

## HISTORIC DISTRICT COMMISSION

70 Maple Street  
Manistee, MI 49660

### MEETING MINUTES

August 4, 2021

A meeting of the 2021 Historic District Commission was held on Wednesday, August 4, 2021 at 4:00 pm, Manistee, Michigan.

The meeting was called to order at 4:00 pm by Chair Trucks.

**Members Present:** Shelly Memberto, William Connor, Ron Helmboldt, Dennis Otto, Thad Taylor, and Lee Trucks

**Members Absent:** Nick Hawkins

**Others:** Zach Sompels (City Zoning /Planner 1), and Nancy Baker (Recording Secretary)

#### APPROVAL OF AGENDA

MOTION by Commissioner Memberto, seconded by Commissioner Taylor to approve the agenda as printed. Motion passed with a voice vote.

Commissioner Connor entered the meeting at 4:01 pm.

#### APPROVAL OF MINUTES

There were no minutes to approve.

#### PUBLIC COMMENT ON AGENDA RELATED ITEMS

None

#### NEW BUSINESS

##### Guideline changes for Murals

Mr. Sompels reviewed the guideline for murals. An update was compiled. The sentence under Guideline #11 – Murals, Location; *“Murals are only allowed as a reproduction of a previous mural located on the wall of the building. Photographic evidence must accompany the application”* is to be omitted.

Mr. Fedder stated past murals were advertisements for past businesses.

Mr. Sompels stated the HDC conveyed the desire for murals not to be advertisements. He reviewed other city historic district mural regulations.

Discussion ensued regarding types, content, location, marque murals.

MOTION by Commissioner Connor, seconded by Commissioner Taylor to adopt the Guideline #11 - Murals as presented.

With a roll call vote: Yes; Connor, Helmboldt, Memberto, Trucks, Taylor, Otto. No: none  
Motion passed 6 to 0.

## **OLD BUSINESS**

None

## **Permit Review**

An updated Permit Review listing was presented to the HDC.

Mr. Sompels stated the 411/347/349 River permits will show different expiring dates once the court ordered dates are obtained from the judge.

Each permit was reviewed with the possible status of the permit.

Mr. Sompels will inspect each open permit this fall and close any permits showing completion of the project.

## **COMMENTS AND COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA**

None

## **CORRESPONDENCE**

None

## **REPORTS**

### **DDA Executive & Economic Development**

No one in attendance to submit report.

### **Museum Curator/Director**

Mr. Fedder stated the museum wishes to rescreen the screen doors with pet material, build up the column base, improve the inner vestibule area. The HDC agreed this permit application is to be reviewed and approved by Mr. Sompels.

Mr. Fedder explained the details for the 429 River Street project. He is working with the CVB and Right-Side Design Group as an aspect for the new Walking Tour booklet that covers the history of the area and provides stops for people to visit that explain the history of a particular spot and its connection to Manistee's history, and signage for downtown historic properties and residential area. A USDA grant for these projects has been received with the work occurring over the next year(s).

### **Planning & Zoning Administrator**

Mr. Sompels thanked the HDC for returning to a regular meeting so soon after a special meeting.

## **MEMBERS DISCUSSION**

Commissioner Connor inquired about the 435 River Street windows. Mr. Sompels stated no response has been received from the owner. He will investigate whether a violation notice can be issued.

Commissioner Otto inquired about the 355 River Street building. The building needs facade improvements or possibly considered a blight building. He asked if the mural guideline can be amended. Mr. Sompels stated amendments can be done at any desired time.

## **ADJOURNMENT**

Meeting was adjourned by call of the chair at 4:24 pm.

*Nancy Baker*

Nancy Baker, Recording Secretary