

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, JULY 21, 2020 – 7:00 P.M. – VIRTUAL MEETING

Good evening. Today is Tuesday July 21, 2020. I'm Heather Pefley, Clerk for the City of Manistee. The City Council's July 21, 2020, Regular Meeting, is being conducted remotely; where all members of the City Council are in separate locations and not at the City Hall Council Chambers; will be called to order by Mayor Roger Zielinski shortly. As always, this meeting is being recorded and will be broadcast on Manistee TV Cable Channels 189/190 and available at manisteev.org. There will be no video associated with this meeting.

The microphones of all members of the City Council, the City Manager, City Attorney, and City Clerk will always be live unless there is an audio disruption. I will now begin to unmute and check each microphone that will be live during the meeting.

The City Clerk will now activate microphones one by one; and individually call on each City Council Member, City Attorney and City Manager to confirm they can hear and be heard. Once complete, the Clerk will continue reading below.

As a reminder Councilmembers, please clearly state your name before speaking and mute your device when you are not speaking.

Mayor Zielinski, we are ready to proceed with the meeting

I. Call to Order.

a.) ROLL CALL.

II. Public Hearings.

III. Citizen Comments on Agenda Related Items.

Each person waiting in the virtual waiting room will be called individually by the City Clerk by the last four digits of their telephone number. Individuals will be asked if they have a comment or if they are passing.

It is **very important** that those giving comment have a good phone connection and no sound or noise whatsoever in the background (televisions and all forms of audio should be muted); otherwise, there will be disruptive audio. If the issue cannot be corrected by the caller, we will move on to the next person in line.

We will now take public comments. The agenda items, for those that do not have an agenda are:

CONSENT AGENDA ITEMS

- Approval of Minutes.
- Payroll.
- Invoices.
- Notification Regarding Next Work Session.

OTHER AGENDA ITEMS

- Consideration of Ordinance 20-06 amending Chapter 1060 Garbage and Rubbish Collection and Disposal.
- Consideration of approving employment agreements for the City Clerk, DPW Director and Chief Financial Officer.
- Consideration for Budget Amendment 2020-5 for fiscal year end June 30, 2020.
- Consideration of Salt City Rock & Blues, Inc. to hold a Laborfest event, scheduled for Saturday, September 5, 2020 from 4:00 p.m. – 11:00 p.m.
- Consideration of Manistee Downtown Merchants to hold a sidewalk sale on Friday, August 7 and Saturday, August 8, 2020.
- Consideration of applications to Boards and Commissions.

The City Clerk will now take over and accept Public Comments on agenda items.

The City Clerk will unmute and call on each person who has called into the meeting by the last four digits of their phone number; and ask if they would like to comment on agenda items. Once complete, they will turn the meeting back over to the Mayor.

IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Payroll.
b.) Invoices.
- IX. a.) Notification Regarding Next Work Session.

At this time Council could take action to approve the Consent Agenda as presented.

***V. Approval of Minutes.** Approval of the minutes of the July 7, 2020 regular meeting and the July 14, 2020 work session.

VI. Financial Report.

*a.) PAYROLL.

*b.) INVOICES.

VII. Unfinished Business.

a.) CONSIDERATION OF ORDINANCE 20-06 AMENDING CHAPTER 1060 GARBAGE AND RUBBISH COLLECTION AND DISPOSAL.

Recommendations from the Ad-Hoc Refuse Committee have been approved by City Council and are currently being implemented. The City Attorney has proposed updated language in Chapter 1060 to reflect these changes.

As an ordinance two separate readings are required. This ordinance was introduced at the July 7, 2020 meeting and could be adopted at this time.

At this time Council could take action to adopt Ordinance 20-06 amending Chapter 1060 Garbage and Rubbish Collection and Disposal.

Councilmembers, please state your name before making a motion or second.

VIII. New Business.

a.) CONSIDERATION OF APPROVING EMPLOYMENT AGREEMENTS FOR THE CITY CLERK, DPW DIRECTOR AND CHIEF FINANCIAL OFFICER.

When City Council approved the appointment of the Police and Fire Chief positions, they also approved employment agreements for those positions. The Police and Fire Chief positions are Department Directors. I believe it is appropriate to provide employment agreements to the remaining Department Directors; City Clerk, DPW Director and Chief Financial Officer.

At this time Council could take action to approve employment agreements for the City Clerk, DPW Director and Chief Financial Officer.

Councilmembers, please state your name before making a motion or second.

b.) CONSIDERATION FOR BUDGET AMENDMENT 2020-5 FOR FISCAL YEAR END JUNE 30, 2020.

The City of Manistee is required by State law to ensure the actual expenditures do not exceed budgeted amounts. Over the course of the current fiscal-year,

unanticipated and unbudgeted events and/or Council approved expenditures have occurred. The proposed budget amendment addresses expenditures associated with these events to ensure compliance with State statutes regarding appropriations.

At this time Council could take action to adopt Budget Amendment 2020-5 for fiscal year ending June 30, 2020.

Councilmembers, please state your name before making a motion or second.

- c.) **CONSIDERATION OF SALT CITY ROCK & BLUES, INC. TO HOLD A LABORFEST EVENT, SCHEDULED FOR SATURDAY, SEPTEMBER 5, 2020 FROM 4:00 P.M. – 11:00 P.M.**

The Salt City Rock & Blues Laborfest will include a parade, live music, possibly kids' games, and a hot air balloon. Food will be available, but no alcohol will be sold. All events will be held on Saturday, September 5, 2020 between 4:00 p.m. – 11 p.m. The parade will start at the City Marina and end at the Lions Pavilion. The musical events will take place at the Lions Pavilion at Douglas Park beginning at 5:00 p.m.

At this time Council could take action to support and approve the request to use City services, parks and streets for the Salt City Rock & Blues Laborfest event on Saturday, September 5, 2020. Subject to departmental approvals.

Councilmembers, please state your name before making a motion or second.

- d.) **CONSIDERATION OF MANISTEE DOWNTOWN MERCHANTS TO HOLD A SIDEWALK SALE ON FRIDAY, AUGUST 7 AND SATURDAY, AUGUST 8, 2020.**

The sidewalk sale would run on Friday, August 7 from 8:00 a.m. – 8:00 p.m. and Saturday, August 8 from 8:00 a.m. – 6:00 p.m. Vehicular traffic would be closed on River Street between Poplar and Maple Streets. There would also be a food truck parked at 421 River Street (Ideal Kitchen) during the event.

At this time Council could take action to support and approve the request for the Manistee Downtown Merchant's sidewalk sale on Friday, August 7 and Saturday, August 8, 2020. Subject to departmental approvals.

Councilmembers, please state your name before making a motion or second.

e.) **CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.**

The City Clerk has taken action to advertise vacancies to the Downtown Development Authority Citizens Council, Harbor Commission, Oil and Gas Investment Board, Parks Commission, and Zoning Board of Appeals.

Mayoral and Manager appointments require a motion, second and Council voted support. Nominations for Council appointments do not require a second. After all nominations are made, Council votes on nominees until one nominee receives majority support.

The following applications have been received: *Incumbent

PARKS COMMISSION – Two vacancies, term ending 6/30/23. Applicants may be nonresidents but must own real estate or a business/profession having a licensed business location in the City or have a child attending school within the City; Mayoral appointment.

Robert Brook, 352 Lakeshore Drive

At this time, the Mayor and Council could take action to make appointments as noted above.

Councilmembers, please state your name before making a motion or second.

IX. Notices, Communications, Announcements.

*a.) **NOTIFICATION REGARDING NEXT WORK SESSION.**

A Council work session has been scheduled for Tuesday, August 11, 2020 at 7:00 p.m. A discussion will be conducted on Local Revenue Sharing Board grant for the Armory Youth Project; and such business as may come before Council.

No action is required on this item.

X. Concerns and Comments.

- a.) **CITIZEN COMMENT.** This is an opportunity for citizens to comment on municipal services, activities, or areas of City involvement. Citizens in attendance via phone shall be recognized by the City Clerk for comments (limited to five minutes). Letters submitted to Council will not be publicly read.

Every person waiting in the virtual waiting room will be called by the last four digits of their telephone number.

The City Clerk will unmute and call on each person who has called into the meeting by the last four digits of their phone number; and ask if they would like to express any concerns or make any comments. The City Clerk will then call on City Staff and Elected Officials Once complete, they will turn the meeting back over to the Mayor for adjournment.

- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.

XI. Adjourn.

TNT:km

COUNCIL AGENDA ATTACHMENTS:

1. Council Meeting Minutes – 07/07/20
2. Council Work Session Minutes – 07/14/20
3. Payroll Report
4. Invoices Report
5. Ordinance 20-06
6. Employment Agreements
7. Budget Amendment
8. SE Laborfest
9. SE Sidewalk Sale
10. Boards & Commissions Application

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – JULY 7, 2020

A regular meeting of the Manistee City Council was called to order by his honor, Mayor Roger Zielinski on Tuesday, July 7, 2020 at 7:00 pm in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Jermaine Cipic, Michael Szymanski, James Grabowski and Erin Martin-Pontiac

ABSENT: None

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Heather Pefley, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Det./Sgt. – Josh Glass, Deputy Fire Chief – Mark Cameron, and City Engineer – Shawn Middleton

CITIZEN COMMENTS ON AGENDA RELATED ITEMS

Dave Bachman, 422 Spruce Street / spoke in support of the appointment of Josh Glass to Police Chief and Mark Cameron to Fire Chief.

Bob Hornkohl, 432 Cedar Street / spoke in support of the appointment of Josh Glass to Police Chief and Mark Cameron to Fire Chief; asked for an explanation on the reported savings for the City.

CONSENT AGENDA

- Minutes - June 16, 2020 Regular Meeting
- Financial Reports
 - Cash Balances May 2020
 - Revenue & Expense May 2020
- Notification Regarding Next Work Session – July 14, 2020, 7:00 pm
A discussion will be conducted on City Hall hours of operation, dumpster/enclosure enforcement, Labor Fest, Sleighbell Parade, and the Chamber Quarterly Economic Development Update will be presented; and such business as may come before Council. Consideration of a Banner Permit for the Manistee Area Chamber of Commerce.

MOTION by Beaton, second by Martin-Pontiac to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – JULY 7, 2020

CONSIDERATION OF APPOINTMENT OF DETECTIVE SERGEANT JOSH GLASS TO POLICE CHIEF AND ACTING DEPUTY FIRE CHIEF MARK CAMERON TO FIRE CHIEF.

With the departure of PSD Kozal this is an opportunity to move from a Public Safety Director and return to a Police Chief for the Police Department and a Fire Chief for the Fire Department. I am appointing D/Sgt. Josh Glass to the position of Police Chief and Acting Deputy Fire Chief Mark Cameron to the position of Fire Chief and ask for City Council's approval of both appointments.

MOTION by Grabowski to table the approval of the appointment of D/Sgt. Josh Glass to the position of Police Chief and Acting Deputy Fire Mark Cameron and authorize the Mayor and City Clerk to sign their employment agreements.

With a roll call vote this motion failed, 3-4.

AYES: Cooper, Cipicic, and Grabowski

NAYS: Beaton, Zielinski, Szymanski, and Martin-Pontiac

MOTION by Martin-Pontiac, second by Szymanski to approve the appointment of D/Sgt. Josh Glass to the position of Police Chief and Acting Deputy Fire Mark Cameron and authorize the Mayor and City Clerk to sign their employment agreements. Taylor reviewed how the decision was made for these appointments and explained the reduction in cost to the City.

With a roll call vote this motion passed, 6-1.

AYES: Cooper, Beaton, Zielinski, Cipicic, Szymanski, and Martin -Pontiac

NAYS: Grabowski

CONSIDERATION OF ORDINANCE 20-06 AMENDING CHAPTER 1060 GARBAGE AND RUBBISH COLLECTION AND DISPOSAL.

Recommendations from the Ad-Hoc Refuse Committee have been approved by City Council and are currently being implemented. The City Attorney has proposed updated language in Chapter 1060 to reflect these changes.

As an ordinance two separate readings are required. If this ordinance is introduced at this time, it could be adopted at the next regular meeting.

MOTION by Cooper, second by Martin-Pontiac to introduce Ordinance 20-06 amending Chapter 1060 Garbage and Rubbish Collection and Disposal.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipicic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

CONSIDERATION OF CONTRACTING WITH SAFEbUILT TO ADMINISTER THE CITY'S RENTAL INSPECTION PROGRAM.

Due to an increased workload in their core operations, The Spicer Group has found it difficult to devote the necessary time to the Rental Inspection Program and wish to discontinue this service to the City. SAFEbuilt performs rental inspection services in ten (10) Michigan communities and they are willing to administer the City's program.

MOTION by Grabowski, second by Szymanski to approve SAFEbuilt to administer the City's Rental Inspection Program. Representatives from SAFEbuilt gave an explanation on fees, enforcement, inspection schedule and complaint procedures.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

CONSIDERATION OF NAMING THE BASEBALL FIELD AT RIETZ PARK.

At the June 9 Work Session, City Council discussed naming the baseball field at Rietz Park in honor of Phil Kliber. Staff was asked to reach out to Rietz family members and get their input on naming the field. Staff was unable to get any input from family members.

MOTION by Beaton, second by Grabowski action to authorize the naming of the baseball field in honor of Phil Kliber, subject to staff's approval of the design and location of the sign.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski and Martin-Pontiac

NAYS: None

CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies to the Downtown Development Authority Citizens Council, Harbor Commission, Oil and Gas Investment Board, Parks Commission, and Zoning Board of Appeals.

Mayoral and Manager appointments require a motion, second and Council voted support. Nominations for Council appointments do not require a second. After all nominations are made, Council votes on nominees until one nominee receives majority support.

The following applications have been received:

*Incumbent

OIL AND GAS INVESTMENT BOARD – One vacancy, term ending 6/30/24; Mayoral appointment.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – JULY 7, 2020

*Douglas A. Parkes, 724 Harbor Drive

Zielinski appointed Douglas A. Parkes, 724 Harbor Drive, to the Oil and Gas Investment Board for a term ending 6/30/24.

MOTION by Szymanski, second by Grabowski to support the Mayor's appointment of Douglas A. Parkes, 724 Harbor Drive, to the Oil and Gas Investment Board for a term ending 6/30/24.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

PARKS COMMISSION – Two vacancies, term ending 6/30/23. Applicants may be nonresidents but must own real estate or a business/profession having a licensed business location in the City or have a child attending school within the City; Mayoral appointment.

*Tom Swedenborg, 562 First Street

Zielinski appointed Tom Swedenborg, 562 First Street, to the Parks Commission for a term ending 6/30/23.

MOTION by Grabowski, second by Martin-Pontiac to support the Mayor's appointment of Tom Swedenborg, 562 First Street, to the Parks Commission for a term ending 6/30/23.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

CITIZEN COMMENT

Bob Grabowski, 341 Fourth Street / commented on Police relations with the public.

OFFICIALS AND STAFF

Cameron expressed his appreciation for the opportunity to service the community.

Glass thanked Council and Staff for their support; excited to serve as Police Chief.

Bradford reminded the public that even though City Hall has reopened there are still multiple options for making payments to the City including the drop box at City Hall, online payments, phone payments, and mail-in payments; audio issues for staff members attending the meeting virtually will be addressed for future meetings.

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – JULY 7, 2020

COUNCILMEMBERS

Martin-Pontiac asked for an update on the work share program.

Grabowski inquired on cracking on the newly resurfaced tennis courts; commented on the costs that were incurred for police arbitration.

Cipcic offered congratulations to Chief Glass and Chief Cameron.

Beaton asked for an update on the DPW contract; congratulated Chief Glass and Chief Cameron.

Zielinski offered congratulations to Chief Glass and Chief Cameron. He asked Council if they are comfortable with continuing with in person meetings and expressed his concerns with new information from the CDC, increased COVID 19 cases, and importance of wearing masks to protect others.

ADJOURN

MOTION to adjourn was made by Szymanski. Meeting adjourned at 8:01 p.m.

Heather Pefley CMC, MiPMC
City Clerk

**MANISTEE CITY COUNCIL
WORK SESSION
MINUTES OF JULY 14, 2020**

The Manistee City Council met in a work session on Tuesday, July 14, 2020 at 7:00 pm remotely as authorized by Executive Order of the Governor.

MEMBERS PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Michael Szymanski, James Grabowski, and Erin Martin-Pontiac

MEMBERS ABSENT: Jermaine Cipicic

ALSO PRESENT: City Manager, Department Directors, and Public

Public Comments on Work Session Related Items.

All individuals in attendance of the virtual meeting were in a virtual waiting room, with their microphones muted. When it came time for public comment, each person waiting in the virtual waiting room was called individually by the City Clerk by the last four digits of their telephone number. Individuals were asked if they had a comment or if they were passing.

The City Clerk reviewed the items on the agenda for those in attendance that did not have a copy of the agenda.

Tara Hernandez, 344 River Street – Taco ‘Bout It Mexican Fusion/ expressed appreciation for the allowance of additional outdoor seating on River Street and reported a noticeable increase in business as a result.

