

# MANISTEE CITY COUNCIL

## MEETING AGENDA

TUESDAY, AUGUST 18, 2020 – 7:00 P.M. – RAMSDELL THEATRE

**I. Call to Order.**

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

**II. Public Hearings.**

**III. Citizen Comments on Agenda Related Items.**

**IV. Consent Agenda.** All agenda items marked with an asterisk (\*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

V. Approval of Minutes.

- VI. a.) Payroll.
- b.) Invoices.

- VII. a.) Consideration of Ordinance 20-07 to extend the duration of a Provisional Permit granted under Chapter 866 and Provisional License granted under Chapter 867 of the City of Manistee, Michigan codified ordinances.
- b.) Consideration of Ordinance 20-08 to amend Ordinance 19-03 of the City of Manistee Ordinances, to provide for a change to Section 1.09 of Ordinance 19-03 regarding the duration of the ordinance, to provide for an effective date, and to repeal all ordinances in conflict herewith.

- IX. a.) Notification Regarding Next Work Session.
- b.) Consideration of the Munson Healthcare Manistee Hospital to hold a Paint the Town Pink – Bows Only event.

At this time Council could take action to approve the Consent Agenda as presented.

- \*V. **Approval of Minutes.** Approval of the minutes of the August 5, 2020 regular meeting and the August 11, 2020 work session.

**VI. Financial Report.**

- \*a.) PAYROLL.
- \*b.) INVOICES.

**VII. Unfinished Business.**

- \*a.) CONSIDERATION OF ORDINANCE 20-07 TO EXTEND THE DURATION OF A PROVISIONAL PERMIT GRANTED UNDER CHAPTER 866 AND PROVISIONAL LICENSE GRANTED UNDER CHAPTER 867 OF THE CITY OF MANISTEE, MICHIGAN CODIFIED ORDINANCES.

The City of Manistee Codified Ordinances provide that Provisional Medical Marihuana Facility Permits (Provisional Permit) and Provisional Recreational Marihuana Establishment Licenses (Provisional License), respectively, are valid for a period of one (1) year from the issuance and may not be renewed. As a result of the coronavirus pandemic and its impact on the ability to complete construction projects in the State of Michigan, both because of restrictions imposed by Executive Orders of the Michigan Governor and general unavailability of contractors able to perform work, parties that were issued Provisional Permits and Provisional Licenses have been unable to complete construction projects required to obtain final inspection from the State and approval of their State of Michigan license. The inability to secure a state license consequently makes it impossible to apply for and obtain Final Permits and Licenses from the City of Manistee within the one (1) year duration of the Provisional Permit and/or Provisional License issued by the City. Because of the construction difficulties encountered by Provisional Permit and Provisional License holders, it is appropriate to extend currently issued Provisional Permits and Provisional Licenses to April 1, 2021. This extension would only apply to currently issued Provisional Permits and Provisional Licenses.

As an ordinance two separate readings are required. This ordinance was introduced at the August 5, 2020 meeting and could be adopted at this time.

At this time Council could take action to adopt Ordinance 20-07 to extend the duration of a Provisional Permit granted under Chapter 866 and Provisional License granted under Chapter 867 of the City of Manistee, Michigan Codified Ordinances.

- \*b.) CONSIDERATION OF ORDINANCE 20-08 TO AMEND ORDINANCE 19-03 OF THE CITY OF MANISTEE ORDINANCES, TO PROVIDE FOR A CHANGE TO SECTION 1.09 OF ORDINANCE 19-03 REGARDING THE DURATION OF THE ORDINANCE, TO PROVIDE FOR AN EFFECTIVE DATE, AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH.

Hollander Development requests an amendment to Ordinance 19-03 to allow for a later completion date for the Hillcrest Apartments Housing Development project. The later completion date is necessary as Hollander Development had to work with their architect and construction company to bring construction costs down and within budget. They are requesting an additional twenty-four (24) month period to complete construction of the project.

As an ordinance two separate readings are required. This ordinance was introduced at the August 5, 2020 meeting and could be adopted at this time.

At this time Council could take action to adopt Ordinance 20-08 to amend Ordinance 19-03, extending the project completion date until August 17, 2022.

### **VIII. New Business.**

- a.) CONSIDERATION OF DESIGNATING A VOTING DELEGATE FOR THE MICHIGAN MUNICIPAL LEAGUE ANNUAL MEETING.

The Annual Convention for the Michigan Municipal League (MML) will be held as an online virtual conference September 29 – October 2, 2020. Pursuant to the provisions of the League Bylaws, we are requested to designate by action of governing body, one official who will be in attendance at the convention as the official representative to cast the vote of the City of Manistee at the annual meeting, and if possible, to designate one other official to serve as an alternate.

At this time Council could take action to appoint a voting delegate and an alternate for the MML Annual Convention.

b.) CONSIDERATION OF TWO-YEAR CONTRACT EXTENSION WITH HURON TACKLE COMPANY.

Huron Tackle Company has been contracted to remove fish waste from the First Street Beach Fish Cleaning Station for many years. The latest two-year agreement expired on July 18, 2019. The agreement allows for two, two-year extensions. Huron Tackle Company has requested a two-year extension effective July 19, 2019 through July 19, 2021.

At this time Council could take action to approve a two-year contract extension with Huron Tackle Company to remove fish waste from First Street Beach.

c.) CONSIDERATION OF PURCHASING PICKUP TRUCKS FOR THE DEPARTMENT OF PUBLIC WORKS.

The Motor Pool Budget includes replacing two DPW pickup trucks. A quote was received from Gorno Ford through their MiDeals contract. The quoted price is \$31,680.00 for each. Total requested purchase is \$63,360.00.

At this time Council could take action to approve the purchase of two F250 pickup trucks from Gorno Ford for the total delivered price of \$63,360.00.

d.) CONSIDERATION OF APPROVING AN EXTENDED GENERATOR MAINTENANCE AGREEMENT WITH GRAHAM ELECTRIC MOTOR SERVICE OF TRAVERSE CITY MICHIGAN TO PERFORM ANNUAL MAINTENANCE ON THE CITY'S SIXTEEN GENERATORS.

A maintenance agreement the City had with Graham Electric Motor Service to perform generator maintenance expired in 2019. The old agreement cost was \$4,619.00 per year to service 15 generators or \$307.93 per unit. The new extended agreement cost \$4,862.00 per year to service 16 generators or \$303.88 per unit. Both agreements have a \$300.00 per generator cost to do a load bank test. Unusually, three units are tested per year. The number of units has increased due to adding a generator at Arthur Street Pump Station but the cost per unit has gone down.

At this time Council could take action to approve the extension of the Generator Maintenance Agreement with Graham Electric Motor Service for an additional three years.

- e.) CONSIDERATION OF APPROVAL OF A SERVICE AGREEMENT BETWEEN THE DOWNTOWN DEVELOPMENT AUTHORITY AND THE MANISTEE AREA CHAMBER OF COMMERCE THAT ALLOWS THE CHAMBER TO SERVE AS THE DDA EXECUTIVE DIRECTOR.

The Downtown Development Authority and the Manistee Area Chamber of Commerce have reached an agreement whereby the Chamber will serve as the DDA Executive Director for a three-year term.

State law requires that the governing body of the Municipality, in this case the City Council, formally approve the DDA Director service agreement.

At this time Council could take action to approve the service agreement between the DDA and Chamber whereby the Chamber will serve as the DDA Executive Director.

- f.) CONSIDERATION OF THE LOCAL REVENUE SHARING BOARD GRANT APPLICATIONS.

The Local Revenue Sharing Board (LRSB) distributes 2% money from the Little River Casino. The deadline for the 2020 Cycle II applications is Friday, September 4, 2020 at 5:00 p.m. City staff has prepared two grant applications for submission to the LRSB. This agenda item will include two separate motions, one for each grant application.

At this time Council could take action to authorize submission of a grant application to the Local Revenue Sharing Board for the Police Department Ballistic Armor Vests with Carriers in the amount of \$9,001.00.

At this time Council could take action to authorize submission of a grant application to the Local Revenue Sharing Board for the Fire Department Fire Helmets and Structural Fire Fighting Boots in the amount of \$8,320.00.

## **IX. Notices, Communications, Announcements.**

- \*a.) NOTIFICATION REGARDING NEXT WORK SESSION.

A Council work session has been scheduled for Tuesday, September 8, 2020 at 7:00 p.m. A discussion will be conducted on banning retail pet sales in the City, a presentation of the Gateway Project and a discussion on HAGE Auto EV Charging Options; and such business as may come before Council.

No action is required on this item.

\*b.) CONSIDERATION OF THE MUNSON HEALTHCARE MANISTEE HOSPITAL TO HOLD A PAINT THE TOWN PINK – BOWS ONLY EVENT.

The Munson Healthcare Manistee Hospital would like to hold a Paint the Town Pink – Bows Only event. The event would take place from October 1 – October 15, 2020 and would consist of hanging pink bows on light posts on River Street and some adjacent streets in honor of Breast Cancer Awareness Month. There would also be a shrink-wrapped rock at Cornerstone Park for the community to write messages of support during the same timeframe.

At this time Council could take action to support and approve the request to use City services, parks, and streets for the Munson Healthcare Manistee Hospital to hold a Paint the Town Pink – Bows Only event. Subject to departmental approvals.

**X. Concerns and Comments.**

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal services, activities or areas of City involvement. Citizens in attendance shall be recognized by the Mayor for comments (limited to five minutes). Letters submitted to Council will not be publicly read.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.
- d.) CONSIDERATION OF A CLOSED SESSION, UNION CONTRACT NEGOTIATIONS.

City Manager Thad Taylor has requested a Closed Session this evening as permitted by the Michigan Open Meetings Act, Section 8 (c) to discuss contract negotiations with the United Steelworkers.

At this time Council could take action to proceed to Closed Session under Section 8 (c) of the Michigan Open Meetings Act.

**XI. Adjourn.**

TNT:km

**COUNCIL AGENDA ATTACHMENTS:**

1. Council Meeting Minutes – 8/5/2020
2. Council Work Session Minutes – 8/11/2020
3. Payroll
4. Invoices
5. Ordinance 20-07
6. Ordinance 20-08
7. MML Delegate
8. Huron Tackle Company Contract
9. Pickup Purchase
10. Generator Maintenance Agreement
11. DDA/Chamber Agreement
12. LRSB Grant Applications
13. Paint the Town Pink – Bows Only SE
14. USW Proposal

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL – AUGUST 5, 2020

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A regular meeting of the Manistee City Council was called to order by his honor, Mayor Roger Zielinski on Wednesday, August 5, 2020 at 7:00 pm remotely as authorized by Executive Order of the Governor.

PRESENT: Dale Cooper, Lynda Beaton, Roger Zielinski, Jermaine Cipic, Michael Szymanski, James Grabowski, and Erin Martin-Pontiac

ABSENT: None

ALSO PRESENT: City Manager – Thad Taylor, City Attorney – George Saylor, City Clerk – Heather Pefley, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Acting Det./Sgt. Kirsten Goodspeed, Fire Chief – Mark Cameron, and City Engineer – Shawn Middleton

### CITIZEN COMMENTS ON AGENDA RELATED ITEMS

Joshua Covert, Attorney for Meds Café-70 Arthur Street / spoke against the Ordinance to extend the previously issued Provisional Medical Marihuana Facility Permits and Provisional Recreational Marihuana Establishment Licenses.

Chris Stronach, 309 Fifth Avenue / would like to obtain Council approval to proceed with holding various public events on City property.

### CONSENT AGENDA

- Minutes - July 21, 2020 Regular Meeting
- Financial Reports
  - Cash Balances June 2020
  - Revenue & Expense June 2020
- Notification Regarding Next Work Session – August 11, 2020, 7:00 pm  
A discussion will be conducted on Local Revenue Sharing Board grant for the Armory Youth Project; and such business as may come before Council.

MOTION by Grabowski, second by Beaton to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

### CONSIDERATION OF ORDINANCE 20-07 TO EXTEND THE DURATION OF A PROVISIONAL PERMIT GRANTED UNDER CHAPTER 866 AND PROVISIONAL LICENSE GRANTED UNDER CHAPTER 867 OF THE CITY OF MANISTEE, MICHIGAN CODIFIED ORDINANCES.

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of the coronavirus pandemic and its impact on the ability to complete construction projects in the State of Michigan, both because of restrictions imposed by Executive Orders of the Michigan Governor and general unavailability of contractors able to perform work, parties that were issued Provisional Permits and Provisional Licenses have been unable to complete construction projects required to obtain final inspection from the State and approval of their State of Michigan license. The inability to secure a state license consequently makes it impossible to apply for and obtain Final Permits and Licenses from the City of Manistee within the one (1) year duration of the Provisional Permit and/or Provisional License issued by the City. Because of the construction difficulties encountered by Provisional Permit and Provisional License holders, it is appropriate to extend currently issued Provisional Permits and Provisional Licenses to April 1, 2021. This extension would only apply to currently issued Provisional Permits and Provisional Licenses.

As an ordinance two separate readings are required. If this ordinance is introduced at this time, it could be adopted at the next regular meeting.

MOTION by Cooper, second by Martin-Pontiac to introduce Ordinance 20-07 to extend the duration of a Provisional Permit granted under Chapter 866 and Provisional License granted under Chapter 867 of the City of Manistee, Michigan Codified Ordinances.

With a roll call vote this motion passed, 5-2.

AYES: Cooper, Zielinski, Cipic, Szymanski, and Martin-Pontiac

NAYS: Beaton, and Grabowski

**CONSIDERATION OF ORDINANCE 20-08 TO AMEND ORDINANCE 19-03 OF THE CITY OF MANISTEE ORDINANCES, TO PROVIDE FOR A CHANGE TO SECTION 1.09 OF ORDINANCE 19-03 REGARDING THE DURATION OF THE ORDINANCE, TO PROVIDE FOR AN EFFECTIVE DATE, AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH.**

Hollander Development requests an amendment to Ordinance 19-03 to allow for a later completion date for the Hillcrest Apartments Housing Development project. The later completion date is necessary as Hollander Development had to work with their architect and construction company to bring construction costs down and within budget. They are requesting an additional twenty-four (24) month period to complete construction of the project.

As an ordinance two separate readings are required. If this ordinance is introduced at this time, it could be adopted at the next regular meeting.

MOTION by Szymanski, second by Martin-Pontiac to introduce Ordinance 20-08 to amend Ordinance 19-03, extending the project completion date until August 17, 2022.

Discussion included:

- Extension needed due to delays as result of pandemic
- Project is a 15-month construction project
- Ordinance written for 24-month extension in case of further delays due to pandemic uncertainty
- Council would like the developer to provide a project timeline and periodic updates

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With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

### **CONSIDERATION OF ENTERING INTO AN AGREEMENT WITH IT RIGHT FOR NETWORK AND INFORMATION TECHNOLOGY CONSULTING AND SUPPORT SERVICES.**

The City has used IT Right as its vendor of record to provide IT Consulting and Support Services since 2012. IT Right has recently reworked and enhanced its service model and approached the City with a proposal to provide additional planning services and a higher-level network security, as well as adjust their compensation to better reflect the market. The City is satisfied with the services provided by IT Right, desires the added services, and wishes to continue the relationship. The City Attorney has prepared and approved the agreement.

MOTION by Grabowski, second by Szymanski to approve an agreement with IT Right for Network and Information Technology Consulting and Support Services and authorize the Mayor and City Clerk to execute the agreement.

With a roll call vote this motion passed unanimously.

AYES: Cooper, Beaton, Zielinski, Cipcic, Szymanski, Grabowski, and Martin-Pontiac

NAYS: None

### **CITIZEN COMMENT**

Joshua Covert, Attorney for Meds Café- 70 Arthur Street / would like Council to add additional Recreational Marihuana licenses to the current ordinance.

Ryan Fitzsimmons, 209 St. Mary's Pkwy. – Owner, Meds Café 70 Arthur Street / would like to have further discussion with the City Council and Staff regarding the current limit on Recreational Retail Licenses.

### **OFFICIALS AND STAFF**

Saylor stated he was not aware of contact made by Meds Café attorney but would be happy to speak with them if needed.

Bradford thanked Council for approving the contract with IT Right.

### **COUNCILMEMBERS**

Cooper questioned how many police officers are currently employed by the City and how many new officers will be hired; also inquired about the number of Fire Fighters currently staffed.

Beaton would like an item added to next week's work session agenda to discuss amending the City Manager's employment agreement. Beaton also extended her condolences to Mayor Zielinski and his wife for the recent passing of a family member. She asked the City Manager to make contact with Mark Wittlieff.

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## PROCEEDINGS OF THE MANISTEE CITY COUNCIL – AUGUST 5, 2020

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Grabowski thanked DPW for the completion of road work on Princeton Road and 14<sup>th</sup> Street; asked if a no swimming sign could be placed at the Ninth Street boat launch; inquired about the cost incurred from recent incident on the Riverwalk with City truck; questioned the status on the wall that collapsed on the Riverwalk off of First Street.

Zielinski asked the City Clerk for an update on the election.

### **ADJOURN**

MOTION to adjourn was made by Grabowski. Meeting adjourned at 8:05 p.m.

Heather Pefley MiPMC/CMC  
City Clerk

DRAFT

**MANISTEE CITY COUNCIL  
WORK SESSION  
MINUTES OF AUGUST 11, 2020**

The Manistee City Council met in a work session on Tuesday, August 11, 2020 at 7:00 pm, Ramsdell Theatre, 101 Maple Street, Manistee, Michigan 49660.

**MEMBERS PRESENT:** Dale Cooper, Lynda Beaton, Roger Zielinski, Jermaine Cipic, Michael Szymanski, James Grabowski and Erin Martin-Pontiac

**MEMBERS ABSENT:** None

**ALSO PRESENT:** City Manager, Department Directors, Public, and Media

***Public Comments:***

Marc Miller, 414 Cedar Street – spoke in support of Ted Fricano’s economic development project at 440 River Street and asked for Council to support the business project.

Mayor Zielinski noted three additional items added to the agenda and gave opportunity for public comment.

Items included:

- Presentation by Ted Fricano to Discuss Plans for Business at 440 River Street and Interest in an Obsolete Property Rehabilitation Act (OPRA) Designation and Purchase of Adjacent City Property.
- Discussion on Resolution of Support for the Senior Center Millage Proposal
- Discussion on Increasing the Number of Marihuana Licenses allowed in the City.

No additional comments received.

***Discussion on Local Revenue Sharing Board Grant*** – Valerie Bergstrom and Amy Wojciechowski led the discussion on a request for support for a Local Revenue Sharing Board Grant application for the Armory Youth Project.

Discussion included:

- Background of the Armory Youth Project Organization
- Programs provided
- Benefits of the program
- Community Partners
- Phase 1 gym makeover – approved for Manistee County Community Foundation Minger Grant
- Phase 2 proposed indoor and outdoor safety enhancements

CONSENSUS: Council supports this project and the application for the grant.

***Discussion on Amending the City Manager’s Employment Agreement to Provide for a Minimum 90-Day Notice When Leaving the City’s Employment*** – Councilmember Lynda Beaton led the discussion on amending the City Manager’s employment agreement to change the current language to say that a minimum 90-day notice will be given upon leaving the City’s employment.

CONSENSUS: Council directed the City Manager to have the City Attorney draft the new language to provide for the 90-day notice and present the amended agreement to Council for consideration at a future meeting.

***Presentation by Ted Fricano of Plans for Business at 440 River Street and Interest in an Obsolete Property Rehabilitation Act (OPRA) Designation and Purchase of Adjacent City Property.*** Marc Miller, Manistee Chamber of Commerce Economic Director, led the discussion on the business opportunity for 440 River Street and introduced the property's new owner, Ted Fricano. Mr. Fricano gave the history of the Fricano family business and their success in the industry. He conveyed his commitment to Manistee and shared his vision for the 440 River Street property including his plans to take the neglected property and make it prosperous. Due to the tremendous undertaking with this property, he is requesting the OPRA designation. Mr. Fricano would also like to purchase additional land from the City adjacent to the 440 River Street property to make the property inclusive to the Riverwalk and Marina.

City Manager Thad Taylor stated that the City Assessor has gone through the property and it would qualify for the OPRA. Taylor gave a brief explanation of the OPRA and the financial flexibility it could provide for the property owner to reinvest in the property. He further noted that the DDA has façade grants that could be helpful. Taylor stated a review was done of the property adjacent to 440 River Street; there are a couple of options available for purchase and possible easement for connectivity to the Riverwalk.

CONSENSUS: Council would like the City Manager to work with the Chamber Economic Director and Mr. Fricano to develop options to bring back for consideration at a future meeting.

***Discussion on Resolution of Support for the Senior Center Millage Proposal*** – Councilmember Szymanski led the discussion on the millage renewal for the Senior Center and an additional millage for the Meals on Wheels program. He gave a background of the program, the devastating effect it would have on the community if the program ended, and the help needed to get this millage passed.

CONSENSUS: Council directed staff to draft a resolution of support for the Senior Center millage proposal to bring back for consideration at a future meeting.

***Discussion on Increasing the Number of Marihuana Licenses allowed in the City.*** – Mayor Zielinski led the discussion on the possible increase to the number of Recreational Marihuana Retail Licenses allowed in the City to allow for those that currently have provisional Medical Marihuana permits to expand their businesses.

Discussion included

- The need to help businesses succeed and not hold them back
- A business can have more than one license per location
- Number of licenses to be added

CONSENSUS: Council would like staff to draft a proposed increase to the number of Recreational Retail Licenses allowed in the City to bring back for consideration at a future meeting.

***OTHER:***

Cooper asked for an update on the DPW Steelworkers contract; questioned if the current number of staff at the Fire Department is sufficient and asked if there was any new information available on the police department hiring process.

Martin-Pontiac commended the Fire Department and Police Department for their efforts with today's events including the fire in her district.

Beaton thanked Bruce Banks from the Water Department for taking the time to go door to door to notify residents of water issue in the Hughes Street area.

Grabowski questioned the status of the permits for the Rozmarek property on River Street; asked if there was any recourse for the insurance claim that was denied for the Riverwalk; requested an update on the blight program.

Cipic suggested that the Chamber of Commerce reach out to the owners of the Highway Bar where the fire occurred and offer assistance.

Szymanski wondered if there was any progress with allowing for the purchase/consumption of alcohol on the Riverwalk; would like to see support to enhance the Riverwalk.

Zielinski thanked everyone for attending the meeting.

Adjourned at 7:57 pm.

Respectfully submitted,

Heather Pefley MiPMC/CMC  
City Clerk

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 :REASE (DECREASE)ORMAL	END BALANCE 07/31/2020 (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
Dept 101 - LEGISLATIVE					
101-101-702.000	WAGES - FULL TIME	2,254.35	2,254.35	27,052.00	8.33
101-101-709.000	COSTS - SOCIAL SECURITY	139.81	139.81	1,677.00	8.34
101-101-711.000	COSTS - MEDICARE	32.71	32.71	392.00	8.34
101-101-726.000	COSTS - WORKERS COMPENSATION	4.59	4.59	85.00	5.40
Total Dept 101 - LEGISLATIVE		2,431.46	2,431.46	29,206.00	8.33
Dept 172 - MANAGER					
101-172-702.000	WAGES - FULL TIME	14,442.87	14,442.87	161,590.00	8.94
101-172-708.000	COSTS - SUTA	0.00	0.00	11.00	0.00
101-172-709.000	COSTS - SOCIAL SECURITY	981.52	981.52	10,378.00	9.46
101-172-711.000	COSTS - MEDICARE	229.54	229.54	2,427.00	9.46
101-172-712.000	COSTS - IN LIEU OF BC/BS	800.00	800.00	8,823.00	9.07
101-172-713.000	WAGES - OVERTIME	0.00	0.00	500.00	0.00
101-172-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-172-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	500.00	0.00
101-172-716.000	COSTS - ICMA CONTRIBUTION	0.00	0.00	0.00	0.00
101-172-717.000	COSTS - MERS CONTRIBUTION	1,654.40	1,654.40	19,853.00	8.33
101-172-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00
101-172-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-172-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	659.00	0.00
101-172-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	119.00	0.00
101-172-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-172-723.000	COSTS - RETIREE HEALTH CARE	(224.98)	(224.98)	0.00	100.00
101-172-724.000	COSTS - VEHICLE ALLOWANCE	400.00	400.00	4,800.00	8.33
101-172-725.000	COSTS - LIFE INSURANCE	46.66	46.66	575.00	8.11
101-172-726.000	COSTS - WORKERS COMPENSATION	58.72	58.72	730.00	8.04
101-172-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
Total Dept 172 - MANAGER		18,388.73	18,388.73	210,965.00	8.72
Dept 215 - CLERK					
101-215-702.000	WAGES - FULL TIME	11,100.37	11,100.37	118,039.00	9.40
101-215-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-215-708.000	COSTS - SUTA	0.00	0.00	11.00	0.00
101-215-709.000	COSTS - SOCIAL SECURITY	732.81	732.81	7,380.00	9.93
101-215-711.000	COSTS - MEDICARE	171.39	171.39	1,726.00	9.93
101-215-712.000	COSTS - IN LIEU OF BC/BS	800.00	800.00	9,600.00	8.33
101-215-713.000	WAGES - OVERTIME	140.52	140.52	500.00	28.10
101-215-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-215-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	500.00	0.00
101-215-717.000	COSTS - MERS CONTRIBUTION	2,068.00	2,068.00	24,816.00	8.33
101-215-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00
101-215-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-215-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-215-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-215-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-215-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-215-725.000	COSTS - LIFE INSURANCE	34.41	34.41	399.00	8.62
101-215-726.000	COSTS - WORKERS COMPENSATION	44.26	44.26	534.00	8.29
101-215-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
Total Dept 215 - CLERK		15,091.76	15,091.76	163,505.00	9.23
Dept 247 - BOARD OF REVIEW					
101-247-704.000	WAGES - PART-TIME	100.00	100.00	2,000.00	5.00
101-247-709.000	COSTS - SOCIAL SECURITY	6.20	6.20	155.00	4.00
101-247-711.000	COSTS - MEDICARE	1.45	1.45	36.00	4.03
101-247-726.000	COSTS - WORKERS COMPENSATION	0.40	0.40	11.00	3.64
Total Dept 247 - BOARD OF REVIEW		108.05	108.05	2,202.00	4.91
Dept 253 - FINANCE / TREASURER					
101-253-702.000	WAGES - FULL TIME	19,621.10	19,621.10	216,207.00	9.08
101-253-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-253-708.000	COSTS - SUTA	0.00	0.00	16.00	0.00
101-253-709.000	COSTS - SOCIAL SECURITY	1,205.85	1,205.85	13,529.00	8.91
101-253-711.000	COSTS - MEDICARE	282.02	282.02	3,164.00	8.91
101-253-712.000	COSTS - IN LIEU OF BC/BS	0.00	0.00	0.00	0.00
101-253-713.000	WAGES - OVERTIME	446.51	446.51	500.00	89.30
101-253-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-253-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	1,500.00	0.00
101-253-716.000	COSTS - ICMA CONTRIBUTION	420.78	420.78	4,184.00	10.06

