

# MANISTEE CITY COUNCIL

## MEETING AGENDA

**TUESDAY, JUNE 16, 2020 – 7:00 P.M. – VIRTUAL MEETING**

Good evening. Today is Tuesday June 16, 2020. I'm Heather Pefley, Clerk for the City of Manistee. The City Council's June 16, 2020, Regular Meeting, is being conducted remotely; where all members of the City Council are in separate locations and not at the City Hall Council Chambers; will be called to order by Mayor Roger Zielinski shortly. As always, this meeting is being recorded and will be broadcast on Manistee TV Cable Channels 189/190 and available at manisteeTV.org. There will be no video associated with this meeting.

The microphones of all members of the City Council, the City Manager, City Attorney, and City Clerk will always be live unless there is an audio disruption. I will now begin to unmute and check each microphone that will be live during the meeting.

***The City Clerk will now activate microphones one by one; and individually call on each City Council Member, City Attorney and City Manager to confirm they can hear and be heard. Once complete, the Clerk will continue reading below.***

As a reminder Councilmembers, please clearly state your name before speaking and mute your device when you are not speaking.

Mayor Zielinski, we are ready to proceed with the meeting

### **I. Call to Order.**

a.) ROLL CALL.

### **II. Public Hearings.**

### **III. Citizen Comments on Agenda Related Items.**

Each person waiting in the virtual waiting room will be called individually by the City Clerk by the last four digits of their telephone number. Individuals will be asked if they have a comment or if they are passing.

It is **very important** that those giving comment have a good phone connection and no sound or noise whatsoever in the background (televisions and all forms of audio should be muted); otherwise, there will be disruptive audio. If the issue cannot be corrected by the caller, we will move on to the next person in line.

We will now take public comments. The agenda items, for those that do not have an agenda are:

#### CONSENT AGENDA ITEMS

- Approval of Minutes.
- Payroll.
- Invoices.
- Notification Regarding Next Work Session.
- Consideration of approval of invoices and Draw Request #4 for USDA Rural Development Wastewater Improvements Phase 1.
- Consideration of the 2020 Catamaran Racing Association Manistee Regatta.
- Consideration of the Manistee Jaycees live music event at First Street Beach.

#### OTHER AGENDA ITEMS

- Consideration of a resolution to have an alternate day for July and December Board of Review.
- Consideration of a resolution to apply for a Michigan Department of Transportation (MDOT) Grant.
- Consideration of authorizing the City Manager to approve and submit USDA Rural Development Draw Requests and Invoices.
- Consideration of a fee schedule for Ordinance 19-24 Chapter 1064 Charges for Fire Runs and Emergency Services.
- Consideration of Budget Amendment 2020-4 for fiscal year end June 30, 2020.
- Consideration of approving a price increase in the equipment portion of a previously approved plow truck purchase; and entering into a four-year installment purchase contract with Shelby State Bank, Truck & Trailer Specialties of Boyne Falls, Inc., and D&K Truck Company to finance the previously approved purchase of a single axle plow truck and related equipment.
- Consideration of resolution authorizing 2020 Capital Improvement and Refunding Bonds.
- Consideration of support for staff to move forward with research and development of a short-term rental ordinance for the City of Manistee.

The City Clerk will now take over and accept Public Comments on agenda items.

*The City Clerk will unmute and call on each person who has called into the meeting by the last four digits of their phone number; and ask if they would like to comment on agenda items. Once complete, they will turn the meeting back over to the Mayor.*

- IV. Consent Agenda.** All agenda items marked with an asterisk (\*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the

meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Payroll.  
b.) Invoices.
- IX. a.) Notification Regarding Next Work Session.  
b.) Consideration of approval of invoices and Draw Request #4 for USDA Rural Development Wastewater Improvements Phase 1.  
c.) Consideration of the 2020 Catamaran Racing Association Manistee Regatta.  
d.) Consideration of the Manistee Jaycees to hold a live music event at First Street Beach.

At this time Council could take action to approve the Consent Agenda as presented.

**\*V. Approval of Minutes.** Approval of the minutes of the June 2, 2020 regular meeting and the June 9, 2020 work session.

**VI. Financial Report.**

\*a.) PAYROLL.

\*b.) INVOICES.

**VII. Unfinished Business.**

**VIII. New Business.**

a.) CONSIDERATION OF A RESOLUTION TO HAVE AN ALTERNATE DAY FOR JULY AND DECEMBER BOARD OF REVIEW.

This resolution will allow the City to hold July and December Board of Reviews on Wednesday.

At this time Council could take action to grant the July and December Board of Review to meet on Wednesdays for 2020

Councilmembers, please state your name before making a motion or second.

b.) CONSIDERATION OF A RESOLUTION TO APPLY FOR A MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) GRANT.

The City Utility Capital Improvement Plans and Transportation Improvement Plan

includes upgrading Jackson Street, Van Buren Street, and a portion of Eighth Street. To assist with financing those projects, the City plans to apply for a MDOT Category B grant for \$250,000.

At this time Council could take action to approve the attached resolution to establish a request for funds, provide the required grant match, designate Jeffrey W. Mikula as the designated agent and agree to future maintenance on the projects.

Councilmembers, please state your name before making a motion or second.

c.) **CONSIDERATION OF AUTHORIZING THE CITY MANAGER TO APPROVE AND SUBMIT USDA RURAL DEVELOPMENT DRAW REQUESTS AND INVOICES.**

USDA Rural Development requires that invoices for construction projects they fund be approved and submitted as a Draw Request on forms that they provide. City Council can approve the invoices and draw requests, or they can delegate that to the City Manager who is the City's authorized representative. Delegating to the City Manager will ensure that the City can meet the contractual requirements for payment to the contractors.

At this time Council could take action to authorize the City Manager to approve and submit USDA Rural Development Draw Request and Invoices.

Councilmembers, please state your name before making a motion or second.

d.) **CONSIDERATION OF A FEE SCHEDULE FOR ORDINANCE 19-24 CHAPTER 1064 CHARGES FOR FIRE RUNS AND EMERGENCY SERVICES.**

City Council approved Ordinance 19-24 Cost Recovery on January 7, 2020. This ordinance authorizes the recovery of certain costs for fire runs and emergency services as authorized by Michigan Compiled Law 41.806a. To date, there is no fee schedule which has been adopted by City Council.

At this time Council could take action to approve the proposed fee schedule for Cost Recovery Ordinance 19-24.

Councilmembers, please state your name before making a motion or second.

e.) **CONSIDERATION OF BUDGET AMENDMENT 2020-4 FOR FISCAL YEAR END JUNE 30, 2020.**

The City of Manistee is required by State law to ensure that actual expenditures do not exceed budgeted amounts. Over the course of the current fiscal-year, unanticipated and unbudgeted events and/or Council approved expenditures have occurred. The proposed budget amendment addresses expenditures associated with these events to ensure compliance with State statutes regarding appropriations.

At this time Council could take action to adopt Budget Amendment 2020-4 for fiscal year ending June 30, 2020.

Councilmembers, please state your name before making a motion or second.

- f.) CONSIDERATION OF APPROVING A PRICE INCREASE IN THE EQUIPMENT PORTION OF A PREVIOUSLY APPROVED PLOW TRUCK PURCHASE; AND ENTERING INTO A FOUR-YEAR INSTALLMENT PURCHASE CONTRACT WITH SHELBY STATE BANK, TRUCK & TRAILER SPECIALTIES OF BOYNE FALLS, INC., AND D&K TRUCK COMPANY TO FINANCE THE PREVIOUSLY APPROVED PURCHASE OF A SINGLE AXLE PLOW TRUCK AND RELATED EQUIPMENT.

On May 21, 2019 Council approved the purchase of a plow truck and related equipment in the amount of \$174,627. When approved, it was anticipated that financing arrangements would have to be made at a later date due to the long lead time. Subsequent to Council's approval, the State bid pricing on the equipment portion increased from \$67,425 to \$74,065. The truck chassis is done and has been delivered to the equipment vender for assembly. The City solicited financing bids for the chassis and equipment and needs to close on the financing to pay the vendors.

At this time Council could take action to approve the additional equipment cost in an amount of \$6,640; and adopt a resolution to enter into a four-year installment purchase contract with Shelby State Bank, Truck & Trailer Specialties of Boyne Falls, Inc., and D&K Truck Company in the amount of \$145,000 to finance the purchase of a plow truck and related equipment; and further authorize the Chief Financial Officer to execute any needed documents.

Councilmembers, please state your name before making a motion or second.

- g.) CONSIDERATION OF RESOLUTION AUTHORIZING 2020 CAPITAL IMPROVEMENT AND REFUNDING BONDS.

The City has a number of time-sensitive capital projects that it needs to fund over the next three years. These projects were identified in the proposed FY 2021 budget. Administration and the City's advisors recommended issuing general obligation, limited tax capital improvement bonds to finance these projects; and

the City adopted a Notice of Intent Resolution at the May 6, 2020 meeting declaring the City's intent to issue bonds in an amount not to exceed \$6,000,000. The City also has the opportunity to refinance its 2010 Capital Improvement bonds at a significant savings. The next step in the process is approving the Bond Authorizing Resolution.

At this time Council could take action to approve a resolution authorizing the issuance of 2020 Capital Improvement and Refunding bonds.

Councilmembers, please state your name before making a motion or second.

- h.) CONSIDERATION OF SUPPORT FOR STAFF TO MOVE FORWARD WITH RESEARCH AND DEVELOPMENT OF A SHORT-TERM RENTAL ORDINANCE FOR THE CITY OF MANISTEE.

Following discussion at the June 9, 2020 Work Session, the Council asked that the Planning Commission work on an ordinance that would address short-term rentals.

At this time Council could take action to support the City Planning Commission and County Planning Department Staff to research, develop and recommend a Short-Term Rental Ordinance.

Councilmembers, please state your name before making a motion or second.

## **IX. Notices, Communications, Announcements.**

- \*a.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, July 14, 2020 at 7:00 p.m. A discussion will be conducted on dumpster/enclosure enforcement and the Chamber Quarterly Economic Development Update will be presented; and such business as may come before Council.

No action is required on this item.

- \*b.) CONSIDERATION OF APPROVAL OF INVOICES AND DRAW REQUEST #4 FOR USDA RURAL DEVELOPMENT WASTEWATER IMPROVEMENTS PHASE 1.

USDA Rural Development requires that invoices for construction projects they fund be approved by City Council and submitted as a Draw Request on Forms that they provide.

At this time Council could take action to approve invoices and Draw Request #4

for USDA Rural Development Wastewater Improvements Phase 1.

\*c.) CONSIDERATION OF THE 2020 CATAMARAN RACING ASSOCIATION MANISTEE REGATTA.

The Catamaran Racing Association of Michigan is requesting the use of Douglas Park for the Manistee Regatta event. The event will take place Friday, August 7, 2020 from 12:00 p.m. to Sunday, August 9, 2020 at 6:00 p.m. and will include launching 20-30 catamarans from Douglas Park and sailing on Lake Michigan.

At this time Council could take action to approve the request from the Catamaran Racing Association for the Manistee Regatta on August 7, 8, and 9, 2020; subject to appropriate departmental approvals.

\*d) CONSIDERATION OF THE MANISTEE JAYCEES LIVE MUSIC EVENT.

The Manistee Jaycees will hold a live music event at First Street Beach on Friday, July 3, 2020 from 6:00 p.m. to 10:00 p.m. Location of the event would be First Street Beach, south of the concession pavilion. COVID-19 precautions will be practiced by the Manistee Jaycees to the best of their abilities.

At this time Council could take action to approve the request to use City services, parks and streets for the Manistee Jaycees to hold a live music event on Friday, July 3, 2020 at First Street Beach; subject to appropriate departmental approvals.

**X. Concerns and Comments.**

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities, or areas of City involvement. Citizens in attendance via phone shall be recognized by the City Clerk for comments (limited to five minutes). Letters submitted to Council will not be publicly read.

Every person waiting in the virtual waiting room will be called by the last four digits of their telephone number.

*The City Clerk will unmute and call on each person who has called into the meeting by the last four digits of their phone number; and ask if they would like to express any concerns or make any comments. The City Clerk will then call on City Staff and Elected Officials Once complete, they will turn the meeting back over to the Mayor for adjournment.*

- b.) OFFICIALS AND STAFF.

- c.) COUNCILMEMBERS.

**XI. Adjourn.**

TNT:km

**COUNCIL AGENDA ATTACHMENTS:**

1. Council Meeting Minutes – 06/02/2020
2. Council Work Session Minutes – 06/09/2020
3. Payroll
4. Invoices
5. Board of Review Resolution
6. MDOT Grant Resolution
7. City Manager Authorization
8. Cost Recovery Fee Schedule
9. Budget Amendment 2020-4
10. Plow Truck Purchase
11. Bond Authorizing
12. Short-Term Rental Ordinance Support
13. Draw Request #4
14. Special Event CRAM
15. Special Event Jaycees' Live Music Event

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL –JUNE 2, 2020

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A regular meeting of the Manistee City Council was called to order by his honor, Mayor Roger Zielinski on Tuesday, June 2, 2020 at 7:00 pm remotely as authorized by Executive Order of the Governor.

**PRESENT:** Dale Cooper, Lynda Beaton, Roger Zielinski, Jermaine Cipicic, Michael Szymanski, James Grabowski and Erin Martin-Pontiac

**ABSENT:** None

**ALSO PRESENT:** City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Heather Pefley, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Detective Sergeant – Josh Glass, Deputy Fire Chief – Mark Cameron, and City Engineer – Shawn Middleton

### CITIZEN COMMENTS ON AGENDA RELATED ITEMS

All individuals in attendance of the virtual meeting were in a virtual waiting room, with their microphones muted. When it came time for public comment, each person waiting in the virtual waiting room was called individually by the City Clerk by the last four digits of their telephone number. Individuals were asked if they had a comment or if they were passing.

Mayor Zielinski reviewed the items on the agenda for those in attendance that did not have a copy of the agenda.

Jeff Dontz, 405 E. Kott Road – Manistee County Commissioner / spoke in favor of the DDA proposal to reinvigorate River Street; hopes it can be done in an appealing manner.

Matt Thompson, Owner – Diner 31, 267 Arthur Street / voiced support for the proposal to reinvigorate River Street for business and visitors plan; would like to see this extended to all businesses in the City not only those in the DDA.

Dan Reynolds, Owner – Manistee Adventures, 5450 Carlson Road / looking forward to dialogue on the proposed rental location agreement.

Courtney Gilmore, Goody's Juice and Java -343 River Street / spoke in support of the proposal to reinvigorate River Street.

Jen Teller, 712 Harbor Drive / spoke on Lung Cancer caused by smoking; would like to see consideration in the future for tobacco and vaping free parks and beaches.

### CONSENT AGENDA

- Minutes
  - May 6, 2020 Regular Meeting
  - May 12, 2020 Work Session
- Financial Reports
  - Cash Balances April 2020
  - Payroll April 2020

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL –JUNE 2, 2020

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- Revenue & Expense April 2020
- Invoices April 2020

- Notification Regarding Next Work Session – June 9, 2020, 7:00 pm  
A discussion will be conducted on short term rentals, refuse totes on River Street and naming the baseball field at Reitz Park; and such business as may come before Council.

MOTION by Grabowski, second by Szymanski to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski and Martin-Pontiac

NAYS: None

### **CONSIDERATION OF ADOPTING THE PROPOSAL TO REINVIGORATE RIVER STREET FOR BUSINESS AND VISITORS PLAN.**

The Manistee Area Chamber of Commerce is leading an initiative of partial closures of River Street to vehicular traffic to support expanding operations during COVID-19 precautions. The prepared proposal has been developed at the request of City Staff and weekly merchant meetings. The Manistee Downtown Development Authority has approved support during its May 13, 2020 regular board meeting. The Manistee DDA support letter is attached.

Marc Miller, Manistee Chamber of Commerce Economic Director, gave an overview of the proposed plan that was developed to help both businesses and customers with the continued restrictions limiting business operations during the current pandemic. The first of two ideas being proposed is seasonal outdoor seating platforms, each requiring two parking spaces, with possible funding from the DDA for construction materials. The second idea is the ability for businesses to have a pair of parking spaces in front of their establishment for customer curbside pickup. Consideration in the future may be needed for partial lane closures or block closures on River Street, but this is not the direction at this time. Looking for direction and approval from Council for the two proposed ideas and to be inclusive to help all businesses in the City not just those on River Street and Washington Street.

MOTION by Szymanski, second by Martin-Pontiac to approve the supporting initiative of the Reinvigorate River Street for Business and Visitors Plan.

Discussion included:

- Concerns with deliveries made to River Street
- Approximately 3-5 platforms needed
- Outreach to businesses
- Need to be inclusive to businesses outside the DDA
- Business participation will require permission from neighbors for spaces/platforms
- Traffic flow concerns
- DDA to pay for platforms if board approves, price currently unknown
- Support requested for platforms and curbside pickup spaces
- Flexibility for future discussion as needed

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL –JUNE 2, 2020

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With a roll call vote this motion passed, 4-3.

AYES: Zielinski, Cipic, Szymanski, and Martin-Pontiac

NAYS: Cooper, Beaton, and Grabowski

### **CONSIDERATION OF APPROVING CHANGE ORDER #2 FOR THE STORM AND SANITARY IMPROVEMENTS, 2019 GENERAL WASTEWATER IMPROVEMENT CONTRACT.**

The City has contracted with Gerber Construction to complete various infrastructure improvements related to the City's Wet Weather Corrective Action Program. The City Purchasing Policy requires Change Orders over 10% of the contract or more than \$50,000, be approved by City Council. Change Order #2 in the amount of \$84,327.15 includes various construction adjustments and over \$79,000 to reconstruct the eastbound concrete lane on Eighth Street Hill.

MOTION by Beaton, second by Martin-Pontiac to approve Change Order #2 for the Storm and Sanitary Improvements, 2019 General Wastewater Improvement Contract in the amount of \$84,327.15 and authorize the Public Works Director to execute the documents.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski and Martin-Pontiac

NAYS: None

### **CONSIDERATION OF BUDGET AMENDMENT 2020-3 FOR FISCAL YEAR END JUNE 30, 2020.**

The City of Manistee is required by State law to ensure that actual expenditures do not exceed budgeted amounts. Over the course of the current fiscal-year, unanticipated and unbudgeted events and/or Council approved expenditures have occurred. The proposed budget amendment addresses expenditures associated with these events to ensure compliance with State statutes regarding appropriations.

MOTION by Grabowski, second by Szymanski to adopt budget amendment 2020-3 for fiscal year ending June 30, 2020. Finance Director Ed Bradford reviewed the items included in the proposed budget amendment.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski and Martin-Pontiac

NAYS: None

### **CONSIDERATION OF AN AGREEMENT FOR BEACH USE WITH MANISTEE ADVENTURES.**

Manistee Adventures has requested using locations at First Street and Fifth Avenue beaches for rental items. The locations and concept have been approved by the Public Works Department and discussed at the Council Work Session on May 19, 2020. An agreement has been prepared by the City Attorney.

MOTION by Grabowski, second by Beaton to approve a Beach Rentals and Sales Agreement with Manistee Adventures and authorize the Mayor and City Clerk to execute the document.

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL –JUNE 2, 2020

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With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski and Martin-Pontiac

NAYS: None

### CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies to the Brownfield Redevelopment Authority, Downtown Development Authority, Downtown Development Authority Citizens Council, Harbor Commission, Housing Commission, Parks Commission, and Zoning Board of Appeals.

Mayoral and manager appointments require a motion, second and Council voted support. Nominations for Council appointments do not require a second. After all nominations are made, Council votes on nominees until one nominee receives majority support.

The following applications have been received: \*Incumbent

**BROWNFIELD REDEVELOPMENT AUTHORITY.** One vacancy – term ending 6/30/2023. Applicants must be City residents or persons with interest in the City; Mayoral appointment.

\*Roger Yoder, 225 Seventh Street

Zielinski appointed Roger Yoder, 225 Seventh Street, to the Brownfield Redevelopment Authority for a term ending 6/30/2023.

MOTION by Beaton, second by Grabowski to support the Mayor’s appointment of Roger Yoder, 225 Seventh Street, to the Brownfield Redevelopment Authority for a term ending 6/30/2023.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

**DOWNTOWN DEVELOPMENT AUTHORITY.** Two interest member vacancies – terms ending 6/30/2024. Applicants must have an interest in property in the downtown district; Manager appointment.

\*Kyle Mosher, 50 Greenbush Street

\*James Beaudrie, 1249 Maple Road

Taylor appointed Kyle Mosher, 50 Greenbush Street, to the Downtown Development Authority as an interest member for a term ending 6/30/2024

MOTION by Beaton, second by Szymanski to support the Manager’s appointment of Kyle Mosher, 50 Greenbush Street, to the Downtown Development Authority as an interest member for a term ending 6/30/2024.

With a roll call vote this motion passed unanimously.

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL –JUNE 2, 2020

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AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

Taylor appointed James Beaudrie, 1249 Maple Road, to the Downtown Development Authority as an interest member for a term ending 6/30/2024.

MOTION by Beaton, second by Cipic to support the Manager's appointment of James Beaudrie, 1249 Maple Road, to the Downtown Development Authority as an interest member for a term ending 6/30/2024.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

**HOUSING COMMISSION.** One vacancy – term ending 5/31/2025; Mayoral appointment.

Karen Goodman, 1925 Twelfth Street

Zielinski appointed Karen Goodman, 1925 Twelfth Street, to the Housing Commission for a term ending 5/31/2025.

MOTION by Szymanski, second by Beaton to support the Mayor's appointment of Karen Goodman, 1925 Twelfth Street, to the Housing Commission for a term ending 5/31/2025.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

**PARKS COMMISSION.** Three vacancies – terms ending 6/30/2023. Applicants may be non-residents but must own real estate or a business/profession having a licensed business location in the City or have a child attending school within the City; Mayoral appointment.

\*Mark Tomaszewski, 106 Tamarack Street

Zielinski appointed Mark Tomaszewski, 106 Tamarack Street, to the Parks Commission for a term ending 6/30/2023.

MOTION by Cooper, second by Grabowski to support the Mayor's appointment of Mark Tomaszewski, 106 Tamarack Street, to the Parks Commission for a term ending 6/30/2023.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL –JUNE 2, 2020

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**ZONING BOARD OF APPEALS.** Two vacancies – one term ending 5/31/2022 and one term ending 5/31/2023. Applicants shall be a representative of the population distribution and of the various interests present in the City; Mayoral appointment.

\*Glenn C. Zaring, 321 Fifth Street

Zielinski appointed Glenn C. Zaring, 321 Fifth Street, to the Zoning Board of Appeals for a term ending 5/31/2022.

MOTION by Grabowski second by Cooper to support the Mayor’s appointment of Glenn C. Zaring, 321 Fifth Street, to the Zoning Board of Appeals for a term ending 5/31/2022.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

### **CITIZEN COMMENT**

*Every person waiting in the virtual waiting room was called by the last four digits of their telephone number.*

Matt Thompson, Owner – Diner 31, 267 Arthur Street / pleased that Council supported the plan to reinvigorate River Street business; asks that contact be made to all businesses to help them succeed during this difficult time.

Dan Reynolds, Owner- Manistee Adventures, 5450 Carlson Road / thanked Council for approving the beach use agreement.

Kris Kacynski, 287 4<sup>th</sup> Avenue / expressed interest in being able to eat outside at restaurants in the downtown area.

### **OFFICIALS AND STAFF**

Saylor informed Council of a discussion he had with Mike Szokola from the Planning and Zoning department regarding the issue with Diner 31 and stated they agreed the stop order should be rescinded and they will work with the business regarding any possible zoning issues that may need to be addressed.

Mikula stated there are multiple construction projects that have been progressing during essential services with some completed or nearing completion. There have also been a lot of calls with questions on the new refuse service; phone discussions and automated calls from Republic Service seem to be helping.

### **COUNCILMEMBERS**

Beaton thanked Marc Miller for bringing the plan to Council; excited to hear that action has been taken to help Diner 31.

## PROCEEDINGS OF THE MANISTEE CITY COUNCIL –JUNE 2, 2020

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Szymanski thanked everyone for their work on Blossom Boulevard.

Grabowski inquired on pick up of old plastic City lawn bags, old phone boxes around town, police officer applications received and concerns with steps at the paper recycling trailer at MCC.

Martin-Pontiac asked if yard sales are allowed with the lifting of the stay at home order. Taylor stated a definitive answer was not received from the MML but has not found anything that says they are not allowed.

Zielinski expressed gratitude to everyone who attended the meeting.

### **ADJOURN**

MOTION to adjourn was made by Grabowski. Meeting adjourned at 8:28 p.m.

Heather Pefley CMC/CMMC, MiCPT  
City Clerk

DRAFT

**MANISTEE CITY COUNCIL  
WORK SESSION  
MINUTES OF JUNE 9, 2020**

The Manistee City Council met in a work session on Tuesday, June 9, 2020 at 7:00 pm remotely as authorized by Executive Order of the Governor.

**MEMBERS PRESENT:** Dale Cooper, Lynda Beaton, Roger Zielinski, Jermaine Cipic, Michael Szymanski (*arrived at 7:11pm*), James Grabowski and Erin Martin-Pontiac

**MEMBERS ABSENT:** None

**ALSO PRESENT:** City Manager, Department Directors, and Public

***Public Comments on Work Session Related Items.***

All individuals in attendance of the virtual meeting were in a virtual waiting room, with their microphones muted. When it came time for public comment, each person waiting in the virtual waiting room was called individually by the City Clerk by the last four digits of their telephone number. Individuals were asked if they had a comment or if they were passing.

Mayor Zielinski reviewed the items on the agenda for those in attendance that did not have a copy of the agenda.

Dan Duchon, 410 Twelfth Street / spoke in favor of naming the baseball field at Reitz Park after Phil Kliber to honor his years of service.

***Discussion on Short Term Rentals*** – Councilmembers and staff had a discussion on short term rentals in the City and the need for an ordinance that would encompass both short-term and long-term rentals.

CONSENSUS: Council would like the Planning Commission to work on an ordinance to include both short term and long term rentals and directed staff to draft an agenda item for the next Council meeting giving the Planning Commission direction.

***Discussion on Refuse Totes on River Street*** – Councilmember Michael Szymanski led the discussion on refuse totes on River Street.

Discussion included:

- Refuse options for DDA
- AD HOC committee recommendation
- Approved DDA Dumpster Corals
- Trailers ordered for use by DDA district
- Adding a tote option would result in additional costs

CONSENSUS: Council does not want to add a refuse tote option for River street and would like to leave as is with the previously approved dumpster corals.

**Discussion on Naming the Baseball Field at Reitz Park** – Mayor Pro-Tem Grabowski led the discussion on naming the baseball field at Reitz Park after Phil Kliber to honor his years of service.

CONSENSUS: Staff will try to reach out to the Reitz family for approval and bring back to Council for future consideration.

**Other –**

Beaton would like to return to in person meetings in July and also stated that residents on the Northside are pleased with the progress on current projects but there are concerns with the heavy traffic and the damage it has caused on the streets.

Martin-Pontiac inquired on the condition of First Street as a result of construction and asked if it would be patched.

Cipic reiterated that long term rentals need to be included in an ordinance with short term rentals.

Grabowski inquired on the old driveway at First Street beach that was uncovered and asked if it could be removed.

Carson clarified with Council that the City currently has a long term rental ordinance and a blight ordinance however enforcement will need to be addressed when moving forward with an ordinance for short term rentals.

Adjourned at approximately 8:06 p.m.

Respectfully submitted,

Heather Pefley CMC/CMMC, MiCPT  
City Clerk

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE) NORMAL	END BALANCE 05/31/2020 (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
Dept 101 - LEGISLATIVE					
101-101-702.000	WAGES - FULL TIME	2,254.35	24,797.85	27,052.00	91.67
101-101-709.000	COSTS - SOCIAL SECURITY	139.75	1,537.51	1,677.00	91.68
101-101-711.000	COSTS - MEDICARE	32.65	359.55	392.00	91.72
101-101-726.000	COSTS - WORKERS COMPENSATION	4.74	57.00	92.00	61.96
Total Dept 101 - LEGISLATIVE		2,431.49	26,751.91	29,213.00	91.58
Dept 172 - MANAGER					
101-172-702.000	WAGES - FULL TIME	11,897.98	149,465.71	165,238.00	90.45
101-172-708.000	COSTS - SUTA	0.00	16.20	45.00	36.00
101-172-709.000	COSTS - SOCIAL SECURITY	816.06	10,854.94	10,668.00	101.75
101-172-711.000	COSTS - MEDICARE	190.85	2,538.65	2,495.00	101.75
101-172-712.000	COSTS - IN LIEU OF BC/BS	738.64	6,463.68	4,023.00	160.67
101-172-713.000	WAGES - OVERTIME	0.00	0.00	0.00	0.00
101-172-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-172-715.000	WAGES - PHYSICAL FITNESS	0.00	500.00	0.00	100.00
101-172-716.000	COSTS - ICMA CONTRIBUTION	0.00	0.00	0.00	0.00
101-172-717.000	COSTS - MERS CONTRIBUTION	1,056.00	11,616.00	12,671.00	91.67
101-172-718.000	COSTS - HEALTH INSURANCE	0.00	6,431.18	11,193.00	57.46
101-172-718.001	COSTS - HSA CONTRIBUTION	0.00	3,000.00	3,000.00	100.00
101-172-718.002	COSTS - DENTAL INSURANCE	0.00	930.24	1,318.00	70.58
101-172-718.003	COSTS - VISION / ANCILLIARY	9.69	164.73	237.00	69.51
101-172-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-172-723.000	COSTS - RETIREE HEALTH CARE	(513.45)	958.13	0.00	100.00
101-172-724.000	COSTS - VEHICLE ALLOWANCE	400.00	4,000.00	4,800.00	83.33
101-172-725.000	COSTS - LIFE INSURANCE	46.66	563.41	558.00	100.97
101-172-726.000	COSTS - WORKERS COMPENSATION	49.78	774.55	771.00	100.46
101-172-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	11,809.83	0.00	100.00
Total Dept 172 - MANAGER		14,692.21	210,087.25	217,017.00	96.81
Dept 215 - CLERK					
101-215-702.000	WAGES - FULL TIME	8,580.84	98,679.64	110,953.00	88.94
101-215-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-215-708.000	COSTS - SUTA	0.00	10.80	45.00	24.00
101-215-709.000	COSTS - SOCIAL SECURITY	572.96	6,811.41	7,505.00	90.76
101-215-711.000	COSTS - MEDICARE	134.00	1,592.99	1,755.00	90.77
101-215-712.000	COSTS - IN LIEU OF BC/BS	800.00	9,600.00	9,600.00	100.00
101-215-713.000	WAGES - OVERTIME	0.00	0.00	0.00	0.00
101-215-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-215-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	500.00	0.00
101-215-717.000	COSTS - MERS CONTRIBUTION	1,759.00	19,349.00	21,118.00	91.62
101-215-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00
101-215-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-215-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-215-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-215-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-215-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-215-725.000	COSTS - LIFE INSURANCE	32.11	385.32	381.00	101.13
101-215-726.000	COSTS - WORKERS COMPENSATION	34.74	470.25	527.00	89.23
101-215-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
Total Dept 215 - CLERK		11,913.65	136,899.41	152,384.00	89.84
Dept 247 - BOARD OF REVIEW					
101-247-704.000	WAGES - PART-TIME	0.00	1,200.00	2,000.00	60.00
101-247-709.000	COSTS - SOCIAL SECURITY	0.00	74.40	124.00	60.00
101-247-711.000	COSTS - MEDICARE	0.00	17.41	29.00	60.03
101-247-726.000	COSTS - WORKERS COMPENSATION	0.00	5.35	9.00	59.44
Total Dept 247 - BOARD OF REVIEW		0.00	1,297.16	2,162.00	60.00
Dept 253 - FINANCE / TREASURER					
101-253-702.000	WAGES - FULL TIME	15,980.24	186,691.08	210,591.00	88.65
101-253-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-253-708.000	COSTS - SUTA	0.00	28.36	68.00	41.71
101-253-709.000	COSTS - SOCIAL SECURITY	967.50	11,853.43	13,460.00	88.06
101-253-711.000	COSTS - MEDICARE	226.28	2,772.19	3,148.00	88.06
101-253-712.000	COSTS - IN LIEU OF BC/BS	0.00	2,400.00	4,800.00	50.00
101-253-713.000	WAGES - OVERTIME	0.00	0.00	200.00	0.00
101-253-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-253-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	1,500.00	0.00
101-253-716.000	COSTS - ICMA CONTRIBUTION	303.84	2,157.26	0.00	100.00

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE) NORMAL	END BALANCE 05/31/2020 (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>					
<b>Expenditures</b>					
101-253-717.000	COSTS - MERS CONTRIBUTION	1,408.00	15,488.00	16,894.00	91.68
101-253-718.000	COSTS - HEALTH INSURANCE	1,913.30	21,447.36	28,193.00	76.07
101-253-718.001	COSTS - HSA CONTRIBUTION	0.00	5,500.00	6,000.00	91.67
101-253-718.002	COSTS - DENTAL INSURANCE	0.00	1,097.85	1,647.00	66.66
101-253-718.003	COSTS - VISION / ANCILLIARY	30.08	311.83	425.00	73.37
101-253-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-253-723.000	COSTS - RETIREE HEALTH CARE	(51.68)	0.00	0.00	0.00
101-253-725.000	COSTS - LIFE INSURANCE	51.06	631.20	611.00	103.31
101-253-726.000	COSTS - WORKERS COMPENSATION	64.68	892.48	1,003.00	88.98
<b>Total Dept 253 - FINANCE / TREASURER</b>		<b>20,893.30</b>	<b>251,271.04</b>	<b>288,540.00</b>	<b>87.08</b>
<b>Dept 257 - ASSESSOR</b>					
101-257-702.000	WAGES - FULL TIME	0.00	0.00	0.00	0.00
101-257-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-257-708.000	COSTS - SUTA	0.00	0.00	0.00	0.00
101-257-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-257-711.000	COSTS - MEDICARE	0.00	0.00	0.00	0.00
101-257-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-257-716.000	COSTS - ICMA CONTRIBUTION	0.00	0.00	0.00	0.00
101-257-717.000	COSTS - MERS CONTRIBUTION	704.00	7,744.00	8,447.00	91.68
101-257-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00
101-257-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-257-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-257-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-257-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-257-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-257-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-257-725.000	COSTS - LIFE INSURANCE	0.00	0.00	0.00	0.00
101-257-726.000	COSTS - WORKERS COMPENSATION	0.00	0.00	0.00	0.00
101-257-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
<b>Total Dept 257 - ASSESSOR</b>		<b>704.00</b>	<b>7,744.00</b>	<b>8,447.00</b>	<b>91.68</b>
<b>Dept 262 - ELECTIONS</b>					
101-262-704.000	WAGES - PART-TIME	154.00	4,167.50	6,690.00	62.29
101-262-709.000	COSTS - SOCIAL SECURITY	0.00	12.40	0.00	100.00
101-262-711.000	COSTS - MEDICARE	0.00	2.90	0.00	100.00
101-262-726.000	COSTS - WORKERS COMPENSATION	0.62	19.02	32.00	59.44
<b>Total Dept 262 - ELECTIONS</b>		<b>154.62</b>	<b>4,201.82</b>	<b>6,722.00</b>	<b>62.51</b>
<b>Dept 265 - CITY HALL BUILDINGS &amp; GROUNDS</b>					
101-265-702.000	WAGES - FULL TIME	4,158.91	47,827.52	54,066.00	88.46
101-265-708.000	COSTS - SUTA	0.00	5.40	23.00	23.48
101-265-709.000	COSTS - SOCIAL SECURITY	244.61	2,928.46	3,557.00	82.33
101-265-711.000	COSTS - MEDICARE	57.20	684.87	832.00	82.32
101-265-713.000	WAGES - OVERTIME	0.00	38.99	300.00	13.00
101-265-717.000	COSTS - MERS CONTRIBUTION	352.00	3,872.00	4,224.00	91.67
101-265-718.000	COSTS - HEALTH INSURANCE	918.74	11,024.88	11,193.00	98.50
101-265-718.001	COSTS - HSA CONTRIBUTION	0.00	3,000.00	3,000.00	100.00
101-265-718.002	COSTS - DENTAL INSURANCE	0.00	571.08	659.00	86.66
101-265-718.003	COSTS - VISION / ANCILLIARY	9.69	106.59	119.00	89.57
101-265-724.000	COSTS - VEHICLE ALLOWANCE	250.00	2,500.00	3,000.00	83.33
101-265-725.000	COSTS - LIFE INSURANCE	9.24	110.88	111.00	99.89
101-265-726.000	COSTS - WORKERS COMPENSATION	176.85	2,310.21	257.00	898.91
<b>Total Dept 265 - CITY HALL BUILDINGS &amp; GROUNDS</b>		<b>6,177.24</b>	<b>74,980.88</b>	<b>81,341.00</b>	<b>92.18</b>
<b>Dept 301 - POLICE</b>					
101-301-702.000	WAGES - FULL TIME	50,501.59	596,090.48	668,135.00	89.22
101-301-704.000	WAGES - PART-TIME	1,967.00	21,265.14	24,615.00	86.39
101-301-708.000	COSTS - SUTA	0.00	68.86	304.00	22.65
101-301-709.000	COSTS - SOCIAL SECURITY	121.96	1,318.44	1,392.00	94.72
101-301-711.000	COSTS - MEDICARE	870.10	11,094.27	12,578.00	88.20
101-301-712.000	COSTS - IN LIEU OF BC/BS	932.71	14,906.94	16,482.00	90.44
101-301-713.000	WAGES - OVERTIME	581.08	53,055.68	62,200.00	85.30
101-301-713.002	WAGES - OT UNDERAGE DRINKING GRANT	0.00	0.00	3,000.00	0.00
101-301-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-301-715.000	WAGES - PHYSICAL FITNESS	0.00	4,900.00	6,500.00	75.38
101-301-717.000	COSTS - MERS CONTRIBUTION	14,526.50	161,689.47	171,496.00	94.28
101-301-718.000	COSTS - HEALTH INSURANCE	8,617.94	95,315.02	104,986.00	90.79
101-301-718.001	COSTS - HSA CONTRIBUTION	0.00	22,250.00	22,500.00	98.89
101-301-718.002	COSTS - DENTAL INSURANCE	(55.57)	5,156.61	6,478.00	79.60

