City of Manistee
 280 Washington St
 Manistee, MI 49660
 Phone: 231-794-0605

Prepared by:
 Brian Pratt
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Dimensions	Inches
Bumper to Back of Cab (BBC)	134.5
Bumper to Centerline of Front Axle (BA)	71.2
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	137.7
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	119.8
Back of Cab Protrusions (Exhaust/Intake) (CP)	17.9
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	17.9
Back of Cab to End of Frame	210.7
Cab Height (CH)	73.0
Wheelbase (WB)	201.0
Frame Overhang (OH)	73.0
Overall Length (OAL)	345.2
Rear Axle Spacing	51.0
Unladen Frame Height at Centerline of Rear Axle	43.3

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



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Q U O T A T I O N

4700 SET-BACK FRONT AXLE CHASSIS
 SET BACK AXLE - TRUCK
 DETROIT DD13 12.8L 450 HP @ 1625 RPM, 1900 GOV
 RPM, 1650 LB/FT @ 975 RPM
 ALLISON 4500 RDS AUTOMATIC TRANSMISSION WITH
 PTO PROVISION
 RT-46-160 46,000# R-SERIES TANDEM REAR AXLE
 AIRLINER 46,000# REAR SUSPENSION
 DETROIT DA-F-20.0-5 20,000# FL1 71.0 KPI/3.74 DROP
 SINGLE FRONT AXLE
 16,000# FLAT LEAF FRONT SUSPENSION

110 INCH BBC STEEL CONVENTIONAL CAB
 5550MM (219 INCH) WHEELBASE
 1/2X3.64X11-7/8 INCH STEEL FRAME
 (12.7MMX301.6MM/0.5X11.88 INCH) 120KSI
 1600MM (63 INCH) REAR FRAME OVERHANG
 1/4 INCH (6.35MM) C-CHANNEL INNER FRAME
 REINFORCEMENT
 BODY COMPANY INSTALLED ADDITIONAL FRONT
 FRAME REINFORCEMENT FOR SNOW PLOW

	TOTAL # OF UNITS (1)	PER UNIT	TOTAL
VEHICLE PRICE		\$ 110,246	\$ 110,246
EXTENDED WARRANTY		\$ 0	\$ 0
DEALER INSTALLED OPTIONS		\$ 0	\$ 0
CUSTOMER PRICE BEFORE TAX		\$ 110,246	\$ 110,246
TAXES AND FEES			
TAXES AND FEES		\$ 0	\$ 0
OTHER CHARGES		\$ 0	\$ 0
TRADE-IN			
TRADE-IN ALLOWANCE		\$ (0)	\$ (0)
BALANCE DUE	(LOCAL CURRENCY)	\$ 110,246	\$ 110,246

COMMENTS: Projected delivery on ___ / ___ / ___ provided the order is received before ___ / ___ / ___.
 APPROVAL: Please indicate your acceptance of this quotation by signing below: Customer: _____
 X _____ Date: ___ / ___ / ___.

Daimler Truck Financial
 Financing that works for you.

See your local dealer for a competitive quote from Daimler Truck Financial, or contact us at Information@dtffoffers.com.
 Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at www.daimler-truckfinancial.com.



2018
CITY OF MANISTEE
TANDEM AXLE EQUIPMENT

MI-DEAL State Contract # 071B5500010

DUMP BODY

Monroe RD-168-96-56 201 Stainless Steel Body, AR400 Overlay and Hi-lift Gate

- a. 14' in length, 87" inside width, outside width 96", 57" high front to 50" rear sloped sides, tailgate height 50" high, 13.9 cubic yard capacity, 100% continuously welded, sides, front and tailgate manufactured of 3/16" 201 stainless steel. Note: Tapered sides for more capacity.
- b. The body longsills 14" tall shall be manufactured of 1/4" 201 stainless steel,. Body crossmembers manufactured of 3/16, full height of the longsills and conform to the radius of the 1/4" 201 stainless steel floor, with 1/4" AR400 overlay over the stainless steel floor, sides 3/16" 210 stainless steel, radius of 43", dirt shedding boxed top rail 3/16" formed channel, front bulkhead, straight to accommodate a head lift cylinder with 12"x15" doghouse.
- c. Rear corner post 14" x 6" deep, 7 gauge 201 stainless steel, upper post conform to the radius of the body sides, rear body panels 7 gauge 201 stainless steel, rear body panel extends from the longsills to the corner posts, conform to the radius of the body, 4" x 6" x 7 gauge rectangular tube welded between the longsills and the rear corner post for added strength.
- d. 3/16 thick 201 stainless steel fenders.
- e. Tailgate double acting, rectangular six panel design, 7 gauge 201 stainless steel, tailgate boxed perimeter and inner bracing 10 gauge formed channels, 201 stainless steel, upper hinge 1" x 4" bar stock tailgate hardware with 1-1/4" pins, grease zerk, tailgate latches 1" flame cut, adjustable with threaded 3/4" clevis and keeper pins, latch, over center type, latch cross rod shall span the width of the body, 1.25" diameter, 4 grease-able bushings, air tailgate release/latch cylinder to be installed at the rear of the body, air tailgate and Hi-lift gate operated from inside the cab. **Note: Includes Hi-lift design, hydraulic cylinder mounted inside the corner post lifts gate 90°.**
- f. Mail hot hoist telescopic design trunion mounting, nitrated shaft, osculating design grease-able, operate on 2,500 PSI, self-bleeding, double acting on all stages, 2" stainless steel hinge pins, removable, grease-able composite bushings, grease-able dual body props designed to support the empty weight of the body.

- g. Custom Cab-shield shall be 3/16" thick 201 SS 18" coverage, installed. Welded 100% inside and out.

Dump Box Accessories:

- Electronic back-up alarm
- Heavy Duty ½" thick mud flaps (anti-sail type) installed ahead and behind the drive axles, total of 4 flaps
- Ladder style steps installed hinge down design using gtip strut steps – complete ladder made of 201 non-rusting stainless steel – exact location to be determined at installation
- One shovel holder installed left front corner of dump body, made of 201 non-rusting stainless steel

UNDERBODY SCRAPER

Monroe model HD 4500

- a. **HANGERBOARD:** Designed and engineered for optimum strength. ½" formed plate reinforced by ½" X 7-1/2" flat plate to make full 1" thickness. 3.25"X .344" mechanical tube outer hinge tubes. ¾" bar reinforced full length of the hinge. ¾" thick trunion arms. Outer trunion arms shall be bolted to hangerboard. Welded on is unacceptable. Shall include a Manifold bracket for the grease line kit, one installed each side of the hangerboard.
- b. **HINGE SHAFT:** 2-1/2" OD X 96" long with (4) grease points and (3) hinge points. The two (2) outer hinges are 3-1/4" OD X 6" long with .344 wall thickness. Each outer hinge has (1) ½" wrap – around gusset, center hinge shall be 3 ¼" OD X 10 ¾" long with .344 wall and have (2) ½" thick wrap – around gussets, including thrust bearing wear plates to prevent side to side shifting of moldboard.
- c. **MOLDBOARD:** 1" thick X 20" high X 12' long moldboard. Integral pressed in lower offset. Rolled formed or fabricated moldboards will not be considered where the cutting edge bolts to the moldboard. ½" X 6" double beveled cutting edge with standard highway punched.
- d. **SHOCKS & HOUSINGS:** Cushioned by two (2) extra heavy duty spring housings, allow 600 PSI down pressure. Two (2) ½" thick flange retaining plates held by (4) 5/8" bolts with prevailing lock nuts. Housings to be slotted to relieve contaminates. Grease-able trunion mount bushings are 2-3/4" OD with a .344" wall mechanical tube trunion mount pins are 2" solid rod, bolt in removable and replaceable design.
- e. **ACTUATING CYLINDERS:** Shall be 3-1/2" bore X 10" stroke with 2" socatri 1000 piston rods, with poly pac seals and cast steel heads, ½" hoses and piping (supported with poly clamps) to be externally mounted for easy access. Prince in-line relief valve shall be supplied.

- f. **CIRCLE:** Shall be 1” solid one piece with infinite plowing positions (no notches), minimum cut out for power reverse cylinder travel and full front circle ears as to have clamps in full contact of circle at 45 degree angle for maximum circle bearing surface. 5” ID X 6.5” OD X 1” hardened center pin bushing.
- g. **CENTER PIN:** Heavy Duty 5” diameter, hardened center pin, zinc coated. Grease-able with 3 port grease journal and 5/16” wide X 3/16” deep grease groove around pin. Center pin is piloted into the hangerboard.
- h. **CLAMPS:** 20.5 long X 7” deep X 1” thick. Shaped to follow the contour of the circle. 3/8” UHMW wear pads. Entire clamps must remain fully on the circle throughout the entire rotation of the scraper.
- i. **REVERSE CYLINDERS AND HARDWARE:** (2) 4” double – acting cylinders containing ½” #8 SAE ports, 2” socatri 1000 rods, poly pac seals, and cast steel heads. 3” OD – 2” ID anchor pivots, 2” hardened zinc coated with spiraled grease groove removable pivot pins (grease-able at each end). Prince Cross over relief valve set at 2200 PSI to protect reversing cylinders from shock impacts.
- j. **MOUNTING PLATES:** ¾” thick 22 x 26 full plate steel construction. With 7” X 7” cut out for ease of cleaning. Attached to the truck using ¾” grade 8 bolts, SAE washers and prevailing lock nuts that are electronically plated for corrosion resistance.
- k. **PAINT:** Shot-blasted, washed and powder coat paint TGIC polyester black. All parts are powder coated prior to assembly of scraper. Outer 12” of moldboard ends painted high visibility yellow.
- l. **SERRATED GRADE SAFETY STEP:** 12” x 12” welded to outer end of the moldboard on drivers side, optional 45 degree angle cut passenger side end of moldboard.
- m. **GREASE LINE KIT:** Remote grease kit that allows grease to be applied at centralized locations outside of the chassis frame. Grease hoses shall be SAE 107 Hytron hose rated at 3000 psi. Grease line kit will incorporate all 15 grease points on the scraper.

HYDRAULIC SYSTEM:

- a. Front mounted piston pump crank shaft driven, load sense hydraulic system to operate plow, plow reverse, scraper up & down, scraper reverse, double acting telescopic dump body hoist and a hi-lift gate.
- b. Plow/plow reverse/scraper/up/down/scraper reverse, dump body, and hi-lift gate shall be Air Proportional Controls, using Pneu-Logic joy stick, controls shall be mounted on a custom built arm rest pedestal, designed to also house tarp switch, air-gate control, low oil light and momentary over ride switch.

Pneu-Logic Control System features:

- Assignable functions.
- Fully proportional operation.
- Safety trigger.
- LED indicated functions.
- Heads-up display.

- c. Solenoid positive pump shut off with relay connected to low oil switch, and in-cab momentary over ride switch.
- d. System shall consist of a 1300 Series Spicer driveshaft including slip yoke and proper angle. Danfoss 8.9 model ERL147CLS, load sense piston pump.

*Note below

- e. Rexroth, model M4-12 LSA, 6 bank airshift
- f. Supply line from reservoir to pump shall be 2 ½" ID SS hard pipe preferred with short hose assemblies at each end. Note: If not enough room – use 2 ½" hose full length.
- g. Piston pump – main pressure line shall be minimum 1" stainless steel pipe with 3,000 PSI rated jumper hoses with swivels each end.
- h. Hoses, fittings and adaptors: All hose to have crimp type fittings and have abrasive resistant sleeve covering in high wear areas. All clamps to be lined with abrasive resistant sleeve. Routing of pressure hoses shall be on the left side of engine as to stay away from turbo heat, using proper extension hangers and to leave room for service of engine filters.
- i. Hydraulic System shall be filled with AW32 oil, pressures set and system tested.

