

HISTORIC DISTRICT COMMITTEE

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

January 8, 2020

A meeting of the 2020 Historic District Committee was held on Wednesday, January 8, 2020 at 4:00 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

The meeting was called to order at 3:57 by Chair Trucks.

Members Present: William Connor, Dick Albee, Ron Helmboldt, Dennis Otto and Lee Trucks

Members Absent: none

Others: Kyle Storey (City Zoning), Mark Fedder (City Museum), and Nancy Baker (Recording Secretary)

APPROVAL OF AGENDA

Mr. Storey wished to amend the agenda with Election of Officers to be moved under New Business, the first item.

MOTION by Commissioner Connor, seconded by Commissioner Helmboldt to approve the Agenda as amended.

With a voice vote motion passed 5 to 0.

APPROVAL OF MINUTES

MOTION by Commissioner Connor, seconded by Commissioner Otto to approve the December 4, 2019 minutes as presented.

With a voice vote motion passed 5 to 0.

PUBLIC COMMENT ON AGENDA RELATED ITEMS

Commissioner Albee inquired about the reporting of updated permits. Mr. Storey stated the report is under Staff Reports.

There was no public comment.

NEW BUSINESS

Election of Officers

Chair Trucks opened the election of officers.

Chair:

Chair Trucks turned the meeting over to Mr. Storey for the election of the 2020 Chair.

MOTION by Dick Albee, seconded by Bill Connor to nominate Lee Trucks as Chair.

With a roll call vote, votes were as follows.

For Lee Trucks: Albee, Connor, Otto and Helmboldt

Mr. Trucks abstained from voting.

Mr. Trucks will be the HDC 2020 Chair.

Vice Chair:

Mr. Storey turned the meeting over to Chair Trucks. The election of the 2020 officers continued.

MOTION by Bill Connor, second by Ron Helmboldt to nominate Dick Albee for Vice Chair.

With a Roll Call vote, the votes were as follows:

For Dick Albee: Trucks, Connor, Otto and Helmboldt

Mr. Albee abstained from voting.

Mr. Albee will be the HDC 2020 Vice Chair.

Secretary:

MOTION by Bill Connor, seconded by Dick Albee to nominate Ron Helmboldt as Secretary.

With a Roll Call vote, the votes were as follows:

For Helmboldt: Connor, Albee, Otto and Trucks

Mr. Helmboldt abstained from voting.

Mr. Helmboldt will be the HDC 2020 Secretary.

Recording Secretary:

MOTION by Bill Connor, seconded by Dick Albee to nominate Nancy Baker as Recording Secretary.

With a Roll Call vote, the votes were as follows:

For Nancy Baker: Connor, Albee, Otto, Helmboldt and Trucks

Ms. Baker will be the HDC 2020 Recording Secretary.

Guardian Angels-National Registry of Historic Places

Mr. Storey stated the Guardian Angels Catholic Church has applied for the National Register of Historic Places. The Michigan State Historic Preservation office is requesting the City HDC and the Zoning Administrator consider the nomination in placing the church on the National

Register of Historic Places. Mr. Storey reviewed the Standard of Integrity and the Criteria of Significance. He stated these items must be met.

MOTION by Bill Connor, seconded by Dick Albee that the Commission support the property of the Guardian Angels Catholic Church to be placed on the national registry and that it meets the Standard of Integrity.

With a Roll Call vote, the votes were as follows:

Yes: Albee, Connor, Helmboldt, Otto and Trucks

No: none

Mr. Storey stated that staff will look at the Criteria of Significance and will move forward with completing the registration form as requested by SHPO.

OLD BUSINESS

Permit Review

Mr. Storey gave an update on the Outstanding Permits.

337 River Street: Ms. Lipon has made no contact regarding this permit. There is no exterior work being done. The permit has expired. The Commission considers this permit closed. The owner will be required to apply for a permit if they wish to do building restoration.

100 Washington Avenue: Ms. Deponio's permit. Mr. Storey stated only interior work is being done. There is no exterior work being done. The permit has expired. The Commission considers this permit closed. The owner will be required to reapply for a permit if exterior work is to be done.

432 River Street: Mr. Storey stated the Elks Lodge painting has begun.

347/349 River Street: has an open permit and restoration/renovation work is visibly occurring.

PUBLIC COMMENTS AND COMMUNICATIONS CONCERNING ITEMS ON THE AGENDA

None

CORRESPONDENCE

Mr. Storey read a correspondence letter received from Kendra Thompson, architect. She is in support of the Guardian Angels Catholic Church nomination and they should be considered for placement on the state historic registry. It is very important for the preservation of the church and the history of our area.

STAFF REPORTS

Permits Fees

Mr. Storey stated the City Council considered and approved the change of the permit fee to \$50. The forms will be changed to reflect the fee change. A permit template will be presented at the next meeting. The timeline of the permit will be contingent on the type of work.

Determining a permits length was discussed along with extension or reapplying for a permit which will require coming before the HDC. Mark Fedder stated the museum has given approval

on some small matters such as painting, awnings, signage etc. This has made it easier for the applicant so not every small project has to be brought before the HDC. The applicant will be informed that bigger projects must come before the HDC for approval. Permits will not be issued without the completion of the permit form, the proper approval and the submission of the fee payment.

MHPN Membership

Mr. Story stated the budget allowed for each HDC member to become a member of the MHPN. Ten members can be signed up. Staff was also able to sign up because of the numbers allowed. Membership should be completed by the next meeting.

By-Laws Review

Chair Trucks asked the HDC members for any comments or changes to be made to the By-Laws. There were none. The By-Laws stand as written.

MEMBERS DISCUSSION

Mr. Connor stated he will be absent for the February 5th meeting.

ADJOURNMENT

MOTION by Commissioner Otto, seconded by Commissioner Albee to adjourn. The meeting was adjourned at 4:40 pm

2020 Historic Study Review Committee


Nancy Baker, Recording Secretary