

MANISTEE CITY COUNCIL

MEETING AGENDA

TUESDAY, APRIL 16, 2013 – 7:00 P.M. – COUNCIL CHAMBERS

I. Call to Order.

- a.) PLEDGE OF ALLEGIANCE.
- b.) ROLL CALL.

II. Public Hearings.

- a.) PUBLIC HEARING ON THE 2013-2014 BUDGET AND CAPITAL IMPROVEMENT PLAN.

The City fiscal year runs from July 1 through June 30. Under Section 7-4 of the Charter, a public hearing is required on the budget which must be adopted not later than May 15 of each year.

A work session was held on Monday, April 8 with an additional session scheduled for this evening. Optional work sessions are scheduled for Tuesday, April 23 and Tuesday, April 30. The Budget Calendar anticipates adoption of the budget at the May 7, 2013 meeting.

III. Citizen Comments on Agenda Related Items.

- IV. Consent Agenda. All agenda items marked with an asterisk (*) are on the consent agenda and considered by the City Manager to be routine matters. Prior to approval of the Consent Agenda, any member of Council may have an item from the Consent Agenda removed and taken up during the regular portion of the meeting. Consent agenda items include:

- V. Approval of Minutes.
- VI. a.) Approval of Payroll.
b.) Monthly Bills.
- XI. c.) Notification Regarding Next Work Session.
d.) Consideration of National Day of Prayer Gathering at City Hall.
e.) Consideration of a Walk for Children with Apraxia.

At this time Council could take action to approve the Consent Agenda as presented.

- *V. **Approval of Minutes.** Approval of the minutes of the April 2, 2013 regular meeting and the April 8, 2013 work session as attached.

VI. Financial Report.

*a.) APPROVAL OF PAYROLL.

*b.) MONTHLY BILLS.

VII. Unfinished Business.

VIII. New Business.

- a.) CONSIDERATION OF A LEASE AMENDMENT WITH NEW CINGULAR WIRELESS PCS, LLC.

New Cingular Wireless PCS, LLC has cellular equipment located in the base of the City's industrial park water tank. They have requested a lease amendment to remove this equipment and replace it with new equipment outside of the tank. The Water Department has reviewed and approved the proposed installation. The annual rent will be increased by \$2,400 per year to a total of \$32,400. The City Attorney has reviewed and approved the lease amendment.

At this time Council could take action to approve a lease amendment with New Cingular Wireless PCS, LLC and authorize the Mayor to execute the agreement.

IX. Notices, Communications, Announcements.

- a.) A REPORT FROM THE ENGINEER OF RECORD AND THE CITY ASSESSOR.

A regular part of each Council meeting is a report from a cooperating agency, organization or department.

At this time Mr. Chris Cook, Abonmarche will report on the activities of the Engineer of Record and respond to any questions the Council may have regarding their activities.

At this time Ms. Julie Beardslee will report on the activities of the City Assessor's Office and respond to any questions the Council may have regarding their activities.

No action is required on this item.

b.) PRESENTATION OF THE THIRD QUARTER FINANCIAL AND INVESTMENT REPORT BY FINANCE DIRECTOR ED BRADFORD.

*c.) NOTIFICATION REGARDING NEXT WORK SESSION.

Optional Council work sessions have been scheduled for Tuesday, April 23 and Tuesday, April 30, 2013 to continue discussions on the 2013-2014 Budget and Capital Improvement Plan; and such business as may come before the Council.

*d.) CONSIDERATION OF NATIONAL DAY OF PRAYER GATHERING AT CITY HALL.

The National Day of Prayer Committee is requesting permission to gather on the steps of City Hall on Thursday, May 2, 2013. The ceremony, beginning at 12 noon, consists of several people from around our community praying for our elected officials, our community, law enforcement, the clergy, and the students and youth of our area. The program lasts for approximately one hour.

At this time Council could take action to authorize the National Day of Prayer gathering on Thursday, May 2, 2013 on the steps of City Hall.

*e.) CONSIDERATION OF A WALK FOR CHILDREN WITH APRAXIA.

Apraxia is a speech disorder in which a person has trouble saying what he or she wants to say correctly and consistently. It is not due to weakness or paralysis of the speech muscles (the muscles of the face, tongue, and lips). The severity of apraxia of speech can range from mild to severe. May 14, 2013 is the first ever Apraxia Awareness Day.

In an attempt to raise awareness in our community a Walk for Apraxia is being planned for Tuesday, May 14, 2013 at 5:30 p.m. on River Street. Any proceeds from the walk would support CASANA, the only national 501 (c) 3 nonprofit public charity exclusively dedicated to children with Apraxia of Speech and their families. CASANA's mission is to strengthen the support systems in the lives of children with Apraxia so that each child is afforded their best opportunity to develop to their full potential.

At this time Council could take action to authorize the Walk for Children with Apraxia on Tuesday, May 14, 2013.

X. Concerns and Comments.

- a.) CITIZEN COMMENT. This is an opportunity for citizens to comment on municipal affairs. Citizens in attendance may be recognized by the Mayor for comments. Citizen comments are not limited to agenda items but should be directed toward municipal services, activities or areas of involvement.
- b.) OFFICIALS AND STAFF.
- c.) COUNCILMEMBERS.

XI. Adjourn to Budget Work Session.

A Council work session on the proposed Fiscal Year 2013-2014 Budget and Capital Improvement Plan has been scheduled for immediately following the regular meeting.

MDD:cl

COUNCIL AGENDA ATTACHMENTS:

Council Meeting Minutes – April 2, 2013
Council Work Session Minutes – April 8, 2013
Monthly Bills
Lease Amendment with Cingular Wireless
National Day of Prayer Request
Walk for Children with Apraxia Request

PROCEEDINGS OF THE MANISTEE CITY COUNCIL – April 2, 2013

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, April 2, 2013 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Robert Goodspeed, Catherine Zaring, Beth Adams, and Eric Gustad.

ABSENT: Robert Hornkohl.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, Finance Director – Ed Bradford, Public Safety Director – Dave Bachman, Utilities Director – Jeff Mikula, and City Engineer – Corey Kadow /Abonmarche.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes - March 19, 2013 - Regular Meeting
- Payroll - March 18-31, 2013 - \$ 126,046.42
- Cash Balances Report - February 2013
- Notification Regarding Next Work Session – **Monday**, April 8, 2013 at 7 p.m.
A discussion will be conducted on the 2013-2014 Budget Recommendations, 2013 Project Updates; and such business as may come before the Council.
- Consideration of a Resolution, Administrative Professionals Week and Day.
In recognition of the contributions to the workplace provided by Administrative Professionals, a resolution has been prepared proclaiming the week of April 21-27, 2013 as Administrative Professionals Week and Wednesday, April 24, 2013 as Administrative Professionals Day in the City of Manistee.

MOTION by Cote, second by Goodspeed to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Goodspeed, Zaring, Adams, and Gustad

NAYS: None

CONSIDERATION OF RECOMMENDATIONS FROM THE COMPENSATION COMMISSION.

Compensation for the Mayor and members of City Council is established based on procedures in the Charter, State Statute and local ordinance. A fundamental point in these requirements is that the Mayor and Council may not approve changes in their own levels of compensation. Any change in compensation must take effect after the terms of all current Council members have expired.

Under established procedures, the City Council may not develop compensation rates even though the rates do not become effective during the term of the Council. Rates are developed by an independent Compensation Commission which only meets every other year.

Procedurally, the Council may accept or reject the Compensation Commission's recommendations, they may not be modified. If the Council rejects the recommendations, they are returned to the Compensation Commission for further consideration. If the recommendations are accepted, they will be implemented at the beginning of the year 2015, after all current Council terms have expired.

The current salaries for the Mayor and City Council are \$4,774 and \$3,713 respectively. These rates have been in effect since January 2009. The Compensation Commission is recommending that these amounts be increased to \$5,000 for the Mayor and \$3,875 for Council.

MOTION by Goodspeed, second by Zaring to accept the Compensation Commission's recommendation to increase the salary for the Mayor and City Council effective January 1, 2015. City Attorney Saylor said according to the statute, the real question should be does the City Council reject the Compensation Commission recommendation. If a majority of the Council (5) *does not* vote to reject the recommendation, the increase goes into effect. Discussion followed.

With a roll call vote this motion passed, 3-3.

AYES: Kenny, Cote, Goodspeed

NAYS: Zaring, Adams, Gustad

CONSIDERATION OF A RESOLUTION, ADVANCED LIFE SUPPORT TRANSPORT SERVICE BY THE MANISTEE FIRE DEPARTMENT.

A part of the transition to Advanced Life Support service by the Fire Department requires a resolution of support by the Manistee City Council.

MOTION by Zaring, second by Adams to approve a resolution adopting Advanced Life Support Transport as a level of service provided by the Manistee City Fire Department. Bachman spoke briefly about the transition.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Goodspeed, Zaring, Adams, and Gustad

NAYS: None

A REPORT FROM THE COUNTY PROSECUTOR AND THE HOUSING COMMISSION.

Mr. Ford Stone reported on the activities of the County Prosecutor's Office and responded to questions the Council had regarding their activities.

Mr. Clinton McKinven-Copus reported on the activities of the Manistee Housing Commission and responded to questions the Council had regarding their activities.

INTRODUCTION OF THE FISCAL YEAR 2013-2014 BUDGET.

Administration has prepared the proposed 2013-2014 Fiscal Year Budget. City Manager Mitch Deisch and Finance Director Ed Bradford gave a brief introduction of the budget recommendations to City Council and the Community.

Various budget work sessions have been established: a regular work session on Monday, April 8; a work session on Tuesday, April 16; and optional work sessions on Tuesday, April 23 and Tuesday, April 30, 2013. The public hearing to review these budget recommendations and receive public input on them has been scheduled for Tuesday, April 16, 2013. Budget adoption is anticipated at the regular meeting of May 7, 2013.

CITIZEN COMMENT.

None received.

OFFICIALS AND STAFF.

Deisch stated that several construction projects have started, including the Maple Street drainage project and the fish cleaning station demolition.

COUNCILMEMBERS.

Zaring gave a personal thank you to Chief Bachman and the Public Safety Department.

ADJOURN.

MOTION to adjourn was made by Goodspeed, second by Zaring. Meeting adjourned at 8:08 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Deputy Treasurer

**MANISTEE CITY COUNCIL
WORK SESSION
MINUTES OF APRIL 8, 2013**

The Manistee City Council met in a work session on Monday, April 8, 2013 at 7 p.m., Council Chambers, City Hall, 70 Maple Street, Manistee MI 49660.

MEMBERS PRESENT: Colleen Kenny, Catherine Zaring, Beth Adams, Eric Gustad, Ed Cote, Robert Goodspeed, Bob Hornkohl

MEMBERS ABSENT:

OTHERS PRESENT: Department Directors, Media and Public

Discussion on Fiscal Year 2013-2014 Budget and Capital Improvement Plan. Staff made opening comments. Numerous questions and requests for additional information made by City Council.

Specific requests from Council were for more information on the number of police officers, utility rates, Ramsdell Theatre Director, DPW personnel costs, PEG appropriations, boat launch revenue, upgrade of former NIA area and for staff to look at fines and forfeitures and fee schedule. Staff will present information to Council at the next meeting.

Council will continue their review and discussion on the draft Fiscal Year 2013-2014 Budget and Capital Improvement Plan at upcoming work sessions and the public hearing scheduled for Tuesday, April 16, 2013.

Adjourned at 8:50 p.m.