***Note:** Other RD pump system was 6 CIR, 18 GPM at 700 RPM
New pump system is 8.9 CIR, 27 GPM at 700 RPM

FUEL & HYDRUALIC COMBINATION RESERVIOR

- a. Tanks shall be designed to be installed in conjunction with a vertically mounted DPF/SCR exhaust system. The Fuel Hydraulic Tanks shall be 7ga. Steel construction. The Fuel Tank shall be 110 gal. capacity. The Hydraulic Tank shall be 40 gal. capacity. The Fuel and Hydraulic Tanks shall be integrated into a single, integrally constructed unit. The mounting of the tank shall include four mounting pads and shall be equipped with rubber bushings and mounting bolts. Supports for the tanks shall be constructed of 4" 7.25 structural channel. The mounting brackets shall extend from the right frame rail and shall cantilever to the outside the left frame rail. A serrated step shall be installed on the left side. The tanks shall be powder coated black and include labels.

- b. The Fuel Tank shall include ball valve shut off valves on both the supply and the return fuel lines to facilitate changing of fuel filter. The proper fuel gauge sending unit shall be installed. The vent for the tank shall conform to the engine manufactures specifications. The tank shall also be equipped with a magnetic drain plug.
- c. The hydraulic tank shall include a 3" supply port with a Zinga top of the tank mounting flange. The filter shall be equipped with an internal drop tube and an anti-siphon device. A solid state, low oil sending unit shall be installed in the side of the tank. A float type sender will not be acceptable. A 5" sight/temperature gauge shall be installed on the side of tank. The tank shall be full of AW32 hydraulic oil.
- d. Hydraulic Tank also includes:
 - Zinga suction strainer, part # 2030-3.
 - Zinga return filter, RF1215-S-1 with RE-409-10 micron element.
 - 2 ½" - ¼ turn full flow ball valve installed at the reservoir outlet.
 - Gems low oil level sensor #15570.
- e. ACCESSORIES:
 - Serrated grate steps, drivers side end of mounting saddle, size and location to be determined at installation.
 - Decals as to the contents, "Diesel Fuel" or "Hydraulic Oil".
 - Low oil light and alarm system installed in the cab.
 - Momentary over-ride switch installed in the cab.

ROLL-RITE TARP SYSTEM

Roll-Rite, model 6416, aluminum system:

- a. Fully automatic, 4 spring system, wind deflector, tarp spool, aluminum tension and tarp bows with 30 degree elbows, in-cab switch, indicator light and circuit breaker, 20 ft. heavy duty mesh tarp, complete and installed.

LIGHTING

- (2) Soundoff Strobe model ELB45BCHOPC amber/green clear lens strobe lights with one mounted each side of cab shield.
- Federal 108 LED rubber shock resistant clearance lights and reflectors.
- Oval 60 series lights, configuration - top to bottom installed.
- LED Strobe, Soundoff #ENFSLSRV12.
- LED stop/tail/turn, Soundoff #ECV062STT-AFA.
- LED Back-up lights, Soundoff #ECV062B2W-AFA.
- All wiring have heat shrink connectors and are terminated in a Betts Dri-Seal #35104 junction box with waterproof choke seals, installed on left rear corner post of the dump body.

- (2) Work lights – Nordic model N25 (1) mounted each side to shine on scraper discharge.
- In cab independent switches. Chassis coming with 4 – 20amp switches

PLOW LIGHTS

- a. Auxiliary plow lights and turn signals. Nordic model N520 hood mounted, custom built ¼” thick X 4” wide aluminum brackets with fiberglass in hood support plates, height to be determined at time of installation. Chassis manufacture to supply in-cab switch and harness.

FRONT PLOW HITCH

- a. Hustings style heavy duty 34” wide Quick Hitch, top of hitch shall be gusseted with 3/8” plate. Plunger pins shall have grease zerks and secondary locking tabs. Plow cylinder shall be hydraulic double acting cylinder with the following specifications: 3” diameter bore, 10” stroke 2” socatri 1000 shaft – Boss O-ring ports. Hitch shall be bolted to a heavy duty structural channel. 12” minimum 20.7 lb., front bumper with flare back and boxed ends. Hitch shall include upper and lower bracing. Hitch, bumper and bracing shall be installed with grade 8 nuts and bolts; to include extended brackets for hood cables & pull back support cable. Supply chain box approximately 8” tall X 8” wide X 12” long, solid sides ¾” #9 expanded metal bottom. All to be epoxy. Primed and painted urethane black.

All equipment, components and lighting have standard 1 year warranty.

Will furnish one set of manufacturer’s manuals for operation, maintenance, and parts for all auxiliary equipment installed.

NOTES;

1. **City of Manistee would be invited to the installation shop to go over all phases of placement and installation of equipment and hydraulics.**
2. **Truck & Trailer will provide hands-on training for the service personnel and operators of the City of Manistee.**

EQUIPMENT PER SPECIFICATION: \$81,387.00 each

Accepted by: _____

Date: _____

Bid submitted by: Butch

For Truck and Trailer Specialties of Boyne Falls, Inc.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
 NAYS: None

CONSIDERATION OF SUPPORT FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS APPLICATION FOR RURAL BUSINESS DEVELOPMENT GRANT.

The Little River Band of Ottawa Indians are requesting a letter of support for their application for a Rural Business Development Grant for funds that will be used to explore development options for their property located at the corner of US-31 and M-22. If the grant funds are awarded they will be used to support State funding for a comprehensive feasibility study.

MOTION by Zielinski, second by Grabowski to authorize the Mayor to sign a letter of support.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
 NAYS: None

CONSIDERATION OF A RESOLUTION RECOGNIZING THE MANISTEE AREA CHAMBER OF COMMERCE AS A NONPROFIT ORGANIZATION.

The Manistee Area Chamber of Commerce is a 501c6 Nonprofit Organization. Each year they receive a raffle license through the Michigan Lottery Charitable Gaming Division for the Duck Race held during the Manistee National Forest Festival. Prior to the State of Michigan issuing a license for this year's raffle, the Manistee Area Chamber of Commerce must re-qualify as a local nonprofit organization through recognition by the Manistee City Council.

MOTION by Goodspeed, second by Zielinski to recognize the Manistee Area Chamber of Commerce as a local nonprofit organization for the purpose of applying for a Charitable Gaming License through the State of Michigan.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
 NAYS: None

CONSIDERATION OF RENTAL INSPECTION CONTRACT WITH SPICER GROUP, INC.

Spicer Group has a contract to perform the City's rental inspection program for a three-year term that began on July 8, 2015 and ends on July 7, 2018. Spicer Group completed their contractual obligations by the end of 2017, allowing the rental inspection program to follow a calendar year.

Having the rental inspection program operate on a calendar year is the preferred option. As the City is pleased with Spicer Group's performance, the City Manager recommends that the City enter into a new three-year agreement with Spicer Group to perform rental inspection services beginning on January 1, 2018 and ending on December 31, 2020. The City Attorney prepared and approved the contract document.

MOTION by Zielinski, second by Pontiac to approve a three-year agreement with Spicer Group to perform rental inspection services. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
 NAYS: None

CONSIDERATION OF THE PURCHASE OF A 2018 TANDEM AXLE SNOW PLOW / HAUL TRUCK.

The Department of Public Works has budgeted with Motor Pool funds to replace Truck #133, the 1999 Sterling. The replacement truck has been priced through two MIDEAL vendors. Cab and Chassis: D and K Truck Company (Contract #071B6600119) and Equipment: Truck and Trailer Specialties (Contract #071B5500010).

PROCEEDINGS OF THE MANISTEE CITY COUNCIL -FEBRUARY 20, 2018

MOTION by Zielinski, second by Goodspeed to approve the purchase of a Cab and Chassis from D and K Truck Company in the amount of \$110,246 and Equipment from Truck and Trailer Specialties in the amount of \$81,387. Brief discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF THE PURCHASE OF A 2018 FORD POLICE INTERCEPTOR.

The Manistee Police Department maintains a fleet of police cruisers to effectively service the City. In an effort to replace cruisers that are nearing the end of their respective life cycles it is determined that the purchase of a 2018 Ford Police Interceptor is warranted. Bids have been solicited and one Ford Dealer and emergency vehicle outfitter have been identified that fits the Police Department's specifications.

MOTION by Goodspeed, second by Zielinski to authorize the purchase of a 2018 Ford Police Interceptor from Harold Zeigler Ford / Emergency Vehicle Products for the price of \$47,401. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF A CONTRACT WITH QUALITY MAINTENANCE CONTRACTORS, INC TO PAINT THE SECONDARY DIGESTER COVER.

The secondary digester was constructed in 1979. The original paint on the steel cover has exceeded its useful life. Repainting the cover was publicly bid with the following bids received. Alternate A includes additional work should the existing paint be identified as lead-based.

<u>CONTRACTOR</u>	<u>BASE BID</u>	<u>ALTERNATE A</u>
ABHE & Svoboda, Inc.	\$1,371,790	\$7,700
Lake Painting	Non-Responsive, bid not opened	
Quality Maintenance Contractors, Inc.	\$95,216	\$10,000

The contract documents were prepared by Spicer Group and approved by the City Attorney.

MOTION by Zielinski, second by Goodspeed to approve the low bid submitted by quality maintenance Contractors, Inc. to paint the digester cover in the amount of \$95,216 (plus Alternate A if required) and authorize the Mayor and City Clerk to execute the documents. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

CONSIDERATION OF LOCAL REVENUE SHARING BOARD GRANT APPLICATIONS.

The Local Revenue Sharing Board (LRSB) distributes 2% money from the Little River Casino. The deadline for 2018 Cycle I applications is Friday, March 2, 2018 at 5:00 p.m. City staff has prepared two grant applications for submission to the Local Revenue Sharing Board. This agenda item will include two separate motions, one for each grant application.

MOTION by Zielinski, second by Cooper to authorize the submission of a grant application to the Local Revenue Sharing Board for FEMA Grant Matching Funds in the amount of \$11,466.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Goodspeed, Smith, Grabowski, and Pontiac
NAYS: None

MOTION by Zielinski, second by Goodspeed to authorize the submission of a grant application to the Local Revenue Sharing Board for an Evidence Locker System in the amount of \$7,555.

WEST SHORE BANK

July 6, 2018

City of Manistee
Attn: Edward Bradford
70 maple Street
Manistee, MI 49660

Dear Ed:

Thank you for allowing West Shore Bank the opportunity to review your request for financing your new snowplow truck. I am pleased to inform you that your request has been reviewed and approved, subject to the terms and conditions as set forth in this letter. Should you choose to accept this commitment, please sign and date the original of this letter and return it to my attention. You may retain the enclosed copy of this letter for your records.

West Shore Bank is excited to present this proposal and would be honored to work with you on this purchase. Please feel free to contact me at any time with questions or concerns.