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE) NORMAL	END BALANCE 07/31/2020 (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>					
<b>Expenditures</b>					
101-253-717.000	COSTS - MERS CONTRIBUTION	1,654.40	1,654.40	19,853.00	8.33
101-253-718.000	COSTS - HEALTH INSURANCE	2,029.10	2,029.10	24,367.00	8.33
101-253-718.001	COSTS - HSA CONTRIBUTION	6,000.00	6,000.00	6,000.00	100.00
101-253-718.002	COSTS - DENTAL INSURANCE	107.63	107.63	1,372.00	7.84
101-253-718.003	COSTS - VISION / ANCILLIARY	30.08	30.08	368.00	8.17
101-253-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-253-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-253-725.000	COSTS - LIFE INSURANCE	52.42	52.42	620.00	8.45
101-253-726.000	COSTS - WORKERS COMPENSATION	78.80	78.80	979.00	8.05
<b>Total Dept 253 - FINANCE / TREASURER</b>		<b>31,928.69</b>	<b>31,928.69</b>	<b>292,659.00</b>	<b>10.91</b>
<b>Dept 257 - ASSESSOR</b>					
101-257-702.000	WAGES - FULL TIME	0.00	0.00	0.00	0.00
101-257-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-257-708.000	COSTS - SUTA	0.00	0.00	0.00	0.00
101-257-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-257-711.000	COSTS - MEDICARE	0.00	0.00	0.00	0.00
101-257-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-257-716.000	COSTS - ICMA CONTRIBUTION	0.00	0.00	0.00	0.00
101-257-717.000	COSTS - MERS CONTRIBUTION	827.20	827.20	9,926.00	8.33
101-257-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00
101-257-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-257-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-257-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-257-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-257-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-257-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-257-725.000	COSTS - LIFE INSURANCE	0.00	0.00	0.00	0.00
101-257-726.000	COSTS - WORKERS COMPENSATION	0.00	0.00	0.00	0.00
101-257-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
<b>Total Dept 257 - ASSESSOR</b>		<b>827.20</b>	<b>827.20</b>	<b>9,926.00</b>	<b>8.33</b>
<b>Dept 262 - ELECTIONS</b>					
101-262-704.000	WAGES - PART-TIME	50.00	50.00	9,102.00	0.55
101-262-709.000	COSTS - SOCIAL SECURITY	3.10	3.10	0.00	100.00
101-262-711.000	COSTS - MEDICARE	0.73	0.73	0.00	100.00
101-262-726.000	COSTS - WORKERS COMPENSATION	0.20	0.20	41.00	0.49
<b>Total Dept 262 - ELECTIONS</b>		<b>54.03</b>	<b>54.03</b>	<b>9,143.00</b>	<b>0.59</b>
<b>Dept 265 - CITY HALL BUILDINGS &amp; GROUNDS</b>					
101-265-702.000	WAGES - FULL TIME	5,144.52	5,144.52	56,923.00	9.04
101-265-708.000	COSTS - SUTA	0.00	0.00	5.00	0.00
101-265-709.000	COSTS - SOCIAL SECURITY	295.77	295.77	3,746.00	7.90
101-265-711.000	COSTS - MEDICARE	69.17	69.17	876.00	7.90
101-265-713.000	WAGES - OVERTIME	0.00	0.00	500.00	0.00
101-265-717.000	COSTS - MERS CONTRIBUTION	413.60	413.60	4,963.00	8.33
101-265-718.000	COSTS - HEALTH INSURANCE	975.44	975.44	11,700.00	8.34
101-265-718.001	COSTS - HSA CONTRIBUTION	3,000.00	3,000.00	3,000.00	100.00
101-265-718.002	COSTS - DENTAL INSURANCE	51.68	51.68	659.00	7.84
101-265-718.003	COSTS - VISION / ANCILLIARY	9.69	9.69	119.00	8.14
101-265-724.000	COSTS - VEHICLE ALLOWANCE	250.00	250.00	3,000.00	8.33
101-265-725.000	COSTS - LIFE INSURANCE	9.24	9.24	111.00	8.32
101-265-726.000	COSTS - WORKERS COMPENSATION	214.43	214.43	2,554.00	8.40
<b>Total Dept 265 - CITY HALL BUILDINGS &amp; GROUNDS</b>		<b>10,433.54</b>	<b>10,433.54</b>	<b>88,156.00</b>	<b>11.84</b>
<b>Dept 301 - POLICE</b>					
101-301-702.000	WAGES - FULL TIME	57,386.12	57,386.12	743,986.00	7.71
101-301-704.000	WAGES - PART-TIME	2,440.90	2,440.90	26,078.00	9.36
101-301-708.000	COSTS - SUTA	0.00	0.00	73.00	0.00
101-301-709.000	COSTS - SOCIAL SECURITY	151.33	151.33	1,617.00	9.36
101-301-711.000	COSTS - MEDICARE	944.14	944.14	12,077.00	7.82
101-301-712.000	COSTS - IN LIEU OF BC/BS	1,220.50	1,220.50	11,482.00	10.63
101-301-713.000	WAGES - OVERTIME	2,348.12	2,348.12	40,000.00	5.87
101-301-713.002	WAGES - OT UNDERAGE DRINKING GRANT	0.00	0.00	0.00	0.00
101-301-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-301-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	6,250.00	0.00
101-301-717.000	COSTS - MERS CONTRIBUTION	13,253.70	13,253.70	166,934.00	7.94
101-301-718.000	COSTS - HEALTH INSURANCE	7,912.78	7,912.78	124,450.00	6.36
101-301-718.001	COSTS - HSA CONTRIBUTION	21,000.00	21,000.00	27,000.00	77.78
101-301-718.002	COSTS - DENTAL INSURANCE	417.67	417.67	7,302.00	5.72

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 :REASE (DECREASE)ORMAL	END BALANCE 07/31/2020 (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED
Fund 101 - GENERAL FUND					
Expenditures					
101-301-718.003	COSTS - VISION / ANCILLIARY	109.29	109.29	1,822.00	6.00
101-301-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-301-721.000	COSTS - UNIFORM/CLEANING ALLO	0.00	0.00	8,950.00	0.00
101-301-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-301-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-301-725.000	COSTS - LIFE INSURANCE	152.46	152.46	2,092.00	7.29
101-301-726.000	COSTS - WORKERS COMPENSATION	1,481.54	1,481.54	22,386.00	6.62
101-301-727.000	WAGES - HOL/VAC/SICK SELLBACK	4,986.14	4,986.14	30,000.00	16.62
Total Dept 301 - POLICE		113,804.69	113,804.69	1,232,499.00	9.23
Dept 336 - FIRE					
101-336-702.000	WAGES - FULL TIME	38,157.12	38,157.12	486,771.00	7.84
101-336-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-336-708.000	COSTS - SUTA	0.00	0.00	46.00	0.00
101-336-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-336-711.000	COSTS - MEDICARE	748.78	748.78	7,827.00	9.57
101-336-712.000	COSTS - IN LIEU OF BC/BS	0.00	0.00	6,682.00	0.00
101-336-713.000	WAGES - OVERTIME	3,123.86	3,123.86	36,000.00	8.68
101-336-713.005	WAGES - OT FF PA 604	0.00	0.00	5,600.00	0.00
101-336-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-336-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	4,250.00	0.00
101-336-717.000	COSTS - MERS CONTRIBUTION	13,896.50	13,896.50	158,868.00	8.75
101-336-718.000	COSTS - HEALTH INSURANCE	8,990.44	8,990.44	103,113.00	8.72
101-336-718.001	COSTS - HSA CONTRIBUTION	22,500.00	22,500.00	21,000.00	107.14
101-336-718.002	COSTS - DENTAL INSURANCE	473.65	473.65	6,094.00	7.77
101-336-718.003	COSTS - VISION / ANCILLIARY	128.01	128.01	1,548.00	8.27
101-336-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-336-721.000	COSTS - UNIFORM/CLEANING ALLO	2,685.44	2,685.44	6,000.00	44.76
101-336-722.000	COSTS - FOOD ALLOWANCE	5,740.00	5,740.00	6,560.00	87.50
101-336-723.000	COSTS - RETIREE HEALTH CARE	0.00	0.00	0.00	0.00
101-336-725.000	COSTS - LIFE INSURANCE	110.88	110.88	1,427.00	7.77
101-336-726.000	COSTS - WORKERS COMPENSATION	2,078.19	2,078.19	22,813.00	9.11
101-336-727.000	WAGES - HOL/VAC/SICK SELLBACK	6,431.49	6,431.49	24,000.00	26.80
Total Dept 336 - FIRE		105,064.36	105,064.36	898,599.00	11.69
Dept 441 - PUBLIC WORKS					
101-441-702.000	WAGES - FULL TIME	69,544.83	69,544.83	683,978.00	10.17
101-441-704.000	WAGES - PART-TIME	2,060.00	2,060.00	18,450.00	11.17
101-441-708.000	COSTS - SUTA	1.24	1.24	87.00	1.43
101-441-709.000	COSTS - SOCIAL SECURITY	4,551.13	4,551.13	48,221.00	9.44
101-441-711.000	COSTS - MEDICARE	1,064.38	1,064.38	11,278.00	9.44
101-441-712.000	COSTS - IN LIEU OF BC/BS	400.00	400.00	4,800.00	8.33
101-441-713.000	WAGES - OVERTIME	3,984.16	3,984.16	32,500.00	12.26
101-441-713.001	WAGES - 2E STANDBY PAY	1,942.08	1,942.08	17,334.00	11.20
101-441-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-441-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	1,500.00	0.00
101-441-716.000	COSTS - ICMA CONTRIBUTION	232.32	232.32	2,916.00	7.97
101-441-717.000	COSTS - MERS CONTRIBUTION	5,433.80	5,433.80	63,171.00	8.60
101-441-718.000	COSTS - HEALTH INSURANCE	14,669.68	14,669.68	149,639.00	9.80
101-441-718.001	COSTS - HSA CONTRIBUTION	39,000.00	39,000.00	34,500.00	113.04
101-441-718.002	COSTS - DENTAL INSURANCE	775.09	775.09	8,400.00	9.23
101-441-718.003	COSTS - VISION / ANCILLIARY	189.16	189.16	1,984.00	9.53
101-441-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-441-721.000	COSTS - UNIFORM/CLEANING ALLO	72.16	72.16	8,800.00	0.82
101-441-722.000	COSTS - FOOD ALLOWANCE	0.00	0.00	0.00	0.00
101-441-723.000	COSTS - RETIREE HEALTH CARE	25.01	25.01	3,000.00	0.83
101-441-725.000	COSTS - LIFE INSURANCE	170.95	170.95	1,820.00	9.39
101-441-726.000	COSTS - WORKERS COMPENSATION	3,685.50	3,685.50	47,212.00	7.81
101-441-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	24,000.00	0.00
Total Dept 441 - PUBLIC WORKS		147,801.49	147,801.49	1,163,590.00	12.70
Dept 701 - PLANNING & ZONING					
101-701-702.000	WAGES - FULL TIME	0.00	0.00	0.00	0.00
101-701-704.000	WAGES - PART-TIME	0.00	0.00	0.00	0.00
101-701-708.000	COSTS - SUTA	0.00	0.00	0.00	0.00
101-701-709.000	COSTS - SOCIAL SECURITY	0.00	0.00	0.00	0.00
101-701-711.000	COSTS - MEDICARE	0.00	0.00	0.00	0.00
101-701-712.000	COSTS - IN LIEU OF BC/BS	0.00	0.00	0.00	0.00
101-701-713.000	WAGES - OVERTIME	0.00	0.00	0.00	0.00
101-701-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-701-717.000	COSTS - MERS CONTRIBUTION	1,240.80	1,240.80	14,890.00	8.33
101-701-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	0.00	0.00

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020 INCREASE (DECREASE)	END BALANCE 07/31/2020 NORMAL (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED
<b>Fund 101 - GENERAL FUND</b>					
<b>Expenditures</b>					
101-701-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	0.00	0.00
101-701-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	0.00	0.00
101-701-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	0.00	0.00
101-701-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-701-723.000	COSTS - RETIREE HEALTH CARE	250.00	250.00	3,000.00	8.33
101-701-724.000	COSTS - VEHICLE ALLOWANCE	0.00	0.00	0.00	0.00
101-701-725.000	COSTS - LIFE INSURANCE	0.00	0.00	0.00	0.00
101-701-726.000	COSTS - WORKERS COMPENSATION	0.00	0.00	0.00	0.00
101-701-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	0.00	0.00
<b>Total Dept 701 - PLANNING &amp; ZONING</b>		<b>1,490.80</b>	<b>1,490.80</b>	<b>17,890.00</b>	<b>8.33</b>
<b>Dept 751 - PARKS &amp; RECREATION</b>					
101-751-702.000	WAGES - FULL TIME	0.00	0.00	95,618.00	0.00
101-751-704.000	WAGES - PART-TIME	18,233.00	18,233.00	57,400.00	31.76
101-751-708.000	COSTS - SUTA	10.94	10.94	45.00	24.31
101-751-709.000	COSTS - SOCIAL SECURITY	1,130.46	1,130.46	10,231.00	11.05
101-751-711.000	COSTS - MEDICARE	264.37	264.37	2,393.00	11.05
101-751-713.000	WAGES - OVERTIME	0.00	0.00	10,000.00	0.00
101-751-713.001	WAGES - 2E STANDBY PAY	0.00	0.00	500.00	0.00
101-751-714.000	WAGES - LONGEVITY PAY	0.00	0.00	0.00	0.00
101-751-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	500.00	0.00
101-751-717.000	COSTS - MERS CONTRIBUTION	833.18	833.18	10,378.00	8.03
101-751-718.000	COSTS - HEALTH INSURANCE	0.00	0.00	26,431.00	0.00
101-751-718.001	COSTS - HSA CONTRIBUTION	0.00	0.00	6,000.00	0.00
101-751-718.002	COSTS - DENTAL INSURANCE	0.00	0.00	1,482.00	0.00
101-751-718.003	COSTS - VISION / ANCILLIARY	0.00	0.00	331.00	0.00
101-751-718.004	COSTS - HRA PAYMENTS/FEES	0.00	0.00	0.00	0.00
101-751-721.000	COSTS - UNIFORM/CLEANING ALLO	55.00	55.00	1,250.00	4.40
101-751-723.000	COSTS - RETIREE HEALTH CARE	250.00	250.00	1,500.00	16.67
101-751-725.000	COSTS - LIFE INSURANCE	0.00	0.00	222.00	0.00
101-751-726.000	COSTS - WORKERS COMPENSATION	571.25	571.25	4,920.00	11.61
101-751-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	1,000.00	0.00
<b>Total Dept 751 - PARKS &amp; RECREATION</b>		<b>21,348.20</b>	<b>21,348.20</b>	<b>230,201.00</b>	<b>9.27</b>
<b>TOTAL EXPENDITURES</b>		<b>468,773.00</b>	<b>468,773.00</b>	<b>4,348,541.00</b>	<b>10.78</b>
<b>Fund 592 - WATER UTILITY</b>					
<b>Expenditures</b>					
<b>Dept 542 - WATER OPERATION</b>					
592-542-702.000	WAGES - FULL TIME	18,177.79	18,177.79	212,385.00	8.56
592-542-708.000	COSTS - SUTA	0.00	0.00	22.00	0.00
592-542-709.000	COSTS - SOCIAL SECURITY	1,198.67	1,198.67	14,067.00	8.52
592-542-711.000	COSTS - MEDICARE	280.35	280.35	3,290.00	8.52
592-542-713.000	WAGES - OVERTIME	937.61	937.61	12,000.00	7.81
592-542-713.001	WAGES - 2E STANDBY PAY	2,022.20	2,022.20	18,000.00	11.23
592-542-715.000	WAGES - PHYSICAL FITNESS	0.00	0.00	1,000.00	0.00
592-542-717.000	COSTS - MERS CONTRIBUTION	1,633.70	1,633.70	22,561.00	7.24
592-542-718.000	COSTS - HEALTH INSURANCE	4,656.63	4,656.63	57,407.00	8.11
592-542-718.001	COSTS - HSA CONTRIBUTION	12,000.01	12,000.01	12,000.00	100.00
592-542-718.002	COSTS - DENTAL INSURANCE	245.47	245.47	3,212.00	7.64
592-542-718.003	COSTS - VISION / ANCILLIARY	61.84	61.84	804.00	7.69
592-542-721.000	COSTS - UNIFORM/CLEANING ALLO	75.03	75.03	4,100.00	1.83
592-542-722.000	COSTS - FOOD ALLOWANCE	0.00	0.00	0.00	0.00
592-542-723.000	COSTS - RETIREE HEALTH CARE	250.00	250.00	3,000.00	8.33
592-542-725.000	COSTS - LIFE INSURANCE	36.96	36.96	444.00	8.32
592-542-726.000	COSTS - WORKERS COMPENSATION	518.36	518.36	1,486.00	34.88
592-542-727.000	WAGES - HOL/VAC/SICK SELLBACK	0.00	0.00	1,500.00	0.00
<b>Total Dept 542 - WATER OPERATION</b>		<b>42,094.62</b>	<b>42,094.62</b>	<b>367,278.00</b>	<b>11.46</b>
<b>TOTAL EXPENDITURES</b>		<b>42,094.62</b>	<b>42,094.62</b>	<b>367,278.00</b>	<b>11.46</b>
<b>Fund 593 - SEWER UTILITY</b>					
<b>Expenditures</b>					
<b>Dept 543 - SEWER OPERATIONS</b>					
593-543-702.000	WAGES - FULL TIME	24,693.57	24,693.57	281,649.00	8.77
593-543-708.000	COSTS - SUTA	0.46	0.46	32.00	1.44
593-543-709.000	COSTS - SOCIAL SECURITY	1,536.44	1,536.44	19,601.00	7.84

PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR		END BALANCE 07/31/2020	2020-21 AMENDED BUDGET	% BGDG USED
		MONTH 07/31/2020	INCREASE (DECREASE) NORMAL (ABNORMAL)			
Fund 593 - SEWER UTILITY						
Expenditures						
593-543-711.000	COSTS - MEDICARE	359.30		359.30	4,584.00	7.84
593-543-712.000	COSTS - IN LIEU OF BC/BS	0.00		0.00	0.00	0.00
593-543-713.000	WAGES - OVERTIME	1,694.99		1,694.99	30,000.00	5.65
593-543-713.001	WAGES - 2E STANDBY PAY	234.12		234.12	1,500.00	15.61
593-543-715.000	WAGES - PHYSICAL FITNESS	0.00		0.00	500.00	0.00
593-543-717.000	COSTS - MERS CONTRIBUTION	1,687.72		1,687.72	18,951.00	8.91
593-543-718.000	COSTS - HEALTH INSURANCE	6,033.07		6,033.07	86,868.00	6.95
593-543-718.001	COSTS - HSA CONTRIBUTION	17,999.99		17,999.99	18,000.00	100.00
593-543-718.002	COSTS - DENTAL INSURANCE	318.63		318.63	4,859.00	6.56
593-543-718.003	COSTS - VISION / ANCILLIARY	77.86		77.86	1,229.00	6.34
593-543-721.000	COSTS - UNIFORM/CLEANING ALLOW	223.40		223.40	5,000.00	4.47
593-543-723.000	COSTS - RETIREE HEALTH CARE	0.00		0.00	0.00	0.00
593-543-725.000	COSTS - LIFE INSURANCE	55.44		55.44	665.00	8.34
593-543-726.000	COSTS - WORKERS COMPENSATION	351.38		351.38	5,659.00	6.21
593-543-727.000	WAGES - HOL/VAC/SICK SELBACK	0.00		0.00	2,500.00	0.00
Total Dept 543 - SEWER OPERATIONS		55,266.37		55,266.37	481,597.00	11.48
TOTAL EXPENDITURES		55,266.37		55,266.37	481,597.00	11.48
Fund 594 - MARINA FUND						
Expenditures						
Dept 000						
594-000-702.000	WAGES - FULL TIME	0.00		0.00	0.00	0.00
594-000-704.000	WAGES - PART-TIME	8,020.19		8,020.19	25,000.00	32.08
594-000-708.000	COSTS - SUTA	4.82		4.82	15.00	32.13
594-000-709.000	COSTS - SOCIAL SECURITY	497.26		497.26	1,562.00	31.83
594-000-711.000	COSTS - MEDICARE	116.30		116.30	365.00	31.86
594-000-713.000	WAGES - OVERTIME	0.00		0.00	200.00	0.00
594-000-726.000	COSTS - WORKERS COMPENSATION	225.03		225.03	833.00	27.01
Total Dept 000		8,863.60		8,863.60	27,975.00	31.68
TOTAL EXPENDITURES		8,863.60		8,863.60	27,975.00	31.68

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 000							
101-000-255.000	05/18/20	AMAZON CAPITAL SERVICES, INC	FERTILIZER - BLOSSOM BLVD	1LRJ-4Y7L-DDWT	07/24/20	268.58	1951
101-000-255.000	07/22/20	MANISTEE AREA PUBLIC SCHOOLS	2018 MSHDA FEE ANNUAL RETURN	2019MSHDA	07/23/20	3,028.62	49399
101-000-255.000	07/22/20	MANISTEE COUNTY TREASURER	2018 MSHDA FEE ANNUAL RETURN	2019MSHDA	07/23/20	11,482.37	49406
101-000-255.000	07/22/20	MANISTEE INTERMEDIATE SCHOOL	2018 MSHDA FEE ANNUAL RETURN	2019MSHDA	07/23/20	3,095.95	49409
101-000-255.000	07/22/20	STATE OF MICHIGAN	2018 MSHDA FEE ANNUAL RETURN	2019MSHDAFEE	07/23/20	40,208.83	49424
101-000-255.000	07/22/20	WEST SHORE COMMUNITY COLLEGE	2018 MSHDA FEE ANNUAL RETURN	2019MSHDA	07/23/20	4,159.99	49428
101-000-490.000	06/30/20	MANISTEE CHAMBER OF COMMERCE	REFUND FOR BANNER PERMITS - CANCELLED	20200707REFUND	07/08/20	150.00	49341
Total For Dept 000						62,394.34	
Dept 101 LEGISLATIVE							
101-101-752.000	06/29/20	PNC BANK	CREDIT CARD CHARGES JUNE 2020	JUNE 2020 CHARGE:	07/23/20	15.89	19
101-101-915.000	05/01/20	MICHIGAN MUNICIPAL LEAGUE	7/1/2020-6/30/2021 MML DUES/LEGAL D	MML2020-2021	07/08/20	4,818.00	49348
Total For Dept 101 LEGISLATIVE						4,833.89	
Dept 172 MANAGER							
101-172-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMENT	CITY EXPENSE	202007	07/23/20	1,654.40	1950
101-172-723.000	07/14/20	DELTA DENTAL	COBRA DENTAL KOLANOWSKI/LOKOVICH-AU	263420200714	07/23/20	21.52	49380
101-172-723.000	07/23/20	PRIORITY HEALTH	AUG COBRA LOKOVICH/KOLANOWSKI	202008PRIORITYCO	07/23/20	506.02	49415
101-172-723.000	07/23/20	VISION SERVICE PLAN	AUG RETIREE COBRA VISION LOKOVICH/K	AUG 2020VSP COBR	07/23/20	6.35	49426
101-172-723.001	07/08/20	CYNTHIA J LOKOVICH	RETIREE CASH STIPEND	07/08/2020	07/10/20	250.00	1924
101-172-752.000	06/24/20	CDW GOVERNMENT	WEBCAMS	ZFT3732	07/10/20	66.49	1922
101-172-752.000	07/01/20	HELPNET	JULY-AUG 2020 EMPLOYEE ASSISTANCE P	31227	07/08/20	15.72	49331
101-172-752.000	07/06/20	JACKPINE BUSINESS CENTERS	BATTERIES	455158-0	07/08/20	23.94	49333
101-172-933.000	06/19/20	APPLIED IMAGING	5/1-5/31/2020 COPIER CHARGE	1558834 MANAGER	07/08/20	48.07	49312
101-172-933.000	06/29/20	PNC BANK	CREDIT CARD CHARGES JUNE 2020	JUNE 2020 CHARGE:	07/23/20	16.99	19
101-172-933.000	07/02/20	APPLIED IMAGING	06/01-06/30/2020 COPIER CHARGE	1565803 MNGR	07/23/20	47.45	49369
101-172-983.000	06/07/20	TEAM FINANCIAL GROUP INC.	CONTRACT #40020817-1 COPIER W2H6XO	31935	07/24/20	165.26	1964
101-172-983.000	07/07/20	TEAM FINANCIAL GROUP INC.	CONTRACT #40020817-1 COPIER W2H6XO	33718	07/24/20	165.26	1964
Total For Dept 172 MANAGER						2,987.47	
Dept 215 CLERK							
101-215-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMENT	CITY EXPENSE	202007	07/23/20	2,068.00	1950
101-215-723.001	07/08/20	MICHELLE WRIGHT	RETIREE CASH STIPEND	07/08/2020	07/10/20	250.00	1934
101-215-752.000	06/24/20	CDW GOVERNMENT	WEBCAMS	ZFT3732	07/10/20	132.98	1922
101-215-752.000	06/30/20	AMAZON CAPITAL SERVICES, INC	LAPTOP STAND/KEYBOARD MOUSE COMBO	1HTD-Q79J-VGDK	07/10/20	72.97	1918
101-215-752.000	07/01/20	HELPNET	JULY-AUG 2020 EMPLOYEE ASSISTANCE P	31227	07/08/20	15.72	49331
101-215-752.000	07/08/20	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	455211-0	07/23/20	79.37	49396
101-215-900.000	06/30/20	THE PIONEER GROUP	JUNE ADVERTISEMENTS	41100167 2020063	07/08/20	405.00	49352
101-215-900.000	07/16/20	MANISTEE COUNTY REGISTER OF	RECORDING FEE SUP TRANSFER HICKORY	P219-028 TRF	07/23/20	30.00	49404
101-215-933.000	06/19/20	APPLIED IMAGING	5/1-5/31/2020 COPIER CHARGES KYOCER	1558834CLERK	07/08/20	187.83	49312
101-215-933.000	07/02/20	APPLIED IMAGING	6/1-6/30/2020 COPIER CHARGES KYOCER	1565803CLERK	07/23/20	119.96	49369
101-215-933.000	06/29/20	PNC BANK	CREDIT CARD CHARGES JUNE 2020	JUNE 2020 CHARGE:	07/23/20	16.99	19
Total For Dept 215 CLERK						3,378.82	
Dept 253 FINANCE / TREASURER							
101-253-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMENT	CITY EXPENSE	202007	07/23/20	1,654.40	1950
101-253-723.000	07/14/20	DELTA DENTAL	RETIREE DENTAL 8/1-8/31/2020	2634 20200714	07/23/20	51.68	49380
101-253-723.000	07/23/20	VISION SERVICE PLAN	AUGUST RETIREE VISION	30083266AUG2020	07/23/20	9.69	49426
101-253-752.000	06/24/20	CDW GOVERNMENT	WEBCAMS	ZFT3732	07/10/20	132.98	1922
101-253-752.000	07/01/20	HELPNET	JULY-AUG 2020 EMPLOYEE ASSISTANCE P	31227	07/08/20	23.58	49331
101-253-752.000	07/18/20	AMAZON CAPITAL SERVICES, INC	USB FLASH DRIVES	1VJX-JMQQ-Y47D	07/24/20	35.97	1951
101-253-791.000	06/01/20	GONGWER NEWS SERVICE	JULY 2020-JUNE 2021 SERVICE	A215598	07/08/20	825.00	49328
101-253-915.000	07/08/20	MICHIGAN GOVERNMENT FINANCE	MGFOA MEMBERSHIP DUES 2020 ED BRADF	43218 20/21	07/08/20	120.00	49347

