

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, FEBRUARY 18, 2020 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Payroll.
b.) Invoices.
- VII. a.) Consideration of Ordinance 20-02 approving amendments to the City of Manistee Development Plan and Tax Increment Financing Plan.
- IX. b.) Notification Regarding Next Work Session.
d.) Consideration of a Banner Permit for the Manistee Area Chamber of Commerce.
e.) Consideration of Run the Pier 5k to hold a run/walk and Saturday, August 8, 2020 from 8:00 p.m. – 11:00 p.m. The race would take City streets from Veterans Memorial Park, west to the Fifth Avenue pier, around the lighthouse and then return to Veterans Memorial Park.

At this time Council could take action to approve the Consent Agenda as presented.

- *V. **Approval of Minutes.** Approval of the minutes of the February 4, 2020 regular meeting, February 11, 2020 special meeting, and the February 11, 2020 work session as attached.

VI. Financial Report.

*a.) PAYROLL.

*b.) INVOICES.

VII. Unfinished Business.

- *a.) CONSIDERATION OF ORDINANCE 20-02 APPROVING AMENDMENTS TO THE CITY OF MANISTEE DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN.

At the February 4, 2020 meeting City Council adopted the Manistee Downtown Development Authority amendments for the Development and Tax Increment Financing Plan. The original ordinance was adopted April 2, 1985, amended April 3, 1989, and amended September 16, 2008. Ordinance 20-02 approving the amendments adopted on February 4, 2020 repeal all ordinances in conflict.

As an ordinance two separate readings are required. This ordinance was introduced at the February 11, 2020 special meeting and could be adopted at this time.

At this time Council could take action to adopt Ordinance 20-02 approving amendments to the City of Manistee Development Plan and Tax Increment Financing Plan.

VIII. New Business.

- a.) CONSIDERATION OF LOCAL REVENUE SHARING BOARD GRANT APPLICATIONS.

The Local Revenue Sharing Board (LRSB) distributes 2% money from the Little River Casino. The deadline for 2020 Cycle I applications is Friday, March 6, 2020 at 5:00 p.m. City staff has prepared two grant applications for submission to the Local Revenue Sharing Board. This agenda item will include two separate motions, one for each grant application.

At this time Council could take action to authorize the submission of a grant application to the Local Revenue Sharing Board for the Fire Department Firefighter Turnout Gear in the amount of \$44,685.80.

At this time Council could take action to authorize the submission of a grant application to the Local Revenue Sharing Board for the Police Department for FN 303 Less-Lethal Weapon System in the amount of \$2,048.00.

b.) **CONSIDERATION OF APPROVING THE PURCHASE OF A MOBILE PUMP FOR THE SANITARY SEWER SYSTEM.**

The City purchased a mobile, trailer mounted pump several years ago to be utilized during emergencies, maintenance, and construction projects. Due to the high volume of usage and EGLE requirements for Wet Weather Management, a second pump is required. The new pump was selected to match the existing pump for consistency in operation and maintenance.

At this time Council could take action to approve the purchase of a Pioneer pump from Kennedy Industries in the amount of \$46,895.00.

c.) **CONSIDERATION OF AWARDING A CONTRACT TO RESURFACE THE FIRST STREET BEACH TENNIS COURTS.**

The City received a grant from the Manistee Community Foundation to upgrade the tennis courts at First Street Beach. The resurfacing and painting work were publicly bid with three bids received.

Pro Surfaces	\$53,400.00
Racquet Sports, Inc.	\$46,775.00
Tennis Courts Unlimited	\$25,600.00

The contract was prepared by the City Engineers and approved by the City Attorney.

At this time Council could take action to approve a contract and Notice of Award with low, responsive bidder Tennis Courts Unlimited in the amount of \$25,600.00 and authorize the Mayor and Clerk to execute the documents.

d.) **CONSIDERATION OF A REQUEST FROM OCEANA COUNTY HOUSING COMMISSION LIMITED DIVIDEND HOUSING ASSOCIATION FOR A PAYMENT IN LIEU OF TAXES (PILOT) AND A MUNICIPAL SERVICE AGREEMENT (MSA) FOR A SENIOR HOUSING CONSTRUCTION PROJECT.**

The Oceana County Housing Commission Limited Dividend Housing Association is proposing an income based senior housing project adjacent to the Wagoner Center. The developer intends to use the MSHDA LIHTC program as part of their financing plan. Participation in the LIHTC requires a PILOT from the City. In addition to the PILOT request, the developer is offering an MSA.

At this time Council could take action to direct staff to draft a PILOT ordinance and Municipal Service Agreement and present both at the March 3, 2020 Council meeting for Council's consideration.

IX. Notices, Communications, Announcements.

a.) A REPORT FROM ECONOMIC DEVELOPMENT.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. Marc Miller will report on the activities of the Economic Development and respond to any questions the Council may have regarding their activities.

No action is required on this item.

*b.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Wednesday, March 11, 2020 at 7:00 p.m. A discussion will be conducted on Consumers Energy Remediation, Neighborhood Enterprise Zones (NEZ) and Short-term Rentals; and such business as may come before Council.

No action is required on this item.

c.) PRESENTATION OF THE ANNUAL STATE OF THE STREET REPORT, SHORELINE AND CAPITAL IMPROVEMENT UPDATES.

City staff will present the annual State of the Street Report, Shoreline and Capital Improvement updates.

No action is required on this item.

*d.) CONSIDERATION OF A BANNER PERMIT FOR THE MANISTEE AREA CHAMBER OF COMMERCE.

The City Clerk has received an application from the Manistee Area Chamber of Commerce requesting permission to hang a banner in the Mason Street right-of-way for the annual Manistee World of Arts & Crafts event. They are requesting the banner be allowed June 29 – July 5, 2020. Banner permits are normally approved in-house when the request is for the use of the River Street Arch. Since the City of Manistee banner policy states “...banners are not permitted at any other locations without specific authorization of the City Council...” Council authorization is needed.

At this time Council could take action to approve the banner permit for the Manistee Area Chamber of Commerce as submitted.

*e.) CONSIDERATION OF RUN THE PIER 5K TO HOLD A RUN/WALK AND SATURDAY, AUGUST 8, 2020 FROM 8:00 P.M. – 11:00 P.M. THE RACE WOULD TAKE CITY STREETS FROM VETERANS MEMORIAL PARK, WEST TO THE FIFTH AVENUE PIER, AROUND THE LIGHTHOUSE AND THEN RETURN TO VETERANS MEMORIAL PARK.

The Run the Pier 5k run/walk will be held on Saturday, August 8, 2020 and would commence at the Veterans Memorial Park with street closures of approximately one hour to include Fifth Avenue at Washington Street, west to Monroe, north on Monroe and westbound lane of Lakeshore Drive. After the race, an event tent with beer and non-alcoholic beverages, food and live music in the Memorial Park parking lot would be held. This event would be held from 8:00 p.m. – 11:00 p.m.

At this time Council could take action to support and approve the request to use City services, parks and streets for the Run the Pier 5k run/walk on Saturday, August 8, 2020. Subject to departmental approvals.

f.) CONSIDERATION OF ENDORSING THE HOUSING NORTH HOMES FOR OUR FUTURE CAMPAIGN AND THE PRINCIPLES IT SUPPORTS AND ADVOCATES FOR IN THE REGION.

The Homes for Our Future Campaign is an initiative from Housing North to help the region understand and take part in housing solutions. The campaign is a call to action from the public, local governments, employers and community organizations. It is intended to provide a clear course of action and resources to engage in, support and lead work towards housing solutions.

At this time Council could take action to adopt the resolution of endorsement from Homes for Our Future and help strengthen the message in the region of the relevance of housing for community growth.

X. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.

XI. Adjourn.

TNT:km

COUNCIL AGENDA ATTACHMENTS:

- 1. Council Meeting Minutes – 02/04/2020
- 2. Council Special Meeting Minutes – 02/11/2020
- 3. Council Work Session Minutes – 02/11/2020
- 4. Payroll Report – January 2020
- 5. Invoices Report – January 2020
- 6. Ordinance 20-02
- 7. LRSB Grant Application FD
- 8. LRSB Grant Application PD
- 9. Pump Purchase
- 10. Tennis Courts Resurfacing
- 11. Monroe Cottages
- 12. Banner Permit
- 13. Special Event
- 14. Homes for Our Future Endorsement Resolution

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – FEBRUARY 4, 2020

A regular meeting of the Manistee City Council was called to order by his honor, Mayor Roger Zielinski on Tuesday, February 4, 2020 at 7:00 pm in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Jermaine Cipcic, Michael Szymanski, James Grabowski and Erin Pontiac

ABSENT: None

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Heather Pefley, DPW Director – Jeff Mikula, Finance Director – Ed Bradford and City Engineer – Shawn Middleton

PUBLIC HEARING ON THE DOWNTOWN DEVELOPMENT AUTHORITY DEVELOPMENT PLAN.

The current DDA Development Plan and TIF sunsets on March 1, 2020. The Downtown Development Authority approved a new Development Plan for Council’s consideration. In order for City Council to consider adopting a new Downtown Development Authority Plan, a public hearing is required.

The public had an opportunity to comment on the Downtown Development Authority Development Plan.

Jeff Gordon, 411 River Street – encouraged Council to approve the TIF plan amendments.

Dennis terHorst, 63 Clay Street – presented questions to Council regarding County and College tax increment portion included in funding of TIF plan and also why detail of the plan is financially balanced, but the bottom line is not balanced.

No other comments were received. Public Hearing closed at 7:04 p.m.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS

None

CONSENT AGENDA

- Minutes - January 21, 2020 Regular Meeting

- Financial Reports
 - Cash Balances December 2019
 - Revenue & Expense December 2019
 - Quarterly Financial Update
 - Quarterly Investment Update

- Notification Regarding Next Work Session – February 11, 2020, 7:00 pm
A discussion will be conducted on RAD Conversion Plans, Ad Hoc Blight Committee Report, Racial Justice, Inclusion and Diversity; and such business as may come before Council.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – FEBRUARY 4, 2020

- Consideration of FiveCAP, Inc to hold a Walk for Warmth on Saturday, February 15, 2020.

MOTION by Szymanski, second by Grabowski to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski and Pontiac

NAYS: None

CONSIDERATION OF APPROVING A CONTRACT WITH THE STATE OF MICHIGAN FOR 2020 TRUNKLINE MAINTENANCE.

Every five years the City contracts with the Michigan Department of Transportation (MDOT) to perform maintenance on the US31 Trunkline within the City limits. The State reimburses the City for the costs associated with the work.

MOTION by Szymanski, second by Pontiac to enter a State Trunkline Maintenance Contract with the Michigan Department of Transportation and authorize Public Works Director and Street Administrator Jeffrey W. Mikula to execute the agreement. Discussed information on the reimbursement process and benefits of this contract.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski and Pontiac

NAYS: None

CONSIDERATION OF ADOPTION OF THE MANISTEE DOWNTOWN DEVELOPMENT AUTHORITY DEVELOPMENT AND TAX INCREMENT FINANCING PLAN AMENDMENTS TO THE ORDINANCE ADOPTED APRIL 2, 1985, AMENDED APRIL 3, 1989 AND AMENDED SEPTEMBER 16, 2008.

The Manistee DDA is proposing amendments to the current Development and Tax Increment Financing Plan. The amendments include identified projects and budget estimates for the organization over the next 25 years. The amendments additionally include attachments, requested by the Manistee City Council, of the City Service Agreement and Economic Development Agreement with the Manistee Area Chamber of Commerce.

MOTION by Beaton, second by Szymanski to adopt the Manistee DDA amendments for the Development and Tax Increment Financing Plan. Discussion included progress made over the last year, improved communication, and downtown merchant concerns. DDA board member Barry Lind answered questions regarding approval of jurisdictions and revenue/expenses detailed in the plan.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski and Pontiac

NAYS: None

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – FEBRUARY 4, 2020

CONSIDERATION OF BUDGET AMENDMENT 2020-2 FOR FISCAL YEAR END JUNE 30, 2020.

The City of Manistee is required by State law to ensure the actual expenditures do not exceed budget amounts. Over the course of the current fiscal year, unanticipated and unbudgeted events and/or Council approved expenditures have occurred. The proposed budget amendment addresses expenditures associated with these events to ensure compliance with State statutes regarding appropriations.

MOTION by Beaton, second by Cooper to adopt budget amendment 2020-2 for fiscal year ending June 30, 2020.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski and Pontiac

NAYS: None

CONSIDERATION OF APPROVING A CONTRACT FOR THE ARTHUR STREET PUMP STATION IMPROVEMENTS.

The City has publicly bid out improvement to the Arthur Street Pump Station. One bid was received from Elmer's Crane and Dozer. Following value engineering, the bid was revised to \$206,027.00.

The engineer's estimate is \$165,000.00. In order to bring the project closer to the estimate and budgeted amount, a change order will be executed which will include the Department of Public Works providing bypass pumping and traffic control. The project cost after the change order will be \$164,077.00.

The contract documents were prepared by Spicer Group and approved by the City Attorney.

MOTION by Szymanski, second by Cooper to award a construction contract to Elmer's Crane and Dozer in the amount of \$206,027.00 and a subsequent change order, reducing the contract price to \$164,077.00 and authorize the Mayor, City Clerk and Public Works Director to execute the documents. Discussed change order work to be completed by DPW.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski and Pontiac

NAYS: None

CONSIDERATION OF ENTERING A FOUR-YEAR INSTALLMENT PURCHASE CONTRACT WITH WEST SHORE BANK, TRUCK & TRAILER SPECIALTIES OF BOYNE FALLS, INC AND D&K TRUCK COMPANY TO FINANCE THE PREVIOUSLY APPROVED PURCHASE OF A TANDEM AXLE PLOW TRUCK AND RELATED EQUIPMENT.

On September 3, 2019 Council approved the purchase of a plow truck and related equipment in the amount of \$204,318.00. When approved, it was anticipated that financing arrangements would have to be made at a later date. The truck chassis is done and has been delivered to the equipment vendor for assembly. The equipment vendor will be paid upon delivery of the finished truck.

MOTION by Beaton, second by Grabowski to adopt a resolution to enter into a four-year installment purchase contract with West Shore Bank, Truck & Trailer Specialties of Boyne Falls, Inc and D&K Truck

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – FEBRUARY 4, 2020

Company to finance the purchase of a plow truck and related equipment; and further authorize the Chief Financial Officer to execute any needed documents.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski and Pontiac

NAYS: None

CONSIDERATION OF APPROVAL OF INVOICES AND DRAW REQUEST #1 FOR USDA RURAL DEVELOPMENT WASTEWATER IMPROVEMENTS PHASE I.

USDA Rural Development requires that invoices for construction projects they fund be approved by City Council and submitted as a Draw Request on forms that they provide. The first Draw Request includes engineering, legal and bond counsel invoices up to the date of closing.

MOTION by Beaton, second by Cooper to approve invoices and Draw Request #1 for USDA Rural Development Wastewater Improvements Phase I.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski and Pontiac

NAYS: None

CONSIDERATION OF APPLICATIONS TO DDA BOARD.

The City Clerk has taken action to advertise vacancies on the DDA Board.

Manager appointments require a motion, second and Council voted support.

The following applications have been received:

DOWNTOWN DEVELOPMENT AUTHORITY – One vacancy for a resident member, term ending 06/30/21 and one vacancy for an interest member, term ending 06/30/20; Manager appointment.

Bruce Allen, 74 Pine Street – resident member

James Beaudrie, 1249 Maple Road – interest member

Suzanne Riley, 314 Lakeshore Drive – interest member

City Manager Thad Taylor appointed Bruce Allen, 74 Pine Street to the Downtown Development Authority as a resident member for a term ending 06/30/21.

Motion by Beaton, second by Szymanski to support the Manager's appointment.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski and Pontiac

NAYS: None

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – FEBRUARY 4, 2020

City Manager Thad Taylor appointed James Beaudrie, 1249 Maple Road to the Downtown Development Authority as an interest member for a term ending 06/30/20.

Motion by Beaton, second by Grabowski to support the Manager's appointment.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski and Pontiac

NAYS: None

A REPORT FROM REPUBLIC SERVICES.

No report given.

CITIZEN COMMENT

None

OFFICIALS AND STAFF

Taylor notified Council of a recent meeting between staff and Representative O'Malley to discuss high water levels & impacts on the City; toured areas experiencing high water levels.

COUNCILMEMBERS

Pontiac handed out cards for employees' birthdays and anniversaries.

Szymanski gave notice that February is Teen Dating Violence Awareness Month; February 11th is Teen Dating Violence Awareness Day and asked everyone to wear orange to bring awareness to this issue. Szymanski also encouraged everyone to get their Flu shot.

Beaton asked Taylor for a list of areas toured with Representative O'Malley.

CONSIDERATION OF A CLOSED SESSION, MANAGER ANNUAL EVALUATION AND UNION CONTRACT NEGOTIATIONS.

City Manager Thad N. Taylor has requested a Closed Session this evening as permitted by the Open Meetings Act, Section 8 (a) for discussion on the City Manager's Annual Evaluation and Section 8 (c) to discuss contract negotiations with the United Steelworkers.

MOTION by Cooper, second by Szymanski to proceed to Closed Session under Section 8 (a) and 8 (c) of the Michigan Open Meetings Act.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Szymanski, Grabowski and Pontiac (*Cipic not present for this vote*)

NAYS: None

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – FEBRUARY 4, 2020

MOTION by Szymanski, second by Grabowski to return to Regular Session. Time: 8:12pm

All in favor.

ADJOURN

MOTION to adjourn was made by Cooper. Meeting adjourned at 8:13 p.m.

Heather Pefley CMC, CMMC / MiCPT
City Clerk

DRAFT

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – FEBRUARY 11, 2020

A special meeting of the Manistee City Council was called to order by his honor, Mayor Roger Zielinski on Tuesday, February 11, 2020 at 6:45 pm in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Roger Zielinski, Jermaine Cipic, Michael Szymanski, James Grabowski and Erin Pontiac

ABSENT: Lynda Beaton

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, Deputy Clerk – Lora Laurain, and Finance Director – Ed Bradford

CITIZEN COMMENTS ON AGENDA RELATED ITEMS

None

CONSIDERATION OF ORDINANCE 20-02 APPROVING AMENDMENTS TO THE CITY OF MANISTEE DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN.

At the February 4, 2020 meeting City Council adopted the Manistee Downtown Development Authority amendments for the Development and Tax Increment Financing Plan. The original ordinance was adopted April 2, 1985, amended April 3, 1989, and amended September 16, 2008. Ordinance 20-02 approving the amendments adopted on February 4, 2020 repeals all ordinances in conflict.

As an ordinance two separate readings are required. If this Ordinance is introduced at this time, it could be adopted at the next regular meeting.

MOTION by Szymanski, second by Cipic to introduce Ordinance 20-02 approving amendments to the City of Manistee Development Plan and Tax Increment Financing Plan.

With a roll call vote this motion passed, 4-2.

AYES: Zielinski, Cipic, Szymanski and Pontiac

NAYS: Cooper and Grabowski

CITIZEN COMMENT

Caitlyn Berard, DDA Director expressed appreciation to the Council for their support and stated that this plan will allow important future improvements.

OFFICIALS AND STAFF

None

COUNCILMEMBERS

Szymanski recognized National Teen Dating Violence Awareness Day.

ADJOURN

MOTION to adjourn was made by Cooper. Meeting adjourned at 6:58 pm.

Lora Laurain
Deputy Clerk

DRAFT

**MANISTEE CITY COUNCIL
WORK SESSION
MINUTES OF FEBRUARY 11, 2020**

The Manistee City Council met in a work session on Tuesday, February 11, 2020 at 7:00 pm, Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan 49660.

MEMBERS PRESENT: Dale Cooper, Roger Zielinski, Jermaine Cipcic, Michael Szymanski, James Grabowski and Erin Pontiac

MEMBERS ABSENT: Lynda Beaton

ALSO PRESENT: City Manager, Department Directors, Public, and Media

Public Comments:

Dick Albee, representing Manistee County Racial Justice and Diversity Initiative group presented a resolution that the group is requesting adoption by City Council.

Lee Trucks, 453 Second St., spoke as Chair of the Historic District Commission urging Council adopt the presented resolution as an economic boost to the City of Manistee.

Joy Smith, 164 Harrison St. – spoke in favor of the resolution presented.

Linda Albee, 365 Lighthouse Way – spoke in support of the resolution.

Jean Butterfield, 2264 Merkey Rd. – explained that the Manistee County Racial Justice and Diversity Initiative group is also working on other projects such as welcome signs and urged support of the resolution.

Shirley Madden, 5422 Lakeshore Rd. – spoke in favor of the resolution presented.

Chris Schultz, 500 Second St. – expressed concern with the resolution presented.

Michelle Hanson, 387 Eleventh St. – asked Council to include the unborn in those represented by the resolution.

Joint Discussion with Housing Commission on Rad Conversion Plans. – City of Manistee Housing Commission. Housing Director Clinton McKinven-Copus led the discussion on the RAD Conversion Plans to go from Section 9 funding to Section 8 funding. McKinven-Copus introduced the other members of the project team: Lyndsey McIntyre, Naomi Bern, Jonathon Nesberg and Melissa Warden.

Discussion included:

- Decreased funding causing disrepair issues to all units
- Phase I to rehab in place both Century Terrace and Harborview
- Costs to be \$56,000 - \$60,000 per unit for 167 total units
- Increased energy efficiency
- Completion date of May 2022, with 15 month construction period
- Requesting City letter of support and PILOT of 2% plus 8% Municipal Services Agreement
- Project will be financed with low income housing tax credits
- Project will be a joint venture between Housing Commission and Commonwealth Development Corp.
- Housing Commission will retain long term ownership of properties

DPW Director Mikula asked if there are any tools or programs available to leverage the proposed project to apply for street/sewer upgrade funding.

City Manager Taylor explained that there are three upcoming City Council meetings in which to work on the Housing Commissions' requests in order to follow the tax credit application timelines.

CONSENSUS: Council directed City staff to draft a PILOT Ordinance and letter of support for the Housing Commission RAD Conversion Plan.

Discussion on City Of Manistee Blight. – Ad Hoc Blight Committee. Public Safety Director Kozal led the discussion on the report from the Ad Hoc Blight Committee.

Discussion included:

- Building permit oversight
- Blighted downtown buildings
- Funding
- Contributing factors to blight
- Commercial vs residential enforcement
- SAFEbuilt as a possible blight tool in the future
- Annual city-wide trash pickup
- Fines
- Amending current blight ordinance
- Open Forum
- Burned out structures
- Community pride
- Annual Day of Giving
- Priorities established: 1. Blight officer, 2. Amend blight ordinance, 3. Establish fines, 4. City-wide trash pickup, 5. Establish standing blight committee, 6. Address downtown buildings

Cipic asked if blight of rental properties could be addressed through the Spicer rental inspection program. Shawn Middleton of Spicer explained that blight is often mentioned to property owners, but is often ignored. Inspections only address safety issues at this time.

Szymanski thanked the members of the Blight Committee for their efforts.

CONSENSUS: Council directed staff to look into the necessary steps to establish a standing Blight Committee and explore the possibility of addressing blight issues as part of the rental inspection program.

Discussion on Racial Justice, Inclusion and Diversity. – Manistee County Racial Justice and Diversity Initiative. Council is supportive of a resolution that would also include people with special needs, the aging and youth, as well as including the term tolerance.

CONSENSUS: Council directed staff to work with a representative of the Manistee County Racial Justice and Diversity Initiative group to draft a resolution.

OTHER:

Grabowski inquired how the Housing Commission is addressing its scattered sites.

Zielinski reported that Beaton is ill and was sorry to be absent from the meeting.

Zielinski thanked everyone in attendance and for providing their input.

Adjourned at 9:12 pm.

Respectfully submitted,

Lora Y Laurain
Deputy Clerk

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2020 :REASE (DECREASE)ORMAL	END BALANCE 01/31/2020 (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
Dept 101 - LEGISLATIVE					
101-101-702.000	WAGES - FULL TIME	2,254.35	15,780.45	27,052.00	58.33
101-101-709.000	COSTS - SOCIAL SECURITY	139.75	978.41	1,677.00	58.34
101-101-711.000	COSTS - MEDICARE	32.71	228.84	392.00	58.38
101-101-726.000	COSTS - WORKERS COMPENSATION	4.74	38.04	92.00	41.35
Total Dept 101 - LEGISLATIVE		2,431.55	17,025.74	29,213.00	58.28
Dept 172 - MANAGER					
101-172-702.000	WAGES - FULL TIME	23,395.51	101,873.79	165,238.00	61.65
101-172-708.000	COSTS - SUTA	14.07	14.07	45.00	31.27
101-172-709.000	COSTS - SOCIAL SECURITY	2,227.79	7,559.74	10,668.00	70.86
101-172-711.000	COSTS - MEDICARE	521.02	1,768.00	2,495.00	70.86
101-172-712.000	COSTS - IN LIEU OF BC/BS	738.64	3,509.12	4,023.00	87.23
101-172-713.000	WAGES - OVERTIME	0.00	0.00	0.00	0.00
101-172-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-172-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	0.00	0.00
101-172-716.000	COSTS - ICMA CONTRIBUTION	0.00	0.00	0.00	0.00
101-172-717.000	COSTS - MERS CONTRIBUTION	1,056.00	7,392.00	12,671.00	58.34
101-172-718.000	COSTS - HEALTH INSURANCE	0.00	6,431.18	11,193.00	57.46
101-172-718.001	COSTS - HSA CONTRIBUTION	0.00	3,000.00	3,000.00	100.00
101-172-718.002	COSTS - DENTAL INSURANCE	51.68	775.20	1,318.00	58.82
101-172-718.003	COSTS - VISION / ANCILLIARY	9.69	125.97	237.00	53.15
101-172-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-172-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-172-724.000	COSTS - VEHICLE ALLOWANCE	400.00	2,400.00	4,800.00	50.00
101-172-725.000	COSTS - LIFE INSURANCE	45.51	373.32	558.00	66.90
101-172-726.000	COSTS - WORKERS COMPENSATION	144.13	573.43	771.00	74.37
101-172-727.000	WAGES - HOL/VAC/SICK SELLBACK	11,809.83	11,809.83	0.00	100.00
Total Dept 172 - MANAGER		40,413.87	147,605.65	217,017.00	68.02
Dept 215 - CLERK					
101-215-702.000	WAGES - FULL TIME	12,871.25	64,356.28	110,953.00	58.00
101-215-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-215-708.000	COSTS - SUTA	7.71	7.71	45.00	17.13
101-215-709.000	COSTS - SOCIAL SECURITY	835.64	4,519.59	7,505.00	60.22
101-215-711.000	COSTS - MEDICARE	195.43	1,057.00	1,755.00	60.23
101-215-712.000	COSTS - IN LIEU OF BC/BS	800.00	6,400.00	9,600.00	66.67
101-215-713.000	WAGES - OVERTIME	0.00	0.00	0.00	0.00
101-215-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-215-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	500.00	0.00
101-215-717.000	COSTS - MERS CONTRIBUTION	1,759.00	12,313.00	21,118.00	58.31
101-215-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00
101-215-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-215-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-215-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-215-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-215-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-215-725.000	COSTS - LIFE INSURANCE	43.66	349.28	381.00	91.67
101-215-726.000	COSTS - WORKERS COMPENSATION	52.10	331.29	527.00	62.86
101-215-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
Total Dept 215 - CLERK		16,564.79	89,334.15	152,384.00	58.62
Dept 247 - BOARD OF REVIEW					
101-247-704.000	WAGES - PART-TIME	0.00	250.00	2,000.00	12.50
101-247-709.000	COSTS - SOCIAL SECURITY	0.00	15.50	124.00	12.50
101-247-711.000	COSTS - MEDICARE	0.00	3.63	29.00	12.52
101-247-726.000	COSTS - WORKERS COMPENSATION	0.00	1.51	9.00	16.78
Total Dept 247 - BOARD OF REVIEW		0.00	270.64	2,162.00	12.52
Dept 253 - FINANCE / TREASURER					
101-253-702.000	WAGES - FULL TIME	23,970.36	122,770.12	210,591.00	58.30
101-253-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-253-708.000	COSTS - SUTA	13.29	25.45	68.00	37.43
101-253-709.000	COSTS - SOCIAL SECURITY	1,464.65	7,983.43	13,460.00	59.31
101-253-711.000	COSTS - MEDICARE	342.53	1,867.09	3,148.00	59.31
101-253-712.000	COSTS - IN LIEU OF BC/BS	0.00	2,400.00	4,800.00	50.00
101-253-713.000	WAGES - OVERTIME	0.00	0.00	200.00	0.00
101-253-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-253-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	1,500.00	0.00
101-253-716.000	COSTS - ICMA CONTRIBUTION	455.76	941.90	4,000.00	100.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2020 INCREASE (DECREASE) NORMAL	END BALANCE 01/31/2020 (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
101-253-717.000	COSTS - MERS CONTRIBUTION	1,408.00	9,856.00	16,894.00	58.34
101-253-718.000	COSTS - HEALTH INSURANCE	1,913.30	13,794.16	28,193.00	48.93
101-253-718.001	COSTS - HSA CONTRIBUTION	0.00	5,500.00	6,000.00	91.67
101-253-718.002	COSTS - DENTAL INSURANCE	107.63	774.96	1,647.00	47.05
101-253-718.003	COSTS - VISION / ANCILLIARY	30.08	191.51	425.00	45.06
101-253-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-253-723.000	COSTS - RETIREE HEALTH CARE	0.00	51.68	0.00	100.00
101-253-725.000	COSTS - LIFE INSURANCE	64.68	535.92	611.00	87.71
101-253-726.000	COSTS - WORKERS COMPENSATION	97.02	633.77	1,003.00	63.19
Total Dept 253 - FINANCE / TREASURER		29,867.30	167,325.99	288,540.00	57.99
Dept 257 - ASSESSOR					
101-257-702.000	WAGES - FULL TIME	0.00	0.00	0.00	0.00
101-257-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-257-708.000	COSTS - SUTA	0.00	0.00	0.00	0.00
101-257-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-257-711.000	COSTS - MEDICARE	0.00	0.00	0.00	0.00
101-257-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-257-716.000	COSTS - ICMA CONTRIBUTION	0.00	0.00	0.00	0.00
101-257-717.000	COSTS - MERS CONTRIBUTION	704.00	4,928.00	8,447.00	58.34
101-257-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00
101-257-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-257-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-257-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-257-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-257-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-257-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-257-725.000	COSTS - LIFE INSURANCE	0.00	0.00	0.00	0.00
101-257-726.000	COSTS - WORKERS COMPENSATION	0.00	0.00	0.00	0.00
101-257-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
Total Dept 257 - ASSESSOR		704.00	4,928.00	8,447.00	58.34
Dept 262 - ELECTIONS					
101-262-704.000	WAGES - PART-TIME	0.00	1,903.50	6,690.00	28.45
101-262-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-262-711.000	COSTS - MEDICARE	0.00	0.00	0.00	0.00
101-262-726.000	COSTS - WORKERS COMPENSATION	0.00	9.86	32.00	30.81
Total Dept 262 - ELECTIONS		0.00	1,913.36	6,722.00	28.46
Dept 265 - CITY HALL BUILDINGS & GROUNDS					
101-265-702.000	WAGES - FULL TIME	6,238.38	31,191.87	54,066.00	57.69
101-265-708.000	COSTS - SUTA	3.90	3.90	23.00	16.96
101-265-709.000	COSTS - SOCIAL SECURITY	365.58	1,950.03	3,557.00	54.82
101-265-711.000	COSTS - MEDICARE	85.50	456.05	832.00	54.81
101-265-713.000	WAGES - OVERTIME	0.00	38.99	300.00	13.00
101-265-717.000	COSTS - MERS CONTRIBUTION	352.00	2,464.00	4,224.00	58.33
101-265-718.000	COSTS - HEALTH INSURANCE	918.74	7,349.92	11,193.00	65.67
101-265-718.001	COSTS - HSA CONTRIBUTION	0.00	3,000.00	3,000.00	100.00
101-265-718.002	COSTS - DENTAL INSURANCE	51.68	416.04	659.00	63.13
101-265-718.003	COSTS - VISION / ANCILLIARY	9.69	67.83	119.00	57.00
101-265-724.000	COSTS - VEHICLE ALLOWANCE	250.00	1,500.00	3,000.00	50.00
101-265-725.000	COSTS - LIFE INSURANCE	9.24	73.92	111.00	66.59
101-265-726.000	COSTS - WORKERS COMPENSATION	260.26	1,602.80	257.00	623.66
Total Dept 265 - CITY HALL BUILDINGS & GROUNDS		8,544.97	50,115.35	81,341.00	61.61
Dept 301 - POLICE					
101-301-702.000	WAGES - FULL TIME	78,523.11	388,527.02	687,135.00	56.54
101-301-704.000	WAGES - PART-TIME	2,935.75	13,121.75	32,615.00	40.23
101-301-708.000	COSTS - SUTA	55.05	56.39	304.00	18.55
101-301-709.000	COSTS - SOCIAL SECURITY	182.02	813.55	1,092.00	74.50
101-301-711.000	COSTS - MEDICARE	1,343.75	7,626.57	10,778.00	70.76
101-301-712.000	COSTS - IN LIEU OF BC/BS	1,379.52	10,899.26	16,282.00	66.94
101-301-713.000	WAGES - OVERTIME	5,559.96	40,928.12	36,000.00	113.69
101-301-713.002	WAGES - OT UNDERAGE DRINKING GRANT	0.00	0.00	3,000.00	0.00
101-301-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-301-715.000	WAGES - PHYSICAL FITNESS	0.00	127.50	6,500.00	1.96
101-301-717.000	COSTS - MERS CONTRIBUTION	14,526.50	103,583.47	171,496.00	60.40
101-301-718.000	COSTS - HEALTH INSURANCE	7,460.76	59,686.08	104,986.00	56.85
101-301-718.001	COSTS - HSA CONTRIBUTION	0.00	21,000.00	22,500.00	93.33
101-301-718.002	COSTS - DENTAL INSURANCE	449.97	3,599.76	6,448.00	55.57