Manistee Area Chamber of Commerce Quarterly Economic Development Update – Marc Miller, Economic Development Director provided the quarterly economic development report.

Discussion included:

- 72 meetings/engagements/contacts with developers (County wide)
- 50 COVID recovery contacts/meetings with local community (County wide)
- 3 Retention visits and new business startups
- Experiencing Interest in Manistee from entities outside of the community
- Purchase agreement signed for the property previously known as the Boat House Grill
- Potential interest in Amor Sign property
- WSCC project progressing; possible late fall opening
- Monroe Cottages and Hollander Development moving forward
- Implemented River Street Reinvigoration Plan
- DDA agreement
- Industrial Development Corporation (IDC) engagement for grants
- Another round of grants for businesses in Manistee County through MEDC – Michigan Small Business Restart Program
- Council would like economic development updates to include statistics broken down for the City
- Interest from merchants to explore outdoor retail space

Discussion on City Hall Hours of Operation – City Manager Thad N. Taylor led the discussion on proposed changes to City Hall hours of operation.

Discussion included:

- Extended hours of operation Monday, Tuesday, Thursday, Friday with Wednesday closure
- Provides for separation of workers to limit exposure
- Allows for deep cleaning of the building on Wednesday
- Combination of in-person work and remote work
- Will publish communication of new hours for notice to the public
- New hours to begin the last week of the July after completion of Work Share Program

CONSENSUS: Council directed staff to move forward with the new hours of operation for City Hall beginning July 27, 2020 and to notify the public of the changes.

Discussion on Dumpster Enclosures – Councilmember Szymanski led the discussion on compliance with the ordinance regulating dumpsters in the City.

Discussion included:

- Concrete slabs and enclosures for dumpsters regardless of when installed
- Enforcement
- Notice informing owners of need for compliance
- Timeframe for compliance
- Requirements prevent rodents and improve appearance
- Flexibility for dumpsters not within public view

CONSENSUS: Council directed staff to work on compliance with the current dumpster ordinance but provide flexibility for dumpsters that are not visible to the public.

Discussion on Labor Fest. – Councilmember Szymanski led the discussion on Labor Fest.

Discussion included:

- Cancellation of other events due to the current pandemic
- Compliance with current executive order
- Alcohol will not be served at the event
- Timeframe for booking bands
- Limited number of attendees for music portion of event
- Social distancing concerns with parade
- Event will be on the July 21st agenda for consideration

CONSENSUS: No consensus given.

Discussion on Sleighbell Parade – Councilmember Szymanski led the discussion on the Sleighbell Parade.

Discussion included:

- Concerns with large crowds that attend this event
- Visitors come from all over to attend
- Holiday craft bazaar has already been cancelled
- Decision to proceed or cancel needs to be made for contract purposes
- Maintaining compliance with social distancing and masks will be difficult

- Safety concerns
- Need for discussion with the City Attorney to see if this event would violate the current executive order
- Consistency with cancellations
- Additional discussion needed

CONSENSUS: No consensus given.

Other –

Grabowski inquired if building permits on River Street properties had expired and requested information on the asphalt work needed on First Street.

Beaton commented on concerns with landscaping maintenance in the DDA district and with the shortage of long-term rentals in the City.

Szymanski reminded staff that he would like a list of the police officers assigned to each blight district and would like it made available to the public.

Bradford reported on the successful bond sale, outstanding interest rate received, and gross savings on refunded bonds.

Zielinski thanked staff for their hard work during difficult times.

Adjourned at approximately 8:20 p.m.

Respectfully submitted,

Heather Pefley MiPMC, CMC
City Clerk

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2020 INCREASE (DECREASE) NORMAL	END BALANCE 06/30/2020 (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
Dept 101 - LEGISLATIVE					
101-101-702.000	WAGES - FULL TIME	2,254.35	27,052.20	27,052.00	100.00
101-101-709.000	COSTS - SOCIAL SECURITY	139.74	1,677.25	1,677.00	100.01
101-101-711.000	COSTS - MEDICARE	32.71	392.26	392.00	100.07
101-101-726.000	COSTS - WORKERS COMPENSATION	4.74	61.74	92.00	67.11
Total Dept 101 - LEGISLATIVE		2,431.54	29,183.45	29,213.00	99.90
Dept 172 - MANAGER					
101-172-702.000	WAGES - FULL TIME	9,518.38	158,984.09	165,238.00	96.22
101-172-708.000	COSTS - SUTA	0.00	16.20	45.00	36.00
101-172-709.000	COSTS - SOCIAL SECURITY	672.31	11,527.25	10,668.00	108.05
101-172-711.000	COSTS - MEDICARE	157.24	2,695.89	2,495.00	108.05
101-172-712.000	COSTS - IN LIEU OF BC/BS	800.00	7,263.68	4,023.00	180.55
101-172-713.000	WAGES - OVERTIME	0.00	0.00	0.00	0.00
101-172-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-172-715.000	WAGES - PHYSICAL FITNESS	0.00	500.00	0.00	100.00
101-172-716.000	COSTS - ICMA CONTRIBUTION	0.00	0.00	0.00	0.00
101-172-717.000	COSTS - MERS CONTRIBUTION	1,056.00	12,672.00	12,671.00	100.01
101-172-718.000	COSTS - HEALTH INSURANCE	0.00	6,431.18	11,193.00	57.46
101-172-718.001	COSTS - HSA CONTRIBUTION	0.00	3,000.00	3,000.00	100.00
101-172-718.002	COSTS - DENTAL INSURANCE	0.00	930.24	1,318.00	70.58
101-172-718.003	COSTS - VISION / ANCILLIARY	0.00	164.73	237.00	69.51
101-172-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-172-723.000	COSTS - RETIREE HEALTH CARE	20.44	1,000.09	0.00	100.00
101-172-724.000	COSTS - VEHICLE ALLOWANCE	400.00	4,400.00	4,800.00	91.67
101-172-725.000	COSTS - LIFE INSURANCE	46.66	610.07	558.00	109.33
101-172-726.000	COSTS - WORKERS COMPENSATION	40.13	814.68	771.00	105.67
101-172-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	11,809.83	12,000.00	98.42
Total Dept 172 - MANAGER		12,711.16	222,819.93	229,017.00	97.29
Dept 215 - CLERK					
101-215-702.000	WAGES - FULL TIME	6,864.66	105,544.30	110,616.00	95.42
101-215-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-215-708.000	COSTS - SUTA	0.00	10.80	45.00	24.00
101-215-709.000	COSTS - SOCIAL SECURITY	466.55	7,277.96	7,505.00	96.97
101-215-711.000	COSTS - MEDICARE	109.11	1,702.10	1,755.00	96.99
101-215-712.000	COSTS - IN LIEU OF BC/BS	800.00	10,400.00	10,400.00	100.00
101-215-713.000	WAGES - OVERTIME	0.00	0.00	0.00	0.00
101-215-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-215-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	0.00	0.00
101-215-717.000	COSTS - MERS CONTRIBUTION	1,759.00	21,108.00	21,118.00	99.95
101-215-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00
101-215-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-215-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-215-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-215-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-215-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-215-725.000	COSTS - LIFE INSURANCE	32.11	417.43	418.00	99.86
101-215-726.000	COSTS - WORKERS COMPENSATION	27.78	498.03	527.00	94.50
101-215-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
Total Dept 215 - CLERK		10,059.21	146,958.62	152,384.00	96.44
Dept 247 - BOARD OF REVIEW					
101-247-704.000	WAGES - PART-TIME	0.00	1,200.00	2,000.00	60.00
101-247-709.000	COSTS - SOCIAL SECURITY	0.00	74.40	124.00	60.00
101-247-711.000	COSTS - MEDICARE	0.00	17.41	29.00	60.03
101-247-726.000	COSTS - WORKERS COMPENSATION	0.00	5.35	9.00	59.44
Total Dept 247 - BOARD OF REVIEW		0.00	1,297.16	2,162.00	60.00
Dept 253 - FINANCE / TREASURER					
101-253-702.000	WAGES - FULL TIME	12,784.21	199,475.29	210,591.00	94.72
101-253-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-253-708.000	COSTS - SUTA	0.00	28.36	68.00	41.71
101-253-709.000	COSTS - SOCIAL SECURITY	761.31	12,614.74	13,460.00	93.72
101-253-711.000	COSTS - MEDICARE	178.03	2,950.22	3,148.00	93.72
101-253-712.000	COSTS - IN LIEU OF BC/BS	0.00	2,400.00	2,400.00	100.00
101-253-713.000	WAGES - OVERTIME	0.00	0.00	200.00	0.00
101-253-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-253-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	1,150.00	0.00
101-253-716.000	COSTS - ICMA CONTRIBUTION	243.08	2,400.34	2,500.00	96.01

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2020 INCREASE (DECREASE) NORMAL	END BALANCE 06/30/2020 (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
101-253-717.000	COSTS - MERS CONTRIBUTION	1,408.00	16,896.00	16,894.00	100.01
101-253-718.000	COSTS - HEALTH INSURANCE	2,029.11	23,476.47	23,493.00	99.93
101-253-718.001	COSTS - HSA CONTRIBUTION	0.00	5,500.00	6,000.00	91.67
101-253-718.002	COSTS - DENTAL INSURANCE	107.63	1,205.48	1,647.00	73.19
101-253-718.003	COSTS - VISION / ANCILLIARY	30.08	341.91	425.00	80.45
101-253-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-253-723.000	COSTS - RETIREE HEALTH CARE	0.00	51.68	0.00	100.00
101-253-725.000	COSTS - LIFE INSURANCE	51.06	682.26	681.00	100.19
101-253-726.000	COSTS - WORKERS COMPENSATION	51.75	944.23	1,003.00	94.14
Total Dept 253 - FINANCE / TREASURER		17,644.26	268,966.98	283,660.00	94.82
Dept 257 - ASSESSOR					
101-257-702.000	WAGES - FULL TIME	0.00	0.00	0.00	0.00
101-257-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-257-708.000	COSTS - SUTA	0.00	0.00	0.00	0.00
101-257-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-257-711.000	COSTS - MEDICARE	0.00	0.00	0.00	0.00
101-257-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-257-716.000	COSTS - ICMA CONTRIBUTION	0.00	0.00	0.00	0.00
101-257-717.000	COSTS - MERS CONTRIBUTION	704.00	8,448.00	8,447.00	100.01
101-257-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00
101-257-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-257-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-257-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-257-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-257-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-257-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-257-725.000	COSTS - LIFE INSURANCE	0.00	0.00	0.00	0.00
101-257-726.000	COSTS - WORKERS COMPENSATION	0.00	0.00	0.00	0.00
101-257-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
Total Dept 257 - ASSESSOR		704.00	8,448.00	8,447.00	100.01
Dept 262 - ELECTIONS					
101-262-704.000	WAGES - PART-TIME	0.00	4,167.50	6,690.00	62.29
101-262-709.000	COSTS - SOCIAL SECURITY	0.00	12.40	0.00	100.00
101-262-711.000	COSTS - MEDICARE	0.00	2.90	0.00	100.00
101-262-726.000	COSTS - WORKERS COMPENSATION	0.00	19.02	32.00	59.44
Total Dept 262 - ELECTIONS		0.00	4,201.82	6,722.00	62.51
Dept 265 - CITY HALL BUILDINGS & GROUNDS					
101-265-702.000	WAGES - FULL TIME	3,327.14	51,154.66	54,066.00	94.62
101-265-708.000	COSTS - SUTA	0.00	5.40	23.00	23.48
101-265-709.000	COSTS - SOCIAL SECURITY	191.05	3,119.51	3,557.00	87.70
101-265-711.000	COSTS - MEDICARE	44.69	729.56	832.00	87.69
101-265-713.000	WAGES - OVERTIME	0.00	38.99	300.00	13.00
101-265-717.000	COSTS - MERS CONTRIBUTION	352.00	4,224.00	4,224.00	100.00
101-265-718.000	COSTS - HEALTH INSURANCE	975.44	12,000.32	11,193.00	107.21
101-265-718.001	COSTS - HSA CONTRIBUTION	0.00	3,000.00	3,000.00	100.00
101-265-718.002	COSTS - DENTAL INSURANCE	51.68	622.76	659.00	94.50
101-265-718.003	COSTS - VISION / ANCILLIARY	9.69	116.28	119.00	97.71
101-265-724.000	COSTS - VEHICLE ALLOWANCE	250.00	2,750.00	3,000.00	91.67
101-265-725.000	COSTS - LIFE INSURANCE	9.24	120.12	111.00	108.22
101-265-726.000	COSTS - WORKERS COMPENSATION	143.49	2,453.70	257.00	954.75
Total Dept 265 - CITY HALL BUILDINGS & GROUNDS		5,354.42	80,335.30	81,341.00	98.76
Dept 301 - POLICE					
101-301-702.000	WAGES - FULL TIME	36,655.62	632,746.10	663,135.00	95.42
101-301-704.000	WAGES - PART-TIME	1,671.95	22,937.09	24,615.00	93.18
101-301-708.000	COSTS - SUTA	0.00	68.86	304.00	22.65
101-301-709.000	COSTS - SOCIAL SECURITY	103.66	1,422.10	1,392.00	102.16
101-301-711.000	COSTS - MEDICARE	547.67	11,641.94	12,578.00	92.56
101-301-712.000	COSTS - IN LIEU OF BC/BS	795.90	15,702.84	16,482.00	95.27
101-301-713.000	WAGES - OVERTIME	1,399.59	54,455.27	58,650.00	92.85
101-301-713.002	WAGES - OT UNDERAGE DRINKING GRANT	0.00	0.00	0.00	0.00
101-301-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-301-715.000	WAGES - PHYSICAL FITNESS	0.00	4,900.00	6,500.00	75.38
101-301-717.000	COSTS - MERS CONTRIBUTION	14,526.50	176,215.97	171,496.00	102.75
101-301-718.000	COSTS - HEALTH INSURANCE	7,912.83	103,227.85	104,986.00	98.33
101-301-718.001	COSTS - HSA CONTRIBUTION	0.00	22,250.00	22,500.00	98.89
101-301-718.002	COSTS - DENTAL INSURANCE	417.67	5,574.28	6,478.00	86.05

