



**City of Manistee
Housing Commission**
273 6th Avenue • Manistee, Michigan 49660

Meeting Minutes
January 23, 2018
Regular Meeting

Meeting Start Time: 4:05 P.M.

Roll Call:

Commissioner	Present	Absent Excused	Absent Non-Excused
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doug Parkes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sheryl Kuenzer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Krista McDougall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kelly Tomaszewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Housing Commission Staff Present:

Staff Member	Present
Clinton McKinven-Copus, Executive Director/Commission Secretary	<input checked="" type="checkbox"/>
Lindsay McIntyre, Program Director	<input checked="" type="checkbox"/>
Cindy Scott, Financial Analyst/Procurement Assistant	<input checked="" type="checkbox"/>
Kevin Helminiak, Maintenance Dept. Crew Leader	<input checked="" type="checkbox"/>

Others Present:

Public Comment on Agenda Related Items:

- None

Amendments to the Agenda:

- None

Consent Agenda:

- A. Approval of Minutes
 - i. Regular Meeting Minutes, November 28, 2017
- B. Financial Reports
 - i. Public Housing
 - i. October 31, 2017
 - ii. November 30, 2017
 - ii. Domestic Violence Grant Program
 - i. October 31, 2017
 - ii. November 30, 2017
- C. Resolutions
 - i. None

Consent Agenda		Motioned By: Commissioner - McDougall			Second By: Commissioner - Kuenzer
Commissioner	Yes	No	Absent	Results	
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Doug Parkes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
James Bond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Krista McDougall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Kelly Tomaszewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Old Business:

- None

New Business:

Resolution # 2017-15	Title: Adoption of the 2018 Public Housing Operating Budget	Motion By: Commissioner - McDougall			Second By: Commissioner - Kuenzer
Commissioner	Yes	No	Absent	Results	
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Doug Parkes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
James Bond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Krista McDougall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Kelly Tomaszewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Resolution # 2017-16	Title: Adoption of the 2018 Domestic Violence Grant Operating Budget			Motion By: Commissioner - Kuenzer	Second By: Commissioner - McDougall
Commissioner	Yes	No	Absent	Results	
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Doug Parkes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
James Bond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Krista McDougall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Kelly Tomaszewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Resolution # 2017-17	Title: Write Off of Doubtful Accounts December 2018			Motion By: Commissioner - McDougall	Second By: Commissioner Tomaszewski
Commissioner	Yes	No	Absent	Results	
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Doug Parkes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
James Bond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Krista McDougall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Kelly Tomaszewski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Executive Director's Report:

- Executive Director, Clinton McKinven-Copus discussed the recent federal government shutdown and implications of the effect of another shutdown.

Other Staff Reports:

- None

Finances:

- *Approved with Consent Agenda*

Committee Reports:

- None

Communications:

- None received

Public Comment:

- Program Participant [Resident] Comments
 - Concerns about the removal of snow and ice at the front entrance and sidewalks of Harborview Apartments
 - Questions and concern about others smoking in the buildings even though the property is smoke-free

Commissioner Report/Comments:

- Commissioner Sheryl Kuenzer presented a letter of resignation from the Board of Commissioners. Ms. Kuenzer serves as the Resident Commissioner and is moving out of Housing Commission property. State law and HUD regulations require that the Resident Commissioner live in one of the properties operated by the Housing Commission.

Meeting Adjourned

Adjournment Time: 4:53 PM			Motion By: Sheryl Kuenzer		Second By: Krista McDougall	
Commissioner	Yes	No	Absent Excused	Absent Non-Excused		
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Doug Parkes	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Sheryl Kuenzer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Krista McDougall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		



Dale Priester
President
City of Manistee Housing Commission



Clinton McKinven-Copus
Executive Director/Secretary
City of Manistee Housing Commission