TERMS AND CONDITIONS:

<u>Borrower:</u>	City of Manistee
<u>Borrower Facility:</u>	Tax Exempt – Installment Purchase Agreement ("IPA")
<u>Purpose:</u>	Fund the purchase of a new snow plow truck costing \$191,633
<u>Amount:</u>	\$160,000
<u>Rate:</u>	2.85% fixed – tax exempt rate
<u>Term / Maturity:</u>	Four years
<u>Repayment Provisions:</u>	Four-year term/ 2.85% rate - Annual principal including interest payments of \$\$42,890
<u>Prepayment Penalty:</u>	None
<u>Collateral:</u>	Unsecured.
<u>Additional Provisions:</u>	Prior to disbursement, West Shore Bank will require receipt of necessary IPA documentation from Borrower's counsel, including an opinion from counsel that the IPA complies with all requirements of the Public Acts of Michigan, and that the IPA is designated as a "qualified tax-exempt obligation".

Ed, I believe this letter fairly outlines, the terms and conditions as they have been approved by the West Shore Bank. I appreciate the opportunity to provide you with this commitment and hope you will agree to move forward with the transaction. Should any changes to these terms be required due to findings during the underwriting process, those changes would need to be agreed to and signed off by both; City of Manistee and West Shore Bank.

The terms of this commitment will expire 90 days from the date of this letter.

Sincerely,
West Shore Bank



Steven G. Brower
Vice President
231-309-646
steveb@westshorebank.com

Acknowledgment:

We hereby acknowledge that we have received and reviewed the terms of this commitment letter and agree to the same.

City of Manistee

By: _____

Printed Name

CITY OF MANISTEE [PROPOSED]

AMORTIZATION SCHEDULE

PRINCIPAL: \$160,000.00
 DATE OF LOAN: 7/31/2018
 1ST PAYMENT: 7/31/2019
 INTEREST RATE: 2.85%
 TERM: 4 YEARS

PRINCIPAL	ANNUAL PAYMENT	PAID TO INTEREST	PAID TO PRINCIPAL	BALANCE
160,000.00	42,890.00	4,560.00	38,330.00	121,670.00
121,670.00	42,890.00	3,467.60	39,422.41	82,247.60
82,247.60	42,890.00	2,344.06	40,545.94	41,701.66
41,701.66	42,890.16	1,188.50	41,701.66	-0-



City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov



TO: Thad Taylor, City Manager

DATE: July 8, 2018

FROM: Chief Timothy Kozal

RE: Special Event Request/Consideration for City Council

Salt City Rock & Blues, Inc. is requesting permission to hold a Labor Fest. The Labor Fest will commence with a walk from the Armory to the 1st Street Beach-Lions Pavilion., at which time the Labor Fest concert will then start in the area. This event will take place on:

Saturday, September 1, 2018

The event will run from 1:30 p.m. – 11:59 p.m.

There are no objections to this event and present no special problems for the City.

Respectfully Submitted,

Timothy E. Kozal
Manistee Director of Public Safety
70 Maple Street
Manistee, Michigan 49660
Office: 231-398-2810



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: Labor Fest		
Date Event: Saturday September 1st 2018		
Time of Event: 1:30 pm - 11:59pm		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking:	Driven:	Other:
Assembly Starting Location: Armory Youth Project		
Destination/Finishing Point: 1st Street Beach - Lions Pavilion		
Route that the special event will follow (attach map if available): <input type="checkbox"/> map attached		
We will be having a labor day parade starting at the armory building and traveling to the 1st street beach - Lions pavilion, which will then start our Labor Fest concert in the area. We will need some barricades to block the road for the parade, plus to block of the parking lot by the Lions pavilion.		
Person(s)/Organization(s) making request:		
Salt City Rock & Blues, Inc.		
Main Contact Person: Jacquelyn Gielczyk		
Address: 2226 Staunton St, Filer City MI 49660		
Phone: 231-510-8147	Cell: 231-510-8147	Email: gielczyk@att.net
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature: _____ Date: _____		
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____ Date: _____		



CERTIFICATE OF LIABILITY INSURANCE

SALTC-1 OP ID: PA

DATE (MM/DD/YYYY)

07/09/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bear Lake Insurance Agency Inc 12141 US 31 PO Box 267 Bear Lake, MI 49614-0267 Paul J Anderson		CONTACT NAME: Paul J Anderson PHONE (A/C, No, Ext): 231-864-3373 FAX (A/C, No): 231-864-3431 E-MAIL ADDRESS:	
INSURED Salt City Rock & Blues Inc PO Box 114 Manistee, MI 49660		INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVP	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLASMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ. <input type="checkbox"/> LOC <input type="checkbox"/> OTHER			A306965	06/19/2018	06/19/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMMOD AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> COE <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER PER EACH ACCIDENT \$ PER DISEASE - EA EMP QYTR \$ PER DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Manistee PO Box 358 Manistee, MI 49660	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Paul J Anderson
---	---

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Example of Fees to To be determined by City Departments				OFFICE USE ONLY
Item	Unit Price		Quantity	Total Cost
Picnic Tables	\$4.00	Each	10	\$40
90 Gal Tote	\$12.00	Each		
Trash Can	\$5.00	Each	10	\$50
Garbage Bags (case)	\$62.00	Each		
Barricades, horses	\$4.00	Each	10	\$40
Traffic Cones	\$3.00	Each		
HC Signs	\$1.00	Each		
No Parking Signs	\$1.00	Each		
Standard Cones	\$1.00	Each		
Fence, Plastic	\$70.00	Per 50 feet		
Fence, Wood	\$90.00	Per 50 feet	42	\$3,780
Grand Stand	\$80.00	Each		
Plywood	\$3.00	Each		
Grill	\$15.00	Each		
Festival Street Banners	\$10.00	Each		
Hang Banner	\$60.00	Each		
Relocate Bleachers	\$60.00	Each		
Other:	TBD			
Other:	TBD			
Other	TBD			
Staff Charges Hours will be logged and billed after event				OFFICE USE ONLY
DPW/Parks Department Services	Cost			
Restroom Cleaning	\$45.00	Per hour		
Restroom Cleaning (overtime rate)	\$60.00	Per hour		
Street Sweeping	\$25.00	Per Block		
Street Sweeping (overtime rate)	\$35.00	Per Block		
Safety Perimeter installation	\$10.00	Per 50 feet		
Beach Cleaning (overtime rate)	\$95.00	Per hour		
Other:	TBD			
Other:	TBD			
Police Department Services	Cost			
Per Officer	\$38.64	Per hour 2		77.28
Per Officer (overtime rate)	\$50.61	Per hour		
Other:	TBD			
Fire Department Services	Cost			
Ambulance/Pumper	\$22.62	Per Hour		
Ambulance/Pumper (overtime rate)	\$29.07	Per Hour		
Other	TBD			
SUB TOTAL				
<i>Apply Discount Rate</i> 0% 25% 50% 100%				X %
TOTAL				3987.28



Memorandum

TO: Thad Taylor, City Manager

FROM: Denise Blakeslee, Planning & Zoning Director 

DATE: July 31, 2018

RE: Zoning Amendment Z18-07 DDA Request

Denise Blakeslee
Planning & Zoning
Administrator
70 Maple Street
Manistee, MI 49660
231.398.2805
dblakeslee@manisteemi.gov
www.manisteemi.gov

Thad, on July 12, 2018 the Planning Commission held a public hearing for Zoning Amendment Z18-08 request from the DDA for changes to the

The Planning Commission held a public hearing on February 1, 2018 for Zoning Amendment Zoning Ordinance Amendment Z18-07 - to Amend Article 3: Districts Dimensional Standards Uses Table and Zoning Map and Article 15: C-3 Central Business District by:

- ADDING Animal Grooming, Day Care Commercial, Day Care Group, Dwelling Accessory, Educational Facility, Tattoo Parlor and Veterinary Clinic as a use by right in C-3
- ADDING Motel as a Special Use (on a key street segment) in C-3;
- CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public from a Special Use to a use by right in C-3;
- CHANGING Sports and Recreation Club from a Special Use (on a key street segment) to a use by right in C-3

During the business session of the meeting the Commission made recommendation to City Council to approve the amendment.

This item was presented to the Ordinance Review Committee on July 30, 2018 and is now ready to be placed on a council agenda. A copy of the agenda items and proposed zoning amendment is enclosed for Council's consideration.



Planning Commission/Planning & Zoning
 City Hall
 70 Maple Street
 Manistee, MI 49660
 231.398.2805 (phone)
 231.723.1546 (fax)

Zoning Amendment Request

Please Print

Zoning Amendment Request Requirements		
<p>Request must be received 30 days prior to the City of Manistee Planning Commission meeting to be placed on the agenda. Notice of the Public Hearing shall be held before the Planning Commission. Notice shall include publication in a newspaper and posting in City Hall. Fee for Petition of Zoning Amendment is \$1,000.00 which needs to be submitted with the application. You or your representative should be present at the meeting to explain your request to the Planning Commission and to answer any questions. After the public hearing, the Planning Commission will make a recommendation to the City Council. Two readings are required for Zoning Amendments at regularly scheduled Council Meetings. The City Council will consider final action on your petition.</p>		
Applicant Information		
Name of Owner: Manistee Downtown Development Authority (DDA)		
Address: 70 Maple Street, Manistee, MI 49660		
Phone #: 231.398.3262	Cell#: 616.402.5684.	e-mail: tyler.leppanen@manisteedowntown.com
Name of Agent (if applicable): n/a		
Address:		
Phone #:	Cell#:	e-mail:
Property Information		
Address: n/a		Parcel #
Present use of Property:		
This area is <input type="checkbox"/> un-platted, <input type="checkbox"/> will be platted <input type="checkbox"/> is platted – Name of Plat:		

RE-ZONE AMENDMENTS	
<input type="checkbox"/> Re-Zone: Rezone Parcel # _____ from _____ to _____	
<p>Attach narrative stating the reason for the change.</p>	
Has a previous application for a variance, special use permit or re-zoning on this land ben made in the past?	
<input type="checkbox"/> yes <input type="checkbox"/> no. If yes when _____. Decision: <input type="checkbox"/> approved <input type="checkbox"/> denied	
✓	<p>Please answer the following questions</p>
	State specifically the reason for this Amendment request at this time
	Legal Description of Property affected
	List of Deed Restrictions (cite Liber & Page)
	Names and addresses of all persons, firms or corporations having a legal or equitable interest in the land
	Will this re-zoning be in conformance with all adopted development plans of the City of Manistee?
	Will this re-zoning be in conformance with all adopted development plans of and Manistee County?
	What do you anticipate the impacts of the proposed zone change on the adjacent property to be? What steps do you propose to take to mitigate any negative impacts associated with the proposed change?
	Does the proposed re-zoning conform to the plans? If not, why should the change be made? Please be specific, brief and attach any supporting documentation which substantiates your claim. This could include an allegation that the existing zoning is in error which would be corrected by the proposed change, or that specific changes or changing conditions in the immediate area make the re-zoning necessary to promotion of public health, safety and general welfare.

Site Plan Requirements
May be waived by the Zoning Administrator

Attach a site plan drawn to the scale of one (1) inch equals (10) feet, showing all existing structures on the property, all proposed structures and marking those structures that will be removed or razed. Also, the general shape, size and location of all existing structures within 100 feet of the property along with their uses shall be depicted on the site plan, along with all abutting roads, streets alleys or easements.

TEXT AMENDMENTS

Text Amendment:
 Amend Article 3 and 15 Section attached to [delete, supplement, or clarify] the Manistee City Zoning Ordinance. *Attach copy of proposed ordinance language.*

Authorization

CERTIFICATION AND AFFIDAVIT:
 The undersigned affirm(s) that he/she/they is/are the owner, owner's representative, involved in the petition and that the answers and statements herein contained and the information submitted are in all respects true and correct to the best of his, her or their knowledge and belief.

