
PROCEEDINGS OF THE MANISTEE CITY COUNCIL – APRIL 16, 2019

A regular meeting of the Manistee City Council was called to order by his honor, Mayor Roger Zielinski on Tuesday, April 16, 2019 at 7:00 pm in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Robert Goodspeed, Michael Szymanski, James Grabowski and Erin Pontiac

ABSENT:

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, Deputy Clerk – Lora Laurain, DPW Director – Jeff Mikula, Finance Director – Edward Bradford, City Planning and Zoning Administrator – Rob Carson and City Engineer – Shawn Middleton

PUBLIC HEARING ON THE 2019-2020 BUDGET AND CAPITAL IMPROVEMENT PLAN

The City fiscal year runs from July 1 through June 30. Under Section 7-4 of the Charter, a public hearing is required on the budget which must be adopted not later than May 15 of each year.

A work session was held on Tuesday, April 9 with an additional work session scheduled for later this evening. Optional work sessions are scheduled for Tuesday, April 23 and Tuesday, April 30, 2019. The Budget Calendar anticipates adoption of the budget at the May 7, 2019 meeting.

At this time the public has an opportunity to comment on the 2019-2020 Budget and Capital Improvement Plan.

No public comment.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS

None.

CONSENT AGENDA

- Minutes - April 2, 2019 - Regular Meeting
April 9, 2019 - Work Session

- Financial Reports
- Payroll March 2019
- Invoices March 2019

- NOTIFICATION REGARDING NEXT WORK SESSIONS – April 23, 2019, 7:00 pm and April 30, 2019, 7:00 pm
Discussions will be conducted on the 2019-2010 Budget and Capital Improvement Plan; and such business as may come before Council.

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- **CONSIDERATION OF A LETTER OF SUPPORT FOR THE MANISTEE COUNTY COUNCIL ON AGING**
The Manistee County Council on Aging (MCCOA) is requesting a letter of support from the City Council for their Wagoner Center project. The MCCOA is seeking various grant opportunities and letters of support are needed as part of the application process.
- **CONSIDERATION OF A LETTER OF SUPPORT FOR THE MANISTEE SAINTS**
The Manistee Saints are requesting a letter of support from City Council for their grant applications to the Manistee County Community Foundation. The grant request is to help fund repairs and maintenance needs at the Reitz Park baseball field.
- **CONSIDERATION OF ANNUAL MANISTEE LIONS WHITE CANE FUNDRAISER**
The Manistee Lions Club is requesting permission to hold their annual White Cane fundraiser at various locations in the City of Manistee on Friday, May 3, 2019. This fundraiser helps support their service projects in the Manistee community.

MOTION by Beaton, second by Goodspeed to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: *Cooper, Beaton, Zielinski, Goodspeed, Szymanski, Grabowski and Pontiac*

NAYS: *None*

CONSIDERATION OF ZONING ORDINANCE AMENDMENT Z19-01 ARTICLE 5 SECTION 514 (E)

At their March 20, 2019 Planning Commission meeting a public hearing was held to amend Article 5 Section 514 (E) to replace the word “painted” with “approved.” The Planning Commission is recommending approval of this zoning amendment.

As an ordinance two separate readings are required. If this ordinance is introduced this evening it could be adopted at the next regular meeting.

MOTION by Szymanski, second by Cooper to introduce Zoning Ordinance Z19-01 amending Article 5 Section 514 (E) replacing “painted” with “approved.”

With a roll call vote this motion passed unanimously.

AYES: *Cooper, Beaton, Zielinski, Goodspeed, Szymanski, Grabowski and Pontiac*

NAYS: *None*

CONSIDERATION OF THIRD AMENDMENT TO THE SITE LEASE WITH T-MOBILE CENTRAL LLC AT THE INDUSTRIAL PARK WATER TOWER

The City has an existing lease with T-Mobile Central, LLC for space at the Industrial Park water tower to accommodate cellular telephone antennas and related equipment. T-Mobile has made a request to upgrade some of their equipment at the site and slightly expand the leased premises.

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The City has negotiated a lease amendment with an 11% increase in rent. Annual rental will now be \$18,000 with a 2.75% annual escalator. The City Attorney has reviewed and approved the agreement.

MOTION by Grabowski, second by Szymanski to approve a Third Amendment to Site Lease with T-Mobile Central, LLC and authorize the Mayor to execute the document.

With a roll call vote this motion passed unanimously.

AYES: *Cooper, Beaton, Zielinski, Goodspeed, Szymanski, Grabowski and Pontiac*

NAYS: *None*

CONSIDERATION OF A NEW CRIMINAL ORDINANCE PROSECUTION AGREEMENT WITH MIKA MEYERS PLC

The City's agreement with Mika Meyers, PLC expired on December 31, 2018. Mika Meyers has continued to represent the City under the provisions of the expired agreement. Staff worked with Mika Meyers on a new agreement that runs from January 1, 2019 through June 30, 2020; with the possibility of two (2) one year extensions.

MOTION by Beaton, second by Cooper to approve a new agreement with Mika Meyers, PLC for the prosecution of misdemeanor ordinance violations.