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Fund 101 GENERAL FUND							
Dept 253 FINANCE / TREASURER							
101-253-933.000	06/29/20	PNC BANK	CREDIT CARD CHARGES JUNE 2020	JUNE 2020 CHARGE: 07/23/20		52.99	19
101-253-933.000	06/29/20	PNC BANK	CREDIT CARD REFUNDS/CREDITS JUNE 20	JUNE 2020 CC CRE: 08/10/20		(10.60)	Multiple
Total For Dept 253 FINANCE / TREASURER						2,895.69	
Dept 257 ASSESSOR							
101-257-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMEN	CITY EXPENSE	202007	07/23/20	827.20	1950
101-257-801.000	07/08/20	GREAT LAKES ASSESSING INC	PROFESSIONAL ASSESSING SERVICE	07/08/2020	07/10/20	6,859.00	1928
101-257-933.000	06/19/20	APPLIED IMAGING	5/1-5/31/2020 COPIER CHARGES KYOCER.	1558834 ASSESSOR	07/08/20	66.37	49312
101-257-933.000	07/02/20	APPLIED IMAGING	6/1-6/30/2020 COPIER CHARGES KYOCER.	1565803ASSESSR	07/23/20	65.75	49369
Total For Dept 257 ASSESSOR						7,818.32	
Dept 262 ELECTIONS							
101-262-752.000	06/30/20	WAHR HARDWARE, INC.	UPS CHARGES TO SEND SNEEZE SHIELDS :	C194796	07/10/20	99.80	1947
101-262-752.000	06/25/20	DOMINION VOTING SYSTEMS, INC	TABULATOR AND BALLOT BOX - 1/2 PAID	DVS134665	07/08/20	3,016.00	49322
101-262-752.000	06/18/20	PRINTING SYSTEMS, INC.	BALLOT INSTRUCTIONS, AV APPLICATION.	214620	07/08/20	221.01	49354
101-262-752.000	07/16/20	ELECTIONSOURCE	BALLOT BAGS	20-51502	07/23/20	461.48	49384
101-262-752.000	07/09/20	MANISTEE COUNTY CLERK	ELECTION SUPPLIES - MAY ELECTION	20200709	07/23/20	357.50	49401
101-262-900.000	06/30/20	THE PIONEER GROUP	JUNE ADVERTISEMENTS	41100167 2020063	07/08/20	291.60	49352
Total For Dept 262 ELECTIONS						4,447.39	
Dept 265 CITY HALL BUILDINGS & GROUNDS							
101-265-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMEN	CITY EXPENSE	202007	07/23/20	413.60	1950
101-265-752.000	05/27/20	GILL-ROYS HARDWARE	PLEXIGLASS FOR THE SIGN DISPLAY BOA:	2005-993554	07/08/20	64.99	49327
101-265-752.000	06/23/20	GILL-ROYS HARDWARE	AIR FOR CLEANING FILTER IN PROJECTO:	2006-771056	07/08/20	9.59	49327
101-265-752.000	06/30/20	GILL-ROYS HARDWARE	STATEMENT CREDIT SPLIT BETWEEN DEPA:	20200630ADMIN	07/08/20	(38.72)	49327
101-265-752.000	07/01/20	HELPCNET	JULY-AUG 2020 EMPLOYEE ASSISTANCE P:	31227	07/08/20	7.86	49331
101-265-752.000	07/08/20	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES/LORA, THREW HERS OU:	455215-0	07/08/20	10.99	49333
101-265-752.000	07/01/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 70 MAPLE ST	0076258070120	07/23/20	73.58	49377
101-265-752.000	07/01/20	PURE WATER WORKS INC	PURIFIED WATER	411195	07/23/20	32.00	49416
101-265-752.000	07/09/20	X-CEL CHEMICAL SPECIALTIES CO.	JANITORIAL SUPPLIES	78278	07/23/20	99.40	49429
101-265-850.000	06/19/20	AT&T	MONTHLY SERVICE 171-799-4036-001	0284235506 2020	07/08/20	441.78	49313
101-265-850.000	07/11/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 70 MAPLE ST SB	0138918071120	07/23/20	159.96	49377
101-265-920.000	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITIES	JUNE 2020	07/08/20	2,592.98	49320
101-265-921.000	07/09/20	DTE ENERGY	MONTHLY GAS UTILITY 70 MAPLE ST	6/6-7/9/2020CITY	07/23/20	245.21	49382
101-265-930.000	07/02/20	TOP LINE ELECTRIC LLC	TROUBLE SHOOT CITY HALL FOB READER,	13894	07/10/20	59.00	1944
101-265-930.000	05/19/20	GILL-ROYS HARDWARE	FEIN SANDPAPER FOR MAPLE STREET DOO:	2005-938101	07/08/20	5.99	49327
101-265-930.000	05/20/20	GILL-ROYS HARDWARE	MAPLE STREET ENTRANCE SANDING	2005-943938	07/08/20	24.99	49327
101-265-930.000	06/16/20	GILL-ROYS HARDWARE	CAULK CRACKS IN THE MAPLE STREET DO:	2006-727114	07/08/20	2.99	49327
101-265-930.000	06/17/20	GILL-ROYS HARDWARE	MATERIALS TO SECURE THE COMPUTER IN	2006-733675	07/08/20	2.09	49327
101-265-985.000	06/24/20	I.T. RIGHT INC	LAPTOPS	20164754	07/10/20	2,907.00	1931
Total For Dept 265 CITY HALL BUILDINGS & GROUNDS						7,115.28	
Dept 275 GENERAL							
101-275-801.000	07/01/20	CIVIC PLUS	ANNUAL FEE HOSTING/SUPPORT, WEBSITE	200133	07/24/20	5,821.09	1955
101-275-802.000	07/17/20	MIKA MEYERS BECKETT & JONES	PROFESSIONAL SERVICES MEDICAL MARIH:	645711	07/24/20	100.00	1961
101-275-802.000	07/17/20	MIKA MEYERS BECKETT & JONES	JUNE 2020 GENERAL LEGAL	645709	07/24/20	4,455.00	1961
101-275-804.000	06/15/20	MIKA MEYERS BECKETT & JONES	MAY 2020 GENERAL LABOR	644631	07/24/20	5,942.00	1961
101-275-804.000	07/17/20	MIKA MEYERS BECKETT & JONES	JUNE 2020 GENERAL LABOR	645710	07/24/20	3,650.00	1961
101-275-806.000	07/17/20	MIKA MEYERS BECKETT & JONES	JUNE 2020 PROSECUTING ATTY	645706	07/24/20	1,268.50	1961
101-275-851.000	07/08/20	EASYPERMIT POSTAGE	POSTAGE REFILLS AND PERMIT 109 FEES	0723-7170 JULY 2	07/24/20	5,165.75	1957
101-275-852.000	07/21/20	MERIT NETWORK, INC.	7/1/2020-6/30/2021 NETWORK ACCESS	85419	07/23/20	4,194.00	49411
101-275-853.000	06/19/20	VERIZON WIRELESS	5/20-6/19/2020 CELLULAR SERVICE	9856972898	07/08/20	880.04	49361
101-275-920.001	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITIES	JUNE 2020	07/08/20	1,446.15	49320

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Fund 101 GENERAL FUND							
Dept 275 GENERAL							
101-275-920.001	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITY	JUNE2020	07/23/20	24.75	49378
101-275-940.000	07/01/20	CITY OF MANISTEE TAX COLLECT.	SUMMER TAX 2019 51-51-453-709-20	02243	07/24/20	1,030.17	1954
101-275-946.000	06/19/20	SPICER GROUP INC	MAY GENERAL ENGINEERING	202034	07/10/20	1,200.00	1942
101-275-946.000	07/20/20	SPICER GROUP INC	JUNE GENERAL ENGINEERING	202547	07/24/20	1,200.00	1963
101-275-984.000	07/08/20	I.T. RIGHT INC	500GB DRIVE	20164999	07/24/20	140.00	1959
Total For Dept 275 GENERAL						36,517.45	
Dept 301 POLICE							
101-301-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMENT	CITY EXPENSE	202007	07/23/20	13,253.70	1950
101-301-721.000	06/22/20	MANISTEE CLEANING SOLUTIONS	UNIFORM CLEANING	58736	07/08/20	140.95	49336
101-301-723.001	07/08/20	JOHN S RILEY	RETIREE CASH STIPEND	07/08/2020	07/10/20	250.00	1940
101-301-752.000	06/24/20	CDW GOVERNMENT	WEBCAMS	ZFT3732	07/10/20	66.49	1922
101-301-752.000	06/22/20	WAHR HARDWARE, INC.	SHIPPING/FREIGHT	B26293	07/10/20	21.22	1947
101-301-752.000	07/01/20	TRANSUNION RISK	MONTHLY BILLING FOR SERVICES RENDER	3055211-202006-1	07/10/20	50.00	1945
101-301-752.000	07/01/20	HELPNET	JULY-AUG 2020 EMPLOYEE ASSISTANCE P	31227	07/08/20	102.18	49331
101-301-752.000	07/13/20	AMAZON CAPITAL SERVICES, INC	BOOKS	11X1-V1JQ-4N9M	07/24/20	371.30	1951
101-301-752.000	07/09/20	FASTENAL COMPANY	SUPPLIES	MIMAN148450	07/24/20	21.51	1958
101-301-752.000	07/16/20	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	455542-0	07/23/20	59.00	49396
101-301-752.000	07/15/20	JACKPINE BUSINESS CENTERS	OFFICE SUPPLIES	455492-0	07/23/20	7.97	49396
101-301-770.000	06/06/20	BLARNEY CASTLE FLEET PROGRAM	5/6-6/5/2020 FUEL CHARGES	BC177 6/6/2020PD	07/10/20	674.27	1920
101-301-770.000	07/06/20	BLARNEY CASTLE FLEET PROGRAM	6/6-7/5/2020 FUEL CHARGES	BC177 6/6-7/5/20	07/24/20	833.48	1953
101-301-932.000	06/22/20	AUTO VALUE \ AUTO-WARES GROUP	CREDIT SPEED TRAILER PART	256-1045683	07/08/20	(54.00)	49315
101-301-932.000	06/05/20	MANISTEE FORD INC	VEHICLE PART	86682	07/08/20	3.94	49344
101-301-932.000	06/20/20	AUTO VALUE \ AUTO-WARES GROUP	SPEED TRAILER PARTS	256-1045642	07/08/20	302.97	49315
101-301-932.000	07/09/20	AUTO VALUE \ AUTO-WARES GROUP	WIPERS	256-1047325	07/23/20	22.98	49371
101-301-932.000	07/10/20	AUTO VALUE \ AUTO-WARES GROUP	OIL FILTERS	256-1047511	07/23/20	15.54	49371
101-301-932.000	06/01/20	MANISTEE FORD INC	VEHICLE REPAIR/DIAGNOSTIC	171124	07/23/20	49.00	49407
101-301-933.000	07/02/20	APPLIED IMAGING	6/1-6/30/2020 COPIER FEES	1565803PD	07/23/20	62.37	49369
101-301-933.000	06/29/20	PNC BANK	CREDIT CARD CHARGES JUNE 2020	JUNE 2020 CHARGE	07/23/20	16.99	19
Total For Dept 301 POLICE						16,271.86	
Dept 336 FIRE							
101-336-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMENT	CITY EXPENSE	202007	07/23/20	13,896.50	1950
101-336-721.000	07/16/20	PHOENIX SAFETY OUTFITTERS	FOOTWEAR	SI-106999	07/23/20	264.86	49414
101-336-723.001	07/08/20	DOUGLAS O DOMINICK	RETIREE CASH STIPEND	07/08/2020	07/10/20	250.00	1925
101-336-723.001	07/08/20	MARK A MODJESKI	RETIREE CASH STIPEND	07/08/2020	07/10/20	250.00	1936
101-336-723.001	07/08/20	TIMM H SMITH	RETIREE CASH STIPEND	07/08/2020	07/10/20	250.00	1941
101-336-752.000	06/24/20	CDW GOVERNMENT	WEBCAMS	ZFT3732	07/10/20	66.49	1922
101-336-752.000	06/19/20	VERIZON WIRELESS	MONTHLY SERVICE 342080794	9856962621	07/08/20	14.04	49361
101-336-752.000	07/01/20	HELPNET	JULY-AUG 2020 EMPLOYEE ASSISTANCE P	31227	07/08/20	62.88	49331
101-336-752.000	07/08/20	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	1K6W-7MTW-HFW1	07/24/20	98.32	1951
101-336-752.000	06/29/20	PNC BANK	CREDIT CARD REFUNDS/CREDITS JUNE 20	JUNE 2020 CC CRE	08/10/20	(149.95)	Multiple
101-336-770.000	06/06/20	BLARNEY CASTLE FLEET PROGRAM	5/6-6/6/2020 FUEL CHARGES	BC1776/6/2020FD	07/10/20	380.59	1920
101-336-770.000	07/06/20	BLARNEY CASTLE FLEET PROGRAM	6/6-7/6/2020 FUEL CHARGES	BC177 6/6-7/6/20	07/24/20	324.62	1953
101-336-777.000	06/23/20	PRAXAIR DISTRIBUTION INC	MEDICAL SUPPLIES	97342604 FIRE	07/10/20	41.40	1937
101-336-777.000	06/30/20	THE ACCUMED GROUP	MONTHLY INVOICE	25294	07/08/20	1,397.33	49308
101-336-920.000	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITIES	JUNE 2020	07/08/20	369.82	49320
101-336-921.000	07/09/20	DTE ENERGY	MONTHLY GAS UTILITY 281 1ST STREET	6/6-7/9/2020FIRE	07/23/20	56.83	49382
101-336-930.000	05/11/20	GILL-ROYS HARDWARE	REPAIRS/MAINTENANCE	2005-895298	07/08/20	24.98	49327
101-336-931.000	06/12/20	CUSTOM SHEET METAL & HEATING	A/C INSPECTION/REPAIR	10506928	07/10/20	241.85	1923
101-336-932.000	07/15/20	ACCURATE TRUCK SERVICE	DIAGNOSTIC ON UNIT	02IN-0000341	07/23/20	60.46	49365
101-336-933.000	06/19/20	APPLIED IMAGING	5/1-5/31/2020 COPIER CHARGE	1558834 FIRE	07/08/20	32.57	49312
101-336-933.000	07/02/20	APPLIED IMAGING	6/1-6/30/2020 COPIER CHARGE	1565803FIRE	07/23/20	31.95	49369

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Fund 101 GENERAL FUND							
Dept 336 FIRE							
Total For Dept 336 FIRE						17,965.54	
Dept 441 PUBLIC WORKS							
101-441-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMENT	CITY EXPENSE	202007	07/23/20	5,433.80	1950
101-441-721.000	06/15/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2736913	07/08/20	15.20	49321
101-441-721.000	06/15/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2736911	07/08/20	8.05	49321
101-441-721.000	06/29/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2747837	07/08/20	15.20	49321
101-441-721.000	06/29/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2747835	07/08/20	8.05	49321
101-441-721.000	07/10/20	FASTENAL COMPANY	EARPLUGS	MIMAN148459	07/24/20	2.41	1958
101-441-721.000	06/30/20	SNYDER SHOE CORP	SAFETY BOOTS	20200630	07/23/20	320.00	49422
101-441-723.000	07/14/20	DELTA DENTAL	COBRA DENTAL KOLANOWSKI/LOKOVICH-AU	263420200714	07/23/20	21.52	49380
101-441-723.000	07/14/20	DELTA DENTAL	RETIREE DENTAL 8/1-8/31/2020	2634 20200714	07/23/20	21.52	49380
101-441-723.000	07/23/20	PRIORITY HEALTH	AUGUST RETIREE INSURANCE PREMIUMS	202008PRIORITY	07/23/20	256.02	49415
101-441-723.000	07/23/20	PRIORITY HEALTH	AUG COBRA LOKOVICH/KOLANOWSKI	202008PRIORITYCO	07/23/20	506.02	49415
101-441-723.000	07/23/20	VISION SERVICE PLAN	AUG RETIREE COBRA VISION LOKOVICH/K	AUG 2020VSP COBR	07/23/20	6.35	49426
101-441-723.001	07/08/20	ERNEST HELMINSKI	RETIREE CASH STIPEND	07/08/2020	07/10/20	250.00	1926
101-441-723.001	07/08/20	RICHARD TETSWORTH	RETIREE CASH STIPEND	07/08/2020	07/10/20	250.00	1939
101-441-723.001	07/08/20	TIMOTHY KOLANOWSKI	RETIREE CASH STIPEND	07/08/2020	07/10/20	250.00	1943
101-441-752.000	06/24/20	CDW GOVERNMENT	WEBCAMS	ZFT3732	07/10/20	66.49	1922
101-441-752.000	06/22/20	FASTENAL COMPANY	SCREWS, BITS	MIMAN148174	07/10/20	75.65	1927
101-441-752.000	06/25/20	FASTENAL COMPANY	DRIVER SET	MIMAN148254	07/10/20	80.42	1927
101-441-752.000	06/23/20	FASTENAL COMPANY	SAFETY VESTS	MIMAN148224	07/10/20	35.86	1927
101-441-752.000	06/26/20	RANDY HUNT	CDL REIMBURSEMENT	2020 CDL HUNT	07/10/20	25.00	1930
101-441-752.000	06/30/20	JEFF KROLCYK	WATER	1769035	07/10/20	9.90	1932
101-441-752.000	06/23/20	PRAXAIR DISTRIBUTION INC	INDUSTRIAL ACETYLENE/ OXYGEN USP	97342604 DPW	07/10/20	50.22	1937
101-441-752.000	07/01/20	HELPNET	JULY-AUG 2020 EMPLOYEE ASSISTANCE P	31227	07/08/20	110.04	49331
101-441-752.000	07/10/20	AUTO VALUE \ AUTO-WARES GROUP	WASHER SOLVENT	256-1047512	07/23/20	17.94	49371
101-441-752.000	07/15/20	JACKPINE BUSINESS CENTERS	TOILET PAPER	452416-0	07/23/20	159.94	49396
101-441-770.000	06/06/20	BLARNEY CASTLE FLEET PROGRAM	5/6-6/6/2020 FUEL CHARGES	BC177 6/6/2020	07/10/20	1,759.43	1920
101-441-770.000	07/06/20	BLARNEY CASTLE FLEET PROGRAM	6/6-7/5/2020 FUEL CHARGES	BC1776/6-7/5/20D	07/24/20	1,811.14	1953
101-441-850.000	07/12/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 280 WASHINGTON ST	0140088071220	07/23/20	39.99	49377
101-441-920.000	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITIES	JUNE 2020	07/08/20	900.00	49320
101-441-921.000	07/09/20	DTE ENERGY	MONTHLY GAS UTILITY 280 WASHINGTON	6/6-7/9/2020DPW	07/23/20	92.68	49382
101-441-930.000	06/09/20	ACTION WDI SPECIALIST INC	GENERAL BUG SPRAY	2427-20	07/10/20	230.00	1917
101-441-930.000	06/30/20	GILL-ROYS HARDWARE	STATEMENT CREDIT	20200630DPW	07/08/20	(70.50)	49327
101-441-931.000	06/24/20	CONTRACTORS RENTAL	HEAVY FUEL FOR LOADER	618168	07/23/20	162.00	49379
101-441-931.000	06/17/20	CONTRACTORS RENTAL	LOADER RENTAL	618150	07/23/20	2,106.13	49379
101-441-931.000	06/30/20	ELLENS EQUIPMENT LLC	TRACTOR RENTAL	RE01142	07/23/20	980.00	49385
101-441-931.000	06/22/20	AIS CONSTRUCTION EQUIPMENT	REPAIR LOADER WA270-8	N35263	07/23/20	39,895.21	49367
101-441-931.000	07/13/20	GRAND RENTAL STATION	NOZZLE	1-570507	07/23/20	34.99	49392
101-441-932.000	07/08/20	MANISTEE TIRE SERVICE	NEW TIRE INSTALL #145	83672	07/23/20	343.22	49410
101-441-933.000	06/19/20	APPLIED IMAGING	5/1-5/31/2020 COPIER CHARGES	1558834 DPW	07/08/20	106.90	49312
101-441-933.000	07/02/20	APPLIED IMAGING	6/1-6/30/2020 COPIER CHARGES	1565803DPW	07/23/20	74.07	49369
101-441-985.000	06/24/20	I.T. RIGHT INC	LAPTOPS	20164754	07/10/20	969.00	1931
Total For Dept 441 PUBLIC WORKS						57,429.86	
Dept 701 PLANNING & ZONING							
101-701-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMENT	CITY EXPENSE	202007	07/23/20	1,240.80	1950
101-701-723.000	07/23/20	PRIORITY HEALTH	AUGUST RETIREE INSURANCE PREMIUMS	202008PRIORITY	07/23/20	256.02	49415
101-701-801.000	07/08/20	MANISTEE COUNTY PLANNING DEPT	QTRLY CONTRACTED PLANNING SERVICES	07/08/2020	07/08/20	17,850.00	49343
101-701-887.000	06/30/20	MANISTEE COUNTY PLANNING DEPT	WORK ON MASTER PLAN	021-2020	07/23/20	210.00	49403
101-701-933.000	06/29/20	PNC BANK	CREDIT CARD CHARGES JUNE 2020	JUNE 2020 CHARGE	07/23/20	16.99	19

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Fund 101 GENERAL FUND							
Dept 701 PLANNING & ZONING							
Total For Dept 701 PLANNING & ZONING						19,573.81	
Dept 751 PARKS & RECREATION							
101-751-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMEN	CITY EXPENSE	202007	07/23/20	833.18	1950
101-751-721.000	07/13/20	FASTENAL COMPANY	FACE MASKS	MIMAN148473	07/24/20	55.00	1958
101-751-721.000	06/30/20	SNYDER SHOE CORP	SAFETY BOOTS	20200630	07/23/20	160.00	49422
101-751-723.000	07/14/20	DELTA DENTAL	RETIREE DENTAL 8/1-8/31/2020	2634 20200714	07/23/20	21.52	49380
101-751-723.000	07/23/20	PRIORITY HEALTH	AUGUST RETIREE INSURANCE PREMIUMS	202008PRIORITY	07/23/20	256.02	49415
101-751-723.000	07/23/20	VISION SERVICE PLAN	AUGUST RETIREE VISION	30083266AUG2020	07/23/20	6.35	49426
101-751-752.000	06/25/20	FASTENAL COMPANY	HANDSOAP	MIMAN148277	07/10/20	91.92	1927
101-751-752.000	06/17/20	FASTENAL COMPANY	REG GARBAGE BAGS, GLASS CLEANER, P.	MIMAN148122	07/10/20	145.75	1927
101-751-752.000	06/25/20	FASTENAL COMPANY	PAPER TOWEL, DISINFECTANT SPRAY	MIMAN148269	07/10/20	174.95	1927
101-751-752.000	06/16/20	FASTENAL COMPANY	CLEANERS, PAPER TOWEL, BATHROOM TIS.	MIMAN148077	07/10/20	440.47	1927
101-751-752.000	06/24/20	FASTENAL COMPANY	SOAP REFILL, BATTERIES	MIMAN148243	07/10/20	117.48	1927
101-751-752.000	06/23/20	FASTENAL COMPANY	HANDWASH REFILL	MIMAN148225	07/10/20	137.88	1927
101-751-752.000	06/23/20	FASTENAL COMPANY	SAFETY VESTS	MIMAN148224	07/10/20	35.85	1927
101-751-752.000	06/29/20	FASTENAL COMPANY	BATHROOM TISSUE, PAPER TOWEL	MIMAN148331	07/10/20	290.33	1927
101-751-752.000	06/17/20	MODEL FIRST AID, SAFETY &	1ST AID SUPPLIES	125589	07/08/20	41.29	49350
101-751-752.000	05/21/20	GILL-ROYS HARDWARE	DRIVER SET	2005-953977	07/08/20	14.99	49327
101-751-752.000	05/21/20	GILL-ROYS HARDWARE	LIGHT BULB	2005-955470	07/08/20	36.99	49327
101-751-752.000	05/27/20	GILL-ROYS HARDWARE	SEEDER/SPREADER	2005-995889	07/08/20	44.99	49327
101-751-752.000	05/09/20	GILL-ROYS HARDWARE	CLEANER	2005-884169	07/08/20	6.99	49327
101-751-752.000	05/20/20	GILL-ROYS HARDWARE	BLEACH/SOAP	2005-948091	07/08/20	15.96	49327
101-751-752.000	05/19/20	GILL-ROYS HARDWARE	PUSH BROOM	2005-937838	07/08/20	23.99	49327
101-751-752.000	06/10/20	GILL-ROYS HARDWARE	PADLOCK	2006-692097	07/08/20	39.98	49327
101-751-752.000	06/08/20	GILL-ROYS HARDWARE	ROUNDUP	2006-678172	07/08/20	129.98	49327
101-751-752.000	07/01/20	HELPNET	JULY-AUG 2020 EMPLOYEE ASSISTANCE P.	31227	07/08/20	15.72	49331
101-751-752.000	07/01/20	FASTENAL COMPANY	CLEANER	MIMAN148362	07/24/20	19.31	1958
101-751-752.000	07/09/20	FASTENAL COMPANY	PAPER TOWEL.CLEANER	MIMAN148451	07/24/20	90.77	1958
101-751-752.000	07/09/20	FASTENAL COMPANY	HANDWASH, PAPER TOWEL	MIMAN148448	07/24/20	168.41	1958
101-751-752.000	07/10/20	FASTENAL COMPANY	PAPER TOWEL, TOILET PAPER	MIMAN148467	07/24/20	394.63	1958
101-751-752.000	07/07/20	FASTENAL COMPANY	TOILET PAPER, PAPER TOWEL, CAN LINE	MIMAN148424	07/24/20	290.09	1958
101-751-752.000	07/01/20	FASTENAL COMPANY	PAPER TOWEL, TOILET PAPER	MIMAN148360	07/24/20	516.67	1958
101-751-770.000	06/06/20	BLARNEY CASTLE FLEET PROGRAM	5/6-6/6/2020 FUEL CHARGES	BC177 6/6/2020	07/10/20	482.84	1920
101-751-770.000	07/06/20	BLARNEY CASTLE FLEET PROGRAM	6/6-7/5/2020 FUEL CHARGES	BC1776/6-7/5/2020	07/24/20	941.81	1953
101-751-801.000	06/19/20	SPICER GROUP INC	RIVERWALK DAMAGE/BANK EROSION	202029	07/10/20	1,905.00	1942
101-751-850.000	06/22/20	CHARTER COMMUNICATIONS INC.	APRIL/MAY/JUNE SERVICE 110 S LAKESH	0139478062220	07/08/20	121.75	49319
101-751-850.000	07/10/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 108 LAKESHORE DR	0138926071020	07/23/20	39.99	49377
101-751-900.000	06/30/20	THE PIONEER GROUP	JUNE ADVERTISEMENTS	41100167 2020063	07/08/20	162.00	49352
101-751-920.000	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITIES	JUNE 2020	07/08/20	1,489.11	49320
101-751-921.000	07/09/20	DTE ENERGY	MONTHLY GAS UTILITY - 580 MAPLE STR	6/6-7/9/2020TEEN	07/23/20	40.90	49382
101-751-930.000	06/20/20	AMOR SIGN STUDIOS INC	PATCHES FOR BOAT LAUNCH	11883	07/10/20	50.00	1919
101-751-930.000	06/16/20	C & W PORTABLES & SEPTIC	PORTA POTTY - LIONS CLUB	150538	07/10/20	75.43	1921
101-751-930.000	06/12/20	C & W PORTABLES & SEPTIC	PORTA POTTY - ARTHUR ST BOAT LAUNCH	150535	07/10/20	88.00	1921
101-751-930.000	06/12/20	C & W PORTABLES & SEPTIC	PORTA POTTY - MACK PARK	150539	07/10/20	75.43	1921
101-751-930.000	06/12/20	C & W PORTABLES & SEPTIC	PORTA POTTY - 5TH AVE PIER	150536	07/10/20	88.00	1921
101-751-930.000	06/12/20	C & W PORTABLES & SEPTIC	PORTA POTTY - 1ST ST LOWER LOT	150534	07/10/20	88.00	1921
101-751-930.000	06/12/20	C & W PORTABLES & SEPTIC	PORTA POTTY - HAMLIN FIELD	150537	07/10/20	75.43	1921
101-751-930.000	06/12/20	C & W PORTABLES & SEPTIC	PORTA POTTY - WATER TOWER	150545	07/10/20	88.00	1921
101-751-930.000	06/12/20	C & W PORTABLES & SEPTIC	PORTA POTTY - SANDS PARK	150544	07/10/20	88.00	1921
101-751-930.000	06/12/20	C & W PORTABLES & SEPTIC	PORTA POTTY - ROTARY PARK	150543	07/10/20	165.43	1921
101-751-930.000	06/12/20	C & W PORTABLES & SEPTIC	PORTA POTTY - ROCKET PARK	150542	07/10/20	75.43	1921
101-751-930.000	06/12/20	C & W PORTABLES & SEPTIC	PORTA POTTY - 9TH ST BOAT LAUNCH	150541	07/10/20	88.00	1921