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2020 :REASE (DECREASE)ORMAL	END BALANCE 06/30/2020 (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
101-301-718.003	COSTS - VISION / ANCILLIARY	109.29	1,471.46	1,610.00	91.40
101-301-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-301-721.000	COSTS - UNIFORM/CLEANING ALLO	219.60	5,196.39	5,400.00	96.23
101-301-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-301-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-301-725.000	COSTS - LIFE INSURANCE	152.46	2,141.92	2,179.00	98.30
101-301-726.000	COSTS - WORKERS COMPENSATION	893.90	22,003.74	21,857.00	100.67
101-301-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	37,766.52	42,500.00	88.86
Total Dept 301 - POLICE		65,406.64	1,119,722.33	1,162,662.00	96.31
Dept 336 - FIRE					
101-336-702.000	WAGES - FULL TIME	24,759.14	428,671.40	453,700.00	94.48
101-336-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-336-708.000	COSTS - SUTA	0.00	68.95	191.00	36.10
101-336-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-336-711.000	COSTS - MEDICARE	337.38	7,843.15	7,438.00	105.45
101-336-712.000	COSTS - IN LIEU OF BC/BS	0.00	10,750.29	10,898.00	98.64
101-336-713.000	WAGES - OVERTIME	1,175.26	46,058.32	47,000.00	98.00
101-336-713.005	WAGES - OT FF PA 604	0.00	5,640.41	6,000.00	94.01
101-336-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-336-715.000	WAGES - PHYSICAL FITNESS	0.00	3,200.00	4,000.00	80.00
101-336-717.000	COSTS - MERS CONTRIBUTION	13,194.50	158,647.30	155,353.00	102.12
101-336-718.000	COSTS - HEALTH INSURANCE	8,990.51	93,464.65	94,460.00	98.95
101-336-718.001	COSTS - HSA CONTRIBUTION	0.00	21,375.00	24,000.00	89.06
101-336-718.002	COSTS - DENTAL INSURANCE	473.65	5,078.61	6,917.00	73.42
101-336-718.003	COSTS - VISION / ANCILLIARY	128.01	1,393.19	1,761.00	79.11
101-336-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-336-721.000	COSTS - UNIFORM/CLEANING ALLO	0.00	3,661.27	3,100.00	118.11
101-336-722.000	COSTS - FOOD ALLOWANCE	0.00	740.23	2,580.00	28.69
101-336-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-336-725.000	COSTS - LIFE INSURANCE	110.88	1,668.32	1,714.00	97.33
101-336-726.000	COSTS - WORKERS COMPENSATION	1,022.26	23,459.74	22,108.00	106.11
101-336-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	48,708.91	49,000.00	99.41
Total Dept 336 - FIRE		50,191.59	860,429.74	890,220.00	96.65
Dept 441 - PUBLIC WORKS					
101-441-702.000	WAGES - FULL TIME	44,020.82	593,898.14	614,897.00	96.58
101-441-704.000	WAGES - PART-TIME	1,120.00	12,790.00	18,000.00	71.06
101-441-708.000	COSTS - SUTA	0.67	112.48	360.00	31.24
101-441-709.000	COSTS - SOCIAL SECURITY	2,777.13	44,083.88	43,929.00	100.35
101-441-711.000	COSTS - MEDICARE	664.00	10,324.44	10,274.00	100.49
101-441-712.000	COSTS - IN LIEU OF BC/BS	400.00	8,400.00	14,400.00	58.33
101-441-713.000	WAGES - OVERTIME	2,810.24	32,691.11	29,000.00	112.73
101-441-713.001	WAGES - 2E STANDBY PAY	1,294.72	16,404.00	16,831.00	97.46
101-441-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-441-715.000	WAGES - PHYSICAL FITNESS	0.00	500.00	1,000.00	50.00
101-441-716.000	COSTS - ICMA CONTRIBUTION	170.36	2,959.05	2,804.00	105.53
101-441-717.000	COSTS - MERS CONTRIBUTION	4,010.21	48,091.28	46,362.00	103.73
101-441-718.000	COSTS - HEALTH INSURANCE	13,694.31	148,422.57	124,470.00	119.24
101-441-718.001	COSTS - HSA CONTRIBUTION	0.00	33,625.00	33,650.00	99.93
101-441-718.002	COSTS - DENTAL INSURANCE	723.41	7,548.51	9,114.00	82.82
101-441-718.003	COSTS - VISION / ANCILLIARY	179.47	1,883.93	2,213.00	85.13
101-441-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-441-721.000	COSTS - UNIFORM/CLEANING ALLO	93.00	5,179.99	7,000.00	74.00
101-441-722.000	COSTS - FOOD ALLOWANCE	0.00	0.00	0.00	0.00
101-441-723.000	COSTS - RETIREE HEALTH CARE	270.44	6,536.77	10,250.00	63.77
101-441-725.000	COSTS - LIFE INSURANCE	160.31	1,926.95	1,812.00	106.34
101-441-726.000	COSTS - WORKERS COMPENSATION	2,512.15	45,342.41	48,358.00	93.76
101-441-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	35,621.21	40,000.00	89.05
Total Dept 441 - PUBLIC WORKS		74,901.24	1,056,341.72	1,074,724.00	98.29
Dept 701 - PLANNING & ZONING					
101-701-702.000	WAGES - FULL TIME	0.00	0.00	0.00	0.00
101-701-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-701-708.000	COSTS - SUTA	0.00	0.00	0.00	0.00
101-701-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-701-711.000	COSTS - MEDICARE	0.00	0.00	0.00	0.00
101-701-712.000	COSTS - IN LIEU OF BC/BS	0.00	0.00	0.00	0.00
101-701-713.000	WAGES - OVERTIME	0.00	0.00	0.00	0.00
101-701-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-701-717.000	COSTS - MERS CONTRIBUTION	1,056.00	12,672.00	12,671.00	100.01
101-701-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 06/30/2020 INCREASE (DECREASE)	END BALANCE 06/30/2020 NORMAL (ABNORMAL)	2019-20 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
101-701-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-701-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-701-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-701-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-701-723.000	COSTS - RETIREE HEALTH CARE	250.00	3,469.06	3,000.00	115.64
101-701-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-701-725.000	COSTS - LIFE INSURANCE	0.00	0.00	0.00	0.00
101-701-726.000	COSTS - WORKERS COMPENSATION	0.00	19.81	0.00	100.00
101-701-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
Total Dept 701 - PLANNING & ZONING		1,306.00	16,160.87	15,671.00	103.13
Dept 751 - PARKS & RECREATION					
101-751-702.000	WAGES - FULL TIME	0.00	74,895.99	92,830.00	80.68
101-751-704.000	WAGES - PART-TIME	9,116.25	45,939.88	56,000.00	82.04
101-751-708.000	COSTS - SUTA	5.44	114.27	185.00	61.77
101-751-709.000	COSTS - SOCIAL SECURITY	565.20	8,692.93	9,816.00	88.56
101-751-711.000	COSTS - MEDICARE	132.20	2,033.07	2,296.00	88.55
101-751-713.000	WAGES - OVERTIME	0.00	8,516.82	8,500.00	100.20
101-751-713.001	WAGES - 2E STANDBY PAY	0.00	0.00	500.00	0.00
101-751-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-751-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	500.00	0.00
101-751-717.000	COSTS - MERS CONTRIBUTION	671.17	8,053.70	8,054.00	100.00
101-751-718.000	COSTS - HEALTH INSURANCE	0.00	22,835.12	25,290.00	90.29
101-751-718.001	COSTS - HSA CONTRIBUTION	0.00	6,000.00	6,000.00	100.00
101-751-718.002	COSTS - DENTAL INSURANCE	0.00	1,278.97	1,482.00	86.30
101-751-718.003	COSTS - VISION / ANCILLIARY	0.00	270.70	331.00	81.78
101-751-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-751-721.000	COSTS - UNIFORM/CLEANING ALLO	0.00	580.22	1,200.00	48.35
101-751-723.000	COSTS - RETIREE HEALTH CARE	250.00	3,490.58	3,000.00	116.35
101-751-725.000	COSTS - LIFE INSURANCE	0.00	203.28	222.00	91.57
101-751-726.000	COSTS - WORKERS COMPENSATION	297.86	4,872.93	5,021.00	97.05
101-751-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	936.36	1,000.00	93.64
Total Dept 751 - PARKS & RECREATION		11,038.12	188,714.82	222,227.00	84.92
TOTAL EXPENDITURES		251,748.18	4,003,580.74	4,158,450.00	96.28
Fund 592 - WATER UTILITY					
Expenditures					
Dept 542 - WATER OPERATION					
592-542-702.000	WAGES - FULL TIME	11,979.77	179,072.54	194,993.00	91.84
592-542-708.000	COSTS - SUTA	0.00	21.69	91.00	23.84
592-542-709.000	COSTS - SOCIAL SECURITY	783.94	12,864.85	14,422.00	89.20
592-542-711.000	COSTS - MEDICARE	183.34	3,008.96	3,373.00	89.21
592-542-713.000	WAGES - OVERTIME	693.04	9,741.94	9,250.00	105.32
592-542-713.001	WAGES - 2E STANDBY PAY	1,329.84	15,796.04	17,363.00	90.98
592-542-715.000	WAGES - PHYSICAL FITNESS	0.00	1,000.00	1,000.00	100.00
592-542-717.000	COSTS - MERS CONTRIBUTION	1,321.65	16,687.65	16,635.00	100.32
592-542-718.000	COSTS - HEALTH INSURANCE	4,656.66	56,993.83	54,935.00	103.75
592-542-718.001	COSTS - HSA CONTRIBUTION	0.00	12,000.00	12,000.00	100.00
592-542-718.002	COSTS - DENTAL INSURANCE	245.46	2,962.44	3,212.00	92.23
592-542-718.003	COSTS - VISION / ANCILLIARY	61.84	771.45	804.00	95.95
592-542-721.000	COSTS - UNIFORM/CLEANING ALLO	244.54	1,565.35	3,500.00	44.72
592-542-722.000	COSTS - FOOD ALLOWANCE	0.00	0.00	0.00	0.00
592-542-723.000	COSTS - RETIREE HEALTH CARE	250.00	3,490.58	3,000.00	116.35
592-542-725.000	COSTS - LIFE INSURANCE	36.96	475.56	444.00	107.11
592-542-726.000	COSTS - WORKERS COMPENSATION	368.27	6,600.46	7,616.00	86.67
592-542-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	1,500.00	0.00
Total Dept 542 - WATER OPERATION		22,155.31	323,053.34	344,138.00	93.87
TOTAL EXPENDITURES		22,155.31	323,053.34	344,138.00	93.87
Fund 593 - SEWER UTILITY					
Expenditures					
Dept 543 - SEWER OPERATIONS					
593-543-702.000	WAGES - FULL TIME	18,484.71	250,802.69	270,000.00	92.89
593-543-708.000	COSTS - SUTA	1.98	42.58	136.00	31.31
593-543-709.000	COSTS - SOCIAL SECURITY	1,073.20	17,102.43	19,367.00	88.31

PERIOD ENDING 06/30/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		END BALANCE	2019-20	% BDGT
		MONTH 06/30/2020	06/30/2020			
		INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 593 - SEWER UTILITY						
Expenditures						
593-543-711.000	COSTS - MEDICARE	254.58		4,003.10		4,530.00 88.37
593-543-712.000	COSTS - IN LIEU OF BC/BS	0.00		200.00		200.00 100.00
593-543-713.000	WAGES - OVERTIME	1,044.14		18,017.02		26,250.00 68.64
593-543-713.001	WAGES - 2E STANDBY PAY	0.00		660.78		1,200.00 55.07
593-543-715.000	WAGES - PHYSICAL FITNESS	0.00		500.00		1,000.00 50.00
593-543-717.000	COSTS - MERS CONTRIBUTION	1,833.97		22,251.39		19,123.00 116.36
593-543-718.000	COSTS - HEALTH INSURANCE	7,008.54		72,195.59		60,000.00 120.33
593-543-718.001	COSTS - HSA CONTRIBUTION	0.00		17,125.00		17,125.00 100.00
593-543-718.002	COSTS - DENTAL INSURANCE	370.32		3,655.46		3,300.00 110.77
593-543-718.003	COSTS - VISION / ANCILLIARY	87.55		918.00		750.00 122.40
593-543-721.000	COSTS - UNIFORM/CLEANING ALLOW	286.84		3,419.62		4,620.00 74.02
593-543-723.000	COSTS - RETIREE HEALTH CARE	0.00		0.00		111.00 0.00
593-543-725.000	COSTS - LIFE INSURANCE	64.68		734.19		1,510.00 48.62
593-543-726.000	COSTS - WORKERS COMPENSATION	285.64		4,568.74		5,296.00 86.27
593-543-727.000	WAGES - HOL/VAC/SICK SELBACK	0.00		599.39		2,500.00 23.98
Total Dept 543 - SEWER OPERATIONS		30,796.15		416,795.98		437,018.00 95.37
TOTAL EXPENDITURES		30,796.15		416,795.98		437,018.00 95.37
Fund 594 - MARINA FUND						
Expenditures						
Dept 000						
594-000-702.000	WAGES - FULL TIME	0.00		0.00		0.00 0.00
594-000-704.000	WAGES - PART-TIME	1,986.31		20,011.33		25,000.00 80.05
594-000-708.000	COSTS - SUTA	1.19		52.33		63.00 83.06
594-000-709.000	COSTS - SOCIAL SECURITY	123.15		1,421.42		1,562.00 91.00
594-000-711.000	COSTS - MEDICARE	28.80		332.43		365.00 91.08
594-000-713.000	WAGES - OVERTIME	0.00		134.06		200.00 67.03
594-000-726.000	COSTS - WORKERS COMPENSATION	59.21		746.98		902.00 82.81
Total Dept 000		2,198.66		22,698.55		28,092.00 80.80
TOTAL EXPENDITURES		2,198.66		22,698.55		28,092.00 80.80

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Fund 101 GENERAL FUND							
Dept 000							
101-000-255.000	06/24/20	TIM BOWMAN	ROAD BREAKAGE REDUNG 813 ENGELMAN S'	20200624 BOWMAN	06/24/20	1,000.00	49307
Total For Dept 000						1,000.00	
Dept 101 LEGISLATIVE							
101-101-752.000	05/29/20	PNC BANK	MAY CREDIT CARD CHARGES	20200529STMT	06/10/20	15.89	49252
Total For Dept 101 LEGISLATIVE						15.89	
Dept 172 MANAGER							
101-172-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	1,056.00	1902
101-172-723.000	05/12/20	DELTA DENTAL	COBRA DENTAL KOLANOWSKI/LOKOVICH-MA	JUNE DELTA COBRA	06/24/20	21.52	49278
101-172-723.000	06/22/20	PRIORITY HEALTH	JULY COBRA LOKOVICH/KOLANOWSKI	JULY 2020 COBRA	06/24/20	506.02	49297
101-172-723.000	06/19/20	VISION SERVICE PLAN	JULY RETIREE COBRA VISION LOKOVICH/	JUNE2020VSPCOBRA	06/24/20	6.35	49303
101-172-723.001	06/04/20	CYNTHIA J LOKOVICH	RETIREE CASH STIPEND	06/04/2020	06/12/20	250.00	1874
101-172-752.000	05/20/20	JACKPINE BUSINESS CENTERS	TAB INDX.	451877-1	06/10/20	10.38	49244
101-172-933.000	05/18/20	KOPY SALES INC.	KYOCERA TA5052CI MANAGER 4/1-4/30/2	AR12933MANAGER	06/12/20	231.68	1884
101-172-933.000	05/29/20	PNC BANK	MAY CREDIT CARD CHARGES	20200529STMT	06/10/20	16.99	49252
Total For Dept 172 MANAGER						2,098.94	
Dept 215 CLERK							
101-215-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	1,759.00	1902
101-215-723.001	06/04/20	MICHELLE WRIGHT	RETIREE CASH STIPEND	06/04/2020	06/12/20	250.00	1885
101-215-752.000	05/22/20	JACKPINE BUSINESS CENTERS	HP TONER	453866-0	06/10/20	196.99	49244
101-215-752.000	06/10/20	JACKPINE BUSINESS CENTERS	FOLDERS, TONER	454394-0	06/24/20	216.96	49289
101-215-752.000	06/10/20	AMAZON CAPITAL SERVICES, INC	INK CARTRIDGE - L LAURAIN	1JYL-FPJD-9131	06/26/20	39.89	1904
101-215-900.000	05/31/20	THE PIONEER GROUP	MAY ADVERTISEMENTS	41100167 2020053	06/10/20	405.00	49251
101-215-900.000	06/22/20	MANISTEE COUNTY REGISTER OF	RECORDING FEE - SUP URBAN ROOTS	P219-028	06/24/20	30.00	49292
101-215-913.000	05/29/20	PNC BANK	MAY CREDIT CARD CHARGES	20200529STMT	06/10/20	(446.44)	49252
101-215-933.000	05/18/20	KOPY SALES INC.	KYOCERA TA3051CI CLERK 4/1-4/30/202	AR12933CLERK	06/12/20	63.80	1884
101-215-933.000	05/29/20	PNC BANK	MAY CREDIT CARD CHARGES	20200529STMT	06/10/20	16.99	49252
101-215-983.000	05/30/20	PITNEY BOWES GLOBAL FINANCIAL	3/30-6/29/2020 LEASE PMT POSTAGE MA	3311303253	06/26/20	845.28	1911
Total For Dept 215 CLERK						3,377.47	
Dept 253 FINANCE / TREASURER							
101-253-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	1,408.00	1902
101-253-723.000	05/12/20	DELTA DENTAL	RETIREE DENTAL 6/1-6/30/2020	JUNE DELTA	06/24/20	51.68	49278
101-253-723.000	06/19/20	VISION SERVICE PLAN	JULY RETIREE VISION	30083266 JULY 20	06/24/20	9.69	49303
101-253-900.000	06/16/20	JACKPINE BUSINESS CENTERS	TAX NEWSLETTER	454561-0	06/24/20	263.00	49289
Total For Dept 253 FINANCE / TREASURER						1,732.37	
Dept 257 ASSESSOR							
101-257-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	704.00	1902
101-257-801.000	06/04/20	GREAT LAKES ASSESSING INC	PROFESSIONAL ASSESSING SERVICE	06/04/2020	06/12/20	6,692.00	1878
101-257-933.000	05/18/20	KOPY SALES INC.	KYOCERA TA4550CI ASSESSOR 4/1-4/30/	AR12933ASSESSOR	06/12/20	63.80	1884
Total For Dept 257 ASSESSOR						7,459.80	
Dept 262 ELECTIONS							
101-262-752.000	05/29/20	PNC BANK	MAY CREDIT CARD CHARGES	20200529STMT	06/10/20	93.84	49252
101-262-900.000	05/31/20	THE PIONEER GROUP	MAY ADVERTISEMENTS	41100167 2020053	06/10/20	432.00	49251
Total For Dept 262 ELECTIONS						525.84	
Dept 265 CITY HALL BUILDINGS & GROUNDS							
101-265-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	352.00	1902
101-265-752.000	06/01/20	WAHR HARDWARE, INC.	CORONA SPRAY BOTTLE	C193499	06/12/20	4.49	1900
101-265-752.000	05/14/20	X-CEL CHEMICAL SPECIALTIES CO.	JANITORIAL SUPPLIES	77689	06/24/20	80.55	49305