Respectfully submitted,



Mitch Deisch, City Manager

MDD:cl

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: GENERAL							
101-100-855.000	Cell Phone		AT&T MOBILITY	37668		03/30/2013	1,699.90
			Monthly Service		837869502X02282013		
101-100-859.000	DataIntern		CHARTER COMMUNICATIONS INC.	37675		02/22/2013	224.99
			Monthly Service - City Hall		#8245 12 209 0088022 - Mar 13		
101-100-859.000	DataIntern		CHARTER COMMUNICATIONS INC.	37675		02/22/2013	6.16
			Monthly Service - City Hall		#8245 12 209 0076258 - Mar 13		
101-100-925.001	Electric		CONSUMERS ENERGY	37679		03/22/2013	472.17
			Electric Usage				
101-100-997.005	2003 CI In		BANK OF NEW YORK MELLON TRUST	37670		02/22/2013	44,612.50
			TAS 671145 - Interest		BNYLOANS/SGPL - Feb 13		
101-100-997.007	2010 CI In		BANK OF NEW YORK MELLON TRUST	37671		02/22/2013	106,142.50
			TAS 675675 - Interest		BNYLOANS/MNSTECTY10CI - Feb 13		
					Total GENERAL		153,158.22
Dept: LEGISLATIVE							
101-101-728.000	OperSupp		OLESON'S FOOD STORES	37709		01/05/2013	450.00
			Holiday Gift Certificates		12/06/12		
101-101-728.000	OperSupp		JACKPINE BUSINESS CENTERS	37693		03/31/2013	26.20
			Brass Name Plate - Goodspeed		347792-0		
					Total LEGISLATIVE		476.20
Dept: MANAGER							
101-172-728.000	OperSupp		MANISTEE ACE HARDWARE	37667		03/28/2013	109.99
			Coffeemaker		108475		
101-172-728.000	OperSupp		PNC BANK	37714		03/24/2013	111.58
			Credit Card Charges		Feb 2013		
101-172-957.000	Motor Pool		CITY OF MANISTEE COMMON ACCT	37676		03/01/2013	770.83
			Equipment Rental - Motor Pool				
					Total MANAGER		992.40
Dept: CLERK							
101-215-728.000	OperSupp		JACKPINE BUSINESS CENTERS	37693		03/10/2013	-100.00
			CREDIT		GIFTCARD		
101-215-860.000	Trav/Train		PNC BANK	37714		03/24/2013	58.59
			Credit Card Charges		Feb 2013		
101-215-860.000	Trav/Train		PNC BANK	37714		03/24/2013	195.00
			Credit Card Charges		Feb 2013		
					Total CLERK		153.59
Dept: FINANCE / TREASURER							
101-253-728.000	OperSupp		PNC BANK	37714		03/24/2013	12.99
			Credit Card Charges		Feb 2013		
101-253-728.000	OperSupp		JACKPINE BUSINESS CENTERS	37693		03/10/2013	-150.00
			CREDIT		GIFTCARD		
101-253-860.000	Trav/Train		PNC BANK	37714		03/24/2013	139.00
			Credit Card Charges		Feb 2013		
101-253-860.000	Trav/Train		PNC BANK	37714		03/24/2013	99.00
			Credit Card Charges		Feb 2013		
					Total FINANCE / TREASURER		100.99
Dept: ASSESSOR							
101-257-831.000	Con.Repair		ESRI	37683		03/29/2013	210.41
			ArcGIS Maintenance		92621995		
					Total ASSESSOR		210.41
Dept: MUNICIPAL BUILDINGS							
101-265-728.000	OperSupp		FASTENAL COMPANY	37684		03/28/2013	73.98
			Hot Cups, Bowl Cleaner		MIMAN96157		
101-265-728.000	OperSupp		FASTENAL COMPANY	37684		03/24/2013	80.93
			Ice Melt		MIMAN96148		
101-265-801.000	Pro.Serv.		ABONMARCHE CONSULTANTS, INC.	37666		03/23/2013	173.25
			Document Scans/Plans - City		106143		
101-265-831.000	Con.Repair		PERSONAL PLUMBING INC	37711		02/15/2013	257.50
			City Hall - Service Work		130215-2		
101-265-831.000	Con.Repair		TOP LINE ELECTRIC LLC	37725		12/20/2012	421.80
			City Hall - Tree Lights GFCI		3943		
101-265-831.000	Con.Repair		CUSTOM SHEET METAL & HEATING	37680		03/02/2013	370.91
			Diverter Valve - City Hall		0000010945		
101-265-850.000	Phone		POWERNET GLOBAL COMMUNICATIONS	37716		03/22/2013	146.20
			Monthly Service		28775497		

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: MUNICIPAL BUILDINGS							
101-265-925.000	Electric		CONSUMERS ENERGY	37679		03/22/2013	1,163.83
			Electric Usage				
101-265-925.336	Electric -		CONSUMERS ENERGY	37679		03/22/2013	523.79
			Electric Usage				
101-265-925.441	Electric -		CONSUMERS ENERGY	37679		03/22/2013	1,705.87
			Electric Usage				
101-265-925.446	Electric -		CONSUMERS ENERGY	37679		03/22/2013	407.40
			Electric Usage				
					Total MUNICIPAL BUILDINGS		5,325.46
Dept: BOARDS & COMMISSIONS							
101-290-883.000	Harbor Com		PNC BANK	37714		03/24/2013	80.00
			Credit Card Charges		Feb 2013		
					Total BOARDS & COMMISSIONS		80.00
Dept: POLICE							
101-301-860.000	Trav/Train		PNC BANK	37714		03/24/2013	78.54
			Credit Card Charges		Feb 2013		
101-301-860.000	Trav/Train		PNC BANK	37714		03/24/2013	30.00
			Credit Card Charges		Feb 2013		
101-301-860.000	Trav/Train		PNC BANK	37714		03/24/2013	326.60
			Credit Card Charges		Feb 2013		
101-301-860.000	Trav/Train		PNC BANK	37714		03/24/2013	16.00
			Credit Card Charges		Feb 2013		
101-301-860.000	Trav/Train		PNC BANK	37714		03/24/2013	18.00
			Credit Card Charges		Feb 2013		
101-301-957.000	Motor Pool		CITY OF MANISTEE COMMON ACCT	37676		03/01/2013	2,708.33
			Equipment Rental - Motor Pool				
					Total POLICE		3,177.47
Dept: FIRE							
101-336-728.000	OperSupp		JACKPINE BUSINESS CENTERS	37693		03/28/2013	68.96
			HP Inkcart		347896-0		
101-336-728.000	OperSupp		PNC BANK	37714		03/24/2013	-53.00
			Credit Card Charges		Feb 2013		
101-336-728.000	OperSupp		STATE OF MICHIGAN	37722		03/04/2013	25.00
			Life Support Vehicle License				
101-336-728.000	OperSupp		STATE OF MICHIGAN	37722		03/04/2013	100.00
			Life Support Agency License				
101-336-728.000	OperSupp		JACKPINE BUSINESS CENTERS	37693		03/21/2013	36.90
			Copy Paper		347544-0		
101-336-728.000	OperSupp		JACKPINE BUSINESS CENTERS	37693		03/20/2013	36.90
			Copy Paper		347476-0		
101-336-860.000	Trav/Train		EDWARD J DRAPER	37681		02/25/2013	180.00
			Continuing Education		13-004		
101-336-860.000	Trav/Train		MACNLOW ASSOCIATES	37696		03/04/2013	325.00
			Adv. Chiefs & Sheriffs School				
101-336-860.000	Trav/Train		NORTHWEST REGIONAL FIRE	37707		02/24/2013	250.00
			Educational Methodology		12P49		
101-336-860.000	Trav/Train		PNC BANK	37714		03/24/2013	161.70
			Credit Card Charges		Feb 2013		
101-336-860.000	Trav/Train		PNC BANK	37714		03/24/2013	44.06
			Credit Card Charges		Feb 2013		
101-336-860.000	Trav/Train		PNC BANK	37714		03/24/2013	88.50
			Credit Card Charges		Feb 2013		
101-336-860.000	Trav/Train		PNC BANK	37714		03/24/2013	221.20
			Credit Card Charges		Feb 2013		
101-336-860.000	Trav/Train		NORTHWEST REGIONAL FIRE	37707		02/18/2013	250.00
			Managing Company Tactical Ops		12P41		
101-336-860.000	Trav/Train		CADILLAC GARAGE DOOR INC.	37674		03/24/2013	234.25
			Service Call, Labor, Lube, Swi		55256		
101-336-860.000	Trav/Train		GRAND TRAVERSE METRO ESA	37688		03/04/2013	700.00
			NFPA Fire Inspec I Class				
101-336-874.000	Blue Cross		JERRY J TABACZKA	37724		03/25/2013	250.00
			In Lieu of Blue Cross Insuranc				
101-336-874.000	Blue Cross		TIMM H SMITH	37720		03/25/2013	250.00
			In Lieu of Blue Cross Insuranc				
101-336-874.000	Blue Cross		SID SCRIMGER	37719		03/25/2013	250.00
			In Lieu of Blue Cross Insuranc				
101-336-874.000	Blue Cross		MARK A MODJESKI	37703		03/25/2013	250.00
			In Lieu of Blue Cross Insuranc				

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: FIRE							
101-336-874.000	Blue Cross		DANIEL J JANOWIAK	37694		03/25/2013	250.00
101-336-930.000	Repairs/Ma		In Lieu of Blue Cross Insuranc AUTO VALUE \ BTB PARTS STORES	37669		03/21/2013	8.23
101-336-930.000	Repairs/Ma		Spark Plg, Low Odor Bk Cln AUTO VALUE \ BTB PARTS STORES	37669	256-809973	03/24/2013	8.57
101-336-957.000	Motor Pool		Weatherstrip Adh CITY OF MANISTEE COMMON ACCT	37676	256-810303	03/01/2013	2,308.33
			Equipment Rental - Motor Pool				
					Total FIRE		6,244.60
Dept: PUBLIC WORKS							
101-441-715.000	Cleaning		SAFETY SERVICES, INC.	37718		03/22/2013	195.00
101-441-715.000	Cleaning		Rx Safety Glasses - Helminski MODEL COVERALL SERVICE, INC.	37702	037850	03/27/2013	28.01
101-441-728.000	OperSupp		Uniform Cleaning - DPW OLESON'S FOOD STORES	37709	0328175	03/28/2013	22.67
101-441-728.000	OperSupp		Filters, Coffee POSTER COMPLIANCE CENTER	37715	#7097 - 02/26/13	03/04/2013	138.00
101-441-728.000	OperSupp		1-Yr Compliance Protection Pln WAHR HARDWARE, INC.	37728	2073549-RN	03/28/2013	17.99
101-441-831.000	Con.Repair		Pro Cow Split Glove ESRI	37683	2193	03/29/2013	300.00
101-441-831.000	Con.Repair		ArcGIS Maintenance OVERHEAD DOOR COMPANY	37710	92621995	02/14/2013	623.50
101-441-930.000	Repairs/Ma		Replace Flacon Detector & FREIGHTLINER OF GRAND RAPIDS	37686	31259	03/29/2013	102.33
101-441-930.000	Repairs/Ma		Relay Valve MICHAEL TODD AND COMPANY, INC.	37699	X001455516:01	03/23/2013	4,173.15
101-441-930.000	Repairs/Ma		Signs INTERSTATE BILLING SERVICE	37691	136354	03/23/2013	407.14
101-441-930.000	Repairs/Ma		Switch, Lever, Screw, Ball LAKE WELDING SUPPLY CO.	37695	T14767	03/28/2013	21.84
101-441-930.000	Repairs/Ma		Oxygen LAKE WELDING SUPPLY CO.	37695	00854767	03/24/2013	108.50
101-441-930.000	Repairs/Ma		Oxygen, Acetylene, Gloves NAPA AUTO PARTS	37704	00854048	02/21/2013	1,038.91
101-441-930.000	Repairs/Ma		Eco Air Reel, Reel, Oil Filter MICHIGAN CAT	37700	160370	02/26/2013	83.07
101-441-930.000	Repairs/Ma		Hose, Freight LAKE WELDING SUPPLY CO.	37695	PD2878709	03/24/2013	21.84
101-441-930.000	Repairs/Ma		Oxygen MICHAEL TODD AND COMPANY, INC.	37699	00854034	03/16/2013	4,823.22
101-441-930.000	Repairs/Ma		U-Channel Posts/Caps, Signs TOTAL ENERGY SYSTEMS LLC	37726	136226	03/13/2013	500.64
101-441-930.000	Repairs/Ma		Roof Panel Assy NAPA AUTO PARTS	37704	230113	02/21/2013	69.37
101-441-930.000	Repairs/Ma		PB Kit, Washer Solvent AUTO VALUE \ BTB PARTS STORES	37669	160380	03/25/2013	28.82
101-441-955.000	Christmas		Stop Tail Turn TOP LINE ELECTRIC LLC	37725	256-810344	01/08/2013	349.21
101-441-957.000	Motor Pool		Snowflake GFI CITY OF MANISTEE COMMON ACCT	37676	3996	03/01/2013	6,166.67
			Equipment Rental - Motor Pool				
					Total PUBLIC WORKS		19,219.88
Dept: COMMUNITY DEVELOPMENT OFFICE							
101-748-728.000	OperSupp		JACKPINE BUSINESS CENTERS	37693		03/21/2013	59.99
101-748-831.000	Con.Repair		Stamp ESRI	37683	347189-0	03/29/2013	400.00
			ArcGIS Maintenance		92621995		
					Total COMMUNITY DEVELOPMENT OFFICE		459.99
Dept: PARKS & RECREATION							
101-751-831.000	Con.Repair		TOP LINE ELECTRIC LLC	37725		02/21/2013	266.97
101-751-831.000	Con.Repair		Teen Center - Exterior Light TOP LINE ELECTRIC LLC	37725	4108	02/21/2013	1,601.24
101-751-831.000	Con.Repair		River Street Restroom - Ceilin TOP LINE ELECTRIC LLC	37725	4109	01/15/2013	111.00
101-751-925.000	Electric		Riverwalk Light CONSUMERS ENERGY	37679	4025	03/22/2013	1,433.99
			Electric Usage				