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2020 :REASE (DECREASE)ORMAL	END BALANCE 01/31/2020 (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
101-301-718.003	COSTS - VISION / ANCILLIARY	117.98	825.87	1,610.00	51.30
101-301-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-301-721.000	COSTS - UNIFORM/CLEANING ALLO	429.85	4,012.49	10,900.00	36.81
101-301-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-301-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-301-725.000	COSTS - LIFE INSURANCE	175.56	1,404.50	2,179.00	64.46
101-301-726.000	COSTS - WORKERS COMPENSATION	2,281.78	15,139.69	21,857.00	69.27
101-301-727.000	WAGES - HOL/VAC/SICK SELLBACK	7,179.42	32,130.57	25,000.00	128.52
Total Dept 301 - POLICE		122,600.98	703,482.59	1,160,712.00	60.61
Dept 336 - FIRE					
101-336-702.000	WAGES - FULL TIME	55,254.00	259,992.36	453,700.00	57.30
101-336-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-336-708.000	COSTS - SUTA	33.70	56.77	191.00	29.72
101-336-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-336-711.000	COSTS - MEDICARE	837.90	5,345.16	6,378.00	83.81
101-336-712.000	COSTS - IN LIEU OF BC/BS	759.00	8,661.30	8,182.00	105.86
101-336-713.000	WAGES - OVERTIME	4,022.31	37,999.13	38,000.00	100.00
101-336-713.005	WAGES - OT FF PA 604	377.21	3,624.74	5,000.00	72.49
101-336-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-336-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	4,000.00	0.00
101-336-717.000	COSTS - MERS CONTRIBUTION	13,194.50	92,674.80	155,353.00	59.65
101-336-718.000	COSTS - HEALTH INSURANCE	10,414.62	52,073.10	97,176.00	53.59
101-336-718.001	COSTS - HSA CONTRIBUTION	1,500.00	21,375.00	24,000.00	89.06
101-336-718.002	COSTS - DENTAL INSURANCE	613.60	3,164.87	6,917.00	45.75
101-336-718.003	COSTS - VISION / ANCILLIARY	165.11	756.02	1,761.00	42.93
101-336-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-336-721.000	COSTS - UNIFORM/CLEANING ALLO	10.00	3,661.27	8,000.00	45.77
101-336-722.000	COSTS - FOOD ALLOWANCE	0.00	740.23	6,560.00	11.28
101-336-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-336-725.000	COSTS - LIFE INSURANCE	147.84	1,120.61	1,514.00	74.02
101-336-726.000	COSTS - WORKERS COMPENSATION	2,271.47	16,430.55	22,108.00	74.32
101-336-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	44,331.36	38,000.00	116.66
Total Dept 336 - FIRE		89,601.26	552,007.27	876,840.00	62.95
Dept 441 - PUBLIC WORKS					
101-441-702.000	WAGES - FULL TIME	76,932.39	382,603.58	629,302.00	60.80
101-441-704.000	WAGES - PART-TIME	0.00	11,270.00	18,000.00	62.61
101-441-708.000	COSTS - SUTA	58.03	88.53	360.00	24.59
101-441-709.000	COSTS - SOCIAL SECURITY	6,956.05	29,583.32	43,929.00	67.34
101-441-711.000	COSTS - MEDICARE	1,626.82	6,918.69	10,274.00	67.34
101-441-712.000	COSTS - IN LIEU OF BC/BS	800.00	6,400.00	14,400.00	44.44
101-441-713.000	WAGES - OVERTIME	7,569.57	26,658.55	29,000.00	91.93
101-441-713.001	WAGES - 2E STANDBY PAY	1,942.08	9,930.40	16,831.00	59.00
101-441-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-441-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	1,000.00	0.00
101-441-716.000	COSTS - ICMA CONTRIBUTION	372.50	1,945.26	2,804.00	69.37
101-441-717.000	COSTS - MERS CONTRIBUTION	4,010.21	28,040.23	46,362.00	60.48
101-441-718.000	COSTS - HEALTH INSURANCE	10,077.36	89,318.42	124,470.00	71.76
101-441-718.001	COSTS - HSA CONTRIBUTION	0.00	33,000.00	33,000.00	100.00
101-441-718.002	COSTS - DENTAL INSURANCE	542.58	5,003.68	9,114.00	54.90
101-441-718.003	COSTS - VISION / ANCILLIARY	133.35	1,067.79	2,213.00	48.25
101-441-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-441-721.000	COSTS - UNIFORM/CLEANING ALLO	76.69	3,929.54	7,000.00	56.14
101-441-722.000	COSTS - FOOD ALLOWANCE	0.00	0.00	0.00	0.00
101-441-723.000	COSTS - RETIREE HEALTH CARE	500.00	4,043.04	10,250.00	39.44
101-441-725.000	COSTS - LIFE INSURANCE	138.60	1,302.84	1,812.00	71.90
101-441-726.000	COSTS - WORKERS COMPENSATION	6,603.03	32,536.72	48,358.00	67.28
101-441-727.000	WAGES - HOL/VAC/SICK SELLBACK	28,608.31	35,621.21	40,000.00	89.05
Total Dept 441 - PUBLIC WORKS		146,947.57	709,261.80	1,088,479.00	65.16
Dept 701 - PLANNING & ZONING					
101-701-702.000	WAGES - FULL TIME	0.00	0.00	0.00	0.00
101-701-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-701-708.000	COSTS - SUTA	0.00	0.00	0.00	0.00
101-701-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-701-711.000	COSTS - MEDICARE	0.00	0.00	0.00	0.00
101-701-712.000	COSTS - IN LIEU OF BC/BS	0.00	0.00	0.00	0.00
101-701-713.000	WAGES - OVERTIME	0.00	0.00	0.00	0.00
101-701-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-701-717.000	COSTS - MERS CONTRIBUTION	1,056.00	7,392.00	12,570.00	58.34
101-701-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 01/31/2020 :REASE (DECREASE)ORMAL	END BALANCE 01/31/2020 (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
101-701-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-701-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-701-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-701-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-701-723.000	COSTS - RETIREE HEALTH CARE	250.00	2,219.06	3,000.00	73.97
101-701-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-701-725.000	COSTS - LIFE INSURANCE	0.00	0.00	0.00	0.00
101-701-726.000	COSTS - WORKERS COMPENSATION	0.00	19.81	0.00	100.00
101-701-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
Total Dept 701 - PLANNING & ZONING		1,306.00	9,630.87	15,671.00	61.46
Dept 751 - PARKS & RECREATION					
101-751-702.000	WAGES - FULL TIME	10,711.21	52,931.58	92,830.00	57.02
101-751-704.000	WAGES - PART-TIME	0.00	35,623.63	56,000.00	63.61
101-751-708.000	COSTS - SUTA	7.45	104.76	185.00	56.63
101-751-709.000	COSTS - SOCIAL SECURITY	741.91	6,530.64	9,816.00	66.53
101-751-711.000	COSTS - MEDICARE	173.51	1,527.34	2,296.00	66.52
101-751-713.000	WAGES - OVERTIME	1,712.11	8,137.46	8,500.00	95.73
101-751-713.001	WAGES - 2E STANDBY PAY	0.00	0.00	500.00	0.00
101-751-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-751-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	500.00	0.00
101-751-717.000	COSTS - MERS CONTRIBUTION	671.17	4,697.85	8,054.00	58.33
101-751-718.000	COSTS - HEALTH INSURANCE	2,075.92	16,607.36	25,290.00	65.67
101-751-718.001	COSTS - HSA CONTRIBUTION	0.00	6,000.00	4,500.00	133.33
101-751-718.002	COSTS - DENTAL INSURANCE	116.27	930.16	1,482.00	62.76
101-751-718.003	COSTS - VISION / ANCILLIARY	27.07	189.49	331.00	57.25
101-751-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-751-721.000	COSTS - UNIFORM/CLEANING ALLO	0.00	544.42	1,200.00	45.37
101-751-723.000	COSTS - RETIREE HEALTH CARE	250.00	2,240.58	1,500.00	149.37
101-751-725.000	COSTS - LIFE INSURANCE	18.48	147.84	222.00	66.59
101-751-726.000	COSTS - WORKERS COMPENSATION	317.37	3,846.56	5,021.00	76.61
101-751-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	936.36	1,000.00	93.64
Total Dept 751 - PARKS & RECREATION		16,822.47	140,996.03	219,227.00	64.32
TOTAL EXPENDITURES		475,804.76	2,593,897.44	4,146,755.00	62.55
Fund 592 - WATER UTILITY					
Expenditures					
Dept 541 - ADMINISTRATION					
592-541-717.000	COSTS - MERS CONTRIBUTION	0.00	0.00	0.00	0.00
Total Dept 541 - ADMINISTRATION		0.00	0.00	0.00	0.00
Dept 542 - WATER OPERATION					
592-542-702.000	WAGES - FULL TIME	23,654.82	112,758.93	204,993.00	55.01
592-542-708.000	COSTS - SUTA	15.53	15.53	91.00	17.07
592-542-709.000	COSTS - SOCIAL SECURITY	1,499.04	7,927.80	14,422.00	54.97
592-542-711.000	COSTS - MEDICARE	350.63	1,854.26	3,373.00	54.97
592-542-713.000	WAGES - OVERTIME	1,372.70	7,290.92	9,250.00	78.82
592-542-713.001	WAGES - 2E STANDBY PAY	825.46	9,501.50	17,363.00	54.72
592-542-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	1,000.00	0.00
592-542-717.000	COSTS - MERS CONTRIBUTION	1,321.65	10,079.40	16,635.00	60.59
592-542-718.000	COSTS - HEALTH INSURANCE	4,509.51	33,880.90	54,935.00	61.67
592-542-718.001	COSTS - HSA CONTRIBUTION	0.00	12,000.00	11,250.00	106.67
592-542-718.002	COSTS - DENTAL INSURANCE	251.92	1,950.72	3,212.00	60.73
592-542-718.003	COSTS - VISION / ANCILLIARY	65.70	442.45	804.00	55.03
592-542-721.000	COSTS - UNIFORM/CLEANING ALLO	73.82	845.62	3,500.00	24.16
592-542-722.000	COSTS - FOOD ALLOWANCE	0.00	0.00	0.00	0.00
592-542-723.000	COSTS - RETIREE HEALTH CARE	250.00	2,240.58	3,000.00	74.69
592-542-725.000	COSTS - LIFE INSURANCE	36.98	286.53	444.00	64.53
592-542-726.000	COSTS - WORKERS COMPENSATION	654.02	4,462.86	7,616.00	58.60
592-542-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	1,500.00	0.00
Total Dept 542 - WATER OPERATION		34,881.78	205,538.00	353,388.00	58.16
TOTAL EXPENDITURES		34,881.78	205,538.00	353,388.00	58.16

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		END BALANCE 01/31/2020	2019-20 AMENDED BUDGET	% BDGT USED
		MONTH 01/31/2020	CHANGE (DECREASE) IN BALANCE			
Fund 593 - SEWER UTILITY						
Expenditures						
Dept 543 - SEWER OPERATIONS						
593-543-702.000	WAGES - FULL TIME	29,685.56	157,248.10	283,914.00	55.39	
593-543-708.000	COSTS - SUTA	19.75	19.75	136.00	14.52	
593-543-709.000	COSTS - SOCIAL SECURITY	1,972.43	10,727.61	19,367.00	55.39	
593-543-711.000	COSTS - MEDICARE	461.26	2,508.71	4,530.00	55.38	
593-543-712.000	COSTS - IN LIEU OF BC/BS	0.00	0.00	0.00	0.00	
593-543-713.000	WAGES - OVERTIME	3,406.73	13,055.71	26,250.00	49.74	
593-543-713.001	WAGES - 2E STANDBY PAY	0.00	621.76	1,200.00	51.81	
593-543-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	1,000.00	0.00	
593-543-717.000	COSTS - MERS CONTRIBUTION	1,833.97	13,081.54	19,123.00	68.41	
593-543-718.000	COSTS - HEALTH INSURANCE	4,649.11	39,862.34	51,755.00	77.02	
593-543-718.001	COSTS - HSA CONTRIBUTION	0.00	15,000.00	11,250.00	133.33	
593-543-718.002	COSTS - DENTAL INSURANCE	260.50	2,229.92	3,047.00	73.18	
593-543-718.003	COSTS - VISION / ANCILLIARY	64.31	486.67	730.00	66.67	
593-543-721.000	COSTS - UNIFORM/CLEANING ALLOW	185.39	1,875.72	4,620.00	40.60	
593-543-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	111.00	0.00	
593-543-725.000	COSTS - LIFE INSURANCE	46.18	454.32	1,510.00	30.09	
593-543-726.000	COSTS - WORKERS COMPENSATION	465.54	3,007.89	5,296.00	56.80	
593-543-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	599.39	2,500.00	23.98	
Total Dept 543 - SEWER OPERATIONS		43,050.73	260,779.43	436,339.00	59.77	
TOTAL EXPENDITURES		43,050.73	260,779.43	436,339.00	59.77	
Fund 594 - MARINA FUND						
Expenditures						
Dept 000						
594-000-702.000	WAGES - FULL TIME	0.00	0.00	0.00	0.00	
594-000-704.000	WAGES - PART-TIME	20.00	18,025.02	25,000.00	72.10	
594-000-708.000	COSTS - SUTA	0.01	51.14	63.00	81.17	
594-000-709.000	COSTS - SOCIAL SECURITY	1.24	1,298.27	1,562.00	83.12	
594-000-711.000	COSTS - MEDICARE	0.29	303.63	365.00	83.19	
594-000-713.000	WAGES - OVERTIME	0.00	134.06	200.00	67.03	
594-000-726.000	COSTS - WORKERS COMPENSATION	0.60	687.77	902.00	76.25	
Total Dept 000		22.14	20,499.89	28,092.00	72.97	
TOTAL EXPENDITURES		22.14	20,499.89	28,092.00	72.97	

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Fund 101 GENERAL FUND							
Dept 000							
101-000-004.000	01/02/20	PETTY CASH	PETTY CASH REIMBURSEMENT	01/02/2020	01/09/20	100.30	48681
101-000-230.000	01/06/20	60TH DISTRICT COURT	AUSTIN ROGER TERRY N BOND	TICKET 43840	01/09/20	200.00	48625
Total For Dept 000						300.30	
Dept 101 LEGISLATIVE							
101-101-752.000	12/19/19	JACKPINE BUSINESS CENTERS	16GB 2.0 PRT	449603-0	01/09/20	34.95	48661
101-101-752.000	01/15/20	JACKPINE BUSINESS CENTERS	BUSINESS CARDS - NEW LOGO DESIGN	450414-0	01/24/20	160.00	48744
Total For Dept 101 LEGISLATIVE						194.95	
Dept 172 MANAGER							
101-172-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	1,056.00	1610
101-172-752.000	01/01/20	HELPNET	JAN -MARCH 2020 EMPLOYEE ASSISTANCE	28493	01/09/20	15.72	48657
101-172-752.000	01/15/20	JACKPINE BUSINESS CENTERS	BUSINESS CARDS - NEW LOGO DESIGN	450414-0	01/24/20	40.00	48744
101-172-933.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	16.99	48687
101-172-933.000	01/10/20	KOPY SALES INC.	KYOCERA TA5052CI MANAGER 12/1-12/31	AR11145 MANAGER	01/27/20	158.14	1621
101-172-983.000	01/07/20	TEAM FINANCIAL GROUP INC.	CONTRACT #40020817-1 COPIER W2H6XO	22993	01/27/20	165.26	1628
Total For Dept 172 MANAGER						1,452.11	
Dept 215 CLERK							
101-215-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	1,759.00	1610
101-215-723.001	01/02/20	MICHELLE WRIGHT	RETIREE CASH STIPEND	01/02/2020	01/13/20	250.00	1594
101-215-752.000	11/20/19	AMAZON CAPITAL SERVICES, INC	LABEL DIVIDERS	1FKK-H1F7-7QQY	01/13/20	15.99	1580
101-215-752.000	01/01/20	HELPNET	JAN -MARCH 2020 EMPLOYEE ASSISTANCE	28493	01/09/20	15.72	48657
101-215-752.000	01/06/20	AMAZON CAPITAL SERVICES, INC	CORRECTION TAPE	1VNH-CYQP-C6HH	01/13/20	14.43	1580
101-215-752.000	01/15/20	AMAZON CAPITAL SERVICES, INC	BANDAIDS, DUST OFF, PENCILS	16PN-4663-3PP7	01/27/20	29.66	1611
101-215-752.000	01/10/20	KOPY SALES INC.	KYOCERA TA3051CI CLERK 12/1-12/31/1	AR11145 CLERK	01/27/20	5.71	1621
101-215-900.000	12/31/19	THE PIONEER GROUP	DECEMBER ADVERTISEMENTS	DEC2019 41100167	01/09/20	381.00	48683
101-215-900.000	01/15/20	JACKPINE BUSINESS CENTERS	BUSINESS CARDS - NEW LOGO DESIGN	450414-0	01/24/20	40.00	48744
101-215-900.000	01/22/20	MANISTEE COUNTY REGISTER OF	RECORDING FEE OLGA STREET RESOLUTION	20200121 OLGA	01/24/20	30.00	48758
101-215-900.000	01/23/20	MANISTEE COUNTY REGISTER OF	RECORDING FEE 5TH AMENDMENT TO SITE	2020 CINGULAR	01/24/20	30.00	48758
101-215-913.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	446.44	48687
101-215-915.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	50.00	48687
101-215-933.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	16.99	48687
101-215-933.000	01/10/20	KOPY SALES INC.	KYOCERA TA3051CI CLERK 12/1-12/31/1	AR11145 CLERK	01/27/20	85.71	1621
Total For Dept 215 CLERK						3,170.65	
Dept 247 BOARD OF REVIEW							
101-247-900.000	12/31/19	THE PIONEER GROUP	DECEMBER ADVERTISEMENTS	DEC2019 41100167	01/09/20	30.50	48683
101-247-913.000	01/07/20	NORTHWEST MICHIGAN ASSESSORS	2020 BOARD OF REVIEW TRAINING	20200218	01/09/20	80.00	48677
Total For Dept 247 BOARD OF REVIEW						110.50	
Dept 253 FINANCE / TREASURER							
101-253-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	1,408.00	1610
101-253-723.000	01/15/20	DELTA DENTAL	FEBRUARY RETIREE DENTAL	FEB 2020	01/24/20	51.68	48726
101-253-723.000	01/15/20	VISION SERVICE PLAN	FEBRUARY RETIREE VISION	FEB 2020	01/24/20	9.69	48779
101-253-752.000	01/01/20	HELPNET	JAN -MARCH 2020 EMPLOYEE ASSISTANCE	28493	01/09/20	23.58	48657
101-253-752.000	01/03/20	JACKPINE BUSINESS CENTERS	TONER CARTRIDGE - COUNTER PRINTER	449926-0	01/09/20	87.99	48661
101-253-752.000	12/11/19	PRINTING SYSTEMS, INC.	W-2 AND 1099 FORMS	101617	01/24/20	217.80	48765
101-253-752.000	01/21/20	AMAZON CAPITAL SERVICES, INC	UPS BATTERY BACKUP	1JVN-6NN6-117M	01/27/20	59.87	1611
101-253-791.000	01/05/20	WALL STREET JOURNAL	2020 SUBSCRIPTION	041602957394 2020	01/24/20	539.88	48780
101-253-900.000	01/15/20	JACKPINE BUSINESS CENTERS	BUSINESS CARDS - NEW LOGO DESIGN	450414-0	01/24/20	60.00	48744
101-253-913.000	01/21/20	ANGELA RABB	TRAVEL REIMBURSEMENT MMTA WINTER WO	20200121	01/27/20	262.00	1612
101-253-933.000	01/07/20	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	16.99	48687

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Fund 101 GENERAL FUND							
Dept 253 FINANCE / TREASURER							
Total For Dept 253 FINANCE / TREASURER						2,773.48	
Dept 257 ASSESSOR							
101-257-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	704.00	1610
101-257-801.000	01/02/20	GREAT LAKES ASSESSING INC	PROFESSIONAL ASSESSING SERVICE	01/02/2020	01/13/20	6,692.00	1588
101-257-933.000	01/10/20	KOPY SALES INC.	KYOCERA TA4550CI ASSESSOR 12/1-12/3	AR11145 ASSESSOR	01/27/20	63.80	1621
Total For Dept 257 ASSESSOR						7,459.80	
Dept 262 ELECTIONS							
101-262-752.000	01/03/20	MANISTEE COUNTY CLERK	NOVEMBER 5 2019 ELECTION	NOV2019 ELECTION	01/09/20	57.40	48667
101-262-752.000	01/10/20	ELECTIONSOURCE	ABSENTEE APPLICATION ENVELOPES	19-45857	01/24/20	202.78	48730
101-262-801.000	01/03/20	MANISTEE COUNTY CLERK	NOVEMBER 5 2019 ELECTION	NOV2019 ELECTION	01/09/20	781.25	48667
101-262-900.000	01/03/20	MANISTEE COUNTY CLERK	NOVEMBER 5 2019 ELECTION	NOV2019 ELECTION	01/09/20	1,729.94	48667
Total For Dept 262 ELECTIONS						2,771.37	
Dept 265 CITY HALL BUILDINGS & GROUNDS							
101-265-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	352.00	1610
101-265-752.000	12/07/19	AMAZON CAPITAL SERVICES, INC	USB WIFI ADAPTER	1V6R-7GRW-DW1M	01/13/20	19.99	1580
101-265-752.000	01/01/20	HELPNET	JAN -MARCH 2020 EMPLOYEE ASSISTANCE	28493	01/09/20	7.86	48657
101-265-752.000	01/07/20	GILL-ROYS HARDWARE	JANITORIAL SUPPLIES	2001-855663	01/09/20	20.46	48649
101-265-752.000	12/19/19	JACKPINE BUSINESS CENTERS	YELLOW INK CARTRIDGE FOR PRINTER	449521-0	01/09/20	80.99	48661
101-265-752.000	01/12/20	AMAZON CAPITAL SERVICES, INC	HUMIDIFIER FILTER	1KT6-6XNQ-WDLG	01/27/20	34.48	1611
101-265-752.000	01/09/20	CDM MOBILE SHREDDING LLC	ON SITE SHREDDING	91142	01/24/20	65.00	48722
101-265-752.000	01/15/20	PURE WATER WORKS INC	PURIFIED WATER	405905	01/24/20	50.00	48767
101-265-752.000	01/15/20	JACKPINE BUSINESS CENTERS	BUSINESS CARDS - NEW LOGO DESIGN	450414-0	01/24/20	20.00	48744
101-265-752.000	01/07/20	CARROT-TOP INDUSTRIES, INC.	FLAGS FOR STOCK @ CITY HALL	44692800	01/27/20	449.59	1614
101-265-752.000	01/08/20	GILL-ROYS HARDWARE	FOR CARPET CLEANING SOLUTION	2001-858776	01/24/20	1.99	48738
101-265-752.000	01/03/20	X-CEL CHEMICAL SPECIALTIES CO.	JANITORIAL SUPPLIES	76360	01/24/20	166.80	48782
101-265-752.000	01/09/20	X-CEL CHEMICAL SPECIALTIES CO.	JANITORIAL SUPPLIES	76400	01/24/20	90.40	48782
101-265-850.000	12/19/19	AT&T	MONTHLY SERVICE 171-799-4036001	4030821501	01/09/20	455.38	48627
101-265-850.000	01/11/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 70 MAPLE ST SB	0138918011120	01/24/20	159.96	48723
101-265-850.000	01/19/20	AT&T	MONTHLY SERVICE 171-799-4036-001	2607562508	02/04/20	445.29	48787
101-265-915.000	01/10/20	INTERNATIONAL CODE COUNCIL	OPERATOR CLASS A & B RENEWAL M. HAN	2020 HANSEN	01/24/20	150.00	48743
101-265-918.000	12/27/19	CITY OF MANISTEE WATER &	11/16/19-12/13/19 WATER USAGE	DEC 2019	01/13/20	161.41	1583
101-265-920.000	12/31/19	CONSUMERS ENERGY	DECEMBER ELECTRIC USAGE	DEC2019	01/09/20	1,511.91	48635
101-265-921.000	01/08/20	DTE ENERGY	MONTHLY GAS UTILITY 70 MAPLE ST	12/5/19-1/6/20CT	01/24/20	558.93	48729
101-265-930.000	01/01/20	SCHINDLER ELEVATOR CORPORATION	CITY HALL & RAMSDELL THEATRE FULL P	8105225350	01/09/20	1,910.02	48694
101-265-930.000	01/11/20	TOP LINE ELECTRIC LLC	TAKE DOWN HEATHER'S OFFICE LIGHT &	13152	01/27/20	434.04	1629
101-265-930.000	01/22/20	GILL-ROYS HARDWARE	SCREWS TO FIX CHAIRS IN THE 2ND FLO	2001-900394	01/24/20	4.69	48738
Total For Dept 265 CITY HALL BUILDINGS & GROUNDS						7,151.19	
Dept 275 GENERAL							
101-275-802.000	12/16/19	MIKA MEYERS BECKETT & JONES	NOVEMBER GENERAL LEGAL	639620	01/13/20	4,455.00	1595
101-275-804.000	12/16/19	MIKA MEYERS BECKETT & JONES	NOVEMBER GENERAL LABOR	639619	01/13/20	818.75	1595
101-275-806.000	12/16/19	MIKA MEYERS BECKETT & JONES	NOVEMBER PROSECUTING ATTY	639618	01/13/20	741.75	1595
101-275-807.000	12/16/19	MIKA MEYERS BECKETT & JONES	RECREATIONAL MARIHUANA NOV 2019	639622	01/13/20	1,548.00	1595
101-275-851.000	01/08/20	EASYPERMIT POSTAGE	METER REFILL/ PERMIT POSTAGE DEC 20	0723-71701 DEC 20	01/27/20	2,142.50	1617
101-275-852.000	01/01/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 70 MAPLE ST	0076258010120	01/09/20	93.72	48631
101-275-853.000	12/19/19	VERIZON WIRELESS	11/20-12/19/19 442223949-00001	9844556538	01/09/20	936.96	48708
101-275-920.001	12/31/19	CONSUMERS ENERGY	DECEMBER ELECTRIC USAGE	DEC2019	01/09/20	8,195.08	48635
101-275-920.001	01/17/20	CONSUMERS ENERGY	ELECTRIC USAGE	JAN2020	01/24/20	238.64	48724
101-275-933.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	745.20	48687
101-275-946.000	12/16/19	SPICER GROUP INC	NOV 2019 GEN ENG 126455SG2018	199444	01/13/20	1,200.00	1604
101-275-946.000	01/14/20	SPICER GROUP INC	DEC 2019 GEN ENG 126455SG2018	199843	01/27/20	1,200.00	1627

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Fund 101 GENERAL FUND							
Dept 275 GENERAL							
Total For Dept 275 GENERAL						22,315.60	
Dept 301 POLICE							
101-301-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	14,526.50	1610
101-301-721.000	12/23/19	MANISTEE CLEANING SOLUTIONS	UNIFORM DRY CLEANING	58695	01/09/20	97.90	48662
101-301-721.000	12/31/19	NYE UNIFORM COMPANY	UNIFORM COSTS	727489	01/09/20	279.00	48678
101-301-721.000	12/31/19	SNYDER SHOE CORP	FOOTWEAR VANSICKLE/SCHMELING	275-022-3635/363	01/24/20	298.35	48771
101-301-723.001	01/02/20	JOHN S RILEY	RETIREE CASH STIPEND	01/02/2020	01/13/20	250.00	1601
101-301-752.000	12/14/19	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	1LKD-PKC3-XMCR	01/13/20	21.10	1580
101-301-752.000	12/18/19	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	1W9D-YVP1-PHJL	01/13/20	14.98	1580
101-301-752.000	12/22/19	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	1J1F-QCR7-Y7F1	01/13/20	51.98	1580
101-301-752.000	01/01/20	HELPNET	JAN -MARCH 2020 EMPLOYEE ASSISTANCE	28493	01/09/20	102.18	48657
101-301-752.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	344.50	48687
101-301-770.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	37.94	48687
101-301-770.000	01/06/20	BLARNEY CASTLE FLEET PROGRAM	FUEL CHARGES 12/6/19-1/5/2020	DEC-19	01/27/20	1,555.08	1613
101-301-801.000	01/03/20	STATE OF MICHIGAN - MSP	FEES	551-553739	01/24/20	30.00	48774
101-301-900.000	12/31/19	THE PIONEER GROUP	ADVERTISING	42102299 122019	01/09/20	30.00	48686
101-301-913.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	255.00	48687
101-301-913.000	01/08/20	STUART FENTON	TRAINING	20200110	01/09/20	1,000.00	48703
101-301-915.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	115.00	48687
101-301-915.000	01/13/20	FBI - LEEDA	MEMBERSHIP - BRUCE	300033604	01/24/20	50.00	48735
101-301-931.000	01/03/20	GILL-ROYS HARDWARE	BLDG SUPPLIES	2001-844030	01/09/20	12.99	48649
101-301-931.000	01/03/20	GILL-ROYS HARDWARE	BLDG SUPPLIES	2001-843888	01/09/20	12.45	48649
101-301-931.000	01/02/20	GILL-ROYS HARDWARE	BLDG SUPPLIES	2001-840879	01/09/20	7.88	48649
101-301-931.000	01/03/20	GILL-ROYS HARDWARE	BLDG SUPPLIES	2001-843911	01/09/20	14.99	48649
101-301-931.000	01/03/20	GILL-ROYS HARDWARE	CREDIT FOR RETURN SLTD FLAT PLATE	2001-843909	01/09/20	(9.99)	48649
101-301-931.000	01/07/20	TOP LINE ELECTRIC LLC	ELECTRICAL WORK	13089	01/27/20	59.00	1629
101-301-931.000	01/03/20	GILL-ROYS HARDWARE	HARDWARE	2001-844368	01/24/20	8.00	48738
101-301-932.000	01/07/20	AUTO VALUE \ AUTO-WARES GROUP	VEHICLE PARTS	256-1034324	01/24/20	430.24	48720
101-301-932.000	01/07/20	AUTO VALUE \ AUTO-WARES GROUP	VEHICLE PARTS	256-1034506	01/24/20	297.18	48720
101-301-932.000	01/08/20	AUTO VALUE \ AUTO-WARES GROUP	CREDIT BRAKE CALIPERS	256-1034561	01/24/20	(120.00)	48720
101-301-932.000	01/06/20	EMERGENCY VEHICLE PRODUCTS	VEHICLE SUPPLIES	S0012839	01/24/20	911.48	48732
101-301-933.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	16.99	48687
101-301-933.000	01/10/20	KOPY SALES INC.	KYOCERA TA 3501I P.D. 12/1-12/31/19	AR11145 PD	01/27/20	54.50	1621
Total For Dept 301 POLICE						20,755.22	
Dept 336 FIRE							
101-336-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	13,194.50	1610
101-336-721.000	12/26/19	JACKPINE BUSINESS CENTERS	ACCOUNTABILITY TAGS	449682-0	01/09/20	60.20	48661
101-336-721.000	12/20/19	NYE UNIFORM COMPANY	NAME BAR	722901	01/09/20	14.00	48678
101-336-721.000	11/20/19	PHOENIX SAFETY OUTFITTERS	FIRE GEAR NAME PLATE	SI-100441	01/09/20	61.00	48682
101-336-723.001	01/02/20	DOUGLAS O DOMINICK	RETIREE CASH STIPEND	01/02/2020	01/13/20	250.00	1586
101-336-723.001	01/02/20	MARK A MODJESKI	RETIREE CASH STIPEND	01/02/2020	01/13/20	250.00	1596
101-336-723.001	01/02/20	TIMM H SMITH	RETIREE CASH STIPEND	01/02/2020	01/13/20	250.00	1602
101-336-752.000	12/19/19	FASTENAL COMPANY	BATTERIES / GLOVES	MIMAN146132	01/13/20	29.87	1587
101-336-752.000	12/18/19	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 281 1ST ST CB ACCT2	0073420121819	01/09/20	145.61	48631
101-336-752.000	12/19/19	JACKPINE BUSINESS CENTERS	COMPUTER SPEAKERS	449609-0	01/09/20	31.98	48661
101-336-752.000	12/18/19	PURE WATER WORKS INC	WATER BOTTLES	335471	01/09/20	104.00	48688
101-336-752.000	12/19/19	VERIZON WIRELESS	11/20-12/19/19 342080794-0001	9844545991	01/09/20	14.04	48708
101-336-752.000	01/01/20	HELPNET	JAN -MARCH 2020 EMPLOYEE ASSISTANCE	28493	01/09/20	62.88	48657
101-336-752.000	01/01/20	SPARTANNASH	DECEMBER CHARGES	DECEMBER 2019	01/13/20	19.59	1603
101-336-752.000	12/18/19	JACKPINE BUSINESS CENTERS	OFFICE FOLDERS	449544-0	01/24/20	7.97	48744
101-336-752.000	01/10/20	KOPY SALES INC.	KYOCERA M3550IDN FIRE 12/1-12/31/19	AR11145 FD	01/27/20	5.71	1621