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2020 :REASE (DECREASE)ORMAL	END BALANCE 05/31/2020 (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
101-301-718.003	COSTS - VISION / ANCILLIARY	111.72	1,362.17	1,610.00	84.61
101-301-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-301-721.000	COSTS - UNIFORM/CLEANING ALLO	0.00	4,774.09	5,400.00	88.41
101-301-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-301-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-301-725.000	COSTS - LIFE INSURANCE	141.39	1,989.46	2,179.00	91.30
101-301-726.000	COSTS - WORKERS COMPENSATION	1,499.19	21,109.84	21,857.00	96.58
101-301-727.000	WAGES - HOL/VAC/SICK SELLBACK	4,377.55	37,766.52	34,000.00	111.08
Total Dept 301 - POLICE		84,193.16	1,054,112.99	1,165,712.00	90.43
Dept 336 - FIRE					
101-336-702.000	WAGES - FULL TIME	34,708.06	403,912.26	453,700.00	89.03
101-336-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-336-708.000	COSTS - SUTA	0.00	68.95	191.00	36.10
101-336-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-336-711.000	COSTS - MEDICARE	489.31	7,505.77	7,438.00	100.91
101-336-712.000	COSTS - IN LIEU OF BC/BS	422.20	10,750.29	10,898.00	98.64
101-336-713.000	WAGES - OVERTIME	890.76	44,883.06	38,000.00	118.11
101-336-713.005	WAGES - OT FF PA 604	0.00	5,640.41	6,000.00	94.01
101-336-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-336-715.000	WAGES - PHYSICAL FITNESS	0.00	3,200.00	4,000.00	80.00
101-336-717.000	COSTS - MERS CONTRIBUTION	13,194.50	145,452.80	155,353.00	93.63
101-336-718.000	COSTS - HEALTH INSURANCE	8,100.26	84,474.14	94,460.00	89.43
101-336-718.001	COSTS - HSA CONTRIBUTION	0.00	21,375.00	24,000.00	89.06
101-336-718.002	COSTS - DENTAL INSURANCE	(9.02)	4,604.96	6,917.00	66.57
101-336-718.003	COSTS - VISION / ANCILLIARY	119.23	1,265.18	1,761.00	71.84
101-336-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-336-721.000	COSTS - UNIFORM/CLEANING ALLO	0.00	3,661.27	6,000.00	61.02
101-336-722.000	COSTS - FOOD ALLOWANCE	0.00	740.23	6,560.00	11.28
101-336-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-336-725.000	COSTS - LIFE INSURANCE	121.95	1,557.44	1,514.00	102.87
101-336-726.000	COSTS - WORKERS COMPENSATION	1,392.06	22,437.48	22,108.00	101.49
101-336-727.000	WAGES - HOL/VAC/SICK SELLBACK	4,377.55	48,708.91	38,000.00	128.18
Total Dept 336 - FIRE		63,806.86	810,238.15	876,900.00	92.40
Dept 441 - PUBLIC WORKS					
101-441-702.000	WAGES - FULL TIME	35,744.09	549,877.32	614,897.00	89.43
101-441-704.000	WAGES - PART-TIME	400.00	11,670.00	18,000.00	64.83
101-441-708.000	COSTS - SUTA	0.24	111.81	360.00	31.06
101-441-709.000	COSTS - SOCIAL SECURITY	3,204.38	41,306.75	43,929.00	94.03
101-441-711.000	COSTS - MEDICARE	749.40	9,660.44	10,274.00	94.03
101-441-712.000	COSTS - IN LIEU OF BC/BS	400.00	8,000.00	14,400.00	55.56
101-441-713.000	WAGES - OVERTIME	1,312.56	29,880.87	29,000.00	103.04
101-441-713.001	WAGES - 2E STANDBY PAY	1,294.72	15,109.28	16,831.00	89.77
101-441-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-441-715.000	WAGES - PHYSICAL FITNESS	0.00	500.00	1,000.00	50.00
101-441-716.000	COSTS - ICMA CONTRIBUTION	218.12	2,788.69	2,804.00	99.45
101-441-717.000	COSTS - MERS CONTRIBUTION	4,010.21	44,081.07	46,362.00	95.08
101-441-718.000	COSTS - HEALTH INSURANCE	12,909.40	134,728.26	124,470.00	108.24
101-441-718.001	COSTS - HSA CONTRIBUTION	0.00	33,625.00	33,650.00	99.93
101-441-718.002	COSTS - DENTAL INSURANCE	0.00	6,825.10	9,114.00	74.89
101-441-718.003	COSTS - VISION / ANCILLIARY	179.47	1,704.46	2,213.00	77.02
101-441-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-441-721.000	COSTS - UNIFORM/CLEANING ALLO	229.75	5,017.24	7,000.00	71.67
101-441-722.000	COSTS - FOOD ALLOWANCE	0.00	0.00	0.00	0.00
101-441-723.000	COSTS - RETIREE HEALTH CARE	(284.97)	6,223.29	10,250.00	60.72
101-441-725.000	COSTS - LIFE INSURANCE	160.31	1,766.64	1,812.00	97.50
101-441-726.000	COSTS - WORKERS COMPENSATION	2,596.55	42,830.26	48,358.00	88.57
101-441-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	35,621.21	40,000.00	89.05
Total Dept 441 - PUBLIC WORKS		63,124.23	981,327.69	1,074,724.00	91.31
Dept 701 - PLANNING & ZONING					
101-701-702.000	WAGES - FULL TIME	0.00	0.00	0.00	0.00
101-701-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-701-708.000	COSTS - SUTA	0.00	0.00	0.00	0.00
101-701-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-701-711.000	COSTS - MEDICARE	0.00	0.00	0.00	0.00
101-701-712.000	COSTS - IN LIEU OF BC/BS	0.00	0.00	0.00	0.00
101-701-713.000	WAGES - OVERTIME	0.00	0.00	0.00	0.00
101-701-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-701-717.000	COSTS - MERS CONTRIBUTION	1,056.00	11,616.00	12,671.00	91.67
101-701-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 05/31/2020 INCREASE (DECREASE)	END BALANCE 05/31/2020 NORMAL (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>					
<b>Expenditures</b>					
101-701-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-701-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-701-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-701-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-701-723.000	COSTS - RETIREE HEALTH CARE	250.00	3,219.06	3,000.00	107.30
101-701-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-701-725.000	COSTS - LIFE INSURANCE	0.00	0.00	0.00	0.00
101-701-726.000	COSTS - WORKERS COMPENSATION	0.00	19.81	0.00	100.00
101-701-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
<b>Total Dept 701 - PLANNING &amp; ZONING</b>		<b>1,306.00</b>	<b>14,854.87</b>	<b>15,671.00</b>	<b>94.79</b>
<b>Dept 751 - PARKS &amp; RECREATION</b>					
101-751-702.000	WAGES - FULL TIME	1,785.20	74,895.99	92,830.00	80.68
101-751-704.000	WAGES - PART-TIME	1,200.00	36,823.63	56,000.00	65.76
101-751-708.000	COSTS - SUTA	0.72	108.83	185.00	58.83
101-751-709.000	COSTS - SOCIAL SECURITY	294.04	8,127.73	9,816.00	82.80
101-751-711.000	COSTS - MEDICARE	68.79	1,900.87	2,296.00	82.79
101-751-713.000	WAGES - OVERTIME	0.00	8,516.82	8,500.00	100.20
101-751-713.001	WAGES - 2E STANDBY PAY	0.00	0.00	500.00	0.00
101-751-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-751-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	500.00	0.00
101-751-717.000	COSTS - MERS CONTRIBUTION	671.17	7,382.53	8,054.00	91.66
101-751-718.000	COSTS - HEALTH INSURANCE	0.00	22,835.12	25,290.00	90.29
101-751-718.001	COSTS - HSA CONTRIBUTION	0.00	6,000.00	4,500.00	133.33
101-751-718.002	COSTS - DENTAL INSURANCE	0.00	1,278.97	1,482.00	86.30
101-751-718.003	COSTS - VISION / ANCILLIARY	0.00	270.70	331.00	81.78
101-751-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-751-721.000	COSTS - UNIFORM/CLEANING ALLO	0.00	580.22	1,200.00	48.35
101-751-723.000	COSTS - RETIREE HEALTH CARE	228.48	3,219.06	1,500.00	214.60
101-751-725.000	COSTS - LIFE INSURANCE	0.00	203.28	222.00	91.57
101-751-726.000	COSTS - WORKERS COMPENSATION	134.32	4,575.07	5,021.00	91.12
101-751-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	936.36	1,000.00	93.64
<b>Total Dept 751 - PARKS &amp; RECREATION</b>		<b>4,382.72</b>	<b>177,655.18</b>	<b>219,227.00</b>	<b>81.04</b>
<b>TOTAL EXPENDITURES</b>		<b>273,779.48</b>	<b>3,751,422.35</b>	<b>4,138,060.00</b>	<b>90.66</b>
<b>Fund 592 - WATER UTILITY</b>					
<b>Expenditures</b>					
<b>Dept 542 - WATER OPERATION</b>					
592-542-702.000	WAGES - FULL TIME	9,408.57	167,092.77	194,993.00	85.69
592-542-708.000	COSTS - SUTA	0.00	21.69	91.00	23.84
592-542-709.000	COSTS - SOCIAL SECURITY	1,064.89	12,080.91	14,422.00	83.77
592-542-711.000	COSTS - MEDICARE	249.07	2,825.62	3,373.00	83.77
592-542-713.000	WAGES - OVERTIME	263.88	9,048.90	9,250.00	97.83
592-542-713.001	WAGES - 2E STANDBY PAY	1,329.84	14,466.20	17,363.00	83.32
592-542-715.000	WAGES - PHYSICAL FITNESS	0.00	1,000.00	1,000.00	100.00
592-542-717.000	COSTS - MERS CONTRIBUTION	1,321.65	15,366.00	16,635.00	92.37
592-542-718.000	COSTS - HEALTH INSURANCE	4,740.61	52,337.17	54,935.00	95.27
592-542-718.001	COSTS - HSA CONTRIBUTION	0.00	12,000.00	12,000.00	100.00
592-542-718.002	COSTS - DENTAL INSURANCE	0.00	2,716.98	3,212.00	84.59
592-542-718.003	COSTS - VISION / ANCILLIARY	68.12	709.61	804.00	88.26
592-542-721.000	COSTS - UNIFORM/CLEANING ALLO	75.03	1,245.78	3,500.00	35.59
592-542-722.000	COSTS - FOOD ALLOWANCE	0.00	0.00	0.00	0.00
592-542-723.000	COSTS - RETIREE HEALTH CARE	228.48	3,219.06	3,000.00	107.30
592-542-725.000	COSTS - LIFE INSURANCE	39.29	438.60	444.00	98.78
592-542-726.000	COSTS - WORKERS COMPENSATION	397.90	6,232.19	7,616.00	81.83
592-542-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	1,500.00	0.00
<b>Total Dept 542 - WATER OPERATION</b>		<b>19,187.33</b>	<b>300,801.48</b>	<b>344,138.00</b>	<b>87.41</b>
<b>TOTAL EXPENDITURES</b>		<b>19,187.33</b>	<b>300,801.48</b>	<b>344,138.00</b>	<b>87.41</b>
<b>Fund 593 - SEWER UTILITY</b>					
<b>Expenditures</b>					
<b>Dept 543 - SEWER OPERATIONS</b>					
593-543-702.000	WAGES - FULL TIME	14,004.48	232,317.98	270,000.00	86.04
593-543-708.000	COSTS - SUTA	3.81	40.60	136.00	29.85
593-543-709.000	COSTS - SOCIAL SECURITY	1,369.47	16,029.23	19,367.00	82.77

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		END BALANCE 05/31/2020	2019-20 AMENDED BUDGET	% BDGT USED
		MONTH 05/31/2020	CHANGE (DECREASE) NORMAL (ABNORMAL)			
Fund 593 - SEWER UTILITY						
Expenditures						
593-543-711.000	COSTS - MEDICARE	320.27		3,748.52	4,530.00	82.75
593-543-712.000	COSTS - IN LIEU OF BC/BS	0.00		200.00	200.00	100.00
593-543-713.000	WAGES - OVERTIME	919.53		16,972.88	26,250.00	64.66
593-543-713.001	WAGES - 2E STANDBY PAY	0.00		660.78	1,200.00	55.07
593-543-715.000	WAGES - PHYSICAL FITNESS	0.00		500.00	1,000.00	50.00
593-543-717.000	COSTS - MERS CONTRIBUTION	1,833.97		20,417.42	19,123.00	106.77
593-543-718.000	COSTS - HEALTH INSURANCE	6,493.93		65,187.05	60,000.00	108.65
593-543-718.001	COSTS - HSA CONTRIBUTION	0.00		17,125.00	17,125.00	100.00
593-543-718.002	COSTS - DENTAL INSURANCE	0.00		3,285.14	3,300.00	99.55
593-543-718.003	COSTS - VISION / ANCILLIARY	88.96		830.45	750.00	110.73
593-543-721.000	COSTS - UNIFORM/CLEANING ALLOW	289.56		2,942.46	4,620.00	63.69
593-543-723.000	COSTS - RETIREE HEALTH CARE	0.00		0.00	111.00	0.00
593-543-725.000	COSTS - LIFE INSURANCE	62.35		669.51	1,510.00	44.34
593-543-726.000	COSTS - WORKERS COMPENSATION	305.47		4,283.10	5,296.00	80.87
593-543-727.000	WAGES - HOL/VAC/SICK SELBACK	0.00		599.39	2,500.00	23.98
Total Dept 543 - SEWER OPERATIONS		25,691.80		385,809.51	437,018.00	88.28
TOTAL EXPENDITURES		25,691.80		385,809.51	437,018.00	88.28
Fund 594 - MARINA FUND						
Expenditures						
Dept 000						
594-000-702.000	WAGES - FULL TIME	0.00		0.00	0.00	0.00
594-000-704.000	WAGES - PART-TIME	0.00		18,025.02	25,000.00	72.10
594-000-708.000	COSTS - SUTA	0.00		51.14	63.00	81.17
594-000-709.000	COSTS - SOCIAL SECURITY	0.00		1,298.27	1,562.00	83.12
594-000-711.000	COSTS - MEDICARE	0.00		303.63	365.00	83.19
594-000-713.000	WAGES - OVERTIME	0.00		134.06	200.00	67.03
594-000-726.000	COSTS - WORKERS COMPENSATION	0.00		687.77	902.00	76.25
Total Dept 000		0.00		20,499.89	28,092.00	72.97
TOTAL EXPENDITURES		0.00		20,499.89	28,092.00	72.97

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Fund 101 GENERAL FUND							
Dept 000							
101-000-255.000	04/24/20	DENNIS SKIERA	ROAD BREAKAGE DEPOSIT REFUND 100 OA	2020 ROAD DEPOSIT	05/05/20	1,000.00	49137
101-000-255.000	04/16/20	UPBEAT INC.	MEMORIAL BENCH	620285	05/19/20	965.45	49214
Total For Dept 000						1,965.45	
Dept 101 LEGISLATIVE							
101-101-752.000	04/13/20	JACKPINE BUSINESS CENTERS	COUNCIL NAMEPLATE MARTIN PONTIAC	452915-0	05/05/20	27.20	49146
101-101-752.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	15.89	49204
101-101-801.000	04/13/20	US DEPARTMENT OF AGRICULTURE	WHITE-TAIL DEER MANAGEMENT	3003449054	05/05/20	9,981.09	49166
Total For Dept 101 LEGISLATIVE						10,024.18	
Dept 172 MANAGER							
101-172-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	1,056.00	1844
101-172-723.000	05/19/20	PRIORITY HEALTH	JUNE COBRA LOKOVICH/KOLANOWSKI	JUNE 2020COBRA	05/19/20	469.06	49206
101-172-723.000	05/19/20	VISION SERVICE PLAN	JUNE RETIREE COBRA VISION LOKOVICH/	30083266 JUNECOB	05/19/20	6.35	49217
101-172-723.001	04/21/20	CYNTHIA J LOKOVICH	RETIREE CASH STIPEND	04/21/2020	05/07/20	250.00	1819
101-172-752.000	04/03/20	JACKPINE BUSINESS CENTERS	UNV BINDER VIEW 11X8.5	452911-0	05/19/20	27.24	49195
101-172-913.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	(225.00)	49204
101-172-933.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	16.99	49204
101-172-983.000	05/07/20	TEAM FINANCIAL GROUP INC.	CONTRACT #40020817-1 COPIER W2H6X0	30158	05/21/20	165.26	1860
Total For Dept 172 MANAGER						1,765.90	
Dept 215 CLERK							
101-215-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	1,759.00	1844
101-215-723.001	04/21/20	MICHELLE WRIGHT	RETIREE CASH STIPEND	04/21/2020	05/07/20	250.00	1830
101-215-752.000	04/16/20	AMAZON CAPITAL SERVICES, INC	INK CARTRIDGE - DEPUTY CLERK	1LTG-4NR6-D6RR	05/07/20	39.89	1816
101-215-752.000	05/18/20	JACKPINE BUSINESS CENTERS	HP TONER CLERK'S COUNTER PRINTER	453691-0	05/19/20	75.99	49195
101-215-900.000	05/01/20	PRINTING SYSTEMS, INC.	AP CHECKS	213211	05/19/20	246.29	49205
101-215-915.000	04/02/20	INTERNATIONAL INSTITUTE OF	7/1/20-6/30/21 DUES LORA LAURAIN	38800 2020/2021	05/05/20	110.00	49145
101-215-915.000	04/02/20	INTERNATIONAL INSTITUTE OF	MEMBERSHIP RENEWAL - PEFLY	30713 2020	05/05/20	170.00	49145
101-215-933.000	05/05/20	TECHSMITH CORPORATION	SNAGIT PURCHASE AND SNAGIT MAINTEN.	428598	05/19/20	17.16	49212
101-215-933.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	136.87	49204
Total For Dept 215 CLERK						2,805.20	
Dept 253 FINANCE / TREASURER							
101-253-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	1,408.00	1844
101-253-723.000	05/19/20	VISION SERVICE PLAN	JUNE RETIREE VISION	JUNE VSP 3008326	05/19/20	9.69	49217
101-253-752.000	04/20/20	JACKPINE BUSINESS CENTERS	MANILLA FOLDERS	453149-0	05/05/20	7.97	49146
101-253-752.000	04/22/20	JACKPINE BUSINESS CENTERS	WIRELESS KEYBOARD	453140-0	05/05/20	59.99	49146
101-253-752.000	02/11/20	PRINTING SYSTEMS, INC.	UTILITY BILLS	211376	05/19/20	748.40	49205
101-253-791.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	9.99	49204
101-253-900.000	04/30/20	THE PIONEER GROUP	APRIL 2020 ADVERTISEMENTS	41100167 APRIL20	05/05/20	96.75	49156
101-253-933.000	05/01/20	BS&A SOFTWARE, INC.	DPPTAX/TAX ANNUAL SERVICE/SUPPORT 5	129010	05/05/20	1,341.00	49133
101-253-933.000	05/05/20	TECHSMITH CORPORATION	SNAGIT PURCHASE AND SNAGIT MAINTEN.	428598	05/19/20	25.74	49212
101-253-933.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	52.99	49204
Total For Dept 253 FINANCE / TREASURER						3,760.52	
Dept 257 ASSESSOR							
101-257-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	704.00	1844
101-257-801.000	04/21/20	GREAT LAKES ASSESSING INC	PROFESSIONAL ASSESSING SERVICE	04/21/2020	05/07/20	6,692.00	1827
101-257-933.000	04/14/20	ESRI	5/15/20-5/14/21 ARCGIS	93815888	05/07/20	400.00	1823
Total For Dept 257 ASSESSOR						7,796.00	
Dept 262 ELECTIONS							

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Fund 101 GENERAL FUND							
Dept 262 ELECTIONS							
101-262-752.000	04/27/20	AMAZON CAPITAL SERVICES, INC	DYMO LABELS	1K7Q-QJV6-FKYM	05/07/20	27.98	1816
101-262-752.000	04/22/20	ELECTIONSOURCE	TEST BALLOT BAGS	19-48887	05/05/20	87.31	49139
Total For Dept 262 ELECTIONS						115.29	
Dept 265 CITY HALL BUILDINGS & GROUNDS							
101-265-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	352.00	1844
101-265-752.000	05/01/20	AMAZON CAPITAL SERVICES, INC	DISINFECTANT WIPES FOR CITY HALL	1WXV-LDHD-R461	05/07/20	82.74	1816
101-265-752.000	04/29/20	GILL-ROYS HARDWARE	BATTERY FOR THE THERMOMETER / TAPE	2004-824919	05/05/20	7.98	49142
101-265-752.000	04/21/20	X-CEL CHEMICAL SPECIALTIES CO.	JANITORIAL STOCK	77470	05/05/20	96.80	49173
101-265-752.000	05/01/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 70 MAPLE ST	0076258050120	05/19/20	73.58	49185
101-265-752.000	05/06/20	AMAZON CAPITAL SERVICES, INC	SAFETY FLOOR SIGN MARKER - MAINTAIN	1DGP-YHKR-7CQ4	05/21/20	65.98	1846
101-265-752.000	05/15/20	AMAZON CAPITAL SERVICES, INC	HAND SANITIZER STOCK FOR CITY HALL	1D34-Y6KJ-7NGC	05/21/20	59.88	1846
101-265-752.000	05/12/20	GILL-ROYS HARDWARE	JANITORIAL SUPPLIES	2005-897135	05/19/20	59.98	49193
101-265-752.000	05/11/20	GILL-ROYS HARDWARE	BAGS FOR CHILLER/GENERATOR AREA LEA	2005-892126	05/19/20	7.98	49193
101-265-752.000	04/30/20	X-CEL CHEMICAL SPECIALTIES CO.	JANITORIAL SUPPLIES	77560	05/19/20	44.00	49218
101-265-850.000	04/19/20	AT&T	MONTHLY SERVICE 171-799-4036-001	0747434504	05/05/20	441.45	49130
101-265-850.000	05/11/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 70 MAPLE ST SB	0138918051120	05/19/20	159.96	49185
101-265-913.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	96.00	49204
101-265-920.000	04/22/20	CONSUMERS ENERGY	APRIL ELECTRIC USAGE	APRIL 2020	05/05/20	1,494.62	49135
101-265-920.000	04/30/20	CONSUMERS ENERGY	APRIL 2020 ELECTRIC UTILITIES	APRIL 2020.	05/19/20	42.99	49186
101-265-921.000	05/13/20	DTE ENERGY	MONTHLY GAS UTILITY 70 MAPLE ST	4/4-5/6/2020 CIT	05/19/20	310.70	49188
101-265-930.000	04/20/20	GILL-ROYS HARDWARE	PLEXIGLASS FOR THE 4 SMALL COUNTER	2004-779390	05/05/20	223.96	49142
101-265-930.000	04/24/20	SUMMIT COMPANIES	ANNUAL FIRE ALARM INSPECTION & BATT	1508277	05/05/20	495.00	49163
101-265-930.000	04/24/20	SUMMIT COMPANIES	ANNUAL SPRINKLER INSPECTION	1508109	05/05/20	365.00	49163
Total For Dept 265 CITY HALL BUILDINGS & GROUNDS						4,480.60	
Dept 275 GENERAL							
101-275-802.000	04/22/20	MIKA MEYERS BECKETT & JONES	MARCH 2020 GENERAL LEGAL	642918	05/07/20	4,755.00	1832
101-275-804.000	04/22/20	MIKA MEYERS BECKETT & JONES	MARCH 2020 GENERAL LABOR	642917	05/07/20	400.00	1832
101-275-806.000	04/21/20	MIKA MEYERS BECKETT & JONES	MARCH 2020 PROSECUTING ATTY	642879	05/07/20	1,257.75	1832
101-275-851.000	05/08/20	EASYPERMIT POSTAGE	APRIL POSTAGE REFILL AND PERMIT POS	0723-7170 MAY 20	05/21/20	2,156.30	1850
101-275-853.000	04/19/20	VERIZON WIRELESS	MAR 20-APR19 2020 SERVICE/EQUIPMENT	9852876207	05/05/20	931.38	49170
101-275-920.001	04/22/20	CONSUMERS ENERGY	APRIL ELECTRIC USAGE	APRIL 2020	05/05/20	397.36	49135
101-275-920.001	04/30/20	CONSUMERS ENERGY	APRIL 2020 ELECTRIC UTILITIES	APRIL 2020.	05/19/20	1,514.28	49186
101-275-933.000	04/14/20	ESRI	5/15/20-5/14/21 ARCGIS	93815888	05/07/20	300.00	1823
101-275-933.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	400.00	49204
Total For Dept 275 GENERAL						12,112.07	
Dept 301 POLICE							
101-301-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	14,526.50	1844
101-301-721.000	04/20/20	MANISTEE CLEANING SOLUTIONS	UNIFORM CLEANING	58723	05/05/20	167.10	49147
101-301-723.001	04/21/20	JOHN S RILEY	RETIREE CASH STIPEND	04/21/2020	05/07/20	250.00	1836
101-301-752.000	04/07/20	AMAZON CAPITAL SERVICES, INC	COVID-19	146Q-GG9K-67N9	05/07/20	117.79	1816
101-301-752.000	04/01/20	AMAZON CAPITAL SERVICES, INC	COVID-19 SUPPLIES	1CDR-3JCR-71FN	05/07/20	110.96	1816
101-301-752.000	04/19/20	VERIZON WIRELESS	MAR 20-APR19 2020 SERVICE/EQUIPMENT	9852876207	05/05/20	50.00	49170
101-301-752.000	05/01/20	AMAZON CAPITAL SERVICES, INC	COVID-19	14DT-HNMJ-L1CT	05/07/20	184.50	1816
101-301-752.000	05/06/20	AMAZON CAPITAL SERVICES, INC	COVID-19	19HG-P4TY-FW3X	05/21/20	41.20	1846
101-301-752.000	05/06/20	APPTEC CORPORATION	COVID-19	6978	05/19/20	120.00	49179
101-301-752.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	31.20	49204
101-301-752.000	05/15/20	AMAZON CAPITAL SERVICES, INC	COVID-19	1D34-Y6KJ-CF9Q	05/21/20	100.26	1846
101-301-932.000	02/10/20	VANS TOWING	TOWING	11238	05/05/20	60.00	49169
101-301-932.000	05/01/20	AUTO VALUE \ AUTO-WARES GROUP	VEHICLE SUPPLIES	256-1041319	05/19/20	15.54	49180
101-301-933.000	05/05/20	TECHSMITH CORPORATION	SNAGIT PURCHASE AND SNAGIT MAINTEN.	428598	05/19/20	48.04	49212

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Fund 101 GENERAL FUND							
Dept 301 POLICE							
101-301-933.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	16.99	49204
Total For Dept 301 POLICE						15,840.08	
Dept 336 FIRE							
101-336-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	13,194.50	1844
101-336-723.001	04/21/20	DOUGLAS O DOMINICK	RETIREE CASH STIPEND	04/21/2020	05/07/20	250.00	1820
101-336-723.001	04/21/20	MARK A MODJESKI	RETIREE CASH STIPEND	04/21/2020	05/07/20	250.00	1833
101-336-723.001	04/21/20	TIMM H SMITH	RETIREE CASH STIPEND	04/21/2020	05/07/20	250.00	1837
101-336-752.000	04/18/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 281 1ST ST CB ACCT2	0073420041820	05/05/20	145.63	49134
101-336-752.000	04/19/20	VERIZON WIRELESS	MONTHLY SERVICE 342080794	9852865856	05/05/20	14.04	49170
101-336-752.000	05/06/20	PURE WATER WORKS INC	WATER	408387	05/19/20	44.00	49207
101-336-777.000	04/23/20	J & B MEDICAL SUPPLY	MEDICAL SUPPLIES	6273403	05/07/20	10.20	1829
101-336-777.000	04/25/20	GILL-ROYS HARDWARE	CARTRIDGE FILTERS	2004-806534	05/05/20	169.90	49142
101-336-777.000	04/28/20	AMAZON CAPITAL SERVICES, INC	COVID-19 SUPPLIES	11P4-T96P-H4G6	05/21/20	68.64	1846
101-336-777.000	04/27/20	J & B MEDICAL SUPPLY	MEDICAL SUPPLIES	6280492	05/21/20	94.98	1854
101-336-777.000	05/05/20	J & B MEDICAL SUPPLY	MEDICAL SUPPLIES	6304986	05/21/20	99.50	1854
101-336-777.000	04/10/20	J & B MEDICAL SUPPLY	MEDICAL SUPPLIES	6238762	05/21/20	370.24	1854
101-336-777.000	04/22/20	PRAXAIR DISTRIBUTION INC	MEDICAL OXYGEN	96236881 FD	05/21/20	41.24	1858
101-336-777.000	05/05/20	PRAXAIR DISTRIBUTION INC	MEDICAL SUPPLIES	96506809	05/21/20	64.36	1858
101-336-777.000	04/27/20	TELEFLEX LLC	MEDICAL SUPPLIES	9502528652	05/19/20	562.50	49213
101-336-801.000	04/30/20	THE ACCUMED GROUP	MOSLY INVOICE	24798	05/19/20	1,091.56	49176
101-336-873.000	05/11/20	JOHN PEDDIE	EDUCATION REIMBURSEMENT	20200511	05/21/20	621.00	1857
101-336-920.000	04/22/20	CONSUMERS ENERGY	APRIL ELECTRIC USAGE	APRIL 2020	05/05/20	382.54	49135
101-336-921.000	05/13/20	DTE ENERGY	GAS UTILITY 281 FIRST ST	4/4-5/6/2020FIRE	05/19/20	276.01	49188
101-336-931.000	05/01/20	BREATHING AIR SYSTEMS	MAINTENANCE 4/28/20	1132721-IN	05/21/20	1,161.14	1848
101-336-931.000	03/12/20	TOP LINE ELECTRIC LLC	ELECTRICAL WORK	13498	05/21/20	968.00	1861
101-336-932.000	04/21/20	ACCURATE TRUCK SERVICE	M5 REPAIR	02IN-0000185	05/05/20	1,092.92	49129
Total For Dept 336 FIRE						21,222.90	
Dept 441 PUBLIC WORKS							
101-441-713.004	04/27/20	JACKPINE BUSINESS CENTERS	PAPER TOWELS, CLIPBOARDS	452946-0	05/19/20	94.95	49195
101-441-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	4,010.21	1844
101-441-721.000	04/13/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2691803	05/05/20	8.05	49136
101-441-721.000	04/13/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2691805	05/05/20	15.20	49136
101-441-721.000	04/20/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2696102	05/19/20	8.05	49187
101-441-721.000	04/20/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2696104	05/19/20	15.20	49187
101-441-721.000	04/27/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2700821	05/19/20	15.20	49187
101-441-721.000	04/27/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2700819	05/19/20	8.05	49187
101-441-721.000	05/04/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2706042	05/19/20	8.05	49187
101-441-721.000	05/04/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2706044	05/19/20	15.20	49187
101-441-721.000	05/18/20	EVAN SLAWINSKI	SAFETY BOOTS	2020 BOOTS	05/21/20	160.00	1851
101-441-723.000	05/19/20	PRIORITY HEALTH	JUNE RETIREE INSURANCE PREMIUMS	JUNE 2020	05/19/20	219.06	49206
101-441-723.000	05/19/20	PRIORITY HEALTH	JUNE COBRA LOKOVICH/KOLANOWSKI	JUNE 2020COBRA	05/19/20	469.06	49206
101-441-723.000	05/19/20	VISION SERVICE PLAN	JUNE RETIREE COBRA VISION LOKOVICH/	30083266 JUNECOB	05/19/20	6.35	49217
101-441-723.001	04/21/20	ERNEST HELMINSKI	RETIREE CASH STIPEND	04/21/2020	05/07/20	250.00	1822
101-441-723.001	04/21/20	RICHARD TETSWORTH	RETIREE CASH STIPEND	04/21/2020	05/07/20	250.00	1835
101-441-723.001	04/21/20	TIMOTHY KOLANOWSKI	RETIREE CASH STIPEND	04/21/2020	05/07/20	250.00	1839
101-441-752.000	04/10/20	JACKPINE BUSINESS CENTERS	TIME CARDS	453011-0	05/05/20	85.00	49146
101-441-752.000	04/16/20	GIVE 'EM A BRAKE	SAFETY CONES	81101	05/05/20	1,155.00	49143
101-441-752.000	04/28/20	FASTENAL COMPANY	GLOVES, SAFETY GLASSES - CHIPPER TR	MIMAN147450	05/21/20	52.95	1852
101-441-752.000	05/01/20	FASTENAL COMPANY	EAR PLUGS	MIMAN147513	05/21/20	34.00	1852
101-441-752.000	05/04/20	AUTO VALUE \ AUTO-WARES GROUP	BLUE GREASE, SHOP TOWELS	256-1041526	05/19/20	99.02	49180
101-441-752.000	04/28/20	AUTO VALUE \ AUTO-WARES GROUP	OIL	256-1041116	05/19/20	53.88	49180

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Fund 101 GENERAL FUND							
Dept 441 PUBLIC WORKS							
101-441-752.000	04/28/20	GILL-ROYS HARDWARE	WIRE/SIGNS	2004-819334	05/19/20	17.95	49193
101-441-752.000	04/29/20	JACKPINE BUSINESS CENTERS	TOILET PAPER	452982-0	05/19/20	69.97	49195
101-441-752.000	04/27/20	JACKPINE BUSINESS CENTERS	PAPER TOWELS, CLIPBOARDS	452946-0	05/19/20	32.67	49195
101-441-752.000	04/07/20	SUMMIT COMPANIES	FIRE EXTINGUISHER SERVICING	1502518	05/19/20	632.10	49210
101-441-752.000	04/22/20	PRAXAIR DISTRIBUTION INC	INDUSTRIAL ACETYLENE/ OXYGEN USP	96236881 DPW	05/21/20	50.22	1858
101-441-752.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	302.80	49204
101-441-850.000	04/12/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 280 WASHINGTON ST	0140088041220	05/05/20	0.59	49134
101-441-900.000	04/30/20	THE PIONEER GROUP	APRIL 2020 ADVERTISEMENTS	41100167 APRIL20:	05/05/20	378.00	49156
101-441-920.000	04/22/20	CONSUMERS ENERGY	APRIL ELECTRIC USAGE	APRIL 2020	05/05/20	1,382.84	49135
101-441-921.000	05/13/20	DTE ENERGY	MONTHLY GAS UTILITY 280 WASHINGTON	4/4-5/6/2020DPW	05/19/20	1,368.38	49188
101-441-930.000	04/14/20	HARBOR STEEL & SUPPLY CORP.	PIPE - COLD STORAGE FENCE	04252934	05/07/20	36.00	1828
101-441-930.000	05/13/20	WAHR HARDWARE, INC.	PAINT ROLLER	C192792	05/21/20	4.59	1863
101-441-930.000	05/13/20	WAHR HARDWARE, INC.	PAINT TRAY, PAINT	C192790	05/21/20	46.67	1863
101-441-931.000	04/24/20	GILL-ROYS HARDWARE	NUTS,BOLTS,SCREWS #161	2004-797686	05/05/20	6.80	49142
101-441-931.000	04/28/20	FREEMAN CREEK EQUIPMENT INC	CHAIN SAW OIL	10437	05/19/20	14.49	49191
101-441-931.000	04/27/20	GILL-ROYS HARDWARE	SYN OIL - #167	2004-813899	05/19/20	19.96	49193
101-441-931.000	05/11/20	VERMEER OF MICHIGAN, INC.	ASSEMBLY # 167	T66851	05/19/20	339.27	49216
101-441-932.000	04/16/20	AUTO VALUE \ AUTO-WARES GROUP	STROBE LIGHT #167	256-1040530	05/05/20	323.34	49131
101-441-932.000	04/20/20	TRUCK & TRAILER SPECIALTIES	SWITCH MODULE, LABOR, SHIPPING #140	BR0006091	05/05/20	170.42	49165
101-441-932.000	04/23/20	TRUCK & TRAILER SPECIALTIES	SWITCH MODULE,LABOR, SHIPPING #140	BR0006093	05/05/20	165.67	49165
101-441-932.000	04/07/20	AMOR SIGN STUDIOS INC	VEHICLE DECALS	11797	05/07/20	152.93	1817
101-441-932.000	04/09/20	WEST MICHIGAN INTERNATIONAL LIM	MIRROR, REAR VIEW	X102040696:01	05/07/20	579.12	1843
101-441-932.000	04/10/20	VALLEY TRUCK PARTS INC.	REPAIR DIFFERENTIAL & LABOR #136	2-1222209	05/05/20	1,984.23	49168
101-441-932.000	04/08/20	VALLEY TRUCK PARTS INC.	DIFFERENTIAL #136	1-1222320	05/05/20	1,972.00	49168
101-441-933.000	04/14/20	ESRI	5/15/20-5/14/21 ARCGIS	93815888	05/07/20	300.00	1823
101-441-933.000	05/05/20	TECHSMITH CORPORATION	SNAGIT PURCHASE AND SNAGIT MAINTEN.	428598	05/19/20	8.58	49212
101-441-933.000	05/08/20	DTN, LLC	WEATHER SOFTWARE	5746606	05/21/20	465.00	1849
Total For Dept 441 PUBLIC WORKS						18,107.07	
Dept 701 PLANNING & ZONING							
101-701-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	1,056.00	1844
101-701-723.000	05/19/20	PRIORITY HEALTH	JUNE RETIREE INSURANCE PREMIUMS	JUNE 2020	05/19/20	219.06	49206
101-701-887.000	04/13/20	MICHIGAN ASSOC. OF PLANNING	MEMBER ID 1095 7/1/20-6/30/21	1095 4/13/2020	05/05/20	675.00	49152
101-701-933.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	16.99	49204
Total For Dept 701 PLANNING & ZONING						1,967.05	
Dept 751 PARKS & RECREATION							
101-751-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	671.17	1844
101-751-723.000	05/19/20	PRIORITY HEALTH	JUNE RETIREE INSURANCE PREMIUMS	JUNE 2020	05/19/20	219.06	49206
101-751-723.000	05/19/20	VISION SERVICE PLAN	JUNE RETIREE VISION	JUNE VSP 3008326:	05/19/20	6.35	49217
101-751-752.000	04/20/20	FAMILY FARM & HOME - MANISTEE	NUTS/BOLTS/WASHERS	005779	05/05/20	3.23	49140
101-751-752.000	04/10/20	JACKPINE BUSINESS CENTERS	TIME CARDS	453011-0	05/05/20	30.00	49146
101-751-752.000	04/28/20	FASTENAL COMPANY	HEX NUT	MIMAN147468	05/21/20	16.89	1852
101-751-752.000	04/30/20	AUTO VALUE \ AUTO-WARES GROUP	GRINDING WHEEL	256-1041236	05/19/20	100.76	49180
101-751-752.000	04/15/20	CADILLAC PLUMBING-HEATING	SILLCOCK	778331	05/19/20	39.71	49183
101-751-752.000	04/25/20	GILL-ROYS HARDWARE	PAINT PAIL	2004-802891	05/19/20	4.29	49193
101-751-752.000	05/04/20	GILL-ROYS HARDWARE	SANDPAPER	2005-854513	05/19/20	24.99	49193
101-751-752.000	04/30/20	WAHR HARDWARE, INC.	BROOMS	B25135	05/21/20	37.98	1863
101-751-801.000	04/15/20	SPICER GROUP INC	RESTORATION GRANT APPLICATION	201144	05/07/20	1,094.30	1838
101-751-801.000	04/15/20	SPICER GROUP INC	RIVERWALK DAMAGE & BANK EROSION	201142	05/21/20	13,904.25	1859
101-751-850.000	05/10/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 108 LAKESHORE DR	0138926051020	05/19/20	39.99	49185
101-751-900.000	04/30/20	THE PIONEER GROUP	APRIL 2020 ADVERTISEMENTS	41100167 APRIL20:	05/05/20	108.99	49156
101-751-920.000	04/22/20	CONSUMERS ENERGY	APRIL ELECTRIC USAGE	APRIL 2020	05/05/20	1,799.74	49135