Signature:  Date: 6-20-18

Signature: _____ Date: _____

By checking this box permission is given for Planning Commission Members to make a site inspection if desired.

Office Use Only

Fee: \$1,000.00 <u>Waived by City Council 6-19-18</u>	Receipt # <u>n/a</u>
Date Received: <u>6-20-18</u>	Hearing Date: <u>7-12-18</u> PC-201807

DOWNTOWNMANISTEE

michigan

DATE: June 20, 2018
 TO: Denise Blakeslee
 FROM: Tyler Leppanen
 RE: Zoning Ordinance Amendment

The Business Development Committee of the DDA extensively reviewed uses within the C-3 zoning district to identify if there were opportunities to allow additional uses to encourage economic growth. The driving factors that resulted in the requested amendments are to allow more uses to occupy vacant properties, allow for businesses that would service people living in the downtown area, and encouraging higher density residential within the district.

Uses	Current	Recommendation
Animal Grooming	Not Permitted	Use by Right
Day Care, Commercial	Not Permitted	Use by Right
Day Care, Group	Not Permitted	Use by Right
Duplex	Special Land Use	Use by Right
Dwelling Accessory	Not Permitted	Use by Right
Educational Facility	Not Permitted	Use by Right
Laundry & Dry-Cleaning	Special Land Use	Use by Right
Motel	Not Permitted	Special Land Use permitted on key street segments
Parking Facility	Special Land Use	Use by Right
Sports & Recreation Club	Special Land Use*	Use by Right
Tattoo Parlor	Not Permitted	Use by Right
Veterinary Clinic	Not Permitted	Use by Right

Ordinance Z18-07

**AN ORDINANCE TO AMEND IN PART
AN ORDINANCE ENTITLED "MANISTEE CITY ZONING ORDINANCE"
WHICH WAS ADOPTED FEBRUARY 21, 2006,**

To Amend the Manistee City Zoning Ordinance

**Article 3: Districts Dimensional Standards Uses Table and Zoning Map
Table 3-2 be AMENDED by ADDING Animal Grooming, Day Care Commercial, Day Care Group,
Dwelling Accessory, Educational Facility, Tattoo Parlor and Veterinary Clinic
as a use by right in C-3**

ADDING Motel as a Special Use (on a key street segment) in C-3

**CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public from a Special Use
to a use by right in C-3**

**CHANGING Sports and Recreation Club from a Special Use (on a key street segment)
to a use by right in C-3**

Article 15: C-3 Central Business District

**AMEND Section 1500 Purpose and Intent by ADDING Animal Grooming, Day Care
Commercial, Day Care Group, Dwelling Accessory, Educational Facility, Tattoo Parlor and
Veterinary Clinic as a permitted use**

ADDING Motel as a Special Use (on a key street segment) in C-3

**CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public
from a Special Use to a permitted use**

**CHANGING Sports and Recreation Club
from a Special Use (on a key street segment) to a permitted use**

**AMEND Section 1501 Uses Permitted by Right by ADDING Animal Grooming, Day Care
Commercial, Day Care Group, Duplex, Dwelling Accessory, Educational Facility, Laundry and
Dry-Cleaning, Parking Facility, Public Sports and Recreation Club, Tattoo Parlor
and Veterinary Clinic**

**AMEND Section 1502 Uses Permitted by Special Land Use Permit by DELETEING Duplex,
Laundry and Dry-Cleaning, Parking Facility, Public
and Sports and Recreation Club (requires key street frontage)**

**AMEND Section 1502 by Uses Permitted by Special Land Use Permit ADDING Motel as a
Special Use (on a key street segment) in C-3**

THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, ORDAINS:

- Article 3: Districts Dimensional Standards Uses Table and Zoning Map; Table 3-2 be AMENDED by ADDING Animal Grooming, Day Care Commercial, Day Care Group, Dwelling Accessory, Educational Facility, Tattoo Parlor and Veterinary Clinic as a use by right in C-3; ADDING Motel as a Special Use (on a key street segment) in C-3; CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public from a Special Use to a use by right in C-3; CHANGING Sports and Recreation Club from a Special Use (on a key street segment) to a use by right in C-3 as follows:

CITY OF MANISTEE – Table of Land Uses												
Table 3-2 Uses Permitted by Right and Special Land Use Permit												
(R=Use by Right; SLU=Use Permitted as Special Land Use; * Indicates Use Permitted as Special Land Use on Key Street Segment)												
** Indicates Use Permitted as Special Land Use as part of a Mixed Use Development and requires a Special Use Permit												
USES	P-D Peninsula District	G-C Golf Course	R-1 Low Density	R-2 Med Density	R-3 High Density	R-4 Mfg. Housing	W-F Water- front	C-1 Reg'l Com	C-2 Neigh. Bus	C-3 Central Bus	L-I Light Ind	G-I Gen Ind
Animal Grooming	SLU							R	SLU	R		
Day Care, Commercial	SLU				SLU		SLU	SLU	SLU	R	SLU	
Day Care, Group	SLU		SLU	SLU	R	SLU	SLU	SLU	R	R		
Duplex	SLU		SLU	SLU	SLU	SLU	SLU		SLU	SLU R		
Dwelling - Accessory				SLU	SLU					R		
Educational Facility				SLU*	SLU*				SLU	R	SLU	SLU
Laundry & Dry Cleaning Establishment								SLU	SLU*	SLU R	R	
Motel							SLU*	R		SLU *		
Parking Facility, Public	SLU			SLU*	SLU*		SLU	SLU	SLU	SLU R		SLU
Sports and Recreation Club			SLU				SLU*	R	SLU*	SLU *	SLU*	
Tattoo Parlor								SLU		R		
Veterinary Clinic								R	SLU	R	R	

- That Article 15: C-3 Central Business District, Section 1500 Purpose and Intent, be AMEDNED BY ADDING Animal Grooming, Day Care Commercial, Day Care Group, Dwelling Accessory, Educational Facility, Tattoo Parlor and Veterinary Clinic as a permitted use; ADDING Motel as a Special Use (on a key street segment) in C-3; CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public from a Special Use to a permitted use; CHANGING Sports and Recreation Club from a Special Use (on a key street segment) to a permitted use as follows:

PERMITTED USES

- ◆ Accessory buildings with floor area less than or equal to the footprint of the principal structure
- ◆ Accessory uses related to uses permitted by right
- ◆ **Animal Grooming**
- ◆ Community Garden, subject to Section 534
- ◆ Convenience Store w/o fuel pumps
- ◆ **Day Care, Commercial**
- ◆ **Day Care, Group**
- ◆ **Duplex**
- ◆ **Dwelling, Accessory**
- ◆ Dwelling, Upper Story Accessory, subject to Section 1504
- ◆ Eating and Drinking Establishment
- ◆ **Educational Facility**
- ◆ Financial Institution
- ◆ Gallery or Museum
- ◆ Home Occupation, Minor, subject to Section 1847, B, 1.
- ◆ Hotel
- ◆ **Laundry and Dry Cleaning Establishment**
- ◆ Medical or Dental Office
- ◆ Mixed Use Development
- ◆ Outdoor Recreation, Park
- ◆ **Parking Facility, Public**
- ◆ Personal Service Establishment
- ◆ Place of Public Assembly, Small
- ◆ Professional Office
- ◆ Professional Service Establishment
- ◆ Retail Business
- ◆ **Sports and Recreation Club**
- ◆ Studio for Performing and Graphic Arts
- ◆ Subdivision, Plat or Condo (of permitted uses)
- ◆ **Tattoo Parlor**
- ◆ Theater
- ◆ Uses similar to uses permitted by right, subject to Section 530
- ◆ **Veterinary Clinic**
- ◆ Wind Energy Conversion System, Accessory subject to Section 515.G

SPECIAL USES

- ◆ Accessory buildings with floor area greater than the footprint of the principal structure
- ◆ Accessory uses related to special uses
- ◆ Adaptive Reuse
- ◆ Bed & Breakfast
- ◆ Contractor’s Facility
- ◆ Drive-through Establishment
- ◆ ~~Duplex~~
- ◆ Dwelling, Multiple unit
- ◆ Home Occupation, Major
- ◆ ~~Laundry and Dry Cleaning Establishment~~
- ◆ Marina
- ◆ ~~Parking Facility, Public~~
- ◆ Planned Unit Development
- ◆ Uses similar to permitted special uses

SPECIAL USES

Requires Key Street Frontage

- ◆ **Motel**
- ◆ Place of Public Assembly, Large
- ◆ ~~Sports and Recreation Club~~

4. That Article 15: C-3 Central Business District, Section 1501 Uses Permitted by Special Land Uses, be AMENDED by ADDING Items C. Animal Grooming, F. Day Care Commercial, G. Day Care Group, H. Duplex, I. Dwelling Accessory, L. Educational Facility, Q. Laundry and Dry-Cleaning, U. Parking Facility, Public AA. Sports and Recreation Club, DD. Tattoo Parlor and GG. Veterinary Clinic as follows:

- C. Animal Grooming**
- F. Day Care, Commercial**
- G. Day Care, Group**
- H. Duplex**
- I. Dwelling, Accessory**
- L. Educational Facility**
- Q. Laundry and Dry Cleaning**
- U. Parking Facility, Public**
- AA. Sports and Recreation Club**
- DD. Tattoo Parlor**
- GG. Veterinary Clinic**

Renumber list as needed

5. That Article 15: C-3 Central Business District, AMEND Section 1502 by DELETEING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public and Sports and Recreation Club (requires key street frontage) as follows:

- ~~G. Duplex, subject to **Section 1829**~~
 - ~~J. Laundry and Dry Cleaning Establishment, subject to **Section 1850**~~
 - ~~L. Parking Facility, Public, subject to **Section 1865**~~
 - ~~O. Sports and Recreation Club, subject to **Section 1880** — Requires Key Street Frontage~~
- Renumber list as needed*

6. That Article 15: C-3 Central Business District, AMEND Section 1502 by ADDING Motel as a Special Use (requires key street segment) as follows:

- J. Motel, subject to **Section 1861** - Requires Key Street Frontage

7. CONFLICTING ORDINANCES: that any and all ordinances of City of Manistee which may conflict with the provisions of this ordinance be and are hereby rescinded.