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Fund 101 GENERAL FUND							
Dept 336 FIRE							
101-336-770.000	01/06/20	BLARNEY CASTLE FLEET PROGRAM	FUEL CHARGES 12/6/19-1/5/2020	DEC-19	01/27/20	598.30	1613
101-336-777.000	12/12/19	J & B MEDICAL SUPPLY	MEDICAL SUPPLIES	5935505	01/13/20	142.15	1591
101-336-777.000	12/13/19	STRYKER SALES CORPORATION	STAIR CHAIR LEG STRAP	2872639M	01/09/20	28.27	48702
101-336-777.000	01/06/20	J & B MEDICAL SUPPLY	MEDICAL SUPPLIES	5990812	01/27/20	9.89	1620
101-336-777.000	12/22/19	PRAXAIR DISTRIBUTION INC	OXYGEN , CYLINDER RENT DPW/ MED OXY	93884932	01/27/20	37.70	1626
101-336-777.000	01/13/20	J & B MEDICAL SUPPLY	MEDICAL SUPPLIES	6009955	01/27/20	551.32	1620
101-336-777.000	12/30/19	J & B MEDICAL SUPPLY	MEDICAL SUPPLIES	5974466	01/27/20	532.88	1620
101-336-801.000	12/12/19	STATE OF MICHIGAN	QAAP	491-369723	01/09/20	581.23	48699
101-336-801.000	01/02/20	ABSOLUTE SAFETY	GAS MONITOR CALIBRATION	MCFD020120	01/24/20	55.00	48714
101-336-801.000	01/01/20	THE ACCUMED GROUP	BILLING SERVICE FEE	23807	01/24/20	2,052.81	48715
101-336-801.000	01/14/20	GRAND TRAVERSE MOBILE	MDT R5	53284	01/24/20	647.54	48740
101-336-873.000	12/27/19	JOHN PEDDIE	EDUCATION REIMBURSEMENT	20191227	01/13/20	621.00	1597
101-336-915.000	11/26/19	NATIONAL FIRE PROTECTION ASSOC	MEMBERSHIP RENEWAL	2020 MEMBERSHIP	01/09/20	175.00	48674
101-336-918.000	12/27/19	CITY OF MANISTEE WATER &	11/16/19-12/13/19 WATER USAGE	DEC 2019	01/13/20	536.19	1583
101-336-920.000	12/31/19	CONSUMERS ENERGY	DECEMBER ELECTRIC USAGE	DEC2019	01/09/20	397.55	48635
101-336-921.000	01/08/20	DTE ENERGY	MONTHLY GAS UTILITY 281 1ST STREET	12/5/19-1/6/20 F	01/24/20	511.16	48729
101-336-930.000	12/17/19	CUSTOM SHEET METAL & HEATING	FURNACE REPAIR	PROJECT 1126	01/13/20	652.90	1585
101-336-931.000	01/02/20	AMAZON CAPITAL SERVICES, INC	CREDIT MEMO STREAMLIGHT CAP	1TMD-Y6CD-QXMC	01/13/20	(11.95)	1580
101-336-931.000	12/18/19	AMAZON CAPITAL SERVICES, INC	FLASHLIGHT LENS CAP	1GHQ-MH7R-HJGF	01/13/20	11.95	1580
101-336-931.000	12/19/19	WAHR HARDWARE, INC.	SHIPPING AIR BOTTLE	B22475	01/13/20	23.52	1608
101-336-931.000	12/20/19	AUTO VALUE \ AUTO-WARES GROUP	MINI BULB	256-1033439	01/09/20	3.98	48628
101-336-931.000	11/20/19	STRYKER SALES CORPORATION	POWER COT PM 6500	2849641M	01/09/20	249.00	48702
101-336-931.000	11/20/19	STRYKER SALES CORPORATION	POWER LOAD PM	2849640M	01/09/20	398.00	48702
101-336-931.000	12/31/19	AMAZON CAPITAL SERVICES, INC	STREAMLIGHT LENS	1XRJ-PPTW-JKWF	01/27/20	12.62	1611
101-336-931.000	01/03/20	LEGACY FIRE & SAFETY	EXTINGUISHER SERVICE	1480	01/24/20	67.00	48753
101-336-932.000	12/23/19	MANISTEE TIRE SERVICE	M5 REAR TIRE EXT TUBES	79254	01/09/20	150.00	48671
101-336-932.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC2019	01/09/20	199.23	48687
101-336-932.000	12/31/19	KODIAK EMERGENCY VEHICLES	M5 LIGHTBAR LENS COVERS	1370	01/24/20	173.78	48751
101-336-932.000	01/16/20	AUTO VALUE \ AUTO-WARES GROUP	M5 SCENE LIGHT BULB	256-1035163	01/24/20	41.32	48720
101-336-933.000	01/10/20	KOPY SALES INC.	KYOCERA M3550IDN FIRE 12/1-12/31/19	AR11145 FD	01/27/20	30.00	1621
101-336-985.000	12/19/19	DOUGLASS SAFETY SYSTEMS, LLC	NEW 5" HOSE	45978	01/27/20	692.64	1616
Total For Dept 336 FIRE						24,673.33	
Dept 441 PUBLIC WORKS							
101-441-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	4,010.21	1610
101-441-721.000	12/16/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2599111	01/09/20	7.67	48636
101-441-721.000	12/16/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2599113	01/09/20	14.47	48636
101-441-721.000	12/17/19	FAMILY FARM & HOME - MANISTEE	WINTER BIBS	5581/16	01/09/20	70.98	48643
101-441-721.000	12/23/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2604743	01/09/20	7.67	48636
101-441-721.000	12/23/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2604745	01/09/20	14.47	48636
101-441-721.000	12/30/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2610320	01/24/20	7.67	48725
101-441-721.000	12/30/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2610322	01/24/20	14.47	48725
101-441-721.000	01/06/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2615827	01/24/20	15.20	48725
101-441-721.000	01/06/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2615825	01/24/20	8.05	48725
101-441-721.000	01/13/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2621301	01/24/20	8.05	48725
101-441-721.000	01/13/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2621303	01/24/20	15.20	48725
101-441-723.000	01/15/20	DELTA DENTAL	FEBRUARY RETIREE DENTAL	FEB 2020	01/24/20	43.04	48726
101-441-723.000	01/15/20	PRIORITY HEALTH	FEB 2020 RETIREE HEALTH INSURANCE	FEB 2020	01/24/20	438.12	48766
101-441-752.000	12/19/19	AMAZON CAPITAL SERVICES, INC	VINYL STICK ON LETTERS	1DLL-HX4V-NXGF	01/13/20	15.62	1580
101-441-752.000	12/13/19	FASTENAL COMPANY	VENDING MACHINE SUPPLIES	MIMAN146017	01/13/20	21.56	1587
101-441-752.000	12/16/19	FASTENAL COMPANY	WASHERS,SCREWS	MIMAN146060	01/13/20	34.17	1587
101-441-752.000	12/17/19	HARBOR STEEL & SUPPLY CORP.	BRACING	04249966	01/13/20	15.80	1589
101-441-752.000	12/12/19	PRAXAIR DISTRIBUTION INC	CHOP SAW WHEEL, HAZ MAT CHARGE	93659015	01/13/20	14.44	1599

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Fund 101 GENERAL FUND							
Dept 441 PUBLIC WORKS							
101-441-752.000	12/17/19	PRAXAIR DISTRIBUTION INC	HAZ MAT, CHARGE CYLINDERS	937714059	01/13/20	35.29	1599
101-441-752.000	12/19/19	AUTO VALUE \ AUTO-WARES GROUP	MINERAL SPIRITS	256-1033387	01/09/20	43.19	48628
101-441-752.000	12/16/19	AUTO VALUE \ AUTO-WARES GROUP	GLOVES	256-1033103	01/09/20	12.89	48628
101-441-752.000	12/17/19	JACKPINE BUSINESS CENTERS	GARBAGE BAGS	449401-0	01/09/20	104.91	48661
101-441-752.000	12/16/19	JACKPINE BUSINESS CENTERS	TIME CARDS	449475-0	01/09/20	83.40	48661
101-441-752.000	12/18/19	JACKPINE BUSINESS CENTERS	TIME CARDS	449570-0	01/09/20	59.71	48661
101-441-752.000	01/01/20	HELPNET	JAN -MARCH 2020 EMPLOYEE ASSISTANCE	28493	01/09/20	110.04	48657
101-441-752.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	180.00	48687
101-441-752.000	12/28/19	AMAZON CAPITAL SERVICES, INC	TONER INK	1CCM-L4J1-1971	01/13/20	334.96	1580
101-441-752.000	01/02/20	FASTENAL COMPANY	PLIERS	MIMAN146246	01/13/20	28.74	1587
101-441-752.000	12/31/19	FASTENAL COMPANY	GLOVES	MIMAN146230	01/13/20	20.04	1587
101-441-752.000	12/19/19	FASTENAL COMPANY	ROTARY HAMMER	MIMAN146130	01/13/20	198.31	1587
101-441-752.000	12/30/19	FASTENAL COMPANY	RAIN GEAR VENDING MACHINE	MIMAN146207	01/13/20	110.03	1587
101-441-752.000	12/20/19	TERMINAL SUPPLY CO	ADHESIVE TUBE KIT	94037-00	01/13/20	112.39	1605
101-441-752.000	12/30/19	WAHR HARDWARE, INC.	LED BULBS	B22582	01/13/20	8.99	1608
101-441-752.000	01/07/20	AUTO VALUE \ AUTO-WARES GROUP	DISC BRAKE ADJUSTER	256-1034478	01/09/20	11.59	48628
101-441-752.000	01/09/20	FASTENAL COMPANY	UTILITY KNIFE	MIMAN146330	01/27/20	24.99	1618
101-441-752.000	12/22/19	PRAXAIR DISTRIBUTION INC	OXYGEN , CYLINDER RENT DPW/ MED OXY	93884932	01/27/20	45.53	1626
101-441-752.000	01/08/20	AUTO VALUE \ AUTO-WARES GROUP	THICKSTER	256-1034537	01/24/20	15.89	48720
101-441-752.000	01/09/20	AUTO VALUE \ AUTO-WARES GROUP	GREASE - SUPPLIES	256-1034632	01/24/20	37.90	48720
101-441-752.000	01/09/20	GILL-ROYS HARDWARE	SPRAY PAINT/BROOM	2001-862137	01/24/20	38.17	48738
101-441-752.000	01/10/20	FASTENAL COMPANY	CUTTING FLUID, BLADES, SCREW	MIMAN146357	01/27/20	20.26	1618
101-441-752.000	01/09/20	FASTENAL COMPANY	GLOVES	MIMAN146336	01/27/20	58.24	1618
101-441-752.000	01/07/20	FASTENAL COMPANY	GLOVES, SAFETY GLASSES, BATTERIES	MIMAN146295	01/27/20	58.80	1618
101-441-752.000	01/16/20	FASTENAL COMPANY	EAR MUFF	MIMAN146415	01/27/20	23.91	1618
101-441-752.000	01/13/20	WAHR HARDWARE, INC.	TOOL	B23190	01/27/20	14.91	1631
101-441-752.000	01/15/20	AUTO VALUE \ AUTO-WARES GROUP	OIL DRI	256-1035142	01/24/20	59.22	48720
101-441-752.000	01/15/20	AUTO VALUE \ AUTO-WARES GROUP	OIL DRY	256-1035144	01/24/20	98.70	48720
101-441-752.000	01/13/20	GILL-ROYS HARDWARE	HOOKS, HAMMER BIT, NUTS,SCREWS,BOLT	2001-875566	01/24/20	21.51	48738
101-441-752.000	12/18/19	KERRY'S BLINDS	OFFICE BLINDS	12518189	01/24/20	1,088.25	48750
101-441-770.000	01/06/20	BLARNEY CASTLE FLEET PROGRAM	FUEL CHARGES 12/6/19-1/5/2020	DEC-19	01/27/20	2,963.86	1613
101-441-850.000	01/12/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 280 WASHINGTON ST	0140088011220	01/24/20	39.99	48723
101-441-900.000	01/15/20	JACKPINE BUSINESS CENTERS	BUSINESS CARDS - NEW LOGO DESIGN	450414-0	01/24/20	60.00	48744
101-441-918.000	12/27/19	CITY OF MANISTEE WATER &	11/16/19-12/13/19 WATER USAGE	DEC 2019	01/13/20	60.36	1583
101-441-920.000	12/31/19	CONSUMERS ENERGY	DECEMBER ELECTRIC USAGE	DEC2019	01/09/20	1,302.44	48635
101-441-921.000	01/08/20	DTE ENERGY	MONTHLY GAS UTILITY 280 WASHINGTON	12/5/19-1/6/20DP	01/24/20	2,710.33	48729
101-441-930.000	01/07/20	TOP LINE ELECTRIC LLC	TESTED POWER - FOR SLEIGHBELL	13090	01/27/20	88.50	1629
101-441-931.000	12/16/19	FASTENAL COMPANY	#167 SCREWS/NUT	MIMAN146055	01/13/20	24.00	1587
101-441-931.000	12/05/19	FREDRICKSON SUPPLY LLC	WACKER REPAIR	5903	01/09/20	1,507.10	48646
101-441-931.000	12/27/19	AUTO VALUE \ AUTO-WARES GROUP	SWITCHES #167	256-1033815	01/09/20	80.73	48628
101-441-931.000	01/06/20	AUTO VALUE \ AUTO-WARES GROUP	#167 - LIGHT TOGGLE	256-1034362	01/09/20	8.48	48628
101-441-931.000	01/07/20	AUTO VALUE \ AUTO-WARES GROUP	AIR FILTER #167, OIL #257	256-1034453	01/09/20	21.67	48628
101-441-931.000	01/08/20	GILL-ROYS HARDWARE	NUTS,BOLTS,SCREWS - TRIM SAW REPAIR	2001-858768	01/24/20	3.79	48738
101-441-931.000	01/13/20	FASTENAL COMPANY	NUT, SCREW, BATTERY #164	MIMAN146365	01/27/20	5.21	1618
101-441-931.000	12/27/19	AIS CONSTRUCTION EQUIPMENT	REPAIR LOADER	N34713	01/24/20	638.00	48716
101-441-931.000	01/13/20	AUTO VALUE \ AUTO-WARES GROUP	DEICER - SNOW BLOWER	256-1034896	01/24/20	32.94	48720
101-441-931.000	01/15/20	FREEMAN CREEK EQUIPMENT INC	CHAIN SAW & OIL	18562 RECEIPT	01/24/20	731.63	48737
101-441-931.000	01/16/20	SAFETY KLEEN SYSTEMS, INC	PARTS WASHER SERVICE	81965346-1906811	01/24/20	172.00	48770
101-441-932.000	12/18/19	AUTO VALUE \ AUTO-WARES GROUP	#134 CLEVIS, SPR BRK	256-103344	01/09/20	64.71	48628
101-441-932.000	12/18/19	AUTO VALUE \ AUTO-WARES GROUP	CREDIT - THREADED CLEVIS RETURN	256-1033353	01/09/20	(10.78)	48628
101-441-932.000	01/02/20	AUTO VALUE \ AUTO-WARES GROUP	HYDRAULIC LINES #143	256-1034083	01/09/20	126.58	48628
101-441-932.000	01/15/20	FREEMAN CREEK EQUIPMENT INC	CUTTING EDGE - PLOW TRUCKS	10180	01/09/20	427.00	48647
101-441-932.000	01/15/20	FASTENAL COMPANY	WASHERS, LOCK NUTS - PLOW TRUCKS	MIMAN146393	01/27/20	29.30	1618

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Fund 101 GENERAL FUND							
Dept 441 PUBLIC WORKS							
101-441-932.000	01/13/20	HARBOR STEEL & SUPPLY CORP.	STEEL FOR PICKUP	04250526	01/27/20	24.10	1619
101-441-932.000	01/09/20	HARBOR STEEL & SUPPLY CORP.	TUBING #132	04250460	01/27/20	10.00	1619
101-441-932.000	01/13/20	AUTO VALUE \ AUTO-WARES GROUP	HYDRAULIC LINES #134	256-1034872	01/24/20	49.58	48720
101-441-932.000	01/15/20	AUTO VALUE \ AUTO-WARES GROUP	HYDRAULIC LINES - PLOW TRUCKS	256-1035139	01/24/20	49.58	48720
101-441-932.000	01/17/20	AUTO VALUE \ AUTO-WARES GROUP	BATTERY #124	256-1035278	01/24/20	136.99	48720
101-441-932.000	01/18/20	AUTO VALUE \ AUTO-WARES GROUP	WIPER BLADES #143	256-1035373	01/24/20	33.58	48720
101-441-932.000	01/17/20	AUTO VALUE \ AUTO-WARES GROUP	CREDIT AUTO MARINE CORE BAT	256-1035328	01/24/20	(36.00)	48720
101-441-933.000	01/10/20	KOPY SALES INC.	KYOCERA TA3050CI GARAGE 12/1-12/31/	AR11145 DPW	01/27/20	63.80	1621
101-441-954.000	12/18/19	TOP LINE ELECTRIC LLC	XMAS - MOVE STREET LIGHTS	12965	01/13/20	1,431.00	1606
Total For Dept 441 PUBLIC WORKS						20,682.09	
Dept 701 PLANNING & ZONING							
101-701-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	1,056.00	1610
101-701-723.000	01/15/20	PRIORITY HEALTH	FEB 2020 RETIREE HEALTH INSURANCE	FEB 2020	01/24/20	219.06	48766
101-701-884.000	01/03/20	MHPN	2020 HDC MEMBERSHIP RENEWAL	2020 HDC	01/09/20	150.00	48672
101-701-933.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	16.99	48687
Total For Dept 701 PLANNING & ZONING						1,442.05	
Dept 751 PARKS & RECREATION							
101-751-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	671.17	1610
101-751-723.000	01/15/20	DELTA DENTAL	FEBRUARY RETIREE DENTAL	FEB 2020	01/24/20	21.52	48726
101-751-723.000	01/15/20	PRIORITY HEALTH	FEB 2020 RETIREE HEALTH INSURANCE	FEB 2020	01/24/20	219.06	48766
101-751-723.000	01/15/20	VISION SERVICE PLAN	FEBRUARY RETIREE VISION	FEB 2020	01/24/20	6.35	48779
101-751-752.000	12/13/19	FASTENAL COMPANY	VENDING MACHINE SUPPLIES	MIMAN146017	01/13/20	21.56	1587
101-751-752.000	12/18/19	FASTENAL COMPANY	GLOVES	MIMAN146102	01/13/20	10.39	1587
101-751-752.000	12/18/19	FASTENAL COMPANY	BATTERY	MIMAN146108	01/13/20	137.00	1587
101-751-752.000	01/01/20	HELPNET	JAN -MARCH 2020 EMPLOYEE ASSISTANCE	28493	01/09/20	15.72	48657
101-751-752.000	12/31/19	FASTENAL COMPANY	GLOVES	MIMAN146230	01/13/20	20.04	1587
101-751-752.000	12/30/19	FASTENAL COMPANY	RAIN GEAR VENDING MACHINE	MIMAN146207	01/13/20	110.03	1587
101-751-752.000	01/07/20	WAHR HARDWARE, INC.	MARKER	B22848	01/13/20	1.29	1608
101-751-752.000	01/07/20	AUTO VALUE \ AUTO-WARES GROUP	BRUSHES	256-1034446	01/09/20	50.98	48628
101-751-752.000	01/06/20	FASTENAL COMPANY	GLOVES	MIMAN146285	01/27/20	39.24	1618
101-751-752.000	01/06/20	FASTENAL COMPANY	PAPER TOWEL, TISSUE, CLEANER	MIMAN146282	01/27/20	331.48	1618
101-751-752.000	01/06/20	GILL-ROYS HARDWARE	LED LIGHT	2001-854150	01/24/20	69.99	48738
101-751-752.000	01/07/20	FASTENAL COMPANY	GLOVES, SAFETY GLASSES, BATTERIES	MIMAN146295	01/27/20	58.80	1618
101-751-752.000	01/09/20	FASTENAL COMPANY	TOILET BOWL BRUSH	MIMAN146327	01/27/20	5.13	1618
101-751-752.000	01/10/20	FASTENAL COMPANY	LUBRICANT	MIMAN146360	01/27/20	10.02	1618
101-751-752.000	01/10/20	AUTO VALUE \ AUTO-WARES GROUP	MICRO TORCH	256-1034784	01/24/20	29.49	48720
101-751-752.000	01/10/20	AUTO VALUE \ AUTO-WARES GROUP	BUTANE FUEL	256-1034753	01/24/20	6.69	48720
101-751-752.000	01/16/20	AUTO VALUE \ AUTO-WARES GROUP	GLOVES	256-1035215	01/24/20	15.99	48720
101-751-752.000	01/15/20	AUTO VALUE \ AUTO-WARES GROUP	PICK & DRIVER	256-1035137	01/24/20	8.09	48720
101-751-752.000	01/07/20	GILL-ROYS HARDWARE	AIR FRESHNER	2001-855717	01/24/20	3.98	48738
101-751-752.000	01/20/20	GILL-ROYS HARDWARE	CREDIT FROM CK 48570	2001-895865	01/24/20	(336.85)	48738
101-751-752.000	01/07/20	GILL-ROYS HARDWARE	WRINGER/HANGER	2001-855684	01/24/20	48.58	48738
101-751-770.000	01/06/20	BLARNEY CASTLE FLEET PROGRAM	FUEL CHARGES 12/6/19-1/5/2020	DEC-19	01/27/20	161.92	1613
101-751-801.000	10/21/19	SPICER GROUP INC	RIVERWALK DAMAGE/BANK EROSION	198569	01/27/20	1,372.00	1627
101-751-850.000	01/10/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 108 LAKESHORE DR	0138926011020	01/24/20	39.99	48723
101-751-883.000	12/31/19	THE PIONEER GROUP	DECEMBER ADVERTISEMENTS	DEC2019 41100167	01/09/20	76.00	48683
101-751-900.000	01/15/20	JACKPINE BUSINESS CENTERS	BUSINESS CARDS - NEW LOGO DESIGN	450414-0	01/24/20	20.00	48744
101-751-918.000	12/27/19	CITY OF MANISTEE WATER &	11/16/19-12/13/19 WATER USAGE	DEC 2019	01/13/20	523.35	1583
101-751-920.000	12/31/19	CONSUMERS ENERGY	DECEMBER ELECTRIC USAGE	DEC2019	01/09/20	2,636.62	48635
101-751-920.000	01/17/20	CONSUMERS ENERGY	ELECTRIC USAGE	JAN2020	01/24/20	318.45	48724
101-751-921.000	01/08/20	DTE ENERGY	MONTHLY GAS UTILITY 580 MAPLE ST	12/5/19-1/6/20TEI	01/24/20	102.52	48729

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Fund 101 GENERAL FUND							
Dept 751 PARKS & RECREATION							
101-751-930.000	12/19/19	HARBOR STEEL & SUPPLY CORP.	1ST ST PIER - PLATE	04250101	01/13/20	580.00	1589
101-751-930.000	12/27/19	C & W PORTABLES & SEPTIC	PORTA POTTY	143660	01/13/20	85.00	1582
101-751-930.000	12/27/19	C & W PORTABLES & SEPTIC	PORTA POTTY	143662	01/13/20	85.00	1582
101-751-930.000	12/27/19	C & W PORTABLES & SEPTIC	PORTA POTTY	143664	01/13/20	85.00	1582
101-751-930.000	12/27/19	C & W PORTABLES & SEPTIC	PORTA POTTY	143663	01/13/20	85.00	1582
101-751-930.000	12/27/19	C & W PORTABLES & SEPTIC	PORTA POTTY	143661	01/13/20	85.00	1582
101-751-930.000	12/27/19	C & W PORTABLES & SEPTIC	PORTA POTTY	143659	01/13/20	85.00	1582
101-751-930.000	12/26/19	FASTENAL COMPANY	STEEL BIT	MIMAN146183	01/13/20	51.05	1587
101-751-930.000	12/19/19	FASTENAL COMPANY	EXPANSION ANCHOR	MIMAN146123	01/13/20	102.60	1587
101-751-930.000	01/07/20	TOP LINE ELECTRIC LLC	THERMOSTAT - GOODIES	13087	01/27/20	131.57	1629
101-751-930.000	01/07/20	TOP LINE ELECTRIC LLC	REPAIR LIGHTS - TEEN CENTER	13088	01/27/20	88.50	1629
101-751-930.000	01/06/20	GILL-ROYS HARDWARE	TREATED LUMBER - ARTHUR ST	2001-853097	01/24/20	61.95	48738
101-751-930.000	01/15/20	GILL-ROYS HARDWARE	FENCE TIE - SANDS PARK	2001-882031	01/24/20	15.58	48738
101-751-930.000	01/10/20	GILL-ROYS HARDWARE	ICE RINK - BUNGEE CORD	2001-864880	01/24/20	72.20	48738
101-751-931.000	12/16/19	AUTO VALUE \ AUTO-WARES GROUP	AIR FILTERS - MOWERS	256-1033150	01/09/20	70.21	48628
101-751-931.000	12/16/19	AUTO VALUE \ AUTO-WARES GROUP	OIL MOWERS	256-1033151	01/09/20	95.76	48628
101-751-931.000	12/16/19	AUTO VALUE \ AUTO-WARES GROUP	AIR FILTERS - MOWERS	256-1033152	01/09/20	107.10	48628
101-751-931.000	01/02/20	FREEMAN CREEK EQUIPMENT INC	BELTS - MOWERS	18500 RECEIPT	01/09/20	87.50	48647
Total For Dept 751 PARKS & RECREATION						8,801.61	
Dept 801 APPROPRIATIONS							
101-801-890.000	01/02/20	ALTERNATIVES FOR AREA YOUTH	APPROPRIATION	01/02/2020	01/09/20	6,500.00	48626
101-801-893.500	01/09/20	MANISTEE AREA PUBLIC SCHOOLS	COMMUNITY POOL AGREEMENT	1034	01/24/20	10,000.00	48757
101-801-894.000	01/02/20	MANISTEE RECREATION ASSOC.	APPROPRIATION	01/02/2020	01/09/20	13,500.00	48670
101-801-895.000	01/02/20	MANISTEE CO. HISTORICAL MUSEUM	APPROPRIATION	01/02/2020	01/09/20	5,000.00	48665
101-801-897.000	01/02/20	RAMSDELL REGIONAL CENTER FOR	APPROPRIATION	01/02/2020	01/13/20	12,500.00	1600
Total For Dept 801 APPROPRIATIONS						47,500.00	
Total For Fund 101 GENERAL FUND						171,554.25	
Fund 202 MAJOR STREET FUND							
Dept 000							
202-000-803.000	01/14/20	SPICER GROUP INC	TIP UPDATE, SOIL BORINGS & ROADSOFT	199842	01/27/20	2,886.75	1627
202-000-863.000	01/08/20	HARBOR STEEL & SUPPLY CORP.	SIGN POSTS	04250419	01/27/20	342.00	1619
202-000-863.000	01/08/20	FAMILY FARM & HOME - MANISTEE	SPRAY PAINT - SIGN POSTS	5617/16	01/24/20	25.96	48734
202-000-863.000	01/10/20	FASTENAL COMPANY	CUTTING FLUID, BLADES, SCREW	MIMAN146357	01/27/20	12.10	1618
202-000-863.000	01/16/20	FASTENAL COMPANY	SIGN POST REPAIR - SCREWS	MIMAN146414	01/27/20	19.81	1618
202-000-863.000	01/16/20	FASTENAL COMPANY	SIGN REPAIR - DRILL BITS	MIMAN146418	01/27/20	5.75	1618
202-000-864.000	10/31/19	SHERWIN INDUSTRIES INC	CRACK SEALER EQUIPMENT RENTAL	SS082167	01/09/20	1,112.50	48695
202-000-864.000	10/23/19	SHERWIN INDUSTRIES INC	CRACK SEALER MATERIAL	SS082054	01/09/20	1,911.08	48695
202-000-864.001	01/15/20	SPICER GROUP INC	12TH ST RECONSTRUCTION -MAPLE TO US	199862	01/27/20	1,641.44	1627
202-000-865.000	12/16/19	SPICER GROUP INC	MAPLE ST BRIDGE/ROUTINE & FRACTURE	199443	01/27/20	1,834.00	1627
202-000-866.000	12/16/19	COMPASS MINERALS USA, INC	ROAD SALT	554691	01/13/20	1,948.15	1584
202-000-866.000	12/13/19	COMPASS MINERALS USA, INC	ROAD SALT	553317	01/13/20	5,862.31	1584
202-000-918.000	12/27/19	CITY OF MANISTEE WATER &	11/16/19-12/13/19 WATER USAGE	DEC 2019	01/13/20	119.05	1583
202-000-920.000	12/31/19	CONSUMERS ENERGY	DECEMBER ELECTRIC USAGE	DEC2019	01/09/20	496.21	48635
202-000-920.000	01/17/20	CONSUMERS ENERGY	ELECTRIC USAGE	JAN2020	01/24/20	558.13	48724
202-000-921.000	01/08/20	DTE ENERGY	MONTHLY GAS UTILITY 51 MAPLE ST	12/5/19-1/6/20BR	01/24/20	136.48	48729
Total For Dept 000						18,911.72	
Total For Fund 202 MAJOR STREET FUND						18,911.72	