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Fund 101 GENERAL FUND							
Dept 751 PARKS & RECREATION							
101-751-920.000	04/30/20	CONSUMERS ENERGY	APRIL 2020 ELECTRIC UTILITIES	APRIL 2020.	05/19/20	846.37	49186
101-751-921.000	05/13/20	DTE ENERGY	MONTHLY GAS UTILITY - 580 MAPLE ST	4/4-5/6/2020 TEEI	05/19/20	59.71	49188
101-751-930.000	04/17/20	C & W PORTABLES & SEPTIC	PORTA POTTY - ARTHUR ST BOAT LAUNCH	147430	05/07/20	88.00	1818
101-751-930.000	04/17/20	C & W PORTABLES & SEPTIC	PORTA POTTY - 1ST ST LOWE LOT	147429	05/07/20	47.14	1818
101-751-930.000	04/17/20	C & W PORTABLES & SEPTIC	PORTA POTTY - 5TH AVE PIER	147431	05/07/20	88.00	1818
101-751-930.000	04/17/20	C & W PORTABLES & SEPTIC	PORTA POTTY - MANMADE LAKE	147432	05/07/20	88.00	1818
101-751-930.000	04/17/20	C & W PORTABLES & SEPTIC	PORTA POTTY - 9TH ST BOAT LAUNCH	147433	05/07/20	88.00	1818
101-751-930.000	04/17/20	C & W PORTABLES & SEPTIC	PORTA POTTY - SANDS PARK	147434	05/07/20	88.00	1818
101-751-930.000	04/17/20	C & W PORTABLES & SEPTIC	PORTA POTTY - WATER TOWER	147435	05/07/20	88.00	1818
101-751-930.000	04/10/20	FASTENAL COMPANY	CLEANING SUPPLIES	MIMAN147355	05/07/20	19.31	1824
101-751-930.000	04/20/20	FASTENAL COMPANY	DRILL BITS - RIVERWALK	MIMAN147393	05/07/20	13.76	1824
101-751-930.000	05/04/20	ACTION WDI SPECIALIST INC	GENERAL SPRAY - 5TH AVE BATH HOUSE	2411-20	05/21/20	230.00	1845
101-751-930.000	04/28/20	ACTION WDI SPECIALIST INC	GENERAL SPRAY - FISH CLEANING/RESTR	1459-20	05/21/20	215.00	1845
101-751-930.000	04/28/20	ACTION WDI SPECIALIST INC	GENERAL SPRAY - 1ST ST BATH HOUSE	1451-20	05/21/20	253.00	1845
101-751-930.000	04/28/20	GILL-ROYS HARDWARE	LUMBER - ROCKET PARK	2004-824226	05/19/20	17.59	49193
101-751-931.000	05/01/20	AUTO VALUE \ AUTO-WARES GROUP	TOGGLE SWITCH - MOWER	256-1041378	05/19/20	13.17	49180
101-751-931.000	04/29/20	GILL-ROYS HARDWARE	GLUE, FAUCET KEY, CLAMP - BEACH HOU	2004-827892	05/19/20	76.45	49193
101-751-932.000	04/07/20	AMOR SIGN STUDIOS INC	VEHICLE DECALS	11797	05/07/20	152.93	1817
Total For Dept 751 PARKS & RECREATION						20,574.13	
Total For Fund 101 GENERAL FUND						122,536.44	
Fund 202 MAJOR STREET FUND							
Dept 000							
202-000-803.000	04/15/20	SPICER GROUP INC	2020 TIP UPDATE, SOIL BORINGS & ROA	201143	05/07/20	1,819.38	1838
202-000-920.000	04/22/20	CONSUMERS ENERGY	APRIL ELECTRIC USAGE	APRIL 2020	05/05/20	517.96	49135
202-000-921.000	05/13/20	DTE ENERGY	MONTHLY GAS UTILITY 51 MAPLE ST	4/4-5/6/2020BRID	05/19/20	78.14	49188
Total For Dept 000						2,415.48	
Total For Fund 202 MAJOR STREET FUND						2,415.48	
Fund 203 LOCAL STREET FUND							
Dept 000							
203-000-752.000	03/06/20	AMAZON CAPITAL SERVICES, INC	SANDBAGS	119C-K47F-G7T1	05/21/20	295.99	1846
203-000-752.000	03/13/20	AMAZON CAPITAL SERVICES, INC	SAND BAGGER	1HJH-7LWP-N9P3	05/21/20	286.89	1846
203-000-752.000	03/13/20	AMAZON CAPITAL SERVICES, INC	SANDBAGS	1VTR-RNQ6-TT7D	05/21/20	295.99	1846
203-000-803.000	04/15/20	SPICER GROUP INC	2020 TIP UPDATE, SOIL BORINGS & ROA	201143	05/07/20	1,819.37	1838
203-000-864.001	04/27/20	HALLACK CONTRACTING INC	2019-2020 STREET IMPROVEMENT PAY AP	20200427 PAYAPP1	05/26/20	71,901.70	49220
203-000-864.002	04/15/20	SPICER GROUP INC	2019-2020 STREET IMPROVEMENTS	201141	05/07/20	1,479.00	1838
Total For Dept 000						76,078.94	
Total For Fund 203 LOCAL STREET FUND						76,078.94	
Fund 204 MUNICIPAL STREET FUND							
Dept 000							
204-000-950.000	05/18/20	ANTHONY'S OUTDOOR SERVICES LLC	TREE	5435	05/19/20	340.00	49178
Total For Dept 000						340.00	
Total For Fund 204 MUNICIPAL STREET FUND						340.00	
Fund 226 CITY REFUSE FUND							
Dept 000							
226-000-202.000	04/23/20	SMAHA, EDWARD	UB REFUND FOR ACCOUNT: FRDS-000178-	ESC FRDS-000178-	05/05/20	23.06	49160
226-000-202.000	05/04/20	HOFFMAN, HENRY	UB REFUND FOR ACCOUNT: DINS-000814-	C/B DINS-000814-	05/05/20	9.99	49144

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Fund 226 CITY REFUSE FUND							
Dept 000							
226-000-202.000	04/29/20	LITTLE RIVER BAND	UB REFUND FOR ACCOUNT: RAMS-000513-	C/B RAMS-000513-	05/05/20	9.37	49149
226-000-202.000	04/29/20	LITTLE RIVER BAND	UB REFUND FOR ACCOUNT: RAMS-000513-	C/B RAMS-000513-	05/05/20	14.72	49150
226-000-202.000	04/29/20	WSRM	UB REFUND FOR ACCOUNT: SIBS-000401-	C/B SIBS-000401-	05/05/20	17.11	49172
226-000-202.000	05/18/20	CALE, JESSICA	UB REFUND FOR ACCOUNT: SECA-000231-	C/B SECA-000231-	05/19/20	8.58	49184
226-000-202.000	05/19/20	SCHAUBROECK, ROSALINDA	UB REFUND FOR ACCOUNT: MONS-000144-	ESC MONS-000144-	05/19/20	31.14	49209
226-000-752.000	04/10/20	FASTENAL COMPANY	CAN LINERS	MIMAN147354	05/07/20	507.00	1824
226-000-752.000	04/30/20	THE PIONEER GROUP	APRIL 2020 ADVERTISEMENTS	41100167 APRIL20	05/05/20	621.00	49156
226-000-826.000	03/31/20	REPUBLIC SERVICES #239	BASIC SERVICE	0239-002630936	05/05/20	32,837.80	49158
226-000-827.000	03/31/20	REPUBLIC SERVICES #239	DUMPSTER SERVICE	0239-002627614	05/05/20	313.76	49158
226-000-827.000	04/30/20	REPUBLIC SERVICES #239	DUMPSTERS	0239-002645052	05/19/20	313.76	49208
226-000-920.000	04/22/20	CONSUMERS ENERGY	APRIL ELECTRIC USAGE	APRIL 2020	05/05/20	30.47	49135
Total For Dept 000						34,737.76	
Total For Fund 226 CITY REFUSE FUND						34,737.76	
Fund 275 GRANT MANAGEMENT FUND							
Dept 901 LOCAL REVENUE SHARING GRANTS							
275-901-986.084	05/05/20	MANISTEE LOCAL REV. SHARING B	REFUND OF EXCESS GRANT FUNDS 2019 C	2020REFUND	05/19/20	20.00	49199
Total For Dept 901 LOCAL REVENUE SHARING GRANTS						20.00	
Total For Fund 275 GRANT MANAGEMENT FUND						20.00	
Fund 501 BOAT LAUNCH FUND							
Dept 000							
501-000-920.000	04/22/20	CONSUMERS ENERGY	APRIL ELECTRIC USAGE	APRIL 2020	05/05/20	93.74	49135
501-000-920.000	04/30/20	CONSUMERS ENERGY	APRIL 2020 ELECTRIC UTILITIES	APRIL 2020.	05/19/20	83.51	49186
Total For Dept 000						177.25	
Total For Fund 501 BOAT LAUNCH FUND						177.25	
Fund 592 WATER UTILITY							
Dept 000							
592-000-202.000	04/23/20	SMAHA, EDWARD	UB REFUND FOR ACCOUNT: FRDS-000178-	ESC FRDS-000178-	05/05/20	51.56	49160
592-000-202.000	04/23/20	WHELAN, SEAN & PERSEPHONE	UB REFUND FOR ACCOUNT: MAGS-000011-	C/B MAGS-000011-	05/05/20	110.86	49171
592-000-202.000	05/04/20	FEDEWA, ALEX	UB REFUND FOR ACCOUNT: MAPS-000515-	ESC MAPS-000515-	05/05/20	76.01	49141
592-000-202.000	05/04/20	HOFFMAN, HENRY	UB REFUND FOR ACCOUNT: DINS-000814-	C/B DINS-000814-	05/05/20	7.75	49144
592-000-202.000	04/29/20	LITTLE RIVER BAND	UB REFUND FOR ACCOUNT: RAMS-000513-	C/B RAMS-000513-	05/05/20	26.31	49149
592-000-202.000	04/29/20	LITTLE RIVER BAND	UB REFUND FOR ACCOUNT: RAMS-000513-	C/B RAMS-000513-	05/05/20	7.23	49150
592-000-202.000	04/29/20	LUETH, LINDA & LARRY	UB REFUND FOR ACCOUNT: FIFA-000480-	C/B FIFA-000480-	05/05/20	15.73	49151
592-000-202.000	04/29/20	REESE, WILLIAM	UB REFUND FOR ACCOUNT: ARTS-000037-	C/B ARTS-000037-	05/05/20	3.30	49157
592-000-202.000	04/29/20	WSRM	UB REFUND FOR ACCOUNT: SIBS-000401-	C/B SIBS-000401-	05/05/20	4.44	49172
592-000-202.000	05/15/20	ANDERSON, MARSHA	UB REFUND FOR ACCOUNT: FIFA-000317-	ESC FIFA-000317-	05/19/20	16.86	49177
592-000-202.000	05/15/20	C & L INV PARTNERSHIP LLC	UB REFUND FOR ACCOUNT: ENGS-000712-	C/B ENGS-000712-	05/19/20	271.97	49182
592-000-202.000	05/18/20	CALE, JESSICA	UB REFUND FOR ACCOUNT: SECA-000231-	C/B SECA-000231-	05/19/20	6.45	49184
592-000-202.000	05/19/20	SCHAUBROECK, ROSALINDA	UB REFUND FOR ACCOUNT: MONS-000144-	ESC MONS-000144-	05/19/20	58.61	49209
Total For Dept 000						657.08	
Dept 542 WATER OPERATION							
592-542-713.004	05/05/20	FASTENAL COMPANY	GLOVES, SAFETY GLASSES, FLASHLIGHT,	MIMAN147539	05/21/20	36.67	1852
592-542-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	1,321.65	1844
592-542-721.000	04/13/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2691804	05/05/20	25.01	49136
592-542-721.000	04/20/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2696103	05/19/20	25.01	49187
592-542-721.000	04/27/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2700820	05/19/20	25.01	49187
592-542-721.000	05/04/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2706043	05/19/20	25.01	49187

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 592 WATER UTILITY							
Dept 542 WATER OPERATION							
592-542-723.000	05/19/20	PRIORITY HEALTH	JUNE RETIREE INSURANCE PREMIUMS	JUNE 2020	05/19/20	219.06	49206
592-542-723.000	05/19/20	VISION SERVICE PLAN	JUNE RETIREE VISION	JUNE VSP 3008326	05/19/20	6.35	49217
592-542-752.000	04/21/20	FAMILY FARM & HOME - MANISTEE	CAULK/GUN	005781	05/05/20	21.97	49140
592-542-752.000	04/10/20	JACKPINE BUSINESS CENTERS	TIME CARDS	453011-0	05/05/20	30.00	49146
592-542-752.000	03/05/20	AMAZON CAPITAL SERVICES, INC	LAMINATING MACHINE	1KHG-MGLG-LNTV	05/21/20	78.71	1846
592-542-752.000	05/05/20	FASTENAL COMPANY	GLOVES, SAFETY GLASSES, FLASHLIGHT,	MIMAN147539	05/21/20	25.12	1852
592-542-752.000	05/02/20	AUTO VALUE \ AUTO-WARES GROUP	SPOTLIGHT	256-1041417	05/19/20	69.99	49180
592-542-752.000	05/04/20	GILL-ROYS HARDWARE	SPOTLIGHT	2005-857720	05/19/20	57.99	49193
592-542-752.000	04/07/20	SUMMIT COMPANIES	FIRE EXTINGUISHER SERVICING	1502518	05/19/20	281.20	49210
592-542-752.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	302.81	49204
592-542-754.000	04/22/20	FERGUSON WATERWORKS #3386	WATER METERS	0099523	05/19/20	1,101.93	49190
592-542-754.000	04/22/20	FERGUSON WATERWORKS #3386	WATER METERS	0099524	05/19/20	1,053.74	49190
592-542-801.000	04/15/20	SPICER GROUP INC	WATER GIS UPDATES	201146	05/07/20	411.75	1838
592-542-801.000	04/15/20	SPICER GROUP INC	GENERAL ENGINEERING WATER/WWTP	201140	05/07/20	750.00	1838
592-542-850.000	04/13/20	AT&T	MONTHLY SERVICE 231-398-2584 3105	231398258404 2021	05/05/20	209.26	49130
592-542-853.000	04/19/20	VERIZON WIRELESS	MAR 20-APR19 2020 SERVICE/EQUIPMENT	9852876207	05/05/20	80.02	49170
592-542-853.000	04/19/20	VERIZON WIRELESS	MONTHLY SERVICE 742077559	9852901316	05/05/20	304.20	49170
592-542-900.000	04/30/20	THE PIONEER GROUP	APRIL 2020 ADVERTISEMENTS	41100167 APRIL20	05/05/20	648.00	49156
592-542-920.000	04/22/20	CONSUMERS ENERGY	APRIL ELECTRIC USAGE	APRIL 2020	05/05/20	350.95	49135
592-542-920.000	04/30/20	CONSUMERS ENERGY	APRIL 2020 ELECTRIC UTILITIES	APRIL 2020.	05/19/20	4,947.80	49186
592-542-931.000	04/09/20	MICHIGAN PIPE & VALVE	HYDRANT BOLTS	T005904	05/07/20	45.20	1831
592-542-931.000	04/23/20	O'REILLY AUTOMOTIVE	BATTERY - WELL 6	5715-164908	05/07/20	173.07	1834
592-542-931.000	04/14/20	MICHIGAN PIPE & VALVE	REPAIR CLAMPS	T006448	05/07/20	1,241.02	1831
592-542-931.000	03/04/20	AMAZON CAPITAL SERVICES, INC	ROTATING GATE VALVE	144C-T431-MLMD	05/21/20	175.31	1846
592-542-931.000	04/01/20	AMAZON CAPITAL SERVICES, INC	RECOIL ASSEMBLY	1C1R-X1L3-C7M4	05/21/20	19.88	1846
592-542-931.000	04/22/20	USA BLUE BOOK	GREASE - HYDRANTS	214130	05/19/20	59.29	49215
592-542-932.000	04/07/20	AMOR SIGN STUDIOS INC	VEHICLE DECALS	11797	05/07/20	152.92	1817
592-542-933.000	04/14/20	ESRI	5/15/20-5/14/21 ARCGIS	93815888	05/07/20	1,500.00	1823
Total For Dept 542 WATER OPERATION						15,775.90	
Total For Fund 592 WATER UTILITY						16,432.98	
Fund 593 SEWER UTILITY							
Dept 000							
593-000-202.000	04/23/20	SMAHA, EDWARD	UB REFUND FOR ACCOUNT: FRDS-000178-	ESC FRDS-000178-	05/05/20	143.68	49160
593-000-202.000	05/04/20	FEDEWA, ALEX	UB REFUND FOR ACCOUNT: MAPS-000515-	ESC MAPS-000515-	05/05/20	218.45	49141
593-000-202.000	04/29/20	LITTLE RIVER BAND	UB REFUND FOR ACCOUNT: RAMS-000513-	C/B RAMS-000513-	05/05/20	7.01	49149
593-000-202.000	04/29/20	LITTLE RIVER BAND	UB REFUND FOR ACCOUNT: RAMS-000513-	C/B RAMS-000513-	05/05/20	20.74	49150
593-000-202.000	04/29/20	REESE, WILLIAM	UB REFUND FOR ACCOUNT: ARTS-000037-	C/B ARTS-000037-	05/05/20	9.18	49157
593-000-202.000	04/29/20	WSRM	UB REFUND FOR ACCOUNT: SIBS-000401-	C/B SIBS-000401-	05/05/20	12.79	49172
593-000-202.000	05/15/20	ANDERSON, MARSHA	UB REFUND FOR ACCOUNT: FIFA-000317-	ESC FIFA-000317-	05/19/20	46.82	49177
593-000-202.000	05/19/20	SCHAUBROECK, ROSALINDA	UB REFUND FOR ACCOUNT: MONS-000144-	ESC MONS-000144-	05/19/20	163.83	49209
Total For Dept 000						622.50	
Dept 543 SEWER OPERATIONS							
593-543-717.000	05/19/20	MUNICIPAL EMPLOYEES RETIREMENT	MAY 2020 CITY EXPENSE	MAY 2020 MERS	05/19/20	1,833.97	1844
593-543-721.000	04/06/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2686939	05/05/20	68.04	49136
593-543-721.000	04/06/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	268938	05/05/20	13.20	49136
593-543-721.000	04/13/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2691806	05/05/20	15.20	49136
593-543-721.000	04/13/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2691816	05/05/20	35.04	49136
593-543-721.000	04/13/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2691814	05/05/20	13.20	49136
593-543-721.000	04/20/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2696105	05/19/20	15.20	49187
593-543-721.000	04/27/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2700822	05/19/20	15.20	49187

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 593 SEWER UTILITY							
Dept 543 SEWER OPERATIONS							
593-543-721.000	05/04/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2706045	05/19/20	15.20	49187
593-543-721.000	04/20/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2696113	05/19/20	79.36	49187
593-543-721.000	04/20/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2696114	05/19/20	35.04	49187
593-543-721.000	04/27/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2700832	05/19/20	35.04	49187
593-543-721.000	04/27/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2700831	05/19/20	13.20	49187
593-543-721.000	05/04/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2706055	05/19/20	35.04	49187
593-543-721.000	05/04/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2706054	05/19/20	46.28	49187
593-543-752.000	04/09/20	ENVIRONMENTAL RESOURCE ASSOC.	OPERATING SUPPLIES	935274	05/07/20	164.86	1821
593-543-752.000	04/17/20	FASTENAL COMPANY	OPERATING SUPPLIES	M1MAN147387	05/07/20	43.25	1824
593-543-752.000	04/21/20	GALLOUP	CREDIT MEMO - EXCHANGE 3/8 COP FMLE	S109059460.003	05/07/20	(18.88)	1826
593-543-752.000	04/15/20	AUTO VALUE \ AUTO-WARES GROUP	OPERATING SUPPLIES	256-1040512	05/05/20	59.90	49131
593-543-752.000	04/15/20	FAMILY FARM & HOME - MANISTEE	OPERATING SUPPLIES	005771/H	05/05/20	32.70	49140
593-543-752.000	04/15/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2004-757755	05/05/20	12.99	49142
593-543-752.000	04/16/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2004-763310	05/05/20	29.97	49142
593-543-752.000	04/18/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2004-770009	05/05/20	3.98	49142
593-543-752.000	04/17/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2004-767802	05/05/20	9.99	49142
593-543-752.000	04/16/20	JACKPINE BUSINESS CENTERS	OPERATING SUPPLIES	453111-0	05/05/20	260.44	49146
593-543-752.000	04/16/20	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	438035	05/05/20	474.26	49154
593-543-752.000	04/10/20	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	437831	05/05/20	274.14	49154
593-543-752.000	03/31/20	REPUBLIC SERVICES #239	OPERATING SUPPLIES	0239-002627592	05/05/20	168.38	49158
593-543-752.000	03/09/20	SNYDER SHOE CORP	OPERATING SUPPLIES	275022-5411	05/05/20	131.75	49161
593-543-752.000	04/06/20	SENSAPHONE	OPERATING SUPPLIES	35257 2419	05/05/20	785.40	49155
593-543-752.000	04/30/20	FASTENAL COMPANY	OPERATING SUPPLIES	M1MAN147511	05/21/20	14.71	1852
593-543-752.000	04/27/20	EVOQUA WATER TECHNOLOGIES LLC	OPERATING SUPPLIES	904433280	05/19/20	64.11	49189
593-543-752.000	04/24/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2004-802148	05/19/20	2.99	49193
593-543-752.000	05/05/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2005-861514	05/19/20	6.66	49193
593-543-752.000	04/04/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2004-718444	05/19/20	2.79	49193
593-543-752.000	04/27/20	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	438416	05/19/20	62.03	49202
593-543-752.000	05/01/20	JACK DOHENY SUPPLIES, INC.	CREDIT FOR DUPLICATE PAID INVOICE C	A12002 CREDIT	05/19/20	(225.00)	49194
593-543-752.000	04/29/20	PNC BANK	APRIL 2020 CREDIT CARD CHARGES	APRIL2020 CC	05/19/20	312.33	49204
593-543-752.000	05/08/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2005-881826	05/19/20	3.99	49193
593-543-752.000	04/30/20	REPUBLIC SERVICES #239	OPERATING SUPPLIES	0239-002645033	05/19/20	168.38	49208
593-543-753.000	04/24/20	NCL OF WISCONSIN, INC.	SUPPLIES - CHEMICALS	438363	05/19/20	172.98	49202
593-543-801.000	04/15/20	SPICER GROUP INC	GENERAL ENGINEERING WATER/WWTP	201140	05/07/20	750.00	1838
593-543-801.000	04/15/20	SPICER GROUP INC	PROFESSIONAL CONSULTING SERVICES	201145	05/07/20	1,048.25	1838
593-543-801.000	04/15/20	SPICER GROUP INC	PROFESSIONAL CONSULTING SERVICES	201147	05/07/20	1,005.50	1838
593-543-824.000	04/22/20	TRACE ANALYTICAL LABORATORIES	LAB TESTING	0040787	05/07/20	306.00	1840
593-543-850.000	04/13/20	AT&T	MONTHLY SERVICE 231-398-2584 3105	231398258404 2020	05/05/20	209.26	49130
593-543-853.000	04/19/20	VERTIZON WIRELESS	MAR 20-APR19 2020 SERVICE/EQUIPMENT	9852876207	05/05/20	120.03	49170
593-543-920.000	04/22/20	CONSUMERS ENERGY	APRIL ELECTRIC USAGE	APRIL 2020	05/05/20	2,662.50	49135
593-543-920.000	04/30/20	CONSUMERS ENERGY	APRIL 2020 ELECTRIC UTILITIES	APRIL 2020.	05/19/20	8,179.70	49186
593-543-921.000	05/13/20	DTE ENERGY	MONTHLY GAS UTILITY 51 9TH ST	4/4-5/6/2020WWTP	05/19/20	1,653.55	49188
593-543-930.000	05/07/20	WAHR HARDWARE, INC.	REPAIR & MAINTENANCE - BUILDING	C192592	05/21/20	21.99	1863
593-543-930.000	05/14/20	WAHR HARDWARE, INC.	REPAIR & MAINTENANCE - BUILDING	C192812	05/21/20	41.99	1863
593-543-931.000	04/28/20	GALLOUP	REPAIR & MAINTENANCE - EQUIPMENT	S109108913.001	05/07/20	23.37	1826
593-543-931.000	04/21/20	WAHR HARDWARE, INC.	REPAIR & MAINTENANCE - EQUIPMENT	B24925	05/07/20	31.99	1842
593-543-931.000	04/07/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTENANCE - EQUIPMENT	256-1040217	05/05/20	28.99	49131
593-543-931.000	04/29/20	FAMILY FARM & HOME - MANISTEE	REPAIR & MAINTENANCE - EQUIPMENT	005798/H	05/05/20	119.98	49140
593-543-931.000	04/22/20	GILL-ROYS HARDWARE	REPAIR & MAINTENANCE - EQUIPMENT	2004-789946	05/05/20	11.58	49142
593-543-931.000	04/20/20	GILL-ROYS HARDWARE	REPAIR & MAINTENANCE - EQUIPMENT	2004-780334	05/05/20	15.96	49142
593-543-931.000	04/29/20	STANDARD ELECTRIC COMPANY	REPAIR & MAINTENANCE - EQUIPMENT	11016170-00	05/05/20	37.68	49162
593-543-931.000	04/17/20	USA BLUE BOOK	REPAIR & MAINTENANCE - EQUIPMENT	209995	05/05/20	50.91	49167
593-543-931.000	04/28/20	GALLOUP	REPAIR & MAINTNEANCE - EQUIPMENT	S109095727.001	05/07/20	868.73	1826

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 593 SEWER UTILITY							
Dept 543 SEWER OPERATIONS							
593-543-931.000	04/14/20	SUMMIT COMPANIES	REPAIR & MAINTENANCE - EQUIPMENT	1504678	05/05/20	610.85	49163
593-543-931.000	04/30/20	GALLOUP	REPAIRS & MAINTENANCE - EQUIPMENT	S109108794.001	05/21/20	245.38	1853
593-543-931.000	04/28/20	ABSOLUTE SAFETY	CALIBRATE GAS MONITOR	DPW280420	05/19/20	55.00	49175
593-543-931.000	04/03/20	GILL-ROYS HARDWARE	REPAIR & MAINTENANCE - EQUIPMENT	2004-715628	05/19/20	28.72	49193
593-543-931.000	04/04/20	GILL-ROYS HARDWARE	CREDIT FOR RETURNED ITEMS - PLUMBING	2004-718442	05/19/20	(26.53)	49193
593-543-931.000	04/30/20	KERR PUMP AND SUPPLY	REPAIR & MAINTENANCE - EQUIPMENT	INV200369	05/19/20	156.47	49197
593-543-931.000	04/29/20	JACK DOHENY SUPPLIES, INC.	CARTRIDGE #253	A32723	05/19/20	507.60	49194
593-543-931.000	04/13/20	BIOTECH AGRONOMICS, INC	REPAIR & MAINTENANCE - EQUIPMENT	2460	05/21/20	33,777.30	1847
593-543-931.000	05/11/20	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	13653	05/21/20	380.00	1861
593-543-931.000	03/27/20	SWIDORSKI BROS. EXCAVATING LLC	REPAIR & MAINTENANCE - EQUIPMENT	4417	05/19/20	15,300.00	49211
593-543-932.000	04/21/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTENANCE - VEHICLES	256-1040793	05/05/20	17.18	49131
593-543-932.000	04/07/20	AMOR SIGN STUDIOS INC	VEHICLE DECALS	11797	05/07/20	152.92	1817
593-543-933.000	04/14/20	ESRI	5/15/20-5/14/21 ARCGIS	93815888	05/07/20	300.00	1823
593-543-985.000	04/24/20	KENNEDY INDUSTRIES INC	CAPITAL OUTLAY - SEWER OPERATIONS	617744	05/21/20	49,145.00	1855
Total For Dept 543 SEWER OPERATIONS						123,125.16	
Dept 903 CAPITAL OUTLAY - OVER \$5,000							
593-903-987.019	03/18/20	SPICER GROUP INC	GENERAL WASTEWATER IMPROVEMENTS PHA	200728	05/28/20	9,975.00	1865
593-903-987.022	04/15/20	SPICER GROUP INC	ARTHUR STREET P.S. IMPROVEMENTS	201137	05/07/20	1,541.50	1838
Total For Dept 903 CAPITAL OUTLAY - OVER \$5,000						11,516.50	
Dept 905 DEBT SERVICE							
593-905-992.015	04/02/20	BANK OF NEW YORK MELLON TRUST	MANISTEE WSS DSP SYS REV BONDS	MANIST15 APRIL20	05/05/20	43,300.00	49132
593-905-992.016	04/02/20	BANK OF NEW YORK MELLON TRUST	MANISTEE WSS17 REV AND REF REF 05	MANIST17 APRIL 20	05/05/20	36,436.00	49132
Total For Dept 905 DEBT SERVICE						79,736.00	
Total For Fund 593 SEWER UTILITY						215,000.16	
Fund 594 MARINA FUND							
Dept 000							
594-000-752.000	04/20/20	GILL-ROYS HARDWARE	NEW BATTERIES FOR FIVE SINK'S IN TH	2004-780345	05/05/20	49.96	49142
594-000-752.000	04/28/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 480 RIVER ST CB ACC'	0099730042820	05/19/20	92.77	49185
594-000-920.000	04/22/20	CONSUMERS ENERGY	APRIL ELECTRIC USAGE	APRIL 2020	05/05/20	498.14	49135
594-000-921.000	05/13/20	DTE ENERGY	MONTHLY GAS UTILITY 480 RIVER ST	4/4-5/6/2020MARI	05/19/20	273.03	49188
Total For Dept 000						913.90	
Total For Fund 594 MARINA FUND						913.90	

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			122,536.44	
			Fund 202 MAJOR STREET FUND			2,415.48	
			Fund 203 LOCAL STREET FUND			76,078.94	
			Fund 204 MUNICIPAL STREET FUND			340.00	
			Fund 226 CITY REFUSE FUND			34,737.76	
			Fund 275 GRANT MANAGEMENT FUND			20.00	
			Fund 501 BOAT LAUNCH FUND			177.25	
			Fund 592 WATER UTILITY			16,432.98	
			Fund 593 SEWER UTILITY			215,000.16	
			Fund 594 MARINA FUND			913.90	
Total For All Funds:						<u>468,652.91</u>	



## Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

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**Memo to:** Thad Taylor, City Manager

**From:** Molly Whetstone, City Assessor **MW**

**Re:** Change for 2020 Board of Review Dates

**Date:** June 8, 2020

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Thad,

The Board of Review typically meets in July on Tuesday following the third Monday in July; and in December on the Tuesday following the second Monday in December. For 2020, this would be July 21 and December 15.

As a contractor, Great Lakes Assessing, Inc does assessing for multiple local units of government. It is essential that the assessor be present at the Board of Review to assist both the taxpayer and the board and ensure a smooth and uneventful process.

To accommodate the increasing number of local units that are choosing to contract out their assessing services, and to provide local units more flexibility, the legislature passed PA 122 of 2008 which allows for an alternate Board of Review date during the same week.

In order to ensure that I be in attendance at the Board of Reviews in July and December, it is necessary to reschedule their dates. The attached resolution would move the July Board of Review to Wednesday, July 22 and the December Board of Review to Wednesday, December 16.

The City will take steps to ensure this change is widely publicized.



## Board of Review Alternate Date for July and December

**WHEREAS**, Section 53b of the General Property Tax Act, MCL 211.53b, requires a Board of Review that meets in July to meet on the Tuesday following the third Monday in July and requires a Board of Review that meets in December to meet on the Tuesday following the second Monday in December; and

**WHEREAS**, assessors who work for multiple townships are not always able to attend the Board of Review meeting for each City when they meet on the same day; and

**WHEREAS**, Public Act 122 of 2008, effective May 9, 2008, allows an alternate July Board of Review meeting date during the week of the third Monday in July; and an alternate December Board of Review meeting date during the week of the second Monday in December; and

**WHEREAS**, it will benefit the residents of The City of Manistee to have the assessor available to assist the Board of Review and taxpayers in processing tax appeals and poverty exemptions; now, therefore be it

**RESOLVED** that the Wednesday of the week following the third Monday of July, (July 22, 2020) for the July 2020 Board of Review; and the Wednesday of the week following the second Monday in December (December 16, 2020) for the December 2020 Board of Review be established by the City Council of the City of Manistee as the meeting dates for the 2020 Board of Review.

**FURTHER SAYETH NOT THIS RESOLUTION.**

---

Mayor Roger Zielinski

Date

---

Heather Pefley, Clerk

Date



## Department of Public Works

Public Works | Parks | Streets | Water | Sewer

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**Memo to:** Thad Taylor, City Manager

**From:** Jeffrey W. Mikula, Public Works Director

**Re:** MDOT Category B Grant Application

**Date:** June 4, 2020

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The Michigan Department of Transportation (MDOT) administers a Grant Program created to assist with paving local streets for communities with populations less than 10,000. The Category B Grant allows requests up to \$250,000 and requires a 50/50 match.

The City and its engineers have selected Jackson, Van Buren, and Eighth St for this year's application. These streets are programmed in both the Transportation Improvement Plan (TIP) and the Capital Improvement Plans (CIP) for utility upgrades.

The application has been prepared and requires a resolution of support from City Council.

**CITY OF MANISTEE**

**2021 TEDF CATEGORY B RESOLUTION**

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR ROAD RECONSTRUCTION, ROAD REHABILITATION AND ASSOCIATED UTILITY WORK FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

**WHEREAS**, the City of Manistee is applying for up to \$250,000.00 in funding through MDOT from the Transportation Economic Development Category B Program to construct road improvements on Jackson Street, Van Buren Street and Eighth Street.

**WHEREAS**, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

**NOW, THEREFORE, BE IT RESOLVED**, the City has authorized Jeffery W. Mikula, Public Works Director, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

**BE IT FURTHER RESOLVED**, that the City attests to the existence of, and commits to, providing at least half of the construction costs as required, toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

**BE IT FURTHER RESOLVED**, that the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

**FURTHER SAYETH NOT THIS RESOLUTION.**

YEAS:

NAYS:

RESOLUTION DECLARED ADOPTED.

The foregoing resolution was certified at a regular meeting of the City Council of the City of Manistee held on June 16, 2020.

---

Mayor Roger Zielinski

Dated

Attest:

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Heather Pefley, City Clerk

Dated

OFFICE OF ECONOMIC DEVELOPMENT  
TRANSPORTATION ECONOMIC DEVELOPMENT FUND  
CATEGORY B: COMMUNITY SERVICE INFRASTRUCTURE FUND APPLICATION

[Application Instructions](#)

**APPLICANT INFORMATION**

CITY OR VILLAGE NAME	MAILING ADDRESS	ZIP CODE	COUNTY
CONTACT PERSON	TITLE	PHONE NO. Ext:	E-MAIL ADDRESS
STATE SENATOR NAME	STATE SENATE DISTRICT NO.	STATE REP. NAME	STATE REP. DISTRICT NO.

