



City of Manistee Housing Commission

273 6th Avenue • Manistee, Michigan 49660

Meeting Minutes

May 29, 2018

Work Session

Meeting Start Time: 4:05 P.M.

Roll Call:

Commissioner	Present	Absent Excused	Absent Non-Excused
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doug Parkes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
James Bond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Krista McDougall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kelly Tomaszewski	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Housing Commission Staff Present:

Staff Member	Present
Clinton McKinven-Copus, Executive Director/Commission Secretary	<input checked="" type="checkbox"/>
Lindsay McIntyre, Program Director	<input checked="" type="checkbox"/>
Cindy Scott, Financial Analyst/Procurement Assistant	<input checked="" type="checkbox"/>
Kevin Helminiak, Maintenance Dept. Crew Leader	<input checked="" type="checkbox"/>

Others Present:

- Mr. Shawn Middleton, the Spicer Group
- Mr. Shane Brennan, the Spicer Group

Public Comment on Agenda Related Items:

- None

Work Session Purpose:

The work session was called to receive a preliminary report from the Spicer Group to address flooding at the Century Terrace building.


Presentation by the Spicer Group:

Mr. Middleton and Mr. Brennan presented the findings of their study as to the causes and potential remedies of flooding of the Century Terrace building. A significant source of the flooding is the 8-acres of City of Manistee stormwater system north of our property that drains to the intersection of Daniels and Sixth Ave. Normal rains or winter runoff do not overwhelm the system. However, severe rainstorms and winter runoff increase the risk of the flooding of Century Terrace and has often caused flooding in the building.

Following a discussion of the causes of the flooding, a preliminary remedy was presented to the Commissioners. During the discussion of the preliminary remedy, Commissioner Parkes suggested that the Executive Director, Clinton McKinven-Copus, meet with the City to determine what portion of the cost will be covered by the City since a primary source of the flooding is from the City stormwater system.

Meeting Adjourned

Adjournment Time: 5:15 PM			Motion By: Doug Parkes		Second By: James Bond	
Commissioner	Yes	No	Absent Excused	Absent Non-Excused		
Dale Priester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved	
Doug Parkes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
James Bond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Krista McDougall	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Kelly Tomaszewski	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		



 Dale Priester
 President



 Clinton McKinven-Copus
 Executive Director/Secretary
 City of Manistee Housing Commission