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: PARKS & RECREATION							
101-751-930.000	Repairs/Ma		BRIAN'S AUTO PARTS, INC.	37672		02/26/2013	21.02
			Bolt, Nut, Lock Washer		044143		
101-751-930.000	Repairs/Ma		AUTO VALUE \ BTB PARTS STORES	37669		03/24/2013	2.29
			Spreader, Yel Srp		256-810309		
101-751-930.000	Repairs/Ma		AUTO VALUE \ BTB PARTS STORES	37669		03/23/2013	21.99
			2K Metal Glz		256-810191		
101-751-930.000	Repairs/Ma		WAHR HARDWARE, INC.	37728		03/27/2013	14.09
			Cartridge Filter		2151		
101-751-930.000	Repairs/Ma		MANISTEE PLUMBING CO.	37697		03/21/2013	884.00
			River St Bathroom Repairs		5850		
101-751-957.000	Motor Pool		CITY OF MANISTEE COMMON ACCT	37676		03/01/2013	3,083.33
			Equipment Rental - Motor Pool				
Total PARKS & RECREATION							7,439.92
Fund Total							197,039.13
Fund: MAJOR STREET FUND							
Dept:							
202-000-936.000	PreservSts		CITY OF MANISTEE GENERAL FUND	37677		03/01/2013	8,750.00
			Major & Local Street Reimburse				
202-000-938.000	Winter Mai		TED FESTERLING LLC	37685		02/18/2013	1,599.80
			Cutting Edge		2997		
202-000-938.000	Winter Mai		NORTH AMERICAN SALT COMPANY	37706		03/21/2013	15,152.59
			Bulk Highway Coarse W/Yps		70945449		
202-000-938.000	Winter Mai		PATRICK SWIDORSKI TRUCKING	37723		02/23/2013	198.00
			Haul Snow - River Street		756		
202-000-938.000	Winter Mai		CITY OF MANISTEE GENERAL FUND	37677		03/01/2013	8,083.33
			Major & Local Street Reimburse				
Total							33,783.72
Fund Total							33,783.72
Fund: LOCAL STREET FUND							
Dept:							
203-000-936.000	PreservSts		CITY OF MANISTEE GENERAL FUND	37677		03/01/2013	3,750.00
			Major & Local Street Reimburse				
203-000-938.000	Winter Mai		TED FESTERLING LLC	37685		02/18/2013	1,599.80
			Cutting Edge		2997		
203-000-938.000	Winter Mai		NORTH AMERICAN SALT COMPANY	37706		03/21/2013	15,152.58
			Bulk Highway Coarse W/Yps		70945449		
203-000-938.000	Winter Mai		CITY OF MANISTEE GENERAL FUND	37677		03/01/2013	2,666.67
			Major & Local Street Reimburse				
203-000-999.000	TrfOut		CITY OF MANISTEE GENERAL FUND	37677		03/05/2013	20,135.23
			Reimbursement -2010 CapImp Bd				
Total							43,304.28
Fund Total							43,304.28
Fund: STREET IMPROVEMENT FUND							
Dept:							
204-000-801.000	Pro.Serv.		TOP LINE ELECTRIC LLC	37725		02/19/2013	450.00
			Streetscape LED Drivers		4083		
Total							450.00
Fund Total							450.00
Fund: CITY REFUSE FUND							
Dept:							
226-000-829.002	Yard Waste		CITY OF MANISTEE GENERAL FUND	37677		03/01/2013	1,666.67
			Reimburse for Yard Waste				
Total							1,666.67
Fund Total							1,666.67
Fund: EPA GRANT - PETROLEUM							
Dept:							

INVOICE APPROVAL LIST BY FUND
03/06/13

Date: 03/06/2013
Time: 1:03pm
Page: 5

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: EPA GRANT - PETROLEUM							
Dept:							
251-000-810.000	Engineer		JACKPINE BUSINESS CENTERS	37693		03/29/2013	265.00
			MS Project - Scheduling Softwa		347989-0		
251-000-810.000	Engineer		ENVIRONMENTAL DATA RESOURCES	37682		02/27/2013	325.00
			100 Washington St - Maps		3527752		
251-000-810.000	Engineer		ENVIRONMENTAL DATA RESOURCES	37682		02/27/2013	325.00
			312 River St - Maps		3527753		
					Total		915.00
						Fund Total	915.00
Fund: EPA GRANT - HAZARDOUS							
Dept:							
252-000-810.000	Engineer		ENVIRONMENTAL DATA RESOURCES	37682		12/11/2012	375.00
			80 Pine Street - Maps		3470615		
252-000-810.000	Engineer		JACKPINE BUSINESS CENTERS	37693		03/29/2013	264.99
			MS Project - Scheduling Softwa		347989-0		
					Total		639.99
						Fund Total	639.99
Fund: GRANT MANAGEMENT FUND							
Dept: LOCAL REVENUE SHARING GRANTS							
275-901-965.056	2012 Cycle		PHYSIO-CONTROL INC	37712		03/15/2013	215.00
			POHS LP12-LP15 to PC USB		113099974		
					Total LOCAL REVENUE SHARING GRANTS		215.00
						Fund Total	215.00
Fund: PEG COMMISSION							
Dept:							
290-000-801.000	Pro.Serv.		KEITH R BROWN PHD	37673		03/01/2013	3,333.33
			MPA Operations - Mar 2013				
					Total		3,333.33
						Fund Total	3,333.33
Fund: RAMSDELL THEATRE							
Dept:							
296-000-728.000	OperSupp		NICHOLAS NIESEN	37705		03/02/2013	112.50
			Ramsdell - Site Manager		PARSIFAL & MAD	CAT BLUES JOURN	
296-000-753.000	Performanc		BILL STAINES	37721		02/18/2013	400.00
			Randell Theatre Performance				
296-000-831.000	Con.Repair		MARK HANSEN	37690		02/27/2013	3,858.39
			Ramsdell - Caretaker's Room				
296-000-925.000	Electric		CONSUMERS ENERGY	37679		03/22/2013	942.35
			Electric Usage				
					Total		5,313.24
						Fund Total	5,313.24
Fund: CAPITAL IMPROVEMENT FUND							
Dept:							
430-000-999.000	TrfOut		CITY OF MANISTEE GENERAL FUND	37677		03/05/2013	17,969.93
			Reimbursement -2010 CapImp Bd				
					Total		17,969.93
						Fund Total	17,969.93
Fund: BOAT RAMP FUND							
Dept:							
508-000-925.000	Electric		CONSUMERS ENERGY	37679		03/22/2013	22.24
			Electric Usage				
					Total		22.24

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: BOAT RAMP FUND							-----
					Fund Total		22.24
Fund: WATER & SEWER UTILITY							
Dept: GENERAL							
573-100-999.000	TrfOut	CITY OF MANISTEE GENERAL FUND Reimbursement -2010 CapImp Bd	37677		03/05/2013		68,037.34
						Total GENERAL	68,037.34
Dept: ADMINISTRATION							
573-541-728.000	OperSupp	JACKPINE BUSINESS CENTERS Calculator, Marker, Hilighter,	37693	347860-0	03/27/2013		31.74
573-541-728.000	OperSupp	AT&T MOBILITY Monthly Service	37668	837869502X02282013	03/30/2013		299.99
573-541-728.000	OperSupp	LORI HANSEN Office Cleaning	37689		02/10/2013		75.00
573-541-728.000	OperSupp	LORI HANSEN Office Cleaning	37689		02/24/2013		75.00
573-541-728.000	OperSupp	MISS DIG SYSTEM, INC. Monthly Service, Orders	37701	42457	03/02/2013		83.90
573-541-820.000	admin	CITY OF MANISTEE GENERAL FUND Administration - Water	37677		03/01/2013		23,083.33
						Total ADMINISTRATION	23,648.96
Dept: WATER OPERATION							
573-542-728.000	OperSupp	JACKPINE BUSINESS CENTERS Guest Chair, Set Up	37693	346875-0	03/10/2013		309.98
573-542-728.000	OperSupp	JACKPINE BUSINESS CENTERS Wall Clock	37693	347005-1	03/14/2013		45.99
573-542-728.000	OperSupp	JACKPINE BUSINESS CENTERS Costumer, Stapler, Tape Disp,	37693	347005-0	03/11/2013		154.32
573-542-728.000	OperSupp	JACKPINE BUSINESS CENTERS Note Flag Dispenser, Marker	37693	347005-2	03/15/2013		21.07
573-542-824.000	Lab Test	WAHR HARDWARE, INC. Freight	37728	386	02/01/2013		8.88
573-542-824.000	Lab Test	WAHR HARDWARE, INC. Freight, Bulbs, Adj Wrench	37728	528	02/06/2013		9.23
573-542-824.000	Lab Test	WAHR HARDWARE, INC. Freight	37728	772	02/13/2013		9.70
573-542-824.000	Lab Test	WAHR HARDWARE, INC. Freight	37728	617	02/08/2013		8.79
573-542-831.000	Con.Repair	ESRI ArcGIS Maintenance	37683	92621995	03/29/2013		1,500.00
573-542-925.000	Electric	CONSUMERS ENERGY Electric Usage	37679		03/22/2013		120.16
573-542-930.000	Repairs/Ma	WAHR HARDWARE, INC. Freight, Bulbs, Adj Wrench	37728	528	02/06/2013		22.96
573-542-930.000	Repairs/Ma	WAHR HARDWARE, INC. Ball Valve, Wyn Gauge, Galv	37728	891	02/16/2013		22.65
573-542-930.000	Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Funnel Asst, Oil	37669	256-809573	03/16/2013		6.98
573-542-957.000	Motor Pool	CITY OF MANISTEE COMMON ACCT Equipment Rental - Motor Pool	37676		03/01/2013		2,916.67
						Total WATER OPERATION	5,157.38
Dept: SEWER - WWTP							
573-543-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - WWTP	37702	0323107	03/06/2013		36.80
573-543-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - WWTP	37702	0324799	03/13/2013		36.80
573-543-715.000	Cleaning	MODEL COVERALL SERVICE, INC. Uniform Cleaning - WWTP	37702	0326489	03/20/2013		36.80
573-543-728.000	OperSupp	MODEL COVERALL SERVICE, INC. Uniform Cleaning - WWTP	37702	0323107	03/06/2013		47.47
573-543-728.000	OperSupp	COMMUNICRAFT LTD. Shipping - WWTP	37678	28155	02/09/2013		19.37
573-543-860.000	Trav/Train	PNC BANK Credit Card Charges	37714	Feb 2013	03/24/2013		388.80
573-543-925.000	Electric	CONSUMERS ENERGY Electric Usage	37679		03/22/2013		1,409.06
573-543-930.000	Repairs/Ma	MANISTEE ACE HARDWARE Ice Melt	37667	107826	03/07/2013		29.96

INVOICE APPROVAL LIST BY FUND
03/06/13

Date: 03/06/2013
Time: 1:03pm
Page: 7

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: WATER & SEWER UTILITY							
Dept: SEWER - WWTP							
573-543-930.000	Repairs/Ma		MANISTEE ACE HARDWARE	37667		03/09/2013	18.87
			Keys, Key Ring		107926		
573-543-930.000	Repairs/Ma		MANISTEE ACE HARDWARE	37667		03/13/2013	2.01
			Fasteners		108004		
573-543-930.000	Repairs/Ma		USA BLUE BOOK	37727		02/24/2013	62.96
573-543-930.000	Repairs/Ma		Hach Hydrogen Sulfide Test Kt		868557		
			WAHR HARDWARE, INC.	37728		03/07/2013	14.99
			Deck Brush		1468		
573-543-930.000	Repairs/Ma		J.O. GALLOUP COMPANY	37692		03/08/2013	249.77
			PVC Soc Thd Tutb, Tee, Union		1646874-00		
573-543-930.000	Repairs/Ma		MANISTEE WELDING & PIPING	37698		03/21/2013	23.42
			2-1/2 x 1/4 MS Flat - 90"		41498		
573-543-930.000	Repairs/Ma		GRAND RENTAL STATION	37687		03/24/2013	3.00
			O-Ring 3/8 Quick Couplers		1-522295		
573-543-930.000	Repairs/Ma		SADLER MACHINE TOOL, INC	37717		03/24/2013	230.00
			Pump Housing - Remove Stripped		130221		
573-543-930.000	Repairs/Ma		WAHR HARDWARE, INC.	37728		03/21/2013	6.26
			Bolts		1943		
573-543-930.000	Repairs/Ma		AUTO VALUE \ BTB PARTS STORES	37669		03/24/2013	5.79
			Hyd Fitting		256-810223		
573-543-930.000	Repairs/Ma		AUTO VALUE \ BTB PARTS STORES	37669		03/21/2013	18.95
			Oil		256-809940		
573-543-930.000	Repairs/Ma		AUTO VALUE \ BTB PARTS STORES	37669		03/23/2013	2.24
			Mini Lamp		256-810123		
573-543-930.000	Repairs/Ma		AUTO VALUE \ BTB PARTS STORES	37669		03/24/2013	21.58
			Washer Pump, U-Nuts		256-810266		
573-543-957.000	Motor Pool		CITY OF MANISTEE COMMON ACCT	37676		03/01/2013	2,916.67
			Equipment Rental - Motor Pool				