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Fund 101 GENERAL FUND							
Dept 751 PARKS & RECREATION							
101-751-930.000	06/12/20	C & W PORTABLES & SEPTIC	PORTA POTTY - MANMADE LAKE	150540	07/10/20	88.00	1921
101-751-930.000	06/17/20	FASTENAL COMPANY	DETERGENT - FISH CLEANING STATION	MIMAN148121	07/10/20	43.33	1927
101-751-930.000	06/30/20	FASTENAL COMPANY	SCREW - FOUNTAIN	MIMAN148336	07/10/20	5.78	1927
101-751-930.000	06/30/20	FASTENAL COMPANY	SCREW, BIT - RIVERWALK	MIMAN148352	07/10/20	46.79	1927
101-751-930.000	06/30/20	AUTO VALUE \ AUTO-WARES GROUP	COOLANT HOSE - FOUNTAIN	256-1046451	07/08/20	21.29	49315
101-751-930.000	06/08/20	C&D TURF CARE LLC	VEGETATION CONTROL	189229	07/08/20	150.00	49318
101-751-930.000	06/16/20	FORBES SANITATION & EXCAVATION	REPAIR SEWER LINE	11463	07/08/20	200.00	49325
101-751-930.000	06/18/20	RIETH-RILEY CONSTRUCTION CO IN	LIMESTONE - 9TH ST BOAT LAUNCH	8058275	07/10/20	516.47	1929
101-751-930.000	06/12/20	AMERICAN BACKFLOW	BACKFLOW PREVENTOR - FOUNTAIN	440980	07/08/20	275.34	49311
101-751-930.000	06/17/20	GILL-ROYS HARDWARE	FLOOR PLUG	2006-733671	07/08/20	6.59	49327
101-751-930.000	06/30/20	GILL-ROYS HARDWARE	STATEMENT CREDIT DISPERSED BETWEEN	20200630PARKS	07/08/20	(218.83)	49327
101-751-930.000	06/12/20	CADILLAC PLUMBING-HEATING	SENSOR	781069	07/23/20	369.13	49376
101-751-930.000	06/03/20	CADILLAC PLUMBING-HEATING	MIX VALVE	780439	07/23/20	140.80	49376
101-751-930.000	06/30/20	CADILLAC PLUMBING-HEATING	FAUCET MODULE	782039	07/23/20	336.64	49376
101-751-930.000	07/09/20	TOP LINE ELECTRIC LLC	REPLACE LAMPS - 5TH AVE CONCESSION	13929	07/24/20	109.00	1965
101-751-930.000	07/09/20	TOP LINE ELECTRIC LLC	TEST POWER - RIVER ST FOUNTAIN	13928	07/24/20	59.00	1965
101-751-930.000	07/02/20	TOP LINE ELECTRIC LLC	OUTLETS - 5TH AVE CONCESSION STAND	13892	07/24/20	134.40	1965
101-751-930.000	07/07/20	FAMILY FARM & HOME - MANISTEE	TAPE, BLADE, SNAP,	5954/16	07/23/20	38.94	49387
101-751-930.000	07/15/20	LINKE LUMBER COMPANY	LUMBER - 1ST ST DOCK	I10215326	07/23/20	18.30	49398
101-751-931.000	06/19/20	AUTO VALUE \ AUTO-WARES GROUP	BRAKE CLEANER	256-1045545	07/08/20	2.99	49315
101-751-931.000	06/20/20	AUTO VALUE \ AUTO-WARES GROUP	CARB CLEANER, TRUFUEL	256-1045650	07/08/20	10.78	49315
101-751-931.000	06/22/20	AUTO VALUE \ AUTO-WARES GROUP	TRUFUEL	256-1045682	07/08/20	17.97	49315
101-751-931.000	06/19/20	AUTO VALUE \ AUTO-WARES GROUP	2 CYC OIL - MOWERS	256-1045516	07/08/20	51.21	49315
101-751-931.000	06/24/20	AUTO VALUE \ AUTO-WARES GROUP	FUEL TANK - PONTOON	256-1045938	07/08/20	72.09	49315
101-751-931.000	06/05/20	GRAND RENTAL STATION	BLOWER/FUEL LINE	1-569604	07/08/20	452.08	49330
101-751-931.000	06/22/20	GRAND RENTAL STATION	TRIMMER LINE - WACKERS	1-570006	07/08/20	56.99	49330
101-751-931.000	07/09/20	TOP LINE ELECTRIC LLC	1ST STREET GAZEBO WIFI ANTENNA	13930	07/24/20	232.31	1965
101-751-931.000	07/08/20	AUTO VALUE \ AUTO-WARES GROUP	PLUG #179	256-1047209	07/23/20	5.69	49371
101-751-931.000	07/08/20	FAMILY FARM & HOME - MANISTEE	SAFETY CHAIN	5959/16	07/23/20	14.99	49387
101-751-931.000	07/02/20	GRAND RENTAL STATION	TRIMMER LINE	1-570306	07/23/20	58.78	49392
101-751-931.000	07/08/20	GRAND RENTAL STATION	BLADE	1-570399	07/23/20	13.58	49392
101-751-932.000	06/18/20	AUTO VALUE \ AUTO-WARES GROUP	BATTERY	256-1045396	07/08/20	136.99	49315
101-751-932.000	06/18/20	AUTO VALUE \ AUTO-WARES GROUP	STARTER	256-1045449	07/08/20	139.99	49315
Total For Dept 751 PARKS & RECREATION						14,453.42	
Dept 801 APPROPRIATIONS							
101-801-890.000	07/08/20	ALTERNATIVES FOR AREA YOUTH	APPROPRIATION	07/08/2020	07/08/20	5,850.00	49309
101-801-894.000	07/08/20	MANISTEE RECREATION ASSOC.	APPROPRIATION	07/08/2020	07/08/20	12,150.00	49345
101-801-894.500	07/08/20	MANISTEE SAINTS	APPROPRIATION	07/08/2020	07/08/20	1,800.00	49346
101-801-895.000	07/08/20	MANISTEE CO. HISTORICAL MUSEUM	APPROPRIATION	07/08/2020	07/08/20	4,500.00	49342
101-801-897.000	07/08/20	RAMSDALL REGIONAL CENTER FOR	APPROPRIATION	07/08/2020	07/10/20	11,250.00	1938
Total For Dept 801 APPROPRIATIONS						35,550.00	
Total For Fund 101 GENERAL FUND						293,633.14	
Fund 202 MAJOR STREET FUND							
Dept 000							
202-000-865.000	07/02/20	TOP LINE ELECTRIC LLC	TEST BRAKE OPERATIONS - MAPLE ST BR	13891	07/24/20	59.00	1965
202-000-921.000	07/09/20	DTE ENERGY	MONTHLY GAS UTILITY 51 MAPLE ST	6/6-7/9/2020BRID	07/23/20	39.76	49382
Total For Dept 000						98.76	
Total For Fund 202 MAJOR STREET FUND						98.76	

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Fund 203 LOCAL STREET FUND							
Dept 000							
203-000-864.000	05/01/20	RIETH-RILEY CONSTRUCTION CO	BROKEN CONCRETE	5009	07/10/20	(12.40)	1929
203-000-864.000	06/26/20	RIETH-RILEY CONSTRUCTION CO	BROKEN CONCRETE	5345	07/10/20	(24.96)	1929
203-000-864.000	06/12/20	AMAZON CAPITAL SERVICES, INC	UTILITY TRAILERS	1VMX-VL99-KY9R	07/24/20	799.00	1951
203-000-864.002	06/19/20	SPICER GROUP INC	2019-2020 STREET IMPROVEMENTS	202028	07/10/20	11,405.25	1942
Total For Dept 000						12,166.89	
Total For Fund 203 LOCAL STREET FUND						12,166.89	
Fund 226 CITY REFUSE FUND							
Dept 000							
226-000-202.000	06/29/20	GOULET, JASON	UB REFUND FOR ACCOUNT: FOUS-000451-	ESC FOUS-000451-	07/08/20	81.06	49329
226-000-202.000	06/29/20	JACKSON, STEVEN	UB REFUND FOR ACCOUNT: SECS-000445-	ESC SECS-000445-	07/08/20	22.14	49334
226-000-202.000	06/29/20	JANS, BRENDAN	UB REFUND FOR ACCOUNT: SYCS-000103-	ESC SYCS-000103-	07/08/20	65.18	49337
226-000-202.000	06/29/20	JOHNSON, MATT	UB REFUND FOR ACCOUNT: SECS-000430-	ESC SECS-000430-	07/08/20	22.91	49338
226-000-752.000	06/16/20	FASTENAL COMPANY	CAN LINERS	MIMAN148079	07/10/20	213.92	1927
226-000-752.000	06/12/20	AMAZON CAPITAL SERVICES, INC	UTILITY TRAILERS	1VMX-VL99-KY9R	07/24/20	1,598.00	1951
226-000-752.000	07/13/20	FASTENAL COMPANY	CAN LINERS	MIMAN148474	07/24/20	85.57	1958
226-000-752.000	07/07/20	FASTENAL COMPANY	TOILET PAPER, PAPER TOWEL, CAN LINE	MIMAN148424	07/24/20	128.35	1958
226-000-752.000	07/01/20	FASTENAL COMPANY	CAN LINERS	MIMAN148359	07/24/20	427.84	1958
226-000-826.000	05/31/20	REPUBLIC SERVICES #239	BASIC SERVICE	0239-002668409	07/08/20	35,652.44	49355
226-000-827.000	05/31/20	REPUBLIC SERVICES #239	DUMPSTERS	0239-002665564	07/08/20	889.49	49355
226-000-827.000	07/08/20	MANISTEE COUNTY LANDFILL	X GARBAGE FROM PARKS	363255	07/23/20	306.66	49400
226-000-827.000	06/30/20	REPUBLIC SERVICES #239	DUMPSTERS	0239-002682439	07/23/20	1,363.52	49417
226-000-920.000	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITIES	JUNE 2020	07/08/20	28.34	49320
Total For Dept 000						40,885.42	
Total For Fund 226 CITY REFUSE FUND						40,885.42	
Fund 275 GRANT MANAGEMENT FUND							
Dept 902 OTHER GRANTS							
275-902-986.109	06/25/20	FASTENAL COMPANY	BOLTS/NUTS - 1ST ST TENNIS COURTS	MIMAN148282	07/10/20	10.52	1927
275-902-986.109	06/25/20	FASTENAL COMPANY	DRILL BITS, WASHERS - 1ST ST TENNIS	MIMAN148284	07/10/20	29.21	1927
275-902-986.109	06/24/20	ELMER'S CRANE & DOZER, INC.	SIDEWALK - 1ST ST TENNIS COURTS	568259	07/08/20	784.00	49323
275-902-986.109	06/22/20	GILL-ROYS HARDWARE	NUTS/BOLTS/SCREWS 1ST ST TENNIS COU	2006-769464	07/08/20	10.71	49327
275-902-986.109	06/30/20	GILL-ROYS HARDWARE	LUMBER - 1ST ST TENNIS COURT	2006-818870	07/08/20	115.12	49327
275-902-986.109	07/07/20	ELMER'S CRANE & DOZER, INC.	DRIVE - 1ST ST TENNIS COURTS	570057	07/23/20	1,176.00	49386
275-902-986.109	04/07/20	ACTIVE SPORTS	NETS, STRAPS, NUMBERS, WINDSCREEN, RO	0124794	07/23/20	14,653.50	49366
275-902-986.109	07/06/20	JASON THOMAS LANDSCAPE & MASON	SEALER - 1ST ST TENNIS COURTS	274867	07/23/20	159.00	49397
Total For Dept 902 OTHER GRANTS						16,938.06	
Total For Fund 275 GRANT MANAGEMENT FUND						16,938.06	
Fund 430 CAPITAL IMPROVEMENT FUND							
Dept 905 DEBT SERVICE							
430-905-986.004	07/08/20	THE HUNTINGTON NATIONAL BANK	RAMSDELL HVAC #8000407381	07/08/2020	07/08/20	54,475.00	49332
Total For Dept 905 DEBT SERVICE						54,475.00	
Total For Fund 430 CAPITAL IMPROVEMENT FUND						54,475.00	
Fund 496 RENAISSANCE PARK							
Dept 000							
496-000-991.002	07/08/20	STATE OF MICHIGAN - MEDC	MSC 970011-EDIG JULY -JUNE ANNUAL P	07/08/2020	07/08/20	5,616.00	49358
Total For Dept 000						5,616.00	

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Fund 496 RENAISSANCE PARK							
Total For Fund 496 RENAISSANCE PARK						5,616.00	
Fund 501 BOAT LAUNCH FUND							
Dept 000							
501-000-752.000	06/29/20	PNC BANK	CREDIT CARD CHARGES JUNE 2020	JUNE 2020 CHARGE	07/23/20	20.00	19
501-000-752.000	06/20/20	AMOR SIGN STUDIOS INC	DIGITAL PATCHES ADDED TO ORIGINAL I	11883-2	07/24/20	50.00	1952
501-000-850.000	07/01/20	CHARTER COMMUNICATIONS INC.	APRIL-JUNE CHARGES 110 S LAKESHORE	0139486070120	07/23/20	119.97	49377
501-000-850.000	07/01/20	CHARTER COMMUNICATIONS INC.	MONTHLY CHARGES 110 S LAKESHORE DR	0139486070120.	07/23/20	39.99	49377
501-000-920.000	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITIES	JUNE 2020	07/08/20	312.47	49320
Total For Dept 000						542.43	
Total For Fund 501 BOAT LAUNCH FUND						542.43	
Fund 592 WATER UTILITY							
Dept 000							
592-000-202.000	06/29/20	GOULET, JASON	UB REFUND FOR ACCOUNT: FOUS-000451-	ESC FOUS-000451-	07/08/20	49.93	49329
592-000-202.000	06/29/20	JACKSON, STEVEN	UB REFUND FOR ACCOUNT: SECS-000445-	ESC SECS-000445-	07/08/20	50.23	49334
592-000-202.000	06/29/20	JANS, BRENDAN	UB REFUND FOR ACCOUNT: SYCS-000103-	ESC SYCS-000103-	07/08/20	50.87	49337
592-000-202.000	06/29/20	JOHNSON, MATT	UB REFUND FOR ACCOUNT: SECS-000430-	ESC SECS-000430-	07/08/20	63.83	49338
Total For Dept 000						214.86	
Dept 542 WATER OPERATION							
592-542-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMENT	CITY EXPENSE	202007	07/23/20	1,633.70	1950
592-542-721.000	06/15/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2736912	07/08/20	25.01	49321
592-542-721.000	06/29/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2747836	07/08/20	25.01	49321
592-542-721.000	05/18/20	SNYDER SHOE CORP	SAFETY BOOTS	275022-5968	07/08/20	144.50	49357
592-542-721.000	06/30/20	SNYDER SHOE CORP	SAFETY BOOTS	20200630	07/23/20	151.49	49422
592-542-723.000	07/14/20	DELTA DENTAL	RETIREE DENTAL 8/1-8/31/2020	2634 20200714	07/23/20	21.52	49380
592-542-723.000	07/23/20	PRIORITY HEALTH	AUGUST RETIREE INSURANCE PREMIUMS	202008PRIORITY	07/23/20	256.02	49415
592-542-723.000	07/23/20	VISION SERVICE PLAN	AUGUST RETIREE VISION	30083266AUG2020	07/23/20	6.35	49426
592-542-752.000	06/23/20	FASTENAL COMPANY	SAFETY VESTS	MIMAN148224	07/10/20	35.85	1927
592-542-752.000	06/17/20	MODEL FIRST AID, SAFETY &	1ST AID SUPPLIES	125589	07/08/20	122.44	49350
592-542-752.000	06/16/20	WAHR HARDWARE, INC.	SEALANT, MOUSETRAP, BUG TRAP	C194171	07/10/20	18.07	1947
592-542-752.000	07/01/20	HELPNET	JULY-AUG 2020 EMPLOYEE ASSISTANCE P	31227	07/08/20	39.30	49331
592-542-752.000	07/01/20	JACKPINE BUSINESS CENTERS	WRIST PAD, WIPES, NOTE PAPER	455002-0	07/08/20	45.33	49333
592-542-752.000	07/10/20	FASTENAL COMPANY	GLOVES	MIMAN148452	07/24/20	40.52	1958
592-542-752.000	07/14/20	WAHR HARDWARE, INC.	VINYL TUBING	C195488	07/24/20	53.73	1967
592-542-752.000	07/02/20	MODEL FIRST AID, SAFETY &	HAND SOAP	00000125681	07/23/20	40.00	49412
592-542-754.000	07/06/20	FERGUSON WATERWORKS #3386	WATER METERS	0105647	07/23/20	1,370.00	49388
592-542-770.000	06/06/20	BLARNEY CASTLE FLEET PROGRAM	5/6-6/6/2020 FUEL CHARGES	BC177 6/6/2020	07/10/20	190.90	1920
592-542-770.000	07/06/20	BLARNEY CASTLE FLEET PROGRAM	6/6-7/5/2020 FUEL CHARGES	BC1776/6-7/5/2020	07/24/20	198.76	1953
592-542-801.000	06/19/20	SPICER GROUP INC	WATER & WWTP GENERAL ENGINEERING	202027	07/10/20	750.00	1942
592-542-801.000	06/19/20	SPICER GROUP INC	WATER GIS UPDATES	202031	07/10/20	3,539.50	1942
592-542-850.000	07/20/20	AT&T	MONTHLY SERVICE 23139825843105	231398258407 2021	07/23/20	211.65	49370
592-542-853.000	06/19/20	VERIZON WIRELESS	5/20-6/19/2020 CELLULAR SERVICE	9856972898	07/08/20	80.02	49361
592-542-853.000	06/19/20	VERIZON WIRELESS	MONTHLY SERVICE 742077559	9856997833	07/08/20	400.26	49361
592-542-900.000	06/30/20	THE PIONEER GROUP	PUBLISH ANNUAL CONSUMER CONFIDENCE	41100167 20200631	07/08/20	1,620.00	49352
592-542-913.000	06/13/20	MICHIGAN RURAL WATER ASSOC.	BACKFLOW PREVENTION RE-CERTIFICATIO	R8209	07/08/20	575.00	49349
592-542-915.000	06/11/20	MICHIGAN RURAL WATER ASSOC.	MEMBERSHIP DUES 7/1-6/30/2021	20200611	07/08/20	242.50	49349
592-542-920.000	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITIES	JUNE 2020	07/08/20	159.80	49320
592-542-920.000	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITY	JUNE2020	07/23/20	7,184.29	49378
592-542-930.000	06/21/20	FAMILY FARM & HOME - MANISTEE	OUTLET WELL 6	5916/16	07/08/20	31.98	49324
592-542-931.000	06/24/20	GALLOUP	REPAIR COUPLING	S109244104.002	07/10/20	95.29	18
592-542-931.000	06/24/20	GALLOUP	REPAIR COUPLING	S109244104.001	07/10/20	31.76	18

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Fund 592 WATER UTILITY							
Dept 542 WATER OPERATION							
592-542-931.000	06/18/20	BLARNEY CASTLE OIL CO.	PROPANE TANK RENTAL	1219799-IN	07/08/20	75.00	49317
592-542-931.000	06/18/20	BLARNEY CASTLE OIL CO.	PROPANE TANK RENT	1219778-IN	07/08/20	75.00	49317
592-542-931.000	06/30/20	MICHIGAN PIPE & VALVE	DISTRIBUTION SUPPLIES	T007198	07/24/20	1,058.00	1960
592-542-931.000	07/01/20	TOP LINE ELECTRIC LLC	TROUBLESHOOT VFD FAULT - WELL 10	13869	07/24/20	237.50	1965
592-542-931.000	07/10/20	TOP LINE ELECTRIC LLC	ALLEN BRADLEY PLC - WELL 6 PLC/RADI	13944	07/24/20	3,986.00	1965
Total For Dept 542 WATER OPERATION						24,772.05	
Total For Fund 592 WATER UTILITY						24,986.91	
Fund 593 SEWER UTILITY							
Dept 000							
593-000-202.000	06/29/20	GOULET, JASON	UB REFUND FOR ACCOUNT: FOUS-000451-	ESC FOUS-000451-	07/08/20	139.54	49329
593-000-202.000	06/29/20	JACKSON, STEVEN	UB REFUND FOR ACCOUNT: SECS-000445-	ESC SECS-000445-	07/08/20	138.36	49334
593-000-202.000	06/29/20	JANS, BRENDAN	UB REFUND FOR ACCOUNT: SYCS-000103-	ESC SYCS-000103-	07/08/20	146.21	49337
593-000-202.000	06/29/20	JOHNSON, MATT	UB REFUND FOR ACCOUNT: SECS-000430-	ESC SECS-000430-	07/08/20	177.20	49338
Total For Dept 000						601.31	
Dept 543 SEWER OPERATIONS							
593-543-717.000	07/23/20	MUNICIPAL EMPLOYEES RETIREMENT	CITY EXPENSE	202007	07/23/20	1,687.72	1950
593-543-721.000	06/15/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2736914	07/08/20	15.20	49321
593-543-721.000	06/29/20	CONTINENTAL LINEN SERVICE	UNIFORM RENTAL	2747838	07/08/20	15.20	49321
593-543-721.000	06/29/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2747849	07/08/20	35.04	49321
593-543-721.000	06/29/20	CONTINENTAL LINEN SERVICE	UNIFORMS/CLEANING	2747848	07/08/20	13.20	49321
593-543-721.000	06/30/20	SNYDER SHOE CORP	SAFETY BOOTS	20200630	07/23/20	160.00	49422
593-543-752.000	06/23/20	FASTENAL COMPANY	SAFETY VESTS	MIMAN148224	07/10/20	35.85	1927
593-543-752.000	06/23/20	AUTO VALUE \ AUTO-WARES GROUP	OPERATING SUPPLIES	256-1045875	07/08/20	29.99	49315
593-543-752.000	06/25/20	AUTO VALUE \ AUTO-WARES GROUP	OPERATING SUPPLIES	256-1046097	07/08/20	16.39	49315
593-543-752.000	06/18/20	BLARNEY CASTLE OIL CO.	OPERATING SUPPLIES	1219801	07/08/20	75.00	49317
593-543-752.000	06/26/20	JACKPINE BUSINESS CENTERS	OPERATING SUPPLIES	454719-0	07/08/20	74.97	49333
593-543-752.000	06/08/20	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	440162	07/08/20	366.51	49351
593-543-752.000	06/12/20	USA BLUE BOOK	MARKING PAINT	265624	07/08/20	61.23	49360
593-543-752.000	06/29/20	WAHR HARDWARE, INC.	OPERATING SUPPLIES	B26500	07/10/20	0.69	1947
593-543-752.000	05/21/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2005-955098	07/08/20	7.59	49327
593-543-752.000	06/24/20	GILL-ROYS HARDWARE	OPERATING SUPPLIES	2006-779258	07/08/20	41.97	49327
593-543-752.000	06/30/20	GILL-ROYS HARDWARE	STATEMENT CREDIT	20200630WWTP	07/08/20	(23.04)	49327
593-543-752.000	07/01/20	HELPNET	JULY-AUG 2020 EMPLOYEE ASSISTANCE P	31227	07/08/20	39.30	49331
593-543-752.000	07/09/20	AUTO VALUE \ AUTO-WARES GROUP	OPERATING SUPPLIES	256-1047356	07/23/20	8.19	49371
593-543-752.000	06/29/20	FASTENAL COMPANY	OPERATING SUPPLIES	MIMAN148321	07/24/20	27.98	1958
593-543-752.000	07/16/20	WAHR HARDWARE, INC.	OPERATING SUPPLIES	C195615	07/24/20	15.37	1967
593-543-752.000	06/29/20	GRAINGER	OPERATING SUPPLIES	9574085990	07/23/20	35.64	49391
593-543-752.000	06/30/20	HACH COMPANY	OPERATING SUPPLIES	12019510	07/23/20	454.35	49393
593-543-752.000	07/10/20	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	441528	07/23/20	389.23	49413
593-543-752.000	06/29/20	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	441024	07/23/20	229.76	49413
593-543-752.000	07/01/20	NCL OF WISCONSIN, INC.	OPERATING SUPPLIES	441178	07/23/20	913.55	49413
593-543-752.000	06/30/20	REPUBLIC SERVICES #239	OPERATING SUPPLIES	0239-002682415	07/23/20	168.38	49417
593-543-752.000	06/30/20	SNYDER SHOE CORP	OPERATING SUPPLIES	275022-7968	07/23/20	160.00	49422
593-543-753.000	06/23/20	MINERAL MASTERS CORPORATION	CHEMICAL SUPPLIES	00046222	07/10/20	1,837.90	1935
593-543-753.000	06/10/20	WEBB CHEMICAL SERVICE CORP.	CHEMICAL SUPPLIES	508163	07/10/20	4,641.60	1949
593-543-770.000	06/06/20	BLARNEY CASTLE FLEET PROGRAM	5/6-6/6/2020 FUEL CHARGES	BC177 6/6/2020	07/10/20	88.35	1920
593-543-770.000	07/06/20	BLARNEY CASTLE FLEET PROGRAM	6/6-7/5/2020 FUEL CHARGES	BC1776/6-7/5/2020	07/24/20	110.66	1953
593-543-801.000	06/19/20	SPICER GROUP INC	PROFESSIONAL SERVICES & CONSULTATIO	202033	07/10/20	5,146.75	1942
593-543-801.000	06/19/20	SPICER GROUP INC	WATER & WWTP GENERAL ENGINEERING	202027	07/10/20	750.00	1942
593-543-801.000	06/19/20	SPICER GROUP INC	PROFESSIONAL SERVICES & CONSULTATIO	202030	07/24/20	732.50	1963

