

**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – ORGANIZATIONAL MEETING
NOVEMBER 12, 2019**

The Organizational Meeting of the Manistee City Council was called to order by City Clerk Heather Pefley on Tuesday, November 12, 2019 at 7:30 p.m. in the City Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

ORGANIZATIONAL MEETING OF THE CITY COUNCIL.

In accordance with Section 2-13 of the Charter of the City of Manistee, "the City Council shall meet at 7:30 p.m. on the Tuesday night following the completion of the official canvas at which time the members shall be sworn and assume the duties of their office. "

At the regular election of Tuesday, November 5, 2019 Councilmembers were elected to seats on the Manistee City Council. Members include:

| <u>DISTRICT</u> | <u>COUNCILMEMBER</u> | <u>TERM</u> |
|-----------------|----------------------|-------------|
| Second District | Lynda Beaton | Two Years |
| Fourth District | Jermaine Cipcic | Two Years |
| Sixth District | James Grabowski | Two Years |

Pefley administered the oath of office to Lynda Beaton, Jermaine Cipcic, and James Grabowski as members of the Manistee City Council.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Jermaine Cipcic, Mick Szymanski, James Grabowski, and Erin Pontiac.

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Heather Pefley, and Public Safety Director - Tim Kozal.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Jeff Dontz, 405 E. Kott Road/Manistee County Commissioner District 5 - congratulated new and returning Councilmembers; stated it has been a great year working with the City.

ELECTION OF THE MAYOR FOR THE CITY OF MANISTEE.

At the Organizational Meeting of the City Council held on this date the Council elects from its membership a Mayor and a Mayor Pro-Tem. The Mayor and Mayor Pro-Tem are elected for a one year term. Under Section 2-4 of the Charter "the Council shall elect a Mayor by a majority vote of its members." This provision of the Charter requires four affirmative votes to elect the Mayor, a majority of the Council, regardless attendance at the Organizational Meeting. Sections 2-4 and 2-13 of the Charter require that the Mayor be elected at the Organizational Meeting. The voting procedures should continue until a candidate receives four affirmative votes.

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Pefley asked for nominations to elect a Mayor for the City of Manistee. Szymanski nominated Zielinski, second by Pontiac; Cooper nominated Beaton, second by Grabowski. No other nominations were received.

A roll call vote was taken as follows:

ZIELINSKI: Zielinski, Cipcic, Szymanski, and Pontiac

BEATON: Cooper, Beaton, and Grabowski

Councilmember Zielinski was elected Mayor. Mayor Zielinski assumed the Chair at this time.

ELECTION OF A MAYOR PRO-TEM FOR THE CITY OF MANISTEE.

The same provisions identified in the Charter for the Mayor apply for the Mayor Pro-Tem. The Mayor Pro-Tem serves as the Mayor in the Mayor's absence.

Mayor Zielinski opened the floor for nominations to elect a Mayor Pro-Tem for the City of Manistee. Cooper nominated Beaton; Beaton declined the nomination; Cooper nominated Grabowski. No other nominations were received.

A roll call vote was taken as follows:

GRABOWSKI: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Pontiac

OTHER: None

Councilmember Grabowski was elected Mayor Pro-Tem.

REVIEW OF CITY COUNCIL GUIDELINES.

Under the adopted City Council Guidelines, the Guidelines are reviewed at the Organizational Meeting of the City Council. While the Guidelines may be amended at any time during the year, the Organizational Meeting is the traditional opportunity to review the operating procedures of the Council.

No amendments were made.

CONSIDERATION OF ESTABLISHING REGULAR MEETINGS FOR 2020.

In accordance with Section 2-13 of the Charter, the City Council “shall meet in public session at least twice each month at such times as may be prescribed by the rules....” The City Council Guidelines reviewed during the previous agenda item indicate that regular meetings shall be held on the first and third Tuesdays of each month beginning at 7:00 p.m. with work sessions conducted on the second Tuesday of each month beginning at 7:00 p.m. This results in the attached schedule for regular meetings and work sessions throughout the year 2020, with exceptions made for known

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election dates and holidays.

MOTION by Szymanski, second by Cooper to adopt the attached schedule for regular meetings and work sessions for the year 2020.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Pontiac

NAYS: None

CITIZEN COMMENT.

None

OFFICIALS AND STAFF.

None

COUNCILMEMBERS.

Grabowski thanked City employees for their work on snow removal.

Szymanski reminded everyone it is National Diabetes Month and there will be free diabetes testing at the Health Department on Thursday, November 14 from Noon-4:00.

Zielinski thanked everyone for their support.

ADJOURN.

MOTION to adjourn was made by Cooper, second by Beaton. Meeting adjourned at 7:44 p.m.

Heather Pefley CMC / CMMC, MiCPT
City Clerk