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Fund 101 GENERAL FUND							
Dept 265 CITY HALL BUILDINGS & GROUNDS							
101-265-752.000	06/13/20	AMAZON CAPITAL SERVICES, INC	JANITORIAL SUPPLIES	1PNV-R7RL-3NNH	06/26/20	56.33	1904
101-265-752.000	06/01/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 70 MAPLE ST	0076258060120	06/24/20	73.58	49275
101-265-850.000	05/19/20	AT&T	MONTHLY SERVICE 171-799-4036-001	8747905509	06/10/20	441.45	49227
101-265-850.000	06/11/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 70 MAPLE ST SB	1038918061120	06/24/20	159.96	49275
101-265-920.000	05/21/20	CONSUMERS ENERGY	MAY ELECTRIC UTILITIES	MAY 2020	06/10/20	829.49	49231
101-265-921.000	06/08/20	DTE ENERGY	MONTHLY GAS UTILITY 70 MAPLE ST	5/7*6/5/2020 CTYI	06/24/20	250.91	49280
101-265-930.000	05/26/20	STANDARD ELECTRIC COMPANY	OMNIMETRIX COMMUNICATION MODULE AND	1006999-00	06/10/20	748.50	49257
Total For Dept 265 CITY HALL BUILDINGS & GROUNDS						2,997.26	
Dept 275 GENERAL							
101-275-802.000	05/29/20	MIKA MEYERS BECKETT & JONES	APRIL 2020 GENERAL LEGAL	644103	06/12/20	4,455.00	1887
101-275-802.000	06/15/20	MIKA MEYERS BECKETT & JONES	MAY 2020 GENERAL LEGAL	644632	06/29/20	4,455.00	1916
101-275-804.000	05/29/20	MIKA MEYERS BECKETT & JONES	APRIL 2020 GENERAL LABOR	644112	06/12/20	1,150.00	1887
101-275-806.000	05/27/20	MIKA MEYERS BECKETT & JONES	APRIL 2020 PROSECUTING ATTY	644021	06/12/20	645.00	1887
101-275-806.000	06/15/20	MIKA MEYERS BECKETT & JONES	MAY 2020 PROSECUTING ATTY	644629	06/29/20	795.50	1916
101-275-851.000	06/08/20	EASYPERMIT POSTAGE	5/26/20 POSTAGE REFILL, 6/2/2020 PE	0723-7170 202006	06/26/20	2,223.45	1907
101-275-853.000	05/19/20	VERIZON WIRELESS	4/20-5/19/2020 CELLULAR SERVICE	9854930756	06/10/20	856.03	49264
101-275-920.001	05/21/20	CONSUMERS ENERGY	MAY ELECTRIC UTILITIES	MAY 2020	06/10/20	8,648.92	49231
101-275-920.001	06/01/20	CONSUMERS ENERGY	ELECTRIC UTILITIES	MAY/JUNE2020	06/24/20	6,975.68	49276
101-275-946.000	04/15/20	SPICER GROUP INC	MARCH GENERAL ENGINEERING	201148	06/12/20	1,200.00	1895
101-275-946.000	05/20/20	SPICER GROUP INC	APRIL GENERAL ENGINEERING	201580	06/12/20	1,200.00	1895
101-275-955.000	05/31/20	THE PIONEER GROUP	MAY ADVERTISEMENTS	41100167 2020053	06/10/20	425.00	49251
101-275-984.000	06/17/20	I.T. RIGHT INC	3/24/2020-6/12/2020 LABOR AND EQUIP	20164715	06/26/20	1,126.91	1909
Total For Dept 275 GENERAL						34,156.49	
Dept 301 POLICE							
101-301-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	14,526.50	1902
101-301-721.000	05/26/20	MANISTEE CLEANING SOLUTIONS	UNIFORM CLEANING	58731	06/10/20	202.70	49245
101-301-721.000	06/08/20	NYE UNIFORM COMPANY	UNIFORMS	738835	06/24/20	78.65	49295
101-301-723.001	06/04/20	JOHN S RILEY	RETIREE CASH STIPEND	06/04/2020	06/12/20	250.00	1892
101-301-752.000	06/01/20	TRANSUNION RISK	MONTHLY CHARGES	3055211-202005-1	06/12/20	100.00	1898
101-301-752.000	06/03/20	STATE OF MICHIGAN - MSP	TOKEN FEES	551-561952	06/10/20	66.00	49259
101-301-752.000	05/29/20	PNC BANK	MAY CREDIT CARD CHARGES	20200529STMT	06/10/20	210.00	49252
101-301-752.000	06/10/20	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	1MJF-MLN9-1MHK	06/26/20	26.40	1904
101-301-752.000	03/18/20	DERMATEC DIRECT	GLOVES	1516382	06/24/20	39.75	49279
101-301-752.000	06/16/20	JACKPINE BUSINESS CENTERS	STAMP	454557-0	06/24/20	17.95	49289
101-301-752.000	06/18/20	JACKPINE BUSINESS CENTERS	COVID-19	454654-0	06/24/20	58.97	49289
101-301-770.000	05/06/20	BLARNEY CASTLE FLEET PROGRAM	4/6-5/5/2020 FUEL CHARGES	BC17720200506PD	06/12/20	369.37	1871
101-301-900.000	05/31/20	THE PIONEER GROUP	CLASSIFIED ADVERTISING	42102299 5312020	06/24/20	100.00	49296
101-301-932.000	06/01/20	AUTO VALUE \ AUTO-WARES GROUP	VEHICLE PART	256-1043695	06/10/20	4.11	49228
101-301-932.000	06/04/20	AUTO VALUE \ AUTO-WARES GROUP	VEHICLE PARTS	256-1044055	06/10/20	26.89	49228
101-301-932.000	06/04/20	MANISTEE FORD INC	VEHICLE REPAIR/MAINTENANCE	86680	06/24/20	8.60	49293
101-301-932.000	06/02/20	MANISTEE FORD INC	VEHICLE REPAIR	86669	06/24/20	127.10	49293
101-301-933.000	05/18/20	KOPY SALES INC.	KYOCERA TA 3501I P.D. 4/1-4/30/2020	AR12933PD	06/12/20	43.04	1884
101-301-933.000	05/29/20	PNC BANK	MAY CREDIT CARD CHARGES	20200529STMT	06/10/20	16.99	49252
101-301-985.000	05/20/20	I.T. RIGHT INC	COMPUTER SYSTEM	20164347	06/12/20	1,260.00	1881
Total For Dept 301 POLICE						17,533.02	
Dept 336 FIRE							
101-336-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	13,194.50	1902
101-336-723.001	06/04/20	DOUGLAS O DOMINICK	RETIREE CASH STIPEND	06/04/2020	06/12/20	250.00	1875
101-336-723.001	06/04/20	MARK A MODJESKI	RETIREE CASH STIPEND	06/04/2020	06/12/20	250.00	1889
101-336-723.001	06/04/20	TIMM H SMITH	RETIREE CASH STIPEND	06/04/2020	06/12/20	250.00	1893

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Fund 101 GENERAL FUND							
Dept 336 FIRE							
101-336-752.000	05/18/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE - 281 1ST ST CB ACC'	0073420051820	06/10/20	145.63	49230
101-336-752.000	05/19/20	VERIZON WIRELESS	MONTHLY SERVICE 342080794	9854920428	06/10/20	14.04	49264
101-336-752.000	05/21/20	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	1314-FNTV-14H9	06/12/20	55.22	1867
101-336-752.000	05/22/20	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	453861-0	06/10/20	112.00	49244
101-336-752.000	06/09/20	AMAZON CAPITAL SERVICES, INC	SUPPLIES	1RTC-FT7R-FP94	06/12/20	41.07	1867
101-336-752.000	06/18/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 281 1ST ST CB AC22	0073420061820	06/24/20	145.63	49275
101-336-770.000	05/06/20	BLARNEY CASTLE FLEET PROGRAM	4/6-5/5/2020 FUEL CHARGES	BCC17720200506FD	06/12/20	349.24	1871
101-336-777.000	05/22/20	PRAXAIR DISTRIBUTION INC	MEDICAL SUPPLIES	96784682FD	06/12/20	40.24	1890
101-336-777.000	05/11/20	J & B MEDICAL SUPPLY	SUPPLIES	6321482	06/12/20	55.98	1882
101-336-777.000	05/14/20	J & B MEDICAL SUPPLY	SUPPLIES	6334378	06/12/20	820.77	1882
101-336-777.000	06/05/20	TELEFLEX LLC	SUPPLIES	9502671565	06/10/20	429.50	49263
101-336-777.000	06/05/20	J & B MEDICAL SUPPLY	MEDICAL SUPPLIES	6386193	06/26/20	441.15	1910
101-336-777.000	06/10/20	J & B MEDICAL SUPPLY	CREDIT DISPOSABLE RESUSCITATOR	6397420	06/26/20	(55.98)	1910
101-336-801.000	04/30/20	ARBOR PROFESSIONAL SOLUTIONS	COLLECTIONS	0100570720043000	06/10/20	327.79	49226
101-336-801.000	05/31/20	THE ACCUMED GROUP	BILLING FEE	25046	06/10/20	1,065.80	49222
101-336-801.000	06/04/20	STATE OF MICHIGAN	QAAP	491-378986	06/10/20	581.23	49258
101-336-920.000	05/21/20	CONSUMERS ENERGY	MAY ELECTRIC UTILITIES	MAY 2020	06/10/20	328.11	49231
101-336-921.000	06/08/20	DTE ENERGY	MONTHLY GAS UTILITY 281 FIRST ST	5/7-6/5/2020 FIRI	06/24/20	134.23	49280
101-336-931.000	05/18/20	STRYKER SALES CORPORATION	MEDICAL SUPPLIES	3029290	06/10/20	540.54	49261
101-336-932.000	05/22/20	MANISTEE TIRE SERVICE	TIRES	82214	06/10/20	207.50	49249
101-336-932.000	06/09/20	ACCURATE TRUCK SERVICE	TRUCK REPAIRS	02IN-0000273	06/10/20	241.82	49223
101-336-932.000	06/03/20	MANISTEE TIRE SERVICE	TIRES	82549	06/10/20	2,640.00	49249
101-336-933.000	05/18/20	KOPY SALES INC.	KYOCERA M3550IDN FIRE 4/1-4/30/2020	AR12933FIRE	06/12/20	30.00	1884
Total For Dept 336 FIRE						22,636.01	
Dept 441 PUBLIC WORKS							
101-441-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	4,010.21	1902
101-441-721.000	06/01/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2726292	06/10/20	15.20	49232
101-441-721.000	06/01/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2726290	06/10/20	8.05	49232
101-441-721.000	06/08/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2731552	06/24/20	8.05	49277
101-441-721.000	06/08/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2731554	06/24/20	15.20	49277
101-441-721.000	05/18/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2715910	06/24/20	15.20	49277
101-441-721.000	05/18/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2715908	06/24/20	8.05	49277
101-441-721.000	05/25/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2721039	06/24/20	15.20	49277
101-441-721.000	05/25/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2721037	06/24/20	8.05	49277
101-441-723.000	05/12/20	DELTA DENTAL	RETIREE DENTAL 6/1-6/30/2020	JUNE DELTA	06/24/20	21.52	49278
101-441-723.000	05/12/20	DELTA DENTAL	COBRA DENTAL KOLANOWSKI/LOKOVICH-MA	JUNE DELTA COBRA	06/24/20	21.52	49278
101-441-723.000	06/22/20	PRIORITY HEALTH	JULY RETIREE INSURANCE PREMIUMS	20200701PRIORITY	06/24/20	256.02	49297
101-441-723.000	06/22/20	PRIORITY HEALTH	JULY COBRA LOKOVICH/KOLANOWSKI	JULY 2020 COBRA	06/24/20	506.02	49297
101-441-723.000	06/19/20	VISION SERVICE PLAN	JULY RETIREE COBRA VISION LOKOVICH/	JUNE2020VSPCOBRA	06/24/20	6.35	49303
101-441-723.001	06/04/20	ERNEST HELMINSKI	RETIREE CASH STIPEND	06/04/2020	06/12/20	250.00	1876
101-441-723.001	06/04/20	RICHARD TETSWORTH	RETIREE CASH STIPEND	06/04/2020	06/12/20	250.00	1891
101-441-723.001	06/04/20	TIMOTHY KOLANOWSKI	RETIREE CASH STIPEND	06/04/2020	06/12/20	250.00	1896
101-441-752.000	05/19/20	FASTENAL COMPANY	GLOVES, SAFETY GLASSES	MIMAN147709	06/12/20	23.31	1877
101-441-752.000	05/29/20	FASTENAL COMPANY	NUTS, WASHERS	MIMAN147820	06/12/20	11.16	1877
101-441-752.000	05/22/20	FASTENAL COMPANY	GLOVES, TAPE, SAFETY GLASSES, BATTE	MIMAN147754	06/12/20	143.37	1877
101-441-752.000	05/27/20	PRAXAIR DISTRIBUTION INC	RAGS	96843868	06/12/20	78.05	1890
101-441-752.000	05/27/20	FAMILY FARM & HOME - MANISTEE	TROWEL, TRANSPLANTER	005849/H	06/10/20	24.96	49235
101-441-752.000	05/26/20	JACKPINE BUSINESS CENTERS	TIME CARDS	453908-0	06/10/20	80.00	49244
101-441-752.000	05/22/20	JACKPINE BUSINESS CENTERS	PENCILS	453743-1	06/10/20	6.78	49244
101-441-752.000	06/01/20	JACKPINE BUSINESS CENTERS	PAPER TOWELS	452625-0	06/10/20	103.92	49244
101-441-752.000	06/01/20	JACKPINE BUSINESS CENTERS	PAPER TOWEL	452946-1	06/10/20	103.92	49244
101-441-752.000	05/22/20	PRAXAIR DISTRIBUTION INC	INDUSTRIAL ACETYLENE/ OXYGEN USP	96784682DPW	06/12/20	48.60	1890