**PROJECT INFORMATION**

1.) STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK (See [Application Instructions - Appendix I: Preventative Maintenance Guide](#))

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
-------------	--	------------------------	-------------------

DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
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DESCRIPTION OF PROPOSED WORK

STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
-------------	--	------------------------	-------------------

DESCRIPTION OF PROPOSED WORK

<p>2.) IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>3.) IF "YES" TO 2, PLEASE BRIEFLY DESCRIBE BELOW.</p>
--	--

<p>4.) WILL THE PROPOSED PROJECT(S) BE PAIRED WITH OTHER INFRASTRUCTURE WORK? – I.E. SEWER, WATER, ELECTRIC, OR OTHER?</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>	<p>5.) IF "YES" TO 4, PLEASE BRIEFLY DESCRIBE BELOW.</p>
--	--

6.) REQUIRED DOCUMENTS CHECKLIST (Attach these documents along with this application to the submission email)

- RESOLUTION OF SUPPORT     
  PHOTOS     
  MAP

7.) CATEGORY B FUNDS REQUESTED (PHYSICAL CONSTRUCTION ONLY)	8.) LOCAL CONSTRUCTION MATCHING FUNDS (50% MINIMUM MATCH REQUIREMENT)	9.) TOTAL CONSTRUCTION COSTS
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IMPLEMENTATION INFORMATION		
10.) PROPOSED PROJECT START DATE (mm/dd/yyyy)	11.) WILL THE PROPOSED WORK BE PAIRED WITH OTHER ROADWORK BY ANOTHER AGENCY?  YES <input type="checkbox"/> NO <input type="checkbox"/>	12.) IF "YES" TO 11, PLEASE PROVIDE THE AGENCY'S NAME. <hr/> 13.) WILL YOUR AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input type="checkbox"/> NO <input type="checkbox"/>
14.) IF "NO" TO 13, WILL ANOTHER LOCAL AGENCY OVERSEE THE GRANT IMPLEMENTATION? YES <input type="checkbox"/> NO <input type="checkbox"/>	15.) IF "YES" TO 14, PLEASE PROVIDE THE AGENCY'S NAME. <hr/>	
16.) IF "NO" TO 14, WILL A WILL A CONSULTANT ENGINEERING FIRM OVERSEE THE GRANT IMPLEMENTATION YES <input type="checkbox"/> NO <input type="checkbox"/>	17.) IF "YES" TO 16, PLEASE PROVIDE THE FIRM'S NAME. <hr/>	
18.) ADDITIONAL COMMENTS		

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Please submit application to: [MDOT-OED-CategoryB@michigan.gov](mailto:MDOT-OED-CategoryB@michigan.gov)



Looking west on 8<sup>th</sup> Street, at the intersection with Hopkins Street



Looking east on 8<sup>th</sup> Street, 100 feet east of the intersection with US-31



Looking east on Jackson Street, 100 feet east of the intersection with Washington Street



Looking west on Jackson Street, 50 feet west of the intersection with  
US-31



Looking south on Van Buren Street, at the intersection with Jackson Street



Looking east on Van Buren Street, at the corner of Van Buren Street 275 feet south of the intersection of Jackson Street



Looking west on Van Buren Street, 100 feet west of the intersection with  
US-31

# 2021 Street Projects City of Manistee

Jackson Street from  
Washington to US-31

Van Buren Street from  
Jackson to US-31

8th Street from  
US-31 to Davis



**PRELIMINARY ESTIMATE OF COST**  
**STREET RECONSTRUCTION WITH WATERMAIN & STORM SEWER PROJECT**  
**Jackson Street - US 31 to Washington, Van Buren Street- Jackson to US 31**  
**CITY OF MANISTEE**  
**MANISTEE COUNTY**

Item No.	Total Estimated Quantity	Unit	Description	Unit Price	Total Amount
1.	1	LSUM	Mobilization, Max (8%)	\$ 71,700.00	\$ 71,700.00
2.	120	Ft	Sewer, Rem, Less than 24 inch	\$ 17.00	\$ 2,040.00
3.	230	Ft	Curb and Gutter, Rem	\$ 7.00	\$ 1,610.00
4.	270	Syd	Sidewalk, Rem	\$ 10.00	\$ 2,700.00
5.	2425	Syd	Pavt, Rem, Modified	\$ 12.00	\$ 29,100.00
6.	925	Cyd	Subgrade Undercutting, Type II	\$ 20.00	\$ 18,500.00
7.	20	Sta	Machine Grading, Modified	\$ 4,500.00	\$ 90,000.00
8.	17	Ea	Erosion Control, Inlet Protection, Fabric Drop	\$ 125.00	\$ 2,125.00
9.	130	Ft	Erosion Control, Silt Fence	\$ 3.00	\$ 390.00
10.	2400	Cyd	Subbase, CIP	\$ 12.00	\$ 28,800.00
11.	80	Syd	Aggregate Base, 3 inch	\$ 5.00	\$ 400.00
12.	7150	Syd	Aggregate Base, 8 inch	\$ 9.50	\$ 67,925.00
13.	1190	Ft	Sewer, CI IV, 12 inch, Tr Det B	\$ 52.00	\$ 61,880.00
14.	235	Ft	Sewer, CI IV, 15 inch, Tr Det B	\$ 56.00	\$ 13,160.00
15.	8	Ea	Sewer Bulkhead, 12 inch	\$ 300.00	\$ 2,400.00
16.	32	Ea	Dr Structure Cover, Adj, Case 1	\$ 500.00	\$ 16,000.00
17.	8	Ea	Dr Structure Cover, Type K	\$ 1,050.00	\$ 8,400.00
18.	1	Ea	Dr Structure, Tap, 12 inch	\$ 650.00	\$ 650.00
19.	1	Ea	Dr Structure, Tap, 15 inch	\$ 1,200.00	\$ 1,200.00
20.	11	Ea	Dr Structure Cover, Type DG	\$ 1,000.00	\$ 11,000.00
21.	5	Ea	Dr Structure Cover, Type Q, Modified	\$ 1,000.00	\$ 5,000.00
22.	5	Ea	Dr Structure, 48 inch dia, Modified	\$ 2,075.00	\$ 10,375.00

**PRELIMINARY ESTIMATE OF COST**  
**STREET RECONSTRUCTION WITH WATERMAIN & STORM SEWER PROJECT**  
**Jackson Street - US 31 to Washington, Van Buren Street- Jackson to US 31**  
**CITY OF MANISTEE**  
**MANISTEE COUNTY**

Item No.	Total Estimated Quantity	Unit	Description	Unit Price	Total Amount
23.	8	Ea	Dr Structure Cover, Type B, Modified	\$ 950.00	\$ 7,600.00
24.	11	Ea	Dr Structure, 24 inch dia, Modified	\$ 1,300.00	\$ 14,300.00
25.	5300	Syd	HMA Surface, Rem	\$ 2.50	\$ 13,250.00
26.	1300	Ton	HMA, LVSP	\$ 100.00	\$ 130,000.00
27.	405	Syd	Driveway, Nonreinf Conc, 6 inch	\$ 45.00	\$ 18,225.00
28.	320	Ft	Curb and Gutter, Conc, Det C4	\$ 20.00	\$ 6,400.00
29.	750	Sft	Sidewalk Ramp, Conc, 6 inch	\$ 5.25	\$ 3,937.50
30.	4100	Sft	Sidewalk, Conc, 4 inch	\$ 4.50	\$ 18,450.00
31.	350	Sft	Sidewalk, Conc, 6 inch	\$ 5.25	\$ 1,837.50
32.	30	Ft	Detectable Warning Surface, Modified	\$ 45.00	\$ 1,350.00
33.	1	LSUM	Maintaining Traffic	\$ 15,000.00	\$ 15,000.00
34.	3325	Syd	Slope Restoration, Modified	\$ 7.00	\$ 23,275.00
35.	6	Ea	Gate Box, Adj, Case 1	\$ 400.00	\$ 2,400.00
36.	2	Ea	Gate Box, Adj, Case 2	\$ 350.00	\$ 700.00
37.	450	Ft	Water Serv, Private	\$ 35.00	\$ 15,750.00
38.	460	Ft	Water Serv, Public	\$ 30.00	\$ 13,800.00
39.	60	Ft	6" D.I. Water Main, CL-52	\$ 70.00	\$ 4,200.00
40.	1940	Ft	8" D.I. Water Main, CL-52	\$ 80.00	\$ 155,200.00
41.	2	Ea	Remove Existing Hydrant	\$ 525.00	\$ 1,050.00
42.	2	Ea	Hydrant	\$ 3,800.00	\$ 7,600.00
43.	5	Ea	8" Valve and Box	\$ 1,700.00	\$ 8,500.00
44.	2	Ea	6" Valve and Box	\$ 1,250.00	\$ 2,500.00

**PRELIMINARY ESTIMATE OF COST**  
**STREET RECONSTRUCTION WITH WATERMAIN & STORM SEWER PROJECT**  
**Jackson Street - US 31 to Washington, Van Buren Street- Jackson to US 31**  
**CITY OF MANISTEE**  
**MANISTEE COUNTY**

Item No.	Total Estimated Quantity	Unit	Description	Unit Price	Total Amount
45.	18	Ea	1" Corporation and Saddle	\$ 500.00	\$ 9,000.00
46.	18	Ea	1" Curb Stop and Box	\$ 500.00	\$ 9,000.00
47.	18	Ea	Reconnect Existing Water Service	\$ 325.00	\$ 5,850.00
48.	1	LSUM	Live Tap to Existing Watermain at Washington Street 8" into 12"	\$ 3,000.00	\$ 3,000.00
49.	1	LSUM	Live Tap to Existing Watermain at US-31 8" into 6"	\$ 4,000.00	\$ 4,000.00
50.	1	LSUM	Connect to Existing Water Main at 6" valve on East end of Van Buren	\$ 3,000.00	\$ 3,000.00
51.	18	Each	Water Service, Exploration	\$ 1,000.00	\$ 18,000.00
52.	1	LSUM	Signs	\$ 7,000.00	\$ 7,000.00
<b>TOTAL ESTIMATED CONSTRUCTION COST:</b>					<b>\$ 969,530.00</b>
<b>SUB TOTAL CONSTRUCTION WITH CONTINGENCY:</b>					<b>\$ 1,045,900.00</b>
<b>TOTAL ENGINEERING:</b>					<b>\$ 161,100.00</b>
<b>TOTAL ESTIMATED PROJECT COST FOR JACKSON STREET:</b>					<b>\$ 678,000.00</b>
<b>TOTAL ESTIMATED PROJECT COST FOR VAN BUREN STREET:</b>					<b>\$ 529,000.00</b>
<b>TOTAL ESTIMATED PROJECT COST:</b>					<b>\$ 1,207,000.00</b>
<b>TOTAL ESTIMATED ELIGIBLE COSTS FOR JACKSON STREET (CATEGORY B FUNDING):</b>					<b>\$ 347,407.50</b>
<b>TOTAL ESTIMATED ELIGIBLE COSTS FOR VAN BUREN STREET(CATEGORY B FUNDING):</b>					<b>\$ 285,537.50</b>

**PRELIMINARY ESTIMATE OF COST**  
**STREET RECONSTRUCTION WITH WATERMAIN AND STORM SEWER PROJECT**  
**8th Street - US-31 to Davis**  
**CITY OF MANISTEE**  
**MANISTEE COUNTY**

Item No.	Total Estimated Quantity	Unit	Description	Unit Price	Total Amount
1.	1	LSUM	Mobilization, Max (8%)	\$ 38,800.00	\$ 38,800.00
2.	4	Ea	Dr Structure, Rem	\$ 470.00	\$ 1,880.00
3.	80	Ft	Sewer, Rem, Less than 24 inch	\$ 17.00	\$ 1,360.00
4.	1,450	Ft	Curb and Gutter, Rem	\$ 7.00	\$ 10,150.00
5.	515	Syd	Sidewalk, Rem	\$ 10.00	\$ 5,150.00
6.	350	Syd	Pavt, Rem, Modified	\$ 12.50	\$ 4,375.00
7.	100	Cyd	Subgrade Undercutting, Type II	\$ 20.00	\$ 2,000.00
8.	6	Sta	Machine Grading, Modified	\$ 4,500.00	\$ 27,000.00
9.	7	Ea	Erosion Control, Inlet Protection, Fabric Drop	\$ 125.00	\$ 875.00
10.	50	Ft	Erosion Control, Silt Fence	\$ 3.00	\$ 150.00
11.	800	Cyd	Subbase, CIP	\$ 12.00	\$ 9,600.00
12.	300	Syd	Aggregate Base, 3 inch	\$ 5.00	\$ 1,500.00
13.	2,400	Syd	Aggregate Base, 8 inch	\$ 10.00	\$ 24,000.00
14.	400	Ft	Sewer, CI IV, 12 inch, Tr Det B	\$ 52.00	\$ 20,800.00
15.	5	Ea	Sewer Bulkhead, 12 inch	\$ 300.00	\$ 1,500.00
16.	5	Ea	Dr Structure Cover, Adj, Case 1	\$ 500.00	\$ 2,500.00
17.	4	Ea	Dr Structure Cover, Type K	\$ 1,050.00	\$ 4,200.00
18.	1	Ea	Dr Structure Cover, Type Q, Modified	\$ 1,000.00	\$ 1,000.00
19.	1	Ea	Dr Structure, 48 inch dia, Modified	\$ 2,075.00	\$ 2,075.00
20.	1	Ea	Dr Structure Cover, Type B, Modified	\$ 950.00	\$ 950.00
21.	2	Ea	Dr Structure, 24 inch dia, Modified	\$ 1,300.00	\$ 2,600.00

**PRELIMINARY ESTIMATE OF COST**  
**STREET RECONSTRUCTION WITH WATERMAIN AND STORM SEWER PROJECT**  
**8th Street - US-31 to Davis**  
**CITY OF MANISTEE**  
**MANISTEE COUNTY**

Item No.	Total Estimated Quantity	Unit	Description	Unit Price	Total Amount
22.	2,400	Syd	HMA Surface, Rem	\$ 2.50	\$ 6,000.00
23.	570	Ton	HMA, LVSP	\$ 100.00	\$ 57,000.00
24.	250	Syd	Driveway, Nonreinf Conc, 6 inch	\$ 45.00	\$ 11,250.00
25.	1,450	Ft	Curb and Gutter, Conc, Det C4	\$ 20.00	\$ 29,000.00
26.	3,650	Sft	Sidewalk, Conc, 4 inch	\$ 4.50	\$ 16,425.00
27.	1,000	Sft	Sidewalk, Conc, 6 inch	\$ 5.25	\$ 5,250.00
28.	20	Ft	Detectable Warning Surface, Modified	\$ 45.00	\$ 900.00
29.	1	LSUM	Maintaining Traffic	\$ 5,000.00	\$ 5,000.00
30.	1,550	Syd	Slope Restoration, Modified	\$ 7.00	\$ 10,850.00
31.	4	Ea	Gate Box, Adj, Case 1	\$ 400.00	\$ 1,600.00
32.	1	Ea	Gate Box, Adj, Case 2	\$ 350.00	\$ 350.00
33.	1,125	Ft	Water Serv, Private	\$ 35.00	\$ 39,375.00
34.	525	Ft	Water Serv, Public	\$ 30.00	\$ 15,750.00
35.	30	Ft	6" D.I. Water Main, CL-52	\$ 70.00	\$ 2,100.00
36.	650	Ft	8" D.I. Water Main, CL-52	\$ 80.00	\$ 52,000.00
37.	1	Ea	Remove Existing Hydrant	\$ 525.00	\$ 525.00
38.	1	Ea	Hydrant	\$ 3,800.00	\$ 3,800.00
39.	2	Ea	8" Valve and Box	\$ 1,700.00	\$ 3,400.00
40.	1	Ea	6" Valve and Box	\$ 1,250.00	\$ 1,250.00
41.	21	Ea	1" Corporation and Saddle	\$ 500.00	\$ 10,500.00
42.	21	Ea	1" Curb Stop and Box	\$ 500.00	\$ 10,500.00

**PRELIMINARY ESTIMATE OF COST**  
**STREET RECONSTRUCTION WITH WATERMAIN AND STORM SEWER PROJECT**  
**8th Street - US-31 to Davis**  
**CITY OF MANISTEE**  
**MANISTEE COUNTY**

Item No.	Total Estimated Quantity	Unit	Description	Unit Price	Total Amount
43.	21	Ea	Reconnect Existing Water Service	\$ 325.00	\$ 6,825.00
44.	1	LSUM	Connect to Existing Water Main near 6" valve on West end of 8th	\$ 3,000.00	\$ 3,000.00
45.	1	LSUM	Connect to Existing Water Main near 6" valve on East end of 8th	\$ 3,000.00	\$ 3,000.00
46.	21	Each	Water Service, Exploration	\$ 1,000.00	\$ 21,000.00
47.	1	Allowance	Water Serv, Private, Interior Connection	\$ 5,000.00	\$ 5,000.00
48.	1,890	Ft	Pavt Mrkg, Waterborne, 4 inch, Yellow	\$ 2.50	\$ 4,725.00
49.	1	Ea	Pavt Mrkg, Waterborne, Only	\$ 80.00	\$ 80.00
50.	1	Ea	Pavt Mrkg, Waterborne, Lt Turn Arrow Sym	\$ 80.00	\$ 80.00
51.	1	Ea	Pavt Mrkg, Waterborne, Thru & Rt Turn Arrow Sym	\$ 80.00	\$ 80.00
52.	70	Ft	Pavt Mrkg, Waterborne, 6" Cross Walk	\$ 2.50	\$ 175.00
53.	1,890	Ft	Pavt Mrkg, Waterborne, 2nd Application, 4 inch, Yellow	\$ 2.00	\$ 3,780.00
54.	1	Ea	Pavt Mrkg, Waterborne, 2nd Application, Only	\$ 55.00	\$ 55.00
55.	1	Ea	Pavt Mrkg, Waterborne, 2nd Application, Lt Turn Arrow Sym	\$ 55.00	\$ 55.00
56.	1	Ea	Pavt Mrkg, Waterborne, 2nd Application, Thru & Rt Turn Arrow Sym	\$ 55.00	\$ 55.00
57.	70	Ft	Pavt Mrkg, Waterborne, 2nd Application, 6" Cross Walk	\$ 1.50	\$ 105.00
58.	1	LSUM	Signs	\$ 3,500.00	\$ 3,500.00
<b>TOTAL ESTIMATED CONSTRUCTION COST:</b>					<b>\$ 496,905.00</b>
<b>SUB TOTAL CONSTRUCTION WITH CONTINGENCY:</b>					<b>\$ 539,200.00</b>
<b>TOTAL ENGINEERING:</b>					<b>\$ 81,800.00</b>
<b>TOTAL ESTIMATED PROJECT COST:</b>					<b>\$ 621,000.00</b>
<b>TOTAL ESTIMATED ELIGIBLE COSTS FOR 8TH STREET (CATEGORY B FUNDING):</b>					<b>\$ 287,610.00</b>



## Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

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**Memo to:** Thad Taylor, City Manager

**From:** Edward Bradford, CFO *EB*

**Re:** Authorizing City Manager Thad Taylor to Approve USDA Rural Development Phase 1 Wastewater Improvements Draw Requests

**Date:** June 9, 2020

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Thad,

USDA Rural Development requires that invoices relating to projects that they finance be formally approved by City Council and documented on forms they provide. The signed forms are then submitted to the USDA for processing as a monthly "Draw Request" and USDA releases the funds to the City. This is the process we have followed for the first four draw requests.

Alternatively, USDA has said that City Council can authorize the City Manager to approve the draw requests and submit them. This expedites the process and ensures that the City can pay the contractor(s) in the time frame specified in the contracts. The current time frames can be tight depending on the internal staff and engineer review time, Council approval and scheduled check run date.

The CFO, Public Works Director and City Engineer recommend that Council authorize the City Manager to approve the draw requests to provide maximum flexibility to meet contractual payment obligations.

Council will continue to see all invoices in the normal course of business on the Monthly Invoices report as they do for all invoices.

*Soul of the Water. Spirit of the Woods.*

May 21, 2020

Memo: Thad Taylor

From: Joshua A. Glass

Re: Council Agenda item  
Fee Schedule for Cost Recovery Ordinance 19-24

Sir:

City Council approved ordinance 19-24 Cost Recovery on January 7<sup>th</sup>, 2020. This Ordinance authorizes the recovery of certain costs for fire runs and emergency services as authorized by Michigan Compiled Law 41.806a. 1064.03 of the ordinance states that: *"when provided by the City within the City limits, are billable and collectible as "cost recovery charges" in accordance with the City's resolution adopting a fee schedule for the cost recovery charges described in this Chapter."*

To date, there is no fee schedule which has been adopted by City Council. Acting Fire Chief Mark Cameron and I collaborated to create the proposed fee schedule.

I would request council to approve the proposed cost recovery fee schedule for ordinance 19-24.

Joshua A. Glass  
Detective Sergeant  
Manistee City Police Department

**COST RECOVERY FEES (Ord. Ch. 1064)**

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	<b>Initial 2 Hrs.</b>	<b>Each Additional Hour</b>
Service Charge Fees	\$500 (minimum)	\$250
Equipment Fees	Fees Based on Federal Emergency Management Agency Schedule of Equipment Rates.	



# Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

**Memo to:** Thad Taylor, City Manager  
**From:** Edward Bradford, CFO *EB*  
**Re:** 2020-4 Budget Amendment  
**Date:** June 9, 2020

Thad,

The City of Manistee is required by State law to ensure that actual expenditures do not exceed budgeted amounts. I have prepared a proposed budget amendment for the 2019-2020 fiscal year that makes the necessary budget adjustments to comply with the statutory requirement.

Over the course of a fiscal year, unanticipated events and unbudgeted expenditures occur. Typical examples include things such as excess overtime, harsh winter weather, fuel price fluctuations, employee payouts at retirement, unanticipated equipment or infrastructure repairs, insurance claims or projects that span multiple fiscal years. Savings can also occur thru things like loss of employees, insurance premium renewals and departments exercising restraint.

On the revenue side, positive or negative variances can also occur, whether thru mid-year state budget cuts, the sale of assets, revenue sharing, timing differences on receipt of funds or other unexpected revenue. Both revenue and expenditures variances impact the year end results; however, ***only increased expenditures must be explicitly authorized thru a budget amendment.***

We typically make formal budget amendments quarterly to be more proactive, accurate and transparent in our budgeting. Several budget amendments are needed as discussed below:

### 101 General Fund: Fire

Account #	Account Name	Original Budget	Amended Budget	Projected	Increase
336-713.000	Overtime	\$38,000	\$38,000	\$47,000	\$9,000
336-727.000	Vac\Hol\Sick Sellback	\$38,000	\$38,000	\$49,000	\$11,000

The department has had more callbacks than was anticipated in the budget.

The budget underestimated the amount of benefits that would be sold back. Part of this was related to a change in the contractual Holiday benefit language in the last Union contract, which should be a one-time impact.

These amendments will be absorbed by the fund balance and/or offset by work share savings.

**101 General Fund: General**

Account #	Account Name	Original Budget	Amended Budget	Projected	Increase
275-995.000	Transfers Out	\$165,616	\$165,616	\$183,274	<b>\$17,658</b>

The proceeds from the sale of City-owned property were transferred to the Local Street Fund.

**101 General Fund: Planning & Zoning**

Account #	Account Name	Original Budget	Amended Budget	Projected	Increase
701-900.000	Printing & Publishing	\$100	\$100	\$600	<b>\$500</b>
701-933.000	Software Maintenance	\$1,200	\$1,200	\$1,800	<b>\$600</b>

The department had more advertising than was anticipated for things like public hearings. There was also an increase in pricing for software maintenance, and one software package that was not budgeted for.

**249 Building Inspection**

Account #	Account Name	Original Budget	Amended Budget	Projected	Increase
000.831.000	Professional Services	\$0	\$0	\$20,000	<b>\$20,000</b>

When the FY 2020 budget was prepared, the City had not made the decision to transition to SAFEBuilt for building and trades inspections. They took over inspections in January of 2020. The budget amendment estimates what their fees will be at the end of the fiscal year. Their fees are 100% offset by revenue received by the City.



## Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

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**Memo to:** Thad Taylor, City Manager  
**From:** Edward Bradford, CFO  
**Re:** Financing for Single Axle Plow Truck  
**Date:** June 8, 2020

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Thad,

Council approved the purchase of a single axle plow truck at its May 21, 2019 meeting. The approved costs were \$107,202 for the truck chassis and \$67,425 for the equipment. Subsequent to Council's approval, DPW Director Jeff Mikula informed me that the State Bid pricing on the equipment had increased to \$74,065, an increase of \$6,640. Although this falls below the change order threshold in the purchasing policy, the equipment is being financed, so we needed Council's approval of the increase. The Motor Pool will absorb the increased cost.

It was anticipated that financing arrangements would be made at a later date due to the long lead time on the truck and equipment. The truck chassis is ready and needs to be paid for as it has been delivered to the equipment vendor for installation. The total revised purchase price for the chassis and equipment is \$181,267. The City will be financing \$145,000 of the price.

We solicited financing bids from several banks. The City received two bids:

Shelby State Bank	1.75%
West Shore Bank	1.90%

I recommend that the City enter into a four-year installment purchase agreement with Shelby State Bank and the chassis and equipment vendors. This type of financing is authorized by Public Act 99 of 1933 as amended and is routinely used by the City. The City Attorney has prepared the agreement and necessary documentation. The resolution authorizes the City to enter into the installment purchase agreement on the terms and conditions presented and further authorizes the Chief Financial Officer to execute the needed documents.

Annual payments from the Motor Pool will be \$37,833. Total interest to be paid on the financing over the four-year period is about \$6,331.



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Tel (231) 723-8333 Fax (231) 723-3888  
Web mikameyers.com

Attorneys at Law

June 16, 2020

Shelby State Bank  
Mr. Robert C. Henry  
1710 US 31  
Manistee, MI 49660

City of Manistee  
70 Maple Street  
Manistee, MI 49660

Re: Installment Purchase Agreement

You have requested our legal opinion in connection with the Installment Purchase Agreement referenced above between the City of Manistee (the "City"), Truck and Trailer Specialties of Boyne Falls, Inc. ("Truck Equipment Vendor"), D&K Truck Company ("Truck Cab and Chassis Vendor"), and Shelby State Bank (the "Bank") (the "Agreement"). The Agreement provides for the Bank's financing of the City's purchase of Plow Truck with related equipment (the "Equipment"). The total price for the purchase of the Plow Truck and related Equipment is \$181,267.00 of which \$36,267.00 will be paid to the Truck Cab and Chassis Vendor by the City. Under the terms of the Agreement, the Bank agrees to provide financing in the amount of \$145,000.00, payable in installments to the Bank, with an interest rate of 1.75% per annum.

We have examined the Agreement and a resolution of the City authorizing execution of the Agreement.

Based upon such examination, we are of the opinion that:

1. The City is a duly created, validly existing and fully-constituted public entity and has the power and authority to enter into the Agreement.
2. The City is obligated to include in its budget, annually, a sum sufficient to meet its obligations under the Agreement. In the event of unavailability or insufficiency of monies for any reason, the Agreement is payable from taxes levied within the City's constitutional and statutory limitations or from its unencumbered funds.

Shelby State Bank

June 16, 2020

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3. The Agreement is a valid and binding obligation of the City enforceable against the City in accordance with its tenor, except to the extent that the enforceability thereof may be limited by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally now existing or hereafter enacted and by the application of general principals of equity including those relating to equitable subordination.

4. Under existing statutes, regulations and court decisions, interest to be received by the Bank pursuant to the Agreement is excluded from gross income for federal income tax purposes and is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations. The opinion set forth in the proceeding sentence is subject to the condition that the City comply with all requirements of the Internal Revenue Code of 1986, as amended (the "Code"), that must be satisfied subsequent to the execution of the Agreement in order that interest thereon be, or continue to be, excluded from gross income for federal income tax purposes. Failure to comply with certain of such requirements could cause the interest component of the payments under the Agreement to be included in gross income retroactive to the date of the Agreement. The City has covenanted to comply with all such requirements. We express no opinion regarding other federal tax consequences arising with respect to the Agreement

5. The payment obligation of the City under the Agreement is a "qualified tax-exempt obligation" within the mean of Section 265(b)(3)(B) of the Code.

6. Under existing statutes, regulations, rulings and court decisions the Agreement and the interest component of the payments thereunder are exempt from all taxation in the State of Michigan except inheritance and estate taxes and taxes on gains realized from the sale, payment of other disposition thereof.

---

By: George V. Saylor, III (P37146)  
Mika Meyers PLC  
414 Water Street  
Manistee, MI 49660

## INSTALLMENT PURCHASE CONTRACT

The parties to this Installment Purchase Contract are the **CITY OF MANISTEE**, a Michigan municipal corporation, whose address is 70 Maple Street, Manistee, MI 49660 (the "City"), **TRUCK AND TRAILER SPECIALTIES OF BOYNE FALLS, INC.**, a Michigan Corporation, whose address is PO Box 473, 00399 US 131, Boyne Falls, MI 49713 ("Truck Equipment Vendor") and **D&K TRUCK COMPANY**, a Michigan corporation, of 3020 Snow Road, Lansing, MI 48917 ("Truck Cab and Chassis Vendor"), and **SHELBY STATE BANK**, a Michigan banking corporation, whose address is 1710 US 31, Manistee, MI 49660 (the "Bank").

1. The Vendor agrees to provide, and the City agrees to purchase, upon terms and conditions set forth herein and upon the terms and conditions set forth in the attached invoice and/or quotations, (Exhibit A and B), as approved by the Governing Body of City, (Exhibit C) the truck and truck equipment for the price of **One Hundred Eighty-One Thousand, Two Hundred Sixty-Seven and 00/100 (\$181,267.00) Dollars.**

2. The sum of **Thirty-Six Thousand, Two Hundred Sixty-Seven and 00/100 (\$36,267.00) Dollars** will be paid directly by the City to the Truck Cab and Chassis Vendor.

3. The financed portion of the purchase from the Truck Cab and Chassis Vendor is the sum of **Seventy Thousand, Nine Hundred Thirty-Five and 00/100 (\$70,935.00) Dollars** which will be paid by the City to the Truck Cab and Chassis Vendor in accordance with the terms of the Contract.

4. The financed portion of the purchase from the Truck Equipment Vendor is the sum of **Seventy-Four Thousand, Sixty-Five and 00/100 (\$74,065.00) Dollars** which will be paid by the City to the Truck Equipment Vendor in accordance with the terms of the Contract.

5. The City promises to pay the amount provided in paragraphs 3 and 4, above, to the respective Vendors and in accordance with the schedule set forth on Exhibit D. The City may at any time prepay this Contract, in whole or in part, without penalty.

6. This Contract is a general obligation of the City. The City shall include in its general operating budget and pay each year until the Contract is paid in full such sum or sums as may be necessary each year to make payments of principal and interest thereon when and as the same become due; provided, however, it is understood that the City is not authorized to levy taxes in excess of its legal limitations for such purposes without the approval of its electors.

7. The obligation of the City hereunder to pay principal and interest shall be absolute and unconditional and shall not be subject to any abatement, reduction, setoff, defense, counterclaim or recoupment for any reason whatsoever, including, without limitation, abatements or reductions due to any present or future claims of the City against either Vendor. This Contract shall not terminate, nor

shall the obligation of the City be affected by reason of any defect in or damage to or destruction of all or any part of the Property from whatever cause, it being the intention of the parties hereto that the principal and interest payable hereunder shall be payable in all events.

8. The respective Vendors hereby assign to the Bank the Vendor's right to receive the Installment Payments in accordance with this Contract, in consideration of (a) the payment by the Bank of an amount equal to the financed amount to the City in accordance with this Contract; and (b) the obligation of the City to make payments to the Vendor in accordance with paragraphs 3 and 4, above. It is expressly agreed between the Vendors, City and Bank that as a condition of Vendor's assignment to the Bank that the City shall make all Installment Payments directly to the Bank.

9. If the City fails to make any payment when due or otherwise fails to keep and perform any of the terms and conditions set forth herein, the Bank or any subsequent Bank shall have the right to provide City written notice of the default and the obligation to cure the default within 15 days, the failure to cure giving the Bank the right to declare the entire obligation secured by this Contract immediately due and payable, and sue for the payment thereof. The Bank agrees to provide an invoice to City at least ten days prior to each payment being due, stating the full amount of principal and interest that is then due to Bank from City.

10. All rights of the Bank shall inure to the benefit of the Bank's successors and assigns; and all obligations of the City shall bind the City's successors and assigns. All payments shall be payable at the address for Bank set forth above, or to such other place or to such other person as the Bank or any subsequent Bank may designate in writing.

11. The City may not pledge, encumber, sell, assign, transfer or otherwise dispose of its rights or obligations under this Contract, except as may be consented to in writing by the Bank or any subsequent Bank. However, in the event of assignment, City shall remain obligated to make all payments and perform all of the obligations of City under this Contract, unless otherwise released by written agreement of Bank.

12. The City hereby waives any claim it might have against the Bank for any loss, damage or expense caused by the Property or any defect therein, or use or maintenance thereof. If the Property is unsatisfactory for any reason, the City shall make any claim on account thereof against the Vendor but not against the Bank. Any warranties made by Vendors to City shall remain the sole responsibility of the Vendor and are not assignable.

13. The City represents and warrants that (a) it has complied with the provisions of Act 99, Public Acts of Michigan, 1933, as amended, and all other applicable laws and regulations, and all acts or conditions precedent to the execution of this Contract have been accomplished; (b) this Contract does not require any approval or consent of any holders of any indebtedness or obligations of the City, and does not contravene any law, regulation or order binding on the City or contravene the provisions of, or constitute a default under, or result in the creation of any lien or encumbrance upon the property of

the City under any indenture, mortgage, contract or other agreement to which the City is a party, or by which it may be bound or affected; (c) the execution and delivery of this Agreement has been duly authorized by the City Council of the City; (d) the City believes and anticipates that the useful life of the Property will equal or exceed the term of the obligation, which is less than 15 years; (e) this Contract constitutes a legal, valid and binding obligation of the City enforceable against the City in accordance with its terms; and (f) there are no pending or threatened actions or proceedings before any court or administrative agency which will materially affect the condition or operations of the City or the ability of the City to perform its obligations under this Contract.

14. The City hereby warrants that the aggregate outstanding balance, exclusive of interest, of all installment contracts or agreements for purchases by the City of lands, property or equipment for public purposes, including the purchase pursuant to this Contract, does not exceed 1 1/4% of the taxable value of the real and personal property of City located within the boundaries of the City.

15. The City has designated this Contract as a "qualified tax-exempt obligation" for the purpose of deduction of interest expense by financial institutions under the provisions of the Internal Revenue Code of 1986, as amended. The City covenants to comply with existing provisions of the Internal Revenue Code of 1986, as amended, necessary to maintain the exclusion of interest on this Contract from gross income for federal income tax purposes.

16. The City hereby certifies that there is no litigation of any nature pending for the purpose of restraining or enjoining the execution of the Agreement or the levy and collection of taxes, assessments or contract payments sufficient to pay the interest and principal obligations thereof, nor directly affecting the proceedings or authority by which the Agreement is entered into, the legality of the purpose for which the Agreement is entered into, or the validity of the Agreement, and that neither the corporate existence nor the boundaries of the City nor the title of its present officers to their respective offices is being contested; that to the best of City's knowledge there is no litigation pending indirectly or collaterally affecting any of the foregoing, and that the proceeding heretofore taken to authorize the execution of this Agreement and to provide security therefore has not been repealed, revoked or rescinded.

17. The individuals signing this Agreement represent and warrant that they have been duly authorized to execute the same. This Agreement may be signed in separate counterparts, which together may be considered to be a single document.

18. Any attempt to modify the terms of this Contract or any of its supporting documents and schedules shall be ineffective unless approved in writing by all of the parties hereto, except that any provision in this Contract not relating to Vendors may be modified by the agreement of the Bank and City only.

TRUCK EQUIPMENT VENDOR:

CITY:

**TRUCK AND TRAILER SPECIALTIES  
OF BOYNE FALLS, INC.**

**CITY OF MANISTEE**

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Edward Bradford, Finance Director/Treasurer

TRUCK CAB AND CHASSIS VENDOR:

BANK:

**D&K TRUCK COMPANY**

**SHELBY STATE BANK**

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Prepared By:  
Mika Meyers, PLC  
BY: George Saylor (37146)  
Attorneys at Law  
414 Water Street  
Manistee, MI 49660

**CITY OF MANISTEE COUNCIL  
MANISTEE, MICHIGAN**

At a regular meeting of the Manistee City Council held in the City Council Chambers, 70 Maple Street, Manistee, Michigan, on \_\_\_\_\_, 2020, Councilmember\_\_\_\_\_. Supported by Councilmember\_\_\_\_\_, moved the adoption of the following resolution.

**RESOLUTION NO. 20-\_\_**

**RESOLUTION TO AUTHORIZE  
THE FINANCING OF A PLOW TRUCK  
BY INSTALLMENT PURCHASE CONTRACT**

WHEREAS, the City of Manistee (the “City”) is authorized by Act 99 of the Public Acts of Michigan of 1933, as amended (“Act 99”), to purchase real or personal property for public purposes, and to pay for such property in installments over the lesser of a period of fifteen years or the useful life of such property; and

WHEREAS, the City proposes to purchase a new plow truck, as more particularly described in a proposed Installment Purchase Contract attached hereto, which constitutes personal property within the meaning of Act 99 (the “Property”), from two separate contractors selected by the City (the “Vendors”) at a purchase price of \$181,267.00; and

WHEREAS, it is in the best interest of the City to obtain financing for a portion of the Purchase Price in the not to exceed amount of \$145,000 (the “Financed Amount”); and

WHEREAS, the Financed Amount, when added to the currently outstanding balance of all other installment purchases made of real and personal property by the City pursuant to Act 99, less permitted exceptions, does not exceed \$2,453,034, which is one and one quarter of one percent (1-1/4%) of the 2020 Taxable Value of the real and personal property in the City.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The City Council determines that it is necessary and in the best interest of the City to purchase the Property for an amount not to exceed the Purchase Price and to utilize such Property for public and City purposes. The difference between the Purchase Price and the Financed Amount shall be paid to the Vendor, as reflected in the Installment Purchase Contract, from City funds on hand and the payment of said amount is hereby appropriated and/or ratified.

2. The City Council determines that it is necessary and in the best interests of the City to finance the purchase of the Property pursuant to Act 99. The Financed Amount shall be financed by an installment purchase contract as provided in this Resolution.

3. The useful life of such Property is hereby determined to be not less than fifteen (15) years.

4. An Installment Purchase Contract by and between the City, Shelby State Bank, and the Vendors in the form attached to this Resolution as Exhibit A (the "Installment Purchase Contract") is hereby approved.

5. The City Treasurer is hereby designated as the Registrar for the Installment Purchase Contract.

6. The Installment Purchase Contract is hereby designated as a "qualified tax exempt obligation" for purposes of deduction of interest expense by financial institutions under the provisions of Section 265(b)(3) of the Internal Revenue Code, it being reasonably anticipated that the aggregate amount of qualified tax exempt obligations which will be issued by the City and all subordinate entities to the City shall not exceed \$10,000,000 during calendar year 2020.

7. The obligation of the City to pay the principal installments of the Financed Amount and interest thereon shall be a limited tax general obligation of the City subject to applicable statutory and constitutional limitations.

8. The City shall at all times have control of the Property and shall maintain the same for public use and public purposes.

9. The City shall include in its annual general fund budget such sum or sums as may be necessary to pay and satisfy all payments when due under the Installment Purchase Contract.

10. The Treasurer is hereby authorized to execute and file the Installment Purchase Contract, and all documents, instruments and certificates necessary or required to effectuate the execution and delivery of the Installment Purchase Contract.

