

CITY OF MANISTEE HOUSING COMMISSION
Regular Meeting Minutes
August 18, 2008

The Regular Meeting of the City of Manistee Housing Commission was held on Monday, August 18, 2008 in the City Council Chambers at City Hall. The meeting was called to order by President Dale Priester at 3:06 p.m.

Members Present: President Dale Priester, Treasurer Elbert Purdom, Commissioner Donna Korzeniewski and Commissioner Harvey Good.

Members Absent: Vice-President Doug Parkes.

Also Present: Clinton McKinven-Copus, Executive Director/ Commission Secretary and Lorna Perski, Housing Coordinator.

Approval of Minutes

There being no additions or corrections to the minutes, **Donna made a motion to approve the Regular Minutes of July 28, 2008.** Al seconded the motion. All members present voted in favor. Motion carried.

Amendments to the Agenda

There were no amendments to the agenda.

Old Business

Security Equipment – Clint said that we need to take the proposals for Security Equipment off of the tabled status. **Donna made a motion to remove the Security Equipment Proposals from tabled status to active status for consideration.** Harvey then made a motion to table the Security Equipment Proposals indefinitely. No second is required.

New Business

There was no New Business to report.

Director's Report

Clint reported that there was nothing new with the Youthbuild Grant. He sent an official letter to terminate the Youthbuild Program. Clint said he had been trying to get this closed out with HUD, but they have not responded. HUD has not provided the information to Clint that he needs to provide to Casman about closing this program.

Harvey asked about the Charter Cable TV Rewiring. Clint said they want it to be a private agreement but this is impossible, it must be able to be FOA'ed as we are a public entity. He hopes a contract will be finalized soon.

Brandon and T will be presenting their consultants reports at a September 8, 2008 work session for the commission.

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Finances

The July 2008 Bills and Disbursements were reviewed. There were questions about the bill for the Grounds Coffee Shop. This bill was for the Nan McKay Procurement Training that was held at the Manistee Housing Commission. This bill was paid for with registration fees from the training. The Housing Authority Insurance Group did a procurement of insurance annual premiums. Dale said HAIG would have made the best selection possible. **Harvey made a motion to approve the July 2008 Bills and Disbursements.** Al seconded the motion. The Roll Call Vote: President Priester – Yes, Vice-President Parkes – Absent, Treasurer Purdom – Yes, Commissioner Korzeniewski – Yes and Commissioner Good – Yes.

The July 2008 Financial Statements were reviewed. The 2008 Operating Subsidy on the Month To Date Income Report shows a significant decrease. The Operating Subsidy seems to be yo-yoing. HUD has found that the method of calculation is so inaccurate that they will not use it again. A percentage of all administrative salaries are covered by Capital Funds (CFP). Brandon's salary is fully covered under management improvement in CFP Funds. **July 2008 Financial Statements were accepted and placed on file.**

Communications

The Century Terrace and Harborview Newsletters as well as a report from Officer DeForrest were included in communications. The officers in residence will be reviewed in the Fall of 2008 to see if we want to continue this program. We currently have fishing expeditions that have been scheduled with residents.

Public Comment

Julayn Fulmer of Century Terrace said that they were having a hard time getting the Resident Council going due to one individual. Clint brought commissioners up to speed with the process of starting the resident council. A core committee has been meeting and came to the point of establishing nominations for officers. Clint said that there was no notification to the public or all residents that there was going to be a nominating meeting. For nominations to be official, a public notice will need to be provided to all residents of public housing prior to the nomination selection. The nomination of officers was not put in the local newspaper and residents were not notified of the current nomination selections. He said that Dendra Best of the League of Women Voters needs to be notified that the nomination selection is scheduled. The ballot has to be created by the league of women voters. A public notice will also need to state where ballot boxes are located. The league of women voters will also need to count the ballots after voting.

Debrah Bentley asked if construction is ever going to be completed behind the Century Terrace Parking Lot.

Commissioner Comments and Concerns

There were no commissioner comments or concerns.

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Adjournment

There being no further business, **Donna made a motion to adjourn the regular meeting at 3:35 p.m.** Harvey seconded the motion. All members present voted in favor. Motion carried.



Dale Priester
President



Clinton McKinven-Copus
Executive Director
Commission Secretary