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Fund 203 LOCAL STREET FUND							
Dept 000							
203-000-803.000	01/14/20	SPICER GROUP INC	TIP UPDATE, SOIL BORINGS & ROADS	199842	01/27/20	2,886.75	1627
203-000-864.000	10/31/19	SHERWIN INDUSTRIES INC	CRACK SEALER EQUIPMENT RENTAL	SS082167	01/09/20	1,112.50	48695
203-000-864.000	10/23/19	SHERWIN INDUSTRIES INC	CRACK SEALER MATERIAL	SS082054	01/09/20	1,911.07	48695
203-000-866.000	12/16/19	COMPASS MINERALS USA, INC	ROAD SALT	554691	01/13/20	1,948.14	1584
203-000-866.000	12/13/19	COMPASS MINERALS USA, INC	ROAD SALT	553317	01/13/20	5,862.30	1584
Total For Dept 000						13,720.76	
Total For Fund 203 LOCAL STREET FUND						13,720.76	
Fund 226 CITY REFUSE FUND							
Dept 000							
226-000-202.000	01/06/20	FORD, RONALD & DAWN	UB REFUND FOR ACCOUNT: DUND-000308-	DUND-000308-0000	01/09/20	11.12	48645
226-000-202.000	01/08/20	BUNTING, JUSTIN	UB REFUND FOR ACCOUNT: FOUS-000380-	FOUS-000380-0000	01/09/20	34.41	48630
226-000-202.000	01/08/20	PACHESNY, LYNDA	UB REFUND FOR ACCOUNT: ENGS-000714-	ENGS-000714-0000	01/09/20	7.00	48679
226-000-752.000	12/20/19	AMOR SIGN STUDIOS INC	RECYCLING SIGN	11658	01/13/20	83.97	1581
226-000-826.000	11/30/19	REPUBLIC SERVICES #239	BASIC SERVICE	0239-002552587	01/09/20	33,978.29	48690
226-000-826.000	12/31/19	REPUBLIC SERVICES #239	BASIC SERVICE	0239-002572293	01/24/20	33,173.57	48768
226-000-827.000	12/31/19	REPUBLIC SERVICES #239	DUMPSTERS	0239-002569004	01/24/20	313.76	48768
226-000-920.000	12/31/19	CONSUMERS ENERGY	DECEMBER ELECTRIC USAGE	DEC2019	01/09/20	36.25	48635
Total For Dept 000						67,638.37	
Total For Fund 226 CITY REFUSE FUND						67,638.37	
Fund 430 CAPITAL IMPROVEMENT FUND							
Dept 000							
430-000-985.000	12/18/19	I.T. RIGHT INC	WATCHGUARD SERVER	20162528	01/13/20	1,920.00	1590
430-000-986.004	01/02/20	THE HUNTINGTON NATIONAL BANK	RAMSDELL HVAC #8000407381	01/02/2020	01/09/20	54,475.00	48659
Total For Dept 000						56,395.00	
Total For Fund 430 CAPITAL IMPROVEMENT FUND						56,395.00	
Fund 501 BOAT LAUNCH FUND							
Dept 000							
501-000-850.000	12/22/19	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 110 S LAKESHORE DR	0139478122219	01/09/20	39.99	48631
501-000-850.000	01/01/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 110 S LAKESHORE DR	0139486010120	01/09/20	39.99	48631
501-000-918.000	12/27/19	CITY OF MANISTEE WATER &	11/16/19-12/13/19 WATER USAGE	DEC 2019	01/13/20	155.17	1583
501-000-920.000	12/31/19	CONSUMERS ENERGY	DECEMBER ELECTRIC USAGE	DEC2019	01/09/20	190.23	48635
Total For Dept 000						425.38	
Total For Fund 501 BOAT LAUNCH FUND						425.38	
Fund 592 WATER UTILITY							
Dept 000							
592-000-202.000	01/02/20	FIEBIG, DAVE	UB REFUND FOR ACCOUNT: FIFA-000251-	FIFA-000251-0000	01/09/20	8.45	48644
592-000-202.000	01/06/20	FORD, RONALD & DAWN	UB REFUND FOR ACCOUNT: DUND-000308-	DUND-000308-0000	01/09/20	4.94	48645
592-000-202.000	01/07/20	GREGG, KATHLEEN	UB REFUND FOR ACCOUNT: CLES-000210-	CLES-000210-0000	01/09/20	17.62	48652
592-000-202.000	01/07/20	NETTLEMAN, ROBERT	UB REFUND FOR ACCOUNT: THIS-000295-	THIS-000295-0000	01/09/20	7.34	48676
592-000-202.000	01/08/20	BUNTING, JUSTIN	UB REFUND FOR ACCOUNT: FOUS-000380-	FOUS-000380-0000	01/09/20	63.77	48630
592-000-202.000	01/08/20	PACHESNY, LYNDA	UB REFUND FOR ACCOUNT: ENGS-000714-	ENGS-000714-0000	01/09/20	5.46	48679
592-000-202.000	01/08/20	RAMIREZ, RAECHELE	UB REFUND FOR ACCOUNT: MAPS-000515-	MAPS-000515-0006	01/09/20	75.16	48689
Total For Dept 000						182.74	
Dept 542 WATER OPERATION							
592-542-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	1,921.65	1610

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Fund 592 WATER UTILITY							
Dept 542 WATER OPERATION							
592-542-721.000	12/16/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2599112	01/09/20	23.80	48636
592-542-721.000	12/23/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2604744	01/09/20	23.80	48636
592-542-721.000	12/30/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2610321	01/24/20	23.80	48725
592-542-721.000	01/06/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2615826	01/24/20	25.01	48725
592-542-721.000	01/13/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2621302	01/24/20	25.01	48725
592-542-723.000	01/15/20	DELTA DENTAL	FEBRUARY RETIREE DENTAL	FEB 2020	01/24/20	21.52	48726
592-542-723.000	01/15/20	PRIORITY HEALTH	FEB 2020 RETIREE HEALTH INSURANCE	FEB 2020	01/24/20	219.06	48766
592-542-723.000	01/15/20	VISION SERVICE PLAN	FEBRUARY RETIREE VISION	FEB 2020	01/24/20	6.35	48779
592-542-752.000	12/19/19	AMAZON CAPITAL SERVICES, INC	IPAD MOUNT	14QH-VJHJ-YNLW	01/13/20	29.99	1580
592-542-752.000	12/13/19	FASTENAL COMPANY	VENDING MACHINE SUPPLIES	MIMAN146017	01/13/20	21.56	1587
592-542-752.000	12/15/19	LORI HANSEN	OFFICE CLEANING	278262	01/09/20	37.50	48655
592-542-752.000	01/01/20	HELPMET	JAN -MARCH 2020 EMPLOYEE ASSISTANCE	28493	01/09/20	39.30	48657
592-542-752.000	12/31/19	FASTENAL COMPANY	GLOVES	MIMAN146230	01/13/20	20.04	1587
592-542-752.000	12/30/19	FASTENAL COMPANY	RAIN GEAR VENDING MACHINE	MIMAN146207	01/13/20	110.02	1587
592-542-752.000	01/06/20	WAHR HARDWARE, INC.	FREIGHT	B22763	01/13/20	81.66	1608
592-542-752.000	01/03/20	AUTO VALUE \ AUTO-WARES GROUP	THREADLOCKER	256-1034237	01/09/20	22.99	48628
592-542-752.000	12/29/19	LORI HANSEN	OFFICE CLEANING	278263	01/09/20	37.50	48655
592-542-752.000	12/05/19	JACKPINE BUSINESS CENTERS	CLEANING WIPES, USB	449055-0	01/09/20	8.47	48661
592-542-752.000	01/06/20	JACKPINE BUSINESS CENTERS	WORK ORDERS	449985-0	01/24/20	101.60	48744
592-542-752.000	01/07/20	FASTENAL COMPANY	GLOVES, SAFETY GLASSES, BATTERIES	MIMAN146295	01/27/20	58.79	1618
592-542-752.000	12/18/19	KERRY'S BLINDS	OFFICE BLINDS	12518189	01/24/20	196.50	48750
592-542-770.000	01/06/20	BLARNEY CASTLE FLEET PROGRAM	FUEL CHARGES 12/6/19-1/5/2020	DEC-19	01/27/20	261.68	1613
592-542-801.000	01/14/20	SPICER GROUP INC	WATER/WWTP GENERAL ENGINEERING - DE	199841	01/27/20	500.00	1627
592-542-801.000	12/16/19	SPICER GROUP INC	WATER/WWTP GENERAL ENGINEERING- NO	199442	01/27/20	500.00	1627
592-542-850.000	12/13/19	AT&T	MONTHLY SERVICE 11/14-12/13/19	213398258412 201	01/09/20	179.14	48627
592-542-850.000	01/13/20	AT&T	SERVICE 12/14/19-1/13/2020	231398258401-202	01/24/20	178.21	48719
592-542-853.000	12/19/19	VERIZON WIRELESS	11/20-12/19/19 442223949-00001	9844556538	01/09/20	80.02	48708
592-542-853.000	12/19/19	VERIZON WIRELESS	11/20-12/19/19 742077559-0001	9844582155	01/09/20	321.06	48708
592-542-900.000	01/15/20	JACKPINE BUSINESS CENTERS	BUSINESS CARDS - NEW LOGO DESIGN	450414-0	01/24/20	20.00	48744
592-542-920.000	12/31/19	CONSUMERS ENERGY	DECEMBER ELECTRIC USAGE	DEC2019	01/09/20	518.74	48635
592-542-920.000	01/12/20	CONSUMERS ENERGY	ELECTRIC USAGE	JANUARY 2020	01/24/20	6,668.15	48724
592-542-931.000	12/08/19	PEERLESS-MIDWEST INC.	ANNUAL WELL/PUMP TEST	496142	01/13/20	1,140.00	1598
592-542-931.000	12/20/19	TOP LINE ELECTRIC LLC	WELL 6 HEATER MOTOR	12984	01/13/20	599.05	1606
592-542-931.000	12/28/19	GILL-ROYS HARDWARE	STYROFOAM	1912-830442	01/09/20	55.18	48649
592-542-931.000	01/08/20	AUTO VALUE \ AUTO-WARES GROUP	OIL,FUEL,AIR FILTER #172	256-1034562	01/24/20	92.75	48720
592-542-931.000	01/08/20	AUTO VALUE \ AUTO-WARES GROUP	OIL - #172	256-1034590	01/24/20	65.98	48720
592-542-931.000	01/08/20	AUTO VALUE \ AUTO-WARES GROUP	OIL - AIR COMPRESSOR	256-1034592	01/24/20	65.98	48720
592-542-931.000	12/20/19	MICHIGAN PIPE & VALVE	VALVE,COUPL, BOLTS, BOXES	T005585	01/27/20	1,676.00	1624
592-542-931.000	12/27/19	FERGUSON WATERWORKS #3386	NEW METER READING SYSTEM	0079422	01/24/20	3,010.00	48736
592-542-931.000	01/13/20	USA BLUE BOOK	DISPOSABLE WIPES, HACH SAMPLE CELLS	112904	01/24/20	342.44	48778
592-542-931.000	01/13/20	USA BLUE BOOK	PULSATRON PUMP	112874	01/24/20	1,048.58	48778
Total For Dept 542 WATER OPERATION						19,778.88	
Total For Fund 592 WATER UTILITY						19,961.62	
Fund 593 SEWER UTILITY							
Dept 000							
593-000-202.000	01/06/20	FORD, RONALD & DAWN	UB REFUND FOR ACCOUNT: DUND-000308-	DUND-000308-0000	01/09/20	13.91	48645
593-000-202.000	01/08/20	BUNTING, JUSTIN	UB REFUND FOR ACCOUNT: FOUS-000380-	FOUS-000380-0000	01/09/20	178.28	48630
593-000-202.000	01/08/20	PACHESNY, LYNDA	UB REFUND FOR ACCOUNT: ENGS-000714-	ENGS-000714-0000	01/09/20	15.70	48679
593-000-202.000	01/08/20	RAMIREZ, RAECHLE	UB REFUND FOR ACCOUNT: MAPS-000515-	MAPS-000515-0006	01/09/20	215.97	48689

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Fund 593 SEWER UTILITY							
Dept 543 SEWER OPERATIONS							
593-543-717.000	01/20/20	MUNICIPAL EMPLOYEES RETIREMENT	JANUARY 2020 CITY EXPENSE	JAN 2020	01/24/20	1,833.97	1610
593-543-721.000	12/16/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2599114	01/09/20	14.47	48636
593-543-721.000	12/16/19	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2599123	01/09/20	12.57	48636
593-543-721.000	12/16/19	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2599124	01/09/20	17.81	48636
593-543-721.000	12/23/19	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2604755	01/09/20	12.57	48636
593-543-721.000	12/23/19	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2604756	01/09/20	17.81	48636
593-543-721.000	12/23/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2604746	01/09/20	14.47	48636
593-543-721.000	01/06/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2615836	01/24/20	13.20	48725
593-543-721.000	01/06/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2615837	01/24/20	18.73	48725
593-543-721.000	12/30/19	CONTINENTAL LINEN SERVICE	UNIFORMS & CLEANING	2610331	01/24/20	12.57	48725
593-543-721.000	12/30/19	CONTINENTAL LINEN SERVICE	UNIFORMS & CLEANING	2610332	01/24/20	17.81	48725
593-543-721.000	12/30/19	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2610323	01/24/20	14.47	48725
593-543-721.000	01/06/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2615828	01/24/20	15.20	48725
593-543-721.000	01/13/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2621304	01/24/20	15.20	48725
593-543-721.000	01/13/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2621314	01/24/20	18.73	48725
593-543-721.000	01/13/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2621313	01/24/20	46.28	48725
593-543-752.000	12/13/19	FASTENAL COMPANY	VENDING MACHINE SUPPLIES	MIMAN146017	01/13/20	21.56	1587
593-543-752.000	12/15/19	LORI HANSEN	OFFICE CLEANING	278262	01/09/20	37.50	48655
593-543-752.000	01/01/20	HELPNET	JAN -MARCH 2020 EMPLOYEE ASSISTANCE	28493	01/09/20	39.30	48657
593-543-752.000	12/20/19	FASTENAL COMPANY	OPERATING SUPPLIES	MIMAN146142	01/13/20	5.39	1587
593-543-752.000	12/19/19	FASTENAL COMPANY	OPERATING SUPPLIES	MIMAN146114	01/13/20	56.24	1587
593-543-752.000	01/01/20	SPARTANNASH	DECEMBER CHARGES	DECEMBER 2019	01/13/20	24.75	1603
593-543-752.000	12/13/19	HACH COMPANY	OPERATING SUPPLIES	11760958	01/09/20	153.06	48654
593-543-752.000	12/01/19	STATE OF MICHIGAN	OPERATING SUPPLIES	761-10471859	01/09/20	5,500.00	48700
593-543-752.000	12/15/19	STATE OF MICHIGAN	OPERATING SUPPLIES	761-10479860	01/09/20	1,760.92	48701
593-543-752.000	12/31/19	FASTENAL COMPANY	GLOVES	MIMAN146230	01/13/20	20.04	1587
593-543-752.000	12/30/19	FASTENAL COMPANY	RAIN GEAR VENDING MACHINE	MIMAN146207	01/13/20	110.02	1587
593-543-752.000	01/03/20	FASTENAL COMPANY	OPERATING SUPPLIES	MIMAN146268	01/13/20	10.49	1587
593-543-752.000	01/06/20	WAHR HARDWARE, INC.	OPERATING SUPPLIES	B22777	01/13/20	21.73	1608
593-543-752.000	01/06/20	FAMILY FARM & HOME - MANISTEE	OPERATING SUPPLIES	5611/H	01/09/20	107.86	48643
593-543-752.000	12/29/19	LORI HANSEN	OFFICE CLEANING	278263	01/09/20	37.50	48655
593-543-752.000	12/31/19	IN-SITU INC	OPERATING SUPPLIES	00131851	01/09/20	269.00	48660
593-543-752.000	01/03/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2001-844304	01/24/20	1.98	48738
593-543-752.000	01/15/20	AMAZON CAPITAL SERVICES, INC	OPERATING SUPPLIES	1LMW-G9XM-HWJF	01/27/20	80.00	1611
593-543-752.000	01/07/20	FASTENAL COMPANY	GLOVES, SAFETY GLASSES, BATTERIES	MIMAN146295	01/27/20	58.79	1618
593-543-752.000	01/09/20	FASTENAL COMPANY	OPERATING SUPPLIES	MIMAN146333	01/27/20	38.77	1618
593-543-752.000	01/15/20	FASTENAL COMPANY	OPERATING SUPPLIES	MIMAN146401	01/27/20	2.99	1618
593-543-752.000	01/09/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2001-862284	01/24/20	57.98	48738
593-543-752.000	01/16/20	JACKPINE BUSINESS CENTERS	OPERATING SUPPLIES	450270-0	01/24/20	49.97	48744
593-543-752.000	12/18/19	KERRY'S BLINDS	OFFICE BLINDS	12518189	01/24/20	196.50	48750
593-543-752.000	01/10/20	MHM PROVIDER SERVICES	EMPLOYMENT PHYSICAL - BANKS, D	20200110 BANKS	01/24/20	195.00	48763
593-543-752.000	01/20/20	REPUBLIC SERVICES #239	OPERATING SUPPLIES	0239-002568984	01/24/20	168.38	48768
593-543-753.000	01/17/20	MINERAL MASTERS CORPORATION	CHEMICAL SUPPLIES	00045333	01/27/20	1,837.91	1625
593-543-770.000	01/06/20	BLARNEY CASTLE FLEET PROGRAM	FUEL CHARGES 12/6/19-1/5/2020	DEC-19	01/27/20	195.02	1613
593-543-801.000	01/14/20	SPICER GROUP INC	WATER/WWTP GENERAL ENGINEERING - DE	199841	01/27/20	500.00	1627
593-543-801.000	12/16/19	SPICER GROUP INC	WATER/WWTP GENERAL ENGINEERING- NO	199442	01/27/20	500.00	1627
593-543-850.000	12/13/19	AT&T	MONTHLY SERVICE 11/14-12/13/19	213398258412 201	01/09/20	179.14	48627
593-543-850.000	01/13/20	AT&T	SERVICE 12/14/19-1/13/2020	231398258401-202	01/24/20	178.20	48719
593-543-853.000	12/19/19	VERIZON WIRELESS	11/20-12/19/19 44223949-00001	9844556538	01/09/20	120.03	48708
593-543-900.000	01/15/20	JACKPINE BUSINESS CENTERS	BUSINESS CARDS - NEW LOGO DESIGN	450414-0	01/24/20	20.00	48744
593-543-920.000	12/31/19	CONSUMERS ENERGY	DECEMBER ELECTRIC USAGE	DEC2019	01/09/20	3,273.19	48635
593-543-920.000	01/17/20	CONSUMERS ENERGY	ELECTRIC USAGE	JANUARY 2020	01/24/20	306.64	48724
593-543-920.000	01/17/20	CONSUMERS ENERGY	ELECTRIC USAGE	JAN2020	01/24/20	306.64	48724

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Fund 593 SEWER UTILITY							
Dept 543 SEWER OPERATIONS							
593-543-921.000	01/08/20	DTE ENERGY	MONTHLY GAS UTILITY 51 NINTH ST	12/5/19-1/6/20WW	01/24/20	1,682.40	48729
593-543-930.000	01/09/20	SWIDORSKI BROS. EXCAVATING LLC	REPAIR & MAINTENANCE - BUILDING	4364	01/24/20	1,420.00	48775
593-543-931.000	12/12/19	FASTENAL COMPANY	REPAIR & MAINTENANCE - EQUIPMENT	MIMAN146010	01/13/20	45.79	1587
593-543-931.000	12/13/19	USA BLUE BOOK	REPAIR & MAINTENANCE - EQUIPMENT	091625	01/09/20	472.69	48707
593-543-931.000	12/13/19	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	12942.	01/13/20	1,542.16	1606
593-543-931.000	11/27/19	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	12910	01/13/20	14,995.00	1606
593-543-931.000	12/20/19	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	12998	01/13/20	1,019.47	1606
593-543-931.000	12/20/19	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	12997	01/13/20	570.00	1606
593-543-931.000	12/20/19	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	12996	01/13/20	285.00	1606
593-543-931.000	12/20/19	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	12995	01/13/20	665.00	1606
593-543-931.000	12/20/19	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	12994	01/13/20	617.50	1606
593-543-931.000	11/27/19	SMITH & LOVELESS, INC.	REPAIR & MAINTENANCE - EQUIPMENT	140958	01/09/20	2,409.97	48697
593-543-931.000	12/26/19	STANDARD ELECTRIC COMPANY	REPAIR & MAINTENANCE - EQUIPMENT	1005693-00	01/09/20	1,200.00	48698
593-543-931.000	12/19/19	KERR PUMP AND SUPPLY	REPAIR & MAINTENANCE - EQUIPMENT	INV197871	01/24/20	380.00	48749
593-543-931.000	09/28/19	ELMER'S CRANE & DOZER, INC.	PAVING - SEWER COLLASPE MONROE/US 3	844305	01/24/20	7,500.00	48731
593-543-931.000	09/16/19	ELMER'S CRANE & DOZER, INC.	STATEMENT CREDIT	48094 CREDIT	01/24/20	(2,418.50)	48731
593-543-931.000	12/23/19	EVOQUA WATER TECHNOLOGIES LLC	REPAIR & MAINTENANCE - EQUIPMENT	904282361	01/24/20	5,407.00	48733
593-543-931.000	01/15/20	FAMILY FARM & HOME - MANISTEE	MORTAR/CONCRETE MIX - MANHOLE REPAI	5635/16	01/24/20	29.93	48734
593-543-931.000	09/30/19	GIVE 'EM A BRAKE	TRAFFIC CONTROL - SEWER COLLASPE MO	75021	01/24/20	13,000.00	48739
593-543-931.000	01/09/20	JACKPINE BUSINESS CENTERS	REPAIR & MAINTENANCE - EQUIPMENT	450161-0	01/24/20	76.99	48744
593-543-931.000	11/01/19	SWIDORSKI BROS. EXCAVATING LLC	SANITARY SEWER REPLACE MONROE/US 31	4302	01/24/20	43,870.00	48775
593-543-932.000	01/07/20	AUTO VALUE \ AUTO-WARES GROUP	AIR FILTER #167, OIL #257	256-1034453	01/09/20	53.88	48628
593-543-932.000	01/16/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIRS & MAINTENANCE - VEHICLES	256-1035157	01/24/20	223.19	48720
593-543-932.000	01/13/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTENANCE - VEHICLES	256-1034829	01/24/20	291.99	48720
593-543-932.000	01/13/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTENANCE - VEHICLES	256-1034929	01/24/20	55.99	48720
593-543-932.000	01/10/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIRS & MAINTENANCE - VEHICLES	256-1034667	01/24/20	642.39	48720
593-543-932.000	01/13/20	AUTO VALUE \ AUTO-WARES GROUP	CREDIT GAS TANK, FUEL LINE	256-1034898	01/24/20	(250.08)	48720
593-543-932.000	01/16/20	AUTO VALUE \ AUTO-WARES GROUP	CREDIT - MISC RETURNS	256-1035238	01/24/20	(227.51)	48720
Total For Dept 543 SEWER OPERATIONS						123,682.19	
Dept 903 CAPITAL OUTLAY - OVER \$5,000							
593-903-987.019	01/14/20	SPICER GROUP INC	GENERAL W.W. IMPROVEMENTS PH I	199839	01/27/20	3,542.50	1627
593-903-987.019	12/16/19	SPICER GROUP INC	GENERAL WW IMPROVEMENTS PH I	199440	01/27/20	7,745.00	1627
593-903-987.021	12/16/19	SPICER GROUP INC	GENERAL WW IMPROVEMENTS PH II	199441	01/27/20	43,526.75	1627
593-903-987.021	01/14/20	SPICER GROUP INC	GENERAL W.W. IMPROVEMENTS PH II	199840	01/27/20	87,093.25	1627
593-903-987.022	01/14/20	SPICER GROUP INC	ARTHUR STREET P.S. IMPROVEMENTS	199838	01/27/20	2,064.50	1627
593-903-987.022	08/14/19	SPICER GROUP INC	ARTHUR STREET PUMP STATION	197486	01/27/20	9,210.75	1627
593-903-987.022	12/16/19	SPICER GROUP INC	ARTHUR STREEET PUMP STATION	199439	01/27/20	2,772.75	1627
Total For Dept 903 CAPITAL OUTLAY - OVER \$5,000						155,955.50	
Dept 905 DEBT SERVICE							
593-905-960.000	10/23/19	BANK OF NEW YORK MELLON	WATER & SEWER SYSTEM REVENUE AND RE	252-2238406	01/09/20	750.00	48629
Total For Dept 905 DEBT SERVICE						750.00	
Total For Fund 593 SEWER UTILITY						280,811.55	
Fund 594 MARINA FUND							
Dept 000							
594-000-307.000	01/02/20	WEST SHORE BANK	MARINA LOAN #1104879860	01/02/2020	01/09/20	25,907.59	48709
594-000-752.000	12/28/19	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 480 RIVER ST CB ACC'	0099730122819	01/09/20	87.45	48631
594-000-752.000	01/08/20	WAHR HARDWARE, INC.	LIGHT BULBS	B22923	01/27/20	11.86	1631
594-000-752.000	01/13/20	GILL-ROY'S HARDWARE	SALT FOR THE SIDEWALK LEADING INTO '	2001-874312	01/24/20	8.98	48738
594-000-918.000	11/16/19-12/13/19	CITY OF MANISTEE WATER &	WATER USAGE	DEC 2019	01/13/20	367	1583

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Fund 594 MARINA FUND							
Dept 000							
594-000-920.000	12/31/19	CONSUMERS ENERGY	DECEMBER ELECTRIC USAGE	DEC2019	01/09/20	742.66	48635
594-000-921.000	01/08/20	DTE ENERGY	MONTHLY GAS UTILITY 480 RIVER ST	12/5/19-1/6/20 M	01/24/20	372.83	48729
594-000-930.000	12/17/19	FASTENAL COMPANY	DOCK SUPPLIES	MIMAN146083	01/13/20	2.81	1587
594-000-930.000	12/17/19	FASTENAL COMPANY	DOCK SUPPLIES	MIMAN146077	01/13/20	13.74	1587
594-000-930.000	12/17/19	FASTENAL COMPANY	DOCK SUPPLIES	MIMAN146082	01/13/20	13.08	1587
594-000-930.000	12/18/19	FASTENAL COMPANY	DOCK SUPPLIES	MIMAN146109	01/13/20	13.88	1587
594-000-930.000	12/17/19	FAMILY FARM & HOME - MANISTEE	DOCK SUPPLIES	5582/H	01/09/20	309.40	48643
594-000-930.000	12/30/19	PNC BANK	DECEMBER CREDIT CARD CHARGES	DEC 2019	01/09/20	254.38	48687
594-000-931.000	12/19/19	FASTENAL COMPANY	DOCK REPAIR PARTS	MIMAN146124	01/27/20	14.00	1618
Total For Dept 000						27,902.33	
Dept 905 DEBT SERVICE							
594-905-992.201	01/02/20	WEST SHORE BANK	MARINA LOAN #1104879860	01/02/2020	01/09/20	6,478.83	48709
Total For Dept 905 DEBT SERVICE						6,478.83	
Total For Fund 594 MARINA FUND						34,381.16	
Fund 661 MOTOR POOL FUND							
Dept 000							
661-000-981.300	12/11/19	EMERGENCY VEHICLE PRODUCTS	VEHICLE BUILD	S0012750	01/09/20	11,615.90	48642
Total For Dept 000						11,615.90	
Total For Fund 661 MOTOR POOL FUND						11,615.90	
Fund 703 CURRENT TAX COLLECTION							
Dept 000							
703-000-215.000	01/07/20	DOWNTOWN DEVELOPMENT	2019 WINTER TAX DISTRIBUTION 2 12/1	19WINTXDIST2	01/09/20	5,611.56	48641
703-000-215.000	01/07/20	DOWNTOWN DEVELOPMENT	2019 SUMMER TAX DISTRIBUTION 12: 12	19SUMTXDIST12	01/09/20	4,525.63	48641
703-000-215.000	01/21/20	DOWNTOWN DEVELOPMENT	2019 SUMMER TAX DISTRIBUTION 14: 1/	19SUMTXDIST14	01/24/20	987.52	48728
703-000-215.000	01/21/20	DOWNTOWN DEVELOPMENT	2019 WINTER TAX DISTRIBUTION 3: 1/1	19WINTXDIST3	01/24/20	1,103.19	48728
703-000-221.000	01/02/20	GREAT LAKES COLLECTION AGENCY	2018 SUMMER TAX REFUND 51900-018-16	2018 SUMMER	01/09/20	88.80	48650
703-000-221.001	01/02/20	GREAT LAKES COLLECTION AGENCY	2018 SUMMER TAX REFUND 51900-018-16	2018 SUMMER	01/09/20	5.75	48650
703-000-221.002	01/02/20	GREAT LAKES COLLECTION AGENCY	2018 SUMMER TAX REFUND 51900-018-16	2018 SUMMER	01/09/20	1.79	48650
703-000-221.002	01/02/20	GREAT LAKES COLLECTION AGENCY	2018 WINTER TAX REFUND 51-900-018-1	2018WINTER	01/09/20	0.57	48651
703-000-222.000	01/02/20	GREAT LAKES COLLECTION AGENCY	2018 SUMMER TAX REFUND 51900-018-16	2018 SUMMER	01/09/20	27.50	48650
703-000-222.000	01/02/20	GREAT LAKES COLLECTION AGENCY	2018 WINTER TAX REFUND 51-900-018-1	2018WINTER	01/09/20	16.15	48651
703-000-222.000	01/07/20	MANISTEE COUNTY TREASURER	2019 SUMMER TAX DISTRIBUTION 12: 12	19SUMTXDIST 12	01/09/20	2,104.65	48668
703-000-222.000	01/07/20	MANISTEE COUNTY TREASURER	2019 WINTER TAX DISTRIBUTION 2 12/	19WINTXDIST2	01/09/20	162,662.24	48668
703-000-222.000	01/21/20	MANISTEE COUNTY TREASURER	2019 SUMMER TAX DISTRIBUTION 14: 1/	19SUMTXDIST14	01/24/20	1,852.82	48759
703-000-222.000	01/21/20	MANISTEE COUNTY TREASURER	2019 WINTER TAX DISTRIBUTION 3: 1/1	19WINTXDIST3	01/24/20	47,124.65	48760
703-000-222.010	01/07/20	MANISTEE COUNTY BROWNFIELD	2019 WINTER TAX DISTRIBUTION 2 12/1	19WINTXDIST2	01/09/20	399.05	48666
703-000-225.000	01/02/20	GREAT LAKES COLLECTION AGENCY	2018 WINTER TAX REFUND 51-900-018-1	2018WINTER	01/09/20	30.00	48651
703-000-225.000	01/07/20	MANISTEE AREA PUBLIC SCHOOLS	2019 WINTER TAX DISTRIBUTION 3 12/1	19WINTXDIST2	01/09/20	357,950.30	48664
703-000-225.000	01/21/20	MANISTEE AREA PUBLIC SCHOOLS	2019 WINTER TAX DITRIBUTION 3 : 1/1	19WINTXDIST3	01/24/20	154,269.17	48756
703-000-225.001	01/02/20	GREAT LAKES COLLECTION AGENCY	2018 WINTER TAX REFUND 51-900-018-1	2018WINTER	01/09/20	11.25	48651
703-000-225.001	01/07/20	MANISTEE AREA PUBLIC SCHOOLS	2019 WINTER TAX DISTRIBUTION 2 12/1	19WINTXDIST2	01/09/20	126,532.90	48664
703-000-225.001	01/21/20	MANISTEE AREA PUBLIC SCHOOLS	2019 WINTER TAX DISTRIBUION 3 : 1/1	19WINTXDIST3	01/24/20	35,993.91	48756
703-000-228.001	01/02/20	GREAT LAKES COLLECTION AGENCY	2018 SUMMER TAX REFUND 51900-018-16	2018 SUMMER	01/09/20	30.00	48650
703-000-228.001	01/07/20	MANISTEE COUNTY TREASURER	2019 SUMMER TAX DISTRIBUTION 12: 12	19SUMTXDIST 12	01/09/20	3,283.30	48668
703-000-228.001	01/21/20	MANISTEE COUNTY TREASURER	2019 SUMMER TAX DISTRIBUTION 14: 1/	19SUMTXDIST14	01/24/20	2,236.77	48759
703-000-234.000	01/02/20	GREAT LAKES COLLECTION AGENCY	2018 SUMMER TAX REFUND 51900-018-16	2018 SUMMER	01/09/20	11.50	48650
703-000-234.000	01/07/20	MANISTEE INTERMEDIATE SCHOOL	2019 SUMMER TAX DISTRIBUTION 12: 12	19SUMTXDIST12	01/09/20	1,258.55	48669
703-000-234	01/07/20	MANISTEE INTERMEDIATE SCHOOL	2019 SUMMER TAX DISTRIBUTION 14: 1/	19SUMTXDIST14	01/24/20	34.36	48761

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Fund 703 CURRENT TAX COLLECTION							
Dept 000							
703-000-235.000	01/02/20	GREAT LAKES COLLECTION AGENCY	2018 SUMMER TAX REFUND 51900-018-16	2018 SUMMER	01/09/20	15.45	48650
703-000-235.000	01/07/20	WEST SHORE COMMUNITY COLLEGE	2019 SUMMER TAX DISTRIBUTION 12: 12	19SUMTXDIST12	01/09/20	1,182.66	48710
703-000-235.000	01/21/20	WEST SHORE COMMUNITY COLLEGE	2019 SUMMER TAX DISTRIBUTION 14: 1/	19SUMTXDIST14	01/24/20	1,041.17	48781
703-000-275.000	01/02/20	HOEFLINGER DAVID A & LINDSAY	2019 Sum Tax Refund 51-358-715-02	01/02/2020	01/09/20	169.24	48658
703-000-275.000	01/07/20	Corelogic Centralized Refunds	2019 Win Tax Refund 51-146-718-03	01/07/2020	01/09/20	172.05	48637
703-000-275.000	01/07/20	Corelogic Centralized Refunds	2019 Win Tax Refund 51-248-701-01	01/07/2020	01/09/20	205.18	48638
703-000-275.000	01/07/20	Corelogic Centralized Refunds	2019 Win Tax Refund 51-574-728-03	01/07/2020	01/09/20	155.71	48639
703-000-275.000	01/07/20	Corelogic Centralized Refunds	2019 Win Tax Refund 51-270-710-08	01/07/2020	01/09/20	233.27	48640
703-000-275.000	01/07/20	GUENTHARDT NICOLE A	2019 Win Tax Refund 51-748-732-12	01/07/2020	01/09/20	95.12	48653
703-000-275.000	01/07/20	Nationstar Mtge LLC dba Mr Coc	2019 Win Tax Refund 51-366-709-05	01/07/2020	01/09/20	251.00	48675
703-000-275.000	01/07/20	SAGALA JOSHUA J TRUST	2019 Win Tax Refund 51-362-703-07	01/07/2020	01/09/20	16.26	48692
703-000-275.000	01/07/20	SAGALA JOSHUA J TRUST	2019 Win Tax Refund 51-362-703-09	01/07/2020	01/09/20	298.63	48693
703-000-275.000	01/17/20	LIGHTHOUSE TITLE	2019 Sum Tax Refund 51-448-728-05	01/17/2020	01/24/20	577.09	48754
703-000-275.000	01/23/20	HOEFLINGER DAVID A & LINDSAY	2019 Sum Tax Refund 51-358-715-02	01/23/2020	01/24/20	493.09	48742
Total For Dept 000						913,482.80	
Total For Fund 703 CURRENT TAX COLLECTION						913,482.80	

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Fund Totals:							
			Fund 101 GENERAL FUND			171,554.25	
			Fund 202 MAJOR STREET FUND			18,911.72	
			Fund 203 LOCAL STREET FUND			13,720.76	
			Fund 226 CITY REFUSE FUND			67,638.37	
			Fund 430 CAPITAL IMPROVEMENT FUND			56,395.00	
			Fund 501 BOAT LAUNCH FUND			425.38	
			Fund 592 WATER UTILITY			19,961.62	
			Fund 593 SEWER UTILITY			280,811.55	
			Fund 594 MARINA FUND			34,381.16	
			Fund 661 MOTOR POOL FUND			11,615.90	
			Fund 703 CURRENT TAX COLLECTION			913,482.80	
			Total For All Funds:			<u>1,588,898.51</u>	

ORDINANCE NO. 20-02

AN ORDINANCE APPROVING AMENDMENTS TO THE CITY OF MANISTEE DEVELOPMENT PLAN AND TAX INCREMENT FINANCING PLAN ADOPTED APRIL 2, 1985, AMENDED APRIL 3, 1989, AMENDED SEPTEMBER 16, 2008 AND AMENDED FEBRUARY 4, 2020, AND REPEALING ALL ORDINANCES IN CONFLICT HEREWITH.