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Fund 593 SEWER UTILITY							
Dept 543 SEWER OPERATIONS							
593-543-801.000	06/19/20	SPICER GROUP INC	PROFESSIONAL & CONSULTING SERVICES	202032	07/24/20	549.31	1963
593-543-850.000	07/20/20	AT&T	MONTHLY SERVICE 23139825843105	231398258407 2020	07/23/20	211.66	49370
593-543-853.000	06/19/20	VERIZON WIRELESS	5/20-6/19/2020 CELLULAR SERVICE	9856972898	07/08/20	120.03	49361
593-543-915.000	06/11/20	MICHIGAN RURAL WATER ASSOC.	MEMBERSHIP DUES 7/1-6/30/2021	20200611	07/08/20	242.50	49349
593-543-920.000	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITIES	JUNE 2020	07/08/20	1,596.19	49320
593-543-920.000	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITY	JUNE2020	07/23/20	10,301.33	49378
593-543-921.000	07/09/20	DTE ENERGY	MONTHLY GAS UTILITY 51 9TH ST	6/6-7/8/2020WWTP	07/23/20	972.55	49382
593-543-931.000	07/01/20	GRAND RENTAL STATION	REPAIR & MAINTENANCE - EQUIPMENT	1-570252	07/08/20	62.80	49330
593-543-931.000	06/23/20	GILL-ROYS HARDWARE	REPAIR & MAINTENANCE - EQUIPMENT	2006-774120	07/08/20	16.29	49327
593-543-931.000	06/08/20	TROJAN TECHNOLOGIES	REPAIR & MAINTENANCE - EQUIPMENT	SLS/10296641	07/08/20	513.92	49359
593-543-931.000	06/29/20	CUSTOM SHEET METAL & HEATING	REPAIR & MAINTENANCE - EQUIPMENT	10849044	07/24/20	1,137.42	1956
593-543-931.000	07/10/20	ABSOLUTE SAFETY	REPAIR & MAINTENANCE - EQUIPMENT	WWTP100720	07/23/20	70.00	49364
593-543-931.000	07/06/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTENANCE - EQUIPMENT	256-1047029	07/23/20	53.29	49371
593-543-931.000	07/06/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTENANCE - EQUIPMENT	256-1047030	07/23/20	34.78	49371
593-543-931.000	05/27/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTENANCE - EQUIPMENT	256-1043348	07/23/20	47.79	49371
593-543-931.000	07/10/20	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	13942	07/24/20	380.00	1965
593-543-931.000	07/10/20	TOP LINE ELECTRIC LLC	REPAIR & MAINTENANCE - EQUIPMENT	13943	07/24/20	475.00	1965
593-543-931.000	07/10/20	ABSOLUTE SAFETY	REPAIR & MAINTENANCE - EQUIPMENT	WWTP100720A	07/23/20	224.90	49364
593-543-931.000	07/06/20	AUTO VALUE \ AUTO-WARES GROUP	REPAIR & MAINTENANCE - EQUIPMENT	256-1047041	07/23/20	249.00	49371
593-543-931.000	06/29/20	JACK DOHENY SUPPLIES, INC.	GASKET, HOSE END # 253	A34535	07/23/20	254.17	49395
593-543-931.000	07/01/20	JASON THOMAS LANDSCAPE & MASON	QUICKCRETE/MORTAR - MANHOLE REPAIR	24170	07/23/20	94.74	49397
593-543-931.000	07/01/20	JASON THOMAS LANDSCAPE & MASON	MORTAR MIX - MANHOLE REPAIR	24171	07/23/20	17.60	49397
593-543-931.000	07/01/20	JASON THOMAS LANDSCAPE & MASON	QUICKCRETE - MANHOLE REPAIR	24169	07/23/20	52.80	49397
Total For Dept 543 SEWER OPERATIONS						36,041.09	
Dept 903 CAPITAL OUTLAY - OVER \$5,000							
593-903-987.019	06/15/20	MIKA MEYERS BECKETT & JONES	PROFESSIONAL SERVICES THROUGH 5/31/20	644633	07/24/20	5,952.90	1961
593-903-987.019	06/19/20	SPICER GROUP INC	GENERAL WASTEWATER IMPROV.PHASE 1	202025	07/24/20	32,970.75	1963
593-903-987.019	06/25/20	GERBER CONSTRUCTION	PAYMENT 3 GENERAL WW IMP. PHASE 1 C	PAYMENT 3 2020	07/23/20	144,409.55	49389
593-903-987.021	06/16/20	MANISTEE COUNTY PLANNING DEPT	WASTEWATER IMPROVE PHASE II	20200616	07/23/20	1,200.00	49402
593-903-987.022	07/14/20	DTE ENERGY	ARTHUR STREET P.S. IMPROVEMENTS	20200714 27 ARTHUR	07/23/20	4,819.00	49383
Total For Dept 903 CAPITAL OUTLAY - OVER \$5,000						189,352.20	
Total For Fund 593 SEWER UTILITY						225,994.60	
Fund 594 MARINA FUND							
Dept 000							
594-000-255.000	07/14/20	STACY APPLGARTH	SECURITY DEPOSIT REFUND MARINA RENT.	20200711	07/23/20	100.00	49423
594-000-752.000	06/24/20	FASTENAL COMPANY	CAN LINERS, BLEACH	MIMAN148236	07/10/20	79.56	1927
594-000-752.000	06/03/20	JACKPINE BUSINESS CENTERS	RIBBON, INDEX CARDS	454080-0	07/08/20	24.13	49333
594-000-752.000	06/11/20	JACKPINE BUSINESS CENTERS	CREDIT INDEX CARDS	C454080-0	07/08/20	(4.99)	49333
594-000-752.000	06/10/20	JACKPINE BUSINESS CENTERS	INDEX CARDS	454298-0	07/08/20	6.99	49333
594-000-752.000	06/16/20	JACKPINE BUSINESS CENTERS	CORRECTION TAPE	454546-0	07/08/20	10.97	49333
594-000-752.000	06/08/20	JACKPINE BUSINESS CENTERS	BADGES, SHIPPING	454207-0	07/08/20	24.50	49333
594-000-752.000	06/17/20	JACKPINE BUSINESS CENTERS	DECANTER, TAPE	454488-0	07/08/20	60.16	49333
594-000-752.000	06/28/20	CHARTER COMMUNICATIONS INC.	MONTHLY SERVICE 480 RIVER ST CB ACC'	0099730062820	07/08/20	92.77	49319
594-000-752.000	06/14/20	GILL-ROYS HARDWARE	PAINT BRUSH, TAPE, FLAG	2006-717663	07/08/20	65.59	49327
594-000-752.000	06/16/20	GILL-ROYS HARDWARE	CAULK	2006-729991	07/08/20	11.49	49327
594-000-752.000	06/18/20	GILL-ROYS HARDWARE	PAINT	2006-743850	07/08/20	19.99	49327
594-000-752.000	06/15/20	GILL-ROYS HARDWARE	SPRAY BOTTLES FOR CORONA SPRAY MIXT'	2006-720107	07/08/20	7.58	49327
594-000-752.000	06/24/20	GILL-ROYS HARDWARE	LED BULBS	2006-778553	07/08/20	17.48	49327
594-000-752.000	06/26/20	GILL-ROYS HARDWARE	WAND, RAKE, LED BULB	2006-791779	07/08/20	58.97	49327
594-000-752.000	06/10/20	AMAZON CAPITAL SERVICES, INC	HANDHELD VHF	1RPK-WWNF-GG4T	07/24/20	96.50	1951

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund 594 MARINA FUND							
Dept 000							
594-000-752.000	06/10/20	AMAZON CAPITAL SERVICES, INC	VHF RADIO	1JYL-FPJ-DHTW	07/24/20	114.95	1951
594-000-752.000	06/30/20	FASTENAL COMPANY	PAPER TOWELS - MARINA	MIMAN148346	07/24/20	60.56	1958
594-000-752.000	06/29/20	SPARTANNASH	MARINA COFFEE SUPPLIES	0015298137	07/24/20	41.81	1962
594-000-752.000	07/13/20	WAHR HARDWARE, INC.	PREEN	C195447	07/24/20	29.99	1967
594-000-752.000	06/04/20	THE HOME CITY ICE COMPANY	ICE MARINA	5217201088	07/23/20	106.00	49394
594-000-760.000	06/18/20	BLARNEY CASTLE OIL CO.	GASOLINE - MARINA	1219740-IN	07/08/20	3,030.21	49317
594-000-760.000	07/02/20	BLARNEY CASTLE OIL CO.	GASOLINE - MARINA	1224478-IN	07/23/20	3,117.54	49374
594-000-760.000	06/30/20	BLARNEY CASTLE OIL CO.	GASOLINE - MARINA	1224158-IN	07/23/20	4,734.65	49374
594-000-761.000	06/18/20	BLARNEY CASTLE OIL CO.	DIESEL FUEL MARINA	1219741-IN	07/08/20	858.75	49317
594-000-920.000	06/30/20	CONSUMERS ENERGY	MONTHLY ELECTRIC UTILITIES	JUNE 2020	07/08/20	660.44	49320
594-000-921.000	07/09/20	DTE ENERGY	MONTHLY GAS UTILITY 480 RIVER ST	6/6-7/9/2020MARI	07/23/20	70.50	49382
594-000-930.000	06/26/20	WAHR HARDWARE, INC.	SILLCOCK BACKFLOW	C194644	07/10/20	8.79	1947
594-000-930.000	05/23/20	GILL-ROYS HARDWARE	TUBING, ELBOW, ADAPTER	2005-967004	07/08/20	88.97	49327
594-000-930.000	06/06/20	GILL-ROYS HARDWARE	BOLT	2006-664972	07/08/20	43.96	49327
594-000-930.000	07/03/20	WAHR HARDWARE, INC.	LAG SCREW - MARINA	C195022	07/24/20	28.49	1967
Total For Dept 000						13,667.30	
Total For Fund 594 MARINA FUND						13,667.30	
Fund 661 MOTOR POOL FUND							
Dept 000							
661-000-981.100	07/08/20	WEST SHORE BANK	#1104881922 DPW - WESTERN STAR PLOW	07/08/2020	07/08/20	42,890.00	49362
661-000-981.400	07/21/20	SHELBY STATE BANK	BRAUN AMBULANCE	07/21/2020	07/23/20	29,000.00	49421
Total For Dept 000						71,890.00	
Total For Fund 661 MOTOR POOL FUND						71,890.00	
Fund 703 CURRENT TAX COLLECTION							
Dept 000							
703-000-215.000	07/20/20	DOWNTOWN DEVELOPMENT	2020 SUMMER TAX DISTRIBUTION 1 7/1-	2020SUMTXDIST1	07/23/20	26,425.73	49381
703-000-215.000	03/17/20	DOWNTOWN DEVELOPMENT	2019 COUNTY DELINQUENT TAX SETTLEME	2019DELTAX	07/23/20	25,290.37	49381
703-000-222.000	07/20/20	MANISTEE COUNTY TREASURER	2020 SUMMER TAX DISTRIBUTION 1- 7/1-	2020SUMTXDIST1	07/23/20	103,612.69	49405
703-000-228.001	07/20/20	MANISTEE COUNTY TREASURER	2020 SUMMER TAX DISTRIBUTION 1- 7/1-	2020SUMTXDIST1	07/23/20	118,844.06	49405
703-000-234.000	07/20/20	MANISTEE INTERMEDIATE SCHOOL	2020 SUMMER TAX DISTRIBUTION 1 - 7/	2020SUMTXDIST1	07/23/20	45,565.59	49408
703-000-235.000	07/20/20	WEST SHORE COMMUNITY COLLEGE	2020 SUMMER TAX DISTRIBUTION 1 7/1-	2020SUMTXDIST1	07/23/20	51,807.19	49427
Total For Dept 000						371,545.63	
Total For Fund 703 CURRENT TAX COLLECTION						371,545.63	

JOURNALIZED

PAID

GL Number	Invoice Date	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			293,633.14	
			Fund 202 MAJOR STREET FUND			98.76	
			Fund 203 LOCAL STREET FUND			12,166.89	
			Fund 226 CITY REFUSE FUND			40,885.42	
			Fund 275 GRANT MANAGEMENT FUND			16,938.06	
			Fund 430 CAPITAL IMPROVEMENT FUND			54,475.00	
			Fund 496 RENAISSANCE PARK			5,616.00	
			Fund 501 BOAT LAUNCH FUND			542.43	
			Fund 592 WATER UTILITY			24,986.91	
			Fund 593 SEWER UTILITY			225,994.60	
			Fund 594 MARINA FUND			13,667.30	
			Fund 661 MOTOR POOL FUND			71,890.00	
			Fund 703 CURRENT TAX COLLECTION			371,545.63	
Total For All Funds:						<u>1,132,440.14</u>	



# MEMO

CITY CLERK'S OFFICE

**To:** Thad Taylor, City Manager  
**From:** Heather Pefley, City Clerk *HP*  
**Subject:** Agenda Request  
**Date:** July 20, 2020

Thad,

The City has received a request for an extension on a Provisional Medical Marihuana Facility Permit and a Provisional Recreational Marihuana Establishment License that are set to expire October 24, 2020. The City of Manistee Codified Ordinances provide that Provisional Medical Marihuana Facility Provisional Permits and Provisional Recreational Marihuana Establishment Provisional Licenses are valid for a period of one year from issuance and may not be renewed. As a result of the coronavirus pandemic and its impact on the ability to complete construction projects in the State of Michigan, parties that were issued Provisional Permits and Provisional Licenses have been unable to complete construction projects required to obtain final inspection from the State and approval of their State of Michigan license. The inability to secure a State license makes it impossible to apply for and obtain final permits and licenses from the City of Manistee within the one-year duration of the Provisional Permit and/or Provisional License issued by the City.

The City Attorney has drafted an ordinance to extend currently issued Provisional Permits and Provisional Licenses to April 1, 2021. This extension would only apply to currently issued Provisional Permits and Provisional Licenses. Please add the first reading of the proposed ordinance to the agenda for the August 5, 2020 regular meeting for consideration.

Thank you.

**City of Manistee**  
70 Maple Street  
Manistee, MI 49660

To Whom It May Concern,

Please accept this letter as a request to extend our allotted time to complete the buildout of our dispensary located at 240 Arthur Street. We are seeking an additional 90-120 days from our deadline for completion.

We have had many setbacks due to COVID-19 this year. The Pandemic continues to interfere with our schedule. Back in March, prior to all the shutdowns, we had the attached architectural drawing completed. Our architect was on hiatus for a couple months during the shutdown and now is backed up on all his projects.

Our current timeline indicates within the next two weeks we will be submitting our plans to the City applying for our building permits. If everything goes according to plan, with no setbacks, we could have our project completed by December 31 of this year. However, given the Pandemic, there are outside forces that could continue to affect our timeline.

We are serious about completing this project in Manistee to get our Retail & Medical dispensary open for business. Great Lakes Natural Remedies (GLNR) is a Michigan based and State pre-approved Michigan cannabis company. As a seed-to-sale company we currently hold State licenses for growing, processing, and retail/provisioning.

Thank you in advance for your consideration.

Regards,

A handwritten signature in black ink, appearing to read 'Trevor Wisniewski', written over a horizontal line.

Trevor Wisniewski  
President  
Great Lakes Natural Remedies, Inc.  
(248) 613-0700



## ORDINANCE 20-07

### AN ORDINANCE TO EXTEND THE DURATION OF A PROVISIONAL PERMIT GRANTED UNDER CHAPTER 866 AND PROVISIONAL LICENSE GRANTED UNDER CHAPTER 867 OF THE CITY OF MANISTEE, MICHIGAN CODIFIED ORDINANCES, TO PROVIDE FOR AN EFFECTIVE DATE, AND TO PROVIDE FOR SEVERABILITY

#### THE CITY OF MANISTEE ORDAINS:

##### **Section 1. Purpose:**

Sections 866.04 D. and 867.03 E. of the City of Manistee Codified Ordinances provide that Provisional Medical Marihuana Facility Permits (Provisional Permit) and Provisional Recreational Marihuana Establishment Licenses (Provisional License), respectively, are valid for a period of one (1) year from issuance and may not be renewed. As a result of the coronavirus pandemic and its impact on the ability to complete construction projects in the State of Michigan, both because of restrictions imposed by Executive Orders of the Michigan Governor and the general unavailability of contractors able to perform work, parties that were issued Provisional Permits and Provisional Licenses have been unable to complete construction projects required to obtain final inspection from the State and approval of their State of Michigan license. The inability to secure a state license consequently makes it impossible to apply for and obtain Final Permits and Licenses from the City of Manistee within the one (1) year duration of the Provisional Permit and/or Provisional License issued by the City. Because of the construction difficulties encountered by Provisional Permit and Provisional License holders, it is appropriate to extend currently issued Provisional Permits and Provisional Licenses to April 1, 2021. This extension would only apply to currently issued Provisional Permits and Provisional Licenses.

##### **Section 2. Conflict**

Nothing in this Ordinance shall be construed in such a manner to be a conflict with any other City of Manistee Ordinance.

##### **Section 4. Extension of Time**

All currently issued Provisional Medical Marihuana Facility Permits and Provisional Recreational Marihuana Establishment Licenses shall extend to April 1, 2021.

##### **Section 5. Severability**

The provisions of this ordinance are hereby declared to be severable. If any clause, sentence, word, section, or provision is hereafter declared void or unenforceable for any reason by a court of competent jurisdiction, it shall not affect the remainder of this ordinance which shall continue in full force and effect.



MEMO TO: Mayor Roger Zielinski  
Members of City Council

FROM: Thad N. Taylor, City Manager *TNT*

DATE: July 29, 2020

SUBJECT: Hollander Hillcrest Development Ordinance Amendment

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City Manager's Office  
231-398-2801

On February 5, 2019, City Council adopted Ordinance 19-03 to allow Manistee Hillcrest Limited Dividend Housing Association Limited Partnership to construct a housing development to serve low income persons and families. Section 1.09 Duration, of Ordinance 19-03, requires completion of the housing development within 24 months of the effective date of the Ordinance.

The Ordinance was effective on February 15, 2019, so the completion date is February 15, 2021. Hollander Development, general partner in the housing development project, is requesting an extension of the completion date. The reason for the request is that, initially, the construction costs were too high. Working with the architect and construction company, Hollander Development made changes to the site plan, approved by the Manistee County Planning Department, to bring the costs down and within budget. This extra work delayed the project to the extent that a construction completion date of February 15, 2021 is not realistic. Hollander Development is requesting an ordinance amendment that would extend the completion date by an additional twenty-four months.

The City Attorney drafted an amendment to Ordinance 19-03, Section 1.09 Duration, that will reflect a completion date of August 17, 2022. I recommend that City Council approve the ordinance amendment.

TNT:km

**ORDINANCE 20-\_\_**

AN ORDINANCE TO AMEND ORDINANCE 19-03 OF THE CITY OF MANISTEE ORDINANCES, TO PROVIDE FOR A CHANGE TO SECTION 1.09 OF ORDINANCE 19-03 REGARDING THE DURATION OF THE ORDINANCE, TO PROVIDE FOR AN EFFECTIVE DATE AND TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH.

**THE CITY OF MANISTEE ORDAINS:**

**Section 1.**

**Section 1.09 of City of Manistee Ordinance 19-03 is repealed and replaced with the following:**

**Section 1.09 Duration**

This Ordinance shall remain in effect and shall not terminate so long as a Mortgage Loan remains outstanding and unpaid and the Housing Development remains subject to income and rent restrictions under the LIHTC Program or for a period of thirty (30) years after this Ordinance and the Annual Service Charge become effective, whichever is shorter and provided that the acquisition of the Housing Development occurs by August 17, 2022.

**Section 2.**

Effective Date; Publication.

This Ordinance shall be effective ten (10) days after its enactment as provided in Section 4-3 of the City of Manistee Charter. The City Clerk shall cause a copy of this Ordinance to be published in a newspaper circulated in the city of Manistee, stating the date of the enactment and effective date of the Ordinance, a brief notice as to the subject matter of the Ordinance and such other facts as the City Clerk shall deem pertinent. A copy of the Ordinance shall be made available for public use and inspection at the office of the Manistee City Clerk.

**Section 3.**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Voting for: \_\_\_\_\_

Voting against: \_\_\_\_\_

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF MANISTEE, MANISTEE COUNTY, MICHIGAN, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2020.

ENACTMENT DATE: \_\_\_\_\_





# MEMO

CITY CLERK'S OFFICE

**To:** Thad Taylor, City Manager  
**From:** Heather Pefley, City Clerk *HP*  
**Subject:** Agenda Request  
**Date:** August 4, 2020

Thad,

The Michigan Municipal League Annual Convention will be held as an online virtual conference September 29 - October 2, 2020. The League's Annual Meeting will be held during the conference at which time the election of officers and policies will be voted on. They are requesting that City Council designate a voting delegate, and an alternate if possible, to vote on behalf of the City of Manistee.

I will register anyone interested in attending this virtual conference once the registration is open.

Please place this item on the August 18, 2020 Council agenda for consideration.

Thank you.

July 28, 2020

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held as an online virtual conference September 29 - October 2, 2020. The League's "Annual Meeting" is scheduled for 3:00 pm on Tuesday, September 29. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).
2. Policy. A) To vote on the Core Legislative Principles document.

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by August 28, 2020.

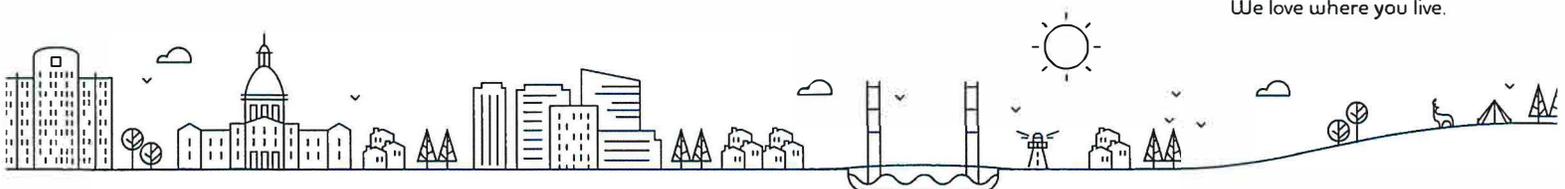
3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> no later than August 28, 2020.

**Voting Delegates must have access to a computer with reliable internet connection and a smartphone. Delegates will be sent login information and instructions the week of Convention.**

We love where you live.



3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Tuesday, September 29 for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,

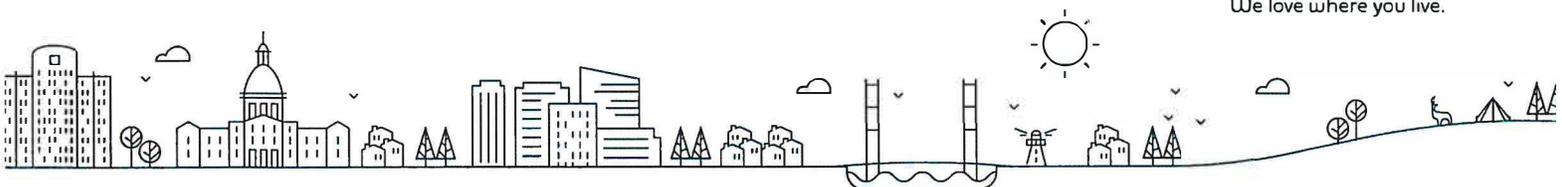


Brenda F. Moore  
President  
Mayor Pro Tem, City of Saginaw



Daniel P. Gilmartin  
Executive Director & CEO

We love where you live.



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

#### 1. Election of Trustees

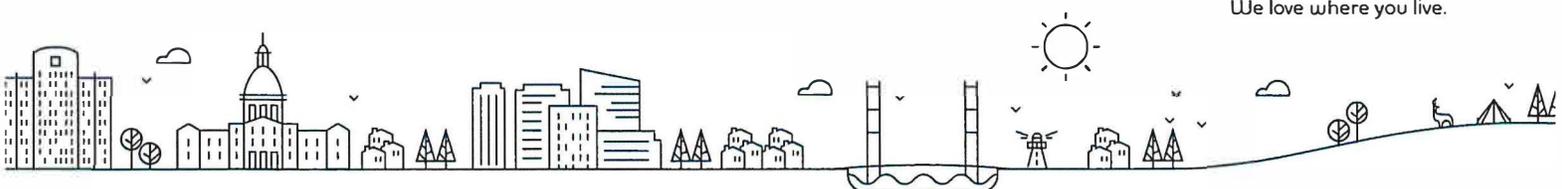
Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees at least four hours before the hour of the business meeting.

#### 2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus the deadline this year for the League to receive resolutions is **August 28, 2020**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.

Further, “Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof.”

We love where you live.





# Department of Public Works

Public Works | Parks | Streets | Water | Sewer

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**Memo to:** Thad Taylor, City Manager

**From:** Jeffrey W. Mikula, Public Works Director

A handwritten signature in blue ink, appearing to read "J. Mikula", is written over the name in the "From:" field.

**Re:** Huron Tackle Company contract

**Date:** August 10, 2020

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The City has contracted with Huron Tackle Contract to remove fish waste from the First Street Beach Fish Cleaning station for many years. While preparing to bill the City, Huron Tackle discovered the agreement with the City had expired. The agreement had a two-year term with two, two-year extensions allowed. Huron Tackle has maintained its services uninterrupted and has met the contract terms to date.

We are recommending a two-year extension to the contract.

## FIRST STREET BEACH FISH CLEANING STATION SERVICE AGREEMENT

THIS AGREEMENT is made this 18<sup>th</sup> day of July, 2017, by and between **Huron Tackle Company, an unincorporated association, by its owner Marvin Simons**, (hereinafter "Contractor") of 1824 Garfield Road, Traverse City, Michigan 49686, a duly licensed Michigan contractor and the **City of Manistee**, a Michigan municipal corporation (hereinafter "City") of 70 Maple Street, Manistee, Michigan 49660;

**WHEREAS**, the City of Manistee owns the Fish Cleaning Station at First Street Beach; and

**WHEREAS**, the City of Manistee desires to contract out the cleaning and removal of fish byproducts from this location from May 15th through September 30th;

**WHEREAS**, the City of Manistee, based upon the desire to be a good environmental steward, believes there is a beneficial purpose for the fish byproduct beyond simply depositing in a landfill; and

**WHEREAS**, the parties hereto have previously entered into a Service Agreement two-year extensions, the last term ending September 30, 2016 and the parties desire to agree to a new two year agreement with two possible extensions under the same terms and conditions as set forth in the initial Agreement.