8. EFFECTIVE DATE: This Ordinance shall take effect ten days after publication in the Manistee News Advocate.

James W. Smith, Mayor

Dated

ATTEST:

Heather Pefley Dated
City Clerk

Ordinance Z18-07

**AN ORDINANCE TO AMEND IN PART
AN ORDINANCE ENTITLED "MANISTEE CITY ZONING ORDINANCE"
WHICH WAS ADOPTED FEBRUARY 21, 2006,**

To Amend the Manistee City Zoning Ordinance

**Article 3: Districts Dimensional Standards Uses Table and Zoning Map
Table 3-2 be AMENDED by ADDING Animal Grooming, Day Care Commercial, Day Care Group,
Dwelling Accessory, Educational Facility, Tattoo Parlor and Veterinary Clinic
as a use by right in C-3**

ADDING Motel as a Special Use (on a key street segment) in C-3

**CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public from a Special Use
to a use by right in C-3**

**CHANGING Sports and Recreation Club from a Special Use (on a key street segment)
to a use by right in C-3**

Article 15: C-3 Central Business District

**AMEND Section 1500 Purpose and Intent by ADDING Animal Grooming, Day Care
Commercial, Day Care Group, Dwelling Accessory, Educational Facility, Tattoo Parlor and
Veterinary Clinic as a permitted use**

ADDING Motel as a Special Use (on a key street segment) in C-3

**CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public
from a Special Use to a permitted use**

**CHANGING Sports and Recreation Club
from a Special Use (on a key street segment) to a permitted use**

**AMEND Section 1501 Uses Permitted by Right by ADDING Animal Grooming, Day Care
Commercial, Day Care Group, Duplex, Dwelling Accessory, Educational Facility, Laundry and
Dry-Cleaning, Parking Facility, Public Sports and Recreation Club, Tattoo Parlor
and Veterinary Clinic**

**AMEND Section 1502 Uses Permitted by Special Land Use Permit by DELETEING Duplex,
Laundry and Dry-Cleaning, Parking Facility, Public
and Sports and Recreation Club (requires key street frontage)**

**AMEND Section 1502 by Uses Permitted by Special Land Use Permit ADDING Motel as a
Special Use (on a key street segment) in C-3**

THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, ORDAINS:

- Article 3: Districts Dimensional Standards Uses Table and Zoning Map; Table 3-2 be AMENDED by ADDING Animal Grooming, Day Care Commercial, Day Care Group, Dwelling Accessory, Educational Facility, Tattoo Parlor and Veterinary Clinic as a use by right in C-3; ADDING Motel as a Special Use (on a key street segment) in C-3; CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public from a Special Use to a use by right in C-3; CHANGING Sports and Recreation Club from a Special Use (on a key street segment) to a use by right in C-3 as follows:

CITY OF MANISTEE – Table of Land Uses												
Table 3-2 Uses Permitted by Right and Special Land Use Permit												
(R=Use by Right; SLU=Use Permitted as Special Land Use; * Indicates Use Permitted as Special Land Use on Key Street Segment)												
** Indicates Use Permitted as Special Land Use as part of a Mixed Use Development and requires a Special Use Permit												
USES	P-D Peninsula District	G-C Golf Course	R-1 Low Density	R-2 Med Density	R-3 High Density	R-4 Mig. Housing	W-F Water- front	C-1 Reg'l Cem	C-2 High. Bus	C-3 Central Bus	L-1 Light Ind	G-1 Gen Ind
Animal Grooming	SLU							R	SLU	R		
Day Care, Commercial	SLU				SLU		SLU	SLU	SLU	R	SLU	
Day Care, Group	SLU		SLU	SLU	R	SLU	SLU	SLU	R	R		
Duplex	SLU		SLU	SLU	SLU	SLU	SLU		SLU	SLU R		
Dwelling - Accessory				SLU	SLU					R		
Educational Facility				SLU*	SLU*				SLU	R	SLU	SLU
Laundry & Dry Cleaning Establishment								SLU	SLU*	SLU R	R	
Motel							SLU*	R		SLU*		
Parking Facility, Public	SLU			SLU*	SLU*		SLU	SLU	SLU	SLU R		SLU
Sports and Recreation Club			SLU				SLU*	R	SLU*	SLU* R	SLU*	
Tattoo Parlor								SLU		R		
Veterinary Clinic								R	SLU	R	R	

- That Article 15: C-3 Central Business District, Section 1500 Purpose and Intent, be AMEDNED BY ADDING Animal Grooming, Day Care Commercial, Day Care Group, Dwelling Accessory, Educational Facility, Tattoo Parlor and Veterinary Clinic as a permitted use; ADDING Motel as a Special Use (on a key street segment) in C-3; CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public from a Special Use to a permitted use; CHANGING Sports and Recreation Club from a Special Use (on a key street segment) to a permitted use as follows:

PERMITTED USES

- ◆ Accessory buildings with floor area less than or equal to the footprint of the principal structure
- ◆ Accessory uses related to uses permitted by right
- ◆ **Animal Grooming**
- ◆ Community Garden, subject to Section 534
- ◆ Convenience Store w/o fuel pumps
- ◆ **Day Care, Commercial**
- ◆ **Day Care, Group**
- ◆ **Duplex**
- ◆ **Dwelling, Accessory**
- ◆ Dwelling, Upper Story Accessory, subject to Section 1504
- ◆ Eating and Drinking Establishment
- ◆ **Educational Facility**
- ◆ Financial Institution
- ◆ Gallery or Museum
- ◆ Home Occupation, Minor, subject to Section 1847, B, 1.
- ◆ Hotel
- ◆ **Laundry and Dry Cleaning Establishment**
- ◆ Medical or Dental Office
- ◆ Mixed Use Development
- ◆ Outdoor Recreation, Park
- ◆ **Parking Facility, Public**
- ◆ Personal Service Establishment
- ◆ Place of Public Assembly, Small
- ◆ Professional Office
- ◆ Professional Service Establishment
- ◆ Retail Business
- ◆ **Sports and Recreation Club**
- ◆ Studio for Performing and Graphic Arts
- ◆ Subdivision, Plat or Condo (of permitted uses)
- ◆ **Tattoo Parlor**
- ◆ Theater
- ◆ Uses similar to uses permitted by right, subject to Section 530
- ◆ **Veterinary Clinic**
- ◆ Wind Energy Conversion System, Accessory subject to Section 515.G

SPECIAL USES

- ◆ Accessory buildings with floor area greater than the footprint of the principal structure
- ◆ Accessory uses related to special uses
- ◆ Adaptive Reuse
- ◆ Bed & Breakfast
- ◆ Contractor's Facility
- ◆ Drive-through Establishment
- ◆ ~~Duplex~~
- ◆ Dwelling, Multiple unit
- ◆ Home Occupation, Major
- ◆ ~~Laundry and Dry Cleaning Establishment~~
- ◆ Marina
- ◆ ~~Parking Facility, Public~~
- ◆ Planned Unit Development
- ◆ Uses similar to permitted special uses

SPECIAL USES

Requires Key Street Frontage

- ◆ **Motel**
- ◆ Place of Public Assembly, Large
- ◆ ~~Sports and Recreation Club~~

4. That Article 15: C-3 Central Business District, Section 1501 Uses Permitted by Special Land Uses, be AMENDED by ADDING Items C. Animal Grooming, F. Day Care Commercial, G. Day Care Group, H. Duplex, I. Dwelling Accessory, L. Educational Facility, Q. Laundry and Dry-Cleaning, U. Parking Facility, Public AA. Sports and Recreation Club, DD. Tattoo Parlor and GG. Veterinary Clinic as follows:

- C. *Animal Grooming*
 - F. *Day Care, Commercial*
 - G. *Day Care, Group*
 - H. *Duplex*
 - I. *Dwelling, Accessory*
 - L. *Educational Facility*
 - Q. *Laundry and Dry Cleaning*
 - U. *Parking Facility, Public*
 - AA. *Sports and Recreation Club*
 - DD. *Tattoo Parlor*
 - GG. *Veterinary Clinic*
- Renumber list as needed*

5. That Article 15: C-3 Central Business District, AMEND Section 1502 by DELETED Duplex, Laundry and Dry-Cleaning, Parking Facility, Public and Sports and Recreation Club (requires key street frontage) as follows:

- ~~G. Duplex, subject to **Section 1829**~~
 - ~~J. Laundry and Dry Cleaning Establishment, subject to **Section 1850**~~
 - ~~L. Parking Facility, Public, subject to **Section 1865**~~
 - ~~O. Sports and Recreation Club, subject to **Section 1880 - Requires Key Street Frontage**~~
- Renumber list as needed*

6. That Article 15: C-3 Central Business District, AMEND Section 1502 by ADDING Motel as a Special Use (requires key street segment) as follows:

- J. Motel, subject to **Section 1861 - Requires Key Street Frontage**

7. CONFLICTING ORDINANCES: that any and all ordinances of City of Manistee which may conflict with the provisions of this ordinance be and are hereby rescinded.

8. EFFECTIVE DATE: This Ordinance shall take effect ten days after publication in the Manistee News Advocate.

James W. Smith, Mayor

Dated

ATTEST:

Heather Pefley Dated
City Clerk

Ordinance Z18-07

**AN ORDINANCE TO AMEND IN PART
AN ORDINANCE ENTITLED "MANISTEE CITY ZONING ORDINANCE"
WHICH WAS ADOPTED FEBRUARY 21, 2006,**

To Amend the Manistee City Zoning Ordinance

**Article 3: Districts Dimensional Standards Uses Table and Zoning Map
Table 3-2 be AMENDED by ADDING Animal Grooming, Day Care Commercial, Day Care Group,
Dwelling Accessory, Educational Facility, Tattoo Parlor and Veterinary Clinic
as a use by right in C-3**

ADDING Motel as a Special Use (on a key street segment) in C-3

**CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public from a Special Use
to a use by right in C-3**

**CHANGING Sports and Recreation Club from a Special Use (on a key street segment)
to a use by right in C-3**

Article 15: C-3 Central Business District

**AMEND Section 1500 Purpose and Intent by ADDING Animal Grooming, Day Care Commercial, Day
Care Group, Dwelling Accessory, Educational Facility, Tattoo Parlor and Veterinary Clinic as a
permitted use**

ADDING Motel as a Special Use (on a key street segment) in C-3

**CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public
from a Special Use to a permitted use**

**CHANGING Sports and Recreation Club
from a Special Use (on a key street segment) to a permitted use**

**AMEND Section 1501 Uses Permitted by Right by ADDING Animal Grooming, Day Care Commercial,
Day Care Group, Duplex, Dwelling Accessory, Educational Facility, Laundry and Dry-Cleaning, Parking
Facility, Public Sports and Recreation Club, Tattoo Parlor
and Veterinary Clinic**

**AMEND Section 1502 Uses Permitted by Special Land Use Permit by DELETEING Duplex, Laundry and
Dry-Cleaning, Parking Facility, Public
and Sports and Recreation Club (requires key street frontage)**

**AMEND Section 1502 by Uses Permitted by Special Land Use Permit ADDING Motel as a Special Use
(on a key street segment) in C-3**

THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, ORDAINS:

- Article 3: Districts Dimensional Standards Uses Table and Zoning Map; Table 3-2 be AMENDED by ADDING Animal Grooming, Day Care Commercial, Day Care Group, Dwelling Accessory, Educational Facility, Tattoo Parlor and Veterinary Clinic as a use by right in C-3; ADDING Motel as a Special Use (on a key street segment) in C-3; CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public from a Special Use to a use by right in C-3; CHANGING Sports and Recreation Club from a Special Use (on a key street segment) to a use by right in C-3 as follows:

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Animal Grooming	SLU							R	SLU	<i>R</i>		
Day Care, Commercial	SLU				SLU		SLU	SLU	SLU	<i>R</i>	SLU	
Day Care, Group	SLU		SLU	SLU	R	SLU	SLU	SLU	R	<i>R</i>		
Duplex	SLU		SLU	SLU	SLU	SLU	SLU		SLU	SLU <i>R</i>		
Dwelling - Accessory				SLU	SLU					<i>R</i>		
Educational Facility				SLU*	SLU*				SLU	<i>R</i>	SLU	SLU
Laundry & Dry Cleaning Establishment								SLU	SLU*	SLU <i>R</i>	R	
Motel							SLU*	R		<i>SLU*</i>		
Parking Facility, Public	SLU			SLU*	SLU*		SLU	SLU	SLU	SLU <i>R</i>		SLU
Sports and Recreation Club			SLU				SLU*	R	SLU*	SLU* <i>R</i>	SLU*	
Tattoo Parlor								SLU		<i>R</i>		
Veterinary Clinic								R	SLU	<i>R</i>	R	