11. The execution and issuance of the Installment Purchase Contract shall be subject to the acquisition of the Property.

12. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

YEAS:           Members: \_\_\_\_\_  
\_\_\_\_\_

NAYS:           Members: \_\_\_\_\_

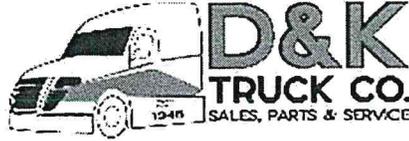
ABSTAIN:       Members: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Heather Pefley, City Clerk  
City of Manistee



# VEHICLE PURCHASE AGREEMENT



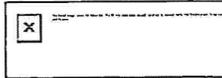
D&K Truck Co. 3020 Snow Rd, Lansing, MI 48917 Phone (517) 484-1905 Fax (517) 322-2585

City of Manistee 5/10/2019  
 Purchaser Date  
 280 Washington St. Manistee MI 49660  
Street Address City State Zip Code  
 231-510-6050  
Phone Fax

New	Used	Year	Make	Model	VIN
X		2020	WESTERN STAR	4700	

ACCESSORIES AND EQUIPMENT	SPEC PRO VER:	UNIT COST	MULTI UNITS
Purchase 1) 2020 Model 4700 Western Star truck Spec Dated 5/10/2019			\$107,187.00
Purchased through MI-Deal Contract # 071B6600119			
Any Adjustments to Specs may alter Pricing			
	<b>Price of Vehicle</b>		\$107,187.00
	<b>Sales Tax</b>		N/A
	<b>F.E.T./ Non-Tax</b>		N/A
	<b>License Fee</b>		N/A
	<b>Title</b>		\$15.00
	<b>Total Delivered Price</b>		\$107,202.00
Thank you	<b>Trade</b>		
Brian Pratt	<b>Less Lien</b>		
	<b>Total Trade</b>		
	<b>Total Trade Price</b>	<b>\$0.00</b>	<b>\$107,202.00</b>

Prepared for:  
 Jeff Mikula  
 MDOT City of Manistee  
 280 Washington St  
 Manistee, MI 49660  
 Phone: 231-794-0605



Prepared by:  
 Brian Pratt  
 D and K TRUCK COMPANY  
 3020 Snow Rd  
 LANSING, MI 48917  
 Phone: 517-484-1905

## S P E C I F I C A T I O N   P R O P O S A L

Data Code	Description	Weight Front	Weight Rear	Retail Price
<b>Price Level</b>				
PRL-19T	WESTERN STAR 4700 PRL-19T (EFF:01/15/19)			STD
<b>Data Version</b>				
DRL-011	SPECPRO21 DATA RELEASE VER 011			N/C
<b>Vehicle Configuration</b>				
001-451	4700 SET-BACK FRONT AXLE CHASSIS	9,215	6,530	\$166,640.00
004-220	2020 MODEL YEAR SPECIFIED			STD
002-004	SET BACK AXLE - TRUCK			STD
019-002	STRAIGHT TRUCK PROVISION			STD
003-001	LH PRIMARY STEERING LOCATION			STD
<b>General Service</b>				
AA1-002	TRUCK CONFIGURATION			STD
AA6-001	DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES)			STD
A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE			N/C
A84-1GM	GOVERNMENT BUSINESS SEGMENT			N/C
AA4-010	DIRT/SAND/ROCK COMMODITY			N/C
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS			STD
AB1-008	MAXIMUM 8% EXPECTED GRADE			STD
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE			STD
995-1A5	WESTERN STAR VOCATIONAL WARRANTY			STD
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 20000.0 lbs			
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 23000.0 lbs			
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 43000.0 lbs			

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 Data Version PRL-19T.011  
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 Feb 2019



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Prepared for:  
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 280 Washington St  
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 D and K TRUCK COMPANY  
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	Data Code	Description	Weight Front	Weight Rear	Retail Price
N	A70-99D	EXPECTED GROSS COMBINATION WEIGHT : 0.0 lbs			
<b>Truck Service</b>					
	AA3-018	FRONT PLOW/END DUMP BODY			N/C
	AF4-99D	EXPECTED EMPTY BODY WEIGHT : 4300.0 lbs			
	A88-99D	EXPECTED TRUCK BODY LENGTH : 14.0 ft			
	AE2-99D	EXPECTED TRUCK BODY WIDTH : 96.0 in			
	AF6-99D	EXP EMPTY BODY CG LOC FROM BODY FRT(A89) : 5.9 ft			
	A89-99D	BRAKING-EXPECTED CAB TO BODY CLEARANCE : 3.0 in			
	AF7-99D	EXPECTED BODY/PAYLOAD CG HEIGHT ABOVE FRAME "XX" INCHES : 32.0 in			
<b>Engine</b>					
	101-2X6	DETROIT DD13 12.8L 410 HP @ 1625 RPM, 1900 GOV RPM, 1550 LB/FT @ 975 RPM			\$100.00
<b>Electronic Parameters</b>					
N	79A-065	65 MPH ROAD SPEED LIMIT			N/C
	79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT			N/C
	79G-010	20 MINUTES IDLE SHUTDOWN WITH CLUTCH AND SERVICE BRAKE OVERRIDE			N/C
	79T-001	PTO MODE RPM INCREMENT - 25 RPM			N/C
	80D-001	SOFT CRUISE CONTROL ENABLED			N/C
<b>Engine Equipment</b>					
	99C-017	2016 ONBOARD DIAGNOSTICS/2010 EPA/CARB/FINAL GHG17 CONFIGURATION			STD
	99D-011	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD CORNER OF DRIVER DOOR)			\$106.00
	13E-001	STANDARD OIL PAN			STD
	105-001	ENGINE MOUNTED OIL CHECK AND FILL			STD
	133-004	ONE PIECE VALVE COVER			STD
	014-108	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER WITH SAFETY ELEMENT AND INSIDE/OUTSIDE AIR WITH SNOW DOOR	10		\$444.00
	124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE			STD
	292-216	(3) DTNA GENUINE, AGM STARTING AND CYCLING, MIN 2190CCA, 570RC, THREADED STUD BATTERIES			STD

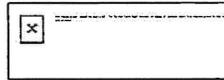
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Prepared for:  
 Jeff Mikula  
 MDOT City of Manistee  
 280 Washington St  
 Manistee, MI 49660  
 Phone: 231-794-0605



Prepared by:  
 Brian Pratt  
 D and K TRUCK COMPANY  
 3020 Snow Rd  
 LANSING, MI 48917  
 Phone: 517-484-1905

Data Code	Description	Weight Front	Weight Rear	Retail Price
290-1AC	PASSENGER SEAT BATTERY BOX VENTED TO OUTSIDE OF CAB			STD
282-013	BATTERY BOX MOUNTED UNDER PASSENGER SEAT			STD
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN			STD
289-006	PLASTIC BATTERY BOX COVER			STD
293-073	POSITIVE LOAD DISCONNECT WITH DASH MOUNTED CONTROL SWITCH WITH LOCKING PROVISION	8		\$191.00
306-019	LOW VOLTAGE BATTERY DISCONNECT AT 12.3 VOLTS FOR ISOLATED CIRCUITS WITH LOCAL ALARM			STD
107-044	BW MODEL BA-921 19.0 CFM SINGLE CYLINDER AIR COMPRESSOR WITH SAFETY VALVE			STD
131-013	AIR COMPRESSOR DISCHARGE LINE			STD
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM			STD
128-002	JACOBS COMPRESSION BRAKE			STD
016-1C0	RH OUTBOARD FRAME MOUNTED VERTICAL AFTERTREATMENT SYSTEM ASSEMBLY WITH TOPSTACK	95	90	\$1,969.00
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH			STD
239-038	11 FOOT 06 INCH (138 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT			STD
237-1CU	RH CURVED TOPSTACK			N/C
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK	35	10	\$59.00
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL			\$20.00
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING			STD
23Z-002	NON-POLISHED ALUMINUM DIESEL EXHAUST FLUID TANK COVER	20	10	\$144.00
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION			STD
242-001	STAINLESS STEEL AFTERTREATMENT DEVICE/MUFFLER/TAILOPIPE SHIELD			STD
273-036	BORG WARNER (KYSOR) REAR AIR ON/OFF ENGINE FAN CLUTCH			STD
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED			STD
110-068	DDC SUPPLIED ENGINE MOUNTED FUEL FILTER/FUEL WATER SEPARATOR WITH WATER-IN-FUEL INDICATOR			STD

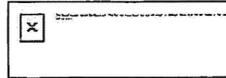
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 D and K TRUCK COMPANY  
 3020 Snow Rd  
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Data Code	Description	Weight Front	Weight Rear	Retail Price
118-001	FULL FLOW OIL FILTER			STD
266-057	1500 SQUARE INCH ALUMINUM RADIATOR			STD
267-006	MOUNTING FOR FIREWALL MOUNTED SURGE TANK			STD
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT			STD
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT			STD
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES			STD
270-023	HDEP FIXED RATIO COOLANT PUMP AND RADIATOR DRAIN VALVE			STD
168-998	NO RADIATOR/OIL PAN GUARD	-5		(\$62.00)
360-013	1350 ADAPTER FLANGE FOR FRONT PTO PROVISION	25		\$531.00
138-005	PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK HEATER			STD
166-005	PHILLIPS-TEMRO 300 WATT/115 VOLT OIL PREHEATER			STD
140-022	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR			STD
134-001	ALUMINUM FLYWHEEL HOUSING			STD
155-075	MITSUBISHI 12V MOD 3.175-DP60 STARTER WITH INTEGRATED MAGNETIC SWITCH			STD
<b>Transmission</b>				
342-1M1	ALLISON 4000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	170	50	\$20,420.00
<b>Transmission Equipment</b>				
343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV			N/C
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES			N/C
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			N/C
84E-000	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			N/C

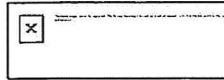
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Data Code	Description	Weight Front	Weight Rear	Retail Price
84F-000	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			N/C
84G-000	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			N/C
84H-000	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			N/C
84N-200	FUEL SENSE 2.0 DISABLED - MAXIMUM PERFORMANCE - TABLE BASED			N/C
85P-998	NO REAR PTO TRANSMISSION RANGE			STD
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN			N/C
345-003	PUSH BUTTON ELECTRONIC SHIFT CONTROL, DASH MOUNTED			N/C
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013			N/C
370-011	WATER TO OIL TRANSMISSION COOLER, FRAME MOUNTED	15		N/C
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK			N/C
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)			N/C

**Front Axle and Equipment**

400-1BB	DETROIT DA-F-20.0-5 20,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE			\$1,628.00
402-030	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES			STD
403-002	NON-ASBESTOS FRONT BRAKE LINING			STD
419-023	CONMET CAST IRON FRONT BRAKE DRUMS			STD
427-001	FRONT BRAKE DUST SHIELDS	5		\$102.00
409-006	FRONT OIL SEALS			STD
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL			STD
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES			STD
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS			STD
406-001	STANDARD KING PIN BUSHINGS			STD
536-055	TRW THP-60 POWER STEERING WITH RCH45 AUXILIARY GEAR	90		N/C
539-003	POWER STEERING PUMP			STD
534-003	4 QUART POWER STEERING RESERVOIR			N/C

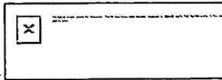
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533-001	OIL/AIR POWER STEERING COOLER			N/C
40T-002	SYNTHETIC 75W-90 FRONT AXLE LUBE			(\$6.00)
<b>Front Suspension</b>				
620-006	20,000# FLAT LEAF FRONT SUSPENSION	50		\$147.00
619-002	THREADED SPRING PINS AND BUSHINGS - FRONT SUSPENSION			\$168.00
410-001	FRONT SHOCK ABSORBERS			\$202.00
<b>Rear Axle and Equipment</b>				
420-051	RS-23-160 23,000# R-SERIES SINGLE REAR AXLE		-2,310	(\$8,780.00)
421-538	5.38 REAR AXLE RATIO			N/C
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING			STD
386-075	MXL 18T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	40	40	\$496.00
452-001	DRIVER CONTROLLED TRACTION DIFFERENTIAL - SINGLE REAR AXLE		20	\$734.00
878-018	(1) DRIVER CONTROLLED DIFFERENTIAL LOCK REAR VALVE FOR SINGLE DRIVE AXLE			N/C
87B-008	INDICATOR LIGHT FOR EACH DRIVER CONTROLLED TRACTION DEVICE SWITCH			N/C
423-033	MERITOR 16.5X7 Q+ CAST SPIDER HEAVY DUTY CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES			\$126.00
433-002	NON-ASBESTOS REAR BRAKE LINING			STD
434-011	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)			\$26.00
451-023	CONMET CAST IRON REAR BRAKE DRUMS			STD
425-002	REAR BRAKE DUST SHIELDS		5	\$56.00
440-006	REAR OIL SEALS			STD
426-100	WABCO TRISTOP D LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS		-20	N/C
428-002	MERITOR AUTOMATIC REAR SLACK ADJUSTERS			STD
41T-002	SYNTHETIC 75W-90 REAR AXLE LUBE			N/C
<b>Rear Suspension</b>				
622-1DC	26,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD		90	(\$1,530.00)
621-001	SPRING SUSPENSION - NO AXLE SPACERS			N/C
431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP			N/C
623-005	FORE/AFT CONTROL RODS			N/C

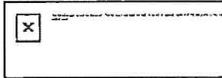
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Data Code	Description	Weight Front	Weight Rear	Retail Price
<b>Brake System</b>				
490-100	WABCO 4S/4M ABS			STD
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES			STD
904-001	FIBER BRAID PARKING BRAKE HOSE			STD
412-001	STANDARD BRAKE SYSTEM VALVES			STD
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE			STD
480-009	BW AD-9 BRAKE LINE AIR DRYER WITH HEATER	20		N/C
479-003	AIR DRYER MOUNTED INBOARD ON LH RAIL			N/C
460-090	STEEL AIR BRAKE RESERVOIRS, NO TRIPLE OR TORPEDO TANKS			N/C
477-001	PULL CABLE ON WET TANK, PETCOCK DRAIN VALVES ON ALL OTHER AIR TANKS			STD
<b>Trailer Connections</b>				
1AZ-998	NO TRAILER RECEPTACLE BRACKET			STD
<b>Wheelbase &amp; Frame</b>				
545-510	5100MM (201 INCH) WHEELBASE			N/C
546-1B2	1/2X3.64X11-7/8 INCH STEEL FRAME (12.7MMX301.6MM/0.5X11.88 INCH) 120KSI	540	160	\$2,150.00
547-034	PARTIAL INNER FRAME REINFORCEMENT AT FRONT SUSPENSION	195	-5	\$780.00
548-803	BODY COMPANY INSTALLED ADDITIONAL FRONT FRAME REINFORCEMENT FOR SNOW PLOW			N/C
552-005	1850MM (73 INCH) REAR FRAME OVERHANG			N/C
55W-007	FRAME OVERHANG RANGE: 71 INCH TO 80 INCH	-20	110	N/C
549-002	24 INCH INTEGRAL FRONT FRAME EXTENSION	158	-20	\$995.00
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 137.49 in			
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 119.62 in			
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 343.21			
ZF1-99D	FRAME HEIGHT TOP FRONT UNLADEN : 34.51 in			
ZF2-99D	FRAME HEIGHT TOP FRONT LADEN : 31.38 in			
ZF3-99D	FRAME HEIGHT TOP REAR UNLADEN : 42.18 in			
ZF4-99D	FRAME HEIGHT TOP REAR LADEN : 31.38 in			
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 59.19 in			N/C
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 211.49 in			N/C

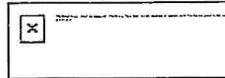
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Data Code	Description	Weight Front	Weight Rear	Retail Price
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 137.69 in			
553-001	SQUARE END OF FRAME			STD
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER			STD
561-001	STANDARD CROSSMEMBER BACK OF TRANSMISSION			STD
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)			STD
572-001	STANDARD REARMOST CROSSMEMBER			STD
565-002	HEAVY DUTY SUSPENSION CROSSMEMBER			STD
568-001	STANDARD WEIGHT REAR SUSPENSION CROSSMEMBER			STD

**Chassis Equipment**

N	556-997	OMIT FRONT BUMPER, CUSTOMER INSTALLED SPECIAL BUMPER, DOES NOT COMPLY WITH FMCSR 393.203	-110		(\$560.00)
	586-015	FRONT ANTI-SPRAY CAB MOUNTED MUDFLAPS			STD
	551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS			STD
	44Z-002	EXTERIOR HARNESSSES WRAPPED IN ABRASION TAPE			STD
	602-100	27X17X11 INCH PLAIN STEP BOX WITH REMOVABLE COVER FOR CAB ENTRY WITH HIGH GROUND CLEARANCE	50	50	\$664.00
	61B-001	SINGLE TOOL/STORAGE BOX #1 FRAME MOUNTED LH SIDE UNDER CAB			N/C
	603-100	27X17X11 INCH PLAIN STEP BOX WITH REMOVABLE COVER FOR CAB ENTRY WITH HIGH GROUND CLEARANCE	50	50	\$651.00
	61C-002	SINGLE TOOL/STORAGE BOX #2 FRAME MOUNTED RH SIDE UNDER CAB			N/C

**Fuel Tanks**

	204-150	50 GALLON/189 LITER ALUMINUM FUEL TANK - LH	-5		(\$132.00)
	218-001	23 INCH DIAMETER FUEL TANK(S)			N/C
	215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS			STD
	212-008	FUEL TANK(S) AFT	-35	35	(\$108.00)
	664-001	PLAIN STEP FINISH			STD
	205-001	FUEL TANK CAP(S)			STD
	216-020	EQUIFLO INBOARD FUEL SYSTEM			STD
	202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE			STD
	221-001	FUEL COOLER			STD

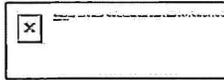
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Data Code	Description	Weight Front	Weight Rear	Retail Price
<b>Tires</b>				
093-1VB	CONTINENTAL HTR2 385/65R22.5 20 PLY RADIAL FRONT TIRES	104		\$284.00
094-1UY	MICHELIN X MULTI D 11R22.5 16 PLY RADIAL REAR TIRES (NORTH AMERICAN ONLY)		60	(\$40.00)
<b>Hubs</b>				
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS			STD
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS			STD
<b>Wheels</b>				
502-091	ACCURIDE 29374A 22.5X12.25 10-HUB PILOT 4.75 INSET 10-HAND ALUMINUM DISC FRONT WHEELS	-8		\$496.00
505-659	ACCURIDE 42644 ACCU-LITE 22.5X8.25 10-HP ALUMINUM DISC REAR WHEELS		-120	\$572.00
496-011	FRONT WHEEL MOUNTING NUTS			STD
497-011	REAR WHEEL MOUNTING NUTS			STD
<b>Cab Exterior</b>				
829-1A8	110 INCH BBC STEEL CONVENTIONAL CAB			STD
82A-023	WESTERN STAR PAINTED ALUMINUM CAB SKIRT			STD
650-044	AIR CAB MOUNTS WITH CHECK VALVE			STD
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE			STD
667-001	FRONT FENDERS			STD
754-001	2 INCH FENDER EXTENSIONS	5		\$147.00
678-039	LH AND RH EXTERIOR GRAB HANDLES WITH RUBBER INSERT AND LH AND RH INTERIOR GRAB HANDLES MOUNTED TO A POST			\$7.00
646-008	STATIONARY BRIGHT FINISH GRILLE			STD
65X-003	CHROME HOOD MOUNTED AIR INTAKE GRILLE			STD
640-008	GALVANEALD STEEL SEVERE SERVICE CAB			STD
644-004	FIBERGLASS HOOD			STD
727-019	SINGLE HADLEY SD-978 26 INCH RECTANGULAR AIR HORN	-4		(\$116.00)
726-001	SINGLE ELECTRIC HORN			STD
728-001	SINGLE HORN SHIELD			N/C
657-1AF	DOORS AND IGNITION KEYED THE SAME (3 KEYS)			\$9.00
575-001	REAR LICENSE PLATE MOUNT END OF FRAME			STD

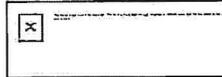
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312-072	SINGLE RECTANGULAR SEALED BEAM HEADLIGHTS WITH BRIGHT BEZELS			STD
302-022	LED MARKER LAMPS			\$91.00
314-824	WIRING AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LAMPS WITH DUAL CONNECTIONS AT BUMPER			\$182.00
311-001	DAYTIME RUNNING LIGHTS			\$56.00
294-001	INTEGRAL STOP/TAIL/BACKUP LIGHTS			STD
300-015	STANDARD FRONT TURN SIGNAL LAMPS			STD
744-008	DUAL STAINLESS STEEL HEATED MIRRORS			\$46.00
797-001	DOOR MOUNTED MIRRORS			STD
796-001	102 INCH EQUIPMENT WIDTH			STD
743-1AA	LH AND RH SUREPLUS 574 8 INCH BRIGHT FINISH HEATED CONVEX MIRRORS WITH SEPARATE ADJUSTMENT, MOUNTED BELOW MIRROR			\$36.00
74A-001	RH DOWN VIEW MIRROR			STD
729-001	STANDARD SIDE/REAR REFLECTORS			STD
768-050	17.5X35 INCH LAMINATED SAFETY GLASS TINTED REAR WINDOW			\$27.00
661-006	TINTED DOOR GLASS			STD
654-011	RH AND LH ELECTRIC POWERED WINDOWS	4		\$151.00
663-023	2-PIECE TINTED CURVED GASKET MOUNTED HEATED WINDSHIELD			\$195.00
659-026	2 GALLON WINDSHIELD WASHER RESERVOIR WITH FLUID LEVEL INDICATOR, MOUNTED UNDER CAB, WITH REMOTE FILL			STD

**Cab Interior**

707-1D0	GRAY VINYL BASE INTERIOR			STD
70K-005	BLACK HARD TRIM			STD
706-049	BASE LEFT HAND DOOR TRIM			STD
708-049	BASE RIGHT HAND DOOR TRIM			STD
772-007	BLACK MATS WITH DOUBLE INSULATION			\$45.00
785-007	DASH MOUNTED ASH TRAY AND LIGHTER, DRIVER SIDE			STD
691-001	FORWARD ROOF MOUNTED CONSOLE			STD
694-009	PASSENGER SIDE WING DASH MOUNTED GLOVE BOX WITH LOCKING DOOR			STD
693-025	LH AND RH DOOR MAP POCKETS			STD
741-015	(2) COAT HOOKS ON BACKWALL OF CAB			STD
742-026	(1) CUP HOLDER MOUNTED IN BOTTOM CENTER OF DASH			(\$22.00)

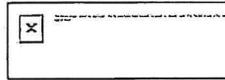
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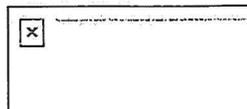
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680-034	TWO-TONE CHARCOAL UPPER/COOL GRAY LOWER SOFT TOUCH WING DASH WITH BLACK DRIVER SIDE COSMETIC UNDER DASH COVER			STD
700-023	HEATER, DEFROSTER AND AIR CONDITIONER WITH CONSTANT TEMPERATURE CONTROL AND COSMETIC COVER			STD
701-010	HVAC DUCTING WITH FOAM MAIN FRESH AIR FILTER AND OUTSIDE PRE-FILTER			STD
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH			STD
170-015	STANDARD HEATER PLUMBING			STD
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR			STD
698-001	RADIATOR MOUNTED AIR CONDITIONER CONDENSER			STD
702-002	BINARY CONTROL, R-134A			STD
739-002	ADDITIONAL CAB SIDEWALL INSULATION	60	10	\$162.00
285-033	AUTOMATIC SELF-RESET CIRCUIT BREAKERS/FUSES IN DASH POWER DISTRIBUTION BOXES AND FUSES IN AUXILIARY POWER DISTRIBUTION BOXES			STD
324-075	DOOR ACTIVATED DOME LIGHT, UNDER DASH LIGHT AND LH AND RH DOOR MOUNTED COURTESY LIGHTS			STD
655-001	CAB DOOR LATCHES WITH MANUAL DOOR LOCKS			STD
756-1DD	BASIC HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 1 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION AND REAR CUSHION TILT			STD
760-294	BATTERY BOX MID BACK NON SUSPENSION PASSENGER SEAT			STD
758-039	MORDURA CLOTH DRIVER SEAT			N/C
761-039	MORDURA CLOTH PASSENGER SEAT			N/C
763-003	3 POINT DRIVER AND PASSENGER SEAT BELT RETRACTORS			STD
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN			STD
540-045	4-SPOKE 18 INCH (450MM) LEATHER WRAPPED STEERING WHEEL WITH SWITCHES			STD
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS			STD
<b>Instruments &amp; Controls</b>				
185-002	NON-ADJUSTABLE SUSPENDED PEDALS			STD
106-002	ELECTRONIC FOOT ACCELERATOR			STD

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870-002	BRIGHT ARGENT FINISH GAUGE BEZELS			STD
732-018	ROYAL ROSEWOOD MATTE FINISH DRIVER INSTRUMENT PANEL			\$18.00
734-017	ROSEWOOD VINYL MATTE FINISH CENTER INSTRUMENT PANEL INSERT			N/C
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM			STD
840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES			STD
198-002	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS			STD
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES			STD
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY			STD
811-041	ICU4ME DRIVER MESSAGE CENTER WITH GRAPHICAL DISPLAY, BLACK FACE GAUGES, DIAGNOSTICS AND DATA LINKED			STD
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH			STD
844-001	2 INCH ELECTRIC FUEL GAUGE			STD
845-011	FUEL FILTER RESTRICTION INDICATOR			STD
148-085	EMISSIONS LIMITED IDLE ADJUST			STD
4C0-998	NO ADDITIONAL EXTRA SWITCH ACCUATORS			STD
N 44Y-001	CUSTOMER INTERFACE CONNECTOR LOCATED BETWEEN SEATS WITH CAPS			\$99.00
48F-998	NO PREWIRED HIGH POWER CIRCUIT			STD
866-007	SINGLE REAR AXLE TEMPERATURE GAUGE WITH SENSOR SHIELD			\$85.00
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE			STD
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE			STD
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER			STD
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE			STD
746-114	AM/FM/WB WORLD TUNER RADIO WITH AUXILIARY INPUT, J1939	10		\$290.00
747-002	ROOF/OVERHEAD CONSOLE MOUNTED RADIO			N/C
750-004	(4) RADIO SPEAKERS IN CAB			N/C
753-021	AM/FM ANTENNA MOUNTED ON LH FRONT A-PILLAR	2		\$35.00

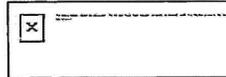
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Prepared for:  
 Jeff Mikula  
 MDOT City of Manistee  
 280 Washington St  
 Manistee, MI 49660  
 Phone: 231-794-0605



Prepared by:  
 Brian Pratt  
 D and K TRUCK COMPANY  
 3020 Snow Rd  
 LANSING, MI 48917  
 Phone: 517-484-1905

Data Code	Description	Weight Front	Weight Rear	Retail Price
748-026	POWER AND GROUND WIRING FOR CB RADIO IN OVERHEAD CONSOLE			STD
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION			\$137.00
752-017	MULTI-BAND AM/FM/WB/CB LH MIRROR MOUNTED ANTENNA SYSTEM			STD
810-042	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITH ODOMETER			STD
817-001	STANDARD VEHICLE SPEED SENSOR			STD
812-001	ELECTRONIC 3000 RPM TACHOMETER			STD
813-998	NO VEHICLE PERFORMANCE MONITOR	-5		(\$998.00)
N 162-002	IGNITION SWITCH CONTROLLED ENGINE STOP			STD
329-004	FOUR EXTRA SWITCHES IN DASH			\$109.00
4C1-022	HARDWIRE SWITCH #1,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO BACK OF CAB			\$25.00
4C2-023	HARDWIRE SWITCH #2,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO BACK OF CAB			N/C
4C3-014	HARDWIRE SWITCH #3,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO BACK OF CAB			N/C
4C4-014	HARDWIRE SWITCH #4,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO BACK OF CAB			N/C
4C5-998	NO HARDWIRE SWITCH #5,ON/OFF LATCHING, WIRED TO CUSTOMER INTERFACE CONNECTOR			STD
4C6-998	NO HARDWIRE SWITCH #6,ON/OFF LATCHING, WIRED TO CUSTOMER INTERFACE CONNECTOR			STD
4C7-998	NO HARDWIRE SWITCH #7,ON/OFF LATCHING, WIRED TO CUSTOMER INTERFACE CONNECTOR			STD
4C8-998	NO HARDWIRE SWITCH #8,ON/OFF LATCHING, WIRED TO CUSTOMER INTERFACE CONNECTOR			STD
4C9-998	NO HARDWIRE SWITCH #9,ON/OFF LATCHING, WIRED TO CUSTOMER INTERFACE CONNECTOR			STD
4D0-998	NO HARDWIRE SWITCH #10,ON/OFF LATCHING,WIRED TO CUSTOMER INTERFACE CONNECTOR			STD
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY			STD
660-001	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY AND ARCTIC TYPE BLADES			\$11.00

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 LANSING, MI 48917  
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Data Code	Description	Weight Front	Weight Rear	Retail Price
304-060	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SW WITH HEADLIGHT/MRKR LT INTERRUPTER SWITCHES ON STEERING WHEEL & DASH SW FOR CUSTOMER FURNISHED SNOWPLOW LTS			\$122.00
882-009	ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR			STD
299-040	MANUAL TURN SIGNAL SWITCH, HEADLAMP HIGH/LOW AND FLASH, WASH/WIPE/INTERMITTENT			STD
298-036	PACIFIC INSIGHT ELECTRONIC FLASHER			STD
<b>Design</b>				
065-000	PAINT: ONE SOLID COLOR			STD
<b>Color</b>				
980-612	CAB COLOR A: L3781EB VIPER RED ELITE BC			N/C
96J-001	CAB INTERIOR PAINTED SAME AS CAB COLOR			STD
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT			STD
<b>Certification / Compliance</b>				
996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS			STD
<b>Raw Performance Data</b>				
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 343.21			
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 119.62 in			
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 137.69 in			

**Sales Programs**

NO SALES PROGRAMS HAVE BEEN SELECTED

**T O T A L V E H I C L E S U M M A R Y**

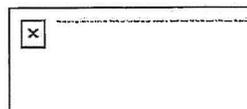
**Adjusted List Price**

Adjusted List Price \*\* \$190,632.00

**Weight Summary**

Weight Weight Total

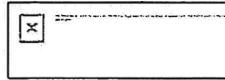
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	Front	Rear	Weight
Factory Weight <sup>+</sup>	10784 lbs	4845 lbs	15629 lbs
<b>Total Weight<sup>+</sup></b>	<b>10784 lbs</b>	<b>4845 lbs</b>	<b>15629 lbs</b>

**ITEMS NOT INCLUDED IN ADJUSTED LIST PRICE**

**Other Factory Charges**

P73-2WS	STANDARD DESTINATION CHARGE	\$2,100.00
---------	-----------------------------	------------

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(\*\*) Prices shown do not include taxes, fees, etc... "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.

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April 2, 2020

## **CITY OF MANISTEE SINGLE AXLE EQUIPMENT**

### **MI-DEAL State Contract # 200000000034**

#### **PLOW LIGHTS**

- a. Auxiliary plow lights and turn signals. Nordic model N520 hood mounted, custom built ¼" thick X 4" wide aluminum brackets with fiberglass in hood support plates, height to be determined at time of installation. Chassis manufacture to supply in-cab switch and harness.

#### **FRONT PLOW HITCH**

- a. Hustings style heavy duty 34" wide Quick Hitch, top of hitch shall be gusseted with 3/8" plate. Plunger pins shall have grease zerks and secondary locking tabs. Plow cylinder shall be hydraulic double acting cylinder with the following specifications: 3" diameter bore, 10" stroke 2" socatri 1000 shaft – Boss O-ring ports. Hitch shall be bolted to a heavy duty structural channel. 12" minimum 20.7 lb., front bumper with flare back and boxed ends. Hitch shall include upper and lower bracing. Hitch, bumper and bracing shall be installed with grade 8 nuts and bolts; to include extended brackets for hood cables & pull back support cable. Supply chain box approximately 8" tall X 8" wide X 12" long, solid sides ¾" #9 expanded metal bottom. All to be epoxy. Primed and painted urethane black.

#### **HYDRAULIC SYSTEM:**

- a. Front mounted piston pump crank shaft driven, load sense hydraulic system to operate plow, plow reverse, scraper up & down, scraper reverse, and double acting dump body hoist.
- b. Plow/plow reverse/scraper/up/down/scraper reverse, and dump body, shall be Air Proportional Controls, using Pneu-Logic joy stick, controls shall be mounted on a custom built arm rest pedestal, designed to also house tarp switch, air-gate control, low oil light and momentary over ride switch.

Pneu-Logic Control System features:

- Assignable functions.
- Fully proportional operation.

- Safety trigger.
  - LED indicated functions.
  - Heads-up display.
- c. Solenoid positive pump shut off with relay connected to low oil switch, and in-cab momentary over ride switch.
  - d. System shall consist of a 1300 Series Spicer driveshaft including slip yoke and proper angle. Oilgear model # FASD45-L, load sense piston pump. 18 gallons per minute at 700 engine RPM.
  - e. Rexroth, model M4-12 LSA, 5 bank airshift.
  - f. Supply line from reservoir to pump shall be 2" ID SS hard pipe preferred with short hose assemblies at each end. Note: If not enough room – use 2" hose full length.
  - g. Piston pump – main pressure line shall be minimum 1" stainless steel pipe with 3,000 PSI rated jumper hoses with swivels each end.
  - h. Hoses, fittings and adaptors: All hose to have crimp type fittings and have abrasive resistant sleeve covering in high wear areas. All clamps to be lined with abrasive resistant sleeve. Routing of pressure hoses shall be on the left side of engine as to stay away from turbo heat, using proper extension hangers and to leave room for service of engine filters.
  - i. Hydraulic System shall be filled with AW32 oil, pressures set and system tested.

#### FUEL & HYDRUALIC COMBINATION RESERVIOR, 201 STAINLESS STEEL

- a. Tanks shall be designed to be installed in conjunction with a vertically mounted DPF/SCR exhaust system. The Fuel Hydraulic Tanks shall be 7ga. 201 Stainless Steel construction. The Fuel Tank shall be 110 gal. capacity. The Hydraulic Tank shall be 40 gal. capacity. The Fuel and Hydraulic Tanks shall be integrated into a single, integrally constructed unit. The mounting of the tank shall include four mounting pads and shall be equipped with rubber bushings and mounting bolts. Supports for the tanks shall be constructed of 4" 7.25 structural channel. The mounting brackets shall extend from the right frame rail and shall cantilever to the outside the left frame rail. A serrated step shall be installed on the left side. The tanks shall be bare stainless steel and include labels.
- b. The Fuel Tank shall include ball valve shut off valves on both the supply and the return fuel lines to facilitate changing of fuel filter. The proper fuel gauge sending unit shall be installed. The vent for the tank shall conform to the engine manufactures specifications. The tank shall also be equipped with a magnetic drain plug.
- c. The hydraulic tank shall include a 3" supply port with a Zinga top of the tank mounting flange. The filter shall be equipped with an internal drop tube and an anti-siphon device.

A solid state, low oil sending unit shall be installed in the side of the tank. A float type sender will not be acceptable. A 5" sight/temperature gauge shall be installed on the side of tank. The tank shall be full of AW32 hydraulic oil.

**d. Hydraulic Tank also includes:**

- Zinga suction strainer, part # 2030-3.
- Zinga return filter, RF1215-S-1 with RE-409-10 micron element.
- 2" - ¼ turn full flow ball valve installed at the reservoir outlet.
- Gems low oil level sensor #15570.

**e. ACCESSORIES:**

- Serrated grate steps, driver's side end of mounting saddle, size and location to be determined at installation.
- Decals as to the contents, "Diesel Fuel" or "Hydraulic Oil".
- Low oil light and alarm system installed in the cab.
- Momentary over-ride switch installed in the cab.

## UNDERBODY SCRAPER

Monroe model HD 4500 with 2019 Upgrades, Extra Heavy Duty Hanger Board

- HANGERBOARD:** Designed and engineered for optimum strength. ½" formed plate reinforced by ½" X 7-1/2" flat plate to make full 1" thickness. 3.25"X .344" mechanical tube outer hinge tubes. ¾" bar reinforced full length of the hinge. ¾" thick trunnion arms. Outer trunnion arms shall be bolted to hangerboard. Welded on is unacceptable. Shall include a Manifold bracket for the grease line kit, one installed each side of the hangerboard.
- HINGE SHAFT:** 2-1/2" OD X 96" long with (4) grease points and (3) hinge points. The two (2) outer hinges are 3-1/4" OD X 6" long with .344 wall thickness. Each outer hinge has (1) ½" wrap – around gusset, center hinge shall be 3 ¼" OD X 10 ¾" long with .344 wall and have (2) ½" thick wrap – around gussets, including thrust bearing wear plates to prevent side to side shifting of moldboard.
- MOLDBOARD:** 1" thick X 20" high X 12' long moldboard. Integral pressed in lower offset. Rolled formed or fabricated moldboards will not be considered where the cutting edge bolts to the moldboard. ½" X 6" double beveled cutting edge with standard highway punched.
- SHOCKS & HOUSINGS:** Cushioned by two (2) extra heavy duty spring housings, allow 600 PSI down pressure. Two (2) ½" thick flange retaining plates held by (4) 5/8" bolts with prevailing lock nuts. Housings to be slotted to relieve contaminates. Grease-able trunnion mount bushings are 2-3/4" OD with a .344" wall mechanical tube trunnion mount pins are 2" solid rod, bolt in removable and replaceable design.

- e. **ACTUATING CYLINDERS:** Shall be 3-1/2" bore X 10" stroke with 2" socatri 1000 piston rods, with poly pac seals and cast steel heads, 1/2" hoses and piping (supported with poly clamps) to be externally mounted for easy access. Prince in-line relief valve shall be supplied.
- f. **CIRCLE:** Shall be 1" solid one piece with infinite plowing positions (no notches), minimum cut out for power reverse cylinder travel and full front circle ears as to have clamps in full contact of circle at 45 degree angle for maximum circle bearing surface. 5" ID X 6.5" OD X 1" hardened center pin bushing.
- g. **CENTER PIN:** Heavy Duty 5" diameter, hardened center pin, zinc coated. Grease-able with 3 port grease journal and 5/16" wide X 3/16" deep grease groove around pin. Center pin is piloted into the hangerboard.
- h. **CLAMPS:** 20.5 long X 7" deep X 1" thick. Shaped to follow the contour of the circle. 3/8" UHMW wear pads. Entire clamps must remain fully on the circle throughout the entire rotation of the scraper.
- i. **REVERSE CYLINDERS AND HARDWARE:** (2) 4" double – acting cylinders containing 1/2" #8 SAE ports, 2" socatri 1000 rods, poly pac seals, and cast steel heads. 3" OD – 2" ID anchor pivots, 2" hardened zinc coated with spiraled grease groove removable pivot pins (grease-able at each end). Prince Cross over relief valve set at 2200 PSI to protect reversing cylinders from shock impacts.
- j. **MOUNTING PLATES:** 3/4" thick 22 x 26 full plate steel construction. With 7" X 7" cut out for ease of cleaning. Attached to the truck using 3/4" grade 8 bolts, SAE washers and prevailing lock nuts that are electronically plated for corrosion resistance.
- k. **PAINT:** Shot-blasted, washed and powder coat paint TGIC polyester black. All parts are powder coated prior to assembly of scraper. Outer 12" of moldboard ends painted high visibility yellow.
- l. **SERRATED GRADE SAFETY STEP:** 12" x 12" welded to outer end of the moldboard on driver's side, optional 45 degree angle cut passenger side end of moldboard.
- m. **GREASE LINE KIT:** Remote grease kit that allows grease to be applied at centralized locations outside of the chassis frame. Grease hoses shall be SAE 107 Hytron hose rated at 3000 psi. Grease line kit will incorporate all 15 grease points on the scraper.

## DUMP BODY

NON-CORROSIVE HD DUMP BODY, to include the following

- a. Heavy Duty dump body, 7 yard capacity, 120" long X 84" wide, 40" headboard, 32" sides, 32" gate, all are inside dimensions.

- b. Sides/front/gate shall be made of 7 ga. 201SS.
- c. Body shall have boxed top rail, one (1) formed side brace – per side.
- d. Front/rear full depth corner pillars; front shall be 8” wide with 4” radius, rear 14” wide, both sloped to shed dirt, all manufactured of 7 ga. 201SS.
- e. Six panel double acting tailgate; top brace shall be inverted V, plus horizontal braces shall be sloped to shed dirt; gate shall be manufacture of 7 ga. 201SS.
- f. Tailgate Hardware shall consist of:
  - 1” thick top hinge, 201SS.
  - 1-1/4” diameter upper & lower tailgate pins, 201SS.
  - (4) 3/8” thick chain slot brackets, 201SS.
  - Lower tailgate latch socket, 201SS.
  - Rear pillar cap assembly, 201SS.
  - Tailgate lift loop, 201SS.
  - 3/8” Hi-Test galvanized chains sufficient length to allow tailgate to lay flat.
  - 3-1/2” air cylinder mounted in the rear with over center lock, cylinder shaft shall be retracted with gate is in closed position, 12 volt valve with in-cab switch.
  - All linkage, including upper pins shall have grease zerks.
- g. Cab shield shall be manufactured of 7ga. 201SS, continuously welded inside and out.
- h. Floor shall be manufactured of ¼” thick, AR450 Hi-tensile steel with 8” side to floor radius.
- i. Understructure shall be western style crossmemberless 10” I-beam.

NOTE: Complete body above the floor shall be manufactured of 201SS.

- j. Hoist shall be class 60 full-length sub-frame style, double acting RC860 Roller Combo Design.
  - 8” bore.
  - 21-5/8” stroke.
  - 2-1/4” diameter chromed 100,00 PSI cylinder shaft
  - Critical rotating pivot points shall use greaseless Teflon composite bearings that never need lubricating.
  - HD angle type hinge grease-able pin.

## PAINTING AND UNDERCOATING

- All accessories, body props, cylinder, cylinder mount etc. shall be primed and finish painted black.
- Complete underside of dump body floor and complete understructure, long sills, primed, painted black and then undercoated with 101 Rust Free Undercoating.

## WARRANTY ON DUMP BODY & HOIST

- Dump box and hoist to have a 5-year warranty; 3 years full and the remaining 2 years to be a 50/50 parts and labor plan.

## ROLL-RITE TARP SYSTEM

- a. Roll Rite, model 6306, shall be fully automatic, 3 spring system, aluminum wind deflector, aluminum tarp spool, aluminum tension and tarp bows, 16 ft. heavy duty mesh tarp, in-cab switch, indicator light, complete and installed.

## LIGHTING

- (2) Soundoff Strobe model ELB45BCHOPC amber/green clear lens strobe lights with one mounted each side of cab shield.
- Federal 108 LED rubber shock resistant clearance lights and reflectors.
- Oval 60 series lights, configuration - top to bottom installed.
- LED Strobe, Soundoff #ENFSLSRV12.
- LED stop/tail/turn, Soundoff #ECV062STT-AFA.
- LED Back-up lights, Soundoff #ECV062B2W-AFA.
- All wiring have heat shrink connectors and are terminated in a Betts Dri-Seal #35104 junction box with waterproof choke seals, installed on left rear corner post of the dump body.
- (2) Work lights – Maxxima LED MWL-45-750 Lumen (1) mounted each side to shine on scraper discharge.
- In cab independent switches. Chassis coming with 4 – 20amp switches

All equipment, components and lighting have standard 1 year warranty.

Will furnish one set of manufacturer's manuals for operation, maintenance, and parts for all auxiliary equipment installed.