**NOW, THEREFORE**, the Parties agree as follows:

1. **Contractor shall provide the following services:**

- A. Removal of all fish byproducts / waste from the First Street Beach Fish Cleaning Station from May 15 through September 30 each year.
- B. Cleaning of the facility daily during the agreement dates. The Fish Cleaning Station will be cleaned twice daily during the peak King Salmon run. Contractor shall provide all maintenance, except maintenance required of the City pursuant to paragraph 2. B. below.
- C. All fish byproducts collected shall be stored in a refrigerated truck/storage unit, eliminating odor issues.
- D. The Contractor may offer fish cleaning services to area fishermen for a fee to be established by the Contractor. At all times these fish cleaning services are strictly voluntary by area fishermen. Area fishermen have the right to clean their own fish at the Fish Cleaning Station.

2. **City of Manistee is responsible for:**
  - A. The City will provide and pay for electrical use and hookup near the First Street Beach Fish Cleaning Station.
  - B. The City will provide maintenance of the plumbing, mechanical and structural systems associated with the Fish Cleaning Station. Contractor will provide all other maintenance.
  - C. The City will provide general maintenance to the adjacent parking lot area.
  - D. The City will annually compensate the Contractor \$6,000; payable in two installments; August 1<sup>st</sup> and September 30<sup>th</sup> of each year. If terminated early, Contractor shall be entitled to a pro rata portion of the annual compensation as earned through the date of termination.
3. **Term.** The term of this contract shall commence retroactively to May 15, 2017 and shall continue for a period of two (2) years until September 30, 2019. This agreement may be extended for two additional, two-year extensions. The contract may be terminated by either party at any time upon thirty (30) days written notice. Contract extensions shall be approved by City Council.
4. **Modifications.** No alteration, variation, modification or waiver of the provisions of the Agreement shall be valid unless it has been reduced to a writing signed by an authorized representative of both the City and the Contractor and attached to this Agreement.
5. **Comprehensive Hold Harmless.** Contractor shall indemnify, hold harmless and defend the City and their respective shareholders, directors, officers, employees, agents, attorneys, legal representatives, successors, or assigns, hereinafter from all loss, cost, liability and claims for damages arising from bodily injury, death, property damage, sickness, disease, or loss of expense resulting from or alleged to result from Contractor's operations under this Agreement. This indemnity shall include, but not be limited to, a reimbursement of all legal fees and other reasonable expenses connected with the proper defense of any party indemnified hereunder.
6. **Independent Contractor Status.** In performing its obligations hereunder, Contractor shall be deemed and shall act as an independent contractor and not an agent or employee of the City. Contractor shall have no authority to bind the City in any way and shall not purport to exercise any such authority. Contractor shall be exclusively and solely responsible for any and all state and federal wage withholding and other employment taxes related to persons performing services for the Contractor on the public facility and will hold the City harmless and indemnify the City therefrom.
7. **Subcontractors; Assignments.** Contractor shall not assign this Agreement in whole or in part or enter into any subcontract without the prior written consent of the City. Contractor shall submit the names of all subcontractors that Contractor proposes to use to the City for its review and written approval hereunder. All subcontractors must meet all State of Michigan licensing requirements as well as any additional licensing requirements of the City of Manistee.

8. **Permits, Laws, Ordinance and Regulations.** Contractor shall secure all necessary permits and licenses required to perform the work called for by this Agreement, and all such work shall be in compliance with all laws, regulations and ordinances.
9. **Insurance.** Contractor shall maintain a policy of insurance fully insuring the City during the term of the contract. The City may also maintain a policy of insurance upon its interest. Contractor shall maintain at all times the following coverages with respect to this Agreement:
  - a. Comprehensive General Liability Insurance covering bodily injury for \$300,000 each person; \$300,000 each occurrence and property damage for \$100,000 each occurrence;
  - b. All other coverage required by Michigan statutes, including, but not limited to, Worker's Compensation Insurance in an amount not less than statutory minimum.

All such policies shall name the City as additional named insured. Contractor shall provide the City with evidence of such insurance before the date of commencement of any work to be performed under this Agreement and, thereafter, from time to time upon City's request.

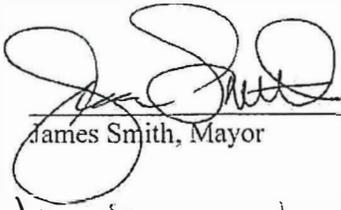
10. **Equal Opportunity.** The Contractor agrees, that during the performance of this Agreement, not to discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, or nation of origin, and furthermore will include this statement in solicitations or advertisements for employees. This provision shall apply to all subcontractors.
11. **Applicable Law, Jurisdiction and Waiver of Jury Trial.** This Agreement shall be construed and interpreted in accordance with the laws of the State of Michigan and any dispute over the terms or interpretation of this Agreement shall be subject to the jurisdiction of the Courts for the County of Manistee. Further, Contractor and the City each acknowledge that they may have a right to trial of any dispute concerning this Agreement, but that such right to jury trial may be waived. Each Party, after consulting with, or having the opportunity to consult with counsel of their respective choice, knowingly and voluntarily WAIVE ANY RIGHT TO TRIAL BY JURY in the event of litigation regarding the performance, enforcement, interpretation, or in any related to this Agreement.
12. **Entire Agreement.** This Agreement expressly includes all of the understandings, discussions and negotiations of the Parties. There are no other agreements, express or implied that have not been incorporated into this written contract. In conformance with Paragraph 4 hereof, this Agreement may be modified or changed only upon written, signed agreement of the Parties.

13. **Binding Effect.** This Agreement is binding upon the Parties and their respective heirs, successors and assigns.

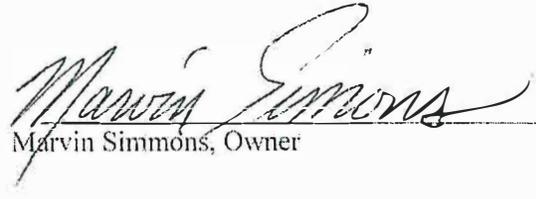
**IN WITNESS WHEREOF,** the Parties have caused this Agreement to be signed by their authorized officers of the date and year set forth on the first page of this document.

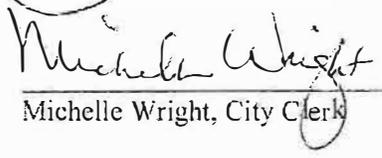
CITY OF MANISTEE

HURON TACKLE COMPANY

  
James Smith, Mayor

7/18/17

  
By: Marvin Simmons, Owner

  
Michelle Wright, City Clerk

7/18/17



## Department of Public Works

Public Works | Parks | Streets | Water | Sewer

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**Memo to:** Thad Taylor, City Manager

**From:** Jeffrey W. Mikula, Public Works Director

A handwritten signature in black ink, appearing to read "JWM", written over the name Jeffrey W. Mikula.

**Re:** Pickup Truck Purchases

**Date:** August 10, 2020

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The current Fiscal Year Motor Pool budget includes two ¾ ton pickup trucks. We have received a quote for two identical F250 trucks through MiDeal vendor Gorno Ford. The truck specifications are identical to the last truck purchased with the addition of a spray on bed liner (\$499 each).

There is \$61,000 budgeted for the two trucks. The total quote is \$63,360. Prices have increased as supply shortages and high demand has significantly affected the industry.

DATE: 8/10/20 (F-250 REG. CAB) (OSS)

TO: BRANDON PRINCE, CITY OF MANISTEE  
 231-794-0605 (DIRECT) (CELL) [bprince@manisteemi.gov](mailto:bprince@manisteemi.gov)

FROM: JIM AGNEY, GORNO FORD, GOVERNMENT & FLEET SALES  
 734-671-4033 (DIRECT) (FAX) 734-676-7647 [jagnev@gornoford.com](mailto:jagnev@gornoford.com)

RE: MiDEAL #4WDL-0078 (3) 2020MY FORD F-250, 4x4, REG. CAB, 142"WB, 8' Box RACE RED /EARTH CLOTH, 6.2L V8, 6spd.A/Tw/OD, A/C, DÉCOR TRIM, AM/FM/SYNC Bluetooth w/CLOCK, PWR. DISC BRKSw/ABS, AIR BAGS, 3.73 E-LOCK. AXLE, ELEC. TRLR. BRK. CNTRLR., 10,000 # GVWR, LT265/70R-17AT, SKID PLATES, H.D.SUSPENSION, FR/RR SPLASH GUARDS, TILT/CRUISE, H.D. TOW PKG., TPMS, ADVANCE TRACw/ROLL STABILITY - CNTRL., FRNT. TOW HOOKS, PWR. WINDOWS/LOCKS/Htd.MIRRORS, UPFITTER SWITCHES, SPARE TIRE/WHL., X=H.D. 240 AMP ALT./DUAL BATT., DAYTIME RUNNING LIGHTS, FACTORY RUNNING BOARDS, SNOW PLOW PREP PKG., ELEC. SHIFT-ON-THE-FLY, REAR VIEW CAMERA, REVERSE SAFETY BEEPER, AMBER ROOF CLEARANCE LIGHTS, MUNICIPAL SAFETY LIGHT PKG. (Includes: Roof Mount Amber LED Mfni Light Bar, FR/RR Amber LED Wig-Wag Flashers)

F.O.B. DELIVERED TO MANISTEE, MI ..... \$31,181.00 each ✓  
 (MSRP = \$45,395.00)

Above quoted unit is currently in stock and can be delivered ASAP.  
 2021MY Production begins November 2020.  
 2021MY lead time is 14 - 16 weeks.  
 Order cut-off was July 2020.

**RECOMMENDED OPTIONS:**

WESTERN PRO-PLUS 8'6" STEEL STRAIGHT BLADE PLOW SYSTEM ..... 6,149.00  
 H.D. ALL-WEATHER RUBBER FLOOR MATS ..... 79.00  
 (Includes: Amber LED Roof Mount Mini-Light-Bar, Fr/Rr Amber LED's)  
 RHINO SPRAY-IN BEDLINER ..... 499.00 ✓

Please review *SELECT OPTIONS*, sign and e-mail/fax back or e-mail/fax Purchase Order to Jim Agney.

Customer Signature: \_\_\_\_\_

Thank you,

Jim Agney

\$31,680  
 x 2  
 -----  
 \$63,360

This quotation is confidential and privileged and is intended solely for the use of Gorno Ford and City of Manistee. This quotation is compiled in association with the MiDEAL Contract and intended for use by MiDEAL Members and State of Michigan government agencies stated above. Information/specifications in this quotation have been established by and are intended only for use by the stated parties. This document is not to be disclosed, distributed, used/re-used as a basis for specifications subsequent bids or request(s) for quotation(s) to any other party or bidders other than the intended parties and/or their authorized personnel.

# MEMO

MEMO TO: Jeff Mikula, Director of Public Works  
FROM: Rick L. Mohr, Deputy Utility Director of Public Works  
DATE: 8-10-20  
SUBJECT: Generator Maintenance Agreement with  
Graham Electric Motor Service



W.W.T.P  
231-723-1553

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The City of Manistee had a three-year contract with Graham Electric Motor Service from Traverse City to perform annual maintenance on the City's 15 generators. That contract expired in 2019.

Graham Electric was contacted to supply a new quote for the next three years. They offered to extend the expired contract for another three years and the only increase would be adding the new generator at Arthur Street.

Graham Electric has done a fine job maintaining our generators and has also proved to be very reliable in cases where generator work has been necessary outside of the regular generator maintenance contract.

The cost of the annual maintenance has been \$4,619 per year to service our 15 generators plus \$300.00 per unit to do a load bank test (generally three per year). This cost breaks down to \$307.93 per generator.

The cost of the extended maintenance agreement is \$4,862 to service 16 generators or \$303.88 per generator. Arthur Street pump station was added to make it number 16. The cost of \$300.00 per unit to load bank test remains the same.

It is preferred to continue our working relationship with Graham Electric Motor Service due to their work quality, performance, and knowledge of our system.

It is requested that we accept the new quote from Graham Electric and extend our contract with them for another three years.



Graham Electric Motor SVC.  
 1610 S. Airport Rd.  
 Traverse City, MI 49686  
 231-929-1829  
 www.grahammotorservice.com

**QUOTE**

Outside Sales Rep
House Acct
Reference
2317231553
To Be Shipped From
GRAHAM ELECTRIC MOTOR SVC.
Will Call

Quote #
1008890-00



QUO



1008890-00

Bill To:
271759
CITY OF MANISTEE
70 MAPLE STREET
MANISTEE, MI 49660-

Ship To:
00
CITY OF MANISTEE
70 MAPLE STREET
MANISTEE, MI 49660-

Customer PO #	Quote Placed By	Quote Taken By	Date Entered
GENERATOR SERVICE	RICK MOHR	Bill Inglis	08/03/20

Quote good for 30 days from Entered Date. Quantity available to Ship calculated at time of Quote. All Quotes are plus Freight unless otherwise stated.

Line #	Product And Description	Quantity Ordered	Qty Available to ship	Price U/M	Unit Price	Ext. Price
1	BUDGETARY PM QUOTE FOR 16 GENERATORS. NEW GENERATOR @ AUTHUR STREET PUMP STATION: 56.2 KVA, MN: C45 N6, SN: F200774921 Spec: A ONE GENERATOR IS UNKOWN AT TIME OF QUOTE. (MAY NEED TO BE AN ADDER) MAINTENANCE REPORTS WILL BE SENT TO RICH MOHR. QUOTE VALID THROUGH 2023. YGMMGENSERVICE GENERATOR SERVICE MAINTENANCE ON 16 GENERATORS FOR YEAR 2020	1	1	EA	4,862.04000	4,862.04
2	YGMLOADBANKTEST YGMLOADBANKTEST 2 HOUR LOAD BANK TEST FOR <=100KW EACH.	1	-1	EA	300.00000	300.00
3	YGMLOADBANKTEST YGMLOADBANKTEST 2 HOUR LOAD BANK TEST FOR >100KW, EACH.	1	-1	EA	400.00000	400.00

3	Lines Total				Material Total	5,562.04
					Order Total	5,562.04

MEMO TO: Mayor Roger Zielinski  
Members of City Council

FROM: Thad N. Taylor, City Manager 

DATE: August 11, 2020

SUBJECT: DDA and Chamber Agreement for Executive Director Services



**City Manager's Office**  
**231-398-2801**

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The Downtown Development Authority (DDA) Board and the Manistee Area Chamber of Commerce have, after lengthy discussions, reached an agreement whereby the Manistee Area Chamber of Commerce will serve as the DDA Executive Director and perform all duties associated with the position.

At their July 8, 2020, meeting, the DDA Board approved the service agreement for Executive Director duties, subject to review by the City Attorney. The City Attorney reviewed the service agreement and put it in a format that was acceptable.

The Manistee Area Chamber of Commerce President and Board Chair have verbally approved the agreement. The service agreement is on the Chamber's, August 13, 2020, agenda for discussion and approval.

Public Act 57 of 2018, Part 2, Downtown Development Authorities, Section 205 (1) states "The board may employ and fix the compensation of a director, subject to the approval of the governing body of the municipality." The DDA Board is requesting that City Council approve the service agreement between the DDA Board and Manistee Area Chamber of Commerce whereby the Chamber will provide Executive Director services to the DDA.

TNT:km

## SERVICE AGREEMENT

This Agreement is made with an effective date of \_\_\_\_\_, by and between the Manistee Area Chamber of Commerce, a Michigan non-profit corporation (hereinafter “Contractor”) of 11 Cypress Street, Manistee, MI and the Manistee Downtown Development Authority, a public body corporate established through City of Manistee Ordinance and MCL 125.4201 *et seq.* (hereinafter “DDA”), of 70 Maple Street, Manistee, MI.

**WHEREAS**, the DDA desires retain Contractor to perform certain “Duties and Responsibilities” in connection with the operation of the DDA and the Contractor desires to provide the service to the DDA; and

**WHEREAS**, the DDA and Contractor desire to specify and define the scope of work to be completed, reporting requirements, and the compensation to be paid by the DDA to the Contractor for the agreed upon services.

### **1. Contractor’s Duties & Responsibilities**

- a. Manage relevant administrative aspects of the Downtown Development Authority, including, but not limited to, purchasing, accounts payable and accounts receivable functions, record keeping, budget development, accounting, and preparation of all reports required by the DDA Board. Oversee the development of periodic status reports on receipts and expenditures for use in monitoring the DDA’s finances.
- b. Board and Committee Meetings::
  - i. Prepare Board and Committee Meeting Agendas;
  - ii. Attend Board and Committee meetings as directed by the Board or Committee Chairperson;
  - iii. Prepare Board and Committee Meeting Minutes, if directed to do so by the Board or Committee Chairperson;
  - iv. Present pertinent data and researched information to aid the Board and/or Committee in making decisions and establishing policies; and
  - v. Carryout decisions of the DDA Board.
- c. Respond to inquiries from the City, businesses within the DDA District, general public, and media with regard to DDA matters. Work to provide all prospective business owners with the proper information and contacts necessary to proceed with making a new business successful within the DDA District.

- d. Present periodic reports to the Manistee City Council and City Manager, as requested by the City Manager.
- e. Oversee and participate in the preparation of the DDA annual budget. Responsible for monitoring the annual budget throughout the fiscal year and presenting the budget to the Manistee City Council
- f. Administer, monitor and assist with all projects approved by the DDA Board.
- g. Work closely with the DDA's Accountant to maintain an accurate financial statement.
- h. Oversee the management and maintenance of all properties owned by the DDA.
- i. Maintain all DDA official office files.
- j. Monitor the accuracy of the DDA website and all public notice mechanisms used by the DDA.
- k. May represent the DDA board at various meetings and events. May speak on behalf of the DDA Board and routinely serve as a resource on existing Downtown District policies and procedures.
- l. Coordinate independent contractual and professional services and oversee performance.
- m. Research the availability and conditions of grant funding and participate in the application process. Responsible for all monitoring and reporting requirements of grants secured by the DDA.
- n. Responsible for administering and monitoring all requirements imposed on the DDA by Local, State and Federal government entities. Specifically, shall ensure DDA's compliance with all reporting requirements imposed by 2018 PA 57 (MCL 125.4911), and all other past and future statutes and regulations.
- o. Manage the DDA Downtown Dollars program or a similar program.
- p. For DDA events:
  - i. Event Chair or Board Members shall handle marketing, volunteer management, event setup and clean up, fund raising, etc.;
  - ii. Contractor shall handle administrative tasks – create invoices, prepare checks, draft/review/execute contracts (with Board approval when required), etc..
- q. Other duties as assigned by the DDA Board.
- r. As part of the Contractual service to the DDA, Contractor will designate a liaison to report to the DDA Board.

## **2. Performance Evaluation:**

During the first year of the contract, a designated subcommittee of the DDA will quarterly evaluate the Contractor's performance to ensure performance meets expectations. Performance evaluations in years two and three of the contract will be conducted biannually.

**3. Price and Terms:**

- a. The Contractor agrees to furnish the services as outlined in this Agreement for a period of three years, effective \_\_\_\_\_ and ending \_\_\_\_\_, in accordance with the specifications as outlined in this Agreement. Annual Compensation shall be Seventy-Five Thousand (\$75,000) Dollars paid by the DDA to the Contractor on a pro rata monthly basis.
- b. Invoice verifications and payment will be approved by the DDA Chair and Vice-Chair.

**4. Termination:**

Either party may terminate this contract by providing ninety (90) days written notice to the other party. Contractor shall be entitled to its prorata compensation through the effective date of termination.

**5. Power to Execute Agreement.**

The Parties represent and warrant that the person(s) executing this Agreement on behalf of each of them have been fully empowered by their respective governing body to execute the Agreement.

**6. Severability.**

If any part of this Agreement is declared by any court or administrative body of competent jurisdiction to be null, void, or unenforceable, such invalidity shall not affect any other provision of this Agreement that can be given effect without the invalid provision and, to this end, this Agreement's terms are severable.

**7. Non-Waiver.**

Failure to enforce or insist upon compliance with any of this Agreement's terms shall not constitute a general waiver or relinquishment of any of this Agreement's terms.

**8. Headings.**

The headings in this Agreement are for convenience only, and shall not be considered a part of, or used in, this document's interpretation.

**9. Applicable Law.**

The Parties acknowledge and agree that this Agreement shall be interpreted in accordance with the laws of the State of Michigan.

**10. Entire Agreement.**

This instrument contains the entire Agreement of the Parties relating to the matters herein. Any representation, promise, or condition not incorporated herein shall not be binding upon the parties. Any modifications of this Agreement or waiver of any provision herein contained shall not be binding unless in writing and signed.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their authorized officers on the date and year set below:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Manistee Area Chamber of Commerce, Chair

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Downtown Development Authority, Chair

amendment to the ordinance is filed with the secretary of state before December 31, 2002. The validity of the proceedings or findings establishing an authority described in this section, or of the procedure, adequacy of notice, or findings with respect to the approval of a development plan or tax increment financing plan for an authority described in this section is conclusive with respect to the capture of tax increment revenues for a bond issued after June 1, 2002 and before June 1, 2006. As used in this section, "notice was either published or posted" means either publication or posting of the notice occurred at least once.

Sec. 204. (1) Except as provided in subsections (7), (8), and (9), an authority shall be under the supervision and control of a board consisting of the chief executive officer of the municipality and not less than 8 or more than 12 members as determined by the governing body of the municipality. Members shall be appointed by the chief executive officer of the municipality, subject to approval by the governing body of the municipality. Not less than a majority of the members shall be persons having an interest in property located in the downtown district or officers, members, trustees, principals, or employees of a legal entity having an interest in property located in the downtown district. Not less than 1 of the members shall be a resident of the downtown district, if the downtown district has 100 or more persons residing within it. Of the members first appointed, an equal number of the members, as near as is practicable, shall be appointed for 1 year, 2 years, 3 years, and 4 years. A member shall hold office until the member's successor is appointed. Thereafter, each member shall serve for a term of 4 years. An appointment to fill a vacancy shall be made by the chief executive officer of the municipality for the unexpired term only. Members of the board shall serve without compensation, but shall be reimbursed for actual and necessary expenses. The chairperson of the board shall be elected by the board. The rules of procedure or the bylaws of the authority may provide that a person be appointed to the board in his or her capacity as a public official, whether appointed or elected. The rules of procedure or bylaws may also provide that the public official's term shall expire upon expiration of his or her service as a public official. In addition, the public official's membership on the board expires on his or her resignation from office as a public official.

(2) Before assuming the duties of office, a member shall qualify by taking and subscribing to the constitutional oath of office.

(3) The business which the board may perform shall be conducted at a public meeting of the board held in compliance with the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. Public notice of the time, date, and place of the meeting shall be given in the manner required by the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. The board shall adopt rules consistent with the open meetings act, 1976 PA 267, MCL 15.261 to 15.275, governing its procedure and the holding of regular meetings, subject to the approval of the governing body. Special meetings may be held if called in the manner provided in the rules of the board.

(4) Pursuant to notice and after having been given an opportunity to be heard, a member of the board may be removed for cause by the governing body. Removal of a member is subject to review by the circuit court.

(5) All expense items of the authority shall be publicized monthly and the financial records shall always be open to the public.

(6) In addition to the items and records prescribed in subsection (5), a writing prepared, owned, used, in the possession of, or retained by the board in the performance of an official function shall be made available to the public in compliance with the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

(7) By resolution of its governing body, a municipality having more than 1 authority may establish a single board to govern all authorities in the municipality. The governing body may designate the board of an existing authority as the board for all authorities or may establish by resolution a new board in the same manner as provided in subsection (1). A member of a board governing more than 1 authority may be a resident of or have an interest in property in any of the downtown districts controlled by the board in order to meet the requirements of this section.

(8) By ordinance, the governing body of a municipality that has a population of less than 5,000 may have the municipality's planning commission created pursuant to former 1931 PA 285 or the Michigan planning enabling act, 2008 PA 33, MCL 125.3801 to 125.3885, serve as the board provided for in subsection (1).

(9) If a municipality enters into an agreement with a qualified township under section 203(7), the membership of the board may be modified by the interlocal agreement described in section 203(7).

Sec. 205. (1) **The board may employ and fix the compensation of a director, subject to the approval of the governing body of the municipality.** The director shall serve at the pleasure of the board. A member of the board is not eligible to hold the position of director. Before entering upon the duties of his or her office, the director shall take and subscribe to the constitutional oath, and furnish bond, by posting a bond in the penal sum determined in the ordinance establishing the authority payable to the authority for use and benefit of the authority, approved by the board, and filed with the municipal clerk. The premium on the bond shall be deemed an operating expense of the authority, payable from funds available to the authority for expenses of operation. The director shall be the chief executive officer of the authority. Subject to the approval of the board, the director shall supervise, and be responsible for, the preparation of plans and the performance of the functions of the authority in the manner authorized by this part. The director shall attend the meetings of the board, and shall render to the board and to the governing body of the municipality a regular report



**CITY HALL**

70 Maple Street  
Manistee, MI 49660  
www.manisteemi.gov

**Administration**  
Fax 231.723.1546

**City Manager**  
231.398.2801

**City Assessor**  
231.398.2802

**Planning & Zoning**  
231.398.2805

**Clerk/Treasurer Fax**  
231.723.5410

**City Clerk**  
231.398.2803

**City Treasurer/  
Finance Director**  
231.398.2804

**Water Billing**  
231.723.2559

**Police Department**  
231.723.2533  
Fax 231.398.2012

**Fire Department**  
281 First Street  
231.723.1549  
Fax 231.723.3519

**Department of  
Public Works**  
280 Washington St.  
• Street Department  
• Parks Department  
• Water Maintenance  
231.723.7132  
Fax 231.723.1803

**Clean Water  
Recovery Facility**  
50 Ninth St.  
231.723.1553

**TO:** Thad Taylor, City Manager

**DATE:** August 6, 2020

**FROM:** Chief Joshua A. Glass

**Re:** Council Agenda item

The Manistee Police Department recognizes that Ballistic Body Armor Vests with Carriers are required for officer safety concerns. The current vests will be expiring in January 2021. We are requesting for the application of a LRSB grant for the purchase of new Ballistic Armor Vests with Carriers.