- That Article 15: C-3 Central Business District, Section 1500 Purpose and Intent, be AMEDNED BY ADDING Animal Grooming, Day Care Commercial, Day Care Group, Dwelling Accessory, Educational Facility, Tattoo Parlor and Veterinary Clinic as a permitted use; ADDING Motel as a Special Use (on a key street segment) in C-3; CHANGING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public from a Special Use to a permitted use; CHANGING Sports and Recreation Club from a Special Use (on a key street segment) to a permitted use as follows:

PERMITTED USES

- ◆ Accessory buildings with floor area less than or equal to the footprint of the principal structure
- ◆ Accessory uses related to uses permitted by right
- ◆ **Animal Grooming**
- ◆ Community Garden, subject to Section 534
- ◆ Convenience Store w/o fuel pumps
- ◆ **Day Care, Commercial**
- ◆ **Day Care, Group**
- ◆ **Duplex**
- ◆ **Dwelling, Accessory**
- ◆ Dwelling, Upper Story Accessory, subject to **Section 1504**
- ◆ Eating and Drinking Establishment
- ◆ **Educational Facility**
- ◆ Financial Institution
- ◆ Gallery or Museum
- ◆ Home Occupation, Minor, subject to Section 1847, B, 1.
- ◆ Hotel
- ◆ **Laundry and Dry Cleaning Establishment**
- ◆ Medical or Dental Office
- ◆ Mixed Use Development
- ◆ Outdoor Recreation, Park
- ◆ **Parking Facility, Public**
- ◆ Personal Service Establishment
- ◆ Place of Public Assembly, Small
- ◆ Professional Office
- ◆ Professional Service Establishment
- ◆ Retail Business
- ◆ **Sports and Recreation Club**
- ◆ Studio for Performing and Graphic Arts
- ◆ Subdivision, Plat or Condo (of permitted uses)
- ◆ **Tattoo Parlor**
- ◆ Theater
- ◆ Uses similar to uses permitted by right, subject to Section 530
- ◆ **Veterinary Clinic**
- ◆ Wind Energy Conversion System, Accessory subject to Section 515.G

SPECIAL USES

- ◆ Accessory buildings with floor area greater than the footprint of the principal structure
- ◆ Accessory uses related to special uses
- ◆ Adaptive Reuse
- ◆ Bed & Breakfast
- ◆ Contractor's Facility
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- ◆ Dwelling, Multiple unit
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- ◆ ~~Laundry and Dry-Cleaning Establishment~~
- ◆ Marina
- ◆ ~~Parking Facility, Public~~
- ◆ Planned Unit Development
- ◆ Uses similar to permitted special uses

SPECIAL USES

Requires Key Street Frontage

- ◆ **Motel**
- ◆ Place of Public Assembly, Large
- ◆ ~~Sports and Recreation Club~~

4. That Article 15: C-3 Central Business District, Section 1501 Uses Permitted by Special Land Uses, be AMENDED by ADDING Items C. Animal Grooming, F. Day Care Commercial, G. Day Care Group, H. Duplex, I. Dwelling Accessory, L. Educational Facility, Q. Laundry and Dry-Cleaning, U. Parking Facility, Public AA. Sports and Recreation Club, DD. Tattoo Parlor and GG. Veterinary Clinic as follows:

- C. **Animal Grooming**
- F. **Day Care, Commercial**
- G. **Day Care, Group**
- H. **Duplex**

- I. Dwelling, Accessory**
- L. Educational Facility**
- Q. Laundry and Dry Cleaning**
- U. Parking Facility, Public**
- AA. Sports and Recreation Club**
- DD. Tattoo Parlor**
- GG. Veterinary Clinic**

Renumber list as needed

5. That Article 15: C-3 Central Business District, AMEND Section 1502 by DELETEING Duplex, Laundry and Dry-Cleaning, Parking Facility, Public and Sports and Recreation Club (requires key street frontage) as follows:

~~G. Duplex, subject to **Section 1829**~~

~~J. Laundry and Dry Cleaning Establishment, subject to **Section 1850**~~

~~L. Parking Facility, Public, subject to **Section 1865**~~

~~O. Sports and Recreation Club, subject to **Section 1880 - Requires Key Street Frontage**~~

Renumber list as needed

6. That Article 15: C-3 Central Business District, AMEND Section 1502 by ADDING Motel as a Special Use (requires key street segment) as follows:

J. Motel, subject to Section 1861 - Requires Key Street Frontage

7. CONFLICTING ORDINANCES: that any and all ordinances of City of Manistee which may conflict with the provisions of this ordinance be and are hereby rescinded.

Voting for: _____

Voting against: _____

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, THIS ____ DAY OF _____, 2018.

ENACTMENT DATE: _____

EFFECTIVE DATE: This Ordinance shall take effect ten days after publication in the Manistee News Advocate.

CERTIFICATION

I, Heather Pefley, do hereby certify that I am the duly appointed and acting City Clerk of the City of Manistee and that the foregoing ordinance was adopted by the City Council of the City of Manistee on the ____ day of _____, 2018.

Heather Pefley, City Clerk

Published in Manistee News Advocate on _____, 2018.



APPLICANTS NEEDED BOARDS and COMMISSIONS VACANCIES

BROWNFIELD REDEVELOPMENT AUTHORITY. One vacancy – term ending 6/30/21. *Applicants must be City residents or persons with interest in property in the City.* Purpose: Promote revitalization of environmentally distressed and functionally obsolete areas.

COMPENSATION COMMISSION. One vacancy – term ending 9/30/22. *Applicants must be registered voters in the City.* Purpose: Establish compensation for City Council Members.

DOWNTOWN DEVELOPMENT AUTHORITY. One vacancy – term ending 6/30/22. Purpose: Central Business District and Tax Increment Financing Authority.

HISTORIC DISTRICT COMMISSION. One vacancy – term ending 2/28/21. *Applicants must be City residents.* Purpose: Historic preservation.

OIL & GAS INVESTMENT BOARD. One vacancy – term ending 6/30/22. Purpose: Oversees Investment of Oil & Gas Trust Fund.

PARKS COMMISSION. One vacancy – term ending 6/30/21. *Applicants may be non-residents but must own real estate or a business/profession having a licensed business location in the City or have a child attending school within the City.* Purpose: Advisory on parks development, maintenance, improvements.

PEG COMMISSION. Three vacancies – (1) term ending 12/31/18, (1) term ending 12/31/19 and (1) term ending 12/31/20. *Applicants must be Manistee County residents.* Purpose: Oversees operation of Manistee Public Access Television.

ZONING BOARD OF APPEALS. One vacancy – term ending 5/31/19. Purpose: Hears Appeals to Zoning, Building Issues.

Application forms are available at the City Clerk's office, 70 Maple Street or on the City website at <http://www.manisteemi.gov>. Applications must be returned by Tuesday, July 31, 2018 to be considered for appointment at the August 8, 2018 City Council meeting.



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Brownfield Redevelopment Authority

NAME: Ronald Kipp Pomranky
ADDRESS: 361 8th St.
Manistee, MI 49660

PHONE: (Home) 231-690-0319 (Work) _____

E-MAIL: pomranky@sbcglobal.net personal or work

I want to volunteer for this position because:
After taking some time off from volunteering for various non-profit groups I am looking to start trying to give back.
Since visiting and then moving to Manistee in 2004 I have loved this community and want to get involved once again.

Please add any particular education, experience or background you think appropriate to include:
I have a bachelors degree in business from Ferris State University. I have worked for numerous non-profit organizations, volunteered for many school functions and coached youth sports. I have experience in marketing, sales, budgeting and believe my skill set would be helpful to any board or commission I joined.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Ronald Kipp Pomranky 7-25-18
Signature Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Compensation Commission

NAME: Ronald Kipp Pomranky

ADDRESS: 361 8th St.
Manistee, MI 49660

PHONE: (Home) 231-690-0319 (Work) _____

E-MAIL: pomranky@sbcglobal.net personal or work

I want to volunteer for this position because:

After taking some time off from volunteering for various non-profit groups I am looking to start trying to give back.

Since visiting and then moving to Manistee in 2004 I have loved this community and want to get involved once again.

Please add any particular education, experience or background you think appropriate to include:

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organizations, volunteered for many school functions and coached youth sports. I have experience in marketing,

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Feel free to attach any additional information.

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Ronald Kipp Pomranky
Signature Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



RECEIVED

JUN 19 2018

CITY OF MANISTEE
CLERK - TREASURER



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: DDA

NAME: Barry Lind

ADDRESS: 532 4th St
Manistee, MI 49660

PHONE: (Home) 231-398-0307 (Work) 231-723-8075

E-MAIL: barrylind@yahoo.com personal or work

I want to volunteer for this position because:

I wish to continue on the DDA board.

Please add any particular education, experience or background you think appropriate to include:

Being the longest serving DDA board member, I can bring background information into current discussions.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Barry Lind
Signature

6/18/18
Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: Parks Commission

NAME: Ronald Kipp Pomranky

ADDRESS: 361 8th St.
Manistee, MI 49660

PHONE: (Home) 231-690-0319 (Work) _____

E-MAIL: pomranky@sbcglobal.net personal or work

I want to volunteer for this position because:

After taking some time off from volunteering for various non-profit groups I am looking to start trying to give back.

Since visiting and then moving to Manistee in 2004 I have loved this community and want to get involved once again.

Please add any particular education, experience or background you think appropriate to include:

I have a bachelors degree in business from Ferris State University. I have worked for numerous non-profit organizations, volunteered for many school functions and coached youth sports. I have experience in marketing, sales, budgeting and believe my skill set would be helpful to any board or commission I joined.

Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one.

Ronald Kipp Pomranky 7-25-18
Signature Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.



City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov



TO: Thad Taylor, City Manager

DATE: August 1, 2018

FROM: Chief Timothy Kozal

RE: Special Event Request/Consideration for City Council

The Divine Mercy Catholic Parish/St. Joseph Church is requesting permission to hold an Evangelization Walk. The event will commence at 254 6th Street and end at River Street (Downtown Area.) This event will take place on:

Saturday, September 18, 2018

The Evangelization Walk will run from 1:00 p.m. – 4:00 p.m.

There are no objections to this event and present no special problems for the City.

