

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, MAY 1, 2012 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. If the Mayor or any member of the Council wishes to discuss an item on the consent agenda, it will be deleted from the consent agenda and considered in its regular order on the agenda. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Approval of Payroll.
b.) Cash Balances.
- XI. b.) Notification Regarding Next Work Session.
c.) Consideration of Annual Memorial Day Parade and Ceremony.
d.) Consideration of Special Olympics Tag Day.

At this time Council could take action to approve the Consent Agenda as presented.

***V. Approval of Minutes.** Approval of the minutes of the April 17, 2012 regular meeting, the April 17, 2012 budget work session and the April 24, 2012 budget work session as attached.

VI. Financial Report.

- *a.) APPROVAL OF PAYROLL.
- *b.) CASH BALANCES REPORT.

VII. Unfinished Business.

VIII. New Business.

- a.) CONSIDERATION OF MSDDA BUDGET AMENDMENTS FOR FISCAL YEAR 2011-2012.

The Manistee Main Street Downtown Development Authority Board of Directors approved their amended 2011-2012 Fiscal Year Budget at their meeting of April 4, 2012 to be presented to City Council for final approval. The board is now requesting that City Council approve the amended budget as presented.

At this time Council could take action to approve the MSDDA's amended 2011-2012 Fiscal Year Budget.

- b.) CONSIDERATION OF PROPOSED MSDDA BUDGET FOR FISCAL YEAR 2012-2013.

The Manistee Main Street Downtown Development Authority Board of Directors approved their 2012-2013 Fiscal Year Budget at their meeting of April 4, 2012 to be presented to City Council for final approval. The board is now requesting that City Council approve the budget as presented. City Code of Ordinance No. 282.09 (b) requires the DDA to submit their annual budget to Council by the same date that the City Budget is required by Charter to be approved which is May 15.

At this time Council could take action to approve the MSDDA's 2012-2013 Fiscal Year Budget.

- c.) CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies on the Brownfield Redevelopment Authority, Compensation Commission, Housing Commission, and the Non-Motorized Transportation Committee. The following applications have been received:

BROWNFIELD REDEVELOPMENT AUTHORITY – One vacancy, term ending 06/30/13, Mayoral appointment.

None received.

COMPENSATION COMMISSION – One vacancy, term ending 09/30/14, Mayoral appointment.

None received.

HOUSING COMMISSION – One vacancy, five year term ending 05/31/17), Mayoral appointment.

Doug Parkes, 724 Harbor Drive*

NON-MOTORIZED TRANSPORTATION COMMITTEE – One vacancy, three year term ending 03/31/15, Mayoral appointment.

Christa Johnson, 739 Canfield*

*Incumbent

At this time the Mayor and Council could take action to make appointments as noted above.

IX. Notices, Communications, Announcements.

- a.) A REPORT FROM THE MANISTEE COUNTY COMMUNITY FOUNDATION.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Ms. Laura Heintzelman will report on the activities of the Manistee County Community Foundation and respond to any questions the Council may have regarding their activities. No action is required on this item.

- *b.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Special Council Meeting has been scheduled for Tuesday, May 8, 2012 at 7 p.m. to consider the adoption of the 2012-2013 Budget and Capital Improvement Plan. A regular work session will follow and includes a discussion on Art for First Street Roundabout, Use of Marina Bonus Space, and Peninsula Rezoning, project updates; and such business as may come before the Council. No action is required on this item.

- *c.) CONSIDERATION OF ANNUAL MEMORIAL DAY PARADE AND CEREMONY.

The United Veterans Council has requested authorization of their annual Memorial Day Parade and Ceremony on Monday, May 28, 2012. The parade will start at River and Division Streets and will begin forming at 9:30 a.m. The parade will end at the Veterans Memorial on Memorial Drive.

At this time Council could take action to authorize the annual Memorial Day Parade and Ceremony on Monday, May 28, 2012.

*d.) CONSIDERATION OF SPECIAL OLYMPICS TAG DAY.

The Special Olympics for Area 24 is requesting authorization to hold a tag day on June 9, 2012. All funds raised locally are spent locally.

At this time Council could take action to authorize a Special Olympics Tag Day for June 9, 2012 in the City of Manistee.

X. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal affairs. Citizens in attendance may be recognized by the Mayor for comments. Citizen comments are not limited to agenda items but should be directed toward municipal services, activities or areas of involvement.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.
- d.) CONTINUE COUNCIL DISCUSSION ON THE FISCAL YEAR 2012-2013 BUDGET AND CAPITAL IMPROVEMENT PLAN.

XI. Adjourn.

MDD:cl

COUNCIL AGENDA ATTACHMENTS:

Council Meeting Minutes – April 17, 2012
Budget Work Session Minutes – April 17, 2012
Budget Work Session Minutes – April 24, 2012
Cash Balances Report
MSDDA Budget Amendments 2011-2012
MSDDA Proposed Budget 2012-2013
Board & Commission Applications
Memorial Day Parade & Ceremony Request
Special Olympics Tag Day Request