					Total SEWER - WWTP		5,581.57
Dept: SEWER COLLECTION (STREETS)							
573-544-801.000	Pro.Serv.		ABONMARCHE CONSULTANTS, INC.	37666		03/23/2013	81.00
			Document Scans/Plans - City		106143		
573-544-801.000	Pro.Serv.		PLUMMER'S ENVIRONMENTAL	37713		02/06/2013	26,425.38
			Interceptor Cleaning		#2		
573-544-831.000	Con.Repair		ESRI	37683		03/29/2013	300.00
			ArcGIS Maintenance		92621995		
573-544-957.000	Motor Pool		CITY OF MANISTEE COMMON ACCT	37676		03/01/2013	2,916.67
			Equipment Rental - Motor Pool				

					Total SEWER COLLECTION (STREETS)		29,723.05

					Fund Total		132,148.30
Fund: MARINA FUND							
Dept:							
594-000-892.500	Marketing		NOVO PRINT USA	37708		03/10/2013	795.00
			Advertisement - Marina		I-501482		
594-000-925.000	Electric		CONSUMERS ENERGY	37679		03/22/2013	867.03
			Electric Usage				

					Total		1,662.03

					Fund Total		1,662.03

					Grand Total		438,462.86

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: GENERAL							
101-100-801.000	Pro.Serv.	I.T. RIGHT INC		37752		03/06/2013	2,000.00
		VLAN Project			20132084		
101-100-901.000	Postage	EASYPERMIT POSTAGE		37748		03/13/2013	3,945.28
		Postage			#8000-9090-0723-7170 - Mar 13		
101-100-925.001	Electric	CONSUMERS ENERGY		37743		03/25/2013	10,337.01
		Electric Usage					
Total GENERAL							16,282.29
Dept: LEGISLATIVE							
101-101-728.000	OperSupp	JACKPINE BUSINESS CENTERS		37754		04/06/2013	40.50
		Business Cards - Goodspeed			31440		
101-101-860.000	Trav/Train	MICHIGAN MUNICIPAL LEAGUE		37763		03/12/2013	100.00
		Capital Conference - E. Cote					
Total LEGISLATIVE							140.50
Dept: MANAGER							
101-172-712.012	Costs-HRA	CIC BENEFIT CONSULTING GROUP		37738		04/06/2013	6.95
		HRA/Flex Admin - March 2013			7063		
101-172-831.000	Con.Repair	KOPY SALES INC.		37756		03/17/2013	69.69
		Cost Per Copy - Manager			87334		
Total MANAGER							76.64
Dept: CLERK							
101-215-712.012	Costs-HRA	CIC BENEFIT CONSULTING GROUP		37738		04/06/2013	6.95
		HRA/Flex Admin - March 2013			7063		
101-215-728.000	OperSupp	CIC BENEFIT CONSULTING GROUP		37738		04/06/2013	5.25
		HRA/Flex Admin - March 2013			7063		
101-215-801.000	Pro.Serv.	CIC BENEFIT CONSULTING GROUP		37738		04/03/2013	42.75
		COBRA Admin			March 2013		
101-215-831.000	Con.Repair	KOPY SALES INC.		37756		03/17/2013	70.04
		Cost Per Copy - Finance/Clerk			87333		
101-215-900.000	PrintPub	THE PIONEER GROUP		37769		03/20/2013	397.40
		Advertisements			#41100167 - 02/28/13		
Total CLERK							522.39
Dept: FINANCE / TREASURER							
101-253-712.012	Costs-HRA	CIC BENEFIT CONSULTING GROUP		37738		04/06/2013	6.95
		HRA/Flex Admin - March 2013			7063		
101-253-728.000	OperSupp	CIC BENEFIT CONSULTING GROUP		37738		04/06/2013	10.50
		HRA/Flex Admin - March 2013			7063		
101-253-728.000	OperSupp	JACKPINE BUSINESS CENTERS		37754		04/11/2013	46.42
		Hang Folder, Add Roll			348764-0		
101-253-728.000	OperSupp	WAHR HARDWARE, INC.		37777		04/04/2013	21.98
		Batteries			2435		
Total FINANCE / TREASURER							85.85
Dept: ASSESSOR							
101-257-712.012	Costs-HRA	CIC BENEFIT CONSULTING GROUP		37738		04/06/2013	6.95
		HRA/Flex Admin - March 2013			7063		
101-257-728.000	OperSupp	CIC BENEFIT CONSULTING GROUP		37738		04/06/2013	5.25
		HRA/Flex Admin - March 2013			7063		
Total ASSESSOR							12.20
Dept: MUNICIPAL BUILDINGS							
101-265-728.000	OperSupp	PURE WATER WORKS		37770		04/06/2013	52.00
		Purified Water			237446		
101-265-831.000	Con.Repair	CUSTOM SHEET METAL & HEATING		37745		04/03/2013	590.00
		Rebuild Series 90 Circulator			0000011634		
101-265-850.000	Phone	AT&T		37733		03/31/2013	21.83
		Monthly Service			2013 - 231R01300603		
101-265-920.000	Gas	DTE ENERGY		37747		04/04/2013	938.83
		Gas Usage - 70 Maple St					
101-265-920.336	Gas - Fire	DTE ENERGY		37747		04/04/2013	757.06
		Gas Usage - 281 First St					
101-265-925.000	Electric	CONSUMERS ENERGY		37743		03/25/2013	35.86
		Electric Usage					
Total MUNICIPAL BUILDINGS							2,395.58
Dept: CITY ENGINEER							
101-285-801.000	Pro.Serv.	ABONMARCHE CONSULTANTS, INC.		37729		03/30/2013	3,000.00
		Engineer of Record			106243		

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: CITY ENGINEER							
Total CITY ENGINEER							3,000.00
Dept: POLICE							
101-301-712.012		Costs-HRA	CIC BENEFIT CONSULTING GROUP HRA/Flex Admin - March 2013	37738	7063	04/06/2013	69.50
101-301-715.000		Cleaning	MANISTEE CLEANING SOLUTIONS Uniform Cleaning	37759	Feb 2013	02/28/2013	145.17
101-301-715.000		Cleaning	SNYDER'S SHOES Shoes - Schmeling	37772	13648	02/16/2013	150.00
101-301-715.000		Cleaning	NYE UNIFORM COMPANY Cap, Emblems	37766	408525	03/14/2013	106.08
101-301-728.000		OperSupp	CIC BENEFIT CONSULTING GROUP HRA/Flex Admin - March 2013	37738	7063	04/06/2013	5.25
101-301-728.000		OperSupp	JACKPINE BUSINESS CENTERS Chair Mat	37754	348446-0	04/04/2013	34.97
101-301-728.000		OperSupp	JACKPINE BUSINESS CENTERS Attache 2 Flash Dr	37754	347073-0	03/13/2013	29.99
101-301-728.000		OperSupp	JACKPINE BUSINESS CENTERS Index Guide	37754	348092-0	03/31/2013	20.58
101-301-728.000		OperSupp	JACKPINE BUSINESS CENTERS Tape, Cleaner, Correct Tape,	37754	347591-0	03/23/2013	134.17
101-301-728.000		OperSupp	JACKPINE BUSINESS CENTERS 4GB USB Flash Drives	37754	347102-0	03/14/2013	13.98
101-301-728.000		OperSupp	JACKPINE BUSINESS CENTERS Markers, HP Gloss Color Laser	37754	347591-1	03/24/2013	35.47
101-301-728.000		OperSupp	CMP DISTRIBUTORS, INC. Streamlight Safety Wans Strion	37742	35799	03/16/2013	13.00
101-301-728.000		OperSupp	OLESON'S FOOD STORES Coffee	37767	#8434 - 03/02/13	04/01/2013	53.80
101-301-728.000		OperSupp	OLESON'S FOOD STORES Sugar, Coffee	37767	#9776 - 02/25/13	03/27/2013	57.09
101-301-930.000		Repairs/Ma	AUTO VALUE \ BTB PARTS STORES Contour OE	37734	256-810006	03/21/2013	29.98
101-301-930.000		Repairs/Ma	L-3 COMMUNICATIONS MOBILE- Rear/Front Case, Battery	37757	0195258-IN	03/09/2013	176.41
101-301-930.000		Repairs/Ma	L-3 COMMUNICATIONS MOBILE- Rear/Front Case, Battery	37757	0194918-IN	03/02/2013	176.41
Total POLICE							1,251.85
Dept: FIRE							
101-336-712.012		Costs-HRA	CIC BENEFIT CONSULTING GROUP HRA/Flex Admin - March 2013	37738	7063	04/06/2013	55.60
101-336-715.000		Cleaning	SNYDER'S SHOES Boots - Dominick	37772	13721	02/28/2013	150.00
101-336-715.000		Cleaning	SNYDER'S SHOES Boots - Henderson	37772	13692	02/22/2013	150.00
101-336-728.000		OperSupp	CIC BENEFIT CONSULTING GROUP HRA/Flex Admin - March 2013	37738	7063	04/06/2013	15.75
101-336-801.000		Pro.Serv.	ACCUMED BILLING INC AccuMed Fees	37731	February 2013	03/01/2013	645.24
Total FIRE							1,016.59
Dept: PUBLIC WORKS							
101-441-712.012		Costs-HRA	CIC BENEFIT CONSULTING GROUP HRA/Flex Admin - March 2013	37738	7063	04/06/2013	76.45
101-441-728.000		OperSupp	CIC BENEFIT CONSULTING GROUP HRA/Flex Admin - March 2013	37738	7063	04/06/2013	10.50
101-441-728.000		OperSupp	MODEL FIRST AID, SAFETY & Cabinet Supplies	37765	103701	03/06/2013	35.85
101-441-728.000		OperSupp	JACKPINE BUSINESS CENTERS Prisim Pads, Folders, Pens,	37754	348037-0	03/30/2013	944.91
101-441-930.000		Repairs/Ma	VALLEY TRUCK PARTS INC. Transynd Oil, Fuel Recovery	37776	2-1052195	02/08/2013	189.04
101-441-930.000		Repairs/Ma	VALLEY TRUCK PARTS INC. Input/Output Sensor, Freight	37776	2-1051834	01/14/2013	155.12
Total PUBLIC WORKS							1,411.87
Dept: COMMUNITY DEVELOPMENT OFFICE							
101-748-712.012		Costs-HRA	CIC BENEFIT CONSULTING GROUP HRA/Flex Admin - March 2013	37738	7063	04/06/2013	13.90