Respectfully Submitted,



Timothy E. Kozal
Manistee Director of Public Safety
70 Maple Street
Manistee, Michigan 49660
Office: 231-398-2810



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov

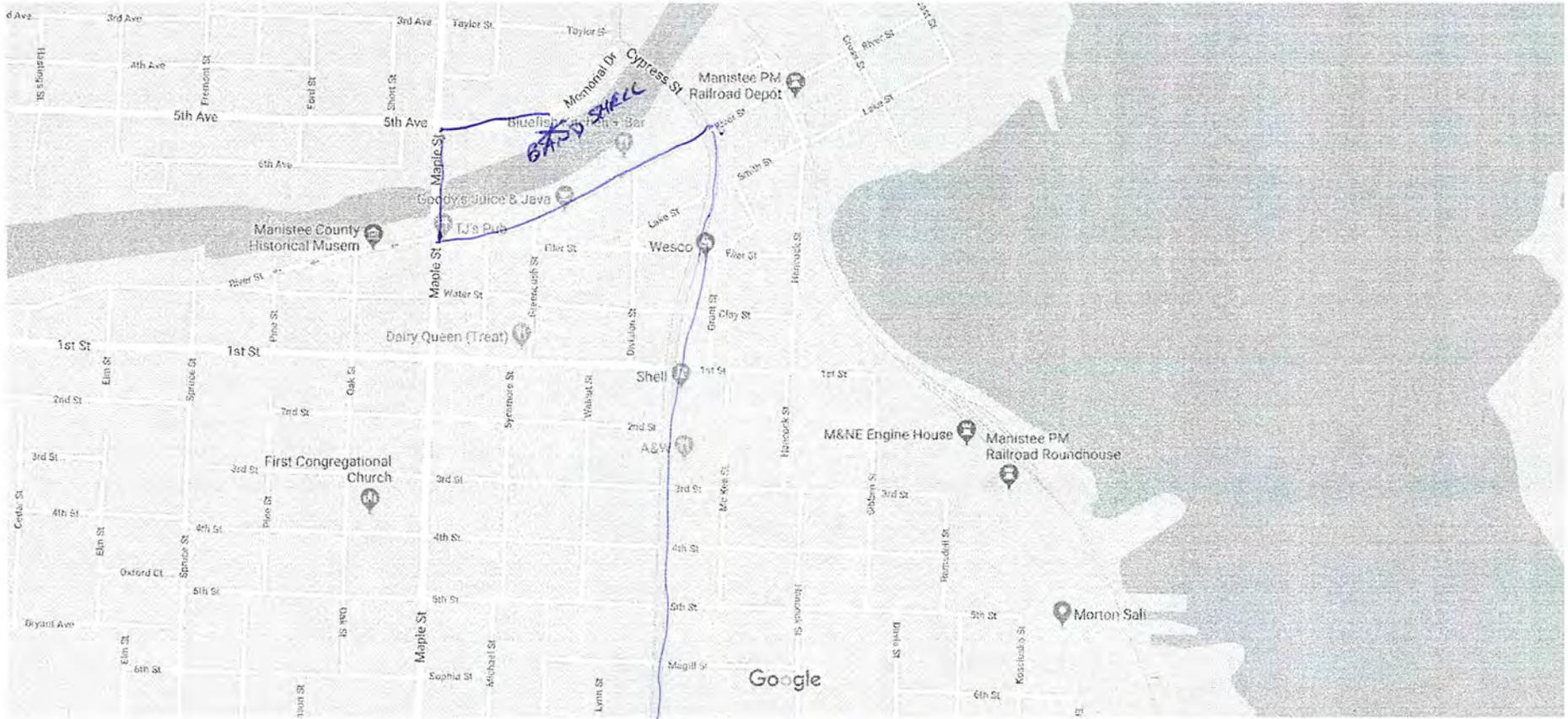
SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: <u>EVANGELIZATION WALK</u>		
Date Event: <u>August 16, 2018</u>		
Time of Event: <u>1:00 pm - 4:00 pm</u>		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking:	Driven:	Other:
Assembly Starting Location: <u>254 6th St. Manistee</u>		
Destination/Finishing Point: <u>River St. Downtown Manistee</u>		
Route that the special event will follow (attach map if available): <input checked="" type="checkbox"/> map attached		
Person(s)/Organization(s) making request: <u>Divine Mercy Catholic Church / St. Joseph Church</u> PARISH		
Main Contact Person: <u>Pablo Martinez</u>		
Address: <u>254 6th St. Manistee, MI 49660</u>		
Phone: <u>(231) 723-2619</u>	Cell: <u>714-599-2141</u>	Email: <u>pablo.martinez@gmail.com</u>
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.		
Signature: <u>[Signature]</u>		Date: <u>August 1, 2018</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____

}

Google Maps



249 6th St
ST. JOSEPH CHURCH

Example of Fees to To be determined by City Departments			OFFICE USE ONLY
Item	Unit Price		Quantity
Total Cost			
Picnic Tables	\$4.00	Each	
90 Gal Tote	\$12.00	Each	
Trash Can	\$5.00	Each	
Garbage Bags (case)	\$62.00	Each	
Barricades, horses	\$4.00	Each	
Traffic Cones	\$3.00	Each	
HC Signs	\$1.00	Each	
No Parking Signs	\$1.00	Each	
Standard Cones	\$1.00	Each	
Fence, Plastic	\$70.00	Per 50 feet	
Fence, Wood	\$90.00	Per 50 feet	
Grand Stand	\$80.00	Each	
Plywood	\$3.00	Each	
Grill	\$15.00	Each	
Festival Street Banners	\$10.00	Each	
Hang Banner	\$60.00	Each	
Relocate Bleachers	\$60.00	Each	
Other:	TBD		
Other:	TBD		
Other	TBD		
Staff Charges Hours will be logged and billed after event			OFFICE USE ONLY
DPW/Parks Department Services	Cost		
Restroom Cleaning	\$45.00	Per hour	
Restroom Cleaning (overtime rate)	\$60.00	Per hour	
Street Sweeping	\$25.00	Per Block	
Street Sweeping (overtime rate)	\$35.00	Per Block	
Safety Perimeter installation	\$10.00	Per 50 feet	
Beach Cleaning (overtime rate)	\$95.00	Per hour	
Other:	TBD		
Other:	TBD		
Police Department Services	Cost		
Per Officer	\$38.64	Per hour	
Per Officer (overtime rate)	\$50.61	Per hour	
Other:	TBD		
Fire Department Services	Cost		
Ambulance/Pumper	\$22.62	Per Hour	
Ambulance/Pumper (overtime rate)	\$29.07	Per Hour	
Other	TBD		
SUB TOTAL			
<i>Apply Discount Rate</i> 0% 25% 50% 100%			X %
TOTAL			

City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov



Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda item

Sir:

The Disabled American Veterans Chapter #43 of Manistee is requesting permission to sell forget-me-not-flowers in the City of Manistee. They will be outside of partnering businesses in the City. The sales raises money for local Disabled American Veteran projects. They are requesting the dates of Friday, August 17th and Saturday August 18, 2018.

There are no objections to this event and present no special problems for the city.

A handwritten signature in blue ink, appearing to read "Timothy E. Kozal".

Timothy E. Kozal
Manistee Director of Public Safety



Disabled American Veterans Chapter #43 Manistee MI.

341 Fourth Avenue, Manistee MI 49660-1362 Telephone 231 299 1543 E mail bksummers@hotmail.com

July 9, 2018

To: Manistee City Council

We are requesting your permission for the Disabled American Veterans, Salt City Chapter #43, to sell Forget-Me-Not flowers in the City of Manistee. We sell these flowers to raise money for our local DAV projects. Our local projects include:

- 1) Purchase and replace three vans that are used to give veterans rides to medical appointments that are arranged by the Veterans Administration. These rides are free for all veterans living in or near Manistee. The vans are driven by local volunteers.
- 2) Our Chapter provides scholarships for local disabled veterans and their close family members.
- 3) Our DAV Chapter provides direct assistance to local veterans in need.

We are requesting the dates of Friday August 17 and Saturday August 18, 2018 for this Flower sale. If possible we would like to have these dates set apart for this annual project.

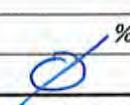
Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Birney K. Summers', is written over a faint, larger version of the same signature.

Birney K. Summers
Commander
DAV Chapter #43
Manistee Michigan

The Disabled American Veterans (DAV) is a nonprofit 501c3 veterans service organization so your donations may be tax deductible.

Example of Fees to To be determined by City Departments			OFFICE USE ONLY
Item	Unit Price		Quantity
			Total Cost
Picnic Tables	\$4.00	Each	
90 Gal Tote	\$12.00	Each	
Trash Can	\$5.00	Each	
Garbage Bags (case)	\$62.00	Each	
Barricades, horses	\$4.00	Each	
Traffic Cones	\$3.00	Each	
HC Signs	\$1.00	Each	
No Parking Signs	\$1.00	Each	
Standard Cones	\$1.00	Each	
Fence, Plastic	\$70.00	Per 50 feet	
Fence, Wood	\$90.00	Per 50 feet	
Grand Stand	\$80.00	Each	
Plywood	\$3.00	Each	
Grill	\$15.00	Each	
Festival Street Banners	\$10.00	Each	
Hang Banner	\$60.00	Each	
Relocate Bleachers	\$60.00	Each	
Other:	TBD		
Other:	TBD		
Other	TBD		
Staff Charges Hours will be logged and billed after event			OFFICE USE ONLY
DPW/Parks Department Services	Cost		
Restroom Cleaning	\$45.00	Per hour	
Restroom Cleaning (overtime rate)	\$60.00	Per hour	
Street Sweeping	\$25.00	Per Block	
Street Sweeping (overtime rate)	\$35.00	Per Block	
Safety Perimeter installation	\$10.00	Per 50 feet	
Beach Cleaning (overtime rate)	\$95.00	Per hour	
Other:	TBD		
Other:	TBD		
Police Department Services	Cost		
Per Officer	\$38.64	Per hour	
Per Officer (overtime rate)	\$50.61	Per hour	
Other:	TBD		
Fire Department Services	Cost		
Ambulance/Pumper	\$22.62	Per Hour	
Ambulance/Pumper (overtime rate)	\$29.07	Per Hour	
Other	TBD		
SUB TOTAL			
<i>Apply Discount Rate</i> 0% 25% 50% 100%			X
TOTAL			



City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov

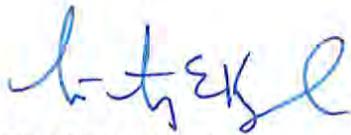


Memo: Thad Taylor
From: Timothy E. Kozal
Re: Council Agenda item

Sir:

Please find attached a request for the Tight Lines for Troops event set for next May 17th through May 18, 2019. The event organizers wish to reserve the first street beach parking lot for the event and the ball diamond parking lot on Cherry Street for volunteer parking. Further information to include cost estimates will be forthcoming. There are no other events during this time period.

There are no objections to this event and present no special problems for the city.



Timothy E. Kozal
Manistee Director of Public Safety
70 Maple Street
Manistee, Michigan 49660
Office: 231-398-2810

Tight Lines for Troops May 17 - 18, 2019

Honorable Mayor Smith and City Council:

The Tight Lines for Troops (a 501c3) host committee requests permission from the City of Manistee to host the annual charity veteran's event at the 3 acre lot across from the public boat launch on First Street, as we did last year. We also request use of the ball diamond parking lots on Cherry Street for volunteer parking, as well as use of the city parking lot at the Armory for potential overflow parking. We will be loading and unloading boats at Seng's Marina, so we will not be needing the marina facilities this year.

We would humbly request the following assistance from the City of Manistee:

- Placement of large banner for the event at River Street entrance. We would also want to place a banner at the roundabout on First St, and Permission for the electronic directional sign from Amor to be placed on US 31 and First St.
- Use of part of the fish cleaning station for cleaning and packing of the day's catch for the participants. We understand that this is public space and adequate parking will be established for the public boats and trailers as directed by DPW. We believe this activity and location allow public access to watch the weigh in of the tournament fish and also the cleaning activities.
- Electrical supply at the launch parking area for the refrigerated truck for food, and for other power needs.
- Support from the City's Public Works department for trash receptacles, 20 picnic tables, installation of approximately 1200' of snow fencing to contain event and provide secured access for those invited participants, volunteers and boat Captains/mates.
- Assistance filling water barrels to secure tents. Additionally, we request availability of 8 cement barricades to secure event tent in case of high winds.
- Support from the City's Police, Fire and EMS first responders for Friday and Saturday events. If possible, required number of fire extinguishers, as directed by the fire marshal.
- Use of available staff for policing the event Friday and Saturday for safety.
- Additional security police patrol of First St. area. Any necessary overtime will be paid by Tight Lines for Troops.