With a roll call vote this motion passed unanimously.

AYES: *Cooper, Beaton, Zielinski, Goodspeed, Szymanski, Grabowski and Pontiac*

NAYS: *None*

CONSIDERATION OF A MDOT LOCAL BRIDGE FUNDING APPLICATION

Maple Street Bridge is a bascule bridge and classified as a complex bridge by the Michigan Department of Transportation (MDOT) and the Federal Highway Administration (FHA). The bridge is owned and operated by the City of Manistee. The City is applying for funding to assist with preventative maintenance work consisting of concrete repairs, painting, electrical, and miscellaneous repairs.

MOTION by Szymanski, second by Pontiac to approve the Authorizing Resolution to apply for up to \$750,000 in MDOT Local Bridge Funds with the City Major Street Fund providing matching funds at or above the minimum 5%; and authorize the City Manager to execute the application.

With a roll call vote this motion passed unanimously.

AYES: *Cooper, Beaton, Zielinski, Goodspeed, Szymanski, Grabowski and Pontiac*

NAYS: *None*

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CONSIDERATION OF A CONTRACT WITH MDOT FOR THE RECONSTRUCTION OF TWELFTH STREET FROM MAPLE TO US-31

The City successfully applied for a \$375,000 Small Urban grant to reconstruct a portion of Twelfth Street. MDOT has bid the project and requires entering into a contract to administer the construction project.

MOTION by Goodspeed, second by Pontiac to approve the authorizing resolution to enter into a Local Agency contract with the Michigan Department of Transportation for the reconstruction of Twelfth Street from Maple to US-31.

With a roll call vote this motion passed unanimously.

AYES: *Cooper, Beaton, Zielinski, Goodspeed, Szymanski, Grabowski and Pontiac*

NAYS: *None*

CONSIDERATION OF A COMMUNITY FOUNDATION GRANT APPLICATION TO RESURFACE FIRST STREET BEACH TENNIS COURTS

The City of Manistee owns three tennis court facilities within our park system. In 2018 a focus group organized by the Manistee County Community Foundation (MCCF) recommended that First Street Beach was the most cost effective of the facilities to upgrade. The project would include resurfacing and restriping four tennis courts, with improved netting, fencing, and new barrier free access to the facility. The total project amount is estimated at \$67,200; with a grant request of \$39,700.

MOTION by Goodspeed, second by Szymanski to authorize submitting a grant application to the Manistee County Community Foundation to renovate the First Street Beach tennis courts.

With a roll call vote this motion passed unanimously.

AYES: *Cooper, Beaton, Zielinski, Goodspeed, Szymanski, Grabowski and Pontiac*

NAYS: *None*

CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS

The City Clerk has taken action to advertise vacancies on the Board of Review, Harbor Commission, Historic District Commission, PEG Commission, and the Zoning Board of Appeals.

Mayoral appointments require a motion, second, and Council voted support. Nominations for Council appointments do not require a second, After all nominations are made, Council votes on the nominees until one nominee receives majority support.

The following applications have been received:

*Incumbent

Board of Review – One *alternate* vacancy, term ending 12/31/19. Applicants must be City taxpayers and registered to vote in the City, Council appointment.

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Angela M. Tabor, 523 Second Street

MOTION by Goodspeed to appoint Angela Tabor to the Board of Review as an Alternate term ending 12/31/19.

With a roll call vote this motion passed unanimously.

AYES: *Cooper, Beaton, Zielinski, Goodspeed, Szymanski, Grabowski and Pontiac*

NAYS: *None*

A REPORT FROM THE ALTERNATIVES FOR AREA YOUTH

Ms. Sheila Kaminski reported on the activities of the Alternatives for Area Youth and responded to questions the Council had regarding their activities.

CONSIDERATION OF A RESOLUTION, ADMINISTRATIVE PROFESSIONALS WEEK AND DAY

In recognition of the contributions to the workplace provided by all Office Professionals, a resolution has been prepared proclaiming the week of April 22-26, 2019 as Administrative Professionals Week and Wednesday, April 24, 2019 as Administrative Professionals Day in the City of Manistee.

MOTION by Beaton, second by Pontiac to proclaim the week of April 22-26, 2019 as Administrative Professionals Week and Wednesday, April 24, 2019 as Administrative Professionals Day in the City of Manistee.

With a roll call vote this motion passed unanimously.

AYES: *Cooper, Beaton, Zielinski, Goodspeed, Szymanski, Grabowski and Pontiac*

NAYS: *None*

CITIZEN COMMENT

None.

OFFICIALS AND STAFF

None.

COUNCILMEMBERS

Pontiac asked Public Safety whether the City police officers worked on a recent shooting incident in Mason County. Pontiac also presented birthday cards and service anniversary cards to City employees and thanked Police and Fire Depts. for their recent presence at the Armory Youth Center.

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Goodspeed thanked the City Fire Dept. for their recent work.

Zielinski wished everyone a Happy and safe Easter.

ADJOURN

MOTION to adjourn was made by Goodspeed. Meeting adjourned at 7:42 pm.

Lora Y Laurain
City Deputy Clerk