INVOICE APPROVAL LIST BY FUND
03/13/13

Date: 03/13/2013
Time: 9:23am
Page: 3

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: GENERAL FUND							
Dept: COMMUNITY DEVELOPMENT OFFICE							
101-748-728.000		OperSupp	CIC BENEFIT CONSULTING GROUP	37738		04/06/2013	10.50
			HRA/Flex Admin - March 2013		7063		
101-748-728.000		OperSupp	STATE OF MICHIGAN	37773		03/08/2013	10.00
			Notary - D. Blakeslee				
Total COMMUNITY DEVELOPMENT OFFICE							34.40
Dept: PARKS & RECREATION							
101-751-712.012		Costs-HRA	CIC BENEFIT CONSULTING GROUP	37738		04/06/2013	13.90
			HRA/Flex Admin - March 2013		7063		
101-751-925.000		Electric	CONSUMERS ENERGY	37743		03/25/2013	109.69
			Electric Usage				
Total PARKS & RECREATION							123.59
Fund Total							26,353.75
Fund: GRANT MANAGEMENT FUND							
Dept: LOCAL REVENUE SHARING GRANTS							
275-901-965.056		2012 Cycle	BOUND TREE MEDICAL, LLC	37735		02/24/2013	428.99
			Responder Bags		80989028		
Total LOCAL REVENUE SHARING GRANTS							428.99
Fund Total							428.99
Fund: RAMSDELL THEATRE							
Dept:							
296-000-728.000		OperSupp	JACKPINE BUSINESS CENTERS	37754		03/08/2013	6.99
			Key Tag		346812-0		
296-000-728.000		OperSupp	WAHR HARDWARE, INC.	37777		03/09/2013	25.36
			Pine Sol		1591		
296-000-728.000		OperSupp	WAHR HARDWARE, INC.	37777		02/02/2013	19.01
			Chemical Goggle, Bulb		427		
296-000-728.000		OperSupp	WAHR HARDWARE, INC.	37777		03/17/2013	4.38
			Key		1843		
296-000-728.000		OperSupp	WAHR HARDWARE, INC.	37777		03/08/2013	30.66
			Key		1526		
296-000-751.000		Concession	CANDICE COYLE	37744		03/08/2013	22.50
			Ramsdell - Concessions		9 TO 5		
296-000-751.000		Concession	TAYLOR PIETRASIK	37768		03/10/2013	47.50
			Ramsdell - Concessions		9 TO 5		
296-000-831.000		Con.Repair	MARK HANSEN	37751		03/11/2013	1,558.83
			Ramsdell - Prime/Paint				
296-000-831.000		Con.Repair	MARK HANSEN	37751		03/11/2013	660.62
			Ramsdell - Large Classroom				
Total							2,375.85
Fund Total							2,375.85
Fund: BOAT RAMP FUND							
Dept:							
508-000-925.000		Electric	CONSUMERS ENERGY	37743		03/25/2013	91.60
			Electric Usage				
Total							91.60
Fund Total							91.60
Fund: WATER & SEWER UTILITY							
Dept: ADMINISTRATION							
573-541-712.012		Costs-HRA	CIC BENEFIT CONSULTING GROUP	37738		04/06/2013	13.90
			HRA/Flex Admin - March 2013		7063		
573-541-728.000		OperSupp	CIC BENEFIT CONSULTING GROUP	37738		04/06/2013	5.25
			HRA/Flex Admin - March 2013		7063		
573-541-728.000		OperSupp	MODEL FIRST AID, SAFETY &	37765		03/06/2013	9.95
			Cabinet Supplies		103701		
573-541-728.000		OperSupp	JACKPINE BUSINESS CENTERS	37754		04/04/2013	56.89
			USB Cable, Hang Folders, File		348366-0		
573-541-728.000		OperSupp	MANISTEE ACE HARDWARE	37732		03/30/2013	65.05
			Key Ring, Tape, Flashlight, Ba		108539		

INVOICE APPROVAL LIST BY FUND
03/13/13

Date: 03/13/2013
Time: 9:23am
Page: 4

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: WATER & SEWER UTILITY							
Dept: ADMINISTRATION							
573-541-728.000	OperSupp		RIVER STREET BOLT YARDS Pleated Shades	37771		03/04/2013	164.00
573-541-728.000	OperSupp		JACKPINE BUSINESS CENTERS Prisim Pads, Folders, Pens,	37754	348037-0	03/30/2013	308.07
573-541-728.000	OperSupp		JACKPINE BUSINESS CENTERS Tissue, Desk Pad, Paper, Chair	37754	347891-0	03/28/2013	526.85
573-541-728.000	OperSupp		JACKPINE BUSINESS CENTERS Paper	37754	348232-0	03/31/2013	19.99
573-541-728.000	OperSupp		JACKPINE BUSINESS CENTERS Color Printer	37754	347771-0	03/31/2013	299.99
573-541-728.000	OperSupp		JACKPINE BUSINESS CENTERS Graph Forms	37754	31415	04/05/2013	129.85
573-541-728.000	OperSupp		DONNA TAYLOR Dress Shirts / City Logo	37774	2813	02/28/2013	159.75
573-541-728.000	OperSupp		OLESON'S FOOD STORES Creamer, Ketchup, Mustard,	37767	#0039 - 03/07/13	04/06/2013	24.54
573-541-831.000	Con.Repair		KOPY SALES INC. Cost Per Copy - Garage	37756	87335	03/17/2013	30.53
573-541-900.000	PrintPub		JACKPINE BUSINESS CENTERS Business Cards - Mikula	37754	31350	03/22/2013	46.30
Total ADMINISTRATION							1,860.91
Dept: WATER OPERATION							
573-542-712.012	Costs-HRA		CIC BENEFIT CONSULTING GROUP HRA/Flex Admin - March 2013	37738	7063	04/06/2013	13.90
573-542-728.000	OperSupp		MODEL FIRST AID, SAFETY & Cabinet Supplies	37765	103701	03/06/2013	90.04
573-542-801.000	Pro.Serv.		ABONMARCHÉ CONSULTANTS, INC. Water System General Plan	37729	106123	03/14/2013	1,023.75
573-542-801.000	Pro.Serv.		MCLOUTH WELDING, INC. Thaw Waterline - 230 Ninth St	37762	15745	03/27/2013	300.00
573-542-801.000	Pro.Serv.		ABONMARCHÉ CONSULTANTS, INC. Document Scans, Copies, etc	37729	106178	03/28/2013	27.00
573-542-925.000	Electric		CONSUMERS ENERGY Electric Usage	37743		03/25/2013	397.50
573-542-930.000	Repairs/Ma		WAHR HARDWARE, INC. Minitwist	37777	2514	04/06/2013	13.10
573-542-930.000	Repairs/Ma		GRAND RENTAL STATION O-Ring, 3/8 Quick Couplers	37750	522295	03/24/2013	3.00
573-542-930.000	Repairs/Ma		J.O. GALLOUP COMPANY Elbow, Hex Bushing	37753	1660336-00	03/30/2013	14.08
573-542-930.000	Repairs/Ma		WAHR HARDWARE, INC. Rapid Links, Spring Snap Link	37777	2225	03/29/2013	10.77
Total WATER OPERATION							1,893.14
Dept: SEWER - WWTP							
573-543-712.012	Costs-HRA		CIC BENEFIT CONSULTING GROUP HRA/Flex Admin - March 2013	37738	7063	04/06/2013	20.85
573-543-715.000	Cleaning		MODEL COVERALL SERVICE, INC. Uniform Cleaning - WWTP	37764	0328171	03/27/2013	36.80
573-543-728.000	OperSupp		MODEL FIRST AID, SAFETY & Cabinet Supplies	37765	103701	03/06/2013	70.09
573-543-728.000	OperSupp		FASTENAL COMPANY Gloves	37749	MIMAN95440	02/14/2013	46.67
573-543-728.000	OperSupp		FASTENAL COMPANY Gloves, Batteries	37749	MIMAN95565	02/20/2013	30.60
573-543-728.000	OperSupp		FASTENAL COMPANY Batteries, Gloves	37749	MIMAN95831	03/06/2013	33.29
573-543-728.000	OperSupp		ABSOLUTE SAFETY, INC. Safety Meeting - Confined Spac	37730	WWTP260213	03/28/2013	136.85
573-543-745.000	Chemicals		CHEMCO PRODUCTS INCORPORATED P-508	37737	93856	03/28/2013	3,693.21
573-543-824.000	Lab Test		KAR LABORATORIES, INC. Mercury Analysis	37755	130809	03/14/2013	225.00
573-543-831.000	Con.Repair		WINDEMULLER ELECTRIC, INC. Change & Update IP Addresses	37779	140876	03/02/2013	1,296.00
573-543-925.000	Electric		CONSUMERS ENERGY Electric Usage	37743		03/25/2013	22.24
573-543-930.000	Repairs/Ma		MANISTEE ACE HARDWARE Butt Conn, Toggle Switch	37732	108474	03/28/2013	14.27

City of Manistee

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: WATER & SEWER UTILITY							
Dept: SEWER - WWTP							
573-543-930.000	Repairs/Ma		MANISTEE ACE HARDWARE	37732		03/29/2013	26.48
			Rpe, Snap Quik Rndeye		108509		
573-543-930.000	Repairs/Ma		USA BLUE BOOK	37775		02/06/2013	31.48
			Shipping		851943 #2		

					Total SEWER - WWTP		5,683.83
Dept: SEWER COLLECTION (STREETS)							
573-544-712.012	Costs-HRA		CIC BENEFIT CONSULTING GROUP	37738		04/06/2013	13.90
			HRA/Flex Admin - March 2013		7063		
573-544-715.000	Cleaning		MODEL COVERALL SERVICE, INC.	37764		03/27/2013	18.40
			Uniform Cleaning - Str Sewer		0328173		
573-544-728.000	OperSupp		ABSOLUTE SAFETY, INC.	37730		03/15/2013	40.00
			Gas Monitor Calibration		DPW130213		
573-544-801.000	Pro.Serv.		ABONMARCHE CONSULTANTS, INC.	37729		03/27/2013	1,170.00
			Interceptor Sewer Cleaning		106163		
573-544-801.000	Pro.Serv.		ABONMARCHE CONSULTANTS, INC.	37729		03/30/2013	13,537.33
			Sanitary Sewer Evaluation		106244		

					Total SEWER COLLECTION (STREETS)		14,779.63

					Fund Total		24,217.51
Fund: MARINA FUND							
Dept:							
594-000-728.000	OperSupp		CHARTER COMMUNICATIONS INC.	37736		02/18/2013	59.28
			Monthly Service - Marina		8245 12 209 0099730 - Mar 13		
594-000-920.000	Gas		DTE ENERGY	37747		04/04/2013	205.38
			Gas Usage - 460 River St				

					Total		264.66

					Fund Total		264.66
Fund: CURRENT TAX COLLECTION							
Dept:							
703-000-215.000	Due DDA		DOWNTOWN DEVELOPMENT	37746		04/11/2013	436.51
			Summer Tax Distribution				
703-000-215.000	Due DDA		DOWNTOWN DEVELOPMENT	37746		04/11/2013	176.66
			Winter Tax Distribution				
703-000-221.000	Due City		CITY OF MANISTEE	37739		03/12/2013	5,102.24
			Summer Tax Distribution - Ops				
703-000-221.001	Due Refuse		CITY OF MANISTEE COMMON ACCT	37740		03/12/2013	395.42
			Summer Tax Distribution - Refu				
703-000-221.002	Due Admin		CITY OF MANISTEE	37739		03/12/2013	121.32
			Summer Tax Distribution - Adm				
703-000-221.002	Due Admin		CITY OF MANISTEE	37739		03/12/2013	316.87
			Winter Tax Distribution - Admi				
703-000-221.003	Due Pe\In		CITY OF MANISTEE	37739		03/12/2013	493.80
			Summer Tax Distribution - Pena				
703-000-221.003	Due Pe\In		CITY OF MANISTEE	37739		03/12/2013	674.74
			Winter Tax Distribution - Int/				
703-000-221.004	Due WatDel		CITY OF MANISTEE WATER &	37741		03/12/2013	19.80
			Summer Tax Distribution - Dlq				
703-000-221.005	DueRefDel		CITY OF MANISTEE COMMON ACCT	37740		03/12/2013	9.36
			Summer Tax Distribution - Dlq				
703-000-221.006	DueGenDel		CITY OF MANISTEE	37739		03/12/2013	300.00
			Summer Tax Distribution - Junk				
703-000-222.000	Due County		MANISTEE COUNTY TREASURER	37760		03/12/2013	1,771.81
			Summer Tax Distribution - Ops				
703-000-222.000	Due County		MANISTEE COUNTY TREASURER	37760		03/12/2013	5,826.31
			Winter Tax Distribution				
703-000-225.002	MAPS Ops		MANISTEE AREA PUBLIC SCHOOLS	37758		04/11/2013	18,053.33
			Winter Tax Distribution - Ops				
703-000-225.003	MAPS Bond		MANISTEE AREA PUBLIC SCHOOLS	37758		04/11/2013	4,880.55
			Winter Tax Distribution - Debt				
703-000-228.000	Due State		MANISTEE COUNTY TREASURER	37760		03/12/2013	2,127.11
			Summer Tax Distribution - SET				
703-000-234.000	Due ISD		MANISTEE INTERMEDIATE SCHOOL	37761		04/11/2013	796.50
			Summer Tax Distribution				
703-000-235.000	Due WSCC		WEST SHORE COMMUNITY COLLEGE	37778		04/11/2013	1,455.54
			Summer Tax Distribution				

INVOICE APPROVAL LIST BY FUND
03/13/13

Date: 03/13/2013
Time: 9:23am
Page: 6

City of Manistee

Fund	GL Number	Vendor Name	Check	Invoice	Due	
Department	Abbrev	Invoice Description	Number	Number	Date	Amount
Account						

Fund: CURRENT TAX COLLECTION
Dept:

Total	42,957.87
Fund Total	42,957.87
Grand Total	96,690.23



Finance\Treasurer's Office



Memo to: Mitch Deisch, City Manager *M Deisch*
From: Edward Bradford, Finance Director *EB*
Re: Lease Amendment with New Cingular Wireless PCS, LLC
Date: April 8, 2013

Mitch,

New Cingular Wireless PCS LLC commonly known as AT&T, has cellular phone and/or data equipment located on and inside of the Industrial Park water tower. The tenant is a successor organization to NPI and then Dobson Cellular operating under a lease originally executed in 2003 and revised in December, 2011.

