
PROCEEDINGS OF THE MANISTEE CITY COUNCIL – July 16, 2013

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, July 16, 2013 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Robert Hornkohl, Robert Goodspeed, Catherine Zaring, and Beth Adams.

ABSENT: Eric Gustad.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, City Clerk – Michelle Wright, Community Development Director – Jon Rose, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Public Safety Director – Dave Bachman, and City Engineer - Corey Kandow/Abonmarche.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

Mayor Kenny stated that three applications for Boards & Commissions have been received since the agenda was printed – Jeffrey Stege/Brownfield Redevelopment Authority, Marlene McBride/Brownfield Redevelopment Authority, and Brian Garcia/Ramsdell Theatre Governing Authority.

No citizen comments received.

CONSENT AGENDA.

- Minutes
 - July 2, 2013 - Regular Meeting
 - July 16, 2013 - Work Session
 - July 16, 2013 - Special Meeting
- Payroll
 - June 24 – July 7, 2013 - \$ 132,099.35
- Monthly Bills
 - June 10, 2013 - \$ 556,926.95
 - June 28, 2013 - \$ 154,112.48
- Notification Regarding Next Work Session – August 13, 2013 – **6:00 p.m.**

A Council bus tour for project updates will be conducted; a discussion on a proposed reserve officer program; and such business as may come before the Council.
- Consideration of DAV Forget Me Not Fundraiser.

The Manistee Salt City Chapter 43 of the Disabled American Veterans (DAV) have requested authorization to sell their Forget Me Not flowers to raise money for state and local DAV service projects. They are requesting the dates of August 15, 16, and 17, 2013 for their annual fundraiser.

MOTION by Hornkohl, second by Goodspeed to approve the Consent Agenda as presented.

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With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Adams

NAYS: None

CONSIDERATION OF MICHIGAN CERTIFIED LOCAL GOVERNMENT PROGRAM APPLICATION.

Staff has prepared the application requesting designation as a Certified Local Government from the State Historic Preservation Office. This program would assist the Historic District Commission with training / workshops that are available through the program and provide a new opportunity to apply for grants that are only available if a community is certified. City Council discussed this opportunity at their July 9, 2013 work session and unanimously agreed to proceed with the program application.

MOTION by Hornkohl, second by Zaring to authorize an application to become a Certified Local Government; and further authorize the Mayor to execute the necessary documentation.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Adams

NAYS: None

CONSIDERATION OF GRAPES ON THE RIVER CHAMBER EVENT.

The Manistee Area Chamber of Commerce is requesting the use of public property and a street closure on River Street on Friday, July 19, 2013 from 5 p.m. to 9 p.m. for their Grapes on the River event. River Street would be closed from 7 a.m. to 10 p.m. for setup and cleanup. Questions remain on the acquisition of a liquor license and securing additional parking and will be answered by the Chamber at the Council meeting.

MOTION by Hornkohl, second by Cote to authorize the Grapes on the River Chamber event on Friday, July 19, 2013 including the closure of River Street for the event. Deisch stated that the liquor license has been received and the parking has been addressed. Discussion followed regarding the lateness of this request.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Adams

NAYS: None

CONSIDERATION OF TWO EASEMENTS BETWEEN THE CITY OF MANISTEE AND 63 MAPLE STREET LLC.

A component of the Maple Street Sidewalk Construction Project was the need for a twelve inch storm sewer pipe to be installed in the crawlspace of the Lighthouse Group / Manistee Abstract building at 63 Maple Street (owned by 63 Maple Street LLC). Two easements were prepared by the City Attorney. The first is from 63 Maple Street LLC to the City which allowed the installation of the City storm sewer

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pipe and access through the building for City employees as necessary for cleaning. The second is from the City to 63 Maple Street LLC which allows the property owner to construct a handicap ramp to the building on City right-of-way if the property owner so desires.

MOTION by Hornkohl, second by Zaring to authorize the Mayor and City Clerk to execute two easements between the City of Manistee and 63 Maple Street LLC.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Adams

NAYS: None

CONSIDERATION OF APPLICATIONS TO BOARDS AND COMMISSIONS.

The City Clerk has taken action to advertise vacancies on the Brownfield Redevelopment Authority, Downtown Development Authority, Non-Motorized Transportation Committee, Ramsdell Theatre Governing Authority, and the Zoning Board of Appeals.

All appointments by the Mayor are subject to the Council's approval, unless otherwise specified by statute or ordinance. Nominations for Council appointments do not require a second. After a member of Council nominates an individual for appointment, Council shall vote on the nomination. A majority vote in favor of placement of the nominee is required for appointment.

The following applications have been received (*Incumbent):

Brownfield Redevelopment Authority - Three vacancies, three-year terms ending 06/30/16, Mayoral appointment.

Frank Beaver, 715 Maple Street
Jeffrey Stege, 286 Fourth Avenue*
Marlene McBride, 217 River Street*

Mayor Kenny appointed Frank Beaver, 715 Maple Street, to the Brownfield Redevelopment Authority for a three year term ending 06/30/16. Goodspeed supported the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Adams

NAYS: None

Mayor Kenny appointed Jeffrey Stege, 286 Fourth Avenue, to the Brownfield Redevelopment Authority for a three year term ending 06/30/16. Goodspeed supported the Mayor's appointment.

With a roll call vote this motion passed unanimously.

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NAYS: None

Mayor Kenny appointed Marlene McBride, 217 River Street, to the Brownfield Redevelopment Authority for a three year term ending 06/30/16. Hornkohl supported the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Adams
NAYS: None

Downtown Development Authority - Two vacancies, four-year terms ending 07/01/17, Mayoral appointment.

None received.

Non-Motorized Transportation Committee - One unexpired term ending 03/31/14, Mayoral appointment.

None received.

Ramsdell Theatre Governing Authority - One unexpired term ending 06/13/14, Mayoral appointment.

Robin L. Hogan, 887 18th Street
Brian Garcia, 2374 Alkens Road

Mayor Kenny appointed Brian Garcia, 2374 Alkens Road, to the Ramsdell Theatre Governing Authority for an unexpired term ending 06/30/14. Hornkohl supported the Mayor's appointment.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Adams
NAYS: None

Zoning Board of Appeals - Alternate member, one unexpired term ending 05/31/15, Mayoral appointment.

None received.

A REPORT FROM THE UTILITIES DEPARTMENT.

Mr. Jeff Mikula, Mr. Bruce Banks, and Ms. Jody Banks reported on the activities of the Utilities Department and responded to questions the Council had regarding their activities.

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CITIZEN COMMENT.

None received.

OFFICIALS AND STAFF.

Rose stated that this was his last Council meeting for the City of Manistee; thanked Council for the wonderful opportunity and a rewarding career.

COUNCILMEMBERS.

Councilmembers thanked Rose for his years of service to the City, wished him good luck at his new position, and stated that he will be missed.

ADJOURN.

MOTION to adjourn was made by Goodspeed, second by Cote. Meeting adjourned at 7:51 p.m.

Michelle Wright MMC / CPFA, MiCPT
City Clerk/Deputy Treasurer