**NOTES;**

- 1. City of Manistee would be invited to the installation shop to go over all phases of placement and installation of equipment and hydraulics.**
- 2. Truck & Trailer will provide hands-on training for the service personnel and operators of the City of Manistee.**

**EQUIPMENT PER SPECIFICATION: \$74,065.00 each**

Accepted by: \_\_\_\_\_

Date: \_\_\_\_\_

Bid submitted by: Butch \_\_\_\_\_

For Truck and Trailer Specialties of Boyne Falls, Inc.

A regular meeting of the Manistee City Council was called to order by his honor, Mayor Roger Zielinski on Tuesday, May 21, 2019 at 7:00 pm in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

**PRESENT:** Dale Cooper, Lynda Beaton, Roger Zielinski, Michael Szymanski, James Grabowski and Erin Pontiac

**ABSENT:** Robert Goodspeed

**ALSO PRESENT:** City Manager – Thad Taylor, City Attorney – George Saylor, Deputy Clerk – Lora Laurain, DPW Director – Jeff Mikula, Finance Director – Edward Bradford and City Engineer – Shawn Middleton

A moment of silence was observed by Councilmembers and those in attendance in memory of Alto Goodspeed, father of Robert Goodspeed, who served as City of Manistee Police and Fire Dept. Chaplain for a number of years.

**CITIZEN COMMENTS ON AGENDA RELATED ITEMS**

Mike Herbert, 306 Hancock St. – spoke regarding the proposed recreational marihuana ordinance and also regarding the proposed fire ordinance.

Valerie Bergstrom, 1224 Critter Tr., DDA board member – introduced prospective new DDA Executive Director Caitlyn Berard and encouraged Council to confirm her hiring.

Caitlyn Berard, 162 Ottawa Dr., Pontiac – provided her educational and professional background and stated that she hopes to work together with the Council in the future.

David Holmer, 909 High St. – asked Council to table the proposed fire ordinance.

**CONSENT AGENDA**

- Minutes
  - May 7, 2019 - Regular Meeting
  - May 14, 2019 - Work Session
- Financial Reports
  - Payroll April 2019
  - Invoices April 2019

• **CONSIDERATION OF ORDINANCE 19-14 CHAPTER 867 RECREATIONAL MARIHUANA**

The City Attorney has drafted Ordinance 19-14 Chapter 867 Recreational Marihuana, to address the authorization of marihuana establishments, operational standards for marihuana grower establishments, safety compliance establishments, secure transporter establishments, microbusiness establishments, and marihuana retailers within the City of Manistee. Authorization for the ordinance adoption comes from Initiated Law 1 of 2018 as was approved by voters at the November 6, 2018 election.

As an ordinance two separate readings are required. This ordinance was introduced at the May 7, 2019 meeting and could be adopted at this time.

• **CONSIDERATION OF ORDINANCE 19-15 AMENDING CHAPTER 288 PEG COMMISSION**

The PEG Commission has had difficulty attracting new members and establishing a quorum for its meetings. Consequently the PEG Commission has requested that the City consider reducing the number of members from seven to five. The hope is that the reduced number will make finding new members more manageable and also allow for the presence of three members to establish a quorum for meetings. The City Attorney has prepared Ordinance 19-15 to address the requests of the PEG Commission.

As an ordinance two separate readings are required. This ordinance was introduced at the May 7, 2019 meeting and could be adopted at this time.

• **CONSIDERATION OF ORDINANCE 19-16 AMENDMENT TO CHAPTER 282 DOWNTOWN DEVELOPMENT AUTHORITY**

The Downtown Development Authority Act was repealed and replaced with similar provisions with the

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**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 21, 2019**


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Recodified Tax Increment Financing Act. Ordinance 19-16 corrects Chapter 282 by reflecting the correct authorizing legislation for the DDA. In addition, the Ordinance reflects that the Chief Executive Officer for the City is the Mayor, while the current view is that the proper person to identify as the Chief Executive Officer for the City of Manistee is the City Manager.

As an ordinance two separate readings are required. This ordinance was introduced at the May 7, 2019 meeting and could be adopted at this time.

- **NOTIFICATION REGARDING NEXT WORK SESSION**  
A Council work session has been scheduled for Tuesday, June 11, 2019 at 7:00 p.m. A discussion will be conducted on curbside recycling and an update on the Strategic Plan; and such business as may come before Council.
- **CONSIDERATION OF AMERICAN LEGION POPPY SALES**  
In honor of the United States of America Veterans, the American Legion Auxiliary, Post 10 is requesting permission to distribute American Legion Poppies in the City of Manistee at various locations on the following dates: May 22, 23, and 24, 2019. This event is their annual fundraiser.

MOTION by Cooper, second by Szymanski to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

**AYES:** *Cooper, Beaton, Zielinski, Szymanski, Grabowski and Pontiac*

**NAYS:** *None*

**CONSIDERATION OF APPROVING THE DOWNTOWN DEVELOPMENT AUTHORITY PROPOSED BUDGET FOR FISCAL YEAR 2019-2020**

The City of Manistee is required by state statute to approve the budget of the Downtown Development Authority (DDA) before it can be adopted by the Downtown Development Board. The DDA presented their proposed budget to City Council at the April 16, 2019 City Council work session. If approved by Council, the Downtown Development Authority Board must still hold a public hearing on their budget and vote to adopt it.

MOTION by Szymanski, second by Grabowski to approve the Downtown Development Authority's proposed budget for Fiscal Year 2019-2020.

With a roll call vote this motion passed unanimously.

**AYES:** *Cooper, Beaton, Zielinski, Szymanski, Grabowski and Pontiac*

**NAYS:** *None*

**CONSIDERATION OF ORDINANCE Z19-11, SMALL CELL WIRELESS FACILITIES**

Legislation enacted by the State of Michigan requires amendments to the City's Zoning Ordinance to differentiate between Small Cell and Standard Wireless Communication Facilities. Ordinance Z19-11 was approved and is recommended by the City Planning Commission. County Planner Rob Carson also recommends this ordinance amendment.

As an ordinance two separate readings are required. If this ordinance is introduced this evening, it could be adopted at the next regular meeting.

MOTION by Beaton, second by Cooper to introduce Zoning Ordinance Z19-11 amending Article 2, Article 3, Article 5, and Article 18 of the Manistee City Zoning Ordinance.

With a roll call vote this motion passed unanimously.

**AYES:** *Cooper, Beaton, Zielinski, Szymanski, Grabowski and Pontiac*

**NAYS:** *None*

**CONSIDERATION OF ORDINANCE 19-17 CHAPTER 866 MEDICAL MARIHUANA**

The City Attorney has drafted Ordinance 19-17 amending Chapter 866 of the City of Manistee Codified Ordinances to permit Medical Marihuana Provisioning Centers within certain sections of the City. The location of Provisioning Centers will be addressed with a Zoning Ordinance Amendment, and are intended to be the same in number and location as Marihuana Retailers under the Recreational Marihuana Establishment Ordinance.

As an ordinance two separate readings are required. If this ordinance is introduced this evening, it could be adopted at the next regular meeting.

City Attorney Saylor clarified that the corrected version of proposed Ordinance 19-17 which removes the sections regarding not dispensing and no signage has been distributed to Council and is the Ordinance being presented.

MOTION by Beaton, second by Szymanski to introduce Ordinance 19-17, Chapter 866 Medical Marihuana.

With a roll call vote this motion passed unanimously.

**AYES:** *Cooper, Beaton, Zielinski, Szymanski, Grabowski and Pontiac*  
**NAYS:** *None*

**CONSIDERATION OF ORDINANCE 19-18 AMENDING CHAPTER 1610 INTERNATIONAL FIRE CODE**

The Manistee Fire Department has received a number of complaints about open burning within the City. The City has certain requirements regarding open burning in Chapter 674 and also by its adoption of the International Fire Code in Section 1610. The Fire Department requested some additional language be added to Section 1610 allowing for more specific regulation of recreational fires so that what is authorized is more clear for residents and enforceable by fire officials.

As an ordinance two separate readings are required. If this ordinance is introduced this evening, it could be adopted at the next regular meeting.

MOTION by Beaton, second by Grabowski to introduce Ordinance 19-18 amending Chapter 1610 International Fire Code.

With a roll call vote this motion passed unanimously.

**AYES:** *Cooper, Beaton, Zielinski, Szymanski, Grabowski and Pontiac*  
**NAYS:** *None*

**CONSIDERATION OF CONFIRMING CAITLYN BERARD AS THE NEW FULLTIME EXECUTIVE DIRECTOR FOR THE MANISTEE DOWNTOWN DEVELOPMENT AUTHORITY**

Over the past several weeks the Recruitment Committee of the DDA Board has been interviewing candidates for the DDA Executive Director position. Caitlyn Berard was recommended to the DDA Board for this position at a special meeting held Tuesday, May 14, 2019. The DDA Board approved the hiring of Ms. Berard and is now recommending final approval to City Council.

MOTION by Szymanski, second by Beaton to accept the recommendation of the DDA Board and approve the hiring of Caitlyn Berard as the new Manistee Downtown Development Authority Executive Director.

With a roll call vote this motion passed unanimously.

**AYES:** *Cooper, Beaton, Zielinski, Szymanski, Grabowski and Pontiac*  
**NAYS:** *None*

**CONSIDERATION OF A LOCAL PAVEMENT WARRANTY PROGRAM**

The Michigan Legislature created a requirement for all cities and villages in Michigan to adopt and implement a Local Pavement Warranty Program. The program creates a consistent method for communities to consider warranty requirements for paving projects over \$2 million utilizing State or Federal funding.

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**PROCEEDINGS OF THE MANISTEE CITY COUNCIL – May 21, 2019**

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MOTION by Grabowski, second by Szymanski to approve a Resolution to Adopt and a Resolution to Implement for a Local Pavement Warranty Program.

With a roll call vote this motion passed unanimously.

**AYES:** *Cooper, Beaton, Zielinski, Szymanski, Grabowski and Pontiac*

**NAYS:** *None*

**CONSIDERATION OF PURCHASING A WESTERN STAR SINGLE AXLE PLOW TRUCK AND EQUIPMENT**

The adopted Fiscal Year 2019-2020 Budget includes \$180,000 for the purchase of a plow truck. MiDeal quotes were received from D & K Truck Company for the cab and chassis in the amount of \$107,202 and Truck & Trailer Specialties for the equipment in the amount of \$67,425; for a total cost of \$174,627. Financing will be competitively bid through the Finance Department prior to delivery.

MOTION by Szymanski, second by Cooper to approve the Department of Public Works to accept the proposals from D & K Truck Company and Truck & Trailer Specialties for a 2020 Western Star 4700 plow truck and associated equipment package.

With a roll call vote this motion passed unanimously.

**AYES:** *Cooper, Beaton, Zielinski, Szymanski, Grabowski and Pontiac*

**NAYS:** *None*

**CONSIDERATION OF PEG COMMISSION BYLAW AMENDMENTS**

The PEG Commission took action at their April 1, 2019 meeting to review and approve changes to their bylaws. Amendments include reducing membership from seven (7) members to five (5) and reducing meeting quorum from four (4) members to three (3).

MOTION by Grabowski, second by Pontiac to approve amendments to the bylaws of the Manistee PEG Commission and authorize the Mayor to execute the document.

With a roll call vote this motion passed unanimously.

**AYES:** *Cooper, Beaton, Zielinski, Szymanski, Grabowski and Pontiac*

**NAYS:** *None*

**CONSIDERATION OF A LOT SPLIT AT 480 WATER STREET**

A request has been received from Mr. Denis Johnson, owner of 480 Water Street to split parcel 51-365-701-01; the east 15 feet of Lot 6 and all of Lot 5, Block 1 of the C. E. Marsh's Addition to the neighboring parcel immediately to the west, parcel 51-365-701-13. The Planning Commission has reviewed and recommends this action. County Planner Rob Carson also recommends this property split.

MOTION by Cooper, second by Beaton to approve a lot split for Denis Johnson, 480 Water Street, a portion of parcel 51-365-701-01 to parcel 51-365-701-13.

With a roll call vote this motion passed unanimously.

**AYES:** *Cooper, Beaton, Zielinski, Szymanski, Grabowski and Pontiac*

**NAYS:** *None*

**A REPORT FROM THE DEPARTMENT OF PUBLIC WORKS**

Mr. Jeff Mikula reported on the activities of the Department of Public Works and responded to questions the Council had regarding their activities.

**CITIZEN COMMENT**

David Holmer, 909 High St. – spoke regarding the proposed fire ordinance.

**OFFICIALS AND STAFF**

Middleton updated Council on the NPDS permit, requirements for the Rural Development grant and construction of Phases I and II of the Wastewater Improvement Program.

**COUNCILMEMBERS**

Cooper presented birthday cards and work anniversary cards to City employees.

Beaton apologized to DDA Board Members for a misunderstanding, congratulated West Shore Community College on their purchase of the former Glik's building. Beaton expressed concern about the closing of the maternity ward at Munson Healthcare Manistee Hospital and encouraged citizens to reach out to their other government representatives about the closing.

Szymanski expressed condolences to Chip Goodspeed on the loss of his father. Szymanski welcomed new DDA Executive Director Caitlyn Berard to the Manistee community. Szymanski also clarified the proposed fire ordinance requirements.

Grabowski inquired about publicizing the upcoming 12<sup>th</sup> Street construction project.

Pontiac commended City employees and community members for their work on Tighlines for Troops and wished everyone a Happy Memorial Day.

Zielinski welcomed Caitlyn Berard as the new DDA Executive Director and looks forward to working together with her. Zielinski also expressed he is pleased with the WSCC purchase of the former Glik's building and the recent Tighlines for Troops.

**ADJOURN**

MOTION to adjourn was made by Szymanski. Meeting adjourned at 8:10 pm.

  
Lora Y Laurain  
City Deputy Clerk



## Financing Commitment

June 1, 2020

Mr. Edward Bradford  
City of Manistee Chief Financial Officer  
70 Maple Street  
Manistee, Mi. 49660

Dear Ed:

### RE: City of Manistee

On behalf of Shelby State Bank, we truly appreciate the opportunity to provide a financing proposal to assist with your new equipment purchase.

<b>Borrower:</b>	City of Manistee
<b>Loan Amount:</b>	\$145,000
<b>Purpose:</b>	Funds to purchase a new Single Axle Plow Truck
<b>Interest Rate:</b>	1.75 % Fixed Rate, tax exempt / Act 99 Municipal Installment Purchase Agreement
<b>Terms:</b>	4-year term loan with first payment due 6/1/2021
<b>Payment:</b>	\$37,832.75
<b>Security:</b>	Unsecured, backed by the full faith and credit of the City of Manistee.
<b>Costs:</b>	The borrowing entity is responsible for paying expenses related to the issuance of the loan.

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The following estimated costs are anticipated for the completion of your financing. The following costs are estimates only, based on typical business practices, quotes, and past costs. The numbers are meant to give you an idea of how much the loan will cost:

Loan Origination Fee	\$	Waived
Miscellaneous Cost	\$	<u>Waived</u>
Total Estimated Cost	\$	- 0 -

Miscellaneous Costs: The "Other" costs category is simply an estimate for miscellaneous costs such as flood determination, title fees, closing fees, recording fees, credit reports, etc.

**Insurance:** Adequate property Hazard Insurance is to be presented to SSB prior to closing and it must be maintained by the borrower. SSB must be named first lien as loss payee.

**Financial:** The Borrower shall provide (but not limited to):

- Annual Financial Statements
- Any additional information requested
- Financial reporting must be supplied to SSB by November 1 of the subsequent year.

**Expiration:** This loan commitment shall expire in 45 days.

**DISCLAIMER:**

All documentation related to the proposed credit shall be in form and substance acceptable to SSB and its counsel. All borrowing and guaranteeing entities will be required to provide the necessary documentation of establishment and the authorized signers. This documentation may include Articles of Incorporation, Operating Agreement or By-Laws, Resolutions, Board of Directors Minutes, etc. Also, all State of Michigan Department of Licensing and Regulatory Affairs entity filings must be current.

Furthermore, this proposal is based on the adequate fulfillment of all SSB policies, procedures, guidelines, and requirements. If additional information is requested to fulfill the aforementioned SSB policies, procedures, guidelines, and requirements the borrower agrees to provide this information

We appreciate the opportunity to obtain your business and we look forward to partnering with you. For specific questions or concerns please contact us via email at [rhenry@shelbybank.com](mailto:rhenry@shelbybank.com) or 231-259-8374.

Sincerely,

A handwritten signature in black ink, appearing to read "R. C. Henry". The signature is written in a cursive, flowing style with a prominent flourish at the end.

Robert C. Henry  
SVP/Commercial Lender

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**Note Model Statement**


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Date Quoted:	May 21, 2020
Product:	Product Not Defined
Interest Method:	[6] 365/360 Payments P&I
Note Date:	Jun 23, 2020
Maturity Date:	Jun 01, 2024
Principal Advance:	\$145,000.00
Amount Financed:	\$145,000.00
Finance Charge:	\$6,330.98
APR:	1.774305%
Total Principal:	\$145,000.00
Total Interest:	\$6,330.98
Total of Payments:	\$151,330.98

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**Payment Schedule**


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Description	Date	Frequency	Number	Amount
Regular Payment	Jun 01, 2021	Annually	3	\$37,832.75
Regular Payment	Jun 01, 2024	Annually	1	\$37,832.73

<b>Amortization Schedule</b>						
<b>Date</b>	<b>Description</b>	<b>Total Payment</b>	<b>P&amp;I Payment</b>	<b>Principal Payment</b>	<b>Interest Payment</b>	<b>Principal Balance</b>
Jun 23, 2020	Beginning Balance					145,000.00
<b>2020 Totals</b>						
Jun 01, 2021	Regular Payment	37,832.75	37,832.75	35,415.08	2,417.67	109,584.92
<b>2021 Totals</b>		<b>37,832.75</b>	<b>37,832.75</b>	<b>35,415.08</b>	<b>2,417.67</b>	
Jun 01, 2022	Regular Payment	37,832.75	37,832.75	35,888.38	1,944.37	73,696.54
<b>2022 Totals</b>		<b>37,832.75</b>	<b>37,832.75</b>	<b>35,888.38</b>	<b>1,944.37</b>	
Jun 01, 2023	Regular Payment	37,832.75	37,832.75	36,525.15	1,307.60	37,171.39
<b>2023 Totals</b>		<b>37,832.75</b>	<b>37,832.75</b>	<b>36,525.15</b>	<b>1,307.60</b>	
Jun 01, 2024	Regular Payment	37,832.73	37,832.73	37,171.39	661.34	
<b>2024 Totals</b>		<b>37,832.73</b>	<b>37,832.73</b>	<b>37,171.39</b>	<b>661.34</b>	
<b>Grand Total</b>		<b>151,330.98</b>	<b>151,330.98</b>	<b>145,000.00</b>	<b>6,330.98</b>	

# Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

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**Memo to:** Thad Taylor, City Manager

**From:** Edward Bradford, CFO *EB*

**Re:** 2020 Capital Improvement & Refunding Bonds Authorizing Resolution

**Date:** June 10, 2020

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Thad,

The City has a number of time-sensitive capital projects that it needs to fund over the next three years. These projects were identified in the proposed FY 2021 budget. Administration and the City's advisors recommended issuing general obligation, limited tax capital improvement bonds to finance these projects; and the City adopted a Notice of Intent Resolution at the May 6, 2020 meeting declaring the City's intent to issue bonds in an amount not to exceed \$6,000,000.

The next step in the process is approving the Bond Authorizing Resolution. I have attached a letter from Pat McGow from Miller Canfield that explains the process and the resolution.

The current estimate for the new money portion of the bonds is \$5,500,000. This is comprised of \$5,350,000 in money for construction and \$150,000 in offering costs. The estimated construction costs were reviewed with the City Engineer and Public Works Director.

We are also refinancing \$3,455,000 in principal from the outstanding 2010 Capital Improvement Bonds that were used to finance sewer and street projects. Refunding bonds do not require a notice of intent.

The preliminary projections show a gross refinancing savings in excess of \$538,000 and net present value savings in excess of \$488,000. These are significant savings and well above the range that it makes sense to refinance the bonds. The Capital Improvement fund, Sewer fund and Street funds will all benefit from these savings.

I have attached the estimated timeline for the refinancing. The City is working cooperatively with Baird and Miller Canfield to ensure all deadlines and information requests are met.

In order to proceed with the bond issue, Council needs to adopt the attached bond authorizing resolution authorizing 2020 Capital Improvement and Refunding Bonds (Limited Tax General Obligation).

This has been prepared by our long-time bond counsel, Pat McGow of Miller Canfield.

I recommend approval.

Founded in 1852  
by Sidney Davy Miller

# MILLER CANFIELD

**PATRICK F. MCGOW**  
TEL (313) 496-7684  
FAX (313) 496-8450  
E-MAIL [mcgow@millercanfield.com](mailto:mcgow@millercanfield.com)

**Miller, Canfield, Paddock and Stone, P.L.C.**  
150 West Jefferson, Suite 2500  
Detroit, Michigan 48226  
TEL (313) 963-6420  
FAX (313) 496-7500  
[www.millercanfield.com](http://www.millercanfield.com)

MICHIGAN: Ann Arbor  
Detroit • Grand Rapids  
Kalamazoo • Lansing • Troy

FLORIDA: Tampa

ILLINOIS: Chicago

NEW YORK: New York

OHIO: Cincinnati • Cleveland

CANADA: Windsor

CHINA: Shanghai

MEXICO: Monterrey

POLAND: Gdynia

Warsaw • Wrocław

June 8, 2020

Mr. Edward Bradford  
Chief Financial Officer  
City of Manistee  
70 Maple Street  
Manistee MI 49660

Re: City of Manistee, Michigan  
2020 Capital Improvement and Refunding Bonds (Limited Tax General  
Obligation)

Dear Ed:

I have enclosed a form of Bond Authorizing Resolution to be considered for approval by the City Council at its meeting scheduled on June 16th. The Resolution authorizes the issuance of the Capital Improvement Bonds for the purpose of paying the costs to acquire, construct, furnish and equip various capital improvements, including shoreline erosion and riverwalk improvements; flood mitigation improvements; park upgrades and improvements; municipal building improvements; water supply system improvements including water mains, water tower improvements and other water system improvements; sewage disposal system improvements including sewer main replacements; and marina improvements including dock replacements, together with all related site improvements, appurtenances and attachments (the "Project") in an amount not to exceed \$6,000,000.

In addition, the Resolution also authorizes the issuance of refunding bonds to refinance the City's 2010 Capital Improvement Bonds (Limited Tax General Obligation) (the "Prior Bonds") which were issued for the purpose of financing the cost of acquiring, constructing, furnishing and equipping the following improvements: 1) Water Supply and Sewage Disposal System improvements, including rehabilitation and replacement of water mains and sewer lines, water system upgrades, new water mains and sewer lines and replacement of riverbank sewer line; 2) street reconstruction, streetscape and sidewalk improvements; and 3) bridge improvements, together with all appurtenances and attachments. The refunding of the Prior Bonds would generate debt service savings

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mr. Ed Bradford

-2-

June 8, 2020

to the City and can be combined with the Capital Improvement Bonds into a single bond issue to reduce issuance costs and achieve greater savings.

The portion of the Bonds relating to the Project can be paid from a combination of sources, including taxes and water and sewer user charges at the discretion of the City.

The Resolution is based upon the bond specifications prepared by Robert W. Baird & Co. as the Underwriter. The Resolution sets forth the terms of the Bonds, the form of Bonds, and provides for a negotiated sale of the Bonds to Robert W. Baird & Co., Inc. The Resolution authorizes the City Manager, Chief Financial Officer and/or Clerk to finalize the terms of the Bonds upon sale and sign a Bond Purchase Agreement and Sale Order. There are some blanks in the Resolution in the form of the Bond that do not need to be completed at or prior to adoption, but will instead be completed in the final Bond form once the final terms been determined. The enclosed Resolution is the only approval from the City Council needed for this issue.

The Bonds are being authorized in an amount not to exceed \$9,800,000 (not to exceed \$6,000,000 for the Project and \$3,800,000 for the refunding), but the final size of the Bonds will be determined at the time of sale. The amount needed for the refunding bonds will be reduced to an amount necessary to refund the Prior Bonds as determined on the sale date.

If approved by the City Council, it is expected that the Bonds could be sold in July, with a closing in August.

If you or anyone copied on this letter have any questions about the enclosed Resolution, please give me a call.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: 

Patrick F. McGow

Enclosures

cc: (w/ Encl.)

Warren Creamer

**RESOLUTION AUTHORIZING  
2020 CAPITAL IMPROVEMENT AND REFUNDING BONDS  
(LIMITED TAX GENERAL OBLIGATION)**

**CITY OF MANISTEE**  
County of Manistee, Michigan

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Minutes of a regular meeting of the City Council of the City of Manistee, County of Manistee, State of Michigan, conducted electronically in conformity with Governor Whitmer's Executive Order No. 2020-75, on the 16th day of June, 2020 at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members \_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

WHEREAS, the City of Manistee, Michigan (the "City") has determined that it is necessary to pay all or part of the cost to acquire, construct, furnish and equip various capital improvements, including shoreline erosion and riverwalk improvements; flood mitigation improvements; park upgrades and improvements; municipal building improvements; water supply system improvements including water mains, water tower improvements and other water system improvements; sewage disposal system improvements including sewer main replacements; and marina improvements including dock replacements, together with all related site improvements, appurtenances and attachments (together, the "Project"); and

WHEREAS, the cost of the Project is estimated to be an amount not to exceed Six Million Dollars (\$6,000,000); and

WHEREAS, a notice of intent for bonds was published in accordance with Act 34, Public Acts of Michigan, 2001, as amended ("Act 34") which provides that bonds may be issued without a vote of the electors of the City unless a proper petition for an election on the question of the issuance of the bonds is filed with the City Clerk within a period of forty-five (45) days from the date of publication and as of this date no petition has been filed with the Clerk; and

WHEREAS, the City Council deems it necessary to borrow the principal amount of not to exceed Six Million Dollars (\$6,000,000) and issue limited tax general obligation bonds pursuant to Act 34 to pay the cost of the Project; and

WHEREAS, the City has previously issued its 2010 Capital Improvement Bonds (Limited Tax General Obligation), dated as of July 15, 2010, in the original principal amount of \$5,800,000 (the "Prior Bonds") for the purpose of financing the cost of acquiring, constructing, furnishing and equipping the following improvements: 1) Water Supply and Sewage Disposal

System improvements, including rehabilitation and replacement of water mains and sewer lines, water system upgrades, new water mains and sewer lines and replacement of riverbank sewer line; 2) street reconstruction, streetscape and sidewalk improvements; and 3) bridge improvements, together with all appurtenances and attachments; and

WHEREAS, Act 34 authorizes the City to refund all or any part of its outstanding securities, including the Prior Bonds; and

WHEREAS, the City desires to issue refunding bonds pursuant to Act 34, in an aggregate principal amount of not to exceed Three Million Eight Hundred Thousand Dollars (\$3,800,000) for the purpose of refunding all or a portion of the Prior Bonds in order to achieve interest cost savings for the benefit of the City and its taxpayers; and

WHEREAS, because the security for the bonds will be the same and to reduce the cost of issuance and administration, the City determines that it makes practical and economic sense to combine the bond issues for the Project and the refunding into a single series; and

WHEREAS, the City desires to negotiate the sale of the Bonds to Robert W. Baird & Co. (the "Underwriter") within the parameters established by this Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Terms. Bonds of the City designated **2020 CAPITAL IMPROVEMENT AND REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION)** (the "Bonds") are hereby authorized to be issued in the aggregate principal amount of not to exceed Nine Million Eight Hundred Thousand Dollars(\$9,800,000), for the purpose of (a) refunding all or a portion of the Prior Bonds, (b) paying the costs of the Project, and (c) paying costs incidental to the issuance, sale and delivery of the Bonds.

The Bonds shall consist of bonds registered as to principal and interest of the denomination of \$5,000 or multiples of \$5,000 not exceeding for each maturity the aggregate principal amount of such maturity, dated as the date of delivery, or such other date as determined by the City Manager, Chief Financial Officer or City Clerk (each, an "Authorized Officer"), numbered as determined by the Transfer Agent (hereinafter defined), and maturing or subject to mandatory redemption on October 1st in the years 2021 to 2040, inclusive, or such other dates as shall be determined at the time of sale and in the amounts as determined by an Authorized Officer. The Bonds shall bear interest at a rate or rates to be determined at the time of sale thereof, but in any event not exceeding 5.00% per annum, payable on April 1, 2021 (or such other date as determined at the time of sale thereof), and semi-annually thereafter by check or draft mailed by the Transfer Agent to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at a bank or trust company as a registrar and transfer agent for the Bonds (the "Transfer Agent"), to be selected by an Authorized Officer at the time of sale of the Bonds. The Bonds may be subject to optional or mandatory redemption prior to maturity as determined at the time of sale.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the City. Such notice shall be

dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the redemption date; the redemption price or premium; the place where Bonds called for redemption are to be surrendered for payment; and that interest on Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

The Bonds may be issued in book entry only form through the Depository Trust Company in New York, New York ("DTC") and the Authorized Officers are each authorized to execute such custodial or other agreements with DTC as may be necessary to accomplish the issuance of the Bonds in book entry only form and to make such change in the Bond Form within the parameters of this Resolution as may be required to accomplish the foregoing.

2. Execution of Bonds. The Bonds shall be signed by the manual or facsimile signatures of the Mayor and City Clerk and shall have the facsimile seal of the City printed on the Bonds. No Bond signed by facsimile signature shall be valid until authenticated by an authorized signatory of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by it to the purchaser in accordance with instructions from the Treasurer upon payment of the purchase price for the Bonds. Executed blank bonds for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Security for Bonds; Limited Tax Pledge; Defeasance of Bonds. The City hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The City shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year.

The City Treasurer is authorized and directed to open a separate fund with a bank or trust company designated by the City Treasurer as the 2020 CAPITAL IMPROVEMENT AND REFUNDING BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the

moneys to be deposited in the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay the principal of and interest on the Bonds when due, shall be deposited in trust and irrevocably held for the payment and discharge of the Bonds, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Construction Fund; Bond Issuance Fund; Escrow Account. The City Treasurer is authorized and directed to open a separate depository account with a bank or trust company or to create a separate account on the books of the City, to be designated 2020 CAPITAL IMPROVEMENT AND REFUNDING BONDS CONSTRUCTION FUND (the "Construction Fund"), and to deposit into said Construction Fund that portion of the proceeds of the Bonds issued for the purpose of paying the costs of the Project less the accrued interest, if any, which shall be deposited in the Debt Retirement Fund for the Bonds. Any net original issue premium received on sale and delivery of the Bonds shall be deposited in the appropriate account consistent with State and federal law, and if required by State or federal law, may be used to reduce the principal amount of Bonds issued, as determined by the Authorized Officers. Moneys in the Construction Fund shall be used solely to pay the costs of the Project and issuance costs for the Bonds.

From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2020 CAPITAL IMPROVEMENT AND REFUNDING BONDS ISSUANCE FUND (the "Bond Issuance Fund"), which may be established by the City or by the Escrow Agent (hereinafter defined). Moneys in the Bond Issuance Fund shall be used solely to pay expenses of issuance of the Bonds. Any amounts remaining in the Bond Issuance Fund after payment of issuance expenses shall be transferred to the Construction Fund for the Bonds.

The balance of the proceeds of the Bonds, together with other available funds provided by the City, if any, shall be deposited in an escrow fund (the "Escrow Fund") consisting of cash and investments in direct obligations of or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing (the "Escrow Securities") and used to pay the principal of and interest on all or a portion of the Prior Bonds as determined by any of the Authorized Officers at the time of sale (the portion of the Prior Bonds being refunded are the "Refunded Bonds"). The Escrow Fund shall be held in trust by a bank or trustee company selected at the time of sale of the Bonds to serve as escrow agent (the "Escrow Agent") pursuant to an escrow agreement (the "Escrow Agreement") which shall irrevocably direct the transfer agent for the Refunded Bonds to take all necessary steps to pay the principal of, interest and redemption premium on the Refunded Bonds being refunded when due, and to call the Refunded Bonds being refunded for redemption as specified by the City. The investments held in the Escrow Fund shall be such that the principal and interest payments received thereon will be sufficient, without reinvestment, to pay the principal of, interest and redemption premium, if any, on the Prior Bonds as they become due pursuant to maturity or the call for redemption required

by this paragraph. Following establishment of the Escrow Fund, any amounts remaining in the debt retirement funds for the Prior Bonds shall be transferred to the Debt Retirement Fund for the Bonds. The Authorized Officers are each authorized and directed to purchase or cause to be purchased, Escrow Securities, including United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund.

6. Bond Form. The Bonds shall be in substantially the following form with such changes as may be required to conform the Bond to the final terms of the Bonds established by the Sale Order:

UNITED STATES OF AMERICA

STATE OF MICHIGAN  
COUNTY OF MANISTEE

**CITY OF MANISTEE**

**2020 CAPITAL IMPROVEMENT AND REFUNDING BOND  
(LIMITED TAX GENERAL OBLIGATION)**

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	October 1, 20__	_____, 2020	

Registered Owner:

Principal Amount: \_\_\_\_\_ Dollars

The City of Manistee, County of Manistee, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360 day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, at the Interest Rate per annum specified above, payable on April 1, 2021 and semiannually thereafter. Principal of this bond is payable upon presentation and surrender of this bond at the designated office of \_\_\_\_\_, \_\_\_\_\_, Michigan, or such other transfer agent as the City may hereafter designate (the "Transfer Agent") by notice mailed to the registered owner not less than sixty (60) days prior to an interest payment date. Interest on this bond is payable to the person or entity which is the registered owner of record as of the 15th day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent, by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address.

This bond is one of a series of bonds aggregating in the principal sum of \$\_\_\_\_\_, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the City Council of the City for the purpose of (a) paying all or part of the cost of certain capital improvements for the City, (b) paying all or part of the cost of refunding a certain outstanding prior bond issue of the City; and (c) paying the costs of issuance of the bonds of this issue.

Bonds maturing in the years 2021 to 20\_\_, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of \$5,000 maturing in the year 20\_\_ and thereafter shall be subject to redemption prior to maturity, at the option of the City, in any order of maturity and by lot within any maturity, on any date on or after October 1, 20\_\_, at par and accrued interest to the date fixed for redemption.

Notice of redemption of any bond shall be given by the Transfer Agent at least thirty (30) days prior to the date fixed for redemption by mail to the registered owner at the registered address shown on the registration books kept by the Transfer Agent. No further interest on a bond or portion thereof called for redemption shall accrue after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem this bond.

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required to be done, exist and happen, precedent to and in the issuance of this bond in order to make it a valid and binding obligation of said City have been done, exist and have happened in regular and due form and time as provided by law, and that the total indebtedness of said City, including this bond, does not exceed any constitutional, statutory or charter limitation.

IN WITNESS WHEREOF, the City, by its City Council, has caused this bond to be signed in the name of the City by the facsimile signatures of its Mayor and City Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

CITY OF MANISTEE  
County of Manistee  
State of Michigan

By: \_\_\_\_\_ [Facsimile] \_\_\_\_\_  
Its Mayor

(SEAL)

By: \_\_\_\_\_ [Facsimile] \_\_\_\_\_  
Its Clerk

7. Useful Life of Project. The estimated period of usefulness of the Project is hereby declared to be not less than twenty (20) years.

8. Negotiated Sale. The City has considered the option of selling the Bonds through a competitive sale and a negotiated sale and, pursuant to the requirements of Act 34, based on the advice of its financial advisor, determines that a negotiated sale of the Bonds will allow more flexibility in accessing the municipal bond market, and to price and sell the Bonds at the time that is expected to best achieve the most advantageous interest rates and costs to the City, and will provide the City with greater flexibility in structuring bond maturities and adjusting terms for the Bonds.

9. Bond Purchase Agreement; Delegation to Authorized Officer; Sale Order. The Authorized Officers are each hereby authorized to negotiate the sale of the Bonds with the Underwriter, negotiate and execute a Bond Purchase Agreement, execute a Sale Order specifying the final terms of the Bonds and take all other necessary actions required to effectuate the sale, issuance and delivery of the Bonds within the parameters authorized in this resolution.

10. Adjustment of Bond Terms; Bond Parameters. The Authorized Officers are each hereby authorized to adjust the final bond details as set forth herein to the extent necessary or convenient to complete the sale of the Bonds and in pursuance of the forgoing is each authorized to exercise the authority and make the determinations pursuant to Sections 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, date of issuance, interest payment dates, redemption rights and other matters within the parameters established by this resolution; provided that the principal amount of Bonds issued shall not exceed the principal amount authorized in this resolution, the interest rate per annum on the Bonds shall not exceed 5.00% per annum, the underwriter's discount shall not exceed 1.5% of the par amount of the Bonds and the refunding of the Prior Bonds shall result in net present value savings to the City.

11. Tax Covenant; Qualified Tax Exempt Obligations. The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on each issue of the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds. The City hereby designates the Bonds as "qualified tax exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to Section 265(b)(3) of the Code.

12. Continuing Disclosure Undertaking. The City covenants to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, and the Authorized Officers are each hereby authorized to execute such undertaking prior to delivery of the Bonds.

13. Bond Counsel. The appointment of the law firm of Miller, Canfield, Paddock and Stone, P.L.C. of Detroit, Michigan, as Bond Counsel for the Bonds is hereby confirmed, notwithstanding the periodic representation by Miller, Canfield, Paddock and Stone, P.L.C., in unrelated matters of the Underwriter and potential parties to the issuance of the Bonds.

14. Authorization of Other Actions. The Authorized Officers are each authorized and directed to (a) approve the circulation of a preliminary official statement describing the Bonds and to deem the preliminary official statement "final" for purposes of Rule 15c2-12 of the SEC; (b) approve the circulation of a final official statement describing the Bonds and to execute the same on behalf of the City; (c) solicit bids for and approve the purchase of a municipal bond insurance policy for the Bonds; and (d) do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Bonds.

15. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

AYES:       Members \_\_\_\_\_  
\_\_\_\_\_

NAYS:       Members \_\_\_\_\_  
\_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Heather Pefly  
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Manistee, County of Manistee, State of Michigan, at a regular meeting held on June 16, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of 1976, as temporarily modified by Governor Whitmer's Executive Order No. 2020-75 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Heather Pefly  
City Clerk

**City of Manistee**  
**\$9,595,000\***  
**2020 General Obligation Capital Improvement and Refunding Bonds**

*Proposed Schedule of Events*

May 2020							June 2020							July 2020							August 2020						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6				1	2	3	4							1	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31	23	24	25	26	27	28	29	30	31			
31																											

<u>Date</u>	<u>Event</u>
May 4, 2020	City adopts Notice of Intent
May 6, 2020	Baird requests data from City to draft Preliminary Official Statement
May 8, 2020	Anticipated Publication of Notice of Intent
May 20, 2020	City returns data to Baird to draft Preliminary Official Statement
May 27, 2020	Baird distributes draft Preliminary Official Statement to working group for comments.
May 27, 2020	Baird requests S & P rating.
June 10, 2020	Working group provides Baird with comments on draft of Preliminary Official Statement.
Week of June 15th	Baird and City prepare for rating and review S & P questions.
Week of June 15th	Baird and City have conference call with S & P.
June 16, 2020	City adopts Bond Authorizing Resolution.
June 22, 2020	Anticipated expiration of the Referendum period.
Week of June 22 <sup>nd</sup>	Baird, Bond Counsel and City have due diligence conference call.
June 25, 2020	Baird receives rating from S & P.
June 30, 2020	Baird distributes electronic Preliminary Official Statement.
July 14, 2020	Pre-pricing and marketing of the Bonds.
July 15, 2020	Pricing of the Bonds.
July 16, 2020	Baird and City execute the Bond Purchase Agreements.
July 16, 2020	Baird distributes drafts of the closing letter and Final Official Statement.
July 21, 2020	Baird prints and distributes Final Official Statement.
August 5, 2020	Closing.