Tents will be set up within the fenced area for the event, delivered by GJ's Rental from Traverse City. Tents will be raised on Thursday, other chairs tables, trash dumpster and porta potties delivered and set up on Thursday afternoon.

The event begins approximately 4pm on Friday and will be clear by 8pm on Saturday. Tables and chairs, and tents will be removed Monday morning. We will provide volunteers to help clean up the area on Saturday evening and Sunday if necessary.

The City of Manistee is named on the Waiver which will be signed by all participants and on file with the host committee. The City of Manistee is also named on the General Liability Insurance Policy.

Please let me know if any other information is required.

Thank you for your assistance.

Judy Ball

Administrator, Tight Lines for Troops Host Committee



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that details your Special Event		
Name Event: Tight Lines for Troops		
Person(s)/Organization(s) making request:		
<input type="checkbox"/> Non Profit	<input type="checkbox"/> For Profit	<input type="checkbox"/> Free to Attend
Contact Person:	Phone Number:	
Date(s) of Event:	Time of Event:	
EVENT LOCATION		
City Park(s): First St Beach		
Parking Lot(s): Boat Launch Parking Lot		
City Street(s) Closure:		
NUMBER OF UNITS PARTICIPATING		
For Parades		
Marching/Walking:	Driven:	Other:
Assembly Starting Location:		
Destination/Finishing Point:		
Route that the special event will follow (attach map)		
INSURANCE		
<p>The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.</p> <p><i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i></p>		
Signature: _____		Date: _____
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____

Example of Fees to To be determined by City Departments				OFFICE USE ONLY
Item	Unit Price		Quantity	Total Cost
Picnic Tables	\$4.00	Each	20	\$80
90 Gal Tote	\$12.00	Each		
Trash Dumpster	\$400	Each		
Garbage Bags (case)	\$62.00	Each		
Barricades, horses	\$4.00	Each		
Traffic Cones	\$3.00	Each		
HC Signs	\$1.00	Each		
No Parking Signs	\$1.00	Each		
Standard Cones	\$1.00	Each		
Fence, Plastic	\$70.00	Per 50 feet	24	\$1,680
Fence, Wood	\$90.00	Per 50 feet		
Grand Stand	\$80.00	Each		
Plywood	\$3.00	Each		
Grill	\$15.00	Each		
Festival Street Banners	\$10.00	Each		
Hang Banner	\$60.00	Each		
Relocate Bleachers	\$60.00	Each		
Electrical connections	Lump sum \$40		1	\$40
Filling water barrels	TBD		50?	
Concrete traffic barriers	\$50/each		8	\$400
Staff Charges Hours will be logged and billed after event				OFFICE USE ONLY
DPW/Parks Department Services	Cost			
Restroom Cleaning	\$45.00	Per hour		\$45
Restroom Cleaning (overtime rate)	\$60.00	Per hour		
Street Sweeping	\$25.00	Per Block		
Street Sweeping (overtime rate)	\$35.00	Per Block		
Safety Perimeter installation	\$10.00	Per 50 feet		
Beach Cleaning (overtime rate)	\$95.00	Per hour		
Removal of Ice Chest 2018				\$125
Other:	TBD			
Police Department Services	Cost			
Per Officer	\$38.64	Per hour		
Per Officer (overtime rate)	\$50.61	Per hour		
Other:	TBD			
Fire Department Services	Cost			
Ambulance/Pumper	\$22.62	Per Hour		
Ambulance/Pumper (overtime rate)	\$29.07	Per Hour		
Other	TBD			
SUB TOTAL				
<i>Apply Discount Rate</i> 0% 25% 50% 100% X				%
TOTAL				



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

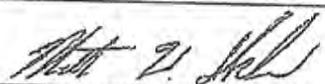
PRODUCER Elite Insurance Agency, LLC. 4324 E Grand River Howell, MI 48843	CONTACT NAME: Matt Ikle	
	PHONE (A/C No. Ext): (517) 545-9325	FAX (A/C No.): (517) 545-9326
	E-MAIL ADDRESS: eliteins@comcast.net	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Tight Lines for Troops 324 Fourth Avenue PO BOX 274 Manistee, MI 49660	INSURER A: SECURA INS A MUTUAL CO	22543
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		CP3237661	05/01/2018	05/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Directors and Officers			CP3237662	05/01/2018	05/01/2019	Aggregate Limit \$ 1,000,000 Each Claim Limit \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insured: City of Manistee, Manistee City Marina, Douglas Park
 Event Dates: May 17, 2018 through May 20, 2018
 Contact Person: Eric Gustad, 231-233-5830

CERTIFICATE HOLDER City of Manistee 70 Maple Street Manistee, MI 49660	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



City of Manistee Police Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov



TO: Thad Taylor, City Manager

DATE: July 19, 2018

FROM: Chief Timothy Kozal

RE: Special Event Request/Consideration for City Council

The Manistee Area Chamber of Commerce is requesting permission to hold a Grapes on the River event. The Grapes on the River will feature wine, beer, spirits, art and food vendors set up under tents on River Street, between Water Street and Pine Street. A band will be in the shuffleboard area of the Manistee Municipal Marina, along with an art vineyard in that same area. This event will take place on:

Saturday, August 11, 2018

The event will run from 4:00 p.m. – 8:00 p.m.

There are no objections to this event and present no special problems for the City.

Respectfully Submitted,



Timothy E. Kozal
Manistee Director of Public Safety
70 Maple Street
Manistee, Michigan 49660
Office: 231-398-2810



11 Cypress Street
Manistee, MI 49660
(231) 723-2575 Fax: (231) 723-1515
contact@manisteechamber.com

July 17, 2018

Manistee City Council
City Hall
70 Maple Street
Manistee, MI 49660

RE: 2018 Grapes on the River

Dear Mayor Smith and Council Members,

On behalf of the Grapes on the River Committee we are asking City Council to consider approval for use of public lands during the Grapes on the River event, which is scheduled for August 11, 2018 from 4 pm – 8 pm.

The event will take place on River Street between Water Street and Pine Street, and on the grounds of the Manistee Municipal Marina. There will be wine, beer, spirits, art and food vendors set up under the tents on River Street, a band in the shuffle board area along with an art vineyard on the grounds of the marina.

Set up for the event will be 9 am on August 11th. Following the event by 10 pm on August 11th the fence will be taken down and rolled up, the tables, chairs, tents and barricades will be taken down. All trash will be cleaned up and the area will be left in the same condition as prior to the event.

At this time we respectfully request council approval to use public lands for Grapes on the River.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Stacie Bytwork", with a long horizontal flourish extending to the right.

Stacie Bytwork
President

Enclosure



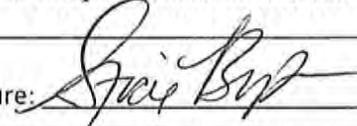
growing. sustaining. connecting.



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that includes any special requests (i.e. barricades, closing of streets, picnic tables, extra garbage containers etc.) and details your Special Event		
Name Event: Grapes on the River		
Date Event: August 11, 2018		
Time of Event: 4 pm - 8 pm		
NUMBER OF UNITS PARTICIPATING		
Marching/Walking:	Driven:	Other:
Assembly Starting Location:		
Destination/Finishing Point:		
Route that the special event will follow (attach map if available): <input checked="" type="checkbox"/> map attached		
We are requesting that no parking signs and barricades be put up at 5 pm on August 10th in the street by the Muncipal Marina where the tents will be set up. The street will be closed 9 am - 10 pm on August 11th.		
Person(s)/Organization(s) making request:		
Manistee Area Chamber of Commerce		
Main Contact Person: Stacie Bytwork, President		
Address: 11 Cypress Street, Manistee MI 49660		
Phone: 723-2575	Cell: 269-998-9525	Email: stacie@manisteechamber
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.		
<i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i>		
Signature: <u></u>		Date: <u>7/16/18</u>
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____



CERTIFICATE OF LIABILITY INSURANCE

OP ID: PA

DATE (MM/DD/YYYY)
04/23/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bear Lake Insurance Agency Inc 12141 US 31 PO Box 287 Bear Lake, MI 49614-0257 Paul J Anderson	CONTACT NAME: PHONE (A/C, No. Ext): FAX (A/C, No.): ADDRESS: PRODUCER CUSTOMER ID # MANI-C1
	INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Manistee Area Chamber of Commerce 11 Cypress St Manistee, MI 49660-1419	NAIC #

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSA LTR	TYPE OF INSURANCE	ADDITIONAL INSUR. Y/N	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENTL AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-ECT <input type="checkbox"/> LOC	X	1840253 03	02/01/2018	02/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 CRIMINAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		WEST BEND MUTUAL INSURANC	02/01/2017	02/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ \$ \$ \$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DEDUCTIBLE \$ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				WC STATU-TORY LIMITS OTH-ER I.L. EACH ACCIDENT \$ I.L. DISEASE - EA EMPLOYEE \$ I.L. DISEASE - POLICY LIMIT \$ 1,000,000
	Liquor Liability	X	1840253 03	02/01/2018	01/01/2019	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Additional Insured - City of Manistee

CERTIFICATE HOLDER City of Manistee 70 Maple St Manistee, MI 49660	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Paul J Anderson
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Example of Fees to To be determined by City Departments				OFFICE USE ONLY
Item	Unit Price		Quantity	Total Cost
Picnic Tables	\$4.00	Each	6	\$24
90 Gal Tote	\$12.00	Each		
Trash Can	\$5.00	Each	4	\$20
Garbage Bags (case)	\$62.00	Each		
Barricades, horses	\$4.00	Each	6	\$24
Traffic Cones	\$3.00	Each	6	\$18
HC Signs	\$1.00	Each		
No Parking Signs	\$1.00	Each	6	\$6
Standard Cones	\$1.00	Each		
Fence, Plastic	\$70.00	Per 50 feet	10	\$700
Fence, Wood	\$90.00	Per 50 feet		
Grand Stand	\$80.00	Each		
Plywood	\$3.00	Each		
Grill	\$15.00	Each		
Festival Street Banners	\$10.00	Each		
Hang Banner	\$60.00	Each		
Relocate Bleachers	\$60.00	Each		
Other:	TBD			
Other:	TBD			
Other	TBD			
Staff Charges Hours will be logged and billed after event				OFFICE USE ONLY
DPW/Parks Department Services	Cost			
Restroom Cleaning	\$45.00	Per hour		
Restroom Cleaning (overtime rate)	\$60.00	Per hour		
Street Sweeping	\$25.00	Per Block		
Street Sweeping (overtime rate)	\$35.00	Per Block		
Safety Perimeter installation	\$10.00	Per 50 feet		
Beach Cleaning (overtime rate)	\$95.00	Per hour		
Other:	TBD			
Other:	TBD			
Police Department Services	Cost			
Per Officer	\$38.64	Per hour	2	77.28
Per Officer (overtime rate)	\$50.61	Per hour		
Other:	TBD			
Fire Department Services	Cost			
Ambulance/Pumper	\$22.62	Per Hour		
Ambulance/Pumper (overtime rate)	\$29.07	Per Hour		
Other	TBD			
SUB TOTAL				869.28
Apply Discount Rate 0% 25% 50% 100% X				%
TOTAL				869.28