The City has been negotiating with the AT&T, primarily through a subcontractor, to arrive at an acceptable lease amendment. The process was very straightforward and went much smoother than prior amendments.

The amendment allows AT&T to remove all of their equipment from inside the base of the tank and replace it with new equipment to be located on the ground outside the tank. The rent is increased from \$30,000 to \$32,400 per year, an 8% increase. Removing the equipment from inside the tank is very desirable for the City.

The water department and interim DPW Director Jeff Mikula have reviewed and approved the plans. The lease documents have also been reviewed and approved by the City Attorney.

I recommend approval.

Market: MICHIGAN/ INDIANA
Cell Site Number: TRAVMI5199
Cell Site Name: MANISTEE NORTH WT
Fixed Asset Number: 10125878

THIRD AMENDMENT TO SITE LEASE

THIRD AMENDMENT TO SITE LEASE (“**Third Amendment**”), dated as of the latter of the signature dates below, is by and between The City of Manistee, a Michigan Municipal Corporation, having a mailing address of 70 Maple Street, Manistee, MI 49660 (“**City**”) and New Cingular Wireless PCS, LLC, a Delaware limited liability company having a mailing address of 12555 Cingular Way, Suite 1300, Alpharetta, GA 30004 (“**Tenant**”).

WHEREAS, City and Tenant’s predecessor-in-interest NPI Wireless- Traverse City, LLC, entered into a Site Lease dated November 1, 2003 as modified by the First Amendment to Site Lease dated June 7, 2011 and the Second Amendment to Site Lease dated December 15, 2011, whereby City leased to Tenant portions of the property located at 340 Washington Street, Manistee, MI 49660 (collectively, the “**Agreement**”);

WHEREAS, City and Tenant desire to amend the Agreement to allow for the relocation of Tenant’s ground equipment; and,

WHEREAS, City and Tenant, in their mutual interest, wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and Tenant agree as follows:

SECTION 1. **Removal of Equipment from Base of Water Tank** Tenant agrees to remove its ground equipment and platforms from the base of the City’s water tank.

SECTION 2. **Relocation of Ground Equipment.** Tenant shall have rights to relocate its ground equipment to the location specified in the drawings attached as Exhibit A.

SECTION 3. **Rent Increase.** The annual rent shall increase by \$2,400.00 beginning with the annual rent payment due by June 1, 2013 and escalate pursuant to the terms in the Agreement.

SECTION 4. **Miscellaneous**

4.1. **Memorandum of Lease.** Either party will, at any time upon fifteen (15) days prior written notice from the other, execute, acknowledge and deliver to the other a recordable Memorandum of Lease. Either party may record this memorandum at any time, in its absolute discretion.

4.2. **Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this Third Amendment, the terms of this Third Amendment shall control. Except as expressly set forth in this Third Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Third Amendment.

4.3 **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this Third Amendment on the dates set forth below.

“CITY”

City of Manistee

By: _____
Name: _____
Title: _____
Date: _____

“TENANT”

New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: _____
Name: _____
Title: _____
Date: _____

TENANT ACKNOWLEDGEMENT

STATE OF _____)
) ss:
COUNTY OF _____)

On the ___ day of _____ in the year 2013 before me, the undersigned, a notary public in and for said state, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public: _____
My Commission Expires: _____

CITY ACKNOWLEDGEMENT

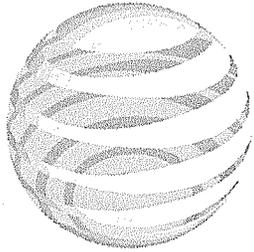
STATE OF _____)
)
COUNTY OF _____)

I CERTIFY that on _____, 2013, _____
[_____] personally came before me and acknowledged under oath that he or she:

- (a) is the _____ [_____] of the City of Manistee
- (b) was authorized to execute this instrument on behalf of the City of Manistee
- (c) executed the instrument as the act of the City of Manistee

Notary Public
My Commission Expires: _____

EXHIBIT A



at&t

**LTE UPGRADE BY
GENERAL DYNAMICS
SITE #: TRAVMI5199
SITE NAME: MANISTEE NORTH WT
AT&T FA #: 10125878**



**GENERAL DYNAMICS
WIRELESS SERVICES**

**CHRISTOPHER
WZACNY AND
ASSOCIATES INC.**

30150 TELEGRAPH ROAD, SUITE 114
DINGHAM FARMS, MI 48025
TEL: (248) 723-8516
FAX: (248) 723-4810

REFER TO GRAPHIC SCALE FOR
11"x17" DRAWINGS

**TRAVMI5199
SITE NAME: MANISTEE
NORTH WT
AT&T FA#: 10125878**

340 WASHINGTON STREET
MANISTEE
MI 49660
MANISTEE COUNTY

REVISIONS

REV	DATE	DESCRIPTION	BY
C	15JAN15	ADD NEW EQUIPMENT LAYOUT	RC
B	30NOV12	CD 10%	RC
A	27NOV12	CD PRELIM	RC

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF THE LICENSED PROFESSIONAL ARCHITECT, TO ALTER THIS DOCUMENT.

SHEET TITLE:
TITLE SHEET

PROJECT NO.:
TRAVMI5199

SHEET NUMBER:
T-1
DO NOT SCALE DRAWINGS

PROJECT SCOPE OF WORK

SCOPE OF WORK: AT&T TO ADD (3) ANTENNAS, (6) RRHS, (1) DEMARCATION BOX, (1) FIBER FEED, (2) DC FEEDS (ON THE TOWER), AND GROUND EQUIPMENT TO AN EXISTING UNMANNED TELECOMMUNICATIONS FACILITY.

PROJECT INFORMATION

TOWER OWNER: -
CONTACT: -
PROJECT SITE I.D.#: 94516
LATITUDE: 44° 17' 50.00" N (44.29722° N)
LONGITUDE: -86° 18' 23.02" W (-86.30556° W)
COUNTY: MANISTEE
ZONING JURISDICTION: CITY OF MANISTEE

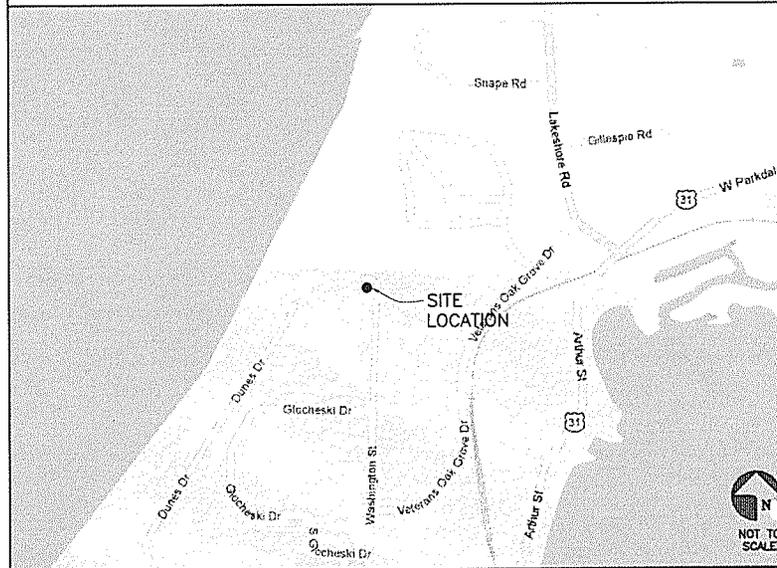
APPLICANT INFORMATION

APPLICANT: GENERAL DYNAMICS c/o AT&T MOBILITY
27660 ENTERPRISE COURT
FARMINGTON HILLS, MI 48331
CONTACT: ELLEN TENCER
PHONE: (248) 957-6379

ARCHITECT INFORMATION

ARCHITECT: CHRISTOPHER WZACNY AND ASSOCIATES
30150 TELEGRAPH RD., STE. 114
DINGHAM FARMS, MI. 48025
CONTACT: PETER LUCHOWSKI
(248) 723-8516
pluchowski@cgstate.com

LOCATION MAP



DRIVING DIRECTIONS

1. HEAD WEST ON ENTERPRISE CT TOWARDS W TWELVE MILE RD 0.0 MI
2. TURN RIGHT ONTO W TWELVE MILE RD 279 FT
3. MAKE A U-TURN 1.3 MI
4. TAKE THE M-5 E/I-96/I-275 SLIP ROAD TO DETROIT/I-96 0.8 MI
5. KEEP RIGHT AT THE FORK, FOLLOW SIGNS FOR I-96 W/LANSING AND MERGE ONTO I-96 W 163 MI
6. TAKE EXIT 1B TO MERGE ONTO US-31 N TOWARDS LUDINGTON 60.2 MI
7. TURN RIGHT ONTO US-10 EJUS-31H 4.5 MI
8. TURN LEFT ONTO US-31 N/SCOTTVILLE BYPASS, CONTINUE TO FOLLOW US-31 N 21.7 MI
9. TURN LEFT ONTO MONROE ST 0.2 MI
10. TAKE THE 2ND RIGHT ON TO WASHINGTON ST, DESTINATION WILL BE ON THE LEFT 0.8 MI
11. 340 WASHINGTON ST, MANISTEE, MI 49660, USA

APPROVALS

LANDLORD: _____
CONSTRUCTION MGR: _____
RF AT&T ENGINEER: _____
SITE ACQUISITION AGENT: _____

DRAWING INDEX

SHEET	SHEET TITLE
T-1	TITLE SHEET
A-1	SITE PLAN
A-2	EQUIPMENT PLANS
A-3	TOWER ELEVATIONS
A-4	ANTENNA SCHEDULE AND AZIMUTHS
A-5	DETAILS
E-1	ELECTRICAL & GROUNDING PLANS
E-2	GROUNDING SCHEMATIC
E-3	ONE LINE DIAGRAM
E-4	GROUNDING DETAILS AND ELECTRICAL NOTES

DO NOT SCALE DRAWINGS

CONTRACTOR SHALL VERIFY ALL PLANS & EXISTING DIMENSIONS & CONDITIONS ON THE JOB SITE & SHALL IMMEDIATELY NOTIFY THE ARCHITECT IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK OR BE RESPONSIBLE FOR SAME.