WHEREAS, the Downtown Development Authority of the City of Manistee (the "Authority") has previously prepared and recommended for approval a Development Plan and Tax Increment Financing Plan (the "Original Plan") which was approved by the City of Manistee City Council (the "City") pursuant to an Ordinance adopted on April 2, 1985;

WHEREAS, the Authority prepared and recommended certain amendments to the Original Plan which were approved by the City Council on April 3, 1989, September 16, 2008 and February 4, 2020 (the "Amended Plan");

WHEREAS, the City has attempted to establish a development area citizens council, but has been unsuccessful in securing sufficient individuals to serve on such a council and now proposes to take action to eliminate the need for a development area citizens council;

WHEREAS, in accordance with the provisions of Act 57, Public Acts of Michigan, 2018, as amended (the "Act"), the Authority has prepared and recommended for approval amendments to the Amended Plan and has filed said amendments with the City Clerk, a copy of which is attached hereto as Exhibit A (the "Plan Amendments");

WHEREAS, on February 4, 2020, the City Council held a public hearing on the Plan Amendments pursuant to the Act;

WHEREAS, the City has given the taxing jurisdictions in which the Downtown Development Area is located an opportunity to meet with the City Council and to express their views and recommendations regarding the Plan Amendments, as required by the Act;

WHEREAS, the City has published, posted and served the required notices of the public hearing as required by MCL 125.4218;

WHEREAS, the Authority on November 20, 2019 approved the Plan Amendments; and

WHEREAS, after consideration of the Plan Amendments, the City Council has determined to approve the Plan Amendments.

NOW, THEREFORE, THE CITY OF MANISTEE ORDAINS:

1. Findings.

(a) The Plan Amendments meet the requirements set forth in the Act.

(b) The proposed method of financing the development is feasible and the Authority has the ability to arrange the financing.

(c) The development is reasonable and necessary to carry out the purposes of the Act.

(d) The land included within the Downtown Development Area to be acquired, if any, is reasonably necessary to carry out the purposes of the Plan Amendments and the purposes of the Act in an efficient and economically satisfactory manner.

(e) The Plan Amendments are in reasonable accord with the master plan of the City.

(f) Public services, such as fire and police protection and utilities, are or will be adequate to service the project area.

(g) Changes in zoning, streets, street levels, intersections, and utilities, to the extent required by the Plan Amendments, are reasonably necessary for the project and for the City.

2. Public Purpose. The City Council hereby determines that the Plan Amendments constitute a public purpose.

3. Best Interest of the Public. The City Council hereby determines that it is in the best interests of the public to proceed with the Plan Amendments in order to halt property value deterioration, to increase property tax valuation, to eliminate the causes of the deterioration in property values, and to promote growth in the Downtown Development Area District.

4. Approval and Adoption of Plan Amendments. The Plan Amendments are hereby approved and adopted. A copy of the Original Plan with the Plan Amendments and all later amendments thereto shall be maintained on file in the City Clerk's office.

5. Amendment to Chapter 7 of Code of Ordinances; Conflict and Severability. Chapter 7 of the Code of Ordinances is hereby amended by this Ordinance. All ordinances, resolutions and orders or parts thereof in conflict with the provisions of the Ordinance are to the extent of such conflict hereby repealed, and each section of the Ordinance and each subdivision of any section thereof is hereby declared to be independent, and the finding or holding of any section or subdivision thereof to be invalid or void shall not be deemed or held to affect the validity of any other section or subdivision of the Ordinance.

6. Paragraph Headings. The paragraph headings in this Ordinance are furnished for convenience of reference only and shall not be considered to be a part of the Ordinance.

7. Publication and Recordation. This Ordinance shall be introduced, adopted and published in full promptly after its adoption in the Manistee News Advocate, a newspaper of general circulation in the City, qualified under State law to publish legal notices, and shall be recorded in the Code of Ordinances of the City, which recording shall be authenticated by the signature of the City Clerk.

8. Effective Date. The Ordinance is hereby determined by the City Council to be immediately necessary for the interests of the City and shall be in full force and effect from and after its passage and publication as required by law.

CERTIFICATES

I hereby certify that the foregoing is a true and complete copy of Ordinance 20__-__, duly adopted by the City Council of the City of Manistee, County of Manistee, State of Michigan, at a regular meeting held on February 18, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by such Act.

I further certify that the following Councilmembers were present at said meeting:_____.

I further certify that Councilmember _____ moved adoption of said Ordinance and Councilmember _____ supported said motion.

I further certify that the following Councilmembers voted in favor of adoption of said Ordinance:_____.

Heather Pefley
City Clerk

EXHIBIT A

[Attach Plan Amendments Here]



City of Manistee Fire Department

70 Maple Street, Manistee, MI 49660-0358 · www.manisteemi.gov

Memo: Thad Taylor

From: Timothy E. Kozal

Re: Council Agenda Item

Sir:

The Manistee Fire Department is a member of the Manistee County Firefighters Association. The 11-member association has partnered in the past to submit LRSB grants for purchasing essential personal protection equipment (PPE) for each department. Each department has recognized a need for new turnout gear to replace outdated sets and to outfit the five students that are currently attending the Manistee County Fire Academy. The breakdown of the costs for the twenty sets of turnout gear is as follows:

1. Twenty sets of turnout gear. Individually priced at	\$2,234.29
Total cost	\$44,685.80

The City of Manistee has agreed to be the fiduciary for the grant and handle the logistics of equipment dissemination.

I would request council approval to proceed with the Local Revenue Sharing Grant for the Fire Department in the amount of \$44,685.80.



Director of Public Safety
Manistee Police Department
70 Maple Street
Manistee, Michigan 49660
Desk (231) 398-2810
Fax (231) 398-2012

**LOCAL REVENUE SHARING BOARD
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/
STATE OF MICHIGAN GAMING COMPACT**

**2020-CYCLE I APPLICATION FORM FOR GRANT
OF COMPACT REVENUES
(Revised December 4, 2008)**

Requesting \$44,685.80 for Firefighter Turnout Gear

1. Local unit of Government(s) filing the application (City, County, Township, Village, School District):

Name: **City of Manistee**

Mailing Address: **70 Maple Street
Manistee, MI 49660**

Telephone: **231-398-2801**

Fax: **231-723-1546**

E-mail address: **ttaylor@manisteemi.gov**

Contact person: **Thad N. Taylor** Title: **City Manager**

2. Department/Agency making application through local unit of government (Fire Department, Planning Commission, Police Agency, etc.):

Name: Manistee City Fire Department

Mailing Address: 70 Maple Street

City: Manistee, State: MI

Zip Code: 49660

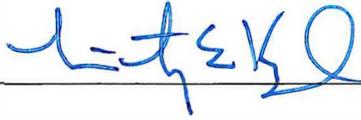
Telephone: 231-398-2810

Fax: 231-398-2012

E-mail address: tkozal@manisteemi.gov

Contact person: Timothy Kozal Title: Public Safety Director

Signature of Contact person completing the application:



3. Project Name: **Firefighter Turnout Gear**
(Police vehicle equipment; roof project; renovation of..., etc.)

4. Date of application: **02/18/2020**

5. Please check the category of grant sought by applicant. If more than one category applies, file a separate application form for each category. Please refer to the Local Revenue Sharing Board's bylaws for a further description of the categories listed below, as well as the distribution formula mandated by the Compact:

Local Public Safety Organization ("Public Safety Grant").

Payment in Lieu of Ad Valorem Property Taxes ("PILT Grant")

Offset of actual Operating Costs Incurred as a Result of the Development of the Little River Band's Casino ("Offset Grant").

Other Lawful Local Governmental Purpose ("Other Grant").

6. Amount requested for this Grant Cycle: **\$44,685.80**

7. The Bylaws of the Manistee Local Revenue Sharing Board define the Local Unit of Government and Local Public Safety Organization as follows:

Eligible Local Unit of Government. "Eligible Local Unit of Government" means a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

Local Public Safety Organization. "Local public safety organization" includes but is not limited to law enforcement agencies maintained by political subdivisions of this State, fire and emergency medical service departments maintained by political subdivisions of this State, and 911 or central dispatch agencies maintained by political subdivisions of this State.

Local Unit of Government. "Local unit of government" means a political subdivision of this State, including a school district, a community college district, an intermediate school district, a city, a village, a township, a county, a road commission, and an authority, if the political subdivision has as its primary purpose the providing of local governmental services for residents in a geographically limited area of this State and has the power to act primarily on behalf of that area.

- A) Is the applicant an eligible local unit of government as defined above? Please explain.

Yes, the City of Manistee is an eligible local unit of government and a local public safety organization as defined in the bylaws. The City of Manistee is a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

- B) If the applicant is making application on behalf of a non-governmental entity, please explain the connection between the local unit of government and the non-governmental entity.

Not applicable.

8. **PUBLIC SAFETY GRANT ONLY.**

Public Safety Definition: "Public Safety involves the prevention of and protection from events that could endanger the safety of the general public from significant danger, injury/harm or damage, such as crimes or disasters, natural or man-made."

- A) Please explain how your application meets this definition of public safety.

Applicant is a public safety organization as defined by Section 1.7 of the Local Revenue Sharing Board bylaws: The City of Manistee Fire Department is a Public Safety Agency maintained by a political subdivision of this State (City of Manistee)

- B) What is the applicant's public safety purpose/function?

As a full time Fire/EMS organization we provide 24/7 firefighting and EMS service. In addition, we provide community fire safety education, residential and commercial inspections, and special rescue services to the community. These services often extend beyond our city limits and benefit the citizens throughout Manistee County.

- C) Under what legal authority was the applicant formed and/or what local unit of government is it a part of?

The City of Manistee is a political subdivision of the State of Michigan, with a primary purpose of providing local governmental services for the residents of the City of Manistee and its visitors. The City of Manistee is empowered by Charter; most recently adopted April 1, 1968, and has the power to act on behalf of the citizenship of the City.

D) What communities and/or local units of government does the applicant serve?

Applicant serves the City of Manistee, its citizens and visitors. Through our automatic mutual aid agreement, we also provide firefighting services to Filer and Manistee Township.

E) Is the funding application being made to purchase equipment or for a proposed local government project? Please explain. What are the projected start and completion dates?

If approved, the funds that are being requested will be used to purchase 20 new sets of firefighter turnout gear that will be dispersed among the Manistee County Firefighter's Association 10 fire departments. The gear will be put into service upon arrival.

9. **PILT GRANT ONLY.** Not Applicable.

10. **OFFSET GRANT ONLY.** Not Applicable.

11. **OTHER GRANT ONLY.** Not Applicable.

12. Please provide a complete description of the project and/or equipment being requested for funding. In addition, please list the order of priority for spending grant funds in the event that the actual grant is less than the requested amount.

Manistee Fire Department is a member of the Manistee County Firefighters Association. The 11-member association has partnered in the past to submit LRSB grants for purchasing essential personal protection equipment (PPE) for each department. Each department has recognized a need for new turnout gear to replace outdated sets and to outfit the five students that are currently attending the Manistee County Fire Academy. The breakdown of the costs for the twenty sets of turnout gear is as follows:

1. Twenty sets of turnout gear. Individually priced at \$2,234.29.

Total cost \$44,685.80

The City of Manistee has agreed to be the fiduciary for the grant and handle the logistics of equipment dissemination.

13. If funding is less than the requested amount, how will reduced funding affect the equipment purchase and/or project?

The association will re-evaluate the dissemination of the total mount awarded.

14.

Total budget for project/equipment:	\$44,685.80	Other sources:	
Portion funded by applicant:	\$ _____	Organization:	Amount:
Total from other source:	\$ _____	_____	\$ _____
	List Each →	_____	\$ _____
Revenue Sharing Board		_____	\$ _____
Grant funds requested:	\$44,685.80	_____	\$ _____
			TOTAL \$ _____

15. Additional information (optional):

16. Has the applicant received prior grants from the Local Revenue Sharing Board? If the answer is yes, have all funds been spent?

17. Project and application authorized by the **Manistee City Council on February 18, 2020.**

We understand that if all or a partial grant is awarded, we will be required to complete a Grant Award Expense Report and return it to the Local Revenue Sharing Board Office.

(Signature of Governing Board Official)

February 18, 2020

Roger Zielinski
Mayor, City of Manistee

Allied Fire Sales & Service LLC
 16194 144th Ave
 Spring Lake, MI 49456
 6163186443
 customerservice@alliedfiresales.com
 www.alliedfiresales.com



Estimate

ADDRESS

Chief Chuck Barron
 Manistee Township Fire
 1331 Hill Rd.
 Manistee, mi 49660 usa

ESTIMATE # 1701
DATE 02/09/2020

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Turnout Gear Set	Custom Turnout Gear Set per specifications Need min 10 sets for pricing.	20	2,234.29	44,685.80
TOTAL				\$44,685.80

Accepted By

Accepted Date

TERMS: A 2 % per month (24% annual) penalty will be added on past due invoices. \$5.00 per month minimum. All legal and collection fees will be debtors responsibility. 20% restocking fee for all returned items. 3% will be added to all invoices paid by Credit Card.

Memo: Thad Taylor

From: Timothy E. Kozal

Re: Council Agenda Item

Sir:

The Manistee Police Department has recognized there is a void when responding to situations where someone is in a mental health crisis or suicidal. Distance and time are critical. Less lethal options that are available include the department Tasers. The FN 303 bridges the gap between firearms and traditional impact, chemical and electro muscular disruption devices (Tasers). Officers need to maintain a safe reactionary distance when dealing with someone who is in crisis or suicidal. The FN 303 is a less lethal shoulder fired system that allows another option when law enforcement has exhausted all objectively reasonable measures to resolve or mitigate a critical incident without approaching the subject. The FN 303 uses a compressed air system to deliver a non-toxic bismuth backed projectile that is extremely accurate. The primary desired effect is to neutralize the subject or aggressor. This will greatly limit officer exposure and reduce injuries to both the subject and the officers.

The breakdown in the cost is as follows:

a. FN 303	\$978.00
b. FN303 carrying case	\$ 85.00
c. 1 case practice cartridges	\$300.00
d. One case OC irritant projectiles	\$435.00
e. FN 303 instructor course	\$250.00
Total	\$2,048.00

I would request council approval to proceed with the Local Revenue Sharing Grant for the Police Department in the amount of \$2,048.



Director of Public Safety
Manistee Police Department
70 Maple Street
Manistee, Michigan 49660
Desk (231) 398-2810
Fax (231) 398-2012

**LOCAL REVENUE SHARING BOARD
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/
STATE OF MICHIGAN GAMING COMPACT**

**2020-CYCLE I APPLICATION FORM FOR GRANT
OF COMPACT REVENUES
(Revised December 4, 2008)**

Requesting \$ 2,048 for FN 303

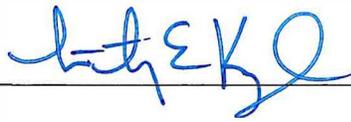
1. Local unit of Government(s) filing the application (City, County, Township, Village, School District):

Name: **City of Manistee**
Mailing Address: **70 Maple Street
Manistee, MI 49660**
Telephone: **231-398-2801**
Fax: **231-723-1546**
E-mail address: **ttaylor@manisteemi.gov**
Contact person: **Thad N. Taylor** Title: **City Manager**

2. Department/Agency making application through local unit of government (Fire Department, Planning Commission, Police Agency, etc.):

Name: Manistee City Police Department
Mailing Address: 70 Maple Street
City: Manistee, State: MI
Zip Code: 49660
Telephone: 231-723-2533
Fax: 231-398-2012
E-mail address: tkozal@manisteemi.gov
Contact person: Timothy Kozal Title: Public Safety Director

Signature of Contact person completing the application:



3. Project Name: **Public Safety FN 303 purchase**

4. Date of application: **02/18/2020**

5. Please check the category of grant sought by applicant. If more than one category applies, file a separate application form for each category. Please refer to the Local Revenue Sharing Board’s bylaws for a further description of the categories listed below, as well as the distribution formula mandated by the Compact:

_____xxx_____ Local Public Safety Organization (“Public Safety Grant”).

_____ Payment in Lieu of Ad Valorem Property Taxes (“PILT Grant”)

_____ Offset of actual Operating Costs Incurred as a Result of the Development of the Little River Band’s Casino (“Offset Grant”).

_____ Other Lawful Local Governmental Purpose (“Other Grant”).

6. Amount requested for this Grant Cycle: \$ 2,048

7. The Bylaws of the Manistee Local Revenue Sharing Board define the Local Unit of Government and Local Public Safety Organization as follows:

Eligible Local Unit of Government. “Eligible Local Unit of Government” means a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band’s casino.

Local Public Safety Organization. “Local public safety organization” includes but is not limited to law enforcement agencies maintained by political subdivisions of this State, fire and emergency medical service departments maintained by political subdivisions of this State, and 911 or central dispatch agencies maintained by political subdivisions of this State.

Local Unit of Government. “Local unit of government” means a political subdivision of this State, including a school district, a community college district, an intermediate school district, a city, a village, a township, a county, a road commission, and an authority, if the political subdivision has as its primary purpose the providing of local governmental services for residents in a geographically limited area of this State and has the power to act primarily on behalf of that area.

- A) Is the applicant an eligible local unit of government as defined above? Please explain.

Yes, the City of Manistee is an eligible local unit of government and a local public safety organization as defined in the bylaws. The City of Manistee is a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

- B) If the applicant is making application on behalf of a non-governmental entity, please explain the connection between the local unit of government and the non-governmental entity. **Not Applicable**

8. **PUBLIC SAFETY GRANT ONLY.**

Public Safety Definition: "Public Safety involves the prevention of and protection from events that could endanger the safety of the general public from significant danger, injury/harm or damage, such as crimes or disasters, natural or man-made."

- A) Please explain how your application meets this definition of public safety.

Applicant agency is a full-service law enforcement agency created and staffed under the authority of the Manistee City Charter Chapter 235. The purpose of the organization is: To preserve the public peace, health, and safety of persons and property and to see to the enforcement of the ordinances of this City, the Charter, and general law. To investigate criminal activity, complete investigations of criminal activity, refer to cases for prosecution as well as maintain a central records system.

- B) What is the applicant's public safety purpose/function?

To provide criminal/civil policing and ensure a better quality of life for the residence and visitors of the City of Manistee.

- C) Under what legal authority was the applicant formed and/or what local unit of government is it a part of?

The City of Manistee is a political subdivision of the State of Michigan, with a primary purpose of providing local governmental services for the residents of the City of Manistee and its visitors. The City of Manistee is empowered by Charter; most recently adopted April 1, 1968, and has the power to act on behalf of the citizenship of the City.

- D) What communities and/or local units of government does the applicant serve?

Applicant serves the City of Manistee, its citizens and visitors.

- E) Is the funding application being made to purchase equipment or for a proposed local government project? Please explain. What are the projected start and completion dates?

If approved, the funds that are being requested will be used to purchase one FN 303 Less lethal Launcher, instructor course and ammunition for the Manistee Police Department. These will be put into service upon arrival.

9. **PILT GRANT ONLY.** Not Applicable.

10. **OFFSET GRANT ONLY.** Not Applicable.

11. **OTHER GRANT ONLY.** Not Applicable.

12. Please provide a complete description of the project and/or equipment being requested for funding. In addition, please list the order of priority for spending grant funds in the event that the actual grant is less than the requested amount.

The Manistee Police Department has recognized there is a void when responding to situations where someone is in a mental health crisis or suicidal. Distance and time are critical. Less lethal options that are available include the department Tasers. The FN 303 bridges the gap between firearms and traditional impact, chemical and electro muscular disruption devices (Tasers). Officers need to maintain a safe reactionary distance when dealing with someone who is in crisis or suicidal. The FN 303 is a less lethal shoulder fired system that allows another option when law enforcement has exhausted all objectively reasonable measures to resolve or mitigate a critical incident without approaching the subject. The FN 303 uses a compressed air system to deliver a non-toxic bismuth backed projectile that is extremely accurate. The primary desired effect is to neutralize the subject or aggressor. This will greatly limit officer exposure and reduce injuries to both the subject and the officers.

The breakdown in the cost is as follows:

a. FN 303	\$978.00
b. FN303 carrying case	\$ 85.00
c. I case practice cartridges	\$300.00
d. One case OC irritant projectiles	\$435.00
e. FN 303 instructor course	\$250.00
Total	\$2,048.00

13. If funding is less than the requested amount, how will reduced funding affect the equipment purchase and/or project?

14.

Total budget for project/equipment:	\$ 2,048	Other sources:	
Portion funded by applicant:	\$ _____	Organization:	Amount:
Total from other source:	\$ _____	_____	\$ _____
	List Each →	_____	\$ _____
Revenue Sharing Board		_____	\$ _____
Grant funds requested:	\$ 2,048	_____	\$ _____
			TOTAL \$ _____

15. Additional information (optional):

16. Has the applicant received prior grants from the Local Revenue Sharing Board? If the answer is yes, have all funds been spent?

The police department has received several grants for equipment over the years from the LRSB. This grant will be exhausted upon invoice.

17. Project and application authorized by **Manistee City Council on February 18, 2020.**

We understand that if all or a partial grant is awarded, we will be required to complete a Grant Award Expense Report and return it to the Local Revenue Sharing Board Office.

(Signature of Governing Board Official)

February 18, 2020

Roger Zielinski
Mayor, City of Manistee



THE WORLD'S MOST
BATTLE-PROVEN FIREARMS.

FN 303® LESS LETHAL LAUNCHER INSTRUCTOR/ARMORER

[Back to Courses](http://fnamerica.com/training/courses/) [<http://fnamerica.com/training/courses/>]

This course trains students to safely operate, care, clean, and deploy the FN 303® Less Lethal Launcher.

– Course dates are **not** posted to the website in advance.

– Training dates are **only** scheduled by request, regardless of the training location.

HOW DO I BECOME A CERTIFIED FN ARMORER?

Step 1: Submit the [Agency Training Request Online Form](https://fnamerica.com/training/host-agency-training-request/). [<https://fnamerica.com/training/host-agency-training-request/>]

Step 2: The FN Training Team will review the request.

Step 3: The course date is finalized and the requester is notified.

Step 4: Course date is posted to the website and the requester receives the registration link.

Step 5: Prospective attendees complete the online registration.

Objective ▲

Students certified as a FN 303® Instructor/Armorer are able to:

- Perform all Armorer-related maintenance and calibration on the FN 303® Launcher.
- Explain and demonstrate the operation/proper deployment of the FN 303® Launcher.
- Certify FN 303® **Operators** within their agency by incorporating FN's policies and procedures into in-service training.

Note: Operators certified during in-service agency training must complete refresher training each year.

Course Details

Prerequisite: LE, MIL, and Distributors/Dealer Employees **only**

Primary Training Location: Fredericksburg, VA.

Certification: Valid as a FN 303® Certified Student Instructor/Armorer for 3 years.

Length: 8 hours | 1 day

	FN Location	Host Location
Price per student	\$199	\$250
Class size minimum	1	10
Class size maximum	20*	

Requests [<http://fnamerica.com/https://fnamerica.com/training/host-agency-training-request/>] **where the expected enrollment is above the class size maximum will require scheduling the course on consecutive days.*

Course Topics

- NET Content Review
- Performance of all Armorer related maintenance
- Inspection, documentation and replacement procedures
- Nomenclature
- Cycle of operation
- Care, cleaning and lubrication

- Field and detail stripping
- Troubleshooting

Certification Details

- The FN 303® Armorer certification is valid for a three-year period.
- Physical certificate awarded with the FN seal and FN Instructor signature.
- Students must attend the course again for recertification.
- Law Enforcement personnel may receive Continuing Education Units (CEUs).

Required Materials

- FN provides training aids and armorer tools to students for classroom use only.
- Students may retain instructional coursework and reference materials.
- Students must bring the following for the qualification portion of the course:
 1. FN 303® Launcher
 2. 15 rounds of ammunition
 3. Eye protection

Training Materials Provided

- On the day of the course FN Instructors will provide the direct-download links of manuals and reference materials to the students via email.
- Direct-download links of manuals and reference materials are sent to the email address used during registration.
- Individuals may register multiple students within a single registration order.

For any questions regarding the FN Training Program

please contact us at Training@fnamerica.com

[<http://fnamerica.com/mailto:Training@fnamerica.com>].

5 UPCOMING COURSES

03.09.2020 - 03.09.2020

9:00 am

Training Location:

Academic & Administrative Center Bldg - Classroom C-212

6852 4th St

Sykesville, MD 21784

HOSTED BY: Maryland State Police

\$250

0 slots available

REGISTER NOW [[HTTP://FNAMERICA.COM/HTTPS://FNAMERICA.COM/CLASS/FN-303-INSTRUCTOR-ARMORER-COURSE-MARCH-09/](http://fnamerica.com/https://fnamerica.com/class/fn-303-instructor-armorers-course-march-09/)]

04.23.2020 - 04.23.2020

8:30 am

Training Location:

4215 Cherry Road

West Palm Beach, FL 33409

HOSTED BY: Palm Beach Sheriff's Office

\$250

15 slots available

REGISTER NOW [[HTTP://FNAMERICA.COM/HTTPS://FNAMERICA.COM/CLASS/FN-303-INSTRUCTOR-ARMORER-COURSE-APRIL-23/](http://fnamerica.com/https://fnamerica.com/class/fn-303-instructor-armorers-course-april-23/)]

05.19.2020 - 05.19.2020

9:00 am

Training Location:

14 Hazel Park Lane

Fredericksburg, VA 22405

LE, MIL, and Distributors/Dealer Employees only

\$199

13 slots available

REGISTER NOW [[HTTPS://FNAMERICA.COM/CLASS/FN-303-INSTRUCTOR-ARMORER-COURSE-MAY-19/](https://fnamerica.com/class/fn-303-instructor-armorers-course-may-19/)]

07.22.2020 - 07.22.2020

9:00 am

Training Location:

Centralized Armory SCI Rockview
301 Institution Dr.
Bellefonte, PA 16823

HOSTED BY: Centralized Armory SCI Rockview

\$250

15 slots available

REGISTER NOW [[HTTP://FNAMERICA.COM/HTTPS://FNAMERICA.COM/CLASS/FN-303-INSTRUCTOR-ARMORER-COURSE-JULY-22/](http://fnamerica.com/https://fnamerica.com/class/fn-303-instructor-armorers-course-july-22/)]

07.23.2020 - 07.23.2020

9:00 am

Training Location:

Centralized Armory SCI Rockview
301 Institution Dr.
Bellefonte, PA 16823

HOSTED BY: Centralized Armory SCI Rockview

\$250

15 slots available

REGISTER NOW [[HTTP://FNAMERICA.COM/HTTPS://FNAMERICA.COM/CLASS/FN-303-INSTRUCTOR-ARMORER-COURSE-JULY-23/](http://fnamerica.com/https://fnamerica.com/class/fn-303-instructor-armorers-course-july-23/)]



THE WORLD'S MOST
BATTLE-PROVEN FIREARMS.

Law Enforcement [<https://fnamerica.com/law-enforcement/>] > Less Lethal [<https://fnamerica.com/law-enforcement/less-lethal/>] > **Projectiles**

Projectiles

Ammunition designed for the FN 303® system of firearms.

SPECS [[HTTP://FNAMERICA.COM/#](http://fnamerica.com/#)]

[http://fnamerica.com/https://vavqj34csem437aom2bekqda-wpengine.netdna-ssl.com/wp-content/uploads/2000/10/FNA_Projectile_comp-1800x1125.jpg]

Completely dedicated to reducing lethality, the basis of the FN 303® concept lies in its unique projectiles. These .68 caliber, 8.5 gram projectiles utilize a fin-stabilized polystyrene body and a non-toxic bismuth forward payload to provide more accuracy and greater effective range than other less lethal systems. The primary effect of the projectile is trauma, which directly neutralizes the aggressor. Secondary effects from the projectiles can be delivered via a chemical payload depending on mission requirements.

Clear Impact

This projectile is intended for training, point-specific impact or suspect distraction.

Washable Paint

This projectile is intended for training and for marking suspects and objects with a washable colorant.

Indelible Paint

This projectile is intended for marking suspects and objects with an indelible colorant for later identification, arrest or questioning.

PAVA/OC Powder

This projectile is intended as an irritant for individual suspects, point-specific targets or small-area denial. The active ingredient is 0.5% PAVA/OC in a powder form for ease of storage, deployment and clean-up.

Inert Powder

This projectile is intended for training and contains a simulated irritant powder.

WARNING: Use with extreme caution. Not intended for recreational use. Misuse may result in injury or death. Avoid aiming at face or head. Read operator's manual before use. Instruction required before use. All operators of the FN 303® Less Lethal Systems (to include the FN 303®-P) must be certified by the FN Training Team prior to deploying either less lethal system.

LE & Military pricing on request. [<http://fnamerica.com/mailto:LE@fnamerica.com>]

*Product follows USA specifications

*Military products available to US sales only

Related Products

FN 303®-P

[<http://fnamerica.com/https://fnamerica.com/products/less-lethal/fn-303-p/?referrer=law-enforcement>]

FN 303® Launcher

[<http://fnamerica.com/https://fnamerica.com/products/less-lethal/fn-303-launcher/?referrer=law-enforcement>]

[<http://fnamerica.com/>]

SPECS

CALIBER: .68 caliber

PROJECTILE WEIGHT: 8.5 grams

PROJECTILE CONSTRUCTION: Fin-stabilized polystyrene body

FORWARD PAYLOAD: Non-toxic bismuth

REAR PAYLOAD: Color coded, varies by payload type

EFFECTIVE RANGE: 50 meters with FN 303® launcher

MAXIMUM RANGE: 100 meters with FN 303® launcher

PACKAGING

15 projectiles per plastic tube sealed in foil to help maintain a shelf life of 3 years
Council Agenda Packet

Tubes are speedloader compatible

Ten individually packaged tubes, 150 total projectiles per package

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: February 12, 2020
SUBJECT: Pump Purchase



Approximately five years ago the City purchased a trailer mounted pump. The pump has a self-priming system, is capable of running off a float system, and is sized to bypass the headworks at the WWTP during maintenance. It is utilized during water main breaks, dewatering, sewer maintenance projects, performs as a stand-alone sewer pump station during outages and for bypass pumping during construction projects. The pump has been utilized during construction projects such as the Sweetnum PS, Industrial Park PS, Sixth Ave PS., Riverbank Sewer, Jerumbo PS, 12th and Kosciusko Sewer and Arthur St PS projects which resulted in over \$200,000 of savings in contractor costs.