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Fund 101 GENERAL FUND							
Dept 441 PUBLIC WORKS							
101-441-752.000	06/10/20	AUSTIN BACHINSKI	GYM MEMBERSHIP	20200610BACHINSK	06/26/20	150.00	1905
101-441-752.000	05/26/20	FASTENAL COMPANY	GLOVES,TAPEMEAS, BATTERIES, VESTS	MIMAN147766	06/26/20	126.89	1908
101-441-752.000	06/03/20	FASTENAL COMPANY	BLADES, BRISTLE, BRUSH	MIMAN147883	06/26/20	94.38	1908
101-441-752.000	06/06/20	PRAXAIR DISTRIBUTION INC	OXYGEN	97096097	06/26/20	56.22	1912
101-441-752.000	06/10/20	PRAXAIR DISTRIBUTION INC	CARBON DIOXIDE	97128803	06/26/20	31.02	1912
101-441-752.000	06/03/20	JACKPINE BUSINESS CENTERS	PAPER CLIPS, LABELS	454162-0	06/24/20	78.44	49289
101-441-770.000	05/06/20	BLARNEY CASTLE FLEET PROGRAM	4/6-5/5/2020 FUEL CHARGES	BC17720200506DPW	06/12/20	2,317.28	1871
101-441-850.000	06/12/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 280 WASHINGTON ST	0140088061220	06/24/20	39.40	49275
101-441-915.000	06/01/20	WEF	MEMBERSHIP - MIKULA MEMBER 17754863	RE90BE 17754863	06/10/20	217.00	49265
101-441-920.000	05/21/20	CONSUMERS ENERGY	MAY ELECTRIC UTILITIES	MAY 2020	06/10/20	860.05	49231
101-441-921.000	06/08/20	DTE ENERGY	MONTHLY GAS UTILITY 280 WASHINGTON	5/7-6/5/2020DPW	06/24/20	474.56	49280
101-441-930.000	03/25/20	TOP LINE ELECTRIC LLC	DPW BUILDING NEW LIGHTING	13538	06/12/20	4,394.42	1897
101-441-930.000	05/29/20	PNC BANK	MAY CREDIT CARD CHARGES	20200529STMT	06/10/20	599.00	49252
101-441-931.000	06/02/20	BELL EQUIPMENT COMPANY	BROOMS #161	0169922	06/12/20	429.00	1870
101-441-931.000	05/15/20	BELL EQUIPMENT COMPANY	BROOMS #161	0169297	06/12/20	545.41	1870
101-441-931.000	05/26/20	AUTO VALUE \ AUTO-WARES GROUP	BATTERY #161	256-1043135	06/10/20	128.99	49228
101-441-931.000	05/21/20	AUTO VALUE \ AUTO-WARES GROUP	STARTING FLUID	256-1042937	06/10/20	3.59	49228
101-441-931.000	05/13/20	FREEMAN CREEK EQUIPMENT INC	SPRING, ASSEMBLY	10499	06/10/20	28.98	49238
101-441-931.000	05/11/20	SAFETY KLEEN SYSTEMS, INC	PARTS WASHER SERVICING	82915094	06/10/20	172.00	49256
101-441-932.000	05/28/20	AMOR SIGN STUDIOS INC	DECALS FOR VEHICLES	11839	06/12/20	166.00	1868
101-441-932.000	05/28/20	AUTO VALUE \ AUTO-WARES GROUP	RADIATOR CAP #167	256-1043448	06/10/20	4.29	49228
101-441-932.000	06/08/20	AUTO VALUE \ AUTO-WARES GROUP	ALTERNATOR #251	256-1044475	06/24/20	155.99	49269
101-441-932.000	06/11/20	AUTO VALUE \ AUTO-WARES GROUP	LIGHT SOCKET #131	256-1044779	06/24/20	13.79	49269
101-441-932.000	06/05/20	AUTO VALUE \ AUTO-WARES GROUP	BATTERY #251	256-1044231	06/24/20	153.99	49269
101-441-933.000	05/18/20	KOPY SALES INC.	KYOCERA TA3050CI GARAGE 4/1-4/30/20	AR12933DPW	06/12/20	69.87	1884
Total For Dept 441 PUBLIC WORKS						17,599.27	
Dept 701 PLANNING & ZONING							
101-701-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	1,056.00	1902
101-701-723.000	06/22/20	PRIORITY HEALTH	JULY RETIREE INSURANCE PREMIUMS	20200701PRIORITY	06/24/20	256.02	49297
101-701-933.000	05/29/20	PNC BANK	MAY CREDIT CARD CHARGES	20200529STMT	06/10/20	16.99	49252
Total For Dept 701 PLANNING & ZONING						1,329.01	
Dept 751 PARKS & RECREATION							
101-751-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	671.17	1902
101-751-723.000	05/12/20	DELTA DENTAL	RETIREE DENTAL 6/1-6/30/2020	JUNE DELTA	06/24/20	21.52	49278
101-751-723.000	06/22/20	PRIORITY HEALTH	JULY RETIREE INSURANCE PREMIUMS	20200701PRIORITY	06/24/20	256.02	49297
101-751-723.000	06/19/20	VISION SERVICE PLAN	JULY RETIREE VISION	30083266 JULY 20:	06/24/20	6.35	49303
101-751-752.000	05/18/20	FASTENAL COMPANY	PLIERS, HAND PAD	MIMAN147675	06/12/20	24.55	1877
101-751-752.000	05/26/20	FASTENAL COMPANY	HANDWASH DISPENSER	MIMAN147763	06/12/20	68.94	1877
101-751-752.000	05/22/20	FASTENAL COMPANY	GLOVES, TAPE, SAFETY GLASSES, BATTE	MIMAN147754	06/12/20	143.38	1877
101-751-752.000	05/26/20	HARBOR STEEL & SUPPLY CORP.	TUBING	04254014	06/12/20	35.00	1879
101-751-752.000	05/18/20	GRAINGER	FLAGS FOR PARKS	9535151717	06/10/20	257.66	49241
101-751-752.000	05/26/20	FASTENAL COMPANY	GLOVES,TAPEMEAS, BATTERIES, VESTS	MIMAN147766	06/26/20	126.89	1908
101-751-752.000	06/02/20	FASTENAL COMPANY	BLEACH	MIMAN147865	06/26/20	8.88	1908
101-751-752.000	06/02/20	FASTENAL COMPANY	HEX KEY SET	MIMAN147877	06/26/20	16.46	1908
101-751-752.000	06/02/20	FASTENAL COMPANY	BATTERIES	MIMAN147876	06/26/20	22.86	1908
101-751-752.000	06/02/20	FASTENAL COMPANY	PLIERS	MIMAN147870	06/26/20	30.01	1908
101-751-752.000	06/04/20	FASTENAL COMPANY	GLOVES	MIMAN147919	06/26/20	55.96	1908
101-751-752.000	06/02/20	FASTENAL COMPANY	PAPER TOWEL, BATHROOM TISSUE	MIMAN147866	06/26/20	320.52	1908
101-751-752.000	06/12/20	AUTO VALUE \ AUTO-WARES GROUP	CLEANER	256-1044864	06/24/20	16.77	49269
101-751-752.000	05/27/20	CADILLAC PLUMBING-HEATING	HANDLE ASSEMBLY	779996	06/24/20	37.43	49274
101-751-770.000	05/06/20	BLARNEY CASTLE FLEET PROGRAM	4/6-5/5/2020 FUEL CHARGES	BC17720200506DPW	06/12/20	393.56	1871

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Fund 101 GENERAL FUND							
Dept 751 PARKS & RECREATION							
101-751-801.000	05/20/20	SPICER GROUP INC	RIVERWALK DAMAGE & BANK EROSION	201576	06/12/20	14,835.50	1895
101-751-850.000	06/10/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 108 LAKESHORE DR	0138926061020	06/24/20	39.99	49275
101-751-900.000	05/31/20	THE PIONEER GROUP	MAY ADVERTISEMENTS	41100167 2020053	06/10/20	81.00	49251
101-751-920.000	05/21/20	CONSUMERS ENERGY	MAY ELECTRIC UTILITIES	MAY 2020	06/10/20	1,752.39	49231
101-751-920.000	06/01/20	CONSUMERS ENERGY	ELECTRIC UTILITIES	MAY/JUNE2020	06/24/20	434.12	49276
101-751-921.000	06/08/20	DTE ENERGY	MONTHLY GAS UTILITY 580 MAPLE ST	5/7-6/5/2020 TEEI	06/24/20	51.71	49280
101-751-930.000	05/13/20	ACTION WDI SPECIALIST INC	GENERAL BUG SPRAY ARTHUR ST BATH HO	2419-20	06/12/20	230.00	1866
101-751-930.000	05/19/20	C & W PORTABLES & SEPTIC	PORTA POTTY ROTARY PARK	149810	06/12/20	193.00	1872
101-751-930.000	05/19/20	C & W PORTABLES & SEPTIC	PORTA POTTY LIONS CLUB	149808	06/12/20	88.00	1872
101-751-930.000	05/19/20	C & W PORTABLES & SEPTIC	PORTA POTTY MACK PARK	149830	06/12/20	88.00	1872
101-751-930.000	05/19/20	C & W PORTABLES & SEPTIC	PORTA POTTY ROCKET PARK	149809	06/12/20	88.00	1872
101-751-930.000	05/15/20	C & W PORTABLES & SEPTIC	PORTA POTTY WATER TOWER	148859	06/12/20	88.00	1872
101-751-930.000	05/15/20	C & W PORTABLES & SEPTIC	PORTA POTTY ARTHUR ST BOAT LAUNCH	148854	06/12/20	88.00	1872
101-751-930.000	05/15/20	C & W PORTABLES & SEPTIC	PORTA POTTY 5TH AVE PIER	148855	06/12/20	88.00	1872
101-751-930.000	05/15/20	C & W PORTABLES & SEPTIC	PORTA POTTY MANMADE LAKE	148856	06/12/20	88.00	1872
101-751-930.000	05/15/20	C & W PORTABLES & SEPTIC	PORTA POTTY SANDS PARK	148858	06/12/20	88.00	1872
101-751-930.000	05/15/20	C & W PORTABLES & SEPTIC	PORTA POTTY NINTH ST BOAT LAUNCH	148857	06/12/20	88.00	1872
101-751-930.000	05/15/20	C & W PORTABLES & SEPTIC	PORTA POTTY 1ST ST LOWER LOT	148853	06/12/20	88.00	1872
101-751-930.000	03/25/20	TOP LINE ELECTRIC LLC	DPW BUILDING NEW LIGHTING	13538	06/12/20	2,197.21	1897
101-751-930.000	05/16/20	C&D TURF CARE LLC	FERTILIZING CITY PARKS	187102	06/10/20	2,257.75	49229
101-751-930.000	05/16/20	C&D TURF CARE LLC	INSECTICIDE PARKS	187210	06/10/20	440.10	49229
101-751-930.000	12/06/19	JAMES SCARLATA CONSULTING FOR	FUNGICIDE APPLICATION	1835	06/10/20	987.00	49246
101-751-930.000	06/02/20	FASTENAL COMPANY	SCREW,WASHER - FISHCLEANING STATON	MIMAN147869	06/26/20	7.00	1908
101-751-930.000	06/09/20	WAHR HARDWARE, INC.	TEFLON TAPE, GREASE - FOUNTAIN	C193895	06/26/20	5.87	1915
101-751-931.000	05/27/20	AUTO VALUE \ AUTO-WARES GROUP	BATTERY - MOWER	256-1043356	06/10/20	50.99	49228
101-751-931.000	05/22/20	AUTO VALUE \ AUTO-WARES GROUP	CLUTCH SPRING - MOWER	256-1043042	06/10/20	5.19	49228
101-751-931.000	05/27/20	GRAND RENTAL STATION	BLADE MOWER REPAIR	1-569271	06/10/20	65.37	49242
101-751-931.000	05/22/20	GRAND RENTAL STATION	BELTS MOWER REPAIR	1-569171	06/10/20	63.18	49242
101-751-931.000	06/04/20	AUTO VALUE \ AUTO-WARES GROUP	HITCH PIN - TRACTOR	256-1044076	06/24/20	8.39	49269
101-751-931.000	06/03/20	FREEMAN CREEK EQUIPMENT INC	MOWER BLADES	RECEIPT20129	06/24/20	114.48	49283
101-751-931.000	06/05/20	GRAND RENTAL STATION	RECOIL SPRING	1-569596	06/24/20	8.90	49286
101-751-932.000	05/23/20	AUTO VALUE \ AUTO-WARES GROUP	FUEL TUBING #128	256-1043084	06/10/20	16.74	49228
101-751-985.000	06/16/20	JC MARINE/BOALS MARINE INC	OUTBOARD MOTOR	20200616	06/17/20	4,000.00	49267
Total For Dept 751 PARKS & RECREATION						31,239.81	
Dept 801 APPROPRIATIONS							
101-801-893.500	06/04/20	MANISTEE AREA PUBLIC SCHOOLS	COMMUNITY POOL AGREEMENT	06/04/2020	06/10/20	10,000.00	49248
Total For Dept 801 APPROPRIATIONS						10,000.00	
Total For Fund 101 GENERAL FUND						153,701.18	
Fund 202 MAJOR STREET FUND							
Dept 000							
202-000-920.000	05/21/20	CONSUMERS ENERGY	MAY ELECTRIC UTILITIES	MAY 2020	06/10/20	305.28	49231
202-000-920.000	06/01/20	CONSUMERS ENERGY	ELECTRIC UTILITIES	MAY/JUNE2020	06/24/20	176.24	49276
202-000-921.000	06/08/20	DTE ENERGY	MONTHLY GAS UTILITY 51 MAPLE ST	5/7-6/5/2020 BRI	06/24/20	55.12	49280
Total For Dept 000						536.64	
Total For Fund 202 MAJOR STREET FUND						536.64	
Fund 203 LOCAL STREET FUND							
Dept 000							
203-000-864.000	03/26/20	SWIDORSKI BROS. EXCAVATING LLC	TREE REMOVAL RIVERWALK NEAR RIVERSI	4415	06/10/20	6,200.00	49262

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Fund 203 LOCAL STREET FUND							
Dept 000							
203-000-864.002	05/20/20	SPICER GROUP INC	2019-2020 STREET IMPROVEMENTS	201575	06/12/20	14,586.25	1895
203-000-864.002	05/27/20	HALLACK CONTRACTING INC	2019-2020 STREET IMPROVEMENTS	20200527PAYAPP2	06/10/20	197,732.95	49243
Total For Dept 000						218,519.20	
Total For Fund 203 LOCAL STREET FUND						218,519.20	
Fund 226 CITY REFUSE FUND							
Dept 000							
226-000-202.000	06/23/20	AYERS, TRENT	UB REFUND FOR ACCOUNT: GRES-000088-	ESC GRES-000088-	06/24/20	24.01	49270
226-000-202.000	06/23/20	BASS, JASON	UB REFUND FOR ACCOUNT: THIS-000258-	ESC THIS-000258-	06/24/20	41.61	49272
226-000-202.000	06/23/20	EDDY, MARK	UB REFUND FOR ACCOUNT: THIS-000256-	ESC THIS-000256-	06/24/20	65.75	49281
226-000-202.000	06/23/20	GROLEAU, GREGORY	UB REFUND FOR ACCOUNT: THIS-000262-	ESC THIS-000262-	06/24/20	35.48	49287
226-000-202.000	06/23/20	KNIZACKY, THERESA	UB REFUND FOR ACCOUNT: FIFS-000244-	ESC FIFS-000244-	06/24/20	34.46	49290
226-000-202.000	06/23/20	SHOULDERS, SUE	UB REFUND FOR ACCOUNT: THIS-000260-	ESC THIS-000260-	06/24/20	71.51	49300
226-000-752.000	06/02/20	FASTENAL COMPANY	TRASH BAGS	MIMNA147867	06/26/20	427.84	1908
226-000-826.000	04/30/20	REPUBLIC SERVICES #239	BASIC SERVICE	0239-002647959	06/10/20	34,423.17	49254
226-000-920.000	05/21/20	CONSUMERS ENERGY	MAY ELECTRIC UTILITIES	MAY 2020	06/10/20	29.79	49231
Total For Dept 000						35,153.62	
Total For Fund 226 CITY REFUSE FUND						35,153.62	
Fund 430 CAPITAL IMPROVEMENT FUND							
Dept 000							
430-000-985.000	05/21/20	I.T. RIGHT INC	SERVER REPLACEMENT	20164395	06/12/20	9,916.25	1881
430-000-985.000	03/05/20	I.T. RIGHT INC	CREDIT MEMO LUCITY REMOTE	20163582	06/12/20	(1,511.00)	1881
430-000-985.000	06/17/20	I.T. RIGHT INC	3/24/2020-6/12/2020 LABOR AND EQUIP	20164715	06/26/20	732.00	1909
Total For Dept 000						9,137.25	
Total For Fund 430 CAPITAL IMPROVEMENT FUND						9,137.25	
Fund 501 BOAT LAUNCH FUND							
Dept 000							
501-000-752.000	05/29/20	PNC BANK	MAY CREDIT CARD CHARGES	20200529STMT	06/10/20	45.00	49252
501-000-920.000	05/21/20	CONSUMERS ENERGY	MAY ELECTRIC UTILITIES	MAY 2020	06/10/20	186.28	49231
Total For Dept 000						231.28	
Total For Fund 501 BOAT LAUNCH FUND						231.28	
Fund 592 WATER UTILITY							
Dept 000							
592-000-202.000	06/23/20	AYERS, TRENT	UB REFUND FOR ACCOUNT: GRES-000088-	ESC GRES-000088-	06/24/20	50.29	49270
592-000-202.000	06/17/20	BARROW, BRIDGETT	UB REFUND FOR ACCOUNT: HIGS-000816-	C/B HIGS-000816-	06/24/20	5.09	49271
592-000-202.000	06/23/20	BASS, JASON	UB REFUND FOR ACCOUNT: THIS-000258-	ESC THIS-000258-	06/24/20	58.04	49272
592-000-202.000	06/23/20	EDDY, MARK	UB REFUND FOR ACCOUNT: THIS-000256-	ESC THIS-000256-	06/24/20	51.30	49281
592-000-202.000	06/23/20	GROLEAU, GREGORY	UB REFUND FOR ACCOUNT: THIS-000262-	ESC THIS-000262-	06/24/20	63.25	49287
592-000-202.000	06/23/20	KNIZACKY, THERESA	UB REFUND FOR ACCOUNT: FIFS-000244-	ESC FIFS-000244-	06/24/20	63.78	49290
592-000-202.000	06/23/20	SHOULDERS, SUE	UB REFUND FOR ACCOUNT: THIS-000260-	ESC THIS-000260-	06/24/20	55.75	49300
Total For Dept 000						347.50	
Dept 542 WATER OPERATION							
592-542-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	1,321.65	1902
592-542-721.000	06/01/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2726291	06/10/20	25.01	49232
592-542-721.000	06/08/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2731553	06/24/20	25.01	49277
592-542-721.000	05/18/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2715909	06/24/20	25.01	49277