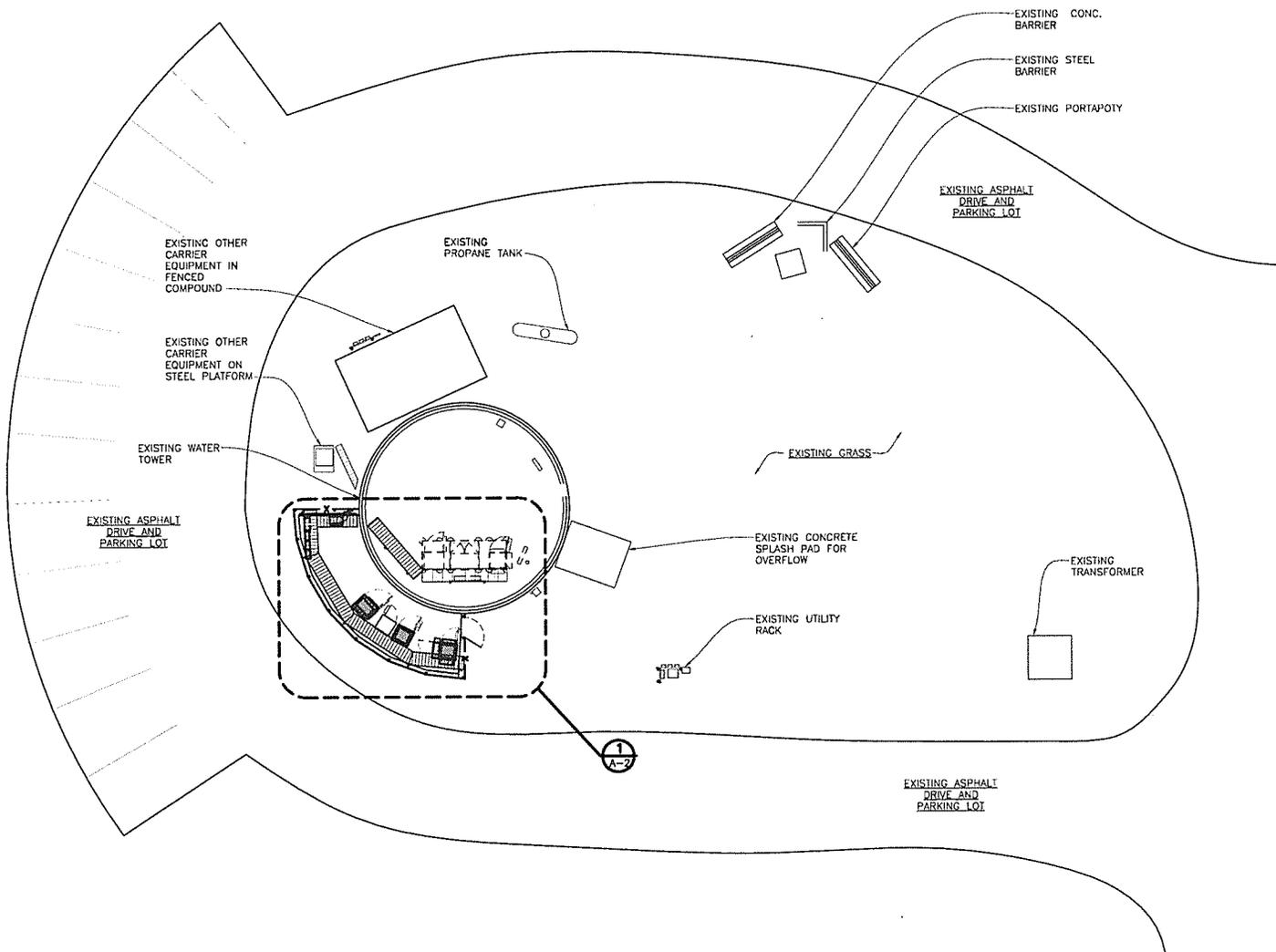
COPYRIGHT © 2012 THE DOCUMENT IS THE PROPERTY OF CH2M HILL. NO PART OF THIS DOCUMENT IS TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF CH2M HILL.

COMPOUND NOTES:

HAND DIG AS REQUIRED TO PROTECT EXISTING UNDERGROUND CABLES AND UTILITIES.

RESTORE AND REPLACE EXISTING SURFACES AS REQUIRED TO MATCH PRE-CONSTRUCTION CONDITIONS AFTER CONSTRUCTION IS COMPLETED. IF SURFACE IS ASPHALT OR CONCRETE THEN SAW CUT AND PATCHING IS REQUIRED.

ANY AND ALL LANDSCAPING DAMAGE INCURRED DURING CONSTRUCTION SHALL BE REPAIRED TO PRE-CONSTRUCTION CONDITION OR BETTER.



1
A-1

SITE PLAN

SCALE 1" = 100'

REFER TO GRAPHIC SCALE FOR 11"x17" DRAWINGS



GENERAL DYNAMICS
WIRELESS SERVICES

CHRISTOPHER WZACNY AND ASSOCIATES INC.

30150 TELEGRAPH ROAD, SUITE 114
BIRMINGHAM FARMS, MI 48025
TEL: (248) 723-8516
FAX: (248) 723-4810

REFER TO GRAPHIC SCALE FOR 11"x17" DRAWINGS

TRAVM15199
SITE NAME: MANISTEE NORTH WT
AT&T FA#: 10125878

340 WASHINGTON STREET
MANISTEE MI 49660
MANISTEE COUNTY

REVISIONS			
NO.	DATE	DESCRIPTION	BY
C	15JAN13	ADD R/S	HW
B	30NOV12	REVISE EQUIPMENT LAYOUT	RG
A	27NOV12	CD PRELIM	RG
REV	DATE	DESCRIPTION	BY

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF THIS LICENSED PROFESSIONAL ARCHITECT, TO ALTER THIS DOCUMENT.

SHEET TITLE:
SITE PLAN

PROJECT NO.:
TRAVM15199

SHEET NUMBER:
A-1
DO NOT SCALE DRAWINGS

COPYRIGHT © 2012 THE INFORMATION TECHNOLOGY DIVISION OF GENERAL DYNAMICS. ALL RIGHTS RESERVED. CONSTRUCTION OF THIS PROJECT. NO PORTION OF THIS DRAWING IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.

COMPOUND NOTES:

HAND DIG AS REQUIRED TO PROTECT EXISTING UNDERGROUND CABLES AND UTILITIES.

RESTORE AND REPLACE EXISTING SURFACES AS REQUIRED TO MATCH PRE-CONSTRUCTION CONDITIONS AFTER CONSTRUCTION IS COMPLETED. IF SURFACE IS ASPHALT OR CONCRETE THEN SAW CUT AND PATCHING IS REQUIRED.

ANY AND ALL LANDSCAPING DAMAGE INCURRED DURING CONSTRUCTION SHALL BE REPAIRED TO PRE-CONSTRUCTION CONDITION OR BETTER.

NEW EQUIPMENT LEGEND

- ① PROPOSED BASE BAND UNIT IN NEW OUTDOOR COMPACT 48x48x48 CABINET MOUNTED ON NEW UNISTRUTS FASTENED TO NEW POLES.
- ② 18"x18"x4" RSS EXTERIOR EXCESS FIBER CABLE ENCLOSURE MOUNTED ON NEW UNISTRUTS ABOVE THE BASE BAND UNIT. MODEL: F9-15-ABOX CED 10505 VENDOR: ROSENBERGER SITE SOLUTIONS
- ③ PROPOSED SURGE PROTECTION IN NEW EMERSON NETSURE 700 POWER PLANT.
- ④ PROPOSED GPS ANTENNA MOUNTED ON PROPOSED H-FRAME POST, MAXIMUM CABLE RUN TO BE UNDER 30'-0"
- ⑤ PROPOSED LTE ALARM BOX MOUNTED ON NEW UNISTRUTS FASTENED TO NEW POLES BELOW BASE BAND UNIT.

REFER TO E-1 FOR ELECTRICAL AND GROUNDING PLANS

PROPOSED TELCO AND FIBER ENCLOSURES ON NEW UNISTRUT SECURED TO NEW 3"Ø POSTS, MAX HEIGHT OF 8'-0" ABOVE GRADE, TYP.

PROPOSED 8'-0" WOOD PRIVACY FENCE ON WOOD POSTS, TYP.

PROPOSED UNISTRUTS AND ON NEW 3"Ø POSTS.

PROPOSED ICE BRIDGE ON NEW 3"Ø POSTS, MAX HEIGHT OF 8'-0" ABOVE GRADE, TYP.

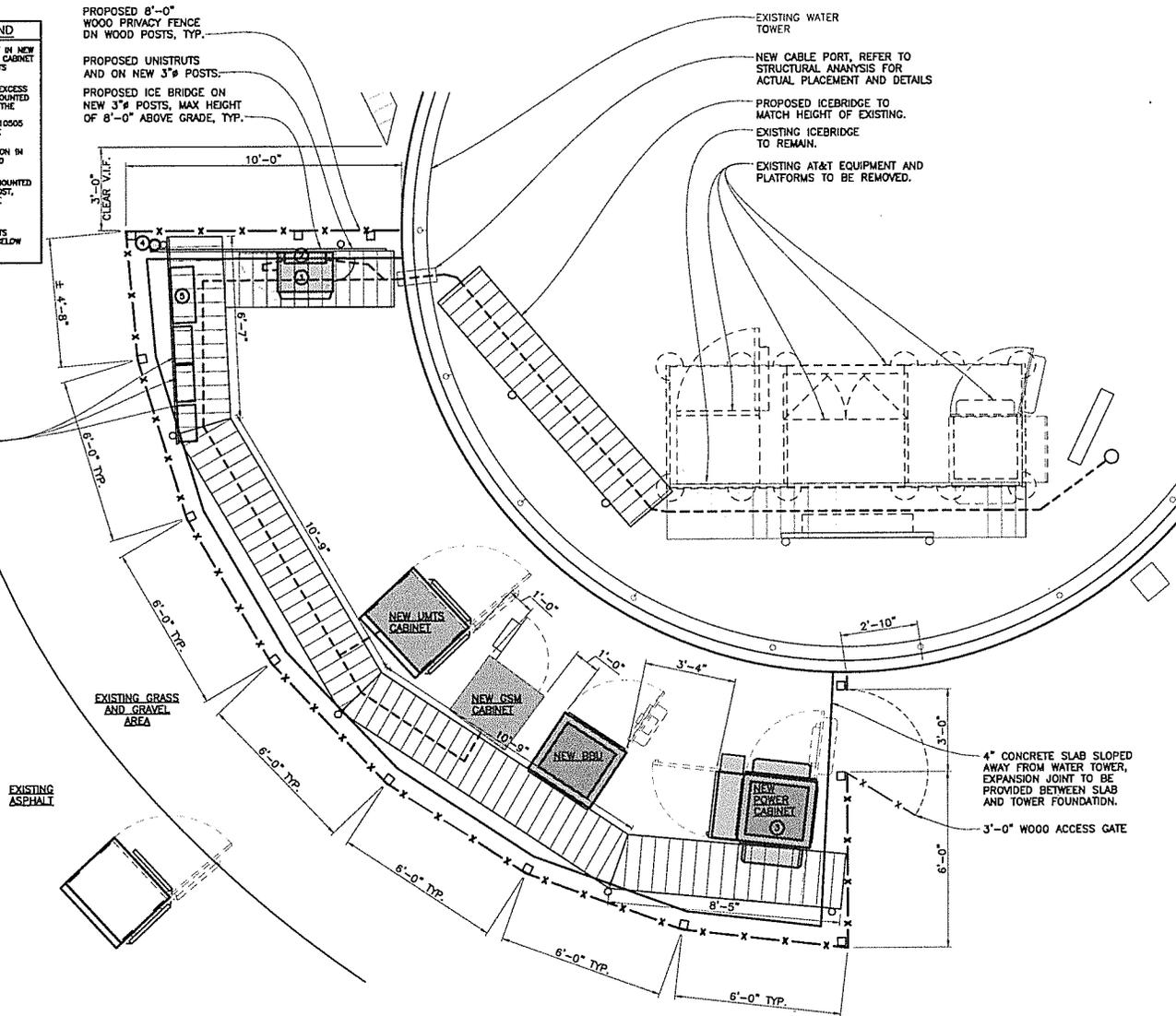
EXISTING WATER TOWER

NEW CABLE PORT, REFER TO STRUCTURAL ANALYSIS FOR ACTUAL PLACEMENT AND DETAILS

PROPOSED ICEBRIDGE TO MATCH HEIGHT OF EXISTING.

EXISTING ICEBRIDGE TO REMAIN.

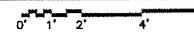
EXISTING AT&T EQUIPMENT AND PLATFORMS TO BE REMOVED.



1 PROPOSED EQUIPMENT PLAN

SCALE 1/2" = 1'-0"

REFER TO GRAPHIC SCALE FOR 11"x17" DRAWINGS



GENERAL DYNAMICS WIRELESS SERVICES

CHRISTOPHER WZACNY AND ASSOCIATES INC.

30150 TELEGRAPH ROAD, SUITE 114
BINGHAM FARMS, MI 48025
TEL: (248) 723-8516
FAX: (248) 723-4810

REFER TO GRAPHIC SCALE FOR 11"x17" DRAWINGS

TRAVM15199
SITE NAME: MANISTEE NORTH WT
AT&T FA#: 10125878

340 WASHINGTON STREET
MANISTEE MI 49660
MANISTEE COUNTY

REVISIONS			
REV	DATE	DESCRIPTION	BY
C	15JAN13	REVISED NEW EQUIPMENT LAYOUT	MG
B	30NOV12	CD 100%	MG
A	27NOV12	CD PRELIM	MG

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECTION OF THIS LICENSED PROFESSIONAL ARCHITECT, TO ALTER THIS DOCUMENT.

SHEET TITLE:
EQUIPMENT PLANS

PROJECT NO.:
TRAVM15199

SHEET NUMBER:
A-2

DO NOT SCALE DRAWINGS



MEMO

CITY CLERK'S OFFICE

To: Mitch Deisch, City Manager *mDeisch*
From: Michelle Wright MMC, City Clerk/Deputy Treasurer *MWright*
Subject: Agenda Request
Date: April 4, 2013

Mitch,

A request has been received from the National Day of Prayer committee of Manistee County to hold their annual gathering on the front steps of City Hall.

The National Day of Prayer is the one day that people gather all across the nation to pray for different aspects of the nation and local communities.

This event has occurred for several years at City Hall with no known issues with us conducting our normal operations during this time. We would allow them to plug in their sound system for approximately 1.5 hours.