I would request council approval to proceed with the Local Revenue Sharing Grant for the Manistee City Police Department in the amount of \$9,001.00

Respectfully Submitted,

Joshua A. Glass  
Chief of Police  
70 Maple Street  
Manistee, MI 49660

**LOCAL REVENUE SHARING BOARD  
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/  
STATE OF MICHIGAN GAMING COMPACT**

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**2020-CYCLE II APPLICATION FORM FOR GRANT  
OF COMPACT REVENUES**

(Revised December 4, 2008)

**Requesting \$9,001 For Ballistic Body Armor Vests with Carriers**

1. Local unit of Government(s) filing the application (City, County, Township, Village, School District):

Name: **City of Manistee**  
Mailing Address: **70 Maple Street  
Manistee, MI 49660**  
Telephone: **231-398-2801**  
Fax: **231-723-1546**  
E-mail address: **ttaylor@manisteemi.gov**  
Contact person: **Thad N. Taylor** Title: **City Manager**

2. Department/Agency making application through local unit of government (Fire Department, Planning Commission, Police Agency, etc.):

Name: **Manistee City Police Department**  
Mailing Address: **70 Maple St**  
City: **Manistee**, State: **MI**  
Zip Code: **49660**  
Telephone: **231-723-2533**  
Fax: **231-398-2012**  
E-mail address: **iglass@manisteemi.gov**  
Contact person: **Josh Glass** Title: **Chief of Police**

Signature of Contact person completing the application:



---

3. Project Name: **Ballistic Body Armor**  
(Police vehicle equipment; roof project; renovation of..., etc.)

4. Date of application: **September 4<sup>th</sup>, 2020**

5. Please check the category of grant sought by applicant. If more than one category applies, file a separate application form for each category. Please refer to the Local Revenue Sharing Board's bylaws for a further description of the categories listed below, as well as the distribution formula mandated by the Compact:

Local Public Safety Organization ("Public Safety Grant").

Payment in Lieu of Ad Valorem Property Taxes ("PILT Grant")

Offset of actual Operating Costs Incurred as a Result of the Development of the Little River Band's Casino ("Offset Grant").

Other Lawful Local Governmental Purpose ("Other Grant").

6. Amount requested for this Grant Cycle: **\$9,001**

7. The Bylaws of the Manistee Local Revenue Sharing Board define the Local Unit of Government and Local Public Safety Organization as follows:

**Eligible Local Unit of Government.** "Eligible Local Unit of Government" means a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

**Local Public Safety Organization.** "Local public safety organization" includes but is not limited to law enforcement agencies maintained by political subdivisions of this State, fire and emergency medical service departments maintained by political subdivisions of this State, and 911 or central dispatch agencies maintained by political subdivisions of this State.

**Local Unit of Government.** "Local unit of government" means a political subdivision of this State, including a school district, a community college district, an intermediate school district, a city, a village, a township, a county, a road commission, and an authority, if the political subdivision has as its primary purpose the providing of local governmental services for residents in a geographically limited area of this State and has the power to act primarily on behalf of that area.

A) Is the applicant an eligible local unit of government as defined above? Please explain.

**Yes, the City of Manistee is an eligible local unit of government and a local public safety organization as defined in the bylaws. The City of Manistee is a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.**

- B) If the applicant is making application on behalf of a non-governmental entity, please explain the connection between the local unit of government and the non-governmental entity.

**Not applicable**

**8. PUBLIC SAFETY GRANT ONLY.**

Public Safety Definition: "Public Safety involves the prevention of and protection from events that could endanger the safety of the general public from significant danger, injury/harm or damage, such as crimes or disasters, natural or man-made."

- A) Please explain how your application meets this definition of public safety.

**Applicant agency is a full-service law enforcement agency created and staffed under the authority of the Manistee City Charter Chapter 235. The purpose of the organization is: To preserve the public peace, health, and safety of persons and property and to see to the enforcement of the ordinances of this City, the Charter, and general law. To investigate criminal activity, complete investigations of criminal activity, refer to cases for prosecution as well as maintain a central records system.**

- B) What is the applicant's public safety purpose/function?

**To provide criminal/civil policing and ensure a better quality of life for the residence and visitors of the City of Manistee.**

- C) Under what legal authority was the applicant formed and/or what local unit of government is it a part of?

**The City of Manistee is a political subdivision of the State of Michigan, with a primary purpose of providing local governmental services for the residents of the City of Manistee and its visitors. The City of Manistee is empowered by Charter; most recently adopted April 1, 1968 and has the power to act on behalf of the citizenship of the City.**

- D) What communities and/or local units of government does the applicant serve?

**Applicant serves the City of Manistee, its citizens and visitors.**

- E) Is the funding application being made to purchase equipment or for a proposed local government project? Please explain. What are the projected start and completion dates?

**If approved, the funds that are being requested will be used to purchase ballistic body armor vests and carriers for officers at the Manistee Police Department which will be purchased and utilized immediately.**

9. **PILT GRANT ONLY.** Not Applicable.

10. **OFFSET GRANT ONLY.**

- A) Please provide a detailed explanation and list of any increase in operating costs incurred as a result of the operation of the Little River Band's casino facility. Itemize each separate category of increased operating costs incurred. Attach supporting documents verified by a Certified Public Accountant or other responsible officer of the local unit of government filing the application.

(GO TO QUESTION #12)

11. **OTHER GRANT ONLY.**

- A) What communities and/or local units of government does the applicant serve? What function does it perform and/or what services does it provide?
- B) Is the funding application being made to purchase equipment or for a proposed local government project? Please explain. What are the projected start and completion dates?

(GO TO QUESTION #12).

12. Please provide a complete description of the project and/or equipment being requested for funding. In addition, please list the order of priority for spending grant funds in the event that the actual grant is less than the requested amount.

**The Manistee City Police Department is requesting funding for ballistic body armor vests and external carriers. The Manistee City Police Department issues each officer ballistic body armor which is required to be worn while on duty This body armor is critical safety equipment for officers' personal protection. Firearms continue to be one of the most dangerous threats faced by U.S. law enforcement officers. The ballistic body armor vests we currently utilize have an expiration period of approximately 5 years. In of January of 2021, our current issued ballistic body armor vests will expire requiring the purchase of new ballistic body armor vests for every officer. The body armor carriers which we are requesting are exterior vests which hold the actual body armor onto the officer's body. The external carriers will be worn outside the uniform which allows for the officer to quickly put on or take off their vest if so desired. The style of carrier will match**

the current uniform shirt worn by the officer.

<b>Ballistic Body Armor Vests x 12</b>	<b>\$7,843.00</b>
<b>Ballistic Body Armor Vest Carriers x 12</b>	<b>\$1,158.00</b>
<b>Total</b>	<b>\$9,001.00</b>

13. If funding is less than the requested amount, how will reduced funding affect the equipment purchase and/or project?

**Since ballistic body armor is a required piece of life saving equipment, the Manistee City Police Department will have to find an alternative funding sources(s) to purchase these items to ensure the safety of Manistee City Police Department officers.**

14.

Total budget for project/equipment:	<b>\$9,001</b>	Other sources:	
Portion funded by applicant:	\$ _____	Organization:	Amount:
Total from other source:	\$ _____	_____	\$ _____
	List Each →	_____	\$ _____
Revenue Sharing Board		_____	\$ _____
Grant funds requested:	<b>\$9,001</b>	_____	\$ _____
			TOTAL \$ _____

15. Additional information (optional):

16. Has the applicant received prior grants from the Local Revenue Sharing Board? If the answer is yes, have all funds been spent? **Previous awarded funds are anticipated to be spent October 2020.**

17. Project and application authorized by the **Manistee City Council on September 1st, 2020.**

We understand that if all or a partial grant is awarded, we will be required to complete a Grant Award Expense Report and return it to the Local Revenue Sharing Board Office.

\_\_\_\_\_  
(Signature of Governing Board Official)

\_\_\_\_\_  
**September 4th, 2020**

**Roger Zielinski**  
**Mayor, City of Manistee**



CMP Distributors, Inc.  
 16753 Industrial Parkway  
 Lansing, MI 48906  
 Phone # 5177210970  
 Fax # 517-721-0974

# Quote

Date	Quote #
8/3/2020	9656

Bill To
Manistee Police Department*** 70 Maple Manistee, MI 49660

Ship To
Manistee Police Department 70 Maple Manistee, MI 49660

Sales Rep	Account #	Terms	Expiration Date	Shipping Terms
CMP	1258	Net 30	9/2/2020	Best Way

Description	Qty	Price	Total
Armor Express Vortex Threat Level II Concealable Vest - Includes (2) Revolution Carriers with Bloodtag, Tails and (1) 5x8 Ara-Shock ICW Plate (NIJ Model number AEXP-A-II)	12	644.00	7,728.00T
Shipping and Handling	1	115.00	115.00T
**State of Michigan Contract #071B6600021			

<b>Shipping &amp; Handling Terms:</b> - Freight to be added at time of shipment - Ships UPS Ground	<b>Sales Tax (0.0%)</b>	\$0.00
	<b>Total</b>	\$7,843.00

This is a quotation on the goods named, subject to the conditions noted below:  
 1. Pricing is good for 30 days unless otherwise noted.  
 2. Please include the quote number on all correspondence to insure proper pricing when ordered.  
 3. To accept this quotation, please sign and return.

Customer Signature \_\_\_\_\_



Home / Public Safety / Uniforms / Female Uniforms / Elbeco External Vest Carrier



# ELBECO EXTERNAL VEST CARRIER

\$96.50 - \$106.15

- Factory certified, designed to house any body armor manufacturers vest in its existing concealable carrier
- Anti-microbial mesh lining with vertical opening
- Stealth stretch cummerbund zippered waist closure
- FastLock side closure system
- Large hidden document pocket

**\*\* If you do not know your size - please come into a store location for proper sizing. Please bring your vest with you!\*\***

Size Choose an option ▼

Color Choose an option ▼

1

ADD TO CART



**CITY HALL**  
70 Maple Street  
Manistee, MI 49660  
[www.manisteemi.gov](http://www.manisteemi.gov)

**Administration**  
Fax 231.723.1546

**City Manager**  
231.398.2801

**City Assessor**  
231.398.2802

**Planning & Zoning**  
231.398.2805

---

**Clerk/Treasurer Fax**  
231.723.5410

**City Clerk**  
231.398.2803

**City Treasurer/  
Finance Director**  
231.398.2804

**Water Billing**  
231.723.2559

---

**Police Department**  
231.723.2533  
Fax 231.398.2012

---

**Fire Department**  
281 First Street  
231.723.1549  
Fax 231.723.3519

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**Department of  
Public Works**  
280 Washington St.  
• Street Department  
• Parks Department  
• Water Maintenance  
231.723.7132  
Fax 231.723.1803

---

**Clean Water  
Recovery Facility**  
50 Ninth St.  
231.723.1553

**Memo:** Thad Taylor  
**From:** Mark Cameron  
**Re:** Council Agenda item  
**Sir:**

The City of Manistee Fire Department fire protective gear is coming up on its end of life cycle. We are currently in the process of purchasing turnout gear through a County wide grant from LRSB however this only includes coat and pants. We are requesting from Cycle II fire helmets and structural firefighting boots to complete the ensemble.

We are requesting 6 Traditional style helmets for City Fire along with 2 Bullard helmets for Manistee Twp. We are also requesting for 10 pair of structural firefighting leather boots with 2 pair allocated to Manistee Twp. In return Manistee Twp is requesting a four-point bridal strap for the stokes litter basket on our behalf along with their order for rope rescue equipment. Collaborating with neighboring departments on purchases reduces the redundancy when placing requests to the revenue sharing board. In some cases, with enough volume this practice results in a cost savings.

I would request council approval to proceed with the Local Revenue Sharing Grant for the Fire Department in the amount of \$8,320.00

Mark Cameron  
City of Manistee Fire Chief

Soul of the Water. Spirit

**LOCAL REVENUE SHARING BOARD  
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/  
STATE OF MICHIGAN GAMING COMPACT**

---

**2020-CYCLE II APPLICATION FORM FOR GRANT  
OF COMPACT REVENUES**

(Revised December 4, 2008)

***INSTRUCTIONS:***

- 1. All Applications must be in a typewritten format.***
- 2. Each individual Application must be submitted on a separate application form.***
- 3. Each Applicant must submit five (5) copies of each completed application form.***
- 4. All applications MUST be filled out completely.  
(All applicants required to complete questions 1, 2, 3, 4, 5, 6, 7, 12, 13, 14, 16, & 17. All other questions to be completed depending upon grant category).***
- 5. All applications MUST be approved by the Governing Body of the entity with the signature of the Governing Board Chairperson.***
- 6. All applications must be submitted by a government entity.***

***Any applications that do not meet these requirements will be REJECTED.***

*Attach additional pages as necessary. Completed application form at the offices of the Local Revenue Sharing Board for the Little River Band of Ottawa Indians/State of Michigan Gaming Compact ("Local Revenue Sharing Board") located at the Manistee County Controller/Administrator's Office, Manistee County Courthouse, 415 Third Street, Manistee, MI 49660. Grant application envelopes should be plainly marked "Revenue Sharing Board Grant Applications". Applications must be filed on the date indicated to remain eligible for grant consideration. Each applicant bears the burden of demonstrating its eligibility to receive a grant pursuant to the Compact and the Local Revenue Sharing Board's bylaws.*

1. Local unit of Government(s) filing the application (City, County, Township, Village, School District):

Name: City of Manistee

Mailing Address: 70 Maple St

City: Manistee State: MI

Zip Code: 49660

Telephone: (231) 398-2801

Fax: (231) 723-1546

Email address: ttaylor@manisteemi.gov

Contact person: Thad N. Taylor Title: City Manager

2. Department/Agency making application through local unit of government (Fire Department, Planning Commission, Police Agency, etc.):

Name: Manistee City Fire Department

Mailing Address: 281 First St

City: Manistee State: MI

Zip Code: 49660

Telephone: (231) 723-1549

Fax: (231) 723-3519

Email address: mcameron@manisteemi.gov

Contact person: Mark Cameron Title: Fire Chief

Signature of Contact person completing the application:



\_\_\_\_\_

3. Project Name: Fire Helmet / Fire Boots  
(Police vehicle equipment; roof project; renovation of..., etc.)

4. Date of application: August 18, 2020

5. Please check the category of grant sought by applicant. If more than one category applies, file a separate application form for each category. Please refer to the Local Revenue Sharing Board's bylaws for a further description of the categories listed below, as well as the distribution formula mandated by the Compact:

- Local Public Safety Organization ("Public Safety Grant").
- Payment in Lieu of Ad Valorem Property Taxes ("PILT Grant")
- Offset of actual Operating Costs Incurred as a Result of the Development of the Little River Band's Casino ("Offset Grant").
- Other Lawful Local Governmental Purpose ("Other Grant").

6. Amount requested for this Grant Cycle: \$ 8,320.00

7. The Bylaws of the Manistee Local Revenue Sharing Board define the Local Unit of Government and Local Public Safety Organization as follows:

**Eligible Local Unit of Government.** "Eligible Local Unit of Government" means a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

**Local Public Safety Organization.** "Local public safety organization" includes but is not limited to law enforcement agencies maintained by political subdivisions of this State, fire and emergency medical service departments maintained by political subdivisions of this State, and 911 or central dispatch agencies maintained by political subdivisions of this State.

**Local Unit of Government.** "Local unit of government" means a political subdivision of this State, including a school district, a community college district, an intermediate school district, a city, a village, a township, a county, a road commission, and an authority, if the political subdivision has as its primary purpose the providing of local governmental services for residents in a geographically limited area of this State and has the power to act primarily on behalf of that area.

- A) Is the applicant an eligible local unit of government as defined above? Please explain.

Yes, the City of Manistee is an eligible local unit of government and a local public safety organization as defined in the bylaws. The City of Manistee is a local unit of government which has a popularly elected governing body and which is in the geographic vicinity of the Band's casino.

- B) If the applicant is making application on behalf of a non-governmental entity, please explain the connection between the local unit of government and the non-governmental entity.

8. **PUBLIC SAFETY GRANT ONLY.**

Public Safety Definition:

"Public Safety involves the prevention of and protection from events that could endanger the safety of the general public from significant danger, injury/harm or damage, such as crimes or disasters, natural or man-made."

- A) Please explain how your application meets this definition of public safety.

Applicant is a public safety organization as defined by Section 1.7 of the Local Revenue Sharing Board bylaws: The City of Manistee Fire Department is a Public Safety Agency maintained by a political subdivision of this State (City of Manistee)

- B) What is the applicant's public safety purpose/function?

As a full time, Fire/EMS organization we provide 24/7 firefighting and EMS service. In addition, we provide community fire safety education, residential and commercial inspections, and special rescue services to the community. These services often extend beyond our city limits and benefit the citizens throughout Manistee County.

- C) Under what legal authority was the applicant formed and/or what local unit of government is it a part of? +

The City of Manistee is a political subdivision of the State of Michigan, with a primary purpose of providing local governmental services for the residents of the City of Manistee and its visitors. The City of Manistee is empowered by Charter; most recently adopted April 1, 1968 and has the power to act on behalf of the citizenship of the City.

- D) What communities and/or local units of government does the applicant serve?

Applicant serves the City of Manistee, its citizens, and visitors. Through our automatic mutual aid agreement, we also provide firefighting services to Filer Township, Manistee Twp. +

- E) Is the funding application being made to purchase equipment or for a proposed local government project? Please explain. What are the projected start and completion dates?

If approved, the funds that are being requested will be used to purchase a total of 10 Fire Helmets and 10 Structural Firefighting boots for members of the Manistee Twp Fire Department and City of Manistee Fire Department. Both Departments are coordinating purchases of equipment.





13. If funding is less than the requested amount, how will reduced funding affect the equipment purchase and/or project?

The Manistee City Fire Department would consider purchasing fewer sets of protective equipment with the difference to be offset by the Manistee Fire Department general budget, however this is not budgeted for the FY2020.

14.

Total budget for project/equipment:	\$ \$ 8,320.00	Other sources:	
Portion funded by applicant:	\$ _____	Organization:	Amount:
Total from other source:	\$ _____	_____	\$ _____
	List Each →	_____	\$ _____
Revenue Sharing Board	\$ 8,320.00	_____	\$ _____
Grant funds requested:	\$ _____	_____	\$ _____
			TOTAL \$ 0.00

15. Additional information (optional):

16. Has the applicant received prior grants from the Local Revenue Sharing Board? If the answer is yes, have all funds been spent?

The Fire Department has received several grants for equipment over the years from the LRSB. The most recent grant was a joint collaborative grant for County wide turnout gear. This grant is currently in process due to the pandemic and is nearing completion, This will be exhausted upon invoice.

17. Project and application authorized by the City of Manistee  
on August 18, 2020 (Date) (Governing Body)

We understand that if all or a partial grant is awarded, we will be required to complete a Grant Award Expense Report and return it to the Local Revenue Sharing Board Office.

\_\_\_\_\_  
(Signature of Governing Board Official) 08/18/2020  
(Date)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)

[js m:\grant\_applica\_form\_cycleII\_2020]



# Douglass Safety Systems LLC

2655 N. Meridian Rd  
Suite #6  
Sanford, MI 48657

# QUOTATION

## 37339

Phone: 800-316-3255

Email: info@dougsafe.com

www.dougsafe.com

Quote Date: Aug 7, 2020

**Quoted To:**

CITY OF MANISTEE FIRE DEPT.  
ATTN: ACCTS PAYABLE  
70 MAPLE STREET  
MANISTEE, MI 49660

We value your Business!  
Thank you for the opportunity to serve you!

Customer ID - M089

Shipping Terms	Good Thru	Payment Terms	Sales Rep
Not Included	9/6/20	Net 30 Days	JM001-SR

Quantity	Item	Description	Unit Price	Amount
6.00	HT-MOD-EV1	Honeywell EV1 Modern Helmet w/EZ Touch face & eye protection and Black Nomex ear cover. (COLOR) w/EZ flip Lens	418.20	2,509.20
6.00	PC 6" Shield	Paul Conway 6" Leather Shield w/Mounting Holes and Brass Bracket.	65.00	390.00

Subtotal	2,899.20
Sales Tax	
Estimated Freight	
<b>TOTAL</b>	<b>2,899.20</b>

**\*\*All Sizing issues or Order Discrepancies must be reported within 30 days of delivery of product\*\***

**\*\*Custom Products or Special Order items are not Returnable or Refundable\*\***



ORDER STATUS (<https://www.thefirestore.com/store/orderStatus-welcome.aspx>) [All Products](#)

[WISH LIST \(/store/wishlist/\)](/store/wishlist/) [BULK PRICING \(/requestquote.aspx\)](/requestquote.aspx)

**ALL CATEGORIES** **TODAY'S DEALS** </store/brands.aspx> **NEW**

(/STORE/CATEGORY.ASPX) (/STORE/PROMOCODES.ASPX) (HTTPS://WWW.THEFIRESTORE.COM/STORE/CATEGORY.ASPX/CATEGORYID/960, Home (<https://www.thefirestore.com/store/category.aspx>) > PPE (<https://www.thefirestore.com/store/category.aspx/categoryId/630/PPE-/>) > Fire Helmets (<https://www.thefirestore.com/store/category.aspx/categoryId/573/Fire-Helmets/>) > Bullard Helmets (<https://www.thefirestore.com/store/category.aspx/categoryId/600/Bullard-Helmets/>) > LTX Bullard Helmets (<https://www.thefirestore.com/store/category.aspx/categoryId/603/LTX-Bullard-Helmets/>) > Bullard: Firedome LTX Helmet with TrakLite Integrated Helmet Light, NFPA 1971 (<https://www.thefirestore.com/store/product.aspx/productId/19490/Bullard-Firedome-LTX-Helmet-with-TrakLite-Integrated-Helmet-Light-NFPA-1971/>))



(/store/manufacturerProducts.aspx/manufacturerId/231)

### Bullard: Firedome LTX Helmet with TrakLite Integrated Helmet Light, NFPA 1971

0.0

[See first to review \(https://www.thefirestore.com/store/writerreview.aspx?productId=19490\)](https://www.thefirestore.com/store/writerreview.aspx?productId=19490) [Q & A](#) [W-LTX-LTG4](#)

LIST: \$456.41 - \$467.45  
 SAVE UP TO \$140.06  
**\$319.39 - \$327.39** Out of Stock  
 Select your options below to check stock status.

PRODUCT COLOR:



EYE PROTECTION:

4" Faceshield  ESS Goggles

QUANTITY:

ADD TO CART

RESET

[+ WISH LIST](#)

(<https://www.thefirestore.com/myaccount/login.aspx?returnurl=%2fstore%2fproduct.aspx%2fproductId%2f19490%2fBullard-Firedome-LTX-Helmet-with-TrakLite-Integrated-Helmet-Light-NFPA-1971>) [+ SHOPPING LIST](#)

(<https://www.thefirestore.com/myaccount/login.aspx?returnurl=%2fstore%2fproduct.aspx%2fproductId%2f19490%2fBullard-Firedome-LTX-Helmet-with-TrakLite-Integrated-Helmet-Light-NFPA-1971>) <http://www.facebook.com/sharer/sharer.php?u=https://www.thefirestore.com/store/product.aspx/productId/19490/Bullard-Firedome-LTX-Helmet-with-TrakLite-Integrated-Helmet-Light,NFPA-1971&title=Bullard:FiredomeLTXHelmetwithTrakLiteIntegratedHelmetLight,NFPA1971>)

(<http://twitter.com/intent/tweet?status=Bullard:FiredomeLTXHelmetwithTrakLiteIntegratedHelmetLight,NFPA1971+https://www.thefirestore.com/store/product.aspx/productId/19490>)

([http://pinterest.com/pin/create/bookmarklet/?media=https://s7d4.scene7.com/is/image/wilmerpublicsafety/W-LTX-LTG4\\_all1?Product%20Page&url=https://www.thefirestore.com/store/product.aspx/productId/19490/Bullard-Firedome-LTX-Helmet-with-TrakLite-Integrated-Helmet-Light,NFPA-1971](http://pinterest.com/pin/create/bookmarklet/?media=https://s7d4.scene7.com/is/image/wilmerpublicsafety/W-LTX-LTG4_all1?Product%20Page&url=https://www.thefirestore.com/store/product.aspx/productId/19490/Bullard-Firedome-LTX-Helmet-with-TrakLite-Integrated-Helmet-Light,NFPA-1971))

[Details](#) [Reviews](#) [Product Q&A](#)

LTX Thermoplastic helmets with TrakLite continue 20 years of technological and engineering expertise.

0

GO

Thorogood / Item# FT023 BLK 11 XW / Mfg# 804-6389 11 XW

## Thorogood Hellfire Knockdown Elite Leather Fire Boot

3 Reviews | 3 Questions, 1 Answer

**\$412.00**

~~MSRP: \$690.00~~

Save \$278.00 (40% Off)



COLOR **BLACK**



FOOTWEAR\_SIZE **11**

10  11  12  13  14

WIDTH **EXTRA WIDE**

MEDIUM

WIDE

EXTRA WIDE

1 In Stock May Take 1-2 Additional Days To Ship ?

1

\$412.00

**ADD TO CART**

**ADD TO WISHLIST**

# City of Manistee Police Department



70 Maple Street, Manistee, MI 49660-0358

[www.manisteemi.gov](http://www.manisteemi.gov)

TO: Thad Taylor, City Manager

DATE: August 4, 2020

FROM: Chief Joshua A. Glass

RE: Special Event Request/Consideration for City Council

The Munson Healthcare Manistee Hospital is requesting consideration to hold a Paint the Town Pink-Bows only event. The event will occur:

Thursday, October 1, 2020 – Thursday, October 15, 2020

There are no objections to this event and the event presents no special problems for the City.

