
PROCEEDINGS OF THE MANISTEE CITY COUNCIL – August 6, 2013

A regular meeting of the Manistee City Council was called to order by her honor, Mayor Colleen Kenny on Tuesday, August 6, 2013 at 7:00 p.m. in the City Hall Council Chambers, 70 Maple Street, followed by the Pledge of Allegiance.

PRESENT: Colleen Kenny, Edward Cote, Robert Hornkohl, Robert Goodspeed, Catherine Zaring, and Beth Adams.

ABSENT: Eric Gustad.

ALSO PRESENT: City Manager – Mitch Deisch, City Attorney – George Saylor, DPW Director – Jeff Mikula, Finance Director – Ed Bradford, Public Safety Director – Dave Bachman, and City Engineer – Corey Kandow/Abonmarche.

CITIZEN COMMENTS ON AGENDA RELATED ITEMS.

None received.

CONSENT AGENDA.

- Minutes - July 16, 2013 - Regular Meeting
- Payroll - July 8 - 21, 2013 - \$ 119,202.45
- Cash Balances - June 2013
- Notification Regarding Next Work Session – August 13, 2013 – **6:00 p.m.**
A Council bus tour for project updates will be conducted; and such business as may come before the Council.
- Consideration of Humane Society Tag Day Request.
The Manistee County Humane Society would like to hold their annual Tag Day fundraiser on Friday and Saturday, August 23 and 24, 2013 in the City of Manistee. This is one of their largest fundraising events that support the Homeward Bound Animal Shelter.
- Consideration of Fire Department Fill the Boot Fundraiser.
Members of the City Fire Department have collected thousands of dollars for Muscular Dystrophy over the years. They are requesting permission to hold their annual fundraiser on Friday, August 30, 2013 beginning at 8:30 a.m. using the intersection of Cypress and First Street to solicit cash from drivers stopped at the light. If staff levels permit, they would like to use the Maple and River Street intersection also.
- Consideration of Running with Soldiers Event.
The Family Readiness Group from the National Guard Armory is requesting permission to hold their second annual Running With Soldiers 5K run or 1 mile walk on Saturday, September 7, 2013 at 8:15 a.m. at the Armory. Citizens and family can run with the soldiers

of Bravo Troop.

- Consideration of Hops & Props on the River Event.

The Manistee Main Street Downtown Development Authority is requesting permission to use River Street, Marina property and other public property to hold the annual Hops & Props on the River event on Friday and Saturday, September 13 and 14, 2013. Among other things, the event will include a dinner, beer garden, Century boat show and an art fair.

MOTION by Hornkohl, second by Cote to approve the Consent Agenda as presented.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Adams

NAYS: None

CONSIDERATION OF MECHANICAL / HVAC CONTRACT PROVIDER OF RECORD RENEWAL.

On April 3, 2012 the City of Manistee entered into an agreement with Custom Sheet Metal & Heating, Inc. to be the City of Manistee Mechanical / HVAC Maintenance Contract Provider of Record. The term of the contract was for expiration on June 30, 2013 with the option for renewal for up to two additional two-year periods upon terms acceptable to the City and the Contractor.

City staff has reviewed the proposal from Custom Sheet Metal & Heating and recommends executing a new two-year contract. The proposal includes the addition of the Ramsdell HVAC system that was not in the previous contract because it was under construction. A new charge for Water Testing has been added to help maintain the systems and prevent damage to the equipment. This new service requires trained personnel to test and monitor the water system. Other charges received a minor increase. The City Attorney has prepared the new contract.

MOTION by Hornkohl, second by Cote to extend the contract with Custom Sheet Metal & Heating, Inc. until June 30, 2015. Discussion followed on the need to bid out projects or contracts.

With a roll call vote this motion passed, 4-2.

AYES: Kenny, Cote, Hornkohl, and Zaring

NAYS: Goodspeed and Adams

CONSIDERATION OF THE PURCHASE OF A 2013 ELGIN STREET SWEEPER.

The City of Manistee has an active street cleaning program. Cleaning streets improves the appearance of the streets and assists in getting storm water into catch basins while reducing maintenance costs on the storm sewer system. The current sweeper was scheduled for replacement in 2012-2013. However, the purchase was delayed a year and has been approved in the 2013-2014 budget. Utilizing the State of Michigan contract process, a quote in the amount of \$161,050 was received from Bell Equipment Company for a 2013 Elgin NP Pelican Street Sweeper in January 2013. The pricing complies

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with the MiDeal State Contract #071B1300075 and a trade-in of our existing unit in the amount of \$35,000.

MOTION by Hornkohl, second by Zaring to approve the purchase of the 2013 Elgin NP Pelican Street Sweeper from Bell Equipment for \$161,050 and trade-in the existing sweeper for a \$35,000 credit; making the total purchase amount \$126,050. Discussion followed.

With a roll call vote this motion passed unanimously.

AYES: Kenny, Cote, Hornkohl, Goodspeed, Zaring, and Adams

NAYS: None

PRESENTATION OF A RESOLUTION OF APPRECIATION, MORGAN HAYWOOD.

Mayor Colleen Kenny and Public Safety Director David Bachman presented a resolution of thanks and appreciation to Morgan Haywood to recognize her as a hero by acting quickly during a fire at a home she was babysitting at.

PRESENTATION BY PUBLIC SAFETY DIRECTOR DAVID BACHMAN ON RESERVE OFFICER PROGRAM.

Public Safety Director David Bachman made a presentation on a proposed reserve officer program. Discussion followed. Liability and workers comp issues need to be researched more thoroughly. Council supported seeking LRSB funds for a reserve officer program.

CITIZEN COMMENT.

None received.

OFFICIALS AND STAFF.

Deisch thanked PCA for donation of wood chips at Lighthouse Park; also noted 8/21/13 date for fish cleaning station dedication ceremony.

COUNCILMEMBERS.

Adams asked what was going on with the cul-de-sac, Deisch responded, dune grass will be planted in the fall.

CONSIDERATION OF ADJOURNING INTO AN EXECUTIVE SESSION.

City Manager Mitchell D. Deisch has requested an Executive Session this evening as permitted by the Open Meetings Act, Section 8 (a) for the City Manager's annual evaluation.

MOTION by Goodspeed, second by Zaring to adjourn to Executive Session. Time: 8:00 p.m.

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MOTION by Cote, second by Goodspeed to return to Regular Session. Time: 8:55 p.m.

ADJOURN.

MOTION to adjourn was made by Cote, second by Goodspeed. Meeting adjourned at 8:56 p.m.

Mitchell D. Deisch
City Manager