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Fund 592 WATER UTILITY							
Dept 542 WATER OPERATION							
592-542-721.000	05/25/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2721038	06/24/20	25.01	49277
592-542-723.000	05/12/20	DELTA DENTAL	RETIREE DENTAL 6/1-6/30/2020	JUNE DELTA	06/24/20	21.52	49278
592-542-723.000	06/22/20	PRIORITY HEALTH	JULY RETIREE INSURANCE PREMIUMS	20200701PRIORITY	06/24/20	256.02	49297
592-542-723.000	06/19/20	VISION SERVICE PLAN	JULY RETIREE VISION	30083266 JULY 20	06/24/20	6.35	49303
592-542-752.000	05/22/20	FASTENAL COMPANY	GLOVES, TAPE, SAFETY GLASSES, BATTE	MIMAN147754	06/12/20	143.38	1877
592-542-752.000	05/20/20	JACKPINE BUSINESS CENTERS	PAPER, PENCILS, NOTE PADS	453743-0	06/10/20	46.35	49244
592-542-752.000	05/22/20	JACKPINE BUSINESS CENTERS	TIME CARDS	453858-0	06/10/20	167.20	49244
592-542-752.000	06/12/20	AMAZON CAPITAL SERVICES, INC	FACE SHIELD	1GM1-PXQJ-JPGW	06/26/20	120.68	1904
592-542-752.000	05/26/20	FASTENAL COMPANY	GLOVES,TAPEMEAS, BATTERIES, VESTS	MIMAN147766	06/26/20	126.88	1908
592-542-752.000	06/05/20	FASTENAL COMPANY	HEX CAP SCREW	MIMAN147940	06/26/20	3.50	1908
592-542-753.000	05/15/20	HAVILAND PRODUCTS COMPANY INC	FLUORIDE, CHLORINE	354146	06/12/20	3,225.20	1880
592-542-753.000	05/28/20	HAVILAND PRODUCTS COMPANY INC	CREDIT DEPOSIT RETURN	355498	06/12/20	(740.00)	1880
592-542-770.000	05/06/20	BLARNEY CASTLE FLEET PROGRAM	4/6-5/5/2020 FUEL CHARGES	BC17720200506DPW	06/12/20	189.90	1871
592-542-801.000	05/20/20	SPICER GROUP INC	WATER/WWTP GENERAL ENGINEERING	201574	06/12/20	750.00	1895
592-542-801.000	05/20/20	SPICER GROUP INC	WATER GIS UPDATES	201578	06/12/20	315.25	1895
592-542-801.000	05/21/20	TOP LINE ELECTRIC LLC	REPAIR COMMUNICATIONS WELL 10	13688	06/12/20	285.00	1897
592-542-850.000	05/13/20	AT&T	MONTHLY SERVICE 231-398-2584 3105	231398258405 2021	06/10/20	209.85	49227
592-542-850.000	06/13/20	AT&T	MONTHLY SERVICE 231-398-2584 3105	231398258406 2021	06/24/20	209.85	49268
592-542-853.000	05/19/20	VERIZON WIRELESS	4/20-5/19/2020 CELLULAR SERVICE	9854930756	06/10/20	80.02	49264
592-542-853.000	05/19/20	VERIZON WIRELESS	MONTHLY SERVICE 742077559	9854955857	06/10/20	306.64	49264
592-542-900.000	05/28/20	GEMINI GROUP LLC	CONSUMER CONFIDENCE REPORT	120-14012	06/10/20	2,753.00	49239
592-542-913.000	05/29/20	PNC BANK	MAY CREDIT CARD CHARGES	20200529STMT	06/10/20	(50.00)	49252
592-542-915.000	04/28/20	AMERICAN WATER WORKS ASSOC.	MEMBERSHIP - K. BOYLE	7001796396	06/10/20	83.00	49225
592-542-920.000	05/21/20	CONSUMERS ENERGY	MAY ELECTRIC UTILITIES	MAY 2020	06/10/20	255.80	49231
592-542-920.000	06/01/20	CONSUMERS ENERGY	ELECTRIC UTILITIES	MAY/JUNE2020	06/24/20	4,452.56	49276
592-542-930.000	03/25/20	TOP LINE ELECTRIC LLC	DPW BUILDING NEW LIGHTING	13538	06/12/20	2,197.21	1897
592-542-931.000	05/14/20	MICHIGAN PIPE & VALVE	COUPLINGS	T006698	06/12/20	272.00	1886
592-542-931.000	05/10/20	MICHIGAN PIPE & VALVE	SADDLE, STOP BOX	T006655	06/12/20	1,112.00	1886
592-542-931.000	05/28/20	AMERICAN BACKFLOW	BACKFLOW PREVENTOR	437860	06/10/20	115.35	49224
592-542-931.000	06/12/20	FAMILY FARM & HOME - MANISTEE	HITCH PIN	5892/16	06/24/20	6.58	49282
592-542-933.000	04/08/20	TRITECH SOFTWARE SYSTEMS	ANNUAL MAINTENANCE 5/9/2020-5/8/202	272682	06/26/20	4,500.00	1914
Total For Dept 542 WATER OPERATION						22,842.78	
Total For Fund 592 WATER UTILITY						23,190.28	
Fund 593 SEWER UTILITY							
Dept 000							
593-000-202.000	06/23/20	AYERS, TRENT	UB REFUND FOR ACCOUNT: GRES-000088-	ESC GRES-000088-1	06/24/20	140.27	49270
593-000-202.000	06/23/20	BASS, JASON	UB REFUND FOR ACCOUNT: THIS-000258-	ESC THIS-000258-1	06/24/20	161.17	49272
593-000-202.000	06/23/20	EDDY, MARK	UB REFUND FOR ACCOUNT: THIS-000256-	ESC THIS-000256-1	06/24/20	147.43	49281
593-000-202.000	06/23/20	GROLEAU, GREGORY	UB REFUND FOR ACCOUNT: THIS-000262-	ESC THIS-000262-1	06/24/20	176.95	49287
593-000-202.000	06/23/20	KNIZACKY, THERESA	UB REFUND FOR ACCOUNT: FIFS-000244-	ESC FIFS-000244-1	06/24/20	178.18	49290
593-000-202.000	06/23/20	SHOULDERS, SUE	UB REFUND FOR ACCOUNT: THIS-000260-	ESC THIS-000260-1	06/24/20	160.16	49300
Total For Dept 000						964.16	
Dept 543 SEWER OPERATIONS							
593-543-717.000	06/30/20	MUNICIPAL EMPLOYEES RETIREMENT	JUNE 2020 CITY EXPENSE	00707983-19	06/24/20	1,833.97	1902
593-543-721.000	05/11/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2710592	06/10/20	35.04	49232
593-543-721.000	05/11/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2710591	06/10/20	13.20	49232
593-543-721.000	06/01/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2726293	06/10/20	15.20	49232
593-543-721.000	06/01/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2726304	06/10/20	35.04	49232
593-543-721.000	06/01/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2726303	06/10/20	13.20	49232
593-543-721.000	06/08/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2731555	06/24/20	15.20	49277

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 593 SEWER UTILITY							
Dept 543 SEWER OPERATIONS							
593-543-721.000	05/18/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2715911	06/24/20	15.20	49277
593-543-721.000	05/25/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2721040	06/24/20	15.20	49277
593-543-721.000	06/08/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2731564	06/24/20	35.04	49277
593-543-721.000	06/08/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2731563	06/24/20	46.28	49277
593-543-721.000	05/25/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2721048	06/24/20	35.04	49277
593-543-721.000	05/25/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2721047	06/24/20	13.20	49277
593-543-721.000	05/18/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2715920	06/24/20	13.20	49277
593-543-721.000	05/18/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2715921	06/24/20	35.04	49277
593-543-721.000	06/15/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2736924	06/24/20	35.04	49277
593-543-721.000	06/15/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2736923	06/24/20	13.20	49277
593-543-752.000	05/22/20	ACTION WDI SPECIALIST INC	OPERATING SUPPLIES	632-20	06/12/20	571.00	1866
593-543-752.000	05/28/20	FASTENAL COMPANY	SAFETY GLASSES	MIMAN147802	06/12/20	14.81	1877
593-543-752.000	05/22/20	FASTENAL COMPANY	GLOVES, TAPE, SAFETY GLASSES, BATTE	MIMAN147754	06/12/20	143.38	1877
593-543-752.000	05/20/20	WAHR HARDWARE, INC.	OPERATING SUPPLIES	C193036	06/12/20	3.98	1900
593-543-752.000	05/14/20	CSX TRANSPORTATION INC.	SEWER PIPELINE FEE	8390628	06/10/20	144.00	49233
593-543-752.000	04/30/20	FIRST ADVANTAGE OCCUPATIONAL	CLINIC COLLECTION SZPLIET	2502412004	06/10/20	313.75	49236
593-543-752.000	05/22/20	GRAND RENTAL STATION	OPERATING SUPPLIES	1-569163	06/10/20	36.08	49242
593-543-752.000	05/20/20	JACKPINE BUSINESS CENTERS	PAPER, PENCILS, NOTE PADS	453743-0	06/10/20	46.35	49244
593-543-752.000	05/21/20	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	439515	06/10/20	653.08	49250
593-543-752.000	05/06/20	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	438834	06/10/20	184.62	49250
593-543-752.000	05/12/20	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	439052	06/10/20	208.63	49250
593-543-752.000	06/01/20	SPARTANNASH	DISTILLED WATER, CLEANER	018957 20200601	06/12/20	14.84	1894
593-543-752.000	05/21/20	BATTERIES PLUS BULBS	OPERATING SUPPLIES	P26965449	06/12/20	48.95	1869
593-543-752.000	04/07/20	GALLOUP	OPERATING SUPPLIES	S109059460.002	06/26/20	18.05	17
593-543-752.000	04/08/20	GALLOUP	OPERATING SUPPLIES	S109059161.001	06/26/20	14.46	17
593-543-752.000	05/26/20	FASTENAL COMPANY	GLOVES, TAPEMEAS, BATTERIES, VESTS	MIMAN147766	06/26/20	126.88	1908
593-543-752.000	06/08/20	FASTENAL COMPANY	OPERATING SUPPLIES	MIMAN147964	06/26/20	58.56	1908
593-543-752.000	06/15/20	FASTENAL COMPANY	OPERATING SUPPLIES	MIMAN148063	06/26/20	25.89	1908
593-543-752.000	06/08/20	WAHR HARDWARE, INC.	OPERATING SUPPLIES	B25895	06/26/20	3.38	1915
593-543-752.000	06/20/20	WAHR HARDWARE, INC.	OPERATING SUPPLIES	C194389	06/26/20	26.98	1915
593-543-752.000	06/05/20	AUTO VALUE \ AUTO-WARES GROUP	OPERATING SUPPLIES	256-1044201	06/24/20	16.38	49269
593-543-752.000	06/02/20	GRAINGER	OPERATING SUPPLIES	9548220467	06/24/20	92.65	49285
593-543-752.000	05/31/20	REPUBLIC SERVICES #239	OPERATING SUPPLIES	0239-002665545	06/24/20	168.38	49298
593-543-752.000	06/17/20	USA BLUE BOOK	OPERATING SUPPLIES	269623	06/24/20	48.18	49302
593-543-770.000	05/06/20	BLARNEY CASTLE FLEET PROGRAM	4/6-5/5/2020 FUEL CHARGES	BC17720200506DPW	06/12/20	161.57	1871
593-543-801.000	05/20/20	SPICER GROUP INC	PROFESSIONAL & CONSULTING SERVICES	201579	06/12/20	972.50	1895
593-543-801.000	05/20/20	SPICER GROUP INC	WATER/WWTP GENERAL ENGINEERING	201574	06/12/20	750.00	1895
593-543-801.000	05/20/20	SPICER GROUP INC	PROFESSIONAL & CONSULTING SERVICES	201577	06/12/20	218.75	1895
593-543-850.000	05/13/20	AT&T	MONTHLY SERVICE 231-398-2584 3105	231398258405 2021	06/10/20	209.85	49227
593-543-850.000	06/13/20	AT&T	MONTHLY SERVICE 231-398-2584 3105	231398258406 2021	06/24/20	209.85	49268
593-543-853.000	05/19/20	VERIZON WIRELESS	4/20-5/19/2020 CELLULAR SERVICE	9854930756	06/10/20	120.03	49264
593-543-900.000	06/16/20	JACKPINE BUSINESS CENTERS	TAX NEWSLETTER	454561-0	06/24/20	1,550.00	49289
593-543-920.000	05/21/20	CONSUMERS ENERGY	MAY ELECTRIC UTILITIES	MAY 2020	06/10/20	2,354.13	49231
593-543-920.000	06/01/20	CONSUMERS ENERGY	ELECTRIC UTILITIES	MAY/JUNE2020	06/24/20	6,442.09	49276
593-543-921.000	06/08/20	DTE ENERGY	MONTHLY GAS UTILITY 50 9TH ST	5/7-6/5/2020WWTP	06/24/20	1,065.87	49280
593-543-930.000	03/25/20	TOP LINE ELECTRIC LLC	DPW BUILDING NEW LIGHTING	13538	06/12/20	2,197.20	1897
593-543-930.000	04/07/20	FORBES SANITATION & EXCAVATION	REPAIR SEWER AT 1ST STREET & OAK ST	11063	06/10/20	6,950.00	49237
593-543-931.000	05/18/20	KENDALL ELECTRIC INC	REPAIR & MAINTENANCE - EQUIPMENT	S109156514.001	06/12/20	151.99	1883
593-543-931.000	05/28/20	KENDALL ELECTRIC INC	REPAIR & MAINTENANCE - EQUIPMENT	S109178794.001	06/12/20	96.46	1883
593-543-931.000	06/02/20	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	13738	06/12/20	237.50	1897
593-543-931.000	06/02/20	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	13739	06/12/20	237.50	1897
593-543-931.000	05/29/20	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	13731	06/12/20	1,425.00	1897
593-543-931.000	05/23/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTENANCE - EQUIPMENT	256-1043111	06/10/20	42.79	49228

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 593 SEWER UTILITY							
Dept 543 SEWER OPERATIONS							
593-543-931.000	05/26/20	AUTO VALUE \ AUTO-WARES GROUP	CREDIT RETURN HI POWER II BELT	256-1043205	06/10/20	(42.79)	49228
593-543-931.000	05/26/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTNENACE - EQUIPMENT	256-1043204	06/10/20	95.18	49228
593-543-931.000	05/27/20	AUTO VALUE \ AUTO-WARES GROUP	CREDIT MEMO RETURN BELT	256-1043347	06/10/20	(47.39)	49228
593-543-931.000	05/11/20	REBUILD-IT SERVICES GROUP	REPAIR & MAINTENANCE - EQUIPMENT	11117	06/10/20	545.54	49253
593-543-931.000	05/28/20	STANDARD ELECTRIC COMPANY	REPAIR & MAINTENANCE - EQUIPMENT	1006493-00	06/10/20	339.93	49257
593-543-931.000	05/28/20	STANDARD ELECTRIC COMPANY	REPAIR & MAINTENANCE - EQUIPMENT	1006577-00	06/10/20	1,493.84	49257
593-543-931.000	05/24/20	BAUER SHEET METAL INC	REPAIR & MAINTENANCE - EQUIPMENT	31454	06/26/20	1,100.00	1906
593-543-931.000	05/31/20	BAUER SHEET METAL INC	REPAIR & MAINTENANCE - EQUIPMENT	31453	06/26/20	1,100.00	1906
593-543-931.000	06/16/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTENANCE - EQUIPMENT	256-1045214	06/24/20	49.90	49269
593-543-932.000	05/27/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTENANCE - VEHICLES	256-1043350	06/10/20	6.89	49228
593-543-932.000	05/28/20	AUTO VALUE \ AUTO-WARES GROUP	BLASTER #253	256-1043392	06/10/20	22.36	49228
593-543-933.000	04/08/20	TRITECH SOFTWARE SYSTEMS	ANNUAL MAINTENANCE 5/9/2020-5/8/202	272682	06/26/20	4,500.00	1914
Total For Dept 543 SEWER OPERATIONS						39,757.09	
Dept 903 CAPITAL OUTLAY - OVER \$5,000							
593-903-987.019	05/01/20	GERBER CONSTRUCTION	APPLICATION FOR PMT #1 12092418-070	APPPMT1	06/01/20	113,850.00	49221
593-903-987.019	04/15/20	SPICER GROUP INC	WW PHASE 1 MARCH 2020	201138	06/26/20	4,550.50	1913
593-903-987.019	05/20/20	SPICER GROUP INC	WW IMPROV. PHASE 1	201572	06/26/20	38,416.00	1913
593-903-987.019	05/25/20	GERBER CONSTRUCTION	PAYMENT 2 4/20-5/20/2020	20200525PMT2	06/24/20	239,026.19	49284
593-903-987.019	05/26/20	INLAND WATER POLLUTION CONTROL	PAYMENT NO.1 3/1-5/22/2020	20200526 PMT1	06/24/20	18,000.00	49288
593-903-987.021	05/20/20	STATE OF MICHIGAN	WW IMPROVEMENTS PH II	HNV-1ZEN-EQ6GR	06/10/20	100.00	49260
593-903-987.022	05/20/20	SPICER GROUP INC	ARTHUR STREET P.S. IMPROVEMENTS	201571	06/12/20	828.43	1895
Total For Dept 903 CAPITAL OUTLAY - OVER \$5,000						414,771.12	
Total For Fund 593 SEWER UTILITY						455,492.37	
Fund 594 MARINA FUND							
Dept 000							
594-000-255.000	06/08/20	WENDY KAMALOSKI	RENTAL AND DEPOSIT REFUND - CANCELLED	20200606	06/10/20	220.00	49266
594-000-752.000	05/29/20	FASTENAL COMPANY	BATHROOM TISSUE	MIMAN147817	06/12/20	63.00	1877
594-000-752.000	05/28/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 480 RIVER ST CB ACC	0099730052820	06/10/20	92.77	49230
594-000-920.000	05/21/20	CONSUMERS ENERGY	MAY ELECTRIC UTILITIES	MAY 2020	06/10/20	491.79	49231
594-000-921.000	06/08/20	DTE ENERGY	MONTHLY GAS UTILITY 480 RIVER ST	5/7-6/5/2020 MAR.	06/24/20	130.81	49280
594-000-930.000	05/26/20	CUSTOM SHEET METAL & HEATING	PREVENTIVE MAINTENANCE AGREEMENT BI.	10506668	06/12/20	325.00	1873
594-000-931.000	06/22/20	AMAZON CAPITAL SERVICES, INC	POE INJECTOR	1HLX-1NH4-3TY7	06/26/20	13.89	1904
594-000-935.000	06/17/20	MEADOWBROOK INC	CRUM AND FORSTER INS MARINA TANK	4808	06/24/20	1,085.25	49294
Total For Dept 000						2,422.51	
Total For Fund 594 MARINA FUND						2,422.51	
Fund 661 MOTOR POOL FUND							
Dept 000							
661-000-981.100	05/10/20	D&K TRUCK CO.	2020 4700 WESTERN STAR TRUCK	CONTRACT07186600	06/24/20	36,267.00	49306
Total For Dept 000						36,267.00	
Total For Fund 661 MOTOR POOL FUND						36,267.00	

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GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			153,701.18	
			Fund 202 MAJOR STREET FUND			536.64	
			Fund 203 LOCAL STREET FUND			218,519.20	
			Fund 226 CITY REFUSE FUND			35,153.62	
			Fund 430 CAPITAL IMPROVEMENT FUND			9,137.25	
			Fund 501 BOAT LAUNCH FUND			231.28	
			Fund 592 WATER UTILITY			23,190.28	
			Fund 593 SEWER UTILITY			455,492.37	
			Fund 594 MARINA FUND			2,422.51	
			Fund 661 MOTOR POOL FUND			36,267.00	
Total For All Funds:						<u>934,651.33</u>	



Department of Public Works

Public Works | Parks | Streets | Water | Sewer

Memo to: Thad Taylor, City Manager

From: Jeffrey W. Mikula, Public Works Director *JW*

Re: Refuse Ordinance Updates

Date: June 29, 2020

City Council has approved several recommendations of the AD-Hoc Refuse Committee including Residential collection and collection in portions of the DDA District. As such, the new five-year contract with Republic Services reflects the contract changes and are currently being implemented.