Due to the high usage of the existing pump and the requirements from EGLE to manage our Wet Weather Corrective Action Program it is necessary to acquire a second pump.

We priced out the same pump model and manufacturer in order to keep operation and maintenance consistent for our staff.

The pump is a Heavy Duty Centrifugal made by Pioneer and sold exclusively in Michigan by Kennedy Industries. The quoted amount is \$46,895.00. Funds will be utilized from the Water/Sewer Reserves.

QUOTATION		
DATE	NUMBER	PAGE
2/6/2020	0030564	1 of 1

B MAN300
I CITY OF MANISTEE
L 70 MAPLE STREET
T MANISTEE, MI 49660
O

Accepted By: _____
Company: _____
Date: _____
PO#: _____

ATTENTION:
RICK MOHR 231-233-0946 rmohr@manisteemi.gov

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
REV.1	PIONEER PUMP, PP66S10	JSB/TJP	BEST WAY PP&ADD

QTY	DESCRIPTION
-----	-------------

(1) PIONEER, PUMP, HEAVY DUTY END SUCTION CENTRIFUGAL
 - 6" X 6" STANDARD ANSI 150LB FLANGE SUCTION & DISCHARGE CONNECTIONS.
 - 50 CFM AIR FLOW CAPACITY DIAPHRAGM STYLE VACUUM ASSISTED PUMP.
 - STANDARD DUCTILE IRON PUMP END CONSTRUCTION WITH RUN DRY MECHANICAL SEAL.
 - STANDARD, 10.00" FULL DIAMETER, ASTM A744 CA6NM STAINLESS STEEL IMPELLER.
 - DEUTZ / TD2.9L4A / 58 HP / FT4 DIESEL ENGINE.
 - STANDARD LOFA CP750-AF, ENGINE CONTROLLER.
 - FUEL CAPACITY: 75 US GALLONS.
 - (2) 50' FLOAT SWITCHES.
 - (1) TOOL BOX

NET PRICE NOT INCLUDING TAXES: --- \$46,895.00

(1) PIONEER, PUMP, HEAVY DUTY END SUCTION CENTRIFUGAL
 - 4" X 4" STANDARD ANSI 150LB FLANGE SUCTION & DISCHARGE CONNECTIONS.
 - 50 CFM AIR FLOW CAPACITY DIAPHRAGM STYLE VACUUM ASSISTED PUMP.
 - STANDARD DUCTILE IRON PUMP END CONSTRUCTION WITH RUN DRY MECHANICAL SEAL
 - STANDARD 10" FULL DIAMETER ASTM A744 CA6NM STAINLESS STEEL IMPELLER.
 - DUETZ / D2.9L4A / 36 HP / FT4 DIESEL ENGINE.
 - MURPHY MPC-10 L1 STANDARD CONTROL PANEL.
 - FUEL CAPACITY 75 US GALLONS.
 - (2) 50' FLOAT SWITCHES.
 - (1) TOOL BOX

NET PRICE NOT INCLUDING TAXES: --- \$38,461.00

DELIVERY: CURRENTLY IN STOCK AT FACTORY.

*SAMB
ASXISTING*

WE DO NOT INCLUDE: INSTALLATION, SITE WORK, CONCRETE, ANCHOR BOLTS, PIPING, VALVES, COVER, STARTERS, CONTROLS, CONDUIT, WIRING, JUNCTION BOXES OR START-UP UNLESS LISTED ABOVE.

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.
 SINCERELY,
 TYLER PALCHAK

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

**CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE
 NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL**

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: February 12, 2020
SUBJECT: Tennis Court Resurfacing



We have been working for several years to upgrade the Tennis Courts at First Street Beach. Last year we successfully received a grant from the Manistee Community Foundation to assist in financing the project.

The upgrades include, resurfacing and striping the four courts, installation of new nets, screening along portions of the fence, a new backboard and accessible sidewalks. The project was publicly bid late last year with no bids being received. The bid package was reworked to include only the resurfacing and restriping. DPW will coordinate the balance of the purchases and installation.

Three bids were received.

Pro Surfaces	\$53,400.00
Racquet Sports, Inc.	\$46,775.00
Tennis Courts Unlimited	\$25,600.00

We are recommending awarding to the low responsive bidder, Tennis Courts Unlimited.

February 10, 2020

Jeff Mikula
Director of Public Works
City of Manistee
70 Maple Street
Manistee, MI 49660

RE: City of Manistee First Street Tennis Courts
Bid Tabulation and Recommendation
VIA EMAIL

Jeff,

We received three bids for this project, with the low bid of \$25,600.00 and the high bid of \$53,400.00. Enclosed with this letter is a copy of the bid tabulation.

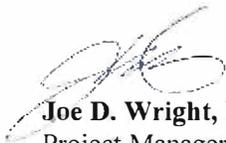
Tennis Courts Unlimited is the apparent low bidder and has completed similar projects. Tennis Courts Unlimited has never worked in the City of Manistee but has performed work around the state of Michigan. Spicer reached out to Tennis Courts Unlimited to establish their qualifications. Spicer specifically inquired about projects with Kalamazoo College, Grand Rapids Racquet Club, and the University of Michigan and reviewed their website for additional references (tenniscourtsunlimited.com). Tennis Courts Unlimited has satisfied Spicer's concerns regarding their ability to perform this project.

We recommend the award of this project to Tennis Courts Unlimited at the Lump Sum Bid Price which resulted in a total bid of Twenty-Five Thousand Six Hundred dollars (\$25,600.00).

We will prepare the Contract documents and obtain the necessary insurances and bonding documents from the contractor once the City has approved the contract, and the Notice of Award is issued.

If you have any question or comments, please contact me at (517) 749-4274.

Sincerely,



Joe D. Wright, PLA
Project Manager

SPICER GROUP, INC
1400 Zeeb Drive
Saint Johns, MI 48879
(989) 227-5004

BID FORM
FIRST STREET TENNIS COURTS
CITY OF MANISTEE
2/6/2020

Item No.	Quantity	Unit	Description	Pro Surfaces	Raquet Sports, Inc.	Tennis Courts Unlimited
				Amount	Amount	Amount
1.	1	Lump Sum	Site and Surface Preparation	\$ 22,000.00	\$ 21,375.00	\$
2.	1	Lump Sum	Crack Sealing	\$ 7,200.00	\$ 5,500.00	\$
3.	1	Lump Sum	Court Surfacing	\$ 22,000.00	\$ 18,300.00	\$
4.	1	Lump Sum	Court Striping	\$ 2,200.00	\$ 1,600.00	\$
TOTAL:				\$ 53,400.00	\$ 46,775.00	\$ 25,600.00

BID TAB CHECKLIST
CITY OF MANISTEE TENNIS COURTS
CITY OF MANISTEE
February 6, 2020

	Company Name	Bid Bond/ Cashier's Check	Affadavit of Compliance	Signed Affidavit	Bid Form Signature	Total Bid
1	Racquet Sports Inc	✓	✓	✓	✓	\$ 46775.00
2	Tennis Courts Unlimited	✓	✓	✓	✓	\$ 25600.00
3	Pro Surfaces	✓	✓	✓	✓	\$ 53400.00
4						\$
5						\$

Signatures

James Stinson - Spicer Group
Deborah Kelly - City Clerk

4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Item No.	Quantity	Unit	Description	Unit Price	Amount
1.	1	Lump Sum	Site and Surface Preparation	<u>\$ INCLUDED IN TOTAL Bid ITB</u>	
2.	1	Lump Sum	Crack Sealing	<u>\$ ITB</u>	<u>\$ ITB</u>
3.	1	Lump Sum	Court Surfacing	<u>\$ ITB</u>	<u>\$ ITB</u>
4.	1	Lump Sum	Court Striping	<u>\$ ITB</u>	<u>\$ ITB</u>

NOTE: DUE TO NOT BEING ABLE TO EXAMINE SITE BECAUSE COURTS WERE SNOW COVERED. ALL UNIT PRICES ARE INCLUDED IN THE TOTAL BID. CRACKS WILL REAPPEAR.

TOTAL: \$ 25,600

Bidder acknowledges that (1) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (2) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete on or before June 26, 2020 and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before July 10, 2020.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7 – ATTACHMENTS TO THIS BID

- 7.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security;
 - B. Affidavit of Compliance – Iran Economic Sanctions Act;

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9 – BID SUBMITTAL

BIDDER: *[Indicate correct name of bidding entity]*

Tennis Courts Unlimited Inc.

By:
[Signature]

[Printed name]

CRAIG A. THURMAN

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:
[Signature]

[Printed name]

JOSEPH HEINISCH

Title:

PRESIDENT

Submittal Date:

Address for giving notices:

Tennis Courts Unlimited Inc.

P.O. Box 156 Watervliet, MI 49098

Telephone Number:

269-463-7103

Fax Number:

815-331-5199

Contact Name and e-mail address:

CRAIG THURMAN

tenniscourtsunlimited@gmail.com

Bidder's License No.:

N/A

(where applicable)

NOTE TO USER: Use in those states or other jurisdictions where applicable or required.

**BID FORM
FIRST STREET TENNIS COURTS
CITY OF MANISTEE**

ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to:

City of Manistee, 70 Maple Street, Manistee, MI 49660

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER’S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum, Date</u>
N/A	N/A

If no addenda have been issued, insert "N/A". Bidder shall submit signed copies of the Addendum Acknowledgment receipt form issued with each addendum with the complete bid form.

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent

to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.
- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and

Bid Bond

 **AIA Document A310™ – 2010**

CONTRACTOR:

(Name, legal status and address)

TENNIS COURTS UNLIMITED, INC.
364 N Main St
Watervliet, MI 49098

Bid Bond No. GR18491

SURETY:

(Name, legal status and principal place of business)

Granite Re, Inc.
14001 Quailbrook Dr
Oklahoma City, OK 73134

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City Of Manistee
70 Maple St
Manistee, MI 49660

BOND AMOUNT: Five Percent of the Bid Amount (5.00% of Bid Amount)

PROJECT:

(Name, location or address, and Project number, if any)

First Street Tennis Courts

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 30th day of January, 2020

(Witness)

(Witness) Molli J. Hansen

TENNIS COURTS UNLIMITED, INC.
(Principal)

(Seal)

(Title)
Granite Re, Inc.
(Surety)

(Seal)

(Title) Connie Smith, Attorney-in-Fact

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TENNIS  COURTS
UNLIMITED

Professional Installers of
Tennis Courts • Basketball Courts
Pickleball Courts

*Official Surface Installers of
USTA Boys Super Nationals*

P.O. Box 156
Watervliet, MI 49098

**Joe Heinisch
Craig Thurman
(269) 463-7103**

E-mails:
greatcourts@gmail.com
tenniscourtsunlimited@gmail.com
www.tenniscourtsunlimited.com

NOTICE OF AWARD

Date of Issuance: February 18, 2020

Owner:	City of Manistee	Owner's Contract No.:	
Engineer:	Spicer Group, Inc.	Engineer's Project No.:	12645519-109
Project:	First Street Tennis Courts	Contract Name:	
Bidder:	Tennis Courts Unlimited, Inc.		
Bidder's Address:	PO Box 156 Watervliet, MI 49098		

TO BIDDER:

You are notified that Owner has accepted your Bid dated January 30, 2020 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for: First Street Tennis Courts.
[describe Work, alternates, or sections of Work awarded]

The Contract Price of the awarded Contract is: \$ 25,600.00

unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically. *[revise if multiple copies accompany the Notice of Award]*

a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 1 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security *[e.g., performance and payment bonds]* and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Manistee

Authorized Signature
By: Roger Zielinski
Title: Mayor

Authorized Signature
By: Heather Pefley
Title: City Clerk

Copy: Engineer

AGREEMENT

This agreement is by and between City of Manistee (“Owner”) and _____ (“Contractor”).

Owner and Contractor hereby agree as follows:

ARTICLE 1 – WORK

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents.

ARTICLE 2 – THE PROJECT

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: First Street Tennis Courts.

ARTICLE 3 – ENGINEER

3.01 The Project has been designed by Spicer Group, Inc.

3.02 The Owner has retained Spicer Group, Inc. (“Engineer”) to act as Owner’s representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

ARTICLE 4 – CONTRACT TIMES

4.01 *Time of the Essence*

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Contract Times: Days*

A. The Work will be substantially completed on or before June 26, 2020, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before July 10, 2020.

4.03 *Liquidated Damages*

A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):

1. Substantial Completion: Contractor shall pay Owner \$500 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.

2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$500 for each day that expires after such time until the Work is completed and ready for final payment.
3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

4.04 *Special Damages*

- A. In addition to the amount provided for liquidated damages, Contractor shall reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.
- B. After Contractor achieves Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor shall reimburse Owner for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Work to be completed and ready for final payment (as duly adjusted pursuant to the Contract), until the Work is completed and ready for final payment.

ARTICLE 5 – CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

- A. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item):

First Street Tennis Courts Resurfacing	Lump Sum	\$25,600.00
--	----------	-------------

The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 13.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer.

ARTICLE 6 – PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the 5th day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values

established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract
 - a. 90 percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage; and
 - B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 100 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

ARTICLE 7 – INTEREST

7.01 All amounts not paid when due shall bear interest at the rate of 0 percent per annum.

ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

- 8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:
 - A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.
 - B. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 - C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
 - D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
 - E. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the

Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor's safety precautions and programs.

- F. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
- J. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

ARTICLE 9 – CONTRACT DOCUMENTS

9.01 *Contents*

- A. The Contract Documents consist of the following:
 - 1. This Agreement.
 - 2. Performance bond.
 - 3. Payment bond.
 - 4. General Conditions.
 - 5. Supplementary Conditions.
 - 6. Specifications as listed in the table of contents of the Project Manual.
 - 7. The Drawings as listed on the document title page.
 - 8. Addenda (N/A).
 - 9. Exhibits to this Agreement (enumerated as follows):
 - 10. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
 - a. Notice to Proceed.
 - b. Work Change Directives.
 - c. Change Orders.
 - d. Field Orders.
- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

ARTICLE 10 – MISCELLANEOUS

10.01 *Terms*

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

10.02 *Assignment of Contract*

- A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.03 *Successors and Assigns*

- A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.04 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.05 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:
 1. “corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
 2. “fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 3. “collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
 4. “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

10.06 *Other Provisions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are based on EJCDC® C-700, Standard General Conditions for the Construction Contract, published by the Engineers Joint Contract Documents Committee®, and if Owner is the

party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or “track changes” (redline/strikeout), or in the Supplementary Conditions.

B. Equal Opportunity

Contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, or because of a handicap that is unrelated to the person’s ability to perform the duties of a particular job or position.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on _____ (which is the Effective Date of the Contract).

OWNER:

CONTRACTOR:

City of Manistee

Tennis Courts Unlimited, Inc.

By: _____

By: _____

Title: Mayor

Title: _____

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: _____

Attest: _____

Title: City Clerk

Title: _____

Address for giving notices:

Address for giving notices:

70 Maple Street

PO Box 156

Manistee, MI 49660

Watervliet, MI 49098

License No.: _____
(where applicable)

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

NOTE TO USER: Use in those states or other jurisdictions where applicable or required.

MEMO TO: Mayor Roger Zielinski
Members of City Council

FROM: Thad Taylor, City Manager *TT*

DATE: February 13, 2020

SUBJECT: Monroe Cottages



City Manager's Office
231-398-2801

The Oceana County Housing Commission Limited Dividend Housing Association (OCHCLDHA) is proposing a senior housing development on property adjacent to the Wagoner Center. The development would consist of twenty-three (23) duplexes, total of forty-six (46) units, that would be an equal mix of one and two bedroom residences. The monthly rents are based on a percentage of the area median income. Most of the units, 35, are for individuals with an average median income of either 60% or 80%. The remaining 11 are for individuals with an average median income of either 30% or 50%.

As part of the financing for the development, OCHCLDHA intends to apply to MSHDA's Low Income Housing Tax Credit (LIHTC) program. A condition of the LIHTC program is securing a Payment in Lieu of Taxes (PILOT) from the City of Manistee that is in effect prior to the application. OCHCLDHA is requesting an eighteen (18) year pilot at 4% and a municipal services agreement (MSA) of \$200 per unit per year. At the end of the eighteen (18) year PILOT, the duplexes would be sold and/or rented. As a result, they would be fully taxed.

OCHCLDHA intends to apply for the April 1, 2020 round of the MSHDA LIHTC program. If Council is interested in granting a PILOT and MSA, there is a very tight window to accommodate their timeline. OCHCLDHA will present the details of their proposed development and ask for Council's consideration of a PILOT and MSA at the February 18, 2020 meeting. If Council is receptive to their request, staff can prepare a PILOT ordinance for first reading on March 3, 2020 and if approved, have a second reading on March 17, 2020. If the second reading is approved, the ordinance would become effective on March 27, 2020 and meet the April 1, 2020 deadline.

The PILOT requested by OCHCLDHA is very reasonable in terms of amount, 4%, and length, 18 years. Also, at the end of the PILOT the duplexes would be sold and/or rented and would then be fully taxed. Additionally, the \$200 per unit per year MSA they offer is the same as previous MSAs approved by Council. Given these factors, I recommend that Council approve the requested PILOT and MSA.

TNT:km

Monroe Cottages Senior Living



46 Units – Duplex Style

New Construction Multifamily Senior Housing

Manistee, Michigan

February 2020



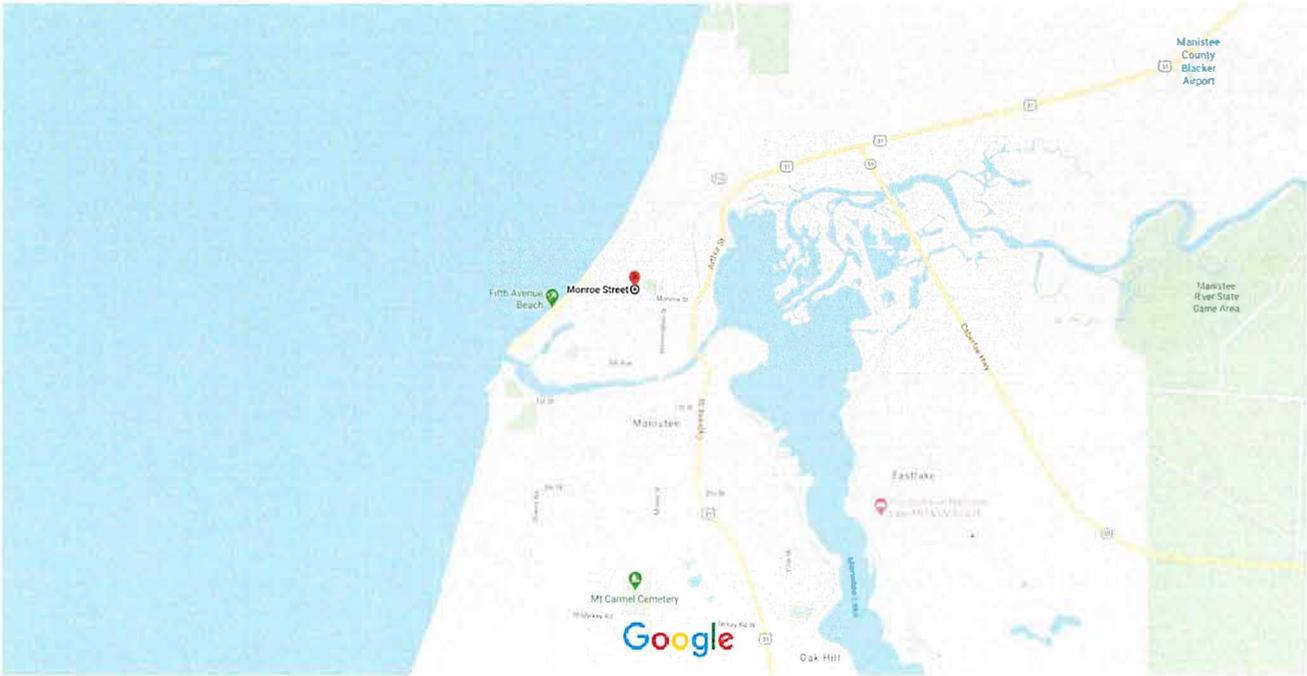
EXECUTIVE SUMMARY

Oceana County Housing Commission Nonprofit Corporation’s Monroe Cottages Senior Living will feature 46 units of new construction, multifamily attainable rental housing and will include six ADA barrier-free units.

Development Name: Monroe Cottages Senior Living

Owner: OCHC Manistee LDHA LP

Location: The development will be located in the City of Manistee, Michigan near the corner of St. Mary’s Parkway and Ford Street.

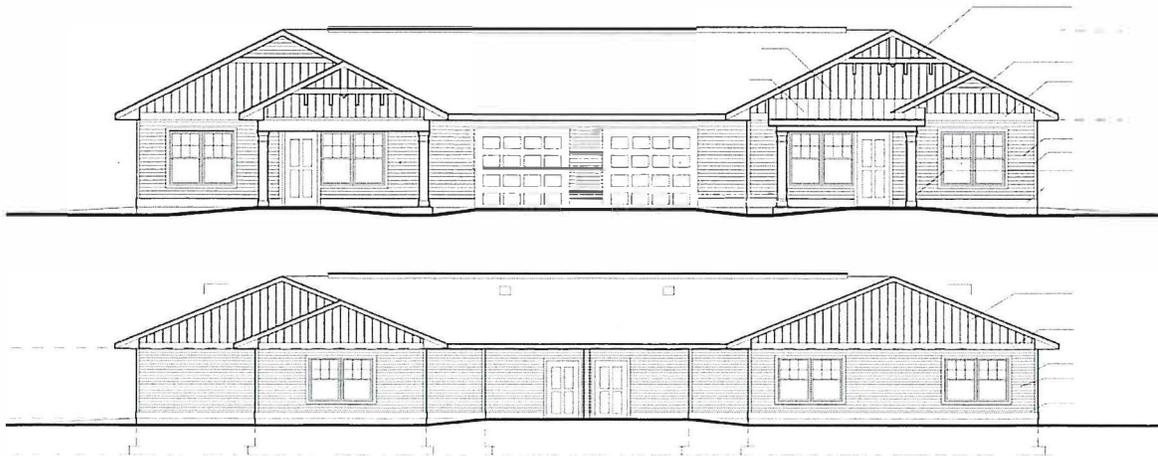


Preliminary Site Plan



Building Description:

The design concept for this proposed multifamily development is to provide an upscale living environment at very modest rental rates. There will be 23, one-bedroom units and 23 two-bedroom units. The single-story duplexes will feature wood frame structures and vinyl exterior siding. Each unit will each have separate entries and a single car garage.



Rent and Unit Mix:

<u># of Bedrooms</u>	<u>% of Median Income</u>	<u>Number of Units</u>	<u>Barrier Free</u>	<u>Monthly Rent</u>
1	30%	5	3	\$240
1	50%	2		\$470
1	60%	10		\$584
1	80%	6		\$814
2	30%	4	3	\$290
2	60%	12		\$703
2	80%	7		\$978
TOTAL		46	6	

Residential Amenities:

- Enterprise Green Energy Efficient Design
- Modern kitchen with full appliance package: dishwasher, disposal, refrigerator, range, exhaust fan
- Attached garages
- Central air
- Walk in closets
- Washers and dryers
- Computer outlets and cable TV hook-ups
- Porches/patios

Communal Amenities:

The Wagoner Center lies on adjacent property, and will be accessible to all residents, including an on-site leasing office. The former parish center of St. Mary’s of Mt. Carmel Shrine is scheduled for Phase I development, replacing the existing Manistee County Senior Center. The new center will feature a new, state-of-the-art kitchen to support the Meals on Wheels operation, as well as open hall space to serve as a dining room and main gathering area. Phases II and III of the Wagoner Center development will further expand the amenities, activities and communal spaces available to the county’s seniors, and the residents of Monroe Cottages Senior Living.

Landscaping:

Extensive landscaping using a wide variety of plants to create the optimal result in appearance, livability and Enterprise Green rating. Landscaping design will also, at a minimum, comply with the City of Manistee’s Landscaping specifications and requirements.

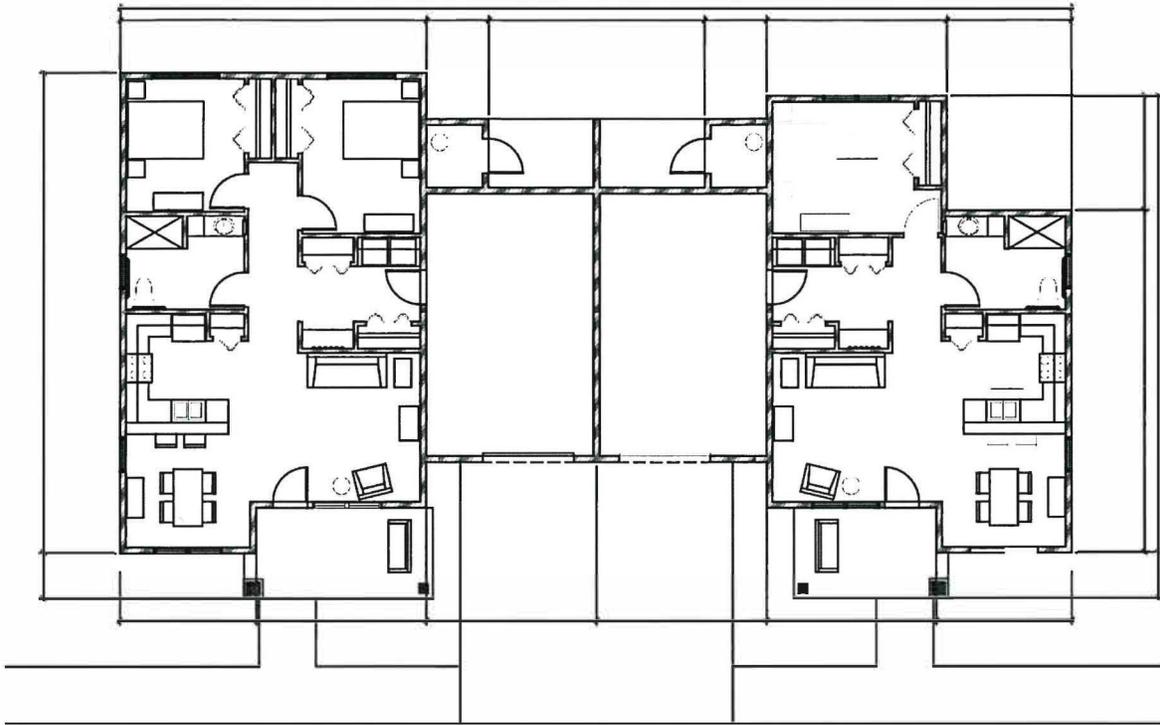
Management:

Professional management and maintenance to provide the best possible service to the residents and to ensure a friendly, safe, and well-managed environment.

Market:

Open to the general public, age 55 years and older with units available at most price points in Manistee County. For example, for attainable units at 80% of AMI, qualifying incomes of up to \$44,000 for a family of three.

PROPOSED FLOORPLANS



PILOT (Payment In Lieu of Taxes) and MSA (Municipal Services Agreement)

A PILOT, or Payment in Lieu of Taxes, is an investment incentive negotiated between a taxing authority and, in this case, a nonprofit housing developer. The PILOT replaces a traditional property tax assessment with a limited and/or deferred payment in lieu of the summer and winter property taxes that most property owners in Michigan pay. Housing development PILOTs are most often multi-year agreements with payments based on a percentage of net collected rents. Municipal Services Agreements (MSA) provide additional payments to the municipality to assist in the continuing enhancement and improvement of its various public services related to public health and safety.

PILOTs make it possible for developers to invest in communities and neighborhoods where it may be difficult to develop if the property was subject to taxation on the assessed value of the property. When a municipality agrees to accept a lesser amount of property tax revenue, it also receives all of the other economic benefits that come from a new development. In the case of Monroe Cottages Senior Living, these benefits include direct municipal revenues from things such as building permits, water and sewer, property licensing and inspection fees, the MSA, and additional property tax revenues from increased property values in the area surrounding the new development. There is also indirect benefit to the community from senior residents who continue to reside in Manistee and contribute to the local economy.

As defined below, the main source of capital for this new development is the Low-Income Housing Tax Credit (LIHTC) program, administered by the State of Michigan. The allocation of tax credits is guided by the state's Qualified Allocation Plan (QAP). The QAP is required to set forth selection criteria to be used to determine housing priorities. Allocation of tax credits is an extremely competitive endeavor and is driven by a point scoring process. Rural areas are disproportionately disadvantaged through the scoring process as compared to urban areas. Lack of public transportation, ready access to grocery stores, employers with large numbers of

employees and other factors weigh against the competitiveness of rural areas. The existence of a PILOT in a LIHTC application adds crucial points that help to level the odds of competing.

Monroe Cottages Senior Living is requesting 4% PILOT, and offering a \$200 per unit MSA. Both the PILOT and the MSA are expected to remain in place for a period of 18 years.

	Year	Gross Rent Potential	Vacancy	Utilities	Net Collect ed Rent	4% PILOT	\$200 MSA	Total Paid	Grand Total
1	2021	Development				-0-	-0-	-0-	-0-
2	2022	Construction and Lease-up				-0-	-0-	-0-	-0-
3	2023	351,672	24,617	43,240	283,815	11,353	9,200	20,553	20,553
4	2024	358,705	25,109	44,537	289,059	11,562	9,476	21,038	41,591
5	2025	365,880	25,612	45,873	294,395	11,776	9,760	21,536	63,127
6	2026	373,197	26,124	47,250	299,824	11,993	10,053	22,046	85,173
7	2027	380,661	26,646	48,667	305,348	12,214	10,355	22,569	107,742
8	2028	388,274	27,179	50,127	310,968	12,439	10,665	23,104	130,846
9	2029	396,040	27,723	51,631	316,686	12,667	10,985	23,653	154,498
10	2030	403,961	28,277	53,180	322,504	12,900	11,315	24,215	178,713
11	2031	412,040	28,843	54,775	328,422	13,137	11,654	24,791	203,505
12	2032	420,281	29,420	56,418	334,443	13,378	12,004	25,382	228,886
13	2033	428,686	30,008	58,111	340,567	13,623	12,364	25,987	254,873
14	2034	437,260	30,608	59,854	346,797	13,872	12,735	26,607	281,480
15	2035	446,005	31,220	61,650	353,135	14,125	13,117	27,242	308,722
16	2036	454,925	31,845	63,499	359,581	14,383	13,511	27,894	336,616
17	2037	464,024	32,482	65,404	366,138	14,646	13,916	28,561	365,177
18	2038	473,304	33,131	67,367	372,806	14,912	14,333	29,246	394,423

FINANCIAL SOURCES AND USES

Sources:

Limited Partner Tax Credit Syndicator Equity	10,443,551
Mortgage	1,127,900
Partner Loans/Deferred Developer Fees	<u>468,549</u>

Total Sources \$12,040,000

Uses:

Land	380,000
Construction	8,610,000
Soft Costs	1,374,000
Developer Fee	1,500,000
Reserves	<u>176,000</u>

Total Uses \$12,040,000

PREDEVELOPMENT BUDGET

Line Item	Amount
Architect Retainer	20,000
Application Consultant	10,000
Environmental Phase 1	2,500
Market Study	6,500
Survey	6,000
Appraisal	1,500
Option Agreement Fee	1,000
LIHTC Application Fee	2,500
Grand Total	\$50,000

DEVELOPMENT TEAM

This section outlines the team that has been assembled to develop, design, construct, manage and finance this multifamily senior housing development in the City of Manistee, Michigan. The members of the development team are as follows:

- Owner:** OCHC Manistee LDHA LP, Hart, MI
- Developer:** Oceana County Housing Commission Non-Profit Corporation, Hart, MI
- Architect:** Kendra C. Thompson Architects, Manistee, MI
- Contractor:** Oakwood Construction, Okemos, MI
- Property Management:** KMG Prestige, Mount Pleasant, MI

A team is only as good as the members assigned to it. As such, the team has dedicated the following project personnel to the development:

Oceana County Housing Commission Non-Profit Corporation

Director: Kittie Tuinstra
Consultant: Allan Martin

Kendra C. Thompson Architects

Principal: Kendra C. Thompson

Oakwood Construction

President: Craig Moulton
Vice President: Doug Bishop

KMG Prestige

Vice President: Karen Mead

DEVELOPMENT SUMMARY

Oceana County Housing Commission Non-Profit Corporation (OCHC) is the owner of Woodland Place, a new construction, 24-unit rental property in Hart, MI. Construction of this LIHTC development was completed in 2018 and the units are currently fully occupied. Following the successful build and lease-up of Woodland Place, OCHC received a tax credit allocation for the construction of the Cottages at Griswold Senior Living - 10 units of new multifamily senior housing on an undeveloped lot on the east side of the city. The target market for the new units is seniors, aged 55 and up. The development is under construction and will provide a high quality, resident-oriented plan that meets the objectives of the community's vision for modern residential development that still maintains the small-town character and charm attributed to the City of Hart. The addition of these two properties has significantly increased the stock of quality rentals in the city of Hart.