Please place this request on the April 16, 2013 City Council agenda. An agenda request form is attached. Thank you.

Michelle Wright

From: Per-Clin Orchards <perclin@jackpine.com>
Sent: Tuesday, April 02, 2013 10:33 AM
To: Michelle Wright
Subject: National Day of Prayer

Michelle

The National Day of Prayer committee is again requesting permission to gather on the steps of City Hall, at noon on Thursday May 2nd.

The National Day of Prayer is the one day that people gather all across the nation to pray for different aspects of the nation and local communities.

We invite local leaders to pray for our elected officials, our community, law enforcement, the clergy and the youth and students of our area to mention a few.

We will begin to gather about 11:30 and will be done by 1:00. We will meet on the steps facing Maple Street. We have in the past run an extension cord to power our speakers.

Thank you for your consideration

David Smeltzer,
for the committee



MEMO

CITY CLERK'S OFFICE

To: Mitch Deisch, City Manager *MDD/ce*
From: Michelle Wright MMC, City Clerk/Deputy Treasurer *MW*
Subject: Agenda Request
Date: April 9, 2013

Mitch,

Tuesday, May 14, 2013 is the first ever Apraxia Awareness Day. In an attempt to raise awareness in our community, a request has been received to authorize a Walk for Children with Apraxia of Speech. This walk would also take place on Tuesday, May 14, 2013 at 5:30 p.m. on River Street.

Any proceeds from the walk would benefit CASANA, the only national 501(c)3 nonprofit public charity exclusively dedicated to children with Apraxia of Speech and their families. CASANA's mission is to strengthen the support systems in the lives of children with Apraxia so that each child is afforded their best opportunity to develop to their full potential.

Please place this request on the April 16, 2013 City Council agenda. An agenda request form is attached. Thank you.

Apraxia Awareness Day
Use Your Words ...
to lift up children
with apraxia.
5.14.2013



April 8, 2013

Manistee City Council
70 Maple St
Manistee, Mi 49660

Attn: Michelle Wright

Dear Members of the Council.

I registered for the 2013 Walk for Children with Apraxia of Speech® to support our son Aaron , a young child diagnosed with Childhood Apraxia of Speech. Proceeds from the walk benefit CASANA, the only national 501(c)3 nonprofit public charity exclusively dedicated to children with Apraxia of speech and their families. CASANA's mission is to strengthen the support systems in the lives of children with Apraxia so that each child is afforded their best opportunity to develop to their full potential. CASANA works to raise awareness about Apraxia, provide support, conducts educational workshops and conferences, distributes high quality information, and supports and funds research into effective treatment for Apraxia.

CASANA, created the IPAD for APRAXIA program and Aaron was blessed to receive an IPAD for therapy through this program. As a family we would like to PAY IT FORWARD so the next child has a chance to find their voice. May 14th, 2013 is the first ever Apraxia Awareness Day. As a parent of a child who suffers from Apraxia, I am trying to raise awareness in our town. With that being said, I am seeking your permission to hold a "Walk for Apraxia" on River St. on May 14th at 5:30pm. The walkers would meet at the fountain in the open space, Walk up River St and then back down again, ending at the fountain. This walk could be as small as our family and friends; however in an attempt to raise awareness I would like to invite the community to join us in supporting Aaron as well.

By letting us walk , the council will be allowing us to raise awareness and help CASANA accomplish that goal. I have included information for your review.

Thank you for your time,

Pam Guenthardt
418 Hoague Rd
Manistee, MI 49660

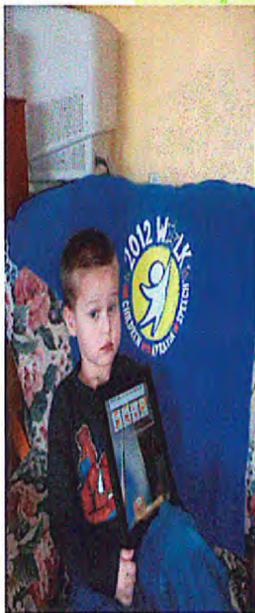
Phone: 231-723-8082 Cell: 231-510-5782
Fax: 231-723-4842
E-mail:
pguenthardt@noroncomposites.com





DATE: 05/14/13

TIME: 5:30 PM



Aarons Apraxia Awareness
Walk

Come Join the fun
and support Childhood
Apraxia of Speech!

Meeting at the Fountain. Walking Up
River St. to Division St. and Back.

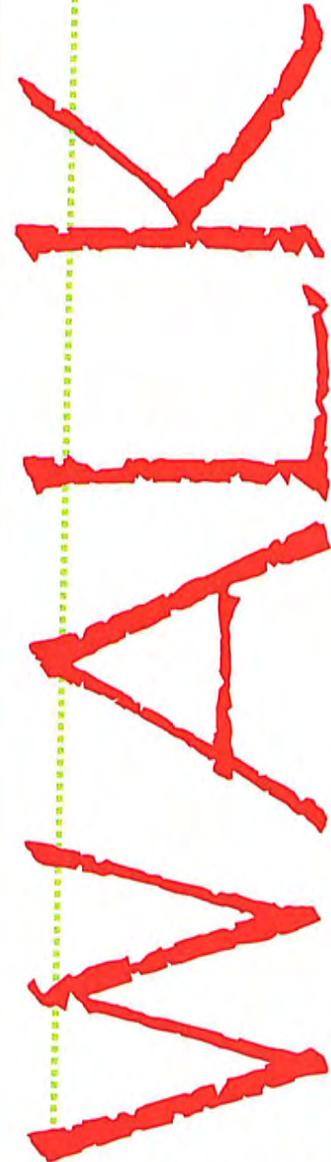
For more information or to Register :

Aarons Turkey Trotters

www.apraxiawalk.org

CONTACT PAM GUENTHARDT

231-723-8082 HOME 231-510-5782 CELL



APRAXIA AWARENESS DAY



SPEAK UP FOR
CHILDREN WITH APRAXIA
MAY 14, 2013



Spread the Word:



[Home](#) [About](#) [Where the Money Goes](#) [Walk Locations](#) [Getting Started](#) [Contact Us](#)

News & Events

**Mar
21**

Walk For Apraxia Team Leaders - Win An iPad Or iPad Mini

After an extremely successful 2012 Walk Season, CASANA is very excited to announce some great incentives for your team fundraising efforts!

[+ FULL STORY](#)

**Jan
14**

Time For Lime - Check Out Our Official 2013 Walk T-Shirt

Check out an image of this year's official 2013 Walk for Apraxia T-shirt!

[+ FULL STORY](#)

**Jan
14**

Official 2013 Walk Logo Unveiled

Check out an image of this year's official 2013 Walk for Children with Apraxia of Speech Logo.

[+ FULL STORY](#)

History of the Walk

Sean Freiburger, who has had over 650 hours of speech therapy for his diagnosis of severe speech apraxia, saw a sign for a walk-a-thon and asked his mother what it was. Sue Freiburger, Sean's mom, told him that people were gathering together to walk and help others. Sean immediately said, "Why can't we do that for apraxia?" Given that just a few years earlier, Sue was not sure she would ever hear Sean speak at all, much less understand his questions, told him with a teary-eyed smile, "Yes, we can!"



Under Sue's leadership and Sean's inspiration, the first walk happened on October 18, 2008 in Pittsburgh, PA with Sean leading over 300 walkers in his effort to raise awareness about childhood apraxia of speech and funds for the apraxia programs and research sponsored by CASANA, the only national nonprofit organization dedicated exclusively to children with apraxia and their families. In just two years the Walk for Apraxia has grown

to over 80 walks in three countries with over 10,000 walkers and countless donors, new projects are being funded and research grants can continue!

The 2013 Walk for Children with Apraxia of Speech promises to be even larger. We hope you will join in this amazing event! No matter if you want to organize a small walk (1-25 walkers) of family, friends, and/or neighbors or a large walk of 50 walkers or more, we can assist you. Why not check if there is a walk near you? ([List of 2013 Walks](#)) Plus you can participate in the **Virtual Walk for Apraxia**. The virtual walk allows anyone interested to register as a walker, receive the official walk t-shirt, and walk in the neighborhood or a local park whenever it is convenient. This is a great way to spread awareness no matter where you live.

[Home](#) [About](#) [Where the Money Goes](#) [Walk Locations](#) [Getting Started](#) [Contact Us](#)

© 2010 Apraxia Walk. All Rights Reserved
Web Design by VIUS



Spread the Word:



[Home](#) [About](#) [Where the Money Goes](#) [Walk Locations](#) [Getting Started](#) [Contact Us](#)

News & Events

**Mar
21**

Walk For Apraxia Team Leaders - Win An iPad Or iPad Mini

After an extremely successful 2012 Walk Season, CASANA is very excited to announce some great incentives for your team fundraising efforts!

[+ FULL STORY](#)

**Jan
14**

Time For Lime - Check Out Our Official 2013 Walk T-Shirt

Check out an image of this year's official 2013 Walk for Apraxia T-shirt!

[+ FULL STORY](#)

**Jan
14**

Official 2013 Walk Logo Unveiled

Check out an image of this year's official 2013 Walk for Children with Apraxia of Speech Logo.

[+ FULL STORY](#)

Where Your Money Goes

Ongoing funding for the Apraxia Treatment Research Fund

Very little research exists on appropriate and best treatment for children with apraxia of speech. CASANA funds pilot research grants so that researchers can begin studies to best help children as early as possible. New Apraxia Research projects will be funded, made possible through the funds raised in 2012, with the emphasis broadening to include research into accurate diagnosis as well as effective treatments for childhood apraxia of speech.

Apraxia Child Research Registry

CASANA has been working on an online apraxia research registry where families will be able to submit information about their child and so that researchers will be able to identify children for participation in qualified research projects to further understanding about the causes and nature of CAS. In particular we will seek children with known genetic, metabolic, or neuroanatomical findings. As interest in CAS research heightens based on the growing availability of advanced genetic and imaging technology, CASANA will be on the forefront of research support. The Registry project launched the web entry point in May 2011. The Registry project will continue through 2013.

iPads for Apraxia Project

The iPads for Apraxia started as a pilot project in 2011 to investigate the uses of iPad applications for a population of children with a primary diagnosis of apraxia of speech. We wondered and asked how might the iPad technology benefit children with apraxia of speech. With funding generated by the Walk for Children with Apraxia of Speech events, CASANA's Board of Directors authorized the pilot project in which we gave 40 iPads, protective cases, extended warranties, "apps" and training to children with apraxia of speech in the United States and Canada. The board, however, wanted data at the end about if or how the iPads had been useful and in what ways. Dr. Heather Rusiewicz from Duquesne University will be fully evaluating and writing about the results from pre and post surveys submitted from parents and speech-language pathologists, however, early preliminary data from 2011 suggests beneficial effects in a number of different ways.

In 2012, CASANA continued the iPads for Apraxia program in which we gave 75 children an iPad and protective case for use for speech practice and/or augmentative communication, and education purposes. Parent and professional partnerships continue to be enhanced through this project to expose parents, professionals, and children to new technologies that may support speech and communication development for children with apraxia.

We would also like to thank the Silent Stars Foundation for once again contributing and partnering on this program!

Apraxia-KIDS Website Redesign

The Apraxia-KIDS.org website will undergo a redesign in order to better provide our critical and expansive information on apraxia - the largest collection in the world.

Multimedia Education Projects

CASANA is using walk funds to create educational DVDs and products to further teach parents and professionals about all aspects of childhood apraxia of speech.

Training for current and future SLPs and parents too!

It's all about treatment!! Most who graduate from a Master's program in Speech-Language Pathology have had minimal if any exposure to childhood apraxia of speech, its assessment, or its treatment. This is part of an insidious problem which leads to unprepared professionals. Walk funds are being used to create more opportunities for students and practicing SLPS so that our children with apraxia receive the best possible treatment. A new project that launched in the summer of 2011, funded through funds raised from the Walk

Home About Where the Money Goes
Walk Locations Apraxia Walks and Events

for Children with Apraxia of Speech event, is the Childhood Apraxia of Speech Intensive Training Institute. Through this Apraxia "bootcamp" like professional training, CASANA is helping to grow more experts spread throughout North America. In 2012, a second class of the Childhood Apraxia of Speech Intensive Training Institute was conducted with a fresh set of selected Speech-Language Pathologists. Additionally, Web Design by VIUS Walk for Children with Apraxia of Speech event funds helped to create our new Apraxia Webinar training program which will continue to expand through 2013. Over 1000 hours of advanced training is being provided!

National Conference Scholarships

CASANA will be using walk funds to give scholarship for parents and students to attend the 2013 National Conference on Childhood Apraxia of Speech.