The City Attorney has drafted updates to Chapter 1060 of the Manistee, Michigan Codified Ordinance and Ordinance 20-06 to implement those changes.

ORDINANCE 20-06

AN ORDINANCE TO AMEND CHAPTER 1060 OF THE CITY OF MANISTEE, MICHIGAN CODIFIED ORDINANCES BY DESIGNATING THAT ONLY CITY APPROVED REFUSE CONTAINERS SHALL BE USED; TO PROVIDE FOR PENALTIES FOR VIOLATION OF THIS CHAPTER; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH AND TO PROVIDE AN EFFECTIVE DATE

THE CITY OF MANISTEE ORDAINS:

Section 1.

Chapter 1060 is amended by replacing the heading for Section 1060.08 with the following:

1060.08	Refuse containers or other receptacles used for collection
---------	--

Chapter 1060 is further amended by replacing the former Section 1060.08 with the following:

1060.08 REFUSE CONTAINERS OR OTHER RECEPTACLES USED FOR COLLECTION

It shall be the duty of the owner, occupant or person in charge of any premises to only use City approved refuse containers as determined by Council Policy, Council Resolution or Ordinance.

Chapter 1060 is further amended by replacing the current Section 1060.99 with the following:

1060.99 PENALTY

Unless otherwise indicated, violation of this Chapter 1060 shall constitute a municipal civil infraction and shall be punished as provided in Chapter 203.

Section 2. Severability

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section, or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of this ordinance which shall continue in full force and effect.

MEMO TO: Mayor Roger Zielinski
Members of City Council



FROM: Thad N. Taylor, City Manager *TNT*

DATE: July 14, 2020

SUBJECT: Department Director's Employment Agreements

City Manager's Office
231-398-2801

When City Council approved my appointment of Josh Glass to Police Chief and Mark Cameron to Fire Chief, employment agreements were also approved. The Police Chief and Fire Chief are two of the City's five Department Directors. The remaining Department Directors are the City Clerk, DPW Director and Chief Financial Officer.

I think it is prudent to provide employment agreements, copies attached, for the remaining three Department Directors. Their employment agreements would address compensation, retirement and termination and severance in the same fashion as the employment agreements for the Police Chief and Fire Chief.

It is my recommendation that City Council approve the employment agreements for the City Clerk, DPW Director and Chief Financial Officer and authorize the Mayor and City Manager to sign the agreements.

TNT:km

**CITY OF MANISTEE
AGREEMENT FOR EMPLOYMENT
CITY CLERK**

THIS AGREEMENT, made and entered into this 21 day of July, 2020, by and between the City of Manistee, Michigan, a municipal corporation (“the City”) as party of the first part, and HEATHER PEFLY (“Pefley”) as party of the second part, both of whom understand and agree as follows:

WHEREAS, the City desires to retain the services of Pefley as City Clerk as provided by the City Charter, City ordinances and Michigan statutes pertaining thereto; and

WHEREAS, Pefley wishes to continue to be employed in the capacity of City Clerk for the City of Manistee; and

WHEREAS, it is to the advantage of both the employer and the employee to specify the conditions under which the employee is to continue to work and to be compensated; and

WHEREAS, unless specifically stated herein, this Agreement shall incorporate the terms and policies set forth in the City of Manistee Personnel Policies and Procedures Manual currently in effect and which may be amended from time to time.

NOW, THEREFORE, it is mutually agreed by the parties as follows:

1. **Term of Office.** This Agreement shall commence on July 21, 2020 and shall continue thereafter until terminated pursuant to Paragraph 3 below, amended or renegotiated.

a. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to terminate the services of Pefley at any time, subject to provisions set forth in this Agreement.

b. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Pefley to resign at any time, subject to the provisions set forth in this Agreement.

2. **Compensation and Other Financial Benefits.** The City employs Pefley at Grade 6, Step 4 of the City’s salaried/non-union compensation schedule. For all services rendered, the City shall pay the City Clerk an annual salary of \$69,326 to be paid in the same manner and intervals as other salaried/non-union employees.

a. In addition, the City may adjust said base salary and/or benefits in such amounts and to such extent as the City may deem desirable.

b. The City agrees to provide a MERS retirement plan B-2 with a 2.0% multiplier and FAC(5), with riders F55(30) and V-8. Pefley must contribute 4% of her gross compensation to the retirement plan. Pefley will be entitled to normal retirement when she is vested and reaches the age of 60; or early retirement when she reaches the age of fifty-five (55) with thirty years of credited service; or early reduced retirement when she reaches the age of fifty

(50) with 25 years of credited service or fifty-five (55) with 15 years of credited service. The parties agree that during the term of this Agreement, Pefley's 4% contribution rate shall not be changed, unless agreed upon in writing and signed by both parties. Notwithstanding the foregoing, the specific terms and conditions governing the retirement plans are controlled by the Municipal Employees' Retirement System of Michigan Plan Document. Any time during which Pefley served the City in a role prior to the City Clerk shall count toward the years of service, for the purpose of determining normal retirement.

3. **Termination and Severance Pay.** Either party has the right to terminate the employment relationship at any time and in the sole discretion of the party terminating the relationship, subject to the provisions of City ordinances and subject to the following provisions:

a. Pefley may voluntarily resign her position with the City by giving the City sixty (60) days' advance written notice, unless the parties otherwise agree.

b. In the event the City terminates Pefley's employment, the City shall give six (6) months advance notice of such termination, or in the alternative, the equivalent of six (6) months pay and health and medical benefits or a portion thereof, where no notice or less than six (6) months notice is given, except that in the event that the City terminates Pefley for cause, such as misfeasance, malfeasance, conviction of a felony or any illegal act involving personal gain, the City shall have no obligation to give advance notice or the alternative severance pay.

4. **General Provisions.**

a. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severed, shall not be affected and shall remain in full force and effect.

b. A waiver of breach of any of the terms of this Agreement shall not be construed as a waiver by the City of any subsequent breach.

c. No modifications or amendment to this Agreement shall be valid unless in writing and properly executed by the City and Pefley.

d. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. The parties agree that venue shall be proper in the County of Manistee.

IN WITNESS WHEREOF, the City of Manistee has caused this Agreement to be signed and executed on its behalf by its City Manager, Thad Taylor and its Mayor, Roger Zielinski. Heather Pefley has signed and executed this Agreement on her own behalf.

Dated: _____

Thad Taylor, City Manager

Dated: _____

Roger Zielinski, Mayor

Dated: _____

Heather Pefley, City Clerk

CITY OF MANISTEE
AGREEMENT FOR EMPLOYMENT
DEPARTMENT OF PUBLIC WORKS DIRECTOR

THIS AGREEMENT, made and entered into this 21 day of July, 2020, by and between the City of Manistee, Michigan, a municipal corporation (“the City”) as party of the first part, and JEFF MIKULA (“Mikula”) as party of the second part, both of whom understand and agree as follows:

WHEREAS, the City desires to retain the services of Mikula as Department of Public Works (“DPW”) Director as provided by the City Charter, City ordinances and Michigan statutes pertaining thereto; and

WHEREAS, Mikula wishes to continue to be employed in the capacity of DPW Director for the City of Manistee; and

WHEREAS, it is to the advantage of both the employer and the employee to specify the conditions under which the employee is to continue to work and to be compensated; and

WHEREAS, unless specifically stated herein, this Agreement shall incorporate the terms and policies set forth in the City of Manistee Personnel Policies and Procedures Manual currently in effect and which may be amended from time to time.

NOW, THEREFORE, it is mutually agreed by the parties as follows:

1. **Term of Office.** This Agreement shall commence on July 21, 2020 and shall continue thereafter until terminated pursuant to Paragraph 3 below, amended or renegotiated.

a. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to terminate the services of Mikula at any time, subject to provisions set forth in this Agreement.

b. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Mikula to resign at any time, subject to the provisions set forth in this Agreement.

2. **Compensation and Other Financial Benefits.** The City employs Mikula at Grade 7, Step 9 of the City’s salaried/non-union compensation schedule. For all services rendered, the City shall pay the DPW Director an annual salary of \$91,137 to be paid in the same manner and intervals as other salaried/non-union employees.

a. In addition, the City may adjust said base salary and/or benefits in such amounts and to such extent as the City may deem desirable.

b. The City agrees to provide a MERS retirement plan B-2 with a 2.0% multiplier and FAC(5), with riders F55(30) and V-8. Mikula must contribute 4% of his gross compensation to the retirement plan. Mikula will be entitled to normal retirement when he is vested and reaches the age of 60; or early retirement when he reaches the age of fifty-five (55)

with thirty years of credited service; or early reduced retirement when he reaches the age of fifty (50) with 25 years of credited service or fifty-five (55) with 15 years of credited service. The parties agree that during the term of this Agreement, Mikula's 4% contribution rate shall not be changed, unless agreed upon in writing and signed by both parties. Notwithstanding the foregoing, the specific terms and conditions governing the retirement plans are controlled by the Municipal Employees' Retirement System of Michigan Plan Document. Any time during which Mikula served the City in a role prior to DPW Director shall count toward the years of service, for the purpose of determining normal retirement.

3. **Termination and Severance Pay.** Either party has the right to terminate the employment relationship at any time and in the sole discretion of the party terminating the relationship, subject to the provisions of City ordinances and subject to the following provisions:

a. Mikula may voluntarily resign his position with the City by giving the City sixty (60) days' advance written notice, unless the parties otherwise agree.

b. In the event the City terminates Mikula's employment, the City shall give six (6) months advance notice of such termination, or in the alternative, the equivalent of six (6) months pay and health and medical benefits or a portion thereof, where no notice or less than six (6) months notice is given, except that in the event that the City terminates Mikula for cause, such as misfeasance, malfeasance, conviction of a felony or any illegal act involving personal gain, the City shall have no obligation to give advance notice or the alternative severance pay.

4. **General Provisions.**

a. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severed, shall not be affected and shall remain in full force and effect.

b. A waiver of breach of any of the terms of this Agreement shall not be construed as a waiver by the City of any subsequent breach.

c. No modifications or amendment to this Agreement shall be valid unless in writing and properly executed by the City and Mikula.

d. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. The parties agree that venue shall be proper in the County of Manistee.

IN WITNESS WHEREOF, the City of Manistee has caused this Agreement to be signed and executed on its behalf by its City Manager, Thad Taylor and its Mayor, Roger Zielinski. Jeff Mikula has signed and executed this Agreement on his own behalf.

Dated: _____

Thad Taylor, City Manager

Dated: _____

Roger Zielinski, Mayor

Dated: _____

Jeff Mikula, DPW Director

CITY OF MANISTEE
AGREEMENT FOR EMPLOYMENT
CHIEF FINANCIAL OFFICER/TREASURER

THIS AGREEMENT, made and entered into this 21 day of July, 2020, by and between the City of Manistee, Michigan, a municipal corporation (“the City”) as party of the first part, and EDWARD BRADFORD (“Bradford”) as party of the second part, both of whom understand and agree as follows:

WHEREAS, the City desires to retain the services of Bradford as Chief Financial Office (“CFO”)/Treasurer as provided by the City Charter, City ordinances and Michigan statutes pertaining thereto; and

WHEREAS, Bradford wishes to continue to be employed in the capacity of CFO/Treasurer for the City of Manistee; and

WHEREAS, it is to the advantage of both the employer and the employee to specify the conditions under which the employee is to continue to work and to be compensated; and

WHEREAS, unless specifically stated herein, this Agreement shall incorporate the terms and policies set forth in the City of Manistee Personnel Policies and Procedures Manual currently in effect and which may be amended from time to time.

NOW, THEREFORE, it is mutually agreed by the parties as follows:

1. **Term of Office.** This Agreement shall commence on July 21, 2020 and shall continue thereafter until terminated pursuant to Paragraph 3 below, amended or renegotiated.

a. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to terminate the services of Bradford at any time, subject to provisions set forth in this Agreement.

b. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Bradford to resign at any time, subject to the provisions set forth in this Agreement.

2. **Compensation and Other Financial Benefits.** The City employs Bradford at Grade 8, Step 9 of the City’s salaried/non-union compensation schedule. For all services rendered, the City shall pay the CFO/Treasurer an annual salary of \$95,693 to be paid in the same manner and intervals as other salaried/non-union employees.

a. In addition, the City may adjust said base salary and/or benefits in such amounts and to such extent as the City may deem desirable.

b. The City agrees to provide a MERS retirement plan B-2 with a 2.0% multiplier and FAC(5), with riders F55(30) and V-8. Bradford must contribute 4% of his gross compensation to the retirement plan. Bradford will be entitled to normal retirement when he is vested and reaches the age of 60; or early retirement when he reaches the age of fifty-five (55)

with thirty years of credited service; or early reduced retirement when he reaches the age of fifty (50) with 25 years of credited service or fifty-five (55) with 15 years of credited service. The parties agree that during the term of this Agreement, Bradford's 4% contribution rate shall not be changed, unless agreed upon in writing and signed by both parties. Notwithstanding the foregoing, the specific terms and conditions governing the retirement plans are controlled by the Municipal Employees' Retirement System of Michigan Plan Document. Any time during which Bradford served the City in a role prior to Chief Financial Officer/Treasurer shall count toward the years of service, for the purpose of determining normal retirement.

3. **Termination and Severance Pay.** Either party has the right to terminate the employment relationship at any time and in the sole discretion of the party terminating the relationship, subject to the provisions of City ordinances and subject to the following provisions:

a. Bradford may voluntarily resign his position with the City by giving the City sixty (60) days' advance written notice, unless the parties otherwise agree.

b. In the event the City terminates Bradford's employment, the City shall give six (6) months advance notice of such termination, or in the alternative, the equivalent of six (6) months pay and health and medical benefits or a portion thereof, where no notice or less than six (6) months notice is given, except that in the event that the City terminates Bradford for cause, such as misfeasance, malfeasance, conviction of a felony or any illegal act involving personal gain, the City shall have no obligation to give advance notice or the alternative severance pay.

4. **General Provisions.**

a. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severed, shall not be affected and shall remain in full force and effect.

b. A waiver of breach of any of the terms of this Agreement shall not be construed as a waiver by the City of any subsequent breach.

c. No modifications or amendment to this Agreement shall be valid unless in writing and properly executed by the City and Bradford.

d. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. The parties agree that venue shall be proper in the County of Manistee.

IN WITNESS WHEREOF, the City of Manistee has caused this Agreement to be signed and executed on its behalf by its City Manager, Thad Taylor and its Mayor, Roger Zielinski. Edward Bradford has signed and executed this Agreement on his own behalf.

Dated: _____

Thad Taylor, City Manager

Dated: _____

Roger Zielinski, Mayor

Dated: _____

Edward Bradford, CFO/Treasurer



Administrative Services

Clerk | Finance | Treasury | IT | Assessing | Facilities | Ramsdell

Memo to: Thad Taylor, City Manager
From: Edward Bradford, CFO *EB*
Re: 2020-5 Budget Amendment
Date: July 14, 2020

Thad,

The City of Manistee is required by State law to ensure that actual expenditures do not exceed budgeted amounts. I have prepared a proposed budget amendment for the 2019-2020 fiscal year that makes the necessary budget adjustments to comply with the statutory requirement.