\*Preliminary, subject to change.



**PLANNING DEPARTMENT**  
(231) 723-6041  
Fax (231) 398-3526  
planning@manisteecountymi.gov

Manistee County Planning Dept Building 395 Third Street Manistee, Michigan 49660

6/10/2020

To: Thad Taylor, City Manager, City of Manistee

From: Rob Carson, A.I.C.P., Manistee County Planning Director

Re: City Council Support of Actions Taken by Planning Staff

Staff wishes to receive formal support, via motion, for actions to be undertaken by the Planning Department on behalf of the City of Manistee due to recent questions and comments from the public and business owners pertaining to the motives for staff workload. We as staff want to ensure that our actions are thoroughly supported by elected and appointed officials with the City of Manistee, and that those actions can be conveyed to the public as a direction in which the City is wishing to move.

We are seeking a motion supporting research and development of a short-term rental ordinance in fitting with the desires of the City of Manistee.

Thank You.



# Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

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**Memo to:** Thad Taylor, City Manager

**From:** Edward Bradford, CFO *EB*

**Re:** USDA Rural Development Phase 1 Wastewater Improvements Draw #4

**Date:** June 9, 2020

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Thad,

USDA Rural Development requires that invoices relating to projects that they fund be formally approved by City Council and documented on form(s) they provide. This signed form(s) are then submitted to the USDA for processing as a monthly "Draw Request" and USDA releases the funds to the City.

Although Council normally approves all invoices in the normal course of business, this is a required step in order to comply with USDA requirements.

The fourth draw is for the amount of \$413,842.69 and includes construction costs and engineering expenses.

ESTIMATE OF FUNDS NEEDED  
FOR  
30-Day Period Commencing

Name of Borrower \_\_\_\_\_

Items	Amount of Funds
Development .....	\$
Contract or Job No. _____	
Contract or Job No. _____	
Contract or Job No. _____	
Land and Rights-of-Way .....	
Legal Services .....	
Engineering Fees .....	
Interest .....	
Equipment .....	
Contingencies .....	
Refinancing .....	
Initial O & M .....	
Other .....	
TOTAL .....	\$

Prepared by \_\_\_\_\_ *Name of Borrower*

By \_\_\_\_\_

Date \_\_\_\_\_

Approved by \_\_\_\_\_

Date \_\_\_\_\_

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.*

City of Manistee  
General Wastewater Improvements Phase 1

The following bills and invoices, relating to the wastewater project, were approved for payment at the June 16, 2020 City Council meeting:

Engineering: **(Not to exceed Agreement amounts without approved Amendment)**

Basic Engineering:	\$	<u>22,062.00</u>
RPR:	\$	<u>20,904.50</u>
<b>Total Engineering:</b>	<b>\$</b>	<b><u>42,966.50</u></b>

**Total with RD PER and Application: \$ 42,966.50**

**(Attach copies of the Engineering invoices. It is the City's responsibility to properly track Engineering invoices to assure that approved amounts are not exceeded.)**

Miller Canfield:	\$	<u>0.00</u>
Mika Meyers:	\$	<u>0.00</u>

IPR:	\$	<u>18,000.00</u>
Gerber Construction:	\$	<u>352,876.19</u>

**(Attach copies of invoices or statements)**

The City of Manistee certifies that the above summary of bills and invoices were reviewed and they are directly related to the approved water project. **We will forward to Rural Development our updated tracking sheet and other required items after the above are paid.**

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

**The City of Manistee is an equal opportunity provider.**

**Invoice**



ENGINEERS  
SURVEYORS  
PLANNERS  
ARCHITECTS

REMIT PAYMENT TO  
230 S. Washington Avenue  
Saginaw, MI 48607-1286  
Phone (989)754-4717  
Fax (989)754-4440

CITY OF MANISTEE  
280 WASHINGTON AVENUE  
MANISTEE, MI 49660

April 15, 2020  
Invoice No: 201138

**Amount Due This Invoice \$4,550.50**

Project Manager JOHN BRADLEY

**EPR 120924SG2018 - Task 070 GENERAL WASTEWATER IMPROVEMENTS PHASE I**  
EPR Budget: \$520,000

Account: No: 593-903-987.019

**Professional services rendered through March 2020**

**Services provided this period:**

- \*Construction Administration
- \*Neighborhood meeting packet
- \*Shop drawing review
- \*Disbursement preparation

*JMM  
5/6/2020*

**Professional Charges**

	Hours	Rate	Amount
Construction Services Tech I	1.00	105.00	105.00
Design Engineer I	7.50	125.00	937.50
Project Assistant	14.00	92.00	1,288.00
Project Manager II	10.00	179.00	1,790.00
Senior Project Manager II	2.00	215.00	430.00
Totals	34.50		4,550.50
<b>Sub-Total Labor</b>			<b>4,550.50</b>
<b>TOTAL DUE THIS INVOICE</b>			<b><u><u>\$4,550.50</u></u></b>

**Billings to Date**

	Current	Prior	Total
Hourly Charges	4,550.50	238,792.00	243,342.50
Consultant Fees	0.00	36,521.00	36,521.00
Units	0.00	1,800.00	1,800.00
<b>Totals</b>	<b>4,550.50</b>	<b>277,113.00</b>	<b>281,663.50</b>

**Outstanding Invoices**

Number	Date	Balance
200728	3/18/2020	9,975.00
<b>Total Outstanding Invoices</b>		<b>9,975.00</b>

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.

**Invoice**



ENGINEERS  
SURVEYORS  
PLANNERS  
ARCHITECTS

REMIT PAYMENT TO:  
230 S. Washington Avenue  
Saginaw, MI 48607-1286  
Phone (989)754-4717  
Fax (989)754-4440

CITY OF MANISTEE  
280 WASHINGTON AVENUE  
MANISTEE, MI 49660

May 20, 2020

Invoice No: 201572

**Amount Due This Invoice \$38,416.00**

Project Manager JOHN BRADLEY

**EPR 120924SG2018 - Task 070 GENERAL WASTEWATER IMPROVEMENTS PHASE I**  
EPR Budget: \$520,000

Account: No: 593-903-987.019

**Professional services rendered through April 2020**

**Services provided this period:**

- \*Inspection
- \*Construction Administration
- \*Shop drawing Review
- \*8th Street Design Revisions
- \*Draft change Order No. 2

*Jimmy  
6/1/2020*

**Professional Charges**

	Hours	Rate	Amount
Intern Surveyor II	13.50	80.00	1,100.00
Crew Chief	8.00	130.00	1,170.00
Design Engineer I	185.00	125.00	23,125.00
Project Assistant	24.75	92.00	2,277.00
Project Manager II	16.00	179.00	2,864.00
Project Surveyor I	30.50	170.00	5,185.00
Senior Designer	4.50	145.00	652.50
Senior Project Manager II	9.50	215.00	2,042.50
Totals	291.75		38,416.00
<b>Sub-Total Labor</b>			<b>38,416.00</b>

**TOTAL DUE THIS INVOICE \$38,416.00**

**Billings to Date**

	Current	Prior	Total
Hourly Charges	38,416.00	243,342.50	281,758.50
Consultant Fees	0.00	36,521.00	36,521.00
Units	0.00	1,800.00	1,800.00
<b>Totals</b>	<b>38,416.00</b>	<b>281,663.50</b>	<b>320,079.50</b>

**Outstanding Invoices**

Number	Date	Balance
200728	3/18/2020	9,975.00

Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.

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Project	12092418-070	GENERAL WASTEWATER IMPROVEMENTS	Invoice	201572
		PHASE I		
	201138	4/15/2020		4,550.50
	<b>Total Outstanding Invoices</b>			<b>14,525.50</b>

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Terms: Net Cash upon receipt of invoice. A late payment charge of 18% per annum may be added.



May 27, 2020

Jeff Mikula  
Director of Public Works  
City of Manistee  
70 Maple Street  
Manistee, MI 49660

RE: 2019 General Wastewater Improvements Phase I, Contract A  
Wastewater Collection System Rehabilitation  
Manistee, Michigan  
VIA EMAIL

Jeff,

Attached to this email please find Progress Payment #1 for this project.

We have discussed and agreed upon the quantities with the Contractor. We therefore recommend payment in the amount of Eighteen Thousand dollars (\$18,000.00) for the Phase I, Contract A, Wastewater Collection System Rehabilitation project.

Please return a signed copy of the pay application to us for our files, once approved for payment.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink that reads "John W. Bradley". The signature is fluid and cursive, with the first and last names being clearly legible.

**John W. Bradley**  
Project Manager  
**SPICER GROUP, INC**  
1400 Zeeb Drive  
St. Johns, MI 48879  
Phone: (989) 224-2355  
Cell: (517) 719-5503  
E-mail: johnbradley@spicergroup.com

Application Period: March 1, 2020 to May 22, 2020	Application Date: 5/26/2020	<b>Contractor's Application for Payment No. 1</b>
To (Owner): City of Manistee Michigan	From (Contractor): Inland Water Pollution Control, Inc.	Via (Engineer): Spicer Group
Project: 2019 Waste Water Improvements Phase 1 Contract A	Contract: 2019 Waste Water Improvements Phase 1 Contract A	
Owner's Contract No.:	Contractor's Project No.: 202100100	Engineer's Project No.: 12092418-070

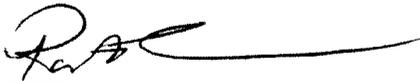
**Application For Payment Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE.....	\$ 2,316,994.00
2. Net change by Change Orders.....	\$
3. Current Contract Price (Line 1 ± 2).....	\$ 2,316,994.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 20,000.00
5. RETAINAGE:	
a. 10% X \$20,000.00 Work Completed.....	\$ 2,000.00
b. 10% X _____ Stored Material.....	\$
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 2,000.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 18,000.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$
8. AMOUNT DUE THIS APPLICATION.....	\$ 18,000.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 2,298,994.00

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:  
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and  
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

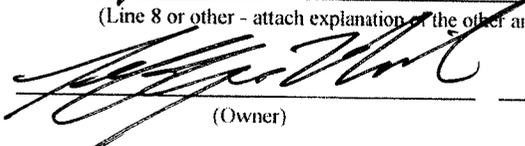
Contractor Signature 

By: Robert Johnson - PROJECT MGR Date: 5/27/20  
City of Manistee  
2018 Street Improvement Project

Payment of: \$ 18,000  
(Line 8 or other - attach explanation of the other amount)

is recommended by:  5/27/2020  
(Engineer) (Date)

Payment of: \$ 18,000  
(Line 8 or other - attach explanation of the other amount)

is approved by:  6/1/2020  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)



**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): 2019 Waste Water Improvements Phase 1 Contract A						Application Number: 1					
Application Period: March 1, 2020 to May 22, 2020						Application Date: 5/26/2020					
A				B	C	D	E	F		G	
Bid Item No.	Item Description	Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price	Total Value of Item (\$)						
3	CIPP Liner, 8-Inch	5635	FT	\$26.00	\$146,510.00						\$146,510.00
4	CIPP Liner, 9-Inch	3415	FT	\$27.00	\$92,205.00						\$92,205.00
5	CIPP Liner, 10-Inch	5153	FT	\$29.00	\$149,437.00						\$149,437.00
6	CIPP Liner, 12-Inch	1740	FT	\$35.00	\$60,900.00						\$60,900.00
7	CIPP Liner, 15-Inch	2880	FT	\$43.00	\$123,840.00						\$123,840.00
8	CIPP Liner, 18-Inch	2715	FT	\$57.00	\$154,755.00						\$154,755.00
9	CIPP Liner, 20-Inch	1924	FT	\$70.00	\$134,680.00						\$134,680.00
10	CIPP Liner, 21-Inch	274	FT	\$73.00	\$20,002.00						\$20,002.00
11	CIPP Liner, 24-Inch	1909	FT	\$87.00	\$166,083.00						\$166,083.00
12	CIPP Liner, 27-Inch	1476	FT	\$110.00	\$162,360.00						\$162,360.00
13	CIPP Liner, 30-Inch	444	FT	\$125.00	\$55,500.00						\$55,500.00
14	CIPM, 24-Inch Diameter	8	FT	\$465.00	\$3,720.00						\$3,720.00
15	CIPM, 30-Inch Diameter	148	FT	\$500.00	\$74,000.00						\$74,000.00
16	CIPM, 36-Inch Diameter	487	FT	\$495.00	\$241,065.00						\$241,065.00
17	CIPM, 42-Inch Diameter	113	FT	\$520.00	\$58,760.00						\$58,760.00
18	CIPM, 48-Inch Diameter	230	FT	\$520.00	\$119,600.00						\$119,600.00
19	CIPM, 54-Inch Diameter	9	FT	\$600.00	\$5,400.00						\$5,400.00
20	CIPM, 60-Inch Diameter	14	FT	\$600.00	\$8,400.00						\$8,400.00
21	CIPM, 96-Inch Diameter	22	FT	\$1,275.00	\$28,050.00						\$28,050.00
22	CIPP Point Liner	3	EA	\$3,650.00	\$10,950.00						\$10,950.00
23	Internal Manhole Drop Connection	102	FT	\$145.00	\$14,790.00						\$14,790.00
24	Remove and Replace Manhole Cover and Frame, Within	45	EA	\$1,895.00	\$85,275.00						\$85,275.00
25	Remove and Replace Manhole Cover and Frame, Within	17	EA	\$2,150.00	\$36,550.00						\$36,550.00
26	Remove and Replace Manhole Cover and Frame, Within	4	EA	\$875.00	\$3,500.00						\$3,500.00
27	Sewer Cleaning, 8-Inch, Heavy	134	FT	\$9.00	\$1,206.00						\$1,206.00

**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): 2019 Waste Water Improvements Phase I Contract A						Application Number: I					
Application Period: March 1, 2020 to May 22, 2020						Application Date: 5/26/2020					
A					B	C	D	E	F		G
Item				Contract Information		Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
28	Sewer Cleaning, 24-Inch, Heavy	435	FT	\$9.50	\$4,132.50						\$4,132.50
29	Sewer Cleaning, 30-Inch, Heavy	111	FT	\$9.50	\$1,054.50						\$1,054.50
30	Service Investigation Work	100	EA	\$228.00	\$22,800.00						\$22,800.00
31	CIPP-27"X33"	1422	LF	\$117.00	\$166,374.00						\$166,374.00
32	CIPP-18"X24"	207	LF	\$85.00	\$17,595.00						\$17,595.00
	<b>Totals</b>				<b>\$2,169,494.00</b>						<b>\$2,169,494.00</b>



**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): 2019 General Wastewater Improvements Phase I Contract B Storm and Sanitary Improvements						Application Number: 1				
Application Period: March 20, 2020 to April 20, 2020						Application Date: 23-Apr-20				
A				B	C	D	E	F		G
Bid Item No.	Item Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price						
1	Mobilization	1	LS	\$100,000.00		\$50,000.00		\$0,000.00	50.0%	\$50,000.00
2	Dr Structure Rem	33	Each	\$500.00	\$16,500.00					\$16,500.00
3	Sewer Rem Less Than 24 inch	600	Lin Ft	\$16.00	\$9,600.00					\$9,600.00
4	Curb and Gutter Rem	1715	Lin Ft	\$8.00	\$13,720.00					\$13,720.00
5	Sidewalk Rem	502	Sq Yd	\$7.00	\$3,514.00					\$3,514.00
6	Pavt Rem Modified	670	Sq Yd	\$12.00	\$8,040.00					\$8,040.00
7	Subgrade Undercutting Type II	100	Cu Yd	\$19.00	\$1,900.00					\$1,900.00
8	Machine Grading Modified	34	Sta	\$4,000.00	\$136,000.00					\$136,000.00
9	Erosion Control Inlet Protection Fabric Drop	60	Each	\$75.00	\$4,500.00	10	\$750.00	\$750.00	16.7%	\$3,750.00
10	Silt Fence	300	Lin Ft	\$2.75	\$825.00					\$825.00
11	Subbase CIP	3289	Cu Yd	\$14.00	\$46,046.00					\$46,046.00
12	Aggregate Base	500	Ton	\$17.00	\$8,500.00					\$8,500.00
13	Aggregate Base 3 inch	250	Sq Yd	\$5.00	\$1,250.00					\$1,250.00
14	Aggregate Base 8 inch	9299	Sq Yd	\$10.00	\$92,990.00					\$92,990.00
15	Sewer CL IV 12 inch Tr Det B	1800	Lin Ft	\$48.00	\$86,400.00					\$86,400.00
16	Sewer CL IV 18 inch Tr Det B	518	Lin Ft	\$52.00	\$26,936.00					\$26,936.00
17	Sewer CL IV 24 inch Tr Det B	723	Lin Ft	\$70.00	\$50,610.00					\$50,610.00
18	Sewer CL IV 30 inch Tr Det B	35	Lin Ft	\$110.00	\$3,850.00					\$3,850.00
19	Sewer Tap 30 inch	1	Each	\$1,000.00	\$1,000.00					\$1,000.00
20	Sewer Bulkhead 12 inch	9	Each	\$200.00	\$1,800.00					\$1,800.00
21	Directional Drill Deleted from Contract		Lin Ft	\$305.00						
22	Dr Structure Cover Adj Case 1	26	Each	\$400.00	\$10,400.00					\$10,400.00
23	Dr Structure Cover Adj Case 2	1	Each	\$500.00	\$500.00					\$500.00
24	Dr Structure Type K	25	Each	\$850.00	\$21,250.00					\$21,250.00
25	Dr Structure Add Depth of 48 inch dia 8 foot to 15 foot	20	Ft	\$80.00	\$1,600.00					\$1,600.00
26	Dr Structure Add Depth of 60 inch dia 8 foot to 15 foot	9	Ft	\$150.00	\$1,350.00					\$1,350.00

**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): 2019 General Wastewater Improvements Phase I Contract B Storm and Sanitary Improvements						Application Number: 1					
Application Period: March 20, 2020 to April 20, 2020						Application Date: 23-Apr-20					
A				B	C	D	E	F		G	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
27	Dr Structure Add Depth of 72 inch dia 8 foot to 15 foot	3	Ft	\$215.00	\$645.00					\$645.00	
28	Dr Structure Add Depth of 96 inch dia 8 foot to 15 foot	2	Ft	\$480.00	\$960.00					\$960.00	
29	Dr Structure Adj Add Depth	9	Ft	\$80.00	\$720.00					\$720.00	
30	Dr Structure Tap 12 inch	2	Each	\$800.00	\$1,600.00					\$1,600.00	
31	Dr Structure Tap 30 inch	1	Each	\$1,000.00	\$1,000.00					\$1,000.00	
32	Dr Structure Cover Type DG	13	Each	\$750.00	\$9,750.00					\$9,750.00	
33	Dr Structure Cover Type Q Modified	18	Each	\$725.00	\$13,050.00					\$13,050.00	
34	Dr Structure Tap 16 inch	1	Each	\$900.00	\$900.00					\$900.00	
35	Dr Structure 72 inch dia Modified	1	Each	\$6,000.00	\$6,000.00					\$6,000.00	
36	Dr Structure 96 inch dia Modified	1	Each	\$6,500.00	\$6,500.00					\$6,500.00	
37	Dr Structure 60 inch dia Modified	2	Each	\$5,000.00	\$10,000.00					\$10,000.00	
38	Dr Structure 48 inch dia Modified	17	Each	\$1,900.00	\$32,300.00					\$32,300.00	
39	Dr Structure Cover Type B Modified	20	Each	\$750.00	\$15,000.00					\$15,000.00	
40	Dr Structure 24 inch dia Modified	37	Each	\$1,100.00	\$40,700.00					\$40,700.00	
41	Sanitary Spot Repair #1	1	LS	\$12,000.00	\$12,000.00	0.75	\$9,000.00	\$9,000.00	75.0%	\$3,000.00	
42	Sanitary Spot Repair #2	1	LS	\$6,000.00	\$6,000.00	0.75	\$4,500.00	\$4,500.00	75.0%	\$1,500.00	
43	Sanitary Spot Repair #3	1	LS	\$6,000.00	\$6,000.00	0.75	\$4,500.00	\$4,500.00	75.0%	\$1,500.00	
44	Sanitary Spot Repair #4	1	LS	\$13,000.00	\$13,000.00	0.75	\$9,750.00	\$9,750.00	75.0%	\$3,250.00	
45	Sanitary Spot Repair #5	1	LS	\$15,000.00	\$15,000.00	0.75	\$11,250.00	\$11,250.00	75.0%	\$3,750.00	
46	Sanitary Spot Repair #6	1	LS	\$11,000.00	\$11,000.00	0.75	\$8,250.00	\$8,250.00	75.0%	\$2,750.00	
47	Sanitary Spot Repair #7	1	LS	\$11,000.00	\$11,000.00	0.75	\$8,250.00	\$8,250.00	75.0%	\$2,750.00	
48	Sanitary Spot Repair #8	1	LS	\$14,000.00	\$14,000.00	0.75	\$10,500.00	\$10,500.00	75.0%	\$3,500.00	
49	Sanitary Spot Repair #9	1	LS	\$13,000.00	\$13,000.00	0.75	\$9,750.00	\$9,750.00	75.0%	\$3,250.00	
50	Cold Milling HMA Surface	2638	Sq Yd	\$2.00	\$5,276.00					\$5,276.00	
51	HMA Surface Rem	7902	Sq Yd	\$2.00	\$15,804.00					\$15,804.00	
52	HMA LVSP	2517	Ton	\$101.00	\$254,217.00					\$254,217.00	

**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): 2019 General Wastewater Improvements Phase I Contract B Storm and Sanitary Improvements						Application Number: 1					
Application Period: March 20, 2020 to April 20, 2020						Application Date: 23-Apr-20					
A				B	C	D	E	F		G	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
53	Driveway Nonreinf Conc 6 inch	691	Sq Yd	\$38.00	\$26,258.00					\$26,258.00	
54	Curb and Gutter Det C4	2054	Lin Ft	\$18.00	\$36,972.00					\$36,972.00	
55	Curb Ramp Opening Conc	175	Lin Ft	\$18.00	\$3,150.00					\$3,150.00	
56	Sidewalk Ramp Conc 6 inch	2657	Sft	\$5.00	\$13,285.00					\$13,285.00	
57	Sidewalk Conc 4 inch	1460	Sft	\$4.00	\$5,840.00					\$5,840.00	
58	Sidewalk Conc 6 inch	10	Sft	\$5.00	\$50.00					\$50.00	
59	Detectable Warning Surface	206	Lin Ft	\$44.00	\$9,064.00					\$9,064.00	
60	Maintaining Traffic	1	LS	\$15,000.00	\$15,000.00					\$15,000.00	
61	Slope Restoration Modified	4136	Sq Yd	\$5.00	\$20,680.00					\$20,680.00	
62	Water Serv Conflict	5	Each	\$600.00	\$3,000.00					\$3,000.00	
63	Water Shut Off Adj Case 1	16	Each	\$220.00	\$3,520.00					\$3,520.00	
64	Water Shut Off Adj Case 2	5	Each	\$200.00	\$1,000.00					\$1,000.00	
65	Gate Box Adj Case 1	10	Each	\$400.00	\$4,000.00					\$4,000.00	
66	Gate Box Adj Case 2	2	Lin Ft	\$400.00	\$800.00					\$800.00	
67	Water Serv Private	650	Lin Ft	\$30.00	\$19,500.00					\$19,500.00	
68	Water Serv Public	1040	Lin Ft	\$25.00	\$26,000.00					\$26,000.00	
69	12" DI Water Main CL 52	69	Lin Ft	\$95.00	\$6,555.00					\$6,555.00	
70	6" DI Water Main CL 52	74	Lin Ft	\$85.00	\$6,290.00					\$6,290.00	
71	8" DI Water Main CL 52	1084	Lin Ft	\$90.00	\$97,560.00					\$97,560.00	
72	12" Valve and Box	1	Each	\$2,500.00	\$2,500.00					\$2,500.00	
73	4" Valve and Box	1	Each	\$1,000.00	\$1,000.00					\$1,000.00	
74	Remove Existing Hydrant	3	Each	\$550.00	\$1,650.00					\$1,650.00	
75	Hydrant	4	Each	\$4,700.00	\$18,800.00					\$18,800.00	
76	8" Valve and Box	7	Each	\$1,600.00	\$11,200.00					\$11,200.00	
77	4" DI Water Main CL 52	17	Lin Ft	\$85.00	\$1,445.00					\$1,445.00	
78	6" Valve and Box	8	Each	\$1,100.00	\$8,800.00					\$8,800.00	

**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): 2019 General Wastewater Improvements Phase I Contract B Storm and Sanitary Improvements						Application Number: 1					
Application Period: March 20, 2020 to April 20, 2020						Application Date: 23-Apr-20					
A				B	C	D	E	F		G	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
79	1" Corporation and Saddle	16	Each	\$400.00	\$6,400.00					\$6,400.00	
80	1" Curb Stop and Box	16	Each	\$450.00	\$7,200.00					\$7,200.00	
81	Reconnect Existing Water Service	16	Each	\$400.00	\$6,400.00					\$6,400.00	
82	Connect to Existing Water Main at Station 20+17 2nd Ave	1	LS	\$1,000.00	\$1,000.00					\$1,000.00	
83	Connect to Existing Water Main at Station 20+45 2nd Ave	1	LS	\$1,200.00	\$1,200.00					\$1,200.00	
84	Connect to Existing Water Main at Station 28+02	1	LS	\$1,000.00	\$1,000.00					\$1,000.00	
85	Connect to Existing Water Main on First St East of Fremont	1	LS	\$1,000.00	\$1,000.00					\$1,000.00	
86	Connect to Existing Water Main at Station 29+17	1	LS	\$1,000.00	\$1,000.00					\$1,000.00	
87	Connect to Existing Water Main at Station 30+66 Fremont St	1	LS	\$1,000.00	\$1,000.00					\$1,000.00	
88	Connect to Existing Water Main on First Ave West of Fremont St	1	LS	\$1,200.00	\$1,200.00					\$1,200.00	
89	Connect to Existing Water Main on First Ave East of Fremont St	1	LS	\$1,200.00	\$1,200.00					\$1,200.00	
90	Connect to Existing Water Main on Hughes West of Fremont	1	LS	\$1,200.00	\$1,200.00					\$1,200.00	
91	Connect to Existing Water Main on Hughes West of Fremont	1	LS	\$1,000.00	\$1,000.00					\$1,000.00	
92	Water Service Exploration	20	Each	\$500.00	\$10,000.00					\$10,000.00	
93	Water Serv Private Interior Connection	1	All	\$15,000.00	\$15,000.00					\$15,000.00	
94	Conc Pavt Rem	1034	Syd	\$19.00	\$19,646.00					\$19,646.00	
95	Sewer CL IV 15 inch Tr Det B	665	Lin Ft	\$50.00	\$33,250.00					\$33,250.00	
96	Conc Pavt Reinf 8 inch	9310	Sft	\$7.20	\$67,032.00					\$67,032.00	
33											
<b>Totals</b>					<b>\$1,684,150.00</b>		<b>\$126,500.00</b>		<b>\$126,500.00</b>	<b>7.5%</b>	<b>\$1,557,650.00</b>



May 1, 2020

Jeff Mikula  
Director of Public Works  
City of Manistee  
70 Maple Street  
Manistee, MI 49660

RE: 2019 General Wastewater Improvements Phase I, Contract B  
Storm and Sanitary Sewer Improvements  
Manistee, Michigan  
VIA EMAIL

Jeff,

Attached to this email please find Progress Payment #1 for this project.

We have discussed and agreed upon the quantities with the Contractor. We therefore recommend payment in the amount of One Hundred Thirteen Thousand Eight Hundred and Fifty dollars (\$113,850.00) for the Phase I, Contract B, Storm and Sanitary Sewer project.

Please return a signed copy of the pay application to us for our files, once approved for payment.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink that reads "John W. Bradley".

**John W. Bradley**  
Project Manager  
**SPICER GROUP, INC**  
1400 Zeeb Drive  
St. Johns, MI 48879  
Phone: (989) 224-2355  
Cell: (517) 719-5503  
E-mail: johnbradley@spicergroup.com



ENGINEERS • SURVEYORS • PLANNERS • ARCHITECTS

May 29, 2020

Jeff Mikula  
Director of Public Works  
City of Manistee  
70 Maple Street  
Manistee, MI 49660

RE: 2019 General Wastewater Improvements Phase I, Contract B  
Storm and Sanitary Sewer Improvements  
Manistee, Michigan  
VIA EMAIL

Jeff,

Attached to this email please find Progress Payment #2 for this project.

We have discussed and agreed upon the quantities with the Contractor. We therefore recommend payment in the amount of Two Hundred Thirty Nine Thousand Twenty-Six dollars and Nineteen Cents (\$239,026.19) for the Phase I, Contract B, Storm and Sanitary Sewer project.

Please return a signed copy of the pay application to us for our files, once approved for payment.

Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink that reads "John W. Bradley".

**John W. Bradley**  
Project Manager  
**SPICER GROUP, INC**  
1400 Zeeb Drive  
St. Johns, MI 48879  
Phone: (989) 224-2355  
Cell: (517) 719-5503  
E-mail: johnbradley@spicergroup.com

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**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): 2019 General Wastewater Improvements Phase I Contract B Storm and Sanitary Improvements

Application Number: 2

Application Period April 20, 2020 to May 20, 2020

Application Date: 25-May-20

A				B	C	D	E	F		G	
Bid Item No.	Item Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
		Item Quantity	Units	Unit Price							Total Value of Item (\$)
1	Mobilization	1	LS	\$100,000.00	\$100,000.00	0.5	\$50,000.00		\$50,000.00	50.0%	\$50,000.00
2	Dr Structure Rem	33	Each	\$500.00	\$16,500.00	1	\$500.00		\$500.00	3.0%	\$16,000.00
3	Sewer Rem Less Than 24 inch	600	Lin Ft	\$16.00	\$9,600.00	50	\$800.00		\$800.00	8.3%	\$8,800.00
4	Curb and Gutter Rem	1335	Lin Ft	\$8.00	\$10,680.00	400	\$3,200.00		\$3,200.00	30.0%	\$7,480.00
5	Sidewalk Rem	502	Sq Yd	\$7.00	\$3,514.00						\$3,514.00
6	Pavt Rem Modified	670	Sq Yd	\$12.00	\$8,040.00						\$8,040.00
7	Subgrade Undercutting Type II	100	Cu Yd	\$19.00	\$1,900.00						\$1,900.00
8	Machine Grading Modified	34	Sta	\$4,000.00	\$136,000.00						\$136,000.00
9	Erosion Control Inlet Protection Fabric Drop	60	Each	\$75.00	\$4,500.00	20	\$1,500.00		\$1,500.00	33.3%	\$3,000.00
10	Silt Fence	300	Lin Ft	\$2.75	\$825.00						\$825.00
11	Subbase CIP	3289	Cu Yd	\$14.00	\$46,046.00						\$46,046.00
12	Aggregate Base	500	Ton	\$17.00	\$8,500.00						\$8,500.00
13	Aggregate Base 3 inch	250	Sq Yd	\$5.00	\$1,250.00						\$1,250.00
14	Aggregate Base 8 inch	9299	Sq Yd	\$10.00	\$92,990.00						\$92,990.00
15	Sewer CL IV 12 inch Tr Det B	1817	Lin Ft	\$48.00	\$87,216.00			\$9,912.18	\$9,912.18	11.4%	\$77,303.82
16	Sewer CL IV 18 inch Tr Det B	518	Lin Ft	\$52.00	\$26,936.00			\$4,245.60	\$4,245.60	15.8%	\$22,690.40
17	Sewer CL IV 24 inch Tr Det B	723	Lin Ft	\$70.00	\$50,610.00			\$20,049.56	\$20,049.56	39.6%	\$30,560.44
18	Sewer CL IV 30 inch Tr Det B	35	Lin Ft	\$110.00	\$3,850.00						\$3,850.00
19	Sewer Tap 30 inch	1	Each	\$1,000.00	\$1,000.00						\$1,000.00
20	Sewer Bulkhead 12 inch	9	Each	\$200.00	\$1,800.00						\$1,800.00
21	Directional Drill Deleted from Contract		Lin Ft	\$305.00							\$1,800.00
22	Dr Structure Cover Adj Case 1	26	Each	\$400.00	\$10,400.00						\$10,400.00
23	Dr Structure Cover Adj Case 2	1	Each	\$500.00	\$500.00						\$500.00
24	Dr Structure Type K	25	Each	\$850.00	\$21,250.00						\$21,250.00
25	Dr Structure Add Depth of 48 inch dia 8 foot to 15 foot	24	Ft	\$80.00	\$1,920.00						\$1,920.00
26	Dr Structure Add Depth of 60 inch dia 8 foot to 15 foot	9	Ft	\$150.00	\$1,350.00						\$1,350.00

**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): 2019 General Wastewater Improvements Phase I Contract B Storm and Sanitary Improvements

Application Number: 2

Application Period April 20, 2020 to May 20, 2020

Application Date: 25-May-20

A					B	C	D	E	F		G
Bid Item No.	Item Description	Contract Information			Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price							
27	Dr Structure Add Depth of 72 inch dia 8 foot to 15 foot	3	Ft	\$215.00	\$645.00						\$645.00
28	Dr Structure Add Depth of 96 inch dia 8 foot to 15 foot	2	Ft	\$480.00	\$960.00						\$960.00
29	Dr Structure Adj Add Depth	9	Ft	\$80.00	\$720.00						\$720.00
30	Dr Structure Tap 12 inch	2	Each	\$800.00	\$1,600.00						\$1,600.00
31	Dr Structure Tap 30 inch	1	Each	\$1,000.00	\$1,000.00						\$1,000.00
32	Dr Structure Cover Type DG	13	Each	\$750.00	\$9,750.00			\$3,315.60	\$3,315.60	34.0%	\$6,434.40
33	Dr Structure Cover Type Q Modified	18	Each	\$725.00	\$13,050.00			\$3,315.60	\$3,315.60	25.4%	\$9,734.40
34	Dr Structure Tap 16 inch	1	Each	\$900.00	\$900.00						\$900.00
35	Dr Structure 72 inch dia Modified	1	Each	\$6,000.00	\$6,000.00						\$6,000.00
36	Dr Structure 96 inch dia Modified	1	Each	\$6,500.00	\$6,500.00						\$6,500.00
37	Dr Structure 60 inch dia Modified	2	Each	\$5,000.00	\$10,000.00						\$10,000.00
38	Dr Structure 48 inch dia Modified	19	Each	\$1,900.00	\$36,100.00	3	\$5,700.00		\$5,700.00	15.8%	\$30,400.00
39	Dr Structure Cover Type B Modified	22	Each	\$750.00	\$16,500.00						\$16,500.00
40	Dr Structure 24 inch dia Modified	37	Each	\$1,100.00	\$40,700.00	1	\$1,100.00		\$1,100.00	2.7%	\$39,600.00
41	Sanitary Spot Repair #1	1	LS	\$12,000.00	\$12,000.00	0.75	\$9,000.00		\$9,000.00	75.0%	\$3,000.00
42	Sanitary Spot Repair #2	1	LS	\$6,000.00	\$6,000.00	0.75	\$4,500.00		\$4,500.00	75.0%	\$1,500.00
43	Sanitary Spot Repair #3	1	LS	\$6,000.00	\$6,000.00	0.75	\$4,500.00		\$4,500.00	75.0%	\$1,500.00
44	Sanitary Spot Repair #4	1	LS	\$13,000.00	\$13,000.00	0.75	\$9,750.00		\$9,750.00	75.0%	\$3,250.00
45	Sanitary Spot Repair #5	1	LS	\$15,000.00	\$15,000.00	0.75	\$11,250.00		\$11,250.00	75.0%	\$3,750.00
46	Sanitary Spot Repair #6	1	LS	\$11,000.00	\$11,000.00	0.75	\$8,250.00		\$8,250.00	75.0%	\$2,750.00
47	Sanitary Spot Repair #7	1	LS	\$11,000.00	\$11,000.00	0.75	\$8,250.00		\$8,250.00	75.0%	\$2,750.00
48	Sanitary Spot Repair #8	1	LS	\$14,000.00	\$14,000.00	0.75	\$10,500.00		\$10,500.00	75.0%	\$3,500.00
49	Sanitary Spot Repair #9	1	LS	\$13,000.00	\$13,000.00	0.75	\$9,750.00		\$9,750.00	75.0%	\$3,250.00
50	Cold Milling HMA Surface	2638	Sq Yd	\$2.00	\$5,276.00						\$5,276.00
51	HMA Surface Rem	7902	Sq Yd	\$2.00	\$15,804.00	4800	\$9,600.00		\$9,600.00	60.7%	\$6,204.00
52	HMA LVSP		Ton	\$101.00							

**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): 2019 General Wastewater Improvements Phase I Contract B Storm and Sanitary Improvements

Application Number: 2

Application Period: April 20, 2020 to May 20, 2020

Application Date: 25-May-20

A				B	C	D	E	F		G
Bid Item No.	Item Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price						
53	Driveway Nonreinf Conc 6 inch	691	Sq Yd	\$38.00	\$26,258.00					\$26,258.00
54	Curb and Gutter Det C4	1674	Lin Ft	\$18.00	\$30,132.00	100	\$1,800.00	\$1,800.00	6.0%	\$28,332.00
55	Curb Ramp Opening Conc	175	Lin Ft	\$18.00	\$3,150.00					\$3,150.00
56	Sidewalk Ramp Conc 6 inch	2657	Sft	\$5.00	\$13,285.00					\$13,285.00
57	Sidewalk Conc 4 inch	1460	Sft	\$4.00	\$5,840.00					\$5,840.00
58	Sidewalk Conc 6 inch	10	Sft	\$5.00	\$50.00					\$50.00
59	Detectable Warning Surface	206	Lin Ft	\$44.00	\$9,064.00					\$9,064.00
60	Maintaining Traffic	1	LS	\$15,000.00	\$15,000.00					\$15,000.00
61	Slope Restoration Modified	4136	Sq Yd	\$5.00	\$20,680.00					\$20,680.00
62	Water Serv Conflict	5	Each	\$600.00	\$3,000.00					\$3,000.00
63	Water Shut Off Adj Case 1	16	Each	\$220.00	\$3,520.00					\$3,520.00
64	Water Shut Off Adj Case 2	5	Each	\$200.00	\$1,000.00					\$1,000.00
65	Gate Box Adj Case 1	10	Each	\$400.00	\$4,000.00					\$4,000.00
66	Gate Box Adj Case 2	2	Lin Ft	\$400.00	\$800.00					\$800.00
67	Water Serv Private	650	Lin Ft	\$30.00	\$19,500.00					\$19,500.00
68	Water Serv Public	1040	Lin Ft	\$25.00	\$26,000.00					\$26,000.00
69	12" DI Water Main CL 52	69	Lin Ft	\$95.00	\$6,555.00					\$6,555.00
70	6" DI Water Main CL 52	74	Lin Ft	\$85.00	\$6,290.00	18.5	\$1,572.50	\$1,572.50	25.0%	\$4,717.50
71	8" DI Water Main CL 52	1084	Lin Ft	\$90.00	\$97,560.00	590	\$53,100.00	\$53,100.00	54.4%	\$44,460.00
72	12" Valve and Box	1	Each	\$2,500.00	\$2,500.00					\$2,500.00
73	4" Valve and Box	1	Each	\$1,000.00	\$1,000.00					\$1,000.00
74	Remove Existing Hydrant	3	Each	\$550.00	\$1,650.00					\$1,650.00
75	Hydrant	4	Each	\$4,700.00	\$18,800.00	2	\$9,400.00	\$9,400.00	50.0%	\$9,400.00
76	8" Valve and Box	7	Each	\$1,600.00	\$11,200.00	4	\$6,400.00	\$6,400.00	57.1%	\$4,800.00
77	4" DI Water Main CL 52	17	Lin Ft	\$85.00	\$1,445.00	4	\$340.00	\$340.00	23.5%	\$1,105.00
78	6" Valve and Box	8	Each	\$1,100.00	\$8,800.00	2	\$2,200.00	\$2,200.00	25.0%	\$6,600.00

