

**Non-Motorized Transportation Committee
Meeting of April 11, 2013**

Meeting Minutes

The City of Manistee Non-Motorized Transportation Committee held a regularly scheduled meeting on Thursday, April 11 at 4 p.m. in the second floor conference room of City Hall, 70 Maple St., Manistee, Michigan.

ROLL CALL

Members present: Ken Blakey-Shell (arrived at 4:45 p.m.), Christa Johnson, Jean Laskey, Todd Miller, Mark Tomaszewski and Dave Yarnell

Members Absent:

Others Present: Denise Blakeslee and Jeff Mikula

The meeting was called to order at 4:07 p.m. by Chair Christa Johnson

APPROVAL OF AGENDA

MOTION by Mark Tomaszewski, seconded by Todd Miller, that the agenda be approved as prepared by Denise Blakeslee, with one addition, officer vacancies added just before Old Business

With a voice vote passed unanimously

APPROVAL OF MINUTES

MOTION by Jean Laskey, seconded by Mark Tomaszewski, that the minutes of the previous meeting be approved as prepared by Denise Blakeslee

With a voice vote passed unanimously

OFFICER VACANCIES

Jean Laskey noted that she is has worked with Denise Blakeslee over the past month to take over as secretary following the death of former secretary Richard Knechtges Jr., but feels as if she's unable to do it. She submitted her resignation from the office.

MOTION by Todd Miller seconded by Mark Tomaszewski to accept Jean's resignation.

With a voice vote passed unanimously

Dave Yarnell indicated he is willing to serve as secretary, so he submitted his resignation as vice chair.

MOTION by Todd Miller seconded by Jean Laskey that Dave's resignation be accepted.

MOTION by Todd Miller that Ken Blakey-Shell be nominated to serve as vice chair. There were no other nominations.

With a roll call vote passed unanimously

MOTION by Todd Miller that Dave Yarnell be nominated to serve as secretary. There were no other nominations.

With a roll call vote passed unanimously

OLD BUSINESS

Manistee Non-Motorized Trail Park: Ken Blakey-Shell wasn't present at this point, but Christa pointed out that work is moving forward on getting a sign at the entrance to the park and other signage is also being considered. After Ken arrived at 4:45, he had a mock-up of the sign at the front of the park and noted it is the same style as the wayfinding signs around Manistee. It will be 5 feet wide and 4 feet high. The cost of snow plowing for the winter was \$720 and there have been no donations recently for the park. Ken may see some contributions to cover the cost, and it was recommended that a donation pipe be placed at the park.

Sidewalk Survey Data Entry: Denise said she had nothing to report; Todd said he would be willing to help enter data when the time comes. Denise noted that some staff work will need to be done before data can be entered.

HAM it up: Denise said she will start even earlier to plan next year's event -- as in the day after this year's is concluded.

Events were almost all nailed down for HAM week May 18-24. Todd said he would contact Colleen Kenny of Homeward Bound about doing a dog walk event since it looks like the Jaycees don't want to do it this year. Dave Yarnell said he would contact Charlie Gansz about the two events that NAPH may be doing, Fishing for Fitness and Richard Knechtges Jr. Walk and Roll.

Denise talked about the brochure to date. Some of the events are marked with the LiveWell logo, especially those that promote a more active lifestyle. Christa said she had submitted the form to get approval of HAM by the Governor's Council on Physical Fitness. Todd said his business, Pierport Farms, would provide some gift bags for the Walk and Roll.

Denise will finish the brochure soon. Non-Motorized Transportation will have a meeting just before HAM, on May 9.

Labor Day Bridge Walk: Denise said she has received an e-mail from the Governor's Council on Fitness requesting that we do the bridge walk in Manistee again this year. It was noted that LiveWell might want to help with it as part of the summer's 100 mile challenge; and that the bridge walk will be promoted during HAM week.

Denise noted that a biking survey of the City of Manistee will be done on June 10. This is like the walkability survey that was done several years ago.

Yearly Report to City Council: Christa noted that this will be done in August.

PAC Awards: This comes later in the year, too.

Bike Racks: Fab-Lite may be fabricating a bike rack for their place -- maybe they can make additional racks for placement around Manistee. It was also mentioned that we could encourage metal sculptors and welders in the area to make some interesting racks -- a bike rack design challenge. We'll work on this after HAM.

NEW BUSINESS

Christa asked for a volunteer to go to a meeting on April 18 where a grant program will be discussed. Dave Yarnell volunteered to go.

There were no suggestions for things to add for next month's agenda.

MOTION by Jean Laskey, seconded by Mark Tomaszewski that the meeting be adjourned. It was at 5:15.