Over the course of a fiscal year, unanticipated events and unbudgeted expenditures occur. Typical examples include things such as excess overtime, harsh winter weather, fuel price fluctuations, employee payouts at retirement, unanticipated equipment or infrastructure repairs, insurance claims or projects that span multiple fiscal years. Savings can also occur thru things like loss of employees, insurance premium renewals and departments exercising restraint.

On the revenue side, positive or negative variances can also occur, whether thru mid-year state budget cuts, the sale of assets, revenue sharing, timing differences on receipt of funds or other unexpected revenue. Both revenue and expenditures variances impact the year end results; however, ***only increased expenditures must be explicitly authorized thru a budget amendment.***

We typically make formal budget amendments quarterly to be more proactive, accurate and transparent in our budgeting. Several budget amendments are needed as discussed below:

101 General Fund: DPW

Account #	Account Name	Original Budget	Amended Budget	Projected	Increase
441-931.000	Repairs & Maint – Equip	\$16,000	\$41,000	\$59,000	\$18,000

The department incurred significant damage to one of its wheel loaders earlier this winter when its bucket caught on a part of the decking of the Maple Street Bridge. The cost of the repair was around \$40,000. This was fully covered by insurance less the \$1,000 deductible. The amendment

is only for \$18,000 because part of the budget adjustment needed was covered by other line items.

275 Grant Management

Account #	Account Name	Original Budget	Amended Budget	Projected	Increase
902.986.109	MCCF Tennis Court Grant	\$0	\$0	\$77,000	\$77,000

The City received a grant from the MCCF for resurfacing the First St. Beach Tennis Courts. This grant was not anticipated in the FY 20 budget. The grant budget anticipates a cost of \$77,000 with \$39,700 of that covered by the MCCF and the remainder covered by the City’s Capital Improvement fund and DPW operating budget. Some of these expenses will probably spill over into FY 21 and will require an amendment as well.

City of Manistee Police Department



70 Maple Street, Manistee, MI 49660-0358

www.manisteemi.gov

TO: Thad Taylor, City Manager

DATE: June 29, 2020

FROM: Detective Sergeant Josh Glass

RE: Special Event Request/Consideration for City Council

Salt City Rock & Blues, Inc. is requesting consideration to hold a Laborfest event with a parade, possibly kids games and a hot air balloon. Music will commence at 5:00 p.m and end at 11:00 p.m. Food will be available but no alcohol will be sold. The parade would commence at the City Marina and end at the Lions Pavilion. The musical events will occur at the Lions Pavilion at First Street beach. This event will occur over the following date:

Saturday, September 5, 2020 from 4:00 p.m. (start of parade) – 11:00 p.m.

There are no objections to this event and present no special problems for the City.

Respectfully Submitted,

Joshua Glass



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 231-398-2012 (Fax)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

The City must receive this form at least ninety (90) days prior to the date of the event. Forms received less than ninety (90) days prior to the date of the event may result in denial of the request. You are requested to submit a letter with this form that details your Special Event.

Name of Event: LABORFEST

Person(s)/Organization(s) making request: SALT City Rock + Blues

Non Profit For Profit Free to Attend

Contact Person: Tom Volkema Phone Number: 231-690-2635

Address: PO Box 114 Email Address: SALTcityRockAndBlues@gmail.com

Date(s) of Event: Sept 5, 2020 Time of Event: 9am - midnight

EVENT LOCATION

City Park(s): Lions Pavilion Area

Parking Lot(s): 1st St. Beach + Boat Launch Parking

City Street(s) Closure: See Attached

not sure yet

NUMBER OF UNITS PARTICIPATING
For Parades

Marching/Walking: Varies Driven: Varies Other: _____

Assembly Starting Location: City Marina

Destination/Finishing Point: First St. Beach Lions Pavilion

Route that the special event will follow (attach map)

INSURANCE CERTIFICATE

The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be filed at the time this Special Event Request form is filed. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate, this form, and related correspondence should be sent to the attention of the Manistee City Police Department.

Signature: Thomas Volkema Date: 3/5/20

Office Use Only

Recommendation/Forward to City Council for Approval

Notes: _____

Event does not utilize City Services/Property - Does not require Council Approval

Notes: _____

Signature: _____ Date: _____

Example of Fees to To be determined by City Departments				OFFICE USE ONLY
Item	Unit Price		Quantity	Total Cost
Picnic Tables	\$4.00	Each	10	40.00
90 Gal Tote	\$12.00	Each		
Trash Can	\$5.00	Each	20	100.00
Garbage Bags (case)	\$62.00	Each	5	310.00
Barricades, horses	\$4.00	Each	10	40.00
Traffic Cones	\$3.00	Each	20	60.00
HC Signs	\$1.00	Each		
No Parking Signs	\$1.00	Each	10	10.00
Standard Cones	\$1.00	Each		
Fence, Plastic	\$70.00	Per 50 feet	Unknown amt	
Fence, Wood	\$90.00	Per 50 feet	Unknown amt	
Grand Stand	\$80.00	Each		
Plywood	\$3.00	Each		
Grill	\$15.00	Each		
Festival Street Banners	\$10.00	Each		
Hang Banner	\$60.00	Each		
Relocate Bleachers	\$60.00	Each		
Parades – Non-Profit (Exclude HC & Legal Expenditure Events)			\$100 Each	
Parades – For-Profit			Actual Cost	
Events – Non-Profit (Exclude Legal Expenditure Events)			\$100 Each	100.00
Events – For-Profit			Actual Cost	
Staff Charges Hours will be logged and billed after event				OFFICE USE ONLY
DPW/Parks Department Services	Cost			
Restroom Cleaning	\$45.00	Per hour		
Restroom Cleaning (overtime rate)	\$60.00	Per hour		
Street Sweeping	\$25.00	Per Block		
Street Sweeping (overtime rate)	\$35.00	Per Block		
Safety Perimeter installation	\$10.00	Per 50 feet		
Beach Cleaning (overtime rate)	\$95.00	Per hour		
Other:	TBD			
Other:	TBD			
Police Department Services	Cost			
Per Officer	\$38.64	Per hour		347.76
Per Officer (overtime rate)	\$50.61	Per hour		607.32
Other:	TBD			
Fire Department Services	Cost			
Ambulance/Pumper	\$22.62	Per Hour		
Ambulance/Pumper (overtime rate)	\$29.07	Per Hour		
Other	TBD			
SUB TOTAL				1515.08
<i>Apply Discount Rate 0% 25% 50% 100%</i>				X %
TOTAL				1515.08

City of Manistee Police Department



70 Maple Street, Manistee, MI 49660-0358

www.manisteemi.gov

TO: Thad Taylor, City Manager

DATE: July 14, 2020

FROM: Chief Joshua A. Glass

RE: Special Event Request/Consideration for City Council

The Manistee Downtown Merchants are requesting consideration to hold a Sidewalk Sale on River Street. River Street would be closed to vehicular traffic from Poplar to Maple Streets during the sales. There would also be a food truck parked at 421 River Street during the event. This event will occur on the following dates:

Friday, August 7, 2020: 8:00 a.m. – 8:00 p.m.

Saturday, August 8, 2020: 8:00 a.m. – 6:00 p.m.

There are no objections to this event and present no special problems for the City.

Respectfully Submitted,

Joshua A. Glass
Chief of Police



Tim Kozal, Director of Public Safety
 Police Department
 70 Maple Street
 Manistee, MI 49660
 231.723-2533 (phone)
 tkozal@manisteemi.gov

SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
You are requested to submit a letter that details your Special Event		
Name Event: <u>Strollway Sales</u>		
Person(s)/Organization(s) making request: <u>Downtown Merchants - Mary Murphy -</u>		
<input type="checkbox"/> Non Profit	<input type="checkbox"/> For Profit	<input checked="" type="checkbox"/> Free to Attend
Contact Person: <u>Mary Murphy</u>	Phone Number: <u>723-3383</u>	
Date(s) of Event: <u>August 7th & 8th</u>	Time of Event: <u>8am-8pm Friday 8am-6pm Saturday</u>	
EVENT LOCATION		
City Park(s): _____		
Parking Lot(s): _____		
City Street(s) Closure: <u>Closure of Block River St between Poplar St and Maple - Also use of parking spot at 421 River St. For Food truck - Saladinio's</u>		
NUMBER OF UNITS PARTICIPATING <u>use of barricades to</u> For Parades <u>block traffic at River and Poplar</u>		
Marching/Walking: _____	Driven: _____	Other: <u>Also at River and made to prevent wrong way turns.</u>
Assembly Starting Location: _____		
Destination/Finishing Point: _____		
Route that the special event will follow (attach map) _____		
INSURANCE		
The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410. Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.		
Signature: <u>Mary Murphy</u>	Date: <u>7-7-20</u>	
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes: _____		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes: _____		
Signature: _____ Date: _____		

Example of Fees to To be determined by City Departments			OFFICE USE ONLY
Item	Unit Price	Quantity	Total Cost
Picnic Tables	\$4.00 Each		
90 Gal Tote	\$12.00 Each		
Trash Can	\$5.00 Each		
Garbage Bags (case)	\$62.00 Each		
Barricades, horses	\$4.00 Each	8	
Traffic Cones	\$3.00 Each		
HC Signs	\$1.00 Each		
No Parking Signs	\$1.00 Each		
Standard Cones	\$1.00 Each		
Fence, Plastic	\$70.00 Per 50 feet		
Fence, Wood	\$90.00 Per 50 feet		
Grand Stand	\$80.00 Each		
Plywood	\$3.00 Each		
Grill	\$15.00 Each		
Festival Street Banners	\$10.00 Each		
Hang Banner	\$60.00 Each		
Relocate Bleachers	\$60.00 Each		
Parades – Non-Profit (Exclude HC & Legal Expenditure Events)		\$100 Each	
Parades – For-Profit		Actual Cost	
Events – Non-Profit (Exclude Legal Expenditure Events)		\$100 Each	
Events – For-Profit		Actual Cost	
Staff Charges Hours will be logged and billed after event			OFFICE USE ONLY
DPW/Parks Department Services		Cost	
Restroom Cleaning	\$45.00 Per hour		
Restroom Cleaning (overtime rate)	\$60.00 Per hour		
Street Sweeping	\$25.00 Per Block		
Street Sweeping (overtime rate)	\$35.00 Per Block		
Safety Perimeter installation	\$10.00 Per 50 feet		
Beach Cleaning (overtime rate)	\$95.00 Per hour		
Other:	TBD		
Other:	TBD		
Police Department Services		Cost	
Per Officer	\$38.64 Per hour		
Per Officer (overtime rate)	\$50.61 Per hour		
Other:	TBD		
Fire Department Services		Cost	
Ambulance/Pumper	\$22.62 Per Hour		
Ambulance/Pumper (overtime rate)	\$29.07 Per Hour		
Other	TBD		
SUB TOTAL			
<i>Apply Discount Rate</i> 0% 25% 50% 100% X			%
TOTAL			



SALAD-2

QP ID: RH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/06/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Koop & Burr Insurance 348 South Waverly Road Holland, MI 49423 Jose D. Mireles Jr 616-355-2920	CONTACT Name: Jose D. Mireles Jr PHONE (A/C No. Ext): 616-355-2920 FAX (A/C No.): 616-355-2966 EMAIL ADDRESS:
INSURED Mike Saladino 758 Adaway Ave SE Ada, MI 49301	INSURER(S) AFFORDING COVERAGE INSURER A: NS/West Bend Mutual Ins Co NAIC # 15350 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

PORT LTR	TYPE OF INSURANCE	ADDITIONAL INSURER RISK W/O	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN. AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> DATE <input type="checkbox"/> LOC OTHER:		A209942	10/20/2019	10/20/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED EQUIPMENT \$ 100,000 MEDICAL EXPENSE \$ PERSONAL & AUTO INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS COMPLETION \$ OTHER:
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> SCHEDULED AUTO <input type="checkbox"/> OWNED AUTO ONLY <input type="checkbox"/> NON-OWNED AUTO ONLY <input type="checkbox"/> HIRED AUTO ONLY		A209942	10/20/2019	10/20/2020	COVERED SINGLE LIMIT \$ 1,000,000 BODILY INJURY (PERSONAL) \$ BODILY INJURY (OTHER) \$ PROPERTY DAMAGE (OWNED) \$ PROPERTY DAMAGE (NON-OWNED) \$ OTHER:
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS MADE DED. RETENTION:					EACH OCCURRENCE \$ AGGREGATE \$ OTHER:
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY EMPLOYEE COMPENSATION EXECUTIVE (Mandatory in MI) EMPLOYEE COMPENSATION NON-EXECUTIVE (Mandatory in MI) EMPLOYEE COMPENSATION VOLUNTARY	Y/N	N/A			EMPLOYEE COMPENSATION EXECUTIVE \$ EMPLOYEE COMPENSATION NON-EXECUTIVE \$ EMPLOYEE COMPENSATION VOLUNTARY \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER FOR INFORMATION PURPOSES ONLY	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Jose D. Mireles Jr
--	--



APPLICANTS NEEDED BOARDS and COMMISSIONS VACANCIES

DOWNTOWN DEVELOPMENT AUTHORITY CITIZENS COUNCIL. Seven vacancies. *Applicants must be residents of the DDA and shall be at least 18 years of age.* Purpose: Advisory board to the DDA and the City of Manistee in the adoption of the development or tax increment financing plans.

HARBOR COMMISSION. One vacancy – term ending 10/31/20. *Two members can be non-residents but must own real estate or a business or profession having a licensed business location in the City.* Purpose: Advisory on marina, harbor development issues.

OIL & GAS INVESTMENT BOARD. One vacancy – term ending 6/30/24. Purpose: Oversees investment of Oil & Gas Trust Fund.

PARKS COMMISSION. Two vacancies – terms ending 6/30/23. *Applicants may be non-residents but must own real estate or a business/profession having a licensed business location in the City or have a child attending school within the City.* Purpose: Advisory on parks development, maintenance, improvements, & identifying, planning, implementing public & private beautification projects.

ZONING BOARD OF APPEALS. One vacancy- term ending 5/31/23. *Applicants shall be a representative of the population distribution and of the various interests present in the City.* Purpose: Hears appeals to zoning, building issues.

Application forms are available at the City Clerk's office, 70 Maple Street or on the City website at <http://www.manisteemi.gov>. Applications must be returned by Tuesday, June 30, 2020 to be considered for appointment at the July 7, 2020 City Council meeting.



APPLICATION FOR APPOINTMENT

Thank you for your expression of interest in serving this community by volunteering for appointment to a board or commission. Please provide the requested information in addition to any other information you think appropriate for the Mayor and City Council to consider. Please plan on attending the Council meeting at which this matter will be considered. The public notice for this vacancy included that date.

BOARD OR COMMISSION APPLIED FOR: PARK COMMISSION

NAME: ROBERT BROOK
ADDRESS: 352 LAKESHORE (N)
MANISTEE

PHONE: (Home) 517 881 5566 (Work) Retired

E-MAIL: RLBS@BDMAL.COM personal or work

I want to volunteer for this position because:
I HAVE ENJOYED MANISTEE PARKS & BEACHES FOR THE PAST TWENTY YEARS - ESPECIALLY MAN MADE - I FIGURE ITS TIME TO HELP OUT.

Please add any particular education, experience or background you think appropriate to include:
I'm retired Psychologist, University professor and enjoy working with folks to solve the community - while we have been part time residents in Manistee we plan to change and move to town permanently
Feel free to attach any additional information.

I (will) (will not) be able to attend the Council meeting. Please circle one. TRY to phone E

Robert Brook
Signature Dated

The City of Manistee does not discriminate on the basis of race, color, religion, sex, national origin, age or disability. If you have a disability and may need accommodation to participate fully on this board or commission, please contact the City ADA Officer, or check this box and someone will contact you to discuss your needs.

APPLICATION CHECKLIST – TO BE COMPLETED BY CITY CLERK

Board of Review

- City Taxpayer Parcel # 51- _____
- Registered Voter in the City

Brownfield Redevelopment Authority

- City Resident or Interest in property in City Parcel # 51- _____

Compensation Commission

- Registered Voter in the City

Downtown Development Authority

- At Large Member Interest Member Resident Member

Downtown Development Authority Citizens Council

- Must be at least 18 years of age Resident of DDA District

Harbor Commission

- Two members can be non-residents *but*
 - must own real estate in the City *or* Parcel # _____
 - own a business or profession having a licensed business location in the City. _____

Historic District Commission

- City Resident _____

Parks Commission

- Three members can be non-residents *but*
 - must own real estate *or* Parcel # 51-203-001-00
 - own a business or profession having a license business location in the City *or* _____
 - have a child attending school within the City School - _____

P.E.G Commission

- Manistee County Resident

Planning Commission

- City Resident _____

Zoning Board of Appeals

- City Resident _____
- 1 Planning Commission member / term same as apt. on PC
- Representation of population & various interest present in City
- 1 Council member can be a ZBA member

Application Approval by City Clerk: _____

Date: 7/13/2020