There is a shortage of quality, affordable senior rental units in the Primary Market Area (PMA). The majority of Manistee's population is aged 50 and older. Population growth has been concentrated in age groups over age 45 within both the city and county. As the population ages, housing needs are likely to change toward a demand for assisted living, adult foster care or other options for in-home support services, as well as for smaller living spaces for shrinking household size for this demographic. Preliminary market analysis indicates that the proposed, 46-unit development will be successful.

Senior households are forecasted to increase faster than the overall market, increasing the concentration of seniors through the year 2023. While about 860 Manistee County rental households are single-person households, only about 500 rental units are 1-bedroom units or smaller. Single-unit rental housing options are most often located in areas with sufficient infrastructure to allow for higher density developments. There is a high demand for 1 to 2-bedroom units and many senior households are unable to access them. This pushes seniors into rental units which are larger and more expensive. Monroe Cottages Senior Living seeks to mitigate this problem.

The Monroe Cottages Senior Living development is located in an appropriately zoned area, adequate public and utility services are readily available, and the development is aligned with the housing goals of the city's Master Plan. The proposed development will provide a high quality, resident-oriented plan that meets the objectives of the community's vision for modern residential development that still maintains the small-town character of the City of Manistee. The proposed Monroe Cottages Senior Living development meets two, very specific principles under the theme of Housing of the City of Manistee Master Plan (adopted 8/4/16):

Goal 2: Consideration for senior housing within the City.

Task. Maintain existing senior housing and support expansion of assisted living options through marketing of potential sites.

Task. Set aside senior housing space that is utilized solely by seniors as the needs of seniors differ from other age cohorts.

Goal 3: Housing space, size and rental considerations.

Task: Support the collaboration of multiple local units of government in the development of a housing plan which can meet current and forecasted trends and be implemented and met throughout several local municipalities.

The community will benefit from the economic impact of new construction, both direct and indirect, one-time and ongoing fees and payments from a new 46-unit senior residential structure. The American Association of Retired Persons surveys consistently find that the vast majority of older adults want to remain in their community-at-large, rather than move to a retirement village or similar environment. Providing additional units of quality, affordable housing for seniors helps the community to retain its elder population and allows for this population to age-in-place.

The financing mechanism planned for this proposal is the Low-Income Housing Tax Credit (LIHTC) program, administered through the Michigan State Housing Development Authority (MSHDA).

ECONOMIC IMPACT

Quality, safe and sanitary affordable housing is a resource that is basic to public health, safety and welfare. Creating affordable housing opportunities for income-qualified households also provides opportunities for job creation and/or retention. Additional consideration to the incorporation of energy efficient and green improvements in the project design improves the overall impact on the environment.

The development of affordable housing creates both immediate and long-term employment opportunities and spending in the local economy. As with market-rate housing, research consistently shows that developing affordable housing creates jobs – both during construction and through new consumer spending after the units have been occupied. The impacts of building affordable rental housing are on par with the impacts of comparable market-rate units.

Using the same model that hundreds of local jurisdictions have used to quantify housing construction impacts within their borders, a 2010 report published by the National Association of Home Builders (NAHB) demonstrates the impact of building a 100-unit Housing Tax Credit development for families in a typical metropolitan area using national averages as model inputs. The results estimate that building these units *leads to the creation of 80 jobs from the direct and indirect effects of construction and 42 jobs supported by the induced effects of the spending.*

Extrapolating the data to account for the 46 planned units of the Monroe Cottages Senior Living, the City of Manistee can expect *the creation of 40 jobs from the direct and indirect effects of construction, and 21 jobs supported by the induced effects of the spending.* In addition, the 46 new households of the Monroe Cottages Senior Living will provide additional local spending estimated at \$250,000 annually. This estimate is calculated utilizing the Housing Policy Department of the National Association of Home Builders (NAHB) economic model discussed below.

(The following is excerpted from the National Association of Home Builders 2010 Study: The Local Economic Impact of Typical Housing Tax Credit Developments. The full study can be found at: http://www.nahb.org/fileUpload_details.aspx?contentTypeID=3&contentID=35601&subContentID=265044)

In 1996, the Housing Policy Department of the National Association of Home Builders (NAHB) developed an economic model to estimate the local economic benefits of home building. Although at first calibrated to a typical metropolitan area using national averages, the model could be adapted to a specific local economy by replacing national averages with specific local data for key housing market variables. The initial version of the model could be applied to single-family construction, multifamily construction, or a combination of the two.

In 2002, NAHB developed new versions of the model to analyze active adult housing projects and multifamily development financed with the Housing Tax Credit, then in 2005 a version of the model that analyzes remodeling. Results from NAHB's local impact model have been used by outside organizations such as universities, state housing authorities and affordable housing agencies.

The NAHB model is divided into three phases: (Phases I and II are one-time effects.)

Phase I captures the effects that result directly from the construction activity itself and the local industries that contribute to it. The jobs, wages, and local taxes (including permit, utility connection and impact fees) generated by the actual development and construction of the property. These jobs include on-site and off-site construction work as well as jobs generated in retail and wholesale sales of components, transportation to the site, and the professional services required to build the property and deliver it for occupancy.

Phase II captures the effects that occur as a result of the wages and profits from Phase I being spent in the local economy. The wages and profits for local area residents earned during the construction period are spent on other locally produced goods and services. This generates additional income for local residents, which is spent on still more locally produced goods and services and so on. This continuing recycling of income back into the community is usually called a multiplier or ripple effect.

Phase III is an ongoing, annual effect that includes payments to the municipality and the result of the completed unit being occupied. A household moving into a community generally spends about three-fifths of its income on goods and services sold in the local economy. A fraction of this will become income for local workers and local business proprietors. In a typical, local area, the household will also pay 1.25% of its income to the local municipality in the form of various taxes and user fees, and a fraction of this will become income for the local government employees. This is the first step in another set of economic ripples that cause a permanent increase in the level of economic activity, jobs, wages and local receipts.

MUNICIPAL SERVICES AGREEMENT

THIS MUNICIPAL SERVICES AGREEMENT is made effective as of _____ between QCHC Monroe Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership, its successors and assigns ("Owner") and the CITY OF MANISTEE ("City"), Manistee, Michigan.

Deleted: Manistee Hillcrest

The facts and circumstances forming the basis and consideration for this Agreement are as follows:

Owner is intending to acquire certain real estate in the City and construct a residential rental development serving the needs of the low and moderate income persons ("Development") upon property legally described as set forth in Attachment A. In connection with the marketing and operation of the Development and in order to more effectively manage its operating costs, the Owner desires to provide certain on-going funding in order to assist the City in the continuing enhancement and improvement of its various public services related to the public health and safety. The City is prepared to accept such funding upon the terms and conditions set forth below.

Now, therefore, the parties agree as follows:

1. The Owner shall tender the sum of \$200 (Two Hundred Dollars) times the number of apartment units in the Development ("Municipal Services Fee") on August 20th of each year to the City for purposes of enhancing and improving those municipal services which address the public health and safety needs of the citizens of the City and specifically those of the residents of the Development. Notwithstanding anything contained herein to the contrary, the Municipal Services Fee shall not be less than \$9,200 (Nine Thousand Two Hundred Dollars).
2. This agreement shall commence as of the first payment under the PILOT Ordinance (City of Manistee Ordinance _____). For each successive year thereafter, for the term hereof, the Municipal Services Fee shall be increased three (3%) percent from the preceding year. This agreement shall terminate at the time of termination of the PILOT Ordinance (City of Manistee Ordinance _____).
3. The nature and extent of the services and the timing and method of the application of the Municipal Services Fee shall be in the sole, final and absolute discretion of the City. The parties agree that there are no actual or implied obligations of disclosure regarding the nature or application of the subject payments.
4. The Owner shall release, hold harmless and indemnify City from any claims of whatsoever kind, direct or indirect, related to the services, the Municipal Services Fee or this Agreement.
5. In the event of failure to tender payment on or before the date due, the City may seek and obtain a judgment for the past due sum in the Courts of Manistee County. Owner agrees to the jurisdiction and venue of said Courts.
6. This Agreement shall be binding upon the Owner, its successors and assigns.
7. This term of this Agreement shall be coterminous with the period of eligibility for benefits by the Owner under Ordinance# _____.

Deleted: \$ 10,000.00 (Ten Thousand Dollars)

Deleted: 19- 03

Deleted: 19- 08

Deleted: 19- 03

8. If the Owner transfers the Development and the transferee agrees to assume the Owner's obligations under this Agreement, the Owner shall be relieved of any further liabilities or obligations hereof.
9. The obligations of the Owner hereunder are imposed solely and exclusively for the benefit of the City and no other person or entity shall have the standing to enforce such obligations or be deemed to be beneficiaries of such obligations.
10. The benefits inuring to the City hereunder are not assignable and any attempt by the City to assign this Agreement shall render this Agreement null and void and relieve the Owner from any further obligation hereunder.
11. Owners shall pay or reimburse the City for all of its actual costs, reasonable attorney fees and expenses incurred in connection with the enforcement of this Agreement.
12. The various sections and provisions of this Agreement shall be deemed to be severable. Should any section of this Agreement be declared by any court of competent jurisdiction to be invalid, the same shall not affect the validity of the Agreement as a whole or any section or provision of this Agreement other than the provision so declared to be invalid; provided, however, that any such determination of invalidity shall be deemed to be a default by the Owner under Ordinance # _____.
13. Separate from this Agreement, City has enacted Ordinance # _____. Default in the obligations provided in Ordinance # _____ shall be considered a default under the terms of this Agreement.
14. In the event of a foreclosure of any Michigan State Housing Development Authority ("Authority") mortgage loans or federally aided mortgage loans held on the Development or transfer of ownership to the Authority or other lender by means of a deed-in-lieu of foreclosure, the City agrees that this Agreement shall be immediately terminated at such time as all ownership interests belong to the Authority or other lender.
15. The parties executing this Agreement represent and warrant that they have the legal authority to sign the same.

Deleted: 19-03
 Deleted: 19-03
 Deleted: 19-03

CITY OF MANISTEE

By: _____

Its: _____

By: _____

Its: _____

OCHC Monroe Limited Dividend Housing Association Limited Partnership,

Deleted: Manistee Hillcrest

a Michigan limited partnership

By: OCHC Monroe, Inc.

Deleted: Hollander Development

Its: General Partner

Deleted: Corporation

By: _____

Deleted: Managing

Its: _____

ATTACHMENT A

NEED LEGAL DESCRIPTIONS

Deleted: Parcel 1: ¶
Lots One (1) through Eight (8), Block " A", and Lots One (1), Two (2), Six (6), Seven (7), Ten (10), Eleven (11), Fourteen (14) and Fifteen (15), EXCEPT the South 4 feet of said Lot Two (2), Block " B", E.E. Douville's Addition, according to the plat thereof as recorded in Liber 3 of Plats, Page 11 AND That portion of Vacated Church Street as set forth in Liber 244, page 562 AND That portion of Vacated Fourth Avenue as recorded in Liber 934, page 982, and re-recorded in Liber 936, page 205, Manistee County Records.¶

Parcel 2: ¶
The East Forty four (44) feet of Lot Two (2) and All of Lot Three (3), Block Four 4), Ramsdell & Benedict's North Addition, according to the recorded plat thereof. Also the North half (N1/ 2) of the vacated portion of Church Street adjacent to the above description as vacated in Liber 244, Page 562.¶
Being the same property conveyed to Jon Timmer by deed dated 5/ 18/ 18 and recorded 5/ 24/ 18 in Document 2018R003014, in the Office of the Recorder of Manistee County, Michigan.¶
Being the same property conveyed to Wade Taatjes by deed dated 4/ 25/ 17 and recorded 5/ 2/ 17 in Document 2017R002326, in the Office of the Recorder of Manistee County, Michigan.¶
Being the same property conveyed to Kalimar Investments, LLC, a Michigan limited liability company, by deed dated 3/ 12/ 15 and recorded 11/ 25/ 15 in Document 2015R006161, in the Office of the Recorder of Manistee County, Michigan.

ORDINANCE NO. ~~19-03~~ _____

CITY OF MANISTEE

AN ORDINANCE TO AMEND THE CITY OF MANISTEE ORDINANCES TO PROVIDE FOR A SERVICE CHARGE IN LIEU OF TAXES FOR A PROPOSED MULTIPLE FAMILY PROJECT FOR PERSONS OF LOW INCOME AND FAMILIES TO BE FINANCED OR ASSISTED PURSUANT TO THE PROVISIONS OF THE STATE HOUSING DEVELOPMENT AUTHORITY ACT OF 1966 (1966 PA 346, AS AMENDED, MCL SECTION 125. 1401 ET SEQ.) AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH.

THE CITY OF MANISTEE ORDAINS:

Section 1. The City of Manistee Ordinances are hereby amended to add **Ordinance No. 19- 03 Tax Exemption for Housing**, which reads in its entirety as follows:

Section 1.01 Authority.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its citizens of low income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCL 125. 1401, et seq, hereafter the " Act"). The City of Manistee (the " City") is authorized by the Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under the Act at any amount it chooses, not to exceed the taxes that would be paid but for the Act. It is further acknowledged that such housing for low income persons and families is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this Ordinance for tax exemption and the service charge in lieu of taxes during the period contemplated in this Article are essential to the determination of economic feasibility of housing developments which are improved and financed in reliance on such tax exemption.

The City acknowledges that ~~Manistee Hillcrest~~ OCHC Monroe Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership (the " Sponsor") has offered, subject to receipt of an allocation under the LIHTC Program from the Michigan State Housing Development Authority, to construct/ acquire, erect, own and operate a Housing Development. The project is to be located on certain property in the City and described below and depicted as Parcel 1 and Parcel 2, to serve low income persons and families, and that the Sponsor has offered to pay the City on account of this Housing Development an annual service charge for public services in lieu of all taxes. The proposed area for the Housing Development is property in the City of Manistee, County of Manistee, State of Michigan, to- wit:

~~Parcel 1:~~

~~Lots One (1) through Eight (8), Block " A", and Lots One (1), Two (2), Six (6), Seven (7), Ten (10), Eleven (11), Fourteen (14) and Fifteen (15), EXCEPT the South 4 feet of said Lot Two (2), Block " B", E.E. Douville's Addition, according to the plat thereof as recorded in Liber 3 of Plats, Page 11 AND That portion of Vacated Church Street as set forth in Liber 244, page 562 AND That portion of vacated Fourth Avenue as recorded in Liber 934, page 982, and re-recorded in Liber 936, page 205, Manistee County Records.~~

~~Parcel 2:~~

~~The East Forty four (44) feet of Lot Two (2) and All of Lot Three (3), Block Four (4), Ramsdell & Benedict's North Addition, according to the recorded plat thereof. Also the North half (N1/2) of the vacated portion of Church Street adjacent to the above description as vacated in Liber 244, Page 562.~~

~~Being the same property conveyed to Jon Timmer by deed dated 5/18/18 and recorded 5/24/18 in Document 2018R003014, in the Office of the Recorder of Manistee County, Michigan.~~

~~Being the same property conveyed to Wade Taatjes by deed dated 4/25/17 and recorded 5/2/17 in Document 2017R002326, in the Office of the Recorder of Manistee County, Michigan.~~

~~Being the same property conveyed to Kalimar Investments, LLC, a Michigan limited liability company, by deed dated 3/12/15 and recorded 11/25/15 in Document 2015R006161, in the Office of the Recorder of Manistee County, Michigan.~~

NEED LEGAL DESCRIPTION

Section 1.02 Definitions.

All terms shall be defined as set forth in the State Housing Development Authority Act of 1966, being Public Act 346 of 1966 of the State of Michigan, as amended, except as follows:

A. Act means the State Housing Development Authority Act, being Public Act 346 of 1966 of the State of Michigan, as amended.

B. Annual Shelter Rent means the total collections during an agreed annual period from all occupants of a Housing Development or any amount paid to the Sponsor on behalf of any occupant representing rent or occupancy charges, exclusive of Sponsor paid utilities furnished to the occupants.

C. Authority means the Michigan State Housing Development Authority, a public body, corporate and politic of the State of Michigan.

D. Housing Development means a development which contains a significant element of housing for persons of low income and families and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the Authority determines improve the quality of the development as it related to housing for persons of low income and families.

E. LIHTC Program means the Low Income Housing Tax Credit Program administered by the Authority pursuant to Section 42 of the Internal Revenue Code of 1986, as amended.

F. Low Income Persons and Families means persons and families eligible to move into a housing project development.

G. Mortgage Loan means a loan that is Federally- Aided (as defined in Section 11 of the Act) or a loan or grant made or to be made by the Authority, for construction, rehabilitation, acquisition and/or permanent financing of a housing project, and secured by a mortgage on the housing project.

H. Sponsor means person(s) or an entity which has applied to the Authority for an allocation under the LIHTC Program to construct and erect a Housing Development. ~~Manistee Hillcrest~~ OCHC

Monroe Limited Dividend Housing Association Limited Partnership, a Michigan limited partnership, is presently the Sponsor of the Housing Development identified in this Ordinance.

I. Utilities mean fuel, water, sanitary sewer service and/ or electrical service, which are paid by the Housing Development.

Section 1.03 Class of Housing Developments.

It is determined that the class of Housing Developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be that portion of the development which is the Housing Development and which is financed with a Mortgage Loan. The City acknowledges that Sponsor has offered, subject to receipt of an allocation under the LIHTC Program to construct, own and operate a Housing Development as identified in this Ordinance in the City to serve low income persons and families, and that the Sponsor has offered to pay the City an annual service charge for public services in lieu of all taxes.

Section 1.04 Establishment of Annual Service Charge.

The Housing Development, identified as "~~Hillcrest Apartments~~ Monroe Cottages Senior Living", and the property on which it is to be located shall, subject to the limitations and conditions of this Ordinance, be exempt from all property taxes from and after the commencement of construction of the Housing Development. The City acknowledges that that Sponsor and Authority have established the economic feasibility of the Housing Development in reliance upon the enactment and continuing effect of this Ordinance and qualification of the Housing Development for exemption from all property taxes and a payment in lieu of taxes as established herein. In consideration of the Sponsor's offer, subject to receipt of an allocation under the LIHTC Program from the Authority (which constitutes a Mortgage Loan), to erect, own and operate the Housing Development, the City agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charge shall be equal to four (4%) percent of the Annual Shelter Rents. Notwithstanding anything contained herein to the contrary, the annual service charge, shall not be less than ~~Thirteen-Eleven Thousand, Five Hundred Twelve Dollars (\$13,512)~~ \$11,000.

Section 1.05 Limitation on the Payment of Annual Service Charge.

Notwithstanding Section 1. 04 above, the annual service charge for the part of the Housing Development, which is tax exempt and which is occupied by other than low income persons or families, shall be equal to the full amount of the taxes which would be paid on that portion of the Housing Development if the Housing Development were not tax exempt.

The term " low income persons or families" as used herein shall have the same meaning as found in Section 15(a)(7) of the Act.

The annual service charge provided by this Ordinance shall not exceed the ad valorem taxes that would be paid but for the Act and this Ordinance.

Section 1.06 Contractual Effect of Ordinance.

Notwithstanding the provisions of Section 15(a)(5) of the Act to the contrary, a contract between the City and the Sponsor with the Authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this Ordinance, however, nothing contained in this Ordinance shall constitute a waiver of any rights the City may possess or exercise under the provisions of Section 15(a)(2) of the Act, provided the exercise of such rights does not, in the opinion of the Authority, impair the economic feasibility of the Housing Development.

Section 1.07 Payment of Annual Service Charge.

The annual service charge established by this Ordinance shall be payable in the same manner as general property taxes are payable to the City except that the annual payment shall be paid on or before August 20th of each year, for the annual service charge relating to the preceding calendar year. Failure to pay the annual service charge on or before August 20th of each year shall result in the annual service charge being subject to one (1%) percent interest per month until paid. If any amount of the annual service charge or accrued interest shall remain unpaid as of December 31st of each year, the amount unpaid shall be a lien upon the real property constituting the Housing Development upon the City Treasurer filing a certificate of non- payment of the annual service charge, together with an affidavit of proof of service of the certificate of non- payment upon the Sponsor by first- class mail, postage prepaid and addressed to the Sponsor in care of the address of the Housing Development with the Manistee County Treasurer, and proceedings may then be had to enforce the lien as provided by law for the foreclosure of tax liens upon real property, in accordance with the provisions of the General Property Tax Act .

Section 1.08 Documentation Supplied.

On or before June 1 of each year, the Sponsor shall file with the City audited financial statements showing all revenues for the Housing Development, including but not limited to rent or occupancy charges and subsidies received from the Authority or other sources for the benefit of the Housing Development and expenses, including utilities, and a determination based upon the audited financial statements of the Annual Shelter Rent Amount in accordance with Section 1. 04 above. Such audited financial statements shall show revenues and expenses separately for units considered occupied by persons of low income, and units occupied by individuals other than persons of low income during the previous year. The City may require such other or further financial information as may be necessary to accurately determine the annual service charge due. Failure of the Sponsor to provide such statement or failure of City to receive such statement shall not invalidate any annual service charge owed pursuant to this Ordinance.

Section 1.09 Duration.

The provisions of this Ordinance shall become effective upon acquisition of the Housing Development by the Sponsor and shall remain in effect and not terminate so long as a Mortgage Loan

remains outstanding and unpaid and the housing project remains subject to income and rent restrictions under the LIHTC Program or for a period of thirty (30) years after this Ordinance becomes effective, whichever is shorter, and provided that the acquisition of the Housing Development by the Sponsor occurs within twenty-four(24) months from the effective date of this Ordinance.

Section 2. Severability.

The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by a court of competent jurisdiction to be unconstitutional or invalid, the same shall not affect the validity of the Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

Section 3. Effective Date; Publication.

This Ordinance shall be effective ten (10) days after its enactment as provided in Section 4-3 of the City of Manistee Charter. The City Clerk shall cause a copy of this Ordinance to be published in a newspaper circulated in the city of Manistee, stating the date of the enactment and effective date of the Ordinance, a brief notice as to the subject matter of the Ordinance and such other facts as the city clerk shall deem pertinent. A copy of the Ordinance shall be made available for public use and inspection at the office of the Manistee City Clerk.

Section 4.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, THIS _____ 5 DAY OF ~~FEBRUARY, 2019~~ _____, 2020.

ENACTMENT DATE: ~~February 5, 2019~~ _____

CERTIFICATION

I, Heather Pefley, do hereby certify that I am the duly appointed and acting City Clerk of the City of Manistee and that the foregoing ordinance was adopted by the City of Manistee on the day of _____

City Clerk



MEMO

CITY CLERK'S OFFICE

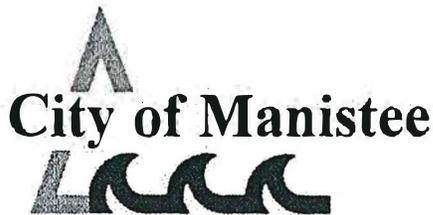
To: Thad Taylor, City Manager
From: Heather Pefley, City Clerk 
Subject: Agenda Request
Date: February 7, 2020

Thad,

The Manistee Area Chamber of Commerce is requesting permission to hang a banner in the Mason Street Right of Way for the annual Manistee World of Arts & Crafts event. They are requesting the banner be allowed June 29-July 5, 2020. Council approval is needed on banner permits for locations other than the River Street Arch.

Please place this request on the February 18, 2020 City Council Agenda.

Thank you.



Heather Pefley, City Clerk
 City Hall
 70 Maple Street
 Manistee, MI 49660
 231.398.2803 (phone)
hpefley@manisteemi.gov

Mason St. Right of Way

~~RIVER STREET ARCH~~ - BANNER REQUEST

Please Print

BANNER - RIVER STREET ARCH	
Applicant: Manistee Area Chamber	Event: Manistee World of Arts & Crafts
Address: 11 Cypress Street	Week Requested: June 29 - July 5, 2020
Phone #: 231-723-2575	Signature: <i>[Handwritten Signature]</i>
<p>The City of Manistee Banner Policy is as follows:</p> <ol style="list-style-type: none"> 1. Banners should be approximately twelve - sixteen feet long by three feet high and constructed of durable material. The banner must have slits for wind relief. The banner should be neat and orderly as an entrance sign to the Central Business District. Victorian design is encouraged. 2. All applicants must be local, non-profit organizations or entities. No political or religious messages are permitted. This provision does not prohibit the promotion of approved activities that are sponsored by political or religious organizations. 3. Reservations will be accepted on a first come, first serve basis except for time periods reserved for annual recurring events like the Forest Festival, Port City Festival and Old Christmas Weekend. Applications will be accepted beginning January 1 of each year. 4. All applications must include the exact words, phrase or characters which will appear on the banner. Applications may be hand delivered, mailed or faxed. All applications must be accompanied by a non-refundable \$50.00 fee. A sketch must be enclosed that includes the dimensions and lettering as it would appear on the banner if approved. 5. No banner will be permitted for more than one week, Monday through Sunday, except for recurring, annual activities noted in number three above. 6. Banner space is only available to promote local activities which provide local benefit. Banner space is not available for general advertising of any for profit enterprise. 7. All applications are subject to review on standards of good taste, as dictated by local community standards. 8. Banners are not permitted at any other location without the specific authorization of the City Council in accordance with the provisions of the Sign Ordinance. <p style="text-align: center;">PLEASE SUBMIT BANNER REQUESTS TO THE CITY CLERK'S OFFICE FOR APPROVAL</p>	
Office Use Only	
Received by: <i>[Signature]</i>	Receipt # 210463
City Clerk Review/Approval	
Signature: _____	Date: _____
Council Review	
<input type="checkbox"/> Not Required <input checked="" type="checkbox"/> Council review required, will be on the <u>February 18, 2020</u> Council Agenda	



11 Cypress Street
Manistee, MI 49660
(231) 723-2575 Fax: (231) 723-1515

February 3, 2020

Ms. Heather Pefley, City Clerk
City of Manistee
70 Maple Street
Manistee MI 49660

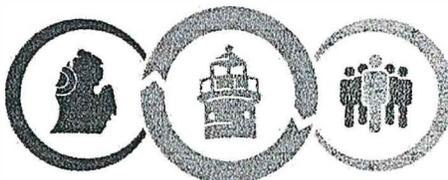
Dear Heather:

Please find below the additional information requested for the Manistee World of Arts & Crafts Banner Permit.

- Description: The banner is 3 ft x 12 ft with the following lettering:
Manistee World of Arts & Crafts
July 3-4
Red Szmarek Park
- Location and Fixed: Tied to the poles by the Manistee Area Chamber of Commerce Building, Mason Street Right of Way.

Sincerely,

Dianna Wall
Event & Program Coordinator



growing. sustaining. connecting.

MEMO TO: Thad Taylor, City Manager
FROM: Jeffrey W. Mikula, Public Works Director
DATE: February 12, 2020
SUBJECT: Run the Pier 5K



We have reviewed the request with Chief Kozal. The event is very similar to last years event. The fenced area has increased, but does not pose any difficulties to our staff.

We recommend approval.

City of Manistee Police Department



70 Maple Street, Manistee, MI 49660-0358

www.manisteemi.gov

TO: Thad Taylor, City Manager

DATE: January 28, 2020

FROM: Chief Timothy Kozal

RE: Special Event Request/Consideration for City Council

Run the Pier 5k is requesting consideration to hold a run/walk that would utilize city streets, from Veterans Memorial Park, west to the 5th Avenue pier, around the lighthouse and then return to Veterans Memorial Park. There would also be an event tent after the race, featuring beer & non-alcoholic beverages, food and music in the Memorial Park parking lot. This event will occur on the following date:

Saturday, August 8, 2020 from approximately 8:00 p.m. – 11:00 p.m.

There are no objections to this event and present no special problems for the City.

Respectfully Submitted,

Timothy E. Kozal
Timothy E. Kozal



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 231-398-2012 (Fax)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

The City must receive this form at least ninety (90) days prior to the date of the event. Forms received less than ninety (90) days prior to the date of the event may result in denial of the request. You are requested to submit a letter with this form that details your Special Event.

Name of Event: <u>Run The Pier 5K</u>		
Person(s)/Organization(s) making request:		
<input checked="" type="checkbox"/> Non Profit	<input type="checkbox"/> For Profit	<input type="checkbox"/> Free to Attend
Contact Person: <u>James Beaudrie</u>	Phone Number: <u>231-398-7435</u>	
Address: <u>PO Box 341</u>	Email Address: <u>runthepier@gmail.com</u>	
Date(s) of Event: <u>August 8th 2020</u>	Time of Event: <u>8pm</u>	
EVENT LOCATION		
City Park(s):		
Parking Lot(s): <u>Veterans Memorial Parking Lot</u>		
City Street(s) Closure: <u>Temporary closure of 5th Avenue at Washington St, west to Monroe North on Monroe and the westbound lane on Lakeshore Drive - SEE ATTACHED LETTER</u>		
NUMBER OF UNITS PARTICIPATING		
For Parades		
Marching/Walking:	Driven:	Other: <u>5K Run/Walk</u>
Assembly Starting Location:		
Destination/Finishing Point:		
Route that the special event will follow (attach map)		
INSURANCE CERTIFICATE		
<p>The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be filed at the time this Special Event Request form is filed. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate, this form, and related correspondence should be sent to the attention of the Manistee City Police Department.</p>		
Signature: <u>[Signature]</u>		Date: _____
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____



City Manager Thad Taylor

The Pier Foundation was formed in February of 2019 with the mission to provide a family friendly event in the City of Manistee. The goal was to work with area partners in holding a 5K race/walk that would start at Veterans Memorial Park. The race would take city streets west to the 5th avenue pier, around the lighthouse and then return to the park.

Proceeds from sponsorships and race entries would go towards yearly donations to the Stomp Out Cancer foundation and to establish a sustaining funds for public safety training in Manistee County.

We are asking the City of Manistee to grant permission to use the Veterans Memorial Park on Saturday August 8th. We would also request temporary closure of 5th Avenue at Washington Street, west to Monroe, north on Monroe and the westbound lane on Lakeshore Drive. The race will commence at 8:30 p.m. We wish to provide the experience of "running the pier" at sunset. The closure of the street will be 1 hour. After the race we will have an event tent with live music and draft beer from North Channel Brewing company (as they are a top level sponsor) Live music, food, sundries and other non-alcoholic beverages in the Memorial Park parking lot. The event tent will be shut down at 11:00 p.m.

Thanks for your support of the Run The Pier 5K!

Respectfully



James Beaudrie

This Section Completed by the Event Organizer				OFFICE USE ONLY
Item	Unit Price		Quantity	Total Cost
Picnic Tables	\$4.00	Each		
90 Gal Tote	\$12.00	Each		
Trash Can	\$5.00	Each	4	
Garbage Bags (case)	\$62.00	Each		
Barricades, horses	\$4.00	Each	30+/-	
Traffic Cones	\$3.00	Each	30+/-	
HC Signs	\$1.00	Each		
No Parking Signs	\$1.00	Each	20 +/-	
Standard Cones	\$1.00	Each		
Fence, Plastic	\$70.00	Per 50 feet		
Fence, Wood	\$90.00	Per 50 feet		
Grand Stand	\$80.00	Each		
Plywood	\$3.00	Each		
Grill	\$15.00	Each		
Festival Street Banners	\$10.00	Each		
Hang Banner	\$60.00	Each		
Relocate Bleachers	\$60.00	Each		
Other:	TBD			
Other:	TBD			
Other	TBD			
Staff Charges (Office Use Only) Hours will be logged and billed after event				OFFICE USE ONLY
DPW/Parks Department Services		Cost		
Restroom Cleaning	\$45.00	Per hour		
Restroom Cleaning (overtime rate)	\$60.00	Per hour		
Street Sweeping	\$25.00	Per Block		
Street Sweeping (overtime rate)	\$35.00	Per Block		
Safety Perimeter installation	\$10.00	Per 50 feet		
Beach Cleaning (overtime rate)	\$95.00	Per hour		
Other:	TBD			
Other:	TBD			
Police Department Services		Cost		ON DUTY
Per Officer	\$38.64	Per hour		
Per Officer (overtime rate)	\$50.61	Per hour		
Other:	TBD			
Fire Department Services		Cost		
Ambulance/Pumper	\$22.62	Per Hour		
Ambulance/Pumper (overtime rate)	\$29.07	Per Hour		
Other	TBD			
SUB TOTAL				
Apply Discount Rate				
	0%	25%	50%	100%
				X
TOTAL				%



Quote Proposal

Customer Number: 1000194396
Policy Number: A721612 00

Quoted Policy Term: 02/01/2020 to 08/09/2020
Date Quoted: 01/27/2020

Customer Name and Address:
 The Pier Foundation, Inc
 PO Box 342
 Manistee, MI 49660

Agency Name and Address: 21062
 BEAR LAKE INSURANCE AGENCY INC
 P O BOX 267
 BEAR LAKE, MI 49614
 231-864-3373

Thank you for the opportunity to provide a quote.