Respectfully Submitted,

Joshua A. Glass  
Chief of Police  
City of Manistee Police Department  
70 Maple Street  
Manistee, Michigan 49660



Joshua A. Glass, Chief of Police  
Police Department  
70 Maple Street  
Manistee, MI 49660  
231.723-2533 (phone)  
jglass@manisteemi.gov

## SPECIAL EVENT REQUEST

Please Print

NARRATIVE		
<b>You are requested to submit a letter that details your Special Event</b>		
Name Event: <b>Paint the Town Pink - Bows Only</b>		
Person(s)/Organization(s) making request: <b>Munson Healthcare Manistee Hospital</b>		
<input checked="" type="checkbox"/> Non Profit	<input type="checkbox"/> For Profit	<input type="checkbox"/> Free to Attend
Contact Person: <b>Julie Mueller</b>	Phone Number: <b>231-690-4811</b>	
Date(s) of Event: <b>10/1/2020 - 10/15/2020</b>	Time of Event: <b>N/A</b>	
EVENT LOCATION		
City Park(s): <b>Shrink-wrap rock at Cornerstone Park for community to write messages of support.</b>		
To be arranged by our volunteers with <b>Dr. Shrink.</b>		
Parking Lot(s):		
City Street(s) Closure: <b>Hang pink bows on lightposts on River St. and some adjacent streets in honor of Breast Cancer Awareness month; our volunteers will mount and remove.</b>		
NUMBER OF UNITS PARTICIPATING		
For Parades		
Marching/Walking:	Driven:	Other:
Assembly Starting Location:		
Destination/Finishing Point:		
Route that the special event will follow (attach map)		
INSURANCE		
<p>The City of Manistee has been advised by our insurance carrier that when an event is held on City Properties we need to require an insurance certificate naming the City of Manistee as co-insured. An insurance certificate must be on file prior to your event. The minimum amount that our insurance company will accept is \$1 million dollars of Liability Insurance. The Insurance Certificate should be sent to the attention of Kelly McColl. Ms. McColl can be reached at 231.723-2559 her fax # is 231.723.5410.</p> <p><b><i>Insurance Certificates must be received within 7 days of Council Approval or prior to event whichever comes first.</i></b></p>		
Signature: _____ Date: _____		
Office Use Only		
<input type="checkbox"/> Recommendation/Forward to City Council for Approval		
Notes:		
<input type="checkbox"/> Event does not utilize City Services/Property – Does not require Council Approval		
Notes:		
Signature: _____ Date: _____		

Example of Fees to To be determined by City Departments				OFFICE USE ONLY
Item	Unit Price		Quantity	Total Cost
Picnic Tables	\$4.00	Each		
90 Gal Tote	\$12.00	Each		
Trash Can	\$5.00	Each		
Garbage Bags (case)	\$62.00	Each		
Barricades, horses	\$4.00	Each		
Traffic Cones	\$3.00	Each		
HC Signs	\$1.00	Each		
No Parking Signs	\$1.00	Each		
Standard Cones	\$1.00	Each		
Fence, Plastic	\$70.00	Per 50 feet		
Fence, Wood	\$90.00	Per 50 feet		
Grand Stand	\$80.00	Each		
Plywood	\$3.00	Each		
Grill	\$15.00	Each		
Festival Street Banners	\$10.00	Each		
Hang Banner	\$60.00	Each		
Relocate Bleachers	\$60.00	Each		
Parades – Non-Profit (Exclude HC & Legal Expenditure Events)			\$100 Each	
Parades – For-Profit			Actual Cost	
Events – Non-Profit (Exclude Legal Expenditure Events)			\$100 Each	
Events – For-Profit			Actual Cost	
Staff Charges Hours will be logged and billed after event				OFFICE USE ONLY
DPW/Parks Department Services	Cost			
Restroom Cleaning	\$45.00	Per hour		
Restroom Cleaning (overtime rate)	\$60.00	Per hour		
Street Sweeping	\$25.00	Per Block		
Street Sweeping (overtime rate)	\$35.00	Per Block		
Safety Perimeter installation	\$10.00	Per 50 feet		
Beach Cleaning (overtime rate)	\$95.00	Per hour		
Other:		TBD		
Other:		TBD		
Police Department Services	Cost			
Per Officer	\$38.64	Per hour		
Per Officer (overtime rate)	\$50.61	Per hour		
Other:		TBD		
Fire Department Services	Cost			
Ambulance/Pumper	\$22.62	Per Hour		
Ambulance/Pumper (overtime rate)	\$29.07	Per Hour		
Other		TBD		
<b>SUB TOTAL</b>				
<i>Apply Discount Rate</i> 0% 25% 50% 100%				X %
<b>TOTAL</b>				



## CERTIFICATE OF LIABILITY INSURANCE

This document certifies the existence of insurance with Michigan Professional Insurance Exchange as of the date listed below. This certificate is for INFORMATION ONLY, and does not extend, amend or alter the policy coverage afforded below. This certificate is not a contract. Michigan Professional Insurance Exchange will undertake to provide written notice to the holder of this certificate of any change in status of insurance coverage, however, failure to provide such notice shall not constitute an admission of liability or impose any obligation on the undersigned or Michigan Professional Insurance Exchange.

ISSUE DATE: 08/04/2020

**PRODUCER**

Michigan Professional Insurance Exchange  
333 Bridge St NW Suite 810  
Grand Rapids, MI 49504

**INSURED**

MUNSON HEALTHCARE  
1105 SIXTH ST  
TRAVERSE CITY, MI 49684

**CERTIFICATE HOLDER**

CITY OF MANISTEE  
70 MAPLE ST  
MANISTEE, MI 49660

**MPIE CONTACT**

MPIE Underwriting Department  
616-202-2288      underwriting@mpie.org

**COVERAGES**

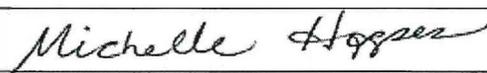
CERTIFICATE: 24

TYPE OF INSURANCE	ADDL INSD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCURRENCE <input type="checkbox"/> MODIFIED CLAIMS-MADE <input type="checkbox"/> SELF INSURED RETENTION Retroactive Date: 04/01/1988	<input checked="" type="checkbox"/>	P100286MUN2020-1	04/01/2020	04/01/2021	Each Occurrence	\$1,000,000
					Premises Damage Limit	\$100,000
					Med Exp (Any one person)	\$5,000
					Personal & Adv Injury	\$3,000,000
					Aggregate	\$3,000,000
					Products - Comp/Op Agg	\$3,000,000
<input type="checkbox"/> <b>MEDICAL PROFESSIONAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCURRENCE <input type="checkbox"/> MODIFIED CLAIMS-MADE <input type="checkbox"/> SELF INSURED RETENTION Retroactive Date:	<input type="checkbox"/>					
<input type="checkbox"/> <b>HOSPITAL PROFESSIONAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCURRENCE <input type="checkbox"/> MODIFIED CLAIMS-MADE <input type="checkbox"/> SELF INSURED RETENTION Retroactive Date:	<input type="checkbox"/>					
<input type="checkbox"/> <b>UMBRELLA LIABILITY</b> <input type="checkbox"/> <b>EXCESS LIABILITY</b> <input type="checkbox"/> OCCURRENCE <input type="checkbox"/> CLAIMS-MADE Retroactive Date:	<input type="checkbox"/>					

Additional Insureds shall be scheduled by Endorsement only, and not by modification or alteration of the certificate of insurance.

**DESCRIPTION OF LIABILITY**

Coverage is in place for Paint theTown Pink event in October 2020. The certificate holder has shared limits with Munson Healthcare.

  
 \_\_\_\_\_  
 Michelle Hoppes, President and CEO



## Proposal to USW

6-22-2020

**1. Section 10.0 Paid Sick Leave** Replace contract language with Personnel Policy language.

(c) Employees may utilize accrued paid sick leave when it is established to the City's satisfaction that an employee is incapacitated from the performance of work due to illness, injury or other disability for themselves. Employees may also use accrued paid sick leave for illnesses to members of their immediate household that necessitates their absence from work, subject to the same verification procedures for personal illness or injury. Immediate family members shall consist of spouses, children, (including adopted children, foster children, step children, legal wards, or children when the eligible employee stands in loco parentis), grandchildren, parents (including biological parents, foster parents, step parents, adoptive parents, legal guardians of an eligible employee or an individual who stood in loco parentis when the eligible employee was a minor child), grandparents, siblings (including biological, foster, or adopted siblings), and people that reside in the immediate household. In instances where the paid sick leave is taken because of a serious health condition that makes the employees unable to perform the functions of their job, the leave will be considered to be a family and medical leave.

**2. Section 10.1 Military Leave** Replace contract language with Personnel Policy language.

It is the policy of the City of Manistee to grant leave for military service in accordance with applicable state and federal laws, including the Uniformed Services Employment and Reemployment Rights Act of 1994, as amended, 38 USC § 4301-4333 ("USERRA") and the Michigan Military Reemployment Protection Act, MCL 32.271.

A member of Armed Forces, Reserves or the National Guard may be called to service. Service includes all categories of voluntary or involuntary military training and service. All such employees may be eligible for reemployment rights under USERRA or Michigan law, provided all statutory eligibility and notice provisions are satisfied. Any employee who needs time off for military leave shall immediately notify his or her Supervisor.

**3. Section 10.2 Jury Duty** Replace contract language with Personnel Policy language.

Employees summoned by a court to serve as jurors shall be given a jury leave of absence for the period of their jury duty. For each day that an employee serves as juror when the employee otherwise would have worked, the employee shall receive the difference between the employee's regular rate of pay, exclusive of all premiums for the employee's regularly scheduled hours and the amount the employee received from the court. In order to facilitate this policy, the City will pay the employee their rate of pay for regularly scheduled hours, and the employee will sign over any payments received for jury duty pay. In order to be eligible to receive jury duty pay from the City, an employee must:

1. Give the City reasonable advanced notice of the time that the employee is required to report for jury duty;

2. Give satisfactory evidence that the employee served as a juror at the summons of the court on the day that the employee claims to be entitled to jury duty pay;
3. Return to work promptly if excused from jury duty service.

**4. Section 10.3 Funeral Leave** Replace contract language with Personnel Policy language.

An employee shall be granted up to three (3) days leave that an employee is otherwise scheduled to work immediately following the date of death of a member of the employee’s immediate family to allow the employee to attend the funeral. “Immediate Family” shall mean the employee’s current spouse, children including stepchildren, mother, father, step-parents, sister and brother, mother-in-law, father-in-law, sister-in-law, brother-in-law, son-in-law, daughter-in-law, grandparents and grandchildren. Employees who lose work from their regular scheduled hours shall receive pay at their straight time regular rate of pay equal to what they would have earned by working the employee’s scheduled straight time hours, exclusive of all premium pay, on the duty days for which paid leave is granted. No funeral leave will be paid to any employee while on leave of absence, layoff or on a disciplinary suspension. Funeral leave must be taken within one year of the date of death. Additional time off may be requested in accordance with the vacation scheduling procedures.

**5. Section 10.4 Disability Leave** Replace reference to Section 15.6 (incorrect) with Section 15.7.

**6. HOLIDAYS** Modify language to clarify Employee’s Birthday is a floating holiday, and be consistent with Personnel Policy.

**Section 11.0 Holidays**

All full-time employees shall receive eight (8) hours of pay at their regular straight time rate, exclusive of premiums, for each of the following recognized holidays:

- |   |  |
|---|--|
| New Years Day                                       | Thanksgiving Day                                   |
| Spring Day (celebrated on the Friday before Easter) | Day After Thanksgiving                             |
| Memorial Day  | Christmas Eve Day                                  |
| Independence Day                                    | Christmas Day                                      |
| Labor Day   | New Years Eve Day                                  |
| Veterans Day  | Employee’s Birthday <b>Personal Day (Floating)</b> |

**Regular part-time and temporary full-time employees who lose time from their regularly scheduled hours due to a holiday will receive holiday pay in the amount of the time lost from their regular schedule.**

~~Section 11.2 Holiday Eligibility~~

~~Employees eligible for holiday pay are subject to the following conditions and qualifications:~~

~~(a) — The employee must work his hours on the City’s last regularly scheduled day before and the first regularly scheduled day after the holiday; provided, however that the Public Works Director may waive this requirement for an employee who is absent due to illness who provides a physician’s certificate establishing that the employee could not safely be at work on that day.~~

~~(b) — An employee who agrees to work on a holiday, but fails to report for work shall not be entitled to holiday pay;~~

- (c) ~~If the employee is absent on vacation, he shall receive holiday pay for any recognized holiday which occurs during the employee's vacation;~~
- (d) ~~The employee must not be on a layoff which began more than fifteen (15) calendar days prior to the holiday;~~
- (e) ~~The employee must not be suspended for disciplinary reasons and such suspension is not reversed;~~
- (f) ~~If an employee is receiving sickness and accident insurance benefits, the employee will receive holiday pay for any holiday recognized by this Agreement which occurs within the first thirty (30) days of the sick leave of absence in an amount equal to the difference between the employee's regular daily pay and one (1) day's sickness and accident benefit.~~

**Section 11.2 Holiday Eligibility**

Employees eligible for holiday pay are subject to the following conditions and qualifications:

- (1) The employee must work their hours on the City's last regularly scheduled day before and the first regularly scheduled day after the holiday, unless on approved paid leave or vacation;
- (2) An employee who agrees to work on a holiday, but fails to report for work shall not be entitled to holiday pay;
- (3) The employee must not be on a layoff or on an unpaid leave of absence;
- (4) The employee must not be suspended for disciplinary reasons and such suspension is not reversed;
- (5) If an employee is receiving sickness and accident insurance benefits, the employee will receive holiday pay for any holiday recognized by this Agreement which occurs within the first thirty (30) days of the sick leave of absence in an amount equal to the difference between the employee's regular daily pay and one (1) day's sickness and accident benefit.

**Section 11.4 Personal Day**

An employee may schedule their personal day at any time throughout the year, contingent upon the Department Head's approval.

**7. Vacations** Modify language to be generally consistent with City Personnel Policy and Procedures and allow hiring flexibility.

**Section 12.0 Vacation Allowance**

All full time and regular part time employees shall be granted vacation leave with pay and benefits based upon their length of continuous service with the City in accordance with the following:

<u>Length of Service</u>	<u>Time Off</u>
Year of Hire	40 hours (Prorated)
1-2 years	40 hours
3-6 years	80 hours
7-14 years	120 hours
15-22 years	160 hours
23 years or more	200 hours

The Union and City agree that from time to time it may be mutually beneficial to hire new employees with more vacation than the current entry allocation. If the City determines that it is necessary to recruit appropriately experienced or educated employees, the City may grant a vacation allowance to a new employee corresponding to any length of service up to 10 years (120 hours). Future annual allocations would apply based on the initial allocation.

For purposes of this section, an employee has one (1) year of service as of the first January 1 after initial date of hire and accrues an additional year of service each January 1 thereafter. Vacation leave accrues and is credited to eligible employees on January 1st of each year, based upon their years of continuous service with the City as of that date. In the year of hire, an employee is credited upon starting work with prorated vacation based upon the number of full months of employment left in that year divided by 12 and multiplied by 40 hours. On the January 1st following the initial date of hire a full time employee will be credited with 40 hours of vacation for use in the following year. A new regular part-time employee receives the same prorated vacation, but the amount is then reduced by the fraction derived by dividing 160 by the number of the number of hours in their normal monthly schedule. An employee may not maintain more than forty (40) hours more than the number of hours in their annual accrual and vacation in excess of this carry over is forfeited.

In order to be eligible for full vacation leave on subsequent January 1 accrual dates, an eligible employee must have worked a total of at least two thousand eighty (2080) hours during the immediately preceding calendar year. Eligible employees who fail to work the required number of hours shall be entitled to a pro-rated vacation based upon the ratio of the number of hours worked to 2080. For purposes of this section, hours worked shall include paid sick leave, paid funeral leave, paid jury duty leave, paid vacation, paid holidays; and days off due to injury for which workers' compensation is paid by the City's insurance carrier (not to exceed forty-five (45) days in any calendar year), credited at the number of hours in the employee's normal work day.

#### Section 12.1 Vacation Scheduling

Employees may schedule time off for their vacations during the twelve (12) months following January 1 of each year, provided that, in the opinion of the City, such time off does not unreasonably interfere with the efficient operation of the City and the City's obligations to the public generally. Vacations may be taken one (1) day at a time. Vacation leaves shall not be granted unless the employee requests vacation at least three (3) days in advance of such vacation with exception that in cases of emergency situations vacations may be taken with the approval of the Public Works Director.

#### Section 12.2 Vacation Payment

Employees shall receive their vacation pay on the last pay day prior to such vacation if such vacation is to be taken on a weekly basis, provided, however, the employee must notify the City at least ten (10) days prior to such pay day. Employees who may be called to work during their vacation leave shall receive vacation pay plus straight time pay for all hours worked.

#### Section 12.2 Vacation Pay

Vacation pay shall be at the employee's straight time rate in effect at the time the employee takes vacation leave. If a designated City holiday falls during the period of an employee's vacation, the employee will receive pay for the holiday and will not be charged a day of vacation for that holiday.

#### Section 12.3 Benefit on Death

In the case of the death of an employee, his estate or beneficiary shall receive pay for all earned but unused vacation days.

#### Section 12.3 Benefits on Termination

Employees who leave the employ of the City may receive pay for accrued but unused vacation leave in any of the following circumstances:

- (1) If an employee resigns from employment and a minimum of two (2) weeks advance notice is given to the City.
- (2) If an employee retires from employment and a minimum of two (2) weeks advance notice is given to the City.
- (3) If an employee is laid off and requests payment of vacation pay; provided however that such vacation pay shall be designated to the period of the layoff.
- (4) In the event of the death of an employee, vacation pay shall be paid to the employee's estate.

#### Section 12.4 Vacation Verification

Vacations applied for more than thirty (30) days in advance will be verified or denied within seven (7) working days of the date of the request

**8. Section 13.4 Meal Allowance** Increase allowance to \$10

**9. Section 14.0 Classifications and Wages** Modify as below.

The Union and City agree that from time to time it may be mutually beneficial to hire new employees at rates above the current entry pay. If the City determines that it is necessary to ~~retain~~ recruit appropriately experienced or educated employees, the City may place a new employee on the pay scale at a pay step above the start but not greater than the three-year step. Such a step placement would be effective for pay ~~and vacation~~ only. No benefits except for pay ~~and vacation~~ would be affected. Future annual increments would apply based on that initial placement. These provisions apply to pay steps, not pay levels.

**10. Section 15.2. Ancillary Health Services** Replace language with current plan and language below.

#### Section 15.2 Vision Insurance

The City will make available a group vision insurance plan covering certain vision expenses for participating employees and their eligible dependents. This group vision insurance plan shall be on a voluntary basis for all full-time employees who elect to participate in the insurance plan and provides the coverages set forth in Appendix B. The specific terms and conditions governing the group vision insurance plan are set forth in detail in the master policy or policies governing the plan as issued by the carrier or carriers. Full time employees are eligible to participate in the group vision insurance plan no earlier than the first day of the premium month following the commencement of employment with the City in a full-time position.

**11. Section 15.4 Payment of Medical, Dental and Vision Insurance Premium Costs; Taxes and Fees; and Ancillary Health Services ("Health Costs").** Replace language to reflect current plan(s) and costs, and modify cost sharing formula for above 10%.

#### Section 15.4 Payment of Medical Insurance Premium Costs; Taxes and Fees;

The City's plan year for medical insurance, taxes and fees is July 1 through June 30, and changes in insurance premiums and costs are normally effective as of the first day of a new plan year. Effective July 1, 2020, employees are required to pay the following amounts towards the monthly premium charges and costs for this medical insurance coverage, taxes and fees.

Single	\$105.00
Two Person	\$239.00
Family	\$291.00

The remaining portion of the medical insurance premiums, taxes and fees are paid by the City; provided, however, that the City is not required to pay more than the hard cap amount permitted by MCL 15.563. In the event that the cost for the medical insurance, taxes and fees on that medical insurance coverage, and the contribution towards the City's HSA contribution exceeds the amount allowable under MCL 15.563 the amount paid by employees shall be increased to bring the City payment into compliance with MCL 15.563.

The City pays medical insurance premiums, taxes and fees in advance, and the monthly employee portion shown above is taken out the previous month's pay checks.

Increases in the cost of the insurance coverage for medical insurance premiums, taxes and fees that are effective after July 1, 2020 will be shared as follows:

- (a) The City will pay that portion of the additional medical insurance premium, taxes and fees which is up to 5.00% higher than the current medical insurance premium, taxes and fees; and
- (b) The employee will pay that portion of the additional medical insurance premium, taxes and fees which is greater than 5.00% higher than the current monthly medical insurance premium, taxes & fees but equal to or less than 10% higher than the current monthly medical insurance premium, taxes & fees; and
- (c) In the event that the additional medical insurance premium, taxes & fees exceed 10% higher than the current monthly medical insurance premium, taxes & fees, the parties agree to reopen the contract in accordance with the provisions of Section 18.1 of the Agreement. During or in lieu of negotiations undertaken in accordance with the provisions of Section 18.1, including any associated mediation and/or arbitration, the City and the employee will split equally that portion of the additional health costs which is greater than 10% higher than the current monthly health costs.
- (d) The provisions of subparagraphs (a) through (c) above notwithstanding, the City will adjust employee contribution rates upward if necessary, to maintain compliance with the hard cap provisions of MCL 15.563.

**12. Section 15.5 Employees Not needing Medical Insurance** Modify language as below

Employees who are eligible for coverage under the City's group medical insurance plan who are also eligible for group medical insurance coverage provided by an employer other than the City and can provide proof of such alternate coverage can opt out of the City's group medical insurance plan and its related HSA. An employee who opts out will not be eligible for coverage under the dental **or vision** insurance. ~~or ancillary health services.~~ Employees who opt out will receive credit in the amount of \$400 per month. That amount may be spent on other insurance riders that may be available, on a deferred compensation account for the employee or for some other pre-tax benefit offered by the City. This amount will not be paid directly to the employee in any form which is taxable. This payment is not available to City employees who are married to another City employee.

**13. Section 15.7 Sickness and Accident Insurance** Delete and replace with new language that references the City's self-insured plan document. Send copy of City's Sickness and Accident Plan document.

## Section 15.7 Sickness and Accident Insurance

The City shall self-insure each full-time employee for sickness and accident insurance in accordance with the plan documents establishing the self-insured plan.

The plan will pay benefits per the plan document of 70% of the employee's normal base pay, less applicable taxes and withholdings for twenty-six (26) weeks beginning on the first day of accident and the eighth day of illness. For purposes of this section, normal pay shall be defined as forty (40) times the employee's straight time regular rate, exclusive of all premium pay. Except as provided in Section 10.0(h), no employee shall duplicate or pyramid sick leave and sickness and accident benefits.

Sickness and accident insurance does not pay for wage loss due to work related accidents or illnesses, since those matters are covered by workers compensation.

**Section 16.15 Uniforms.** Increase boot allowance to \$200.

**14. Section 16.18 License\Certification Bonuses** Modify \ Add language to reflect new proposed bonuses and criteria.

An employee may receive a maximum bonus of ~~\$0.58~~ \$1.00 per hour in addition to their base wage, regardless of licenses or certifications obtained.

In order to qualify for the hourly welding bonus, the employee must meet the following minimum qualifications.

- Actively using welding techniques in their daily work
- Obtained a degree in welding technology and applications from an accredited school
- Obtained American Welding Society certifications(s) which demonstrate proficiency in welding techniques and materials. The welding techniques and materials are expected to be utilized during work performance with the City.
- Five or more years of practical, on the job experience may be considered a substitute for the obtaining a degree requirement.
- The Public Works Director, in their sole discretion, will make the determination of eligibility.

In order to qualify for the hourly mechanic bonus, the employee must meet the following minimum qualifications.

- Actively completing mechanical maintenance and repairs in their daily work
- Has obtained a degree in mechanics and mechanical applications from an accredited school
- Obtained Society of Automotive Engineers certifications(s) which demonstrate proficiency in mechanical repairs and maintenance. The mechanical repairs and maintenance are expected to be utilized during work performance with the City.
- Five or more years of practical, on the job experience may be considered a substitute for the obtaining a degree requirement.
- The Public Works Director, in their sole discretion, will make the determination of eligibility.

**15. Section 16.19 Physical Fitness Program** Replace contract language Personnel Policy language.

Under the physical fitness program, the City will pay one-half of the annual membership of a fitness club of the employee's choice, not to exceed \$200 per year or \$100 for a six-month membership. The City subsidy shall be paid directly to the fitness club upon receipt of a valid invoice from the fitness club on terms negotiated by the City as most economical for the City.

Annually, the City will offer physical fitness testing. The YMCA Physical Fitness Test Battery is adapted as the standard for fitness. The standard includes tests for PWC and VO2 on a treadmill (or, alternatively, a step test); flexibility; bench press and sit-ups.

Employees who achieve the good rating on all five measured categories of the standard shall receive a physical fitness bonus of \$200 payable with the first payroll check issued in June. An employee who achieves the excellent rating on all five categories shall receive a \$500 physical fitness bonus paid in the same fashion.

Employees must pass the standard with a score of above average or better to remain eligible for the fitness club membership.

**16. Add Section 16.22 Prescription Safety Glasses**

The City will provide one pair of prescription safety glasses every two years to employees at a maximum cost of \$300.

The employee must provide documentation from their optometrist or ophthalmologist that justifies the need for the prescription glasses.

**17. DURATION** Three-Year agreement July 1, 2020 to June 30, 2023.

**18.** Update and consolidate medical reopener language with appropriate dates. (Combine Sections 18.1 and 18.2 into a new 18.1.

**Section 18.1 Medical Insurance Reopener**

The provisions of Section 18.0 notwithstanding, it is agreed that this Agreement may be opened during its term at the option of either party on April 1, 2021 and annually thereafter upon written notice to the other party served not later than March 1, 2021 and annually thereafter. If this Agreement is reopened the negotiations shall be limited to the provisions regarding the medical insurance and HSA; and the payments made toward that insurance by the City and covered employees

**19. Section 18.3 Notice** Renumber to Section 18.2

**20. Modify Appendix A Wages** 3% First year, 2.25% Second year, 2% third year. Adjust each individual rate by the percentages above.

USWA		Start	Step 1	Step 2	Step 3	Step 4	Step 5	DPW LM	Parks LM	Water LM	WWTP LM
USWA 2020-2021	3.00%	\$19.58	\$20.10	\$20.61	\$21.13	\$21.64	\$22.16	\$23.81	\$23.81	\$25.00	\$25.57
USWA 2021-2022	2.25%	\$20.02	\$20.55	\$21.07	\$21.61	\$22.13	\$22.66	\$24.35	\$24.35	\$25.56	\$26.15
USWA 2022-2023	2.00%	\$20.42	\$20.96	\$21.49	\$22.04	\$22.57	\$23.11	\$24.84	\$24.84	\$26.07	\$26.67

## 21. Modify Appendix A Bonuses

Type of Bonus	License\Certification	Hourly Bonus
Certified Mechanic	See Section 16.18	\$0.75
Certified Welder	See Section 16.18	\$0.75
Wastewater A	MDEQ	\$1.00
Wastewater B	MDEQ	\$0.75
Wastewater C	MDEQ	\$0.50
Wastewater D	MDEQ	\$0.25
Water 1	MDEQ	\$1.00
Water 2	MDEQ	\$0.75
Water 3	MDEQ	\$0.50
Water 4	MDEQ	\$0.25

**Maximum Bonus is \$1.00 per hour**

## 22. Appendix B – Insurance Update language to match current offerings.

~~The health insurance program provides the following benefits:~~

~~Health Insurance: BCBS Simply Blue PPO HSA LG — Plan 2000/0% Medical Coverage with Prescription Drugs~~

~~Dental Insurance: Delta Dental 50/50/50 \$800 Max~~

~~Ancillary Services: TelaDoc, A2CT, Wellness and related services, VSP Annual Exam with Accessory Discount~~

The City provides the following benefits:

### Health Insurance:

Priority Health Point of Service (POS) HSA with Prescription Drug Coverage

In-Network Deductible: \$2,000 individual / \$4,000 Family

Out-of-Network Deductible: \$4,000 Individual / \$8,000 Family

In-Network Coinsurance: 0%

Out-of-Network Coinsurance: 20%

In-Network Annual Out of Pocket Max: \$3,000 Individual / \$6,000 Family

### Prescription Drug Coverage:

Generic: \$10 after deductible

Preferred Brand or Specialty: \$40 after deductible

Non-Preferred Brand or Specialty: \$80 after deductible

**Dental Insurance:**

Delta Dental 50% Preventive/50% Basic/50% Major, \$800 Benefit Max Per Member

**Vision Insurance:**

VSP Exam every 12 mo/Lenses every 12 mo/Frames every 24 mo  
\$10 Exam Copay, \$25 Lens Copay, \$130 Allowance Per Member

**23. Letter of Understanding #2 – Retiree Health Insurance** Not needed anymore, eliminate.

**24. Letter of Understanding #3 – Grandfathered License Bonus** Not needed anymore, eliminate.