City of Manistee  
Sweetnam Pump Station Upgrades

**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): 2019 General Wastewater Improvements Phase I Contract B Storm and Sanitary Improvements

Application Number: 2

Application Period: April 20, 2020 to May 20, 2020

Application Date: 25-May-20

A					B	C	D	E	F		G
Bid Item No.	Item Description	Contract Information			Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
		Item Quantity	Units	Unit Price							
79	1" Corporation and Saddle	16	Each	\$400.00	\$6,400.00						\$6,400.00
80	1" Curb Stop and Box	16	Each	\$450.00	\$7,200.00						\$7,200.00
81	Reconnect Existing Water Service	16	Each	\$400.00	\$6,400.00						\$6,400.00
82	Connect to Existing Water Main at Station 20+17 2nd Ave	1	LS	\$1,000.00	\$1,000.00	1	\$1,000.00		\$1,000.00	100.0%	
83	Connect to Existing Water Main at Station 20+45 2nd Ave	1	LS	\$1,200.00	\$1,200.00	1	\$1,200.00		\$1,200.00	100.0%	
84	Connect to Existing Water Main at Station 28+02	1	LS	\$1,000.00	\$1,000.00						\$1,000.00
85	Connect to Existing Water Main on First St East of Fremont	1	LS	\$1,000.00	\$1,000.00						\$1,000.00
86	Connect to Existing Water Main at Station 29+17	1	LS	\$1,000.00	\$1,000.00						\$1,000.00
87	Connect to Existing Water Main at Station 30+66 Fremont St	1	LS	\$1,000.00	\$1,000.00						\$1,000.00
88	Connect to Existing Water Main on First Ave West of Fremont St	1	LS	\$1,200.00	\$1,200.00						\$1,200.00
89	Connect to Existing Water Main on First Ave East of Fremont St	1	LS	\$1,200.00	\$1,200.00						\$1,200.00
90	Connect to Existing Water Main on Hughes West of Fremont	1	LS	\$1,200.00	\$1,200.00						\$1,200.00
91	Connect to Existing Water Main on Hughes West of Fremont	1	LS	\$1,000.00	\$1,000.00						\$1,000.00
92	Water Service Exploration	20	Each	\$500.00	\$10,000.00						\$10,000.00
93	Water Serv Private Interior Connection	1	All	\$15,000.00	\$15,000.00						\$15,000.00
94	Conc Pavt Rem	2000	Syd	\$19.00	\$38,000.00	1078	\$20,482.00		\$20,482.00		\$17,518.00
95	Sewer CL IV 15 inch Tr/Det B	665	Lin Ft	\$50.00	\$33,250.00	665	\$33,250.00		\$33,250.00		
96	Conc Pavt Reinf 8 inch		Sft	\$7.20							
97	Water Main Line Stop, 6 inch	1	Each	\$6,000.00	\$6,000.00	1	\$6,000.00		\$6,000.00		
98	Water Main Line Stop, 4 inch	1	Each	\$5,600.00	\$5,600.00	1	\$5,600.00		\$5,600.00		
99	HMA 13A	2517	Ton	\$99.67	\$250,869.39						\$250,869.39
100	Conc Pavt Plain 8 inch	18004	Sft	\$6.94	\$124,947.76	8100	\$56,214.00		\$56,214.00		\$68,733.76
101	Joint Contraction Cp	230	Each	\$5.30	\$1,219.00						\$1,219.00
102	Joint Expansion E2	8	Each	\$160.00	\$1,280.00						\$1,280.00

**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract): 2019 General Wastewater Improvements Phase I Contract B Storm and Sanitary Improvements						Application Number: 2					
Application Period: April 20, 2020 to May 20, 2020						Application Date: 25-May-20					
A				B	C	D	E	F		G	
Bid Item No.	Description	Contract Information			Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)	
		Item Quantity	Units	Unit Price	Total Value of Item (\$)						
103	Lane Tie Epoxy Anchored	150	Each	\$5.00	\$750.00					\$750.00	
33											
<b>Totals</b>					\$1,768,477.15		\$346,708.50	\$40,838.54	\$387,547.04	21.9%	\$1,380,930.11



ETNA SUPPLY - TRAVERSE CITY  
 1969 W. SOUTH AIRPORT RD.  
 TRAVERSE CITY MI 49688-5904  
 231 947 1300 Fax 231 947 3555

# INVOICE

TO VIEW ONLINE GO TO:	etna.billtrust.com
USE THIS ENROLLMENT TOKEN:	GLZ ZTQ MKF
USE THIS ACCOUNT NUMBER:	59376

INVOICE DATE	INVOICE NUMBER
04/28/20	S103454624.003
REMIT TO:	PAGE
ETNA SUPPLY PO Box 772107 DETROIT MI 48277-2023	1 of 1

BILL TO:

SHIP TO:

GERBER CONSTRUCTION CO INC  
 415 MORSE ST  
 REED CITY MI 49677-1226

GENERAL WASTE WATER  
 C/O: GERBER CONST  
 MANISTEE MI 49660

CUSTOMER NUMBER	PURCHASE ORDER NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
59376	<del>59376</del> PWP	CONCRETE	Thomas Zoet		
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE	
William Kraemer	DIRECT	NET 25TH	04/28/20	03/06/20	
ORDER QTY	SHIP QTY	UOM	DESCRIPTION	UNIT PRICE	EXT PRICE
224	213	ft	24 CLASS C76-4 CONCRETE PIPE RJ	28.120R	5989.56 ✓
56	56	ft	30 CLASS C76-4 CONCRETE PIPE RJ	45.290R	<del>2536.24</del>
1	1	ea	30# PAIL JOINT LUBE	50.000E	50.00

Invoice is due by 06/25/20.

All sales are subject to our Terms and Conditions, which are incorporated herein and can be found at [www.etnasupply.com/tc/sale](http://www.etnasupply.com/tc/sale)

Past due invoices may be subject to a 1.70% Time Price Differential.

	SUBTOTAL	8,575.80
	S&H CHARGES	0.00
	TAX	514.55
	PAYMENTS	0.00
	AMOUNT DUE	9,090.35



ETNA SUPPLY - TRAVERSE CITY  
 1969 W. SOUTH AIRPORT RD.  
 TRAVERSE CITY MI 49686-5904  
 231 947 1300 Fax 231 947 3555

TO VIEW ONLINE GO TO:	etna.billtrust.com
USE THIS ENROLLMENT TOKEN:	GLZ ZTQ MKF
USE THIS ACCOUNT NUMBER:	59376

# INVOICE

INVOICE DATE	INVOICE NUMBER
04/27/20	S103454624.001
REMIT TO:	PAGE
ETNA SUPPLY PO Box 772107 DETROIT MI 48277-2023	1 of 1

**BILL TO:**

**SHIP TO:**

GERBER CONSTRUCTION CO INC  
 415 MORSE ST  
 REED CITY MI 49677-1226

GENERAL WASTE WATER  
 C/O: GERBER CONST  
 MANISTEE MI 49660

CUSTOMER NUMBER	PURCHASE ORDER NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
59376		CONCRETE	Thomas Zoet		
WRITER	SHIP VIA	TERMS	SHIP DATE		
William Kraemer	DIRECT	NET 25TH	04/27/20		
ORDER QTY	SHIP QTY	UOM	DESCRIPTION	UNIT PRICE	EXT PRICE
1800	303	ft	12 CLASS C76-4 CONCRETE PIPE RJ	10.990ft	3329.97
520	232	ft	18 CLASS C76-4 CONCRETE PIPE RJ	18.300ft	4245.60
724	500	ft	24 CLASS C76-4 CONCRETE PIPE RJ	28.120ft	14060.00
4	3	ea	30# PAIL JOINT LUBE	50.000E	150.00

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Invoice is due by 06/25/20.

All sales are subject to our Terms and Conditions, which are incorporated herein and can be found at [www.etnasupply.com/tc-sale](http://www.etnasupply.com/tc-sale)

Past due invoices may be subject to a 1.70% Time Price Differential.

SUBTOTAL	21,785.57
S&H CHARGES	0.00
TAX	1,307.13
PAYMENTS	0.00
AMOUNT DUE	23,092.70



ETNA SUPPLY - TRAVERSE CITY  
 1969 W. SOUTH AIRPORT RD.  
 TRAVERSE CITY MI 49686-5904  
 231 947 1300 Fax 231 947 3555

# INVOICE

TO VIEW ONLINE GO TO:	etna.biztrust.com
USE THIS ENROLLMENT TOKEN:	GLZ ZTQ MKF
USE THIS ACCOUNT NUMBER:	59376

INVOICE DATE	INVOICE NUMBER
05/05/20	S103454624.005
REMIT TO:	PAGE
ETNA SUPPLY PO Box 772107 DETROIT MI 48277-2023	1 of 1

BILL TO:

SHIP TO:

GERBER CONSTRUCTION CO INC  
 415 MORSE ST  
 REED CITY MI 49677-1226

GENERAL WASTE WATER  
 C/O: GERBER CONST  
 MANISTEE MI 49660

CUSTOMER NUMBER	PURCHASE ORDER NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
59376	[REDACTED] <i>PWP</i>	CONCRETE	Thomas Zoet		
WRITER	SHIP VIA	TERMS	SHIP DATE		
William Kraemer	DIRECT	NET 25TH	05/05/20		
ORDER QTY	SHIP QTY	UOM	DESCRIPTION	UNIT PRICE	EXT PRICE
1497	599	ft	12 CLASS C78-4 CONCRETE PIPE RJ	10.990R	6583.01
2	2	ea	30# PAIL JOINT LUBE	50.000E	100.00

Invoice is due by 06/25/20.

All sales are subject to our Terms and Conditions, which are incorporated herein and can be found at [www.etnasupply.com/terms](http://www.etnasupply.com/terms)

Past due invoices may be subject to a 1.70% Time Price Differential.

SUBTOTAL	6,683.01
S&H CHARGES	0.00
TAX	400.98
PAYMENTS	0.00
AMOUNT DUE	7,083.99



ETNA SUPPLY - TRAVERSE CITY  
 1569 W. SOUTH AIRPORT RD.  
 TRAVERSE CITY MI 49686-5904  
 231 947 1300 Fax 231 947 3555

# INVOICE

TO VIEW ONLINE GO TO:	etna.billtrust.com
USE THIS ENROLLMENT TOKEN:	GLZ ZTQ MKF
USE THIS ACCOUNT NUMBER:	59376

INVOICE DATE	INVOICE NUMBER
04/17/20	S103455844.003
REMIT TO:	PAGE
ETNA SUPPLY PO Box 772107 DETROIT MI 48277-2023	1 of

BILL TO:

SHIP TO:

GERBER CONSTRUCTION CO INC  
 415 MORSE ST  
 REED CITY MI 49677-1226

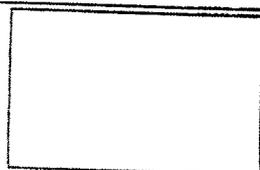
GENERAL WASTE WATER  
 C/O: GERBER CONST  
 275 ST MARYS PARKWAY  
 MANISTEE MI 49660

CUSTOMER NUMBER	PURCHASE ORDER NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
59376	2020-031	HYDRANTS/VALVES	Thomas Zoet		
WRITER	SHIP VIA	TERMS	SHIP DATE		
William Kraemer	DIRECT	NET 25TH	04/17/20		
ORDER QTY	SHIP QTY	UOM	DESCRIPTION	UNIT PRICE	EXT PRICE
18	18	ea	EJ 1040Z FRAME 7	230.000E	4140.00 ✓
18	18	ea	EJ 1040B MANISTEE STORM LOGO COVER	138.400E	2491.20 ✓
			*Nonstock - Restock Policy Applies*		
1	1	ea	EJ 4 MJ RW GATE VALVE OR L/ACC	496.000E	496.00
13	13	ea	TYLER VB #D BOX WITH LID & #4 BASE	209.500E	2723.50
			*Nonstock - Restock Policy Applies*		
			***** Kit Components *****		
			* 1 - TYLER VB #4 BASE		
			* 1 - TYLER VB 26T TOP SECTION LESS LID		
			* 1 - TYLER VB 30 BOTTOM SECTION		
			* 1 - TYLER VB WATER LID DROP IN		
			*****		
4	3	ea	EJ 5BR250 MANISTEE SPEC HYD 6'	1980.000E	5970.00
			BURY 56418D		
			*Nonstock - Restock Policy Applies*		
12	12	ea	EJ 6 MJ RW GATE VALVE OR L/ACC	540.000E	6480.00
7	7	ea	EJ 8 MJ RW GATE VALVE OR L/ACC	870.870E	6096.00
1	1	ea	EJ 12 MJ RW GATE VALVE OR L/ACC	1720.000E	1720.00
8	8	ea	TYLER VB #D BOX WITH LID & #6 BASE	209.500E	1676.00
			*Nonstock - Restock Policy Applies*		
			***** Kit Components *****		
			* 1 - TYLER VB #6 BASE		
			* 1 - TYLER VB 26T TOP SECTION LESS LID		
			* 1 - TYLER VB 30 BOTTOM SECTION		
			* 1 - TYLER VB WATER LID DROP IN		
			*****		

Invoice is due by 05/25/20.

All sales are subject to our Terms and Conditions, which are incorporated herein and can be found at [www.etnasupply.com/terms](http://www.etnasupply.com/terms)

Past due invoices may be subject to a 1.70% Time Price Differential.



SUBTOTAL	31,792.70
S&H CHARGES	0.00
TAX	1,907.50
PAYMENTS	0.00
AMOUNT DUE	33,700.20



ROAD  
CLOSED

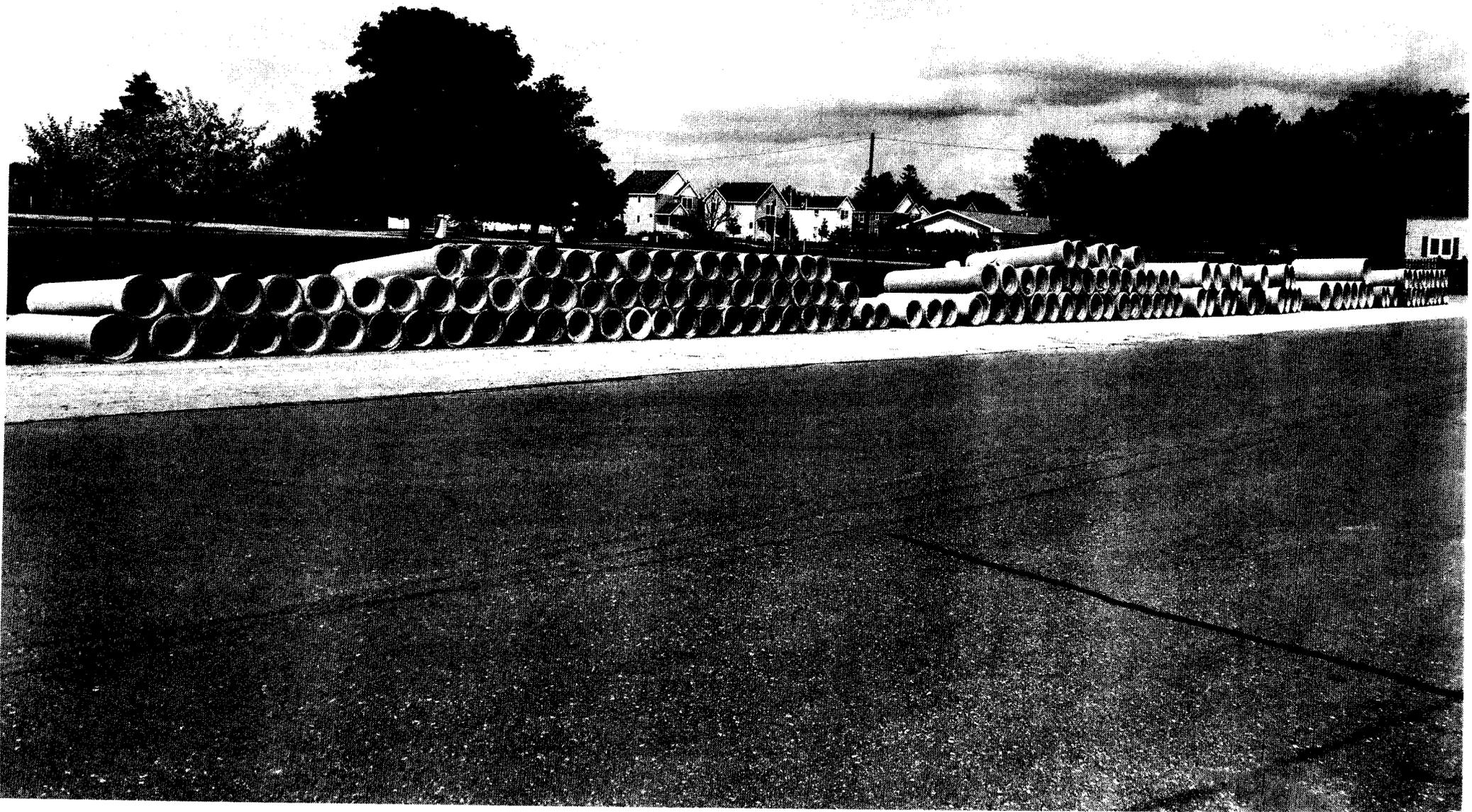


Gen

CB-01

BUSH CONCRETE CO.  
200  
02/14/20





# City of Manistee Police Department



70 Maple Street, Manistee, MI 49660-0358

[www.manisteemi.gov](http://www.manisteemi.gov)



TO: Thad Taylor, City Manager

DATE: February 25, 2020

FROM: Chief Timothy Kozal

RE: Special Event Request/Consideration for City Council

Catamaran Racing Association of Michigan (CRAM) is requesting consideration to hold its annual Manistee Regatta. They are requesting use of the following city services/parks: Douglas Park boat launch, Douglas Park boat launch parking area and the beach area NW of open space. This event will occur over the following dates:

Friday, August 7, 2020 – arrivals only/set-up in open area

Saturday, August 8 – Sunday, August 9, 2020 – racing days

Please see attached document for proposed requested assistance, along with the time tables for that proposed assistance.

There are no objections to this event and present no special problems for the City.

Respectfully Submitted,

Timothy E. Kozal  
Timothy E. Kozal

**CATAMARAN RACING ASSOCIATION OF MICHIGAN**  
**APPLICATION COVER LETTER**



February 5, 2020

Mr. Tim Kozal  
Director of Public Safety  
Police Department  
70 Maple Street  
Manistee, MI 49660

Dear Mr. Kozal:

Please find attached the Special Event Request on behalf of the Catamaran Racing Association of Michigan.

For a few years now, our club has thoroughly enjoyed sailing on Lake Michigan out of Douglas Park. The backdrop of the dunes when racing on the water is phenomenal. Last year, we did something different than the normal cookout at the race site; we secured a taxi service that took our regatta registrants downtown to eat at local restaurants. The club also really enjoys aligning with Grapes on the River so that members who are not racing could attend that event.

The target dates for our event this year are August 7<sup>th</sup> through the 9<sup>th</sup>. We are once again requesting use of the open space on S. Lakeshore Dr. for tent camping and a small portion of the Douglas Park boat launch parking lot for RV camping, as you will see in the attached site plan.

Per last year's fee schedule, can we assume the same?

- \$20/unit for camping
- Showers are pay-as-you-go
- Single \$10 launch fee for the CRAM race committee boat (20' Boston Whaler)
- \$150 catamaran boat launch fee for the weekend
- CRAM reimburses Manistee for the cost of (1) porta-potty

The current itinerary allows participants to arrive starting in the afternoon of Friday, 8/7. We will run races Saturday and Sunday. Our departure is typically late Sunday, 8/9, afternoon to the early evening.

Please feel free to contact me directly should you have any questions or would like further information.

Sincerely,

W. Alex Hart  
2020 Commodore  
Catamaran Racing Association of Michigan  
(740) 222-5127



Tim Kozal, Director of Public Safety  
 Police Department  
 70 Maple Street  
 Manistee, MI 49660  
 231.723-2533 (phone)  
 231-398-2012 (Fax)  
 tkozal@manisteemi.gov

## SPECIAL EVENT REQUEST

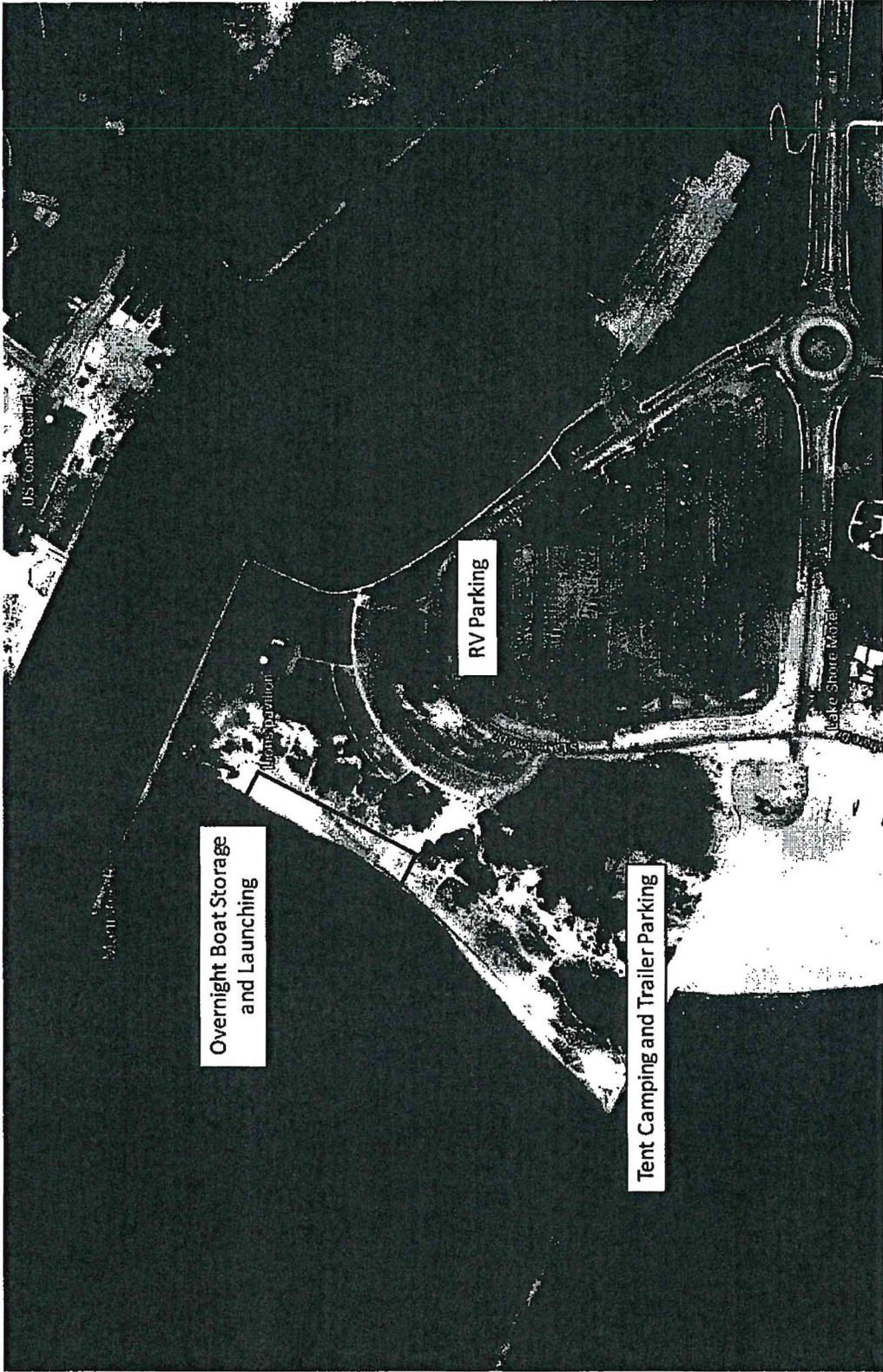
Please Print

<b>The City <u>must</u> receive this form at least ninety (90) days prior to the date of the event. Forms received less than ninety (90) days prior to the date of the event may result in denial of the request. You are requested to submit a letter with this form that details your Special Event.</b>		
Name of Event: CRAM Manistee Regatta		
Person(s)/Organization(s) making request: Catamaran Racing Association of Michigan		
<input checked="" type="checkbox"/> Non Profit	<input type="checkbox"/> For Profit	<input type="checkbox"/> Free to Attend
Contact Person: W. Alex Hart	Phone Number: 740-222-5127	
Address: 45940 Saltz Rd, Canton, MI 48187	Email Address: commodore@cramsailing.com	
Date(s) of Event: August 7-9, 2020	Time of Event: 12:00 (8/7) - 18:00 (8/9)	
<b>EVENT LOCATION</b>		
City Park(s): Douglas Park		
Parking Lot(s): Douglas Park		
City Street(s) Closure: N/A		
<b>NUMBER OF UNITS PARTICIPATING</b>		
<b>For Parades</b>		
Marching/Walking: 30-50	Driven: 15-20 RVs and Tents	Other: 20-30 Beach Catamaran Sailboats
Assembly Starting Location: Douglas Park		
Destination/Finishing Point: Douglas Park		
Route that the special event will follow (attach map) Launch from Douglas Park Beach and sail on Lake Michigan		
<b>INSURANCE CERTIFICATE</b>		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate <b>must be filed at the time this Special Event Request form is filed</b> . The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate, this form, and related correspondence should be sent to the attention of the Manistee City Police Department.		
Signature: <u>W. Alex Hart</u>		Date: <u>2/5/2020</u>
<b>Office Use Only</b>		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____

Example of Fees to To be determined by City Departments				OFFICE USE ONLY
Item	Unit Price		Quantity	Total Cost
Picnic Tables	\$4.00	Each		
90 Gal Tote	\$12.00	Each		
Trash Can	\$5.00	Each		
Garbage Bags (case)	\$62.00	Each		
Barricades, horses	\$4.00	Each		
Traffic Cones	\$3.00	Each		
HC Signs	\$1.00	Each		
No Parking Signs	\$1.00	Each		
Standard Cones	\$1.00	Each		
Fence, Plastic	\$70.00	Per 50 feet		
Fence, Wood	\$90.00	Per 50 feet		
Grand Stand	\$80.00	Each		
Plywood	\$3.00	Each		
Grill	\$15.00	Each		
Festival Street Banners	\$10.00	Each		
Hang Banner	\$60.00	Each		
Relocate Bleachers	\$60.00	Each		
Parades – Non-Profit (Exclude HC & Legal Expenditure Events)			\$100 Each	
Parades – For-Profit			Actual Cost	
Events – Non-Profit (Exclude Legal Expenditure Events)			\$100 Each	\$100
Events – For-Profit			Actual Cost	
Staff Charges Hours will be logged and billed after event				OFFICE USE ONLY
DPW/Parks Department Services	Cost			
Restroom Cleaning	\$45.00	Per hour		
Restroom Cleaning (overtime rate)	\$60.00	Per hour		
Street Sweeping	\$25.00	Per Block		
Street Sweeping (overtime rate)	\$35.00	Per Block		
Safety Perimeter installation	\$10.00	Per 50 feet		
Beach Cleaning (overtime rate)	\$95.00	Per hour		
Other:	TBD			
Other:	TBD			
Police Department Services	Cost			
Per Officer	\$38.64	Per hour		144.56
Per Officer (overtime rate)	\$50.61	Per hour		
Other:	TBD			
Fire Department Services	Cost			
Ambulance/Pumper	\$22.62	Per Hour		
Ambulance/Pumper (overtime rate)	\$29.07	Per Hour		
Other	TBD			
<b>SUB TOTAL</b>				
Apply Discount Rate 0% 25% 50% 100%				X %
<b>TOTAL</b>				244.56

plus porta  
potty costs

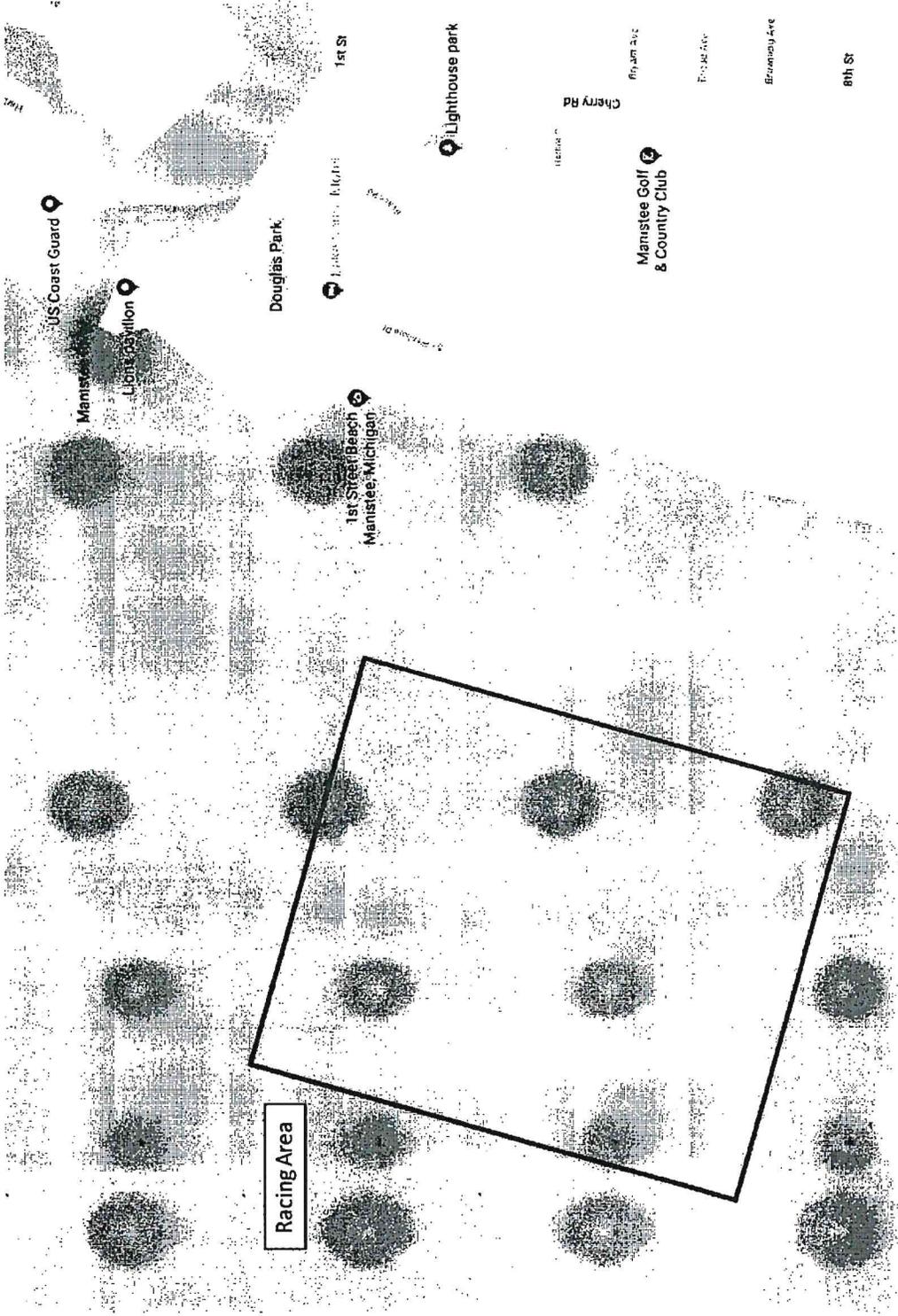




Overnight Boat Storage  
and Launching

RV Parking

Tent Camping and Trailer Parking



Racing Area

US Coast Guard

Light Pavilion

Douglas Park

Lighthouse park

Manistee Golf & Country Club

1st Street Beach  
Manistee, Michigan

1st St

Cherry Rd

Emergency Ave

8th St

# City of Manistee Police Department



70 Maple Street, Manistee, MI 49660-0358

[www.manisteemi.gov](http://www.manisteemi.gov)

TO: Thad Taylor, City Manager

DATE: June 9, 2020

FROM: Detective Sergeant Josh Glass

RE: Special Event Request/Consideration for City Council

The Manistee Jaycees organization is requesting consideration to hold a live music event at 1st Street Beach, south of the pavilion/concession stand. The live music event will occur on:

Friday, July 3, 2020 from 6 p.m. – 10 p.m.

Please see the attached document for proposed requested assistance, along with the time tables for that proposed assistance. A portable stage will be erected by the Jaycees approximately 2 hours prior to the event, with the Jaycees removing the stage at the conclusion of the event.

There are no objections to this event and present no special problems for the City.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'JG' or similar initials.

Josh Glass  
Detective Sergeant  
City of Manistee Police Department  
70 Maple Street  
Manistee, Michigan 49660  
Office: 231-398-2810



6/1/2020

D/Sgt. Josh Glass  
City of Manistee Special Events Permitting  
jglass@manisteemi.gov

RE: Special Event Permit  
Jaycees Live Music at 1<sup>st</sup> Street Beach on 7/3/2020

Dear Detective Sergeant Glass:

As a representative of the Manistee Jaycees, I am submitting a special event request for the date of 7/3/2020 with the event being held from 6-11pm.

The Jaycees would like to provide live music during the evening for residents and guests in our community. Live music will be held on the beach just south of the concessions/beach pavilion at First Street Beach. Precautions in relation to the spread of COVID-19 will be as follows:

- No barriers of entry, this will be a free event. We will be accepting donations
- Social distancing will be encouraged
- There will be no vending or merchandise exchange by the Jaycees
- Advertisements will be targeted to encourage local community members only

The Jaycees do not feel this event will accumulate any more people than would otherwise already be at the beach using available facilities and therefore will not be an unwarranted risk relating to COVID-19. However, if things change between submittal/approval of this event and the date of the event, the Jaycees will take responsibility of cancelling the event at the direction of the City/Police of Manistee.

Upon approval Jaycees will erect the portable stage 2 hours prior to the event. Electricity will be used from the concessions/beach pavilion. After music is done at 10pm, the stage will be removed and site restored to pre-event conditions.

If you have any questions please contact me at 810-627-9775 or DWALKER@MTU.EDU

Sincerely,

Dyllan Walker for the Manistee Jaycees

*Our Mission: The Manistee Jaycees are a volunteer organization that strives to make Manistee a better place for all. We take pride in initiating projects that we feel are needed to improve our community.*

Manistee Jaycees – PO Box 61 – Manistee, Michigan 49660

ManisteeJaycees@gmail.com



Tim Kozal, Director of Public Safety  
Police Department  
70 Maple Street  
Manistee, MI 49660  
231.723-2533 (phone)  
tkozal@manisteemi.gov

## SPECIAL EVENT REQUEST

Please Print

<b>NARRATIVE</b>		
You are requested to submit a letter that details your Special Event		
Name Event: Jaycees Live Music 7/3/2020		
Person(s)/Organization(s) making request: Manistee Jaycees		
<input type="checkbox"/> Non Profit	<input type="checkbox"/> For Profit	<input checked="" type="checkbox"/> Free to Attend
Contact Person: Dyllan Walker	Phone Number: 810 627 9775	
Date(s) of Event: 7/3/2020	Time of Event: 6-10 pm	
<b>EVENT LOCATION</b>		
City Park(s): 1st Street Beach, South of Pavillion/Concession Stand		
Parking Lot(s):		
City Street(s) Closure: N/A		
<b>NUMBER OF UNITS PARTICIPATING</b>		
For Parades		
Marching/Walking:	Driven:	Other:
Assembly Starting Location:		
Destination/Finishing Point:		
Route that the special event will follow (attach map)		
<b>INSURANCE</b>		
<p>The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.</p> <p><i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i></p>		
Signature: <u>Dyllan Walker</u>		Date: <u>5/27/2020</u>
<b>Office Use Only</b>		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____		Date: _____

Example of Fees to To be determined by City Departments			OFFICE USE ONLY
Item	Unit Price		Total Cost
Picnic Tables	\$4.00	Each	
90 Gal Tote	\$12.00	Each	
Trash Can	\$5.00	Each	
Garbage Bags (case)	\$62.00	Each	
Barricades, horses	\$4.00	Each	
Traffic Cones	\$3.00	Each	
HC Signs	\$1.00	Each	
No Parking Signs	\$1.00	Each	
Standard Cones	\$1.00	Each	
Fence, Plastic	\$70.00	Per 50 feet	
Fence, Wood	\$90.00	Per 50 feet	
Grand Stand	\$80.00	Each	
Plywood	\$3.00	Each	
Grill	\$15.00	Each	
Festival Street Banners	\$10.00	Each	
Hang Banner	\$60.00	Each	
Relocate Bleachers	\$60.00	Each	
Parades – Non-Profit (Exclude HC & Legal Expenditure Events)		\$100 Each	
Parades – For-Profit		Actual Cost	
Events – Non-Profit (Exclude Legal Expenditure Events)		\$100 Each	\$100.00
Events – For-Profit		Actual Cost	
Staff Charges Hours will be logged and billed after event			OFFICE USE ONLY
DPW/Parks Department Services	Cost		
Restroom Cleaning	\$45.00	Per hour	
Restroom Cleaning (overtime rate)	\$60.00	Per hour	
Street Sweeping	\$25.00	Per Block	
Street Sweeping (overtime rate)	\$35.00	Per Block	
Safety Perimeter installation	\$10.00	Per 50 feet	
Beach Cleaning (overtime rate)	\$95.00	Per hour	
Other:	TBD		
Other:	TBD		
Police Department Services	Cost		
Per Officer	\$38.64	Per hour	
Per Officer (overtime rate)	\$50.61	Per hour	
Other:	TBD		
Fire Department Services	Cost		
Ambulance/Pumper	\$22.62	Per Hour	
Ambulance/Pumper (overtime rate)	\$29.07	Per Hour	
Other	TBD		
<b>SUB TOTAL</b>			
<i>Apply Discount Rate</i> 0% 25% 50% 100%			X %
<b>TOTAL</b>			\$100.00



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/09/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Charles A Boyer Inc PO Box 459 Manistee MI 49660	CONTACT NAME: Kenny Kott	
	PHONE (A/C, No, Ext): 231-723-6283 FAX (A/C, No): 231-723-9606 E-MAIL ADDRESS:	
INSURED Manistee Jaycees PO Box 61 Manistee, MI 49660	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: United States Liability Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			SE 1004809	07/03/2020	07/05/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Free concert at 1st Street Beach

CERTIFICATE HOLDER City of Manistee 70 Maple St Ste 1 Manistee, MI 49660	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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