See below for a summary of premiums quoted. Refer to additional pages for more details.

This quote proposal is based on the underwriting and rating information provided to date, including deductibles and retention. Please keep in mind this quote proposal may be subject to additional rating, pricing or underwriting considerations, as well as to a loss prevention survey and compliance with its recommendations.

These rate levels and this quote proposal are valid for 60 days or until the proposed effective date, whichever comes first. 02/01/2020

Coverage Part	Premium
Commercial General Liability Coverage	\$404.00
Total Premium:	\$404.00
Total Including Taxes, Fees and Surcharges:	\$404.00

Elisa Caminiti
 Phone: 608-410-3545 | Fax: 1-800-320-1622
 Email: ecaminiti@wbmi.com

**This quote proposal is not the insurance contract.
 Only the actual provisions of the issued policy will apply.**



Quote Proposal

Customer Number: 1000194396
Policy Number: A721612 00

Quoted Policy Term: 02/01/2020 to 08/09/2020
Date Quoted: 01/27/2020

Customer Name and Address:
The Pier Foundation, Inc
PO Box 342
Manistee, MI 49660

Agency Name and Address: 21062
BEAR LAKE INSURANCE AGENCY INC
P O BOX 267
BEAR LAKE, MI 49614
231-864-3373

Underwriter Comments:

Please provide a copy of the participant waiver

**This quote proposal is not the insurance contract.
Only the actual provisions of the issued policy will apply.**



Binding Instructions

Customer Name: The Pier Foundation, Inc
Quote/Policy Number: A721612

Quoted Policy Term: 02/01/2020 to 08/09/2020

Thank you for choosing NSI, we appreciate your business! To ensure that we process your new business correctly, please help us verify the following information:

Effective Date: _____

Expiration Date: _____

Customer Care Agencies: Please issue this policy through Customer Care (circle one): **Yes No**

Please issue with the following Payment Plan Option (circle one):

Annual

Down Payment Plus Nine

Semi-Annual

10 Equal Payments

Quarterly

12 Equal Payments

Checks for down payment should be made payable to NSI and sent with your binding instructions to:

PO Box 620976 Middleton, WI 53562

Premiums should be issued per line as follows:

General Liability \$ _____

Crime & Fidelity: \$ _____

Property: \$ _____

Commercial Auto: \$ _____

Work Comp: \$ _____

Inland Marine: \$ _____

Umbrella: \$ _____

Liquor Liability: \$ _____

EPLI: \$ _____

Directors and Officers: \$ _____

* Note – Special Events, Hole In One, Games of Chance and Monoline Crime-Bonds must be paid in full at the time of binding.

Comments:

Loss History:

- Already submitted with the original application materials.
- Have been ordered from the previous carrier and will be forwarded upon receipt.
- Not applicable – no prior loss history available or this is a new business venture.

WB 2582 01 18

Commercial Lines Policy Declarations

Customer Number: 1000194396
Policy Number: A721612 00

Policy Period: 02/01/2020 to 08/09/2020
 at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
 The Pier Foundation, Inc
 PO Box 342
 Manistee, MI 49660

Agency Name and Address: 21062
 BEAR LAKE INSURANCE AGENCY INC
 P O BOX 267
 BEAR LAKE, MI 49614
 231-864-3373

Location Schedule

Loc	Address	City	County	State	Zip
1	5th Ave	Manistee	Manistee	MI	49660

Commercial Lines Policy Declarations

Customer Number: 1000194396

Policy Period: 02/01/2020 to 08/09/2020

Policy Number: A721612 00

at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:

The Pier Foundation, Inc
 PO Box 342
 Manistee, MI 49660

Agency Name and Address:

BEAR LAKE INSURANCE AGENCY INC
 P O BOX 267
 BEAR LAKE, MI 49614
 231-864-3373

21062

Forms Schedule

Number	Edition	Description
IL0017Z	1198	COMMON POLICY CONDITIONS
IL0021	0908	NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT (BROAD FORM)
IL0985Z	0115	DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT
NS0037	0118	FULLY EARNED PREMIUM
NS0040A	0604	NON-RENEWABLE POLICY
WB214	0119	MEMBERSHIP AND VOTING NOTICE
WB660	0109	TWO OR MORE COVERAGE FORMS OR POLICIES ISSUED BY US
IL0286Z	0417	MICHIGAN CHANGES - CANCELLATION AND NONRENEWAL

This is not a complete representation of all forms that may be attached to your policy

THIS ENDORSEMENT IS ATTACHED TO AND MADE PART OF YOUR POLICY IN RESPONSE TO THE DISCLOSURE REQUIREMENTS OF THE TERRORISM RISK INSURANCE ACT. THIS ENDORSEMENT DOES NOT GRANT ANY COVERAGE OR CHANGE THE TERMS AND CONDITIONS OF ANY COVERAGE UNDER THE POLICY.

DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT

SCHEDULE

SCHEDULE – PART I	
<p>Terrorism Premium (Certified Acts) \$ This premium is the total Certified Acts premium attributable to the following Coverage Part(s), Coverage Form(s) and/or Policy(ies):</p> <p>If you have previously rejected coverage under this policy for Certified Acts of Terrorism under the Terrorism Risk Insurance Act, Coverage will remain excluded unless you request coverage within 30 days of the policy effective date.</p> <p>Additional information, if any, concerning the terrorism premium:</p>	
SCHEDULE – PART II	
Federal share of terrorism losses 85% Year: 2015	Federal share of terrorism losses 84% Year: 2016
Federal share of terrorism losses 83% Year: 2017	Federal share of terrorism losses 82% Year: 2018
Federal share of terrorism losses 81% Year: 2019	Federal share of terrorism losses 80% Year: 2020
(Refer to Paragraph B. in this endorsement)	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Disclosure Of Premium

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorist acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals a percentage (as shown in Part II of the Schedule of this endorsement or in the policy Declarations) of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

TERRORISM RISK INSURANCE ACT REJECTION FORM

Customer Number: 1000194396
Policy Number: A721612
Policy Effective Date: 2020-02-01
Insured Name: The Pier Foundation, Inc
Agent Name: BEAR LAKE INSURANCE AGENCY INC
Agent Code: 21062

The disclosure notice required by the Terrorism Risk Insurance Act (the "Act") is attached to your policy as an endorsement. The premium for coverage against certified acts of terrorism as provided for by the Act is shown on the policy declaration pages.

You have the option to reject coverage under the Act. If you choose to reject coverage for certified acts of terrorism, this rejection form must be signed and returned to our office.

This form must be received by us within 30 days after the policy effective date if you desire to reject the coverage. If this form is not received within this time period, coverage against certified acts of terrorism will remain on this policy for the remainder of the policy term and you will be required to pay the applicable premium.

If a location(s) covered by this policy is located in a Standard Fire Protection state*, then the requirements for fire coverage, as to that location, are established by law and you cannot reject coverage for that location for fire losses resulting from an act of terrorism. The premium for fire coverage is shown separately on the policy declarations page. The premium for fire coverage applicable to a location in a Standard Fire Protection state will not be returned to you even if you indicate to us that you wish to reject coverage for certified acts of terrorism.

I understand and agree by signing below, that except for fire coverage on locations in Standard Fire Protection states, I have elected to reject coverage for certified acts of terrorism under the Terrorism Risk Insurance Act.

Policyholder's Signature

Date

If coverage against certified acts of terrorism is rejected, the endorsement removing this coverage will be processed using the policy effective date.

*Standard Fire Protection States:

- Illinois (Property Coverages)
- Iowa (Property Coverages)
- Missouri (Property & Inland Marine Coverages)
- North Carolina (Property Coverages)
- Wisconsin (Property & Inland Marine Coverages)

Commercial General Liability Coverage Declarations

Customer Number: 1000194396

Policy Period: 02/01/2020 to 08/09/2020

Policy Number: A721612 00

at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:

The Pier Foundation, Inc
 PO Box 342
 Manistee, MI 49660-0342

Agency Name and Address:

BEAR LAKE INSURANCE AGENCY INC
 P O BOX 267
 BEAR LAKE, MI 49614
 231-864-3373

21062

Insured is a(n) Corporation

Limits of Insurance

General Aggregate Limit (other than Products/Completed Operations)	\$2,000,000
Products/Completed Operations Aggregate Limit	\$2,000,000
Each Occurrence Limit	\$1,000,000
Personal and Advertising Injury Liability Limit	\$1,000,000
Damage to Premises Rented to You Limit	\$100,000
Medical Expense Limit, Any One Person	Excluded

See attached Forms Schedule for forms and endorsements applicable to this coverage.

Commercial General Liability Classification Schedule

Customer Number: 1000194396
Policy Number: A721612 00

Policy Period: 02/01/2020 to 08/09/2020
 at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
 The Pier Foundation, Inc
 PO Box 342
 Manistee, MI 49660-0342

Agency Name and Address: 21062
 BEAR LAKE INSURANCE AGENCY INC
 P O BOX 267
 BEAR LAKE, MI 49614
 231-864-3373

Commercial General Liability Classifications

Loc	Class Code	Description	Exposure	Premium Basis	Rate	Premium	Coverage
1	70034	SPECIAL EVENTS- GROUP II-DAILY ATTENDANCE: 0-500	1	Days	342.698 Included	\$343 Included	Prem/Ops Prod/Co

Commercial General Liability Endorsements and Miscellaneous Premiums

Customer Number: 1000194396
Policy Number: A721612 00

Policy Period: 02/01/2020 to 08/09/2020
 at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
 The Pier Foundation, Inc
 PO Box 342
 Manistee, MI 49660-0342

Agency Name and Address: 21062
 BEAR LAKE INSURANCE AGENCY INC
 P O BOX 267
 BEAR LAKE, MI 49614
 231-864-3373

Additional Insureds

Description	Form Number	Premium
Designated Person	CG2026	\$25

Endorsements

Description	Form Number	Premium
Contractual Liability Limitation	CG2139	\$0

Miscellaneous Premiums

Description	Form Number	Premium
Terrorism Risk Insurance Act		\$1

Additional Premium to Meet Coverage Minimum Prem/Op: \$35
 Total General Liability Premium: \$404

Commercial General Liability Forms Schedule

Customer Number: 1000194396
Policy Number: A721612 00

Policy Period: 02/01/2020 to 08/09/2020
 at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
 The Pier Foundation, Inc
 PO Box 342
 Manistee, MI 49660-0342

Agency Name and Address: 21062
 BEAR LAKE INSURANCE AGENCY INC
 P O BOX 267
 BEAR LAKE, MI 49614
 231-864-3373

Forms Schedule

Number	Edition	Description
CG0001	0413	COMMERCIAL GENERAL LIABILITY COVERAGE FORM
CG2026	0413	ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION
CG2101	1185	EXCLUSION - ATHLETIC OR SPORTS PARTICIPANTS
CG2106	0514	EXCLUSION - ACCESS OR DISCLOSURE OF CONFIDENTIAL OR PERSONAL INFORMATION AND DATA-RELATED LIABILITY - WITH LIMITED BODILY INJURY EXCEPTION
CG2109	0615	EXCLUSION UNMANNED AIRCRAFT
CG2135	1001	EXCLUSION - COVERAGE C - MEDICAL PAYMENTS
CG2139	1093	CONTRACTUAL LIABILITY LIMITATION
CG2146	0798	ABUSE OR MOLESTATION EXCLUSION
CG2147	1207	EMPLOYMENT-RELATED PRACTICES EXCLUSION
CG2170	0115	CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM
NS0013	0499	EXCESS PROVISION
NS0021GL	0414	EXCLUSION - TRAMPOLINES
NS0029GL	0414	EXCLUSION - DISCRIMINATION
NS0031	0608	EXCLUSION - DESCRIBED HAZARDS FIREWORKS
NS0034GL	0414	LIMITATION OF COVERAGE TO SCHEDULED EVENTS, ACTIVITIES OR OPERATIONS

This is not a complete representation of all forms that may be attached to your policy

Commercial General Liability Forms Schedule

Customer Number: 1000194396
Policy Number: A721612 00

Policy Period: 02/01/2020 to 08/09/2020
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
The Pier Foundation, Inc
PO Box 342
Manistee, MI 49660-0342

Agency Name and Address: 21062
BEAR LAKE INSURANCE AGENCY INC
P O BOX 267
BEAR LAKE, MI 49614
231-864-3373

Forms Schedule

Number	Edition	Description
NS0035GL	0414	EXCLUSION - ASSAULT AND BATTERY
NS0076GL	0118	TOTAL LIQUOR LIABILITY EXCLUSION
NS0156GL	0118	EXCLUSION - DESCRIBED HAZARDS-MECHANICALLY OPERATED AMUSEMENT DEVICES
NS0273	0708	LIMITED FUNGI COVERAGE
NS0295	0107	DEDUCTIBLE LIABILITY INSURANCE
WB1468GL	0414	EXCLUSION - ASBESTOS OR ASBESTOS PRODUCTS
WB1958GL	0414	EXCLUSION - LEAD LIABILITY
CG0168	1009	MICHIGAN CHANGES

This is not a complete representation of all forms that may be attached to your policy

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EXCLUSION – ATHLETIC OR SPORTS PARTICIPANTS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Description of Operations:

Any and All

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

With respect to any operations shown in the Schedule, this insurance does not apply to "bodily injury" to any person while practicing for or participating in any sports or athletic contest or exhibition that you sponsor.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EXCLUSION – COVERAGE C – MEDICAL PAYMENTS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Description And Location Of Premises Or Classification:

All Locations and Operations

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

With respect to any premises or classification shown in the Schedule:

1. Section I – Coverage C – Medical Payments does not apply and none of the references to it in the Coverage Part apply: and

2. The following is added to Section I – Supplementary Payments:

- h. Expenses incurred by the insured for first aid administered to others at the time of an accident for "bodily injury" to which this insurance applies.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DEDUCTIBLE LIABILITY INSURANCE

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
 PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

Coverage	SCHEDULE	
	PER CLAIM	PER OCCURRENCE
Bodily Injury Liability OR Property Damage Liability	\$250	\$2,500
Bodily Injury Liability and/or Property Damage Liability Combined		

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

APPLICATION OF ENDORSEMENT (Enter below any limitations on the application of this endorsement. If no limitation is entered, the deductibles apply to damages for all "bodily injury" and "property damage", however caused):

1. Our obligation under the Bodily Injury Liability and Property Damage Liability Coverages to pay damages on your behalf applies only to the amount of damages in excess of any deductible amounts stated in the Schedule above as applicable to such coverages.
2. The deductible amount stated in the Schedule above applies as follows:
 - a. The **PER CLAIM** deductible amount applies as follows:
 - (1) Under Bodily Injury Liability Coverage, to all damages sustained by any one person because of "bodily injury";
 - (2) Under Property Damage Liability Coverage, to all damages sustained by any one person because of "property damage"; or
 - (3) Under Bodily Injury Liability and/or Property Damage Liability Coverage Combined, to all damages sustained by any one person because of:

- (a) "Bodily injury";
- (b) "Property damage"; or
- (c) "Bodily injury" and "property damage" combined

as the result of any one "occurrence".

If damages are claimed for care, loss of services or death resulting at any time from "bodily injury", a separate deductible amount will be applied to each person making a claim for such damages.

With respect to "property damage", person includes an organization.

- b. The **PER OCCURRENCE** deductible amount, if any, applies as follows:

This is the maximum deductible amount that will apply as the result of any one "occurrence", regardless of the number of persons or organizations who sustain damages because of that "occurrence".

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3. The terms of this insurance, including those with respect to:

(a) Our right and duty to defend any "suits" seeking those damages; and

(b) Your duties in the event of an "occurrence", claim, or "suit"

apply irrespective of the application of the deductible amount.

4. We may pay any part or all of the deductible amount to effect settlement of any claim or "suit" and, upon notification of the action taken, you shall promptly reimburse us for such part of the deductible amount as has been paid by us.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

LIMITATION OF COVERAGE TO SCHEDULED EVENTS, ACTIVITIES OR OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART

SCHEDULE

Date/Description of Events, Activities or Operations/Location:

08/08/2020 - 08/09/2020/5K Fundraiser/5th Ave, Manistee, MI 49660

1. This insurance only applies to "bodily injury" or "property damage" arising out of the events, activities or operations shown in the Schedule.
2. The **Other Insurance** Condition is replaced by the following:
This insurance is excess over any other insurance, whether primary, excess, contingent or on any other basis.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)



Quote Proposal

Customer Number: 1000194396
Policy Number: A721614 00

Quoted Policy Term: 02/01/2020 to 08/09/2020
Date Quoted: 01/27/2020

Customer Name and Address:
 The Pier Foundation, Inc
 PO Box 342
 Manistee, MI 49660

Agency Name and Address: 21062
 BEAR LAKE INSURANCE AGENCY INC
 P O BOX 267
 BEAR LAKE, MI 49614
 231-864-3373

Thank you for the opportunity to provide a quote.

See below for a summary of premiums quoted. Refer to additional pages for more details.

This quote proposal is based on the underwriting and rating information provided to date, including deductibles and retention. Please keep in mind this quote proposal may be subject to additional rating, pricing or underwriting considerations, as well as to a loss prevention survey and compliance with its recommendations.

These rate levels and this quote proposal are valid for 60 days or until the proposed effective date, whichever comes first. 02/01/2020

Coverage Part	Premium
Liquor Liability Coverage	\$460.00
Total Premium:	\$460.00
Total Including Taxes, Fees and Surcharges:	\$460.00

Phone: | Fax: 1-800-320-1622
 Email:

**This quote proposal is not the insurance contract.
 Only the actual provisions of the issued policy will apply.**



Binding Instructions

Customer Name: The Pier Foundation, Inc
Quote/Policy Number: A721614

Quoted Policy Term: 02/01/2020 to 08/09/2020

Thank you for choosing NSI, we appreciate your business! To ensure that we process your new business correctly, please help us verify the following information:

Effective Date: _____

Expiration Date: _____

Customer Care Agencies: Please issue this policy through Customer Care (circle one): **Yes No**

Please issue with the following Payment Plan Option (circle one):

Annual

Down Payment Plus Nine

Semi-Annual

10 Equal Payments

Quarterly

12 Equal Payments

Checks for down payment should be made payable to NSI and sent with your binding instructions to:

PO Box 620976 Middleton, WI 53562

Premiums should be issued per line as follows:

General Liability \$ _____

Crime & Fidelity: \$ _____

Property: \$ _____

Commercial Auto: \$ _____

Work Comp: \$ _____

Inland Marine: \$ _____

Umbrella: \$ _____

Liquor Liability: \$ _____

EPLI: \$ _____

Directors and Officers: \$ _____

* Note – Special Events, Hole In One, Games of Chance and Monoline Crime-Bonds must be paid in full at the time of binding.

Comments:

Loss History:

- Already submitted with the original application materials.
- Have been ordered from the previous carrier and will be forwarded upon receipt.
- Not applicable – no prior loss history available or this is a new business venture.

WB 2582 01 18

Commercial Lines Policy Declarations

Customer Number: 1000194396
Policy Number: A721614 00

Policy Period: 02/01/2020 to 08/09/2020
 at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
 The Pier Foundation, Inc
 PO Box 342
 Manistee, MI 49660

Agency Name and Address: 21062
 BEAR LAKE INSURANCE AGENCY INC
 P O BOX 267
 BEAR LAKE, MI 49614
 231-864-3373

Location Schedule

Loc	Address	City	County	State	Zip
1	5th Ave	Manistee	Manistee	MI	49660

Commercial Lines Policy Declarations

Customer Number: 1000194396
Policy Number: A721614 00

Policy Period: 02/01/2020 to 08/09/2020
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
The Pier Foundation, Inc
PO Box 342
Manistee, MI 49660

Agency Name and Address: 21062
BEAR LAKE INSURANCE AGENCY INC
P O BOX 267
BEAR LAKE, MI 49614
231-864-3373

Forms Schedule

Number	Edition	Description
IL0017Z	1198	COMMON POLICY CONDITIONS
IL0021	0908	NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT (BROAD FORM)
IL0985Z	0115	DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT
NS0037	0118	FULLY EARNED PREMIUM
NS0040A	0604	NON-RENEWABLE POLICY
WB214	0119	MEMBERSHIP AND VOTING NOTICE

This is not a complete representation of all forms that may be attached to your policy

THIS ENDORSEMENT IS ATTACHED TO AND MADE PART OF YOUR POLICY IN RESPONSE TO THE DISCLOSURE REQUIREMENTS OF THE TERRORISM RISK INSURANCE ACT. THIS ENDORSEMENT DOES NOT GRANT ANY COVERAGE OR CHANGE THE TERMS AND CONDITIONS OF ANY COVERAGE UNDER THE POLICY.

DISCLOSURE PURSUANT TO TERRORISM RISK INSURANCE ACT

SCHEDULE

SCHEDULE – PART I	
<p>Terrorism Premium (Certified Acts) \$ This premium is the total Certified Acts premium attributable to the following Coverage Part(s), Coverage Form(s) and/or Policy(ies):</p> <p>If you have previously rejected coverage under this policy for Certified Acts of Terrorism under the Terrorism Risk Insurance Act, Coverage will remain excluded unless you request coverage within 30 days of the policy effective date.</p> <p>Additional information, if any, concerning the terrorism premium:</p>	
SCHEDULE – PART II	
Federal share of terrorism losses 85% Year: 2015	Federal share of terrorism losses 84% Year: 2016
Federal share of terrorism losses 83% Year: 2017	Federal share of terrorism losses 82% Year: 2018
Federal share of terrorism losses 81% Year: 2019	Federal share of terrorism losses 80% Year: 2020
(Refer to Paragraph B. in this endorsement)	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Disclosure Of Premium

In accordance with the federal Terrorism Risk Insurance Act, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to coverage for terrorist acts certified under the Terrorism Risk Insurance Act. The portion of your premium attributable to such coverage is shown in the Schedule of this endorsement or in the policy Declarations.

B. Disclosure Of Federal Participation In Payment Of Terrorism Losses

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals a percentage (as shown in Part II of the Schedule of this endorsement or in the policy Declarations) of that portion of the amount of such insured losses that exceeds the applicable insurer retention. However, if aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year, the Treasury shall not make any payment for any portion of the amount of such losses that exceeds \$100 billion.

C. Cap On Insurer Participation In Payment Of Terrorism Losses

If aggregate insured losses attributable to terrorist acts certified under the Terrorism Risk Insurance Act exceed \$100 billion in a calendar year and we have met our insurer deductible under the Terrorism Risk Insurance Act, we shall not be liable for the payment of any portion of the amount of such losses that exceeds \$100 billion, and in such case insured losses up to that amount are subject to pro rata allocation in accordance with procedures established by the Secretary of the Treasury.

TERRORISM RISK INSURANCE ACT REJECTION FORM

Customer Number: 1000194396
Policy Number: A721614
Policy Effective Date: 2020-02-01
Insured Name: The Pier Foundation, Inc
Agent Name: BEAR LAKE INSURANCE AGENCY INC
Agent Code: 21062

The disclosure notice required by the Terrorism Risk Insurance Act (the "Act") is attached to your policy as an endorsement. The premium for coverage against certified acts of terrorism as provided for by the Act is shown on the policy declaration pages.

You have the option to reject coverage under the Act. If you choose to reject coverage for certified acts of terrorism, this rejection form must be signed and returned to our office.

This form must be received by us within 30 days after the policy effective date if you desire to reject the coverage. If this form is not received within this time period, coverage against certified acts of terrorism will remain on this policy for the remainder of the policy term and you will be required to pay the applicable premium.

If a location(s) covered by this policy is located in a Standard Fire Protection state*, then the requirements for fire coverage, as to that location, are established by law and you cannot reject coverage for that location for fire losses resulting from an act of terrorism. The premium for fire coverage is shown separately on the policy declarations page. The premium for fire coverage applicable to a location in a Standard Fire Protection state will not be returned to you even if you indicate to us that you wish to reject coverage for certified acts of terrorism.

I understand and agree by signing below, that except for fire coverage on locations in Standard Fire Protection states, I have elected to reject coverage for certified acts of terrorism under the Terrorism Risk Insurance Act.

Policyholder's Signature

Date

If coverage against certified acts of terrorism is rejected, the endorsement removing this coverage will be processed using the policy effective date.

*Standard Fire Protection States:

- Illinois (Property Coverages)
- Iowa (Property Coverages)
- Missouri (Property & Inland Marine Coverages)
- North Carolina (Property Coverages)
- Wisconsin (Property & Inland Marine Coverages)

Liquor Liability Policy Declarations

Customer Number: 1000194396
Policy Number: A721614 00

Policy Period: 02/01/2020 to 08/09/2020
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
The Pier Foundation, Inc
PO Box 342
Manistee, MI 49660-0342

Agency Name and Address: 21062
BEAR LAKE INSURANCE AGENCY INC
P O BOX 267
BEAR LAKE, MI 49614
231-864-3373

Insured is a(n) Corporation

Limits of Insurance

Aggregate Limit \$1,000,000

Each Common Cause Limit \$1,000,000

See attached Forms Schedule for forms and endorsements applicable to this coverage.

Liquor Liability Classification Schedule

Customer Number: 1000194396
Policy Number: A721614 00

Policy Period: 02/01/2020 to 08/09/2020
 at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
 The Pier Foundation, Inc
 PO Box 342
 Manistee, MI 49660-0342

Agency Name and Address: 21062
 BEAR LAKE INSURANCE AGENCY INC
 P O BOX 267
 BEAR LAKE, MI 49614
 231-864-3373

Liquor Liability Classifications

Loc	Class Code	Description	Exposure	Premium Basis	Rate	Premium
1	70080	Liquor Liability Group I	3,000	Gross Sales	25.3	\$76

Liquor Liability Endorsements and Miscellaneous Premiums

Customer Number: 1000194396

Policy Period: 02/01/2020 to 08/09/2020

Policy Number: A721614 00

at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:

The Pier Foundation, Inc
PO Box 342
Manistee, MI 49660-0342

Agency Name and Address:

BEAR LAKE INSURANCE AGENCY INC
P O BOX 267
BEAR LAKE, MI 49614
231-864-3373

21062

Miscellaneous Premiums

Description	Form Number	Premium
Terrorism Risk Insurance Act		\$0
	Additional Premium to Meet Coverage Minimum:	\$384
	Total Liquor Liability Premium:	\$460

Liquor Liability Forms Schedule

Customer Number: 1000194396
Policy Number: A721614 00

Policy Period: 02/01/2020 to 08/09/2020
 at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
 The Pier Foundation, Inc
 PO Box 342
 Manistee, MI 49660-0342

Agency Name and Address: 21062
 BEAR LAKE INSURANCE AGENCY INC
 P O BOX 267
 BEAR LAKE, MI 49614
 231-864-3373

Forms Schedule

Number	Edition	Description
CG0033	0413	LIQUOR LIABILITY COVERAGE FORM
CG2170	0115	CAP ON LOSSES FROM CERTIFIED ACTS OF TERRORISM
CG2406	0413	LIQUOR LIABILITY - BRING YOUR OWN ALCOHOL ESTABLISHMENTS
NS0013	0499	EXCESS PROVISION
NS0029GL	0414	EXCLUSION - DISCRIMINATION
NS0034GL	0414	LIMITATION OF COVERAGE TO SCHEDULED EVENTS, ACTIVITIES OR OPERATIONS
NS0044GL	0414	EXCLUSION - DESIGNATED OPERATIONS
NS0326	0409	VOLUNTEER WORKERS ENDORSEMENT
CG2622	0417	MICHIGAN CHANGES-LIQUOR LIABILITY

This is not a complete representation of all forms that may be attached to your policy

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

LIMITATION OF COVERAGE TO SCHEDULED EVENTS, ACTIVITIES OR OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART

SCHEDULE

Date/Description of Events, Activities or Operations/Location:

08/08/2020 - 08/09/2020/5K Fundraiser/5th Ave, Manistee, MI 49660

1. This insurance only applies to "bodily injury" or "property damage" arising out of the events, activities or operations shown in the Schedule.
2. The **Other Insurance** Condition is replaced by the following:
This insurance is excess over any other insurance, whether primary, excess, contingent or on any other basis.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EXCLUSION – DESIGNATED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART

SCHEDULE

Description of Designated Operation(s): Fireworks
Specified Location (If Applicable):

This insurance does not apply to "bodily injury", "property damage" or medical expenses arising out of the operations described in the Schedule of this endorsement, regardless of whether such operations are conducted by you or on your behalf or whether the operations are conducted for yourself or for others.

Unless a "location" is specified in the Schedule, this exclusion applies regardless of where such operations are conducted by you or on your behalf. If a specific "location" is designated in the Schedule of this endorsement, this exclusion applies only to the described operations conducted at that "location".

For the purpose of this endorsement, "location" means premises involving the same or connecting lots, or premises whose connection is interrupted only by a street, roadway, waterway or right-of-way of a railroad.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

To: Thad Taylor, Manager
City of Manistee

Date: January 23, 2020

From: Lissette Reyes
Community Communications Coordinator
Housing North

Mr. Taylor,

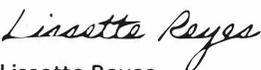
I'm writing to request City Council's consideration of their official endorsement of the Homes for our Future campaign and the principles it advocates for in our region.

The Homes for our Future campaign it's an initiative from Housing North to help the region understand and take part in housing solutions. The campaign is a call to action from the public, local governments, employers, and community organizations, and is intended to provide clear courses of action and resources about how to engage in, support, and lead work towards housing solutions.

Given the City of Manistee participation in Project Rising Tide and the commitment it has reflected to addressing the housing needs in the community, I'm respectfully writing to request City Council's official endorsement. By adopting the resolution of endorsement, the City of Manistee reflects its support to the principles Housing North advocates for and speaks to our partners in the region and other local governments of the importance and relevance of housing in Northwest Michigan.

The campaign provides communication support, advocacy tools, recommendations and data that helps drive local housing initiatives and projects. Attached to this letter is the resolution of adoption with data from the Housing North and Networks Northwest Target Market Analysis.

Respectfully submitted,


Lissette Reyes

Resolution of Endorsement Homes for Our Future Campaign

WHEREAS, a target market analysis points to a potential demand in the City of Manistee for 396 units in 2020; and

WHEREAS, national studies have shown development and housing supply to be constrained by rising construction costs, changes in the market, and a labor shortage; and

WHEREAS, the imbalance between supply and demand is impacting our community's ability to provide housing for young families, seniors, and the workforce, which is affecting the sustainability and growth opportunities of local businesses and schools; and

WHEREAS, lack of adequate housing has been shown to have serious impacts on the health, access to opportunity, and achievement levels of individuals, particularly vulnerable populations like children and seniors; and

WHEREAS, Housing North is advancing a campaign to raise awareness and support for housing solutions such as the consideration and adoption of common-sense local policies and practices that will increase the supply of housing in our community, and advancement at the state level of policies that expand and improve access to housing resources for all communities; and

WHEREAS, the city of Manistee supports Housing North's work towards solutions for the housing shortage in our community, in collaboration with multiple cross-sector partners; and

WHEREAS, these efforts will create new, private investment, jobs and revenue in the form of construction, rehabilitation, management and maintenance, and tax revenue; and

WHEREAS, community organizations and businesses are important advocates and champions for encouraging local action on local, statewide, and federal housing initiatives and proposals; now, therefore, be it

RESOLVED, that the City of Manistee endorses the Homes for Our Future Campaign and expresses our support for Housing North's efforts to create new housing options that ensure our communities remain places where all people can live, work, raise families and thrive.

FURTHER SAYETH NOT THIS RESOLUTION.

ATTEST:

Mayor Roger Zielinski

Dated

Heather Pefley, City Clerk

Dated